

VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date:

Monday, April 20, 2015

Time:

7:00 p.m.

Location:

Council Chambers, 495 Hot Springs Road Harrison Hot Springs, British Columbia

Meeting called to	order by Mayor Facio.	
2. INTRODUCTIO	N OF LATE ITEMS	
B. APPROVAL OF	AGENDA	
. ADOPTION OF	COUNCIL MINUTES	
	s of the Committee of the Whole Meeting held on April 2, 2015 be adopted.	Item 4(a) Page 1
THAT the Minute	s of the Regular Council Meeting held on April 7, 2015 be adopted.	Item 4(b) Page 7
THAT the Minute	s of the Special Council Meeting held on April 14, 2015 be adopted.	Item 4(c) Page 13
	s of the Special Council Meeting held on April 14, 2015 be adopted. SING FROM THE MINUTES	Item 4(c) Page 13
5. BUSINESS AR	SING FROM THE MINUTES	Item 4(c) Page 13
5. BUSINESS AR	SING FROM THE MINUTES	Item 4(c) Page 13
5. BUSINESS AR 6. CONSENT AGE	SING FROM THE MINUTES	Page 13
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5. BUSINESS AR 6. CONSENT AGE 6. Bylaws 6. Agreements 6. Committee/ Commission	SING FROM THE MINUTES ENDA Tree Management and Preservation Repeal Bylaw No. 1069, 2015.	Page 13

8.	CORRESPONDENCE	
),	BUSINESS ARISING FROM CORRESPONDENCE	
10.	REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMM	ISSIONS
11.	REPORTS FROM MAYOR	
12.	REPORTS FROM STAFF	
a)	Report of Manager of Development and Community Services – April 13, 2015 Re: Age-Friendly Action Plan	Item 12(a) Page 19
	Recommendation:	
	THAT the Village of Harrison Hot Springs Age-Friendly Action Plan be adopted.	
	AND THAT an implementation strategy for the Village of Harrison Hot Springs Age-Friendly plan be developed and brought forward for Council's consideration at a later date.	
(b)	Report of Chief Administrative Officer – April 14, 2015 Re: Committees and Advisory Planning Commission update	Item 12(b Page 105
	Recommendation:	
	THAT Donna Cooney, Freddy Marks, Terry Mitchell, Frank Peters and Brian Williams be appointed as members of the Advisory Planning Committee.	
(c)	Report of Director of Finance – April 14, 2015 Re: 2014 Audited Financial Statements	Item 12(c) Page 107
	Recommendation:	
	THAT the 2014 Consolidated Financial Statements of the Village of Harrison Hot Springs be adopted; and	
	THAT the Independent Auditor's Report be received; and	
	THAT the Independent Auditor's Report be attached to the approved Consolidated Financial Statements of the Village of Harrison Hot Springs.	

13.	BYLAWS	
(a)	Financial Plan Bylaw No. 1070, 2015 Recommendation: THAT Financial Plan Bylaw No. 1070, 2015 be given first, second and third reading.	Item 13(a) Page 127
(b)	Tax Rate Bylaw No. 1071, 2015 Recommendation: THAT Tax Rate Bylaw No. 1071, 2015 be given first, second and third reading.	Item 13(b) Page 133
14.	QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)	
15.	ADJOURNMENT	

VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

DATE: Thursday, April 2, 2015

TIME: 9:00 a.m.

PLACE: Council Chambers

IN ATTENDANCE: Mayor Leo Facio

Councillor John Buckley Councillor Sonja Reyerse Councillor John Hansen Councillor Samantha Piper

Chief Administrative Officer, Ian Crane

Deputy Chief Administrative Office/CO, Debra Key

Operations Manager, Ian Gardner

Manager of Development and Community Services, Lisa Grant

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 9:00 a.m.

2. INTRODUCTION OF LATE ITEMS

Mayor Facio asked that the Rules of Procedure be waived to allow for Questions from the Public before adjournment.

3. APPROVAL OF AGENDA

Moved by Councillor Reverse Seconded by Councillor Hansen

THAT the agenda be approved as amended

CARRIED UNANIMOUSLY

4. ITEMS FOR DISCUSSION

Boat Launch Regulation and Parking Lot Bylaw No. 1065

Mayor Facio stated that now that the boat launch is open, that staff and the Fraser Valley Regional District further discuss the draft bylaw at the end of the season.

Moved by Councillor Buckley

THAT Council in Committee refer the issue of passes and fees in the Boat Launch Bylaw Regulation and Parking Lot Bylaw No. 1065 back to staff for further discussion with the Fraser Valley Regional District.

CARRIED UNANIMOUSLY

Post Office - parking extension and hours

Discussion ensued with respect to increasing stalls in front of the Post Office, restricting time limits, and adding more signage indicating enforcement.

Moved by Councillor Buckley

THAT Council in Committee refer parking, signage and enforcement of the Post Office parking stalls back to staff.

CARRIED UNANIMOUSLY

Woods Park - Cottonwood end signage

Staff is currently looking into new styles of signs for the Park. Council in Committee queried the placement of pictograms on signage.

Stop signs - Hot Springs Road east and west Esplanade

The Chief Administrative Officer provided Council in Committee with an update on the intersection upgrade underway at Hot Springs Road and Lillooet. Once improvements have been completed then consideration will be given to have a traffic specialist review. The Ministry of Transportation has advised staff that they are willing to work with the Village for any modifications.

Float Plane upper dock area, railings and walk area

Council in Committee queried whether there were any plans to replace the rotting and broken railings. Staff advised replacement of railings will be completed this year.

McCombs Drive east side - larger signage and fine "no dumping", fire hazard

General discussion ensued with respect to the illegal dumping of garbage and other debris along McCombs Road. Comments regarding signage and enforcement penalties were provided.

Moved by Councillor Piper

THAT Council in Committee refer the issues of additional signage and notification to residents back to staff.

CARRIED UNANIMOUSLY

Spring Park port-a-potties (2) for June - September

One port-a-pottie has been included in the 2015 budget.

Block St. Alice - Hotel dock upgrade - 2016 RMI

The Mayor requested that lock blocks and pathway construction be considered for 2016.

Bikes on walkway and lagoon, streetscape

General discussion ensued regarding signage along the walkway and lagoon for cyclists. There are many people walking along these areas and it is not wide enough to accommodate pedestrians and cyclists.

Staff to review signage placement and report back Council.

Cigarette butt containers - streetscape

The need for cigarette ashtrays was discussed. Staff will consider the purchase during plans for Block 2 Esplanade Streetscape Project.

Art work - beach, streetscape, plaza (style) phase in and costs

Staff is to bring forward a presentation with the different varieties of art work and the approximate costs so Council can narrow down the choices.

Art Centre building - facelift and cost

Staff reported that new windows for the building had been researched; however, the roof replacement is priority and will be completed this year.

Library stand on beach

Council in Committee discussed options for placement of library/book stand in central locations.

Moved by Councillor Buckley

THAT Council in Committee requested staff look into options and costs for a library/book stand.

CARRIED

Extra lights in Village

- Eagle(2)
- . Echo west (1) trail into Park bowling green end
- McCombs Drive
- Outside Harrison Lake Estates pole
- · Alder to Pine no lights, needs at least 2 on poles
- Phase in lights from South Bridge on McCombs Drive to McPherson Budget items for 2016-2017
- Lillooet West 2 locations: Antique store and Pizza store ASAP

Council in Committee discussed several areas for lighting with priority being the Ruth Altendorf bridge and lights for Lillooet west. Staff to provide costs

Beach, lagoon, Chehalis - Light pole painting

Council in Committee queried phased in painting of light poles.

Staff has included it in this year's budget and painting will start once it is approved and the weather improves

Are we going to continue with Speed Humps?

There was discussion on areas that could need speed humps. Previous speed humps were discussed. Council in Committee asked if there is any input from neighbours and would like to see a traffic calming policy that would deal with public concerns on this issue.

Moved by Councillor Piper

THAT Council in Committee refer the issue of a traffic policy back to staff.

CARRIED UNANIMOUSLY

Memorial Benches – locations

General discussion ensued with respect to the current Memorial Benches. Staff advised that previous Council had suspended program. Suggestion to add more benches during Phase 2 and 3 of Esplanade and on trees at Rendall Park.

Promotion wedding on beach

Council discussed if there could be more promotion put into weddings on the beach. Staff explained the current fees and process for special events and special events on the beach. Staff suggested additional information could be placed on the website. Increasing fees to put away money for improving facilities in the future was discussed.

5. PUBLIC QUESTIONS

Q: Regarding the Arts Centre building, has Council approached Heritage Ministry to partnership for fixing the exterior of the building? There are very few Ranger Stations like that left, it would be a shame to start changing how it looks.

A: That avenue has been researched. Will be keeping appearance the same. There is a only a certain amount of heritage funding available.

Q: Promotion of weddings – can Harrison Guide put something in there; i.e.: a picture of a wedding on the beach?

A: The Observer can be approached regarding this.

Q: Light pole painting – is the entire pole going to be painted, or only so far up? A: All the way up.

Q: On traffic calming measures, agrees we should have it. Commented on having policy including bicycles, etc.

Q: On the stop sign, why would you not redo that area? Address it all as one.

Q: Stop signs – we did have it there before and that worked effectively. When the new plaza was put in it was taken out. Sidewalks are not even legal. Need stop sign and legal sidewalks.

Debra Key

Corporate Officer

6. ADJOURNMENT

Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the meeting be adjourned at 10:44 a.m.

CARRIED UNANIMOUSLY

Leo Facio Mayor

5

VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE:

April 7, 2015

TIME:

7:00 p.m.

PLACE:

Council Chambers 495 Hot Springs Road

Harrison Hot Springs, BC

IN ATTENDANCE:

Mayor Leo Facio

Councillor John Buckley Councillor Sonja Reyerse Councillor John Hansen Councillor Samantha Piper

Chief Administrative Officer, Ian Crane

Recording Secretary: Jaclyn Bhatti

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

> Moved by Councillor Piper Seconded by Councillor Buckley

THAT the agenda be approved.

CARRIED MNANIMOUSLY

ADOPTION OF COUNCIL MINUTES

Moved by Councillor Reverse Seconded by Councillor Hansen

THAT the Minutes of the Regular Council Meeting held on March 16, 2015 be adopted

> CARRIED **UNANIMOUSLY**

BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. Bylaws
- (a) Council Procedure Amendment Bylaw No. 1066, 2015.
- (b) Business Licencing and Regulation Amendment Bylaw No. 1068, 2015.
- ii. Agreements
- iii. Committee/ Commission Minutes

iv. Correspondence

Moved by Councillor Reverse
Seconded by Councillor Hansen

THAT Bylaw No. 1066, 2015 and Bylaw No. 1068, 2015 be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

None

- 8. CORRESPONDENCE
 - (a) Email dated March 9, 2015 from the City of Port Moody regarding the Proposed Closure of Burrard Thermal Plant – Resolution for Consideration at LMLGA and UBCM Conventions.
 - (b) Letter dated March 16, 2015 from BC Transplant regarding proclaiming the month of April as Organ and Tissue Donor Awareness month.

Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the correspondence be received.

CARRIED

9. <u>BUSINESS ARISING OUT OF CORRESPONDENCE</u>

None

10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

 Councillor Piper attended the Memorandum of Understanding signing between the Fraser Valley Regional District and Sts'ailes on March 19, 2015. Sts'ailes hosted a wonderful ceremony.

11. REPORTS FROM MAYOR LEO FACIO

- Met with Ministry of Transportation and Infrastructure regarding the intersection upgrade at Lillooet and Esplanade. The new traffic light should be in operation by the beginning of May.
- Attended the ribbon cutting and took part in the inaugural trip on the Fraser Valley Express bus.
- Reported that the Cascade Falls Suspension Bridge will be opening on April 18, 2015.
- Reminded everyone about the Three Steps to Emergency Preparedness.
- Attended the Fraser Valley Regional District Board meeting on March 18, 2015. Fraser Health gave a presentation regarding the possibility of a new care campus for Senior's.

Reported that Metro Vancouver has a website that gives you locations for recycling products such as computers, televisions and batteries.

Commented on the Regional Waste Management program.

- Attended the Line of Duty Funeral for Columbia Valley firefighter, Brian Smyth. It was a great tribute to a wonderful person.
- Also attended Memorandum of Understanding ceremony.

12. REPORTS FROM STAFF

(a) Report of Deputy Chief Administrative Officer/ Corporate Officer – March 23, 2015

Re: Registered Water Aerodrome – "Charlie Wilson Float Plane Dock" Lease 242374 over District Lot 431

Moved by Councillor Buckley Seconded by Councillor Hansen

THAT the report on the Registered Aerodrome – "Chartie Wilson Float Plane Dock" be received.

CARRIED UNANIMOUSLY

(b) Report of Operations Manager – April 7, 2015

Re: Rendall Park Tree Assessment

Moved by Councillor Reverse Seconded by Councillor Buckley

THAT the Rendall Park Tree Assessment report be received for information.

CARRIED UNANIMOUSLY

- 13. BYLAWS
- (a) Report of Deputy Chief Administrative Officer/Corporate Officer March 19, 2015

Re: Sign Bylaw Amendment

Moved by Councillor Buckley Seconded by Councillor Piper

THAT Sign Bylaw Amendment be referred back to staff.

CARRIED UNANIMOUSLY

(b) Report of Deputy Chief Administrative Officer/Corporate Officer – March 19, 2015

Re: Tree Management and Preservation Bylaw No. 1015

Moved by Councillor Reyerse Seconded by Councillor Hansen

THAT Tree Management and Preservation Repeal Bylaw No. 1069, 2015 be given first, second and third reading.

CARRIED UNANIMOUSLY

(c) Report of Deputy Chief Administrative Officer/Corporate Officer – March 23, 2015

Re: Unsightly Property and Property Maintenance

Moved by Councillor Buckley Seconded by Councillor Reyerse

THAT the Property Maintenance Bylaw No. XXX be received for information.

CARRIED

14. QUESTIONS FROM THE PUBLIC

Q: Regarding the unsightly premises - does that include businesses and backyards?

A: Yes to both.

Q: Why does Council not use RMI funds to replace or repair the float plane dock?

A: They could be used, the current RMI plan that the Village has would have to be amended and approved by Province.

Q: Regarding the sign bylaw amendment, is it just specific to sandwich board section?

A: Yes, the rest of the bylaw is still intact.

15. RESOLUTION TO CLOSE MEETING

Moved by Councillor Buckley
Seconded by Councillor Reverse

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public at 8:00 p.m. except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

16. ADJOURNMENT

Moved by Councillor Buckley Seconded by Councillor Reyerse

THAT the meeting be adjourned at 8:49 p.m.

CARRIED UNANIMOUSLY

Leo Facio Debra Key
Mayor Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE SPECIAL MEETING OF COUNCIL

DATE:

April 14, 2015

TIME:

2:00 p.m.

PLACE:

Council Chambers 495 Hot Springs Road Harrison Hot Springs, BC

IN ATTENDANCE:

Mayor Leo Facio

Councillor John Buckley Councillor Sonja Reyerse Councillor John Hansen

Chief Administrative Officer, Ian Crane Director of Finance, Dale Courtice

ABSENT:

Councillor Samantha Piper

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 2:00 p.m.

2. <u>INTRODUCTION OF LATE ITEMS</u>

3. APPROVAL OF AGENDA

Moved by Councillor Reverse
Seconded by Councillor Buckley

THAT the agenda be approved.

CARRIED UNANIMOUSLY

4. <u>DELEGATIONS</u>

5. REPORTS FROM STAFF

Report of Director of Finance

Re: 2015 Budget

The Director of Finance presented the 2015 Draft Budget.

6.	BYLAWS
	None
7.	QUESTIONS FROM THE PUBLIC
	Q: Why is only \$50,000 being allocated for the float plane dock repair?
	A: The repair is being done over 2 years. This is the amount for the first phase.
8.	<u>ADJOURNMENT</u>
	Moved by Councillor Buckley Seconded by Councillor Reverse
	THAT the meeting be adjourned at 2:42 p.m.

Leo Facio Mayor Debra Key Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1069

A bylaw to repeal Tree Management and Preservation Bylaw

WHEREAS the Mayor and Council adopted the Tree Management and Preservation Bylaw No. 1015, 2012;

AND WHEREAS the Tree Management and Preservation Bylaw No. 1015, 2012 must be repealed;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Tree Management and Preservation Repeal Bylaw No. 1069, 2015".

- 2. The following bylaw is hereby repealed:
 - (a) The Village of Harrison Hot Springs "Tree Management and Preservation Bylaw No. 1015, 2012".

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 7th DAY OF APRIL, 2015

READ A SECOND TIME THIS 7th DAY OF APRIL, 2015

READ A THIRD TIME THIS 7th DAY OF APRIL, 2015

ADOPTED THIS DAY OF , 2015

Mayor	Corporate Officer	

WATER MASTER PLAN MATT CAMERON, CTQ



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO:

Mayor and Council

DATE: April 13, 2015

FROM:

Lisa Grant

FILE: 1855-03-09

Manager of Development and Community Services

SUBJECT: Age-Friendly Action Plan

ISSUE:

The Village of Harrison Hot Springs Age-Friendly Action Plan (Age-Friendly Action Plan) is now finalized and can be considered for adoption.

BACKGROUND:

In the spring of 2014, work began on an age-friendly plan for the Village. The purpose of the Age-Friendly Action Plan is to evaluate the various needs of residents as they age. Specifically, does the community meet the needs of our aging population?

Over 1/3 of our population is over the age of 65 and our median age is 54. This is higher than the provincial average age. For these reasons, an age-friendly plan was determined to be a priority for Council and funding from UBCM and the Ministry of Environment was secured.

As part of the plan process our consultant, Cherie Enns Consulting, undertook extensive consultation that provided many opportunities for residents and service providers be engage and participate in the formation of the Age-Friendly Action Plan.

The following events and activities were completed:

- Workshop and survey with service providers
- Drop-in Community Café
- Walk a Mile in "My Orthopedic Shoes"
- Community Check-in
- Seniors Community Workshop
- **Community Survey**

DISCUSSION:

A draft plan was completed in late 2014 and presented to Council at a Regular Meeting in January 2015. An Open House was held in late February 2015, where community members and service providers could review the plan and provide feedback on the draft plan prior to it being finalized. Generally, feedback was positive and majority of residents wanted to know what the next steps were to implement the Age-Friendly Action Plan. A copy of the Age-Friendly Action Plan is provided as Attachment A.

The Age-Friendly Action Plan identified several action items that will contribute to meeting the needs of our aging population. The World Health Organization has identified the following key areas for an age-friendly community:

- · Outdoor Spaces and Buildings
- Transportation
- Housing
- Respect and Social Inclusion
- Social Participation
- Communication and Information
- Civic Participation and Employment
- · Community Support and Health Services

Community members identified the following as integral to being age-friendly:

- Affordability
- Easy to walk (flat, good sidewalks, safe)
- · Provision of services
- · Encouragement of community members
- Inclusivity
- Acceptance and respect for all ages, their conditions, and their knowledge
- · Friendly people and activities
- · Meeting places

Some challenges identified by community members included: Limited or no opportunity for multi-generational gatherings, availability and limited number of community programs located in the Village (majority are located in Agassiz).

