

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: February 5, 2018
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Samantha Piper
Councillor John Hansen
Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/Corporate Officer, Debra Key
Financial Officer, Tracey Jones
Infrastructure Manager, Troy Davis
Community Services Manager, Chelsea Woolhouse
Planning Consultant, Ken Cossey

ABSENT:
Councillor Sonja Reyerse

Recording Secretary: Nicole Sather

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
RC-2018-02-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT the minutes of the Regular Council Meeting held on January 15, 2018
be adopted.

**CARRIED
UNANIMOUSLY**
RC-2018-02-02

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. Bylaws (a) Boat Launch Facility and Parking Lot Regulation Amendment Bylaw No. 1116, 2018

ii. Agreements

- iii. Committee/
Commission
Minutes (a) Age-Friendly Committee Meeting Minutes of December 7, 2017.

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the Boat Launch Facility and Parking Lot Regulation Amendment Bylaw No. 1116, 2018 be adopted and the Age-friendly Committee Meeting Minutes of December 7, 2017 be received.

**CARRIED
UNANIMOUSLY**

RC-2018-02-03

iv.
Correspondence

7. DELEGATIONS

None

8. CORRESPONDENCE

- (a) Lower Mainland Local Government Association – January 10, 2018
RE: 2018 Call for Resolutions – Annual General Meeting

- (b) Lower Mainland Local Government Association – January 10, 2018
RE: 2018 Call for Nominations

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

RC-2018-02-04

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT Councillor Piper be nominated for the Director position for the Lower Mainland Local Government Association.

CARRIED
UNANIMOUSLY
RC-2018-02-05

10. **REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

Councillor Hansen

- Attend the Age-Friendly Committee meeting on February 1, 2018. Reported on the potential partnership with the Agassiz Legion with respect to Tech Savy Training to be held at the Legion on March 6, 2018 between 3 p.m. and 5 p.m.

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT the Age-Friendly Committee partners with the Legion to host the event; and,

THAT up to five hundred dollars (\$500) from the Age-Friendly budget be committed towards advertisement, food and beverage for the Tech Savy Training event.

CARRIED
UNANIMOUSLY
RC-2018-02-06

11. **REPORTS FROM MAYOR LEO FACIO**

- Report on correspondence received by the Minister of Tourism, Arts and Culture, Honourable Lisa Beare, with respect to the Resort Municipality Initiative.
- Reported on animal control statistics released by the Community Animal Response and Education for Harrison in 2017.
- Reported on Lake Errock's and Hatzic's water upgrade projects with respect to annual cost to residents.
- Reported on the Neighbourhood Water Supply Upgrade and the Water Supply Upgrade with respect to historical events, grant requirements, Fraser Health Authority reports, Village's Water Master Plan, and community communication surrounding the projects.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

12.

REPORTS FROM STAFF

- (a) Report of the Chief Administrative Officer – January 18, 2018
Re: Revitalization Tax Exemption Bylaw

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT staff be authorized to prepare a Revitalization Tax Exemption Repeal Bylaw.

**CARRIED
UNANIMOUSLY**
RC-2018-02-07

- (b) Report of the Deputy Chief Administrative Officer/Corporate Officer –
January 23, 2018
Re: Fire Inspection Policy 1.27

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT Fire Inspections Policy 1.27 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2018-02-08

- (c) Report of the Community Services Manager – January 31, 2018
Re: BC Transit Bus Shelter Program

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT the Village applies to BC Transit's Transit Shelter Program for one, two, or three E2 bus shelters in the following order of priority: Spring Park along Lillooet Avenue, Community Garden on McCombs Drive, and Hot Spring Road near the northwest corner of the municipal overflow parking lot.; and

THAT Council commits to spending up to \$30,000 for the installation of up to three bus shelters.

**CARRIED
UNANIMOUSLY**
RC-2018-02-09

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

- (d) Report of the Deputy Chief Administrative Officer/Corporate Officer –
January 26, 2018
Re: 2018 Municipal Elections Appointments

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT pursuant to s. 58(1) and (2) of the *Local Government Act*, Barbara tenBos be appointed Chief Election Officer for conducting the 2018 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2018 general local election and assent voting to be held in October 2018; and

THAT Debra Key be appointed Deputy Chief Election Officer for the 2018 general local election.

**CARRIED
UNANIMOUSLY**
RC-2018-02-10

- (e) Report of the Infrastructure Manager – January 30, 2018
Re: Waste Water Treatment Plant Upgrades

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT Council approve funding \$45,000 from Development Cost Charges for upgrading the return Activated Sludge lines and installation of flow meters,

THAT Council approve funding \$60,000 from reserves for installation of the membrane and transfer pump gantry system,

THAT Council approve funding \$30,000 from reserves for the purchase of a new permeate pump and rebuild kit; and

THAT Council approves funding of \$150,000 from Development Cost Charges to expand the waste water treatment plant by purchasing one fully populated membrane cassette.

**CARRIED
UNANIMOUSLY**
RC-2018-02-11

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

- (f) Report of the Infrastructure Manager – January 31, 2018
Re: Asset Management Training

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT Council provide a letter stating their support and commitment to the Infrastructure Manager participating in and completing the online asset management certificate course.

