

VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date:

Monday, August 12, 2013

Time:

7:00 p.m.

Location:

Council Chambers, 495 Hot Springs Road Harrison Hot Springs, British Columbia

1. CALL TO C	RDER		
	(a)	Meeting called to order by Mayor Facio	
2. INTRODUC	TION	OF LATE ITEMS	12.300
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3. APPROVAI	L OF A	GENDA	
4. ADOPTION	OF C	OUNCIL MINUTES	W SICKIE
Regular Council Meeting Minutes of July 8, 2013		THAT the Regular Council Meeting Minutes of July 8, 2013 be adopted.	Item 4.1 Page 1
☐ Public Hearing Minutes of July 8, 2013		THAT the Public Hearing Meeting Minutes of July 8, 2013 be received.	Item 4.2 Page 9
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5. BUSINESS	ARISI	NG FROM THE MINUTES	
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a	1		
6. CONSENT	AGEN	NDA	
i. Bylaws		Village of Harrison Hot Springs Bylaw Notice Enforcement Amendment Bylaw No. 1042, 2013.	Item 6.i Page 17
ii. Agreements	3		
iii. Committee/	ľ		
Commission	n		
Minutes			

iv. Correspondence	Letter from BC Healthy Communities Society dated July 12, 2013;	Item 6.iv Page 27
	Letter from Ministry of Community, Sport and Cultural Development dated July 15, 2013;	Item 6.iv Page 29
	Letter from Green Communities Committee dated July 16, 2013;	Item 6.iv Page 31
	Letter from Union of British Columbia Municipalities dated July 19, 2013;	Item 6.iv Page 35
	Letter from Ministry of Justice dated July 26, 2013; and	Item 6.iv Page 37
	Letter from BC Healthy Communities Society dated July 29, 2013.	Item 6.iv Page 39
7. DELEGATIONS		380
	Fraser Valley Regional District – David Urban Re: Regional Outdoor Recreation Opportunities Study	Item 7.1 Page 41
8. CORRESPONDEN	CE	
Letter from Town of Po Re: Lac-Megantic Rail		Item 8.1 Page 59
	NG FROM CORRESPONDENCE	
10. REPORTS OF CO	DMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS	
11. REPORTS FROM	MAYOR	
L. Facio – verbal		
12. REPORTS FROM	STAFF	
Causiana Duamuana	Report of Chief Administrative Officer – July 17, 2013 Re: Emergency Social Services Program Coordinator Position	Item 12.1 Page 61
	RECOMMENDATION:	
	THAT Council considers a resolution to approve the \$200.00 (two hundred dollars) monthly honorarium be provided to the Emergency Social Services Coordinator position with the understanding the expenditure is shared equally with the District of Kent.	
Signage Request	Report of Deputy Chief Administrative Officer/ Corporate Officer – July 30, 2013 Re: Communities in Bloom – Signage Request	Item 12.2 Page 63
	RECOMMENDATION:	
	THAT approval be given for the construction and installation of two interpretive signs to be located at the entrance of the Fred Hardy and Ruth Altendorf bridges subject to available funding.	

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☐ Award of Water Treatment Plant Contract	Report of Chief Administrative Officer – August 12, 2013 Re: Award of Water Treatment Plant Contract	Item 12.3 Page 69
	RECOMMENDATION:	
	THAT Council award the contract to Carver Construction Ltd. for the construction of the Water Treatment Plant; and	
	THAT in the event additional funds are required for the completion of the project, staff bring forward a bylaw authorizing the temporary borrowing of funds from existing Capital Reserves.	
☐ Community Recreation Grant Rescope	Report of Chief Administrative Officer - Verbal Re: Community Recreation Grant Rescope	Item 12.4
8	RECOMMENDATION:	
	THAT Council receives the report.	
13. BYLAWS		
☐ Fire Department Regulation Bylaw No. 1031, 2013	Report of Deputy Chief Administrative Officer/Corporate Officer – July 29, 2013 Re: Fire Department Regulation Bylaw No. 1031, 2013	Item 13.1 Page 73
	RECOMENDATION:	10 10
	THAT Fire Department Regulation Bylaw No. 1031, 2013 be adopted; and	•
	THAT Policy 3.1 Fire Department Remuneration be rescinded.	
		P
14. QUESTIONS FI (pertaining to a	ROM THE PUBLIC genda items only)	

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VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE:

July 8, 2013

TIME:

7:00 p.m.

PLACE:

Council Chambers

495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE:

Mayor Leo Facio

Councillor John Buckley Councillor Zoltan Kiss Councillor Sonja Reyerse Councillor Allan Jackson

Chief Administrative Officer, Ian Crane

DCAO/CO, Debra Key

Recording Secretary, Krystal Sobie

ABSENT:

1. <u>CALL TO ORDER</u>

Mayor Facio called the meeting to order at 8:45 p.m.

- 2. <u>INTRODUCTION OF LATE ITEMS</u>
 - Campbell Lake Trail
 - Economic Access Program
- 3. APPROVAL OF AGENDA

Moved by Councillor Jackson Seconded by Councillor Reyerse

THAT the agenda be approved as amended.

CARRIED UNANIMOUSLY

4. <u>ADOPTION AND RECEIPT OF MINUTES</u>

☐ Regular Council Meeting Minutes -- June 17, 2013 Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the minutes of the Regular Council Meeting of June 17, 2013, be adopted.

CARRIED UNANIMOUSLY

☐ Special Council Meeting Minutes – November 23, 2011

Moved by Councillor Jackson Seconded by Councillor Reverse

THAT the minutes of the Special Council Meeting of November 23, 2011, be adopted.

CARRIED UNANIMOUSLY

☐ Special Council Meeting Minutes – April 11, 2012

Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the minutes of the Special Council Meeting of April 11, 2012, be adopted.

CARRIED UNANIMOUSLY

☐ Special Council Meeting Minutes – April 17, 2012

Moved by Councillor Reyerse Seconded by Councillor Jackson

THAT the minutes of the Special Council Meeting of April 17, 2012, be adopted.

CARRIED UNANIMOUSLY

☐ Special Council Meeting Minutes – June 19, 2013

Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the minutes of the Special Council Meeting of June 19, 2013, be adopted.

CARRIED UNANIMOUSLY

5.

BUSINESS ARISING FROM THE MINUTES

6.

CONSENT AGENDA

i. Bylaws

Village of Harrison Hot Springs Park Regulation Amendment Bylaw No. 1040, 2013

ii. Agreements

iii. Committee/ Commission Minutes Kent-Harrison Joint Emergency Program Committee Meeting Minutes of May 30, 2012

Kent-Harrison Joint Emergency Program Committee Meeting Minutes of September 12, 2012

Kent-Harrison Joint Emergency Program Committee Meeting Minutes of December 5, 2012

Kent-Harrison Joint Emergency Program Committee Meeting Minutes of March 13, 2013

Communities in Bloom Committee Meeting Minutes of May 23, 2013

iv Correspondence

i. Bylawsiii. Committee/CommissionMinutes

Moved by Councillor Jackson Seconded by Councillor Reyerse

THAT the Bylaw on the Consent Agenda be adopted and the Committee Meeting Minutes be received.

CARRIED UNANIMOUSLY

- 7. <u>DELEGATIONS</u>
- 8. <u>CORRESPONDENCE</u>

Letter from Fraser Health dated June 23, 2013 re: Tradeshow May 24, 2013

- 9. <u>BUSINESS ARISING OUT OF CORRESPONDENCE</u>
- 10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS
- 11. <u>REPORTS FROM MAYOR FACIO</u>

District of Kent currently have an Economic Access Program that is designed to help families with low income to have the opportunity to attend swimming and fitness facility.

Moved by Councillor Buckley Seconded by Councillor Jackson

THAT Council approve an amount of \$2,000.00 to be allocated for 2013 towards the Economic Access Program for Harrison residents.

CARRIED UNANIMOUSLY

There has been discussions with the District of Kent to have the Campbell Lake Trail cleared.

Moved by Councillor Buckley Seconded by Councillor Reverse

THAT Council direct staff to look into the opportunities for the clean-up of the Campbell Lake Trail.

CARRIED UNANIMOUSLY

There was an unfortunate incident in the plaza on the weekend and it is an ongoing investigation.

Small area on Maple and Cedar has been cleared for canoe/kayak day access.

Canada Day was a day to remember. A letter of appreciation should be sent to Superintendent Burleigh and Sergeant Falebrinza for all of the work from the Agassiz Detachment.

Ian Crane is now the Chief Administrative Officer.

On behalf of Council I would like to wish all the best to Ted Tisdale.

Andre Isakov has moved back to his home town and is working at the City of Coquitlam in the planning department.

July 19, 2013 at 11:00 a.m. will be the official unveiling of the new Front Entrance.

Bylaw Enforcement have dealt with 34 complaints between June 27 and July 8, 2013.

Any items Councillors would like to have added for UBCM need to be sent to Debra Key by August 6, 2013.

At the last Council meeting a member of the public asked a question with regards to \$43,000.00 and why it was not shown on the Annual Report. A letter has been sent to the individuals providing information to them.

12.

REPORTS FROM STAFF

☐ Change in Signing Authority

Moved by Councillor Jackson Seconded by Councillor Reyerse

THAT one of each of the following groups be authorized as signing officers for the Village of Harrison Hot Springs:

Mayor Leo Facio, Councillor Allan Jackson, Councillor Zoltan Kiss, Councillor Sonja Reyerse, Councillor John Buckley

Chief Administrative Officer, Ian Crane, Deputy Chief Administrative Officer/Corporate Officer, Debra Key, Director of Finance, Dale Courtice, Manager of Revenue Services, Marguerite Parberry.

CARRIED UNANIMOUSLY

☐ Community Recreation Program Grant

Moved by Councillor Jackson Seconded by Councillor Reverse

THAT Council approve the re-scope of the Community Recreation Program Grant in the amount of \$400,000 for the development of the beach washroom and change room facility.

CARRIED UNANIMOUSLY

☐ Fire Department
Remuneration Policy 3.1

Moved by Councillor Buckley Seconded by Councillor Jackson

THAT Policy 3.1 Fire Department Remuneration be amended to reflect an increase for callouts, practices, and training rates for the following year: 2012 at 1.75% = \$18.32 per hour;

AND THAT this increase be retroactive to January 1, 2012.

CARRIED UNANIMOUSLY

13.

BYLAWS

☐ Fire Department Regulation Bylaw No. 1031, 2013

Moved by Councillor Jackson Seconded by Councillor Buckley

THAT Fire Department Regulation Bylaw No. 1031, 2013 be given first, second and third reading.

CARRIED UNANIMOUSLY

☐ Official Community Plan Amendment Bylaw No. 1035, 2013 Zoning Amendment Bylaw No. 1036, 2013

Moved by Councillor Buckley Seconded by Councillor Reyerse

THAT Official Community Plan Amendment Bylaw No. 1035, 2013 be read a second and third time;

CARRIED UNANIMOUSLY

Moved by Councillor Jackson Seconded by Councillor Reverse

AND THAT Zoning Amendment Bylaw No. 1036, 2013 be read a second and third time.

CARRIED UNANIMOUSLY

☐ Animal Control and Licence Bylaw No. 1039, 2013

If Harrison claims to be sustainable why do we not allow chickens? Debra Key, Deputy Chief Administrative Officer/ Corporate Officer believes that this in place due to Harrison never being designated an agricultural area.

Moved by Councillor Jackson Seconded by Councillor Buckley

THAT Village of Harrison Hot Springs Animal Control and Licence Bylaw No. 1039, 2013 be adopted.

