



LAND, ROAD AND HIGHWAY USE PERMIT

For application of temporary works on or use of any highways and/or lands owned by the Village.

Date: _____

APPLICANT AND LOCATION DETAILS:

NAME:	
COMPANY NAME:	
MAILING ADDRESS:	
PHONE NUMBER(S):	EMAIL:
LOCATION(S) OF WORK: _____	
DETAILS OF ROAD CLOSURE:	

**Applicant must Provide Traffic Management Plan	
START DATE:	START TIME:
END DATE:	END TIME:

GENERAL TERMS AND CONDITIONS:

1. A non-refundable \$50.00 fee payable at the time of application.
2. The Village of Harrison Hot Springs is to be named as **"additional insured"**. To facilitate the indemnification and save harmless the Village, its servants, agents and employees, the contractor or applicant shall maintain in force an insurance policy providing a minimum liability coverage of \$5,000,000 for as long as the permit is in effect. The Village shall be named in the policy that requires that thirty (30) days written notice be given the Village prior to any alterations to, or cancellation of, the policy.
3. The contractor or applicant shall provide evidence, satisfactory to the Village of Harrison Hot Springs, of compliance with the requirements of the *Workers' Compensation Act* by the contractor and their sub-contractors. The contractor or applicant shall indemnify the Village for any costs, fines, expenses and penalties that the Village may be liable for if the contractor or applicant performs any work in breach of any *Workers' Compensation Act* order or regulation.
4. All Village of Harrison Hot Springs lands, property, structures or infrastructure that is removed, altered, damaged or compromised during the work or use of Village lands are to be replaced or repaired to meet current standards or specifications to the satisfaction of the Village of Harrison Hot Springs. To ensure this responsibility, a minimum \$5,000.00 (or up to 10% of the estimated value of the civil construction works) deposit in the form of a cheque or *Letter of Credit* is required.

5. All contractors or applicants working on-site are required to hold a current Village of Harrison Hot Springs business license, shall abide by all Village bylaws and *pay an annual fee if applicable*.
6. All contractors or applicants working on-site are required to hold a work plan or schedule outlining the processes or details involved with the onsite works.
7. All contractors or applicants working on-site are required to provide traffic control as needed using certified flag people.
8. The contractor or applicant shall be designated as the Prime Contractor working on-site and are required to ensure the safety of all onsite personnel, other contractors, companies and the public.
9. All appropriate environmental, utility and other agency applications and permits are the responsibility of the contractor or applicant.

I hereby declare that I am aware of the terms and conditions of the **Village of Harrison Hot Springs Highway and Traffic Bylaw No. 974** and amendments as made time to time and that I will abide by all such terms and conditions imposed in respect of this application and shall provide all documents as required before proceeding.

I agree to assume full responsibility for any loss or damage suffered by anyone or to any property whatsoever caused directly or indirectly by the use of any highways and/or lands owned by the Village for which this Permit was issued, and shall save harmless and indemnify the Village from all claims and demands whatsoever in respect of the works or other highway use and in respect of the issuance of this Permit except to the extent that such claims and demands result from the willful act or neglect of the Village, its employees, agents, or contractors.

I HEREBY REPRESENT that I have read, examined, and thoroughly understand the pertinent sections of all applicable Village bylaws and the terms and conditions of this application and permit and that the statements made by me on this application are true to the best of my knowledge.

SIGNATURE:	DATE:
NAME & POSITION:	

FOR OFFICE USE:

The applicant is authorized to carry out the use of highways and/or lands at the location designated in this Permit provided that all work is performed in accordance with the attached terms, conditions and regulations, the applicant's approved plans, if any, the Village's bylaws, specifications and regulations governing the proposed Village works or other highway and/or land use and the following special terms and conditions:

APPROVED BY

DATE

<input type="checkbox"/>	Permit Fee Received	FEE: \$50.00	RECEIPT NUMBER:
<input type="checkbox"/>	Security Deposit	AMT:	RECEIPT NUMBER: