

# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

# REGULAR COUNCIL MEETING

Date:

Monday, September 9, 2013

Time:

7:00 p.m.

Location:

Council Chambers, 495 Hot Springs Road Harrison Hot Springs, British Columbia

1. CALL TO	ORDE	R	
	(a)	Meeting called to order by Mayor Facio	
2. INTRODUC	CTION	OF LATE ITEMS	
3. APPROVAL	LOFA	AGENDA	
4. ADOPTION	OFC	COUNCIL MINUTES	
Regular Council Meeting Minutes of August 12, 2013		THAT the Regular Council Meeting Minutes of August 12, 2013 be adopted.	Item 4.1 Page 1
5. BUSINESS	ARISI	NG FROM THE MINUTES	
6. CONSENT	T AGE		
i. Bylaws		;	
ii. Agreement	S	*	
iii. Committee Commissio		Communities in Bloom Committee Meeting Minutes of August 22, 2013.	Item 6. iii Page 7

iv. Correspondence		Item 6.iv
7. DELEGATIONS		
		Item 7.1
8. CORRESPONDE	ENCE	
		Item 8.1
9. BUSINESS ARIS	SING FROM CORRESPONDENCE	
10. REPORTS OF	COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS	
11. REPORTS FRO	M MAYOR	
L. Facio – verbal – I	Presentation to Phyllis and Ed Stenson	
12. REPORTS FRO	M STAFF	
☐ Christmas Closure Schedule - 2013	Report of Deputy Chief Administrative Officer/ Corporate Officer – August 14, 2013	Item 12 Page 11
	Re: Christmas Closure Schedule - 2013	
	Re: Christmas Closure Schedule - 2013	
	Re: Christmas Closure Schedule - 2013  RECOMMENDATION:  THAT the Village Office be closed on December 24 at noon and December 27, 30	
□ Street Bauner Display – Policy 4.5	Re: Christmas Closure Schedule - 2013  RECOMMENDATION:  THAT the Village Office be closed on December 24 at noon and December 27, 30 and 31, 2013 and reopen Thursday, January 2, 2014; and	Control of the second
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Policy 4.5  Agreement for Mutual Aid Fire Protection – Dok	Re: Christmas Closure Schedule - 2013  RECOMMENDATION:  THAT the Village Office be closed on December 24 at noon and December 27, 30 and 31, 2013 and reopen Thursday, January 2, 2014; and  THAT Village staff be granted one half day with pay on December 24, 2013.  Report of Deputy Chief Administrative Officer/ Corporate Officer – August 19, 2013  Re: Street Banner Display – Policy 4.5  RECOMMENDATION:  THAT Street Banner Display, Policy 4.5 be rescinded and replaced with the attached policy.  Report of Deputy Chief Administrative Officer/Corporate Officer – August 27, 2013	Page 13

☐ Official Community Plan Amendment Bylaw No. 1035, 2013	RECOMENDATION:	Item 13.1 Page 23
,	THAT Official Community Plan Amendment Bylaw No. 1035, 2013 be adopted.	
□ Zoning Amendment Bylaw No. 1036, 2013	RECOMENDATION:	Item 13.2 Page 27
	THAT Zoning Amendment Bylaw No. 1036, 2013 be adopted.	
☐ Rezoning Application — 571 Echo Avenue	Report of Chief Administrative Officer – August 20, 2013 Re: Rezoning Application – 571 Echo Avenue	Item 13.3 Page 33
	RECOMMENDATION:	
	THAT Zoning Amendment Bylaw No. 1043, 2013 be read a first and second time and authorize the scheduling of a public hearing for October 7, 2013; and	
	THAT the application be referred to the Advisory Planning Commission for review and comment.	
Municipal Ticketing Information Repeal Bylaw No. 1044, 2013	Report of Chief Administrative Officer – August 21, 2013 Re: Municipal Ticketing Information Repeal Bylaw No. 1044, 2013	Item 13.4 Page 39
	RECOMMENDATION:	
	THAT the Municipal Ticketing Information Repeal Bylaw No. 1044 be given first, second and third readings.	

# 14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

# 15. ADJOURNMENT

# VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE:

August 12, 2013

TIME:

7:00 p.m.

PLACE:

**Council Chambers** 

495 Hot Springs Road, Harrison Hot Springs, BC

#### IN ATTENDANCE:

Mayor Leo Facio

Councillor John Buckley Councillor Zoltan Kiss Councillor Sonja Reyerse Councillor Allan Jackson

Chief Administrative Officer, Ian Crane

DCAO/CO, Debra Key

Operations Manager, Ian Gardner

Recording Secretary, Krystal Sobie

#### ABSENT:

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

Purchase of a Plaque

3. APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the agenda be approved as amended.

CARRIED UNANIMOUSLY

# ADOPTION AND RECEIPT OF MINUTES

☐ Regular Council Meeting Minutes – July 8, 2013 Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the minutes of the Regular Council Meeting of July 8, 2013, be adopted.

☐ Public Hearing Record — July 8, 2013 CARRIED UNANIMOUSLY

Moved by Councillor Buckley Seconded by Councillor Reyerse

THAT the Public Hearing Record of July 8, 2013 be adopted.

CARRIED UNANIMOUSLY

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws Village of Harrison Hot Springs Bylaw Notice Enforcement Amendment Bylaw No. 1042, 2013.

ii. Agreements

iii. Committee/ Commission Minutes

iv Correspondence Letter from BC Healthy Communities Society dated July 12, 2013;

Letter from Ministry of Community, Sport and Cultural Development dated July 15, 2013,

Letter from Green Communities dated July 16, 2013;

Letter from Union of British Columbia Municipalities dated July 19, 2013;

Letter from Ministry of Justice dated July 26, 2013; and

Letter from BC Healthy Communities Society dated July 29, 2013.

i. Bylaws iv. Correspondence

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the Bylaw on the Consent Agenda be adopted and the Correspondence be received.

CARRIED UNANIMOUSLY

# 7. <u>DELEGATIONS</u>

David Urban from the Fraser Valley Regional District provided a power point presentation on the Regional Outdoor Recreation Opportunities Study.

# 8. <u>CORRESPONDENCE</u>

Letter from Town of Port McNeill re: Lac-Megantic Rail Disaster

# Moved by Councillor Reverse Seconded by Councillor Kiss

THAT Council send a letter of support to the City/Town of Lac-Megantic.

CARRIED UNANIMOUSLY

# 9. <u>BUSINESS ARISING OUT OF CORRESPONDENCE</u>

# 10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

# 11. <u>REPORTS FROM MAYOR FACIO</u>

# Moved by Councillor Reyerse Seconded by Councillor Buckley

THAT a plaque be purchased for Ed and Phyllis Stenson for the years of service with the Festival of the Arts.

CARRIED UNANIMOUSLY

Fraser Health has declared the lagoon safe to swim.

Saturday August 17, 2013 is the antique Car Show in Harrison 10:00 a.m. -4:00 p.m.

Sunday August 18, 2013 is the Harrison Art Expo.

Saturday August 10, 2013 Healing Wheels Ride took place.

The proceeds from the Mayor and Council golf tournament will be going to the Michael Cuccione fund.

Fraser Valley Regional District is holding an information session on Regional Parks on September 14, 2013.

Resolutions for UBCM are significantly down this year from last year.

#### 12.

#### REPORTS FROM STAFF

☐ Emergency Social
Services Program
Coordinator Position

## Moved by Councillor Reverse Seconded by Councillor Buckley

THAT Council considers a resolution to approve the \$200.00 (two hundred dollars) monthly honorarium be provided to the Emergency Social Services Coordinator position with the understanding the expenditure is shared equally with the District of Kent.

**CARRIED** 

# OPPOSED BY COUNCILLOR REYERSE

# Moved by Councillor Jackson Seconded by Councillor Buckley

☐ Communities in Bloom — Signage Request

THAT approval be given for the construction and installation of two interpretive signs to be located at the entrance of the Fred Hardy and Ruth Altendorf bridges subject to available funding.

CARRIED UNANIMOUSLY

#### ☐ Award of Water Treatment Plant Contract

# Moved by Councillor Reyerse Seconded by Councillor Buckley

THAT Council award the contract to Carver Construction Ltd. for the construction of the Water Treatment Plant; and

THAT in the event additional funds are required for the completion of the project, staff bring forward a bylaw authorizing the temporary borrowing of funds from existing Capital Reserves.

CARRIED UNANIMOUSLY

☐ Community Recreation Grant Rescope Chief Administrative Officer, Ian Crane reported that the application for a re-scope of the Community Recreation Grant funding of \$400,000 that was received for the recreation component for the Civic Facilities project obtained approval. The application was successful and renamed the Beach Facilities Upgrade. This funding will be used to upgrade the beach washrooms and install recreational equipment.

# Moved by Councillor Buckley Seconded by Councillor Kiss

THAT Council receives the report.

CARRIED UNANIMOUSLY

13.

#### **BYLAWS**

☐ Fire Department Regulation Bylaw No. 1031, 2013

# Moved by Councillor Kiss Seconded by Councillor Buckley

THAT Fire Department Regulation Bylaw No. 1031, 2013 be adopted; and

THAT Policy 3.1 Fire Department Remuneration be rescinded.

CARRIED UNANIMOUSLY

#### 14.

## **QUESTIONS FROM THE PUBLIC**

- Q. Would the Council endorse sending a newsletter advising them of the meeting in the plaza on September 14, 2013 regarding the regional park.
- A. It will go on the website, notice boards and hopefully the editor will put an item in the newspaper
- Q. Do people on wells need to be tested?
- A. Individual wells are not required to be tested on a regular basis.
- Q. What is the operating cost of the new Water Treatment Plant going to be? Why are you spending money on a new Water Treatment Plant when you have perfectly good water from a well existing in Harrison already or dig your own deep well?

#### 15.

# **ADJOURNMENT**

Moved by Councillor Jackson Seconded by Councillor Buckley

THAT the meeting be adjourned at 8:11 p.m.

CARRIED OPPOSED BY COUNCILLOR REYERSE OPPOSED BY COUNCILLOR KISS

Leo Facio Mayor Debra Key Corporate Officer

# VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE

DATE:

August 22, 2013

TIME:

2:00 p.m.

PLACE:

Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE:

Councillor Jackson, Chair

Maureen Wendt Jane Kivett Heather Coxon Kitty Niiranen

Ian Crane, Chief Administrative Officer

Recording Secretary, Carol Friesen

1. CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

2. <u>LATE ITEMS</u>

1. 853 Hot Springs Road – unsightly premises.

2. Comai Building

3. <u>APPROVAL OF AGENDA</u>

Moved by Heather Coxon Seconded by Kitty Niiranen

THAT the agenda be approved.

CARRIED UNANIMOUSLY

4. <u>ADOPTION OF MINUTES</u>

☐Adoption of Minutes May 19, 2011 Moved by Jane Kivett
Seconded by Maureen Wendt

THAT the minutes of the May 19, 2011 Communities in Bloom meeting be adopted.

CARRIED UNANIMOUSLY

# VILLAGE OF HARRISON HOT SPRINGS MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING AUGUST 22, 2013 PAGE (2)

☐Adoption of Minutes October 25, 2012

Moved by HeatherCoxon Seconded by KittyNiiranen

THAT the minutes of the October 25, 2012 Communities in Bloom meeting be adopted.

CARRIED UNANIMOUSLY

☐Adoption of Minutes June 20, 2013

Moved by Jane Kivett
Seconded by HeatherCoxon

THAT the minutes of the June 20, 2013 Communities in Bloom meeting be adopted.

CARRIED UNANIMOUSLY

5.

# BUSINESS ARISING FROM THE MINUTES

6. <u>ITE</u>

ITEMS FOR DISCUSSION

☐Signs (Historic and Wildlife)

The Chief Administrative Officer commented that the Village has ordered two signs based on the wording provided by the Committee, with some minor modifications; installation to begin shortly. He also reported that a meeting had been held with a representative of Wildlife BC formally the Bear Aware Program, noting that a budget of approximately \$2,500.00 will be provided to the Village for signage and garbage receptacles.

□Adopt-a-Road

It was suggested that a notice regarding the adopt-a-road initiative be drafted and posted on the web as well as on all Notice Boards. Committee members were invited to discuss the wording of the notice with the Chief Administrative Officer.

Garden of the Week

Councillor Jackson reported on the beautification work being carried out at the Echo Island Pub.

☐ Front Entrance

Moved by Heather Coxon Seconded by Jane Kivett

That the Communities in Bloom Committee recommend to Council that the current "Adopt-A-Road" sign at the entrance to the Village of Harrison Hot Springs be removed and replaced with a "Community in Bloom" sign, including the logo.