CARRIED UNANIMOUSLY

Delegation of Powers, Duties and Functions Bylaw No. 1041 2013

Moved by Councillor Jackson Seconded by Councillor Reverse

THAT Village of Harrison Hot Springs Delegation of Powers, Duties and Functions Bylaw No. 1041, 2013 be adopted.

CARRIED UNANIMOUSLY

☐ Bylaw Notice Enforcement Bylaw No. 1042, 2013

Moved by Councillor Jackson Seconded by Councillor Buckley

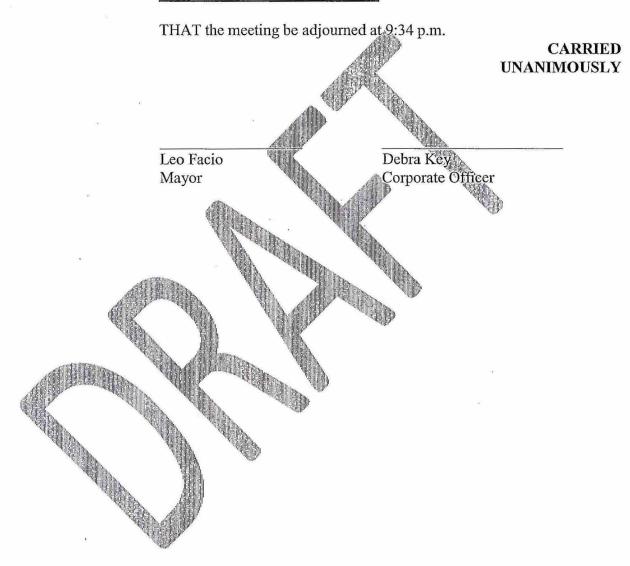
THAT Bylaw Notice Enforcement Bylaw No. 1042, 2013 be given first, second and third reading.

CARRIED UNANIMOUSLY

14. QUESTIONS FROM THE PUBLIC

15. <u>ADJOURNMENT</u>

Moved by Councillor Jackson Seconded by Councillor Buckley



VILLAGE OF HARRISON HOT SPRINGS RECORD OF PUBLIC HEARING OF OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013

DATE:

July 8, 2013

TIME:

7:00 p.m.

PLACE:

Council Chambers, 495 Hot Springs Road

IN ATTENDANCE:

Mayor Leo Facio

Councillor Allan Jackson Councillor Sonja Reyerse Councillor John Buckley Councillor Zolton Kiss

Ian Crane, Chief Administrative Officer

Debra Key, Deputy Chief Administrative Officer/CO

Krystal Sobie, Recording Secretary

(1) Call to Order

CALL TO ORDER

Mayor Facio called the public hearing to order at 7:00 p.m.

(2) PROCEDURE FOR PUBLIC HEARING

Mayor Facio read the opening statement and procedure for conducting the Public Hearing pursuant to Sec 890 and 892 of the *Local Government Act*.

Official Community Plan Bylaw Amendment Bylaw No. 1035, 2013 and Zoning Amendment Bylaw No. 1036, 2013

The Village's Chief Administrative Officer presented a PowerPoint overview of the amendments.

The Mayor reported that seven (7) written submissions were received.

The Mayor called for a first time for submissions to Council regarding Bylaw No. 1035, 2013, Official Community Plan.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING

OF OFFICIAL COMMUNITY PLAN BYLAW

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013 July 8, 2013

(3)PUBLIC COMMENTS

BYLAW NO. 1035, 2013

Chuck Stam, Chilliwack

Further background was provided on the project.

John Allen, 398 Hot Springs Road

Due to Council members not being provided with the written submissions from the public I believe at the end of this Public Hearing it should be adjourned to allow Council sufficient time to read the letters.

Compact Village Center is repeated throughout the Official Community Plan. There is no need to build out on the water when there are so many undeveloped lots throughout the Village. Once the Village has been built up to its capacity then a development like this one presented may be a superior proposal. I do not believe that this proposal is in the best in of the public.

Many people from the Village enjoy boating and in Harrison Hot Springs the land is limited. We have needs for marine recreation. There is only one place in Harrison to have a marina and that is the proposed development. Once this is transformed into a commercial center you will lose affordable marina in Harrison for the local people.

I believe this bylaw is in contradiction of the Official Community Plan 42 times. The Official Community Plan states that high density residential should be confined to the core area of the Village.

Jane Kivett, 238 Balsam Avenue

- Q. Has there been any proposals for development in the Village core in the last while?
- A. Nothing as of yet.

Elizabeth Scottson, 323 Miami River Drive

I am concerned with the potential 51 unit condominium and the access on the dangerous road.

Chief Administrative Officer, Ian Crane clarified that a traffic engineer would be taking least at the appropriate time to determine where the appropriate driveway access would be located.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING

OF OFFICIAL COMMUNITY PLAN BYLAW

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013 July 8, 2013

Murray Hardie, 328 Esplanade Avenue

I would like to commend the Village staff on a fantastic presentation. I believe a development like this would attract further visitors to Harrison.

Mayor Facio called for a second time for submissions to Council regarding Bylaw No. 1035, 2013 Official Community Plan Amendment.

John Allen, 398 Hot Springs Road

Bylaw No. 1035 contradicts the Official Community Plan. The Official Community Plan as it is laid out today does not support this development.

As soon as you add a residential component to the Marina you are creating competition for the oversupply of condominiums that are currently vacant throughout the Village.

At the first hearing the geotechnical hazard report was glossed over and not taken into consideration. This is a very important part of this development. The report states that the only safe development for this area is the water line which is in the parking lot.

When dealing with land development there is a process and you are not following it. You have to first start with the Official Community Plan before you can move onto development and building permit stage.

You should not be adopting bylaws that are in a contradiction.

Chuck Stam, Chilliwack

Prior to commencing on this project the ownership group had a geotechnical study on the soil and the findings showed that there was no issue with the amount of story's for a building.

The current Official Community Plan permits a 50 unit motel so there is only a slight amendment to allow residential on this site.

There is no expansion of the footprint into the lake.

The Mayor called for a third and final time for submissions to Council regarding Bylaw No. 1035, 2013 Official Community Plan Amendment.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING OF OFFICIAL COMMUNITY PLAN BYLAW

July 8, 2013

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013

BYLAW NO. 1036, 2013

The Mayor called for a first time for submissions to Council regarding Bylaw No. 1036, 2013 Zoning Amendment

John Allen, 398 Hot Springs Road

This proposal shows that this development is encroaching onto District Lot 7211. Why was this not disclosed to the public? There needs to be at least a 100 foot channel and this is not shown in this development.

There is not adequate parking on site for this size of a project. I believe that it is inappropriate to take the Marina Development and convert it to residential. The Official Community Plan is clear that we want residential to happen in the Village Core.

This is another case of spot zoning and does not conform to the current zone. There needs to be community spirit.

Tegywn Bakken, 237 Balsam Street

I believe that this is a fabulous idea and have all the trust in the developer and the Council will do what is right. Harrison Hot Springs needs to grow and this is a perfect opportunity. I am not personally boater but I still think this is fabulous.

Tracey Goodwin, 10155 Hymar Drive

Where do the boats launch and park their trailers? Is the developer looking at the impact this extra traffic will have on Rockwell Drive? Where will they be launching their boat?

Chuck Stam, Chilliwack

The boats will be launched seasonally; they will be parked in the marina for the season and then taken out of the water when needed. If there is a great need for parking the developer will either build a parkade or provide a shuttle during the peak months of the year.

There is no encroachment onto District Lot 7211.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING

OF OFFICIAL COMMUNITY PLAN BYLAW

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013

July 8, 2013

Brian Williams, 246 Miami River Drive

Where would offsite parking be located?

I am not against this but there are a lot of items that need clarification for a development of this size.

Resident living at 378 Esplanade Avenue

With the increase of boats I assume there will be an increase with fuel storage what is the provision for the safety facilitates/emergency services. Can you explain the walk way to us?

Chuck Stam, Chilliwack

There is no proposal for fuel sales within this marina.

Ian Crane, Chief Administrative Officer

The actual width/detail has not been determined yet as we are only dealing with the land use at this time. The idea of the walkway is that it will go in front of this development, through the yacht club and connect into Rendall park. It is to encourage people to walk along the walkway and stay off Rockwell Drive.

Jessica Peters, Observer

- Q. If homes are placed along the edges and there was a fire in one of the homes how would fire services get to the home?
- A. I believe the fire hoses are about 1000 feet. By code the floating homes need to have sprinklers.

Bill Civic 242 Balsam Avenue

- Q. What experience does the developer have with similar developments to this one?
- A. They are very experienced in development.

The Mayor called for a second time for submissions to Council regarding Bylaw No. 1036, 2013 Zoning Amendment.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING

OF OFFICIAL COMMUNITY PLAN BYLAW

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013 July 8, 2013

John Allen, 398 Hot Springs Road

If there are no fuel sales going to be taking place for this development why is it outlined in the proposed bylaw.

- Q. I am unsure of where the figure of \$375,000.00 came from and where that money will be going to.
- A. This is a contribution that the developer is gifting to the community for the bonus in the zone. The Legislation allows for an amenity contribution. Nothing is being sold to the developer.
- Q. Why is the 5% not in the zoning bylaw as all the other conditions are? Why did Council not instruct the Approving Officer to collect the monies?
- A. That is taken care of at the subdivision stage. Council is not able to instruct the Approving Officer to do anything.

Jessica Peters, Observer

I think with the additional slips to the marina that you would make it feel more welcoming and open up more business opportunities.

Laura Hooper, 404 Miami River Drive

- Q. How long will this process take place assuming each step is approved?
- A. That is unknown. It could take months or years.

I believe this is a great development for Harrison.

Velma McInnes, 378 Esplanade

An additional road as an exit route from Harrison needs to be developed.

The Mayor called for a third time for submissions to Council regarding Bylaw No. 1036, 2013 Zoning Amendment.

Hearing none, the Public Hearing for Bylaw No. 1035, 2013 OCP Amendment and Bylaw No. 1036, 2013 Zoning Amendment, is now concluded.

VILLAGE OF HARRISON HOT SPRINGS RECORD OF THE PUBLIC HEARING OF OFFICIAL COMMUNITY PLAN BYLAW

AMENDMENT BYLAW NO. 1035, 2013 and ZONING AMENDMENT BYLAW NO. 1036, 2013

July 8, 2013

7.43	CONTOR TIGEON
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(4)	CONCLUSION

The Public Hearing concluded at 8:37 p.m.

Certified a true and correct copy of the record of the Official Community Plan Amendment Bylaw No. 1035 and Zoning Amendment Bylaw No. 1036 Public Hearing held July 8, 2013 in the Council Chambers, 495 Hot Springs Road, Village of Harrison Hot Springs, BC

Leo Facio Debra Key
Mayor Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1042

A bylaw to amend the Bylaw Notice Enforcement Bylaw No. 855

WHEREAS the Village of Harrison Hot Spring has deemed it advisable to amend Bylaw Notice Enforcement Bylaw No. 855 by replacing the Schedule of Designated Bylaw Contraventions and Penalties;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Bylaw Notice Enforcement Amendment Bylaw No. 1042, 2013".

2. Schedule "A" Schedule of Designated Bylaw Contraventions and Penalties is attached hereto and forms part of this bylaw.

3. REPEAL

Mayor

Schedule "A" to Bylaw No. 855, Schedule of Designated Bylaw Contraventions and Penalties" and Bylaw Notice Enforcement Bylaw No. 1012 are hereby repealed in their entirety.