The Age-Friendly Action Plan grouped action items and recommendations into subtopics based on the World Health Organization's key areas for age-friendly communities. Action items address a wide variety of physical improvements such as: sidewalk and curb enhancements, benches in parks and at bus stops, accessible trails and pathways and adaptable housing.

The Age-Friendly Action Plan also addresses social and programing action items including opportunities for greater social interaction (peer to peer, adopt-agrandparent, etc.), and a directory of services guide.

Staff is recommending that the Age-Friendly Action Plan be adopted and that an implementation strategy be drafted that identifies the next steps including short, medium and long term actions. As with any plan, implementation can take time and

is often a long range in scope and nature. The Age-Friendly Action Plan identifies steps and action to achieve a more age-friendly community.

RECOMMENDATION:

THAT the Village of Harrison Hot Springs Age-Friendly Action Plan be adopted.

AND THAT an implementation strategy for the Village of Harrison Hot Springs Age-Friendly Action Plan be developed and brought forward for Council's consideration at a later date.

Respectfully submitted for your consideration;

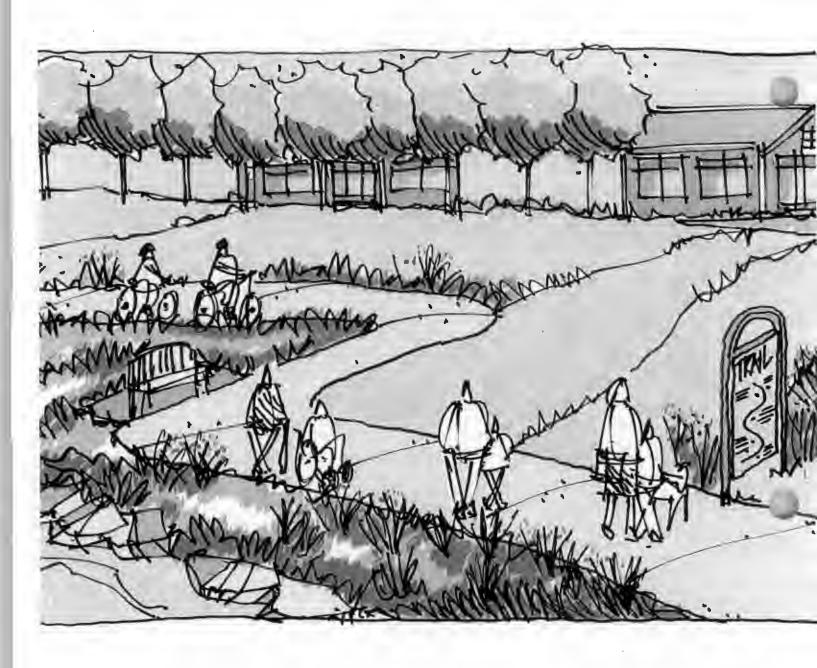
Lisa Grant

Manager of Development and Community Services

CHIEF ADMINISTRATING OFFICER COMMENTS:

lan Crane,

Chief Administrative Officer



Village of Harrison Hot Springs AGE-FRIENDLY ACTION PLAN

2015



In researching and preparing this document efforts were taken to ensure that all reported and otherwise provided information was accurate. If, in the event, inaccurate information is found within this document please do not hesitate to contact Cherie Enns Consulting at cherieennsconsulting@gmail.com. If possible, appropriate, and in agreement with Cherie Enns Consulting and the project owner, errata could be corrected as soon as feasible. Neither Cherie Enns Consulting nor any of its agents, employees and sub-contractors shall be liable to for any claim, loss, demand or damages whatsoever (whether such claims, loss, demands or damages were foreseeable, known or otherwise) arising out of or in connection with the use of the report(s), other provided information, or content and materials included on the Cherie Enns Consulting website.

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APPENDICES (available as a supporting document)

APPENDIX 1: ACTION PLAN DEVELOPMENT & COMMUNITY INPUT

APPENDIX 2: COMMUNITY ENGAGEMENT REPORT

APPENDIX 3: MATERIAL FROM EVENTS

APPENDIX 4: SURVEY DATA

APPENDIX 5: PROPOSED DESIGNS



1 INTRODUCTION

The Village of Harrison Hot Springs is a destination community that offers residents and visitors' alike beautiful surroundings, natural hot springs, great community, and a developed tourism industry. These qualities make Harrison a great place to stay, short term and live, long term. However, a vibrant residential community should also be a nurturing and healthy environment that allows residents to age in place. The ability to age in place is a valuable community asset that many seek when considering where to live, especially in later stages of life.

Over one-third of Harrison residents are 65 years and older, while the median age is 54 years¹ demonstrating many seniors are attracted to this picturesque community. This age group has unique needs that may evolve as they age. It is integral to maintain and improve the quality of life for these residents by having a long term plan in place that ensures residents ample services, public space, activities, amenities, and other community aspects that allow them to age in place, in the best way possible. This Age-Friendly Action Plan highlights key findings related to the Village of Harrison Hot Springs age-friendly planning project and outlines key action areas with respect to the creation of an even more age-friendly community.

"We will ultimately be judged with respect to how we treat the most vulnerable among us. Organizations large and small can and should provide leadership in ensuring that all communities offer the type of environment that gives all of us choices throughout our lifespan and enables a high quality of life as we age."²

- Robert McNulty, President, Partners for Livable Communities

2 AGE-FRIENDLY COMMUNITY

An age-friendly community encourages active aging by optimizing opportunities for health, participation and security in order to enhance quality of life as people age. Globally, more and more communities are adopting a cross-disciplinary approach including:

- · Government policies that provide a high quality of life for persons of all ages;
- · A built environment that facilitates healthy lifestyles, safety, and social connectedness;
- An aging network that considers the effect of the support environment on the well-being of consumers;
- · Universities that partner with the community to create cutting-edge research; and
- Emerging leaders from all fields who incorporate older adults into their work.²

Recognizing that the age-friendly concept will vary within a smaller more rural context, in practical terms, an age-friendly community adapts it structures and services to be accessible to and inclusive of older people with varying needs and capabilities.³ The focus of this Action Plan is to outline actions that target the environmental, social and economic factors that influence the health and well-being of older adults.

WORLD HEALTH ORGANIZATION AGE-FRIENDLY CITY

The consultation and research contained within this report closely follow the internationally recognized eight essential features of an age-friendly city, according to the World Health Organization.⁴



Photo credit: Haliburton, Kawartha, Pine

Outdoor Spaces & Buildings⁵

Does the natural and built environment help older persons get around easily and safely in the community and encourage active community participation?



Photo credit: BC Transit

Transportation

Can older persons travel wherever they want to go in the community, conveniently and safely?



Housing

Do older persons have housing that is safe and affordable and that allows them to stay independent as their needs change?



Photo credit: Unavailable

Respect & Social Inclusion

Are public services, media, commercial services, faith communities and civil society respectful of the diversity of needs among seniors and willing to accommodate seniors in all aspects of society?



Social Participation

Do seniors have opportunities for developing and maintaining meaningful social networks in their neighbourhoods? Are the needs and preferences of seniors considered in planning by a diverse range of agencies and institutions?



Photo credit: Liberty Village Toronto

Communication & Information

Are seniors aware of the diverse range of programs and services available within their community? Is information readily available, appropriately designed and delivered to meet the needs of seniors?



Civic Participation & Employment

Do older persons have opportunities to participate in community decision making? Do older persons have opportunities to contribute their experience and skills to the community in paid or unpaid work?



Community Support & Health Service

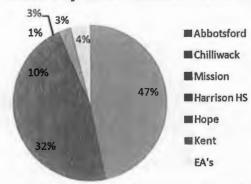
Do older persons have access to the social and health services they need to stay healthy and independent?

Age-Friendly BC (an initiative implemented by the Provincial Government) has reinforced the abovementioned eight characteristics as essential to creating an age-friendly community. These aspects of community living, or variations thereof, have become the standard in most age-friendly planning practices.6

3 HARRISON HOT SPRINGS COMMUNITY PROFILE

The Village of Harrison Hot Springs is located within the Fraser Valley Regional District (FVRD). Over the next 30 years, the elderly population within the FVRD is projected to increase from 15% to 21% of the total population.⁷ Currently, the FVRD has approximately 41,000 senior residents and it is estimated that by 2041, one in every five residents will be 65 or older, bringing the total population of seniors close to 100,000.⁷ Within Harrison Hot Springs in 2011, 30% of the population was over 65 years and 50% of the population over 50 years.⁷ A review of demographics for Harrison indicate this trend will continue.

Seniors by Area of Residence within the FVRD



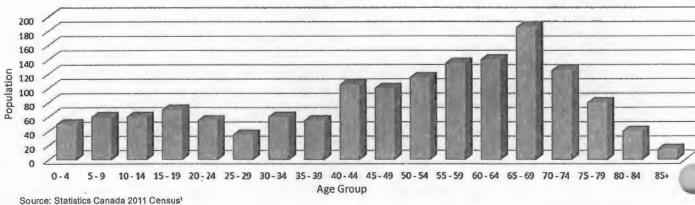
Source: Fraser Valley Regional District, Regional Snapshot Series: Aging7

Seniors living within the FVRD have an average annual income of \$36,000. It is important to note that seniors tend to be more asset

rich and more likely to own their own homes and vehicles. Smaller communities such as Hope, Kent, and Harrison Hot Springs have a larger proportion of seniors when compared to their total populations, and it is the senior population within these smaller communities and rural areas that face the most challenges. For example, in more rural areas, the smaller tax base often can make it difficult to provide seniors with necessary services, such as local health services or transportation and other services required to maintain their personal health and well-being.

Harrison is a vibrant community with a variety of age groups, ethnicities, cultures and incomes. These various groups have differing values and needs that must be met within their immediate surroundings, if this largest group of residents is to retain quality of life as they age in place.

Village of Harrison - Population by Age Group





4 CONSULTATION & RESEARCH PROCESS

Following the approach taken in many communities it was important to provide a snapshot of the existing lifestyle for seniors in Harrison and to identify a long-term strategy to achieve a more age-friendly community. A detailed report of the consultation process and key findings is included in the appendices document.

Important concepts and steps reflected in the planning and research process for the Action Plan included the following:

- Review existing policies and bylaws, services, infrastructure, and programs that exist and help achieve an age-friendly community.
- Develop tools such as an age-friendly video to assist Harrison in becoming more age-friendly and allowing seniors to age-in-place, recognizing that the Village is a small community with a limited resource base.
- Employ creative and innovative approaches such as the walking tour with seniors to overcome barriers identified through research, consultation and analysis work.
- · Work collaboratively with residents, stakeholders and Village staff.
- · Consult and engage residents and stakeholders through a clearly identified consultation strategy.
- Host and facilitate a workshop with stakeholders in partnership with Fraser Health and a Healthy Communities grant.
- Produce an Age-Friendly Action Plan that has clear and tangible recommendations with priorities for implementation. The final Plan will be used as a background document for an Official Community Plan update that is anticipated to take place in the coming years.

In creating an Age-Friendly Action Plan for the Village of Harrison Hot Springs, the need for community consultation and understanding of the unique qualities and context of the Village were identified as priorities. Surveys, a webpage, social media, video development, community consultations, service provider workshops, and a community walk-about informed the basis of analysis and findings from which the priorities were identified and the resulting plan developed.







The public and stakeholder consultation process included the following five events:

- Service Provider Workshop: Tuesday, April 1, 2014
- Drop-In Community Café: Monday, May 12, 2014
- Walk a Mile in "My Orthopaedic Shoes": Saturday, June 14, 2014
- Community Check-in: Thursday, June 19, 2014
- Seniors Community Workshop: Thursday, June 19, 2014

The goal of these consultations was to obtain the views of community members and gain a deeper depth of participation that only residents and stakeholders can contribute.

Surveyed target stakeholders included:

- General public
- · Fraser Health Authority
- Agassiz Harrison Healthy Communities Committee
- · Agassiz Harrison Community Services
- Community Resource Nurse
- Fraser Valley Regional Library
- Seniors Centre and Pensioner Association
- Seniors Peer Support Counsellor
- Community Health Specialist
- · Seniors Transitional Services Coordinator
- · Various other groups/individuals identified through the consultation process

Images that reflect what seniors value in the Village of Harrison Hot Springs



Citizens and stakeholders were encouraged to attend one or more of the multiple public consultation meetings. In these events materials were brought together for recording public opinions; opportunities for questions and discussions were fostered through a relaxed atmosphere, a central location, advertising, food and prizes.

In discussing age-friendly communities, the following were identified as integral to being age-friendly:

- 1. Affordability
- 2. Easy to walk (flat, good sidewalks, safe)
- 3. Provision of services
- 4. Encouragement of community members
- 5. Inclusivity
- 6. Acceptance and respect of all ages, their conditions, and their knowledge
- 7. Friendly people and activities
- 8. Meeting places

Through these discussions, participants identified several opportunities for integration into the community. The following include ideas that cross on age segments:

- 1. Off-leash areas, and dog parks
- Increased community gatherings and gathering areas
- 3. Use of hospitality/tourism taxes to increase opportunity in Harrison
- Use of school and Memorial Hall for community functions
- 5. Community fairs
- Programs like adopt-a-grandma/pa or adopt-a-granddaughter/son

When asked about social and civic participation the following areas of concern were identified:

- · Event promotion is limited and not easily found.
- · Limited or no opportunity for multi-generational gatherings.
- There are few community programs in Harrison Hot Springs. Many have to go to Agassiz in order to participate. This is especially true for seniors and for children and youth. Participants identified that the lack of provision of community programs in Harrison Hot Springs increases the need for travel and related transportation.

Some benefits of Harrison include:

- · Many festivals and community events, though targeted for people outside of the community.
- · Participation in civic events, voting, and awareness of such events is high.

5 COMMUNITY RESPONSES & POLICY RECOMMENDATIONS

COMMUNITY INPUT

Through various stakeholder events and community analysis both strengths and challenges related to 'age-friendly' character of the Village of Harrison Hot Springs were identified. These ideas are summarized in the Priority Action Areas section and are organized into the following headings:



TRANSPORTATION & BUILT ENVIRONMENT



SOCIAL & CIVIC PARTICIPATION



EMPLOYMENT & VOLUNTEERISM



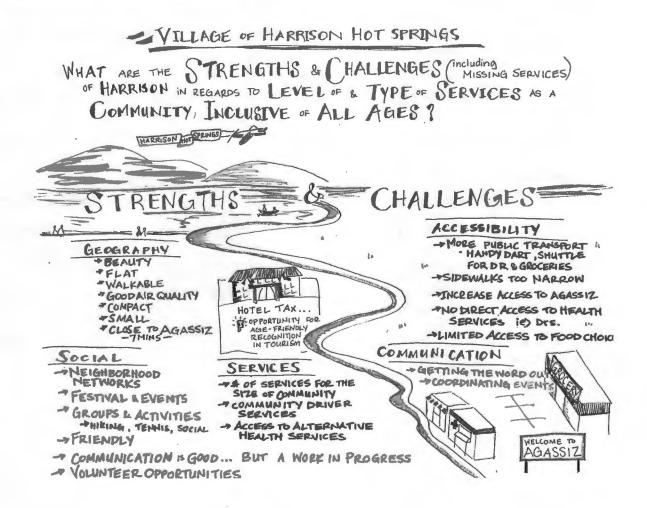
HOUSING & HEALTH

Transportation, inter-community networking through community events, respect for older residents' knowledge and experience, and medical services were highlighted as being some of the key barriers to being age-friendly in the Village of Harrison Hot Springs. The age-friendly Village of Harrison priority areas highlighted were medical care and transportation, including improved walkability.



Through discussion with community members, the current needs of many of the participants are mainly being met. There is a lot to celebrate with respect to Harrison including the beauty and community events.

Future needs identified include increased respect and care for the older community residents, as well as increased and continual health care, sidewalks, ramps and appropriate traffic calming measures. Participants also identified the need for a variety of housing options, including smaller houses that are easier to maintain and more ground oriented development such as single family housing with secondary suites.



PRIORITY ACTIONS AREAS



TRANSPORTATION & BUILT ENVIRONMENT

Challenges

- · Limited economic and tax base.
- Not enough reliable transportation services to various health service providers or groceries.
- · Narrow sidewalks in some areas.
- Need for community drivers to take seniors to appointments outside of Harrison.
- Built environment does not support alternative transportation methods, specifically walking and cycling.

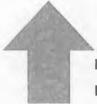
Key Action Areas

- · Increasing connectivity to Agassiz for unmet services and programs.
- Improvement to sidewalks to ensure suitability for walking two-by-two, with a walker, cane, or stroller, while also letting another person pass by.
- · Municipal facilities to include ramps, handrails and other amenities to improve access.
- Explore opportunities such as Development Permit Guidelines for improving sign and wayfinding that
 are clearer for seniors and those with disabilities.
- Sidewalk and curb improvement programs which emphasize accessibility with crosswalks and curb cuts.
- Development of trail guidelines to promote better access to trails for all ages.
- · Identify key locations for bench installation in parks and at bus stops to allow rest areas for the public.

During the discussion and through survey analysis, community members stated that while there is an increase in the availability of public transportation, there is still a need for community drivers to take seniors outside of Harrison to surrounding communities for appointments, activities, and personal needs.

Another key part of the discussion was the need for a built environment that supports alternative transportation methods, specifically walking and cycling.

During the discussion and through survey analysis, community members stated that there is adequate transportation for their current needs, but can foresee improvements that can be made and will be increasingly necessary in the near future, including:



Increased number of buses per hour Increased personal driving services



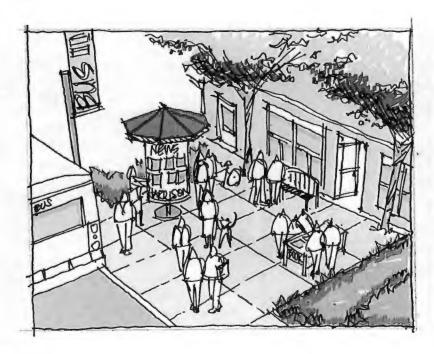
Transportation is a key factor in maintaining mental and physical health among seniors as adequate transportation would enable participation in fitness programs, social activities, and it would also enable seniors to live in their own homes longer, reducing care facility costs and increasing senior independence and overall quality of life. Currently there are minimal options for senior transportation aside from public transit and services like Handydart that only serve seniors in more urban areas such as Abbotsford and Chilliwack. However, Senior Transportation Access and Resources (STAR) and Driving Miss Daisy are both examples of organizations that work with communities on providing options for senior transportation.

Mobility is a significant challenge for seniors living in rural areas as they often face struggles over unfavorable terrain and more frequently require others to drive for them in the absence of high density urban transit. Community members also stated a need for a greater number of seating areas along pathways and around the lagoon area, and the need for covered bus shelters and areas for sitting.

