

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: January 18, 2016
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Interim Chief Administrative Officer, Bob Wilson
Deputy Chief Administrative Officer/CO, Debra Key
Manager of Development and Community Services, Lisa Grant
Manager of Revenue Services, Tracey Jones
Incoming CAO, Madeline McDonald

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

Mayor Facio introduced the new Chief Administrative Officer, Madeline McDonald.

2. INTRODUCTION OF LATE ITEMS

- Events Committee
- Presentation of plaques to follow Approval of the Agenda
- Report of Interim CAO, re 2016 Grants-in-aid replacement page 47

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the Minutes of the Regular Council Meeting held on December 7, 2015 be adopted.

**CARRIED
UNANIMOUSLY**

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5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

iii. Committee/
Commission
Minutes

iv. Correspondence

Letter dated December 11, 2015 from The Right Honourable Justin Trudeau, P.C., M.P. thanking the Mayor for his words of congratulations.

Letter dated December 7, 2015 from the Office of the Mayor in the City of Burnaby regarding anticipated property assessment changes in 2016.

Letter dated January 4, 2016 from BC Assessment regarding Year End report for Assessment Rolls.

Email dated January 6, 2016 from Fraser Health regarding mental health crisis intervention services for children and teens.

Email dated January 8, 2016 from BC Hydro regarding completion of the Interior to Lower Mainland Transmission line.

Letter dated January 8, 2016 from Lillian Martin regarding the new park in the East Sector.

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

2015 Christmas Lights Contest Winners

Residential 1st Place – Peter & Linda Bugden
Residential – Honourable Mention – John and Shirley Dishon
Commercial 1st Place – The Black Forest Restaurant

Mayor Facio presented the Residential 1st Place plaque to Peter and Linda Bugden.

The recipient of the Commercial 1st Place plaque was not in attendance.

7. DELEGATIONS

None

8. CORRESPONDENCE

Letter dated January 8, 2016 from Minister Shirley Bond regarding the RMI program.

No action was taken.

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

9. BUSINESS ARISING OUT OF CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

- Proposed landfill for contaminated soil in the Chehalis River Valley
Councillor Buckley

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the issue of a proposed landfill for contaminated soil in the Chehalis River Valley be referred back to staff; and

THAT a letter of concern be forwarded to the Fraser Valley Regional District once more information has been received.

**CARRIED
UNANIMOUSLY**

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- Tree Management and Preservation Bylaw – Councillor Hansen

Moved by Councillor Hansen
Seconded by Councillor Reyerse

THAT the Tree Management and Preservation Bylaw user fees be removed from the bylaw, permits still be issued and a “qualified person” be used when necessary.

MOTION FAILED

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the Tree Management and Preservation Bylaw be referred back to staff to review the fee amount and revenue collection, use of arborist, comparisons of similar sized municipalities, public education, tree retention and increase of penalty for removal of trees.

**CARRIED
UNANIMOUSLY**

Councillor Reyerse

- Attended the Fraser Valley Regional Library meeting. The focus was on Code of Conduct and trying to resolve the issue of homelessness and vandalism.
- Hosted the Chamber of Commerce annual Board of Directors meeting where they set their goals for the year. This year the Chamber will be financially supporting various organizations.
 - Harrison Festival Children's Day \$,1000
 - Dragon Boat \$500
 - Canada Day – District of Kent and Village of Harrison Hot Springs \$500 each
 - Kent Raceways \$500
 - Bands on the Beach \$1000
 - Agassiz Farms Cycle Tour \$500
 - Sasquatch Days \$500
 - Christmas events – Agassiz, Food Hampers; Harrison, Christmas lights \$1000 each
 - High school bursary \$500
 - Twilight Concert Series \$500

Councillor Reyerse also reported that an article is also written on general business for the Agassiz-Harrison Observer.

11.