Corporate Officer

RE	AD A FIRST	TIME T	HIS 8 th DA	Y OF JULY	, 2013
RE	AD A SECO	ND TIME	E THIS 8 th	DAY OF JU	LY, 2013
RE	AD A THIRD	TIME T	HIS 8 th DA	Y OF JULY	, 2013
AD	OPTED THIS	3	DAY OF		, 2013

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
J					
Animal Control and Licence					
Bylaw No.	4	Obstruct Bylaw Enforcement Officer	100.00	90.00	110.00
1039	5	Harbor livestock, poultry, fur-bearing or wild animals	50.00	40.00	60.00
	6	Permit dog at large on highway or public place	100.00	90.00	110.00
	7	Permit dog on or in beach lagoon area	100.00	90.00	110.00
	8	Permit dog to leave or deposit excrement	100.00	90.00	110.00
	9	Permit dog to bark, cry or other noise that disturbs	100.00	90.00	110.00
	10	Permit dog to call, cry or bark continuously or sporadically for 5 minutes or more	100.00	90.00	110.00
	11(a),(b),(c) (d), (e)	Keep animal without clean water, food, exercise, warm and dry bed	50.00	40.00	60.00
	12	Keep animal outside for extended period of time	50.00	40.00	60.00
	13	Keep animal confined in enclosed space, including motor vehicle	50.00	40.00	60.00
	14	Keep animal hitched, tied or fastened to fixed object where choke collar, chain or rope or cord tied around animal's neck	50.00	40.00	60.00
	15	Keep animal hitched, tied or fastened to fixed object as primary confinement for extended period	50.00	40.00	60.00
	17	No dog licence	50.00	40.00	60.00
	23	Harbor more than three (3) dogs over four (4) months	50.00	40.00	60.00
	24	Failure to secure dog in heat	50.00	40.00	60.00
	26(a)	Failure to secure dangerous dog securely confined	100.00	90.00	110.00
	26(c)	Failure to keep dangerous dog on leash and muzzled	100.00	90.00	110.00
	27	Dangerous dog at large or in prohibited place	100.00	90.00	110.00
	29	Failure to post warning of dangerous dog	100.00	90.00	110.00
	30	Failure to surrender dangerous dog	100.00	90.00	110.00
	41	Take or rescue dog from Animal Control Facility without consent of Bylaw Enforcement Officer	100.00	90.00	110.00
Building	69	No Building Permit	500.00	490.00	510.00
Regulation Bylaw No. 965	122	Occupy building or structure without Occupancy Permit	500.00	490.00	510.00
	141 (1)	Reverse, alter, deface, cover, remove, or tamper with a construction identification placard stop work order, certificate or notice posted on or affixed to a building or structure.	500.00	490.00	510.00

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
	144 (0)				
	141 (2)	Vary description, plans and supporting documents for the building, structure or work for which a permit has been issued.	500.00	490.00	510.00
	141(8)	Occupy or permit occupancy of a building or structure or part of a building or structure without final inspection	500.00	490.00	510.00
Business	3 (a)	Carry on business without a licence	200.00	190.00	210.00
Licensing and Regulation	Buskers 21 (b)i	Perform busking without licence	200.00	190.00	210.00
Bylaw No. 945	21(b)ii	Busking with amplified music	200.00	190.00	210.00
	21(b)iii	Vending goods or wares	400.00	390.00	410.00
Business	21(b)iv	Busking outside hours of 11:00 a.m. and 9:00 p.m.	200.00	190.00	210.00
Licencing and Regulation	21(b) viii	Promoting "cause" or any issue of a controversial nature	400.00	390.00	410.00
Bylaw Amendment	Vendors 25(h)	Selling prohibited goods	400.00	390.00	410.00
No. 998	25(n)	Vend on the beach outside hours of 11:00 a.m. and 8:00 p.m.	100.00	90.00	110.00
Fireworks	1.2.1	Possess fireworks without permit	100.00	90.00	110.00
Regulation Bylaw No. 871	1.2.2	ignite, explode, set off or detonate fireworks in such a manner as may endanger or create a nuisance	100.00	90.00	110.00
Abatement and	4	Disturb the peace with excessive noise	100.00	90.00	110.00
Control of Noise Bylaw No. 474	4(a)	Disturb the peace with radio noise, stereo noise or other amplified noise between 11:00 p.m. and 7:00 a.m.	100.00	90.00	110.00
	4(b)	Disturbing the peace with bird or animal noise in excess of one-half hour	100.00	90.00	110.00
	4(c)	Operate power lawnmower or power saw between the hours of 10:00 p.m. and 8:00 a.m.	100.00	90.00	110.00
	4(h)	Motor vehicle which disturbs	100.00	90.00	110.00
	4(i)	Erect, demolish, construct, alter or repair of any building or structure on Sunday or weekdays between the hours of 10:00 p.m. and 8:00 a.m.	100.00	90.00	110.00
Highway and Traffic Bylaw No. 974	16(d)	Interfere with any traffic control device	200.00	190.00	210.00
	16e	Fail to comply with any lawful direction, command or order of a Bylaw Enforcement Officer, Peace Officer or a member of the Fire Department	100.00	90.00	110.00

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
	16(f)	Commercial vehicles in excess of 5500 kg (tare	300.00	290.00	310.00
	10(1)	weight) on residential street	000.00	200.00	010100
	27a Unless per	mitted by a traffic control device no person shall sto	p, stand or	park a mot	or vehicle
	07/6)	Fail to park in designated parking between lines or	25.00	15.00	35.00
	27(b)	markings	25.00	15.00	33.00
	27(c)	Park in loading zone and beyond maximum of 30 minutes	50.00	40.00	60.00
	27(d)	Park in bus zone	25.00	15.00	35.00
	27(e)	Park in designated physically disabled motorist stall without valid placard	50.00	40.00	60.00
	27(f)	Park on side walk or boulevard	25.00	15.00	35.00
	27(g)	Park in front of a public or private driveway	50.00	40.00	60.00
	27(h)	Park within 5 meters of a hydrant	25.00	15.00	35.00
	27(i)	Park on crosswalk or within 5 meters of the approach side of a crosswalk	25.00	15.00	35.00
	27(j)	Park within 6 meters of either side of an entrance to or exit from public meeting place fire hall or playground	25.00	15.00	35.00
	27(k)	Obstruct traffic alongside or opposite of highway excavation or obstruction	25.00	15.00	35.00
	27(1)	Park on highway side of a motor vehicle stopped or parked parallel to the curb side of a highway	25.00	15.00	35.00
	27(m)	Park on a bridge or other elevated structure on a highway	25.00	15.00	35.00
	27(n)	Park which obstructs the visibility of traffic of a traffic control device	25.00	15.00	35.00
	27(0)	Park on cycle path on any portion of a highway for a longer period of time that indicated on the traffic control device	25.00	15.00	35.00
	27(p)	Park on a highway or a continuous period exceeding 48 hours without movement.	50.00	60.00	40.00
	27(q)	Commercial vehicle parked longer than 24 hours in a given area	100.00	110.00	90.00
	27(r)	Park adjacent to a yellow curb	25.00	15.00	30.00
	27(s)	Face wrong direction from the normal flow of traffic on the highway	25.00	15.00	30.00
	27(t)	Park where prohibited	40.00	30.00	50.00
	27(u)	Park in lane less than 3.5 meters of the travelled portion of the lane for other vehicle	40.00	30.00	50.00
	27(v)	Park in boat launch area without permit	40.00	30.00	50.00

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
	27(w)	Park in close proximity to other vehicle to obstruct or unduly restrict movement	40.00	30.00	50.00
		29 Non Commercial Vehicles, Trailers, Recreational	Vehicles an	d Cycles	
	29(a)ii	Exceed total weight of the vehicle and/or trailer in excess of 5500 kg and is in a residential zone between the hours of 7:00 p.m. and 7a.m.	100.00	90.00	110.00
	29(b)	Recreational vehicle parked on any street in excess of 8 hours regardless if it is moved or not to another location	100.00	90.00	110.00
	29(c)	Park unattached utility, boat or RV trailer on any street	50.00	40.00	60.00
	- N	31 Time Limited			
	31a	Park a vehicle in a stall for a period of time greater than the time indicated by the traffic control device	25.00	15.00	35.00
Nuisance,	3	Disconnect meter	500.00	490.00	510.00
Noxious or	5	Divert or Install Exhaust Fans	500.00	490.00	510.00
Offensive	6	Store or use dangerous goods	500.00	490.00	510.00
Trades, Health	7	Construct or install Trap	500.00	490.00	510.00
and Safety Bylaw No. 829	8	Construct or install Obstruction to an Exit	500.00	490.00	510.00
	10(1)	Interfere or Obstruct Inspector	500.00	490.00	510.00
	10(2)	Remove, Alter, Mutilate, Notice Posted	500.00	490.00	510.00
	11	Allow growth of mould or fungus	500.00	490.00	510.00
	12(1)	Cause or Permit a Nuisance	500.00	490.00	510.00
	12(2)	Cause or Permit Water, Rubbish or unsightly matter to accumulate	500.00	490.00	510.00
	13	Cause or Permit a Noxious or Offensive Trade	500.00	490.00	510.00
	16(1)	Fail to Inspect Residential premises subject to Tenancy agreement	500.00	490.00	510.00
	16(2)(a)	Failure to give written notice of contravention	500.00	490.00	510.00
	16(2)(b)	Failure to Comply with Notice	500.00	490.00	510.00
Outdoor	3.1	Outdoor fire without a permit	50.00	40.00	60.00
Campfire Regulation	5.4	Burn rubbish, refuse, tires, oil, plastics, synthetics, or construction material of any kind	100.00	90.00	110.00
Bylaw No.	5.5	Fire within 10 metres of building or property line	100.00	90.00	110.00
916	5.6	Fire within 20 metres of municipal road	100.00	90.00	110.00
	5.8	Open fire on the beach	100.00	90.00	110.00
	5.9	Allow fire to spread causing damage to property	100.00	90.00	110.00
	5.10	Fire during high winds	200.00	190.00	210.00

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
	5.11	Leave fire unattended	200.00	190.00	210.00
	5.12	Fail to extinguish fire	100.00	90.00	110.00
Littering and Dumping and	2, 9, 11	Dispose or deposit garbage or rubbish in a public place	50.00	40.00	60.00
Snow Bylaw No. 870	2(c)	Deface, damage any property owned by or in care of the Village	100.00	90.00	110.00
	3	Damage or kill a tree, shrub, turf, and flower in a public place.	100.00	90.00	110.00
1 1 0 V 100 Mon Res	4 (b)	Fail to remove snow, ice and litter from any sidewalk in front of or adjacent property no later than 4:00 p.m.	100.00	90.00	110.00
	7	Deface, destroy any building, structure, facility, fence, sign, seat or bench or ornament on public property	100.00	90.00	110.00
Waste Collection and Disposal Bylaw No. 959	3(b)	dump or dispose of any waste	100.00	90.00	110.00
	3(c)	deposit or use waste for lot filling or leveling purposes	100.00	90.00	110.00
	3(d)	allow waste of any kind whatsoever to leak, spill, blow drop from any vehicle or container onto any street with the Village.	100.00	90.00	110.00
	3(e)	place or cause to be placed any waste upon any street or public land other than in accordance with the Residential Waste Collection Service conditions.	100.00	90.00	110.00
	3(f)	Dispose of Waste into a Container belonging to another person unless given the authority to do so by the owner or occupier of the premises.	100.00	90.00	110.00
Park	3	Enter public beach or park after curfew	100.00	90.00	110.00
Regulation Bylaw No. 915	4	Set up or occupy shelter in park, on street or public property	100.00	90.00	110.00
	5	Carry in or set up camping equipment	100.00	90.00	110.00
	6	Remove gravel, sand or earth from beach or shore	100.00	90.00	110.00
	7	Litter on beach or in water	100.00	90.00	110.00
	8	Move or remove buoys, rafts, signs from any beach or from water	100.00	90.00	110.00

BYLAW	YLAW SECTION DESCRIPTION		A1	A2	A3
Park Regulation Amendment	9	Kindle, build, light, maintain any fire, barbeque, hibachi or any other form of cooking apparatus that uses wood, charcoal, briquettes or any other form of natural	100.00	90.00	110.00
Bylaw No.	Character and an extension of the control of the co				
1040	10	Operate water vehicle inside buoyed areas	100.00	90.00	110.00
	10	Operate water vehicle in excess of buoy signs	100.00	90.00	110.00
	12	Occupy roof of building in park	50.00	40.00	60.00
	13	Occupy building, swimming pool, tennis court or other structure in park outside posted hours	100.00	90.00	110.00
	14	Break, injure or damage locks, gates, bolts, fences, seats, benches, buildings, structures or other property in public area on beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	15	Willfully destroy, mutilate, efface, deface or remove posted sign	100.00	90.00	110.00
	16	Bark, break, peel, cut, deface, remove, injure, root up or other damage trees, shrubs, flowers, roots or grass planted or growing in public areas, beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	17(a)	Smoke in buildings or any public park where prohibited	100.00	90.00	110.00
	17(b)	Possess open liquor in park	100.00	90.00	110.00
	18	Play or practice golf in public park	50.00	40.00	60.00
	19	Cause or permit horses or other animals in park or on beach	100.00	90.00	110.00
	21	Ride or drive any horse in, upon or through public areas, parks, boulevards or beaches	100.00	90.00	110.00
	22	Ride or drive any carriage, wagon, bicycle, motorcycle, scooter, rollerblades, skateboards, automobile, sleigh, snowmobile, all terrain vehicle or other vehicle in public areas, parks or grounds	100.00	90.00	110.00
	23	Break, injure, dig or destroy any tree, sod, grass of any boulevard or any box, stake or guard which protects	100.00	90.00	110.00
	24	Park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village	100.00	90.00	110.00

BYLAW	SECTION	DESCRIPTION	A1	A2	A3
Tree Management and Preservation Bylaw No. 1015	6(a)	Remove tree without permit	200.00	190.00	210.00
Unsightly Premises Bylaw No. 741	4.1	Permit property or premises owned or occupied to become or remain unsightly	500.00	490.00	510.00
	4.2	Cause or permit unwholesome matter to collect or accumulate around premises	500.00	490.00	510.00
	4.3	Deposit or throw bottles, broken glass or other rubbish in any open space	500.00	490.00	510.00
	4.4	Place graffiti on walls, fences or elsewhere on or adjacent to public place	500.00	490.00	510.00
	4.5	Fail to keep property clear of brush and/or noxious weeds as defined under the Weed Act	500.00	490.00	510.00
	4.6	Fail to prevent infestation of caterpillars' and other noxious or destructive insects; Fail to clear property of caterpillars' and other noxious or destructive insects	200.00	190.00	210.00
	4.7	Fail to remove unsightly accumulate of filth, discarded materials, rubbish or graffiti	500.00	410.00	510.00
Sign Bylaw No. 987	4.7	Sign not maintained in a good state of repair pursuant to the Village's Sign Design Guidelines.	200.00	190.00	210.00
	5.1 (a)	Billboard signs prohibited	500.00	490.00	510.00
	5.1(b)	Sign located on a balcony or roof of a building	500.00	490.00	510.00
	5.1(c)	Sign in residential Zones	200.00	190.00	210.00
	5.1(d)	Sign erected on Village property or highway	200.00	190.00	210.00
	5.1(e)	Signage that exhibits writing or pictures or words which are indecent or tend to corrupt or demoralize or insulting, immoral or indecent	500.00	490.00	510.00
	7.1	No sign permit	500.00	490.00	510.00
	7.2	Fail to remove sign erected when no longer required	100.00	90.00	110.00
	7.5	Fail to comply with BC Building Regulation for freestanding signs and structures	500.00	490.00	510.00
	9.1 (a)	Sign extended beyond the property line and interferes with public safety	200.00	190.00	210.00

BYLAW	SECTION	DESCRIPTION	A1	A2	А3
	0.0(1)		000.00		1 400 00
	9.3(a) 9.3(b)	Exceed allowable sandwich sign limit Sandwich board displayed beyond 300 meters of business owner's property	200.00	210.00	190.00
	9.3(c)	Sign nuisance/impede/unsafe for vehicle or pedestrian traffic	300.00	310.00	290.00
	9.3(e)	Unkempt or disrepair sandwich board	100.00	90.00	110.00
	9.5 (a)i	Third party sign in prohibited area	400.00	390.00	410.00
	9.5(a)ii	Third party sign exceeds limit for business activity	400.00	390.00	410.00
	9.5(a)iii	Exceed maximum third party limit on vacant property	400.00	390.00	410.00
	9.5(a)v	Third party sign copy area greater than 4 sq. meters	400.00	390.00	410.00
	9.5(a)vi	All third party signs must be renewed annually.	400.00	390.00	410.00
	9.6(a)ii	Promotional sign displayed more than 30 days prior to the event and not removed 4 days following the event.	200.00	190.00	210.00
	9.8(a)ii	Election sign on civic property not removed within 7 days after the election.	200.00	190.00	210.00
Sign Bylaw Amendment No. 1009	4.9	Elections signs on Village Office or Memorial Hall property exceeding 100 meters	200.00	190.00	210.00
Municipal Docks Bylaw No. 991	11	Possess an open container of liquor on a dock	100.00	90.00	110.00
	15	Deposit or leave garbage, refuse, bottles, cans, paper, animal excrement or other waste material on a dock or in the water surrounding a dock	100.00	90.00	110.00
	18	Cause a vessel, watercraft or seaplane to remain moored in a posted loading zone for a period in excess of 60 minutes unless otherwise authorized by the Village	100.00	90.00	110.00
Municipal Docks Bylaw Amendment No. 1008	21(1)(a) (b)	Moor a vessel, watercraft or seaplane at a dock for a period in excess of 12 hours and moored overnight unless approved by special permit issued by the Village	500.00	450.00	510.00
Zoning Bylaw No. 1020	V.5)(2)(a)	No permit to erect short-term building or structure	50.00	40.00	60.00
	V.6)(1)(a)	Exceed 60 day limit for shipping container	50.00	40.00	60.00
	V.6)(1)(a)	Exceed length of 15m	50.00	40.00	60.00
	V.6)(1)(b)	Shipping container not properly screened	50.00	40.00	60.00

V.8)(4) V.8)(8) V.10)(2) V.10)(3)	Use exceeds maximum 30m² Improper display of principal or approved use Exceed permitted secondary suite per parcel	50.00	40.00	60.00
V.8)(8) V.10)(2)	Improper display of principal or approved use	50.00		
V.10)(2)			40.00	00.00
	Exceed permitted secondary suite per parcel	F0.00		60.00
V 10)(3)		50.00	40.00	60.00
v.10)(0)	Exceed permitted total floor area	50.00	40.00	60.00
V.14)	Obstruct vision	50.00	40.00	60.00
V.15)(.1)	Exceed maximum height of fence or retaining wall	50.00	40.00	60.00
V.15)(.2)	Prohibited fence	50.00	40.00	60.00
V.17)	Keep, store or park derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit	200.00	190.00	210.00
VI.2)(2)(f)	Lot siting less than prescribed setback	50.00	40.00	60.00
VI.3)(1)	Prohibited use in Zone	100.00	90.00	110.00
VI.3)(2) & (3)	Exceed maximum development regulations	100.00	90.00	110.00
VII.8)	Exceed permitted number of vehicles parked or stored on one parcel	100.00	90.00	110.00
	V.15)(.1) V.15)(.2) V.17) VI.2)(2)(f) VI.3)(1) VI.3)(2) & (3)	V.14) Obstruct vision V.15)(.1) Exceed maximum height of fence or retaining wall V.15)(.2) Prohibited fence V.17) Keep, store or park derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit VI.2)(2)(f) Lot siting less than prescribed setback VI.3)(1) Prohibited use in Zone VI.3)(2) & Exceed maximum development regulations (3) VII.8) Exceed permitted number of vehicles parked or	V.14) Obstruct vision 50.00 V.15)(.1) Exceed maximum height of fence or retaining wall 50.00 V.15)(.2) Prohibited fence 50.00 V.17) Keep, store or park derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit VI.2)(2)(f) Lot siting less than prescribed setback 50.00 VI.3)(1) Prohibited use in Zone 100.00 VI.3)(2) & Exceed maximum development regulations (3) VII.8) Exceed permitted number of vehicles parked or 100.00	V.14) Obstruct vision 50.00 40.00 V.15)(.1) Exceed maximum height of fence or retaining wall 50.00 40.00 V.15)(.2) Prohibited fence 50.00 40.00 V.17) Keep, store or park derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit 200.00 190.00 VI.2)(2)(f) Lot siting less than prescribed setback 50.00 40.00 VI.3)(1) Prohibited use in Zone 100.00 90.00 VI.3)(2) & Exceed maximum development regulations (3) VII.8) Exceed permitted number of vehicles parked or 100.00 90.00



12 July 2013

BC Healthy Communities Society 525 Government Street Victoria BC V8V 0A8

RE: Healthy Communities Capacity Building Fund

FILE #		DATE			
1855-04-05		July 15/13			
□ CAO		□ ¢e			
□ DCA O		ADMIN/ FINANCE			
DIRF		□ B/L ENF			
MGR REV SVCS		□ MAYOR			
□ CEDO		□ COUNCIL			
□ OP. MGR					
ITEM A B C					
COUNCIL AGENDA					
DATE A WOST 12/13					
INITIAL D					
(ITEMS: A-REQ, ACTION: B - INFO - WRESP;					
C - INFO ONLY)					

Dear Ms Key,

Thank you for your application to the Healthy Communities Capacity Building Fund. We are pleased to tell you that your application for funding has been approved for \$4,925.

Please find enclosed a funding agreement that details the amount of funding you will receive and the activities required for this project. The funding agreement should be signed and returned by email hccoordinator@bchealthycommunities.ca, fax 250 356 5119 or mail at the address above.

The Healthy Communities Capacity Building Fund aims to support local governments to learn, enhance partnerships, and take actions to increase the health and well-being of BC communities. We have been impressed the number of applications we have received and the commitment of so many organization to improving the health and well-being of their communities.

If you have any questions then please contact Krissi Spinoza at 250 952 9177 or by email at hccoordinator@bchealthycommunities.ca.

Yours sincerely,

Krissi Spinoza Program Coordinator BC Healthy Communities Society His Worship Mayor Leo Facio and Members of Council Village of Harrison Hot Springs Box 160 Harrison Hot Springs, BC V0M 1K0

Email: info@harrisonhotsprings.ca

dcourtice@harrisonhotsprings.ca cc:

Dear Mayor Facio and Councillors:

FILE #	DATE		
	Jolu 15/	13	
□ CAO	□ CO,	Ref: 153	367
□ DCAO	ADMIN/ FINANCE	ÿ	
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Strategic spending by British Columbia communities stimulates local economies, encourages growth, creates local jobs, and helps offset the effects of the ongoing global economic downturn. Recognizing this, the Province of British Columbia developed the Strategic Community Investment Fund (SCIF) to provide accelerated grant funding to local governments. The current iteration of SCIF covers five payment installments over three calendar years (2012 through 2014).

To date, the current iteration of the SCIF program has provided local governments with \$174 million in accelerated grant funding. This resulted in local communities receiving more provincial funding sooner, giving greater certainty and improved financial flexibility for the future.