Community members identified areas that they did not consider as walkable due to the areas being too narrow or uneven. They also identified that many of the sidewalks were not suitable for walking two-by-two, with a walker, cane, or stroller, while also letting another person pass by. The boardwalk and main street of Esplanade were identified as areas where vast improvements were made, yet other areas are still missing sidewalks and bicycle paths. Such improvements would help meet the needs of community members, especially seniors and parents of younger children.

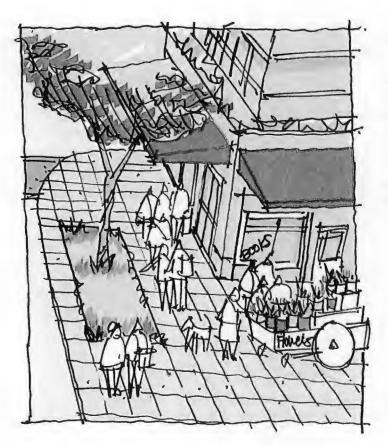
Proposed Design Diagrams & Concepts

The following designs highlight ideas from the consultation sessions including a design concept that provides a community hub that offers flexibility in terms of where and how people can meet, interact, and gather.



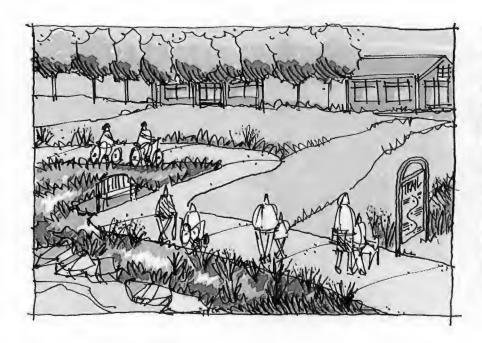
COMMUNITY HUB

Creating a community hub that revises an everyday space can turn it into a location where people meet, interact, and gather such as the pictured bus stop. Public space can then be defined by the adjacent shops, special materials, and landscaping. The area becomes a local neighbourhood focus with community notice boards allowing the sharing of services and goods, seating and bike parking, and an area for 'pop-up' activities like local book sales, etc.



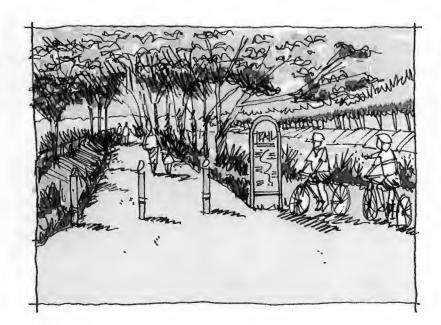
CANOPIES

This diagram illustrates how canopies can be used for weather protection and provide shade and shelter both in high tourist seasons and for residents year round. Canopies can help define a public space and give presence to a particular location. Also use non-standard building frontages or articulation as public space for local activities, such as market sales, etc. Canopies can also help to establish a human scale along the street.



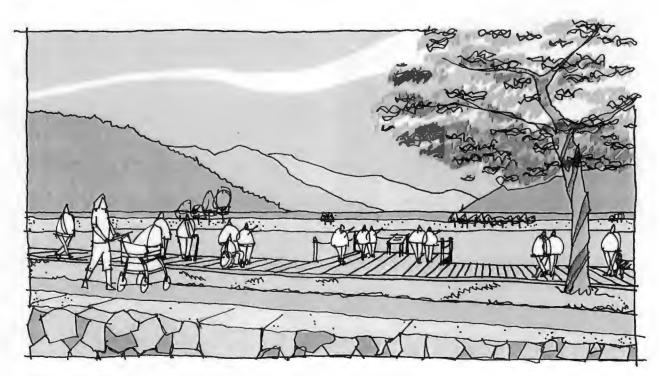
TRAILS

It is important to citizens to increase the number of forest walks and lake trails while simultaneously accommodating a range of users from those in a wheelchair and elderly to pedestrians and bikes. This includes places for respite (i.e. benches, water fountains) along the way to allow people to stop and rest if needed. Clear signage is key for people to know where they are and where the trail is leading. Ensure safe overlook from adjacent houses.



WALKWAYS & SIGNAGE

This design shows the important elements of using signs to clearly mark the pathway and how it should be used. It is important to show clear way finding (signage) to make people feel comfortable and to display the path as part of a larger network of trails, which allows users to engage various lengths of trails at their leisure. Entries should also be visibly marked to attract users to the space.

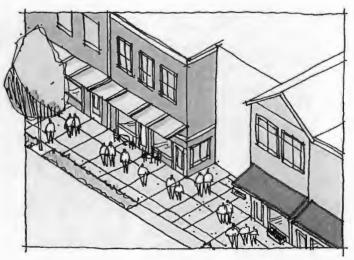


BOARDWALK

A boardwalk space could be created looking out over the lagoon that keeps the current pathway alongside the existing parking on Esplanade Ave and adding towards the beach edge. Boardwalks are able to accommodate wheelchairs, elderly, strollers, etc. and could include small areas for lookouts with way finding or interpretive materials of interest. The choice of building materials should maintain connectivity with the suite of material already used at the beach, including wood.

SHOPS & CANOPIES

Canopies and awnings, potentially along Esplanade Ave shopping street, can help define the shop frontages as individual locations or to tie a series of shops together with a consistent design element. Pedestrians also will appreciate all year weather protection allowing for additional 'spill out' space to enliven the street (i.e. café seating, fruit stand, flower stand, etc.).



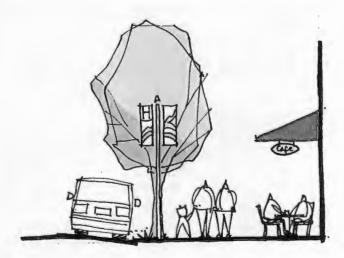




Another canopy sketch, using the existing street view as the basis of looking at before/after for adding a canopy to Esplanade Ave buildings. This illustrates the potential for using the exterior area spillover space to sell goods, etc. and how the canopy could be used to give definition to the shop front and help define a human scale on the street.

STREET ENVIRONMENT

Improving the street environment turns a façade into a lively, functional authentic space. The adjacent sketch illustrates canopies relative to the street environment: parking, boulevard for trees or special poles with banners, etc., wide walking area, 'spill over' space from adjacent businesses to accommodate outdoor café seating, etc.





SOCIAL & CIVIC PARTICIPATION

Challenges

- · Isolation is affecting many seniors.
- · Difficulty in reaching those who have become socially isolated.
- Mobile home parks offer affordable housing and connected communities, yet they are disappearing.
- · Lack of coordination or information about volunteer opportunities.
- · Few inter-generational gathering opportunities.
- Limited resources to receive or transmit information throughout the community.

Key Action Areas

- Create opportunities for peer-to-peer interaction.
- Foster home visits.
- · Encourage intergenerational activities.
- · Create a municipal Seniors Advisory Committee.
- Create on-line and community public bulletin boards in several locations.
- Create a directory guide of services available in Harrison Hot Springs and Agassiz.
- Examine and expand information on Agassiz-Harrison Community Services including updating the website and increasing promotion among seniors.
- Provide grants for innovative projects supporting the vision of Harrison as a community that values, respects and actively supports the well-being of seniors and promotes an age-friendly community.
- Healthy Village of Harrison Senior Friendly Business Decal program assesses and recognizes local businesses that apply age-friendly principles and practices.

Elderly people should be treated with respect and be included in civic life within rural communities and they should have opportunities to participate in leisure, social, cultural, and spiritual activities with people of all ages and cultures in their community.⁸ Kindness, courtesy, accommodation, and consultation should be promoted and exercised toward elderly people in the community, and events could be held to spread awareness of aging issues and provide seniors with an opportunity to tell their stories to younger generations.^{9, 10}

Social participation within rural senior communities could be promoted through physical recreation opportunities like group fitness and walking clubs, food-related gatherings, cultural events with music and theatre, non-physical recreation (playing cards, chess, or bingo) at local community centres or other nearby civic buildings. Community members expressed the need for intergenerational activities and for in-home social visits for those who find it difficult to get out in order to promote inclusiveness and connectedness.



When residents were asked about social and civic participation the following areas of concern were identified:

- · There are a limited number of recreational opportunities that involve seniors and infants.
- There is opportunity to increase public communication within community.
- · There is opportunity for improvement of community programs by opening up different areas of Harrison, such as Memorial Hall, and schools.



Demand for increased park areas for events and gatherings, as well as a dog park.

Although there are a number of festivals and events in Harrison, community members commented on a desire to increase events that are more community focused in nature so they can meet and get to know one another as a community. This could include: community barbecues/picnics (through churches, etc.), outdoor movie nights or fireworks hosted by the Village, winter caroling, or other events and programs.

Building on the success of other communities, other social and civic community improvement ideas and opportunities include:

- 1. Intergenerational recreation and social programs bring young and old together in a social setting to play cards, games, billiards and share good conversation.
- 2. Participation of older persons on Advisory Committees of Council and Municipal Task Forces encourage the building of relationships and inclusive practices.
- 3. Health education workshops and seminars offered through municipal recreation facilities improving public awareness of health issues facing the older population such as Diabetes Education and Heart and Stroke indicators.
- 4. Honouring pioneers of the community through the creation of a "Village History Book" and through the delivery of community milestone celebrations.
- 5. A Senior Friendly Business Decal program recognizing local business for efforts in supporting agefriendly environments.
- 6. Community centres that provide vibrant, safe environments for the delivery of daytime programs and services focused on older adults.
- 7. Foster the development of local, self-supporting, community based groups of seniors to provide social and recreational activities for seniors in their local neighbourhoods, for example, the Cordova Bay 55 Plus Association, in Victoria, work with the School Districts to provide physical space and intergenerational programs for a variety of seniors groups and associations.
- 8. Increase the amount of audio system use, ensuring those experiencing hearing difficulties can listen and are being involved in meetings and forums.
- 9. Education workshops that cover strategies for reducing or eliminating common barriers to participation for seniors offered in partnership with the Fraser Health Authority.



EMPLOYMENT & VOLUNTEERISM

Challenges

- Little to no opportunity to work in the community for seniors.
- Little opportunity to maintain economic independence.
- · Volunteer opportunities are often only during events and summer season.

Key Action Areas

- Tap into the great resource of willing volunteers in the Village and in Agassiz working with Fraser Health Authority and Healthy Communities to develop a volunteer bureau geared towards identifying opportunities for seniors.
- Explore potential employment opportunities through a mentorship program, e.g. seniors sharing knowledge and experience in schools, libraries, and hospitals.
- Establish a part-time WorkBC Employment Service Centres (ESC) in the Village of Harrison (similar to that of Boston Bar).
- Seniors Award System.
- Create winter programs that increase volunteer opportunities.

During the community café, employment and economic opportunity were highlighted as a key issue in creating a complete community where residents can live, work, play, and age-in-place. Community members expressed the need for increased opportunity to financially support themselves through economic development improvements.

There are many opportunities to volunteer within Harrison at specific events. While those opportunities are available, they are based on summer events and tourist seasons. During the winter months community members do not volunteer within Harrison as readily, and often go to Agassiz for such opportunities. It would be good to create an "adopt a grandparent/adopt a grandchild" type of program that will create intergenerational activities while also fulfilling a year-round volunteering need within the Village.



Recognition of senior's roles and legacy within the community requires formal recognition. Providing opportunities for meaningful participation and involvement of older persons in a variety of service activities and showing appreciation for the valuable contribution of the collective knowledge and skills of this population will attract and retain volunteers to a deeper participatory commitment. Also, educating the older population in the health and social benefits of participation in recreation and leisure services and civic or community activities in conjunction with the Fraser Health Authority (e.g. sharing personal success stories through the media) may also increase volunteer participation.





Challenges

- Knowing where to find information on the housing choices that may be available.
- · Difficult to find affordable and adaptable housing options.
- Crises such as a death of a spouse, loss of income, inability to manage finances, and emerging mental health issues.
- · Few opportunities to transition from independent to assisted/supportive housing locally.
- · Community members cannot meet health needs or access to medical practitioners within Harrison.

Key Action Areas

- Use the community planning process to encourage/require seniors-appropriate housing and services to be located together and identify locations for clusters or communities of care.
- · Review and consider increasing the required percentage of adaptable housing for new developments.
- Organize senior's fairs to provide resources and information on housing, or different ways to help people age in place. This could include mobile workshops and information sessions.
- Engage in advocacy or lobbying at the provincial level to raise awareness and seek solutions for funding and/or services that are provided by the Government of BC.
- Identify ways for the Village to coordinate and share information with local seniors about housing programs and funding sources and jointly advocate for housing support for seniors to the Province.
- Involve the faith community in strategizing to improve housing options in the Village and potentially identify land and partnerships to provide housing options.
- Provide support for community events and initiatives to collaborate and brainstorm about housing solutions, such as the Township of Langley's support of the Triple A Senior Housing Summit. The Summit was planned and presented by community organizations concerned for senior's interests and issues.¹¹
- The Township of Langley's role is Review the Zoning Bylaw to identify if amendments are needed to incorporate age-friendly design elements.
- Implement an E-Health program and nursing outreach services.



Most of the respondents clearly stated that it would be necessary for housing size to be reduced to ensure there will be an ability to maintain the aesthetics and the safety of the house and that housing will need to adapt to the changing needs of the residents, including:

- Encouraging mixed-use housing options within all neighbourhoods to facilitate an older person to
 move into alternative housing enabling the retention of social networks (e.g. townhouse, apartment,
 supportive living).
- Incorporating seniors housing within mixed-use housing developments (e.g. Housing agreements to encourage a range of housing by type, price and tenure).
- · Ensuring adequate area and appropriate quality of outdoor/indoor social amenity spaces are provided.
- Investigating options for addressing affordability barriers (e.g. additional contributions to the regional housing affordability fund, flex housing, co-housing, incentives for affordable housing and welldesigned infill housing).

Most respondents stated that there will be a change in their medical and health needs as they age in Harrison. As such, respondents stated there was a need for better access to medical services and transportation to medical appointments. Some suggested a "roving nursing station" or urgent care centre where there is a triage-based assessment with follow-up emergency or non-emergency care.





Photo credit: Profit Guide

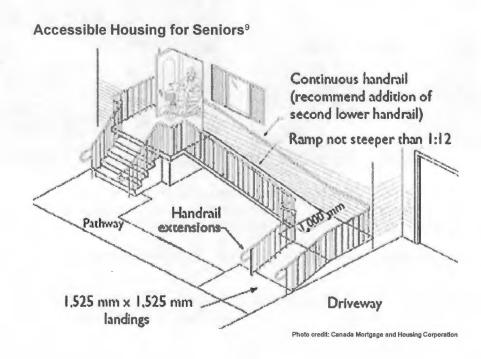
A key focus is to improve communication about services that will help seniors remain in their homes longer by actively promoting information related to low-cost housing options and accessing home care. Other ideas that have been implemented successfully elsewhere include:

- Consider making the voluntary adaptable housing guidelines mandatory for townhouses and single family housing similar to Saanich.⁵
- Explore requirements for single family and town housing to include a multi-use room on the ground floor that could be converted into a bedroom, and facilitate independent living and aging in a preferred place.

- Support zoning for demonstration homes to educate builders and the public and facilitate partnerships in providing housing options for seniors.
- Investigate options for small houses and "granny flats".
- Explore feasibility of co-housing options in Harrison Hot Springs.
- Consider programs such as meals on wheels, as well as housekeeping and home maintenance services, delivery services, and having health care services in close proximity to each other, medical alert systems, and respite services for in-home caregivers.¹⁰
- Explore opportunities to partner with Fraser Health Authority to provide additional health services including pop-up, mobile or rotating services.

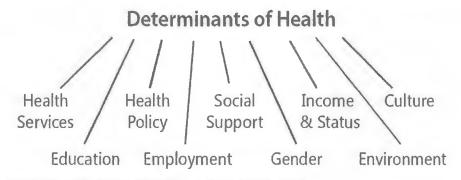
Specific questions regarding housing were asked to investigate the current and future needs of the aging population and viability of housing options for aging-in-place. Participants agreed that there are limited options for housing that is representative of adaptability, including transitional housing, independent housing, the ability to remain with spouse, and the ability to age-in-place. Some participants also discussed concerns with the housing market limiting their options for housing that could assist aging-in-place.

Some current housing solutions for seniors include making it easier to live at home by introducing in-home health care services, housekeeping services, and cooking services. This promotes longer living of seniors in their own homes, and lessens the burden on the health care system, and is also a more affordable option to living in costly senior care facilities. Other options include senior's daycare, which offers meal plans, access to health services and recreational activities, and offers respite to caregivers. Assisted living facilities are another option for seniors; however, most seniors cannot afford to live in such facilities.



Although the majority of seniors in the FVRD live in single detached homes, which they own debt free, many seniors live on fixed incomes of approximately \$36,000 a year, and with the high costs of housing, lack of adequate transportation, and increased health issues, many seniors are forced out of their homes.⁷ To keep up with demand for affordable housing for low income seniors, communities within the Fraser Valley will have to explore partnerships and funding to assist with development of more affordable housing options.

Current trends show that the overwhelming majority of senior citizens do not have financial savings, which means by the time they reach retirement they will not have any financial security outside of their assets to live off of in retirement.⁷ This need for affordable, age-friendly housing could be an opportunity to accommodate the aging population and design communities that promote healthy living, which in turn can benefit the entire population by reducing some long-term costs to the health care system.⁷



Source: Fraser Valley Regional District, Regional Snapshot Series: Aging⁶

The health and well-being of community residents and the ability to maintain high health standards and alternative medicines were analyzed on a broad, community level. While most agreed that community members meet their health needs, there were specific issues that were identified relating to health and well-being, including meeting all nutritional needs, access to practitioners, and transportation to health services. While there are opportunities to meet the current needs, specific needs for the future were identified, including access to pharmacies, increased transportation options (i.e. community drivers), and access to alternative medicine and health programs.



6 SUMMARY & NEXT STEPS

AGE-FRIENDLY REQUIREMENTS

Participants involved in the age-friendly project identified the following as integral to being age-friendly:

- Inclusivity something for all ages
- · Participation within the community
- A community that meets the needs of all residents, including facilities for every age, small homes, and mobility requirements of community members
- · Good communication

Transportation, inter-community networking through community events, respect for older residents' knowledge and experience, and medical services were highlighted as being the key barriers to being age-friendly in the Village of Harrison Hot Springs. The proposed design concepts in the Action Plan integrate important suggestions made during consultation.

Another key part of the discussion was the need for a built environment that supports alternative transportation methods, specifically walking and cycling. Transportation, inter-community networking through community events, respect for older residents' knowledge and experience, and medical services were highlighted as being the key barriers to being age-friendly in the Village of Harrison Hot Springs. The age-friendly Village of Harrison priority areas highlighted were medical care and transportation, including improved walkability.

