



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, January 20, 2020
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
Harrison Hot Springs, British Columbia

1. CALL TO ORDER

Meeting called to order by Mayor Facio

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of January 6, 2020 be adopted.

Item 4(a)
Page 1

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

(a) Council Procedure Amendment Bylaw No. 1148, 2020

Item 6i(a)
Page 7

(b) Miscellaneous Fee Amendment Bylaw No. 1149, 2020

Item 6i(b)
Page 9

ii. Agreements

iii. Committee/ Commission Minutes

iv. Correspondence

7. DELEGATIONS/PETITIONS

8. CORRESPONDENCE

(a) Letter dated January 14, 2020 from City of Abbotsford

Item 8(a)
Page 15

Re: Request for letter of confirmation and support for facilitating the games venue for the 2022 55+ BC Games in the City of Abbotsford from August 23 – 27, 2022

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

(a) Report of the Chief Administrative Officer – January 14, 2020
Re: Lower Mainland Local Government Association Resolutions

Item 12(a)
Page 17

Recommendation

THAT the following resolution be forwarded to the Lower Mainland Local Government Association for consideration at their 2020 Annual Conference:

Provincial Responsibility for Emergency Mitigation & Preparedness

WHEREAS the Province has adopted the Sendai Framework for Disaster Risk Reduction;

AND WHEREAS proposed changes to the BC Emergency Program Act will include disaster mitigation as an additional local government responsibility;

THEREFORE, BE IT RESOLVED that the Province be similarly required by legislation to undertake disaster mitigation work on all lands and facilities under the care and control of the Province where emergency events could negatively impact adjacent communities under local government jurisdiction

(b) Report of the Community Services Coordinator – January 8, 2020
Re: Website Upgrade

Item 12(b)
Page 29

Recommendation

THAT an expenditure of up to \$20,000 for the upgrades to the Village website be approved in the 2020 Financial Plan and come from 2020 taxation revenue; and

THAT a non-statutory reserve fund be set up for website upgrades and maintenance to be funded with a rate of \$4,000 per year in the Five-Year Financial Plan.

- | | |
|--|-----------------------|
| (c) Report of the Community Services Coordinator – January 3, 2020
Re: Municipal Insurance Association of BC (MIABC) Associate Member Program | Item 12(c)
Page 31 |
|--|-----------------------|

Recommendation

THAT the Contractor for the Ice Rink Facility be added as associate member to the Village of Harrison Hot Springs' Municipal Insurance Association policy.

- | | |
|---|-----------------------|
| (d) Report of the Planning Consultant – December 5, 2019
Re: To start the review process | Item 12(d)
Page 33 |
|---|-----------------------|

Recommendation

THAT staff be authorized to start work on application 3090-20-DVP05/19 for land legally described as: Lot 16, Sec 12, Twp 4, Rg 29, W6M, New Westminster District Plan 46250; and

THAT staff be authorized to start the notification process.

- | | |
|--|-----------------------|
| (e) Report of the Planning Consultant – January 15, 2020
Re: Upcoming changes to provincial legislation | Item 12(e)
Page 37 |
|--|-----------------------|

Recommendation

THAT the updates to the provincial legislation report be received for information.

13. BYLAWS

- | | |
|---|-----------------------|
| (a) Report of Deputy Chief Administrative Officer/CO– January 6, 2020
Re: New Park Regulation Bylaw No. 1150, 2020 and Bylaw Notice Enforcement Amendment Bylaw No. 1152, 2020 | Item 13(a)
Page 43 |
|---|-----------------------|

Recommendation

THAT Park Regulation Bylaw No. 1150, 2020 be given first, second and third readings; and

THAT Bylaw Notice Enforcement Bylaw No. 1152, 2020 be given, first, second and third readings.

- | | |
|--|-----------------------|
| (b) Report of Community Services Coordinator – January 2, 2020
Re: Single Use Plastics Items Bylaw No. 1151, 2020 | Item 13(b)
Page 61 |
|--|-----------------------|

Recommendation

THAT Single Use Plastics Items Bylaw No. 1151, 2020 be given first, second and third readings.

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

4(a)

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: Monday, January 6, 2020

TIME: 7:00 p.m.

PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Samantha Piper
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Financial Officer, Tracey Jones
Community Services Coordinator, Rhonda Schell

ABSENT: None

Recording Secretary: Tyler Kafi

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

None

3. **APPROVAL OF AGENDA**

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
RC-2020-01-01

4. **ADOPTION OF COUNCIL MINUTES**

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of December 2, 2019 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2020-01-02

*Village of Harrison Hot Springs
Minutes of the Council Meeting
January 6, 2020*

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. Bylaws
- ii. Agreements
- iii. Committee/Commission Minutes
- iv. Correspondence

None

7. DELEGATIONS/PETITIONS

None

8. CORRESPONDENCE

None

9. BUSINESS ARISING FROM CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Piper

- No liaison reports

Councillor Vidal

- Attended a RCMP volunteer appreciation event in Chilliwack on December 4, 2019
- Attended the annual Village Staff Appreciation lunch on December 5, 2019
- Attended a Salvation Army event on December 14, 2019
- Attended the RCMP Agassiz Detachment's open house December 18, 2019

Councillor Hooper

- Attended the annual board meeting of the Foundry in Abbotsford on December 3, 2019
- Attended a meeting of Fraser Health on December 4, 2019
- Attended a Road Workers safety course in Chilliwack on December 5, 2019
- Attended the Foundry of the Youth Peer Group in Mission on December 11, 2019
- Attended a session on "Uncovering the Real Causes of Depression" in Agassiz on December 12, 2019
- Attended a family Christmas event at the Agassiz-Harrison Museum on December 14, 2019
- Attended the annual board meeting of the Agassiz Harrison Historical Society at the Agassiz-Harrison Museum on December 16, 2019

*Village of Harrison Hot Springs
Minutes of the Council Meeting
January 6, 2020*

- Volunteered and helped make up Christmas food hampers with Agassiz-Harrison Community Services on December 18, 2019
- Volunteered and distributed Christmas food hampers with Agassiz-Harrison Community Services on December 19, 2019

Councillor Palmer

- No liaison reports

11. MAYOR'S REPORT

Mayor Facio presented the winners of the Residential and Commercial categories of the Christmas Lighting Contest with a plaque from the Village and a \$100 gift certificate from Tourism Harrison.

- 1st place Residential Category - 509 Driftwood Avenue
- Honourable Mention – 479 Alder Avenue
- Honourable Mention – 831 Myng Crescent
- 1st place Commercial Category – Old Settler Pub
- Honourable Mention – Muddy Waters
- Attended the Magic of Christmas event in Seabird Island on December 7, 2019
- Attended the CP Holiday Train event in Agassiz on December 16, 2019
- Reported on the Polar Bear Swim at Harrison Lake on January 1, 2020 wherein 96 people participated
- Reported on the Xtraice Synthetic Ice rink's environmental impact. The synthetic material is not genotoxic, carcinogenic or toxic to the environment.

12. REPORTS FROM STAFF

- (a) Report of the Community Services Coordinator, Rhonda Shell– December 17, 2019
Re: Barbeque Pedestals

Moved by Councillor Piper

Seconded by Councillor Vidal

THAT an expenditure of up to \$56,000 for the installation of fourteen barbeque sites be approved in the 2020 Financial Plan and be funded from reserves.

**CARRIED
OPPOSED BY COUNCILLORS PIPER AND HOOPER**

RC-2020-01-03

*Village of Harrison Hot Springs
Minutes of the Council Meeting
January 6, 2020*

- (b) Report of the Community Services Coordinator, Rhonda Schell– December 18, 2019
Re: Public Education and Visitor Information Signage at Civic Plaza and Rendall Park

Moved by Councillor Vidal
Seconded by Councillor Hooper

That Council approve the Public Education and Visitor Information Signage concept.

**CARRIED
UNANIMOUSLY**
RC-2020-01-04

- (c) Report of the Community Services Coordinator, Rhonda Schell – December 19, 2019
Re: Social Events that Build Community Capacity

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT \$2,500 be approved in the 2020 Financial Plan for a pilot block party program.

**CARRIED
OPPOSED BY COUNCILLOR HOOPER**
RC-2020-01-05

- (d) Report of the Chief Administrative Officer, Madeline McDonald – December 23, 2019
Re: Official Community Plan Update: Hemlock Valley, Electoral Area C

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Village recommend approval of the Hemlock Valley Official Community Plan.