The June 2013 payment installment will total \$53.5 million, consisting of \$28.4 million for the Traffic Fine Revenue Sharing Program to help municipalities enhance policing and communitybased public safety programs, and \$25.1 million for Small Community and Regional District Grants supporting local governments to provide services in areas with smaller tax bases.

For your community, the following amount(s) were transferred to you on or before June 28, 2013.

\$150,861

Small Community Grant

\$ 0

Traffic Fine Revenue

As with the previous Strategic Community Investment Fund program, we expect that local governments will continue to report publicly on the use of these funds through the annual reporting requirements.

Sincerely,

Coralee Oakes

Minister of Community, Sport and Cultural Development



His Worship Mayor Leo Facio
and Members of Council
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC V0M 1K0

FILE # DATE 865-03-0 CYCAO OCO. MIMOA E DDCAO FINANCE DIRF OB/L ENF ☐ MGR REV SVCS **EMAYOR** COUNCIL COUNCIL AGENDA DATE Ava 12/13 INITIAL (ITEMS: A-REQ. ACTION: B - INFO - WRESP C - INFO ONLY)

21

Dear Mayor Facio and Councillors:

On behalf of the joint Provincial-Union of BC Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our sincere congratulations for successfully achieving your goal of corporate carbon neutrality for the 2012 reporting year.

As a signatory to the Climate Action Charter (Charter), you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

Climate change is a global challenge. The work that your local government has undertaken to reduce and offset its corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in your community. This leadership and commitment is essential to ensuring the achievement of our collective climate action goals.

As you are likely aware, the GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is attached to this letter for your reference.

As a Charter signatory who has met the goal of corporate carbon neutrality of the 2012 reporting year, you have been awarded Level 3 recognition – 'Achievement of Carbon Neutrality.'

In recognition of your significant achievements, the GCC is very pleased to provide you with carbon neutral branding for use on websites and letter heads. An electronic file with this logo will be provided to your Chief Administrative Officer. Also included with this letter is a Green Communities Carbon Neutral window decal, for use on public buildings.

.../2



His Worship Mayor Leo Facio Page 2

Congratulations again on your achievement. We commend your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,

Julian C. Paine

Assistant Deputy Minster, Local Government Division

Gary MacIsaac

Executive Director, Union of BC Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to announce the new **Climate Action Recognition Program** for BC local governments. This is a multi-level program that will provide the GCC with an opportunity to review and publicly recognize the progress and achievements of each *Charter* signatory.

Recognition will be provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

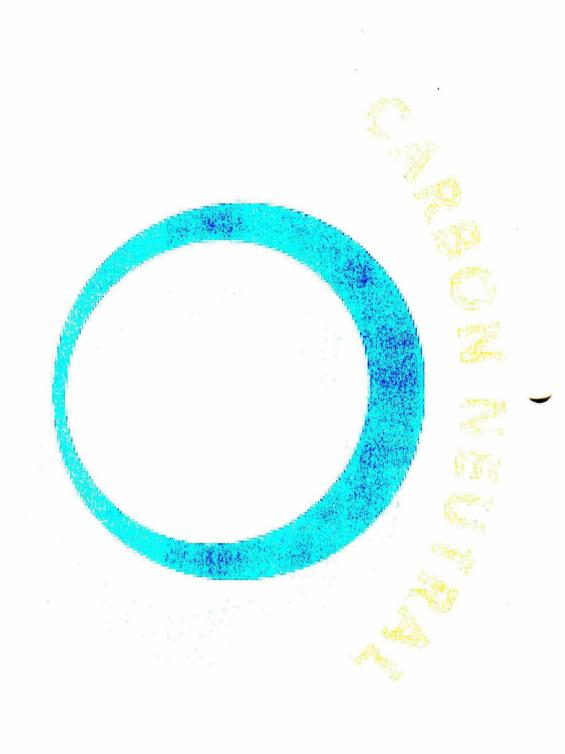
Level 2: Measurement

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2012' logo, for use on websites, letter head and similar.

Level 3: Achievement of Carbon Neutrality

Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2012' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/Carbon Neutral Progress Report and submit it to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm





Administration provided By UBCM

Funding provided by: Government of Canada



In partnership with: The Province of BC



Gas Tax Program Services

Local Government House 525 Government St Victoria BC V8V 0A8

Phone: 250 356-5134 Fax: 250 356-5119

Website:

www.ubcm.ca under Funding Programs

Gas Tax Fund, Gas Tax Agreement

Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

July 19, 2013

RECEIVED

JUL 2 3 2013

Mayor Leo Facio and Council Village of Harrison Hot Springs Box 160 Harrison Hot Springs, BC V0M 1K0

BY VILLAGE OF HARRISON HOT SPRINGS

Dear Mayor Leo Facio and Council:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2013/2014. An electronic transfer of \$46,126.93 is expected to occur on **Friday, July 26**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, Victoria Operations, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Mayor Mary Sjostrom

Mayor Mary Sjostrom, President

pc:

Chief Financial Officer

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☐ MGR REV SVCS	□ MAYOR				
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COUNCIL AGENDA DATE AUG 12/13					
INITIAL O					
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)					





July 29, 2013

BC Healthy Communities Society 525 Government Street Victoria BC V8V 0A8 RECEIVED

JUL 3 1 2013

BY VILLAGE OF HARRISON HOT SPRINGS

RE: Healthy Communities Capacity Building Fund

Dear Ms Key,

Please find enclosed a cheque for \$4,432.00 to fund activities associated with your Healthy Communities Capacity Building application. A final project report must be submitted within 8 weeks of the completion of all project activities. A copy of the final report template has been enclosed and can be found on BC Healthy Communities website: http://bchealthycommunities.ca/localgovernmentfunding.

If you have any questions then please contact Krissi Spinoza at 250 952 9177 or by email at hccoordinator@bchealthycommunities.ca.

Yours sincerely,

Krissi Spinoza Program Coordinator BC Healthy Communities

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FINANCE

B/L ENF ☐ MAYOR

COUNCIL

M. SORONSO

COUNCIL AGENDA

(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)

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RECEIVED

AUG 0 1 2013

BY VILLAGE OF HARRISON HOT SPRINGS



July 26, 2013

Ian Gardner Operations Manager Harrison Hot Springs PO Box 160 Harrison Hot Springs, BC V0M 1K0

Dear Ian Gardner;

Re:

Request for a detailed Business Case

2013 Application Intake Flood Protection Program

Miami River Dike Pump Station

I am pleased to inform you that your Expression of Interest for the above project has been selected to proceed to the next phase of the application process.

A detailed Business Case for the project is required for further consideration. In addition to the information provided in the 2013 Funding Application Guidelines, a second document, Detailed Business Case Guidelines, is attached for your reference.

Please submit the Business Case to EMBC electronically by September 23rd, 2013.

Submissions are made to: EMBCFloodProtection@gov.bc.ca.

Should you have any questions, please contact EMBC by email at the above address or phone Tim Preece, Program Manager at 250-952-5065 or Carol Loski, Director at 250-952-5063.

I look forward to receiving your submissions.

1.1-6.

Sincerely,

Carol Loski Director

Ministry of Justice

2261 Keating X Road Facsimile: 250 952-4871



VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at dkey@harrisonhotsprings.ca.

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

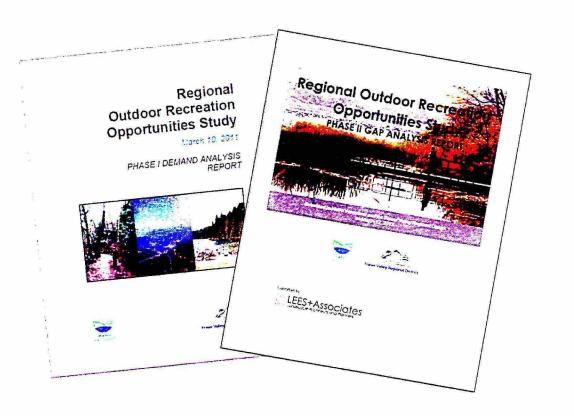
You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: June 24/13 Requested Meeting Date: Agents 12/13
Organization Name (if applicable): Frager Valley Regional Pistrict
Name of Presenter: David Orlan
Name of Applicant if Other than Above:
Contact Phone Number & E-Mail: (604) 702-5051 , durbane fund. Lc. ca
Mailing Address with Postal Code: 45% CHEAM AVE., CHILLIWAK, VZPING
Audio/Visual requirements: / NOTECTOR & SCREEN, COMPUTER TO USB PORT
Topic: REGION OUTDOOK RECLEPTION OFFERTUNITIES STUDY
ş
Action you wish Council to take: KECEIVED FOR INFORMATION





Regional Outdoor Recreation Opportunities Study Phase II Gap Analysis Report



Village of Harrison Hot Springs Regular Council Meeting August 12, 2013

> David Urban, Planner II Fraser Valley Regional District

Outdoor Recreational Study



- Joint (FVRD and MV) multi-year outdoor recreation study to assess regional outdoor recreation opportunities in the Lower Mainland
- Goal is to inform both regional park programs about regional outdoor recreation needs and what improvements are needed

Phase 1 – Demand and Trends Study

Phase 2 – Outdoor Recreation Supply Inventory and Gap Analysis

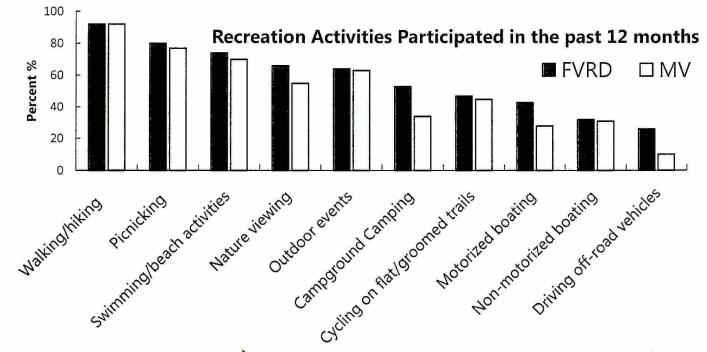


Study Highlights





- Fraser Valley (FV) residents are among most active outdoor recreationalists in BC
- FV residents participate in a greater variety of outdoor activities than MV residents; FV residents' preferred outdoor activities tend to be more active, physical and require more equipment
- Top 10 preferred outdoor recreation activities in FVRD:

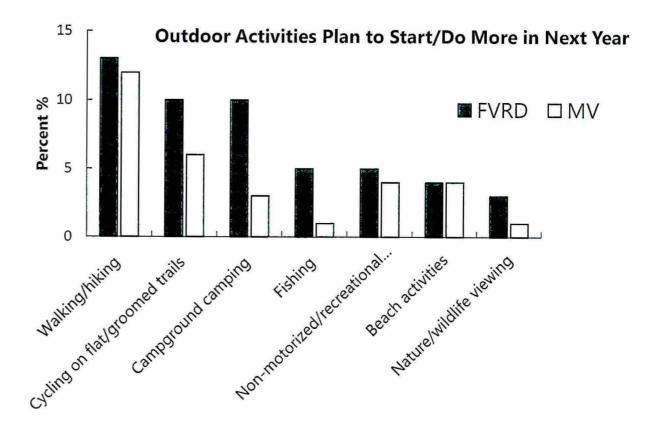


Study Highlighted Trends





 In the near future, FV residents plan to increase their participation in those outdoor activities which are already popular









- 44 visits annually to large parks and open spaces (defined as regional, provincial, and larger municipal parks, NOT smaller, neighbourhood parks)
- specifically 3 visits to regional parks











Study Highlights



 Most important service or facility to have when visiting regional or large parks

Washrooms!!!