Many participants also discussed how their current needs are mostly being met. Future needs identified include increased respect and care for the older community residents, as well as increased and continual health care, sidewalks, ramps and appropriate traffic calming measures. Participants also identified the need for a variety of housing options, including smaller houses that are easier to maintain and more ground oriented development such as single family housing with secondary suites.

Participants also identified several age-friendly ideas and opportunities for integration of the community, which have been used in other communities:¹¹

- Off-leash areas, and dog parks
- Increased community gatherings and gathering areas
- Use of hospitality/tourism taxes to increase opportunity in Harrison
- Use of school and Memorial Hall for community functions.
- Community fairs
- Programs like adopt-a-grandma/pa or adopt-a-granddaughter/son
- Seniors Advisory Committee working with municipal government, with one youth member for mentoring program
- Use of RV rentals and taxation for development of community programs
- Use of school and Memorial Hall for community functions, barn dances, dancing lessons, bingo, music programs and more

IMPLEMENTATION

It is recommended that the policy concepts presented in this Action Plan be reviewed, followed by an implementation plan with a funding strategy that looks for government, corporate and non-profit resources to be developed. There may be opportunity to work with Agassiz partnering with both for-profit and non-profit organizations, as well as corporations to implement selected priorities that also add value to the tourism industry.

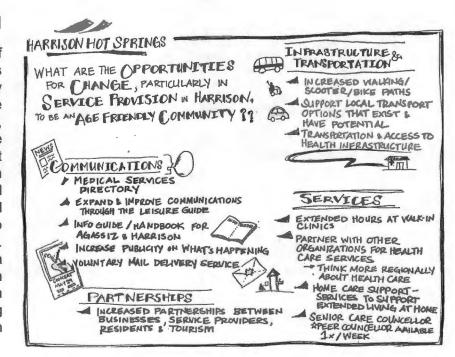
Applying for age-friendly designation from the Province of British Columbia could further position the Village of Harrison in implementing many of the key ideas presented in the Action Plan. A video was created (https://vimeo.com/111065712) to promote the 'age-friendliness' of Harrison with respect to both a retirement and tourist destination. The video is an important tool as it links improvements such as a Community Square/Wireless Amenity Transportation Hub Projects to funding generated through resort and tourism related initiatives.

Once communities have established an advisory committee, adopted a local government resolution, conducted a needs assessment and developed an action plan they can apply for an Age-Friendly Recognition Award. This award is provided by the BC Ministry of Health (Seniors.bc.ca) in collaboration with BC Healthy Communities, and includes a small grant that can go toward a community celebration, buying a park bench, or many other things that will help to support and acknowledge age-friendly activities.

According to Age-Friendly BC achieving age-friendly status links communities in BC to a broader network of national and international age-friendly communities, initiated by the World Health Organization (WHO) Age-Friendly Cities and further developed by Canadian Rural and Remote Age-Friendly Communities. It is hoped the Action Plan will be an important economic development tool as well as provide a basis for subsequent funding applications. The Action Plan will be presented to community members beginning in early 2015.

AGE-FRIENDLY HARRISON

The next steps for the Village of Harrison as it works towards becoming a more age-friendly community is adoption in principle by Council of the Action Plan. consideration of potential linkage of recommendations to the Resort Municipality Funding Initiative with respect to several intergenerational capital beautification enhancement projects related to improvements to built Following the formation of a senior's advisory committee, an important first step in creating an age-friendly Harrison is applying for age-friendly designation with the Province of British Columbia.



7 DEFINITIONS

Age-Friendly: In an age-friendly community, the policies, services and structures related to the physical and social environment are designed to help seniors "age actively." 12

Age in place: The ability of people to choose to live in the home and community of their choice as independently and safely as possible.¹³

Senior: An elderly person, especially a person over 65.14

Stakeholder: Any group or individual who can affect or is affected by the achievement of the organization's objective.¹⁵

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Village of Harrison Hot Springs AGE-FRIENDLY ACTION PLAN APPENDICES

2015



APPENDICES

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APPENDIX 1: ACTION PLAN DEVELOPMENT & COMMUNITY CONSULTATION

The Village of Harrison Hot Spring Age-Friendly Action Plan was developed between May 2014 and January 2015. In creating an Age-Friendly Action Plan for the Village of Harrison Hot Springs, the need for community consultation and understanding of the unique qualities and context of the Village were identified as priorities. Surveys, a webpage, social media, video development, community consultations, service provider workshops, and a community walk-about informed the basis of analysis and findings from which the priorities were identified and the resulting Action Plan developed. Details of the Action Plan development and community consultation are described below.

PHASE 1 | SERVICE PROVIDER WORKSHOP

At the initial stage of development a service provider workshop was held with 35 local and regional service providers attending. At this workshop, age friendly community priorities were identified, along with a vision for an age-friendly Village of Harrison Hot Springs.

PHASE 2 | COMMUNITY CONSULTATIONS

As a second phase of engagement, three targeted community consultations were held, with approximately 63 people from community agencies, service providers, community members, and local government representatives. The community consultations involved a community drop-in session wherein community members stopped by to fill out surveys and discuss age-friendly community ideas; a workshop with a seniors group where strengths, weakness, opportunities and challenges of an age-friendly community was discussed, and a community walk-about town to identify areas of the Village wherein age-friendly design and guidelines should be implemented.

COMMUNITY CONSULTATIONS

EVENT DATE	TYPE	PARTICIPANTS
April 1, 2014	Service Provider Workshop	35
May 12, 2014	Drop-in Community Café	27
June 14, 2014	Walk a Mile in "My Orthopedic Shoes"	17
June 19, 2014	Community Check-in	5
June 19, 2014	Seniors Community Workshop	15

PHASE 3 | URBAN DESIGN

As part of the identification of needs, during the community walk-about, an urban designer walked with a group of residents listening to the concerns and the identification of priorities within the community. These ideas were implemented in the drawings of some of the design guidelines and recommendations for the Village.

PHASE 4 | DRAFT ACTION PLAN

Upon analysis of surveys, consultations, and workshops, several areas of priority: health services, transportation, economic security, walkability, and social inclusion, were identified. These priorities informed the resulting strategies and recommendations that are the focus of the Action Plan.

The service provider and community surveys were used to identify what an age-friendly community meant for the Village of Harrison. The findings showed inclusion of all ages, walkability, safety, economic development, transportation, housing, and service provision as high priorities within the Village.

The webpage and social media outreach were used to engage community discussion and to provide updates to the community, and will be used to disseminate the final findings of the Action Plan. A video was created (https://vimeo.com/111065712) to promote the age-friendliness of Harrison with respect to both a retirement and tourist destination.

The service provider workshop identified areas where there are gaps in service provision to the aging community members. The workshop also informed service providers of what an age-friendly community entails and provided a foundation from which the community workshops and surveys were developed. During the workshop, break-out groups identified the strengths and weaknesses, opportunities, and challenges in the Village of Harrison in creating an age-friendly community and implementing the various aspects therein.

Community consultations included drop-in discussions with community members at-large, a small "kitchen-table" discussion with targeted community members, and group consultation with seniors. Of great importance was the community walk-about, where community members and an urban designer walked through the community of Harrison identifying areas where there is need for better walkability, safety, and age-friendliness. This included identifying areas where there was need of better pathways (walking trails and cycling designated areas), wider sidewalks, wheelchair ramps and access, parking, and street lighting. The main purpose of this exercise was to identify specific urban design guidelines that would increase the mobility of aging community members.

Through the community consultations, age-friendly community aspects of health, transportation, service delivery, walkability, safety, inclusion, housing, and economic security were discussed and priorities for the community identified by the community members. This started to inform the inclusion of design principles and a greater understanding of strategies that could be put forth for implementation by the Village of Harrison.

Community Agencies & Service Providers BC Health Care Navigators, Third Phase Agassiz Community Health Centre Agassiz Community Health Clinic Harrison Agassiz Chamber of Commerce The Residences of Cheam Village Elder College Work BC Agassiz Agassiz-Harrison Observer Agassiz-Harrison Senior Peer Support Fraser Health Authority Driving Miss Daisy Harrison Hot Springs Fire Department

Fraser Basin Council
We Care Association
Kent Harrison Arts Council
Spirit Yoga
Fraser Valley Regional Library
Harrison Festival
University of the Fraser Valley
Fraser Valley Regional District





APPENDIX 2: COMMUNITY ENGAGEMENT REPORT

AGE-FRIENDLY



VILLAGE OF HARRISON HOT SPRINGS

COMMUNITY ENGAGEMENT FINAL REPORT

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SERVICE PROVIDER WORKSHOP

What: A Service Provider Workshop on Age-Friendly Communities

Who: 35 people in attendance including Cherie Enns Consulting, community members, and various

Fraser Valley organization representatives.

Where: Harrison Hot Springs Hotel Cascade Room. 100 Esplanade Avenue, Harrison Hot Springs, BC.

When: April 1, 2014 from 8:00 AM to 10:00 AM

Pieter Steyn, PhD, a retired professor of Human Services and Gerontology and a practicing consultant, shared a thought-provoking overview of what perspectives should be considered in planning for the given Age Friendly Plan. Topics were geared around the central idea of improving and maintaining quality of life, including:

- Needs: Basic Needs, Belonging, Contribution, Freedom, Fun
- Diversity: Age, Gender, Personality, Culture
- Age Friendly Community
 Dimensions: Outdoor Spaces
 and Buildings, Transportation,
 Housing, Respect and Social
 Inclusion, Social Participation,
 Communication and
 Information, Civic Participation
 and Employment
 Opportunities, Community
 Support and Health Services





Cherie Enns, of Cherie Enns Consulting, spoke on "What makes a Community Age Friendly", while those in attendance generated ideas for group discussions. According to the World Health Organization, an age friendly community is a community where policies, services and structures related to the physical and social environment are designed to support and enable older people to live in a secure environment, enjoy good health, and continue to participate fully in society.

Melissa Kendzierski, of Cherie Enns Consulting, records attendee responses to later create a graphic representation of the workshop. Some of the questions asked were:

- What makes a community age friendly?
- What are the strengths and challenges (including missing services) of Harrison in regards to level of and type of services as a community inclusive of all ages?
- What are the opportunities for change, particularly in service provisions, in Harrison to be an age friendly community?



Village of Harrison Hot Springs Councilor, John Buckley (bottom left), shares a summary of his group discussion. Another group (bottom right), discusses various topics as guided by the facilitation questions.







As a part of the Service Provider Workshop, service providers met over breakfast at the Harrison Hot Springs Hotel to listen and discuss what it means to be age friendly in Harrison.

5

HARRISON HOT SPRINGS

SERVICE PROVIDER WORKSHOP ON AGE-FRIENDLY COMMUNITIES

APRIL 1, 2014 . 8 - 10 AM HARRISON HOT SPRINGS HOTEL

WELCOME · SIGN IN · BREAK FAST

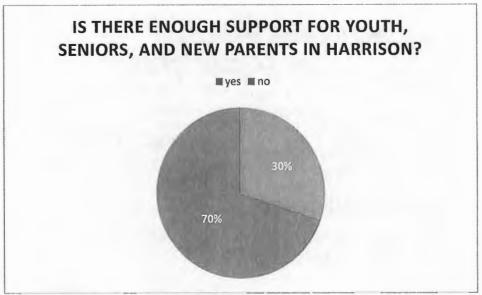
- SPEAKER: PIETER STEYN

 AGE FRIENDLY COMMUNITY PLANNING:
 NEEDS & CONSIDERATIONS AROUND QUALITY OF LIFE
- INTRO/BACK GROUND: CHERIE ENNS
 PLANNING AGE FRIENDLY COMMUNITIES

A DIALOGUE

- 1. WHAT MAKES A COMMUNITY AGE FRIENDLY ???
- 2 WHAT ARE THE STRENGTHS & CHALLENGES (Including missing services) of HARRISON IN REGARDS TO LEVEL OF & TYPE OF SERVICES AS A COMMUNITY INCLUSIVE OF ALL AGES ???
- MHAT ARE OPPORTUNITIES FOR CHANGE-PARTICULARLY IN SERVICE PROVISIONS IN HARRISON, TO BE AN AGE FRIENDLY COMMUNITY ???
- ▲ SURVEY/FEEDBACK/RAFFLE





Transportation

100% of those who responded to the question of whether the referral service was complimentary for service providers responded no, stating that there were no such referral services.

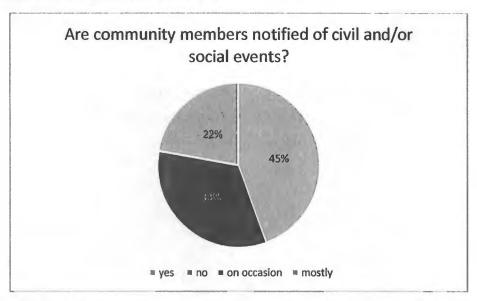
Half of the respondents said that there is reliable age-friendly transportation in Harrison, while the other half said that transportation in Harrison is not age-friendly.

88% of respondents agreed that Harrison is a barrier-free, walkable community that is safe.

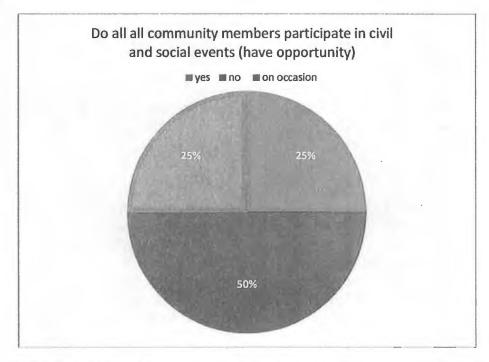
Social and Civic Participation

Over 88% of respondents stated that there is opportunity for community members (age specific) to gather in Harrison.

Half of respondents, however, made note that there are not opportunities for inter-generational gathering, with 25% stating that there were opportunities, on occasion.



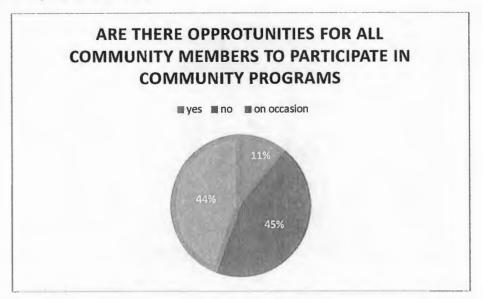
100% stated that there is <u>opportunity</u> for the community members to participate in civic events and meetings.



According to service providers, there is opportunity for community members, especially seniors to vote in federal, provincial, and municipal elections. Although there is the opportunity to participate in such events, it was noted that this depends on the reliability of transportation.

Most respondents identified that there are limited to no resources to receive or transmit information throughout the community.

Additionally, when asked about community programs, such as computer literacy, writing, drawing, dance, and recreational programs within the community, 45% said there are occasional opportunities, but for the most part, there are none.



Employment and Volunteerism

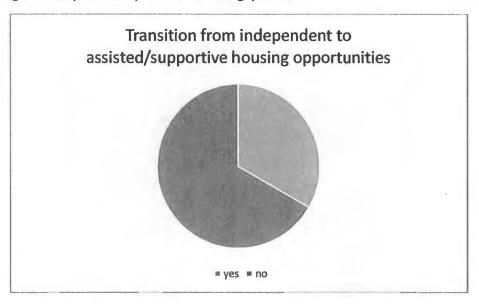
In regards to work and volunteerism, 78% of respondents stated there was little to no opportunity to work in the community and accordingly, little opportunity to maintain economic independence. While, 78% of respondents stated there was opportunity to volunteer (with 2% stating on occasion) in Harrison.

Housing

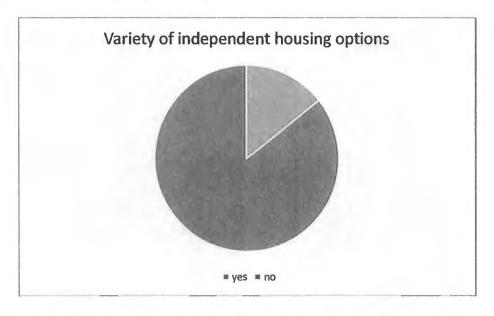
The questions pertaining to housing are as follows:

- 1. Are there opportunities for community members to transition from independent housing to assisted/supportive housing and care facilities?
- 2. Are their enough independent housing options available for community members (rentals, subsidized, ownership etc.)?
- 3. Is there opportunity for community members to "age in place"?
- 4. Is housing barrier free and adaptable to suit the changing needs of community members?
- 5. Are there opportunities for community members to remain with their spouse, or family as their needs change?

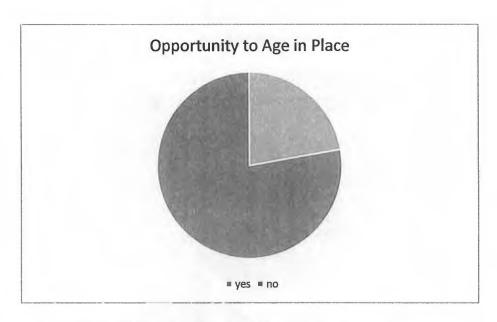
The following is the response analysis for the housing questions:



It is important to note that some of the "yes" responses stated that this could be done in the nearby town of Agassiz, but not in Harrison.

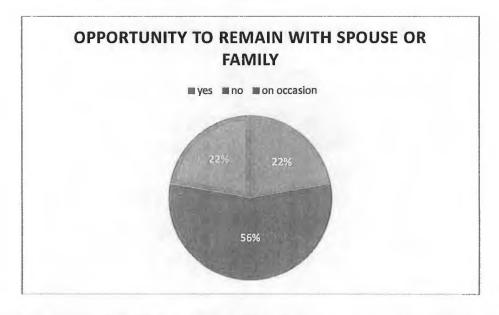


Again, the "yes" responses were based on utilizing the housing options in Agassiz.



The "yes" responses reflect the opportunities in Agassiz, not Harrison.

There was consensus that housing within the Village of Harrison is not barrier free or adaptable to suit the changing needs of the community.

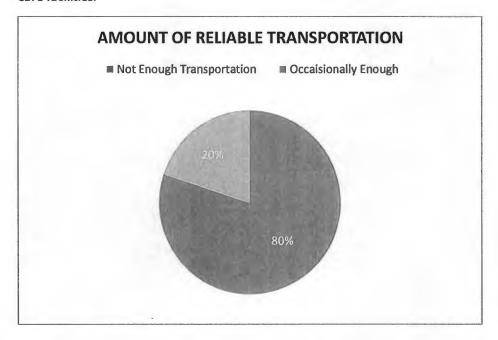


22% of respondents that indicated that there is, on occasion, opportunity to remain with their spouse or family identified that this opportunity only arose if they were able to stay in their own home or their family's home.