CARRIED UNANIMOUSLY

# VILLAGE OF HARRISON HOT SPRINGS MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING AUGUST 22, 2013 PAGE (3)

□Halloween

Discussion ensued with respect to the upcoming Halloween event to be held on Sunday, October 27, 2013, including the provision of a tent from the Village; decorations; kiddies costume contest and parade; prizes; story reading; and, pumpkin carving contest. The Committee to contact Tourism Harrison to discuss event details.

□New Business
- Pet Parade

Councillor Jackson suggested a pet parade for the 2014 July 1<sup>st</sup> Parade.

☐ Comai Building landscaping issues Jane Kivett provided an update on the landscaping issues at the Comai Building, adding that the new building owner is agreeable to installing no smoking signs.

☐ Harrison Hot Springs Resort Hotel – unsightly issues It was suggested that the Committee's concerns regarding the lack of proper smoking/garbage receptacles at the Harrison Hot Springs Resort Hotel be discussed with Danny Cowell Hotel Manager.

☐ Unsightly Premises - 853 Hot Springs Road The Chief Administrative Officer provided an update with respect to the unsightly property located at 853 Hot Springs Road. The owner and the Village will continue to work together to resolve the issues at this location.

☐ September CIB Meeting cancelled

The next meeting of the Communities in Bloom to be held on September 12, 2013, is cancelled.

6.

# ADJOURNMENT

# Moved by Maureen Wendt Seconded by Heather Coxon

The meeting adjourned at 2:59 p.m.

Allan Jackson Chair Debra Key Corporate Officer 

#### REPORT TO COUNCIL

TO:

**Mayor and Council** 

DATE:

August 14, 2013

FROM:

Debra Key,

FILE:

2510-01

SUBJECT:

Christmas Closure Schedule - 2013

**Deputy Chief Administrative Officer/CO** 

ISSUE:

To close the Village Office between Christmas and New Year.

#### BACKGROUND:

Historically the Village Office has been closed between Christmas and New Year. This year Christmas falls on a Wednesday and Boxing Day a Thursday. In previous years, staff was granted a half day off with pay on Christmas Eve Day (December 24, 2013). New Year's day falls on Wednesday, January 1, 2014.

This year employees would be required to take a total of three days (December 27, 30 and 31, 2013) as vacation, banked time off or day without pay. The office would re-open on Thursday, January 2, 2014.

The Public Works crew shifts will continue throughout the holiday period with vacations granted as operational requirements permit.

#### **RECOMMENDATION:**

THAT the Village Office be closed on December 24 at noon and December 27, 30 and 31, 2013 and reopen Thursday, January 2, 2014; and

THAT Village staff be granted one half day with pay on December 24, 2013.

Respectfully submitted for your

consideration;

Debra Key

Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ian Crane

Chief Administrative Officer



#### REPORT TO COUNCIL

TO:

**Mayor and Council** 

**DATE: August 19, 2013** 

FROM:

Debra Key,

FILE: 0340-01

**Deputy Chief Administrative Officer/CO** 

SUBJECT:

Street Banner Display - Policy 4.5

#### ISSUE:

To rescind the current Street Banner Display Policy and replace with a new policy.

#### **BACKGROUND:**

With the construction of the new front entrance signage, it was necessary to remove the existing two streetlamps, brackets and overhead banner. The current Street Banner Display policy states that street banners may only be displayed in certain areas in the Village, one being the Village Entrance.

Accordingly, it is recommended that any reference to "Village Entrance" be removed from the wording of the policy.

#### **RECOMMENDATION:**

THAT Street Banner Display, Policy 4.5 be rescinded and replaced with the attached policy.

Respectfully submitted for your

consideration;

Debra Key

Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice

**Director of Finance** 

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

lan Crane

Chief Administrative Officer



#### **POLICY**

SUBJECT	POLICY NUMBER	4.5
STREET BANNER DISPLAY		
	DATE ADOPTED	

# **PURPOSE**

To regulate the design, size and duration of street banners to be displayed in the Village of Harrison Hot Springs.

## **POLICY**

1. Only street banners which display public information messages or promote or advertise Village organized or approved special events, will be considered for display. Banners of a controversial nature as determined by council will not be approved.

Street banners may only be displayed in the following areas, unless otherwise approved by the Village:

- a. Plaza
- b. Memorial Hall
- Street banners shall not display any obscene or offensive words or language or artwork;
- Shall not promote political parties or points of view, religious points of view, commercial ventures, controversial issues or other content that contradicts the human rights codes.
- **4.** Street banners must adhere to the following guidelines:
  - a. Sized to fit street light or utility pole brackets (confirm with Village staff);
  - b. Material must be re-enforced nylon or vinyl, clean and not torn;
  - Must have re-enforced metal grommets capable of attachment by1/4" spring clips;
  - d. May only be attached to light poles, hydro poles, telephone poles (attachment to hydro/telephone poles requires approval/permit from utility companies);

# **PROCEDURE**

Any organization or group promoting events wishing to display a street banner must submit a request in writing to the Village of Harrison Hot Springs at least thirty (30) days in advance of the event date. This request must be made on a Street Banner Display application form and be submitted to the municipal office for approval. Approval of street banners will be made on a first come first serve basis.

Displays with General Information may be displayed for a maximum of 30 days. Special Event displays take precedence over general information display and the duration of the display shall be dependent upon the size and scope of the event.

Seasonal displays by the Village of Harrison Hot Springs have no time duration.

The installation and removal of any banner must be conducted by a contractor approved by the Village at the applicant's expense. Failure to remove any street banner within the time allowed in this policy will result in the Village removing such banner at a cost to the applicant.



#### REPORT TO COUNCIL

TO:

**Mayor and Council** 

DATE:

August 27, 2013

FROM:

Debra Key,

FILE:

2280-20-03-01

.... ....

**Deputy Chief Administrative Officer/CO** 

SUBJECT:

Agreement for Mutual Aid Fire Protection – DoK and VHHS

ISSUE: To amend the current Agreement for Mutual Aid Fire Protection

#### BACKGROUND:

Since the parties entered into an agreement for mutual aid fire protection, there has been some confusion as to the response requirements for fires occurring on Rockwell Drive within the municipality of the District of Kent.