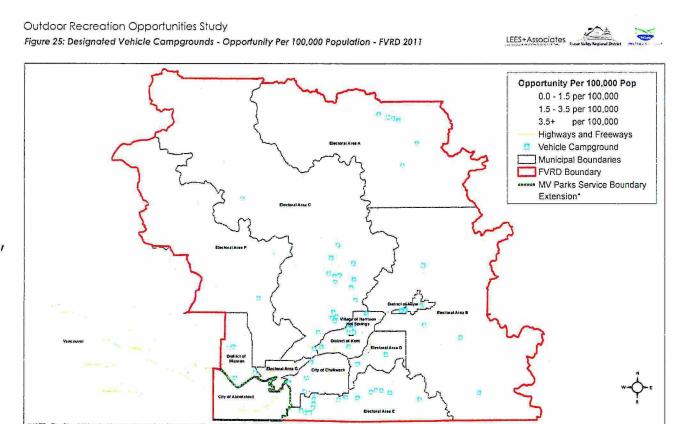
TOP 5 MOST IMPORTANT FACILITIES	FVRD (%)	
Washrooms	71	
Picnic areas	12	
Water fountains	10	
Food concessions	8	
Garbage cans & recycle containers	8	



Supply Inventory and Gap Analysis



- Second phase of the study assessed outdoor recreation supply and gaps
- Data on facilities and landscapes collected from FVRD and MV, member municipalities, the Province and others
- Data was collated and linked to a searchable digital mapping tool called the Gap Analysis Tool for Outdoor Recreation (GATOR)



Findings



- Both Regional Districts should collaborate on a program of collection and updating of outdoor recreation data
- Continue to expand the content of GATOR and share it
- Outdoor recreation priorities from both Regional Districts are for accessible, day-use and walking, hiking and cycling opportunities
- FVRD's emphasis on developing or enhancing parks which provide:
 - campground camping,
 - water access for boating,
 - connection to extended multiuse trail systems combined with supporting facilities



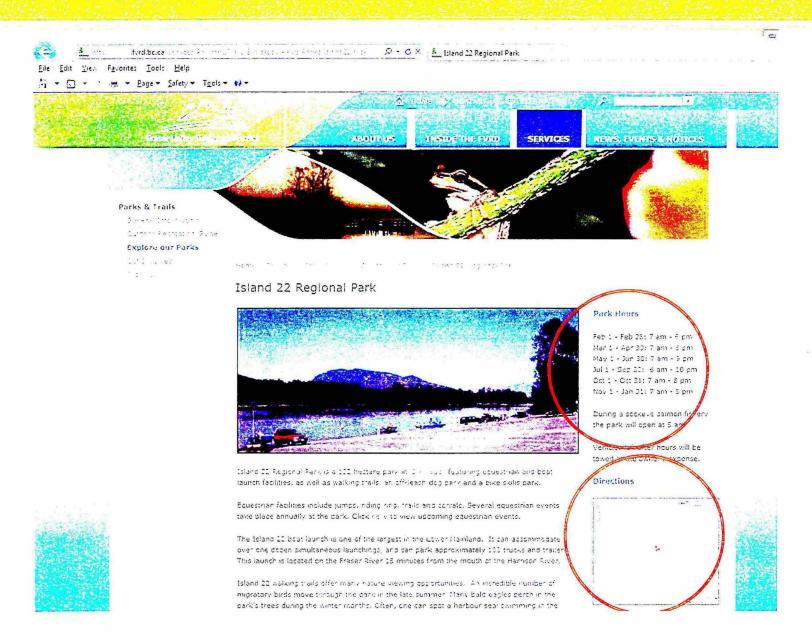
Issues Noted



- FV residents' awareness of their regional parks is low; 1 in 4 residents of both regions could not name any regional or large parks
- Of those who are aware of regional or large parks,
 64% are satisfied with the services and facilities
- Most frequent criticism was a lack of information surrounding park locations, wayfinding, accessibility, and operating hours

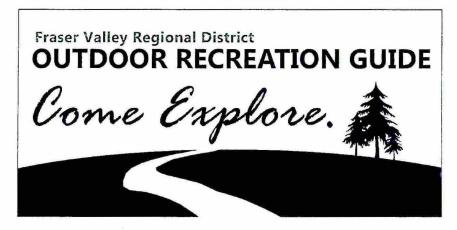
Actions Taken





Actions Taken

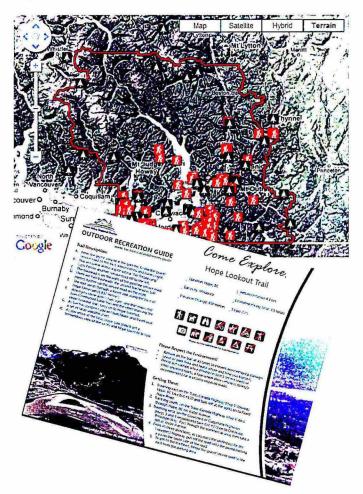




- FVRD hosted interactive web map with a searchable database of 28 hiking trails
- trails can be searched by map as well as by name, general area, difficulty or duration
- once a trail has been selected, directions to the trailhead, a trail description, and a trail map are available for download

Outdoor Recreation Guide Map

Welcome to the Outdoor Recreation Guide Map. Click one of the trails listed in the right-hand column to zo with your mouse and discover dozens of trailheads as well as Provincial and Regional Parks.

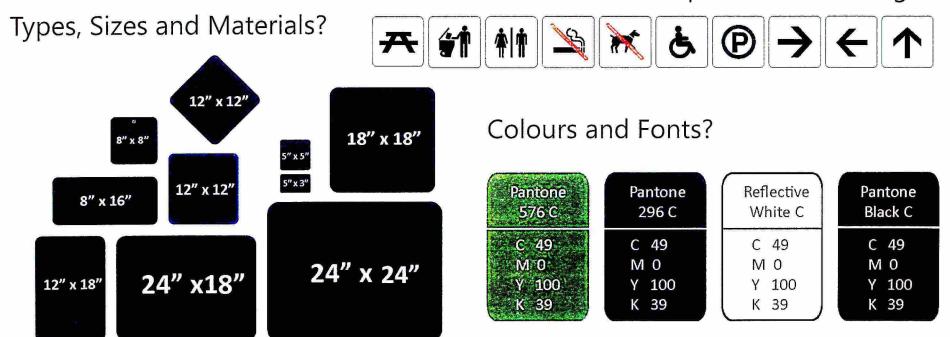


Actions Taken



- Creating Park Sign Standards
- Signs will be:
 - unobtrusive
 - have a FVRD 'flavour'
 - meets requirements to inform park visitors

Graphics and Wording?



Study Supports



Why do we need an Outdoor Recreation Study?

Supports several current regional initiatives:

Experience the Fraser

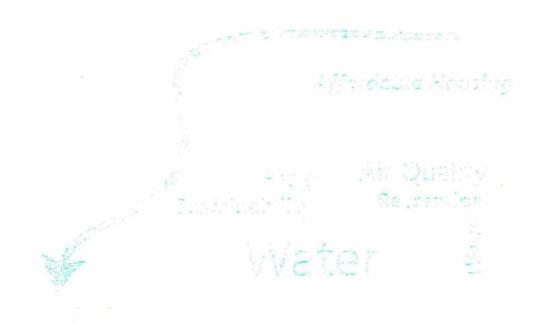
 Experience the Fraser is about connecting and celebrating the Fraser River, its people and its places from Hope to the Salish Sea along the Canyon to Coast Trail and Blueway

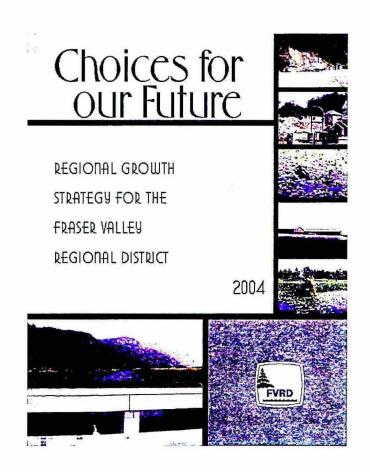


Study Supports



FVRD Regional Growth Strategy Review





During last year's six open houses a regional parks survey was conducted

Study Supports



FVRD Strategic Parks Plan

- Last month awarded a BC Healthy Communities Society grant to host four interactive 'Our Future Parks" workshops this summer in:
 - Island 22 Regional Park
 - Sumas Mountain Interregional Park
 - Harrison Hot Springs
 - Thacker Regional Park

FRASER VALLEY REGIONAL DISTRICT

REGIONAL PARKS PLAN

Adopted March 25, 2003

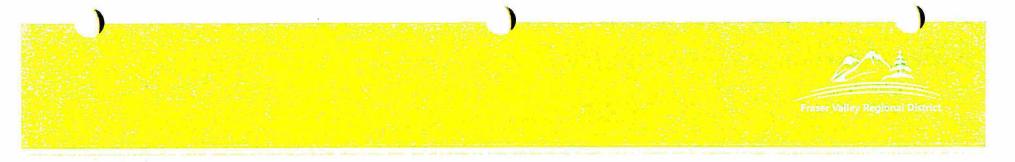
This document is available on our website http://www.fvrd.bc.ca

For more information contact:

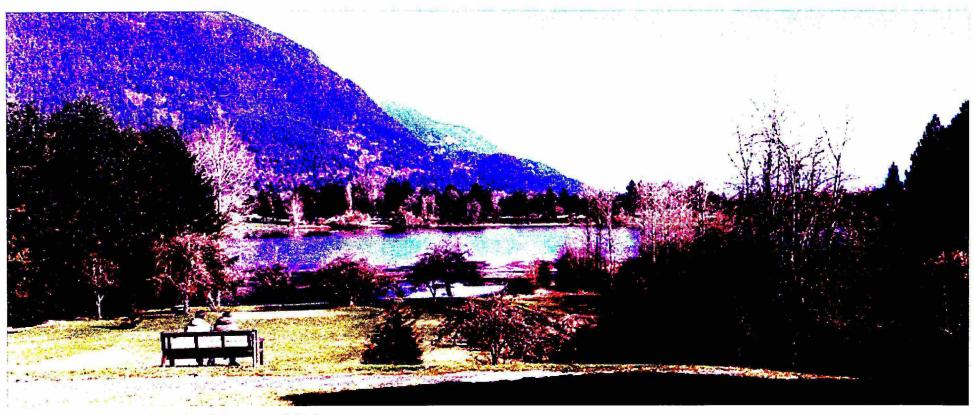
Planning Department Fraser Valley Regional District 8430 Cessna Drive Chilliwack, B.C. V2P 7K4

Phone: 604-702-5000 Fax: 604-792-9684

Will be an open air discussion under a park pavilion or tent were participants will have a chance to share their ideas and explore ways to improve existing parks and explore future needs



Questions?



Neilson Regional Park, February 2013

Mayor Gerry Furney Town of Port McNeill P.O. Box 728 Port McNeill, B.C. VON 2R0



Town Office: (250) 956-3111 Fax: (250) 956-4300 Residence: (250) 956-2446 Cell: (250) 230-1911

July 24, 2013

Mayor Colette Roy-Laroche 5527, rue Frontenac Bureau 200 Lac-Mégantic Québec G6B 1H6

Dear Mayor,

The Lac-Mégantic rail disaster has shocked, saddened and affected all Canadians.

Our Town council and the people of Port McNeill, join with me in expressing our heartfelt sorrow and sympathy to you, as you come to grips with the challenges that face you.

The distance across our great nation prevents us from being able to offer direct physical help to you and your people.

We can however, offer a modicum of help, and to that end our Town Council has agreed unanimously to contribute a dollar for every citizen in our community to help you in meeting the many challenges that lie ahead.

We are asking all other Municipal and Regional Councils in Canada through their various associations to join us in this tangible and practical way.

