



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING

AND

MEETING AGENDA

SPECIAL COUNCIL MEETING

Date: Wednesday, September 16, 2009
Time: 9:00 a.m.
Place: Council Chambers, Village of Harrison Hot Springs

1. CALL TO ORDER

Meeting called to order by Mayor Becotte

2. ITEMS FOR DISCUSSION

3. REPORTS FROM STAFF

☐ HHS Preschool
Society - 15 Year
Amortization
Term –
September 9,
2009

Report of Director of Finance – September 9, 2009

Re: Harrison Hot Springs Preschool Society – 15 year Amortization Term

Recommendation:

THAT Council approve monthly lease payments from the Harrison Hot Springs Preschool Society over a 15 year amortization period on a lease to purchase agreement of a portable trailer.

☐ Watermain
Extension to
McPherson –
September 14,
2009

Report of Chief Administrative Officer – September 14, 2009

Re: Watermain Extension to McPherson

Recommendation:

THAT Council receives this report on the estimated cost to construct water mains on Hot Springs Road and McCombs Road and along McPherson Road.

☐ Water
Reservoir
Chlorine Alarm
August 24, 2009 –
September 14,
2009

Report of Chief Administrative Officer – September 14, 2009

Re: Water Reservoir – Chlorine Alarm – August 24, 2009

Recommendation:

THAT Council receive this report on protocol and procedures around responses on maintaining adequate quality of water in the Village.

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4. BYLAWS

<input type="checkbox"/> Bylaw No. 922 Community Amenities Reserve Fund <input type="checkbox"/> Bylaw No. 927 Financial Plan Amendment	<p>THAT Bylaw No. 922 Community Amenities Reserve Fund be adopted.</p> <p>THAT Bylaw No. 927 Financial Plan Amendment Bylaw be given first, second and third readings.</p>
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5. ADJOURNMENT

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for 

Larry Burk
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** September 9, 2009
FROM: Dale Courtice **FILE:** 2240-20-63
Director of Finance
SUBJECT: Harrison Hot Springs Preschool Society – 15 year amortization term

RECOMMENDATION:

THAT Council approve monthly lease payments from the Harrison Hot Springs Preschool Society over a 15 year amortization period on a lease to purchase agreement of a portable trailer.

BACKGROUND:

Bylaw 922 was given three readings in July 2009 which was developed to allow the Village to buy a trailer for the Harrison Hot Springs Pre-school to a maximum amount of \$45,000. The Preschool required additional funds as costs increased to approximately \$52,000. On August 10, 2009 Council rescinded third reading and subsequently third reading was then received as amended to reflect \$52,000. Based on this amount, the Society agreed to an amortization period of 10 years.

At a meeting on August 26, 2009 with the HHS Preschool Society, School District Board member, Mayor and staff, the Society requested to pay the monthly lease payments over a 15 year amortization period instead of a 10 year due to the increase of the additional funds to be expended.

DISCUSSION:

ALTERNATIVES/OPTIONS:

Council resolution is required to approve a 15 year amortization period.

Respectfully submitted for your
consideration;



Dale Courtice
Director of Finance

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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Sept 14, 2009

FROM: Larry Burk,
Chief Administrative Officer **FILE:** 5600

SUBJECT: Watermain Extension to McPherson

RECOMMENDATION:

THAT Council receives this report on the estimated cost to construct water mains on Hot Springs Road and McCombs Road and along McPherson Road.

BACKGROUND:

At the regular Council meeting of August 10th Council was apprised of the fire at the Harrison Holiday Park site. Council requested staff report on this proposed work.

DISCUSSION:

The Village has no community water system in the vicinity of the Holiday Park, thus no fire hydrants. The HHS fire department was able to respond to the fire call in approximately 7 minutes. They had to rely on tanker trucks, onsite fire standpipes in the Holiday Park and if necessary, surface water from the Miami River which was adjacent to the actual fire site. The quick response from the fire department and the limited severity of the fire itself prevented more serious consequences.

This fire created resurgence from area residents in the demand for extensions to the community water system to the south end of the Village. Staff was tasked, at the above noted meeting with reporting on the potential costs and scheduling the extension of our community system to the south end of the Village.

Staff had already been working on a longer term program for extending this system over a one, two or three year program. The initial costs associated with this work and the limited budgets in this community to attempt this large a project in any single year precluded the one time, one single aspect.

At the above meeting Councillor Jackson introduced a copy of a letter from a resident of McPherson Road which was addressed to Mayor and Council but which had not yet been received or responded to by the Mayor or Council. The letter requested attention to the extension of the community water mains to provide fire service to the south end of the Village. Council received this correspondence and following discussion requested a report from staff.

Staff began work on a report by soliciting the help of a consulting engineer to review and recommend projected costs of this work. Attached is the result of the Engineer's report.

Last week a petition entitled "Fire hydrants for sound end of Harrison Hot Springs" was delivered to my desk by Councillor Jackson. Along with the petition came a letter addressed to Mayor Becotte and Councillors covering the same subject. That letter has not been received at our offices at date of this report.

With a call of the Special meeting of Council for the 16th of September, I have not had an opportunity to fully review, respond or report on the subject matter in either of the noted letters nor the petition. However I can provide some more information for this Special meeting.

Under separate cover, the same consulting engineer was helping with the proposed 2 and 3 year plan noted above and was soliciting quotes via tender documents for extensions to water mains on Emerald Drive and Diamond Drive. These roads were identified by staff during 2009 budget deliberations as the next logical extensions to the community system pending funding and budget costs in 2010.

Unit numbers for the tendered costs submitted by contractors on the Emerald and Diamond work transposed to the work proposed on the Hot Springs Road leg down to McPherson only, suggest that this work could be in the order of \$165,000 not including engineering and contingency; say \$227,700 including engineering and contingency. However, I cannot verify this just yet.

Borrowing to construct these water mains is not possible as the bulk of our borrowing power has been taken up by the monies required to pay for the new reservoir currently under construction. There are no intakes for grant funding opportunities at this time of year and opportunities to apply will not be available until late in the year or early in January.

Current reserves for water are earmarked for paying down the ultimate capital cost of the reservoir before finalizing the already approved loan authorizations for this project.

A "latecomer agreement" from adjacent property owners along the way is one way of helping pay for this kind of work. However a latecomer agreement only means we have a way of paying off the work at some point in time. We would still have to receive authorization to borrow this money up front. This involves a Referendum (only during an election) or Alternate Approval Process from the taxpayers. Since

many taxpayers in the Village already have community water it is difficult to determine if this process would achieve approval.

Another approach would be via a "Local Improvement Bylaw". This is a bit like a latecomer but limits the participants to only those directly benefitting from the utility being provided.

A local improvement process requires a lot of legal and consultative processes which can not be completed until early next year no matter how or when we begin the process if approved. By that time there may be other opportunities to receive funding and consider the work without the expenditure of a lot of staff, engineering and legal time. Also the costs have to be better established so that the residents involved would have a better understanding of what they are expected to pay for over the term of the improved utility cost.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

Estimate for Watermain Extension to McPherson

<u>Description</u>		<u>Quantity</u>	<u>Rate</u>	<u>Total</u>
Hot Springs Road to Emerald	250 mm	128	\$195.00	\$24,960.00
Hot Springs Road from Emerald to McPherson	250 mm	880	\$190.00	\$167,200.00
McPherson from HSR to McCombs	200 mm	400	\$160.00	\$64,000.00
McCombs from McPherson to Ramona Place	200 mm	660	\$160.00	\$105,600.00
Bridge crossing	each	1	\$15,000.00	\$15,000.00
Hydrants (300 meter spacing)	each	6	\$3,700.00	\$22,200.00
Service Connections	each	1	\$1,200.00	\$1,200.00
				\$400,160.00
Eng and Contingencies	35%			\$140,056.00
Total				\$540,216.00
Hot Springs Road to McPherson	250	880	\$190.00	\$167,200.00
Hydrants	each	3	\$3,700.00	\$11,100.00
Service Connection	each	1	\$1,200.00	\$1,200.00
				\$179,500.00
Eng and Contingencies	35%			\$62,825.00
Total				\$242,325.00

I have included hydrants and only one service connection. I have also included a 35% engineering and contingency allowance. I have increased the rate for pipe work to account for valves and bends etc.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Sept 14, 2009

FROM: Larry Burk,
Chief Administrative Officer **FILE:** 5600-04

SUBJECT: Chlorine alarm August 24, 2009

RECOMMENDATION:

That Council receives this report on protocol and procedures around responses on maintaining adequate quality of water in the Village.

BACKGROUND:

At 12:58 am, August 24th the superintendent received a "chlorine alarm" from our monitoring company. Since we have been experiencing false alarms on this issue over a period of time, the Superintendent decided to treat this as another false alarm

Response would require attendance of not only municipal staff but an electrician. The Superintendent assured me, in interview, that the time of day, the past number of false alarms attended to and cost associated with the time of day were factors in his decision.

DISCUSSION:

Attached please find a memorandum from the Superintendent to myself on the issue at hand.

Although the non-attendance to the alarm should not have happened and the consequences of the failure to attend accordingly are limitless, it should be noted that no danger did present itself physically at this time.

POLICY CONSIDERATIONS:

On the basis of the importance of a clean and consistent domestic water supply and in view of the issues surrounding the above decision by the Superintendent I am

implementing a written protocol for future occurrences of any issues involving the safety of our water supply. All staff will be issued copies of this notice as well as being posted in our offices and facilities.

All notices, alarms, indications of problems etc. associated with the provision of domestic, potable water within the Village shall be attended to immediately upon notification no matter the time of day, cost implications nor the past incidents of false alarms or suggestions of menial or limited importance.

I have also instructed the Superintendent to look into ensuring any modifications, repairs or replacement of the current system is attended to immediately and with utmost priority regardless of budget or cost implications.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

MEMORANDUM

Date: September 14, 2009
To: Larry Burk, CAO
From: Ken Fleckenstein Supt/PW
Re: Chlorine alarm

August 24, 2009 12:58 am.

- I received a call from Telguard security regarding a chlorine alarm from the booster station. We have been experiencing intermittent false alarms due to spikes as the pumps start up. (Since October/08 we have had 9 alarms from the booster/reservoir station. February 18/09 6:38am was a reservoir high level alarm. The remaining 8 were chlorine associated false alarms.)
- At this time I treated this instance as a false alarm and did not initiate a callout. An electrician is involved trying to locate and rectify the false alarm problem.

August 24, 2009 7:50am

- Public works staff was notified of the alarm. Due to operational requirements beginning each day and a reservoir construction site meeting, the alarm issue was not attended to until approximately 9:45am.

August 24, 2009 8:30am

- A test was conducted at Memorial Hall resulting in a reading of 0.45ppm chlorine. (Minimum reading before serious action notification protocols are instituted is 0.20ppm)

August 24, 2009 10:00am

- A test was conducted at the Booster station resulting in a reading of 0.15ppm. Operators immediately "batched" the reservoir with 12% hypochlorite to raise the chlorine level and made appropriate repairs to the chlorine injection pump (time for repairs approximately 1 hour).

August 24, 2009 10:30am +/-

- Hydrant flushing began at the far ends on the distribution system to test and ensure sufficient chlorine levels were being achieved.

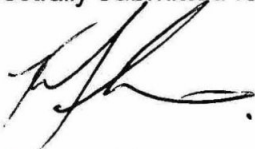
August 24, 2009 12:06pm

- Fraser Valley Public Health was notified per protocol and the Public Health Officer agreed with our course of action. Chlorine injection pump repaired.

August 24, 2009

- Approximately 3:00pm testing indicated that chlorine levels within the distribution system were fully returned to normal readings of between 0.35ppm – 0.75ppm throughout the system.

Respectfully submitted for your information

A handwritten signature in black ink, appearing to be 'KF', with a stylized flourish at the end.

Ken Fleckenstein
Supt/PW



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 922

Being a Bylaw authorizing the expenditure of monies in the Community Amenities Reserve Fund

WHEREAS there is an unappropriated balance in the Community Amenities Reserve Fund established under Bylaw No. 633 of One Hundred and Two Thousand Two Hundred and Eighty Eight Dollars (\$102,288) as at June 30, 2009 which amount has been calculated as follows:

Balance in Reserve Fund at December 31, 2008	\$101,620
Add: Interest earnings for current year to June 30, 2009	<u>668</u>
Uncommitted balance in Reserve Fund at June 30, 2009	<u>\$102,288</u>

AND WHEREAS: it is deemed desirable to expend a portion of monies set aside under Bylaw No. 633 for the purposes of acquiring and constructing community amenities.

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. A maximum sum of Fifty-Two Thousand Dollars (\$52,000) is hereby appropriated from the Community Amenities Reserve Fund to be expended on:
 - (a) Purchase of portable trailer to be leased to the Harrison Hot Springs Pre-school Society.
2. The expenditures to be carried out by the monies hereby appropriated may be more particularly specified and authorized by resolution of the Council.

3. Should any of the above monies remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the Reserve Fund.
4. The Community Amenities Reserve is to be replenished in the amount of \$52,000 with the lease payments received from the Harrison Hot Springs Pre-school Society.
5. This bylaw may be cited as the "Community Amenities Reserve Fund Expenditure Bylaw No. 922".

READ FOR A FIRST TIME THIS 13TH DAY OF JULY, 2009.

READ FOR A SECOND TIME THIS 13TH DAY OF JULY, 2009.

RESCINDED THIRD READING THIS 10TH DAY OF AUGUST, 2009.

RE-READ FOR A THIRD TIME AS THIS 10TH DAY OF AUGUST, 2009.

ADOPTED THIS DAY OF , 2009

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 927

A bylaw to amend the Financial Plan for the years 2009 - 2013

WHEREAS the Mayor and Council has deemed it necessary to amend the Financial Plan for the years 2009 – 2013;

AND WHEREAS public consultation regarding the amendments to the Financial Plan was provided by way of an open meeting;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Financial Plan Amendment Bylaw No. 927, 2009".
2. That Schedule "A" to Financial Plan Bylaw No. 902, 2009 is hereby repealed in its entirety and replaced with Schedule "A1" attached hereto and forming part of this bylaw.

READ A FIRST TIME THIS 16th DAY OF SEPTEMBER , 2009

READ A SECOND TIME THIS 16TH DAY OF SEPTEMBER , 2009

READ A THIRD TIME THIS 16th DAY OF SEPTEMBER , 2009

ADOPTED THIS DAY OF , 2009.

Mayor

Corporate Officer

**Schedule A1
Bylaw No. 927
Financial Plan
2009 - 2013**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Revenues					
Property Taxes - Residential	\$ 910,000	\$ 928,000	\$ 956,000	\$ 985,000	\$1,014,500
Property Taxes – Business	646,000	665,000	685,000	685,000	705,500
Property Taxes – Res / Non Profit	33,500	34,000	35,000	36,000	37,000
Municipal Debt Taxes	26,250	56,150	181,250	181,250	181,250
Frontage Charges	300,300	270,000	270,000	330,000	270,000
Penalties and Interest	16,200	16,200	16,200	16,200	16,200
Revenue Taxes	28,550	28,600	27,900	27,900	27,900
Payments in Lieu of Taxes	5,750	5,600	5,750	5,910	5,910
Sale of Services	6,350	6,400	6,400	6,400	6,400
Revenues from Own Sources	536,990	536,830	538,830	538,630	538,630
Other Revenues	1,150	1,150	1,150	1,150	1,150
Transfers from Other Governments	1,475,310	2,879,210	3,653,710	413,710	413,710
Transfers from Own Reserves	919,000	1,585,000	85,000	90,000	-
Accumulated Surplus	403,570	-	-	-	-
Borrowing	<u>1,800,000</u>	<u>100,000</u>	<u>2,700,000</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$7,108,920</u>	<u>\$7,112,140</u>	<u>\$9,162,190</u>	<u>\$3,317,150</u>	<u>\$3,218,150</u>
Expenditures					
General Government	\$ 870,820	\$ 809,010	\$ 854,780	\$ 853,860	\$ 870,360
Community Services	155,840	149,850	148,970	148,990	149,510
Protective Services	115,450	115,200	116,360	117,220	118,620
Public Works	237,730	270,410	268,120	270,040	297,550
Transportation Services	202,700	173,170	175,360	174,560	174,580
Environmental and Public Health	109,950	126,850	125,950	126,180	126,300
Recreation and Culture	319,460	344,830	315,430	315,710	317,020
Sewer Utility	273,470	327,260	322,260	322,260	322,260
Water Utility	148,370	166,330	166,330	166,330	171,330
Debt – Interest	85,310	120,310	120,310	245,310	245,310
Debt – Principal	22,320	22,320	22,320	22,320	22,320
Transfers to Reserves	391,000	224,000	446,000	211,000	236,000
Capital Expenditures	<u>4,176,500</u>	<u>4,262,600</u>	<u>6,080,000</u>	<u>343,370</u>	<u>166,990</u>
Total Expenditures	<u>\$7,108,920</u>	<u>\$7,112,140</u>	<u>\$9,162,190</u>	<u>\$3,317,150</u>	<u>\$3,218,150</u>
Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Village of Harrison Hot Springs
Financial Plan Revision Schedule - 2009**

(As of August 31, 2009)

Account Number	Description	Final Budget	Y-T-D Actual	Revision Amount	Revised Budget
1-3-1-09-100-2105	Canada Post - General & Debt	\$ (1,900.00)	\$ (2,151.61)	\$ (250.00)	\$ (2,150.00)
1-3-1-12-100-2205	Photocopy Income	(800.00)	(104.38)	550.00	(250.00)
1-3-1-12-100-2340	Subdivision Fees	(600.00)	(2,318.62)	(1,700.00)	(2,300.00)
1-3-1-12-100-2350	Development/Dev Variance Permits	(600.00)	(3,050.00)	(2,440.00)	(3,040.00)
1-3-1-12-110-2400	Interest - General Operating	(25,000.00)	(5,379.44)	17,000.00	(8,000.00)
1-3-1-12-900-2415	Interest - Holdbacks	-	(346.76)	(350.00)	(350.00)
1-3-1-15-100-2900	Transfer from Reserves	(491,500.00)	-	(102,000.00)	(593,500.00)
1-3-1-16-100-2495	Memorial Benches	(3,000.00)	(10,000.00)	(7,000.00)	(10,000.00)
1-3-1-31-375-2450	Public Works Service Recovery	(100.00)	(2,999.05)	(4,670.00)	(4,770.00)
1-3-1-71-745-2435	Beach Rental Income	(1,000.00)	(2,500.00)	(1,500.00)	(2,500.00)
1-3-3-72-776-2450	Boat Launch Rental	(60,000.00)	(69,935.00)	(10,000.00)	(70,000.00)
1-3-3-73-800-2420	Rental - Memorial Hall	(2,500.00)	(3,197.50)	(1,000.00)	(3,500.00)
1-5-1-12-100-2800	Infrastructure Grants - Provincial	(942,500.00)	(85,000.00)	596,500.00	(346,000.00)
1-4-1-11-061-3405	Mileage - Councillor Harris	500.00	470.47	300.00	800.00
1-4-1-11-095-3615	Public Relations & Receptions	2,000.00	3,380.67	2,500.00	4,500.00
1-4-1-11-095-4530	Catering Services	2,000.00	2,147.15	1,000.00	3,000.00
1-4-1-12-120-3405	Mileage - Management	5,000.00	1,003.34	(2,000.00)	3,000.00
1-4-1-12-120-3420	Commercial Transportation - Mgmt	500.00	97.80	(200.00)	300.00
1-4-1-12-120-3425	Parking - Management	200.00	107.05	100.00	300.00
1-4-1-12-120-4540	Hospitality - Management	1,000.00	761.82	500.00	1,500.00
1-4-1-13-450-5305	Road/Sidewalk Reserve Contribution	-	-	55,000.00	55,000.00
1-4-1-13-740-5305	Tourism Revenue Sharing Reserve- Cont	240,000.00	-	(76,000.00)	164,000.00
1-4-1-14-100-3510	Postage	3,500.00	3,258.14	500.00	4,000.00
1-4-1-14-100-3515	Telephone	8,000.00	7,467.44	1,000.00	9,000.00

**Village of Harrison Hot Springs
Financial Plan Revision Schedule - 2009**

(As of August 31, 2009)

Account Number	Description	Final Budget	Y-T-D Actual	Revision Amount	Revised Budget
1-4-1-14-100-3515	Advertising	6,500.00	5,056.44	1,500.00	8,000.00
1-4-1-14-101-3610	Promotional Materials	4,000.00	3,899.21	1,000.00	5,000.00
1-4-1-14-101-3625	Photocopying & Supplies	4,000.00	4,185.68	2,000.00	6,000.00
1-4-1-14-101-3650	Website Maintenance	200.00	156.25	800.00	1,000.00
1-4-1-14-102-3705	Audit	10,000.00	16,642.67	4,500.00	14,500.00
1-4-1-14-103-4115	Insurance	19,000.00	22,692.50	500.00	19,500.00
1-4-1-14-104-4505	Office Supplies	7,500.00	6,565.46	1,000.00	8,500.00
1-4-1-14-106-5505	Service Charges	350.00	131.68	100.00	450.00
1-4-1-15-180-3105	Wages - Municipal Hall	5,000.00	4,819.31	1,000.00	6,000.00
1-4-1-15-180-3810	R & M Building	4,500.00	4,522.69	1,000.00	5,500.00
1-4-1-15-180-3815	R & M Equipment	500.00	1,377.11	1,000.00	1,500.00
1-4-1-15-180-4715	Gardening Supplies	400.00	442.93	50.00	450.00
1-4-1-15-180-4715	Electricity	1,300.00	1,424.87	500.00	1,800.00
1-4-1-65-725-4715	Gardening Supplies	350.00	203.68	(150.00)	200.00
1-4-1-65-730-5405	Canada Day	7,000.00	6,688.25	(3,000.00)	4,000.00
1-4-2-24-315-4130	Bylaw Enforcement	35,000.00	6,847.00	(17,500.00)	17,500.00
1-4-2-26-325-4510	Computer & Supplies	750.00	3,951.32	3,450.00	4,200.00
1-4-2-26-327-3745	Outside Fire Services	1,500.00	-	(950.00)	550.00
1-4-3-31-370-3415	Accommodations	750.00	793.60	50.00	800.00
1-4-3-31-370-3510	Postage	-	92.80	200.00	200.00
1-4-3-31-370-4510	Computer & Supplies	500.00	2,118.97	1,800.00	2,300.00
1-4-3-31-371-4740	Hardware & Supplies	400.00	1,102.37	1,100.00	1,500.00
1-4-3-31-372-4810	Gas	1,000.00	1,029.03	700.00	1,700.00

**Village of Harrison Hot Springs
Financial Plan Revision Schedule - 2009**

(As of August 31, 2009)

Account Number	Description	Final Budget	Y-T-D Actual	Revision Amount	Revised Budget
1-4-3-31-375-4605	Gas, Oil, Diesel & Propane	500.00	611.54	300.00	800.00
1-4-3-31-375-4620	Small Tools	2,300.00	3,097.88	1,200.00	3,500.00
1-4-3-31-383-3820	R & M (Water Tank)	500.00	565.84	300.00	800.00
1-4-3-31-383-4605	Gas, Oil, Diesel & Propane	1,200.00	1,169.36	700.00	1,900.00
1-4-3-31-383-4610	Tires & Batteries	-	819.27	850.00	850.00
1-4-3-31-384-4605	Gas, Oil, Diesel & Propane	1,700.00	1,459.56	300.00	2,000.00
1-4-3-31-385-3820	R & M (Dump Truck)	2,500.00	173.62	(1,500.00)	1,000.00
1-4-3-31-387-3820	R & M (John Deere)	500.00	1,913.38	1,700.00	2,200.00
1-4-3-31-390-4115	Insurance Premiums (Kubota)	90.00	278.00	190.00	280.00
1-4-3-31-391-3820	R & M (New F550)	-	242.67	300.00	300.00
1-4-3-31-391-4115	Insurance Premiums	-	1,011.00	1,020.00	1,020.00
1-4-3-31-391-4605	Gas, Oil, Diesel & Propane	-	361.30	800.00	800.00
1-4-3-32-415-3105	Wages - Road Resurfacing	4,000.00	809.06	(1,000.00)	3,000.00
1-4-3-32-417-4005	Contracted Services	4,500.00	5,497.90	2,500.00	7,000.00
1-4-3-32-417-4735	Street Signs	3,000.00	2,990.79	500.00	3,500.00
1-4-3-32-419-3105	Wages - Drainage & Ditching	25,000.00	5,979.73	(9,000.00)	16,000.00
1-4-3-32-423-4005	Street Cleaning	8,000.00	3,995.00	(2,000.00)	6,000.00
1-4-3-32-427-4710	Landscaping Materials	200.00	328.86	150.00	350.00
1-4-3-32-427-4715	Gardening Supplies	800.00	213.89	(550.00)	250.00
1-4-3-32-429-3105	Wages - Sidewalks	5,000.00	7,706.60	5,000.00	10,000.00
1-4-3-32-429-4005	Contracted Services	2,000.00	2,400.00	400.00	2,400.00
1-4-3-47-660-3105	Wages - Green Waste	5,000.00	2,022.24	(1,000.00)	4,000.00
1-4-3-50-670-4525	Dog Tags & Supplies	3,500.00	785.55	(1,800.00)	1,700.00
1-4-3-71-745-3105	Wages - Beach Maintenance	50,000.00	35,489.12	(6,000.00)	44,000.00
1-4-3-71-745-3830	Beach Maintenance	5,000.00	6,603.96	15,000.00	20,000.00
1-4-3-71-745-4710	Landscaping Materials	500.00	641.67	150.00	650.00
1-4-3-71-745-4715	Gardening Supplies	2,000.00	845.00	(1,100.00)	900.00
1-4-3-71-748-3105	Wages - Memorial Benches	1,000.00	893.46	1,000.00	2,000.00
1-4-3-71-748-3825	Bench Repairs	50.00	137.19	150.00	200.00

**Village of Harrison Hot Springs
Financial Plan Revision Schedule - 2009**

(As of August 31, 2009)

Account Number	Description	Final Budget	Y-T-D Actual	Revision Amount	Revised Budget
1-4-3-71-748-4795	Bench Purchases	2,200.00	4,468.32	6,800.00	9,000.00
1-4-3-72-775-3810	R & M - Beach Washrooms	1,000.00	2,831.47	2,000.00	3,000.00
1-4-3-72-776-3105	Wages - Boat Launch & Washrooms	4,000.00	11,422.15	8,000.00	12,000.00
1-4-3-72-776-3810	R & M - Boat Launch & Washrooms	4,500.00	7,980.77	12,000.00	16,500.00
1-4-3-72-776-4005	Attendant Fees	30,000.00	31,087.50	5,000.00	35,000.00
1-4-3-72-776-4740	Hardware & Supplies	1,000.00	1,243.88	300.00	1,300.00
1-4-3-72-777-4715	Gardening Supplies	500.00	279.80	(200.00)	300.00
1-4-3-73-800-4810	Gas - Memorial Hall	6,500.00	-	(3,500.00)	3,000.00
1-4-3-74-815-3105	Wages - Rendall Park	5,000.00	7,138.06	3,000.00	8,000.00
1-4-3-74-815-3825	R & M - Rendall Park	20,000.00	24,957.92	6,000.00	26,000.00
1-4-3-74-815-4710	Landscaping Materials	1,500.00	3,158.33	2,000.00	3,500.00
1-4-3-74-816-4710	Landscaping Materials	1,500.00	-	(1,000.00)	500.00
1-4-3-74-816-4715	Gardening Supplies	250.00	36.11	(200.00)	50.00
1-4-3-74-816-3105	Wages - Spring Park	12,000.00	7,960.48	(3,000.00)	9,000.00
1-4-3-74-818-3105	Wages - Other Green Spaces	35,000.00	29,843.06	2,000.00	37,000.00
1-4-3-74-818-4710	Landscaping & Materials	700.00	-	(450.00)	250.00
1-4-3-74-818-4715	Gardening Supplies	700.00	2,377.24	1,700.00	2,400.00
1-6-1-14-150-6010	Pre-school Trailer	-	-	52,000.00	52,000.00
1-6-2-26-326-6010	New Fire Hall Roof	9,000.00	-	(2,500.00)	6,500.00
1-6-2-26-335-6025	New Fire Truck	-	-	50,000.00	50,000.00
1-6-3-32-429-6030	Walkway/Parking - Lillooet	25,000.00	-	(25,000.00)	-
1-6-3-32-443-6030	Hot Springs Rd Project	417,000.00	407,444.15	(9,500.00)	407,500.00
1-6-3-32-445-6030	McCombs Drive Improvements	-	-	50,500.00	50,500.00
1-6-3-42-531-6015	New Flood Pump	700,000.00	-	(700,000.00)	-
1-6-3-71-745-6095	Beach Redevelopment - Phase II	100,000.00	120,828.15	21,000.00	121,000.00
1-6-3-72-788-6095	Harrison Lake Plaza	490,000.00	554,066.49	65,000.00	555,000.00
1-6-3-72-788-6095	Trails Development	45,000.00	7,295.00	(17,000.00)	28,000.00
TOTAL GENERAL FUND					

**Village of Harrison Hot Springs
Financial Plan Revision Schedule - 2009**

(As of August 31, 2009)