REPORTS FROM MAYOR LEO FACIO

- Reported that the Harrison Elementary School has organized a Chess Club and have borrowed the Village beach chess pieces. It is a great program for the kids.
- Reported that all 9-1-1 calls in the Fraser Valley will now be fielded by E-Comm which is located in Vancouver.
- Reported on an email from the FVRD Manager of Communications regarding the Statlu Resources application in Electoral Area C.
- Met with Inspector Bryon Massie from the RCMP regarding a Management/Performance Review of the Upper Fraser Valley Regional Detachment.
- Reported that the municipal auditors attended the Village Office.
- Reported that the LGLA Leadership Forum will be held from February 3 – 5, 2016 for any Council members wishing to attend.

Events Committee

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the item of an Events Committee be referred back to staff.

**CARRIED
UNANIMOUSLY**

12.

REPORTS FROM STAFF

Report of Interim Chief Administrative Officer – December 17, 2015
Re: Proposed Policy – Employee Farewell Get Together and Leaving Gift

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the Employee Farewell Get Together and Leaving Gift policy be referred back to staff.

**CARRIED
UNANIMOUSLY**

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Report of Interim Chief Administrative Officer– January 4, 2016
Re: Building Inspection Service Agreement

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the Mayor and the Corporate Officer be authorized to execute, on behalf of the Village, an agreement with the Fraser Valley Regional District to enable the FVRD to carry out building inspection services for the Village.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer– January 7, 2016
Re: 2016 Grants-in-Aid

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT Grants-in-Aid report be referred to the budget discussions.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – January 8, 2016
Re: Status Report of the 3 major projects

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT this report be received.

**CARRIED
UNANIMOUSLY**

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Report of Interim Chief Administrative Officer – January 12, 2016

Re: Appointment of Chief Administrative Officer and other appointments

Moved by Councillor Buckley

Seconded by Councillor Piper

THAT effective February 15, 2016, Madeline McDonald be appointed to the following positions:

- Chief Administrative Officer pursuant to section 147 of the *Community Charter*;
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*;
- Financial Officer pursuant to section 149 of the *Community Charter*;
- and
- Approving Officer pursuant to section 77 of the *Land Title Act*.

AND THAT Madeline McDonald be authorized to sign cheques and other financial instruments on behalf of the Village;

AND THAT effective February 1, 2016, Tracey Jones be appointed Deputy Financial Officer;

AND THAT effective February 1, 2016, Lisa Grant be appointed Deputy Approving Officer;

AND THAT the appointment, made December 7, 2015, of Robert Douglas Wilson to various positions with the Village, be rescinded effective February 1, 2016;

AND THAT Prospera Credit Union be appointed as the Financial Institution for the Village;

AND THAT McConnell Voelkl be appointed as the Municipal Auditor for the Village;

AND THAT Murdy McAllister be appointed as Municipal Solicitors for the Village.

**CARRIED
UNANIMOUSLY**

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Report of Interim Chief Administrative Officer – January 12, 2016

Re: Repairs to the Centrifuge Decanter Scroll – Waste Water Treatment Plant

Moved by Councillor Buckley

Seconded by Councillor Hansen

THAT the Chief Administrative Officer be authorized to spend up to \$55,000 from the 2016 Sewer operating budget to repair the Centrifuge Decanter Scroll.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – January 12, 2016

Re: Council Retreat and Strategic Planning Session

Moved by Councillor Buckley

Seconded by Councillor Reyerse

THAT the Chief Administrative Officer be authorized to obtain an outside consultant to assist Council in developing a strategic plan for their remaining term, at a cost not to exceed \$1,000 plus expenses.

**CARRIED
UNANIMOUSLY**

Report of Manager of Development and Community Services – January 13, 2016

Re: Development Permit for 378 Esplanade Avenue (Laguna Beach)

Moved by Councillor Buckley

Seconded by Councillor Reyerse

THAT Council approve the issuance of Development Permit 01/2016 with respect for the property located at 378 Esplanade Avenue.

**CARRIED
UNANIMOUSLY**

13.

