



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, December 7, 2015
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
Meeting called to order by Mayor Facio.		
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
(a) THAT the Minutes of the Regular Council Meeting held on November 16, 2015 be adopted.		Item 4(a) Page 1
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaws		
ii. Agreements		
iii. Committee/ Commission Minutes		
iv. Correspondence	(a) Letter dated September 4, 2015 from the Fraser Valley Dragon Boat Club thanking the Village for their support for the Annual Harrison Dragon Boat Regatta. (b) Memorandum dated November 10, 2015 from the Fraser Valley Regional District regarding the Draft 2016 – 2020 Financial Plan. (c) Letter dated November 26, 2015 from UBCM regarding the Gas Tax Agreement Community Works Fund Payment.	Item 6 iv.(a) Page 7 Item 6 iv.(b) Page 9 Item 6 iv.(c) Page 13
7. DELEGATIONS/PETITIONS		
8. CORRESPONDENCE		
(a) Letter dated November 24, 2015 from the District of Kent regarding follow up from the Joint Council Meeting on October 22, 2015.		Item 8(a) Page 15

9. BUSINESS ARISING FROM CORRESPONDENCE									
10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS									
11. REPORTS FROM MAYOR									
12. REPORTS FROM STAFF									
<p>(a) Report of Chief Administrative Officer/Corporate Officer – November 19, 2015 Re: Appointment of Fraser Valley Regional Library Board representative and alternative for 2016</p> <p>THAT Council appoint Councillor Sonja Reyerse to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2016;</p> <p>AND THAT Council appoint Councillor John Hansen to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2016.</p>	<p>Item 12(a) Page 17</p>								
<p>(b) Report of Chief Administrative Officer/Corporate Officer – November 20, 2015 Re: Deputy Mayor Appointments for 2016</p> <p>THAT the following members of Council be appointed as Deputy Mayor for 2016:</p> <table border="0"> <tr> <td>January - March</td><td>Councillor Piper</td></tr> <tr> <td>April - June</td><td>Councillor Reyerse</td></tr> <tr> <td>July - September</td><td>Councillor Hansen</td></tr> <tr> <td>October - December</td><td>Councillor Buckley</td></tr> </table>	January - March	Councillor Piper	April - June	Councillor Reyerse	July - September	Councillor Hansen	October - December	Councillor Buckley	<p>Item 12(b) Page 19</p>
January - March	Councillor Piper								
April - June	Councillor Reyerse								
July - September	Councillor Hansen								
October - December	Councillor Buckley								
<p>(c) Report of Interim Chief Administrative Officer – December 1, 2015 Re: Appointment of Interim Chief Administrative Officer</p> <p>THAT Robert Douglas Wilson be appointed to the following positions:</p> <ul style="list-style-type: none"> • Interim Chief Administrative Officer pursuant to section 147 of the <i>Community Charter</i>; • Deputy Corporate Officer pursuant to section 148 of the <i>Community Charter</i>; • Deputy Financial Officer pursuant to section 149 of the <i>Community Charter</i>; and • Approving Officer pursuant to section 77 of the <i>Land Title Act</i>; <p>AND THAT the Mayor be authorized to execute an employment contract with Wilson Management Consulting Ltd. regarding the above appointment;</p> <p>AND THAT the appointment of Debra Key as Chief Administrative Officer be rescinded;</p> <p>AND THAT Lisa Grant be appointed Building Inspector for the Village until the agreement is finalized with the Fraser Valley Regional District to provide building inspection services to the Village.</p>	<p>Item 12(c) Page 21</p>								
<p>(d) Report of Interim Chief Administrative Officer – December 1, 2015 Re: Financial report to November 30, 2015</p> <p>THAT this report, containing the financial information on the operation of the Village to November 30, 2015, be received.</p>	<p>Item 12(d) Page 23</p>								

<p>(e) Report of Interim Chief Administrative Officer – December 1, 2015 Re: Esplanade Avenue Block 2/3 Redevelopment</p> <p>THAT this report be received.</p>	<p>Item 12(e) Page 31</p>
<p>(f) Report of Interim Chief Administrative Officer – December 2, 2015 Re: Miami River Dike Flood Pump Replacement</p> <p>THAT the Chief Administrative Officer be authorized to award the contract for the Flood Pump Replacement project to the low bidder, Timbro Contracting, in the amount of \$1,199,100.00.</p>	<p>Item 12(f) Page 39</p>
<p>(g) Report of Interim Chief Administrative Officer – December 2, 2015 Re: Change of the February Council Meeting Date</p> <p>THAT the scheduled regular Council Meeting of Monday, February 1st, 2016, be moved to Tuesday, February 2nd, 2016 at 7:00 p.m.</p>	<p>Item 12(g) Page 43</p>
13. BYLAWS	
14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)	
15. ADJOURNMENT	

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: November 16, 2015
TIME: 7:00 p.m.
PLACE: Council Chambers
 495 Hot Springs Road
 Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
 Councillor Sonja Reyerse
 Councillor John Hansen
 Councillor Samantha Piper

Chief Administrative Officer/CO, Debra Key
 Manager of Development and Community Services, Lisa Grant
 Interim Director of Finance, Corien Becker

ABSENT: Councillor John Buckley

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

The Mayor requested that all persons in attendance rise for a moment of silence in honour of the victims of the Paris tragedy.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the Minutes of the Regular Council Meeting held on November 2, 2015 be adopted.

**CARRIED
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **CONSENT AGENDA**

i. Bylaws

ii. Agreements

iii.
Committee/
Commission
Minutes

iv.
Correspondence

Letter dated November 5, 2015 from the Auditor General for Local Government regarding a new Auditor General.

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the correspondence be received

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

Petition re: Property Maintenance Bylaw

The petition received and filed by the Corporate Officer was received as submitted. No action was taken.

8. **CORRESPONDENCE**

Emailed dated November 4, 2015 from Joyce Seidel regarding support for Strata Plan LMS 2443's application to the Heart & Stroke Foundation PAD program.

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT a letter be forwarded to the Heart & Stroke Foundation in support of Strata Plan LMS 2443's application to the Public Access to Defibrillation Program (PAD) program.

**CARRIED
UNANIMOUSLY**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

10. **REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

None

11. **REPORTS FROM MAYOR LEO FACIO**

- Reported that a suggestion for an Adopt-a-Path program was brought forward and that this will be discussed further in the future.
- Attended the Royal Canadian Legion Remembrance Day Celebration in Agassiz along with other members of Council. It was a great service with good attendance.
- Reported that the Canadian Coast Guard will be on Harrison Lake this week with their Hovercraft to refurbish navigational aids.
- Reported that the Mayor and Council Fall/Winter Newsletter has now been distributed and reminded residents that if they have any concerns to please contact the Village Office.
- Attended Minister Thomson's announcement regarding the approval of a 1.5 billion dollar long term expansion plan at Hemlock Resort.
- Reported that April 10 – 16, 2016 is Volunteer Recognition Week and if there are names to put forward from the community to please contact the Chief Administrative Officer.
- Reported that at the Fraser Valley Regional District meeting there was discussion regarding kennel space in Chilliwack. There is adequate space for animals, and more spaces than in larger cities.

Reported that in 2016 all E-Comm 911 calls will be coming in from Vancouver, they are presently coming from Chilliwack and Abbotsford.

Reported that the Regional District is looking into a regional program for geese control. The FVRD is also looking into surface water monitoring that would include all lakes including Harrison.

Reported that the FVRD budget for mosquito control services will be increased in 2016.

Reported that funding of regional parks is 54% financed by the City of Chilliwack and 24% by the District of Mission.

12.

REPORTS FROM STAFF

Report of Chief Administrative Officer/Corporate Officer – November 4, 2015

Re: 2016 Regular Council Meeting Schedule

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the proposed Regular Council meeting schedule for 2016 be approved as submitted.

**CARRIED
UNANIMOUSLY**

Report of Chief Administrative Officer/Corporate Officer – November 10, 2015

Re: Pay Parking Implementation – Amendment

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the resolution approved at the Regular Council meeting June 1, 2015 wherein:

“THAT pay parking for Esplanade Avenue, St. Alice Street (north), Maple Street (north), Cedar Street (north) and Spruce Street (north) be implemented in the Spring of 2016,

AND THAT no changes for parking be implemented in 2015.”

be amended to read:

“THAT pay parking for Esplanade Avenue, St. Alice Street (north), Maple Street (north), Chehalis Street (north) and Spruce Street (north) and be implemented in the Spring of 2016;

AND THAT no changes for parking be implemented in 2015.”

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the four (4) stalls on Hot Springs Road north between Esplanade Avenue and Lillooet Avenue be included in the pay parking implementation.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
November 16, 2015*

**Report of Manager of Development and Community Services -
November 12, 2015**

Re: Analysis of Revitalization Tax Exemption Bylaw No. 1033, 2013

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the report titled "Analysis of Revitalization Tax Exemption Bylaw No. 1033, 2013" be received for information.

**CARRIED
UNANIMOUSLY**

13. BYLAWS

None

14. QUESTIONS FROM THE PUBLIC

Q: On the 2016 Council Meeting schedule, when is UBCM?

A: September 26 – 30, 2016.

Q: Will UBCM affect a date for the Council meeting in September?

A: No, we only have one meeting scheduled in September as per the Council Procedure Bylaw.

Q: I did write some suggestions for paid parking and I was wondering if Council has seen my letter?

A: All Councillors have received your correspondence.

Q: Regarding Bylaw No. 1033, the bylaw encourages development on private property, on the map in Schedule A there is a large amount of publically owned property is shown as being tax exempt. Specifically, around the lagoon, the beach and the property adjacent to the Village Office. It seems that Council intends to sell these to developers. Can Council explain why these areas of key public land have been included in the map for tax exemption?

A: The land adjacent to the Village Office was included after an APC meeting, at one point there had been thoughts to sell the land to fund infrastructure. Not sure why it goes around Lagoon, it is currently in place and the Bylaw will be re-evaluated in 2018.

Q: Why does Council adopt a bylaw that is in conflict with the Provincial legislation that requires all bylaws to comply with the Official Community Plan?

Q: Why doesn't Council complete the review of the Bylaw, look at map and remove these public lands from the development?

A: Thank you for your comment, we will take under consideration.

Q: Regarding the Emerald Street situation, what has been done to solve the problem? I have filed several reports on unsightly premises. Why is the unsightly premises bylaw in place, why has it not been administered and the property cleaned up?