**CARRIED
UNANIMOUSLY**
RC-2018-02-12

- (g) Report of the Deputy Chief Administrative Officer/Corporate Officer –
January 30, 2018
Re: 2018 Municipal Elections

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT staff be authorized prepare a General Election and Other Voting Procedures Bylaw as proposed in the attached draft; and

DEFEATED

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT staff be authorized to prepare an Automated Vote Counting System Authorization and Procedure Bylaw as proposed in the attached draft.

**CARRIED
UNANIMOUSLY**
RC-2018-02-13

- (h) Report of the Planning Consultant – February 5, 2018
Re: To start the Development Permit process – 200 Hot Springs Road

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the Development Permit application be deemed as incomplete until such time as the above referenced additional information has been received and reviewed by the Village.

**CARRIED
UNANIMOUSLY**
RC-2018-02-14

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

- (i) Report of the Planning Consultant – February 5, 2018
Re: Issuance of Development Permit – 750 Hot Springs Road

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT Development Permit DP 03/17 be issued to 0926935 BC Ltd for their property located at 750 Hot Springs Road, Harrison Hot Springs for land legally described as:

Lot A Section 12 Township 4 Range 29 West of the Sixth Meridian
New Westminster District Plan EEP 74538; and

THAT Council not require a Tourism Commercial Development Permit for this site at this time.

DEFEATED

Moved by Mayor Facio
Seconded by Councillor Buckley

THAT Development Permit DP 03/17 for 750 Hot Springs Road be referred back to staff.

**CARRIED
UNANIMOUSLY**
RC-2018-02-15

- (j) Report of the Planning Consultant – February 5, 2018
Re: To start the Development Permit review process – 872 Hot Springs Road

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT staff be authorized to work on application 3060-20-DP01/18 for land legally described as: Lot 17, Section 12 Township 4 Range 29 West of the Sixth Meridian New Westminster District Plan 345951.

**CARRIED
UNANIMOUSLY**
RC-2018-02-16

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

13.

BYLAWS

- (a) Report of the Deputy Chief Administrative Officer/Corporate Officer -
January 9, 2018

Re: Water Regulation and Fee Amendment Bylaw No. 1118, 2018

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT Water Regulation and Fee Amendment Bylaw No. 1118, 2018 be
given first, second and third reading.

**CARRIED
UNANIMOUSLY**
RC-2018-02-17

- (b) Report of the Deputy Chief Administrative Officer/Corporate Officer -
January 17, 2018

Re: Council Procedure Amendment Bylaw

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT Council Procedure Amendment Bylaw No. 1117, 2018 be given first,
second and third reading.

**CARRIED
UNANIMOUSLY**
RC-2018-02-18

- (c) Report of Financial Officer – January 29, 2018

Re: 2018-2022 Financial Plan Bylaw No. 1119, 2018

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the 2018-2022 Financial Plan Bylaw No. 1119, 2018 be introduced
and be given first reading; and

THAT the 2018-2022 Financial Plan be forwarded for public consultation
at an Open House held on February 19th, 2018.

**CARRIED
UNANIMOUSLY**
RC-2018-02-19

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018*

- (d) Report of the Planning Consultant – February 5, 2018
Re: Zoning Bylaw No. 1115, 2017

Moved by Councillor Buckley
Seconded by Councillor Hansen

The Planning Consultant reported that the Village had received a request for clarification from the Fraser Valley Regional District's Building Inspector with respect to the provisions for flood control requirements as it relates to building construction. The Village contacted a Registered Professional to provide a professional opinion. The Village received a response on February 5, 2018 and was advised that certain provisions regarding elevation levels are not required.

The following few minor changes will be made to the bylaw:

- On page 33, under section Flood Control Requirements 3.11 (b), omit bullet (iii) and bullet (iv);

Upon review Council requested the following to be amended:

- On page 6, under section Aggregate Extraction, delete the word "neither" and substitute with the "either"
- On page 14, bullet 2, add "professional" to "contractor services";
- On page 18, item (i) under section Recreational Facility, add "recreational" to "equipment rentals";
- On page 47, under section 6.7, delete "4.500 kg" and replace with "4,500 kg";

THAT Zoning Bylaw No. 1115, 2017 be reconsidered and read a second time as further amended;

THAT staff be authorized to refer the Zoning Bylaw No. 1115, 2017 to:

- the Advisory Planning Commission,
- the Fraser Valley Regional District,
- the Ministry of Transportation and Infrastructure; and

THAT staff be authorized to schedule a Public Hearing.

CARRIED
OPPOSED BY COUNCILLOR PIPER
RC-2018-02-20

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 5, 2018

14. **QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

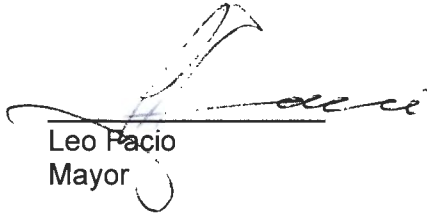
Questions from the public were entertained.

15. **ADJOURNMENT**

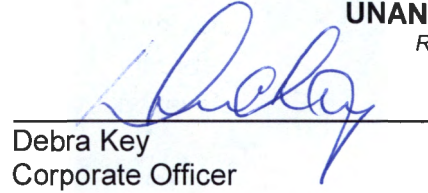
Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT the meeting be adjourned 9:10 p.m.

**CARRIED
UNANIMOUSLY**
RC-2018-02-21



Leo Pacio
Mayor



Debra Key
Corporate Officer