

  
**HARRISON HOT SPRINGS**

*Naturally Refreshed*

# VILLAGE OF HARRISON HOT SPRINGS

## NOTICE OF MEETING AND AGENDA

### REGULAR COUNCIL MEETING

**Date:** Monday, January 21, 2013  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, 495 Hot Springs Road  
Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>			
	(a)	Meeting called to order by Mayor Facio	
<b>2. INTRODUCTION OF LATE ITEMS</b>			
<b>3. APPROVAL OF AGENDA</b>			
<b>4. ADOPTION OF COUNCIL MINUTES</b>			
<input type="checkbox"/> Regular Council Meetings Minutes of January 7, 2013		THAT the Regular Council Meeting Minutes of January 7, 2013 be adopted.	Item 4.1 Page 1
<b>5. BUSINESS ARISING FROM THE MINUTES</b>			
<b>6. CONSENT AGENDA</b>			
i. Bylaw			Item 6.i
ii. Agreements			Item 6.ii
iii. Committee/ Commission Minutes			Item 6.iii
iv. Correspondence			

<b>7. DELEGATIONS</b>		
<input type="checkbox"/> The HELP Committee	Al Fraser – The HELP Committee	Item 7.1 Page 7
<b>8. CORRESPONDENCE</b>		
		Item 8.1
<b>9. BUSINESS ARISING FROM CORRESPONDENCE</b>		
<b>10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS</b>		
		Item 10.1
<b>11. REPORTS FROM MAYOR</b>		
<p>L. Facio – verbal</p> <p>Presentation of plaques for the Christmas Light contest</p>		
<b>12. REPORTS FROM STAFF</b>		
<input type="checkbox"/> Interim Audit Report	<p><b>Report of Director of Finance – January 8, 2013</b> Re: Interim Audit Report</p> <p>Recommendation:</p> <p>THAT Council receives the 2012 Interim Audit Report from McConnell, Voelkl dated December 13, 2012.</p>	Item 12.1 Page 27
<input type="checkbox"/> Council Committees and Appointments	<p><b>Report of Deputy Chief Administrative Officer/CO – January 10, 2013</b> Re: Council Committees and Appointments</p> <p>Recommendation:</p> <p>THAT Beach, Parks and Leisure Services Committee be abolished effective immediately; and</p> <p>THAT Councillor John Buckley be appointed as liaison to Healthy Communities and Fraser Health and Mayor Leo Facio as representative to the Joint Provincial Emergency Committee.</p>	Item 12.2 Page 29
<input type="checkbox"/> Communities in Bloom – National Registration	<p><b>Report of Deputy Chief Administrative Officer/CO – Oral</b> Re: Communities in Bloom – National Registration</p>	Item 12.3 Page 31
<input type="checkbox"/> Fleet Vehicle Unit – Transmission repair funding	<p><b>Report of Operations Manager – January 21, 2013</b> Re: Fleet Vehicle Unity – Transmission repair funding</p> <p>Recommendation:</p> <p>THAT Council authorizes the funds for Staff to proceed with the transmission replacement for the Public Works fleet vehicle unit: Ford F-350 1-ton pickup truck</p>	Item 12.4 Page 33

<input type="checkbox"/> Memorial Benches	<b>Report of Deputy Chief Administrative Officer – January 17, 2013</b> Re: Memorial Benches  Recommendation:  THAT Council agree that the Memorial Bench sites be capped once the additional seventeen (17) have been constructed and brought into inventory, and further that the twelve (12) shorter benches at Spring Park and the observation deck at the washrooms be offered as an alternative choice; and That additional opportunity be offered for eight (8) smaller version benches in “Spring Park” as “Memorial Benches” at a lesser cost, and four (4) smaller versions be installed on the observation deck at the public washrooms.	Item 12.5 Page 35
<b>13. BYLAWS</b>		
<input type="checkbox"/> Bylaw No. 1026 Council Procedure Amendment Bylaw	<b>Report of Deputy Chief Administrative Officer/CO – January 10, 2013</b> Re: Bylaw No. 1026 Council Procedure Amendment Bylaw  Recommendation:  THAT Bylaw No. 1026 be read for a first, second and third time.	Item 13.1 Page 37
<b>14. QUESTIONS FROM THE PUBLIC</b>		
<b>15. ADJOURNMENT</b>		



4.1

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** January 7, 2013  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers,  
495 Hot Springs Road, Harrison Hot Springs