**CARRIED
UNANIMOUSLY**
RC-2020-01-06

13. BYLAWS

- (a) Report of the Deputy Chief Administrative officer/CO, Debra Key – November 28, 2019
Re: Council Procedure Amendment and Miscellaneous Fee Amendment Bylaws

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT Council Procedure Amendment Bylaw No. 1148, 2020 be given first, second and third readings; and

THAT Miscellaneous Fee Amendment Bylaw No. 1149, 2020 be given first, second and third readings.

**CARRIED
UNANIMOUSLY**
RC-2020-01-07

*Village of Harrison Hot Springs
Minutes of the Council Meeting
January 6, 2020*

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the meeting be adjourned at 7:55 p.m.

**CARRIED
UNANIMOUSLY**
RC-2020-01-08

Leo Facio
Mayor

Debra Key
Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1148

A bylaw to amend Council Procedure Bylaw No. 1002, 2012

WHEREAS under Sections 124 (1) of the *Community Charter*, Council must by bylaw establish the general procedures to be followed by Council and Council Committees in conducting their business,

AND WHEREAS, Council of the Village of Harrison Hot Springs has deemed it advisable to amend Council Procedure Bylaw No. 1002, 2012;

NOW, THEREFORE, the Council of the Village of Harrison Hot Springs in open meeting assembled enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Council Procedure Amendment Bylaw No. 1148, 2020".

2. AMENDMENTS

(a) "Council Procedure Bylaw No. 1002, 2012" is hereby amended by deleting Sections 12 (b) and (d) under Meetings of Council;

(b) "Council Procedure Bylaw No. 1002, 2012" is further amended by deleting Section 14(a)(vi) under Public Hearings.

3. Said Bylaw is further amended by renumbering the remaining Sections accordingly.

THIS BYLAW may not be amended or repealed and substituted unless Council first gives notice in accordance with section 94 of the *Community Charter*.

In Compliance with section 124(3) of the *Community Charter*, public notice was given December 12, 2019 and December 19, 2019 in accordance with section 94 of the *Community Charter*.

READ A FIRST TIME THIS 6th DAY OF JANUARY, 2020

READ A SECOND TIME THIS 6th DAY OF JANUARY, 2020

READ A THIRD TIME THIS 6th DAY OF JANUARY, 2020

ADOPTED THIS DAY OF JANUARY, 2020

Mayor

Corporate Officer

612)



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1149

A bylaw to amend the Miscellaneous Fee Bylaw No. 1049, 2014

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend the Miscellaneous Fee Bylaw No. 1049, 2014;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Miscellaneous Fee Amendment Bylaw No. 1149, 2020".

- 2.** "Miscellaneous Fee Bylaw No. 1049, 2014" is hereby amended by deleting Item 1 (a) Photocopies, Audio CD - \$10.00 from Schedule "C" and replacing the Schedules attached hereto and forming part of this Bylaw.

READINGS AND ADOPTION

READ A FIRST TIME THIS 6th DAY OF JANUARY, 2020

READ A SECOND TIME THIS 6th DAY OF JANUARY, 2020

READ A THIRD TIME THIS 6th DAY OF JANUARY, 2020

ADOPTED THIS DAY OF JANUARY, 2020

Mayor

Corporate Officer

BYLAW NO. 1149
SCHEDULE "A"
DEVELOPMENT APPLICATIONS, PERMITS AND FEES

- 1. Official Community Plan**
 - (a) Application to amend the Official Community Plan \$1,000.00
 - (b) Application to amend the text of the Official Community Plan \$ 750.00
- 2. Zoning Bylaw**
 - (a) Application to amend the Zoning Bylaw \$1,500.00
 - (b) Application to amend the text of the Zoning Bylaw \$1,000.00
- 3. Development Permit**
 - (a) Application for issuance of a Development Permit \$1,000.00
 - (b) Application to amend a Development Permit \$ 350.00
- 4. Development Variance Permit**
 - (a) Application for issuance of a Development Variance Permit \$ 750.00
 - (b) Application to amend a Development Variance Permit \$ 250.00
- 5. Board of Variance**
 - (a) Application to the Board of Variance \$ 500.00
- 6. Subdivision Application Fees**
 - (a) Application for a Subdivision with 3 lots or less \$ 750.00
 - (b) For each additional parcel \$ 50.00
 - (c) Administration and inspection fees 4% on first \$300,000
and 2% on remainder
- 7. Temporary Use Permit**
 - (a) Application for issuance of a Temporary Use Permit \$ 500.00
 - (b) Application to renew Temporary Use Permit \$ 300.00

**BYLAW NO. 1149
SCHEDULE "B"**

PUBLIC WORKS SERVICE AND FEES

1. Labour

As per the current CUPE Local 458 hourly rate
Plus 50% overhead

2. Equipment

Backhoe	\$ 45.00/hour
John Deere	\$ 22.00/hour
Pickup truck	\$ 9.00/hour
Dump Truck	\$ 35.00/hour
Kubota	\$ 17.00/hour

**BYLAW NO. 1149
SCHEDULE "C"**

OFFICE ADMINISTRATION AND MISCELLANEOUS FEES

1. Copies

(a) Photocopies

Black and white	\$.30 per page
Colour	\$1.00 per page
Laminating	add \$1.00
Plans	\$ 6.00
Official Community Plan	\$75.00
Zoning Bylaw	\$50.00
Subdivision Bylaw	\$50.00
Building Regulation Bylaw	\$50.00
Design Guidelines	\$25.00
Offsite legal plans/blueprints	Actual cost plus 15%

2. Tax Certificates \$25.00

3. Other

(a) NSF Cheque Charge	\$25.00
(b) Oaths and Affidavits	\$20.00
(c) For obtaining property title search from Land Title Office	Actual cost

4. Communal Campground Fire Permit \$100.00

**BYLAW NO. 1149
SCHEDULE "D"**

PUBLIC PROPERTY OR FACILITY FOR EVENTS, FUNCTIONS OR ACTIVITIES

Public Property

- | | | |
|----|-----------------------------|----------------------|
| 1. | Event Application Fee | |
| | (a) up to 100 people | \$ 100.00 |
| | (b) more than 100 people | \$ 500.00 |
| 2. | Damage Deposit | |
| | (a) up to 100 people | \$ 500.00 (maximum) |
| | (b) more than 100 up to 500 | \$2,000.00 (maximum) |
| | (c) greater than 500 | \$2,500.00 (maximum) |
| 3. | Liability Insurance Policy | |
| | (a) up to 100 people | \$2,000,000.00 |
| | (b) more than 100 people | \$5,000,000.00 |

Memorial Hall Damage Deposit & User Fee

- | | | |
|----|---|---|
| 1. | Festival of the Arts | \$100.00/yr + \$25/use for revenue
Generating events plus applicable taxes |
| 2. | Community groups – frequent users | \$100.00/yr +25 use for revenue
Generating events plus applicable taxes |
| 3. | Private Rentals – Resident and Business Owners
(non-commercial events) | \$400.00 per day
(8:00 a.m. to 2:00 a.m.) or
\$ 50.00 per hour plus applicable
taxes |
| 4. | Private Rentals – Non-Resident | \$750.00 per day
(8:00 a.m. to 2:00 a.m.) or
\$ 90.00 per hour plus applicable
taxes |
| 5. | Damage Deposit | up to a maximum of \$500.00 |

Temporary Sidewalk Extension

- | | |
|---|----------------|
| 1. Temporary Sidewalk Extension Application | |
| (a) Sidewalk Café | \$ 200.00 |
| (b) Merchant Display | \$ 50.00 |
| 2. Security Deposit | |
| (a) Sidewalk Café | \$ 500.00 |
| (b) Merchant Display | \$ 50.00 |
| 3. Liability Insurance | |
| (a) Sidewalk Café | \$2,000,000.00 |
| (b) Merchant Display | \$ 500,000.00 |
| 4. Licence of Occupation | |
| (a) Sidewalk Café | \$1,000.00 |
| (b) Merchandise Display | \$ 100.00 |

8(a)

Councillors

R. Bruce Banman
Les Barkman
Sandy Blue
Kelly Chahal



CITY OF ABBOTSFORD

Mayor, Henry Braun

Councillors

Brenda Falk
Dave Loewen
Patricia Ross
Ross Siemens

January 14, 2020

File: 8100-20/0530-03

Via post and email – dkey@harrisonhotsprings.ca; community@harrisonhotsprings.ca

Mayor Facio and Council
Village of Harrison Hot Springs
P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Dear ^{HEP} Mayor Facio:

Re: 2022 55+ BC Games

The City of Abbotsford is pleased to inform you that we have been selected to host the 2022 55+ BC Games (the "Games") in our community from August 23 – 27, 2022.