In an effort to clarify any misunderstanding of the provision under section 4 of the current agreement, a new agreement has now been drafted to reflect the automatic call out as requested by Fire Underwriters Survey engaging both fire departments to respond immediately to all fires in the Rockwell Drive area.

Accordingly, Provision 4 of the attached Agreement clearly identifies the level of response requirements by defining the "Response on Rockwell Drive" as outlined in Schedule "A".

#### RECOMMENDATION:

THAT the new Agreement for Mutual Aid Fire Protection, including Schedule "A" between the District of Kent and Village of Harrison Hot Springs be approved.

Respectfully submitted for your

consideration;

Debra Key

Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ian Crane

Chief Administrative Officer

# AGREEMENT FOR MUTUAL AID FIRE PROTECTION

THIS AGREEMENT made this

day of

2013.

BETWEEN:

DISTRICT OF KENT, a Municipal Body Corporation, having its head office at PO Box 70, 7170 Cheam Avenue,

Agassiz, B.C. V0M 1A0

(Hereinafter called the "District")

AND:

VILLAGE OF HARRISON HOT SPRINGS, a Municipal Body Corporation, having its head office at PO Box 160, 495 Hot Springs Road, Harrison Hot Springs, B.C. V0M 1K0

(Hereinafter called the "Village")

WHEREAS the District of Kent and the Village of Harrison Hot Springs each maintain its own fire fighting equipment and personnel;

**AND WHEREAS** the District and the Village consider it to be to their mutual benefit to cooperate in the resolution of emergency incidents;

NOW THEREFORE in consideration of the premises and mutual covenants and agreements hereinafter contained, the parties hereto agree, each with the other as follows:

# 1. In this Agreement:

"Fire Chief" means Senior Officer of the Fire Department who is in charge of the operation and direction of the Fire Department or his delegate;

"Municipality" means the District or the Village as the context requires;

"Officer in Charge" means the Senior Officer of the Fire Department responding to the emergency incident;

"Primary Fire Department" means the Fire Department of the Municipality within which an incident occurs; and

"Secondary Fire Department" means the Fire Department that receives and responds to a call for assistance or standby notice from the Primary Fire Department.

In the event that the Fire Chief of either the District or the Village requires
assistance to deal with an emergency incident occurring in his area of
jurisdiction, he may request assistance from the other party to this Agreement.

The request for assistance from the responding Fire Department shall be given by the Officer in Charge.

- 3. Assistance shall be provided by the other party if the equipment and personnel request are not required for service in the assisting party's area of responsibility.
- 4. For any fires, structure fires, or fire alarms on Rockwell Drive within the District boundaries, both fire departments shall respond simultaneously as outlined in Schedule "A".
- 5. The inability on the part of either Fire Department to provide such mutual aid assistance, when requested in accordance with the provisions of this Agreement, shall not create any financial or legal liability for the party unable to provide the mutual aid assistance requested.
- 6. Emergency equipment and personnel of the assisting party shall be under the direction and at the discretion of the Fire Chief, or Officer in Charge, of the requesting party who shall then direct the personnel and equipment under his jurisdiction provided however that the assisting personnel and equipment may be recalled to respond to an emergency arising within its own jurisdiction.
- 7. Neither party to this Agreement shall be liable for any loss or damage occasioned to the equipment of the other party. It is further understood and agreed by and between the parties hereto that liability claims arising out of activities under this Agreement shall be the responsibility of the party in which jurisdiction they occur.
- 8. No charge shall be levied for services rendered under this Agreement between the parties to this Agreement unless when the Fire Department responding to the Municipality within which an incident occurred:
  - a) The Fire Department within the District or the Village does not respond to the incident; or
  - b) The Fire Department within the Municipality which an incident has occurred does not have the sufficient personnel to control the emergency incident.
- 9. If charges are applicable as set out in Section 8 above, the rates payable for the use of equipment and personnel shall be in accordance with the following:
  - a) Engine with crew \$300 per hour or any portion thereof;
  - b) Tender with crew \$200 per hour or any portion thereof;
  - c) Rescue with crew \$250 per hour or any portion thereof; and
  - d) Duty with crew \$100 per hour or any portion thereof.

In addition to the hourly rates outlined in this Section, both parties acknowledge that a minimum of one (1) hour will be charged per incident.

10. Rates shall be reviewed from time to time and may be revised by mutual agreement of both parties.

- 11. Each party requesting or accepting emergency resources under this Agreement shall be responsible for and indemnify the party that provided the emergency resources from and against all claims, demands, loss, costs, damages, actions, suits, or other proceedings.
- 12. This Agreement may be terminated by either party upon six months written notice delivered by one party, to the other, to the respective municipal address as set out at the beginning of this Agreement.
- 13. This Agreement shall be binding upon and shall enure to the benefit of the parties hereto and their successors assigns.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the day and in the year first written above.

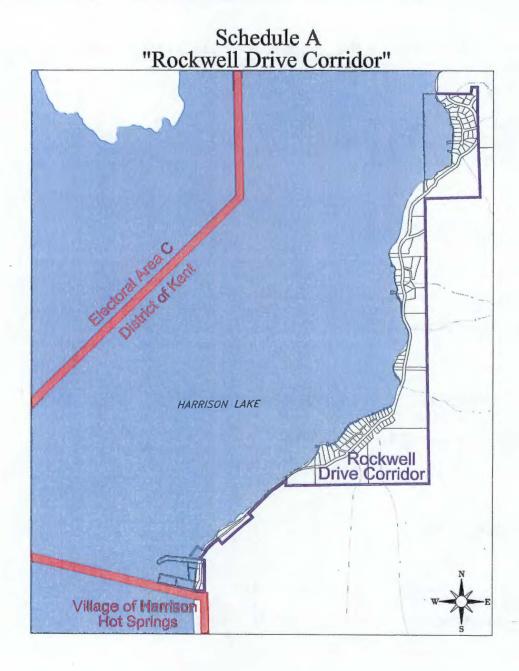
THE CORPORATE SEAL OF THE ) DISTRICT OF KENT was affixed ) hereto in the presence of: )	
<b>\</b>	C/S
John Van Laerhoven, Mayor )	
Wallace Mah, ) Chief Administrative Officer )	
THE CORPORATE SEAL OF THE ) VILLAGE OF HARRISON HOT ) SPRINGS was affixed hereto in the ) presence of: )	C/S
Leo Facio, Mayor	C/S
)	
Debra Key, ) Corporate Officer )	

#### SCHEDULE "A"

# Response on Rockwell Drive

The level of response of all fires, structure fires, or fire alarms on Rockwell Drive (see map below) within the District boundaries is considered to be automatic aid in that the Village of Harrison Hot Springs Fire Department is paged out simultaneously with the District of Kent Fire Department.

