

VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA



REGULAR COUNCIL MEETING

Date: Monday, January 6, 2020
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
Harrison Hot Springs, British Columbia

1. CALL TO ORDER

Meeting called to order by Mayor Facio.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of December 2, 2019 be adopted.

Item 4(a)
Page 1

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

iii. Committee/
Commission Minutes

iv. Correspondence

.al

7. DELEGATIONS/PETITIONS

8. CORRESPONDENCE

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

11. REPORTS FROM MAYOR

(a) Presentation: Christmas Lighting Contest Winners

12. REPORTS FROM STAFF

- (a) Report of the Community Services Coordinator, Rhonda Schell – December 17, 2019
Re: Barbeque Pedestals

Item 12(a)
Page 7

Recommendation

THAT an expenditure of up to \$56,000 for the installation of fourteen barbeque sites be approved in the 2020 Financial Plan and be funded from reserves.

- (b) Report of the Community Services Coordinator, Rhonda Schell - December 18, 2019
Re: Public Education and Visitor Information Signage at Civic Plaza and Rendall Park

Item 12(b)
Page 9

Recommendation

THAT Council approve the Public Education and Visitor Information Signage concept.

- (c) Report of the Community Services Coordinator, Rhonda Schell - December 19, 2019
Re: Social Events that Build Community Capacity

Item 12(c)
Page 13

Recommendation

THAT \$2,250 be approved in the 2020 Financial Plan for a pilot block party program.

- (d) Report of the Chief Administrative Officer, Madeline McDonald - December 21, 2019
Re: Hemlock Valley Official Community Plan Referral

Item 12(d)
Page 15

Recommendation

THAT the Village recommend approval of the Hemlock Valley Official Community Plan.

13. BYLAWS

- (a) Report of the Deputy Chief Administrative Officer/CO, Debra Key – November 28, 2019
Re: Council Procedure Amendment and Miscellaneous Fee Amendment Bylaws

Item 13(a)
Page 215

Recommendation

THAT Council Procedure Amendment Bylaw No. 1148, 2020 be given first, second and third readings; and

THAT Miscellaneous Fee Amendment Bylaw No. 1149, 2020 be given first, second and third readings.

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Monday, December 2, 2019

TIME: 7:00 p.m.

PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Samantha Piper
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Community Services Coordinator, Rhonda Schell
Planning Consultant, Ken Cossey (by phone 7:32 pm to 7:36 pm)

ABSENT:

Recording Secretary: Irene Petty

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None.

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
RC-2019-12-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Vidal
Seconded by Councillor Hooper

THAT the Regular Council Meeting Minutes of November 18, 2019 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2019-12-02

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL
December 2, 2019

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Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Minutes of The Committee of the Whole Meeting of November 21, 2019 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2019-12-03

5. BUSINESS ARISING FROM THE MINUTES

None.

6. CONSENT AGENDA

None.

7. DELEGATIONS/PETITIONS

None.

8. CORRESPONDENCE

None

9. BUSINESS ARISING FROM CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Piper

- November 22, 2019 attended the Community To Community Forum Meeting which will change its name to Lets'mot Community To Community
- November 23, 2019 attended the opening of Lights by the Lake
- November 27, 2019 attended Harrison Tourism Society Board of Directors Meeting
- November 28, 2019 attended Civx 2019
- November 28, 2019 attended LMLGA Executive Meeting
- December 2, 2019 attended the opening of the new artificial Skating Rink.

Councillor Vidal

- November 22, 2019 attended the Community To Community Forum Meeting
- November 23, 2019 attended opening of Lights by the Lake
- November 25, 2019 attended an Aboriginal Education Workshop
- December 2, 2019 attended the opening of the new artificial Skating Rink

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL
December 2, 2019

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Councillor Hooper

- November 19, 2019 attended a Poverty Reduction meeting, part of the Agassiz Harrison Healthy Communities
- November 20, 2019 attended the first Impact Meeting which is replacing the FLOH meetings
- November 21, 2019 attend the Committee of the Whole Meeting
- November 22, 2019 attended the Community to Community Forum Meeting
- November 23, 2019 attended Lights by the Lake
- November 27, 2019 attended a youth group meeting in Chilliwack, part of the Agassiz Harrison Healthy Communities
- November 28, 2019 took part in a YAKE meeting, part of the Agassiz Harrison Healthy Communities
- November 28, 2019 attended a vaping awareness meeting at Kent High School - -

Councillor Palmer

- November 21, 2019 attended the Committee of the Whole Meeting
- November 22, 2019 attended the Community To Community Forum Meeting
- Attended two public events at the Lake

11. MAYOR'S REPORT

- Announced that the Holiday Train is coming to Agassiz on December 16, 2019 at 5:30
- Advised that Seabird Magic of Christmas will be held on Saturday, December 7, 2019 at 9:00 a.m
- Announced that on December 20, 2019 judging of residential and commercial lights in the Village will take place
- Announced that on December 4, 2019 the FVRD will be holding an Open House at Memorial Hall from 5:30 p.m. to 7:00 p.m. on the subject of the new waste sorting requirements for businesses and multi family complexes
- November 23, 2019 attended a Celebration of Life for Rae McCombs
- November 22, 2019 attended the Community to Community Forum Meeting which included a Miami Rivers Streamkeepers Think Tank on issues related to the Miami River
- November 26, 2019 attended the FVRD presentation from Allison Colthorp, Executive Director of Tourism Chilliwack working in coordination with Chilliwack, Hope, Abbotsford, Langley, Mission looking to promote the Fraser Valley as a whole
- Advised that nominations are open for the Order of British Columbia 2020 and can be submitted until March 6, 2020
- Reported on the success of the November 23, 2019 Lights by the Lake event
- December 2, 2019 attended the official opening of the newly named "Starlight Skating Rink" along with Minister of Tourism Lisa Beare, MLA Laurie Throness, FVRD Chair Jason Lum, District of Kent Mayor Sylvia Pranger and Tourism Harrison Director Robert Reyerse
- Announced the winner of the "Name the Rink" contest, Wendy Baldwin who chose the name "Starlight Skating Rink"

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL
December 2, 2019

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- Read out a brief statement on the behavioral expectations at the Village Office and Council meetings

12. REPORTS FROM STAFF

- (a) Report of the Community Services Coordinator – November 28, 2019
Re: Harrison Hot Springs Housing Needs and Supply Report

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Harrison Hot Springs Housing Needs and Supply Report, Housing Needs Summary, Housing OCP Brief and Engagement Strategy be received.

**CARRIED
UNANIMOUSLY**
RC-2019-12-04

- (b) Report of the Community Services Coordinator – November 28, 2019
Re: Animal Control Patrols

Received and filed.

At 7:32 p.m. Ken Cossey, Planning Consultant joined the meeting by telephone.

13. BYLAWS

Report of the Planning Consultant – November 10, 2019
Re: Soil Removal and Deposit Bylaw 1146, 2019

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT Soil Deposit and Removal Bylaw 1146, 2019 be given three readings; and

THAT Soil Deposit and Removal Bylaw 1146, 2019 be referred to the Ministry of Energy, Mines and Petroleum Resources; and

THAT Soil Deposit and Removal Bylaw 1146, 2019 be referred to the Ministry of Environment and Climate Change Strategy.

**CARRIED
UNANIMOUSLY**
RC-2019-12-05

At 7:36 p.m. Ken Cossey terminated his telephone call.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL
December 2, 2019

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14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Palmer
Seconded by Councillor Vidal

THAT the meeting be adjourned at 7:58 p.m.

**CARRIED
UNANIMOUSLY**
RC-2019-12-06

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

12(Ca)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 17, 2019
FROM: Rhonda Schell **FILE:** 6130-01
Community Services Coordinator
SUBJECT: Barbeque Pedestals

ISSUE:

Installation of designated barbeque pedestals within designated barbeque areas.

BACKGROUND:

At the September 9, 2019 Regular Council Meeting, a petition from local business operators was received by Council seeking a ban on the use of barbeques and tents on the beach. Council consulted with local stakeholders and determined that barbeque use should be restricted to an eastern section of the beachfront. On November 21, 2019, at a Committee of the Whole meeting, Council authorized staff to prepare a draft Park Regulation Bylaw amendment to include provisions to restrict the use of barbeques to pedestals in a designated area on the beachfront.

DISCUSSION:

The area that has been designated for barbequing requires that barbeque pedestals be installed. In Rendall Park, there are currently fourteen barbeque pedestals installed on concrete blocks next to picnic tables. The number of pedestals that can safely be installed in the designated area on the promenade is fourteen. The pedestals must be installed away from trees and not interfere with events that take place on the promenade. This would create a total of 28 sites along the waterfront to be used for barbequing on a first come, first use basis.

FINANCIAL IMPLICATIONS:

The cost of our staff installing a barbeque site (including concrete pad, accessible concrete picnic table, and barbeque pedestal) is approximately \$4000 per site.

RECOMMENDATION:

THAT an expenditure of up to \$56,000 for the installation of fourteen barbeque sites be approved in the 2020 Financial Plan and be funded from reserves.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Madeline McDonald

Rhonda Schell
Community Services Coordinator

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: December 18, 2019

FROM: Rhonda Schell
Community Services Coordinator FILE: 6130-01

SUBJECT: Public Education and Visitor Information Signage at Civic Plaza and
Rendall Park

ISSUE:

To update Council on the progress of installing Public Education and Visitor Information Signage at Civic Plaza and Rendall Park.

BACKGROUND:

This issue was raised at the April 9th, 2019 Regular Council Meeting where staff was authorized to develop Public Education and Visitor Information Signage to be installed in the Civic Plaza and Rendall Park. At that time, Council requested that the signage be presented for approval prior to installation.

DISCUSSION:

A signage inventory along the waterfront was conducted. There are approximately 100 municipal signs posted along the waterfront between the west beach and Rendall Park. The types of signs are wayfinding, safety, cautionary, prohibitory, and informational signs regarding bylaws, facility uses, notices, and acknowledgements.

The purpose of installing education signage at waterfront entrances is to consolidate some of the signs to reduce clutter, align with the Village Signage Master Plan, and assist users in accessing usage and safety information in a convenient and central place.

Shown in Appendix 1 is a concept of the signage that will be installed.

RECOMMENDATION:

THAT Council approve the Public Education and Visitor Information Signage concept.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

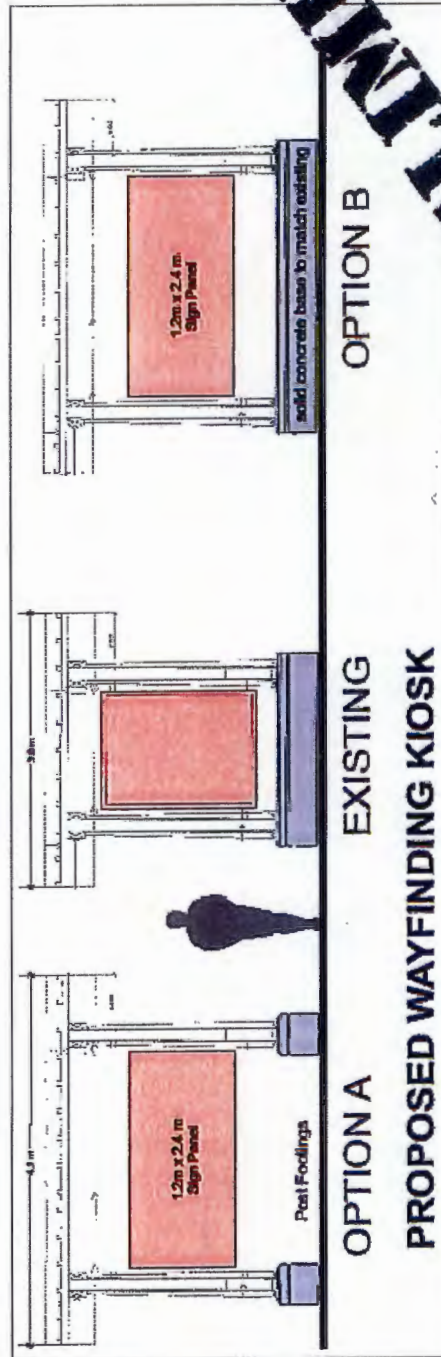
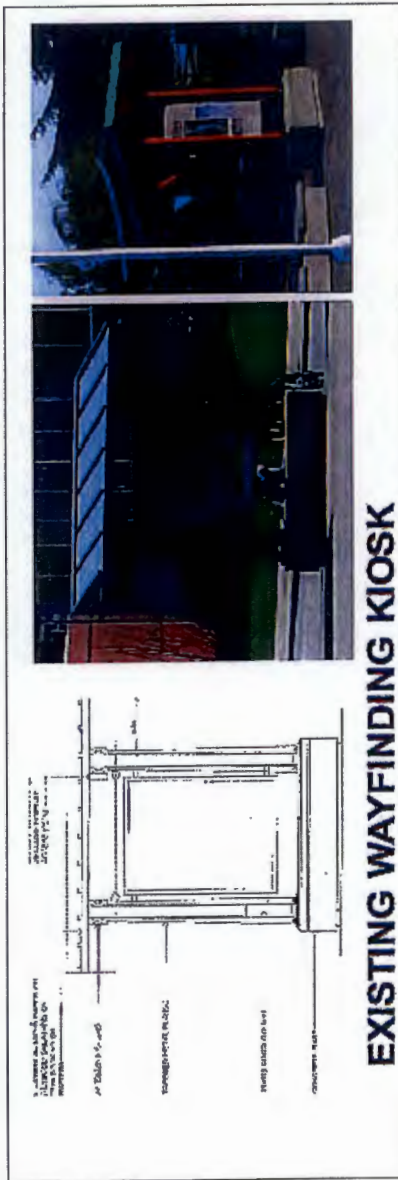
Rhonda Schell
Community Services Coordinator

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

Public Education and Visitor Information Signage Concept





1.2m x 2.4 m Sign Panel

OPTION B

MATCH EXISTING

12(c)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 19, 2019
FROM: Rhonda Schell **FILE:** 8100-01
Community Services Coordinator
SUBJECT: Social Events that Build Community Capacity

ISSUE:

A new initiative to build community connections through social events.

DISCUSSION:

A block party is a neighbourhood event organized by community members. Community events, such as block parties, that connect residents lead to strong, vibrant and livable neighbourhoods. Not only do they encourage residents to engage in projects that bring people together, they help reduce crime rates by increasing resident's ability to identify strangers. An additional benefit of these social gatherings is that residents become more familiar with their neighbourhoods and are better able to assist one another in the event of an emergency or natural disaster. Block parties can lead to further connections between residents that may stimulate local development projects such as community clean teams, a block watch, neighbourhood preparedness program, or food and clothing drives.

Block parties may take place in any common space such as in a park or on a street that is pre-approved for temporary road closure. Eligible applicants may include residents, non-profit organizations and community groups. Although not required, applicants will be encouraged to invite other community groups to participate such as Fire Smart, Red Cross, Bear Smart, Council of Senior Citizens' Organizations of BC, and Agassiz-Harrison Community Services.

Block parties would not be permitted to serve alcohol or contravene bylaws regarding noise, open burning, or any other bylaw. Any block party held in a public space would not be able to impede the public use of the space (i.e. waterfront, beach, park, etc.) or block access to emergency vehicles. Applicants would be required to obtain liability insurance and any required health permits if food is being served.

Support for each event would consist of up to \$150 for food, activities, insurance, rentals and other necessary costs. As well, the Village would provide street barricades if needed. Support would be on a first come, first serve basis with up to fifteen events per year.

Staff is recommending a pilot project to run from April to December 2020.

FINANCIAL IMPLICATIONS:

Fifteen grants of up to \$150 for food, activities, insurance, and other necessary costs to support a community block party.

RECOMMENDATION:

THAT \$2,250 be approved in the 2020 Financial Plan for a pilot block party program.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Madeline McDonald

Rhonda Schell
Community Services Coordinator

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 21, 2019
FROM: Madeline McDonald **FILE:** 0400-60-02
Chief Administrative Officer
SUBJECT: Hemlock Valley Official Community Plan Referral

ISSUE:

The Fraser Valley Regional District (FVRD) seeks comment from the Village regarding an updated Official Community Plan for the Hemlock Valley within FVRD Electoral Area C. A copy of the plan is attached for Council's consideration and review.

BACKGROUND:

The new Hemlock Valley Official Community Plan (OCP) addresses the recently approved Provincial Master Plan for the area and incorporates all the other legislative requirements for an OCP. The area under consideration is not adjacent to the Village and does not affect any Village services or other interests.

RECOMENDATION:

THAT the Village recommend approval of the Hemlock Valley Official Community Plan.

Respectfully submitted:

Madeline McDonald
Madeline McDonald
Chief Administrative Officer



5 December 2019

Village of Harrison Hot Springs
C/- Madeline McDonald, CAO
PO Box 160
Harrison Hot Springs B.C. V0M 1K0

RECEIVED

DEC 8 2019

BY VILLAGE OF HARRISON HOT SPRINGS

Re: Official Community Plan Update: Hemlock Valley, Electoral Area C

The Fraser Valley Regional District is updating the Official Community Plan for Hemlock Valley (Electoral Area C). An Official Community Plan (OCP) is a statement of objectives and policies to guide the decisions of the FVRD Board on planning and land use management. The plan would apply to both private and Crown Land located within the Plan area.

We began the update process in 2017 with a letter to you and other agencies notifying of our intention to update the OCP and requested input. We have now completed a draft of the new OCP and are again seeking feedback. The draft OCP addresses:

- master plan approval and expanded controlled recreation area (CRA);
- housing and growth;
- outdoor recreation, parks, and trails;
- servicing such as water and sewer;
- commercial development; and,
- more.

A copy of the draft plan can be found on our website at www.fvrd.ca, and a referral response form is attached. Your review and comments on the draft would be greatly appreciated. It would be beneficial to hear how the draft plan may affect your agency and its interests; how any negative impacts could be avoided and how we might work together to achieve common objectives.

Your comments are respectfully requested by January 31, 2020. Please let me know if you are unable to respond by this date.

I would be pleased to assist in any way with your review of the draft plan and I welcome an opportunity to meet with you or other staff. Please contact me at 604-702-5084 or khipwell@fvrd.ca to arrange a meeting.

I look forward to hearing from you.

Kind regards,

Katelyn Hipwell
Planner II

cc: Wendy Bales, Director (Area C)



OFFICIAL COMMUNITY PLAN

HEMLOCK VALLEY

FRASER VALLEY REGIONAL DISTRICT - ELECTORAL AREA C
November 2019

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INTRODUCTION

INTRODUCTION

Purpose of the Official Community Plan

The Hemlock Valley Official Community Plan provides direction to realize a 15 to 20-year community vision for Hemlock Valley in Electoral Area C in the Fraser Valley Regional District (*Map 1*). The Plan Area is based on the Controlled Recreation Area (CRA) established by the Province of British Columbia in 2016 as part of approval of the Hemlock Valley All Seasons Resort Master Plan (for what is now Sasquatch Mountain Resort). The CRA provides boundaries for the associated license of occupation which gives the Resort Developer the right to use Crown land for the purposes set out in the Resort Master Plan.

With the anticipated expansion and development of Sasquatch Mountain Resort, this Plan identifies opportunities for the area to grow into a sustainable and vibrant resort community, manages public assets, and addresses potential issues associated with growth.

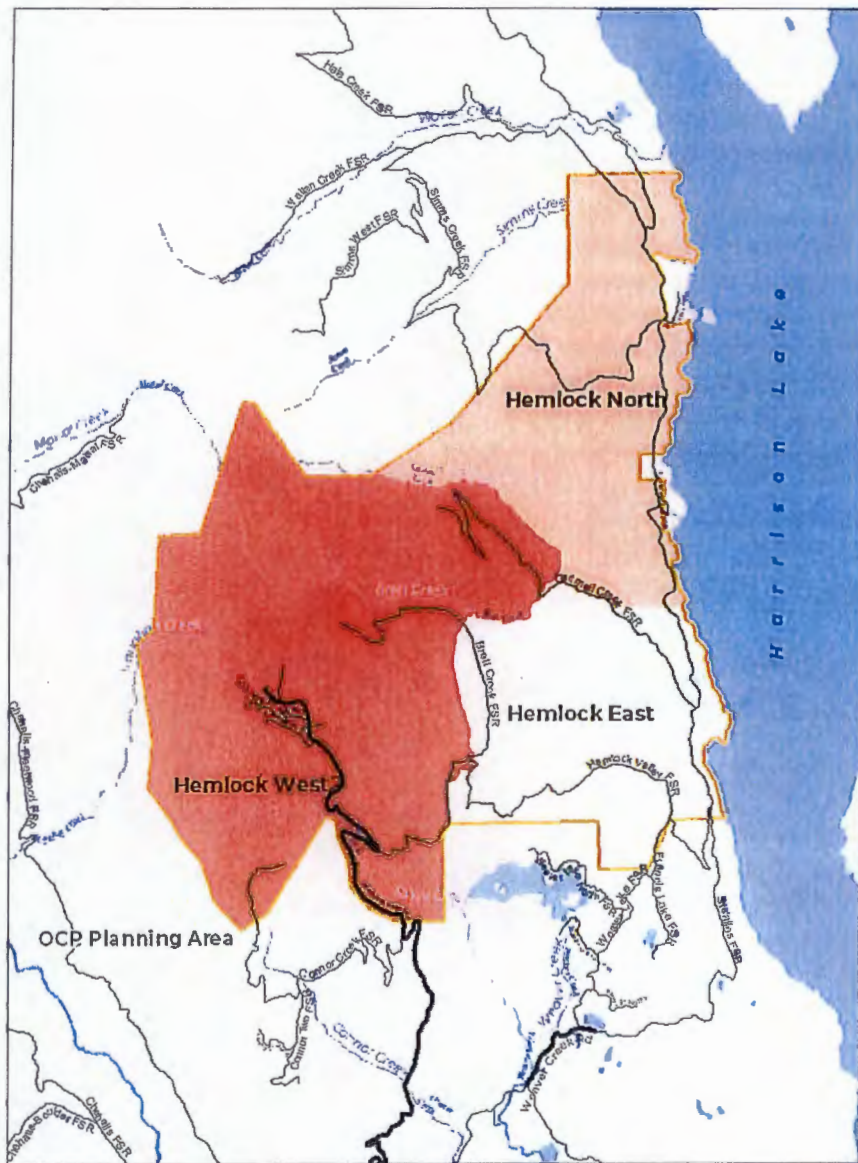
The Hemlock Valley community vision will be realized through detailed objectives and policies as well as tools such as land use designations, development permit guidelines and the government and community actions detailed in this Plan. The Fraser Valley Regional District is responsible for the administration of this Plan, however, its implementation is realized in many ways and requires collaboration and cooperation between various levels of government, private developers, and citizen groups.



Map 1: Hemlock Valley Official Community Plan Area

Planning Area Boundaries

This Plan covers the entirety of the Controlled Recreation Area (CRA) as illustrated on Map 2 (the Official Community Plan Area). Neighbourhood Planning Areas have been established within the OCP Area to provide more detailed policies and land use designations as the resort community continues to grow and expand. The Neighbourhood Planning Area boundaries are also illustrated on Map 2.



Map 2: Hemlock Valley Official Community Plan Area and Neighbourhood Planning Area boundaries

How the Plan Was Developed

The development of this Plan was triggered by the approval of the Hemlock Resort Master Plan (for what is now known as Sasquatch Mountain Resort). The Resort Master Plan outlines significant development and expansion proposals for an expanded Controlled Recreation Area. The details of the Resort Master Plan are provided in subsequent sections. Before development can proceed, Hemlock Valley's Official Community Plan required updating to respond to the Resort Master Plan's proposals.

Substantial consultation took place over the course of developing the Resort Master Plan. Between Fall 2010 and Spring 2013, the Resort Developer undertook significant consultation with the various affected parties as part of the Resort Master Plan approval process. This process included referrals, public information meetings and information sharing between various levels of government, and the developer.

This Plan was developed once the Resort Master Plan was approved by the Province and the associated Master Development Agreement was signed. Additional consultation for this Plan began in 2017 initially including early referral letters to First Nations, neighbouring communities and other stakeholders. Informational meetings and presentations were provided to the Hemlock Valley Homeowners Association and Kwantlen First Nation. [Additional consultation for the development of this plan included...]

How the Plan Works

Plan Structure and Interpretation

This Plan includes an introductory section providing background and context, a vision and values section, and 11 core Policy Chapters, as follows:

1. Spirit of Reconciliation
2. Land Use and Housing
3. Transportation and Mobility
4. Infrastructure and Services
5. Hazard and Risk Management
6. Environment and Natural Resources
7. Energy and Climate Change
8. Community Well-being
9. Economic Strength and Resiliency
10. Recreation, Parks and Trails
11. Urban Design and the Built Form

Each core policy area includes an overarching goal statement and relevant context, followed by subcategory objectives and relevant context, and finally specific policies to achieve the objectives and overarching goal. Goals and objectives provide broad level directions while the numbered policy statements stand on their own as expressions of the Fraser Valley Regional District Board of Directors (FVRD Board). All other discussions, or non-policy statements, within this Plan are provided for context or convenience and should not be interpreted as complete statements of the intention of the FVRD Board.

Neighbourhood Plans (NPs) are included as schedules to this Plan, where available, and will continue to be developed as the Sasquatch Mountain Resort expands. NPs are intended to provide additional goals, objectives and policies specific to each neighbourhood planning area. NPs are aligned with, informed by, and help to achieve the overarching vision of the OCP. The requirements for and development of new NPs is guided by the Neighbourhood Plan Terms of Reference (Schedule II). NPs will be adopted through an OCP amendment process and must meet the legislative requirements of the *Local Government Act*. Each NP is subject to a public consultation process.

Development Permit Area guidelines are also provided as schedules to this Plan. The guidelines shape the form and character of new development, protect development from hazardous conditions, and encourage best practices for promoting environmental integrity. The guidelines ensure that all new development helps to achieve the policies in this Plan. Development Permit Area boundaries and guidelines may be amended through neighbourhood planning processes.

Relationship to Other Plans and Policies

This Plan is aligned with, informed by, and works in conjunction with several other policy and planning documents, some of which are administered by the Fraser Valley Regional District (FVRD), and some by other agencies and organizations. Figure 1 illustrates the geographic relationship of the primary documents that will guide growth in Hemlock Valley).

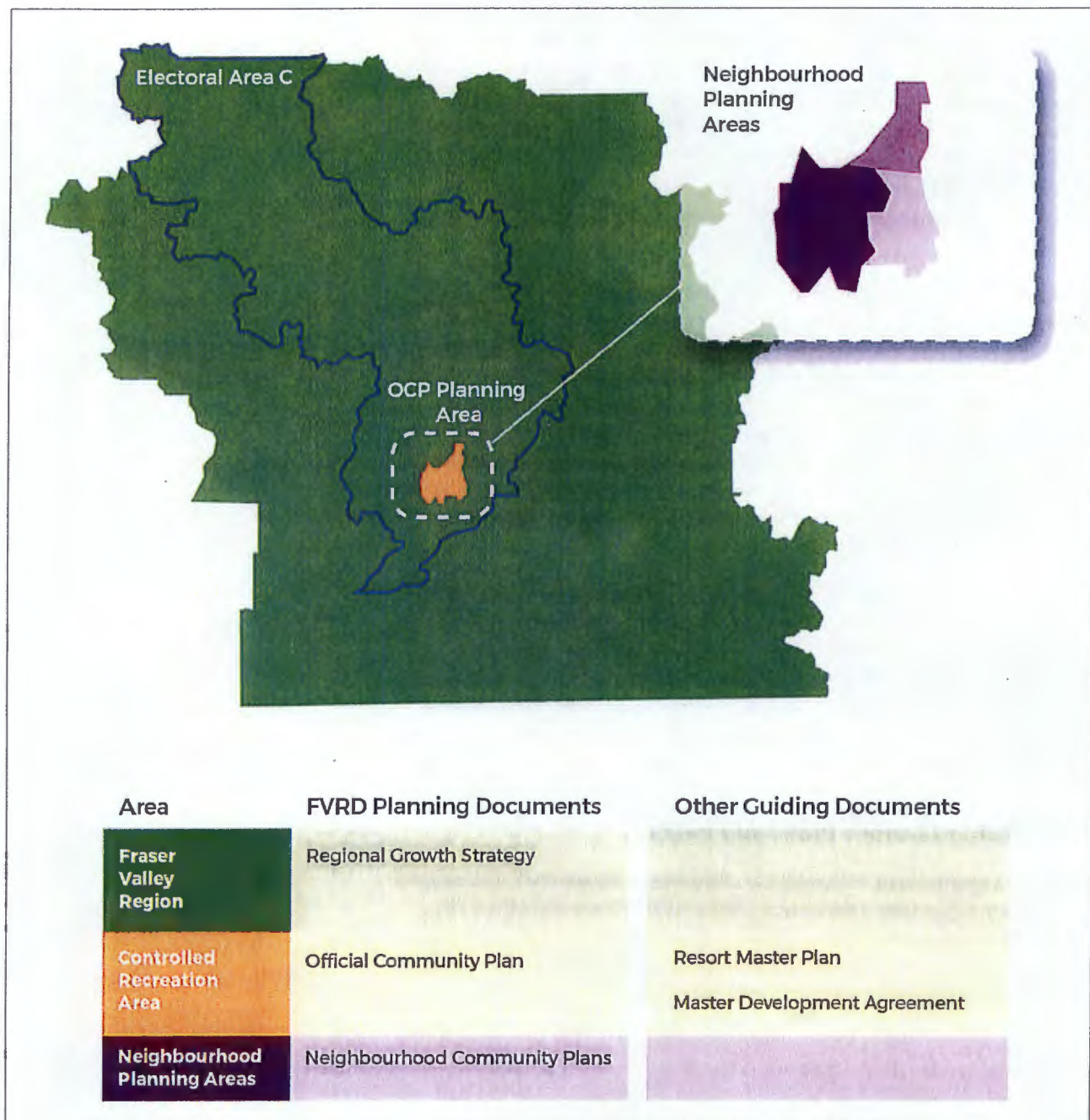


Figure 1: Illustration of the primary documents that will guide growth in Hemlock Valley

The Fraser Valley Regional Growth Strategy

The Fraser Valley Regional Growth Strategy (RGS) is a strategic plan that is also prepared under the authority of the *Local Government Act* in the geographic scope of the regional district. The RGS provides an overarching framework for planning and coordinating the activities of local governments and the provincial government. It considers transit, housing, parks, economic development and environmental issues from a regional perspective with the goal of creating healthy, sustainable communities. As a long-range vision with a 20 to 30-year scope, it aims to ensure the region as a whole is working toward a common future.

Electoral area planning and zoning must be consistent with RGS policies. The full procedure for aligning municipal and electoral area OCP's with the RGS is outlined in the *Local Government Act*.

The Hemlock Resort Master Plan (Sasquatch Mountain Resort)

The Hemlock Resort Master Plan is an All-Seasons Resort Master Plan for what is now known as Sasquatch Mountain Resort. The Resort Master Plan, which outlines significant development and expansion plans, was created by Berezan Resort (Hemlock) Ltd. and approved by the Province of British Columbia in 2016. For the purpose of this Official Community Plan, the Hemlock Resort Master Plan will be referred to as the **Resort Master Plan**, and Berezan Resort (Hemlock) Ltd. will be referred to as the **Resort Developer**.

Though the Resort Master Plan was approved by the Province, development cannot proceed unless it is consistent with the policies of this Plan, including its schedules (i.e. neighbourhood plans and development permit guidelines) and other relevant Fraser Valley Regional District bylaws.

The vision and proposed development in the Resort Master Plan is largely supported by the community. However, it is a long range plan that is dependent on a variety of global factors that cannot be controlled, including variables related to the local and regional economy and global climate change impacts. This Plan, focused on the near to medium term, endeavours to provide flexibility for realizing the vision of the Resort Master Plan in light of this uncertainty, while continuing to protect the broader public interest.

More information about the Resort Master Plan and the associated Master Development Agreement is provided in the *Background and Context* section of this Plan.

Other Plans and Policies

Additionally, this OCP works in conjunction or coordination with:

- › FVRD Subdivision and Control Bylaw
- › FVRD Solid Waste Management Plan
- › FVRD infrastructure and servicing plans, bylaws, and guidelines
- › FVRD Hazard Acceptability Thresholds and geohazard policies
- › FVRD Water & Sewer Policies
- › Sts'ailes Comprehensive Community Plan
- › Harrison Hot Springs Official Community Plan

Implementation and Effect of this Plan

Implementation of this Plan's policies will be realized through collaboration and cooperation between various levels of government, private developers, and citizen groups. Policy actions that are within the jurisdiction of the Fraser Valley Regional District (FVRD) may be implemented through the provision of services; servicing practices and standards; and, the subdivision and development control process, including zoning bylaws, subdivision standards, and the issuance of permits, including development permits.

This Plan also contains advocacy policies which relate to matters that are the jurisdiction of provincial agencies or other authorities. These policies may be advanced through liaison with the responsible authority, including referral responses.

The Fraser Valley Regional Board is required by the *Local Government Act* to comply with the policies of this Plan as follows:

- › Zoning bylaw amendments must be consistent with this Plan's policies. A zoning bylaw enacted prior to the effective date of this Plan is not altered by this Plan. Where such a bylaw is amended, the amending bylaw must be consistent with the provisions of this Plan.
- › OCP Policy is a guide, not an obligation. The adoption of this Plan does not commit the Regional Board or any other governmental body to undertake any project outlined herein, nor does it authorize the Regional Board or any other governmental body to proceed with a project except in accordance with the procedures and restrictions laid down by any Act.
- › All bylaws must be consistent with the OCP. All bylaws enacted and works undertaken by the Regional Board shall be consistent with the Official Community Plan.

Amendment and Review Process

Official Community Plans may be reviewed and amended as community values and priorities evolve, new legislation or contextual information arises, or significant or unanticipated development proposals come forward.

It is anticipated that this Plan will be amended periodically to update or incorporate new neighbourhood plans, and development permit areas and guidelines which will be created as growth proceeds throughout the Plan area. Additionally, this Plan may be updated based on recent Provincial requirements for local governments to prepare housing needs reports to better understand current and future housing demands. These reports will help identify existing and projected gaps in housing supply based on local demographics, economics, housing stock, and other factors; local governments must respond appropriately to these assessments through local and regional planning policy. All substantive amendments to this Plan will include public input and will reflect the interests of the community.

Monitoring and Evaluation

The Fraser Valley Regional District will review this Plan's implementation and progress periodically to track the performance of its policies and actions. Performance indicators may be used to evaluate current realities against past trends and future directions in order to support decision-making.



BACKGROUND & CONTEXT

BACKGROUND & CONTEXT

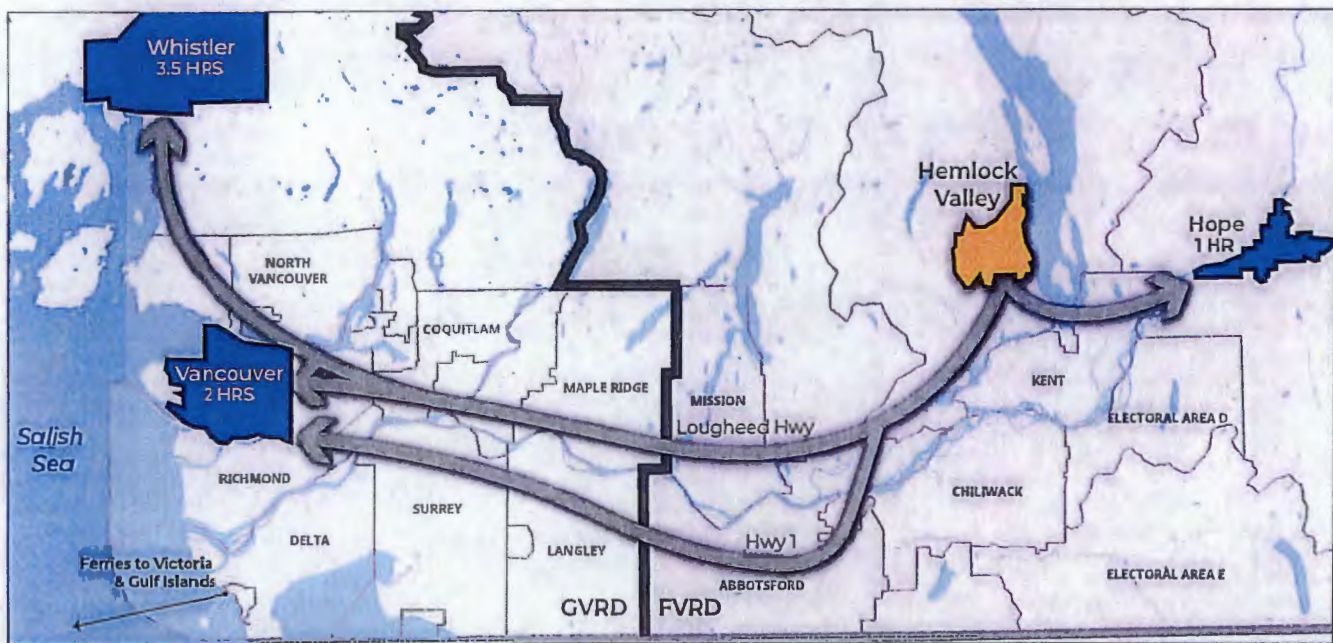
Geographic Context

Hemlock Valley is part of Electoral Area C in the Fraser Valley Regional District (Map 3). The area is located in the Coast Range Mountains, approximately an hour by automobile from the municipality of Chilliwack. Hemlock Valley is an area of striking natural beauty, sheltered by the coastal mountains, with a magnificent southern view of the National Border Mountain chain.

The historic heart of the area is a narrow valley at the headwaters of Sakwi Creek. It is bordered to the east and south by the slopes of Mt. Klautt and Mt.

Keenan respectively. The valley has a narrow entrance, surrounded by two major bluffs rising 300 metres (1,000) feet above the valley floor. The valley has a generally north-south axis with the large skiing bowl at its terminus.

To the west of the valley floor, Cohen Creek watershed sits within the steep mountain terrain. To the east, a series of steep mountain benches forming a long ridge contain several tributaries of the Sakwi Creek. Sakwi Creek is the collecting stream for the valley's surface water. Second growth trees cover most of the slopes.



Map 3: Plan area within the regional context

Historical Context

First Nations History

[First Nations presence and historic use of and relationship to the land; To be drafted collaboratively with Sts'ailles, Kwantlen and others as applicable]

Forestry History

Lumber companies have logged the valley and the surrounding area for decades. The period following the Second World War brought a strong market for timber in the Lower Mainland and logging in the Harrison Lake area began to boom. Loggers from the Sts'ailles First Nation and the Mission area were brought in daily and eventually large swaths of the Valley were clear cut for hemlock and fir.

The logging activity created a network of logging roads which exist today and form the basis of some of the trails for alpine and cross-country skiing. Though much of the area has been replanted and appears today as second growth forest, evidence of historic forestry operations remains on the mountain slopes.

Mountain Resort History

In the 1950s, the early realization of a ski hill began when loggers working in the area created the first rudimentary ski tours. In 1969, public skiing was established when Hemlock Valley Recreation (HVR) was founded by Ivan Pretty, Max Nargil, Bruce Leddingham and Ken and Bert Lawrence. The family oriented skiing resort was officially opened on December 21, 1969 with a single rope-tow lift and an old school bus equipped with a wood burning stove that served as the ski-lodge. Approximately 30-40 loyal families visited the ski hills in Hemlock Valley in the first season.

Major improvements began in the early 1970s when negotiations to establish a lease area took place between HVR and the provincial government. HVR secured a lease for 206 acres of land in what is now Hemlock West with an option to purchase and subdivide 103 acres for chalet lots. In 1973, HVR improved access from Harrison Mills to the ski resort by rerouting and upgrading a 12-mile private logging road (now Hemlock Valley Road). The improvements enabled the Ministry of Transportation and Infrastructure (MOTI) to gazette the road as a public highway. Since then, MOTI has been responsible for maintaining and improving the road up to Hemlock Valley. In 1976, with security of tenure and established road infrastructure, HVR proceeded to develop the area. The first subdivision of 55 lots was completed and sold; improvements were completed on the lodge; and the construction of the maintenance building and water storage dam were completed. In 1978 a third chair lift was added. An addition to the lodge was built and services were constructed underground.

In 1978-1979, additional areas were subdivided, adding approximately 170 lots to the resort community. Two precast concrete multi-story condominiums were constructed in the base area containing a total of 60 suites. In 1979, HVR constructed a sewage treatment plant. Other development and expansion plans were considered but ultimately abandoned with just a few minor improvements taking place over the next two decades. The majority of infrastructure and residential development, as it exists today, dates to 1976 - 1981. Through the 1990's, resort ownership changed a few times and the area was largely marked by periods of relatively intense activity followed by periods of stagnation.

The resort was purchased by the Berezan Group in the fall of 2006. In 2008, the Berezan Group began planning for significant growth and development, including an expansion of the Controlled Recreation Area from 346 hectares surrounding the historic ski resort to 6,372 hectares stretching north and east from the existing base to Harrison Lake. An All-Seasons Resort Master Plan outlining proposed development and expansion was prepared by the Berezan Group and approved by the Province in 2016. A summary of this Resort Master Plan is provided in the section, Future Resort Community.