**IN ATTENDANCE:**

Mayor Leo Facio  
Councillor Allan Jackson (via telephone)  
Councillor Sonja Reyerse  
Councillor John Buckley  
Councillor Zoltan Kiss

CAO, Ted Tisdale  
DCAO/Corporate Officer, Debra Key  
Manager of Development Services, Ian Crane  
Manager of Planning and Community Services,  
Andre Isakov  
Operations Manager, Ian Gardner

Recording Secretary, Krystal Sobie

**ABSENT:**

**1. CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

**2. INTRODUCTION OF LATE ITEMS**

- Petition to the Court - Ghezesan vs Village of Harrison Hot Springs
- Pay Parking Questionnaire

**Moved by Councillor Buckley**  
**Seconded by Councillor Reyerse**

**THAT** approval be given to Councillor Jackson to attend the meeting via teleconference and participate in the meeting

**CARRIED  
UNANIMOUSLY**

**3. APPROVAL OF AGENDA**

**Moved by Councillor Reyerse**  
**Seconded by Councillor Buckley**

**THAT** the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
January 7, 2013*

4.

**ADOPTION AND RECEIPT OF MINUTES**

☐ Regular Council Meeting  
Minutes -- December 17, 2012

**Moved by Councillor Reverse**  
**Seconded by Councillor Buckley**

THAT the minutes of the Regular Council Meeting of December 17, 2012 be adopted.

**CARRIED  
UNANIMOUSLY**

☐ Public Hearing Record of  
December 17, 2012

**Moved by Councillor Reverse**  
**Seconded by Councillor Kiss**

THAT the Public Hearing Record of December 17, 2012 be received.

**CARRIED  
UNANIMOUSLY**

☐ Kent-Harrison Joint  
Emergency Program  
Committee Meeting Minutes  
of September 12, 2012

**Moved by Councillor Kiss**  
**Seconded by Councillor Buckley**

THAT the Kent-Harrison Joint emergency Program Committee Meeting Minutes of September 12, 2012 be received.

**CARRIED  
UNANIMOUSLY**

5.

**BUSINESS ARISING FROM THE MINUTES**

6.

**CONSENT AGENDA**

**i. Bylaws**

☐ Miscellaneous Fee Bylaw  
No. 1024

**ii. Agreements**

**iii. Committee/  
Commission  
Minutes**

**iv. Correspondence**

**Moved by Councillor Buckley**  
**Seconded by Councillor Reverse**

THAT Miscellaneous Fee Bylaw No. 1024, 2012 be adopted.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
January 7, 2013*

7. **DELEGATIONS**

Justin Powell from Precise Parklink Inc. (Go Park) provided Council with a power point presentation on paid parking

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

11. **REPORTS FROM MAYOR FACIO**

Town Hall Meeting will be held on January 17, 2013 between 7:00 p.m. and 9:00 p.m.

Open house at the RCMP training centre in Chilliwack deadline to respond is January 18, 2013

Walk for Alzheimer's Society is being held at the Landing Sports Centre in Chilliwack on January 27, 2013.

The playground equipment that was installed in Spring Park was a contribution of \$25,000.00 from Mr. Kingma and the remainder of the monies came from the RMI fund.

12. **REPORTS FROM STAFF**

☐ Beach Playground  
Equipment

**Moved by Councillor Buckley**  
**Seconded by Councillor Reverse**

THAT Council select Swing Time Distributors LTD. (Blue IMP equipment) as the preferred proponent for playground equipment purchase and installation for the beach; and

THAT Council authorize staff to spend up to \$100,000 of RMI funds on the purchase and installation of the playground sets on the beach.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
January 7, 2013*

**☐ Tenure Offer**

**Moved by Councillor Buckley**  
**Seconded by Councillor Kiss**

THAT the tenure Offer over Block B, District Lot 7211, Group 1, New Westminster District, containing 0.244 hectares be accepted; and

THAT the Mayor and Corporate Officer be authorized to execute the Acceptance of Offer of Licence.

**CARRIED  
UNANIMOUSLY**

**☐ Memorial Recognition  
Policy 4.2**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kiss**

THAT Council approve the amendments to Memorial Recognition Policy 4.2.

**CARRIED  
UNANIMOUSLY**

**☐Petition Ghezesan vs  
VHHS**

The Deputy Chief Administrative Officer/Corporate Officer reported that Supreme Court Petition had been accepted for service. The Petition was filed by Ladislau Ghezesan also known as Leslie Ghezesan naming the Village of Harrison Hot Springs as the Respondent. The Petition asks for an order and declaration that the two bylaw enforcement tickets for no dog licence and business licence upheld by the Bylaw Adjudication be quashed. The Deputy Chief Administrative Officer/Corporate Officer reported that the correspondence from legal counsel indicated that the defence of the Petition could be precedent setting and will cost a substantial amount of money to defend.

**☐Paid Parking Questionnaire**

A questionnaire on paid parking will be sent to all the residents and business community in Harrison.

**13.**

**BYLAWS**

**☐ Results of Public hearing  
(Dec. 17, 2012) – Zoning  
Bylaw No. 1020, 2012**

**Moved by Councillor Buckley**  
**Seconded by Councillor Reverse**

THAT the "Harrison Hot Springs Zoning Bylaw 1020, 2012" be read a third time.

**CARRIED  
OPPOSED BY COUNCILLOR KISS**

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT the "Harrison Hot Springs Zoning Bylaw 1020, 2012" be adopted.

**CARRIED  
OPPOSED BY COUNCILLOR KISS**



*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
January 7, 2013*

□ Rezoning Amendment  
Bylaw No. 1021,  
2013 Rezoning Application –  
775 Hot Springs Road

**Moved by Councillor Kiss**  
**Seconded by Councillor Reyerse**

THAT the Zoning bylaw amendment Bylaw No. 1021, 2013 be read a first time with a Public Hearing to be scheduled for February 4, 2013 with referrals to be sent to:

- (a) Village Engineer;
- (b) Fire Chief;
- (c) Ministry of Transportation and Infrastructure

For comment prior to the bylaw being considered for second reading.

**CARRIED  
UNANIMOUSLY**

**14.**

**QUESTIONS FROM THE PUBLIC**

Q. Is there any information going out with the paid parking questionnaire?

A. Yes there will be a letter accompanying.

Q. Can I get a copy of the Petition that was brought as a late item this evening?

A. Yes please see Debra Key, Corporate Officer.

Q. Will the swings be kept in accordance with the new equipment?

A. Yes any old equipment that is still in good condition will be used accordingly.

**15.**

**ADJOURNMENT**

**Moved by Councillor Buckley**  
**Seconded by Councillor Reyerse**

THAT the meeting be adjourned at 8:18 p.m.

**CARRIED  
UNANIMOUSLY**

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer



**HARRISON HOT SPRINGS***Naturally Refreshed***VILLAGE OF HARRISON HOT SPRINGS**Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at [dkey@harrisonhotsprings.ca](mailto:dkey@harrisonhotsprings.ca).

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: <u>Jan 14, 2013</u>	Requested Meeting Date: <u>Jan 21, 2013</u>
Organization Name (if applicable): <u>The HELP Committee</u>	
Name of Presenter: <u>Al Fraser</u>	
Name of Applicant if Other than Above: _____	
Contact Phone Number & E-Mail: <u>746-2434 - a.fraser@sd178.bc.ca</u>	
Mailing Address with Postal Code: <u>1660 Roseville Ave, Agassiz - V0M 1A7</u>	
Audio/Visual requirements: _____	
Topic: <u>To outline the HELP Project.</u>	
Action you wish Council to take: <u>understand the issue the project will address, what it will do and how and when it will be completed. Become a partner and assist financially.</u>	

# **The HELP Project**

## **Executive Summary**

January 17, 2013

### **MANDATE**

The mandate of The HELP Project committee is to promote accessibility of resources available locally to support our kids when they need help. This is being done with professional involvement and by engaging local kids by giving them ownership of how this resource will look through hands on involvement through logo design.

### **OUTLINE OF THE PROJECT**

An art contest will be run to provide students an opportunity to become part of the development of The HELP Project logo. This logo will be used on a web presence, posters and wallet cards as well as other access points in the future as needed.

The committee will develop a card and poster that will provide digital links to Internet resources and telephone contacts directing youth to sources of help using the logo that is the winner of the art contest.

Public awareness about The HELP Projects goals and activities will be achieved through presentations to municipal councils, Parent Advisory Council groups, Chamber of Commerce and other organizations and businesses, and local media, such as the Agassiz-Harrison Observer.

Distribution of cards, backpack tags with The HELP Project access information will take place by schools and community partners

### **ISSUES THE HELP PROJECT WILL ADDRESS**

- providing access to resources that let kids start getting help for issues they are struggling with
- provide a variety of different delivery methods of the resource list to match the comfort level of kids (example: texting, peer help, mentorship etc.)
- develop a culture of help from K to Gr. 12 by encouraging kid-to-kid connections that enable them understand when a peer needs help and so they can refer and support a friend who needs help
- recognizing and targeting where help is needed (example: depression, cultural isolation etc)
- providing a diverse range of information from a single access point

### **WHAT THE HELP PROJECT WILL DO**

- Run the art/logo contest providing collection of images, judging and prizes.
- Develop visual presentations to be used to promote The HELP Project
- provide a resource package for teachers to make it easy to use in the classroom to initiate awareness of this upcoming resource and to get entries for the contest.
- involve students in social responsibility
- will initially serve the needs of youth by supporting teachers, administrators, community and families.



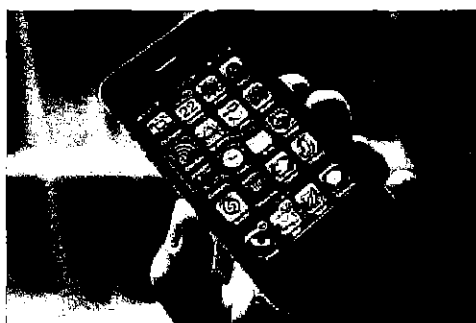
# The Help Project

## A Proposal for Supporting the Kids in Our Community

Presented to:

**The Village of Harrison Hot Springs Council**

January 21, 2013



Confidential: For Intended Audience Use Only



## The Need for Resources

- ➡ Currently there is no easy way for Fraser Valley children and youth to access answers and help for a number of issues and questions



- ➡ **The Help Project** integrates and aggregates a variety of existing resources that include (& not limited to):

- Mindcheck (<http://mindcheck.ca>)
- Erase Bullying (<http://www.erasebullying.ca>)
- BC211 (<http://www.bc211.ca>)
- Kids Help Phone 1-800-668-6868



## Committed Partners

- ➡ Ministry of Child and Family Development
- ➡ School District #78: Board of Trustees
- ➡ School District #78: Administration and staff
- ➡ Fraser Valley Regional Library: Agassiz Library
- ➡ Seabird Island Mental Health
- ➡ Fraser Health Mental Health
- ➡ Show Kids You Care
- ➡ Free Rein Associates
- ➡ Citizen Partners: Liz Muller, Andrea McRae, Kaitlin Roberts
- ➡ Parent Partners: Kristi Kozel, Susan Eick
- ? Village of Harrison Hot Springs

Local Resource: Mike Van laar - Youth Outreach and  
Suicide Prevention Worker - Agassiz Harrison  
Community Services office





## What Can We Do About It?

The **Help Project** is an initiative backed by more than ten committed partners to ensure that kids :

- ➡ have access to all of the resources that the ***“Little Black Book”*** has provided in the past, delivered in an easy-to-access, digital format.
- ➡ can access help from various sources via all media including the web, cell phone, texting, iPad, face-to-face, etc.
- ➡ can provide an easy way for kids to help kids  
***“Hey, call 211 - they’ll help you!”***
- ➡ are engaged in learning, advocating and supporting positive interactions with each other and their support groups
- ➡ have individual resilience during times of stress and need.





## What is the GOAL and how is the **Help Project** different?

- ➡ Support for everything from being bullied, depression or feeling suicidal to info on getting their driver's licence, a tutor or First Nations support (and anything in between)
- ➡ To connect KIDS to this resource so they will use it in time of need
- ➡ HELP is simple to remember – the KEY is to promote kids' awareness of it so they will use it and encourage (each other) their friends to use it



## How Will the Help Project Work?

- ➔ Making children & teens aware of this program through resources like:
- Fraser-Cascade school-wide promotion featuring a poster contest
  - Internet promotion
  - QR code attached to backpack straps, wallet cards
  - Posters throughout their schools and community

- ➔ Help Project resources will include:
- Help Line 211
  - Facebook Page
  - Web page
  - iPhone application
  - Posters
  - Phone numbers and links to partner sites that provide resources to children/youth for a variety of topics and needs.



# How Will the Help Project be Implemented?

- ➡ Presentations to Councils and potential sponsors throughout the Fraser-Cascade District are scheduled throughout January/February.
- ➡ Principals and Teachers will receive a package
- ➡ Student engagement – need to have their awareness & ‘buy-in’ to know about and use HELP as their resource
- ➡ School Art Promotion February 14th – March ? to initiate kids’ interest and awareness





## Poster Art Promotion & School Involvement

- ➔ The **Help Project** will be sponsoring an art contest open to all children and teens in the Fraser-Cascade region K-12.
  - Winning images will be featured on Help Project posters and resource cards.
  - Winning artists will be awarded prizes including an iPad mini, cell phone, or (depending on funding).
- ➔ Goal is to have all instructors and all students talking about the Help Program and featuring it in classroom discussions and projects.





## How YOU Can Help

- ➡ Promote the Help Project to your community by including the Help Project in all community emails, newsletters and promotional posters
- ➡ Provide financial assistance to support the costs of the contest & project (ex: \$500 towards posters/web-page/promo or donate an iPad Mini (we can even put YOUR logo on it!))
- ➡ Support all community events that support the Help Project initiatives in the schools.

Helping kids is a benefit to  
**EVERYONE**  
in our community





## How Financial Support Will be Used

- Prizes for art contest
- Printing of posters and resource cards
- QR code for back packs
- Web page development
- Additional promotion in schools
- Approximate total needed is \$10,000



# Timeline 2013

- ➡ January:
  - Meetings with councils, chambers of commerce, corporate sponsors and school administrators
- ➡ February:
  - Kick-off and promotion of art contest
- ➡ March
  - Continued school and community promotion of Help Program through digital and print media.
  - Contest winners announced and official Help Program materials designed and promoted community-wide

# For More Information

- Contacts:

- ➡ Al Fraser *Telephone and email*
- ➡ Wendy Colman-Lawley *Telephone and email*
- ➡ Name 3 *Telephone and email*

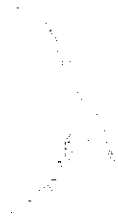
- Websites:

- ➡ Website 1
- ➡ Website 2





# Thank you



# Appendix

# Bullying is Getting Worse

A study on bullying by the **University of British Columbia**, based on 490 students (half female, half male) in Grades 8-10 in a B.C. city in the winter of 1999, showed:

- » **64 per cent of kids had been bullied at school.**
- » **12 per cent were bullied regularly (once or more a week).**
- » **13 per cent bullied other students regularly (once or more a week).**
- » **72 per cent observed bullying at school at least once in a while.**
- » **40 per cent tried to intervene.**
- » **64 per cent considered bullying a normal part of school life.**

## Suicide feels like the only option for too many kids

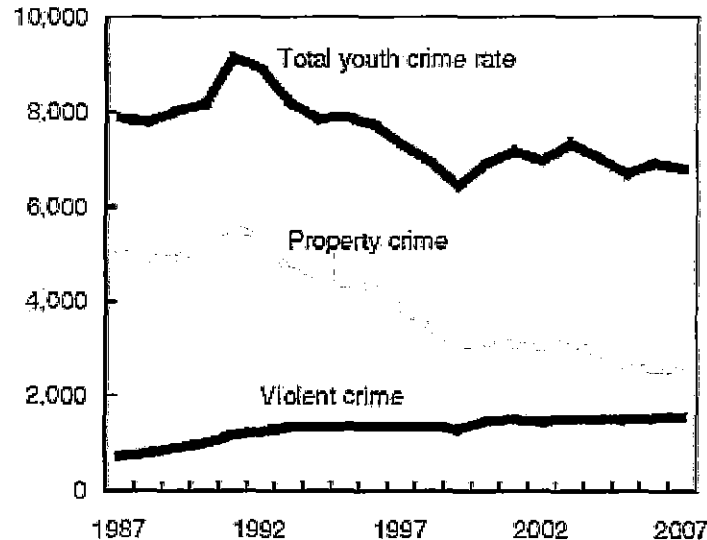
	2005	2006	2007	2008	2009
	Both sexes				
	number of suicides				
10 to 14	43	31	33	25	25
15 to 19	213	152	185	208	202
20 to 24	296	265	290	255	277
<p><b>Source: Statistics Canada, CANSIM,</b> May 2012</p>					

# Youth Violence Continues to Rise

Chart 11

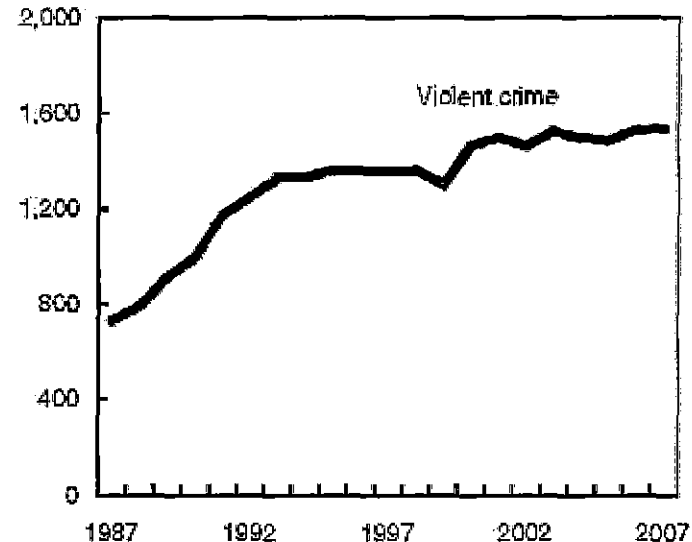
Youth accused, 1987 to 2007

rate per 100,000 youth population (12 to 17 years)



Youth accused of violent crime, 1987 to 2007

rate per 100,000 youth population (12 to 17 years)



A report on youth crime released by the Canadian Centre for Justice Statistics in May 2008 (for 2006) stated that youth violent crimes have increased 30% since 1991. While the overall violent crime rate declined 4% in the last ten years, violent crime among youth rose 12% in the same period.





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** January 8, 2013  
**FROM:** Director of Finance **FILE:** 0530  
**SUBJECT:** Interim Audit Report

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#### BACKGROUND:


Each year our Auditors, McConnell, Voelkl perform an interim audit on the Village of Harrison Hot Springs. The attached report summarizes their findings for the 2012 Interim Audit.

#### RECOMMENDATION:

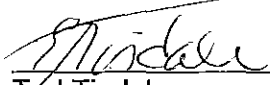
THAT Council receives the 2012 Interim Audit Report from McConnell, Voelkl dated December 13, 2012.

Respectfully submitted for your  
consideration;

#### DIRECTOR OF FINANCE COMMENTS:

  
Dale Courtice, CGA  
Director of Finance

#### CHIEF ADMINISTRATIVE OFFICER COMMENTS:

  
Ted Tisdale  
Chief Administrative Officer

## INTERIM AUDIT REPORT

To the Council of the **VILLAGE OF HARRISON HOT SPRINGS:**  
P.O. Box 160  
Harrison Hot Springs, BC  
V0M 1K0

We have reviewed and evaluated the receipts, payroll, purchasing and financial information systems, examined accounts, and adhered to Canadian generally accepted auditing procedures and standards to test the records of the **VILLAGE OF HARRISON HOT SPRINGS** for the operating period ended **October 31, 2012**, and we have performed a financial review of the accounts, records, ledgers and computerized financial information system employed by the Village for the interim period then ended. Our examination included a review of council and administration policies and their implementation, review of accounting procedures, financial, management, and internal audit controls, and included such tests of supporting documents and records as we considered necessary in the circumstances.

We restricted our substantive tests, generally, to material transactions in excess of **\$2,000**. and our tests did not include external confirmations of specific receipts or expenditures. This procedure, in our opinion, based on the lack of response received in the past, would not greatly enhance the expected results nor assist management in performing its control function.

Subject to our comments in the Internal Management Report dated **December 13, 2012** we are pleased to report that in all material respects, we found the accounts, records and ledgers orderly, well kept and up to date, and to the best of our knowledge from the test checks that we conducted, they accurately reflect the results of operation of the **VILLAGE OF HARRISON HOT SPRINGS** for the period tested.

  
CHARTERED ACCOUNTANTS

December 13, 2012  
Hope, B.C.  
Canada



## VILLAGE OF HARRISON HOT SPRINGS

**HARRISON HOT SPRINGS***Naturally Refreshed***REPORT TO COUNCIL**

**TO: Mayor and Council** **DATE: January 10, 2013**

**FROM: Debra Key** **FILE: 0360-01**  
**Deputy Chief Administrative Officer/CO**

**SUBJECT: Council Committees and Appointments**

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**ISSUE:**

Restructure of Council Committees and changes to Council appointments

**BACKGROUND:**

Council has requested that the Beach, Parks and Leisure Services Committee be abolished and that the scheduling of Committee of the Whole Meetings be established. This will enable Council to discuss any issues or areas of concern that may arise and provide opportunity for Council to be better informed.

COW meetings will be scheduled every three (3) months, commencing at 10:00 a.m. and will occur on the 2<sup>nd</sup> Monday of that month, starting March 11, 2013.

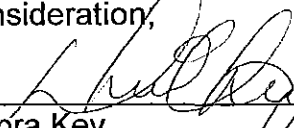
In addition, Council appointments will be adjusted slightly to allow for a more balanced portfolio for Council members.

**RECOMMENDATION:**


THAT the Beach, Parks and Leisure Services Committee be abolished effective immediately; and

THAT Councillor John Buckley be appointed as liaison to the Healthy Communities and Fraser Health and Mayor Leo Facio as representative to the Joint Provincial Emergency Committee.

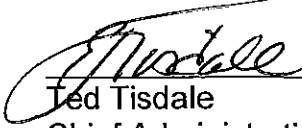
Respectfully submitted for your consideration,

  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/CO

**DIRECTOR OF FINANCE COMMENTS:**

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer

mjp

**From:** CiB Program Coordinator <bloom@cib-cef.com>  
**Sent:** January-16-13 11:19 AM  
**To:** CiB Program Coordinator  
**Subject:** Communities in Bloom National Registration - Deadline: January 25, 2013

*(Un message en français est à la suite)*

Dear community,

This is a friendly reminder that the registration deadline for the Communities in Bloom 2013 National Edition is **January 25<sup>th</sup>, 2013**

To register please click here:

<http://www.communitiesinbloom.ca/2013-registration-form/>

If you wish to register by email or by fax, contact us and we will be happy to send you the PDF version of the form.

Registration Extensions are allocated via email or telephone.

If you are unfortunately unable to participate this year, please let us know so we can remove your email address from our 2013 registration reminders.

For further information or questions please do not hesitate to contact us.

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Chère collectivité,

Ceci est un rappel que la date la limite d'inscription à l'édition nationale de Collectivités en fleurs est le **25 Janvier, 2013**.

Pour vous s'inscrire cliquer ici :

<http://www.collectivitesenfleurs.ca/formulaire-dinscription-2013/>

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Si il vous êtes impossible de participer cette année, s'il vous plait nous aviser pour que l'on puisse retirer votre adresse courriel sur nos future envoi de rappel.

Pour toute autre information ou question, n'hésitez pas à nous contacter.

*Geneviève Carrière*  
*Program Coordinator - Coordonnatrice de programme*

*Communities in Bloom - Collectivités en fleurs*

*Tel: 514-694-8871 Fax: 514-694-3725*

*[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca) - [www.collectivitesenfleurs.ca](http://www.collectivitesenfleurs.ca)*



**VILLAGE OF HARRISON HOT SPRINGS****REPORT TO COUNCIL**

**TO:** Mayor and Council **DATE:** January 21, 2013

**FROM:** Ian Gardner  
Operations Manager **FILE:**

**SUBJECT:** Fleet Vehicle Unit- Transmission repair funding

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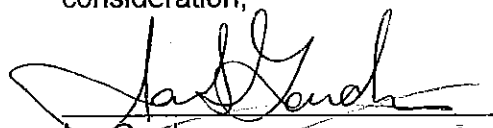
**ISSUE:** To request Councils approval for funding to repair/replace the transmission in Public Works Fleet vehicle: 1999 Ford F-350 1 ton pickup truck.

**BACKGROUND:** The Villages Public Works has an ageing fleet of vehicles. Four of the nine (9) vehicle fleet is 'Out of Service' due to various states of un-repairable condition. A full report, with complete fleet condition and recommendations for a replacement strategy, is being prepared and will be presented to Council in February.

The fleet vehicle unit, for this report, is the 1999 Ford F-350 1-ton pickup truck. This is the best of the older vehicles in the fleet. It plays a vital role as a watering tank hauler in the Spring, Summer, Fall and a Brine tank hauler during the Winter. The transmission has been diagnosed to be in need of replacement. We have an estimate of \$3300.00 plus tax, installed, from Pioneer Motors in Agassiz.

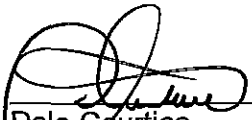
**RECOMMENDATION:** THAT Council authorizes the funds for Staff to proceed with the transmission replacement for the Public Works fleet vehicle unit: Ford F-350 1-ton pickup truck.

Respectfully submitted for your  
consideration;



Ian Gardner  
Operations Manager

**DIRECTOR OF FINANCE COMMENTS:**

A handwritten signature in black ink, appearing to read "Dale Courtice", written over a horizontal line.

Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

A handwritten signature in black ink, appearing to read "Ted Tisdale", written over a horizontal line.

Ted Tisdale  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** January 17, 2013

**FROM:** Debra Key,  
Deputy Chief Administrative Officer/  
Corporate Officer **FILE:** 0340-01

**SUBJECT:** Memorial Benches

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**ISSUE:** Council to determine the quantity of benches to be provided for memorial purposes.