A: We have been dealing with this property for several months and several agencies are dealing with it.

15.

RESOLUTION TO CLOSE THE MEETING

Moved by Councillor Reyerse

Seconded by Councillor Hansen

THAT the meeting be closed to the public at 7:36 p.m., except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer



Fraser Valley Dragon Boat Club

Participation.Teamwork.Achievement.Recreation.Sportsmanship.Health
www.fvdbc.com

RECEIVED

NOV 27 2015

BY VILLAGE OF HARRISON HOT SPRINGS

September 4, 2015

Village of Harrison Hot Springs
P. O. Box 160
Harrison Hot Springs, BC V0M 1K0

Re: 11th Annual Harrison Dragon Boat Regatta
Fraser Valley Dragon Boat Club

On behalf of the Fraser Valley Dragon Boat Club and G2G Race Management Inc., the Regatta Committee would like to thank you and your company for your generous contribution to the 11th Annual Harrison Dragon Boat Regatta held on July 25, 2015 in Harrison Hot Springs, BC.

With 69 teams participating (including over 1,800 paddlers and 2,000 spectators), this year was a great success. All teams were treated to 4 races with the top 3 teams in each division awarded medals for their hard work and determination.

An event like this would not be possible without the generous support and commitment of companies such as yours. Your continued support for allowing us the use of the beach and help with logistics was greatly appreciated.

As our regatta continues to grow, please know that partnerships with our sponsors are vital to this success. You are truly appreciated. Thank you again.

Best Regards,

Scott Farrell
Regatta Director
Fraser Valley Dragon Boat Regatta Committee



Fraser Valley Regional District
 45950 Cheam Avenue, Chilliwack, BC V2P 1N6
 Phone: 1-800-528-0061 or (604) 702-5000
 Fax: (604) 792-9684

MEMORANDUM

To: Chair and Members of the Fraser Valley Regional District Board
From: Mike Veenbaas, Director of Financial Services
Date: November 10, 2015
Subject: DRAFT 2016-2020 Fraser Valley Regional District Financial Plan
File No.: 1720-20

RECOMMENDATION:

THAT the Committee of the Whole recommend approval of the Draft 2016 - 2020 Financial Plan to the Fraser Valley Regional District Board.

SUMMARY OF ISSUES:

Section 815 of the *Local Government Act* states a regional district must have a financial plan that is adopted annually, by bylaw, by March 31st. In addition, the Board must undertake a process of public consultation regarding the proposed financial plan prior to adoption.

BACKGROUND:

The 2016 financial planning process began in August at the staff level. Since that time high level discussions have been held with both RACS and EASC committees, individual meetings with Electoral Area Directors regarding their specific services, presentation of Electoral Area Wide services at the October EASC meeting and a budget presentation to the Recreation, Culture and Airpark Services Commission.

This Committee of the Whole meeting is an opportunity to present all components of the Draft 2016-2020 Financial Plan, with a specific focus on Regional and Sub-Regional services.

DISCUSSION:

The guiding principle in preparing the 2016-2020 Financial Plan was to manage FVRD services in a manner that would limit tax requisition increases to a level that could be funded through estimated assessment growth from non-market change (NMC). Non-market change represents new values added to the tax assessment roll through new construction, renovations, re-zonings, etc. By funding budgetary increases from NMC, it allows for a stable, consistent mechanism to allow budgets to grow as service demands and resource costs grow and doing so without creating actual tax rate increases.

Included with this memo are proposed budgets for all FVRD services; Regional/Sub-Regional, Electoral Area Wide and Electoral Area Specific Services. While the focus of this Committee of the Whole meeting is Regional and Sub-Regional Services, feedback and comments regarding all other services are welcomed and appreciated.

Summary of Proposed 2016 Tax Requisition Changes

Services proposed to have a requisition increase funded from NMC growth include Regional Administration (\$10,200), Aboriginal Relations Committee (\$920), Fire Dispatch (\$9,200), Regional Air Quality (\$5,040), Invasive Weed Control (\$1,430), Regional Planning (\$6,500), & Regional Parks (\$10,800).

In addition, some services are proposing a requisition change driven by a different cost factor. These include Emergency 911, Animal Control, Hope Airpark, Mosquito Control, Invasive Weed Control, Regional Parks and Hope Recreation. Further information regarding these proposed budgetary changes are provided below.

Wildsafe BC – Regional Grant In Aid

A request has been received asking the FVRD to continue to be a funding partner for this program, remaining at the current level of \$15,000. This grant is currently funded from all members via the regional grant-in-aid program.

Sub-Regional Search & Rescue

This service is purely a funding source for four local Search & Rescue organizations; Chilliwack SAR, Hope SAR, Kent/Harrison SAR & Mission SAR. The Central Fraser Valley SAR is funded directly by Abbotsford and Langley. The requisition, and resulting operating grants, saw small annual increases (2%-4%) from its inception in 2006 to 2010. Since 2010 there has been no increase in the operating grant. In August, Staff followed up with each organization to better understand their needs regarding the operating grant. Each organization is asking for varying levels of increase to recognize their annually increasing costs to provide equipment and training for their volunteers.

It is important to also be aware of the funding structure for this service in that the requisition received from each member is not tied to a specific organization. Once the level of operating grants is set by the Board, the requisition is funded from all members based on their share of assessed value. The included proposed budget provides further information on the discrepancy by geographical area between funding source and grant provided.

Combined E911

As a result of the RCMP's decision to relocate the Chilliwack based 911 call centre to Surrey and the FVRD Board deciding to shift the call centre contract from the RCMP to E-Comm for all FVRD areas outside of Abbotsford, this service will see a projected reduction in contract costs of \$190,000. This is being translated into a \$100,000 reduction in requisition, elimination of surplus funding temporarily used to cover operations and upgrades to 911 call lines.

Included in the financial plan package is an analysis of E911 program costs vs. the funding source by member. With the new EComm contract, the analysis shows the non-Abbotsford members could have their requisition nearly eliminated as the program costs can be almost covered by the Call Answer Levy.

Animal Control (Municipal)

For 2016 this service will see the inclusion of Mission, Kent & Harrison. While this results in a total proposed requisition increase of \$23,490, the existing members of Abbotsford and Chilliwack will both see a resulting decrease (\$18,700 & \$11,400 respectively) in their requisition as costs are shared across more members.

Mosquito Control

This is year 3 of the 6 year phase-in of tax requisition increases to eliminate the dependency on surplus to fund basic operations and to build the program's surplus back up to an acceptable level. During this period tax requisitions are planned to grow by approximately \$30,000 (about 15%) per year. In years 5 & 6 the plan begins to see funds being allocated to rebuild the program's surplus which is used to fund "beyond normal" mosquito control issues.

Invasive Weed Control

For 2016 tax requisition is proposed to increase by \$3,430, with \$1,430 being funded from NMC growth. The remaining \$2,000 portion is required as a result of a permanent reduction in the recovery from the Ministry of Highways for invasive weed control. The proposed budget does not include any program expansion options which will be coming to the Board separately for consideration.

Regional Parks

The proposed 2016 budget includes a requisition increase of \$33,300. Of this amount, \$10,800 is funding from NMC growth which is used to provide for increased costs of maintaining existing parks infrastructure. The remaining \$22,500 is for specific park initiatives and includes:

- \$5,000 – Cascade Suspension Bridge (annual inspection)
- \$7,500 – Thompson Park year-round opening (additional costs)
- \$10,000 – East Sector Lands annual maintenance (new park)

Recreation, Culture and Airpark Services

As presented to the RCAS Commission on October 22nd where they recommended the Board include as part of the FVRD consolidated budget, small increases are included in the Hope Regional Airpark and Hope Arena & Pool budgets to provide more funding for maintenance and basic operating costs. For Recreation/Community programming an increase of \$7,120 is proposed to secure funding for community events in Hope such as the annual Canada Day festivities.

COST:

In keeping with the mandate of managing services to limiting requisition increases to funding from NMC growth wherever possible, all members are seeing their total projected requisition increasing at a level lower than the estimated growth %, when the anomalies noted above are excluded. This is achievable in part because some services are proposing no change in their requisition funding level.

COMMENTS BY:

CHIEF ADMINISTRATIVE OFFICER:

Reviewed and supported



FRASER VALLEY REGIONAL DISTRICT
2016 DRAFT TAX REQUISITION (Based on 2015 Revised Roll plus Estimated NMC Growth)