We are excited about this opportunity, which will bring benefits to our surrounding region. With five days of competition and cultural events, these Games are expected to attract more than 3,000 participants from across the province to compete in more than 23 sports. The BC Senior Games Society, which oversees these Games, anticipates communities will benefit from increased tourism and economic development as well as important legacies such as trained volunteers, major event hosting experience as well as new or improved infrastructure.

In the past, the Village of Harrison Hot Springs provided support as the sailing venue when Abbotsford hosted the 2016 Summer Games. For this most recent Games opportunity, Abbotsford is seeking a partnership opportunity with your community to facilitate the Games sporting venue requirements for dragon boat racing as per the BC Seniors Games Society guidelines outlined below:

- Dragon Boating Park space for approximately 13 to 20 teams (350-500 participants), docks or sandy beach for crew launching area for 4 dragon boats (200' long), space also to accommodate individual team tents, access to electric power

The final list of sports will be determined closer to the Games by the BC Seniors Games Society in conjunction with the Host Society. In addition, the final Sport Venue selection will be made after the BC 55+ Games Host Community Board is in place.

The Host Society will be responsible for the volunteers and budget for the operation of the Games. The Games' venues are normally offered at no charge to the BC Seniors Games Society and Host Society. Additional costs for the Games will be covered by the Host Society.

We would greatly appreciate your support for this request. The Games are a fantastic opportunity to showcase our communities and facilities to participants, attendees and spectators from around the province. Abbotsford staff are in the process of compiling the final documents as the host City and would be grateful to receive a letter of confirmation and support from the Village of Harrison Hot Springs by January 30, 2020.

Our Parks, Recreation and Culture team will be happy to follow up and address details with your staff, providing that this request is agreeable to you and Council. If you require any additional information about the Games or this request, please feel free to connect with Scott Hill, Manager, Recreation at shill@abbotsford.ca or at 604-557-4401.

Thank you for your time and consideration of this request.

Yours truly,



Henry Braun
Mayor

c. Council members

Peter Sparanese, City Manager

Mary Morrison-Clark, General Manager, Parks, Recreation & Culture

Carmen Gonzalez, Director, Recreation & Culture Services

Rhonda Schell, Community Services Coordinator, Village of Harrison Hot Springs



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: January 15, 2020
 FROM: Chief Administrative Officer FILE: 0390-20-03
 SUBJECT: LMLGL Resolution re: Emergency Mitigation

ISSUE:

The Province is in the process of modernizing BC's *Emergency Program Act*.

BACKGROUND:

The proposed new legislation is expected to incorporate the United Nation's Sendai Framework for disaster risk reduction, which was adopted by the Province in 2018. The Sendai Framework speaks to shared responsibility for disaster preparedness between the state, local governments and the other stakeholders. It is based on a four pillar approach which the Province has linked to the four pillars of emergency management being mitigation, preparedness, response and recovery. Currently, local governments bear responsibility for preparedness and response and can count on assistance from the Province with respect to response and some recovery work.

DISCUSSION:

At the January 8, 2020 meeting of the Agassiz-Harrison Joint Emergency Program Committee, Emergency Coordinator Mike Van Laerhoven spoke to the upcoming changes to emergency management legislation and pointed out that the focus on mitigation appears to expand the scope of local government responsibilities. Some mitigation work is already in place in terms of flood construction levels, the identification of geotechnical hazard areas and the preparation of community wildfire protection plans, but some hazards are difficult to predict or manage in advance. In addition, in many cases, hazards originate outside of local government boundaries and cause emergencies within communities. Examples of this include wildfires, debris flows or landslides on crown lands which can be devastating to adjacent communities.

The Committee agreed to send a letter to the Province, endorsed by the communities of Kent, Harrison Hot Springs and Seabird Island, requesting that the Province assume a similar scope of responsibility on crown lands for hazard mitigation. It was further agreed that a resolution to that effect be drafted by the Village of Harrison Hot Springs, to be sponsored by all three communities for consideration at the upcoming Lower Mainland Local Government Association (LGLMA) Annual Conference in May. (See attached documents for further information about the LGLMA resolution process.)

RECOMMENDATION:

THAT the following resolution be forwarded to the Lower Mainland Local Government Association for consideration at their 2020 Annual Conference:

Provincial Responsibility for Emergency Mitigation & Preparedness

WHEREAS the Province has adopted the Sendai Framework for Disaster Risk Reduction;

AND WHEREAS proposed changes to the BC Emergency Program Act will include disaster mitigation as an additional local government responsibility;

THEREFORE BE IT RESOLVED that the Province be similarly required by legislation to undertake disaster mitigation work on all lands and facilities under the care and control of the Province where emergency events could negatively impact adjacent communities under local government jurisdiction.

Respectfully submitted,

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

Modernizing BC's Emergency Management Legislation: Key Policy Shifts at a Glance

All four emergency management pillars (mitigation, preparedness, response, recovery) are recognized in legislation:

- Require provincial ministries, Crown corporations and agencies to:
 - Have programs and plans to deal with continuity of services;
 - Develop emergency management plans;
 - Exercise and review their plans; and
 - Carry out duties related to mitigation, preparedness, response and recovery as assigned by the Minister responsible for emergency management.
- Require Local Authorities to:
 - Meet clear requirements for the content and exercising of plans, and their review cycle;
 - Identify, understand and assess hazards, risks and vulnerabilities, and establish associated mitigation plans for high-risk hazards; and,
 - Develop post-disaster needs assessments and post-disaster recovery plans.
- Require Local Authorities and provincial subdivision approving officers to give greater consideration to current and future risk for development and building approvals, and require mitigation measures when development and building are approved in hazardous areas.

First Nations are recognized as emergency management partners:

- Expand the definition of "emergency" to include actions to protect community well-being, significant Indigenous cultural sites, and the environment;
- Provide clear authority for the Minister and Local Authorities to enter agreements with individual First Nations or First Nations groups;
- Require Local Authorities preparing emergency management plans to consult with First Nations;
- Require critical infrastructure operators to provide emergency management information to First Nations upon request;
- Require consideration of Indigenous and traditional knowledge in the development of hazard risk and vulnerability assessments by provincial entities and Local Authorities; and,
- Establish that provincial entities and Local Authorities must consider cultural safety and inclusiveness when developing and implementing emergency management plans.

Greater recognition of critical infrastructure as an integral part of emergency management:

- Enable creation of a registry of critical infrastructure to better understand both risk and the assets available during response and recovery and inform development of supply chain management strategies;
- Require critical infrastructure emergency plans to address all four pillars; and,
- Require specific emergency management planning documentation, which could include a "statement of assurance" for certain operators, to ensure information is readily available before, during and after events.

Better tools for response and recovery:

- Set the initial duration and renewal period for a provincial state of emergency at a maximum of 28 days (currently 14) and for a local state of emergency at 14 days (currently 7);
- Create a new provision to allow the Minister to grant a Local Authority the use of specific powers for a "transition period" between response and the end of the recovery phase of up to 90 days;
- Enable Local Authorities to make emergency amendments to Official Community Plans, Regional Growth Strategies, zoning, or bylaws;
- Enable, by regulation, standards for emergency public notifications and warnings; and,
- Clarify how existing provincial powers would apply during a catastrophic event.

Greater recognition and protection for volunteers:

- Define service providers and provide clear authority for the Minister to enter into agreements with them;
- Clearly define different types of volunteers;
- Modernize civil liability protection to better deter nuisance lawsuits; and,
- Establish job-protected leaves for volunteers with specialized skill sets.

Stronger coordination, collaboration and provision of information between emergency management partners:

- Require ministries, Crown corporations, agencies and other public sector entities (such as school districts, universities, colleges, and health authorities) to participate in the development of integrated plans for which they are not the lead;
- Enable Local Authorities and First Nations to enter into agreements to do integrated or joint planning and to voluntarily form unified Local Authorities to do some or all emergency management functions;
- Enable the Minister to direct Local Authorities to collaborate and coordinate at a regional scale for risk assessment, mitigation planning and mitigative works, and enable establishment of regulatory or non-regulatory incentives for collaboration and coordination;
- Require Local Authorities to provide plans to neighbouring jurisdictions (including First Nations), to the Province, and stakeholders such as critical infrastructure operators and consider any feedback; and,
- Require Local Authorities preparing emergency plans to consult with First Nations.