The first arriving Fire Department on scene will establish command and assess the scene. The District Fire Department when on scene will become the Primary Fire Department in charge of the scene.





# VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1035

# A bylaw to amend Village of Harrison Hot Springs Official Community Plan Bylaw 864, 2007

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Official Community Plan Bylaw No. 864, the Official Community Plan Bylaw for the Village of Harrison Hot Springs, as adopted May 7, 2007;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

#### I. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Official Community Plan Amendment Bylaw No. 1035, 2013".

#### II. TEXT AMENDMENT

A. That Table 1: Future Land Use Designation of the Village of Harrison Hot Springs Official Community Plan No. 864 (page 25), be amended with a replacement of the Lakeshore Marine Tourist Commercial section as follows:

**TABLE 1: FUTURE LAND USE DESIGNATIONS** 

Purpose	Rationale	<b>Future Land Use Permitted</b>
Lakeshore Marine Tourist	This area is the main focus	Marinas, restaurants,
Commercial	of boating and moorage	related retail services and
To develop an area of	activities for the village. It	other uses permitted in the
marine-oriented tourism	has the potential for a	C-6 and P-1 zones and as
with residential as well as	mixture of residential,	prescribed within the
public use components and	public, recreation and	Zoning Bylaw, with
pedestrian connections to	marine tourism uses on	provisions for small hotel
Esplanade Avenue.	lakeshore lands adjacent to	or residential development.
	Rockwell Drive.	

B. That Section 4.2.4 Lakeshore Marine Tourist Commercial Area of the Village of Harrison Hot Springs Official Community Plan No. 864 (page 32), be amended with a replacement section as follows:

#### 4.3.4 Lakeshore Marine Tourist Commercial Area

Within this area, a range of marine-oriented tourism uses such as marinas, restaurants, retail services, small hotels or residential developments are permitted. This development provides for 'marina accommodation' that caters to the boating tourist, boating residential tourist, and recreational development. Hotels or residential developments integrated with marina operations may be considered. Public community space and a public community facility are to be encouraged within this area.

The Lakeshore Marine Tourist Commercial area is located within Development Permit Area Number 1. In addition to consideration of the Development Permit guidelines set out in 4.4, special attention in Development Permits for this area will be applied to pedestrian accessibility to the lakefront area and connection to the pedestrian promenade along the remainder of the lakefront as described in Section 4.3.1 above.

Developments within this area are required to consult, and obtain all applicable approvals, with appropriate Provincial and Federal Government Agencies.

#### Re-designation Criteria

Proposals for redesignation of the Lakeshore Marine Tourist Commercial area to Waterfront Commercial by application for Plan amendment will be considered by Council on the basis of the following:

- a) A study by a qualified geotechnical engineer confirms acceptability of the proposed commercial development within the area proposed for redesignation with regard to natural hazards;
- b) A study by a qualified traffic engineer confirms suitability of the site for the proposed estimated traffic volumes and parking requirements and provides a conceptual design with regard to safe access and egress from Highway 9;
- c) The Ministry of Highways endorses in principle the proposed redesignation with regard to effects on Highway 9;
- d) A study by a qualified professional biologist confirms that the proposed commercial development will have no significant adverse impact on fish habitat and such uses are acceptable in principle to the Department of Fisheries and Oceans and the B.C. Ministry of Environment;
- e) Conceptual design of proposed development outlining building siting, form and character and landscaping and the manner in which the development will be consistent with the objectives of the Lakeshore Development Permit

Area 1;

- f) A study by a qualified engineer assessing the implications of redesignation for upgrading sewer and water services to serve the proposed commercial land uses;
- g) Proponents of the re-designation consult with property owners in the Waterfront Commercial Area and with the District of Kent and provide a report to Council on the views of those consulted; and
- h) Consideration of submissions to a public hearing on the proposed amendment of the Official Community Plan.

READ A FIRST TIME THIS 3<sup>rd</sup> DAY OF JUNE, 2013

A PUBLIC HEARING WAS HELD ON THE 8<sup>th</sup> DAY OF JULY, 2013

READ A SECOND TIME THIS 8<sup>th</sup> DAY OF JULY, 2013

READ A THIRD TIME THIS 8<sup>th</sup> DAY OF JULY, 2013

ADOPTED THIS DAY OF , 2013

Mayor	Corporate Officer	

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# VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1036

# A bylaw to amend Village of Harrison Hot Springs Zoning Bylaw 1020, 2012

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted January 7th, 2013;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

#### I. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 1036, 2013".

#### II. TEXT AMENDMENT

That the Village of Harrison Hot Springs Zoning Bylaw Number 1020, 2012, be amended by:

- A. Inserting the following new sub-section: "VI. 4). (9) Comprehensive Development Zone 4 CD-4"; and
- B. Inserting the above sub-section within the Table of Contents.

# "VI. 4). (9) COMPREHENSIVE DEVELOPMENT ZONE 4 – CD-4

## .1) Intent

This zone is intended to provide for a marine-oriented development. The development is to feature space for marina boat moorage, multi-unit dwellings, restaurants, recreational and public amenities, and related retail services on the property legally described as District Lot 5031, Group 1, New Westminster Land District, PID 002-410-257, containing about 7,568 m2 of land area (upland), and Block A of District Lot 7211, Group 1, New Westminster Land District, containing about 4.3 hectares of waterlot (waterlot lease 232640)

#### .2) Permitted Uses

The following uses and no others are permitted in the CD-4 zone:

# **Principal Uses**

- .1 Marina;
- .2 Multi-family dwellings;
- .3 Public community facility.

#### **Accessory Uses**

- .1 Offices (maximum 900 m² in combination with retail stores);
- .2 Restaurants and Retail space (maximum 1000 m²);
- .3 Home Occupations;
- .4 Parking areas and Parking garage;
- .5 Marina fuel sales and services (maximum 1);
- .6 Indoor recreation facilities;
- .7 Outdoor recreation facilities;
- .8 Entertainment facilities;
- .9 Floating homes (maximum 15 units).