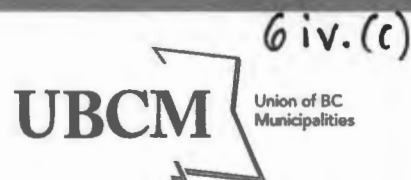
Dept. #	Department Name	Abbotsford	Chilliwack	Harrison	Hope	Kent	Mission	Electoral Areas	Current Year Total	Prior Year Total	% Change
101	Gen.Gov't & Administration	\$ 419,393	\$ 233,176	\$ 7,806	\$ 16,778	\$ 16,222	\$ 104,581	\$ 55,244	\$ 853,200	\$ 843,000	1.2%
101	FCM & Fraser Basin Membership	43,997	24,457	829	1,781	1,709	11,013	5,715	89,500	89,500	0.0%
105	Grants in aid - Wildsafe BC	7,374	4,099	139	298	286	1,846	958	15,000	14,042	6.8%
106	Aboriginal Relations Committee	35,961	21,131	772	1,868	1,818	9,778	5,742	77,070	76,150	1.2%
240	Search & Rescue - Sub Regional	-	44,761	1,498	3,221	3,114	20,076	10,605	83,275	83,275	0.0%
246	Combined E 911	147,466	81,989	2,745	5,899	5,704	36,772	19,425	300,000	403,370	-25.6%
247	Fire Dispatch	379,577	211,039	7,065	15,185	14,682	94,652	50,000	772,200	763,000	1.2%
255	Animal Control	136,482	125,134	3,783	-	10,086	39,715	-	315,200	291,710	8.1%
301	Hope Airport	-	-	-	53,815	-	-	33,845	87,660	86,560	1.3%
306	Transit - Chilliwack, Kent, Harrison, EA "D"	-	48,065	61,523	-	69,214	-	13,458	192,260	192,260	0.0%
307	Transit - Fraser Valley Express	430,688	244,372	-	-	-	-	-	675,060	675,060	0.0%
400	Mosquito Control	108,584	60,371	2,021	4,344	4,200	27,077	14,303	220,900	191,000	15.7%
401	Air Quality Management	208,979	116,189	3,890	8,360	8,083	52,112	27,527	425,140	420,100	1.2%
430	Invasive Weed Control	74,750	41,560	-	-	-	-	6,320	122,630	119,200	2.9%
601	Regional Development Services	270,600	150,450	5,037	10,826	10,467	67,478	35,642	550,500	544,000	1.2%
602	Regional Mapping/GIS	-	-	6,160	13,240	-	-	-	19,400	19,400	0.0%
700	Regional Parks	-	502,799	16,832	36,179	34,979	225,508	119,123	935,420	902,120	3.7%
709	Hope Arena & Pool	-	-	-	955,353	-	-	494,797	1,450,150	1,430,200	1.4%
710	Hope Recreation	-	-	-	110,060	-	-	69,220	179,280	172,160	4.1%
	Proposed RD Annual Requisition 2016	\$ 2,263,851	\$ 1,909,591	\$ 120,100	\$ 1,237,207	\$ 180,564	\$ 690,607	\$ 961,924	\$ 7,363,845	\$ 7,316,107	0.7%
	<i>Regional District Requisition 2015</i>	<i>\$ 2,299,879</i>	<i>\$ 1,913,393</i>	<i>\$ 116,687</i>	<i>\$ 1,219,733</i>	<i>\$ 170,616</i>	<i>\$ 650,845</i>	<i>\$ 945,589</i>	<i>\$ 7,316,742</i>		
	<i>Animal Control Expansion</i>	<i>(18,732)</i>	<i>(11,362)</i>	<i>3,782</i>	<i>-</i>	<i>10,086</i>	<i>39,715</i>	<i>-</i>	<i>23,489</i>		
	<i>Recreation, Culture & Airpark Services</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>18,190</i>	<i>-</i>	<i>-</i>	<i>9,980</i>	<i>28,170</i>		
	<i>Mosquito Control (eliminate use of surplus)</i>	<i>14,691</i>	<i>8,178</i>	<i>253</i>	<i>543</i>	<i>553</i>	<i>3,575</i>	<i>2,106</i>	<i>29,899</i>		
	<i>Regional Parks (new items)</i>	<i>-</i>	<i>12,094</i>	<i>405</i>	<i>871</i>	<i>842</i>	<i>5,425</i>	<i>2,863</i>	<i>22,500</i>		
	<i>Emergency 911 (new ECOMM contract)</i>	<i>(50,825)</i>	<i>(28,236)</i>	<i>(989)</i>	<i>(2,127)</i>	<i>(1,998)</i>	<i>(12,861)</i>	<i>(6,333)</i>	<i>(103,369)</i>		
		\$ 2,245,013	\$ 1,894,067	\$ 120,138	\$ 1,237,210	\$ 180,099	\$ 686,699	\$ 954,205	\$ 7,317,431		
	% Increase 2016 over 2015	0.8%	0.8%	0.0%	0.0%	0.3%	0.6%	0.8%	0.6%		

** % increase is less than the level of estimated NMC because some services have no change in requisition from 2015 to 2016.

RECEIVED

DEC 01 2015

BY VILLAGE OF HARRISON HOT SPRINGS
November 26, 2015



Mayor Leo Facio
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Leo Facio:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2015/2016. An electronic transfer of \$55,349.75 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

CWF Payment (2015/2016): \$54,489.05
Interest Payment (2015/2016): \$860.70
Total EFT Transfer: \$55,349.75

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

A handwritten signature in black ink, appearing to read 'Al Richmond', is positioned above the printed name of the signatory.

Chair Al Richmond
UBCM President

PC: Corien Becker, Interim Director of Finance

RECEIVED

NOV 26 2015



BY VILLAGE OF HARRISON HOT SPRINGS

7170 Cheam Avenue
PO Box 70
Agassiz, British Columbia
Canada V0M 1A0

Tel: (604) 796-2235
Fax: (604) 796-9854
Web: www.district.kent.bc

November 24, 2015

File: 0400-50

Ms. Debra Key
Chief Administrative Officer
Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs, BC V0M 1K0

COPY

Deb:
Dear Ms. Key:

Re: Follow up to Joint Council Meeting – October 22, 2015

Further to the Joint Council meeting held on October 22, 2015, this letter is with respect to two matters.

Firstly the enquiry by Councillor Buckley as to whether BC Transit's current on-demand service to the Community Recreation and Cultural Centre could be an extension of Route 11. As outlined by email from BC Transit, they are unable to consider this service extension request as it would require expanded resources, both locally and provincially, and currently the three year Provincial budget does not allow for any expansion hours. However in the future this extension of services may be considered if funded 100% locally between the two municipalities I suspect.

The second item is in relation to supporting Kent-Harrison Search and Rescue Team Society (KHSAR). As discussed at the Joint Meeting, the District has purchased land on Industrial Way for KHSAR to build upon. KHSAR has funding in place to build; however, will require financial support for utility costs.

Based on current estimates, it is anticipated that KHSAR would benefit from receiving \$2,000 annually from the Village to help cover their utility and general maintenance costs. The Village may wish to consider providing either providing a grant-in-aid or an annual amount to assist KHSAR in offsetting this operational expense.

If you require any further information with respect to this matter please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "Wallace Mah", written over a horizontal line.

Wallace Mah
Chief Administrative Officer

pc: Mayor Van Laerhoven and Council
Mayor Facio and Council

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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council

DATE: November 19, 2015

FROM: Debra Key,
Chief Administrative Officer/CO

FILE: 7960-20-01

SUBJECT: Appointment of Fraser Valley Regional Library Board representative and alternate for 2016

ISSUE:

Appointment of a municipal representative and alternate to the Fraser Valley Regional Library Board for 2016.

BACKGROUND:

Pursuant to section 17(2) of the *Library Act*, the local government may appoint a representative from Council to be a member of the library board. A new appointment is required each December at the first meeting of Council and a member of the library board will hold office for a term of one (1) year. The first 2016 FVRL board meeting is scheduled for January 27, 2016.

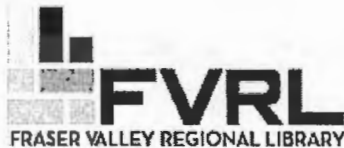
RECOMMENDATION:

THAT Council appoint Councillor Sonja Reyerse to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2016;

AND THAT Council appoint Councillor John Hansen to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2016.

Respectfully submitted for your
consideration;

for R. D. Wilson
Debra Key
Chief Administrative Officer/CO



Administrative Centre | 34589 Delair Road | Abbotsford, BC | V2S 5Y1
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

November 25, 2015

Dear Chief Administrative Officers of FVRL Member Local Governments:

This is just a friendly reminder about your local government's annual appointment of a council member and alternate to represent your community on the Board of Fraser Valley Regional Library.

According to the *Library Act*:

- regular appointments to FVRL's Board are to be made "each December at the first meeting of the municipal council or regional district board."
- "a member of the library board holds office for a term of 1 year" and
- "a member is eligible for reappointment, but no member may serve for more than 8 consecutive years."

The first 2016 FVRL Board meeting is planned for **Wednesday, January 27, 2016**, at 9:00 a.m. at our Administrative Centre, 34589 DeLair Road, Abbotsford. The agenda will include the election of officers, official Board portraits, orientation to FVRL, and the **weighted vote on the proposed 2016 budget**. (A representative from your local government must be present in person in order for your community's vote to be counted.)

Would you please advise me not later than **December 18, 2014** of your 2016 Board representative and alternate appointments? You are welcome to send this information to me at the address above, by fax to 604-859-4788, or by email to irene.geng@fvrl.bc.ca.

If I can be of further assistance to you on this matter, feel free to contact me.

Yours truly,

A handwritten signature in cursive script that reads 'Irene Geng'.

Irene Geng
Office of the Chief Executive Officer | Donor Relations



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: November 20, 2015

FROM: Debra Key, FILE: 0530-01
Chief Administrative Officer/CO

SUBJECT: Deputy Mayor Appointments for 2016

ISSUE:

Pursuant to s. 130(1) of the *Community Charter*, the Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor to act in the place of Mayor.

BACKGROUND:

Pursuant to the Council Procedure Bylaw, the Mayor may nominate and Council must appoint a Council member to act in place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is absent.

RECOMMENDATION:

THAT the following members of Council be appointed as Deputy Mayor for 2016:

January - March	Councillor Piper
April - June	Councillor Reyerse
July - September	Councillor Hansen
October - December	Councillor Buckley

Respectfully submitted for your consideration;

for R. D. Wilson

Debra Key,
Chief Administrative Officer/CO



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 1, 2015
FROM: Bob Wilson **FILE:** 0550-01
Interim Chief Administrative Officer
SUBJECT: Appointment of Interim Chief Administrative Officer

ISSUE: Council needs to appoint an Interim Chief Administrative Officer until a replacement can be appointed.

BACKGROUND:

It is a requirement under the *Community Charter* that Council appoint a Chief Administrative Officer.

RECOMMENDATION:

THAT Robert Douglas Wilson be appointed to the following positions:

- Interim Chief Administrative Officer pursuant to section 147 of the *Community Charter*;
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*;
- Deputy Financial Officer pursuant to section 149 of the *Community Charter*; and
- Approving Officer pursuant to section 77 of the *Land Title Act*;

AND THAT the Mayor be authorized to execute an employment contract with Wilson Management Consulting Ltd. regarding the above appointment;

AND THAT the appointment of Debra Key as Chief Administrative Officer be rescinded;

AND THAT Lisa Grant be appointed Building Inspector for the Village until the agreement is finalized with the Fraser Valley Regional District to provide building inspection services to the Village.

Respectfully submitted for your consideration;

Bob Wilson
Interim Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council

DATE: December 1, 2015

FROM: Bob Wilson

FILE:

SUBJECT: Financial report to November 30, 2015

ISSUE: To provide Council with the financial information on revenue and expenditures to November 30, 2015.

BACKGROUND:

Staff regularly provide Council with current information on the revenue and expenditures of the Village.

RECOMMENDATION:

THAT this report, containing the financial information on the operation of the Village to November 30, 2015, be received. Finance staff will be in attendance at the Council meeting to answer any questions Council may have.

