

Are you thinking about starting some structural building work on your property? Below are some common questions and answers that will help guide you through the Building Permit process.

How do I know if I require a building permit?

A building permit must be obtained before starting any of the following:

- New construction
- Alterations
- Reconstruction
- Demolition
- Removal, relocation or change of occupancy of any building or structure including excavation or other work related to construction.

What are some common home improvement projects that would not require a building permit?

- Recovering existing roofs;
- Residing exterior walls;
- Repainting;
- Replacing existing bathroom, kitchen or laundry fixtures and fittings;
- Recovering existing floors;
- Replacing windows and doors in existing openings;
- Installation or replacement of gas or electric powered space or water heating fixtures or appliances;
- Installation of a well;
- Replacement or repair of existing sewage disposal facilities; and
- Temporary "for sale" signs and election signs;
 - Please review the [Harrison Hot Springs Sign Bylaw](#) for sign permit requirements.
- A retaining wall or fence.

For further information please see the Zoning Bylaw for further details.

What should I do before I obtain a building permit?

Review the building permit application checklist attached to this form. This checklist will guide you through the steps required before submitting a building permit.

Why do I have to obtain a building permit?

Building permits ensure that all buildings comply with the safety, health, building and zoning requirements of the FVRD and the Province of British Columbia.

Where do I go to get a building permit application form?

The Fraser Valley Regional District (FVRD) manages the building permit application process for the Village of Harrison Hot Springs. Forms are available on the FVRD website and building permit application packages are available at the Village Office.

What is the process to obtain a building permit?

1. Complete the building permit application checklist.
2. Complete a building permit application.
3. If you would like someone other than the property owner to apply and get information, you will require a letter of authorization form.
4. Submit these forms to the FVRD along with:
 - 3 copies of a scaled site plan.
 - 3 sets of scaled construction drawings.
 - 3 sets of sealed engineered plans if the structure will be engineered along with the application fee.

How much is the building permit application fee?

This fee will vary depending on your requirements; however, a non-refundable portion and minimum fee for any permit application is \$150.00. Please review the Fraser Valley Regional District's Building Bylaw for a comprehensive list of fees.

How long will it take to obtain a building permit?

Processing time varies depending on the complexity of the project and completeness of the application. It's recommended that you apply well before you plan to tackle any work.

Where do I submit my building permit application form?

The FVRD Office which is located at: 45950 Cheam Avenue, Chilliwack, BC V2P 1N6.

Links to building and development forms:

[FVRD Building and Development Forms](#)

I'm interested in learning about the BC building codes, where can I find this information?

Visit bccodes.ca

Who do I contact if I have questions about this process?

Village of Harrison Hot Springs: info@harrisonhotsprings.ca or 604-796-2171.

Fraser Valley Regional District: building@fvrd.bc.ca or 604-702-5016 or toll free at 1-800-528-0061.