Health

A number of questions pertaining to health were asked of service providers. The questions included meeting health needs (food, clothing, shelter, medical, etc.); adequate access to medical practitioners and care facilities; reliable transportation to medical practitioners, pharmacies, and care facilities; opportunities to meet nutritional needs (grocery markets, community gardens etc.); opportunities for participation in exercise, health and nutrition, and preventative health programs in the community. The results were as follows:

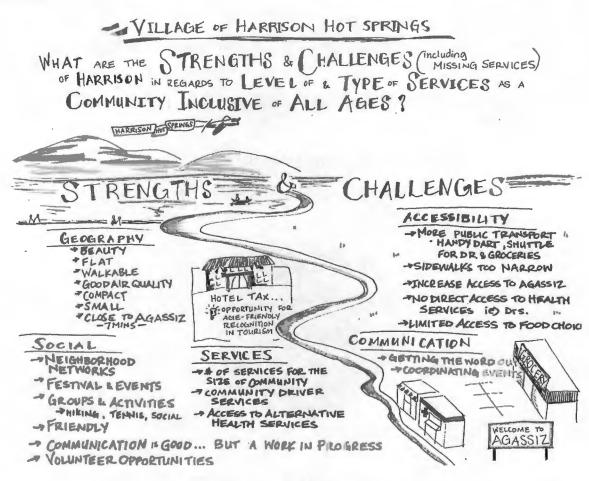
- 1. 100% of respondents stated that there was not adequate opportunity for community members to meet health needs.
- 2. 100% of respondents stated that there was not adequate access to medical practitioners and care facilities.



- 80% of respondents stated that there was not enough reliable transportation services to various health service providers, the other 20% stated that there was enough occasionally, but not regularly.
- 4. 86% of respondents stated that there were not many opportunities to meet nutritional needs.
- 5. 57% of respondents stated that there were occasional health programs in the community in which community members could participate, but for the most part, there were not enough.

Discussion

From the results, it is possible to identify the key needs of the growing aging population within Harrison. While some of the general comments stated that Harrison is walkable, beautiful, clean, safe, and healthy, other comments highlighted that Harrison is isolated, had poor transportation services, and a limited economic and tax base, which creates barriers to the development of an age-friendly community.



The key priorities identified through this initial survey are housing, health care, and reliable transportation. While there are unmet issues—such as lack of communication networks, lack of community programs, and lack of intergenerational gatherings—there are also opportunities to plan and easily implement direct responses. Housing, health care and access, and reliable transportation, however, are large-scale developmental infrastructures that take creativity, ingenuity, creative funding (such as hotel tax), and partnerships to create, maintain, and sustain into the future.

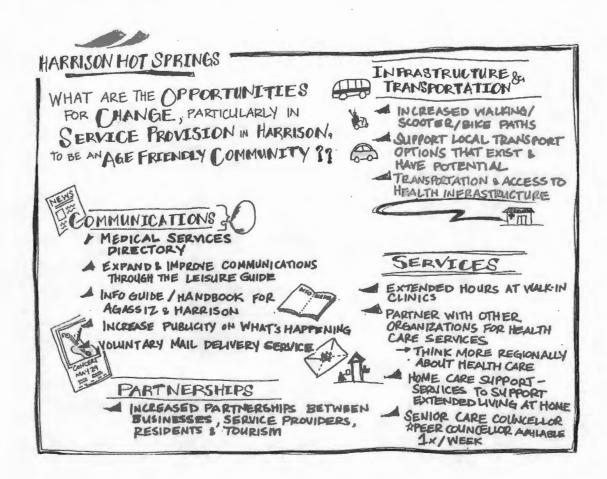
The first session with service providers and community members created an opportunity to develop a vision of an age-friendly Village of Harrison Hot Springs by including the following key features:

- 1. Housing
 - a. Suitable and affordable
 - b. Age-in-place
 - c. Handicap access
- 2. Safety
 - a. Well lit
 - b. Wider sidewalks
 - c. Community watch
- 3. Access to information
 - a. Community bulletin boards
 - b. Newsletters
 - c. Services
- 4. Accessible transportation
 - a. Available
 - b. Affordable
- 5. Access to Health care
 - a. Traditional Dr.'s offices, labs, clinics
 - b. Alternative massage, physio, chiropractic
- 6. Inclusive and social
 - a. Welcoming
 - b. Volunteer opportunities
 - c. Recreation and sports
 - d. Sharing events
 - e. Intergenerational connecting
- 7. Food
 - a. Accessible
 - b. Healthy
 - c. Fresh
 - d. Options



Opportunities for change within services identified key areas within the following categories:

- 1. Communications
- 2. Partnerships
- 3. Infrastructure and transportation
- 4. Services



From the results of this first workshop and survey analysis, there is starting point from which an agefriendly plan can be developed. The workshop provided an analysis of the opportunities, threats, strengths and weaknesses with Harrison, while also increasing the awareness of priorities for agefriendly community development.

COMMUNITY DROP-INS FOR AN AGE FRIENDLY HARRISON The Village of Harrison Hot Springs Upcoming events: Invites you to join us on: Monday May 12, 2014 1:00 - 4:00 pm Saturday June 14, 2014 11:00am - 2:00 pm MHAT MAKES COMMUNITY AGE FRIENDLY 76 COMMUNITY ASSESSMENT VILLIE HATERIN LET STELL SAFETY BELONGING WELCOMENG CONFORT PA ACCESSIBLE . INTERSEMBEATIONAL PA CONNECTING . ACE ... PLACE . AFRORDABLE ... SURVEYS FOOD FOR MORE INFORMATION AND TO CONFIRM YOUR ATTENDANCE, PLEASE CONTACT CHERIEENNSCONSULTING@GMAIL.COM or Memorial Hall | 290 Esplanado | Harrison Hot Springs, BC Shana Roberts at (778) 982-2225 COMMUNITY ASSESSMENT | GAMES | PRIZES SAMINAS TON MOSINAN

At the drop-in community café, 17 community members over the age of 55 years and three community members under the age of 20 participated in the discussion of "What makes an age-friendly community?"

Transportation

During the discussion and through survey analysis, community members stated that while there is an increase in busing and public transportation availability, there is still a need for community drivers to take seniors to appointments outside of Harrison to surrounding communities for appointments, activities, and personal needs.

Another key part of the discussion was the need for a built environment that supports alternative transportation methods, specifically walking and cycling. Community members identified that many of the sidewalks were not suitable for walking two-by-two, with a walker, cane, or stroller, while also letting another person pass by. The boardwalk and main street of Esplanade were identified as areas where vast improvements were made, yet other areas are still missing sidewalks and bicycle paths. Such

improvements would help meet the needs of community members, especially parents of younger children and seniors (refer to Map 1).

Social and Civic Participation

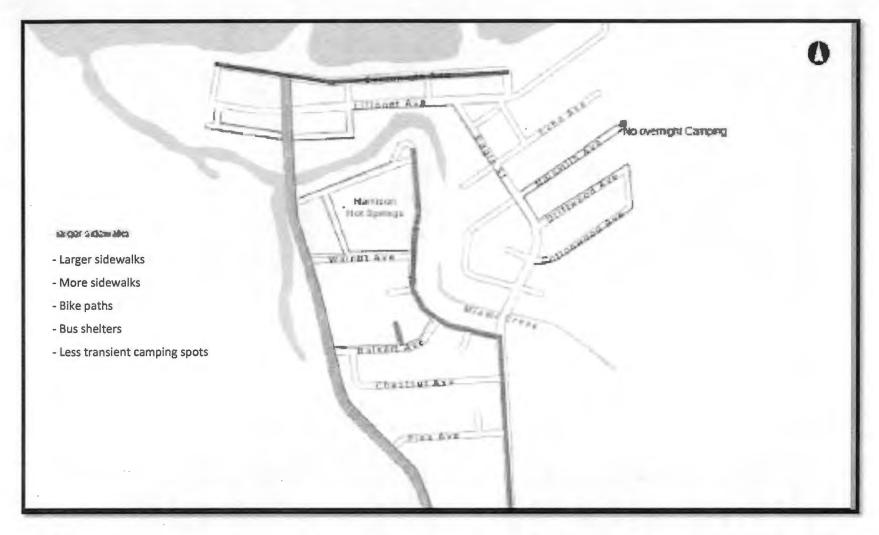
When asked about social and civic participation the following areas of concern were identified:

In researching and preparing this document efforts were taken to ensure that all reported and otherwise provided information was accurate. If, in the event, inaccurate information is found within this document please do not hesitate to contact Cherie Enns Consulting at cherieennsconsulting@gmail.com. If possible, appropriate, and in agreement with Cherie Enns Consulting and the project owner errate could be corrected as soon as feasible.



The drop-in community café, at Memorial Hall, was a chance for community members to stop by and share thoughts, opinions, concerns and their vision for maintaining Harrison as an age-friendly place, in a casual atmosphere.





Map 1. Identification of areas that require better sidewalks and cycling paths, as well as areas where safety is reduced as a result of transient overnight RV parking.

Green = excellent; Red Bold = sidewalks missing; Red Line = sidewalks and bike paths needed

Health

The health and well-being of community residents and the ability to maintain high health standards and alternative medicines were analyzed on a broad, community level. While most agreed that community members meet their health needs, there were specific issues that were identified relating to health and well-being, including meeting all nutritional needs, access to practitioners, and transportation to health services. While there are opportunities to meet the current needs, specific needs for the future were identified, including access to pharmacies, increased transportation options (i.e. community drivers), and access to alternative medicine and health programs.

Discussion

In discussing age-friendly communities, the following were identified as integral to being age-friendly:

- 1. Affordability
- 2. Easy to walk (flat, good sidewalks, safe)
- 3. Provision of services
- 4. Encouragement of community members
- 5. Inclusivity
- 6. Acceptance and respect of all ages, their conditions, and their knowledge
- 7. Friendly people and activities
- 8. Meeting places

The strengths, barriers, and opportunities in making the Village of Harrison Hot Springs age-friendly are shown in Table 1.

As discussed, the current needs of many of the participants are met to a certain degree, but there is a need for increased house and home care, better health care, and greater respect for seniors. The future needs include multi-level housing, check-in for seniors, transportation and greater assistance. Key priorities for an age-friendly Harrison include multi-level senior housing, effective exercise programs, contact person for services and advice at the local government level, assisted living facility, and a palliative care centre.

Through these discussions, participants identified several opportunities for integration of the community including the following:

- 1. Committees related to parks and trails, community programs
- Seniors Advisory Committee working with municipal government, with one youth member for mentoring program
- 3. Use of RV rentals and taxation for development of community programs
- 4. Use of school and Memorial Hall for community functions, barn dances, dancing lessons, bingo, music programs and more

The community members who participated in this event expressed the desire for more engagement opportunities that are informal and casual, wherein they felt that their voice and opinion is being heard and recognized.

Table 1: SWOT analysis of the Village of Harrison Hot Springs in becoming Age-Friendly

What are the strengths of Harrison?	What are the weaknesses?	What are the opportunities for change in Harrison?	What are the challenges?
1. compact	seasonal highs	multi-level senior housing	hard for residents to get a say, focused on tourism
2. flat	council meetings not allowing full participation	2. use of schools as community centre	2. lack of good neighbours
3. scenery	lack of programs in community, makes us have to drive to other communities	have someone designated to clean up bird poop off beaches	3. communication
4. local for most communities	4. not enough home care	4. designated dog off leash area by the water	4. too quiet
5. beautiful scenery, good roads with local traffic	5. nothing to do after 3 or 4pm during the winter	5. need strong active groups such as this	5. connecting people with one another at community events
6. the lake and summer weather	6. no list of services	6. plenty if there is the will	6. newcomers not connected
7. the beach	7. lack of information to public	7. multi-generational parks	7. no sense of connectedness
8. scenery		utilize school for adopt a grandparent or grandchild	9. no informal meeting places
9. climate			10. need enhancement of things available
10. beauty			11. advertising of events/get-togethers
11. social club, hiking groups, luncheons			12. seasonal opening hard on residents
12. Kent/Harrison Choir			13. nothing to do in winter
13. complimentary Harrison/Agassiz communities			14. lack of economic development
			15. divided village - hidden agendas; development versus non- development, personality divide

AGE FRIENDLY VILLAGE OF HARRISON HOT SPRINGS

Fecusing on the Fealth and Well being of our Seniors

Reminder to Join us on June 14, 2014 11am-2pm

MEMORIAL HALL | 290 ESPLANADE | HARRISON HOT SPRINGS



A community that helps seniors be active participants of the community, enjoy a healthy lifestyle, have options that meet their needs and stay connected to triends, family, community, and peers. An age friendly community includes the following 8 concepts in community posicies and design:

Transportation | Civic Participation | Social Participation Employment and Volunteerism |
Communication and Information | Health and Well-being | Healthy spaces | Housing

Walk a mile in my "Orthopedic"

Shoes

- Community Walk—Community

 Mapping
- Age Friendly Survey and core Cards
- Food—music All ages welcome

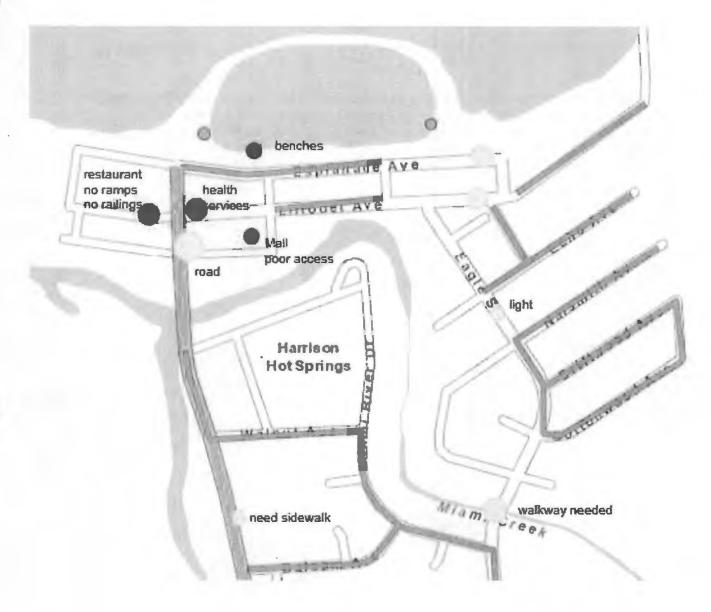
Come and give your input on how Harrison can become even a better place for our senior.

CONFIRM YOUR ATTENDANCE TO CHERIEENNSCONSULTING@GMAIIL.COM
OR 604-649-1255 BY JUNE 9, 2014





Community Mapping



LEGEND

GREEN - EXCELLENT

YELLOW - NEEDS IMPROVEMENT

RED – LACKING INFRASTRUCTURE

COMMUNITY CHECK-IN - June 19, 2014

There were several key informal advisors who met during the community check-in: Seniors Peer Support Counsellor; Community Health Specialist; Seniors Transitional Services Coordinator and a doctor.

During the community check-in, the approach for the age-friendly community assessment and plan were reviewed. Another important agenda item was an assessment of the issues in the Village of Harrison and opportunities for change. One need identified, was that of meeting places where seniors can meet in order to reach those who are shut in and to combat loneliness felt by seniors as they need more support in leaving their homes. One of the greatest needs, that is often identified, is health services.

SENIORS COMMUNITY WORKSHOP - June 19, 2014

This session focused on hearing the concerns and ideas from a community seniors club as to what is needed in the Village of Harrison to meet their current and future needs.









COMMUNITY RESPONSES AND DISCUSSIONS

Transportation

During the discussion and through survey analysis, community members stated that there is adequate transportation for their current needs, but can foresee improvements that are necessary in the near future, including:

- a. increased number of buses per hour
- b. increased personal driving services

Community members identified that there are areas that they did not consider "walkable", due to a number of reasons:

- a. too narrow
- b. too uneven

Community members also stated a need for a great number of seating areas along pathways and around the lagoon area, and the need for covered bus shelters and areas for sitting.

Social and Civic Participation

When asked about social and civic participation the following areas of concern were identified:

- 1. There are a limited number of recreational opportunities that involve seniors and babies.
- 2. That there is opportunity to increase communication to the community.
- 3. Although there are a number of festivals and events in Harrison, there should be more community events that are of a more community nature so they can meet and get to know one another as a community.
- 4. There is opportunity for improvement for community programs by opening up different areas of Harrison, such as Memorial Hall, schools, and park areas for events and gatherings, as well as a dog park.

Employment and Volunteerism

Community members expressed the need for increased opportunity to financial support themselves through economic development improvements. Although there are many ways to volunteer at events and festivals that it would be good to create an "adopt a grandparent/adopt a grandchild" sort of program that will create intergenerational activities while also fulfilling a volunteering need within the Village.

Housing

Most of the respondents clearly stated that it would be necessary for housing size to be reduced to ensure that there will be an ability to maintain the aesthetics and the safety of the house and that housing will need to adapt to the changing needs of the residents.

Health

Most respondents stated that there will be a change in their medical and health needs as they age in Harrison. As such, respondents stated there was a need for better access to medical services and transportation to medical appointments. Some suggested a "roving nursing station" or urgent care centre where there is a triage-based assessment with follow-up emergency or non-emergency care.

Discussion

In discussing age-friendly communities, the following were identified as integral to being age-friendly:

- 1. Inclusivity something for all ages
- 2. Participation within the community
- 3. A community that meets all the needs of all the residents, including facilities for all ages, small homes, and mobility requirements of community members
- 4. Good communication

Transportation, inter-community networking through community events, respect for older residents' knowledge and experience, and medical services were highlighted as being the key barriers to being age-friendly in the Village of Harrison Hot Springs. The age-friendly Village of Harrison priority areas highlighted were medical care and transportation, including improved walkability.

As discussed, the current needs of many of the participants are mainly being met. Future needs identified include increased and continual health care, smaller houses that are easier to maintain, sidewalks, ramps, and appropriate traffic calming measures; and increase respect and care for the older community residents.

Through these discussions, participants identified several opportunities for integration of the community including the following:

- 1. Off-leash areas, and dog parks
- 2. Increased community gatherings and gathering areas
- 3. Use of hospitality/tourism taxes to increase opportunity in Harrison
- 4. Use of school and Memorial Hall for community functions
- 5. Community fairs
- 6. Programs like adopt-a-grandma/pa or adopt-a-granddaughter/son



APPENDIX 3: MATERIAL FROM EVENTS



Age-Friendly Community Assessment Service Provider Questionnaire

The purpose of this survey is to gather information regarding the age friendliness of the Village of Harrison Hot Springs. By completing this survey, we will use the details you provide to guide consultations with community members, and to highlight key areas that need to be strengthened in order to promote age friendly community design for the Village of Harrison Hot Springs. The goal is to develop an age-friendly community plan that meets the current and future needs of the aged community therein.

Thank you for taking the time to complete this survey.