Greater confidence in the emergency management system:

- Establish a requirement for the Province to centrally house and provide transparent data on hazard, risk and vulnerability assessments or mitigation planning documents conducted or prepared by provincial ministries, Crown corporations and agencies, Local Authorities, and critical infrastructure operators;
- Require provincial ministries, Crown corporations and agencies and Local Authorities to register their emergency management plans with EMBC; and,
- Enable EMBC to audit emergency management plans and make the results public.



LOWER MAINLAND

LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Mayor Jack Crompton, Lower Mainland LGA President

DATE: January 6, 2020 (4 pages total)

RE: 2020 CALL FOR RESOLUTIONS - ANNUAL GENERAL MEETING

Please include the following information on your next meeting agenda.

This circular is a notice of the Lower Mainland LGA Call for Resolutions.

The Lower Mainland LGA Convention and AGM will be held from May 6-8, 2020 in Whistler and we are **now accepting resolutions from the membership**. The deadline for receipt of your resolutions is **Thursday, March 5, 2020**.

We encourage Lower Mainland LGA members to submit their resolutions to the Lower Mainland LGA for debate, rather than submitting them to UBCM. This is also the process preferred by UBCM. Lower Mainland LGA endorsed resolutions on province-wide issues are submitted *automatically* to UBCM for consideration at the UBCM Convention. Resolutions received from the Lower Mainland LGA, and supported by our membership as a whole, tend to hold more weight than those that are submitted by individual communities.

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the LMLGA office by: **THURSDAY, MARCH 5, 2020**

SUBMISSION REQUIREMENTS

Resolutions submitted to the Lower Mainland LGA for consideration shall be submitted as follows:

- one copy of the resolution via email to the Lower Mainland LGA Executive Director Shannon Story at sstory@lmlga.ca with subject header "Resolution-title of your resolution" or, in the case of multiple resolutions, subject header "Resolution-X number enclosed";
- include a cover letter as an attachment outlining how many resolutions you have sent and the title of each resolution;
- each resolution should not contain more than two "whereas" clauses; and
- background documentation must accompany each resolution submitted, and should be labeled "Background-Name of Resolution".

You WILL receive an email notification that your resolution has been received within one week of receipt. If you do not receive an email confirmation, please call Shannon Story at 604-698-5753

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

1. Resolutions submitted following the expiry of the regular deadline (March 5) shall be considered "Late Resolutions" and must comply with all other submission requirements. Please provide a copy of the late resolution as soon as possible to Shannon Story, Executive Director at ssstory@lmlga.ca
2. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
3. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
4. Late resolutions cannot amend the constitution or bylaws of the Lower Mainland LGA.
5. Late resolutions must receive the approval of 2/3 of Voting Members in attendance at the annual general meeting to be considered.

SUBMIT RESOLUTIONS TO:

Lower Mainland LGA
Attention: Shannon Story
PO Box 729
Pemberton, BC, V0N 2L0
Email: ssstory@lmlga.ca
Phone: (604) 698-5753

THE RESOLUTIONS PROCESS

1. Members submit their resolutions to Lower Mainland LGA for debate.
2. The Lower Mainland LGA submits the endorsed resolutions of provincial interest to UBCM.
3. The UBCM Resolution Committee reviews the resolutions submitted for consideration at the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are conveyed to the appropriate order of government, or relevant organization, for responses.
5. Once the responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

GUIDELINES FOR PREPARING RESOLUTIONS

The Construction of a Resolution:

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being requested*. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?

- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, or "WHEREAS", clause. This is a concise sentence about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two "WHEREAS" clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment Clause:

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by the Lower Mainland LGA.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution:

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

2. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to struggle with complicated text or vague concepts.

3. Provide factual background information.

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i Supplementary Memo:

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

ii Council/Board Report:

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

4. Construct a brief, descriptive title.

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

5. Check legislative references for accuracy.

Where necessary, identify:

- the correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government)
- the correct legislation, including the name of the Act

6. Focus on issues that are relevant to all Lower Mainland members.

The issue identified in the resolution should be relevant to other local governments in the Lower Mainland LGA. This will support proper debate on the issue and assist Lower Mainland LGA or UBCM to represent your concern effectively to the provincial or federal government on behalf of all local governments.

7. Avoid repeat resolutions.

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through the website at www.ubcm.ca. Click on the "Resolutions and Policy" tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the response has been. Endorsed resolutions are part of the advocacy agenda and duplicates are not required.

8. Ensure that your own local government's process for consideration, endorsement, and conveyance of resolutions to Lower Mainland LGA/UBCM is followed.

MODEL RESOLUTION

SHORT TITLE: _____

Local Government Name _____

WHEREAS _____
_____;

AND WHEREAS _____
_____;

THEREFORE BE IT RESOLVED that _____
_____.

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that _____
_____.

If you have any questions, please contact Shannon Story by email at sstory@lmlga.ca or by calling (604) 698-5753.



LOWER MAINLAND

LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Councillor Jason Lum, Lower Mainland LGA Past President

DATE: January 6, 2020

RE: 2020 CALL FOR NOMINATIONS FOR LOWER MAINLAND LGA EXECUTIVE

Please include the following information on your next meeting agenda.

This circular is notice of the Lower Mainland LGA Executive positions open for nomination, the process and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 12, 2020**. The Lower Mainland LGA Conference and AGM will be held from May 6-8, 2020 in Whistler.

The Lower Mainland LGA is the collective voice for local government in the Lower Mainland, including local governments in the Greater Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects directors to the Executive during the Convention, and the Executive is charged with ensuring that policy direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the Lower Mainland LGA between Conventions.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Directors at Large (3 positions)

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The candidate must be an elected official of a Lower Mainland LGA member. The candidate must be nominated by two elected officials of a Lower Mainland LGA local government member.

Background information regarding the primary responsibilities and commitments of a Lower Mainland LGA Executive member is available upon request.

A nomination and consent form are attached and should be used for all nominations.

The Chair of the 2020 Nominating Committee is Councillor Jason Lum, Lower Mainland LGA Past President.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the Lower Mainland LGA Convention Newsletter, which is distributed via email before the conference and on-site at the conference. It is not the responsibility of the Lower Mainland LGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, the Lower Mainland LGA reserves the right not to include them in the newsletter.

To be included in the Convention Newsletter, send your current photo, biography and completed nomination form to:

sstory@lmlga.ca

With subject line: Lower Mainland LGA Nomination Package – “applicant name”

Deadline: March 12, 2020

4. FINAL COMMENTS

The nomination process does not change the process allowing candidates to be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention.

5. FURTHER INFORMATION

All other inquiries should be directed to:

Shannon Story, Executive Director of the Lower Mainland LGA
at sstory@lmlga.ca
PO Box 729
Pemberton, BC V0N 2L0
604 698-5753

NOMINATIONS FOR THE 2020 LOWER MAINLAND LGA EXECUTIVE

We are qualified under the Lower Mainland LGA Constitution to nominate¹ a candidate and we nominate:

Name of nominee: _____

Local government position (Mayor/Councillor/Director): _____

Local government represented: _____

Lower Mainland LGA Executive office nominated for: _____

Printed Name of nominator: _____ Printed Name of nominator: _____

Position: _____ Position: _____

Local Gov't: _____ Local Gov't: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the Lower Mainland LGA Constitution². I also agree to provide the following information to the Executive Director by March 12, 2020:

- 2"x3" Photo (high resolution)
- Biographical information. No more than 200 words in length.

Printed Name: _____

Running for (position): _____

Local Government: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association.

Return to: ssstory@lmlga.ca
c/o Lower Mainland LGA, PO Box 729, Pemberton, BC V0N 2L0

12(b)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 8, 2020
FROM: Rhonda Schell **FILE:** 1495-01
Community Services Coordinator
SUBJECT: Website Upgrade

ISSUE:

The redesign and upgrade to the Village website.

DISCUSSION:

The Village website is one of the primary tools we use to provide information regarding services, public notices, bylaws, and schedules and communicate to residents and visitors. It provides the connections to online services such as viewing and paying property taxes and utility bills. The website also identifies opportunities for citizens to be informed and participate in local government. A well-designed website is also an opportunity to showcase the community in a way that may result in resident and business attraction.

Several challenges have been identified on the existing website regarding usability, user experience and the content management system (CMS). The website is not easy to use or intuitive in terms of finding information. The site lacks the capability for users to subscribe to latest news such as initiatives, events, and opportunities, does not meet the internationally accepted Web Content Accessibility Guidelines and is not available in languages other than English. Furthermore, the CMS platform is not stable and there are often updates that require staff time and intervention to troubleshoot. The CMS is not easy to maintain in house and results in excess staff time to manage content and formatting.

A redesigned website should last several years with the ability for content to be added regularly.

FINANCIAL IMPLICATIONS:

A new website is estimated to cost up to \$20,000 and expected to remain current for a minimum of five years. For future planning, staff recommends allocating \$4,000 per

year to a reserve fund for future upgrades and maintenance. There is an existing line item in the budget of \$2,000 for website maintenance that generally goes unused and could then be removed.

RECOMMENDATION:

THAT an expenditure of up to \$20,000 for the upgrades to the Village website be approved in the 2020 Financial Plan and come from 2020 taxation revenue; and

THAT a non-statutory reserve fund be set up for website upgrades and maintenance to be funded with a rate of \$4,000 per year in the Five-Year Financial Plan.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Rhonda Schell
Community Services Coordinator

Madeline McDonald

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 3, 2020

FROM: Rhonda Schell **FILE:** 2470-20/2240-20-661
Community Services Coordinator

SUBJECT: Municipal Insurance Association of BC (MIABC)
Associate Member Program

ISSUE:

Adding an associate member to the municipal insurance policy.

DISCUSSION:

Obtaining insurance can be cost prohibitive for sole proprietors who provide services on behalf of local government. MIABC provides liability coverage for individuals, groups and associations that provide services for, or on behalf of, the Village of Harrison Hot Springs. The skating rink operator meets the criteria and is eligible for coverage as an associate member under a Liability Protection Agreement with the Village.

FINANCIAL IMPLICATIONS:

The premium to add the contractor is \$150 per calendar year.

By adding an associate member, the Village's deductible will apply to claims brought against the associate member and the Village will be responsible for the payment of any costs incurred below the deductible of \$2,500. In addition, all claims brought against the associate member will form part of the Village's claims history and experience rating.

RECOMMENDATION:

THAT the Contractor for the Ice Rink Facility be added as associate member to the Village of Harrison Hot Springs' Municipal Insurance Association policy.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Rhonda Schell
Community Services Coordinator

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council DATE: December 5, 2019
 FROM: Ken Cossey, MCIP, RPP FILE: 3090-20-DVP05/19
 (470 Pine Ave)
 SUBJECT: To start the review process

ISSUE:

Seeking permission from Council to start the review process.

BACKGROUND:

Zoning and Parcel Size

The site is approximately 1,673 M² (approximately 0.167 Ha) in size. The parcel is zoned R-2 and is surrounded by similar R-2 land uses. While the maximum total Lot coverage is 40%, the proposed shop/coach house and the existing home will have a total Lot coverage of 21.5%.

Current Use

The site is currently developed with a detached dwelling unit and there is an outbuilding located in the backyard. The site is currently serviced; however, the water source is a well.

Variance Requested

The applicant wishes to vary the following R-2 Residential Accessory Building or Structure Regulations as outlined in Zoning Bylaw 1115, 2017:

Minimum height requirements increase it from 5 M to 7.5 M

Comments

- 1/. Upon a review of the Zoning Bylaw Parking requirements the applicant will be required to have a total of three off-street parking sites for this site; two for the existing dwelling and one new one as a result of the proposed Coach House.

- 2/. The requested height of 7.5 M is below the approved maximum allowable height of 10.7 M, so the proposed Building will not be visually intrusive to the neighbourhood, in that it will be lower than the allowable height of the primary uses.
- 3/. The well may need to be decommissioned at some point as the water source for this Lot, as the Coach House must be hooked into the Village's community water source.
- 4/. As with all DVP applications, staff will be reviewing the above referenced variance request from a health and safety perspective. In keeping with the notification requirements, defined as adjacent lots within 30 M from the development site, they will receive written notification of the variance request. Comments received back will be part of the final report submitted to Council.

RECOMMENDATION:

- 1/. That staff be authorized to start work on application 3090-20-DVP05/19 for land legally described as:

Lot 16, Sec 12, Twp 4, Rg 29, W6M, New Westminster District Plan 46250, and
- 2/. That staff be authorized to start the notification process.

Respectfully submitted;

**REVIEWED BY and CONCURRENCE
with the RECOMMENDATIONS:**

Ken Cossey
Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald
Madeline McDonald, CAO

Attachments(1) Site Plan dated Nov 19, 2019



VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council DATE: January 14, 2020
 FROM: Ken Cossey, MCIP, RPP FILE: 3010-01/3760-01
 SUBJECT: Updating Council on some changes to provincial legislation and pending changes

ISSUE:

Updating Council on changes to provincial legislation and to provide information on some additional pending changes.

BACKGROUND:

As we are all aware the province allows municipal governments to provide services to their respective residents through legislation. Occasionally the legislation is updated, changed or is placed under some sort of review process. Recently the BC government has made two significant changes to the *BC Building Code* and on November 1, 2019 the new *Riparian Areas Protection Regulation* (RAPR) came into effect. The latter regulation replaced the older *Riparian Area Regulation*. In addition to this a development approval review process has been started by the Ministry of Municipal Affairs and Housing.

For the purposes of this report the changes to legislation and other pending changes or reviews has been broken by topic and will include an impact analysis on the operations of the Village.

1.0 *BC Building Code* (Code)

There have been two changes to the current *BC Building Code*.

The first one is the use of solid wood or engineering wood, instead of steel or concrete, for any new 12 storey building. This has changed from an earlier requirement for a maximum 6 storey building.

Impacts on the provision of Building Inspection Services to the Village

There are no impacts to the Village's operations as the Fraser Valley Regional District (FVRD) provides this service. The FVRD will be managing any changes required to their Building Inspection requirements.

The second change has to do with the removal of secondary suite sizes from the *BC Building Code*.

Secondary suite size restrictions have been removed from the Code, so now the size of a secondary suite is solely at the discretion of the respective local government.

Impacts to the Village

We can accommodate this change through the OCP update process, although if council requires the addition of a size restriction, we will need to amend Zoning Bylaw 1115. There is a current restriction on the size of a Coach House in the Village's Bylaw. We were using the Code to limit the size of any secondary suites, as per the definition of Accessory Residential Suite, indicates below.

"means a separate and self-contained Residential Dwelling Unit, located within a Detached Dwelling Unit, that meets the requirements of the *BC Building Code* and is subordinate to the Permitted Use of the Lot upon which the Accessory Use is located;"

Page 6 Village of Harrison Hot Springs Zoning Bylaw No. 1115, 2017

Prior to the Code removing the maximum size requirement, secondary suites were allowed to be as large as 90 m². The R-2 zone is the only zone that allows for Accessory Residential Suites.

2.0 Pending Changes to the *BC Building Code*

The respective provincial Building Codes are reviewed and updated every five years, based upon research completed at the National Research Council (NRC). The next update is due out this year and some of the pending 2020 changes include:

- Upgrading building requirements for wind resistance,
- How buildings will bear snow loads,
- New rules for rainwater collection,
- Installing compulsory automatic backflow systems to reduce flooding risks, and
- developing new standards for windows, exterior insulation, fire tests, air barriers and asphalt shingles.

In addition to the above, the NRC is looking at various design changes on how buildings or structures can better resist higher flood levels and how to ensure buildings stay cool during hotter heat waves. These changes are on track to be included in the 2025 Code updates. When the NRC updates the National Building Code please note that it has no force until they have been adopted by the province.

Impacts on the provision of Building Inspection Services to the Village

There are no impacts to the Village's operations as the Fraser Valley Regional District (FVRD) provides this service. The FVRD will be managing any changes required to their Building Inspection requirements, if and when implemented by the province.

3.0 Riparian Area Protection Regulations (effective Nov 1, 2019)

Effective November 1, 2019 the province repealed the Riparian Area Regulations and replaced them with the *Riparian Areas Protection Regulation*. The major changes include the following:

- Notification to a local government may be withheld until any deficiencies noted in a provincial review are rectified. It used to be once notified the local government could process the application through their approval process, which was generally through the development permit process.
- There will be a provincial review of all reports until a compliance threshold has been met.
- Changes to the concept of Variance protocols (Some developers and Qualified Environmental Professionals were under the impression that we could use a DVP process to change provincial legislation). The current Variance Protocol was available as a guide and did not have regulatory force.
- Review of the Undue Hardship concept and developed a prescriptive method for the management of these hardships. The new regulations provide for regulatory language that provides for a quantitative approach in determining an allowable encroachment.
- All QEPs must now take an approved RAR training course, and if the training has been completed in the past five years the QEP is qualified.
- More discussion on the concept of training for QEPs is to come. (Section 22 of the RAPR requires local governments to cooperate with the BC Ministry and the Department of Fisheries and Oceans in developing strategies in relation to; monitoring and reporting on the effect of development in riparian areas, public education of protecting riparian areas and the implementation and compliance of any assessment report. I suspect that this will be carried through the auspices of the UBCM)
- Expiry date of the assessment reports has been included and they must not exceed five years from the date that the report was provided to the Village.

Impacts to the Village

We can accommodate this change through the OCP update process. As we will need to update all of the development permit sections of the current OCP at this time, the potential changes can be easily accommodated for.

4.0 Development Approval Process Review (DAPR)

The *Local Government Act* and the *Community Charter* provides local governments with the ability to develop and apply various types of planning and land use tools. This includes;

- Regional Growth Strategies – prepared by a regional district
- Official Community Plans
- Zoning Bylaws
- Development Permits
- DCC Bylaws
- Subdivision Servicing Bylaws
- Building Bylaws
- Development Variance Permits
- Temporary Use Permits, and
- Heritage Alteration Permits

The Ministry of Municipal Affairs and Housing initiated the DAPR as a result of the release of a report entitled; *Homes for BC; Government's 30-Point Plan for Housing Affordability in British Columbia*, in February 2018. The DAPR process started in Dec 2018.

The DAPR project consists of 4 phases, as outlined below:

Phase 1 (Dec 2018 to Jan 2019) – Exploratory

This phase consisted of five meetings broken out as follows; one by the working group and four with the technical committee.

Phase 2 (Feb 2019 to April 2019) – Technical Analysis

This phase consisted of five meetings broken out as follows; one by the working group and four with the technical committee.

Phase 3 (Apr 2019 to June 2019) - Validation

This phase consisted of one meeting of the working group. At this stage the working has released a report entitled; *Final Report on DAPR Consultation*.

Phase 4 (2019 to unknown) – Initiate Solutions

The Ministry staff are to review all information collected to date, analyze the data and develop an implementation plan.

The Fraser Valley Regional District, the Union of BC Municipalities and the Planning Institute of BC were invited to attend as participants. In addition to the above, the list of participants were selected from all geographic regions of BC and also included; various local and regional district governments, various local and provincial housing associations, home builder associations, engineering and architectural professional

associations, real estate companies, three universities (UBC, SFU and VIU), two chapters of UDI (Okanagan and Pacific) and the Urban Land Institute.

Based upon the working group discussion the following six categories have been identified:

- 1/. Local government application processes – this includes the process variations across local government approvals and development applications
- 2/. Local government approval processes – this includes the use of public input and the delegation of authority on land use permits
- 3/. Development finance tools – including the scope and use of DCC and the use of CAC
- 4/. Subdivision – including the use of the PLA system and the requirement of parkland dedication and the role of the Approving Officer
- 5/. Provincial referrals and regulatory requirements – this include provincial referrals, permits approved by Ministers and other major utilities agencies
- 6/. Other overarching themes – this includes looking at opportunities to improve the broad understanding of the development approval process and cross jurisdictional research.

Impacts to the Village

Unknown at this time, as no definitive direction has been provided or released.

RECOMMENDATION:

THAT the updates to the provincial legislation report be received for information.

Respectfully submitted;

**REVIEWED BY and CONCURRENCE
with the RECOMMENDATION:**

Ken Cossey

Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald

Madeline McDonald, CAO



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 6, 2020

FROM: Debra Key **FILE:** 3900-01
Deputy Chief Administrative Officer/CO

SUBJECT: New Park Regulation Bylaw No. 1150, 2020
Bylaw Notice Enforcement Amendment Bylaw No. 1152, 2020

ISSUE: Addition of designated barbeque areas, barbeque and sunshade/tent restrictions and updates to current bylaw and amendments to BNEB

BACKGROUND:

At the Regular Council meeting of November 21, 2019, Council authorized staff to prepare amendments to the Park Regulation Bylaw to include provisions to regulate the use of sunshades and tents by restricting them to a specific size, restrict the use of barbeques to designated pedestals to the area from the pathway east of Block 4 to Rendall Park and to restrict the use of barbeque tanks to canister style cylinders.

An existing provision to prohibit the use of recreational vehicles, camping equipment, shelters and other forms of structures erected for the permanent or temporary use has been amended to include an exemption to permit the use of a sunshade or canopy with a maximum area of 2m² and a maximum height of 1.5m used for the purpose of blocking sunlight.

Definitions have been added to the Bylaw to include "Artisan Market", "Barbeque", "Barbeque Tank", "Barbeque Pedestal" and "Sunshade" or "Sun Canopy".

In the case of an "artisan market", changes have also been made for the use of alcoholic beverages where the event must be fully secured by an enclosure that separates it from the general public. This provision will include language to exempt the requirement to be fully enclosed when the event, such as the Harrison Festival for the Arts, has multiple juried vendors. Recent changes to the Liquor Control and Licencing Branch policy permit the service of samples of a small amount of liquor intended to demonstrate what the product tastes like and restricts the serving to 75 ml of wine, 175 ml beer or 20 ml spirits.

This will permit an artisan vendor (such as vintners) who are licenced to provide liquor samples without the requirement for the vendor to be fully enclosed from the general public.

As there have been many amendments to the bylaw since 2009, staff has prepared a new draft Park Regulation Bylaw to incorporate new additions to definitions and changes to existing provisions. Staff has also made housekeeping changes within the bylaw to streamline the flow of provisions, reduce redundancy and update certain provisions to current standards within the bylaw. With the new Park Regulation Bylaw, it is also necessary to amend the current Bylaw Notice Enforcement Bylaw to incorporate the new provisions for enforcement purposes.

A new draft Park Regulation and a Bylaw Notice Enforcement Amendment Bylaw are attached for Council's consideration

RECOMMENDATION:

THAT Park Regulation Bylaw No. 1150, 2020 be given first, second and third reading; and

THAT Bylaw Notice Enforcement Bylaw No. 1152, 2020 be given, first, second and third reading.

Respectfully submitted:

REVIEWED BY:

Debra Key

Debra Key
Deputy Chief Administrative Officer/CO

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1150**

A bylaw to regulate the use of parks, beaches, public areas and boulevards

WHEREAS Section 8 (3) (j) of the *Community Charter* provides that a Council may, by bylaw, regulate, prohibit and impose requirements in relation to the protection of the natural environment;

AND WHEREAS Council deems it desirable to regulate the use of parks, beaches, boulevard and other public areas within the boundaries of the Village of Harrison Hot Springs;

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. This Bylaw may be cited as the "Park Regulation Bylaw No. 1150, 2020".
2. In this Bylaw, unless the context otherwise requires:

"Artisan Market" means a market composed entirely of vendors, who sell at the market artisanal goods of their own making or agricultural goods they produce, grow or raise themselves;

"Barbeque" means an apparatus designed to cook food using propane, butane or natural gas of a size not to exceed the barbeque pedestal;

"Barbeque Tank" means a canister cylinder that contains propane, butane or other gaseous fuel with a liquid capacity of 10 lbs or less;

"Barbeque Pedestal" means the stand installed and designed by the Village to hold a barbeque in place for the purpose of cooking food;

"Beachfront Lagoon Area" means the entire sand beach area around the lagoon, southernmost portion of the sand beach up to the grassed area and entire body of water in the lagoon;

"Boat" means paddle boat, sailboat, canoe, kayak or motorboat;

"Camping equipment" means tent, sleeping bag, knapsack, or bedroll, propane, butane natural gas or charcoal barbeque, hibachi or any other form of cooking apparatus;

"Cannabis" has the same meaning as in the Cannabis Act (Canada), subject to any prescribed modifications;

"Golf Cart" has the same meaning as defined in the Motor Vehicle Act of BC;

"Matter" means any substance that has mass and takes up space by having volume;