## .3) <u>Conditions on Use</u>

- .1 All permitted uses shall be connected to the Village of Harrison Hot Springs community water system and sanitary sewer system.
- .2 Multi-family dwellings use must:
  - (a) Be located above the first floor;
  - (b) Have entrances leading directly to the street and the separate entrances shall be divided from other uses by walls;
  - (c) Provide common amenity areas of no less than 225 m<sup>2</sup>;
  - (d) Provide private amenity areas of no less than 10 m<sup>2</sup> for each dwelling unit.

# .4) Regulations

On a parcel zoned CD-4, no building or structure will be constructed, located or altered and no plan of subdivision will be approved which contravenes the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN I	COLUMN II
Minimum <i>Lot</i> Size	2200 m <sup>2</sup>
Minimum Setback	
• front parcel line	3 metres
interior parcel line	1.2 metres
exterior parcel line	3 metres
rear parcel line	2.5 metres
Maximum Residential Density	100 units per hectare
•	
<i>Accessory Building</i> and <i>Structures</i> Minimu Setback	ım
• front parcel line	3 metres
• side parcel line	3 metres
• rear parcel line	2 metres
Maximum Lot Coverage	50%
Maximum <i>Building Height</i>	7 storeys or 30 metres, whichever is lesser
Parking and Loading	1.5 spaces per multi-family unit
	1 space per floating home
	1 space per 30 m <sup>2</sup> of office/retail space
	1 space per 16 m <sup>2</sup> of restaurant space
	1 space per 3 berths in the marina
n) .	

# .5) Community Amenities

On a parcel zoned CD-4, no building or structure shall be constructed until the following community amenity has been provided to the Village:

- 1. the offered \$375,000.00 community amenity contribution as outlined within the Development Agreement;
- 2. the offered easement on Block A of District Lot 7211, Group 1, New Westminster Land District waterlot to facilitate access and moorage for Block D of District Lot 5784 and 7211, Group 1, New Westminster District waterlot as outlined within the Development Agreement.

#### .6) Comprehensive Development Plan

On a parcel zoned CD-4, no building or structure shall be constructed, located or altered and no plan of subdivision approved which is not generally in accordance with the Comprehensive Development Plan which forms an integral component of this zone as Schedule 1.

#### III. MAP AMENDMENT

- A. That Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No. 1020, be amended by rezoning the property located on property legally described as District Lot 5031, Group 1, New Westminster Land District, PID 002-410-257 (upland) and Block A of District Lot 7211, Group 1, New Westminster Land District (waterlot lease 232640), and as outlined in heavy black outline and cross-hatched on Schedule 2 of this Bylaw, from the Marine Commercial (C-6) to Comprehensive Development Zone 4 (CD-4).
- B. That the map appended hereto designated as Schedule 2 showing such amendment is an integral part of this Bylaw.

READ A FIRST TIME THIS 3<sup>rd</sup> DAY OF JUNE, 2013.

A PUBLIC HEARING WAS HELD ON THE 8<sup>th</sup> DAY OF JULY, 2013.

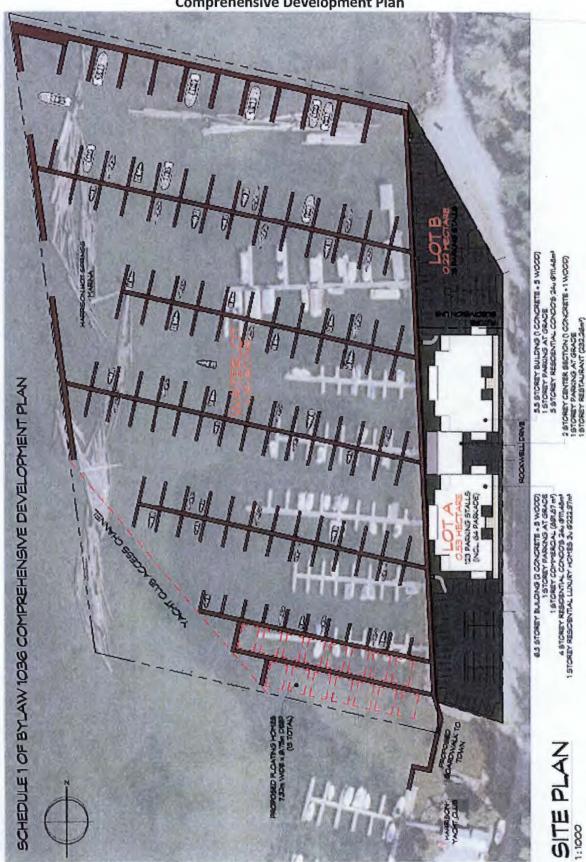
READ A SECOND TIME THIS 8<sup>th</sup> DAY OF JULY, 2013.

READ A THIRD TIME THIS 8<sup>th</sup> DAY OF JULY, 2013.

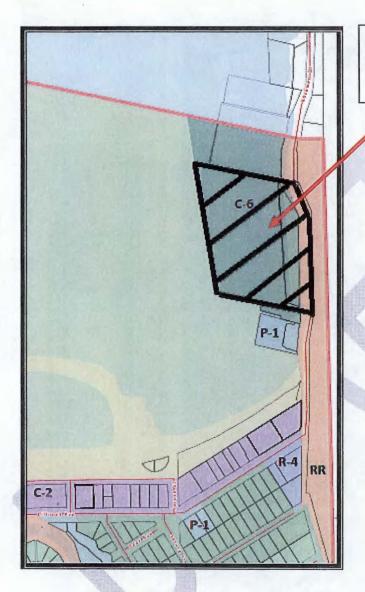
ADOPTED THIS \_\_\_\_\_\_ DAY OF \_\_\_\_\_\_, 2013.

Mayor	Corporate Officer	

# Schedule 1 of Bylaw 1036 Comprehensive Development Plan



# Schedule 2 of Bylaw 1036



Marine Commercial (C-6) to Comprehensive Development Zone 4 (CD-4)



#### REPORT TO COUNCIL

TO:

**Mayor and Council** 

**DATE: August 20, 2013** 

FROM:

lan Crane, CAO

FILE:

3360-20-23

SUBJECT:

Rezoning Application - 571 Echo Avenue

#### **BACKGROUND:**

The Village has received an application from Lois Home to rezone a property located at 571 Echo Avenue from R-1 (Low Density Residential) to R-3 (Residential Small Lot Zone) to facilitate a two lot single family subdivision. The subject property is outlined below.