#### BACKGROUND:

Council has approved its new policy, "Memorial Recognition Policy 4.2", in which there are opportunities for members of the public to memorialize their loved ones either by park bench, tree or paving stones. The most common selection is by way of Memorial Benches. However, we appear to be running out of space and as identified on the attached note there are approximately seventeen (17) more locations for Memorial Benches. Currently, there are nine (9) people on the waitlist.

While benches are a nice addition to the tourist infrastructure, staff are concerned that too many benches may detract from the overall appearance and ambience of the community.

With Council's recent policy, there are other opportunities for people to remember their loved ones by either the planting of trees or a paving stone program. In addition, there is also the opportunity to "recycle" existing bench sites as they become unserviceable.

#### RECOMMENDATION:


THAT Council agree that the Memorial Bench sites be capped once the additional seventeen (17) have been constructed and brought into inventory, and further that the twelve (12) shorter benches at Spring Park and the observation deck at the washrooms be offered as an alternative choice; and

THAT additional opportunity be offered for eight (8) smaller version benches in "Spring Park" as "Memorial Benches" at a lesser cost, and four (4) smaller versions be installed on the observation deck at the public washrooms.

Respectfully submitted for your  
consideration;

  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/  
Corporate Officer

**DIRECTOR OF FINANCE COMMENTS:**

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** January 10, 2013

**FROM:** Debra Key, Deputy Chief Administrative Officer/CO **FILE:** 3900-01

**SUBJECT:** Bylaw No. 1026 Council Procedure Amendment Bylaw

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**ISSUE:** To amend Council Procedure Bylaw No. 1002

#### BACKGROUND:

Staff has been directed to review the current Council Procedure Bylaw and prepare an amendment for Council's consideration.

Changes that have been made include:

The Order of Business for Council will pertain to Regular and Special Council Meetings only.

- a) On Page 4, **Item 4 Agenda**, section (g), **14. Question Period** be amended to read:

**14. Question Period (Pertaining to Agenda Items Only)**

- b) On Page 12, **Item 13 Special Meetings of Council**, section 7. **Question Period** be amended to read:

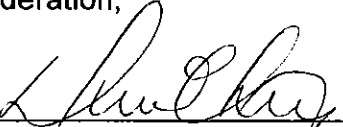
**7. Question Period (Pertaining To Agenda Items Only)**

Pursuant to s. 124(3) of the *Community Charter* public notice was given January 10, 2013 and January 18, 2013.

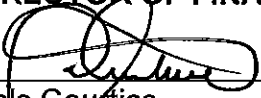
**RECOMMENDATION:**

**THAT** Bylaw No. 1026, 2013 Council Procedure Amendment be given first, second and third reading.


Respectfully submitted for your consideration;

  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/CO

**DIRECTOR OF FINANCE COMMENTS:**

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1026

### A bylaw to amend Council Procedure Bylaw No. 1002

**WHEREAS** under Sections 124 (1) of the *Community Charter*, Council must by bylaw establish the general procedures to be followed by Council and Council Committees in conducting their business,

**AND WHEREAS**, Council of the Village of Harrison Hot Springs has deemed it advisable to amend the Council Procedure Bylaw No. 1002;

**NOW, THEREFORE**, the Council of the Village of Harrison Hot Springs in open meeting assembled enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as "Village of Harrison Hot Springs Council Procedure Amendment Bylaw No. 1026, 2013".

2. **AMENDMENT**

On Page 4, **Item 4 Agenda**, section (g), **14. Question Period** be amended to read:

14. Question Period (Pertaining to Agenda Items Only)

On Page 12, **Item 13 Special Meetings of Council**, section 7. **Question Period** be amended to read:

7. Question Period (Pertaining To Agenda Items Only)

3. **THIS BYLAW** may not be amended or repealed and substituted unless Council first gives notice in accordance with section 94 of the *Community Charter*.

In Compliance with section 124(3) of the *Community Charter*, public notice was given January 11, 2013 and January 18, 2013 in accordance with section 94 of the *Community Charter*.

READ A FIRST TIME THIS 21<sup>ST</sup> DAY OF JANUARY, 2013

READ A SECOND TIME THIS 21<sup>ST</sup> DAY OF JANUARY, 2013

READ A THIRD TIME THIS 21<sup>ST</sup> DAY OF JANUARY, 2013

ADOPTED THIS      DAY OF FEBRUARY, 2013

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