Respectfully submitted for your consideration;

Bob Wilson
INTERIM CHIEF ADMINISTRATIVE OFFICER

DIRECTOR OF FINANCE COMMENTS:

Corien Becker
Interim Director of Finance

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
GENERAL FUND					
REVENUE					
PROPERTY TAXES					
GENERAL MUNICIPAL TAXES	(1,883,594.04)	(1,885,000.00)	(1,405.96)	99.9%	
COLLECTIONS FOR OTHER GOVERNMENTS & AGENCIES	(1,618,654.15)	(1,616,100.00)	2,554.15	100.2%	
PENALTIES & INTEREST - TAXES	(39,789.23)	(23,700.00)	16,089.23	167.9%	
UTILITY CO. 1% REVENUE TAXES	(32,034.79)	(31,900.00)	134.79	100.4%	
PAYMENTS IN LIEU OF TAXES	(5,063.34)	(4,000.00)	1,063.34	126.6%	
Total taxes collected	-3579135.55	(3,560,700.00)	18,435.55		
REMITTANCES TO OTHER GOVERNMENTS & AGENCIES	1,623,924.24	1,676,100.00	52,175.76	96.9%	
Net Taxes for Municipal Purposes	(1,955,211.31)	(1,884,600.00)	70,611.31		
REVENUE FROM OWN SOURCES					
GOODS & SERVICES	(7,066.06)	(5,500.00)	1,566.06	128.5%	
CURBSIDE COLLECTION	(70,230.62)	(91,000.00)	(20,769.38)	77.2%	1
LICENSES & PERMITS	(39,843.43)	(36,600.00)	3,243.43	108.9%	
FINES	(1,060.00)	(3,300.00)	(2,240.00)	32.1%	
INTEREST EARNED	(26,694.90)	(23,000.00)	3,694.90	116.1%	
RENTAL & LEASE INCOME	(42,686.00)	(47,500.00)	(4,814.00)	89.9%	
OTHER INVESTMENT INCOME	(1,135.66)	(1,900.00)	(764.34)	59.8%	
OTHER REVENUE FROM OWN SOURCES	(6,947.05)	(52,600.00)	(45,652.95)	13.2%	2
Total Revenue from Own Sources	(195,663.72)	(261,400.00)	(65,736.28)		
GRANTS AND DONATIONS					
UNCONDITIONAL GRANTS	(321,239.00)	(321,000.00)	239.00	100.1%	
CONDITIONAL GRANTS	(2,407.91)	(2,500.00)	(92.09)	96.3%	
Total Grants and Donations	(323,646.91)	(323,500.00)	146.91		
TRANSFERS FROM RESERVES & SURPLUS					
TRANSFERS FROM RESERVES	0.00	0.00	0.00	0.0%	
TRANSFER FROM SURPLUS	0.00	(131,600.00)	(131,600.00)	0.0%	3
OTHER REVENUES	(101,383.36)	(101,600.00)	(216.64)	99.8%	4
Total transfers from Reserves & Surplus	(101,383.36)	(233,200.00)	(131,816.64)		
TRANSFER FROM EQUITY IN TCA - GENERAL	(496,833.33)	(542,000.00)	(45,166.67)	91.7%	
TOTAL REVENUE	(3,072,738.63)	(3,244,700.00)	(171,961.37)		
EXPENDITURES					
COUNCIL					
MAYOR FACIO	32,629.12	39,500.00	6,870.88	82.6%	
COUNCILLOR REYERSE	16,169.72	20,200.00	4,030.28	80.0%	
COUNCILLOR BUCKLEY	14,280.52	20,200.00	5,919.48	70.7%	5
COUNCILLOR HANSEN	16,762.75	20,200.00	3,437.25	83.0%	
COUNCILLOR PIPER	14,324.40	20,200.00	5,875.60	70.9%	5
OTHER LEGISLATIVE EXPENSES	5,765.68	7,750.00	1,984.32	74.4%	
Total Legislative Services	99,932.19	128,050.00	28,117.81		
ADMINISTRATION					
EXPENSES - STAFF	180,065.41	207,300.00	27,234.59	86.9%	
MANAGEMENT EXPENSES	449,941.99	546,200.00	96,258.01	82.4%	
TRANSPORTATION & COMMUNICATION	17,502.56	15,200.00	(2,302.56)	115.1%	
INFORMATION SERVICES	17,987.56	25,300.00	7,312.44	71.1%	
PROFESSIONAL & SPECIAL SERVICES	26,094.16	50,000.00	23,905.84	52.2%	
MISCELLANEOUS SERVICES	21,170.53	23,400.00	2,229.47	90.5%	
GENERAL GOODS & SUPPLIES	35,771.52	37,600.00	1,828.48	95.1%	
BANK CHARGES & INTEREST	2,128.54	2,650.00	521.46	80.3%	
UNCOLLECTABLE ACCOUNTS	0.31	50.00	49.69	0.6%	
MUNICIPAL OFFICE	27,552.68	33,100.00	5,547.32	83.2%	
AMORTIZATION	120,541.67	131,500.00	10,958.33	91.7%	
Total Administration	898,756.93	1,072,300.00	173,543.07	83.8%	

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
PROTECTIVE SERVICES					
BYLAW ENFORCEMENT	37,657.32	34,600.00	(3,057.32)	108.8%	
ANIMAL CONTROL	3,753.02	6,200.00	2,446.98	60.5%	
EMERGENCY MEASURES	9,918.00	10,100.00	182.00	98.2%	
FIRE DEPARTMENT					
FIRE DEPARTMENT ADMINISTRATION	12,232.43	26,500.00	14,267.57	46.2%	6
FIREHALL	21,983.69	26,300.00	4,316.31	83.6%	
FIRE REMUNERATION & BENEFITS	40,296.48	72,750.00	32,453.52	55.4%	7
FIRE DEPARTMENT VEHICLES	7,103.93	9,700.00	2,596.07	73.2%	
FIRE DEPARTMENT EQUIPMENT	11,899.89	21,600.00	9,700.11	55.1%	
FIRE DEPARTMENT AMORTIZATION	5,500.00	6,000.00	500.00	91.7%	
Total Fire Department	99,016.42	162,850.00	63,833.58	60.8%	
Total Protective Services	150,344.76	213,750.00	63,405.24	70.3%	
DEVELOPMENT PLANNING					
DEVELOPMENT PLANNING	19,733.74	25,400.00	5,666.26	77.7%	
BUILDING	7,189.04	400.00	(6,789.04)	1797.3%	8
TOURISM & COMMUNITY IMPROVEMENT					
TOURIST INFORMATION CENTRE	27,782.06	34,300.00	6,517.94	81.0%	
COMMUNITY DEVELOPMENT & EVENTS	92,484.96	119,300.00	26,815.04	77.5%	9
SUSTAINABILITY	9,559.00	10,800.00	1,241.00	88.5%	
Total Development Planning	156,748.80	190,200.00	33,451.20	82.4%	
ENGINEERING & TRANSPORTATION SERVICES					
PUBLIC WORKS - COMMON SERVICES	102,945.09	118,550.00	15,604.91	86.8%	
PUBLIC WORKS OFFICE	9,935.14	12,000.00	2,064.86	82.8%	
PUBLIC WORKS SHOP	2,700.69	3,200.00	499.31	84.4%	
PUBLIC WORKS YARD	2,089.18	4,500.00	2,410.82	46.4%	
PUBLIC WORKS EQUIPMENT	7,885.78	8,400.00	514.22	93.9%	
TRAINING	13,187.98	19,000.00	5,812.02	69.4%	
FLEET	40,947.94	33,700.00	(7,247.94)	121.5%	
ROADS & STREETS					
ROAD RESURFACING	9,595.57	11,500.00	1,904.43	83.4%	
ROAD MARKING	13,932.44	15,000.00	1,067.56	92.9%	
BRIDGES	2,603.42	7,450.00	4,846.58	34.9%	
DRAINAGE & DITCHING	28,524.24	33,400.00	4,875.76	85.4%	
STREET LIGHTING	21,162.77	48,400.00	27,237.23	43.7%	
STREET CLEANING	2,467.50	3,000.00	532.50	82.3%	
SNOW REMOVAL	2,648.01	7,000.00	4,351.99	37.8%	
VILLAGE ENTRANCE	1,754.08	4,500.00	2,745.92	39.0%	
SIDEWALKS	16,193.85	14,000.00	(2,193.85)	115.7%	
PUBLIC WORKS AMORTIZATION	33,916.67	37,000.00	3,083.33	91.7%	
AMORTIZATION - TRANSPORTATION	244,750.00	267,000.00	22,250.00	91.7%	
Total Engineering & Transportation Services	557,240.35	647,600.00	90,359.65	86.0%	
FLOOD PROTECTION					
FLOOD PROTECTION	3,291.49	11,850.00	8,558.51	27.8%	
AMORTIZATION - STORM SEWERS	16,500.00	18,000.00	1,500.00	91.7%	
Total Flood Protection	19,791.49	29,850.00	10,058.51	66.3%	
WASTE MANAGEMENT					
WASTE MANAGEMENT - MUNICIPAL OPERATIONS	34,060.12	30,400.00	(3,660.12)	112.0%	
LANDFILL	23,061.50	55,000.00	31,938.50	41.9%	
WASTE MANAGEMENT - CONTRACTED SERVICES	80,388.81	94,000.00	13,611.19	85.5%	10
Total Waste Management	137,510.43	179,400.00	41,889.57	76.7%	