The Community Today

The Community by the Numbers

Population



48 permanent residents



182 private occupied dwelling units
27 occupied as primary residence



most privately occupied units are single family homes

Demographics



mostly small households with few children (% under 14 years of age was too small to report)

54.5 years

median age of the population



all residents identified english as their first language

Resort



1,072 bed units



16,200 square feet of built space for service and commercial

Figures based on 2016 Census and Resort Master Plan

Projected Growth

- › The Hemlock Resort Master Plan outlines development plans that would result in 19,969 bed units and 279,542 square feet of built space for service and commercial.
- › It is difficult to project the correlated increase in the permanent population as these units would generally not be occupied as primary residences.

Community Relationships and Neighbours

First Nations

[To be reviewed and revised with First Nations]

The Hemlock Valley Plan area includes a series of overlapping First Nations interests, including the Sts'ailes, the Kwantlen First Nation, and the Sto:lo Tribal Council. The Resort Master Plan identifies the Sts'ailes as having the most prominent presence in the area. The Nation considers much of the area to be part of their primary traditional territory. The Kwantlen First Nation is a member of the Sto:lo Tribal Council, located primarily in the Fort Langley area, associated with the Fraser River, with interests up Harrison Lake. The Douglas First Nation, a member of the In-Shuck-ch Nation, is located at the north end of Harrison Lake.

The Sto:lo Tribal Council is made up of 8 member First Nations Bands, centered on the Fraser River, tracking east to Hope, west to Vancouver, north to the headwaters of Harrison Lake and south to the Canada / USA border. The Hemlock Valley Plan Area is blanketed by Sto:lo area of interest.

Sto:lo Nation [to be developed / refined with First Nations Relations Policy Analyst]

[Graphic / Image Placeholder]

Neighbouring Communities

[To be reviewed and revised with VHHS and others as appropriate]

The largest town nearby is Agassiz in the District of Kent, which is approximately 38 km from Hemlock Valley. Mission is approximately 55 km west. The Village of Harrison Hot Springs is located at the southern end of Harrison Lake, south of the Hemlock Valley Plan Area. Harrison Hot Springs is also a resort community focused on the waterfront and made popular by its hot springs. Growth and expansion in Hemlock Valley must consider potential economic, environmental, and transportation impacts to the Village of Harrison Hot Springs.

Hemlock Valley Homeowners Association

The Hemlock Valley Homeowners Association (HVHA), established in 1980, is a non-profit organization that works on behalf of the homeowners of Hemlock Valley on issues related to the community. The HVHA is membership based and operated by a board of directors.

[Graphic / Image Placeholder]

Resort Community

Existing Resort Features

Now known as Sasquatch Mountain Resort, the alpine ski hill in Hemlock Valley consists of 4 ski lifts servicing 146.8 hectares of developed ski terrain on 35 named trails. Skiing and snowboarding are offered on the south and southwest slopes of Hemlock, utilizing a 100% natural snowpack.

The ski facilities today have a Comfortable Carrying Capacity (CCC) of approximately 1,150 skiers/boarders per day. The Balanced Resort Capacity (BRC) is the cumulative capacity of the resort's facilities in terms of visitors per day. Hemlock's existing BRC equals 1,640 guests per day. The resort is serviced by a single base lodge with limited facilities.

The existing residential and commercial accommodation facilities include 226 resort residential units at Hemlock which equates to 1,072 bed units. About 60% of the existing overnight accommodation units can be classified as ski in/ski out or are within a comfortable walking distance to the base area. This equates to 598 bed units that have direct access to the skiing, a desirable attribute that differentiates Hemlock from most other mountain resorts in North America.

Resort Master Plan

The Hemlock Resort Master Plan for Sasquatch Mountain Resort (the Resort Master Plan) outlines significant development and expansion plans for the Hemlock Valley Controlled Recreation Area through five phases of development on Crown Lands. The Resort Master Plan envisions the area "to be a unique cutting edge, four season mountain resort, catering to local, regional and destination guests, in a dynamic fashion, offering an easily accessible refuge and escape from the city."

The Resort Master Plan includes various elements of proposed development, including:

Mountain and Facilities Features

In the winter, includes the expanded ski lift and trail offering, complemented by ski touring, cross-country skiing, tubing, snowshoeing, snowplay, and snowmobiling. In the summer, this includes downhill and cross-country mountain biking, hiking, sightseeing, ziplining, boating, fishing, swimming, ATViing, golfing and horseback riding.

Balanced Resort Capacity Increase

Balanced Resort Capacity (BRC), as defined in the British Columbia All Seasons Resorts Guidelines, is the optimum number of visitors that can utilize a resort's facilities per day in such a way that their recreational expectations are being met while the integrity of the site's physical and sociological environment is maintained on a year-round basis. The BRC for Hemlock Valley, per the Resort Master Plan, was calculated to total of 16,641 visitors per day at complete build out. A cumulative increase in BRC from 1,640 to 16,641 guests per day is estimated.

Base Area Growth

Improvements and expansion of the base area village are proposed to complement the mountain's attributes, amenities and planned facilities, including residential and employee housing.

Built Space Development

Proposed built space features to meet the needs and expectations of the resort's visitors include restaurants, bars, commercial and retail outlets, rental and repair shops, guest services, ski school, patrol and first aid, day care, lockers, resort administration and employee facilities, and future additional visitor-oriented built space broadened to provide for guests staying for extended visits include a greater variety of restaurants, retail outlets, convention, seminar and retreat facilities, theatre, spas, and recreation facilities.

Other built space requirements were identified to meet the local community's needs as it grows, such as a grocery store, liquor store, day care, drug store, hardware, post office, church, or community centre.

By buildout, the amount of facility related space increases from the existing 16,200 square feet to 279,542 square feet. Internal to this, destination and resident oriented space grows from the current zero square feet to 79,900 square feet.

Bed Unit Increase

In relation to the resort's BRC, the number of bed units required at build out is 19,969; an increase from the 1,072 existing bed units. The distribution of these is proposed to be 40% public (available for nightly rental), 45% private (privately held and used) and 15% resident / employee deed restricted housing (for the working community necessary to key all aspects of the resort functioning).

Table 1: Summary of Proposed Resort Expansion

	The Resort Today	The Envisioned Resort (60-year Build Out)
Balanced Resort Capacity	1,640	16,641
Tourism Seasons	Winter	Winter, Summer, Spring, Fall
Neighbourhoods	1 with a total of 1,072 bed units	3 with a total of 19,969 bed units
Facility Space (e.g. restaurant, lodge, retail space)	16,200 sqft	270,542 sqft

Realization of the Resort Master Plan

This official community plan, and the Resort Master Plan upon which it is based, present a compelling vision for a major expansion to Hemlock Valley and Sasquatch Mountain Resort that will, over time, transform Hemlock Valley into a dynamic four season resort community. This development would bolster the regional economy, support the needs of tourists and address demand for outdoor recreation in the Fraser Valley. There are many potential benefits.

There are also many challenges. Mountain resort communities are, by their very nature, located in sensitive alpine environments. Hemlock Valley has limited infrastructure and relatively basic community services. It is distant from urban service centres. The development vision put forth in the Resort Master

Plan, and consequently this OCP, involves discrete and separate development nodes that will require new roads, utilities, and services.

As a result, the costs and complexity of development will be high. It will be critical for new development areas to be preceded by comprehensive neighbourhood planning to address servicing, land use, and the environment. Property taxpayers in the Fraser Valley Region cannot subsidize resort development and so all development costs, including the cost of comprehensive planning prior to development, must be borne by the Resort Developer and others building in Hemlock Valley.

Neighbourhood Planning Areas and Resort Development Areas

The Hemlock Valley Plan Area is divided into three Neighbourhood Planning (NP) Areas as outlined below. The intent of these areas is to ensure a detailed Neighbourhood Plan (NP) will be prepared in consultation with the community and relevant stakeholders in advance of any development.

The boundaries of the NP Areas were drawn with two key objectives: 1) To provide a framework for a comprehensive infrastructure and servicing approach; and, 2) To ensure efficient and thoughtful land use planning happens as development proceeds. The three NP areas were informed by the Development Areas outlined in the Resort Master Plan. The relationship of the NP Areas and the Resort Master Plan Development Areas is described below.

- › Hemlock West includes the historic resort community and is composed of four Resort Master Plan development areas: Hemlock Village, The West Face Village, The Residents, and The Pinnacle.
- › Hemlock East includes the area to the east of the historic community is composed of two Resort Master Plan development areas: The Chateau Hemlock and The Enclave.
- › Hemlock North includes the northern part of the Plan Area adjacent to Harrison Lake and is a notable part of the traditional Sts'ailes territory. The Resort Master Plan proposes a joint development venture between the Sts'ailes and the Resort Developer for the development area called Quqwathem Village. The Resort Master Plan development areas for Hemlock North include: Cottonwood Estates, Quqwathem Village, and Northwood.

Resort Master Plan Implementation

The pace of implementation of the Resort Master Plan will be driven by the resort marketplace and economic conditions and is generally considered a long range plan (longer than the anticipated life of this Plan).

The proposed development is divided into five sequential phases centered around the Development Areas identified in the Resort Master Plan. The table below summarizes the five phases and relates them to Neighbourhood Plan Areas provided in this Plan.

Table 2: Resort Master Plan Implementation Phases

Phase	Bed Units	Built Space (sqft)	Resort Master Plan Development Area	OCP Neighbourhood Planning Area
One	Increase: 1,072 to 4,513	Increase: 16,200 to 76,877	West Face Village (north end) The Residents (infill)	Hemlock West
Two	Increase: 4,513 to 8,449	Increase: 76,877 to 116,914	West Face Village (south end) The Residents (infill)	Hemlock West
			The Enclave (part one)	Hemlock East
			Quqwathem Village (part one) Northwood and Golf Course	Hemlock North
Three	Increase: 8,449 to 12,709	Increase: 116,914 to 177,218	Hemlock Village (redevelopment) The Residents (infill)	Hemlock West
			Cottonwood Estates Quqwathem Village (part two)	Hemlock North
Four	Increase: 12,709 to 16,720	Increase: 177,218 to 233,924	The East Base	Hemlock North
			The Pinnacle Chateau Hemlock	Hemlock West
Five	Increase: 16,720 to 19,969	Increase: 233,924 to 279,542	The Enclave (part two)	Hemlock East

Master Development Agreement

As part of the approval of the Resort Master Plan, the Province and the developer entered into a Master Development Agreement (MDA) which outlines commitments for which the Resort Developer is responsible. The commitments were developed in consultation with the Fraser Valley Regional District, local First Nations, and various other stakeholders.

MDA commitments that are relevant to the vision, principles, and goals of this Plan are summarized in

the table below and are reinforced through related statements and policies throughout this Plan. Many of the commitments, once completed, will inform future neighbourhood plans and will therefore lead to a plan development or update process as specified in the Neighbourhood Plan Terms of Reference (Schedule II). All MDA commitments are necessary foundational components of the envisioned sustainable resort community.

Table 3: Master Development Agreement Commitments

Commitment	Approving Authority	Timeframe as Described in MDA	Connection to this plan
Balanced Resort Capacity and Maximum Bed Unit Entitlement	Mountain Resorts Branch (FLNRO)	Projections for buildout; progress to be monitored	Will inform land use in future NPs and NP updates
Phasing Schedule	Mountain Resorts Branch (FLNRO)	Based on market demand	Development phases proposed in Resort Master Plan will trigger NP development / update processes
Design Guidelines Covenant	Mountain Resorts Branch (FLNRO) and FVRD	Prior to each development phase	Will inform future Development Permit Areas and require an OCP amendment
Employee Housing Quota (10%)	Mountain Resorts Branch (FLNRO)	Prior to each development phase (after Phase 1)	Will inform land use in future NPs / NP updates
Archaeological Overview Assessment and Archaeological Impacts Assessment (if required)	Archaeology Branch (FLNRO)	Prior to any alteration of land	Key to realizing the goals of Policy Chapter 1 of this Plan Spirit of Reconciliation
Public Recreation Management Plan	Mountain Resorts Branch (FLNRO)	Prior to March 31, 2018 (past due)	Will inform foundational elements of Policy Chapter 10 Recreation, Parks and Trails and future NPs / NP updates; may result in an OCP amendment
Environmental Management Plans	Mountain Resorts Branch (FLNRO)	Prior to March 31, 2017 or prior to the development of Phase 1	Will inform foundational elements of several Policy Chapters, notably Policy Chapter 6, Environment and Natural Resources, as well as future NPs / NP updates; may result in an OCP amendment
Cumulative Effects Assessment	Mountain Resorts Branch (FLNRO), Ministry of Environment, FVRD, and Sts'ailes	Prior to the development of Phase 1	Will inform foundational elements of several Policy Chapters, notably Policy Chapter 6, Environment and Natural Resources, as well as future NPs / NP updates; may result in an OCP amendment
BC Environmental Assessment	Appropriate branches of BC Government	Prior to each phase of development	Will inform policies and land use in future NPs / NP updates as well as future Development Permit Areas

Table 3: Master Development Agreement Commitments (continued)

Commitment	Approving Authority	Timeframe as Described in MDA	Connection to this plan
Traffic Impact Assessment	Ministry of Transportation and Infrastructure (MOTI)	Prior to each development phase (after Phase 1)	Will inform policies in future NPs / NP updates
Analysis of Existing Community Water Supply	Fraser Health Authority	Prior to the development of Phase 1	Will inform policies in, and may result in an update to, the Hemlock West NP (Schedule III)
Upgrade of Existing Water Treatment System	Fraser Health Authority	Prior to the development of Phase 1	Will inform foundational elements of Policy Chapter 6, Environment and Natural Resources and Chapter 4 Infrastructure and Services as well as future NPs / NP updates; may result in an OCP amendment
Updated Base Area Plan (relocation options for lots in high risk hazard areas)	Mountain Resorts Branch (FLNRO) and FVRD	Prior to the development of Phase 1	Will trigger an NP Planning Process and result in an update to the Hemlock West NP (Schedule III)
Hazard Feasibility Study	FVRD	Prior to the development of Phase 2	Will inform policies and land use in future NPs / NP updates as well as future Development Permit Areas
Snow Clearing and Storage Plan	FVRD	Prior to the development of Phase 2	Will inform policies in future NPs and NP updates
Comprehensive Study of Existing Community Sewer System and necessary upgrades	FVRD	Prior to the development of Phase 1	Will inform policies in, and may result in an update to, the Hemlock West NP (Schedule III)
Feasibility Study (Comprehensive Servicing Studies) for Water and Sewer Systems	FVRD	Prior to each phase of development	Will inform foundational elements of Policy Chapter 6, Environment and Natural Resources and Policy Chapter 4 Infrastructure and Services as well as future NPs / NP updates; may result in an OCP amendment
Energy Demand Supply and Distribution Plan	FVRD	Prior to the development of Phase 1	Will inform foundational elements of Policy Chapter 4 Infrastructure and Services and Policy Chapter 7 Energy and Climate Change as well as future NPs / NP updates; may result in an OCP amendment
Solid Waste Management Plan	FVRD	Prior to the development of Phase 1	Will inform foundational elements of Policy Chapter 4 Infrastructure and Services as well as future NPs / NP updates; may result in an OCP amendment
Emergency Management Plan	FVRD	Prior to the development of Phase 1	Will inform foundational elements of Policy Chapter 5 Hazard and Risk Management as well as future NPs / NP updates; may result in an OCP amendment
Detailed Fire Protection Impact Assessment Study	FVRD	Prior to the development of Phase 1	Will inform foundational elements of Policy Chapter 4 Infrastructure and Services and Policy Chapter 5 Hazard and Risk Management as well as future NPs / NP updates; may result in an OCP amendment
First Nation Woodland License Integration	FLNRO and Sts'ailes	TBD	Will inform foundational elements of Policy Chapter 6, Environment and Natural Resources as well as future NPs / NP updates; may result in an OCP amendment

Table 3: Master Development Agreement Commitments (continued)

Commitment	Approving Authority	Timeframe as Described in MDA	Connection to this plan
Forest Management Plan	FLNRO and Sts'ailes	TBD	Will Inform foundational elements of Policy Chapter 6, Environment and Natural Resources as well as future NPs / NP updates; may result in an OCP amendment

Table Notes: Forest Lands and Natural Resource Operations and Rural Development (FLNRO) is the Provincial Ministry responsible for the stewardship of provincial Crown land and natural resources, and for the protection of B.C.'s archaeological and heritage resources.

Servicing a Resort Community

A resort community, as is envisioned in the Resort Master Plan, and that exists to a much lesser extent today, is fundamentally different than a typical rural or urban community. Resort communities require and can only justify certain types and levels of services. For example, due to the transient nature of the population, it is unlikely that a school or hospital would be located in the area in the near term. For this reason, it is also crucial that the Master Development Agreement commitments are met, as many of them help to guarantee economically and environmentally responsible infrastructure and servicing development.

Future Governance

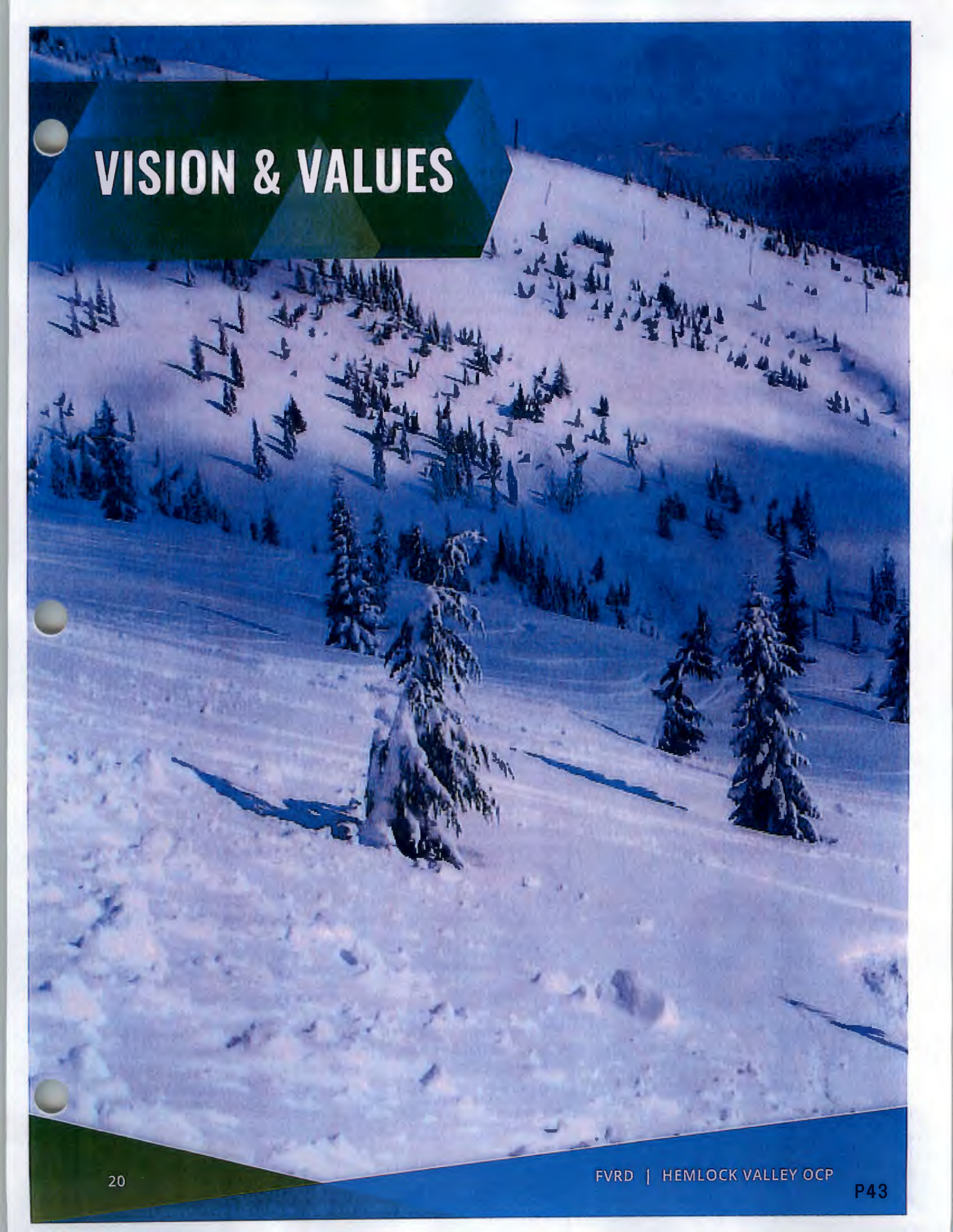
Hemlock Valley is within Electoral Area C in the Fraser Valley Regional District (FVRD). Electoral areas typically have smaller populations and are unincorporated which, in part, means there is no municipal council that governs the local area. Instead electoral areas are governed and administered by the regional district and its board of directors. As such, each electoral area is represented by one locally elected electoral area director and is afforded one seat at the regional district board. The number of representatives appointed to the board for incorporated municipalities is dependent upon each local area's population.

Infrastructure and services for electoral areas, such as utilities, may be partially administered by public entities including the regional district, but may also be privately owned and operated. Electoral area residents pay directly for services provided by the regional district to which can limit the scale of service provision. The regional district generally does not have jurisdiction or the capacity to build, operate or maintain transportation infrastructure (existing roads in the community are largely the responsibility of the province).

As Hemlock Valley continues to grow and expand, the appropriate forms and levels of governance, public administration and public services will be an ongoing question. In the future, incorporating Hemlock Valley as a resort municipality may be desirable for more direct local governance, more balanced political representation, and further benefits to the community, including, better access to funding and servicing opportunities (e.g. for local parks and public space improvements or local road maintenance issues) and a local administrative presence (e.g. a municipal hall).

Future Governance Study

The British Columbia *Local Government Act* sets the regulatory framework and procedures for a municipality to incorporate and provides specific requirements for incorporating as a mountain resort municipality. However, there are no existing thresholds to guide the most appropriate time for an unincorporated area to apply to the province for incorporation. Therefore, this Plan requires that the option to incorporate be thoughtfully considered as the resort expands and development proceeds. The Neighbourhood Plan Terms of Reference (Schedule II) requires that a governance study be conducted before a new neighbourhood planning process commences. The intent of the study is not to take immediate steps toward becoming an incorporated resort municipality, but rather to identify the potential for incorporation and the impacts on the Fraser Valley Regional District, the community, and the developer. General considerations for the study are outlined in the *Neighbourhood Plan Terms of Reference* (Schedule II).

An aerial photograph of a vast, snow-covered mountain slope. The terrain is dotted with numerous evergreen trees of varying sizes, some standing alone and others in small clusters. The snow appears deep and undisturbed, with long, soft shadows cast by the trees. The overall scene is serene and captures a high-altitude winter landscape.

VISION & VALUES

VISION & VALUES

Community Vision

The Community Vision statement for Hemlock Valley helps to define what future success looks like through anticipated growth and development. The Vision, and the accompanying guiding principles described below, will be used to support decision-making and steer development initiatives. The Vision is progressive in that each decision or change in the community should make steps toward the continued realization of the future Vision. The progressive vision for the Hemlock Valley is:

An environmentally, socially, and economically sustainable resort community that honours the natural and human history of the Hemlock Valley.

Guiding Principles

The Community Vision can be further explored through more specific themes.

These themes, illustrated in the graphics below serve as guiding principles for this Plan and are integrated into its policies.



Preserve environmental integrity and enhance the function of natural resources



Provide necessary community services in a manner that is safe, reliable, and cost effective



Promote a high-quality resort environment for residents and visitors



Develop a four-season recreation and tourism-based economy with diverse and equitable opportunities for economic advancement



Create a unique sense of place and identity for Hemlock Valley that honours local First Nations and respects indigenous heritage and respects the natural environment



Ensure that development and land use is designed to minimize negative impacts on the natural environment



Consider the impacts growth has on global climate change, and in turn, the impacts climate change will have on a mountain resort community



Ensure a safe work environment and access to adequate housing for all resort employees.



Provide a framework to ensure that any infrastructure and services required for new development is paid for by the developer and does not place undue burden on taxpayers.



1. SPIRIT OF RECONCILIATION

1. SPIRIT OF RECONCILIATION

GOAL

To reflect the cultural, economic, and historic significance of First Nations in the Hemlock Valley and to ensure future growth and development respects First Nation's values and supports, through recognition, policy, and action, their visions and goals for the future.

Overview

This Plan outlines a future vision for the Hemlock Valley Plan Area as identified on Map 1 (page 4). The land and water in this area are part of the unceded traditional territory of several First Nations, including Sts'ailes, Kwantlen First Nation, Douglas First Nation, and more broadly, Sto:lo Nation and Sto:lo Tribal Council. Traditional use and cultural heritage sites exist throughout the Plan Area, many of which are actively used today and hold important value.

The Fraser Valley Regional District (FVRD) is committed to continued dialogue, coordination and collaboration with First Nations in the recognition that reconciliation is an ongoing process and must be centered around the development of strong relationships. This Plan recognizes that land use planning and development provides particularly important opportunities to build relationships and work together to realize shared goals.

First Nations interests and goals for the Hemlock Valley were identified through the Resort Master Plan consultation process as well as over the course of developing this Plan. The policies in this section recognize a shared desire for reconciliation and emphasize opportunities for promoting and valuing First Nations culture and history, protecting culturally and economically significant lands, waterways and resources, and advancing socio-economic opportunities. Given the ongoing and evolving nature of reconciliation, there may be other opportunities and issues to address as the area grows.

Sts'ailes' Comprehensive Community Plan provides a 'roadmap' for growth, development, collaboration, and negotiation in the territory and in the community. In addition to consultation with Sts'ailes, the objectives and policies of that plan are reflected, where applicable, in this section. Sts'ailes has established an economic development corporation which will provide additional opportunities for collaboration. The Sts'ailes First Nation territory (non-traditional) is illustrated on Map 5 on the next page.

The Resort Developer has committed to an ongoing working relationship with the Sts'ailes First Nation to realize a vision of Sustained Prosperity, which the resort Master Plan defines as: "the steady state condition where the Resort [is] able to maintain, ongoing economic well-being without requiring the continued land development and physical growth that will ultimately compromise the unique attributes which make up the social, cultural and natural environments that are the cornerstone to its character and success". The Resort Developer and the Sts'ailes First Nation are working toward a joint venture agreement for development in the Hemlock North neighbourhood planning area.

[illegible]

FVRD | HEMLOCK VALLEY OCP

Building Strong Government to Government Relationships

OBJECTIVE

Strengthen the relationships between First Nations, the Fraser Valley Regional District (FVRD), and the Hemlock Valley community as it grows through information and knowledge sharing, collaborative planning, and coordinated action.

Policies

- 1.1.1. Consult First Nations when considering amendments to this Plan that may affect their interests in accordance with the requirements of the *Local Government Act* and the policies of the FVRD Board of Directors.
- 1.1.2. Encourage First Nations to consult with the FVRD on matters that may affect the land and residents of Hemlock Valley.
- 1.1.3. When a neighbourhood planning process is initiated, per the Neighbourhood Plan Terms of Reference (Schedule II), engage and work collaboratively with the Sts'ailes First Nation and other affected First Nations on the plan's development and implementation.
- 1.1.4. Explore, on an ongoing basis, opportunities for shared services and coordinated land use planning and development initiatives with neighbouring First Nations.
- 1.1.5. Encourage opportunities for dialogue and knowledge sharing related to governance and planning between First Nations, the FVRD, and Hemlock Valley businesses and residents.

Recognizing, Protecting and Reflecting First Nations' Heritage

OBJECTIVE

Promote a meaningful presence and understanding of First Nations culture and values and protect historical sites and artifacts in the Hemlock Valley as it grows.

Policies

- 1.2.1. Engage with First Nations, including through neighbourhood plans and updates, to identify opportunities to promote culturally sensitive interpretation of First Nation's history and culture, including through urban design, street naming, and parks and trail development.
- 1.2.2. Protect First Nations archaeological assets by requiring or encouraging developers in areas of known or potential archaeological value to:
 - a. Contact First Nations and the Archaeology Branch regarding archaeological values during development review processes;
 - b. Respect and avoid known and potential heritage and archaeological resources during land use planning processes where possible;
 - c. Obtain approvals pursuant to the Heritage Conservation Act as appropriate; and,
 - d. Complete an archaeological impact assessment for zoning and community plan amendment applications.
- 1.2.3. As opportunities arise, liaise with First Nations regarding external funding to improve archaeological sites mapping.
- 1.2.4. Immediately report or require developers to immediately report the discovery of archaeological artifacts to the Province of British Columbia Archaeology Branch and relevant First Nations or others as appropriate.
- 1.2.5. Encourage property owners proposing development in an area of known or potential archaeological resources to contact the Province of British Columbia Archaeology Branch for advice and guidance.

Supporting First Nations' Initiatives

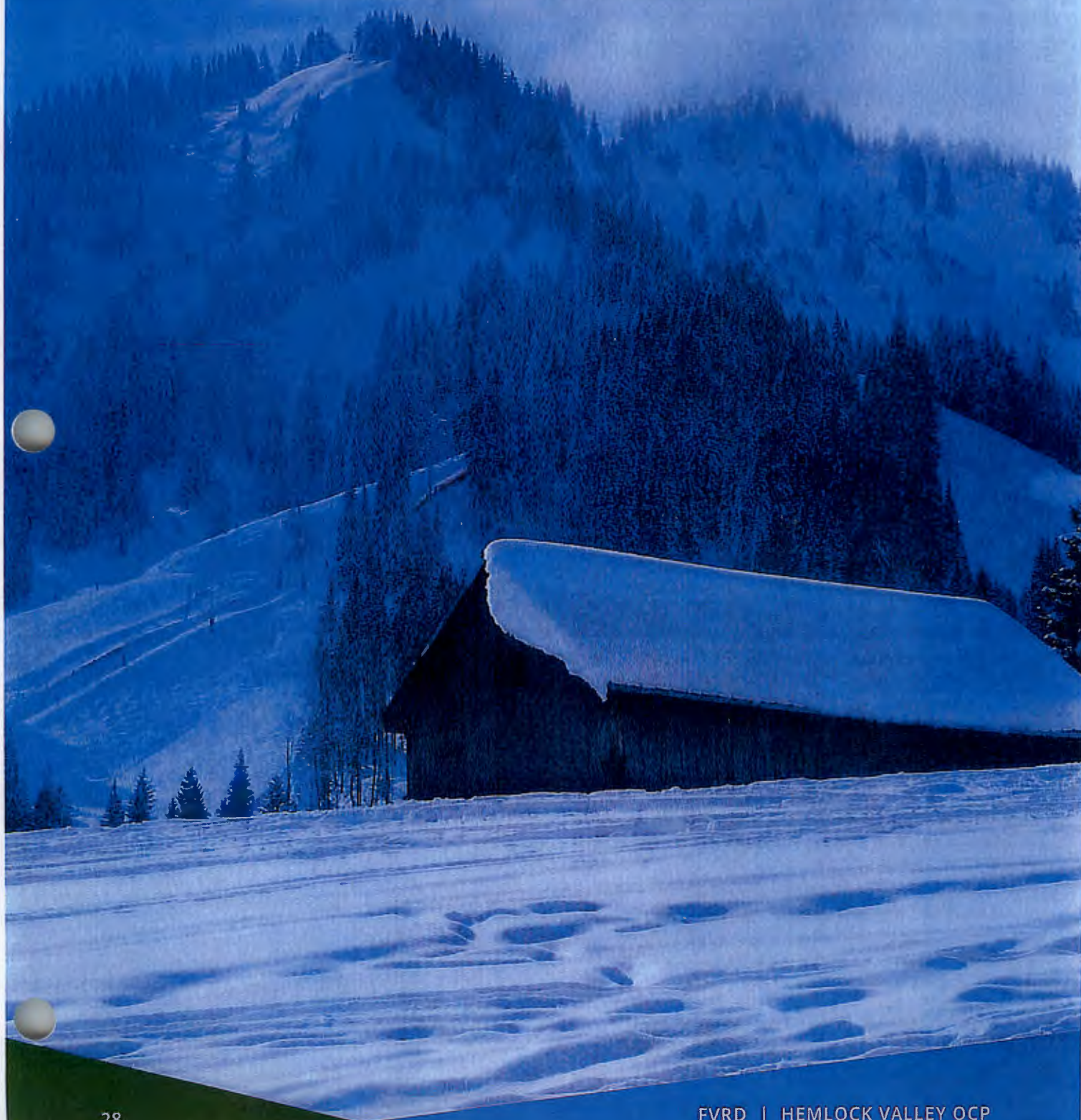
OBJECTIVE

Recognize and support First Nations' initiatives related to socio-economic growth and development and land and resources protection.

Policies

- 1.3.1. Through neighbourhood plans and updates and/or development approvals, identify opportunities to recognize and protect lands and waterways that are culturally or historically significant to First Nations', in keeping with First Nations' plans and policies.
- 1.3.2. Recognize and support opportunities for First Nations to achieve economic growth and advancement through resort expansion, including through residential and commercial development, recreational activities and other land uses and development activities in the Hemlock Valley in keeping with the objectives and policies of this Plan.
- 1.3.3. Encourage ongoing collaboration between developers and the Sts'ailes Economic Development Corporation and other First Nations.
- 1.3.4. Support development that is in line with First Nations' land use and community plans and the policies and objectives of this Plan.
- 1.3.5. Work collaboratively with First Nations and other agencies where applicable to advocate for the sustainable management of natural resource development activities in Hemlock Valley.

2. LAND USE & HOUSING



2. LAND USE & HOUSING

GOAL

To enable a compact and sustainable development pattern that provides safe, diverse and affordable housing, sufficient business and employment opportunities, and accessible community spaces while protecting surrounding natural features.

Overview

The Fraser Valley Regional District (FVRD) Regional Growth Strategy (RGS) provides guidance on the development and growth management of resort communities with the overarching objective of promoting sustainable regionally scaled resort development. In line with the RGS, this Plan aims to protect public investments by encouraging a compact development pattern. The land use concept provided in this Policy Chapter provides policies and generalized future land uses for Hemlock Valley. The information in this section and the policies of this Plan provide a balanced reflection of the desired development patterns for Hemlock Valley.

Resort Master Plan Considerations

Balanced Resort Capacity (BRC), as estimated in the Resort Master Plan and approved by the Province, will inform land use and development decisions for the area, including for future neighbourhood plans and updates. However, it is important to remember that BRC figures only reflect the potential for development under the Resort Master Plan.

The Resort Developer proposes a series of five development phases and general development concepts in the Resort Master Plan to reach the envisioned build out. Each development phases will be contingent upon a variety of conditions and approvals from several government agencies. The BRC figure informs visitor accommodation requirements for the community in terms of bed units, however, the figure may evolve as development proceeds.

The Master Development Agreement (MDA) includes several commitments that the Resort Developer is required to fulfill in advance of certain development phases. All MDA commitments are necessary foundational components of the envisioned sustainable resort community. In relation to housing, the MDA requires the Resort Developer to provide employee housing appropriately phased and balanced with employment. Ten percent of all housing development identified in Phases 2 through 5 of the Resort Master Plan must be dedicated employee housing.

General Policies

- 2.1.1. Only consider development proposals once the required Master Development Agreements have been fulfilled to the satisfaction of the Fraser Valley Regional District.
- 2.1.2. Require the Resort Developer to seek approval from the Province of British Columbia for any development proposal that is substantially inconsistent with the phasing or concepts outlined in the Resort Master Plan prior to proceeding with a Fraser Valley Regional District consideration and approval process for such development.
- 2.1.3. Work with the Province to develop a strategy for registering, on crown land areas and parcels, development permits, development variance permits, temporary use permits, covenants, right of ways, and other legal instruments central to the development approval process.

Land Use

OBJECTIVE

Encourage a compact development form that provides for the needs of both residents and visitors consistent with expectations for a resort community, minimizes negative impacts on natural features, and protects the scale and character of surrounding areas.

Policies

- 2.2.1. Per the Neighbourhood Plan Terms of Reference (Schedule II), do not consider proposed development or expansion of infrastructure or services in a Neighbourhood Planning Area, as identified on Map 2, unless a neighbourhood plan has been approved for that area by the Fraser Valley Regional District Board of Directors.
- 2.2.2. Through neighbourhood plans and updates:
 - a. Designate land uses that provide transition between higher density villages and the surrounding rural and natural areas through lower density development forms;
 - b. Encourage a diverse mix of uses and residential development forms in villages and areas with access to sustainable modes of transportation;

- c. Designate land uses that accommodate a variety of commercial activities that encourage local economic development, independent businesses, and diverse employment opportunities; and,
 - d. Designate land uses that accommodate publicly accessible community spaces and promote their use by both local residents and visitors.
- 2.2.3. Support development patterns, building forms, and other elements that will advance sustainable and energy efficient infrastructure and servicing.
- 2.2.4. Restrict development in areas with geotechnical and environmental hazards.
- 2.2.5. Limit development that has a negative impact on natural features or the environment, and where negative impacts cannot be avoided, require efforts to mitigate the impact.
- 2.2.6. Limit negative impacts of new development on existing properties and disruptions to the community by ensuring developers adhere to the FVRD's Good Neighbour Practices, including containing waste and litter onsite; parking on-site; avoiding degradation of linear park/sidewalks; and communication with neighbours by providing contact and project information.

Land Use Designations

The land use designations provided in this Policy Chapter are "broad stroke". The designations provide a general scope for the intended development patterns throughout the Plan area. More specific land use designations, including permitted forms, uses and densities are prescribed in the neighbourhood plans included as schedules to this Plan.

Neighbourhood plans (NPs) will continue to be created for Villages (Village Planning Areas) as the Resort Master Plan development phases proceed. As NPs are included as schedules to this Plan, each NP will be adopted through an OCP amendment process, must meet the legislative requirements of the *Local Government Act*, and will be subject to a public consultation process. Each NP will provide more specific land use designations for the associated Village Planning Area and, as such, must be adopted into this plan before any proposed development for that area proceeds.

Land use designations are provided on Map 6 on the following page; definitions for each designation follow.

VILLAGE PLANNING AREA

INTENT: To designate the boundaries of anticipated future village areas identified in the Resort Master Plan that will require additional planning through a neighbourhood planning process before development proceeds, as defined in the Neighbourhood Plan Terms of Reference (Schedule II).

FUNCTION: Guided by the thresholds defined in the Neighbourhood Plan Terms of Reference (Schedule II), detailed Neighbourhood Plans (NPs), including guidelines, will be prepared for each Village Planning Area to guide the development of the village into a sustainable resort neighbourhood. NPs will determine the appropriate uses, location of uses, building forms and general expected densities for each Village Planning Area. Additional area specific policies may also be included in line with the objectives of this Plan.

MANAGED RECREATION

INTENT: To designate the boundaries of privately managed major recreational areas.

FUNCTION: These areas will provide places for highly managed recreational features such as ski hills and marinas. Residential and industrial development activities in these areas will generally be prohibited. Additional policies and more specific designations, including complementary uses, may be provided through neighbourhood plans based on the context of the area.

OPEN RECREATION

INTENT: To designate the boundaries of flexible recreation and natural resource extraction areas, managed by either public or private agencies.

FUNCTION: These areas will provide places for public recreation and natural resource extraction. Parks, open space, natural areas, outdoor activities and outdoor cultural uses in these areas will generally be permitted. Natural resource harvesting and extraction licensed by the Province of BC may also occur in this designation. Residential, commercial, and industrial development activities in these areas will generally be prohibited. Additional policies and more specific designations, including complementary uses, may be provided through neighbourhood plans based on the context of the area.

NATURAL / PROTECTED

INTENT: To preserve natural areas, protect fish and wildlife habitat, and enhance watershed and ecosystem functions.

FUNCTION: These areas will be protected from future development and ensure that growth does not negatively impact the community watershed, designated natural areas and important fish and wildlife habitat. Additional policies and more specific designations, including complementary uses, may be provided through neighbourhood plans based on the context of the area.

Housing

In alignment with regional goals, this Plan encourages diverse and adaptable resort housing forms and overnight accommodation that meet the needs of a range of ages and abilities. Additionally, this Plan recognizes that a healthy and sustainable resort community will require adequate and affordable housing for the local workforce in close proximity to employment centres as it grows.

General Policies

- 2.3.1. Work collaboratively with the province, the Resort Developer and stakeholders on an ongoing basis to determine housing needs in relation to the resort's evolving BRC, including needs for local residents, visitors, and the workforce.
- 2.3.2. Support the development of flexible, adaptable, and universally accessible residential and visitor accommodation development.
- 2.3.3. Support environmentally friendly and energy-efficient residential and visitor accommodation development, including through strategic location of residential neighbourhoods and building design.

OBJECTIVE

Meet the community's evolving housing needs with a supply that is diverse in terms of type and tenure.