The subject property is designated Single Family Residential in the Official Community Plan. The rezoning is consistent with the policy framework of the Official Community Plan Schedule 1 - F (Neighbourhood Plan – Echo Avenue and Eagle Street) as the rezoning meets the following principles:

- The rezoning respects the character of the single family neighbourhood;
- The rezoning facilitates the efficient redevelopment of the property;
- The rezoning is consistent with the OCP provision that the development shall decrease in density as the distance from the lake increases;
- The rezoning does not cause any displacement of current residents;
- The rezoning is innovative in its approach to densification while respecting the neighbourhood characteristics.

#### Attachments:

- 1. Village of Harrison Hot Springs Zoning Amendment Bylaw 1043;
- 2. Sustainable Harrison Strategic Question Assessment for the Rezoning Application.

The following options are provided for Council's consideration:

#### Option 1

THAT Zoning Amendment Bylaw No. 1043, 2013 be read a first and second time and authorize the scheduling of a public hearing for October 7, 2013; and

THAT the application be referred to the Advisory Planning Commission for review and comment;

## Option 2

Decide not to proceed further with Rezoning Application.

#### **RECOMMENDATION:**

THAT Zoning Amendment Bylaw No. 1043, 2013 be read a first and second time and authorize the scheduling of a public hearing for October 7, 2013; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

Respectfully submitted for your consideration;

CHIEF ADMINISTRATIVE OFFICER

lan Crane

**Chief Administrative Officer** 



### VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1043

### A bylaw to amend Village of Harrison Hot Springs Zoning Bylaw 1020, 2012

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted January 7th, 2013;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

### CITATION

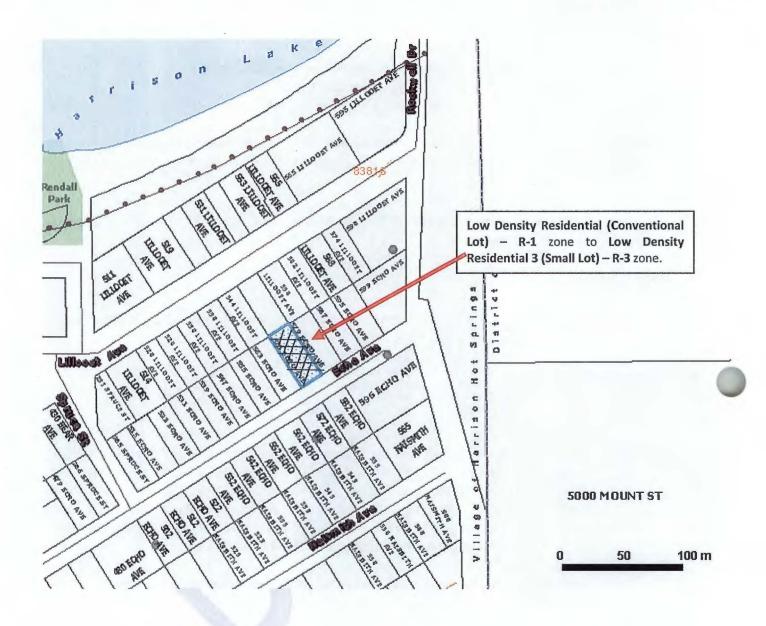
 This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 1043, 2013".

### **MAP AMENDMENT**

- 2. That:
  - (a) Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No. 1020, be amended by rezoning the lands located at 571 Echo Avenue, legally described as Parcel A (H62901E) Lot 15, Block 5, Section 13, Township 4, Range 29, West of the Sixth Meridian, New Westminster District Plant 251, outlined in heavy black outline and cross-hatched on Schedule 1 of this Bylaw from Low Density Residential (Conventional Lot) R-1 zone to Low Density Residential 3 (Small Lot) R-3 zone; and,
  - (b) the map appended hereto designated as Schedule 1 showing such amendment is an integral part of this Bylaw.

Mayor			Corporate Office	r	elization.
ADOPTED THIS	DAY OF	, 2013			
READ A THIRD TIME	THIS DAY OF	, 2013			
A PUBLIC HEARING	WAS HELD ON THE	DAY OF	, 2013		
READ A SECOND TI	METHIS DAY OF	, 2013			
READ A FIRST TIME	THIS DAY OF	, 2013			

Bylaw No. 1043, 2013 Schedule 1



# SustainableHarrison Strategic Question Assessment

			cociated with moving	our shared	unity Life [] [	Ensuring Economic Vlability	MATERIA	
			munity Priorities?	Enhancing the V	/isitor Experience	Protecting the Environment	*choose all that apply	
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diverse mix an omes and nee		f housing provides	livable options for residen	nts of all ages,	nia			
nd Use and Nat	tural Areas	•	4th Statement			•	Select DOS Statemen	
mpact, liveabl	le and mixed-use des	velopment ič promo	oted and supported.	-	n/a			
ildings and Site	5	-	1st Statement	-		•	Select DOS Statemen	
diverse mix on omes and nee		f housing provides	livable options for residen	ats of all ages,	n/a			
	Success - Reference L				Are there potential r	mitigations for these app	arent conflicts?	Yes 🖸
Culture, Recreation of dings and Sites		DOS	Land Use and Natu	and the second second		have any foreseen conflicts wh	th the Descriptions of Succ	ess, thus
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Does the	e project ens	ure flexibil	ity for further m	ovement t	oward Sustaina	ableHarrison?	NEW YORK	
proposal <del>e</del> ncou	rages in-fill and small to	t development.						
Does tl	he project e	ensure tha	t <b>financial</b> re	sources a	are applied s	trategically?		
	a value on the increa		ce that this project would p	provide to resident	s, businesses and institu	tions e.g.		
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the project re								
		d additional operation	onal costs /savingswhat is	the approximate s	imple pay-back period	on the n/a		
nsidering new vested capital their other jus	stifications for this pro	ject being consider	ed a		imple pay-back period	, ma		



### VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

TO:

**Mayor and Council** 

Officer/CO

**DATE:** August 21, 2013

FROM:

Debra Key, Deputy Chief Administrative

FILE:

3900-01

SUBJECT:

Municipal Ticketing Information Bylaw Repeal Bylaw No. 1044, 2013

ISSUE: To repeal the Municipal Ticketing Information System Bylaw No. 697, 1997

### **BACKGROUND:**

On January 20, 1998 a Municipal Ticketing Information Bylaw was adopted to designate bylaws that fall within the category of bylaws, appoint officers, set offences and corresponding fine amounts. This bylaw was authorized under the Municipal Act.