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
PARKS, RECREATION & CULTURAL SERVICES					
BEACH	80,288.55	94,000.00	13,711.45	85.4%	
MEMORIAL BENCHES	887.50	700.00	(187.50)	126.8%	
LAGOON BREAKWATER	12,370.38	13,000.00	629.62	95.2%	
BEACH WASHROOMS	26,595.20	34,650.00	8,054.80	76.8%	
BOAT LAUNCH & WASHROOMS	22,154.68	21,250.00	(904.68)	104.3%	
HARRISON LAKE PLAZA	21,362.98	24,300.00	2,937.02	87.9%	
FEDERAL WHARF	445.00	0.00	(445.00)		
FLOAT PLANE DOCK	2,457.91	1,300.00	(1,157.91)	189.1%	
MEMORIAL HALL	25,792.71	33,300.00	7,507.29	77.5%	
ARTS CENTRE	13,844.43	19,950.00	6,105.57	69.4%	
YACHT CLUB	5,475.48	5,550.00	74.52	98.7%	
RENDALL PARK	12,991.36	13,750.00	758.64	94.5%	
SPRING PARK	14,042.76	33,500.00	19,457.24	41.9%	
BEACH PLAYGROUND	5,190.95	6,400.00	1,209.05	81.1%	
OTHER GREEN SPACES	67,667.29	81,700.00	14,032.71	82.8%	
AMORTIZATION - PARKS	9,166.67	10,000.00	833.33	91.7%	
AMORTIZATION - OTHER INFRASTRUCTURE	66,458.33	72,500.00	6,041.67	91.7%	
Total Parks, Recreation, & Cultural Services	387,192.18	465,850.00	78,657.82	83.1%	
TRANSFERS TO RESERVES AND ALLOWANCES					
CONTRIBUTION TO RESERVES	86,339.68	70,500.00	(15,839.68)	122.5%	11
CONTRIBUTIONS TO STATUTORY RESERVES	70,383.35	72,500.00	2,116.65	97.1%	
Total Transfers to Reserves	156,723.03	143,000.00	(13,723.03)		
TRANSFER TO CAPITAL FUND					
	42,091.26	174,700.00	132,608.74	24.1%	12
Total Transfers	198,814.29	317,700.00	118,885.71	62.6%	
TOTAL EXPENDITURES	2,606,331.41	3,244,700.00	638,368.59	80.3%	
 SURPLUS (DEFICIT)	 \$466,407.22	 \$0.00	 \$(466,407.22)		

General Operating Fund Notes:

- 1 Approx. \$23,000 to be billed for 4th quarter
- 2 Researching budgeted revenue
- 3 Transfer at year end if required
- 4 RMI funding 81K RMI and 18K unbudgeted Parking Revenue received
- 5 No accom expense for UBCM
- 6 Quarterly remuneration
- 7 Quarterly remuneration; less spent on training, WCB is paid at yearend
- 8 Building inspector wages not budgeted for
- 9 Primarily RMI funded programs; 4th qtr expense of \$19,500 still to be received
- 10 Nov & Dec invoices to be received
- 11 \$18k tfr to parking reserve unbudgeted; offset by Parking Revenue received
- 12 Operating funds required to fund capital project expenses to date

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
CAPITAL FUND					
REVENUES					
GRANTS - PROVINCIAL	(53,602.00)	(560,000.00)	(506,398.00)	9.6%	13
GRANTS - FEDERAL	(53,602.00)	(560,000.00)	(506,398.00)	9.6%	13
TRANSFER FROM RESERVES	(102,718.58)	(520,000.00)	(417,281.42)	19.8%	14
TRANSFER FROM GENERAL FUND	(42,091.26)	(174,700.00)	(132,608.74)	24.1%	
DCC REVENUES	0.00	(50,000.00)	(50,000.00)	0.0%	
DEBT	(600,000.00)	(600,000.00)	0.00	100.0%	13
RMI FUNDING	(34,960.52)	(81,700.00)	(46,739.48)	42.8%	
TOTAL REVENUES	<u>(886,974.36)</u>	<u>(2,546,400.00)</u>	<u>(1,659,425.64)</u>	34.8%	
EXPENDITURES					
DEBT					
DEBT FINANCING	15,665.27	12,600.00	(3,065.27)	124.3%	15
DEBT REPAYMENTS	27,119.48	29,600.00	2,480.52	91.6%	
	42,784.75	42,200.00	(584.75)	101.4%	
ASSETS					
OFFICE EQUIPMENT	26,907.38	37,000.00	10,092.62	72.7%	
FIRE DEPT EQUIPMENT	5,831.50	15,000.00	9,168.50	38.9%	
PW VEHICLES	32,696.49	30,000.00	(2,696.49)	109.0%	
PW EQUIPMENT	24,798.03	25,000.00	201.97	99.2%	
BLOCK 2 ESPLANADE	23,986.97	40,000.00	16,013.03	60.0%	16
BUS SHELTER	0.00	7,500.00	7,500.00	0.0%	
FLOOD PUMP REPLACEMENT	229,877.93	1,708,000.00	1,478,122.07	13.5%	17
DCC MASTER PLAN	1,298.30	50,000.00	48,701.70	2.6%	18
RMI PROJECTS	10,973.55	41,700.00	30,726.45	26.3%	
BEACH WASHROOMS UPGRADE	6,857.86	500,000.00	493,142.14	1.4%	17
FLOAT PLANE DOCK REPLACEMENT	47,718.58	50,000.00	2,281.42	95.4%	
	410,946.59	2,504,200.00	2,093,253.41	16.4%	
TOTAL EXPENDITURES	<u>453,731.34</u>	<u>2,546,400.00</u>	<u>2,092,668.66</u>	17.8%	
 General Fund SURPLUS (DEFICIT) / Carry forward					
	<u>\$433,243.02</u>	<u>\$0.00</u>	<u>\$(433,243.02)</u>		

General Capital Fund Notes:

- 13 Miami River Flood Pump project funding CFWD to 2016
- 14 Beach Washroom Upgrade CFWD to 2016
- 15 Debt issue cost not budgeted for
- 16 Budgeted under RMI
- 17 CFWD to 2016
- 18 May not qualify for funding with DCC (inquiry in progress)

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
SEWER FUND					
REVENUES					
REVENUES	(534,474.74)	(709,500.00)	(175,025.26)	75.3%	1
TRANSFER FROM EQUITY IN TCA - SEWER	(122,833.33)	(134,000.00)	(11,166.67)	91.7%	
TOTAL REVENUES	<u>(657,308.07)</u>	<u>(843,500.00)</u>	<u>(186,191.93)</u>	77.9%	
EXPENDITURES					
SEWER ADMINISTRATION	55,985.05	82,700.00	26,714.95	67.7%	
WASTEWATER COLLECTION	5,309.48	10,500.00	5,190.52	50.6%	
WASTEWATER TREATMENT PLANT	234,045.47	347,700.00	113,654.53	67.3%	
LIFT STATIONS	35,100.41	87,100.00	51,999.59	40.3%	
TRAINING	3,649.94	11,500.00	7,850.06	31.7%	
AMORTIZATION - SEWER	122,833.33	134,000.00	11,166.67	91.7%	
Total Operating Costs	456,923.68	673,500.00	216,576.32	67.8%	
TRANSFERS TO RESERVES AND ALLOWANCES	50,000.00	50,000.00	0.00	100.0%	
TRANSFER TO CAPITAL FUND	27,752.23	120,000.00	92,247.77	23.1%	
Total Transfers	77,752.23	170,000.00	92,247.77	45.7%	
TOTAL EXPENDITURES	<u>534,675.91</u>	<u>843,500.00</u>	<u>308,824.09</u>	63.4%	
Sewer Operating Fund SURPLUS (DEFICIT)	<u>\$122,632.16</u>	<u>\$0.00</u>	<u>\$(122,632.16)</u>		
CAPITAL FUND					
REVENUES					
SEWER DCC REVENUES	(14,856.44)	(335,000.00)	(320,143.56)	4.4%	
TFR IN FROM SEWER OPERATIONS	(27,752.23)	(120,000.00)	(92,247.77)	23.1%	
TOTAL REVENUES	<u>(42,608.67)</u>	<u>(455,000.00)</u>	<u>(412,391.33)</u>		
EXPENDITURES					
CAPITAL EXPENDITURES	27,752.23	155,000.00	127,247.77	17.9%	2
DCC PROJECTS	14,856.44	300,000.00	285,143.56	5.0%	2
TOTAL EXPENDITURES	<u>42,608.67</u>	<u>455,000.00</u>	<u>412,391.33</u>	9.4%	
Capital Fund SURPLUS (DEFICIT)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
Total Sewer Fund SURPLUS (DEFICIT)	<u>\$122,632.16</u>	<u>\$0.00</u>	<u>\$(122,632.16)</u>		

Sewer Fund Notes

- 1 4th qtr billing estimate \$171K
- 2 CFWD projects to 2016

Village of Harrison Hot Springs
Revenue and Expense
To November 30, 2015

Description	YTD Actual	YTD Budget	YTD Variance	% Complete	Notes
WATER FUND					
REVENUES					
REVENUES	(303,777.46)	(391,000.00)	(87,222.54)	77.7%	1
TRANSFER FROM EQUITY IN TCA - WATER	(108,166.67)	(118,000.00)	(118,000.00)	91.7%	
Total Revenues	<u>(411,944.13)</u>	<u>(509,000.00)</u>	<u>(205,222.54)</u>	80.9%	
EXPENDITURES					
WATER ADMINISTRATION	56,037.55	83,350.00	27,312.45	67.2%	
TRAINING	3,471.26	6,000.00	2,528.74	57.9%	
OPERATIONS					
WATER SUPPLY & DISTRIBUTION	45,478.59	52,600.00	7,121.41	86.5%	
WATER RESERVOIR	2,650.00	4,850.00	2,200.00	54.6%	
WATER TREATMENT PLANT	70,474.73	62,500.00	(7,974.73)	112.8%	
PUMPING STATIONS	6,905.27	12,700.00	5,794.73	54.4%	
HYDRANTS	0.00	5,000.00	5,000.00	0.0%	
AMORTIZATION - WATER	108,166.67	118,000.00	118,000.00	91.7%	
Total Operating Costs	<u>293,184.07</u>	<u>345,000.00</u>	<u>159,982.60</u>	85.0%	
TRANSFERS TO RESERVES AND ALLOWANCES	100,000.00	100,000.00	0.00	100.0%	
TRANSFER TO CAPITAL FUND	57,364.22	64,000.00	6,635.78	89.6%	
Total Transfers	<u>157,364.22</u>	<u>164,000.00</u>	<u>6,635.78</u>	96.0%	
TOTAL EXPENDITURES	<u>450,548.29</u>	<u>509,000.00</u>	<u>166,618.38</u>	88.5%	
Water Operating fund SURPLUS (DEFICIT)	<u>\$ (38,604.16)</u>	<u>\$ 0.00</u>	<u>\$ 38,604.16</u>		

CAPITAL FUND					
REVENUES					
TFR IN FROM WATER OPERATIONS	(57,364.22)	(64,000.00)	(6,635.78)	89.6%	
TOTAL REVENUES	<u>(57,364.22)</u>	<u>(64,000.00)</u>	<u>(6,635.78)</u>		
EXPENDITURES					
DEBT FINANCING	7,364.22	10,000.00	2,635.78	73.6%	
DEBT REPAYMENTS	50,000.00	50,000.00	0.00	100.0%	
CAPITAL EXPENDITURES	0.00	4,000.00	4,000.00	0.0%	
TOTAL EXPENDITURES	<u>57,364.22</u>	<u>64,000.00</u>	<u>6,635.78</u>	89.6%	
Water Capital Fund SURPLUS (DEFICIT)	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>		
Total Water Fund SURPLUS (DEFICIT)	<u>\$ (38,604.16)</u>	<u>\$ 0.00</u>	<u>\$ 38,604.16</u>		

Water Fund Notes

1 92K estimated for 4th qtr billing



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 1, 2015
FROM: Bob Wilson,
Interim Chief Administrative Officer **FILE:** 5400-20-04
SUBJECT: Esplanade Avenue Block 2/3 Redevelopment

ISSUE:

Council completed Block 1 of the Esplanade redevelopment and planned to implement similar improvements in Blocks 2 and 3. This is a status report on the project.

BACKGROUND:

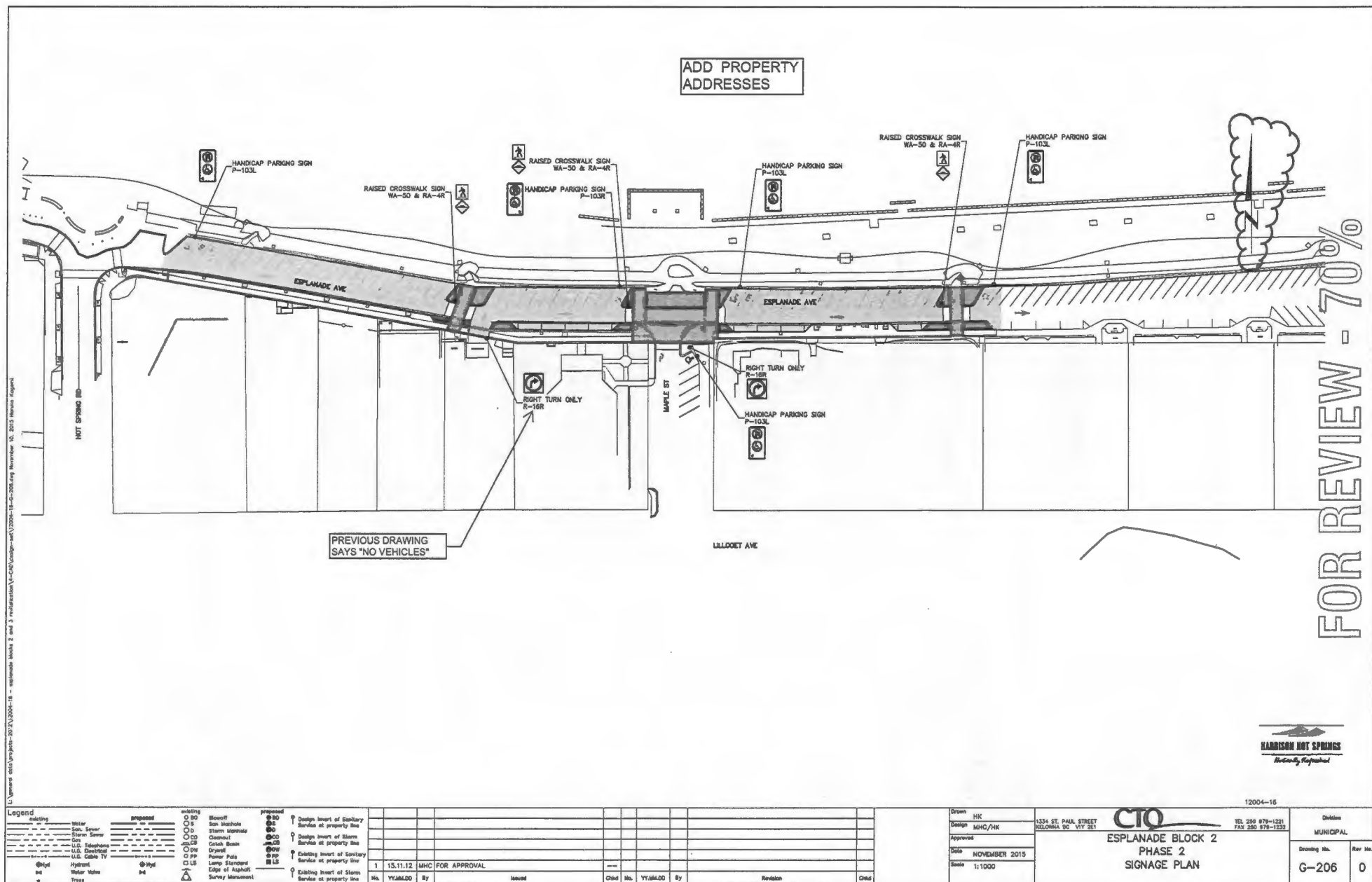
Attached are some drawings that are 70% complete, showing the work proposed for Blocks 2 and 3 of Esplanade Avenue. The plan is to complete these construction drawings and then proceed to tender. Staff are currently discussing with our engineer whether it is best to proceed with tendering in the summer of 2016 with construction taking place in the fall of 2016 or tender early in the new year with construction to take place in the spring of 2016.

RECOMMENDATION:

THAT this report be received.

Respectfully submitted for your consideration;

Bob Wilson,
Interim Chief Administrative Officer



NOTES:

- ALL WORKS TO MEET UMED (PLATINUM EXEMPT) ENVIRONMENTAL PROTECTION SECTION 01 57 01 REQUIREMENTS, AND LAND DEVELOPMENT GUIDELINES FOR THE PROTECTION OF AQUATIC HABITAT - DFO + BICOME AND VILLAGE OF HARRISON HOT SPRINGS BYLAWS.
- MEASURE INFORMATION (LOCATION/ELEVATION) ANY AND ALL UTILITIES ENCOUNTERED DURING CONSTRUCTION AND FORWARD THIS INFORMATION TO CTO CONSULTANTS LTD.
- VERIFY LOCATION AND GRADE OF EXISTING UTILITIES PRIOR TO CONSTRUCTION OF PROPOSED STORM SYSTEM.
- CONNECTION TO EXISTING STORM TO BE COMPLETED BY CONTRACTOR CREWS UNDER SUPERVISION OF VHSIS.
- STORM SERVICE TO BE MAINTAINED DURING CONSTRUCTION.
- CATCH BASIN LEAD TO BE MINIMUM OF 2% GRADE TO STORM MAIN & INSERTED TEE TO MAIN PIPE.
- CATCH BASIN No. 1, 5, 6 ARE CURB CUT STYLE SEE DWG. 0-01 FOR DETAILS. OTHERS ARE 900mm DIA. CATCH BASIN BARREL WITH R87 GRATE.
- REUSE EXISTING CATCH BASINS WHERE POSSIBLE.
- PROTECT EXISTING MANHOLE LIDS DURING CONSTRUCTION.
- PROTECT EXISTING SHALLOW UTILITIES CONDUIT DURING CONSTRUCTION.

- SOME LANDSCAPE FEATURES NOT SHOWN FOR CLARITY. SEE DWG. L-01 TO L-03 FOR LANDSCAPE DESIGN.
- GAS LINE TO BE RELOCATED BY FORTISBC IN CONJUNCTION WITH CONSTRUCTION. CONSTRUCTION TO BE COORDINATED BETWEEN CTO CONSULTANTS AND CONTRACTOR.
- ALL IRRIGATION CONNECTION AND IRRIGATION DESIGN SEE DRAWINGS BY DNA IRRIGATION DESIGN AND CONSULTING.
- STREET LAMP & ELECTRICAL SHOWN IN CIVIL DRAWINGS ARE SCHEMATIC AND NOT FOR CONSTRUCTION. SEE ONED DESIGN DRAWING 1300-0089 FOR DETAILS.
- PROTECT EXISTING DIKE WALL DURING CONSTRUCTION.
- INSTALL ISOLATION JOINTS AT PROPERTY LINE BETWEEN ABUTTING STRUCTURE AND CONCRETE BAND AS REQUIRED.
- IRRIGATION TIE IN IS LOCATED ON TOP OF THE DIKE, NORTH OF THE PAVED PEDESTRIAN WALKWAY, TO AN EXISTING 50mm IRRIGATION SUPPLY LINE APPROXIMATELY 10m FROM THE NORTH EDGE OF STREET-LEVEL ASPHALT. THE LINE WILL HAVE TO BE RUN SECURELY FROM EXPLANADE UP/THROUGH THE DIKE WALL AND PEDESTRIAN WALKWAY AND PATCHED AS REQUIRED.
- CONTRACTOR IS TO PROVIDE TEMPORARY SANITARY FACILITIES FOR PERSONNEL. PUBLIC WASHROOM AT SPURT SQUARE ARE NOT TO BE USED.
- CONTRACTOR TO MAINTAIN AND ERECT AND SAFETY FENCING AROUND THE SITE SUFFICIENT TO PROTECT THE SITE AND PUBLIC IN THIS HIGHLY VISIBLE AND ACCESSIBLE LOCATION.

PARKING DATA	
TYPE	NUMBER OF STALLS
EXISTING VEHICLE	1
PROPOSED VEHICLE	51
PROPOSED HANDICAP	3
PROPOSED ELECTRIC CAR	3

CONTROL POINTS			
CONTROL NUMBER	NORTHING	EASTING	ELEVATION
CONTROL 1	5481833.423	588139.574	13.894
CONTROL 2	5481901.048	588282.342	12.897

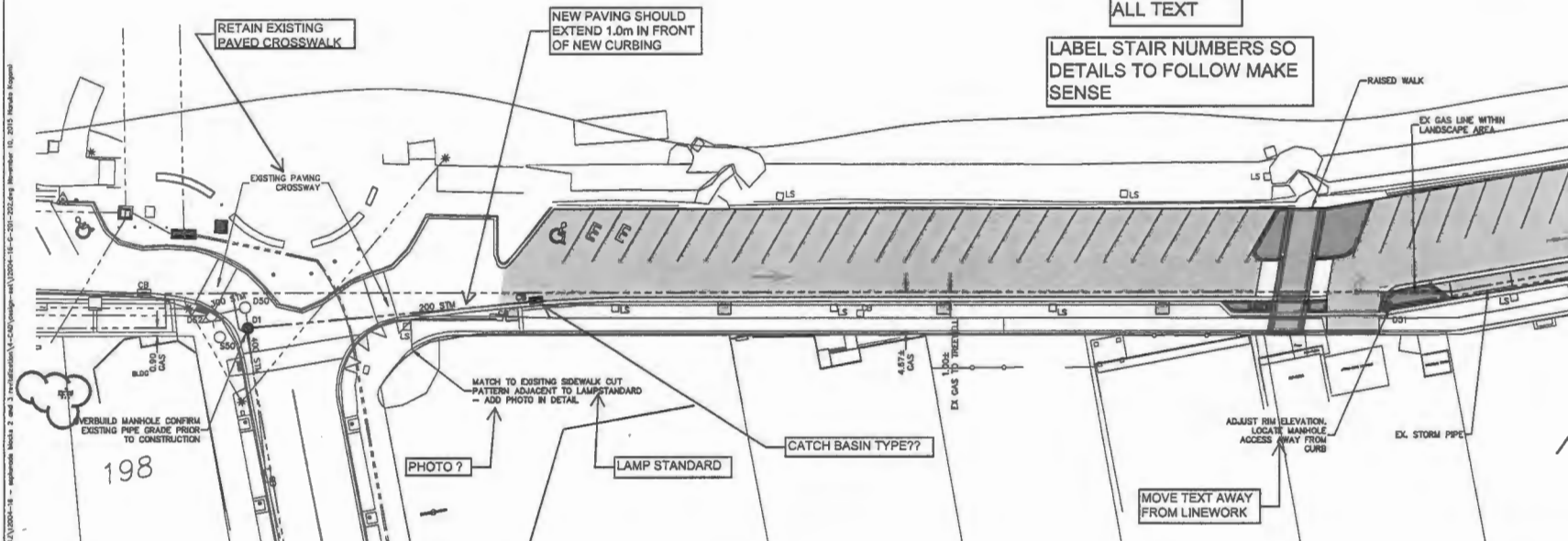
WOULD BE GOOD TO HAVE "REMOVALS" SERIES OF DRAWINGS FIRST, THEN FREEZE REMOVED ITEMS ON DESIGN DRAWINGS

ADD STREET NAMES AND PROPERTY ADDRESSES

LEFT JUSTIFY ALL TEXT

LABEL STAIR NUMBERS SO DETAILS TO FOLLOW MAKE SENSE

CALL UP CURB TYPES IN PLAN



FOR CONTINUATION SEE DWG. 0-202

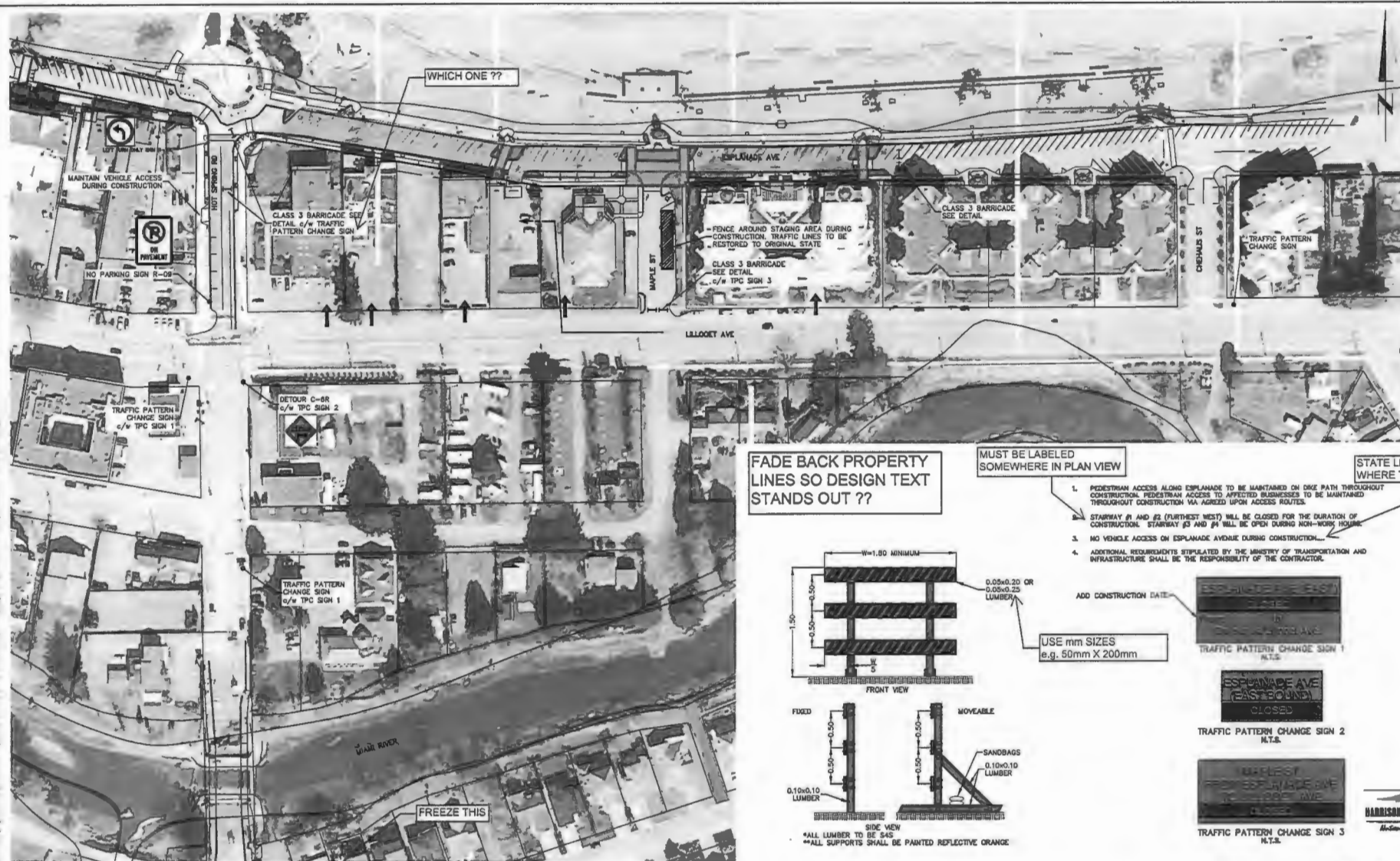
HARRISON HOT SPRINGS
Aesthetically Refurbished

Eplanade Phase 2
(All drawings)

Legend										existing										proposed										Design Invert of Sanitary Service at property line										Design Invert of Storm Service at property line										Existing Invert of Sanitary Service at property line										Existing Invert of Storm Service at property line										Hatched										Chad Hs. Y.Y.A.M.D.D										By										Revision										Chad										Drawn										Design										Approved										Date										Scale										Sheet										12004-16										1334 ST. PAUL STREET KELLOWNA BC V1Y 2E1										TEL 250 878-1221 FAX 250 878-1223										CTO CONSULTANTS LTD.										MUNICIPAL										Drawing No.										Rev No.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									
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Monument										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary										Storm										Storm										Sanitary										Sanitary						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Legend	<p>existing Water _____ Sewer _____ Storm Sewer _____ Gas _____ U.G. Telephone _____ U.G. Cable TV _____</p> <p>proposed Hydrant _____ Water Valves _____ Mpd _____</p>	<p>existing Borewell _____ San Manhole _____ Storm Manhole _____ Cleanout _____ Catch Basins _____ Drywell _____ Power Pole _____ Lamp Standard _____ Edge of Asphalt _____ Survey Monument _____</p> <p>proposed Design Invert of Sanitary Service at Property Line _____ Design Invert of Storm Service at Property Line _____ Existing Invert of Sanitary Service at Property Line _____ Design Invert of Storm Service at Property Line _____ Edge of Asphalt _____ Survey Monument _____</p>	<div style="text-align: center;"> </div>	<p>Drawn HK Design MHC/HK Approved _____ Date NOVEMBER 2015 Scale 1:500</p>	<p>1384 ST. PAUL STREET KELOWNA BC V1Y 3E1</p> <p>CTO</p> <p>ESPLANADE BLOCK 2</p> <p>PHASE 2</p> <p>SITE PLAN</p> <p>2 OF 2</p>	<p>Division MUNICIPAL</p> <p>Drawing No. G-202</p> <p>New _____</p>
---------------	---	---	--	---	---	---



**FADE BACK PROPERTY
LINES SO DESIGN TEXT
STANDS OUT ??**

MUST BE LABELED
SOMEWHERE IN PLAN VIEW

STATE LIMITS - FROM
WHERE TO WHERE ??

1. PEDESTRIAN ACCESS ALONGS ESPLANADE, TO BE MAINTAINED ON SIDE PATH THROUGHOUT CONSTRUCTION. PEDESTRIAN ACCESS TO AFFECTED BUSINESSES TO BE MAINTAINED THROUGHOUT CONSTRUCTION VIA AGREED UPON ACCESS ROUTES.
2. STAIRWAY #1 AND #2 (FURTHEST WEST) WILL BE CLOSED FOR THE DURATION OF CONSTRUCTION. STAIRWAY #3 AND #4 WILL BE OPEN DURING NON-WORK HOURS.
3. NO VEHICLE ACCESS ON ESPLANADE AVENUE DURING CONSTRUCTION.
4. ADDITIONAL REQUIREMENTS STIPULATED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

ADD CONSTRUCTION DATE: _____

USE mm SIZES
e.g. 50mm X 200mm

TRAFFIC PATTERN CHANGE SIGN

ESPANADE AVE
(EAST BOUND)
CLOSED

TRAFFIC PATTERN CHANGE SIGN 2
M.T.S.

MAFEST
PROFESSOR WIDE ONE
TO 1988 WIDE
1988

TRAFFIC PATTERN CHANGE SIGN 3
M.T.S.

HARRISON HOT SPRING
Artificially Recharged

12004-16

Drawn	HK
Design	MHC/HK
Approved	
Date	NOVEMBER 2013
Scale	1:1500

1334 ST. PAUL STREET
KELOWNA BC V1Y 2E1

CTQ
ESPLANADE BLOCK 2
PHASE 2
TRAFFIC MANAGEMENT PLAN

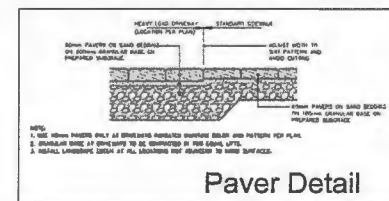
TEL 250 979-1321
FAX 250 979-1332

Division
MUNICIPAL

Drawing No.	Rev. No.
G-205	0

Rev No.	0
---------	---

67



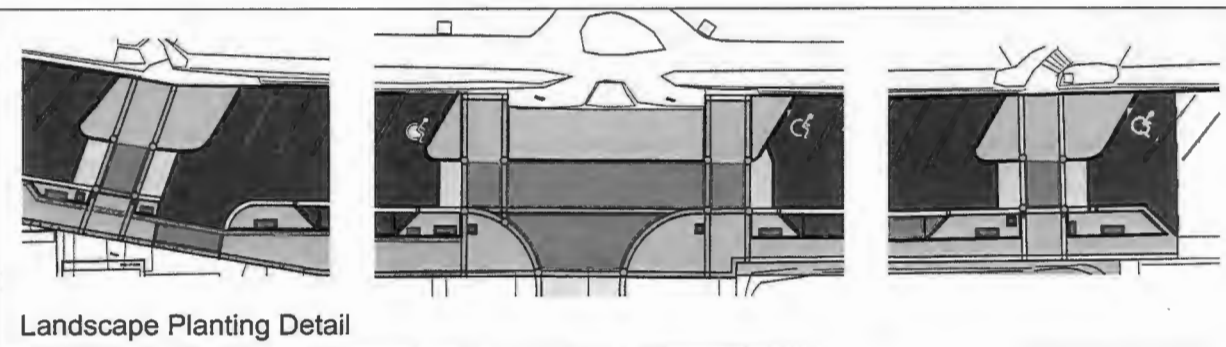
Kit of Parts

FOR REVIEW - 70%


























HARRISON HOT SPRINGS
McGill, Refreshed

Legend										Division										CTO										Division																			
Water										HK										1334 ST. PAUL STREET										TEL 220 879-1231																			
Sewer										Design										MHC/HK										KELWANA BC VTY 251										FAX 220 879-1233									
Storm Sewer										Approved										NOVEMBER 2015										ESPLANADE BLOCK 2																			
Gas										Date										Scale										1 OF 2																			
U.G. Telephone										15.11.12										MHC FOR APPROVAL										L-201																			
U.G. Cable TV										YY.MM.DD										By										Revision																			
Hydant										15.11.12										MHC FOR APPROVAL										L-201																			
Water Valve										YY.MM.DD										By										Revision																			
Hydant										15.11.12										MHC FOR APPROVAL										L-201																			
Water Valve										YY.MM.DD										By										Revision																			

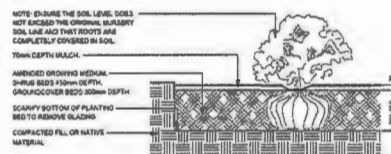


Landscape Planting Detail

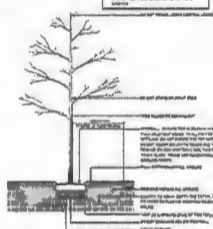
Plant List - Esplanade Harrison Hot Springs, BC				
SYMBOL	QTY	BOTANICAL NAME	COMMON NAME	SIZE
		<i>Gratiola pinnatifida</i> 'Bayeri'	Bayeri Honeylocust	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	50mm xlt
		<i>Gratiola pinnatifida</i>	Gratiola	60mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
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		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt
		<i>Alnus crispa</i>	Alnus crispa	20mm xlt

	Katsey Dogwood
	White Pavement Rose
Heinrich	Kelcei Heinrich Japanese
Winter	Karl Foerster Rose
	Heather
	Compass
	Shades
White	Shades of Grass
	Shades Heather
	Elgah Blue Fescue
	Blue Out Grass
	Managony Snow Hellebore
Could Calla	Breeds are One Daylily
One	Shades one
	Margaret Lavender

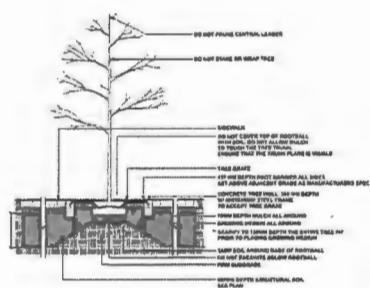
Tree Planting Detail in Landscape Area



Shrub Planting Detail



Tree Planting in Sidewalk Detail
with Structural Soil Tree Grate Detail



HARRISON HOT SPRINGS
Naturally Refreshed

12004-15

TEL 250 979-1221

FAX 250 970-1232

CTO

ESPLANADE BLOCK 2
PHASE 2
LANDSCAPE PLAN
2 OF 1

MUNICIPAL

Downloaded At: 11:53 11 September 2009

Drawing No.

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Design	MHC/HK
Approved	
Date	NOVEMBER 2013
Scale	1:1000

1334 ST. PAUL STREET

RELONNA BC VIV 2E

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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 2, 2015
FROM: Bob Wilson **FILE:** 5225-04-01
Interim Chief Administrative Officer
SUBJECT: Miami River Dike Flood Pump Replacement

ISSUE:

To provide Council with an update of the Miami River Dike Flood Pump Replacement project and to award the tender to the low bidder.

BACKGROUND:

The low tender for the construction phase of this project has come in \$127,000 over budget. This is primarily due to the high cost of the US dollar that has changed substantially in the past year. Some components of the project have already been purchased. Staff are continuing to work on various options to reduce the shortfall but it appears there is no further funding from the other two levels of government in this project. The Village will have to absorb this shortfall as the project must be substantially completed by March 31, 2016. The contract needs to be awarded now so the work can commence. There are adequate funds in the "General Accumulated surplus" account to cover this shortfall and not leave the Village in an undesirable position, however, this decision can be made during the 2016 budget discussions as it is unlikely the additional funds will be required prior to the end of 2015.

RECOMMENDATION:

THAT the Chief Administrative Officer be authorized to award the contract for the Flood Pump Replacement project to the low bidder, Timbro Contracting, in the amount of \$1,199,100.00.

Respectfully submitted for your consideration;

Bob Wilson
Interim Chief Administrative Officer

MEMORANDUM

To: Ian Gardner
From: Matt Cameron
CC: Bob Wilson
Date: 01/12/2015
Project: Miami River Dike Flood Pump Replacement
Re: Contract Award

We have completed the tender review and have attached the summary of the results. All the tenders received were in conformance with the tender and all the math was correct.

While the project is projected to be over budget due to the commitment of items already purchased and funding requirements we recommend awarding the contract to the low Tenderer Timbro Contracting (A Partnership).

The estimated overage to the total budget is estimated at \$127,000 at this stage and is predominantly due to the cost of electrical equipment that is supplied from the USA. The exchange rate on the Canadian dollar is substantially different today that at time of grant application and project estimating.

We are currently working with the funding authorities for a resolution but they have informed us there is no additional funding available at this time. This would mean the Village will need to find the overage amount from other sources.

Please review and provide instruction on how to proceed.

Regards.

Matt Cameron P.Eng., FEC



Tender Review Checklist

Miami River Dike Flood Pump Station Replacement

Village of Harrison Hot Springs

Project No: 12004-05

Tender Closing – November 26th, 2015 - 2:00 PM

	Company and Contact Person	Bid Bond	Tender Signed	Confirm receipt of Addenda	Tender Price (unadjusted)
		Yes/No	Yes/No	Yes/No	
1	Timbro	Yes	Yes	Yes	\$ 1,199,100.00
2	Giffels Westpro	Yes	Yes	Yes	\$ 1,660,000.00
3	Arlo Construction	Yes	Yes	Yes	\$ 1,795,000.00
4	Kingston Construction Ltd.	Yes	Yes	Yes	\$ 1,349,595.00
5	Jakes Construction Ltd.	Yes	Yes	Yes	\$ 1,241,000.00
6	NAC Construction Ltd.	Yes	Yes	Yes	\$ 1,410,000.00
7	GCL Contracting and Engineering Ltd.	Yes	Yes	Yes	\$ 1,529,000.00
8	Carver Construction Ltd.	Yes	Yes	Yes	\$ 1,494,219.47
9	Deramore Construction Services Inc.	Yes	Yes	Yes	\$ 2,164,700.00
10	Kan-Arm	Yes	Yes	Yes	\$ 2,195,541.05
11	CEWE Infrastructure	Yes	Yes	Yes	\$ 1,360,000.00
12					
13					



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 2, 2015
FROM: Bob Wilson **FILE:** 0550-01
Interim Chief Administrative Officer
SUBJECT: Change of the February Council Meeting Date

ISSUE:

The Mayor has a conflict with the scheduled date of the first meeting in February, 2016.

BACKGROUND:

It is prudent to move the Monday, February 1st, 2016 Council meeting to Tuesday, February 2nd, 2016 to accommodate the Mayor attending the BC Economic Development Association Minister's Dinner.

RECOMMENDATION:

THAT the scheduled regular Council Meeting of Monday, February 1st, 2016, be moved to Tuesday, February 2nd, 2016 at 7:00 p.m.

Respectfully submitted for your consideration;

Bob Wilson
Interim Chief Administrative Officer

5th Annual BCEDA Minister's Dinner

BCEDA is pleased to announce that we will be hosting our 5th Annual BCEDA and BC Minister's Dinner on Monday, February 1, 2016 at the Coast Coal Harbour Hotel in Vancouver.

This interactive event will give those involved in Economic Development from around BC an opportunity to speak directly with the Hon. Minister Shirley Bond, and key staff from the Ministry of Jobs, Tourism and Skills Training, Ministry of International Trade, and others.



Discussions will include:

- Learning about the activities the Province is pursuing to build BC's economy
- Sharing your community/region's successes, opportunities and challenges
- Identifying ways to work together
- Networking opportunities for BCEDA members and partners

The interactive format that will be followed at this dinner will see the Minister(s) and Key Staff take turns at each table as each course of the meal arrives. This will allow for extensive dialogue on opportunities throughout BC and in the identification of partnerships. Every effort is being made to ensure that the various Ministry Staff along with the Minister(s) will visit each table during the evening for a discussion.

Agenda:

Cocktails (no host) - 5:30pm

Opening Comments - 6:00pm

Dinner - 6:10pm (rotations begin)

Ending at around 9:00pm with a no host reception.

Tickets:

\$125 Individual

\$700 Table (seats 6)