General Information	
Name:	Position:
Organization:	Service Provided:
Age Group:	
newborn-12 o 13-19 o 20-35 o 36-54 o 55-64 o 6	55-74 o 75+o
Check all that apply.	
Contact information:	
Survey	Comments
What makes a community "age-friendly"?	
What are the strengths of Harrison as a community	
inclusive of all ages?	
What are the barriers in creating an age friendly/inclusive	
community?	
Support and Sup	port Services
Do you believe there is enough support for community	Yes
members, specifically seniors, youth, new parents, in Harrison?	No

Survey adapted from original survey developed for the Township of Langley Age-friendly Community Evaluation Study (ACES) prepared by Cherie Enns Consulting and Life Changes Consulting

Do you feel that the referral process for services in Harrison	Yes
compliment the provision of services?	No
Transport	ation
Do you feel that Harrison offers age-friendly transportation	Yes
services?	No
Are reliable transportation services offered?	Yes
	No
	On occasion
Is the Village of Harrison barrier free and walkable for	Yes
community members for whom mobility is somewhat or largely restricted (walkers, wheelchairs, etc.)?	No
Is the Village of Harrison (in the perception of community	Yes
members) a safe place to walk and be alone?	No
Social and Civic	Participation
Are there opportunities for all community members to gather?	Yes
	No
	On occasion
Are there opportunities for all community members to engage	Yes
with all generations?	No
	On occasion
Are there opportunities for all community members to	Yes
participate in civic events and meetings?	No
	On occasion
Are all community members notified of events, civil or social,	Yes
that should be inclusive of all community members?	No
	On occasion

Do all community members participate in local civil and social events?	Yes No On occasion
Are all community members aware of and able to vote in municipal, provincial, and federal elections (accessibility, notification, transportation etc.)?	Yes No On occasion
Are there resources for all community members to receive and transmit information?	Yes No
Are there opportunities for all community members to participate in community programs, such as computer literacy, writing, drawing, dance, and recreational programs within the community?	Yes No On occasion
Employment and	Volunteerism
Are there opportunities for all community members to work in Harrison?	Yes No
Are there opportunities for all community members to maintain economic independence in Harrison?	Yes No
Are there opportunities for all community members to volunteer within the community?	Yes No On occasion
Housi	ng
Are there opportunities for community members to transition from independent housing to assisted/supportive housing and care facilities?	Yes No
Are there enough independent housing options available for community members (rentals, subsidized, ownership etc.)?	Yes No

Is there opportunity for community members to "age in place"?	Yes No
Is housing barrier free and adaptable to suit the changing needs of community members?	Yes No
Are there opportunities for community members to remain with their spouse, family, etc. as their needs change?	Yes No On occasion
Healt	h
Is there adequate opportunity for community members to meet their health needs (food, clothing, shelter, medical etc.)?	Yes No
Is there adequate access to medical practitioners and care facilities within the Village of Harrison?	Yes No
Is there enough reliable transportation to medical practitioners, pharmacies, and care facilities as needed by community members within the community?	Yes No On occasion
Are there many opportunities for community members to meet their nutritional needs, such as grocery markets, community gardens, etc.?	Yes No
Are there opportunities for community members to participate in exercise, health and nutrition, and preventative health programs within the community?	Yes No On occasion
Gener	ral
What are the current needs of your client group?	
What will be the future needs of your client group?	
What do you feel would be the priority in created an age-	

friendly community in Harrison, at present?	
What do you feel will be the priority in maintaining an age- friendly community in Harrison, in the future?	
What are the opportunities for change in Harrison?	
What other community's initiatives would fit Harrison?	
Questions/general comments:	

Thank you for taking the time to complete this survey. Your name will be placed in a draw for a chance to win one of two \$50.00 gift certificates to the Copper Room. Surveys end date is Friday April 18, 2014. Please send completed surveys to cherieennsconsulting@gmail.com. The draw will take place on May 2, 2014, we will contact the winners of the gift cards via email or telephone. If you would like more information pertaining to the Age Friendly Village of Harrison project, please contact Cherie Enns Consulting at cherieennsconsulting@gmail.com or at 604-649-1255.

Workshop Questions – April 1, 2014 Service Provider Workshop

- 1. What makes a community age friendly?
- 2. What are the strengths of Harrison, in regards to level of and type of services, as a community inclusive of all ages?
- 3. What are the barriers to providing services, including missing services, within Harrison to make it an age friendly/inclusive community?
- 4. What are the opportunities for change, particularly in service provisions, in Harrison to be an age friendly community?

HARRISON HOT SPRINGS

Age-Friendly Community Assessment

Note 11, September Child and Youth Questionnaire

The purpose of this survey is to gather information regarding the age friendliness of the Village of Harrison Hot Springs. By completing this survey, we will highlight key areas that need to be strengthened in order to promote an age friendly community within the Village of Harrison Hot Springs. The goal is to develop an age-friendly community plan that meets the current and future needs of the aged community therein.

Thank you for taking the time to complete this survey.

General Information		
Name (First Name only please)		
Age Group:	- 19	
5-10 11-14 15-18		
Survey	Comments	
Whar do you like about Harrison?		
What don't you like about Harrison?		
Do you want to stay in Harrison and raise your family here?	To you why:	
()	10	nt:
	nsportation	
Do you think that Harrison offers enough transportation services?	Yes No	With
Can you use the transportation on your own?	Yes No	Why:
Can you walk around Harrison easily?	Yes 🗆	A 1

Survey adapted from original survey developed for the Township of Longley Age friendly Community Evaluation Study (ACES) prepared by Cheric Exor Consulting and Life Changes Consulting



Community Survey Instrument Assessment and Id	entification o	of Priorities
Is the Village of Harrison a safe place?	Yes No	\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\
Social and	Civic Participa	rtion
Are you able to meet with your friends?	Yes No	Wico
Are there times when you can meet with older people, in a safe and comfortable place?	Yes 🔲 No 🖺	Where
Can you attend community events?	Yes 🖺 No 🖺	While the
Do you know where to find information about events and services in Harrison?	Yes No	
Are thereenough community programs to join?	Yes 🗆 No 🗖	Welliame
Employmen	t and Voluntee	crism
Will there be opportunities for you to work in Harrison when you are older?	Yes No	
Will there be opportunities for you to volunteer when you are older?	Yes No	
	Housing	
When you are older, and your family has grown up, do you think you will be able to live in Harrison?	If yes, vilen	
A June 1	di jun why in	11
Do you like your neighbourhood?	Lycy also	
	Ham, way ma	
	Health	
Are there enough places for you to shop your needs in Harrison (food, clothing, medicine)?	Yes No	

7	Cherie Enns Consu	ılting Inc.
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Community Survey Instrument Assessment and Identification of Priorities



Thank you for taking the time to complete this survey. Surveys end date is Friday June 20, 2014. If you would like more information pertaining to the Age Friendly Village of Harrison project, please see our Cherie Enns-Consulting Facebook page: https://www.facebook.com/profile.php?id=100008162914591. Cherie Enns Consulting Website: https://www.cherieennsconsulting.com/harrison-hot-springs.phpcontact Cherie Enns Consulting at cherieennsconsulting@gmail.com or at 604-649-1255. Please drop off completed surveys at the Village of Harrison Hot Springs office at 495 Hot Springs Road, Harrison, BC.



HARRISON HOT SPRINGS

Age-Friendly Community Assessment

Not and Refreshed

Community Questionnaire1

The purpose of this survey is to gather information regarding the age friendliness of the Village of Harrison Hot Springs. By completing this survey, we will highlight key areas that need to be strengthened in order to promote an age friendly community within the Village of Harrison Hot Springs. The goal is to develop an age-friendly community plan that meets the current and future needs of the aged community therein.

Thank you for taking the time to complete this survey.

General Information	
Name:	
Age Group: 19-35 36-54 55-64 65-74 75+	Are you a caregiver to an aged family member or an aged community member? yes age:
Contact information	
at alling ald ===	More Amilia
Survey	Comments
What makes a community "age-friendly"?	
What are the strengths of Harrison as a community inclusive of all ages?	
What are the barriers in creating an age friendly/inclusive community?	
Support and Sup	port Services
Do you believe there is enough support for community members, specifically seniors, in Harrison?	Yes O No O
Can you easily find information about services in the Harrison area that support seniors?	Yes O No O
Transpor	tation
Do you feel that Harrison offers age-friendly transportation services?	Yes O No O
Is reliable transportation services offered?	Yes O No O On occasion O

Survey adapted from priginal survey developed for the Township of Lingley Ago-friendly Community Evaluation Study (ACES) prepared by Cherie Eneas Consulting and Life Changes Consulting.



Community Survey Instrument Assessment and Identification of Priorities

Is the Village of Harrison barrier free and walkable for	Yes O
community members for whom mobility is somewhat or largely	No O
restricted (walkers, wheelchairs, erc.)?	
Is the Village of Harrison (in the perception of community	Yes O
members) a safe place to walk and be alone?	No O
Social and Civic	Participation
Are there opportunities for seniors to gather?	Yes O
	No O
	On occasion O
Are there opportunities for seniors to engage with all	Yes O
generations'	No O
Benefations	On occasion O
A. J	
Are there opportunities for seniors to participate in civic events	Yes O
and meetings?	No O
	On occasion O
Are seniors notified of events, civil or social, that should be	Yes O
inclusive of all community members?	No O
	On occasion O
Are seniors aware of and able to vote in municipal, provincial,	Yes O
and federal elections (accessibility, notification, transportation	No O
etc.)?	On occasion O
Are there resources for seniors to receive and transmit	Yes O
information?	No O
Are there opportunities for seniors to participate in community	Yes O
programs, such as computer literacy, writing, drawing, dance,	No O
and recreational programs within the community?	On occasion O
Employment and	
Are there opportunities for seniors to work in Harrison?	Yes O
The there opportunities for actions to work in Francisco.	No O
Are there opportunities for seniors to maintain economic	Yes O
independence in Harrison?	No O
Are there opportunities for seniors to volunteer within the	Yes O
community?	No O
	On occasion ()
Housin	
Are there opportunities for community members to transition	Yes O
from independent housing to assisted/supportive housing and	No O
care facilities?	
Are there enough independent housing options available for	Yes O
community members (rentals, subsidized, ownership etc.)?	No O
The state of the s	
Is there opportunity for community members to "age in place"?	Yes O
11	No O
Is housing barrier free and adaptable to suit the changing needs	Yes O
of community members?	No O
Are there opportunities for community members to remain	Yes O
with their spouse, family, etc. as their needs change?	No O
with their spouse, minly, etc. as then needs change.	1110 -



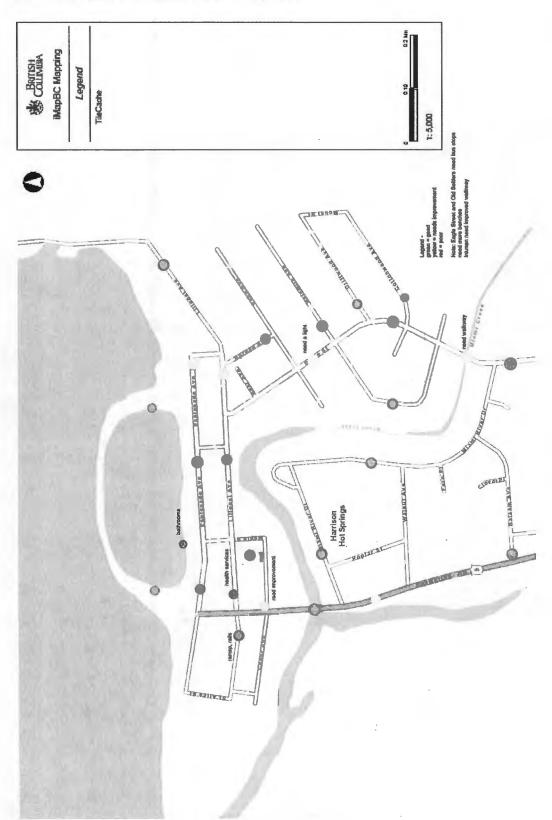
Community Survey Instrument Assessment and Identification of Priorities

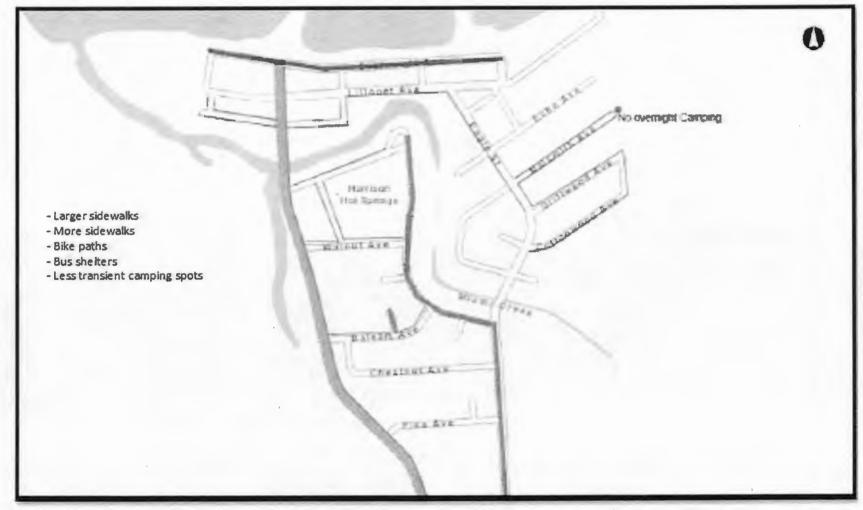
	On occasion O	
Healt		
Is there adequate opportunity for community members to meet their health needs (food, clothing, shelter, medical etc.)?	Yes O No O	
Is there adequate access to medical practitioners and care facilities within the Village of Harrison?	Yes O No O	
Is there enough reliable transportation to medical practitioners, pharmacies, and care facilities as needed by community members within the community?	Yes O No O On occasion O	
Are there many opportunities for community members to meet their nutritional needs, such as grocery markets, community gardens, etc.?	Yes O No O	
Are there opportunities for community members to participate in exercise, health and nutrition, and preventative health programs within the community?	Yes O No O On occasion O	
Gener		
What are your current needs or the current needs of your senior family member(s)?		ACC.
What will be your future needs and/or the future needs of your senior family member(s)?		
What do you feel would be the priority in created an age- friendly community in Harrison, at present?		
What do you feel will be the priority in maintaining an age- friendly community in Harrison, in the future?		
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Thank you for taking the time to complete this survey. Surveys end date is Friday June 20, 2014. If you would like more information pertaining to the Age Friendly Village of Harrison project, please see our Cherie Enns-Consulting Facebook page: https://www.facebook.com/profile.php?id=100008162914591, Cherie Enns Consulting Website: http://www.cherieennsconsulting.com/harrison-hot-springs.phpcontact Cherie Enns Consulting at https://www.cherieennsconsulting.com/harrison-hot-springs.phpcontact Cherie Enns Consulting at <a href="https://www.cherieennsconsulting.



APPENDIX 4: SURVEY DATA



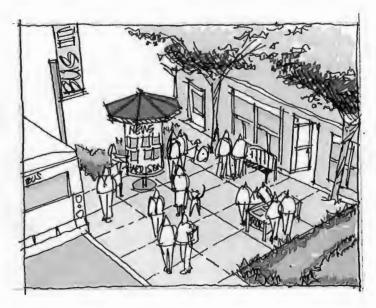


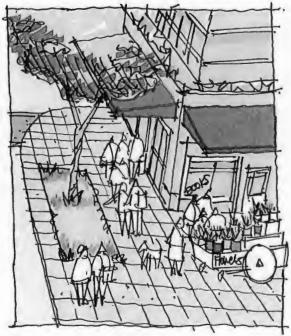
Map 1. Identification of areas that require better sidewalks and cycling paths. As well as areas where safety is reduced as a result of translent overnight RV parking.

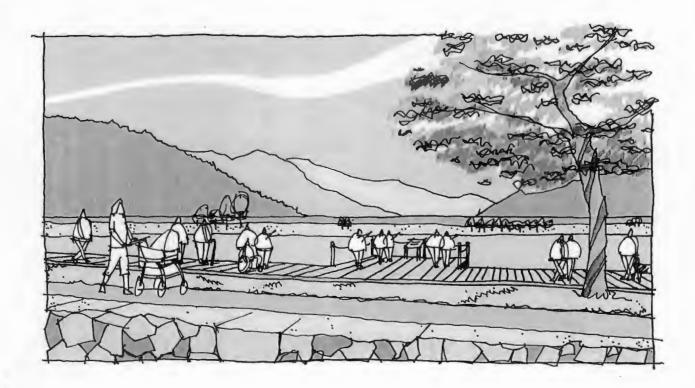
Green = excellent; Red Bold = sidewalks missing; Red Line = sidewalks and bike paths needed

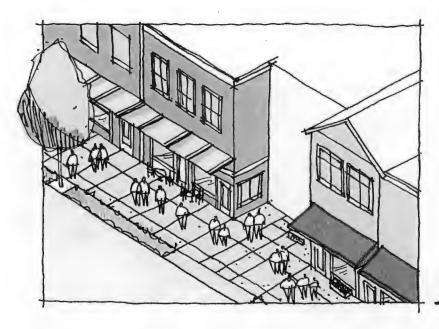
APPENDIX 5: PROPOSED DESIGNS

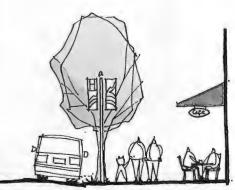
The following designs highlight ideas from the consultation sessions. All designs with detailed descriptions can be found in the Age-Friendly Action Plan.

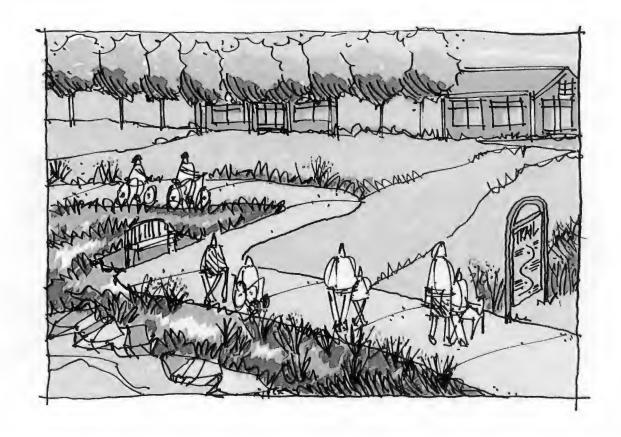


















matthewroddisurbandesign+

CREATIVE MEDIA HD

Funded by Union of BC Municipalities (UBCM) 2014 Age-Friendly Community Planning & Project Grants



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO:

Mayor and Council

DATE: April 14, 2015

FROM:

lan Crane,

Chief Administrative Officer

SUBJECT:

Committees and Advisory Planning Commission update

ISSUE:

An update on the Residents' Advisory Committee call for applications and the Advisory Planning Commission.

BACKGROUND:

Recently Council revisited the current committee structure for the Village. This was necessitated by the resignation of Committees in Bloom members, no active land use applications for Advisory Planning Commission, and the recent election of a new term of Council.