BYLAWS

Report of Interim Chief Administrative Officer – December 17, 2015

Re: Borrowing Bylaw in Anticipation of Revenue

Moved by Councillor Buckley

Seconded by Councillor Piper

THAT under the Bylaw section of the agenda, Council give first 3 readings to Bylaw No. 1077, 2016 which would authorize the temporary borrowing until the grant money is received.

**CARRIED
UNANIMOUSLY**

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**Report of Deputy Chief Administrative Officer/Corporate Officer –
December 21, 2015**

Re: Animal Control and Licence Repeal Bylaw No. 1078, 2016
Amendment to Bylaw Notice Enforcement Bylaw No. 855

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT “Animal Control and Licence Repeal Bylaw No. 1078, 2016” be given introduction and three readings; and

THAT “Bylaw Notice Enforcement Amendment Bylaw 1079, 2016” be given introduction and three readings.

**CARRIED
UNANIMOUSLY**

**Report of Manager of Development and Community Services – January
12, 2016**

Re: Rezoning Application for 853 Hot Springs Road

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT Zoning Amendment Bylaw No. 1076, 2016 be read first and second time and authorize the scheduling of a public hearing; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

**CARRIED
UNANIMOUSLY**

14. QUESTIONS FROM THE PUBLIC

Q: Regarding the building inspection – since I’ve been in the Village, the garbage collection has gone out, the boat launch has gone out, the dog patrol has now gone out and now the building inspection services have gone out, but I am not seeing any reductions in office staff.

A: There has been a reduction in office staff.

Q: I noticed at one of the other meetings that dog control takes up 23% of bylaw’s time. Will bylaws hours be reduced by 23%?

A: This is under review.

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Q: Regarding Chehalis river, the Village and Councillors should do everything they can, and not wait for next step to avoid the plan that is going on there.

Q: Dog tags issue – as the service has now gone to the FVRD, how can bylaw put 23% time in if there are no dog issues.

A: It is one of the largest issues for Bylaw Enforcement.

Q: Councillors should rethink the Employee Farewell policy without being cheap and should provide a fair farewell gift.

A: The policy is being referred back to staff.

Q: Agree with remarks regarding the Employee Farewell policy. The employees deserve a nice farewell as they have dedicated lots of time.

Q: Tree removal bylaw – does that bylaw pertain to developers?

A: Yes, it applies to everyone.

Q: What is the difference between an In-Camera and Closed meeting?

A: They are the same thing.

Q: What is the criteria for a closed meeting?

A: There is a list of reasons to close the meeting under the *Community Charter*, section 90(1).

Q: Does it include setting policy?

A: No

Q: Can you please get the microphones for the meetings?

A: It is on the list.

Q: Will the beach washrooms and Esplanade Phase 2 be out of commission during the Easter holidays?

A: They may be. We will be bringing in port-a-potties.

Q: Will there still be access to businesses?

A: Yes, it will be the same as when Block 1 was constructed.

Q: Disabled access was mentioned - does that include tactile paving at cross walks?

A: Has not come up as a question yet. Is not in current design.

Q: Will Esplanade Phase 2 be finished before the May long weekend?

A: Yes it should be.

15.

RESOLUTION TO CLOSE THE MEETING

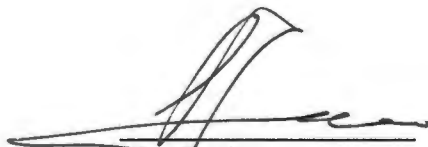
Moved by Councillor Buckley

Seconded by Councillor Reyerse

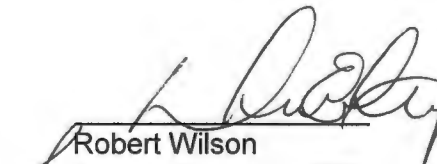
THAT the meeting be closed to the public at 8:38 p.m., except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Section 90(1): (c) labour relations or other employee relations and
(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

**CARRIED
UNANIMOUSLY**



Leo Facio
Mayor



Robert Wilson
Deputy Corporate Officer