Policies

- 2.3.4. Through neighbourhood plans and updates:
 - a. Designate land uses that accommodate a variety of housing types and tenures to meet the community's housing and accommodation needs as they continue to grow and diversify;
 - b. Per the Master Plan Development Agreement, ensure adequate levels of affordable workforce (employee) housing are developed to meet demand, including a dedicated ratio of at least 10% in each development phase outlined in the Resort Master Plan after Phase 1; and,
 - c. Ensure that adequate levels of affordable and appropriate workforce (employee) housing are developed in Village Planning Areas or in areas with sustainable transportation options.

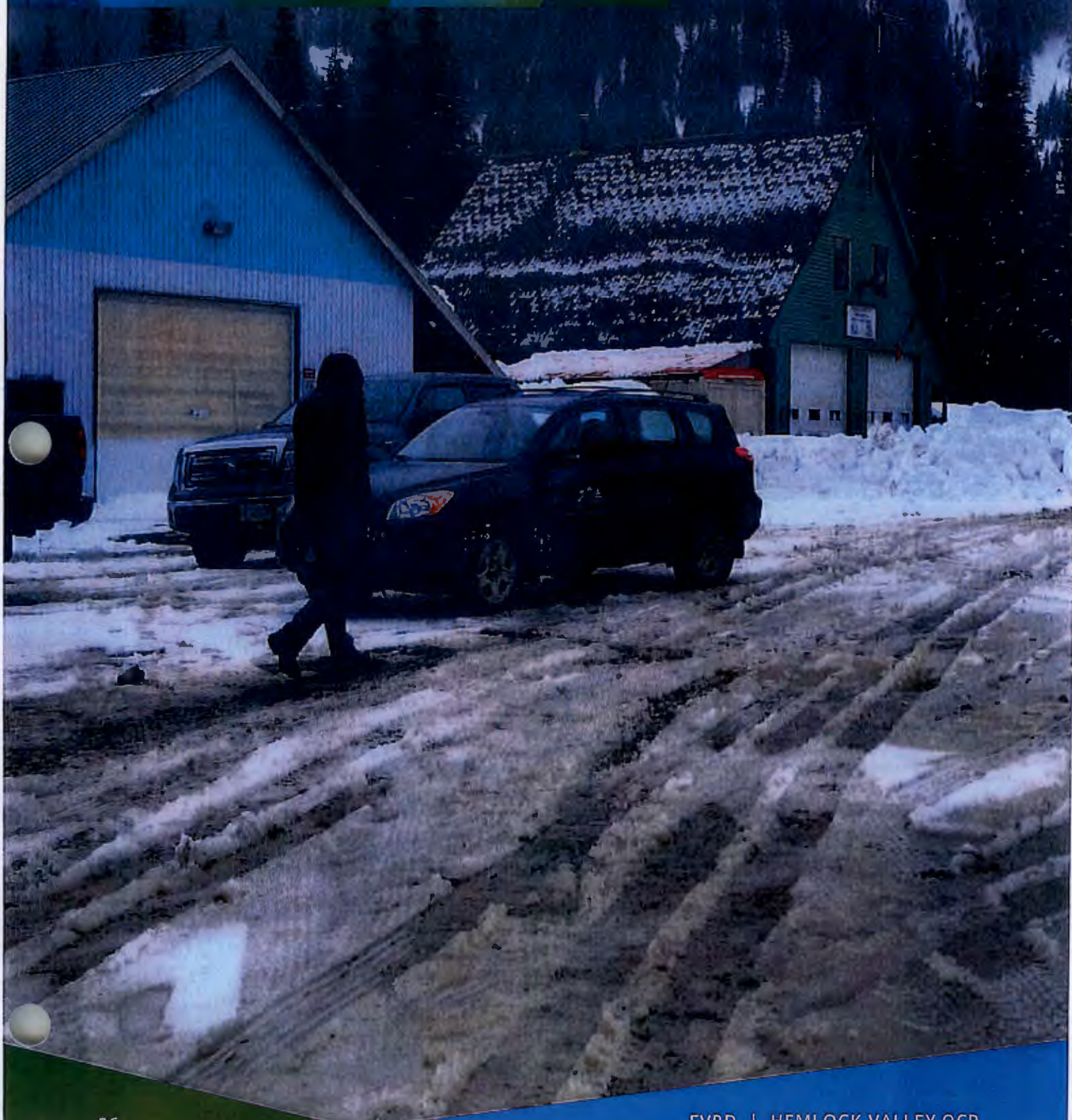
OBJECTIVE

Ensure an appropriate supply of diverse visitor accommodation to support a sustainable and year-round all seasons resort.

Policies

- 2.3.5. Balance visitor accommodation supply with the resort's evolving BRC and this Plan's objectives and policies.
- 2.3.6. Ensure high quality design and sufficient amenities and services are provided in all visitor accommodation developments.
- 2.3.7. Ensure the provision of adequate space within visitor accommodation developments for waste management, snow storage, public spaces, public gathering spaces and other community needs.

3. TRANSPORTATION & MOBILITY



3. TRANSPORTATION & MOBILITY

GOAL

To ensure the development of a safe and efficient transportation system that serves both local residents and visitors; promotes transit, walking and cycling; and, minimizes negative impacts to air quality and greenhouse gas emissions.

Overview

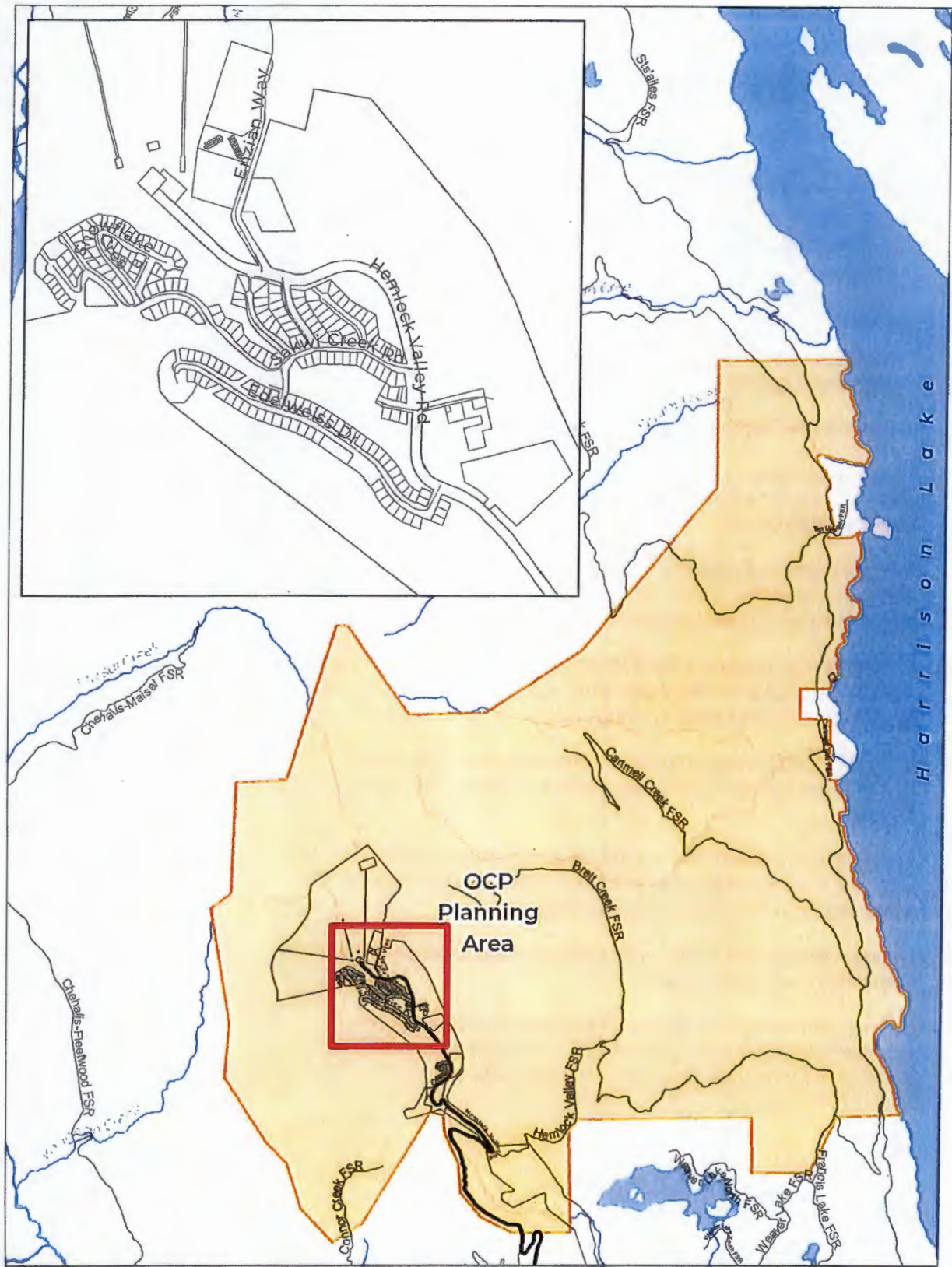
A strong mobility network links our communities, recreation spaces, and workplaces and facilitates the flow of goods and services that keep the economy going. As the region strives for higher levels of choice and efficiency in transportation, the integration of transportation and land uses will be essential. Promoting compact, mixed use development within village areas can reduce car dependency and encourage walking, cycling, and other forms of active transportation.

Transportation is also directly linked to energy consumption and GHG emissions and is the largest source of GHG emissions the Fraser Valley Regional District (FVRD) (54% in 2010). As the FVRD works to reduce GHG emissions, it will be necessary to look at ways to decrease dependency on single occupancy vehicles. Expanding transportation options to include public transit and promoting active transportation such as walking and cycling have the potential to greatly reduce our emissions and traffic congestion, improve our air quality, and keep us healthier.

The Ministry of Transportation and Infrastructure (MOTI) is the primary agency responsible for roads and rights-of-way improvements, connections, and maintenance in Hemlock Valley. The FVRD does not own or maintain roads within Plan area. There are also Forest Service roads that have been identified for future development; forestry roads should be upgraded to public roads maintained by MOTI. Road maintenance is undertaken by private contractors hired by MOTI. The FVRD works together with the Province to plan for an efficient and safe road network. Existing roads in Hemlock Valley are illustrated on Map 7 below.

Resort Master Plan Considerations

As Resort Master Plan development proceeds new roads will be developed and maintained, in some cases by the Ministry of Transportation, and in other cases by the Resort Developer, First Nations, or collaboratively by one or more agencies. Any new roads need to ensure that regional connections and traffic demand are accounted for. Per the Master Development Agreement, the Resort Developer is required to complete a Traffic Impact Assessment in cooperation with Ministry of Transportation officials prior to construction of development identified in Phases 2 through 5 of the Resort Master Plan.



Map 6: Hemlock Valley Official Community Plan Land Use Designations

General Policies

- 3.1.1. Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete Traffic Impact Assessments, to the satisfaction of the FVRD.
- 3.1.2 Ensure that the required Traffic Impact Assessments address:
 - a. Connectivity between neighbourhoods and development areas for all modes of transportation including through an integrated multi-modal trail system;
 - b. Access and egress of neighbourhoods and development areas;
 - c. Opportunities for safe and reliable active transportation, including to and from major recreational assets; and,
 - d. Accommodation for goods and service vehicle movements.
- 3.1.3. Integrate transportation and land use planning to minimize infrastructure costs, encourage multimodal transportation, and reduce GHG emissions.
- 3.1.4 Promote development patterns that reflect the responsible expenditure of public and private capital on infrastructure and services by ensuring development is not premature or scattered.
- 3.1.5 Ensure reliable, accessible, and affordable public transit is considered as the community grows and is integrated with the regional public transit system as appropriate.
- 3.1.6 Ensure all transportation systems and networks are in line with the FVRD's Transportation Priorities as outlined in the Regional Growth Strategy.
- 3.1.7 As appropriate, update this Plan, including its schedules, upon approval Traffic Impact Assessment to be completed by the Resort Developer per the Master Development Agreement.
- 3.1.8 Through neighbourhood plans and updates, address parking supply, demand and community impacts.
- 3.1.9 Roads required for public access to development in Village Planning Areas (excluding internal strata roads) should be public highways maintained by MOTI. Forestry Roads and Forest Service Roads should not be used for public access to Village Planning Areas.

Transportation Network

This Plan supports the ongoing development of the Hemlock Valley mobility network to meet the needs of existing and future residents, businesses and visitors. A connected network of roads between development nodes will be required to ensure the efficient movement of cars, buses, bikes and pedestrians. Achieving these improvements over time will require the continued collaboration between the Fraser Valley Regional District, the Province, developers and the community.

OBJECTIVE

Ensure multi-modal connectivity between development nodes in the Hemlock Valley.

Policies

- 3.2.1 Ensure that neighbourhood plan areas are well connected to one another through an accessible and efficient network of public highways and trails.
- 3.2.2 Through neighbourhood plans and updates, ensure the development of a well-connected mobility network within and through the neighbourhood plan areas.
- 3.2.3 Ensure that new housing developments consider proximity to existing commercial services.
- 3.2.4 Encourage the inclusion of commercial services when planning residential developments to increase walkability and reduce the need to travel by automobile.
- 3.2.5 Encourage new road alignments to be designed to provide:
 - a. Extension and connection to existing or proposed adjacent roadways;
 - b. Alternate route choices where possible;
 - c. Adequate and safe access for all land uses consistent with the level of traffic generated and need for emergency access; and,
 - d. Minimal or no impact to environmentally sensitive areas and stream crossings.
- 3.2.6 Support the development of new pedestrian and bicycle connections within and through neighbourhoods, where possible.

- 3.2.7 Support the inclusion of multi-modal transportation (i.e., bike lanes, walking paths) as part of the standard for all road upgrades.
- 3.2.8 Encourage design and routing options for pedestrian and cycling routes that create a comfortable and safe user experience by avoiding unsafe areas, avoiding side by side highway traffic and providing opportunities to integrate into natural areas.

Active and Low Emission Mobility

OBJECTIVE

Promote active and low emission mobility options in the Hemlock Valley.

Policies

- 3.3.1 Support development practices and land uses that minimizes the use of single occupancy vehicles and encourage walking, bicycling, car share and public transit.
- 3.3.2 Encourage investment in the necessary infrastructure (i.e. sidewalks, bike paths, trails, benches, and bus shelters) that will make walking, cycling, and transit more convenient, safe and pleasant in order to promote alternative transportation modes.
- 3.3.3 Through neighbourhood plans and updates, identify key locations for public electric vehicle charging stations and develop electric vehicle charging infrastructure requirements for new construction.
- 3.3.4 Support the inclusion of car share parking spaces and memberships in new development projects as part of transportation demand management strategies.

As Hemlock Valley grows and a more fine-grained transportation network begins to evolve, the graphic to the right illustrates the priority of transportation modes that will support a healthy, environmentally friendly, safe, and accessible community.

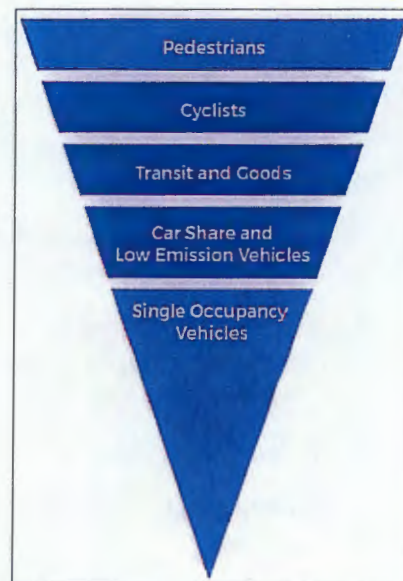
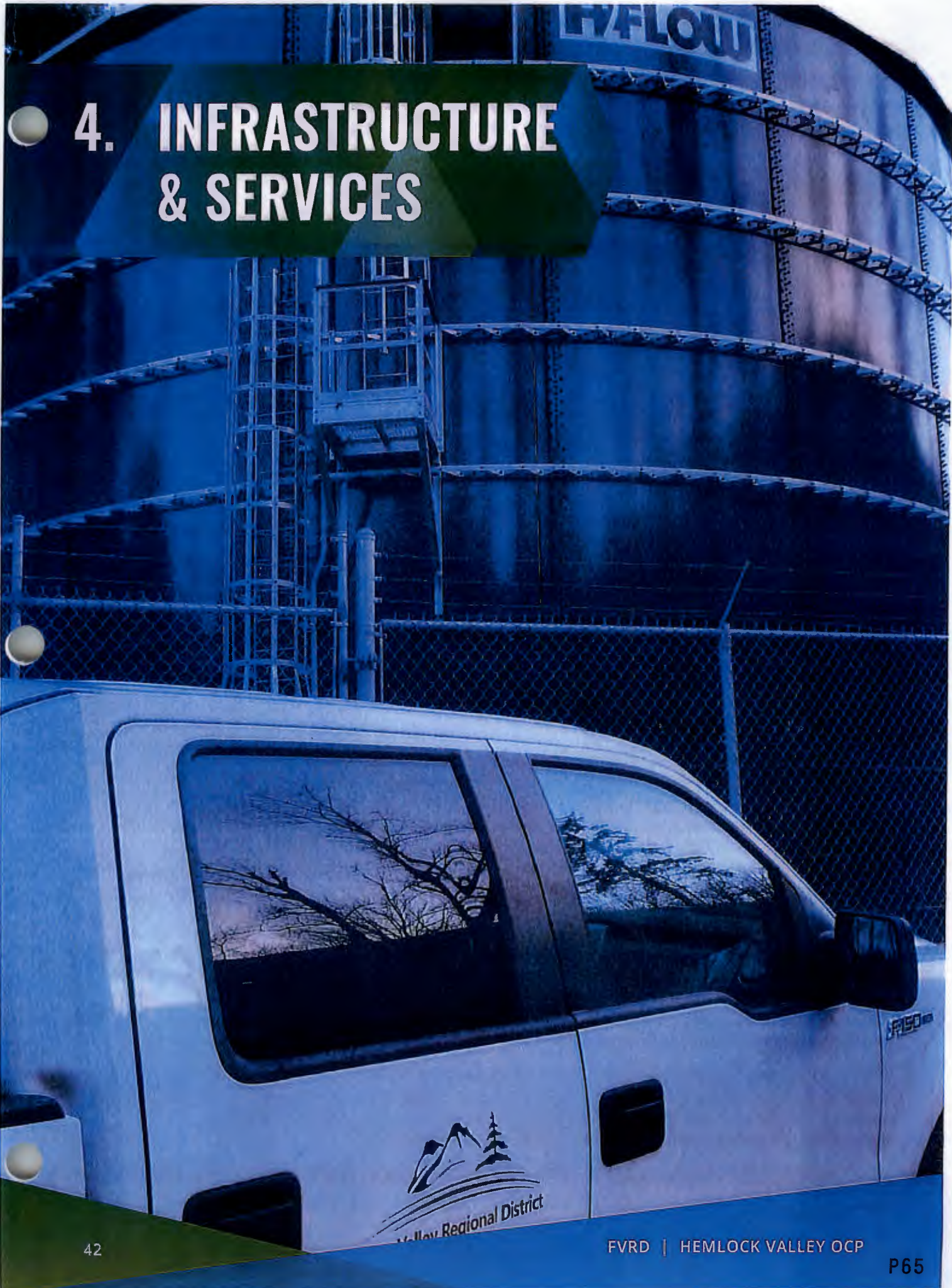


Figure 2: Illustration of the Transportation Mode Priorities for Hemlock Valley



● 4. INFRASTRUCTURE
& SERVICES

4. INFRASTRUCTURE & SERVICES

GOAL

To ensure that residents and visitors are served by safe and reliable infrastructure and utility services and that development of infrastructure and services is cost-effective, efficient and environmentally sustainable.

Overview

The geographical context of Hemlock Valley - an alpine environment at the peak of a watershed - presents servicing complexities. It may be challenging to identify water supplies and wastewater disposal areas sufficient to safely and efficiently serve the populations envisioned in the Resort Master Plan. Servicing efficiency is further impacted by the dispersed development pattern set out in the Resort Master Plan. Accordingly, comprehensive planning for water and wastewater in advance of any proposed development is required to ensure that systems will provide safe, efficient, affordable, reliable and environmentally sustainable services.

The Fraser Valley Regional District (FVRD) Regional Growth Strategy (RGS) provides guidance on growth management and servicing provision for resort communities with the overarching objective of promoting sustainable regionally scaled resort development. In line with the RGS, this Plan aims to protect public investments by supporting development within Hemlock Valley that demonstrates sound community-wide infrastructure and servicing.

The existing water, sanitary and hydro service facilities for Hemlock Valley are owned and operated by Hemlock Valley Utilities (HVV), with separate divisions for each service. This Plan aims to ensure public ownership, management and operation of future community infrastructure systems and services for improved efficiency and levels of service and to establish single centralized neighbourhood systems for improved operations and maintenance as the community and associated service demands grow.

Resort Master Plan Considerations

Balanced Resort Capacity (BRC), as estimated in the Resort Master Plan and approved by the Province, will inform land use and development decisions for the area, including for future neighbourhood plans and updates. However, it is important to remember that BRC figures only reflect the potential for development under the Resort Master Plan.

The Resort Developer proposes a series of development phases in the Resort Master Plan to reach complete build out, each of which will be contingent upon a variety of conditions and approvals from several government agencies. The BRC figure informs infrastructure (sewer, water and power)

requirements for the community, however, the figure may evolve as development proceeds and in-depth studies will be needed to define specific requirements for each phase of development.

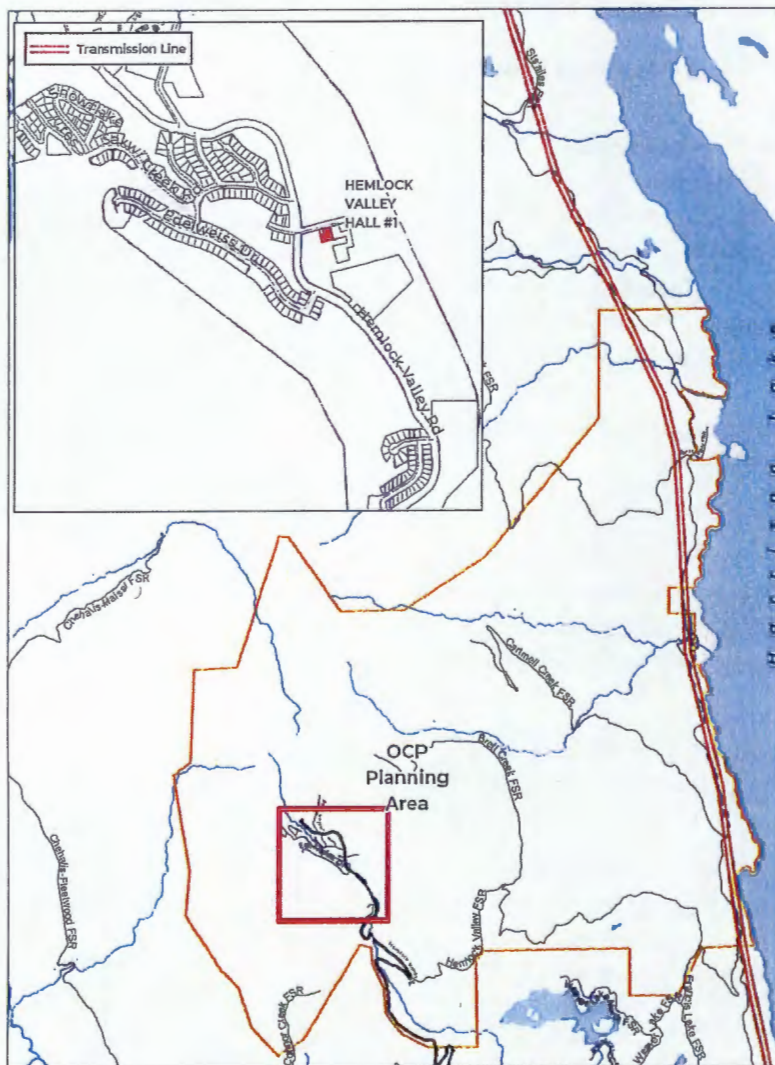
Per the Master Development Agreement, the Resort Developer has agreed to the following commitments:

- › Prior to the first phase of development, as outlined in the Resort Master Plan:
 - Complete an analysis of the existing community water supply that will look at the current water source supply (quality and quantity) as well as infrastructure capacity and be provided to Fraser Health for review.
 - Upgrade the existing community water treatment system to be in compliance with their operating permit conditions and Fraser Health's Surface Water Treatment Outcome Expectations.
 - Complete a comprehensive study of the existing community sewer system and complete necessary upgrades; the study is to be submitted to the Fraser Valley Regional District for review.
 - Complete a Snow Clearing and Storage Plan, to the satisfaction of the Fraser Valley Regional District.
- › Prior to each phase of development, as outlined in the Resort Master Plan:
 - Complete feasibility studies for the water and sewer systems, to the satisfaction of the Fraser Valley Regional District.
 - Complete an Energy Demand, Supply and Distribution Plan, to the satisfaction of the Fraser Valley Regional District.
 - Complete a Solid Waste Management Plan, to the satisfaction of the Fraser Valley Regional District; the developer is to work with the Fraser Valley Regional District to identify locations for potential solid waste management sites.
 - Complete a detailed Fire Protection Impact Assessment Study, to the satisfaction of the Fraser Valley Regional District.

General Policies

- 4.1.1 Continue to work collaboratively with the Resort Developer to maintain an updated estimate of Balanced Resort Capacity and other factors that will inform infrastructure needs as development proceeds.
- 4.1.2 Assess proposed water and sewer services to determine the long-term financial and operational efficiency of the systems, particularly their impact on public infrastructure investments.
- 4.1.3 Work collaboratively with the Resort Developer to ensure the Fraser Valley Regional District provides necessary input into the development and approval of the terms of reference for any technical study, assessment, analysis or review related to infrastructure and services.

- 4.1.4 Promote development patterns reflect the responsible expenditure of public and private capital on infrastructure and services by ensuring development is not premature or scattered.
- 4.1.5 Through neighborhood plans, require the development of a comprehensive strategy for sewer and water services that provides a single, publicly owned system for water and a single publicly owned system for sewer, each of which will have sufficient capacity to service all planned development within the neighbourhood.
- 4.1.6 As appropriate, update this Plan, including its schedules, upon approval of any management plans to be completed by the Resort Developer per the Master Development Agreement.
- 4.1.7 Explore opportunities for cost efficient services and servicing arrangements that help to offset the high cost of servicing in a mountain environment while still ensuring strong protection of the environment and adequate capital replacement reserves.



Map 8: Hemlock Valley Infrastructure and Services

Water Supply

Reliable and safe drinking water is a fundamental need for community health and well-being. As communities grow, the number of water sources, the quantity of supply, and the capacity of the distribution systems will also grow. The safe, effective, and efficient management of water services is a priority of the Fraser Valley Regional District (FVRD).

Cohen Creek, fed by Cohen Lake, is the community's current water source. Water is provided through a community water system privately owned and operated by Hemlock Valley Utilities. Licenses to divert and store water are issued by the Ministry of Environment. The community water system has had water quantity and quality issues in the past and was subject to a boil water advisory between 2005 and 2016 until Fraser Health determined the current treatment in place meets BC surface water treatment outcome expectations.

New systems will need to be developed to serve the growth envisioned in the Master Plan. It is important that the community is served by a high quality and reliable water supply that will be sustainable over the long term. As such, this Plan supports the public ownership and operation of any future water supply systems that serve Hemlock Valley as it grows.

Resort Master Plan Considerations

Future development in Hemlock Valley is contingent on water supply and the ability of the Resort Developer to appropriately upgrade infrastructure and obtain additional water licenses as needed. The Resort Developer is further required to complete 'feasibility studies' for the water system to the satisfaction of the FVRD prior to each phase of development outlined in the Resort Master Plan; the FVRD will review these as 'comprehensive servicing studies' for each neighbourhood plan area.

OBJECTIVE

Ensure the community water supply system is reliable and sustainable through cost effective infrastructure, water conservation practices and high-quality management, maintenance and planning.

Policies

- 4.2.1 Per the Master Development Agreement, through neighbourhood planning and update processes, require the Resort Developer to complete comprehensive servicing studies for the community water systems, to the satisfaction of the FVRD.

4.2.2 Ensure that comprehensive water servicing studies:

- a. Consider both domestic and non-domestic water supply needs within the community, including but not limited to, water needs for firefighting in accordance with Fire Underwriters Survey guidelines, and planned recreational uses such as waterparks and snowmaking;
- b. Consider the cumulative impacts the proposed water supply may have on the source and determine whether the proposed supply will adversely affect existing water supplies drawing from the same source;
- c. Assess the resiliency of the system in regard to potential disasters and climate change impacts;
- d. Include an operations and maintenance plan that outlines how the system will continue to provide a reliable supply of water to the community;
- e. Assess the long-term operating and capital costs, and,
- f. Provide other relevant details or considerations as appropriate.

4.2.3 Require the developer to pay for the establishment and extension of the FVRD water system and to contribute to off-site works in accordance with the Development Cost Charge Bylaw.

4.2.4 Require all new systems to be owned and operated by the FVRD in accordance with the *Sustainable Service Delivery for Community Water Systems: Policies to Guide Service Delivery in FVRD's Electoral Areas* and under the following conditions:

- a. Costs of establishing or extending the service boundary are financed exclusively by the new area to be serviced and the cost is sustainable;
- b. Servicing to unconnected parcels within the original service area is not negatively affected;
- c. The expansion is unlikely to result in subsequent demands or expectations for service in locations where development at serviced densities is not desirable;
- d. Capacity of the water system to supply the added demand, along with any improvement necessary, is determined by a qualified professional engineer;
- e. No negative water supply source impacts will result; and,
- f. The expansion is consistent with the land use objectives and policies of this Plan.

- 4.2.5 For any newly developed FVRD water supply systems, adhere to the water system service delivery, governance, cost recovery, priorities, and acquisition policies set out in *Sustainable Service Delivery for Community Water Systems: Policies to Guide Service Delivery in FVRD's Electoral Areas* or as amended by the FVRD Board.
- 4.2.6 Through neighbourhood plans and updates and/or planning and development approvals, encourage water conservation measures, including technologies and programs, in line with provincial water conservation guidelines.
- 4.2.7 Support the development of infrastructure that allows recycled water to be used for non-potable uses in line with provincial legislation.
- 4.2.8 Continue to work collaboratively with the Water Stewardship Branch to ensure the safe, reliable, and consistent provision of water to the community.
- 4.2.9 Notwithstanding Policy 4.2.4, consider development of individual on-site water supplies on a case-by-case basis under the following circumstances:
 - a. The location to be serviced is not within a Village Planning Area designation;
 - b. Connection to the community system is not feasible due to geographic or other physical constraints; and,
 - c. A report is provided by a professional engineer which identifies the type of aquifer from which the well will draw water and any implications for drinking water quality and quantity as well as the sustainability of the supply and any other information as deemed appropriate by the FVRD.

OBJECTIVE

Ensure the community water supply system is safe and meets all legislative requirements, and that water storage and conveyance systems are up-to-date and protected from contaminants.

Policies

- 4.2.10 Ensure that each of the Resort Developer's required feasibility and comprehensive servicing studies for the community's water systems:
 - a. Assesses of the compatibility of the proposed water supply with other services (such as a sewage disposal) or nearby services on adjacent lands;

- b. Ensures the community water supply system provides clean and safe water for domestic purposes that meets or exceeds the Canadian Drinking Water Guidelines and that fulfills the requirements of the Fraser Health Authority; and,
- c. Ensures that all current and future water storage and distribution systems are of high quality and sufficiently protect the community's water sources from contaminants.

Sanitary Sewer Systems

Sanitary sewers collect and convey wastewater from individual properties and the appropriate management of this waste is fundamental to community health and environmental protection. As communities grow, more complex systems are required to collect, convey, and treat sewage. Like water services, the safe, effective, and efficient management of sewer services is a priority of the Fraser Valley Regional District (FVRD).

Historically, effluent from the resort has been discharged to a creek tributary and then to Maisal Creek as authorized by the Ministry of Environment through a waste management permit issued to Hemlock Valley Utilities. Except for the waste management permit and the applicable conditions in the permit, there is no governing body that currently regulates the operation of a private sewage facility.

It is important that the community has access to reliable sanitary services and that the surrounding environment remains protected in the long term. As such, this Plan supports public ownership and operation of any future sanitary sewer systems that serve Hemlock Valley.

Resort Master Plan Considerations

The Resort Master Plan notes that an appropriate amount of infrastructure can be put in place to meet the estimated BRC of 16,641 visitors per day. However, given the complicated geographical context and the scale of proposed development, it is important for the FVRD to assess the capacity, quality and operational requirements for new or upgraded systems before development proceeds.

OBJECTIVE

Ensure the community's sewer system is reliable, cost effective, and does not negatively impact the surrounding environment.

Policies

- 4.3.1 Per the Master Development Agreement, through neighbourhood planning and update processes, require the Resort Developer to complete comprehensive servicing studies for the community sewer systems, to the satisfaction of the FVRD.

4.3.2 Ensure that comprehensive water servicing studies:

- a. Align with the FVRD *Sustainable Sanitary Sewer Service Provision – Policies to Guide Service Delivery in Electoral Areas of the FVRD*, as updated from time to time;
- b. Outline a financially sustainable approach to the planning, development, and maintenance of proposed sewer system;
- c. Locate proposed sewer systems so as to avoid the disturbance of environmentally sensitive areas and pose no significant negative impact to the environment; and,
- d. Assess existing and proposed sewer systems for resiliency in regard to potential disasters and climate change impacts.

4.3.3 Require all new development within the Village Planning Area designation to be serviced by a Class "A" sanitary sewer system owned and operated by the FVRD, with the exception of smaller onsite systems as deemed appropriate by the FVRD per policy 4.3.7 of this Plan.

4.3.4 Require the developer to pay for the establishment and extension of the FVRD sanitary sewer system and to contribute to off-site works in accordance with the Development Cost Charge Bylaw.

4.3.5 Require all new systems to be owned and operated by the FVRD in accordance with the *Sustainable Sanitary Sewer Service Provision – Policies to Guide Service Delivery in Electoral Areas of the FVRD*, as updated from time to time, and under the following conditions:

- a. Costs of extending the service boundary are financed exclusively by the new area to be serviced and the cost is sustainable;
- b. Servicing to unconnected parcels within the original service area is not negatively affected;
- c. The expansion is unlikely to result in subsequent demands or expectations for service in locations where development at serviced densities is not desirable;
- d. Capacity of the sewer system in relation to added demand, along with any improvement necessary, is determined by a qualified professional engineer;
- e. No negative environmental impacts will result; and,
- f. The expansion is consistent with the land use objectives and policies of this Plan.

4.3.6 For any newly developed FVRD sewer systems, adhere to the service delivery, governance, cost recovery, priorities, and acquisition policies set out in *Sustainable Sanitary Sewer Service Provision – Policies to Guide Service Delivery in Electoral Areas of the FVRD*, as updated from time to time.

4.3.7 Each Neighbourhood Planning Area should be served by a single community sanitary sewer system. Where it is not feasible to connect to a community sanitary sewer system, the Regional District may consider development of a smaller onsite system that serves a single property or parcel where a report by a qualified professional engineer provides:

- a. A reasonable rationale and assurances respecting the feasibility and long term suitability of the proposed sewage treatment;
- b. An assessment of the compatibility of the proposed onsite sewage supply with other onsite services (such as a stormwater management system) or nearby services on adjacent lands;
- c. A statement of the cumulative impacts the proposed sewage treatment may have on the nearby water sources determining whether the proposed supply will adversely affect existing water supplies; and,
- d. A plan to meet operation and maintenance requirements that will ensure long term sustainability of the system.

Utilities and Communication Services

Consistent and reliable power and communication services are important in any community, but particularly important in remote mountain communities. Reliable services ensure safety and convenience for those living, visiting, or working in the area.

Residential, commercial and recreational buildings and systems in Hemlock Valley are currently serviced by hydroelectric power. Hemlock Valley Utilities purchases power from BC Hydro and distributes it to the community via underground wiring.

In the past, the community has expressed interest in transferring the ownership of Hemlock Valley Utilities' electrical distribution system to BC Hydro, and such a transfer may be of heightened interest as the community grows and economies of scale become more apparent. However, BC Hydro has noted that updates to the system would be required before a transfer could be considered.

Resort Master Plan Considerations

Future development is contingent on adequate power supply and the ability of the Resort Developer to appropriately upgrade and maintain infrastructure. Per the Master Development Agreement, the Resort Developer is required to complete an Energy Demand, Supply and Distribution Plan, to the satisfaction of the Fraser Valley Regional District, prior to new development of each phase.

OBJECTIVE

Ensure the community has reliable and cost-effective utilities and communication services.

Policies

- 4.4.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete an Energy Demand, Supply and Distribution Plan to the satisfaction of the FVRD.
- 4.4.2 Ensure that each of the Resort Developer's required Energy Demand, Supply and Distribution Plans:
 - a. Provides clear projected power demand figures based on anticipated increases in bed units and commercial and recreational space and systems;
 - b. Details the form, capability, and capacity of existing and planned supply and distribution systems;
 - c. Considers the high degree of seasonal variability in power demand and ensures reliable year-round supply;
 - d. Demonstrates that all planned investments, alterations to or expansions to the power supply and distribution systems meet the requirements of the British Columbia Utilities Act;
 - e. Considers the potential for future transition of the energy supply and distribution system to BC Hydro;
 - f. Assesses the resiliency of the system in regard to potential natural disasters and climate change impacts; and,
 - g. Adheres to the policies and directions of this Plan, specifically the policies in Policy Chapter 7 Energy and Climate Change.
- 4.4.3 Support building and infrastructure development only after associated planned investments, alterations to or expansions to the power supply and distribution systems have been approved by the Utilities Commission.

- 4.4.4 Through neighbourhood plans and updates and planning and development approvals, ensure all utilities and communications infrastructure are planned, situated and designed in a manner that:
- a. Minimizes visual impacts on neighbouring businesses and residents;
 - b. Considers future co-location and expansion of infrastructure so as to minimize the overall number of utility structures such as cell towers; and,
 - c. Mitigates negative impacts on the community as identified through required community consultation.
- 4.4.5 Advocate for the transfer of ownership of the existing electrical power utility to BC Hydro.
- 4.4.6 Support the exploration and potential development of district heating and cooling systems that are designed to reduce emissions, promote energy efficiency, increase renewable energy production, and stabilize energy costs.
- 4.4.7 Encourage increased energy self-sufficiency and lower carbon operations through on-site renewable energy generation opportunities for existing and new buildings.
- 4.4.8 Require all development to include provisions for and be coordinated with essential community services, including phone and internet, at service levels appropriate to the proposed development.
- 4.4.9 Support the development of a region-wide telecommunications policy to guide the assessment, consultation, design, and siting of new telecommunications projects.

Stormwater Management

Stormwater, including snowmelt, and surface water and groundwater flows are all related to one another and are greatly impacted by the built environment. As the Hemlock Valley continues to develop and buildings and roads cover more area, less water will naturally infiltrate into the ground. Reducing stormwater runoff and volume and improving runoff quality have a positive effect on the natural environment and help to reduce infrastructure servicing costs.

Storm drainage and drainage lines in Hemlock Valley are associated with road rights-of-way and have historically been under public ownership, overseen by the Ministry of Transportation and Infrastructure (MOTI).

This Plan aims to manage stormwater sustainably through site planning and the implementation of integrated stormwater management practices. The volume of stormwater runoff can be reduced by decreasing impervious surfaces while maximizing the use of green space, landscaping, green roofs, rain gardens, rain barrels and permeable paving. These better stormwater management practices can improve water quality and the health of the environment and reduce stress on drainage infrastructure.

Resort Master Plan Considerations

As Resort Master Plan development proceeds new access roads will be developed and maintained, in some cases by the Ministry of Transportation, and in other cases by the Resort Developer, First Nations, or collaboratively by one or more agencies. Per the Master Development Agreement, the Resort Developer is required to complete an Environmental Management Plan that addresses stormwater before development proceeds.

OBJECTIVE

Support integrated stormwater management practices that protect ecosystems and enhance their services, contribute to climate change adaptation capacity and protect infrastructure and the built environment.

Policies

- 4.5.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete an Environmental Management Plan that addresses stormwater before development proceeds.
- 4.5.2 Ensure that the Resort Developer's required Environmental Management Plan for stormwater includes:
 - a. An assessment of the comprehensive set of issues related to integrated stormwater management, which may include but are not limited to seasonal flooding, peak snowmelt and run-off, surface erosion prevention and sediment control, and variances from normal conditions related to changes in the climate;
 - b. Watershed-specific performance targets for rainfall capture, runoff control, and flood risk management during development that can be refined over time through an adaptive management program;
 - c. Strategies to meet the performance targets by application of best management practices;

- d. Strategies to ensure that post-development stormwater flows maintain natural flow patterns and water quality of receiving waters and contribute to the overall health of the watershed; and
- e. Strategies and best practices to design development for: rainfall capture for minor storms (a 10-year return period rainstorm); runoff control for major storms (a 100 year return period rainstorm); and, where appropriate, flood risk management for extreme events and peak flow conveyance.

4.5.3 Through planning and development approvals, require stormwater management strategies to be integrated into the planning and design of buildings, infrastructure, and recreational and open spaces through site specific stormwater management plans prepared by a qualified professional engineer.