Staff worked with Council to structure a new committee that would be broad in nature and scope. It was called a Residents' Advisory Committee. In March of 2015, an advertisement ran in the local newspaper requesting applications from interested persons that summarized relevant skills, background experience and knowledge. Council was seeking a diversified cross-section of residents, property owners, and business members. Unfortunately, the Village did not receive the minimum number of applicants or the diversified cross-section they were seeking to form the Committee. After much consideration, Council directed staff to abandon the Residents' Advisory Committee.

As an alternative, at this time, Council will continue with the Advisory Planning Commission.

RECOMMENDATION:

THAT Donna Cooney, Freddy Marks, Terry Mitchell, Frank Peters, and Brian Williams, be appointed as members of the Planning Advisory Committee.

Respectfully submitted for your consideration;

CHIEF ADMINISTRATIVE OFFICER COMMENTS

lan Crang

Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO:

Mayor and Council

DATE: April 14, 2015

FROM:

Director of Finance

FILE: 1680

SUBJECT:

2014 Audited Financial Statements

ISSUE: Annual Audited Financial Statements

BACKGROUND:

Section 167 of the *Community Charter* requires that municipalities annually submit audited financial statements to the Inspector of Municipalities by May 15th each year.

RECOMMENDATION:

THAT the 2014 Consolidated Financial Statements of the Village of Harrison Hot Springs be adopted; and

THAT the Independent Auditor's Report be received; and

THAT the Independent Auditor's Report be attached to the approved Consolidated Financial Statements of the Village of Harrison Hot Springs.

Respectfully submitted for your consideration;

Dale Courtice, CPA, CGA

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ian Crane, Chief Administrative Officer

Consolidated Financial Statements

December 31, 2014

Consolidated Statement of Financial Position

As at December 31, 2014

	2014	2013
Financial assets		
Cash and Investments (Note 2)	6,401,201	6,361,742
Accounts Receivable (Note 3)	805,739	1,027,857
	7,206,940	7,389,599
Financial liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	421,257	543,247
Developer's Deposits and Other Trust Liabilities (Note 5)	391,277	392,949
Deferred Revenue (Note 6)	648,936	871,715
Development Cost Charges (Note 7)	978,021	858,814
Capital lease (Note 8)	161,989	47,768
Interim financing debt (Note 9)	600,000	700,000
	3,201,480	3,414,493
Net financial assets	4,005,460	3,975,106
Non-financial assets		
Tangible Capital Assets (Note 10, Schedule 1)	31,421,843	30,082,655
Prepaid expenses	54,696	95,084
	31,476,539	30,177,739
Accumulated surplus	35,481,999	34,152,845
Represented by:		
Operating fund	2,608,376	2,507,590
Capital fund (Note 12)	1,389,874	1,312,385
Statutory reserve fund (Note 12)	855,580	1,011,051
Equity in tangible capital assets (Note 11)	30,628,169	29,321,819
	35,481,999	34,152,845

Approved on behalf of Mayor and Council

Dale Courtice, CPA, CGA

Director of Finance

Consolidated Statement of Operations

for the year ended December 31, 2014

	Budget (Unaudited Note 19)	2014	2013
Revenue			
Property Taxes (Notes 13, 22)	1,886,100	1,886,821	1,849,972
Sale of Services (Note 14)	836,200	900,016	879,967
Utility Service Fees (Note 15)	387,000	395,167	395,276
Government Transfers (Note 16)	1,815,750	1,785,708	943,096
Investment Income	21,700	28,859	32,404
Penalties and interest	23,000	39,561	28,889
Development Cost Charges (Note 7)	279,800	-	-
Other revenue	225,800	88,975	38,418
	5,475,350	5,125,107	4,168,022
Expenses (Note 20)			
Legislative Services	127,950	117,012	120,379
General Government	972,800	900,771	876,408
Protective Services	181,750	161,697	158,985
Public Works	225,150	204,036	197,265
Transportation Services	119,550	102,711	96,262
Public Health	7,200	6,284	6,110
Planning and Development	25,900	43,517	37,522
Tourism, Community and Economic Development	54,300	58,310	49,070
Sustainability	12,500	8,856	11,831
Solid Waste Management and Recycling	121,000	121,232	119,056
Beaches, Parks, Recreation and Culture	371,000	395,987	402,372
Water Services	264,000	183,233	146,616
Sewer Services	760,000	553,079	484,559
Non-capital items expensed (Note 17)	*	140,660	102,415
Debt financing	13,850	14,987	19,345
Amortization (Note 1, Schedule 1)	710,000	747,914	708,791
	3,966,950	3,760,286	3,536,986
Annual surplus	1,508,400	1,364,821	631,036
Prior period adjustment (Note 18)	-	(35,667)	59,729
Accumulated surplus, beginning of year	34,152,845	34,152,845	33,462,080
	35,661,245	35,481,999	34,152,845

Commitments and contingencies are specified in Note 21.

Consolidated Statement of Change in Net Financial Assets

for the year ended December 31, 2014

	Budget (Unaudited Note 19)	2014	2013
Annual Surplus	1,606,900	1,364,821	631,036
Acquisition of tangible capital assets	(3,196,500)	(2,121,402)	(788,796)
Amortization	710,000	747,914	708,791
Write down of tangible capital assets at NBV		34,300	14,569
Prior period adjustment		(35,667)	59,729
	(879,600)	(10,034)	625,329
Acquisition of prepaid expenses	-	(54,696)	(95,084)
Use of prepaid expenses		95,084	37,009
	-	40,388	(58,075)
Increase (decrease) in net financial assets	(879,600)	30,354	567,254
Net financial assets, beginning of year	3,975,106	3,975,106	3,407,852
Net financial assets, end of year	3,095,506	4,005,460	3,975,106

Consolidated Statement of Cash Flows

For the Year Ended December 31, 2014

	2014	2013
Cash provided by (used in):		
Operating Activities		
Annual surplus / (deficit)	1,364,821	631,036
Non Cash items:		
Amortization	747,914	708,791
(Increase) Decrease in prepaid expenses	40,388	(58,075)
Prior period adjustment	(35,667)	59,729
Debt Forgiveness	132,725	(26,484)
Changes to financial assets / liabilities:		
Accounts receivable	222,118	(443,956
Lease Receivable	-	-
Accounts payable and accrued liabilities	(123,662)	560,887
Deferred revenue	(222,779)	211,584
Development Cost Charges	119,207	11,791
Net change in cash from operating activities	2,245,065	1,655,303
Capital Activities:		
Write down of tangible capital assets at net book value	34,300	14,569
Acquisition of tangible capital assets	(2,121,402)	(788,796
Net change in cash from capital activities	(2,087,102)	(774,227
Financing Activities		
Debt repayment	(118,504)	(161,923
Actuarial adjustments	-	(6,935
Proceeds from capital lease - net of deferred charges	•	54,325
Net change in cash from financing activities	(118,504)	(114,533
Net change in cash	39,459	766,543
Cash and cash equivalents, beginning of year	6,361,742	5,595,199
Cash and cash equivalents, end of year	6,401,201	6,361,742

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

1. Significant Accounting Policies

The Consolidated Financial Statements of the Village of Harrison Hot Springs which are the representation of management are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Village are as follows:

a. Basis of consolidation

The Consolidated Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

- Operating Funds: These funds include the General, Water and Sewer operations of the Village.
 They are used to record the operating costs of the services provided by the Village.
- ii. <u>Capital funds</u>: These funds include the General, Water and Sewer capital funds. They are used to record the acquisition and disposal of property and equipment and their financing.
- iii. Reserve funds: Under the Community Charter, Village Council may, by bylaw establish reserve funds for specified purposes. Money in a Statutory Reserve Fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, Village Council may, by bylaw, transfer all or part of the balance to another reserve fund. Non-statutory Reserves require being included in an approved council budget or a resolution before these funds can be expended.

b. Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues and the expenses include any liabilities incurred and transfers made. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services, user fee revenues, investment income, penalties and interest and other revenues are recognized when they are rendered by the Village or are due by convention, bylaw, or received. Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue and is recognized as revenue in the fiscal year the services are performed.

c. Investments

Investments are recorded at cost. When in the opinion of management, there is a permanent decline in value, investments are written down to their net realizable value.

d. Long-term debt

Long-term debt is recorded net of related sinking fund balances.

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

1. Significant Accounting Policies continued

e. Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They may have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i. Tangible Capital Assets

Tangible capital assets, comprised of capital assets and assets under construction, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service.

Asset	Useful Life - Years
Land improvements	10-25
Parks infrastructure	10-50
Buildings	40-50
Machinery and equipment	5-10
IT infrastructure	4-10
Vehicles	5-20
Roads infrastructure	15-20
Water infrastructure	10-100
Sewer infrastructure	10-100
Drainage infrastructure	10-100

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the time of donation.

iii. Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

iv. Leased tangible capital assets

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets.

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

1. Significant Accounting Policies continued

f. Use of estimates

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the period.

2. Cash and Investments

	2014	2013
Restricted cash and investments		
Statutory reserves	\$ 900,942	\$ 1,056,503
Non-Statutory Reserves	3,232,488	3,286,767
	4,133,430	4,343,270
Unrestricted cash and investments	2,267,771	2,018,472
Total cash and investments	\$ 6,401,201	\$ 6,361,742

3. Account Receivable

Accounts Receivable - Property Taxes	2014			2013		
	\$	380,081	\$	207,787		
Accounts Receivable - Other Governments		109,645		497,169		
Accounts Receivable - Trade and Other		316,013		322,901		
	\$	805,739	\$	1,027,857		

4. Accounts Payable and Accrued Liabilities

Trade and Other	2014		
	\$ 397,515	\$	461,368
Holdbacks payable	7,493		48,961
Other government	193		615
Accrued benefits	16,056		32,303
	\$ 421,257	\$	543,247

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

5. Developer's Deposits and Other Trust Liabilities

Property and event damage deposits	2014		
	\$ 30,307 \$	36,800	
Non-refundable deposits	28,118	27,741	
Letter of credit	331,596	327,152	
Community groups funds held in trust	1,256	1,256	
	\$ 391,277 \$	392,949	

6. Deferred Revenue

Prepaid taxes	2014	2013
	\$ 120,731 \$	116,086
Deferred Gas Tax Revenue	205,707	427,248
Facility rentals and other	322,498	328,381
	\$ 648,936 \$	871,715

7. Development Cost Charges

	Opening Balance	R	Receipts	ı	nterest	Т	ransfers Out	Closing Balance
Sewer DCC	\$ 693,906	\$	62,687	\$	10,328	\$		\$ 766,921
Water DCC	151,471		37,005		2,398		-	190,874
Drainage DCC	8,763		4,294		134		-	13,191
Parks DCC	4,674		2,290		71		-	7,035
	\$ 858,814	\$	106,276	\$	12,931	\$	-	\$ 978,021

Development Cost Charges are restricted revenue liabilities representing funds received from developers and deposited into separate deferred revenue liability accounts for specified future capital expenses. In accordance with generally accepted accounting principles, the Village records these funds as restricted revenue which is then recognized when the related costs are incurred.

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

8. Capital Lease Liability

In 2013, the Village entered into a 4 year capital lease agreement with the Municipal Finance Authority to finance the acquisition of two pick-up trucks. In 2014, the Village entered into a capital lease agreement with Caterpillar Financial Services Limitedto finance the acquisition of a new backhoe in the amount of \$132,725. The term of the lease is five years with an option to purchase at the end of the lease of \$47,723.

Changes in capital lease liability are as follows:

	2014	2013
Balance, December 31, 2013	\$ 47,768 \$	54,323
Add: Lease additions	132,725	-
Less: Principal repayments	(18,504)	(6,555)
Balance, December 31, 2014	\$ 161,989 \$	47,768

The minimum lease payments over the next four years of the leases are as follows:

2015	\$ 29,632
2016	30,635
2017	24,575
2018	18,342
	\$ 103,184

Total interest expense during the year was \$2,774. Total interest over the term of the leases is \$22,660.

9. Interim Financing

In 2009 the Village borrowed \$1,500,000 under the Interim Financing Program from the Municipal Finance Authority of British Columbia for the purpose of constructing a new water reservoir. The Village has until 2016 to pay back the principal amount. Any principal balance unpaid will be converted into long-term debt at that time. The Village can pay down any amount on the principal in the next year. Interest is paid monthly. During the year the Village paid \$12,213 in interest, in 2013 \$14,613.

	2014	2013
Balance, December 31, 2013	\$ 700,000 \$	850,000
Principal repayments	(100,000)	(150,000)
Balance, December 31, 2014	\$ 600,000 \$	700,000

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

10. Tangible Capital Assets

	2014	2013
Land	\$ 9,984,913	\$ 9,984,913
Buildings	1,058,979	1,124,032
Equipment, furniture and vehicles	755,811	653,565
Engineering Structures:		
Engineering structures - water	6,538,610	5,031,527
Engineering structures - sewer and drainage	6,970,531	7,074,151
Engineering structures - roads	4,571,458	4,123,000
Engineering structures - other	1,242,043	1,314,436
Other tangible capital assets	299,498	777,031
Total	\$ 31,421,843	\$ 30,082,655

For additional information, see Consolidated Schedule of Tangible Capital Assets. (Schedule 1)

The Village has \$128,477 of tangible capital assets under construction at December 31, 2014.

11. Equity in Tangible Capital Assets

Equity in tangible capital assets (TCA) represents the net book value (NBV) of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2014	2013
Equity in TCA, beginning of year	\$ 29,321,819 \$	29,128,432
Add:		
Capital Expenditures	1,970,060	788,796
Debt foregiveness - Sewer - Issue 75		26,484
Debt Repayments	118,504	161,923
Actuarial adjustment		6,936
Less:		
Gain on disposal of asset		(9,108)
Proceeds from capital lease		(58,284)
Dispositions at NBV	(34,300)	(14,569)
Amortization	(747,914)	(708,791)
Equity in TCA, end of year	\$ 30,628,169	29,321,819

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

12. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2014		2013
Surplus:			
Invested in tangible capital assets	\$ 30,628,16	9 \$	29,321,819
Operating fund	2,608,37	6	2,507,590
Total surplus	33,236,54	5	31,829,409
Reserves set aside by Council:			
Capital Fund Reserves			
Recreation Centre	413,27	5	407,737
Assessment appeal	95,72	5	69,603
Beach	35,96	7	35,485
Building	59,29	6	58,502
Contingencies	10,85	4	10,708
Dock replacement	58,09	1	27,715
Flood box / drainage	14,71	5	14,514
General	27,82	3	27,450
Insurance	9,42	3	9,296
Memorial Hall restoration	5,26	3	5,192
Parking / traffic management	36,38	0	35,893
Office Equipment	22,06	7	21,772
Property	44,90	4	44,302
Road/Sidewalk	12,75	9	12,588
Sick leave/Retirement	98,33	7	119,215
Sewer	322,64	0	291,698
Water	122,35	5	120,715
Total Capital Fund Reserves	1,389,87	4	1,312,385
Statutory Fund Reserves:			
Community amenities	128,01	5	106,415
Fire department capital	187,14	7	159,437
Land unexpended funds	12,47	3	12,306
Parkland acquisition	94,56	9	68,525
Public works capital	71,88	9	70,926
Sewage treatment replacement	262,67		495,496
Sewer unexpended funds	79,03	9	77,987
Port Divestiture income	19,77		19,959
Total Statutory Fund Reserves	855,58	0	1,011,051
	\$ 35,481,99	9 \$	34,152,845

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

13. Taxation

Taxation revenue, reported on the consolidated statement of operations, is made up of the following:

	Budget			2013
Taxes collected				
Municipal property taxes	\$ 1,850,000	\$ 1,849,861	\$	1,810,353
1 % Utility taxes	32,100	32,247		32,312
Payments in lieu of taxes	4,000	4,733		7,450
School taxes	1,237,000	1,236,786		1,300,367
Regional District	117,000	116,846		111,345
Regional hospital district	103,500	103,271		110,176
Police tax	114,600	114,554		117,660
Other agencies	29,600	29,436		31,242
	3,487,800	3,487,734		3,520,905
Less transfers to other governments				
School taxes paid	1,237,000	1,236,776		1,300,367
Regional district taxes paid	117,000	116,858		111,407
Regional hospital district taxes paid	103,500	103,279		110,237
Police taxes paid	114,600	114,564		117,660
Other agencies taxes paid	29,600	29,436		31,262
	1,601,700	1,600,913		1,670,933
	\$ 1,886,100	\$ 1,886,821	\$	1,849,972

14. Sale of Services, User Rates, Rentals

	 Budget	2014	2013
Sewer user fees	\$ 475,000 \$	501,160 \$	500,538
Water user fees	176,000	190,552	177,733
Curbside collection fees	90,000	91,966	90,213
Licenses and permits	35,800	48,735	43,497
Facility rentals	43,500	47,458	46,179
Fines	2,800	4,078	3,475
Other	4,100	3,523	4,989
Penalties	9,000	12,544	13,343
	\$ 836,200 \$	900,016 \$	879,967

Community Report Card

The following items are the result of the community rapid appraisal that was the focus of this event.

REPORT CARD LEGEND

GREEN - EXCELLENT CONDITION

YELLOW - NEEDS IMPROVEMENT

RED - LACKING IN THE COMMUNITY

Outdoor spaces and buildings

Public areas are clean and pleasant.

Good number of green spaces and that are well-maintained and safe.

Pavements are well-maintained, free of obstructions and pedestrian-friendly.

Pavements are non-slip, wide enough for wheelchairs and have dropped curbs to road level.

Ample number of pedestrian crossings - safe for people with different levels and types of disability, with nonslip markings, visual/audio cues and enough crossing time.

Drivers give pedestrians the right of way at intersections and pedestrian crossings.

Cycle paths are separate from pedestrian walkways.

Outdoor safety is promoted by good street lighting, police patrols and community education.

Services are situated together and are accessible.

Special customer service arrangements are provided for older people.

Buildings are well-signed outside and inside, with ample seating, toilets, with accessible elevators, ramps, railings, stairs, and non-slip floors.

Ample number of public toilets outdoors and indoors that are clean, well-maintained and accessible.

Transportation

Public transportation costs are consistent, clearly displayed and affordable. No benches

Public transportation is reliable and frequent, including night and weekends/ holidays.

All village areas and services are accessible by public transport, with good connections and well-marked routes and vehicles.

Specialized transportation is available for disabled people.

Drivers stop at designated stops and beside the curb to facilitate boarding and wait for passengers to be seated before driving off.

Transport stops and stations are conveniently located, accessible, safe, clean, well lit and well-marked, with adequate seating and shelter.

Complete and accessible information is provided to users about routes, schedules and special needs facilities.

Voluntary transport service is available where public transportation is limited need more subsidy

Taxis are accessible and affordable, and drivers are counteous and helpful.

Roads are well-maintained, with covered drains and good lighting.

Traffic flow is well-regulated. But overdone

Roadways are free of obstructions that block drivers' vision.

Traffic signs and intersections are visible and well-placed.

Driver education and refresher courses are promoted for older drivers.

Parking and drop-off areas are safe, sufficient in number and conveniently located.

Priority parking and drop-off spots for people with special needs are available and respected.



Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

15. Utility Service Fees

	Budget	2014	2013
Sewer service utility fee - residential	\$ 176,000 \$	179,709	179,852
Sewer service utility fee - business	20,000	19,997	19,947
Water service utility fee - residential	170,000	174,226	174,386
Water service utility fee - business	21,000	21,235	21,091
Total	\$ 387,000 \$	395,167	395,276

16. Government Transfers

The Village recognizes the transfer of government funding as expenses or revenues in the period that the events giving rise to the transfer occurred. The Government transfers reported on the Statement of Operations are:

		Budget	2014	2013	
Provincial:					
Conditional					
Infrastructure - water treatment plant	\$	790,000 \$	790,955 \$	412,958	
Infrastructure - Miami River Dike Pump Station		-	13,212	-	
Resort Municipality Initiative		515,000	420,589	268,846	
Other		750	2,584	50,327	
Unconditional		210,000	209,651	210,965	
Federal					
Conditional					
Infrastructure - Miami River Dike Pump Station			13,212	-	
Gas tax		300,000	335,505	-	
	\$	1,815,750 \$	1,785,708 \$	943,096	

17. Non-Capital items expensed

This includes items that although budgeted for as capital expenditures did not qualify as tangible capital assets under the Village's Tangible Capital Asset policy.

18. Prior period adjustment

Prior period adjustments represent the accumulated effect of recording Development Cost Charge revenue, Gas Tax revenue and Resort Municipality Initiative revenue in the year the revenue is received rather than when the revenue is actually used for a particular capital project.

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

19. Budget Data

The unaudited budget data presented in these consolidated financial statements is based upon the 2014 operating and capital budgets adopted by Council on May 5, 2014. The chart below reconciles the approved balanced budget to the budget figures reported in these consolidated financial statements.

2014 Adopted Operating and Capital Budget	Bu	dget Amount
Revenues:		
Operating budget	\$	4,178,950
Capital budget		2,896,500
Total revenue		7,075,450
Expenses:		
Operating budget		4,178,950
Capital Budget		2,896,500
Total expenses		7,075,450
Budgeted surplus (deficit)	\$	-
Add:		
Capital expenses	\$	2,896,500
Transfers to reserves		273,000
Principal repayments		78,400
Appropriation from surplus		98,500
Less:		
Transfers from reserves		(1,128,000)
Amortization		(710,000)
Annual budgeted surplus (see statement of operations page 4)	\$	1,508,400

20. Classification of Expenses by Object

The Schedule of Operating Fund Activities represents the expenditures by function; the following table classifies those same expenditures by object:

	Budget	2014	2013
Salaries, wages and employee benefits	\$ 1,457,500	\$ 1,477,415	\$ 1,428,395
Operating Materials and supplies	804,000	587,389	509,083
Contracted services	287,200	213,005	188,945
Administrative services and supplies	446,000	336,041	348,422
Utilities	144,450	149,031	135,862
Rentals and contractual obligations	103,950	93,844	95,728
Debt financing	13,850	14,987	19,345
Capital Items Expensed	-	140,660	102,415
Amortization	710,000	747,914	708,791
Total expenditures by object	\$ 3,966,950	\$ 3,760,286	\$ 3,536,986

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

21. Commitments and Contingencies

a. The municipality and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusteed pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 182,000 active members and approximately 75,000 retired members. Active members incluide approximately 36,000 contributors from local government.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Village of Harrison Hot Springs paid \$93,372 for employer contributions to the Plan in fiscal 2014.

- b. Debts of the Fraser Valley Regional District are, under provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District, including the Village of Harrison Hot Springs.
- c. The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the Village is assessed a premium and specific deductible for its claims based on population. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange are in every case several, not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.
- d. The Village has an agreement with the Harrison Hot Springs Tourism Society to provide annual funding of \$31,000. The term of the agreement ends December 31, 2018.

22. Significant Taxpayer

The Village is reliant upon one taxpayer for approximately of the municipal property tax revenue.

23. Landfill assessment

In 2014, the Ministry of Environment directed the Village to assess any potential effects the closure of the landfill in 1983 has on well water. Water samples were taken and the results prompted the Ministry to direct the Village to drill test wells and monitor the water which will begin in 2015. The Village is to continue this process for three years at which time the results will determine if any further action is required.

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2014

24. Comparative Figures

Certain balances of the preceding year have been reclassified to conform to the current year's financial statement presentation.

Schedule 1 - Consolidated Statement of Tangible Capital Assets

For the Year Ended December 31, 2014

					Engineere	d Structures					
	Land	Land	Building	Equipment Furniture Vehicles	Water	Sewer Drainage	Roads	Other	Other Tangible Capital Assets	2014	2013
COST											
Opening balance	\$ 9,984,913	\$ 1,984,778	\$ 1,883,320	\$ 6,094,049	\$ 8,883,230	\$ 7,875,377	\$ 1,830,731	\$ 923,306	\$ 39,459,704	\$ 38,768,278	
Add: Additions	-	-	200,912	1,608,866	47,064	732,300	-	(467,739)	2,121,403	788,796	
Less: Disposals		•	(102,891)	-	•	(85,754)	•	-	(188,645)	(97,370)	
Closing Balance	9,984,913	1,984,778	1,981,341	7,702,915	8,930,294	8,521,923	1,830,731	455,567	41,392,462	39,459,704	
ACCUMULATED AMORTIZATION											
Opening Balance	-	860,746	1,229,755	1,062,522	1,809,079	3,752,377	516,295	146,275	9,377,049	8,751,059	
Add: Amortization		65,053	98,666	101,783	150,684	249,541	72,393	9,794	747,914	708,791	
Less: Acc. Amortization on Disposals	•	-	(102,891)	-	-	(51,453)		-	(154,344)	(82,801)	
Closing Balance	-	925,799	1,225,530	1,164,305	1,959,763	3,950,465	588,688	156,069	9,970,619	9,377,049	
	\$ 9,984,913	\$ 1,058,979	\$ 755,811	\$ 6,538,610	\$ 6,970,531	\$ 4,571,458	\$ 1,242,043	\$ 299,498	\$ 31,421,843	\$ 30,082,655	



F.W. Voelkl, B.Comm., C.A. C.M. Kelley Inc., B.B.A., C.A.



Office Fax (604)869-5634 (604)869-2381

INDEPENDENT AUDITOR'S REPORT

To the Mayor Council of the VILLAGE OF HARRISON HOT SPRINGS

We have audited the Consolidated Statement of Financial Position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2014, the Consolidated Statement of Financial Activities, and the Consolidated Statement of Changes in Financial Position for the year then ended.

These financial statements are the responsibility of the Village's Management. Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and to have in place such internal control as management determines necessary to enable the consolidated financial statements to be free from material misstatements, whether due to fraud or error.

Our responsibility is to express an opinion on the consolidated financial statements based on our audit and its result. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether these financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures depend on the auditor's judgment, including the assessment of the risk of material misstatements of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of these consolidated financial statements in order to design audit procedures that are considered appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used, the reasonableness of accounting estimates made by management, and to evaluate the presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on these consolidated financial statements.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2014, and the results of its financial activities for the year then ended in accordance with Canadian generally accepted accounting principles for local governments modified as disclosed in Note 1 to the consolidated Financial Statements. We report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.





VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1070

A Bylaw of the Village of Harrison Hot Springs to establish the Financial Plan for the years 2015 - 2024.

WHEREAS the Community Charter requires the municipality to adopt a financial plan annually;

AND WHEREAS public consultation regarding the financial plan was provided by way of an open meeting;

NOW THEREFORE the Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

- 1. That Schedule "A" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan for the years 2015-2024.
- 2. That Schedule "B" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan Objectives and Policies Statement for the year 2015 2024.
- 3. This bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Financial Plan Bylaw No. 1070, 2015"
- 4. Bylaw No. 1053, 2014 2023 Financial Plan is hereby repealed.

READ A FIRST TIME THIS DAY OF ,2015.

READ A SECOND TIME THIS DAY OF , 2015.

READ A THIRD TIME THIS DAY OF . 2015

ADOPTED THIS DAY OF , 2015.

Mayor	Corporate Officer

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenues										
Property Taxes - Residential	\$ 1,097,000	\$ 1,119,000	\$1,141,000	\$1,164,000	\$ 1,187,000	¢1 211 000	¢ 1 335 000	¢1 260 000	\$1,285,000	\$1,311,000
Property Taxes - Business	675,000	689,000	703,000			\$1,211,000 746,000	\$ 1,235,000	\$1,260,000		
Property Taxes - Rec / Non Profit	113,000	115,000	117,000	717,000	731,000		761,000	776,000	792,000	808,000
Penalties and Interest	23,700	22,800	22,800	119,000	121,000	123,000	125,000	128,000	131,000	134,000
Revenue Taxes	31,900	31,700	31,700	23,000	23,800	22,000	22,000	21,000	22,000	22,000
Payments in Lieu of Taxes	4,000		4,100	31,800	32,500	32,500	32,500	32,500	32,500	32,500
renare sharrann		4,100		4,200	4,300	4,500	4,500	4,500	4,700	4,700
Sale of Services	5,500	5,600	5,600	5,600	5,600	5,600	5,500	5,500	5,500	5,500
Revenues from Own Sources	1,304,100	1,281,600	1,281,100	1,280,100	1,279,300	1,281,600	1,268,100	1,277,100	1,279,100	1,280,700
Other Revenues	52,600	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100
DCC Revenues .	385,000	288,900	248,500	765,000	810,000	542,000	1,450,000	451,000	•	-
Transfers from Other Governments	1,626,500	1,198,400	623,400	323,400	323,400	323,400	323,400	323,400	323,400	323,400
Total Revenues	\$ 5,318,300	\$ 4,757,200	\$4,179,300	\$ 4,434,200	\$ 4,519,000	\$ 4,292,700	5,228,100	\$ 4,280,100	\$ 3,876,300	\$ 3,922,900
Expenditures	1		4			-				Patrick State of Stat
General Government	\$ 1,068,850	\$ 1,084,350	\$1,106,650	\$1,141,450	\$ 1,133,950	\$1,149,550	\$ 1,166,050	\$1,207,950	\$1,203,950	\$1,220,950
Community Services	148,900	143,700	134,100	134,000	129,000	130,000	130,100	135,100	130,000	130,200
Protective Services	201,550	181,000	178,300	178,400	176,400	174,800	175,700	177,700	171,700	170,150
Public Works	199,350	190,150	192,900	193,350	192,450	192,550	190,750	191,550	183,750	181,800
Transportation Services	144,250	130,600	127,300	123,100	120,300	118,800	117,700	121,200	119,200	121,200
Flood Protection	11,850	7,000	7,000	7,000	9,000	9,500	9,000	9,000	11,500	9,000
Envronmental and Public Health	185,600	155,700	155,700	157,700	157,700	157,700	157,700	157,700	157,700	157,700
Recreation and Culture	383,350	320,600	311,300	310,700		303,800		293,400	302,500	254,900
Wastewater Utility	539,500	472,000	471,000	453,000	309,200 459,000	456,000	305,100	451,000	467,000	458,000
Transaction Transaction							446,000			
Water Utility	227,000	218,400	209,500	207,000	205,000	206,000	204,000	208,000	205,000	206,000
Debt - Interest	22,600	16,000	13,950	13,100	8,000	5,000	7,000	9,000	9,000	704.000
Amortization of tangible capital assets	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000
Total Expenditures	\$ 3,926,800	\$ 3,713,500	\$3,701,700	\$ 3,712,800	\$ 3,694,000	\$ 3,697,700	\$ 3,703,100	\$ 3,755,600	\$ 3,755,300	\$ 3,703,900
Surplus (Deficit)	\$1,391,500	\$1,043,700	\$ 477,600	\$ 721,400	\$ 825,000	\$ 595,000	\$1,525,000	\$ 524,500	\$ 121,000	\$ 219,000
Capital, Debt , Reserve Transfers	-	-								
and Borrowing	Annual and a second sec			Paralitation of the Contraction						
Capital Expenditures	\$ (3,064,500)	\$ (1,478,000)	\$ (636,000)	\$ (831,000)	\$(1.193.000)	\$ (585,000)	\$ (1,722,000)	\$ (586,500)	\$ (25,000)	\$ (330,000
Repayment of debt	(79,600)	(55,700)	(74,600)	the same and	(141,000)	(100,000)	(100,000)	(92,000)	. (25,550)	, (
Proceeds of debt	600,000	(00),00)	(, 1,000)	(00,-100)	1242,000)	(200,000)	(200,000)	(32,000)		
Replacement reserves	(293,000)	(404,000)	(561,000)	(624,000)	(585,000)	(704,000)	(497,000)	(640,000)	(890,000)	(683,000
Reserves used for capital financing	520,000	100,000	- (001,000)	(02-1,000)	300,000	(704,000)	(437,000)	(0-10,000)	(030,000)	(000)000
Appropriation from surplus	131,600	.00,000			500,000					
Equity in tangible capital assets	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000	794,000
Edanti un randina orbital assers	\$ (1,391,500)		\$ (477,600)	\$ (721,400)				\$ (524,500)		-
Surplus (Deficit) plus Capital, Debt			_							
erve Transfers and Borrowing	\$ (0)	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$

BYLAW NO. 1070, 2015 SCHEDULE B 2015 FINANCIAL PLAN OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Harrison Hot Springs is required to include in the Ten Year Financial Plan, objectives and policies regarding each of the following:

- 1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
- 2. The distribution of property taxes among the property classes, and
- 3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2015. Property taxes usually form the greatest proportion of revenue. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenues for services that are difficult or undesirable to fund on a user pay basis. These include services such as:

- · general government and administration;
- · public works;
- · roads and street maintenance;
- · fire protection and bylaw enforcement;
- · street lighting;
- · recreation and culture; and
- · beaches and parks maintenance.

During 2015 the Village will continue with the Miami River Dike Pump Station project with an expected completion date in early 2016. This 1.72 million dollar project is aided by funding from the Building Canada Fund — Communities and Flood Protection Program and by borrowing \$600,000 from the Municipal Finance Authority of BC. Design work will be completed in 2015 for the revitalization of Block 2, Esplanade, to be 100% funded from Resort Municipality Initiative funds and Gas Tax revenues.

Government grants include both unconditional and conditional grants that are to be used for specified projects.

User fees and charges typically form the second largest proportion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services—these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Table 1: 2015 Funding Sources

Revenue Source	% of Total Revenue	Dollar Value
Property taxes	35.5%	\$1,885,000
Service utility fees	7.4%	\$394,000
Government grants	30.6%	\$1,626,500
User fees and charges	12.9%	\$688,000
DCCs	7.2%	\$385,000
Other sources	6.4%	\$339,800

Objectives

- For 2015 the Village is comfortable with the current mix of funding sources;
- · To develop further funding sources to gain more revenue; and
- Endeavour to develop funding sources that will be sustainable over the short and long term.

Policies

- Over time, decrease the Village's reliance on property taxes and focus on increasing revenue received from user fees and charges;
- Pursue cost recovery for water, sewer and other municipal services through appropriate user fees:
- Ensure that user fees and charges are reviewed on a regular basis ensuring that services rem affordable and competitive;
- Attempt to keep proportionate share of revenue from property taxes at a level similar to the average of comparable municipalities;
- Mitigate the impact on property taxes by applying for government grants;
- Endeavour to acquire resources whose primary responsibility is to seek out, apply for, and manage provincial and federal government grants.

Distribution of Property Taxes

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class provides the largest proportion of the assessment base and consumes the majority of Village services.

Table 2: 2015 Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	58.2%	\$1,097,250
Business (6)	35.8%	\$680,500
Recreation/Non-profit (8)	6.0%	\$72,250

Objectives

- Village Council recognizes that residential tax payers are the predominant users of municipal services and therefore should bear a larger portion of the tax burden. Therefore review the ratio to see if changes are required; and
- Ensure that the Village is competitive with other similar sized municipalities in British Columbia.

Policies

- Set property tax rates that are based on principals of equity and responsiveness to current economic trends;
- Regularly review and compare the Village's distribution of tax burden relative to other similar municipalities in British Columbia; and
- Ensure that property taxes are in line with goals and policies in the Official Community Plan and Regional Growth Strategy;

Permissive Tax Exemptions

The Village should consider how to support or encourage growth in the community through the use of permissive tax exemptions. For example;

- Is the financial loss of a permissive tax exemption to the social benefit?
- Is there evidence of long-term benefit from a revitalization tax exemption?
- Who will benefit directly or indirectly from permissive tax exemptions?
- Review all relevant considerations, factors and other advice in relation to permissive tax exemptions from the Ministry of Community Development.

Objective

To actively pursue answers to the above and make appropriate recommendations as to whether a permissive tax exemption policy needs to be developed.

Policy

The Village does not have an existing policy which guides the administration and approval of permissive tax exemptions.



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1071

A Bylaw to establish tax rates for 2015

The Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

- 1. The following rates are hereby imposed and levied for the year 2015.
 - (a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Schedule I attached hereto and forming a part of this bylaw.
 - (b) For Regional Hospital District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "A" of Schedule II attached hereto and forming a part of this bylaw.
 - (c) For Regional District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "B" of Schedule II attached hereto and forming a part of this bylaw.
- 2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
- 3. This bylaw may be cited as "Tax Rate Bylaw No. 1071, 2015."
- 4. Bylaw No. 1054, 2014 Tax Rate Bylaw is hereby repealed.

READ A FIRST TIM	E THIS	DAY OF	, 2015.
READ A SECOND	TIME THIS	DAY OF	, 2015.
READ A THIRD TIM	IE THIS	DAY OF	, 2015.
ADOPTED THIS	DAY OF	. 2015.	

Mayor	Corporate Officer

BYLAW NO. 1071, 2015

SCHEDULE I

GENERAL MUNICIPAL PURPOSES

PROPERTY CLASS	TAX RATES (DOLLARS OF TAX PER \$1,000 TAXABLE VALUE) GENERAL	
1. Residential	3.55360	
2. Utilities	12.43760	
3. Supportive Housing	3.55360	
4. Major Industry	12.08224	
5. Light Industry	12.08224	
6. Business/Other	12.47360	
7. Managed Forest Land	10.66080	
8. Recreation/Non Profit	16.87960	
9. Farm	3.55360	

BYLAW NO. 1071, 2015 SCHEDULE II

PROPERTY CLASS	TAX RATES (DOLLARS OF TAX PER \$1,000 TAXABLE VALUE)					
	A REGIONAL HOSPITAL	B REGIONAL DISTRICT	TOTAL			
1. Residential	.22367	.25766	.48133			
2. Utilities	.78285	.90181	1.68466			
3. Supportive Housing	.22367	.25766	.48133			
4. Major Industry	.76048	.87604	1.63652			
5. Light Industry	.76048	.87604	1.63652			
6. Business/Other	.54799	.63127	1.17926			
7. Managed Forest Land	.67101	.77298	1.44399			
8. Recreation/Non Profit	.22367	.25766	.48133			
9. Farm	.22367	.25766	.48133			