We are aware that our Federal Government and your Provincial Government have committed to contribute generously to help the physical rebuilding of your community.

We hope our contribution will help towards the psychological and social rebuilding that will be required.

I am sending a copy of this letter to all other municipal leaders across our great country with the hope that all my fellow Canadians in Local and Regional Governments will participate in this National effort to generate tangible and meaningful support for you and the people of your Community.

Sincorply

Gerry Furney

Mayor

Cc All Canadian Local & Regional Mayors & Chairs





REPORT TO COUNCIL

TO:

Mayor and Council

DATE: July 17, 2013

FROM:

Ian Crane, CAO

FILE: 7130-02-02

SUBJECT:

Emergency Social Program Coordinator Position

ISSUE: Approval of honorarium for Emergency Social Services Coordinator

BACKGROUND:

At the March 13, 2013 Kent-Harrison Joint Emergency Program Committee meeting a discussion took place regarding the challenges of recruiting and retaining an Emergency Social Services Coordinator.

It was felt by the Committee members that adding value to the position by offering a monthly honorarium might help attract interest during the recruiting process.

Following the discussion a resolution was passed by the Committee recommending the District of Kent and the Village of Harrison Hot Springs consider sharing in the cost of a \$200 (two hundred dollars) monthly honorarium for the Emergency Social Services Coordinator position. Considering the cost would be shared equally by the District and Village the total annual cost for the Village would be \$1200.

RECOMMENDATION:

That Council considers a resolution to approve the \$200 (two hundred dollars) monthly honorarium be provided to the Emergency Social Services Coordinator position with the understanding the expenditure is shared equally with the District of Kent.

Respectfully submitted for your

consideration;

Ian Crane

Chief Administrative Officer

DIRECTOR OF FINANCE COMMENTS:

This expenditure is not accounted for in the 2013 adopted Financial Plan.

Dale Courtice

Director of Finance



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO:

Mayor and Council

DATE:

July 30, 2013

FROM:

Debra Key, Deputy Chief

FILE:

0360-20-03

Administrative Officer/CO

SUBJECT: Communities in Bloom – Signage Request

ISSUE: Approval of Communities in Bloom request for interpretive signage for

the Miami River Greenway

BACKGROUND:

At a Communities in Bloom Committee meeting on June 20, 2013, members of the Committee passed a resolution to investigate the purchase of interpretive signage for the Fred Hardy Bridge. In discussions, the Committee also expressed a desire in acquiring signage for the Ruth Altendorf Bridge. Staff met with members of the Committee on July 30, 2013 to discuss the concept plans, content and placement of the signs (concept design attached).

Costs to construct signage is as follows:

20" x 30" angled top sign	\$250.00
4" x 4" x 5' powder coated welded base (stand)	\$250.00
Cement and installation	\$150.00

Total \$650.00

RECOMMENDATION:

THAT approval be given for the construction and installation of two interpretive signs to be located at the entrance of the Fred Hardy and Ruth Altendorf bridges subject to available funding.

Respectfully submitted for your consideration;

Debra Key

Deputy Chief Administrative Officer/Corporate Officer

DIRECTOR OF FINANCE COMMENTS:

Communities in Bloom account has \$745.63 remaining.

Dale Courtice

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

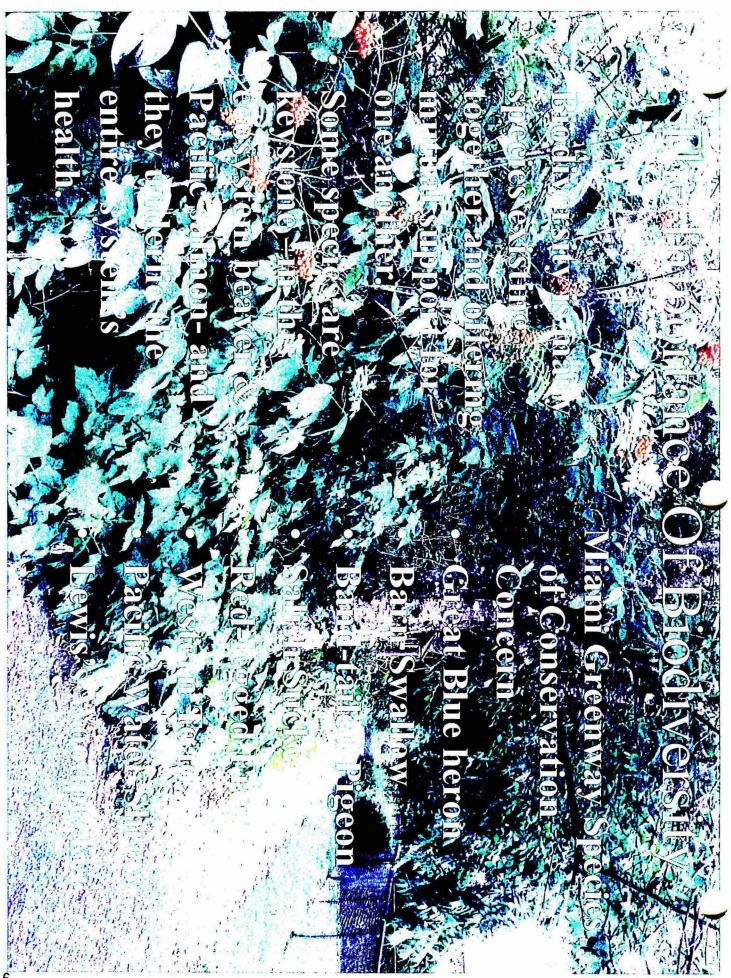
Ian Crane

Chief Administrative Officer

Interpretive Signs to Install Immediately

What is a Riparian Area?

The Importance of Biodiversity



1 0 1 Kiparian

Riparian Areas are hig valuable ecosystems

areas with terrestrial areas. that connect aquatic

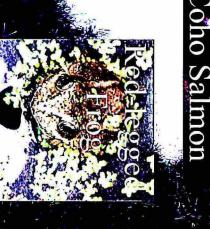


The Plants stabilize soi

filter, prevent runoff

Shelter & shade-fish & other animals that

system services such as provide us with ecc insect contail food &



Blue her

How you Can Help

Stay on the path

Leash your Dog

Curbside your Garden Waste

Keep Your Cat Indoors

Place Garbage ir

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO:

Mayor and Council

DATE: August 12, 2013

FROM:

Ian Crane, CAO

FILE:

5600-05-01

SUBJECT:

Award of Water Treatment Plant Contract

ISSUE:

Award of the Water Treatment Plant construction contract to Carver Construction Ltd.

BACKGROUND:

Through the design/build RFP process the Village's Consultant has determined that three proponents met the performance objectives of the Village and consequently entered into dialogue/preliminary negotiations with those three firms.

The three proponents were:

1)	Carver Construction Ltd	\$ 1,501,274.87
2)	Tritech Group Ltd.	\$ 1,555,219.00
3)	Wildstone Construction & Engineering	\$ 1,889,000.00

Through the evaluation process and following in depth meetings with the proponents it has been determined that Carver Construction Ltd. best satisfied the requirements of the Village.

The Design/Build Agreement was referred to Carver Construction for review and comment and is presently being finalized with our consultant.

A copy of the agreement will be made available for Council review in the Corporate Officer's office.

RECOMMENDATION:

THAT Council award the contract to Carver Construction Ltd. for the construction of the Water Treatment Plant; and

THAT in the event additional funds are required for the completion of the project, staff bring forward a bylaw authorizing the temporary borrowing of funds from existing Capital Reserves.

Ian Crane

Chief Administrative Officer.

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice, CGA Director of Finance



Project No.: 12004-02 File No.: 5-L3

August 7, 2013

Village of Harrison Hot Springs P.O. Box 160, 495 Hot Springs Road Harrison Hot Springs, B.C. V0M 1K0

VIA EMAIL

Attention: Ian Crane, CAO

Re: Award of Water Treatment Design-Build Project

After an extensive shortlisting process, three proposals for the Village of Harrison Hot Springs Water Treatment Design-Build Project were received on April 16, 2013. A Technical Evaluation was completed followed by a Financial Evaluation and the results combined as outlined in the Request for Proposal (RFP).

The review panel consisted of Ted Tisdale, Ian Gardner, Ian Crane, Michelle Sorensen, P. Eng. (CTQ) and Matt Cameron, P. Eng. (CTQ), with Technical Scores provided by four of the five panelists according to pre-established criteria. The Technical Scores were then combined with the Financial Scores and a Total Score determined for each proposal. The results were as follows:

- 1. Tritech Group
- 2. Carver Construction Ltd.
- 3. Wildstone Construction and Engineering

Contract negotiations were commenced with Tritech Group on May 23, 2013. At the initial negotiation meeting, it became evident that the Tritech submission was incomplete, having not accounted for additional costs associated with the BC Building Code seismic requirements for post-disaster structures. As part of the process, VHHS also requested security from the contractor to ensure the accuracy of lifecycle costs contained within the submission and utilized as part of the evaluation process.

VHHS and Tritech were unable to reach agreement on either of the above contractual issues. After obtaining legal advice, VHHS ceased negotiations as allowed for within the RFP and commenced negotiations with the next highest ranked Proponent, Carver Construction.

Contract negotiations were commenced with Carver Construction on July 9, 2013. At the initial negotiation meeting, it became evident that the Carver submission was incomplete, and excluded

Village of Harrison Hot Springs August 7, 2013 Page 2

costs associated with a geotechnical investigation and subsequent ground improvements as outlined in the RFP.

VHHS and Carver Construction have now reached agreement on this contractual issue, and no other issues remain outstanding. The final negotiated Guaranteed Maximum Price is:

Sub-total	\$ 1,315,019.46
Geotech/ground improvements	\$ 74,455.00
PST	\$ 42,326.69
GST	\$ 69,473.72
Total	\$ 1,501,274.87

We therefore recommend that, upon successful conclusion of negotiations, the VHHS issue a Notice of Acceptance to Carver Construction and enter into Design/Build Agreement as per section 1.5 of the RFP.

CTQ has reviewed and conducted interviews with current users of the water treatment technology proposed by the Carver team and are comfortable that the technology will meet the Fraser Health requirements for drinking water quality.

Sincerely,

Michelle Sorensen, P. Eng. Municipal Projects Engineer

Project Manager, VHHS Water Treatment Design-Build

CTQ Consultants Ltd.

Cc:

Matt Cameron, CTQ

Ian Gardner, VHHS Operations Manager

Dale Courtice, VHHS CFO



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO:

Mayor and Council

DATE: July 29, 2013

FROM:

Debra Key, Deputy Chief

FILE: 3900-01

Administrative Officer/CO

SUBJECT:

Fire Department Regulation Bylaw No. 1031, 2013

ISSUE: Adoption of Fire Department Regulation Bylaw No. 1031, 2013 and rescission of Policy 3.1.

BACKGROUND:

A Fire Department Remuneration Policy exists to provide authorization for payment of remuneration, callouts, practices and training. With the introduction of a new Fire Department Regulation Bylaw, remuneration and expense provisions have been included in Schedule A of Bylaw No. 1031. Accordingly, upon adoption of Fire Department Regulation Bylaw No. 1031, 2013, Policy 3.1 Fire Department Remuneration can be rescinded.

RECOMMENDATION:

THAT Fire Department Regulation Bylaw No. 1031, 2013 be adopted, and

THAT Policy 3.1 Fire Department Remuneration be rescinded.

Respectfully submitted for your consideration;

Debra Key

Deputy Chief Administrative Officer/

Corporate Officer

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ian Crane

Chief Administrative Officer

HARRISON HOT SPRINGS Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1031

A bylaw to establish Fire Department Regulations

WHEREAS the Mayor and Council has deemed it advisable to establish a bylaw to regulate and establish provision of firefighting services;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Fire Department Regulation Bylaw No. 1031, 2013.