4.5.4 Require site specific stormwater management plans to:

- a. Ensure post-development stormwater flow volumes will not exceed pre-development flow volumes in receiving waters;
- b. Maintain, to the extent possible, predevelopment flow patterns and velocities;
- c. Provide conveyance routes for major storms;
- d. Demonstrate the use of best practices;
- e. Certify that water quality of receiving surface and ground waters will not be negatively affected by stormwater surface run-off during and post development;
- f. Certify, where applicable, that there will be no negative effect on neighbouring properties; and,
- g. Incorporate best practices including but not limited to recommendations provided by the provincial government and its agencies.

4.5.5 Through neighbourhood plans and updates, encourage stormwater features or designs to form part of a broader open space network.

4.5.6 Support innovation that leads to affordable, practical, and sustainable stormwater management solutions and increased awareness and application of these solutions.

4.5.7 Encourage developers and property owners to limit impervious surfaces, which include buildings, pavement and any surface through which water cannot pass, to 10% of the total lot area for large parcels and 25% or less of the total property area for smaller parcels through limiting built space where possible and the use of aggregate, permeable pavement, pavers, and similar materials for driveways, patios and other surfaces that are often constructed of impervious materials.

Snow Clearing and Storage

Historically, snow clearing and storage has presented issues in Hemlock Valley, specifically related to conflicts with private property owners and access to Ministry of Transportation and Infrastructure roads and rights-of-way. As development and expansion proceed, having a strategy to ensure public safety and accessibility in the winter months will be crucial.

In addition to accumulation on roads and in public spaces, snow accumulates on roofs and affects the safety and structural integrity of buildings. Snow in Hemlock Valley tends to be wet, which means that it is heavy, and can be dangerous if it falls from rooftops by wind forces. Wet, heavy snow can cause personal injury, property damage, and disrupt community activities. It is important that new buildings are designed to minimize these risks and that existing property owners actively manage snow shed throughout the winter months.

Resort Master Plan Considerations

The Master Development Agreement requires the Resort Developer to prepare a Snow Clearing and Storage Plan to the satisfaction of the Fraser Valley Regional District prior to development of Phase 1 of the Resort Master Plan.

OBJECTIVE

Ensure ongoing public safety and appropriate levels of public accessibility to roads, rights-of-way, and public spaces throughout the winter months and ensure private property is developed and maintained in a manner that limits risk of personal injury or property damage related to snowshed.

Policies

- 4.6.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to provide a Snow Clearing and Storage Plan prior to approval of Phase 1 of the Resort Master Plan.
- 4.6.2 Ensure that the Resort Developer's required Snow Clearing and Storage Plan:
 - a. Defines clear roles and responsibilities for the Resort Developer, agencies who manage roads and rights-of-way, and private property owners;
 - b. Provides strategies and actions for adequate snow removal adjacent to fire hydrants to enable proper fire protection for the community; and,
 - c. Provides general strategies and actions to ensure accessibility on pedestrian routes.

- 4.6.3 Continue to communicate with the Ministry of Transportation and Infrastructure to help ensure adequate snow removal throughout the season.
- 4.6.4 Through planning and development approvals, require developers to address the potential for snow slippage and, where appropriate, require increased setbacks if snow slip risk is deemed too high.
- 4.6.5 Encourage existing and future property owners to reduce the risk of potential injury, property damage and community disruptions related to snow slippage by following the FVRD's Good Neighbour Practices, including through preparing properties for winter snowfall, monitoring and addressing heavy snowfalls, and communicating with neighbours.
- 4.6.6 Though neighbourhood plans and updates and/or planning and development approvals, address additional locational- and site-specific snow clearing and storage issues, in line with the objectives and policies in this Plan.

Solid Waste Management

Waste reduction targets and management in the Fraser Valley Regional District (FVRD) are governed by and implemented through the FVRD Solid Waste Management Plan, which was approved by the Ministry of Environment in late 2015. It contains several milestones to further waste diversion in the region and help reduce the amount of waste going to the landfill:

- › 65% reduction in the residential waste by the year 2018; and,
- › 90% waste diversion rate by the year 2025.

This Plan aims to advance the objectives and targets of the FVRD Solid Waste Management Plan primarily through community and land use policies. The Solid Waste Management Plan should be the primary point of reference for detailed guidance respecting waste management, composting, recycling and waste reduction.

The FVRD operates a rural transfer station in Hemlock Valley within the Hemlock-Harrison Mills Local Service Area. The facility only accepts regular household amounts of waste and recycling, dropped off by residents themselves. Historically, there have been issues with intake capacity during the resort's peak season. There is currently no residential composting program in place in Hemlock Valley, but the FVRD provides information to property owners to encourage onsite composting. In the near future, however, recycling and compostable waste collection will be mandatory, and this may require changes to the solid waste services provided in the community.

In addition to initiatives to reduce waste as the community grows, there are several issues related to waste in the context of a developing mountain resort community that must be considered, including: the need for more or larger transfer stations, best practices for on-site waste management, illegal dumping, and impacts on local wildlife.

The FVRD is in the process of upgrading and relocating the Hemlock Valley Transfer Station in light of the potential growth and expansion of the resort. The proposed location of the new site is illustrated on Map 8: Hemlock Valley Infrastructure Services (page 45). While the new facility and location should improve issues related to intake capacity, it is important to note that it will remain a rural scale facility for the foreseeable future. Opportunities for the development of a larger scale facility are limited by existing road capacity in the near term but should be considered as the area continues to grow.

OBJECTIVE

To advance the waste reduction targets set in the FVRD Solid Waste Management Plan and to ensure waste that is produced by the growing community is properly managed.

Policies

- 4.7.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete a Solid Waste Management Plan, to the satisfaction of the FVRD.
- 4.7.2 Ensure that each of the Resort Developer's required Solid Waste Management Plans:
 - a. Are in line with the FVRD Solid Waste Management Plan objectives and policies;
 - b. Identify solid waste management requirements for proposed development and expansion;
 - c. Identify the location, area and capacity of any future or expanded transfer stations in conjunction with the FVRD;
 - d. Identify transfer station access points and routes that can be used by the required trucks and haulers (needs based on capacity and requirements) in conjunction with the FVRD;
 - e. Provide evidence the proposed strategies advance the targets identified in the FVRD Solid Waste Management Plan; and,
 - f. Provide other relevant details or considerations as appropriate.

- 4.7.3 Continue to advance the objectives and targets of the FVRD Solid Waste Management Plan throughout the Hemlock Valley including by identifying opportunities for improved waste management.
- 4.7.4 Continue to disseminate information to residents regarding the FVRD Solid Waste Management Plan and its waste diversion targets and encourage residents to individually participate in the achievement of these targets.
- 4.7.5 Ensure adequate access to recycling, composting and disposal facilities on public and private developments, by:
 - a. Requiring all new developments to incorporate adequate space for the provision/placement of garbage bins, recycling bins and compostable waste bins; and,
 - b. Encouraging all publicly operated recreational sites to provide adequate waste and recycling bins.
- 4.7.6 Continue to provide residents and businesses with information regarding waste management and wildlife and encourage secure and proper handling of waste containers.
- 4.7.7 Encourage residents to avoid the burning of garbage and waste which results in reduced air quality and hazardous fine particulate matter emissions.
- 4.7.8 Continue to monitor and report all illegal dumping activities.

Emergency and Protective Services

Fire Protection Services

Hemlock Valley is served by a group of committed and highly trained volunteer fire department members. The members are trained First Responders as well as in structural and interface fire suppression, and lift evacuation techniques to service the ski resort. Fire response is coordinated and dispatched through the E-911 system. Fire service areas and the location of the fire hall is shown on Map 8: Hemlock Valley Infrastructure Services (page 45).

Fire protection requirements for new development are determined under the BC Building Code and the BC Fire Code. The fire response time is an important consideration in the BC Building Code (BCBC). The BCBC establishes a 10-minute response time threshold. Buildings that are proposed to be constructed in areas that are located outside of a 10-minute fire response will be subject to increased building setback requirements. The Fraser Valley Regional District (FVRD) uses the Fire Underwriters Survey guidelines regarding the design of water systems that provide flows for fire protection.

E911 Services – Police and Ambulance

In British Columbia, local governments are responsible for providing the initial response to most emergencies that occur within their boundaries. The FVRD Emergency Response & Recovery Plan complies with the British Columbia Emergency Response Management System (BCERMS) to ensure coordinated and organized response to emergencies in the form of a standardized response structure. During emergency response and recovery operations, FVRD is responsible for: Notifying those who may suffer loss or may be harmed by an emergency or impending disaster; Coordinating the provision of food, clothing, shelter, and transportation services; Establishing the priority for restoring essential services provided by the Regional District; and, Recommending to service providers the priorities for restoring essential services not provided by the Regional District.

The policies in this section provide guidance to ensure emergency and protective service levels increase appropriately as the community grows and that emergency response requirements are accounted for when land use and development changes are being considered. The FVRD Emergency Response & Recovery Plan should be the primary point of reference for detailed information and guidance respecting emergency services.

Hemlock Valley is a mountainous location distant from police, ambulance and provincial support services. It relies on volunteer fire and emergency responders. As a result, response times may be extended and capacities may be limited. For that reason, new developments must be supported by plans that support the effective provision of emergency services.

Resort Master Plan Considerations

Emergency service needs and requirements must be addressed before development and resort expansion can proceed to ensure ongoing public safety. The Master Development Agreement requires the Resort Developer to prepare a detailed Fire Protection Impact Assessment Study, to the satisfaction of the Fraser Valley Regional District. It further requires the Resort Developer to work with the Fraser Valley Regional District and identify potential sites for Fire Station locations.

THE OBJECTIVES (IN ORDER OF PRIORITY) OF ANY RESPONSE ARE TO:

1. Provide for the safety and health of all responders
2. Save lives
3. Reduce suffering
4. Protect public health
5. Protect government infrastructure
6. Protect property
7. Protect the environment
8. Reduce economic and social losses

OBJECTIVE

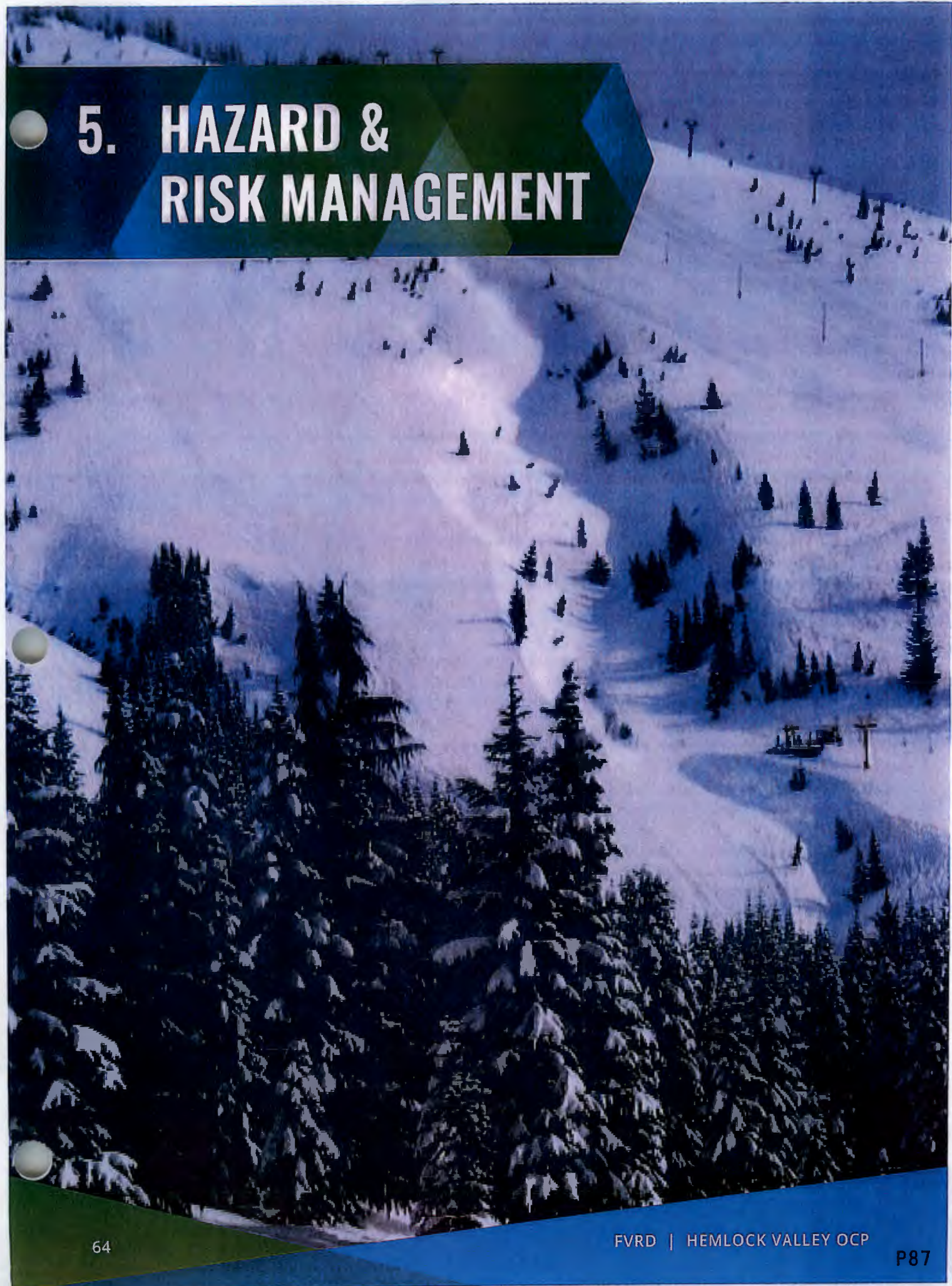
Ensure the Hemlock Valley grows in a manner that enables and provides efficient and effective emergency response services and reduces potential for personal injury and property damage.

Policies

- 4.8.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete a detailed Fire Protection Impact Assessment Study.
- 4.8.2 Ensure that each of the Resort Developer's required Fire Protection Impact Assessment Studies:
- a. Is prepared in consultation with the Hemlock Valley Volunteer Fire Department and the FVRD;
 - b. Identifies fire department building, infrastructure, and equipment requirements in the context of planned development and resort expansion;
 - c. Demonstrates clearly how projected water supply demands for fire protection services will be met in the context of planned development and resort expansion;
 - d. Demonstrates clearly how projected energy demands for fire protection services will be met in the context of planned development and resort expansion;
 - e. Demonstrates an efficient existing or planned highway and local road network that can adequately accommodate emergency service vehicles;
 - f. Incorporates regular review of fire department capacity, equipment and resource needs; and,
 - g. Identifies funding mechanisms for ongoing upgrades to fire equipment and other fire department needs to keep pace with anticipated growth.

- 4.8.3 Per the Master Development Agreement, through neighbourhood plans and updates, coordinate with the resort developer to appropriately locate new fire halls.
- 4.8.4 Through planning and development approvals, where applicable, require a fire protection engineering report and require the report to be reviewed by the Hemlock Valley Volunteer Fire Department and/or the manager of fire protection to ensure the department's ability to provide adequate fire protection.
- 4.8.5 Limit development in unserved areas, including lands outside of fire protection service areas.
- 4.8.6 Through neighbourhood plans and updates, require the development of an Emergency Response Plan that:
 - a. Incorporates a Hazard, Risk, and Vulnerability Analysis for the neighbourhood area based on provincial guidelines;
 - b. Identifies potential locations for and encourages the development of publicly accessible community spaces that can serve as muster points in the event of an emergency; and
 - c. Identifies potential locations for emergency shelters.
- 4.8.7 Continue to monitor public concerns regarding emergency services in the area and assist, where possible, in achieving the best service available for the community.
- 4.8.8 Encourage Neighbourhood Watch, Block Watch, Citizens on Patrol and similar programs within the community.

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5. HAZARD & RISK MANAGEMENT

5. HAZARD & RISK MANAGEMENT

GOAL

To ensure that future development in Hemlock Valley avoids growth within potentially hazardous areas and minimizes risks associated with natural hazards for the ongoing safety of residents and visitors and protection of community assets.

Overview

The plan area's geology, forest cover, diverse topography, and location in proximity to nature means that the Hemlock Valley is home to a wide range of natural hazards. Severe weather, fire, or seismic events can exacerbate wildfire and geohazard risks such as snow avalanche, flooding, landslide, and river erosion. The Fraser Valley Regional District (FVRD) works proactively to plan safe development by avoiding and managing risk areas and ensuring appropriate response measures are in place if an event occurs. When creating new communities or growth areas, the FVRD identifies safe areas where people and their investments (e.g. homes, businesses, roads) can safely grow and prosper for generations to come.

This Plan guides future development in the Hemlock Valley to areas away from hazards, and proposed developments will be required to demonstrate that risks have been identified and mitigated, aligned with the Geo-Hazard Acceptability Thresholds for Development Approvals. These acceptability thresholds inform policy on geo-hazards throughout the FVRD by guiding development approval decisions and land use planning in hazardous areas. The policy allows the Fraser Valley Regional District to ensure consistency in the development approvals process in geo-hazard lands. There are different thresholds at which point developments may be subject to additional regulatory responses, ranging from outright refusal of development to unconditional acceptance. Generally, developments which involve greater increases in land use density and those exposed to greater risks are less likely to be approvable.

The *Local Government Act* requires that official community plans contain statements and map designations respecting restrictions on the use of land that is subject to hazardous conditions. As well, Section 56 of the Community Charter requires that if a building inspector considers that construction would be on land that is subject to, or is likely to be subject to, flooding, mud flows, debris flows, debris torrents, erosion, land slip, rock falls, subsidence or avalanche, the building inspector may require the owner of land to provide the building inspector with a report certified by a qualified professional that the land may be used safely for the use intended.

Development within floodplain areas is managed by the Fraser Valley Regional District (FVRD) Floodplain Management Bylaw. The bylaw includes requirements for building elevation, setbacks and avoidance of erosion areas. The Province of British Columbia sets out the overall framework and guidance for the development of flood management bylaws through the Flood Hazard Land Use Management Guidelines (2004).

Resort Master Plan Considerations

As per the Master Development Agreement, the Resort Developer must complete the following measures to ensure hazards are identified and risks are minimized:

- › Prior to approval of Phase 1, the Resort Developer must update the Base Area plan for the Phase 1 Development to ensure feasibility of the existing and proposed lots in relation to the existing hazard studies and information available for the area. The updated Base Area plan must include potential relocation options for the approximately 19 residential lots that are currently in the high-risk snow avalanche hazard area. The updated Base Area plan will be reviewed by the Mountain Resorts Branch (MFLNRO) and the Fraser Valley Regional District.
- › Prior to Development of Phase 2, the Resort Developer must complete a Hazard Feasibility Study, to the satisfaction of the Fraser Valley Regional District, and Development will be directed away from hazards.
- › Prior to the Development of each phase, the Resort Developer must complete an Emergency Management Plan, to the satisfaction of the Fraser Valley Regional District, prior to development of each phase. The plan must address interface fire hazard (risk, prevention and strategies to combat hazard) and how the public will be accommodated and evacuated in the event of landslide, avalanche or fire.

Hazard Management

General Policies:

- 5.1.1 Work collaboratively with the Resort Developer to ensure the Fraser Valley Regional District provides necessary input into the development and approval of the terms of reference for any technical study, assessment, analysis or review related to hazards or risk management.
- 5.1.2 As appropriate, update this Plan, including its schedules, upon completion of any studies or plans related to hazards or emergency management that are to be completed by the Resort Developer per the Master Development Agreement.

- 5.1.3 Through neighbourhood plans and updates, require the Resort Developer to provide a detailed geo-hazard study completed by a qualified professional for each neighbourhood that identifies:
- a. Potential hazards and hazardous locations;
 - b. Areas safe for development;
 - c. Any mitigation measures required; and,
 - d. Other relevant information related to safe development in the context of hazards.

OBJECTIVE

Identify risks and develop preventative measures and strategies to mitigate risks of avalanche hazards.

Policies

- 5.1.4 Per the Master development agreement, require the Resort Developer to relocate existing properties subject to unacceptable snow avalanche hazards before approving any development.
- 5.1.5 Continue to advocate to the Province to ensure that all existing and future properties in Hemlock Valley are protected from hazards as Resort Master Plan developments proceed.
- 5.1.6 Restrict new development in snow avalanche hazard areas.

OBJECTIVE

Development within floodplain areas is managed to mitigate risks associated with flooding.

Policies

- 5.1.7 Avoid and minimize exposure to flood risk and consequence of Sakwi and Cohen Creek flooding events through relevant land use planning decisions.
- 5.1.8 Utilize floodplain management and zoning bylaws, official community plan policies, and covenants to limit development within the floodplain and minimize exposure to risk.

Wildfire Interface Hazard

The Wildland-Urban Interface may be defined as the area where structures and other human developments meet or intermingle with undeveloped wildland. In more general terms, it is where houses or commercial development and fairly dense forest vegetation are both present. Wildland-Urban Interface zones are at particular risk of wildfire. Fire is a natural part of forest ecology, but in Interface zones the risk of occurrence is greater, and the consequences are more severe due to the proximity to human activities. Interface fires can lead to tragic loss of homes, business and even lives. Projected changes in climate, including warmer, drier summers will likely elevate wildfire risk over time.

As the majority of Hemlock Valley is Crown land, wildfire suppression is the responsibility of the Forests, Lands, Natural Resource Operations and Rural Development - Wildfire Management Branch. This Plan supports the mitigation of fire hazard risk through a variety of measures, including appropriate development practices.

Resort Master Plan Considerations

Per the Master Development Agreement, the Resort Developer must complete a detailed Fire Protection Impact Assessment Study, to the satisfaction of the Fraser Valley Regional District (FVRD), prior to each phase development outlined in the Resort Master Plan. The Resort Developer is required to work with the FVRD to identify potential sites for Fire Station locations, and the FVRD will provide input into the development and approval of the terms of reference for any technical study.

OBJECTIVE

Reduce the risk of wildfire interface hazard through land use planning, appropriately located development, and best practices in building design.

Policies

- 5.2.1 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to complete a detailed Fire Protection Impact Assessment Study.
- 5.2.2 Ensure that each of the Resort Developer's required Fire Protection Impact Assessment Studies addresses the wildfire interface hazard.
- 5.2.3 Through neighbourhood plans and updates, consider establishing a development permit area to minimize the risk of interface fire hazards to people and property.
- 5.2.4 Encourage new subdivision and development to be located in areas that are not subject to high risk from wildfire hazards.

5.2.5 Create a Development Permit Area and Guidelines for areas of high wildfire interface hazard, in consultation with a professional forester licensed in British Columbia and specializing in forest wildfire assessment, that:

- a. Ensures design and construction occurs in a manner that minimizes risk of interface fire hazards to people and property;
- b. Provides an overall assessment of the site for susceptibility to wildfire interface hazard (from conditions both on and off-site);
- c. Demonstrates the application FireSmart techniques, as appropriate; and,
- d. Details efforts to otherwise mitigate wildfire interface hazard.

5.2.6 Liaise with the Province regarding wildfire protection services.

5.2.7 Encourage owners of land subject to wildfire hazard to consider strategies to reduce the risk of damage from wildfire and to increase the ability to fight wildfire on the property, including:

- a. Building in accordance with the BC FireSmart Homeowners Manual which recommends the use of non-combustible materials and other building and fuel management techniques;
- b. Utilizing fire resistant native plants in landscaping; and, applying "fire smart", "fire scaping", and fuel management strategies;
- c. Installing a well, pump, low-flow-resistance piping, and full-flow yard hydrant system delivering at least 20 gallons per minute per house for sprinklers;
- d. Installing well pumps in an approved way that allows safe and convenient connection to a portable electrical generator to supply the pump in the event of power outage;
- e. Utilizing rain storage tanks or other means for producing or storing water for firefighting on-site;
- f. Providing barrels or other means of quickly filling buckets and adding dish soap for extinguishment of small spot fires; and,
- g. Ensuring access to ponds, creeks, pools and other sources of water supply for fire protection.

5.2.8 Promote and educate on "fire smart" behavior to reduce the risk of wildfire initiation and to encourage diligent observation of Open Fire Bans initiated by the Province.



6. ENVIRONMENT & NATURAL RESOURCES

6. ENVIRONMENT & NATURAL RESOURCES

GOAL

To ensure the Hemlock Valley continues to have clean water, good air quality, thriving wildlife and healthy, resilient forests and landscapes that support water filtration, stormwater management and flood protection.

Overview

The Hemlock Valley is a tremendous natural asset, and the Fraser Valley Regional District, its residents and its visitors understand the need to protect the area's environmental integrity and value alongside increased recreational use. A healthy natural environment in the Hemlock Valley not only provides a significant benefit for tourism, recreation and quality of life, but also supports local wildlife and ecosystems.

A land stewardship ethic drives land use policies and decisions in this Plan in order to proactively maintain connected, functioning ecosystems that provide high quality habitat for local wildlife species. Ongoing and effective stewardship of the environment calls for an enhanced commitment to habitat creation and protection, preservation of biodiversity, water and energy conservation, and measures to improve efficient land use and air quality. This Plan strives to protect sensitive ecosystems with high biodiversity values through legal and policy tools. The overall goal is for the valley to continue to have clean water, good air quality, thriving wildlife and healthy, and resilient forests in an interconnected and functioning landscape that supports water filtration, stormwater management, and flood protection.

Resort Master Plan Considerations

The success of the envisioned resort community is dependent on the preservation of Hemlock Valley's natural features and biodiversity. Per the Master Development Agreement, the Resort Developer has agreed to the following commitments:

- › Prior to the first phase of development, as outlined in the Resort Master Plan, work with a qualified professional to complete an Environmental Management Plan that addresses the issues listed below:
 - air quality protection and dust control;
 - contaminated sites and soils;
 - environmental awareness and education;
 - fuel, chemicals and materials storage and handling;
 - spill prevention and emergency response;
 - surface erosion prevention and sediment control;

- solid and liquid waste;
 - storm water; and
 - water and sediment quality.
- › Prior to the first phase of development, as outlined in the Resort Master Plan complete a Cumulative Effects Assessment (CEA), the format and terms of reference for which will be established for acceptance by the appropriate provincial Government Agencies (MFLNRO & Ministry of Environment), Fraser Valley Regional District, Sts'ailes and the Resort Developer before initiation of the study.
 - › Have a qualified professional complete an Environmental Assessment prior to each phase of development as outlined in the Resort Master Plan and submit it to the appropriate branches of the provincial government for review.

General Policies

- 6.1.1 Per the Master Development Agreement, work collaboratively with the Province, Sts'ailes First Nation, and the Resort Developer to develop a format and terms of reference for a Cumulative Effects Assessment (CEA), and require that the CEA be completed in advance of approving any development.
- 6.1.2 Per the Master Development Agreement, through neighbourhood plans and updates, require the Resort Developer to provide an Environmental Assessment completed by a qualified professional for each phase of development outlined in the Resort Master Plan.
- 6.1.3 Work collaboratively with the Resort Developer to ensure the Fraser Valley Regional District provides necessary input into the development and approval of the terms of reference for any technical study, assessment, analysis or review related to environmental management and protection.
- 6.1.4 As appropriate, update this Plan, including its schedules, upon approval of Environmental Management Plans to be completed by the Resort Developer per the Master Development Agreement.

Watershed Management

Protection of streams and lakes is a significant priority for the community. The location of the community in the headwaters of Sakwi Creek watershed, and in proximity to Cohen Lake and Harrison Lake, stresses the need for high quality stream and watershed management policies. The downstream reaches of Sakwi Creek provide a critical spawning and rearing stream for sockeye, chum and coho salmon, as well as resident rainbow and cutthroat trout. The maintenance of the Sakwi Creek headwater area is essential for the protection of critical adjacent and downstream fish habitats. Harrison River, flowing out of Harrison Lake downstream of Hemlock Valley, is part of the North American Salmon Stronghold, an international network of the most



OBJECTIVE

Ensure water quality is maintained to provincial standards or better in the Hemlock Valley's water bodies, downstream fish and wildlife health are preserved, and negative impacts to slope stability and streambank erosion are minimized.

Policies

- 6.2.1 Support the ongoing monitoring of Hemlock Valley streams and lakes as development proceeds and require or support actions to improve quality when necessary.
- 6.2.2 Through planning and development approvals, encourage best management practices to protect the Hemlock Valley's surface and groundwater supply zones.
- 6.2.3 Through neighbourhood plans and updates and/or planning and development approvals, reduce and restrict access to watersheds used for municipal water supply (e.g., Cohen Creek fed by Cohen Lake), and seek cooperation from relevant stakeholders to comply with access restrictions.
- 6.2.4 Maintain natural stream channel alignments and riparian areas, including setback requirements for development near Sakwi Creek.
- 6.2.5 Require new development to comply with the Land Development Guidelines for the Protection of Aquatic Habitat and refer development that cannot meet the Land Development Guidelines to the Ministry of Environment, Lands and Parks as appropriate.
- 6.2.6 Restrict development that allows effluents, whether domestic, commercial or industrial, to enter any watercourse in the Plan area if they pose a risk to water quality.
- 6.2.7 Restrict development that places waste material adjacent to a natural watercourse in such a way as to result in leachate or silt introduction to the watercourse via surface drainage or groundwater contamination.
- 6.2.8 Restrict development that presents potential risk for negative downstream environmental and/or hazard impact.

Natural Resource Management

The sustainable and responsible management of natural resources in Hemlock Valley is an important factor in the OCP. Active mineral tenures, harvest authorizations and woodlot licenses exist in the area and logging has historically occurred alongside resort operations. Resource uses are generally the jurisdiction of the province and they occur under licenses and tenures issued by the province.

Resort Master Plan Considerations

Through the Master Development Agreement, the Resort Developer has committed to integrating timber harvesting and forestry activities - in collaboration with Sts'ailes First Nation under a First Nation Woodland License (FNWL) - within the Controlled Recreation Area (CRA).

The Resort Developer has committed to preparing a forest management plan in conjunction with the FNWL holder (Sts'ailes), to guide resort development activities and the integrated forestry operations, recognizing resort development as the higher objective.

OBJECTIVE

Manage natural resources in a sustainable and responsible manner to reduce impacts on residents, visitors and business owners.

Policies

- 6.3.1 As appropriate, update this Plan, including its schedules, upon approval of the Forest Management Plan to be completed by the Resort Developer and Sts'ailes First Nation per the Master Development Agreement.
- 6.3.2 Notwithstanding policy 6.3.1, through neighbourhood plans and updates, ensure that natural resources are managed carefully and consider the following:
 - a. Scenic and aesthetic value to Hemlock Valley residents, visitors, and business owners;
 - b. Recreational value to adventure tourism and outdoor recreation users;
 - c. Low quality sand and gravel deposits;
 - d. Difficult to access forest harvest areas due to steep slopes, creek drainages;

- e. Interface concerns between neighbouring residential and tourism commercial, and resource extraction activities such as truck traffic, slope stability impacts, and view;
- f. Sensitive creek and slope areas which may be impacted by resource extraction uses; and,
- g. Existing forest cover in localized areas is integral to avalanche hazard mitigation.

OBJECTIVE

Maintain the Hemlock Valley's air quality so that it meets or exceeds provincial guidelines.

Policies

- 6.3.3 Take actions to reduce particulates and other emissions from transportation, industry, building heating and other sources in the Hemlock Valley.
- 6.3.4 Continue to study and monitor air quality throughout the Hemlock Valley and expand the monitoring network as needed.
- 6.3.5 Support land use development, initiatives, and programs across all sectors that reduce Greenhouse Gas Emissions, protect air quality, and promote energy efficiency and conservation.
- 6.3.6 Update and implement the regional Air Quality Management Plan.
- 6.3.7 Educate Hemlock Valley residents on the causes and impacts of degraded air quality, and what they can do to improve air quality.

Biodiversity

An overarching objective of this Plan is for Hemlock Valley's sensitive ecosystems, wildlife, habitat and biodiversity to be protected, managed, and restored as the area is developed.

OBJECTIVE

Implement land development approaches that minimize negative impacts on biodiversity and the natural environment.

Policies

- 6.4.1 Concentrate new development and/or human activities on the least environmentally sensitive lands.
- 6.4.2 Minimize habitat fragmentation that may occur through development and strive to maintain connections between sensitive ecosystems such as bald eagle habitat, to preserve and enhance the functions of natural systems.
- 6.4.3 Restrict development and in proximity to important sensitive ecosystems.
- 6.4.4 Permit activities such as hiking trails to be located in or in proximity to sensitive ecosystems only if the proposed use can be shown to be compatible with this Plan's policies and development permit guidelines, Riparian Area Regulations, Qualified Environmental Professional (QEP) recommendations, and other relevant legislation and best management practices as appropriate.
- 6.4.5 Through neighbourhood plans and updates, encourage monitoring and evaluation of relevant environmental indicators against established targets to maintain the integrity of the natural environment and to reverse negative environmental trends.
- 6.4.6 Reduce the use of night-time lighting and contain glare to retain the quality of the night sky, while meeting safety needs.

OBJECTIVE

Partner with other organizations and communities to protect the environment and wildlife and minimize human-wildlife conflict.

Policies

- 6.4.7 Work with local First Nations, regional and senior governments, agencies and community organizations in the protection and management of sensitive ecosystems and habitat.
- 6.4.8 Recognize local First Nation cultural, spiritual and recreational values associated with the natural environment.
- 6.4.9 Promote a stewardship ethic and awareness of environmental issues through ongoing public education.
- 6.4.10 Support development approaches and activities that reduce the potential for negatively affecting wildlife and wildlife habitat.
- 6.4.11 Collaborate with community partners to continue minimizing human bear conflicts.

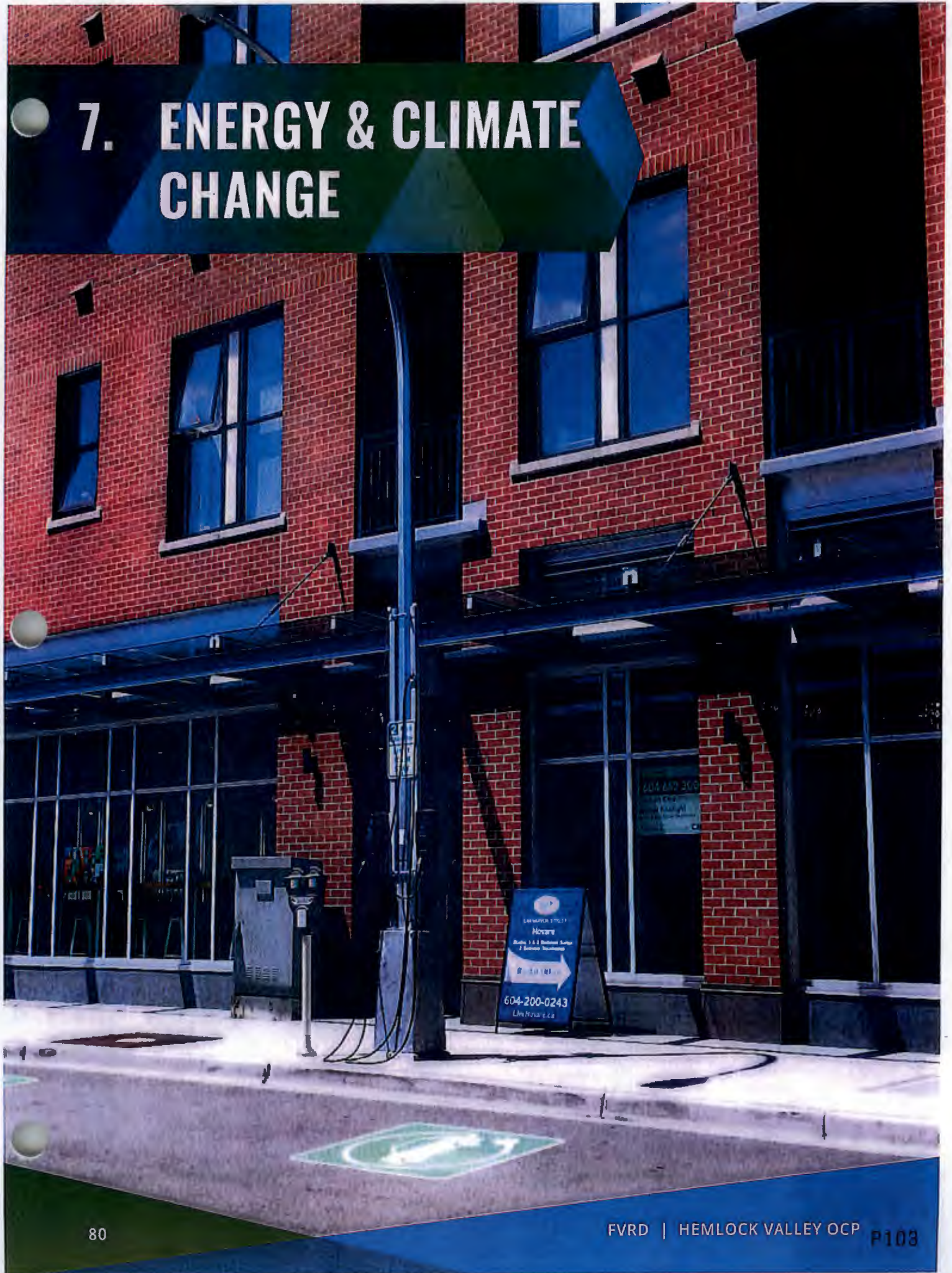
OBJECTIVE

Manage, protect and restore native species, habitat and biodiversity in response to climate change forecasts and impacts.

Policies

- 6.4.12 Through neighbourhood plans and updates and/or planning and development approvals:
- a. Enhance natural resilience to climate change by reducing threats such as habitat fragmentation, degradation and destruction, eutrophication, pollution and the introduction of invasive species;
 - b. Encourage the use of native plant species that minimize the necessity for significant watering as a means of protecting local biodiversity and adapting to climate change; and,
 - c. Discourage the use of invasive plant species and support eradication of existing invasive plants.
- 6.4.13 Encourage reforestation on Crown lands disturbed by historic logging practices.
- 6.4.14 Provide information to the public to deter the use of invasive species and encourage the removal of such species on private property.

7. ENERGY & CLIMATE CHANGE



7. ENERGY & CLIMATE CHANGE

GOAL

To foster development activity that increases energy efficiency, lowers energy costs, and reduces greenhouse gas emissions, in order to minimize the impacts of climate change and that Hemlock Valley's infrastructure, natural and socioeconomic assets are resilient to the potential impacts of a changing climate.

Overview

As signatories to the British Columbia Climate Action Charter, the Fraser Valley Regional District (FVRD), along with its member municipalities, has committed to creating compact, more energy efficient communities. The Province has committed to reduce greenhouse gas (GHG) emissions by 33% by 2020 and 80% by 2050, compared to 2007 levels. The FVRD has adopted a combination of short and long-range targets set by its member municipalities in their Official Community Plans, which include a GHG reduction target of 20% by 2020 and 50% by 2050, compared to 2007 levels.

Through a combination of efforts to reduce the consumption of energy, increase energy efficiency, prioritize clean energy and reduce GHG emissions, the FVRD will work toward achieving its GHG targets. These actions will also help to reduce energy costs and contribute to a healthier future for both residents living within the region and neighbouring communities.

General Policies

- 7.1.1 Prior to development, prepare a Climate Action Plan for the entire OCP Planning Area that addresses broadly, climate mitigation and adaptation in the context of a resort community; and, specifically, green building policies and actions (referencing BC Step Code), Electric Vehicle policies and actions for public and private properties, and other GHG reduction strategies as appropriate.
- 7.1.2 Promote energy efficiency and the reduction of greenhouse gas emissions.
- 7.1.3 Promote development and sustainable management of local, clean, and renewable energy supplies that reduce GHG emissions and protect air quality.
- 7.1.4 Promote energy efficient incentive programs.
- 7.1.5 Encourage the use of high energy efficiency standards to reduce energy costs and GHG emissions in all new developments such as the BC Energy Step Code.
- 7.1.6 Encourage individual, regional and Provincial efforts to improve energy conservation and efficiency through education and other initiatives.
- 7.1.7 Reduce the community's impact on climate change and develop capacity to adapt to and mitigate climate change.
- 7.1.8 Consider the impacts to climate change in land use, transportation, and other planning decisions at the local and regional levels.
- 7.1.9 Research and promote best practices for climate change mitigation and adaptation.

Energy Planning and Climate Mitigation

OBJECTIVE

Support energy efficient, low carbon development patterns, buildings and systems to advance regional GHG reduction targets and motivate climate action in other communities.

Policies

- 7.2.1 Consider the FVRD's GHG reduction targets when evaluating changes to development and land use patterns.
- 7.2.2 Encourage commercial recreation and leisure operators to minimize GHG emissions associated with their activities.
- 7.2.3 Support energy efficient development patterns and building forms.
- 7.2.4 Consider the development of a Green Building Policy to reflect leading practices in energy efficiency and local government jurisdiction, including progressive integration of the BC Energy Step Code.
- 7.2.5 Work with partners in the private and public sector to increase uptake of provincial, federal and utility-based building energy retrofit programs.
- 7.2.6 Encourage roof designs that incorporate evolving technology and best practices for stormwater management and energy systems within the context of other building design guidelines.
- 7.2.7 Advance regulatory approaches that reduce or prohibit the negative climate impacts associated with the direct heating and cooling of outdoor areas, such as gas fire pits, patio heaters, heated residential driveways and open shop doors, during the heating or cooling seasons.