In April of 2006, a Bylaw Notice Enforcement Bylaw was adopted setting out designation of bylaw enforcement officers, establishment of the Bylaw Notice Dispute Adjudication System, powers and functions of the registry and contraventions and penalties for the notices. The MTI Bylaw contains redundant information and should have been repealed at time of adoption of the BNEB Bylaw. Accordingly, staff is recommending the repeal of Municipal Ticketing Information Bylaw No. 697, 1997.

### RECOMMENDATION:

THAT the Municipal Ticketing Information Bylaw Repeal Bylaw No. 1044 be given first, second and third readings.

Respectfully submitted for your

consideration;

Debra Key

Deputy Chief Administrative Officer/Corporate Officer

FINANCE COMMENTS:

Dale Courties

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ian Crane

Chief Administrative Officer



Mayor

### VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1044

A bylaw to repeal Municipal Ticketing Information System Bylaw No. 697, 1997

The	Mayor and Council of the Village of Harrison Hot Springs enacts as follows:
CITA	ATION
1.	This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Municipal Ticketing Information Bylaw Repeal Bylaw No. 1044, 2013".
REP	<u>EAL</u>
2.	"Municipal Ticketing Information Bylaw No. 697, 1997" and all amendments thereto are hereby repealed in their entirety.
REA	D A FIRST TIME THIS DAY OF , 2013
REA	D A SECOND TIME THIS DAY OF , 2013
REA	DAY OF , 2013
ADC	PTED THIS DAY OF , 2013

Corporate Officer

# THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 697

	Being a bylaw to implement the Municipal Ticketing Information System.					
WHE	REAS:	Section	on 272 of the Municipal Act authorizes Council to, by bylaw:			
		i)	designate a bylaw that comes within category of bylaws prescribed under section 280(b);			
		ii)	designate as a bylaw enforcement officer a person who comes within a class of person prescribed under section 280(c);			
		iii)	authorize the use of any word or expression on a ticket issued under section 272(2) to designate an offence against a bylaw; and			
		iv)	after consultation with the Chief Judge of the Provincial Court, set a fine not greater than \$500 for contravention of a bylaw.			
NOW	THEREFOE:	the C	orporation of the Village of Harrison Hot Springs HEREBY ENACTS AS OWS:			
1. 2.	The bylaw li	sted in Colu	d for all purposes as "Municipal Ticket Information Bylaw No. 697, 1997".  Jumn 1 for Schedule 1 to this bylaw may be enforced by means of a ticket in the purpose of section 272 of the Municipal Act.			
3.	The persons are designat	appointed ed as bylav ose of enfo	to the job positions or titles listed in Colum 2 of Schedule 1 to this bylaw wenforcement officers pursuant to section 272(1)(b) of the Municipal Act provides the bylaws listed in Column 1 of Schedule 1 opposite the respective			
4.	The words of	r expression	ons set forth in Column 1 of Schedules 2 and 3 to this bylaw designate the der the bylaw section number appearing in Column 2 opposite the			
5.	respective words or expressions.  The amounts appearing in Column 3 of Schedule 2 and 3 to this bylaw are the fines set pursuant to section 272(5) of the Municipal Act for the corresponding offences designated in Column 1.					
READ	A FIRST TIM	E THIS 18 <sup>TH</sup>	DAY OF NOVEMBER, 1997.			
READ	A SECOND T	IME THIS 1	B <sup>TH</sup> DAY OF NOVEMBER, 1997.			
READ	A THIRD TIM	IE THIS 18 <sup>Th</sup>	DAY OF NOVEMBER, 1997.			
FINE:		BY THE CHII	EF JUDGE OF THE PROVINCIAL COURT ON THE 10 <sup>TH</sup> DAY OF DECEMBER,			
ADO	PTED THIS 20 <sup>1</sup>	TH DAY OF J	ANUARY, 1998.			
MAY	OR (Don Ram	say)	CLERK (Mark Brennan)			

## **SCHEDULE 1**

# **BYLAW 697, 1997**

### THE VILLAGE OF HARRISON HOT SPRINGS

# Designated Bylaw Designated Bylaw Enforcement Officer Abatement and Control of Noise Bylaw Enforcement Officer, Royal Canadian Mounted Police officer Traffic Bylaw No. 378, 1982 Bylaw Enforcement Officer, Royal Canadian Mounted Police Officer

# **SCHEDULE 2**

# **BYLAW 697, 1997**

## THE VILLAGE OF HARRISON HOT SPRINGS

### Abatement and Control of Noise Bylaw No. 474, 1987

COLUMN 1		COLUMN 2	COLUMN 3
Offence	Section	<u>Fine</u>	
Noise which disturbs		3	\$100.00
Musical instrument noise which disturbs		4(a)	\$100.00
Amplified sound which disturbs		4(a)	\$100.00
Animal/bird/fowl noise which disturbs		4(b)	\$100.00

Operation of power lawn mower/power saw		
when prohibited	4(c)	\$100.00
Unmuffled engine noise	4(d)	\$100.00
Unlawful use of signalling device	4(e)	\$100.00
Excessive noise adjacent to school/church/hospital	4(f)	\$100.00
Loading/unloading noise which disturbs	4(g)	\$100.00
Motor vehicle noise which disturbs	4(h)	\$100.00
Construction when prohibited	4(i)	\$100.00

### **SCHEDULE 3**

# BYLAW 697, 1997

## THE VILLAGE OF HARRISON HOT SPRINGS

## Traffic Bylaw No. 378, 1982

COLUMN 1	COLUMN 2	COLUMN 3
<u>Offence</u>	Section Fine	
Failure to observe stop sign	III(7)(c)	\$50.00
Parking of oversized vehicle on Esplanade	IV(A)(1)	\$50.00
Parking over parking space boundary line	IV(A)(2)(d)	\$25.00

Parking of camper/trailer/motor home

for sleeping IV(A)(2)(e) \$50.00

Parking of commercial vehicle when prohibited IV(A)(2)(f) \$50.00

Driving on sidewalk/boulevard V(1) \$75.00

Obstructing/impeding traffic V(3) \$100.00

Driving vehicle that exceeds permitted

gross weight/axle-load/tire-load V(5)(1) \$100.00