2. INTERPRETATION

2.1 In this Bylaw:

"ADMINISTRATOR" means the Chief Administrative Officer of the Village of Harrison Hot Springs;

"APPARATUS" means any vehicle provided with machinery, devices, equipment or materials for fire protection and assistance response as well as vehicles used to transport fire fighters or supplies;

"AUXILIARY" means a firefighter who receives some form of remuneration for training, firefighting or related activities common to Fire Department operations;

"COUNCIL" means the Council of the Village of Harrison Hot Springs;

"EQUIPMENT" means any tools, contrivances, devices or materials used by the Fire Department to combat an incident or other emergency;

"EXECUTIVE" means the Fire Chief, Deputy Fire Chief and up to two Captains.

"FIRE CHIEF" means the person appointed by Council, from time to time, as the Fire Chief of the Village of Harrison Hot Springs;

"FIRE CHIEF" means the person appointed by Council, from time to time, as the Fire Chief of the Village of Harrison Hot Springs;

"FIRE DEPARTMENT" means the Harrison Hot Springs Fire Department;

"FIRE PROTECTION" means all aspects of fire safety including but not limited to, fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training and other staff development and advising;

"INCIDENT" means a fire or a situation where a fire or explosion is imminent and includes assistance response circumstances described in section 10 of this bylaw;

"MEMBER" means a person who recruited and trained by the Fire Chief and having received appropriate training, becomes either a paid on call (POC) firefighter or a volunteer firefighter of the Village of Harrison Hot Springs Fire Department. A "member" is deemed to be a Municipal Officer as defined in the Local Government Act.

"OFFICER" means a member who is specifically authorized to assist the Fire Chief in his duties, specifically Deputy Fire Chief, Captains and Lieutenant;

"POC" means a member who is a paid-on-call firefighter.

"VILLAGE" means the Village of Harrison Hot Springs.

"VOLUNTEER" means a firefighter who has elected to serve on a purely volunteer basis, without receiving any remuneration.

2.2 Except as otherwise defined herein, words and phrases in this Bylaw are to be construed in accordance with their meanings under the *Community Charter*, *Local Government Act*, *Fire Code*, *Fire Services Act* or the *Interpretation Act*, as the context and circumstances may require. A reference to a statute refers to a statute of the Province of British Columbia unless otherwise indicated, and a reference to any statute, regulation, bylaw or code refers to that enactment as it may be amended or replaced from time to time. Words in the singular include the plural and gender specific terms include both genders. Headings are for convenience only and must not be construed as defining or limiting the scope or intent of this Bylaw. If any part of this Bylaw is held to be invalid by a court of competent jurisdiction, then that invalid part is severed and the remainder of this Bylaw continues to be valid and applicable.

3. ADOPTION OF FIRE CODE AND OTHER STANDARDS

(a) The substantive regulations (but not the procedural or remedial provisions) of the British Columbia Fire Code are hereby adopted and made part of this Bylaw

- such that every provision of the British Columbia Fire Code shall be considered a provision of this Bylaw.
- (b) Standards of the National Fire Protection Association as issued from time to time are hereby adopted as applying to the Fire Department.
- (c) Water supply requirements for public fire protection as issued by the Fire Underwriters Survey and updated from time to time, are made part of this Bylaw such that every requirement shall be considered a provision of this Bylaw.

4. ESTABLISHMENT

- 4.1 The Village of Harrison Hot Springs Fire Department as previously established is hereby continued to provide fire suppression and prevention services and other related services within the Village and, for any area outside the boundaries of the Village, only in accordance with section 10 of this bylaw.
- 4.2 The Fire Department consists of the following positions, ranked in descending order:
 - (a) The Fire Chief;
 - (b) The Deputy Fire Chief;
 - (c) Up to 2 (two) Captains;
 - (d) Up to 3 (three) Lieutenants; and
 - (e) Up to 16 (sixteen) Firefighters,

With the total number of Officers and members not to exceed 23 (twenty-three).

4.3 The Fire Chief:

- (a) shall be appointed by resolution of Council and the appointment is subject to annual review by the Administrator.
- (b) reports to the Administrator in respect of the management of the Fire Department and the condition of buildings, apparatus and equipment under the control of the Fire Department and Fire Department budget.
- (c) in consultation with the Administrator, recommend to Council the appointment of the Deputy Fire Chief. The members may elect up to two members as Captains and up to three members as Lieutenants. Members who have been elected as Captains shall serve in that capacity as part of the Executive.

5. APPOINTMENT AND ELECTION OF OFFICERS

5.1 Captains and Lieutenants of the Fire Department shall be elected by its members through an election held every two years, at the first meeting of the membership at

- large in each calendar year. For the purposes of this election, the quorum for voting shall be seven (7) members.
- 5.2 Each duly elected Captain and Lieutenant shall continue in office until new officers are elected.
- 5.3 A vacancy occurring on the Executive during any term of office may be filled by an appointment by the Fire Chief, in consultation with the Administrator, until a by-election for the position can be held.
- 5.4 Notwithstanding subsections 5.1 through 5.3 above, all elections and appointments of officers shall be subject to the ratification by the Administrator.

6. MEMBERSHIP

- 6.1 A person is qualified to be appointed a member of the Department for fire fighting duties who:
 - (a) Is at least 18 years of age;
 - (b) Is of good character;
 - (c) Passes such, training aptitude and other tests as may be required by the Fire Chief.
- 6.2 A person appointed as a member of the Department for fire fighting duties shall be on probation for a period of one year during which period he shall take such training and examinations as may be required by the Fire Chief.
- 6.3 If a probationary member appointed for fire fighting duties fails any such examination:
 - (a) He may be dismissed; or
 - (b) His probationary period may be extended for a further six months by the Fire Chief or, in his absence, by the Deputy Fire Chief.

7. REMUNERATION

7.1 The remuneration and expenses of all members other than volunteers is contained in Schedule "A" attached hereto and forming part of this bylaw.

8. POWERS OF FIRE CHIEF

8.1 A Fire Chief may

- (a) Make reasonable rules and regulations for the proper and efficient administration and operation of the Fire Department and may change, replace or withdraw the rules as he or she considers necessary;
- (b) Make reasonable rules and regulations or take measures respecting the discipline of members of the Fire Department;
- (c) Enter on property and inspect premises for conditions that may cause a fire, increase the danger of a fire or increase the danger to persons or property from a fire;
- (d) Take measures to prevent and suppress fires, including, in relation to an incident, cause or direct the demolition of buildings and other structures, which the Fire Chief believes should be demolished in order to prevent the spread of fire or to prevent damage to property, injury to persons, or loss of life;
- (e) Order an owner or Occupier of real property to undertake any actions directed by the Fire Chief or other authorized person authorized by the Administrator for the purpose of removing or reducing any thing or condition that person considers is a fire hazard or increases the danger of fire;
- (f) Provide assistance in response to an incident;
- (g) exercise the following powers under section 25 of the Fire Services Act:
 - i. if an emergency arising from a fire hazard or from a risk of explosion causes the Fire Chief to be apprehensive of an imminent and serious danger to life or property, or of a panic, may immediately take steps the Fire Chief considers advisable to remove the hazard or risk;
 - ii. if the Fire Chief believes that conditions exist in or near a hotel or public building that, in the event of a fire, might seriously endanger life or property, may immediately take action the Fire Chief considers advisable to remedy the conditions to eliminate the danger and may evacuate and close the hotel or public building; and

without limiting the foregoing, for these purposes the Fire Chief may evacuate a building or area, and may call of police and other fire prevention authorities who have jurisdiction to provide assistance;

 enforce this Bylaw and other municipal bylaws, rules, orders and regulations respecting fire prevention and suppression and the protection of life and property;

- (i) inquire into, investigate and record the causes of fires in the Village or have a member designated to do so;
- (j) collect and disseminate information in regard to fires in the Village;
- (k) investigate and hold inquiries into such fires;
- (I) study methods of fire prevention; and
- (m) provide advice and make recommendations to the Chief Administrative Officer, other officers and employees of the Village and the public in relation to:
 - (i) the establishment and administration of fire brigades and departments;
 - (ii) the provision for adequate water supply and pressure;
 - (iii) the installation or maintenance of automatic or other fire alarms systems and fire extinguishment equipment;
 - (iv) the enforcement of measures for the prevention or suppression of fire and the protection of life and property; and
 - (v) fire prevention generally.

FALSE REPRESENTATION

9.1 A person must not falsely represent himself as the Fire Chief or a member, or wear of display any Fire Department badge, cap, button, insignia or other part of a uniform or piece of equipment that would tend to mislead as to his identity, role or position.

10. TERRITORIAL JURISDICTION

- 10.1 The services provided by the Fire Department are limited to the boundaries of the Village, and no part of its equipment may be used or members employed or retained outside the Village except as follows:
 - (a) as expressly authorized by written agreement with the municipality, regional district or government agency having jurisdiction over the area to be served;
 - (b) in response to a specific incident, by resolution of Council and with the consent of the municipality or regional district of the area to be served; or
 - (c) in response to a request for assistance in accordance with the *Emergency Program* Act.

10.2 The Mayor and Corporate Officer, after consultation with the Fire Chief and on the recommendation of the Administrator, are hereby authorized to enter and execute such agreements or other instruments as may be required to give full force and effect to this section.

11. FIRE PROTECTION AND AID AGREEMENTS

11.1 The Council of the Village of Harrison Hot Springs may enter into fire protection and aid agreements for the provision of fire protection by, for, or on behalf of the owners or occupiers of property situated within or outside of the municipality, with any person, firm, corporation, municipality, Crown Provincial or Crown Federal or other properly constituted authority and for the paying or collecting, as the case may be, of such charges therefore as may be agreed upon.

12. OFFENCE AND PENALTY

- 12.1 Every person who violates section 9 of this Bylaw, or who suffers or permits any act or thing to be done in violation of section 9 of this Bylaw, or who neglects to or refrains from doing anything required to be done by section 9 of this Bylaw, commits an offence against this Bylaw and each day that a violation continues to exist is deemed to be a separate offence.
- 12.2 On being convicted of an offence under this Bylaw, a person is liable to pay a fine of up to ten thousand (\$10,000) dollars.

14. REPEAL

"The Fire Department Regulation Bylaw No. 923" is hereby repealed in its entirety.

READ A FIRST TIME THIS 8th DAY OF JULY, 2013

READ A SECOND TIME THIS 8th DAY OF JULY, 2013

READ A THIRD TIME THIS 8th DAY OF JULY, 2013

ADOPTED THIS DAY OF 2013.

Mayor	Corporate Officer

SCHEDULE "A"

REMUNERATION

Members, excluding volunteers, are entitled to the following remuneration:

- (a) All members will be paid a firefighter rate of \$18.32 per hour for practices, training and callouts;
- (b) A member who is in Command at a scene/accident will be paid a 10% hourly rate premium for the duration of that incident;
- (c) All members will receive a meal allowance if on an incident scene beyond six (6) hours in accordance with the Council policy.
- (d) In recognition of the administrative duties and the need to attend meetings, Officers are entitled to the following honorariums to be paid semiannually:

Fire Chief \$5,000.00

Deputy Fire Chief \$2,500.00

Captain \$1,000.00

Lieutenant \$ 500.00 Treasurer \$ 250.00

EXPENSES

(a) Members may receive travel expenses, mileage, meals and accommodations in accordance with the Council Policy.

- (b) Members who attend training sessions will be paid the firefighter rate to a maximum of 8 hours.
- (c) All claims for travel expense outside of the Fraser Valley Regional District shall be approved by the Chief Administrative Officer.

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