OBJECTIVE

Improve access and increase uptake of zero-emission vehicles in the community.

Policies

- 7.2.8 Through neighbourhood plans and updates, ensure parking areas and garages in new developments are electric vehicle ready as appropriate.

OBJECTIVE

Evaluate opportunities for low-carbon, renewable energy systems.

Policies

- 7.2.9 Support the exploration and potential development of district heating and cooling systems that are designed to reduce emissions, promote energy efficiency, increase renewable energy production, and stabilize energy costs.
- 7.2.10 Encourage increased energy self-sufficiency and lower carbon operations through on-site renewable energy generation opportunities for existing and new buildings.

Climate Adaptation

Adapting to climate change is a new reality for all communities today. Despite large-scale efforts to mitigate climate change, leading scientists state that a changing climate is inevitable and that we can expect increasing temperatures, and stronger and more frequent storms. Uncertainty in the state of the future climate poses a particular risk to the more isolated community of Hemlock Valley, and to the planned expansion of the mountain resort. While continuing to advance meaningful climate mitigation initiatives, it is important that Hemlock Valley also advances strategic climate adaptation initiatives in order to limit the economic and environmental vulnerability of the community.

OBJECTIVE

Ensure that climate change adaptation planning is integrated in community planning and development decisions.

Policies

- 7.3.1 Ensure that strategic directions related to climate change risk management and climate change adaptation are routinely considered in planning and development approvals.
- 7.3.2 Work collaboratively with the Resort Developer to ensure changes in climate and associated risks to people and property are considered in all technical studies, reviews, assessments, and management plans required through the Master Development Agreement.
- 7.3.3 Work with local and provincial agencies to prepare for and respond to emergencies caused by extreme weather events and ensure that the best available climate forecasts are integrated into hazard assessment, planning, mitigation, response and recovery activities.
- 7.3.4 Encourage all development and expansion plans related to the mountain resort consider future viability of the tourism-based economy in the context of a changing climate to ensure responsible public and private capital investments.

8. COMMUNITY WELL-BEING



8. COMMUNITY WELL-BEING

GOAL

To promote a high quality of life for local residents and visitors and to foster a unique identity and sense of place for Hemlock Valley.

Overview

Well-being and quality of life is an important consideration in planning for the growth of any community, but particularly so for resort communities with high seasonal fluctuations in population. As Hemlock Valley grows, it will be important to consider continued improvements to the community's sense of well-being and social connectedness, including through principles of inclusion, participation, diversity, and equity.

Given the geographic and development context of the Hemlock Valley as a resort community, well-being looks different than that of an urban or suburban community. For example, the location and relative small permanent population will limit the viability of locating schools and medical services within the Controlled Recreation Area, so a safe and efficient road network will be a high priority as the community grows to ensure permanent residents can safely access outside services.

Building Community and a Sense of Place

As the resort expands and the community grows, development should help to facilitate social connectedness among permanent residents by creating public and community-oriented spaces. Development should also foster a sense of place that can be shared by local residents and visitors alike, one that reflects the local environment, and the community's arts culture history and values, including those of local First Nations.

OBJECTIVE

Encourage and support developments, projects, and initiatives that reflect the community's vision, strengthen the Hemlock Valley's sense of place, and provide improved opportunities for social connection.

Policies

- 8.1.1 Per the Neighbourhood Plan Terms of Reference (Schedule II), ensure planned resort development and expansion, and associated updates and additions to this Plan, reflect community input.
- 8.1.2 Collaborate with First Nations to recognize, protect, and reflect their culture and heritage in the growing community, per the policies of this Plan, specifically Policy Chapter 1 Spirit of Reconciliation.
- 8.1.3 Through neighbourhood plans and updates, encourage the development of publicly accessible community spaces, including equipped meeting spaces and facilities.

Creating a Diverse, Healthy and Accessible Community

All new development should consider the diverse needs of people who will live in and visit the community as it continues to grow. New buildings, public spaces, and transportation infrastructure should be safe and inviting for all ages and abilities. Emphasis should be placed on promoting healthy community and creating a built environment that promotes active transportation and provides active and engaging public spaces.

OBJECTIVE

Ensure all new developments consider best practices in regard to public health and safety.

Policies

- 8.2.1 Encourage all new developments to meet or exceed best practices related to universal design, accessibility, and Crime Prevention Through Environmental Design (CPTED) principles.
- 8.2.2 Through neighbourhood plans and updates, promote the development of an active transportation network in accordance with the policies of this Plan, specifically Policy Chapter 3 Transportation and Mobility.
- 8.2.3 Encourage private developments to consider the service and amenity needs of both local residents and visitors.
- 8.2.4 Continue to communicate and coordinate with Fraser Health on community health issues as appropriate, including the provision of safe and clean drinking water.

9. ECONOMIC STRENGTH & RESILIENCY



9. ECONOMIC STRENGTH & RESILIENCY

GOAL

To enable the Hemlock Valley to thrive economically through responsible growth management and land use planning, and the promotion of local economic development for diverse stakeholders, including local First Nations communities.

Overview

The ongoing development of the resort can provide substantial economic benefit to the local community as well as residents and businesses in the Fraser Valley Regional District (FVRD) and throughout the province. The Controlled Recreation Area will be developed in accordance with the Resort Master Plan on a performance and reward system, wherein Crown lands will be made increasingly available to the Resort Developer as capital improvements that provide economic benefit and growth are developed. This Plan aims to ensure that economic development occurs in a manner that is responsible and equitable.

The Sts'ailes First Nation has an expressed interest in the economic opportunities that resort development and expansion present and has worked collaboratively with the Resort Developer. Further opportunities to advance Sts'ailes and other local First Nations' economic development goals, including land development, employment growth, and business establishment should continue to be considered and incorporated as development plans proceed.

Local residents have expressed interest in increased opportunities for local business ownership with the vision of a more diverse and equitable local economy. Currently, there are no commercial spaces that are not owned by the Resort Developer. In addition to pointing to economic imbalance, the single owner context has created issues in the consistent provision of goods and services as resort operations tend to be active primarily in the winter months.

Natural resources have been an important part of the local and subregional economy in the past. Active mineral tenures, harvest authorizations and woodlot licenses exist in the area and logging has historically occurred alongside resort operations.

Resort Master Plan Considerations

According to the Resort Master Plan, the Sts'ailes First Nation and the Resort Developer are working to establish a Joint Venture Agreement designed to advance the development of Hemlock Resort while promoting specific development in the Hemlock North neighbourhood.

The Resort Master Plan does not envision continued resource extraction to be a significant part of the local economy. However, per the Master Development Agreement, the Resort Developer has committed to integrating timber harvesting and forestry activities in collaboration with Sts'ailes under a First Nation Woodland License (FNWL) within the Controlled Recreation Area (CRA).

Local Economic Development

Thoughtful local economic development can help to ensure that local residents have access to necessary goods and services on an ongoing basis and improves equity throughout the community.

OBJECTIVE

Promote diversified private business ownership within the community and encourage land development, and business and employment growth that is in line with First Nation' economic development objectives.

Policies

- 9.1.1 Promote a sustainable tourism-based economy by supporting the ongoing growth of the resort and proposed development and expansion plans that:
- Reflect the responsible expenditure of public and private capital;
 - Preserve the function and integrity of the surrounding environment and natural features;
 - Provide employment opportunities that enable a high quality of life; and,
 - Promote a strong and resilient economy in the face of global uncertainty and climate change.

9.1.2 Through neighbourhood plans and updates:

- a. Continue to work with the Resort Developer to assess the balanced resort and community capacity to ensure physical, social and environmental well-being continues to be considered; and,
- b. Designate an adequate amount of land for commercial space, promote diverse types and forms of commercial development, and encourage sales, lease and rental opportunities that advance opportunities for local business development.

9.1.3 Support rezoning applications that advance local and diverse business development, in line with FVRD policies and bylaws, and, where appropriate, identify opportunities to reduce the barriers to the establishment of local businesses and services.

9.1.4 Support opportunities for First Nations' economic development per the policies of this Plan, specifically Policy Chapter 1 Spirit of Reconciliation including through collaboration with the Sts'ailes Economic Development Corporation.

9.1.5 Encourage opportunities to collaborate with local groups including the Hemlock Valley Homeowners Association to support diverse local economic development.

A photograph of a person from behind, walking a dog on a leash along a dirt path in a forest. The person is wearing a dark jacket, light-colored pants, and a cap, and has a backpack. The dog is a medium-sized, speckled breed. The forest is dense with trees and undergrowth. A dark blue banner with white text is overlaid on the top left of the image.

10. RECREATION, PARKS & TRAILS

10. RECREATION, PARKS & TRAILS

GOAL

To ensure that Hemlock Valley's park, trail and recreational assets are in line with the future vision of the community, serve both local residents and visitors, and are appropriately and cost effectively managed.

Overview

Hemlock Valley's recent history as a local ski resort and the future vision of an all seasons resort community are centered around high quality outdoor recreation that is in step with the area's profound natural beauty. Recreational assets and opportunities to engage with the area's vast natural features are important parts of the community's identity. Major recreational assets, such as the ski hills and the envisioned waterfront features will be largely privately managed and operated. However, the growing community also needs publicly accessible, year-round parks, trails, and recreational facilities to meet the needs of local residents.

Resort Master Plan Considerations

Per the Master Development Agreement, the Resort Developer is required to meet with public recreation user groups and provincial government representatives to develop a Public Recreation Management Plan which will discuss the existing Summer/Winter & Motorized/Non-Motorized public recreation interests and how these interests will be addressed as development of the resort proceeds and designate trails within and through the Controlled Recreation Area for year-round, public access.

General Policies

- 10.1.1 As appropriate, update this Plan, including its schedules, upon approval of Public Recreation Management Plan to be completed by the Resort Developer per the Master Development Agreement.

Major Recreational Assets

OBJECTIVE

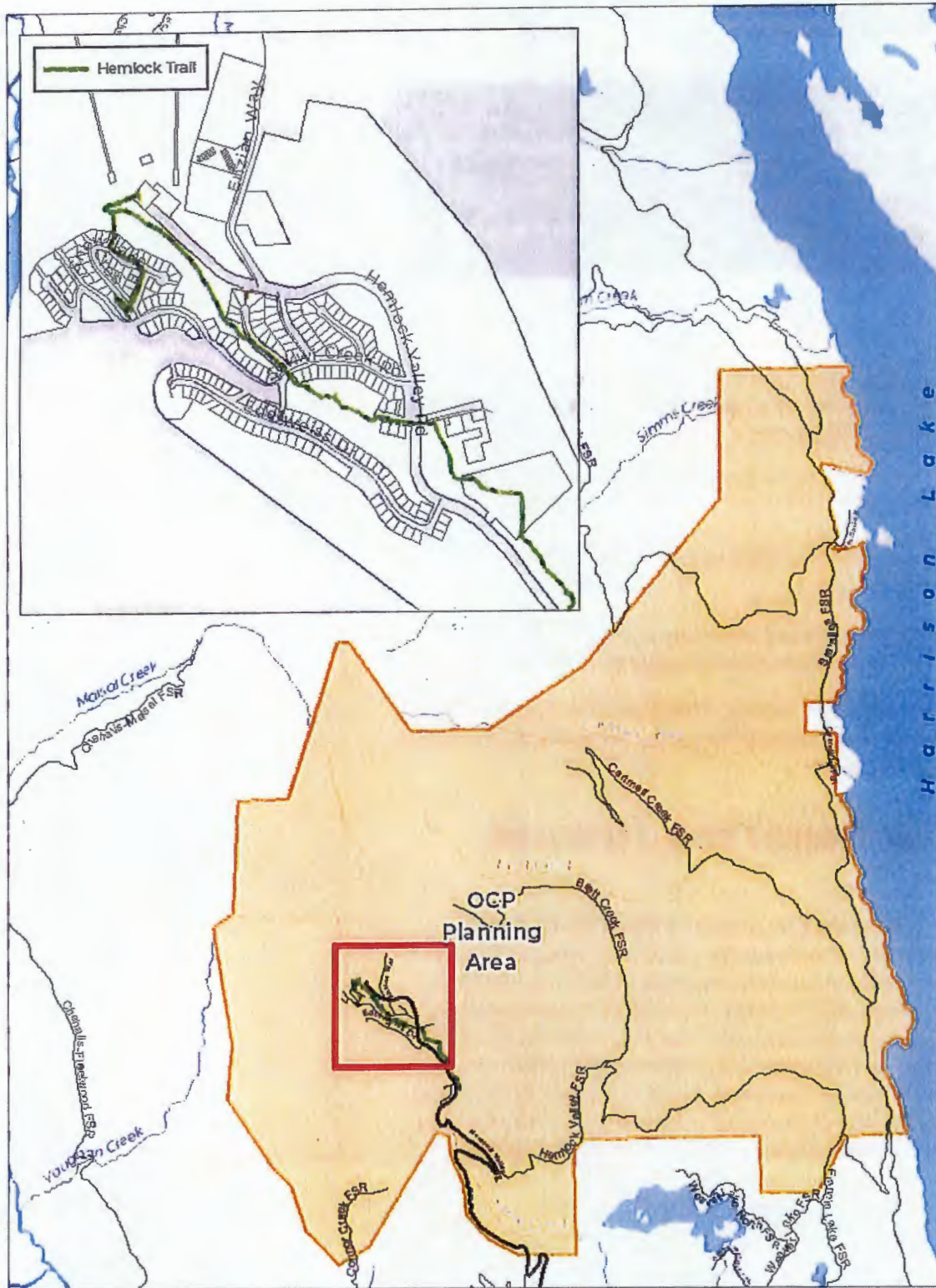
Ensure all privately held major recreation assets are in keeping with the future vision of the community.

Policies

- 10.2.1 Through neighbourhood plans and updates and/or planning and development approvals ensure the development and management of all major recreational assets:
- a. Considers and mitigate potential negative impacts to the natural environment;
 - b. Respects and reflect First Nations' connection to the land and water; and,
 - c. Reflects the responsible expenditure of public and private capital by ensuring development is not premature or scattered.
- 10.2.2 Encourage the Resort Developer to monitor and manage user levels, including for backcountry and alpine areas, to prevent overuse and environmental damage.

Network of Community Parks, Trails, and Facilities

The National Parks and Recreation Association (NPRA) Level of Service Standards guidelines for the amount, size and location of near to home parkland is 4 ha of parkland per 1,000 people, plus an additional 4 ha of natural area per 1,000 people. This Plan aims to ensure these standards will be met as the community continues to grow and that the network of parks and trails will develop in an efficient and progressively connected manner in accordance with the Fraser Valley Regional District (FVRD) Parks planning and service provision. The only proposed community trail in Hemlock Valley is illustrated on Map 11 on the following page, but it has not yet been established.



Map 11: Hemlock Valley Community Trails

OBJECTIVE

Promote the development of a connected and well-maintained network of parks and trails that provide opportunities to experience nature, promote active living, and facilitate social interactions.

Policies

10.3.1 Through neighbourhood plans and updates:

- a. Develop policies and actions to meet or exceed the NPRA level of service standards for Hemlock Valley and its neighbourhoods;
- b. Ensure areas of significant recreation or conservation potential are reserved for future park and trail development;
- c. Establish, design, and program new parks and trails in consultation with the community; and,
- d. Consider appropriate approaches to ongoing maintenance and management of new parks and trails, including through the establishment of Community Parks Service Areas if appropriate.

10.3.2 Ensure newly established or expanded services funded by a Community Parks Service Area are designed in consultation with the FVRD Parks Department to ensure a financially viable operations and maintenance program.

10.3.3 Support the establishment of the community trail identified on Map 11, and identify an approach for ongoing maintenance, including through the establishment of a Community Parks Service Area if financially feasible.

10.3.4 Support the acquisition, maintenance and access of public parks and trails in Hemlock Valley by other public agencies and community groups in accordance with the policies of this Plan and explore partnership opportunities as they arise!

10.3.5 Secure land for trails and proposed community parks through other opportunities arise, including through development proposals and partnership/grant funding.

10.3.6 Encourage and support FVRD acquisition, maintenance and access of regionally significant public parks and trails in Hemlock Valley where financially feasible and in accordance with the FVRD Regional Parks Strategic Plan.

10.3.7 Encourage any community park or trail to incorporate native plant species to the extent feasible.

10.3.8 Through planning and development approvals, apply the following parkland dedication requirements:

- a. New subdivisions requiring the dedication of parkland under Section 510 of the *Local Government Act* shall provide parkland in an amount of not less than five (5) percent of the land being subdivided or an equivalent value;
- b. Notwithstanding Section 10.3.8 (a) (above), the FVRD Board may consider accepting an area of land less than five (5) percent of the land being subdivided where improvements acceptable to the FVRD Board have been made to provide park infrastructure on dedicated park lands;
- c. Where a developer wishes to dedicate an amount of park land in excess of five (5) percent of the land proposed for subdivision, the FVRD Board may consider a minor reduction in the minimum parcel size for subdivision, subject to the approval of the Responsible Authority, provided that the excess does not include lands that would otherwise be conserved through other means;
- d. Notwithstanding Section 10.3.8 (a), the FVRD Board, at its discretion, may elect to require cash-in-lieu of parkland dedication pursuant to Section 510 of the *Local Government Act*, or a combination of land and cash-in-lieu; and,
- e. Notwithstanding Section 10.3.8 (a) and 10.3.8 (d), the FVRD Board, at its discretion, may elect to require an equivalent value of funding as a monetary contribution dedicated to park and trail development, infrastructure, and enhancements in the place of cash-in-lieu contributions solely for the purpose of the acquisition of park land.

10.3.9 Through planning and development approvals, encourage all publicly accessible parks, trails, and community facilities to have year-round publicly accessible facilities, including washrooms and change rooms.

10.3.10 Through neighbourhood plans and updates and/or planning and development approvals, identify potential locations for and encourage the development of publicly accessible community spaces that can serve as muster points in the event of an emergency.

11. URBAN DESIGN & THE BUILT FORM



11. URBAN DESIGN & THE BUILT FORM

GOAL

To encourage attractive and high-quality contextual development in the Hemlock Valley that respects the site context and surrounding environment, contributes to a strong and vibrant public realm, and supports the creation of pedestrian-friendly places.

Overview

Strong urban design helps to create a high quality, visually appealing built environment with a safe, comfortable pedestrian realm. The policies below are meant to provide high level direction and generalized urban design principles for new development in the Hemlock Valley.

General Policies

- 11.1.1 Develop and maintain a high quality of urban design, architecture and landscape architecture that are complementary to the mountain environment and reflect the natural and human history of Hemlock Valley.
- 11.1.2 Develop a pedestrian friendly and vibrant public realm through responsive human-scale architecture, animated streetscapes and social gathering spaces.
- 11.1.3 Encourage and promote Universal Design principles in development, prioritizing accessibility for all ages and abilities in Village areas.
- 11.1.4 Promote community safety through urban design by utilizing Crime Prevention Through Environmental Design (CPTED) principles.
- 11.1.5 Encourage the installation of art and other enhancements such as interpretive panels in the built environment, including on private properties, public spaces, parks, trails and streets, where appropriate, specifically those that reflect the natural and human history of Hemlock Valley.

Site Design

OBJECTIVE

Building sites contribute to visually appealing, safe, comfortable, and walkable public spaces and streets.

Policies

- 11.2.1 Building siting and design should reflect the importance of separating vehicular and pedestrian circulation.
- 11.2.2 Service bays and solid waste storage should be integrated with site and building design, contained within the building or suitably screened from public view, and adequately sized to meet the needs of uses on site.
- 11.2.3 All development should maximize sun penetration to pedestrian and outdoor activity areas.
- 11.2.4 Visible outdoor activity areas should be provided to reinforce social activity and interaction.
- 11.2.5 Surface parking areas should be screened by a combination of landscaping and/or berms, and should provide adequate areas for snow storage and drainage.
- 11.2.6 Accessible parking spaces should be located as close as possible to building entrances.
- 11.2.7 Landscaping is an important part of a project design and should be coordinated to create a pleasing composition and cohesive look, define and enliven public spaces, moderate building massing, maximize views into stores, emphasize and frame important building features and natural focal points, and provide shade for comfort.

Building Design

OBJECTIVE

Buildings reflect the mountain village character, and contribute to the creation of vibrant, pedestrian friendly streets and villages.

Policies

- 11.3.1 Through neighbourhood plans and updates, designate land uses and densities that provide transition between higher density villages and the surrounding rural and natural areas through lower density development forms.
- 11.3.2 Minimize the overall mass appearance of any one building. Building height, massing and setbacks should ensure view corridors, view opportunities and solar access.
- 11.3.3 Building façades that front streets should be developed with active and transparent ground floors to ensure businesses are easily identifiable, and to promote 'eyes on the street'.
- 11.3.4 Use variety, texture, scale and modulation in building façade design to create pedestrian interest. Blank walls on street-fronting building façades are strongly discouraged.
- 11.3.5 Building entrances should front the street and pedestrian routes, and should be visible and identifiable from both.
- 11.3.6 All stairs and ramps accessing buildings are encouraged to be covered.
- 11.3.7 Roof form should be of a sloping mountain character to create more visual interest and to accommodate large accumulations of snow.

Public Realm

OBJECTIVE

Public spaces contribute to community character and a sense of belonging, social interaction and positive overall experience for both residents and visitors.

Policies

- 11.4.1 Provide high quality, durable, and pedestrian-friendly public places, including streets, parks, and plazas that promote social interaction throughout the community.
- 11.4.2 Ensure public spaces are safe and accessible to everyone, aesthetically pleasing and comfortable social spaces.
- 11.4.3 Support year-round programming efforts for public spaces, to add vitality and a sense of community
- 11.4.4 Accommodate and enhance year-round sunlight access on pedestrian and outdoor activity areas and neighbouring indoor spaces. To encourage winter use, encourage the creation of sheltered sunny pockets in public spaces.

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12. TEMPORARY USE PERMITS

12. TEMPORARY USE PERMITS

Overview

Division 8 of the *Local Government Act* allows for the issuance of Temporary Use Permits in areas designated within an Official Community Plan. A Temporary Use Permit may:

- › allow a use not permitted by a zoning bylaw.
- › be issued for a period of up to three (3) years and renewed, at the discretion of the Regional Board, only once.

Terms and Conditions

The FVRD Board may impose special conditions under which the temporary use may be carried on. This may include regulating the construction of buildings or structures related to the temporary use and requiring a security to guarantee adherence to the terms of the Temporary Use Permit.

Security

The security may be in the form of cash or a letter of credit, the amount of which is to be determined by the FVRD Board. A major purpose of collecting the security is to ensure that the land is returned to the condition prior to issuance of the permit when the permit has expired. The FVRD Board may utilize the security in the event that the conditions of the permit are not met.

Procedure and Public Notification

The FVRD Development Procedures Bylaw and Sections 494 through 497 of the *Local Government Act* specify the process by which a temporary use permit may be issued. Public notification and input are a central part of the process. Notification of the FVRD Board's consideration of a permit application must be mailed out to owners and occupiers of property within a specified distance of the subject land and placed in a local newspaper. As well, the Board will normally require the holding of a public information meeting to present the application to the community and hear the concerns of residents.

Temporary Use Permit Policies

- 7.1 A Temporary Use Permit may be issued for the following commercial or industrial uses:
- a. Special events which are of limited duration and which will not preclude or compromise future permitted uses on the proposed site of the temporary use;
 - b. Short-term industrial activity such as portable sawmills, heavy equipment storage, log home building operations and construction yards related to specific industrial projects of limited duration;
 - c. A temporary sand and gravel extraction where a permit has been issued pursuant to FVRD Commercial Gravel Operations Bylaw, if required;
 - d. Uses which comply with the designation policies but where appropriate zoning does not presently allow for such uses; and,
 - e. Transitional uses or uses where uncertainty exists respecting appropriateness or viability of the use, and where it is premature to decide upon rezoning and long-term land use rights.
- 7.2 The issuance of Temporary Use permits shall be subject to the issuance of a temporary access permit for the proposed use by the Ministry of Transportation and Infrastructure.

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A photograph of a snowy residential street. In the foreground, there is a large pile of snow and slush. In the background, several houses with dark roofs and red siding are visible, partially covered in snow. The sky is overcast and grey.

SCHEDULE I: DEVELOPMENT PERMIT AREAS

SCHEDULE I: DEVELOPMENT PERMIT AREAS

See related documents.

A photograph of a snowy mountain landscape. In the foreground, a snow-covered slope leads up towards a dense forest of evergreen trees. A ski lift is visible, with several chairs suspended from a cable that runs across the frame. The background shows more snow-covered mountain peaks under a clear sky. The overall scene is bright and wintry.

SCHEDULE II: NEIGHBOURHOOD PLAN TERMS OF REFERENCE

SCHEDULE II: NEIGHBOURHOOD PLANNING TERMS OF REFERENCE

See related document.

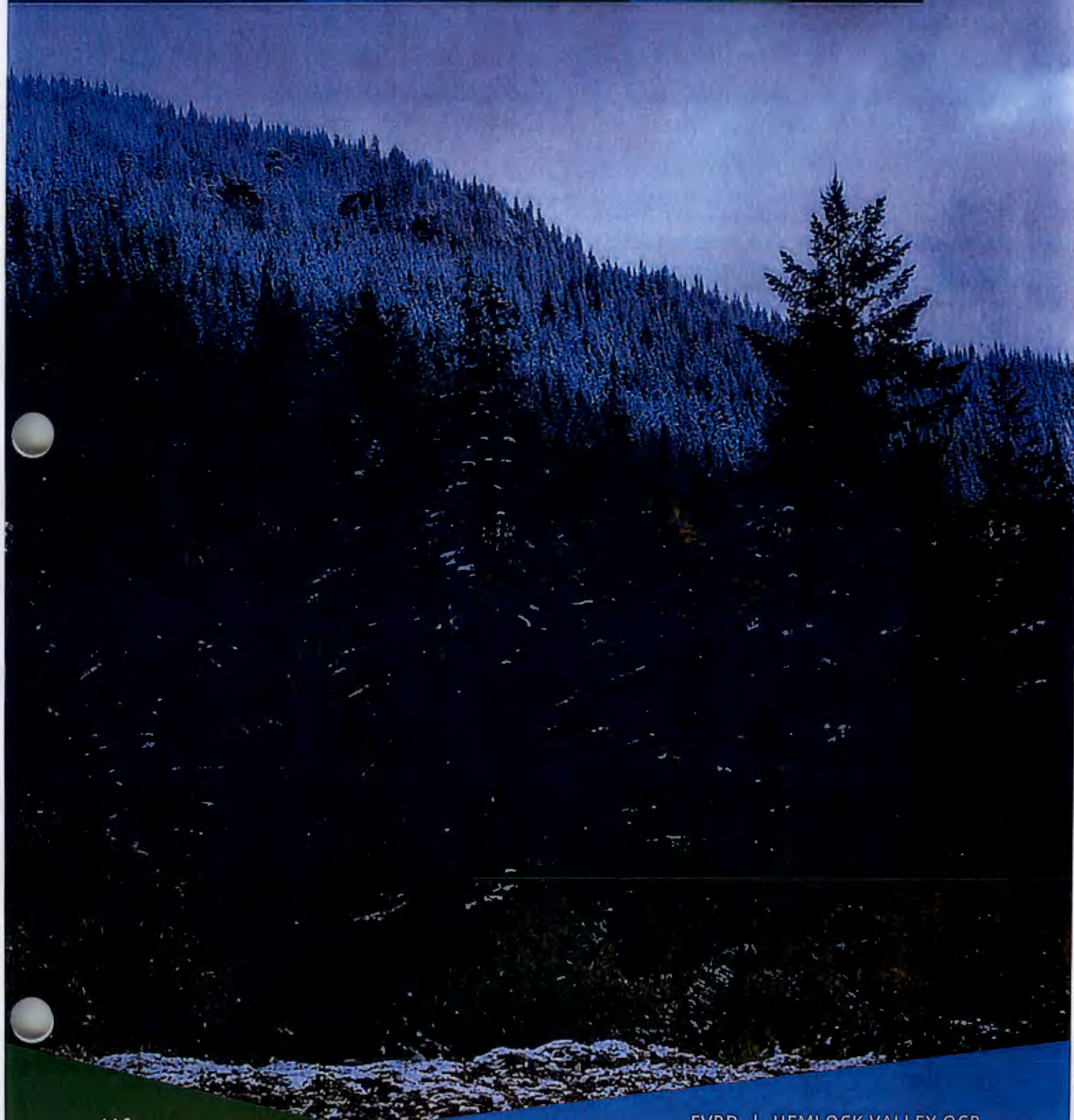
SCHEDULE III: HEMLOCK WEST NEIGHBOURHOOD PLAN



SCHEDULE III: HEMLOCK WEST NEIGHBOURHOOD PLAN

See related document.

APPENDICES



APPENDICES

Appendix 1. Document Glossary

Unless otherwise stated in this Plan, the following terms have the meaning defined below. Terms not defined in this section carry the same meaning as in Provincial statutes and the bylaws of the Fraser Valley Regional District.

ACCESS means the way, or means of connection, between lands adjacent to a public roadway and the public roadway; which connection provides access to and from the private lands. Access may also mean the access permitted and specified in a Highways Access Permit issued by the Ministry of Transportation & Infrastructure; see also PUBLIC ACCESS.

ACCESSORY BOARDING USE means a use accessory to a residential use and contained within the principal residence where no more than two (2) sleeping rooms, which do not contain cooking facilities, are rented for the accommodation of no more than four (4) persons.

ACCESSORY RESIDENTIAL USE means a use accessory to a commercial use, mobile home park, a tourist accommodation use, or an industrial use, where the building or buildings include one dwelling unit for the accommodation of the owner, operator or manager.

ALLUVIAL FAN means the alluvial deposit of a stream where it issues from a steep mountain valley or gorge upon a plain or at the junction of a tributary stream with the main stream.

ANCILLARY OR ACCESSORY USE means a use auxiliary or subordinate to the principal use permitted in the land use designation.

APPROVAL means approval in writing.

APPROVED COMMUNITY SANITARY SEWER SYSTEM means a system for the collection, treatment, and disposal of domestic sewage, which has a design capacity of at least 22,700 litres per day and which is approved as a Class "A" system under the Municipal Sewage Regulation of the Environmental Management Act, and which is owned, operated and maintained by the Fraser Valley Regional District.

APPROVED COMMUNITY WATER SYSTEM means a system of waterworks which is approved under the Drinking Water Protection Act and its associated regulations, and which is owned, operated and maintained by either:

- › an improvement district pursuant to the *Local Government Act*;
- › a water utility pursuant to the Water Utility Act;
- › the Fraser Valley Regional District; or
- › a strata corporation pursuant to the Strata Property Act with a minimum of five strata lots served by the water system.

ASSEMBLY USE means a use of land that provides open space, buildings, or structures for private gatherings and assembly of people; which may be centered around education, religious gathering and worship or fraternal organization; and may include retreats, camps, private educational centre, meeting hall, and associated temporary lodging, boarding and accommodation use; in addition to associated residential use.

BUFFER means any device arranged and maintained to screen or separate adjoining land uses or properties, and includes any combination of setbacks, existing vegetation, ditches, roads, landscaping, berming and fencing.

BUILDING BYLAW means any building bylaw applicable to Electoral Area "C" of the Fraser Valley Regional District enacted pursuant to the *Local Government Act*.

COMMERCIAL CAMPGROUND USE means a commercial use of land for the purpose of providing two or more recreational camping spaces for recreational trailers, or motor homes, together with all supporting, common leisure and service facilities for the exclusive use of, and temporary occupancy for part of the year only, holiday-makers; may include: a recreational camping club incorporated under the Society Act; but does not

include a social club, interest developments, strata developments, natural campgrounds, holiday park, mobile home park, motel, campground or camp licensed under the Community Care Facility Act.

COMMERCIAL USE means a use providing for the retail sale, repair and servicing of household, non-household, personal and non-personal goods, or for providing services to people.

CONSERVATION USE means the preservation or protection of natural resources and assets in their natural state, including the habitat of birds, fish and other wildlife.

CONTIGUOUS, when applied to two areas of development, means that they abut or touch each other.

CONTROLLED RECREATION AREA (CRA) refers to the boundaries for the associated license of occupation issued by the Province of British Columbia which gives the Resort Developer the right to use Crown land for the purposes set out in the Resort Master Plan.

DESIGNATION means the land use designations set out in Policy Chapter 2 of this Plan.

DEVELOPMENT APPLICATION means an application pursuant to an enacted provision of a Responsible Authority which affects the development of any land within the area covered by this plan.

ENVIRONMENTAL IMPACT ASSESSMENT means a field-based technical assessment conducted, prepared and supported by a qualified professional including but not limited to a professional biologist, in accordance with the Ministry of Environment recommended methodologies and best practices, which assessment provides:

- › an inventory of fish and wildlife species and their habitats; threatened, rare and endangered species and their habitats and, other sensitive ecosystems in the proposed development area, and in adjacent habitats or ecosystems which may be impacted by the proposed development area; and,
- › recommendations for the avoidance then mitigation of impacts associated with a proposed development area.

FLOODPLAIN means an area of land, whether flood-proofed or not, which is susceptible to flooding by a watercourse, lake, ocean or other body of water.

FLOODPROOFING means the alteration of land or structures and contents to minimize flood damage by raising the elevation of the land above the maximum elevation of the local flood level as determined by Fraser Valley Regional District Floodplain Management Bylaw 0681, 2005, or by the construction of buildings and structures to withstand the effects of flooding and flood waters, with all habitable floors located at elevations above the flood construction level as determined by Fraser Valley Regional District Floodplain Management Bylaw 0681, 2005.

FORESTRY USE means the cutting and preliminary grading of forest products for shipment; includes temporary or portable sawmills or shake mills processing materials cut in the local area.

GEOHAZARD STUDY means a study prepared by a qualified professional engineer with training and experience in geotechnical engineering and licensed in the Province of British Columbia which interprets the physical conditions of surface or subsurface features in a study area with respect to stability, potential seismic disturbance, interrelated chemical activity, and size and volume analysis; specifically addresses the possible effects of physical alterations or deformations of the land related to proposed building or other projects; and may establish standards for siting and construction of proposed buildings or the nature and location of proposed uses. Geohazard studies must meet the requirements outlined in FVRD – EGBC GeoHazard Assurance Statement.

HOME OCCUPATION USE means a use accessory to a single family residential use where the householder carries on an occupation, craft or profession within the residential dwelling unit. **IMPERVIOUS AREA** means the total area of impervious surface expressed as a percentage of the total area of the parcel of land. Impervious surfaces are those which water cannot penetrate such as buildings, paved roads, and driveways.

INDUSTRIAL USE means the use of land, buildings and structures for the manufacturing, processing, fabricating, repair, packaging or assembly of goods; warehousing or bulk storage of goods; and related accessory uses.

LOCAL COMMERCIAL USE means a commercial use intended to serve the day-to-day needs of the local population residing in the vicinity of the local commercial use; includes general stores, convenience

stores, small personal service establishments and artisan-craft workshop uses.

LOCAL INSTITUTIONAL means an institutional use, which provides services for primarily local residents including civic, educational, fire halls, community and cultural centres, and other similar uses, and is established by local government, provincial or federal government, parks board or library board.

MOBILE HOME PARK means a residential use of a lot on which two or more mobile homes are located.

NEIGHBOURHOOD PLAN means a plan prepared and adopted by a Regional Board as a Schedule to the Official Community Plan by bylaw pursuant to the *Local Government Act* which applies to parts of the Official Community Plan Area. It supplements the policies and land uses in the Official Community Plan for added guidance pertaining to development.

OFFICIAL COMMUNITY PLAN means a plan prepared and adopted by a Regional Board by bylaw pursuant to the *Local Government Act* which applies to all or parts of an electoral area of a Regional District. It forms the basis for preparing development bylaws in an electoral area.

ON-SITE SERVICES means the provision of an individual water supply and on-site sewage disposal in accordance with the standards of the Responsible Authorities pursuant to the requirements of the Public Health Act, the Environmental Management Act, and bylaws of the Fraser Valley Regional District.

PARK AND PARK RESERVE means open space dedicated to the preservation of the natural environment and recreation use, including camping and a range of facilities associated with park activities.

PLAN AMENDMENT means a bylaw amending a schedule of this Plan prepared and adopted pursuant to the *Local Government Act*.

PUBLIC ACCESS means the unrestricted right of the general public to cross lands without the need for any approvals or specified permits.

PUBLIC USE means the use of land by a government or administrative body intended primarily to serve the day-to-day needs of the population residing in the local vicinity, and includes civic, utility, institutional, recreation and conservation uses but excludes commercial recreation use.

QUALIFIED PROFESSIONAL means an applied scientist or technologist specializing in a relevant applied science or technology including, but not limited to, agrology, forestry, biology, engineering, geomorphology, geology, hydrology, hydrogeology or landscape architecture, and, who is registered in British Columbia with their appropriate professional organization and acting under that association's Code of Ethics is subject to disciplinary action by that association; and, who, through demonstrated suitable education, experience, accreditation and knowledge relevant to the particular matter, may be reasonably relied on to provide advice within their area of expertise.

RECREATION USE means public park, conservation area, recreation area and ancillary uses as permitted by the Responsible Authorities; excludes commercial recreation uses.

RESIDENTIAL USE means the use of land for residences, providing for the accommodation and home life of a person or persons at a maximum density of one unit or more in accordance with provisions set out in this plan.

RESIDENTIAL OCCUPANCY means a "residential occupancy" as set out and defined in the British Columbia Building Code.

RESORT MASTER PLAN refers to The Hemlock Resort Master Plan which is an All-Seasons Resort Master Plan for what is now known as Sasquatch Mountain Resort. The Resort Master Plan, which outlines significant development and expansion plans for the OCP Area, was created by Berezan Resort (Hemlock) Ltd. and approved by the Province of British Columbia in 2016.

RESORT DEVELOPER refers to the owners / administrators of the Resort Master Plan who hold the license of occupation for the Controlled Recreation Area (at the time this Plan was developed, the Resort Developer is Berezan Resort (Hemlock) Ltd.).

RESOURCE EXTRACTION means the pulling out or drawing out of primary forest, mineral and other natural resources and includes mining, the extraction of aggregate materials, forestry, fishing and associated local transportation uses.

RESOURCE INDUSTRIAL USE means a use related to the extraction, primary processing, and transport of products from primary natural resource materials; includes log booming, sawmills, and gravel sorting and screening plants and similar related industries

RESPONSIBLE AUTHORITY means a governmental and/or administrative body, operating in part or in total within the region, which is charged with or capable of enacting government provisions affecting the development of land or the construction of public works within the region; includes a member municipality, a Regional District, the Province of British Columbia, the Government of Canada, and their agencies.

SINGLE FAMILY DWELLING means a structure providing for a single family residential use for person or persons, includes accessory residential uses as well as mobile and modular homes where permitted in the zoning bylaw.

SINGLE FAMILY RESIDENTIAL USE means the use of a building or part thereof as a single family dwelling with a maximum density of one single family dwelling unit per parcel.

SMALL SCALE ENTERPRISE means an artisan craft workshop, hobby greenhouse, or cottage industry which is accessory use in a rural or limited use designation, unless prohibited by a zoning bylaw.

SPECIAL EVENT means the use of land for temporary commercial or industrial use including fairs or concerts, live performances, campsites, assembly use, recreation use, emergency operations and other event-related land uses.

TEMPORARY USE means a commercial or industrial use for which a Temporary Use Permit pursuant to Section 921 of the *Local Government Act* is issued.

USEABLE LAND means, for the purpose of computing the number of sites, strata lots or dwelling units permitted in a resort development, all of the lot area which can be used for camping, holiday homes, resort residential uses and associated activities; it shall exclude the site for a residence of the owner, manager or employee, land with a slope greater than 25%, land lacking adequate natural drainage of surface water, sensitive habitat and lakes, ponds, and watercourses.

WATERCOURSE means any natural depression with well-defined banks and a bed zero point six (0.6) metres or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more upstream of the point of consideration.

WETLAND means land that is inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal conditions that supports, vegetation typically adapted for life in saturated soil conditions, including, swamps, marshes, bogs, fens, estuaries and similar areas that are not part of the active floodplain of a stream, that may not contain surface water, and that may not be connected to a stream.



HEMLOCK VALLEY OFFICIAL COMMUNITY PLAN
SCHEDULE II

NEIGHBOURHOOD PLANNING TERMS OF REFERENCE

FRASER VALLEY REGIONAL DISTRICT - ELECTORAL AREA C
November 2019

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SECTION 1

PURPOSE AND SUMMARY

Background

The Hemlock Valley Official Community Plan, and the Resort Master Plan, present a compelling vision for a major expansion to Hemlock Valley and Sasquatch Mountain Resort that, over time, could transform Hemlock Valley into a dynamic four-season resort community. This development would bolster the regional economy, support the needs of tourists and address demand for outdoor recreation in the Fraser Valley.