Account Number	Description	Final Budget	Y-T-D Actual	Revision Amount	Revised Budget
2-3-3-41-125-2010	Sewer Frontage - Residential	(122,000.00)	(121,070.56)	1,000.00	(121,000.00)
2-3-3-41-126-2010	Sewer Frontage - Business	(11,300.00)	(9,765.14)	1,500.00	(9,800.00)
2-3-3-41-460-2465	Sewer Connection Fees	(5,000.00)	(1,650.00)	3,500.00	(1,500.00)
2-3-3-41-525-2900	Transfer From Reserves (Sewer)	(30,000.00)	-	(33,500.00)	(63,500.00)
2-3-3-41-610-2800	Infrastructure - Provincial	(119,250.00)	-	33,500.00	(85,750.00)
2-4-3-41-460-3410	Meals	200.00	285.71	100.00	300.00
2-4-3-41-460-3640	Training & Education	2,500.00	627.00	(1,500.00)	1,000.00
2-4-3-41-465-3810	R & M (Treatment Plant)	14,500.00	983.14	(4,500.00)	10,000.00
2-4-3-41-465-4705	Chemicals	8,000.00	10,477.99	5,500.00	13,500.00
2-4-3-41-465-4740	Hardware & Supplies	500.00	1,279.02	900.00	1,400.00
2-4-3-41-466-3810	R & M (Lift Stations)	5,000.00	10,934.93	7,000.00	12,000.00
2-6-3-41-482-6005	No. 2 Lift Station	156,000.00	142,814.74	5,000.00	161,000.00
2-6-3-41-486-6030	Miami River Bridge - Sewer Service	10,000.00	21,394.61	11,500.00	21,500.00
1-6-3-72-787-6005	Marine Sani-Station	70,000.00	33,142.08	(30,000.00)	40,000.00

TOTAL SEWER FUND

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3-3-3-43-125-2015	Water Frontage - Residential	(155,000.00)	(156,775.61)	(1,500.00)	(156,500.00)
3-3-3-43-126-2015	Water Frontage - Business	(9,500.00)	(13,202.80)	(3,500.00)	(13,000.00)
3-3-3-43-560-2470	Water Connection Fees	(5,000.00)	(2,191.46)	3,500.00	(1,500.00)
3-3-3-43-625-2900	Transfer From Reserves	(270,000.00)		8,000.00	(262,000.00)
3-4-3-43-560-3410	Meals	200.00	257.14	50.00	250.00
3-4-3-43-560-3415	Accommodations	600.00	534.60	(50.00)	550.00
3-4-3-43-561-3105	Wages - Water Supply & Distribution	25,000.00	15,867.99	(3,000.00)	22,000.00
3-4-3-43-564-3105	Wages - Pumping Stations	1,500.00	2,252.59	3,000.00	4,500.00
3-4-3-43-564-3805	R & M - Pumping Stations	4,500.00	3,819.15	500.00	5,000.00
3-4-3-43-564-4705	Chemicals	2,500.00	980.72	1,000.00	3,500.00
3-4-6-43-440-6030	Miami River Bridge - Water Service	125,000.00	117,034.69	(8,000.00)	117,000.00

TOTAL WATER FUND

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COMBINED

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Harrison Holiday Park

ASSOCIATION

P.O. Box 318, Harrison Hot Springs, B.C.
V0M 1K0 Telephone: 796-2545

September 13th 2009

To: Harrison Hot Springs Council

This letter is in regards to the lack of fire hydrants at the South end of Hot Spring Road. On this date, as President of Harrison Holiday Park, I met with Mrs. Linda Partin of 301 McPherson Road at which time we discussed a letter she has forwarded to Council on this matter.

With a four hundred and ten membership trailer park, we are and always have been, very aware of the danger we would be in should a major fire take place in the Harrison area. As such and after a recent scare of our own, we now have a heightened awareness of the devastation a major fire would cause.

We are therefore in full agreement with the concerns raised by Mrs. Partin and support her efforts to have fire hydrants installed in the area as well as our contributing financially through taxes to their maintenance.

Bruce Ballantyne
Bruce Ballantyne
President HHP



FILE #	DATE
5600	Sept 16/09
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
<input type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM A B C	
COUNCIL AGENDA	
DATE Sept 16	
INITIAL	
(ITEMS: A - REQ, ACTION; B - INFO - W/RESP; C - INFO ONLY)	