There are many potential benefits along with many challenges. Mountain resort communities are, by their very nature, located in sensitive alpine environments. Hemlock Valley has limited infrastructure and relatively basic community services. The Resort is distant from urban service centres. The development vision set out in the Resort Master Plan, and consequently this OCP, calls for discrete and separate development nodes that will require new roads, utilities, and services.

As a result, the costs and complexity of development will be high. It will be critical for new development areas to be preceded by comprehensive neighbourhood planning to address servicing, land use, and sustainability. Property taxes collected in the Fraser Valley Region will not subsidize resort development and so all development costs, including the cost of comprehensive planning prior to development, must be carried by the Resort Developer and other taxpayers in Hemlock Valley.

Purpose

The purpose of this terms of reference is to define the key components of future Neighbourhood Plans (NPs) that may be developed under the umbrella of the Hemlock Valley Official Community Plan (OCP), including: when an NP must be developed; how an NP must be developed; and what content must be included in an NP.

This terms of reference may be relevant for any planned development within the OCP area, however, it is primarily intended for development outlined in the Hemlock Valley All Seasons Resort Master Plan for what is now Sasquatch Resort (referred to in the OCP as the Resort Master Plan). The **Resort Master Plan**, which outlines significant development and expansion plans for the CRA, was created by Berezan Resort (Hemlock) Ltd. (referred to in the OCP as the **Resort Developer**). As part of the required provincial approval of the Resort Master Plan, the Province and the Resort Developer entered into a **Master Development Agreement** which outlines commitments for which the Resort Developer is responsible. Many of these commitments were reached in consultation with the FVRD and are fundamental to the development of any NP for the area.

Summary of Neighbourhood Planning Process

A neighbourhood planning process will typically be triggered by the Resort Developer to advance a development concept outlined in the Resort Master Plan. The Resort Developer will therefore typically be the champion for the neighbourhood plan and will lead and fund the planning process. Once a draft plan is prepared, the FVRD Board will consider it for adoption via an amendment bylaw. To help ensure the successful adoption and implementation of the plan, the FVRD will enter into a Scope of Work Agreement with the Resort Developer that defines the roles, responsibilities, and commitments of both parties.

The process is detailed in the following sections and summarized in the following graphic.

NEIGHBOURHOOD PLANNING PROCESS

BEFORE A NEIGHBOURHOOD PLANNING PROCESS

Certain Master Development Agreement (MDA) commitments must be completed by the Resort Developer and approved by the FVRD before a neighbourhood planning process can commence.

NEIGHBOURHOOD PLANNING SCOPE OF WORK AGREEMENT

- › FVRD and Resort Developer enter into a Scope of Work Agreement to ensure a successful planning process.
- › Additional MDA Commitments and other requirements will be incorporated into the Scope of Work.
- › Roles and responsibilities will be made clear through the Scope of Work.

NEIGHBOURHOOD PLANNING PROCESS

- › Resort Developer retains services of a Registered Professional Planner to prepare a draft plan under the guidance of this Schedule and the Scope of Work Agreement.
- › Resort Developer and hired RPP consult and inform the community, engage stakeholders, and collect feedback.
- › Hired RPP prepares plan in consultation with Resort Developer and FVRD as required.

PLAN REVIEW AND APPROVAL

- › Draft Plan is presented to FVRD Board and the community for review.
- › Final revisions are made in collaboration with the FVRD.

PLAN ADOPTION

- › Resort Developer makes a formal OCP Amendment Application to adopt the Neighbourhood Plan as part of the OCP.
- › FVRD carries out the standard requirements of the bylaw amendment process.

SECTION 2

TRIGGERS FOR A NEIGHBOURHOOD PLANNING PROCESS

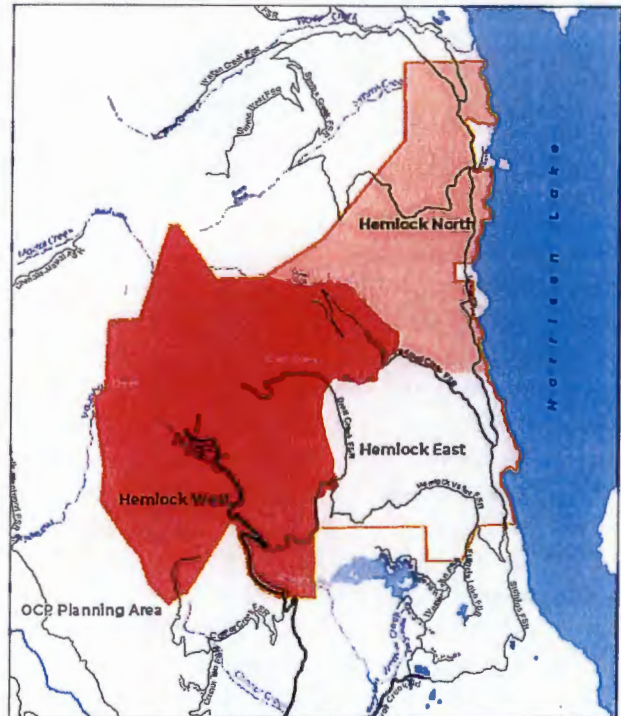
A Neighbourhood Plan (NP) is required for any development to be considered within a Neighbourhood Plan Area (NPA) as identified on Map 2 of the Hemlock Valley OCP (provided below for convenience). Development applications, including for any residential, commercial, institutional, and utility service developments, will not be considered unless a neighbourhood planning process has been completed and an NP has been adopted by the FVRD Board for the NPA in which the development is proposed and appropriately addresses the area of planned development.

New Neighbourhood Plans

Several actions could trigger the development of a new neighbourhood plan, including:

- › a request by a developer to advance proposed development;
- › a proposal to establish or expand infrastructure and services;
- › a request by FVRD staff; or,
- › as otherwise directed by the FVRD Board.

Given the context of the Resort Master Plan, a new neighbourhood planning process will most likely be triggered by the Resort Developer to advance a development concept; this Terms of Reference is primarily geared toward that likelihood.



*Hemlock Valley Neighbourhood Planning Areas
(provided for convenience only)*

Updating Neighbourhood Plans

A neighbourhood planning process may also be triggered at the request of the parties listed above to facilitate a substantive update to an existing NP. For example, if development or expansion of infrastructure and services is proposed in an area that has an adopted NP, but that plan does not adequately address the land use and community issues that may result from the proposed development, it may be appropriate to undertake a neighbourhood planning process to significantly update the area's NP. It may also be appropriate to significantly update an existing NP if new studies or assessments have been conducted or related plans have been adopted that will impact the intent or utility of the NP.

A neighbourhood planning process, as described in this terms of reference, is comprehensive and extensive and should typically only be initiated to update an NP when proposed growth or change in the area is considerable, is notably different than previously expected, or requires new policies that will change the intent of the existing NP. Depending on the proposed change, a neighbourhood planning process may not be necessary. For example, if a proposed development requires a land use designation change for a single parcel or small area of land, a comprehensive planning process for the whole area may be excessive. In this case, a standard OCP amendment process would be sufficient. The standard OCP amendment process still requires community consultation, and the change must be adopted by the FVRD Board, however, it is faster and simpler than the comprehensive neighbourhood planning process described in this document.

Anticipated Neighbourhood Planning Processes

New Neighbourhood Plans

The Resort Master Plan identifies five sequential phases of development. OCP Table 2 (*Resort Master Plan Implementation Phases*) illustrates the relationship of these development phases to the Neighbourhood Planning Areas and provides insight as to when a neighbourhood planning process may be triggered. However, the start and completion of each phase is largely dependent on market conditions and therefore the exact timing of future neighbourhood planning processes is uncertain.

It is important to note that the sequential development phases are geographically scattered and not perfectly aligned with the Hemlock Valley Neighbourhood Planning Areas. This misalignment means that in some cases an NP may be largely developed for one development phase and a subsequent development phase will trigger a substantive update to that NP. However, an important tenet of the Hemlock Valley OCP is to grow in a manner that is sustainable; more scattered forms of development are counter to this objective. The FVRD Board, therefore, may not deem it appropriate to update a neighbourhood plan to accommodate a new phase of development until existing areas are adequately developed, or unless it is clear that the new area can realistically and cost-effectively reach its development potential.

Neighbourhood Plan Updates

The Hemlock West Neighbourhood Plan was developed and adopted together with the Hemlock Valley OCP. However, at that time, few of the commitments outlined in the Master Development Agreement (MDA) had been fulfilled and land uses to support the concepts of the Resort Master Plan could not be assigned. To address this, some lands in the neighbourhood were assigned the Special Plan Area land use designation to signify the need for additional planning and information. As described in the Hemlock West Neighbourhood Plan, the Special Plan Area designates land on which new development will not be supported by the FVRD until additional planning work is completed. Once the required MDA commitments, including an updated Base Area Plan, have been fulfilled, the Hemlock West NP will require a substantial update to incorporate land uses that will support the Resort Master Plan development concepts in the neighbourhood, and to add or revise policies related to the findings of the MDA Commitments.

SECTION 3

NEIGHBOURHOOD PLANNING SCOPE OF WORK AGREEMENT

Since the Resort Master Plan provides the general development concept and outlines the long term vision for Hemlock Valley, under most circumstances it is anticipated that the Resort Developer will champion the neighbourhood planning or update process. However, the FVRD has an obligation to ensure that all neighbourhood plans and updates are aligned with the OCP as well as other related regional policies and bylaws. Further, all neighbourhood plans and updates must be adopted by the FVRD Board. As such, the FVRD will work with the Resort Developer to support a proper planning process and increase the likelihood of the successful adoption and implementation of any neighbourhood plans or updates.

Scope of Work Agreement

To commence a neighbourhood planning process, the Resort Developer will work with the FVRD to prepare a draft Scope of Work Agreement. This scope of work will help to provide clarity to the Resort Developer regarding requirements, roles and responsibilities as the neighbourhood planning process proceeds, including:

- › Plan development requirements (including the hiring of a Registered Professional Planner by the Resort Developer to complete the process);
- › Information collection or background research requirements (including certain MDA Commitments);
- › Community consultation requirements;
- › Stakeholder engagement requirements;
- › Review and approvals process; and,
- › Other elements as deemed appropriate by the FVRD.

The Scope of Work agreement will be presented to the FVRD Board for consideration. Should the Board endorse the Agreement, both parties will sign to ensure mutual commitment to the agreed upon process.

Master Development Agreement Commitments

Neighbourhood plan content will be largely dependent upon the commitments in the Master Development Agreement (MDA), specifically those that relate to FVRD service provision and local community planning issues. A detailed summary of the commitments and their relationship to the Hemlock Valley Official Community Plan and its schedules (including Neighbourhood Plans) is provided in OCP Table 3 (*Master Development Agreement Commitments*).

Some MDA commitments inform growth, land use and service provision throughout the Official Community Plan Area, or are foundational to the well-being of the existing community, and must be completed before any neighbourhood planning process can take place (i.e. before the FVRD will enter into a Neighbourhood Planning Scope of Work Agreement with the Resort Developer). Other MDA Commitments will inform neighbourhood plans and can be built into a neighbourhood planning process (i.e. be incorporated into a Scope of Work Agreement).

Required Before Neighbourhood Planning can Commence:





The FVRD will not enter into a Scope of Work Agreement to commence a neighbourhood planning process until the MDA commitments outlined below have been completed to the satisfaction of the FVRD, or sufficient evidence of completion and approval by the appropriate agency or agencies has been provided to the FVRD. All technical studies, assessments, analyses, and plans must be completed by a qualified professional.

- › Public Recreation Management Planned (or draft plan sufficient to adequately address public recreation within the NPA)
- › Environmental Management Plans
- › Cumulative Effects Assessment
- › Existing Community Water Supply Analysis
- › Existing Community Water Treatment System Update
- › Base Area Plan Update (required specifically to update the Hemlock West NP in advance of development)
- › Hazard Feasibility Study
- › Snow Clearing and Storage Plan
- › Existing Community Sewer System Study and Upgrades

Required as Part of Each Neighbourhood Planning Process:

The MDA commitments outlined below will be required to be incorporated into the neighbourhood planning process (some commitments, if already completed for the area, may not be required again). Each commitment must be completed to the satisfaction of the FVRD, or sufficient evidence of completion and approval by the appropriate agency or agencies must be provided to the FVRD, and the findings must be adequately incorporated into the neighbourhood plan. All technical studies, assessments, analyses, and plans must be completed by a qualified professional. Environmental Assessment

- › Environmental Assessment
- › Traffic Impact Assessment (required for Resort Master Plan development phases 2-5)
- › Water System Comprehensive Servicing Study
- › Sewer System Comprehensive Servicing Study
- › Energy Demand, Supply and Distribution Plan
- › Solid Waste Management Plan
- › Emergency Management Plan
- › Detailed Fire Protection Impact Assessment Study

MDA Commitments		Neighbourhood Plan Studies	
<ul style="list-style-type: none">➤ Broad in Scope➤ Area Wide➤ Done Before Neighbourhood Planning		<ul style="list-style-type: none">➤ Detailed in Scope➤ Site Specific➤ Done as Part of Neighbourhood Planning	
Servicing	 <p>Existing Water / Sewer Capacity Analysis</p> <p>Water / Sewer Feasibility Study</p>	 <p>Water / Sewer Servicing Plan</p>	
Environment	 <p>Cumulative Effects Assessment</p>	 <p>Environmental Impact Assessment</p> <p>Environmental Management Plan</p>	
Hazards	<p>Hazard Feasibility Study</p>	<p>Updated Base Area Plan</p> <p>Emergency Management Plan</p> <p>Fire Impact Assessment</p>	

*Summary of MDA Commitments and NP Requirements
(provided for convenience only)*

Governance Study

The FVRD will ensure that Hemlock Valley can grow in a manner that is sustainable and that necessary services can be provided safely, reliably, and cost effectively. A governance study to examine the potential for Hemlock Valley to incorporate as a resort municipality will be required to better understand these issues in the context of planned growth. The intent of the required governance study is not to take immediate steps toward becoming an incorporated resort municipality, but instead to consider what the appropriate structure and type of governance is for Hemlock Valley as the resort expands and the area grows. A governance study to consider these issues may be required as part of the Neighbourhood Planning Scope of Work Agreement.

If a governance study is required, the Resort Developer will work closely with the FVRD to design and prepare a study that thoughtfully considers the potential for incorporation and the associated impacts on the community, the FVRD, and the Resort Developer. The terms and outputs of the study will be determined collaboratively and will be dependent upon the context of projected growth and planned development in Hemlock Valley at the time. In broad strokes, however, the governance study should address:

- › Projected population growth;
- › Planned commercial and residential development;
- › Infrastructure and service requirements for planned development;
- › Comparative potential tax base associated with projected growth;
- › Comparative mechanisms for funding development and maintaining and operating infrastructure (including roads, sanitary sewer, water supply, and emergency services); and,
- › Business case for incorporation based on the elements above, and potential thresholds at which it would be logical to take steps toward incorporation.

If a governance study has been completed in advance of a previous neighbourhood planning process, the FVRD may or may not require another one be completed depending on the circumstances or context at the time. The FVRD Board may also deem it appropriate to update an existing study, or may request other steps be taken to advance progress toward an appropriate form of governance before providing a resolution to commence a neighbourhood planning process

Additional Requirements

In addition to the MDA Commitments and the Governance Study, the FVRD will also require the following items to be prepared in advance of entering into a Neighbourhood Planning Scope of Work Agreement.

A Climate Action Plan for the entire Official Community Plan Area that addresses broadly, climate mitigation and adaptation in the context of a resort community; and, specifically, green building policies and actions (in line with BC Step Code), Electric Vehicle policies and actions for public and private properties, and other GHG reduction strategies.

Assessment of Neighbourhood Planning Area Buildout Thresholds in relation to the cost of servicing to support justification for advancing to the next phase of development.

SECTION 4

NEIGHBOURHOOD PLAN DEVELOPMENT AND ADOPTION

Once the Resort Developer and the FVRD enter into a Scope of Work Agreement, a neighbourhood planning process can commence. Each neighbourhood planning process, including for developing new or updating existing neighbourhood community plans, must be undertaken by a Registered Professional Planner (RPP).

If the neighbourhood planning process is triggered by the Resort Developer to advance a Resort Master Plan development phase (as typically will be the case), the funding for process and its deliverables will be provided by the Resort Developer. The FVRD will work with the Resort Developer to ensure the work plan and deliverables for the hired RPP meet the requirements set out in the Neighbourhood Planning Scope of Work Agreement. FVRD staff will be available on an ongoing basis to help ensure the process is set up for success.

Consultation and Plan Development

To be undertaken by the Resort Developer together with a Registered Professional Planner.

Consultation and plan development should meet the typical requirements of a community planning process, including public information meetings, stakeholder engagement, and community consultation.

Each Neighbourhood Plan should be aligned with the policies and intent of the Official Community Plan as well as related regional policies and bylaws and must

adhere to the provisions of Part 14 Division 4 of the *Local Government Act*. Additional required content is outlined in Section 5 of this schedule (Neighbourhood Plan Content). FVRD staff should have early and ongoing opportunities to review the policies and content of the draft plan as it relates to their work and have adequate time to provide feedback.

Plan Review and Approval

To be undertaken by the Resort Developer in collaboration with the FVRD.

Following consultation and plan development, a draft Neighbourhood Plan will be prepared. The draft must be presented to the FVRD Board of Directors, members of the community, and circulated to appropriate stakeholders for review. Any feedback received should be reviewed with the FVRD and incorporated as appropriate.

Plan Adoption

Formal application to be made by Resort Developer; standard amendment process to be undertaken by the FVRD.

Once the final draft is completed, the Resort Developer will make a formal Official Community Plan Amendment Application to have the Neighbourhood Plan adopted into the OCP. FVRD staff will prepare a bylaw amendment for the new neighbourhood plan to be adopted into the Hemlock Valley OCP and present

it to the FVRD Board of Directors for consideration. Per section 477 of the *Local Government Act*, the plan must be adopted by bylaw. Each reading of the bylaw must receive an affirmative vote of a majority of all directors entitled to vote on the bylaw. Bylaw readings and voting procedures must adhere to the provisions of the Community Charter and *Local Government Act*.

After first reading of a bylaw the FVRD must:

- (a) first, consider the proposed plan in conjunction with: the FVRD financial plan; the FVRD waste management plan; the FVRD regional growth strategy; the Hemlock Valley OCP; and other relevant regional plans and policies; and,
- (b) next, hold a public hearing on the proposed plan in accordance with Part 14 Division 3 of the *Local Government Act*.

SECTION 5

NEIGHBOURHOOD PLAN CONTENT

This section provides additional direction and guidance related to the required content of each Neighbourhood Plan (NP). The Fraser Valley Regional District (FVRD) may, at its discretion, add to or modify these guidelines based on the context of the Neighbourhood Planning Area or anticipated development. Broadly, each NP must include:

1. An Introductory Section
2. Core Policy Chapters addressing local level issues through detailed policies
3. An Action Plan with clear timelines, roles, and responsibilities
4. New or updated Development Permit Guidelines.

Guidance for each of the above is provided below. As noted previously, and detailed below, much of the content for the Core Policy Chapters is dependent on the Resort Developer fulfilling commitments required through the Master Development Agreement.

Introductory Sections

Introduction and Context

Must describe the purpose and intent of the NP and its relationship to other plans and policies. Must also provide contextual information for the Neighbourhood Planning Area (NPA), including contextual maps, data, and growth projections as relevant.

Vision and Values

Must include a clear vision statement for the neighbourhood planning area, created together with

the broader community, stakeholders, and the FVRD and must reflect the Vision and Guiding Principles of the OCP.

Core Policy Chapters

Each NP must reflect the Core Policy Chapters of the OCP, illustrate alignment with broader OCP policies, and provide further detailed local level policies for the Neighbourhood Planning Area as contextually appropriate. High level guidance and notable requirements for each Policy Chapter are provided below.

Spirit of Reconciliation

This Policy Chapter must provide detailed local level policies to reflect the cultural, economic, and historic significance of First Nations in the Hemlock Valley and to ensure future growth and development respects First Nation's values and supports, through recognition, policy, and action, their visions and goals for the future.

This Policy Chapter should be developed in collaboration with local First Nations to the extent each First Nation deems appropriate and pursuant to section 475 of the *Local Government Act*. The content and focus of this Policy Chapter for each NP may vary depending on the extent of First Nations' interests, but must be aligned with broader OCP policies and objectives.

It is anticipated that The Sts'ailes First Nation will be a key partner in the development of the Hemlock North NP.

Land Use and Housing

This Policy Chapter must provide detailed local level policies and land uses in line with the OCP Goal to enable a compact and sustainable development pattern that provides safe, diverse and affordable housing, sufficient business and employment opportunities, and accessible community spaces while protecting surrounding natural features. This Policy Chapter must be developed in accordance with the requirements of Section 473 of the *Local Government Act*.

This Policy Chapter must include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Land Use

- › Must designate land uses that provide transition between higher density villages and the surrounding rural and natural areas through lower density development forms.
- › Must include detailed local level policies that encourage a diverse mix of uses and residential development forms in villages and areas with access to sustainable modes of transportation.
- › Must designate land uses that accommodate a variety of commercial activities that encourage local economic development and diverse employment opportunities.
- › Must designate land uses that accommodate publicly accessible community spaces and promote their use by both local residents and visitors.

Land Use Designations

- › Must provide detailed land uses (including uses, location of uses, building forms and general expected densities) for parcels and anticipated areas of subdivision in the NPA using the framework provided below:

VILLAGE PLANNING AREAS

Village Planning Areas should incorporate land uses to reflect and further detail the development intentions outlined in the Resort Master Plan. Detailed land use

designations for Village Planning Areas may include, but are not limited to:

- › Residential
 - Single Family Residential
 - Multi Dwelling Residential
 - Mixed Use Residential / Commercial
 - Accessory Employee Residential
 - Rural Residential
- › Commercial
 - Local Commercial
 - Tourism / Recreation Commercial
 - Campground
- › Institutional
- › Special Plan Areas (to specify a future development area that will require an NP Update)

MANAGED RECREATION

As appropriate, Managed Recreation areas may incorporate land uses to reflect and further detail major recreational features as outlined in the Resort Master Plan. Detailed land use designations for Managed Recreation areas may include, but are not limited to:

- › Commercial Ski Areas
- › Commercial Marinas
- › Commercial Golf Courses
- › Privately Operated Campgrounds

OPEN RECREATION

As appropriate, Open Recreation areas may incorporate land uses to reflect and further detail non-major recreational features as outlined in the Resort Master Plan, or as otherwise identified through the neighbourhood planning process. These designations may also identify areas of resource extraction if required. Detailed land use designations for Open Recreation areas may include, but are not limited to:

- › Passive Mountain Recreation (e.g. public access trails and areas for non-motorized activities such as hiking)

- › Active Mountain Recreation (e.g. public access areas for motorized activities such as ATViing)
- › Passive Water Recreation (e.g. public access areas for non-motorized water activities such as swimming)
- › Community Parks and Open Space (public access)
- › Resource Extraction (e.g. restricted areas for forestry)
- › Limited Use

NATURAL / PROTECTED

As appropriate, Natural / Protected areas may incorporate land uses to reflect and further detail areas that require protection or restricted access as identified through the neighbourhood planning process. Detailed land use designations for Natural / Protected areas may include, but are not limited to:

- › Watershed
- › Other Protected Area

Housing

- › Must designate land uses that accommodate a variety of housing types and tenures to meet the community's housing needs as they continue to grow and diversify.
- › Must ensure adequate levels of workforce (employee) housing are developed to meet demand, including a dedicated ratio of at least 10% in each development phase outlined in the Resort Master Plan after Phase 1.
- › Must ensure that adequate levels of affordable and appropriate workforce (employee) housing are developed in Village Planning Areas or in areas with sustainable transportation options.

Transportation and Mobility and Parking

This Policy Chapter must provide detailed local level policies in line with the OCP Goal to ensure local residents and visitors have access to a safe and efficient transportation system that promotes transit, walking and cycling and minimizes impacts to air quality and greenhouse gas emissions.

This Policy Chapter must include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Transportation Network

- › Must clearly identify how each portion of the transportation network will be managed and maintained (including ownership status and roles and responsibilities) with strategies to reach a longer term vision of a single publicly owned and operated network.
- › Must integrate the findings of the Traffic Impact Assessment(s) required to be completed in cooperation with Ministry of Transportation officials prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 3.1.1-3.1.2.
- › Must identify the planned mobility network on a map and clearly define the key connections within and between areas of development for all modes of transportation.
- › Must ensure new road alignments are designed to encourage multi-modal connectivity, per OCP Policy 3.2.2.
- › Must support the development of new pedestrian and bicycle connections within and through neighbourhoods, where possible, per OCP Policy 3.2.6

Active and Low Emission Mobility

- › Must promote and support active and low emission mobility options, per OCP Policies 3.3.1-3.3.2.
- › Must identify key locations for public electric vehicle charging stations and electric vehicle charging infrastructure requirements for new construction, per OCP Policy 3.3.3.

Infrastructure and Services

This Policy Chapter must provide detailed local level policies in line with the OCP Goal to ensure local residents and visitors have safe and reliable access to infrastructure and utility services and that development of infrastructure and services is cost-effective for the

Fraser Valley Regional District and increasingly self-sufficient for Hemlock Valley.

In general, this policy chapter:

- › Must integrate the findings of the comprehensive strategy for sewer and water services, per OCP Policy 4.1.5.

This Policy Chapter must also include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Water Supply

- › Must integrate the findings of the community water systems comprehensive servicing strategy(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan per OCP Policy 4.2.1, and address each item listed in OCP Policy 4.2.2 (a-f) and 4.2.10 (a-c).
- › Must identify the location of any new community water systems on a map and clearly define the development and operation plans for the system in collaboration with the Fraser Valley Regional District, per the policies in OCP Policy Chapter 4.2.
- › Must include detailed policies to encourage water conservation measures, including technologies and programs, in line with provincial water conservation guidelines.

Sanitary Sewer Systems

- › Must integrate the findings of the sewer systems comprehensive servicing strategy(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 4.3.1, and address each item listed in OCP Policy 4.3.2 (a-d).
- › Must identify the location of any new sewer systems on a map and clearly define the development and operation plans for the system in collaboration with the Fraser Valley Regional District, per the policies in OCP Policy Chapter 4.3.
- › Where known onsite sewer systems will be established in accordance with OCP Policy 4.3.8,

must identify the location of these on a map and include a rationale for their development per OCP Policy 4.3.7 (a-d).

Utilities and Communications Services

- › Must integrate the Energy, Supply and Distribution Plan(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 4.4.1, and address each item listed in OCP Policy 4.4.2 (a-g).
- › Must identify the location of any new utility or communication infrastructure features on a map and demonstrate how the infrastructure will be planned, situated and designed in accordance with OCP Policy 4.4.4 (a-c).

Stormwater Management

- › Must integrate the Environmental Management Plan for stormwater required to be completed by the Resort Developer, per OCP Policy 4.5.1, and address each item listed in OCP Policy 4.5.2 (a-e).
- › Must provide policies, maps, or figures that detail how stormwater management features will be integrated into the neighbourhood's public and open space network.

Snow Clearing and Storage

- › Must integrate the Snow Clearing and Storage Plan required to be completed by the Resort Developer, per OCP Policy 4.6.1, and address each item listed in OCP Policy 4.6.2 (a-c).
- › Must address locational- and site-specific snow clearing and storage issues, in line with the policies in OCP Policy Chapter 4.6.

Solid Waste Management

- › Must integrate the Solid Waste Management Plan(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 4.7.1, and address each item listed in OCP Policy 4.7.2 (a-f).
- › Must identify the location of any transfer stations on a map collaboratively with the Fraser Valley Regional District, and clearly illustrate access points and routes in accordance with OCP Policy 4.7.2 (d).

Emergency and Protective Services

- › Must integrate the Detailed Fire Impact Assessment(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 4.8.1, and address each item listed in OCP Policy 4.8.2 (a-g).
- › Must identify the location of any new fire halls on a map and clearly illustrate access points and emergency routes in accordance with OCP Policy 4.8.3.
- › Must identify potential locations and mechanisms for establishing or developing publicly accessible community spaces that can serve as muster points in the event of an emergency, per OCP Policy 4.8.6 (a-c).

Hazard and Risk Management

This Policy Chapter must provide detailed local level policies in line with the overarching OCP Goal to ensure that future development in Hemlock Valley minimizes risks associated with natural hazards to ensure the safety of residents, visitors, and assets.

In general this Policy Chapter:

- › Must integrate the Hazard Feasibility Study required to be completed by the Resort Developer prior to Phase 2 of development outlined in the Resort Master Plan, per OCP Policy 5.1.3 (a-d).

In addition to the general requirements above, this Policy Chapter must include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Hazard Management

- › Must integrate the Emergency Management Plan(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan per OCP Policy 4.8.6 (a-d).
- › Must limit development within the floodplain and minimize exposure to risk, per OCP Policy 5.1.7-5.1.8.

Wildfire Interface Hazard

- › Must integrate the Fire Protection Impact Assessment Study required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan, per OCP Policy 5.2.1.

Environment and Natural Resources

This Policy Chapter must provide detailed local level policies in line with the OCP Goal to ensure the Hemlock Valley continues to have clean water, good air quality, thriving wildlife and healthy, resilient forests and landscapes that support water filtration, stormwater management and flood protection.

In general, this Policy Chapter:

- › Must integrate the Cumulative Effects Assessment required to be completed by the Resort Developer prior to development outlined in the Resort Master Plan per OCP Policy 6.1.1.
- › Must integrate the Environmental Assessment(s) required to be completed by the Resort Developer prior to each phase of development outlined in the Resort Master Plan per OCP Policy 6.1.2.
- › Must integrate the Environmental Management Plan required to be completed by the Resort Developer prior to development outlined in the Resort Master Plan per OCP Policy 6.1.4.

In addition to the general requirements above, this Policy Chapter must include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Watershed Management

- › Must ensure that access to watersheds used for municipal water supply (e.g., Cohen Creek fed by Cohen Lake) is restricted, per OCP Policy 6.2.3.

Natural Resource Management

- › Must integrate Forest Management Plan required to be completed by the Resort Developer and Sts'ailes First Nation, per OCP Policy 6.3.1, if applicable.

- › Must integrate and honour the First Nation Woodland License (FNWL) agreement made between the Resort Developer and Sts'ailes First Nation, if applicable.

Biodiversity

- › Must concentrate new development and/or human activities on the least environmentally sensitive lands, per OCP Policy 6.4.1.
- › Must encourage monitoring and evaluation of relevant environmental indicators against established targets to maintain the integrity of the natural environment and to reverse negative environmental trends, per OCP Policy 6.4.5.
- › Must encourage natural ecosystem resilience, per OCP Policy 6.4.12.

Energy and Climate Change

This Policy Chapter must provide detailed local level policies in line with the OCP Goal to foster development activity that increases energy efficiency, lowers energy costs, and reduces greenhouse gas emissions, in order to minimize the impacts of climate change and to ensure that Hemlock Valley's infrastructure, natural environment and socioeconomic assets are resilient to the potential impacts of a changing climate.

In general, this Policy Chapter should address and integrate the findings and recommendations from relevant pieces of work:

- › Climate Action Plan required to be developed in advance of neighbourhood planning per OCP Policy 7.1.1.
- › Any climate change risks identified in technical studies, reviews, assessments and management plans required through the Master Development agreement per OCP Policy 7.3.2.

Community Well-being

This Policy Chapter must provide detailed local level policies to promote a high quality of life for local residents and visitors and to foster a unique identity and sense of place for Hemlock Valley. Policy areas will be

largely dependent on the demographics of the broader community at the time the NP is developed.

In general, this Policy Chapter should be developed in close consultation with the community and identify strategies and actions to meet the community's evolving needs. However, some specific aspects that should be considered for this Policy Chapter may include:

- › Opportunities to develop publicly accessible community spaces, including equipped meeting spaces and facilities;
- › Service and amenity needs of local residents (in addition to those of visitors);
- › Strategies to create a local sense of place and connection to the broader Hemlock Valley Area; and,
- › Local level planning projects to promote health and well-being.

Economic Strength and Resiliency

This Policy Chapter must provide detailed local level policies to enable the Hemlock Valley to thrive economically through responsible growth management and land use planning, and the promotion of local economic development for diverse stakeholders, including local First Nations communities.

The Policy Chapter should address all economic activity in the NPA and ensure new or planned resort activities area sustainable and in keeping with the Vision, Objectives, and Policies of the OCP. Focus should be given to strategies to diversify the local economy and provide both employment and business development opportunities for local residents and First Nation communities.

Recreation, Parks and Trails

This Policy Chapter must provide detailed local level policies to ensure that Hemlock Valley's park, trail and recreational assets are in line with the future vision of the community, serve both local residents and visitors, and are appropriately and cost effectively managed.

This Policy Chapter must include the following subsections and address the listed issues and opportunities in addition to others as deemed appropriate for the local area by the FVRD:

Major Recreational Assets

- › Must integrate, as appropriate, the Public Recreation Management Plan to be completed by the Resort Developer per the Master Development Agreement.
- › Per OCP Policy 10.2.1, must ensure the development and management of all major recreational assets:
 - a. Considers and mitigate potential negative impacts to the natural environment;
 - b. Respects and reflect First Nations' connection to the land and water; and
 - c. Reflects the responsible expenditure of public and private capital by ensuring development is not premature or scattered.

Network of Community Parks Trails and Facilities

- › Must integrate, as appropriate, the Public Recreation Management Plan to be completed by the Resort Developer per the Master Development Agreement; and
- › Per OCP Policy 10.3.1, this subchapter must:
 - a. Provide policies and actions to meet or exceed the NPRA level of service standards for Hemlock Valley and its neighbourhoods;
 - b. Ensure areas of significant recreation or conservation potential are reserved for future park and trail development;
 - c. Establish, design, and program new parks and trails in consultation with the community; and,
 - d. Consider appropriate approaches to ongoing maintenance and management of new parks and trails, including through the establishment of Community Parks Service Areas if appropriate.

- › Per OCP Policy 10.3.10 identify potential locations for and encourage the development of publicly accessible community spaces that can serve as muster points in the event of an emergency.

Action Plan

A detailed Action Plan must be provided in each NP that outlines short term (0-2 year), medium term (2-10 year), and long term (10+ year) actions to realize the objectives and policies of the NP. Actions should:

- › Be clearly organized by NP Policy Chapters (or subsections as appropriate);
- › Be specific (for example, by identifying individual property or infrastructure development projects);
- › Identify the responsible party / lead for the action and any collaboration or coordination required; and,
- › Specify whether and how the action is funded, including for project planning, development, and ongoing maintenance and operation as required.

Development Permit Areas

The *Local Government Act* authorizes local governments to designate, with appropriate justification, Development Permit Areas (DPAs) in the Official Community Plan for several purposes. DPAs may be designated to establish objectives for the form and character of intensive residential development, or commercial, industrial or multi-family residential development, as well as for development in a resort region. DPAs may also be designated to protect the natural environment, its ecosystems and biological diversity; to protect development from hazardous conditions; or to establish objectives to promote energy conservation.

The Hemlock Valley OCP identifies development permit areas and provides guidelines for areas exposed to hazardous conditions and areas requiring environmental protection. New development in hazardous or environmentally sensitive areas will be restricted. If required, and in line with the intent of the OCP, Development Permit Areas and the associated

Guidelines may be amended to incorporate new areas through the neighbourhood planning process.

It is also anticipated that one or more Development Permit Areas and Guidelines will be established for each Neighbourhood Planning Area for the form and character of planned development in order to reflect a unique identity and sense of place. In keeping with the Hemlock Valley OCP Policy Chapter 11 Urban Design and the Built Form, form and character guidelines should encourage attractive and high-quality contextual development that respects the site context and surrounding environment, contributes to a strong and vibrant public realm, and supports the creation of pedestrian-friendly places.



HEMLOCK VALLEY OFFICIAL COMMUNITY PLAN
SCHEDULE III

HEMLOCK WEST NEIGHBOURHOOD PLAN

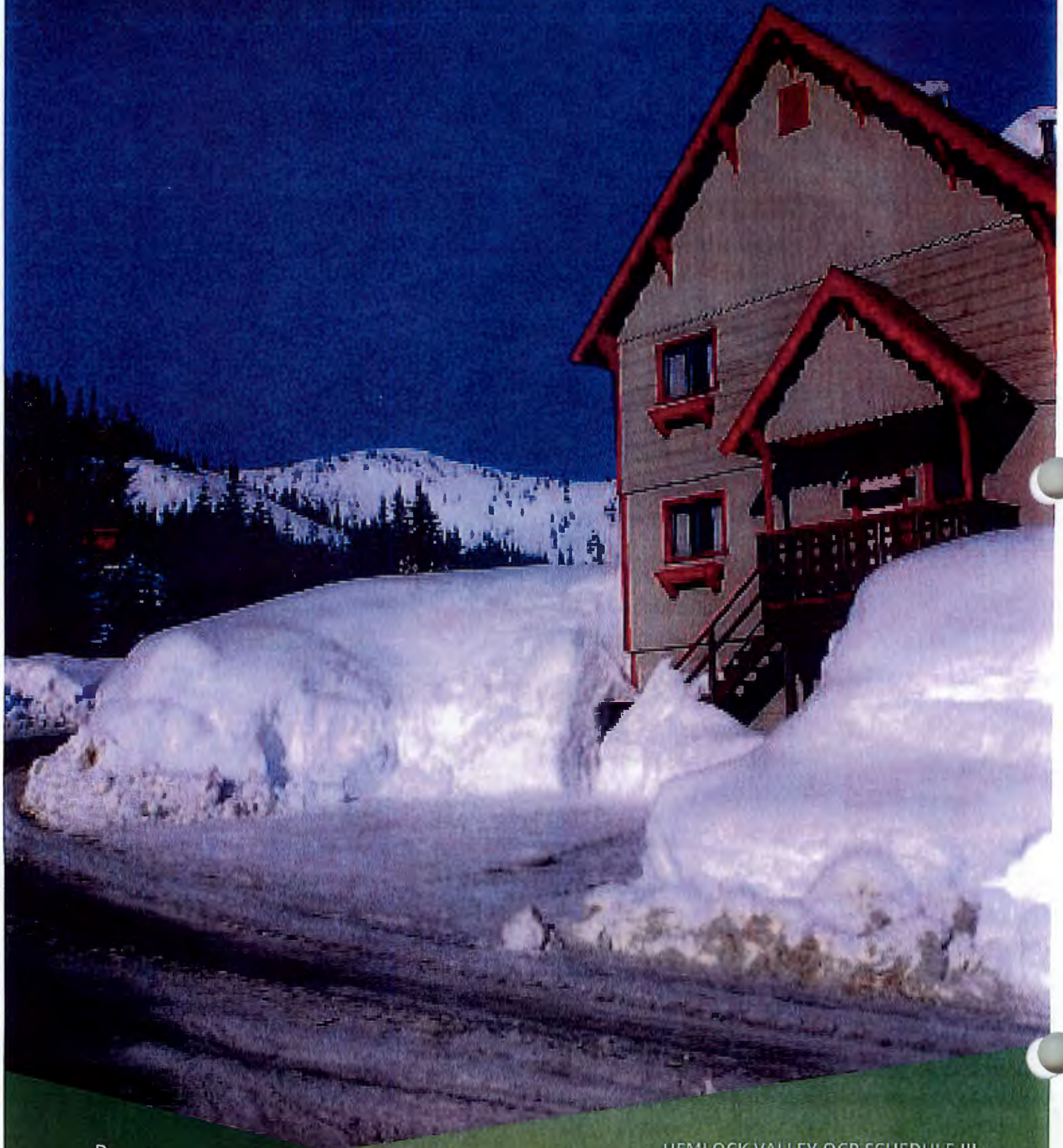
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INTRODUCTION



INTRODUCTION

Purpose of the Neighbourhood Plan

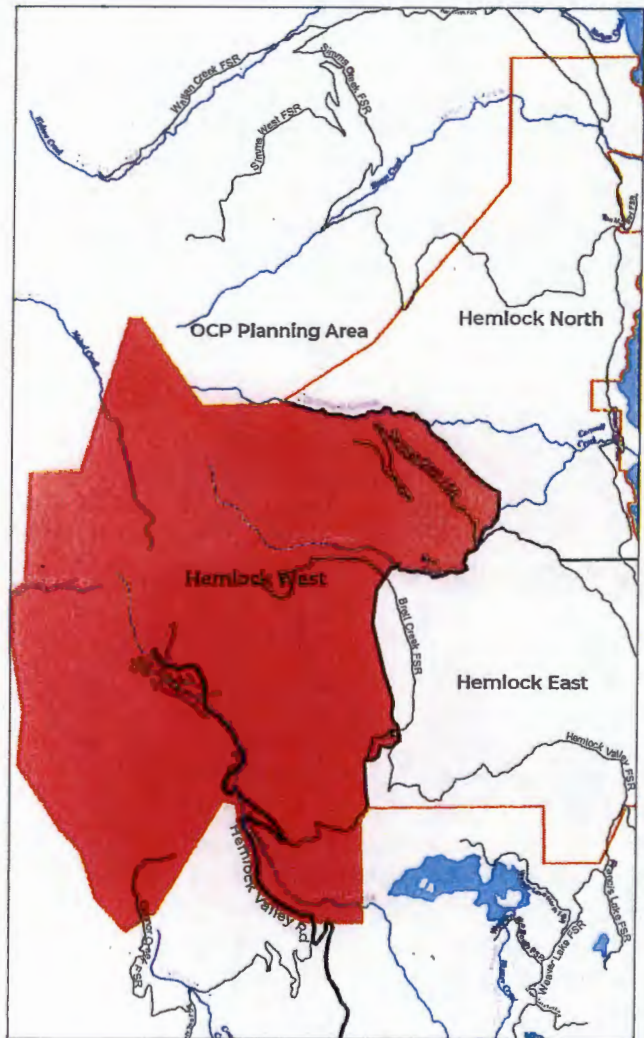
The Hemlock West Neighbourhood Plan provides detailed policies and land use designations for the Hemlock West Neighbourhood in Hemlock Valley which is located within Electoral Area C of the Fraser Valley Regional District.

The Hemlock Valley Official Community Plan (OCP) is the primary guiding document for this Neighbourhood Plan (NP). Both the OCP and this NP were informed by and are aligned with the Hemlock Valley All Seasons Resort Master Plan for what is now Sasquatch Mountain Resort (the **Resort Master Plan**) which was created by Berezan Resort (Hemlock) Ltd. (the **Resort Developer**) and approved by the Province of British Columbia in 2016.

The OCP focuses on ensuring the development of the four-seasons resort envisioned in the Resort Master Plan is sustainable and that the associated community services are delivered responsibly and efficiently. This Neighbourhood Plan provides additional guidance on land use, transportation and service provision for the historical centre of the Hemlock Valley: Hemlock West.

Plan Area Location and Boundaries

Hemlock West is the historical centre of the Hemlock Valley, located in the southwest portion of the OCP Plan Area, as illustrated in Map 1 below.



Map 1 Hemlock West Neighbourhood Planning Area

How the Plan Was Developed

The Hemlock West Neighbourhood Plan was developed concurrently with the Hemlock Valley Official Community Plan. Both plans were created following the extensive consultation and engagement process between fall 2010 and spring 2013 that led to the development and approval of the Resort Master Plan in 2016. Further details regarding the development of both the OCP and NP are provided in the introductory sections of the OCP.

It is anticipated that this Neighbourhood Plan will undergo an update following the completion of several related studies and plans per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II) to clarify the role Hemlock West will play in the resort's larger development concept.

How the Plan Works

This Neighbourhood Plan is included as a schedule to the Hemlock Valley Official Community Plan in order to set out specific land use designations and policies for Hemlock West. This Neighbourhood Plan is temporary in nature as a number of studies are anticipated to be completed by the Resort Developer which will help to clarify the role of the Hemlock West Neighbourhood in Hemlock Valley's broader growth concept. Details regarding the OCP's relationship to other plans and policies, as well as its implementation, administration and effect, are available in the introductory sections of the OCP.

Neighbourhood Vision

[Draft vision statement]

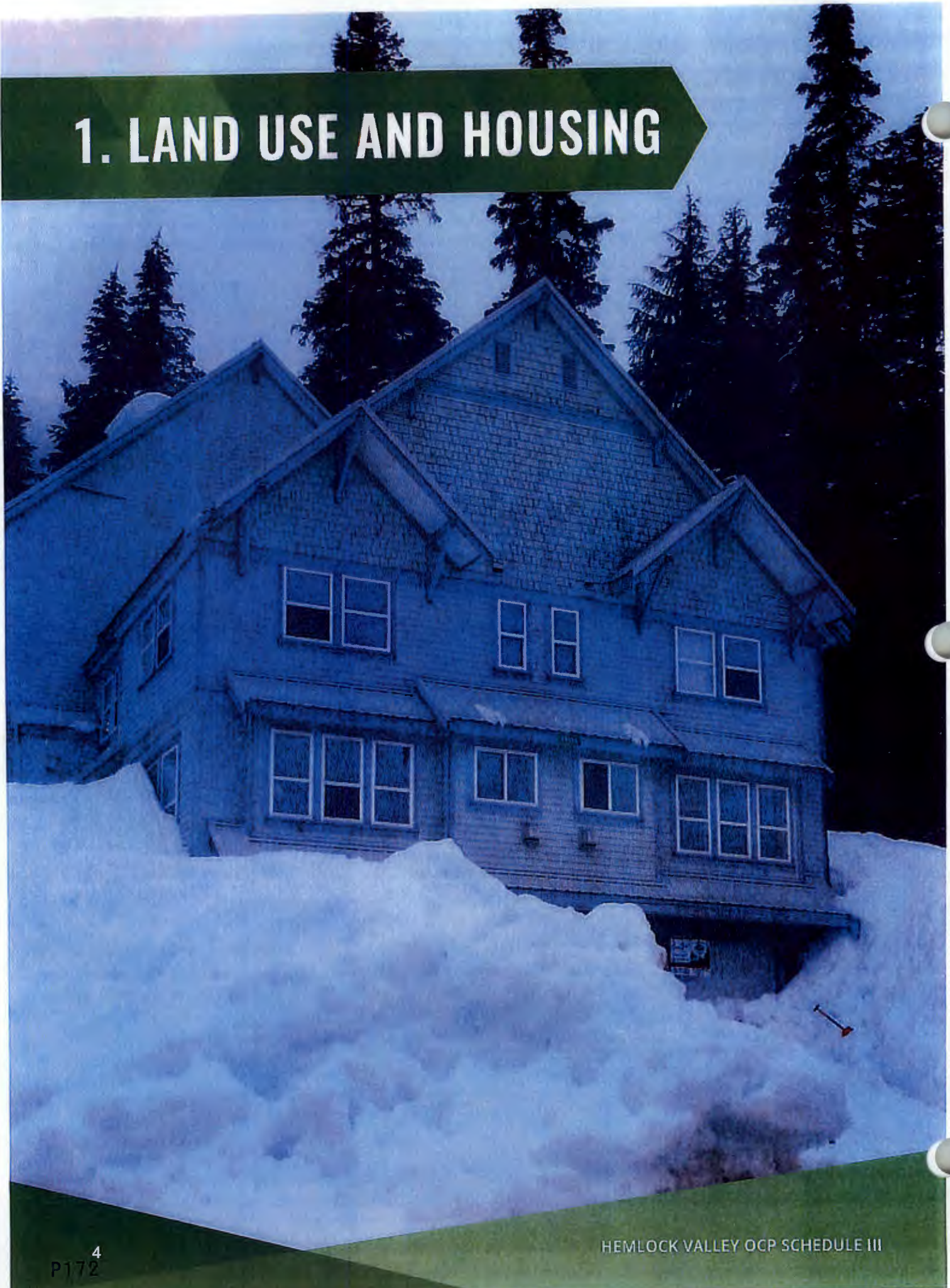
NEIGHBOURHOOD VISION

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1. LAND USE AND HOUSING




1. LAND USE AND HOUSING

Neighbourhood Overview

Hemlock West is the original winter resort community in Hemlock Valley and the majority of development in the area has historically been residential. While some higher density forms of residential have been proposed and designated in the past, most residential development has been in the form of single family homes with a smaller share of multi-family buildings. As Hemlock Valley grows into a four-seasons resort destination, however, Hemlock West is envisioned to take on more compact forms of residential development and a significant expansion in built space.

Due to Hemlock Valley's geographical location in mountainous terrain, the area suited for residential development is limited and the safety of residents and visitors is a top priority. Further, it is crucial that all new development has access to reliable infrastructure and services. Since the existing understanding of hazards in the area is dated, and the ability to provide reliable services to new development is unclear, the majority of Hemlock West is under a SPECIAL PLAN AREA OVERLAY designation which signifies the intent to permit future development once further planning and technical studies have been provided that will help to ensure safe and sustainable growth.

Resort Master Plan Considerations

 Per the Master Development Agreement, the Resort Developer is required to update the Base Area Plan provided in the Resort Master Plan to ensure feasibility of the existing and proposed lots in relation to the existing hazard studies and information available for the area. The updated Base Area Plan will include potential relocation of properties that may be in a high risk snow avalanche hazard area. The updated Base Area Plan will be reviewed by the Mountain Resorts Branch (MFLNRO) of the Province and the Fraser Valley Regional District.

The Hemlock West Neighbourhood Plan policies and land use designations will need to be updated following the approval of the new Base Area Plan and other commitments in the Master Development Agreement (as outlined in the Hemlock Valley OCP).

Neighbourhood Policy Areas

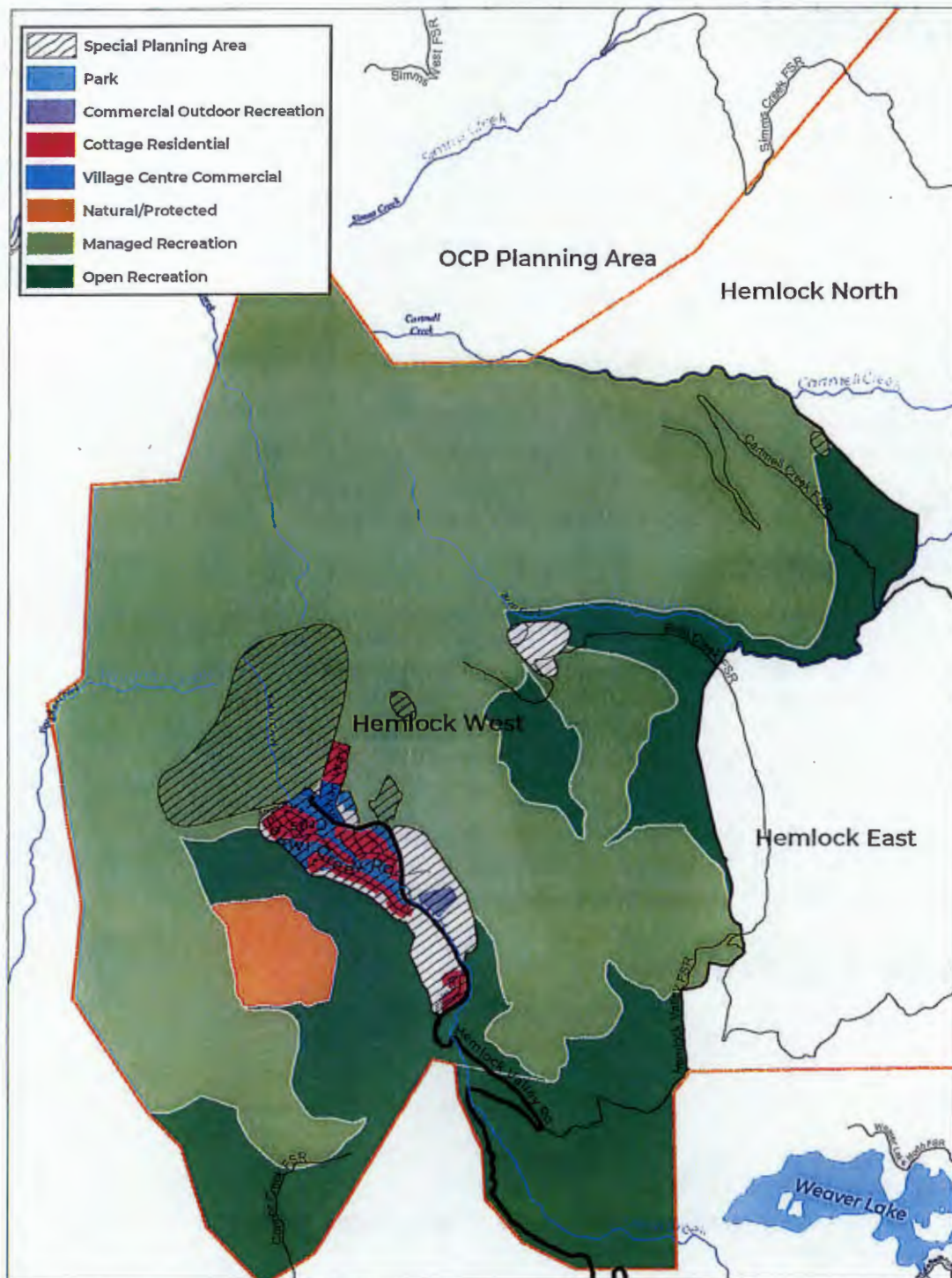
The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapter 2 *Land Use and Housing*.

General Policies

- 1.1 New development in any historical or future designation must be adequately serviced by centralized community water and sewer systems.
- 1.2 Notwithstanding policies herein, support development of employee housing in any land use designation except the PARK designation.
- 1.3 Notwithstanding policies herein, permit the development of public utilities in any land use designation provided that the proposed development is consistent with the zoning bylaw.

Land Use Designations

The Hemlock West Land Use Designations are illustrated on Map 2 and described in the following pages.



Map 1 Hemlock West Neighbourhood Planning Area

1.4 SPECIAL PLAN AREA OVERLAY

Intent: To illustrate the boundaries of anticipated development areas identified in the Resort Master Plan that will require additional planning and technical research before development can proceed as outlined in the policies of the Hemlock Valley OCP and the *Neighbourhood Planning Terms of Reference* (Schedule II).

Function: When the requirements of the Hemlock Valley Official Community Plan and the *Neighbourhood Planning Terms of Reference* (Schedule II) have been fulfilled by the Resort Developer, this Neighbourhood Plan will be updated, the Special Plan Area Overlay will be removed, and land use designations that define the appropriate uses, location of uses, building forms and general expected densities to support the vision of the Resort Master Plan will be applied. Until such time those areas with a historical land use designation will remain.

Future land uses in line with the Resort Master Plan that may be applied within the SPECIAL PLAN AREA OVERLAY include, but are not limited to:

- › RESIDENTIAL
 - Single Family Residential
 - Multi Dwelling Residential
 - Mixed Use Residential / Commercial
 - Accessory Employee Residential
 - Rural Residential
- › COMMERCIAL
 - Village Centre Commercial
 - Tourism / Recreation Commercial
 - Commercial Outdoor Recreation
- › INSTITUTIONAL
 - Community Services
- › PARKS, TRAILS & OPEN SPACE
- › CONSERVATION / LIMITED USE

Special Plan Area Overlay Policies:

- 1.4.1 No new development outside of existing entitlements per the Zoning Bylaw in the SPECIAL PLAN AREA designation will be permitted.
- 1.4.2 Following a Neighbourhood Planning process, per the *Neighbourhood Planning Terms of Reference* (Schedule II to the Hemlock Valley OCP),

the SPECIAL PLAN AREA OVERLAY designation shall be removed and replaced with more refined land use designations to support the Resort Master Plan vision.

- 1.4.3 New designations created to replace the SPECIAL PLAN AREA OVERLAY should accommodate uses that are self sustaining and that do not create an adverse impact on the residential area, and that do not increase the tax burden for the general resident population.
- 1.4.4 Notwithstanding policies herein, development of interim public utilities or community services intended primarily for existing development shall be permitted.

Existing Land Use Designations

1.5 COTTAGE RESIDENTIAL

Intent: To encourage high quality residential development in established areas that is visually attractive and properly serviced. The lands within this designation include areas which are already developed at various densities. No new land is set aside for COTTAGE RESIDENTIAL land use; future land uses within the SPECIAL PLAN AREA OVERLAY will have more refined residential designations.

Function: To permit the development of existing lots to their full potential, to protect existing investment and to ensure orderly residential development of the resort. Residential uses, associated residential uses, utilities and local public and semi-public uses are generally permitted. Recognizing the need for residential services in a resort community, limited local commercial uses are also generally permitted.

Cottage Residential Use and Subdivision Policies:

- 1.5.1 Land may only be used for Single Family Residential, Multi-Family Residential, Accessory Residential Use, Temporary Tourist Accommodation, Local Commercial Use, Public and Semi-Public Uses.
- 1.5.2 Local Commercial uses are limited to a small amount of retail space and must comply with the following conditions:
 - a. that the use is located on land preferably near or adjacent to a collector designated road and a highway intersection;
 - b. that the land use has adequate space for off-street parking as provided in the applicable bylaws;
 - c. that the land has a minimum parcel size of 0.25 acres;
 - d. that the land receives the appropriate zoning;

e. that the land use has received the necessary approval from applicable agencies; and,

f. that the use will not adversely affect adjoining lands.

1.5.3 Land shall only be subdivided in accordance with the standards of the Responsible Authorities except that the minimum parcel size shall not be less than 0.15 acres (0.06 hectare) where served by an approved community water system and sewer system.

1.5.4 Consolidation of small lots, which individually are unsuitable for development, will be encouraged and supported by the Regional Board where it reduces the overall density of land use development.

1.5.5 Consolidation of small lots in order to accommodate local commercial uses will be encouraged and supported by the Regional Board in the COTTAGE RESIDENTIAL designation areas.

1.6 VILLAGE CENTRE COMMERCIAL

Intent: To permit uses that support the economic base for the existing Hemlock West tourism industry and the provision of goods and services to residents. Uses that cater to visitors during the ski season, as well as residents and visitors in the area year round are encouraged. The use, and particularly the associated vehicle access and parking, must be accommodated in a manner that does not interfere with residential or emergency service use and access.

Function: Commercial uses, including for retail, restaurant/bar facilities, office and conference space, will generally be permitted. As appropriate, other commercial activities, including a ski school, nursery/daycare centre and public lockers would generally be permitted. Adequate parking within a comfortable walking distance to the commercial areas, or sufficient shuttle services, must be provided.

Village Centre Commercial Use and Subdivision Policies:

1.6.1 Land may be used only for Local Commercial use, Mixed Commercial/Multi-Dwelling Residential use, Commercial Accommodation Public and Semi-Public use.

1.6.2 Mixed commercial/multi-dwelling residential uses shall be permitted on the upper floor of the commercial uses. These types of residential uses shall generally be prohibited from having entrances fronting on a sidewalk, street or road or commercial parking area so as not to detract from the commercial nature of the primary use.

1.6.3 Land shall only be subdivided under circumstances where subdivision is required in order to enhance the economic environment in the

commercial area of the community. Furthermore, land serviced by an approved community water and sewer system, shall only be subdivided in accordance with the standards of the Responsible Authorities, except that the minimum parcel size and density will be determined based on the subdivision proposal, the subject property's geotechnical and topographical limitations and the amount of land available for parking.

1.7 COMMERCIAL OUTDOOR RECREATION

Intent: To provide alternative choices for overnight accommodation and encourage the development of well-planned, integrated campground facilities.

Function: Commercial campground facilities that provide for the temporary accommodation of recreational vehicles, travel trailers or tents are generally permitted. Road access, geotechnical and environmental constraints as well as the availability of community services must be adequately addressed for any use in this designation. Facilities that are integrated with the natural environment are encouraged.

Commercial Outdoor Recreation Use and Subdivision Policies:

- 1.7.1 Land may be used only for Campground, Low Density Commercial Recreation, Park and Park Reserve, Accessory Employee Residence, Public and Semi-public uses.
- 1.7.2 Land shall only be subdivided in accordance with the standards of the Responsible Authorities except that the minimum parcel size is 2.48 acres (1 hectare).
- 1.7.3 Public access to waterfront, park land or natural assets should not be decreased as a result of new development.
- 1.7.4 Use and development shall not impede the existing economic, environmental and social well-being of the surrounding area.
- 1.7.5 Levels of development should be compatible with the natural environment, adjacent land and water uses, and should not negatively impact natural resources.
- 1.7.6 Region-wide recreational development trends should be considered.
- 1.7.7 The density and layout of campsites within an approved campground is regulated pursuant to the Fraser Valley Regional District's Campground and Holiday Park Bylaw No. 1190.

1.8 PARK

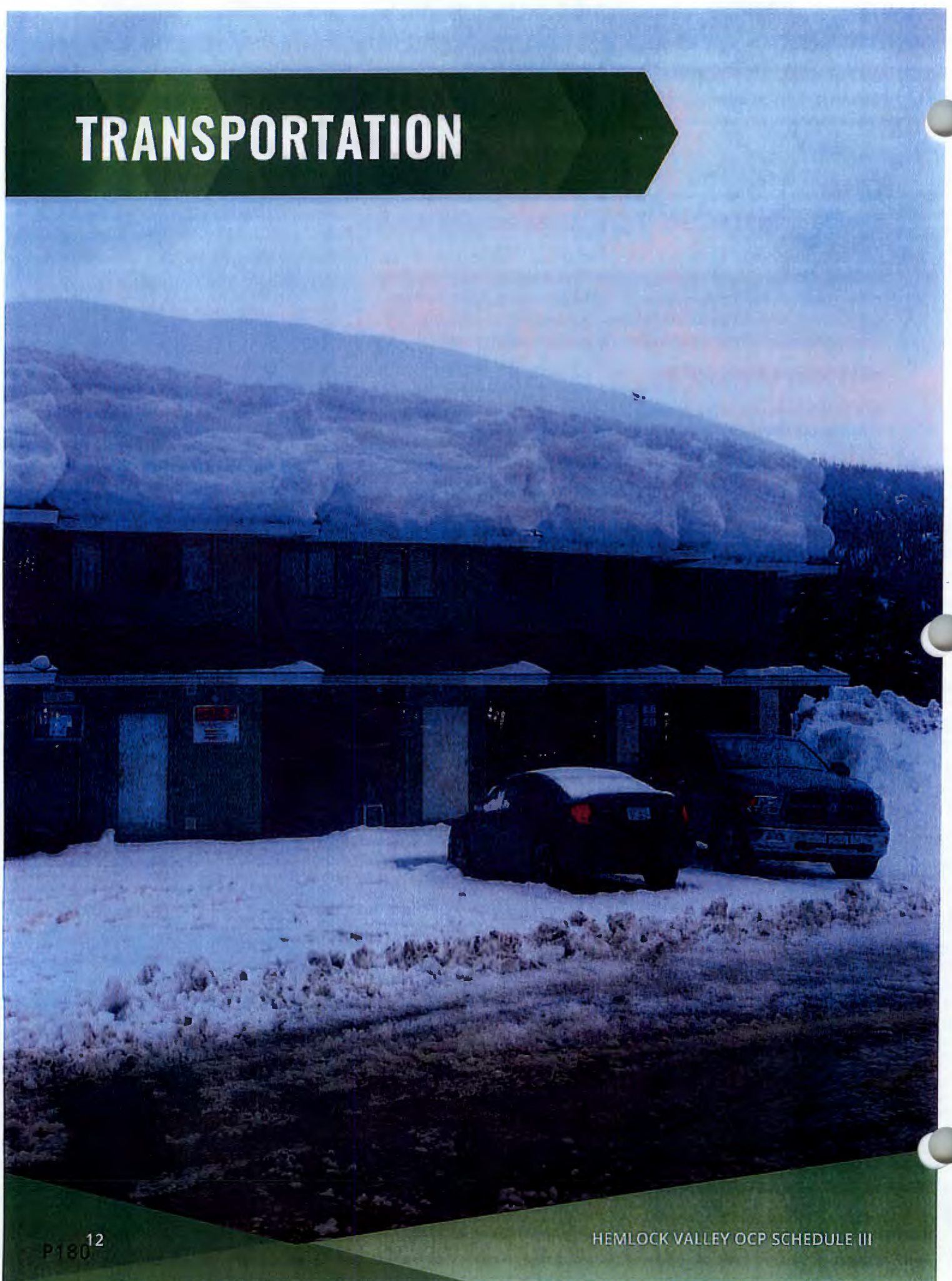
Intent: To provide land for publicly owned parkland of provincial, regional or local significance.

Function: The designation supports the development of publicly accessible community parks and may capture provincial and regional parks, wildlife conservation reserves and areas identified for expansion of existing parks. Development within these parks will be limited to related recreational uses.

Park Use and Subdivision Policies:

- 1.8.1 Areas of significant recreation or conservation potential should be reserved for future park development.
- 1.8.2 The acquisition, maintenance and access of parkland will be encouraged and supported by the Regional Board.
- 1.8.3 An active land acquisition policy shall be established in order to provide secure land for wildlife habitat and recreational land where such lands become available for purchase or dedication.
- 1.8.4 Parkland designated by the Regional Board provides all-year-round recreational facility for the general public.
- 1.8.5 The Plan map designates as PARK those areas with significant public recreational potential which is suitable to reserve for future park use including land of local, regional and provincial significance.
- 1.8.6 PARK AREAS may be extended or created through plan amendment provided that additional lands that meet designation policy above are identified. PARK AREAS may be used only for recreation, conservation and ancillary uses, park and park reserve, public and semi use, except as otherwise provided by the Responsible Authority.
- 1.8.7 Land uses which could have an adverse effect on conservation or development in PARK AREAS will not be permitted, although temporary uses may be permitted where impacts are minimal.
- 1.8.8 Land in PARK AREAS shall only be subdivided under circumstances where subdivision is required in the interests of responsible park management.
- 1.8.9 Consider amending the land use designation for the property formerly used as Tennis Courts (DL 5206) to support other uses, if alternative lands that are satisfactory to the FVRD Board and the community are provided for the purposes of park or recreation uses.

TRANSPORTATION



2. TRANSPORTATION, MOBILITY AND PARKING

Neighbourhood Overview

Hemlock West is served by a simple road network consisting of one major right-of-way. As the neighbourhood grows, it will become increasingly important to develop an integrated transportation system within the neighbourhood that promotes walking and cycling and minimizes impacts to air quality and greenhouse gas emissions. The transportation network must also prepare for future expansion by anticipating connections to future neighbourhoods and development areas.

Developed areas need to be connected, with accommodation made for personal vehicles, goods and service vehicles and active transportation options. Active transportation options need to be accommodated for accessing major recreation assets (e.g., the ability to walk to the ski hill), and infrastructure needs to be designed to accommodate such options including through the designation of off-road paths that help to deter the use of highway shoulders as walking paths.

Resort Master Plan Considerations

Three main development areas are within the Hemlock West neighbourhood: West Face Village, Hemlock Village and The Residents. These three areas need to be served by a connected mobility network that enables efficient movement between development nodes and that accommodates and encourages multi-modal connectivity.

Neighbourhood Policy Areas

The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapter 3 *Transportation and Mobility*.

General Policies

- 2.1 Before considering new development, require an update to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), to incorporate information from the Traffic Impact Assessment for Hemlock West that is to be completed by the Resort Developer.

- 2.2 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), identify on a map the neighbourhood's mobility network and how major areas of development are connected in line with the policies of this Plan.

Transportation Network

- 2.3 New roads in Hemlock West must be designed to provide:
- a. Extension and connection to existing or proposed adjacent roadways;
 - b. Alternate route choices where possible;
 - c. Adequate and safe access for all land uses consistent with the level of traffic generated and need for emergency access; and,
 - d. Minimal or no impact to environmentally sensitive areas and stream crossings.

Active and Low Emission Mobility

- 2.4 Support the development of new pedestrian and bicycle connections within and through Hemlock West, and encourage design and routing options for pedestrian and cycling routes that create a comfortable and safe user experience by avoiding unsafe areas, avoiding side by side highway traffic and providing opportunities to integrate into natural areas.
- 2.5 Accommodate electric vehicle parking in public locations as well as in private parking stalls in accordance with the rates outlined in the Hemlock Valley Climate Action Plan required to be developed by the Resort Developer.

Parking Management

- 2.6 Manage parking in designated parking areas throughout the community to ensure adequate availability of parking that supports the community's transportation goals.
- 2.7 Monitor and work with businesses to ensure parking demand can be accommodated by the existing parking infrastructure.

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INFRASTRUCTURE & SERVICES



3. INFRASTRUCTURE AND SERVICES

Neighbourhood Overview

As the historical centre of Hemlock Valley, much of the infrastructure in Hemlock West dates back to the early growth of the resort. Existing water, sewer and utility services are privately owned and operated and generally small scale. As the neighbourhood grows to become the epicenter of the expanded resort, a transition to more centralized, publicly operated infrastructure and service systems will be important.

Resort Master Plan Considerations

Three main development areas are within the Hemlock West neighbourhood: West Face Village, Hemlock Village and The Residents. These three areas need to be serviced by reliable, centralized systems and a number of studies and plans must be developed to meet that end.

Per the Master Development Agreement, the Resort Developer must complete an analysis of the existing community sewer and water systems (including supply quality and quantity, and infrastructure capacity) prior to any development. These assessments for the existing area and systems are required in advance of the broader comprehensive servicing strategies needed for the neighbourhood and will inform how residential and commercial development can be phased with infrastructure improvements.

The Resort Master Plan proposes a new Fire Hall to be built at the south end of the West Face Village. The exact location, positioning and access points will be determined collaboratively between the Resort Developer and the Fraser Valley Regional District in consultation with Hemlock Volunteer Fire Department through the required Fire Impact Assessment Study (see OCP Policies 4.8.1 and 4.8.2).

Neighbourhood Policy Areas

The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapter 4 *Infrastructure and Services*.

General Policies

- 3.1 Before considering new development, require an update to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), to incorporate information from the following studies and assessments for Hemlock West that are to be completed by the Resort Developer in line with broader OCP Policies:
- a. Community Water Supply Comprehensive Servicing Study
 - b. Community Sewer System Comprehensive Servicing Study
 - c. Solid Waste Management Plan
 - d. Energy Supply, Demand, and Distribution Plan
 - e. Snow Clearing and Storage Plan
 - f. Fire Impact Assessment Study

Water Supply

- 3.2 Per the Master Development Agreement, require the Resort Developer to complete an analysis of the existing community water supply to assess the current water source supply (quality and quantity) as well as infrastructure capacity.
- 3.3 Per the Master Development Agreement, require the Resort Developer to upgrade the existing community water treatment system to be in compliance with their operating permit conditions and Fraser Health's Surface Water Treatment Outcome Expectations prior to development.
- 3.4 Support water recovery, reclamation, reuse and recycling programs and initiatives in both new and existing development in Hemlock West.
- 3.5 Support and encourage rainwater harvesting in new and existing development in Hemlock West.

Sewer System

- 3.6 Per the Master Development Agreement, require the Resort Developer to complete a comprehensive study of the existing community sewer system and make necessary upgrades to the satisfaction of the FVRD Board prior to development.

Utilities and Services

- 3.7 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), identify the future utility and communication service needs of Hemlock West and identify the location of any required structures in line with OCP Policy 4.4.4.

Stormwater Management

- 3.8 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), identify opportunities for innovative stormwater features or designs in new development or open space features.

Snow Clearing and Storage

- 3.9 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), address additional locational- and site-specific snow clearing and storage issues for Hemlock West.

Emergency and Protective Services

- 3.10 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), provide a strategy and additional details regarding the relocation of the existing fire hall in Hemlock West.

HAZARD & RISK MANAGEMENT



4. HAZARD AND RISK MANAGEMENT

Neighbourhood Overview

As Hemlock West grows to become the epicenter of the expanded resort, it is vital to ensure that future development in Hemlock West minimizes risks associated with natural hazards to ensure the safety of residents, visitors, and assets.

The Regional District supports the residents of Hemlock Valley in their concerns for the protection of private property from snow avalanche and other geotechnical hazards, and future development will be reviewed in the context of the existing geotechnical hazards and surrounding environment.

Resort Master Plan Considerations

Three main development areas are within the Hemlock West neighbourhood: West Face Village, Hemlock Village and The Residents. It is expected that any development in the neighbourhood will strive to achieve a high quality of design standards, while being cognizant of the natural limitations imposed by the alpine and mountainous environment.

Neighbourhood Policy Areas

The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapter 5 Hazard and Risk Management.

General Policies

- 4.1 Before considering new development, require an update to this Neighbourhood Plan, per the Neighbourhood Plan Terms of Reference (Hemlock Valley OCP Schedule II), to incorporate information from the following studies and assessments for Hemlock West that are to be completed by the Resort Developer:
 - a. Hazard Feasibility Study;
 - b. Emergency Management Plan; and,
 - c. Fire Protection Impact Assessment Study

Avalanche Management and Snow Safety

- 4.2 Restrict development within identified avalanche risk areas.
- 4.3 All new structures shall be designed and sealed by a Qualified Professional to ensure that the construction meets snow load requirements of Ss 24.2 kPa. (505.4 pounds per square foot) and Sr 0.9kPa (18.8 pounds per square foot).

Geohazard Management

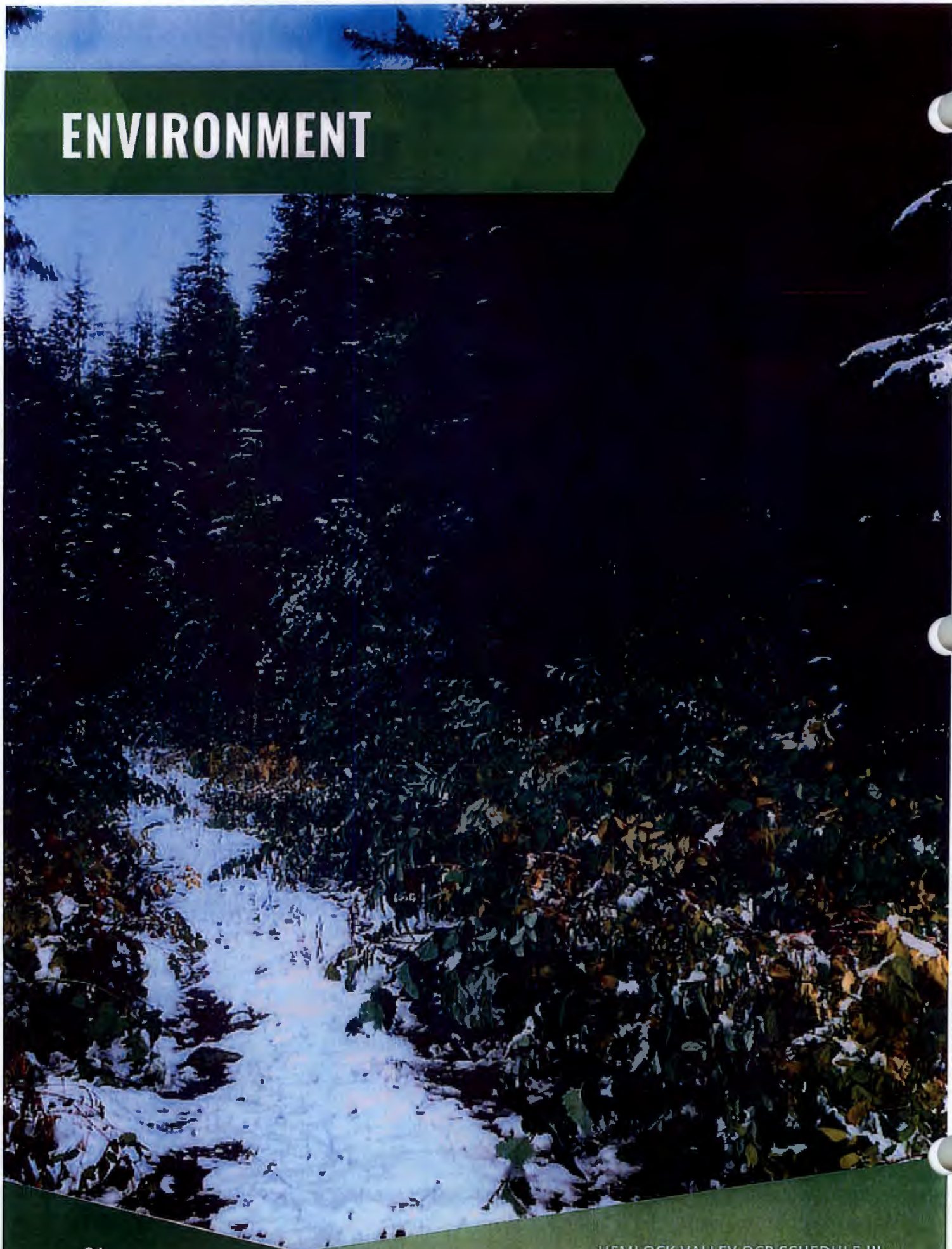
- 4.4 Restrict development within floodplain areas of Sakwi Creek.
- 4.5 New development should be protected from hazards associated with slopes and streams through prescriptive mitigation, such as minimum setbacks, determined by a Qualified Professional.
- 4.6 Following the covenant established through the previous OCP process, the flood construction elevations are to be not less than 3 metres above the natural boundary of any watercourse.

Wildfire Interface Hazard

- 4.7 All buildings and structures within areas of high wildfire interface hazard as noted on DPA Map X.X.X will be required to develop a report prepared by a professional forester licensed in British Columbia and specializing in forest wildfire assessment, that:
 - a. Ensures design and construction occurs in a manner that minimizes risk of interface fire hazards to people and property;
 - b. Provides an overall assessment of the site for susceptibility to wildfire interface hazard (from conditions both on and off-site);
 - c. Demonstrates the application FireSmart techniques, as appropriate; and,
 - d. Details efforts to otherwise mitigate wildfire interface hazard.

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ENVIRONMENT



5. ENVIRONMENT AND NATURAL RESOURCES

Neighbourhood Overview

As Hemlock West grows and changes, it is vital that residents and visitors continue to have clean water, good air quality, thriving wildlife and healthy, resilient forests and landscapes that support water filtration, stormwater management and flood protection.

Cohen Creek Community Watershed is classified as a community watershed under the Forest Practices Code (FPC) of British Columbia Act. The community watershed exists over Crown land in the south-west portion of the valley, covering approximately 60 hectares (though it is outside of the Provincial Forest). The FPC applies to any forest management activities that may take place on Crown land that lies within the Plan area. Therefore activities within the Cohen Creek community watershed would be subject to regulations in the FPC which govern activities in community watersheds.

Neighbourhood Policy Areas

The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapter 6 *Environment and Natural Resources*.

General Policies

- 5.1 Before considering new development, require an update to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), to incorporate information from the following studies and assessments for Hemlock West that are to be completed by the Resort Developer:
 - a. Cumulative Effects Assessment;
 - b. Environmental Assessment; and,
 - c. Environmental Management Plan.

Watershed Management

- 5.2 Restrict public access to Cohen Creek watershed as identified on OCP Map 10 Waterbodies and Watersheds in Hemlock Valley.

Natural Resource Management

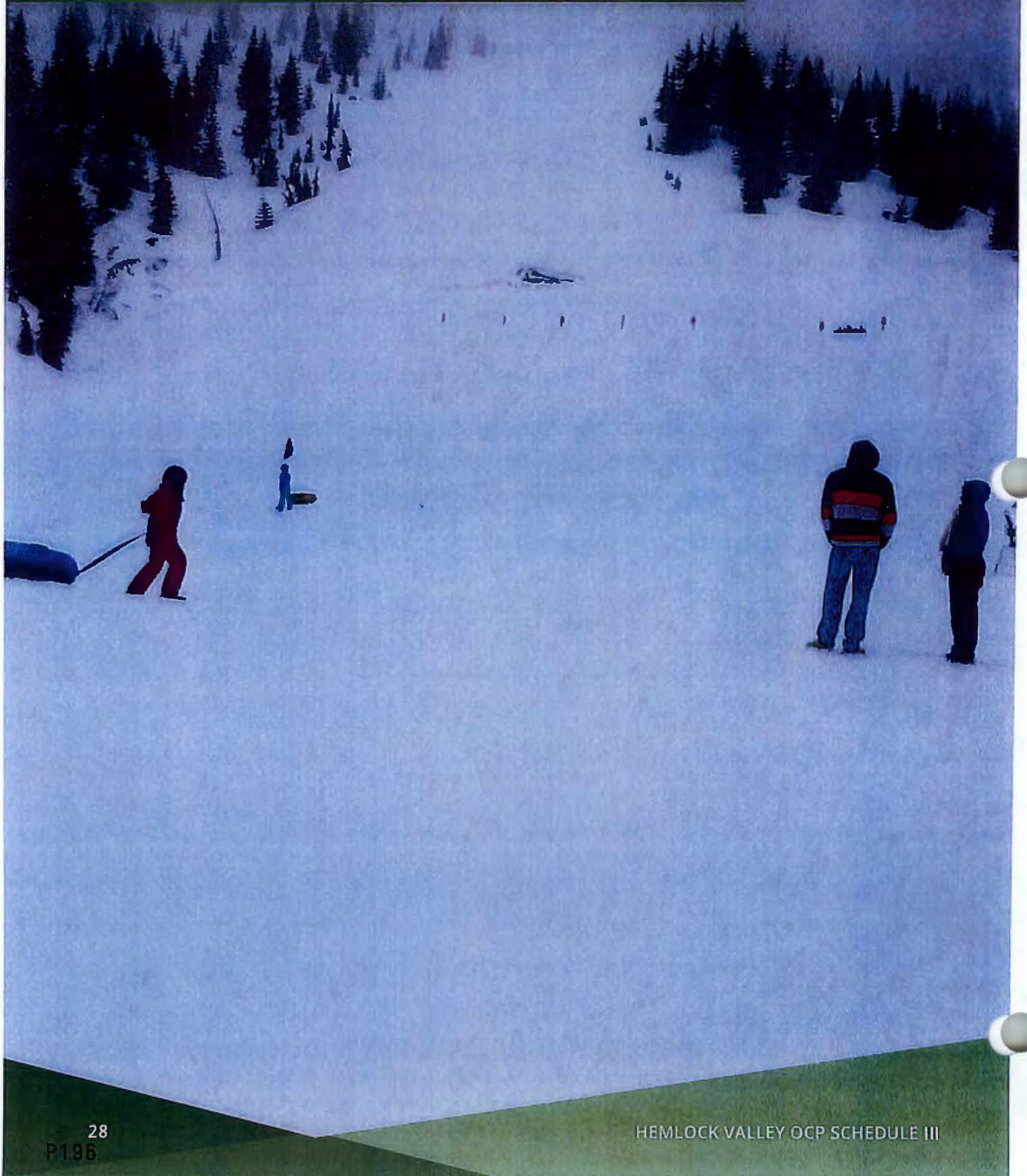
- 5.3 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), integrate the Forest Management Plan required to be completed by the Resort Developer and Sts'ailes First Nation, if applicable.
- 5.4 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), integrate and honour the First Nation Woodland License (FNWL) agreement made between the Resort Developer and Sts'ailes First Nation, if applicable.

Biodiversity

- 5.5 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), based on required environmental studies and plans:
- a. Focus new development and/or human activities in Hemlock West in the least environmentally sensitive lands;
 - b. Establish, monitor and evaluate relevant environmental indicators to maintain the integrity of the natural environment and to reverse negative environmental trends;
 - c. Identify on a map significant trees and other natural features and encourage their preservation wherever possible; and
 - d. Identify on a map sensitive and other important ecosystem features and encourage their preservation wherever possible.

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COMMUNITY DEVELOPMENT



6. COMMUNITY DEVELOPMENT

Neighbourhood Overview

While much of the future development in Hemlock Valley will be focused on creating a new and vibrant all seasons resort community, community development in Hemlock West must take into consideration the needs of the existing residents and workers who currently have limited access to services and amenities.

Neighbourhood Policy Areas

The policies below for the Hemlock West Neighbourhood supplement the overarching policies in Hemlock Valley OCP Policy Chapters: 8 *Community Well-Being*; 9 *Economic Strength and Resiliency*; and, 10 *Recreation, Parks and Trails*.

General Policies

- 6.1 Before considering new development, require an update to this Neighbourhood Community Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), to incorporate information from the Public Recreation Management Plan that is to be completed by the Resort Developer.

Community Well-Being

- 6.2 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), identify community space needs, and potential location and forms of publicly accessible community spaces, including equipped meeting spaces and facilities for Hemlock West.

Local Economic Development

- 6.3 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), identify potential commercial lands or developments to sale, lease or rent for local business development.

Recreation, Parks and Trails

- 6.4 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), incorporate strategies and policies for existing and proposed major recreational assets in Hemlock West including, ski area and lift development and expansion, recreational trails, spas and waterparks, and equestrian centre and associated facilities that:
- a. Considers and mitigates potential negative impacts to the natural environment;
 - b. Respects and reflects First Nations' connection to the land and water; and
 - c. Reflects the responsible expenditure of public and private capital by ensuring development is not premature or scattered.
- 6.5 Through updates to this Neighbourhood Plan, per the *Neighbourhood Planning Terms of Reference* (Hemlock Valley OCP Schedule II), incorporate strategies and policies to develop community parks, trails, and facilities to:
- a. Meet or exceed the National Parks and Recreation Association level of service standards for Hemlock West;
 - b. Conserve significant areas for future park and trail development;
 - c. Include necessary facilities and features (such as washrooms); and,
 - d. Establish appropriate approaches to ongoing maintenance and management of new parks and trails, including through the establishment of Community Parks Service Areas if appropriate.

To: Electoral Area Services Committee

Date: 2017-01-11

From: Johannes Bendle, Planner I

File No: 6480-30-049

Katelyn Hipwell, Planner I

Subject: Hemlock Resort – OCP Consultation Strategy

RECOMMENDATION

THAT pursuant to section 475 of the *Local Government Act* the Regional Board approve the memorandum, including attachments dated January 11, 2017 as the consultation strategy for the Hemlock Valley, Electoral Area "C" Official Community Plan Review and Update;

AND THAT the Regional District undertake early and ongoing consultation with:

1. Electoral Area "C" and specifically residents and land owners by means of newsletters, meetings, events, open house, and a public hearing;
2. Sts'ailes First Nation, Sto:lo Nation, Sto:lo Tribal Council, Soowahlie First Nation, Seabird Island Band, Shxw'ow'hamel First Nation, Skawahlook First Nation, Kwantlen First Nation, Skwah First Nation, Coldwater, Cook's Ferry, Siska First Nation, and Douglas First Nation (Xa'xtsa First Nation) by means of written notification of plan development, request for input, identification of preferred consultation approach, and referral of draft plan;
3. School District 78 Fraser-Cascade by means of written notification and request for input, staff level meeting and referral of a draft plan;
4. Mountain Resorts Branch (Ministry of Forests, Lands, Natural Resources) by means of notification of plan development, request for input, staff level meetings as desired, and referral of draft plan; and,
5. Local, provincial, and federal government agencies and other stakeholders by means of notification of plan development, request for input, staff level meetings as desired, and referral of draft plan.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #5 Outdoor Recreation
Priority #4 Tourism
Priority #2 Air & Water Quality

BACKGROUND

Hemlock Resort (Berezan Group) received approval from the Province of British Columbia in March 2016 for an All-Seasons Resort Master Plan. The approval allows for significant expansion of

the existing resort base through a five phase resort development on Crown Lands. As part of this approval, the Province and Hemlock Resort entered into a Master Development Agreement (MDA) which outlines the development Commitments that must be achieved by the developer. The Commitments were developed through consultation with the Fraser Valley Regional District (FVRD), First Nations, and various other stakeholders. Prior to Hemlock Resort proceeding with the development outlined in the Master Plan, the FVRD requires an Official Community Plan (OCP) review and amendment to reflect the approved Master Plan development. As such, the FVRD has initiated the OCP review process. At the November 22, 2016 FVRD Board meeting, the Board received a staff report on the project scope and work plan for the Hemlock Valley OCP review and update. This memo outlines the OCP consultation strategy which is designed to support the OCP development and implementation.

DISCUSSION

In the interest of pursuing a consultation approach which meets the legislative requirements of the *Local Government Act* as well as the needs of the public and stakeholders, the Regional District must consider how to undertake consultation for the Electoral Area "C" – Hemlock Valley. The proposed consultation strategy will focus consultation efforts on three main groups: First Nations, Public, and Stakeholders.

Statutory Requirement for Consultation

Local governments are compelled by section 475 of the *Local Government Act* to provide one or more opportunities for consultation with persons, organizations and authorities that will be affected by the development of the Plan.

The local government must consider whether the opportunities should be early and ongoing, and specifically whether consultation is required with the following:

- i. Adjacent municipalities and Regional Districts;
- ii. First Nations;
- iii. School districts and improvement districts; and
- iv. Provincial and federal governments and their agencies.

The local government must provide, at a minimum, one opportunity for public consultation in addition to the public hearing required per section 477 of the *Local Government Act*.

In consideration of whether the consultation opportunities should be early and ongoing, the local government may use discretion to determine the method of consultation. While the terms early and ongoing are not defined in the *Local Government Act* it may involve:

Early – opportunities for interested parties to identify issues or concerns before a Plan is substantially developed or at first reading in the bylaw adoption process;

Ongoing – regular and frequent opportunities for consultation throughout the Plan process such as a local working group or Advisory Planning Commission.

Scope of Consultation

Between Fall 2010 and Spring 2013, significant consultation between the FVRD and the various affected parties occurred as part of the Master Plan approval process. This process occurred simultaneously to a much broader consultation process undertaken by the Province which is still ongoing. These processes included referrals, public information meetings and information sharing between various levels of government, including with the developer. The OCP consultation process, while separate and distinct, will build upon previous consultation undertaken by the FVRD and the Province for the Master Plan.

The consultation strategy is appropriate to the scale and nature of the OCP review and update, as land use changes are consistent with the previously approved Master Plan. The Electoral Area "C" – Hemlock Valley plan will utilize public open houses as well as group meetings targeted to specific interest groups (residents, visitors and tourists, business and development community) in lieu of forming an ongoing Advisory Planning Commission. All feedback will be collected, summarized and accessible for the Regional Board and community members.

Target Consultation Audiences

To meet the statutory obligation set out in the *Local Government Act* and ensure a broad range of interests are represented in the OCP review and update, the following primary audiences should be consulted:

1. General Public
 - a. Residents
 - b. Ratepayers / Landowners
2. Specific Audiences
 - a. Business / Development Community
 - b. Tourists / Visitors / Recreation Users
3. First Nations
4. School District
5. Other local, provincial and federal government agencies
 - a. FVRD Internal Departments
 - b. Ministry of Transportation and Infrastructure
 - c. Ministry of Forests, Lands, Natural Resources

Typically, the timing and extent of consultation with each individual group depends on their interest and the seriousness of impact of the plan update. Some groups may identify a specific area of focus requiring consultation or a wide ranging interest over a number of broad topics. The consultation approach used for each audience may also vary from organized meetings or direct contact to informal open houses, public information booths, newsletter mailouts, and website updates. Expanded details of the consultation strategy are presented in Table 1 below.

AUDIENCE	CONSULTATION ACTION
Residents and Landowners	<ul style="list-style-type: none"> • Newsletter Mailout • Website Updates • Social Media Updates • Media Release • Open House/Information Booth • Utility Billing OCP Reminder Note • Additional/Follow-up meetings as requested or required • Public Hearing at 1st Reading of Bylaw
Tourists and Visitors	<ul style="list-style-type: none"> • Website Updates • Social Media Updates • Media Release • Open House/Information Booth
Business and Development Groups	<ul style="list-style-type: none"> • In-person meetings • Working groups
First Nations <ul style="list-style-type: none"> • Sts'ailes First Nation • Sto:lo Nation • Sto:lo Tribal Council • Soowahlie First Nation • Seabird Island Band • Shxw'ow'hamel First Nation • Skawahlook First Nation • Kwantlen First Nation • Skwah First Nation • Coldwater • Cook's Ferry • Siska First Nation • Douglas First Nation (Xa'xtsa First Nation) 	<ul style="list-style-type: none"> • Early Referral Letter <ul style="list-style-type: none"> ○ Notification of OCP Review/Update ○ Request for feedback and pertinent information ○ Opportunity to identify issues ○ Determine preferred consultation approach • Follow-up contact (phone, email, meeting) • Referral copy of draft plan / bylaw referral
School District / Government Agencies	

Table 1: Consultation actions by Audience for Electoral Area "C" – Hemlock Valley OCP Review and Update

The First Nations included in Table 1 were identified using the Province's Consultative Areas Database, a mapping tool designed to help local governments identify First Nations who have treaty rights or asserted or proven rights or title on a particular land base. This list is consistent with the First Nations consulted by the Province throughout the development of the Master Plan for Hemlock Resort. The FVRD has also included Douglas First Nation (Xa'xtsa First Nation) due to their proximity to the OCP Area at the head of Harrison Lake.

In keeping with previous OCP update projects, the following general principles will guide consultation efforts:

- Consultation should guide a Plan which represents values and aspirations of the community, and therefore received broad public support;
- Public communications should be easily understandable and presented in plain language;

- A tone of openness, accessibility and respect should be maintained throughout the Plan review and update process; and,
- Opportunities for consultation should not be denied to any party that expresses a desire for input.

As the Plan review and update process progresses, staff will continue to provide updates to EASC and the Regional Board, including: original written submissions and public meeting notes as received; and compiled referral responses from First Nations and government, along with staff prepared summary and analysis prior to giving reading or adoption to the OCP bylaw.

COST

The Electoral Area "C" – Hemlock Valley OCP review and update is a scheduled 2017 Electoral Areas Planning Section work plan priority. Anticipated costs will be covered under existing Planning and Development budget resources. Additionally, the Resort Owner, Berezan Group, has made an application for an OCP amendment and paid the applicable application fee.

CONCLUSION

Hemlock resort (Berezan Group) received approval from the Province of British Columbia for an All-Seasons Resort Master Plan, which allows for significant expansion of the existing resort base through a five phase resort development. As such, the FVRD has initiated an OCP review and update to align the community's OCP with the approved Master Plan. The FVRD has an interest in pursuing a consultation strategy for the OCP review and update that both meets the statutory requirements for consultation and the needs of stakeholders and the public. The consultation strategy, for the Regional Board's consideration, is appropriate to the scale and nature of the OCP review and update.

COMMENT BY:

Graham Daneluz, Deputy Director of Planning & Development: Not available for comment.

COMMENT BY:

Margaret Thornton, Director of Planning & Development: Reviewed and supported.

COMMENT BY:

Mike Veenbaas, Director of Financial Services: Reviewed and supported.

COMMENT BY:

Paul Gipps, Chief Administrative Officer: Reviewed and supported

To: Electoral Area Services Committee
From: Johannes Bendle, Planner I
Katelyn Hipwell, Planner I

Date: 2016-11-08
File No: 6480-30-049

Subject: Hemlock Resort - OCP Review Scoping Document

RECOMMENDATION

THAT the Fraser Valley Regional District Board receive for information the Staff Report dated November 8, 2016 as the project scope and work plan for the Electoral Area "C" – Hemlock Valley Official Community Plan review and update.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #5 Outdoor Recreation
Priority #4 Tourism
Priority #2 Air & Water Quality

BACKGROUND

Hemlock Resort (Berezan Group) received approval from the Province of British Columbia in March 2016 for an All-Seasons Resort Master Plan. The approval allows for significant expansion of the existing resort base through a five phase resort development on Crown Lands. As part of this approval, the Province and Hemlock Resort entered into a Master Development Agreement (MDA) which outlines the development Commitments that must be achieved by the developer. The Commitments were developed through consultation with the Fraser Valley Regional District (FVRD), First Nations, and various other stakeholders. Prior to Hemlock Resort proceeding with the development outlined in the Master Plan, the FVRD requires an Official Community Plan (OCP) review and amendment to reflect the approved Master Plan development. As such, the FVRD has initiated the OCP review process.

DISCUSSION

Current Profile of Hemlock Resort

Hemlock Resort is located west of Harrison Lake in Electoral Area "C" of the FVRD. The Resort is a predominately local ski hill which serves the Fraser Valley and parts of the Lower Mainland.

Mountain Facilities

The current Controlled Recreation Area (CRA) is comprised of 346 hectares (855 acres) including both Crown and private lands. The Resort consists of four ski lifts servicing approximately 146 hectares (361 acres) of developed ski terrain and 35 maintained trails.

The existing Hemlock Resort base includes a single day lodge facility as well as 226 existing resort residential units which equates to 1,072 bed units. Current public parking facilities include dedicated day lodge parking and parking accommodated within resort residential units. The total parking capacity of the resort is 2,844 guests.

Resort capacity is measured using **Comfortable Carrying Capacity (CCC)** and **Balanced Resort Capacity (BRC)**.

CCC is the maximum number of visitors that can utilize a specific recreation improvement per day such that the recreational expectations of the visitors are met without compromising the physical, environmental and social characteristics of the site.

BRC is the comfortable carrying capacity of all of a resort's recreational improvements as limited by the resort's base capacity.

The resort's current CCC is approximately 1,150 skiers/boarders per day, while the resort's BRC is 1,640 guests per day.

Transportation Infrastructure

Currently there is a single access to the existing base by Hemlock Valley Road. The proposed lake front developments are currently accessible by a Forest Service Road. The Master Development Agreement (MDA) requires Hemlock Resort to undertake a traffic impact assessment prior to the construction of each phase of development beginning at Phase Two. However, the Ministry of Transportation and Infrastructure (MOTI) has jurisdiction over roads within FVRD's Electoral Areas and is the subdivision Approving Officer. Hemlock Resorts will have to work to address any issues related to transportation infrastructure that are identified through traffic impact studies and development proposals.

Servicing Infrastructure

The community of Hemlock is currently serviced by a community water system privately owned and operated by Hemlock Valley Water Services Ltd. The system services approximately 220 residential units, the ski lodge and maintenance yard. Hemlock Valley Water Services Ltd. has a water licence with the Ministry of Environment to divert approximately 15.1 million gallons of water per year from Cohen Creek. Hemlock Valley Water Services Ltd. also has an additional licence for the storage of 2,726 cubic metres within Cohen Lake.

The Hemlock community water system has been subject to a boil water advisory which has been in place since July 18, 2005. This advisory was rescinded by Fraser Health Authority on October 13, 2016.

Fraser Health stated that the current treatment in place for the system meets the BC surface water treatment outcome expectations and is expected to be operated and maintained moving forward to meet the terms and conditions on the new operating permit issued to the water system operator. The quantity of water available from this source is unknown to the FVRD.

Other Considerations

Previous reports have identified environmental concerns such as geotechnical and avalanche hazards, and riparian values. Hemlock Resorts will have to consider these concerns prior to any development taking place. The MDA has identified a robust process for environmental management and assessment in addition to hazard avoidance.

Previous FVRD Consultation and Consideration of Master Plan

The FVRD was consulted early on and given the opportunity to consider and comment on the draft Master Plan. In November 2010, the FVRD received a referral for the draft Master Plan from Forests, Lands and Natural Resource Operations (FLNRO). The Regional Board reviewed the draft Master Plan and identified a list of issues to be addressed as part of the implementation of the Plan and prior to Provincial and FVRD development approvals. The FVRD comments, in conjunction with input from numerous other agencies and stakeholders, were an integral component which informed the development of the Master Development Agreement (MDA) Commitments.

The issues identified by the FVRD included the following:

1. Avoid Hazards

- a) A feasibility study is an initial first step. More detailed studies are needed as the review process moves forward.
- b) All new development should be directed away from hazards.

2. Address Existing Community

- a) Community water system should be upgraded to comply with Fraser Health requirements.
- b) Comprehensive review of community sewer and water systems.
- c) Province to address nineteen (19) properties in snow avalanche hazard area. If relocation is required, these lands should be first priority over land allocation for private development.
- d) Snow clearing and storage to be addressed.

3. Comply with Regional District Policies and Bylaws

- a) Master Plan to be amended to reflect Regional Growth Management Strategy principles and policies.

b) Master Plan is not consistent with the existing OCP for Hemlock Valley. OCP and zoning amendments will be required for the Master Plan area.

4. Compact Development Form

- a) Central planning approach for new community and major expansions.
- b) Comprehensive land use plan to reflect Regional Growth Strategy policies and principles and the OCP's policies for new development, and to demonstrate a compact form of development.
- c) Identify governance strategy and thresholds for establishing a new resort municipality.
- d) Identify required lands for the new community.

5. Environmental Performance

- a) Complete additional environmental studies as indicated in the environmental overview submitted as part of the Master Plan.
- b) The Province to ensure a comprehensive approach is taken to evaluate environmental impacts, similar to the environmental assessment process.
- c) Additional studies to address impacts on watershed functions, fish and wildlife habitat downstream of the CRA, bald eagle habitat impacts, slope instability, and stream bank erosion, and associated environmental impacts from increased recreation within the CRA.

6. Servicing: High Quality, Long Term Efficiency and Financially Viable

- a) Comprehensive study for water and sewer systems for Phase 1.
- b) Feasibility Study for water and sewer systems for Phase 2.
- c) Study to address solid waste management plan.
- d) Energy demand: supply and distribution plan for Phase 1.
- e) Emergency Management Plan for Phase 1.
- f) Address Interface Fire Hazard.
- g) Fire protection impact assessment study for Phase 1.

These issues were considered by the Province and guided the Commitments developed as part of the MDA.

Master Plan and Master Development Agreement

The Master Plan approved by the Province is accompanied by a Master Development Agreement (MDA) which is an agreement between the Berezan Group and the Province over a 60 year time frame.

The Master Plan captures the proposed development for the expanded Controlled Recreation Area (CRA). Specifically, the Master Plan identifies the proposed location, area and development phases. The current CRA is comprised of 346 hectares (855 acres) including both Crown and private lands while the expanded CRA is 6,408 ha (over 18 times larger). The lands within the expanded CRA are Crown owned lands which are allocated to the developer on a perform and reward system with the Province whereby the developer may purchase lands upon completion of specified improvements. Development of the CRA has been identified in five phases which are summarized in the Table 1.

Phase	Neighbourhood	Bed Units	Built Space for Service & Commercial (sq. ft.)
One	West Face Village (north end) The Residents (infill)	Increase: 1,072 to 4,513	Increase: 16,200 to 76,877
Two	West Face Village (south end) The Residents (infill) The Enclave (part one) Quqwathem Village (part one) Northwood and Golf Course	Increase: 4,513 to 8,449	Increase: 76,877 to 116,914
Three	Hemlock Village (redevelopment) The Residents (infill) Cottonwood Estates Quqwathem Village (part two)	Increase: 8,449 to 12,709	Increase: 116,914 to 177,218
Four	The East Base The Pinnacle Chateau Hemlock	Increase: 12,709 to 16,720	Increase: 177,218 to 233,924
Five	The Enclave (part two)	Increase: 16,720 to 19,969	Increase: 233,924 to 279,542

Table 1: Master Plan Development Phasing

The Master Plan also provides details regarding ski lift expansion, multi-user trail development, and other projects.

As part of the approval of the Master Plan, the developer entered into a MDA with the Province. This MDA includes conditions of tenures (commitments) which are summarized in Table 2.

Commitment	Approving Authority	Timeframe by Phase
Balanced Resort Capacity and Maximum Bed Unit Entitlement	Mountain Resorts Branch (FLNRO)	Projections at buildout
Phasing Schedule	Mountain Resorts Branch (FLNRO)	Market Demand
Design Guidelines Covenant	Mountain Resorts Branch (FLNRO) and FVRD	Prior to each Phase Development
Employee Housing Quota	Mountain Resorts Branch (FLNRO)	Prior to development of Phase

		Two and with each subsequent Phase (balanced with employment)
Archaeological Overview Assessment and Archaeological Impacts Assessment (if required)	Archaeology Branch (FLNRO)	Prior to any alternation of land
Public Recreation Management Plan	Mountain Resorts Branch (FLNRO)	Prior to March 31, 2018
Environmental Management Plans	Mountain Resorts Branch (FLNRO)	Prior to March 31, 2017 or prior to development of Phase One
Cumulative Effects Assessment	Mountain Resorts Branch (FLNRO), Ministry of Environment, FVRD, and Sts'ailes	Prior to development of Phase One
BC Environmental Assessment	Appropriate branches of BC Government	Prior to each Phase of development
Traffic Impact Assessment	Ministry of Transportation and Infrastructure (MOTI)	Prior to the development of Phase Two and with each subsequent Phase
Analysis of Existing Community Water Supply	Fraser Health Authority	Prior to development of Phase One
Upgrade of Existing Water Treatment System	Fraser Health Authority	Prior to development of Phase One
Updated Base Area Plan (relocation options for lots in high risk hazard areas)	Mountain Resorts Branch (FLNRO) and FVRD	Prior to development of Phase One
Hazard Feasibility Study	FVRD	Prior to development of Phase Two
Snow Clearing and Storage Plan	FVRD	Prior to development of Phase Two
Comprehensive Study of Existing Community Sewer System and necessary upgrades	FVRD	Prior to development of Phase One
Feasibility Study for Water and Sewer Systems	FVRD	Prior to development of Phase One
Energy Demand Supply and Distribution Plan	FVRD	Prior to development of Phase One
Solid Waste Management Plan	FVRD	Prior to development of Phase One
Emergency Management Plan	FVRD	Prior to development of Phase One
Detailed Fire Protection Impact Assessment Study	FVRD	Prior to development of Phase One
First Nation Woodland Licence Integration	FLNRO and Sts'ailes	TBD
Forest Management Plan	FLNRO and Sts'ailes	TBD

Table 2: Master Plan Development Agreement Commitments

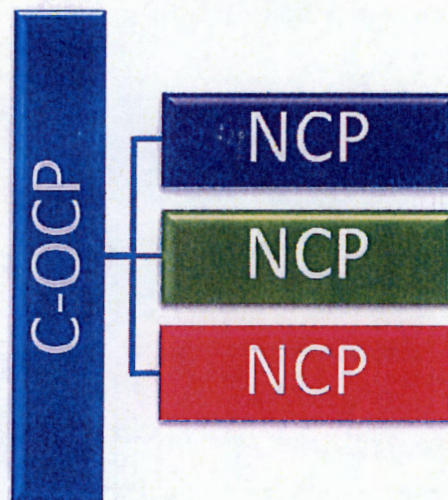
The MDA identifies rights and obligations between the Province and the developer with respect to resort development.

Proposed Process

Prior to Hemlock Resort proceeding with the development outlined in the Master Plan, the FVRD requires an OCP review and amendment to reflect the approved Master Plan development. As such, the FVRD has initiated the OCP review process.

To complement the phased development approach of the Master Plan, staff recommend adopting a similarly phased approach with the OCP. The overall development of Hemlock will be captured by an OCP for the entire Controlled Recreation Area (CRA). This document is a high level overview of the principles guiding the development vision of the community. The OCP will later be supported by individual Neighbourhood Community Plans (NCP) for each node of development proposed in the Master Plan.

The NCPs are detailed plans that will be developed based on a Terms of Reference identified in the OCP. The Terms of Reference will reflect the issues identified by the Regional Board as a result of the initial Master Plan review, as summarized in the Table 2. Furthermore, the NCPs will reflect the values of the Hemlock community and guide the development of each unique neighbourhood. Each NCP will be developed consistent with the development phasing identified in the Master Plan.



The immediate focus is to develop the OCP in order to establish the overarching development principles, goals and policies which will later guide the detailed neighbourhood specific plans.

The OCP will highlight the phasing identified in the Master Plan and identify the corresponding NCPs required to support development. In addition, the OCP will determine where further study is required prior to each phase of development and the thresholds at which subsequent development phases may begin. The OCP will identify the appropriate land use designations, Development Permit Areas and infrastructure requirements of CRA as well as address geotechnical hazards and environmental

considerations. Content that will be captured in the OCP versus the NCP is summarized in Table 3. Note that NCP areas will not directly correspond to the Master Plan phases. The NCP is determined spatially by distinct development areas whereas the Master Plan phases are determined temporarily and phases include multiple neighbourhoods.

OCP	NCP
<ul style="list-style-type: none"> • Overall vision , goals, policies, and principles guiding development • Framework for NCPs • Coordination of NCPs • Identify appropriate land use designations • Servicing strategies for NCPs • Determine further studies required 	<ul style="list-style-type: none"> • Guide development of each unique neighbourhood • Detailed servicing for neighbourhoods • Designate land uses and locations (commercial, residential, park etc.)

Table 3: OCP versus NCP Focus

Throughout the development of the OCP for Hemlock, staff will work with the community to identify the *principles* that will guide development and the *pathways* to achieve the preferred outcomes.



Consultation Strategy for Official Community Plan

The proposed consultation strategy will focus consultation efforts on three main groups: First Nations, Public, and Stakeholders. Between Fall 2010 and Spring 2013, significant consultation with the various

affected parties occurred as part of the Master Plan approval process. This included referrals, public information meetings and information sharing between various levels of government, including the developer. The OCP consultation process, while separate and distinct, will build upon previous consultation undertaken for the Master Plan.

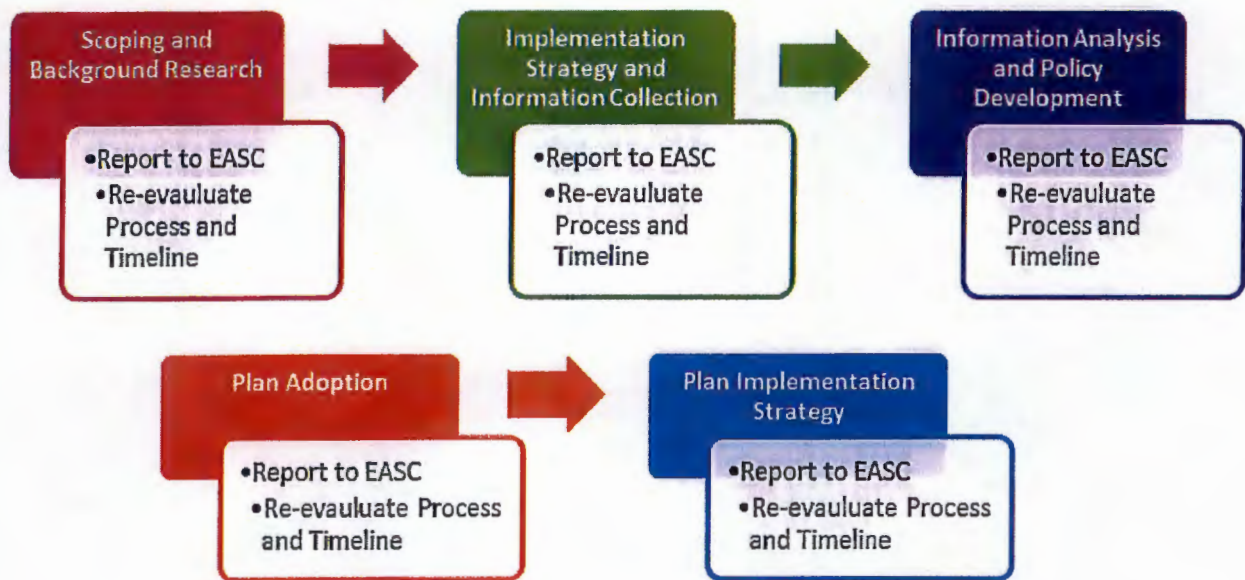
Early and ongoing consultation is an essential and legislated requirement of the OCP update process. Community values help to inform many aspects of the plan. The Regional District must identify who and how to undertake consultation. A consultation strategy will be developed for consideration by the Regional Board at a later Board meeting.

Proposed Work Plan for Official Community Plan

Staff have identified key tasks and outcomes which form the proposed work plan as summarized in Table 4. The work plan has been developed to allow an opportunity to re-evaluate the process and expected timelines after each phase. Staff are currently working within Stage 1 of the work plan.

Stage	Tasks	Outcomes
1. Scoping and Background research	<ul style="list-style-type: none"> • Master Plan and MDA Review • Mapping Review • Develop Consultation Strategy • Identify Stakeholders 	<ul style="list-style-type: none"> • Scoping Document • Consultation Strategy • Stakeholders Contact List • Notice to Stakeholders
TIMELINE: December 2016		
2. Implementation Strategy and Information Collection	<ul style="list-style-type: none"> • Identify Key Issues • Identify OCP vision and development principles 	<ul style="list-style-type: none"> • Public Information Booth at Hemlock Resort • Stakeholder meetings as required • Consultation Summary Report to EASC
CHECK-IN: Re-evaluate Process and Timeline		
3. Information Analysis and Policy Development	<ul style="list-style-type: none"> • Analyze information from early public engagement • Develop OCP pre-draft • Summarize future NCP areas 	<ul style="list-style-type: none"> • OCP Pre-draft • Public open houses to review pre-draft document • Referrals to First Nations and stakeholders
CHECK-IN: Re-evaluate Process and Timeline		
4. Plan Adoption	<ul style="list-style-type: none"> • Develop, review, revise draft OCP 	<ul style="list-style-type: none"> • 1st draft of OCP • Further drafts if necessary
CHECK-IN: Re-evaluate Process and Timeline		
5. Plan Implementation Strategy	<ul style="list-style-type: none"> • Implementation and monitoring 	<ul style="list-style-type: none"> • Ongoing after adoption
CHECK-IN: Re-evaluate Process and Timeline		

Table 4: Work Plan for OCP Update



COST

The applicant has made an Official Community Plan Amendment application to the FVRD and paid the applicable application fee.

CONCLUSION

Hemlock Resort (Berezan Group) received approval from the Province of British Columbia for an All-Seasons Resort Master Plan, which allows for significant expansion of the existing resort base through a five phase resort development on Crown Lands. Prior to Hemlock Resort proceeding with the development outlined in the Master Plan, the FVRD requires an OCP review and amendment to reflect the approved Master Plan development. Therefore, the FVRD has initiated the OCP review process and staff are asking EASC to endorse the proposed OCP development process outlined in this OCP Review Scoping Document. Staff are committed to bringing detailed OCP review process documentation to EASC for comments as well as status updates as the OCP review process moves forward.

COMMENT BY:

Graham Daneluz, Deputy Director of Planning & Development

Reviewed and supported

COMMENT BY:

Margaret Thornton, Director of Planning & Development

Reviewed and supported

COMMENT BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

COMMENT BY:

Paul Gipps, Chief Administrative Officer

Reviewed and supported



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: November 28, 2019
FROM: Debra Key, Deputy FILE: 3900-01
Chief Administrative Officer/CO
SUBJECT: Council Procedure Amendment and Miscellaneous Fee Amendment Bylaws

ISSUE: To provide three readings to Council Procedure Amendment Bylaw No. 1148, 2020 and Miscellaneous Fee Amendment Bylaw No. 1149, 2020

BACKGROUND:

On November 21, 2019, a report was presented to Council to approve amendments to Council Procedure Bylaw No. 1002, 2012 by deleting certain provisions with respect to the recording of council minutes with audio recording devices. In addition, staff recommended the deletion of any reference in the Miscellaneous Fee Bylaw for charging a fee to purchase CDs of audio recordings of meetings.

Council authorized staff to prepare amendments to the Council Procedure and Miscellaneous Fee Bylaws as presented. In reviewing the Council Procedure Bylaw staff also noted that under section 14(a) Public Hearings, it also contained a provision to record the Public Hearing with a recording device at the convenience of the recording secretary. It is staff's recommendation to delete this provision as well as it was inadvertently overlooked when presented to Council at the meeting.

Pursuant to s. 124(3) of the *Community Charter* public notice of the proposed bylaw was advertised in the December 12 and December 19, 2019 editions of the local newspaper.

Accordingly, Council Procedure Amendment Bylaw No. 1148, 2020 and Miscellaneous Fee Amendment Bylaw No. 1149, 2020 are attached for Council's consideration.

RECOMMENDATION:

THAT Council Procedure Amendment Bylaw No. 1148, 2020 be given first, second and third readings; and

THAT Miscellaneous Fee Amendment Bylaw No. 1149, 2020 be given first, second and third readings.

Respectfully submitted:

REVIEWED BY:

Debra Key

Debra Key
Deputy Chief Administrative Officer/
Corporate Officer

Madeline McDonald

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1148

A bylaw to amend Council Procedure Bylaw No. 1002, 2012

WHEREAS under Sections 124 (1) of the *Community Charter*, Council must by bylaw establish the general procedures to be followed by Council and Council Committees in conducting their business,

AND WHEREAS, Council of the Village of Harrison Hot Springs has deemed it advisable to amend Council Procedure Bylaw No. 1002, 2012;

NOW, THEREFORE, the Council of the Village of Harrison Hot Springs in open meeting assembled enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Council Procedure Amendment Bylaw No. 1148, 2020".

2. AMENDMENTS

(a) "Council Procedure Bylaw No. 1002, 2012" is hereby amended by deleting Sections 12 (b) and (d) under Meetings of Council;

(b) "Council Procedure Bylaw No. 1002, 2012" is further amended by deleting Section 14(a)(vi) under Public Hearings.

3. Said Bylaw is further amended by renumbering the remaining Sections accordingly.

THIS BYLAW may not be amended or repealed and substituted unless Council first gives notice in accordance with section 94 of the *Community Charter*.

In Compliance with section 124(3) of the *Community Charter*, public notice was given December 12, 2019 and December 19, 2019 in accordance with section 94 of the *Community Charter*.

READ A FIRST TIME THIS DAY OF JANUARY, 2020

READ A SECOND TIME THIS DAY OF JANUARY, 2020

READ A THIRD TIME THIS DAY OF JANUARY, 2020

ADOPTED THIS DAY OF JANUARY, 2020

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1149

A bylaw to amend the Miscellaneous Fee Bylaw No. 1049, 2014

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend the Miscellaneous Fee Bylaw No. 1049, 2014;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Miscellaneous Fee Amendment Bylaw No. 1149, 2020".

- 2.** "Miscellaneous Fee Bylaw No. 1049, 2014" is hereby amended by deleting Item 1 (a) Photocopies, Audio CD - \$10.00 from Schedule "C" and replacing the Schedules attached hereto and forming part of this Bylaw.

READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF JANUARY, 2020

READ A SECOND TIME THIS DAY OF JANUARY, 2020

READ A THIRD TIME THIS DAY OF JANUARY, 2020

ADOPTED THIS DAY OF JANUARY, 2020

Mayor

Corporate Officer

BYLAW NO. 1149
SCHEDULE "A"
DEVELOPMENT APPLICATIONS, PERMITS AND FEES

- 1. Official Community Plan**
 - (a) Application to amend the Official Community Plan \$1,000.00
 - (b) Application to amend the text of the Official Community Plan \$ 750.00
- 2. Zoning Bylaw**
 - (a) Application to amend the Zoning Bylaw \$1,500.00
 - (b) Application to amend the text of the Zoning Bylaw \$1,000.00
- 3. Development Permit**
 - (a) Application for issuance of a Development Permit \$1,000.00
 - (b) Application to amend a Development Permit \$ 350.00
- 4. Development Variance Permit**
 - (a) Application for issuance of a Development Variance Permit \$ 750.00
 - (b) Application to amend a Development Variance Permit \$ 250.00
- 5. Board of Variance**
 - (a) Application to the Board of Variance \$ 500.00
- 6. Subdivision Application Fees**
 - (a) Application for a Subdivision with 3 lots or less \$ 750.00
 - (b) For each additional parcel \$ 50.00
 - (c) Administration and inspection fees 4% on first \$300,000
and 2% on remainder
- 7. Temporary Use Permit**
 - (a) Application for issuance of a Temporary Use Permit \$ 500.00
 - (b) Application to renew Temporary Use Permit \$ 300.00

**BYLAW NO. 1149
SCHEDULE "B"**

PUBLIC WORKS SERVICE AND FEES

1. Labour

As per the current CUPE Local 458 hourly rate
Plus 50% overhead

2. Equipment

Backhoe	\$ 45.00/hour
John Deere	\$ 22.00/hour
Pickup truck	\$ 9.00/hour
Dump Truck	\$ 35.00/hour
Kubota	\$ 17.00/hour

**BYLAW NO. 1149
SCHEDULE "C"**

OFFICE ADMINISTRATION AND MISCELLANEOUS FEES

1. Copies

(a) Photocopies

Black and white	\$.30 per page
Colour	\$1.00 per page
Laminating	add \$1.00
Plans	\$ 6.00
Official Community Plan	\$75.00
Zoning Bylaw	\$50.00
Subdivision Bylaw	\$50.00
Building Regulation Bylaw	\$50.00
Design Guidelines	\$25.00
Offsite legal plans/blueprints	Actual cost plus 15%

2. Tax Certificates \$25.00

3. Other

(a) NSF Cheque Charge	\$25.00
(b) Oaths and Affidavits	\$20.00
(c) For obtaining property title search from Land Title Office	Actual cost

4. Communal Campground Fire Permit \$100.00

**BYLAW NO. 1149
SCHEDULE "D"**

PUBLIC PROPERTY OR FACILITY FOR EVENTS, FUNCTIONS OR ACTIVITIES

Public Property

- | | | |
|----|-----------------------------|----------------------|
| 1. | Event Application Fee | |
| | (a) up to 100 people | \$ 100.00 |
| | (b) more than 100 people | \$ 500.00 |
| 2. | Damage Deposit | |
| | (a) up to 100 people | \$ 500.00 (maximum) |
| | (b) more than 100 up to 500 | \$2,000.00 (maximum) |
| | (c) greater than 500 | \$2,500.00 (maximum) |
| 3. | Liability Insurance Policy | |
| | (a) up to 100 people | \$2,000,000.00 |
| | (b) more than 100 people | \$5,000,000.00 |

Memorial Hall Damage Deposit & User Fee

- | | | |
|----|---|---|
| 1. | Festival of the Arts | \$100.00/yr + \$25/use for revenue
Generating events plus applicable taxes |
| 2. | Community groups – frequent users | \$100.00/yr +25 use for revenue
Generating events plus applicable taxes |
| 3. | Private Rentals – Resident and Business Owners
(non-commercial events) | \$400.00 per day
(8:00 a.m. to 2:00 a.m.) or
\$ 50.00 per hour plus applicable
taxes |
| 4. | Private Rentals – Non-Resident | \$750.00 per day
(8:00 a.m. to 2:00 a.m.) or
\$ 90.00 per hour plus applicable
taxes |
| 5. | Damage Deposit | up to a maximum of \$500.00 |

Temporary Sidewalk Extension

- | | |
|---|----------------|
| 1. Temporary Sidewalk Extension Application | |
| (a) Sidewalk Café | \$ 200.00 |
| (b) Merchant Display | \$ 50.00 |
| 2. Security Deposit | |
| (a) Sidewalk Café | \$ 500.00 |
| (b) Merchant Display | \$ 50.00 |
| 3. Liability Insurance | |
| (a) Sidewalk Café | \$2,000,000.00 |
| (b) Merchant Display | \$ 500,000.00 |
| 4. Licence of Occupation | |
| (a) Sidewalk Café | \$1,000.00 |
| (b) Merchandise Display | \$ 100.00 |