"Migratory Bird" means a migratory bird, including Canada Goose, referred to under the Migratory Birds Convention Act, 1994, and includes the sperm, eggs, embryos, tissue cultures and parts of the bird;

"Mobility device" means any wheelchair, motorized scooter or any other device used by physically challenged or cognitively impaired persons;

"Motor home" has the same meaning as defined in the Motor Vehicle Act of BC;

"Motor Vehicle" has the same meaning as defined in the Motor Vehicle Act of BC;

"Motorcycle" has the same meaning as defined in the Motor Vehicle Act of BC;

"Nest" means the nest of a migratory bird and includes parts of the nest;

"Off-road vehicle" has the same meaning as defined in the Motor Vehicle Act of BC;

"Park" means any real property owned or subject to a right of occupation by the Village for the purposes of pleasure, recreation or community uses of the public including public parks, playgrounds, public squares, pathways and other public places and all improvements and shall include all beaches and other public areas adjacent to lakes or streams including foreshore or land covered by water; but does not include the travelled portion of a highway;

"Public Space" means any real property or portions of real property owned or subject to a right of occupation by the Village to which the public is ordinarily invited or permitted to be in or on, and includes, but is not necessarily limited to, the grounds of public facilities or buildings, boulevards, sidewalks and public parking lots;

"Rendall Park Area" means the southernmost portion of the sand beach adjacent to Rendall Park including the designated swimming area;

"Service or Guide Dog" means a Dog trained and certified to assist people with mobility impairments or other disabilities;

"Structure" means any tent, fixture, furniture, shelter or apparatus erected for permanent or temporary uses for display, eating, seating, camping, sleeping, staying, storing or residing in;

"Sunshade or sun canopy" means a device or shelter with a maximum area of 2m² and maximum height 1.5m used for the purpose of blocking sunlight;

"Trailer" has the same meaning as defined in the Motor Vehicle Act of BC;

"Wild Animal" means any animal as defined under the Wildlife Act of BC, but does not include domestic animals;

REGULATION

3. No person shall enter or be upon any beach or park, between the hours of 11:00 p.m. and 6:00 a.m. each day;
4. No person shall set up or occupy any camper, trailer, recreational vehicle or other form of camping equipment, fixture, furniture, tent, shelter or apparatus erected for permanent or temporary uses for display, eating, seating, camping, sleeping, staying, storing or residing in on any public space or park; except where;
 - a. a sunshade or sun canopy with a maximum area of 2m² and maximum height 1.5m is used for the purpose of blocking sunlight;
5. No person shall park, store, place or abandon any licenced or unlicenced Boat, Golf Cart, Motor Home, Motor Vehicle, Motorcycle, Off-Road Vehicle, Trailer or other matter on any public land; and
 - a. where the Village believes a Boat, Golf Cart, Motor Home, Motor Vehicle, Motorcycle, Off-Road Vehicle, Trailer or other matter has been parked, stored, placed or abandoned on public land or in violation of section 5, the Village may have it removed from the land at the owner's expense;
6. No person shall remove, take away or deposit any gravel, sand or earth from or onto any part of any beach or park;
7. No person shall throw any stones, glass, bottles, cans or litter on any beach or park or in the water adjacent to such beach or park;
8. No person shall remove, move or place any rocks, docks, mooring devices, buoys, rafts, signs or other apparatus to or from any park or beach or from water adjacent to such park or beach;
9. No person shall cause, allow or permit dogs to be:
 - a. on the entire sand beach area around the lagoon, southernmost portion of the sand beach up to the grassed area and entire body of water in the beach lagoon, known as the "Beachfront Lagoon Area" as designated and marked in Schedule "A" attached hereto and forming part of this Bylaw; and
 - b. on the southernmost portion of the sand beach adjacent to Rendall Park, including the designated swimming areas, known as the "Rendall Park Area" as designated and marked in Schedule "A" attached hereto and forming part of this Bylaw;

unless the dog is a Service or Guide Dog trained and certified under the *Guide Dog and Service Dog Act*;
10. No person shall kindle, build, light, maintain any fire, barbeque, hibachi or any other form of cooking apparatus that uses wood, charcoal, briquettes or any other form of natural burning product, at any time on any beach or park; except where;
 - a. a barbeque designed to cook food that uses propane, butane or natural gas with a cylinder liquid capacity of 10 lbs or less is being used; and

- b. is of a size not exceeding a barbeque pedestal; and
 - c. is located in the designated pedestal area marked in red on the attached map as Schedule "B" attached hereto and forming part of this bylaw;
- 11. No person shall operate paddleboards, kayaks, power boats, sailboats, rowboats, canoes or any other water vehicle, boat or vessel, inside any designated swimming areas;
- 12. No person shall be on the roof of any building or public structure, in any tree or up on any flag pole or light pole in any beach or park;
- 13. No person shall be in any building, swimming pool, tennis court, or other enclosure or structure in any beach or park except during the hours that said building, swimming pool, tennis court or other structure is authorized to be used or to be open by the Village;
- 14. No person shall break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in beaches, parks, boulevards or other public areas or grounds;
- 15. No person shall wilfully destroy, mutilate, efface, deface, or remove any sign or marker posted under this or any other Bylaw of the Village;
- 16. No person shall climb, bark, break, peel, cut, deface, remove, injure, root up or otherwise destroy or damage the trees, shrubs, flowers, roots or grass planted in or on any public area, beach, boulevard, park or grounds;
- 17. No person shall smoke any tobacco, cannabis, electronic cigarette, cigar, cigarillo, pipe or ignite any cartridge of nicotine solution, vaporizing system or smoke any substance that replicates a smoking experience in any building, structure, park or public space;
- 18. No person shall consume or possess open liquor at any time in any park or public space, except where the said liquor is consumed or possessed pursuant to and in compliance with a licence issued under the *Liquor Control and Licencing Act*;
 - a. where alcoholic beverages are served, the event must be fully secured by an enclosure that separates it from the general public, unless the event is an artisan market where the vendor is licenced to provide liquor samples to the public; and
 - b. the carrying of alcohol between businesses, buildings and event locations is prohibited.
- 19. No person shall play or practice the game of golf or similar games played with golf clubs and balls in any beach or park, except in any area designated for the playing and practicing of golf or similar games;
- 20. No person shall ride or drive any horse in, upon, or through any public areas, parks, boulevards or beaches;
- 21. No person shall ride or drive any carriage, wagon, bicycle, rollerblades, skateboard, motorcycle, scooter, automobile, sleigh, snowmobile, all terrain vehicle or other vehicle or conveyance in or upon any of the public areas, beaches, parks, grounds or boulevards; except that a bicyclist, having first dismounted from his bicycle, may use or be upon or along any sidewalk, pathway or footpath in any park;

- a. Notwithstanding item 21 above, the use of mobility devices used by physical challenged or cognitively impaired Persons is permitted;

22. No person shall park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village;
23. No person shall intentionally feed or attempt to feed, or otherwise use any attractant to encourage the feeding of any wild animal or bird, including a Canada Goose;

EXEMPTIONS

24. This Bylaw does not apply to or prevent any officers, employees or agents of the Village or agents of the federal or provincial government from carrying out their assigned duties;
25. Provisions of this bylaw may be exempt if a Temporary Sidewalk Extension Licence of Occupation, Special Event or Community Event Permit has been approved or otherwise authorized by the Village;

LIABILITIES FOR DAMAGES

26. This Bylaw shall not be construed to hold the Village or its authorized agents responsible for any damage to persons or property by reason of a propane, butane or natural gas fired grill or barbecue.

OFFENCE AND PENALTY

27. Every person who violates any provision of this Bylaw, or who allows or permits any act or thing to be done in violation of any provision of this Bylaw shall be guilty of an offence under the Bylaw Notice Enforcement Bylaw as amended from time to time;

SEVERABILITY

28. If any portion of this Bylaw is for any reason found invalid by decision of a court of competent jurisdiction such decision shall not affect the validity of the remaining portions of this Bylaw.

REPEAL

- (a) The Village of Harrison Hot Springs "Park Regulation Bylaw No. 915, 2009" and amendments thereto are hereby repealed in their entirety.

READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF JANUARY, 2020

READ A SECOND TIME THIS DAY OF JANUARY, 2020

READ A THIRD TIME THIS DAY OF JANUARY, 2020

ADOPTED THIS DAY OF JANUARY, 2020

Mayor

Corporate Officer

SCHEDULE "A"
Beachfront Lagoon and Rendall Park Prohibited Areas



SCHEDULE "B"
Designated Barbeque Pedestals Area



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1152

A bylaw to amend the Bylaw Notice Enforcement Bylaw No. 855

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Bylaw Notice Enforcement Bylaw No. 855 by replacing the Schedule of Designated Bylaw Contraventions and Penalties;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Bylaw Notice Enforcement Amendment Bylaw No. 1152, 2020".

- 2.** The Schedule of Designated Bylaw Contraventions and Penalties is attached hereto as Schedule "A" and forms part of this bylaw.

3. REPEAL

That the Schedule of Designated Bylaw Contraventions and Penalties attached as Schedule "A" to the Village of Harrison Hot Springs Bylaw Notice Enforcement Bylaw No. 855 is hereby repealed in its entirety.

READ A FIRST TIME DAY OF JANUARY, 2020

READ A SECOND TIME THIS DAY OF JANUARY, 2020

READ A THIRD TIME THIS DAY OF JANUARY, 2020

ADOPTED THIS DAY OF FEBRUARY, 2020

Mayor

Corporate Officer

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Business Licence and Regulation Bylaw No. 1128	2.1(a)	Carry on business without a licence	200.00	190.00	210.00
	2.1(b)	Fail to obtain separate licence for each business	200.00	190.00	210.00
	2.3(d)	Fail to renew business licence that continues to operate	200.00	190.00	210.00
	3.1(a)	Operate prohibited business	500.00	490.00	510.00
Fireworks Regulation Bylaw No. 871	1.2.1	Possess fireworks without permit	100.00	90.00	110.00
	1.2.2	Ignite, explode, set off or detonate fireworks in such a manner as may endanger or create a nuisance	100.00	90.00	110.00
Abatement and Control of Noise Bylaw No. 474	4(a)	Disturb the peace with radio noise, stereo noise, sound device or other amplified noise	200.00	190.00	210.00
	4(b)	Disturb the peace with bird or animal noise	100.00	90.00	110.00
	4(c)	Operate power lawnmower or power saw between the hours of 10:00 p.m. and 8:00 a.m.	500.00	490.00	510.00
	4(d)	Discharge vehicle or engine exhaust that causes excessive noise	100.00	90.00	110.00
	4(e)	Unload or load material from any vehicle that disturbs	500.00	490.00	510.00
	4(f)	Continuous running of stationary motor vehicle which disturbs	100.00	90.00	110.00
	4(g)	Erect, demolish, construct, alter or repair any building or structure or excavate any street in any zone on Sunday	500.00	490.00	510.00
	4(h)	Erect, demolish, construct, alter or repair any building or structure or excavate any street in any zone weekdays including Saturday, between the hours of 10:00 p.m. and 8:00 a.m.	500.00	490.00	510.00
Highway and Traffic Bylaw No. 974	16(d)	Interfere with any traffic control device	210.00	190.00	210.00
	16(e)	Fail to comply with any lawful direction, command or order of a Bylaw Enforcement Officer, Peace Officer or a member of the Fire Department	100.00	90.00	110.00
	16(f)	Commercial vehicles in excess of 5500 kg (tare weight) on residential street	300.00	290.00	310.00
	27(b)	Fail to park in designated parking between lines or markings	100.00	90.00	110.00
	27(c)	Park in loading zone and beyond maximum of 30 minutes	100.00	90.00	110.00
	27(d)	Park in bus zone	100.00	90.00	110.00
	27(e)	Park in designated physically disabled motorist stall without valid placard	100.00	90.00	110.00
	27(f)	Park on sidewalk or boulevard	100.00	90.00	110.00
	27(g)	Park in front of a public or private driveway	100.00	90.00	110.00
	27(h)	Park within 5 meters of a hydrant	100.00	90.00	110.00
	27(i)	Park on crosswalk or within 5 meters of the approach side of a crosswalk	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
	27(j)	Park within 6 meters of either side of an entrance to or exit from public meeting place, fire hall or playground	100.00	90.00	110.00
	27(k)	Obstruct traffic alongside or opposite of highway excavation or obstruction	100.00	90.00	110.00
	27(l)	Park on highway side of a motor vehicle stopped or parked parallel to the curb side of a highway	100.00	90.00	110.00
	27(m)	Park on a bridge or other elevated structure on a highway	100.00	90.00	110.00
	27(n)	Park which obstructs the visibility of traffic or a traffic control device	100.00	90.00	110.00
	27(o)	Park on cycle path on any portion of a highway for a longer period of time than indicated on the traffic control device	100.00	90.00	110.00
	27(p)	Park on a highway for a continuous period exceeding 48 hours without movement	100.00	90.00	110.00
	27(q)	Commercial vehicle parked longer than 24 hours in a given area	100.00	90.00	110.00
	27(r)	Park adjacent to a yellow curb	100.00	90.00	110.00
	27(s)	Face wrong direction from the normal flow of traffic on the highway	100.00	90.00	110.00
	27(t)	Park where prohibited	100.00	90.00	110.00
	27(u)	Park in lane less than 3.5 meters of the travelled portion of the lane for other vehicle	100.00	90.00	110.00
	27(v)	Park in boat launch area without permit	100.00	90.00	110.00
	27(w)	Park in close proximity to other vehicle to obstruct or unduly restrict movement	100.00	90.00	110.00
	29(a)ii	Exceed total weight of the vehicle and/or trailer in excess of 5500 kg and is in a residential zone between the hours of 7:00 p.m. and 7:00 a.m.	100.00	90.00	110.00
	29(b)	Recreational vehicle parked on any street in excess of 8 hours regardless if it is moved or not to another location	100.00	90.00	110.00
	29(c)	Park unattached utility, boat or RV trailer on any street	100.00	90.00	110.00
	31(a)	Park a vehicle in a stall for a period of time greater than the time indicated by the traffic control device	100.00	90.00	110.00
Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 829	3	Disconnect meter	500.00	490.00	510.00
	5	Divert or install exhaust fans	500.00	490.00	510.00
	6	Store or use dangerous goods	500.00	490.00	510.00
	7	Construct or install trap	500.00	490.00	510.00
	8	Construct or install obstruction to an exit	500.00	490.00	510.00
	10(1)	Interfere or obstruct inspector	500.00	490.00	510.00
	10(2)	Remove, alter, mutilate posted notice	500.00	490.00	510.00
	11	Allow growth of mold or fungus	500.00	490.00	510.00
	12(1)	Cause or permit a nuisance	500.00	490.00	510.00
	12(2)	Cause or permit water, rubbish or unsightly matter to accumulate	500.00	490.00	510.00
	13	Cause or permit a noxious or offensive trade	500.00	490.00	510.00
	16(1)	Fail to inspect residential premises subject to Tenancy Agreement	500.00	490.00	510.00
	16(2)(a)	Failure to give written notice of contravention	500.00	490.00	510.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
	16(2)(b)	Failure to comply with notice	500.00	490.00	510.00
Open Burning and Outdoor Fire Regulation Bylaw No. 1110	3.1	Set, start or kindle fire or permit open burning of wood, wood pellets, rubbish, refuse, tires, oil, plastics, synthetics, asphalt shingles, battery boxes, or construction material or waste of any kind	500.00	490.00	510.00
	3.1.2	Light or burn a tiki torch	100.00	90.00	110.00
	3.1.3	Use or fly a sky lantern	100.00	90.00	110.00
	3.1.4	Use fireworks without display permit	100.00	90.00	110.00
	3.1.5	Use BBQ, hibachi using wood or charcoal briquettes on public property	100.00	90.00	110.00
	5.7	Communal Campfire exceeding allowable size	100.00	90.00	110.00
	5.8	Communal Campfire within 10 meters of building or property line	100.00	90.00	110.00
	5.10	Communal Campfire within 20 meters of municipal road	100.00	90.00	110.00
	5.11	Communal Campfire during high winds	200.00	190.00	210.00
	5.12	Communal Campfire to spread	200.00	190.00	210.00
	5.13	Leave Communal Campfire unattended	200.00	190.00	210.00
	5.14	Fail to extinguish Communal Campfire	100.00	90.00	110.00
Littering and Dumping and Snow Bylaw No. 870	2, 9, 11	Dispose or deposit garbage or rubbish in a public place	50.00	40.00	60.00
	2(c)	Deface, damage any property owned by or in care of the Village	100.00	90.00	110.00
	3	Damage or kill a tree, shrub, turf, and flower in a public place	100.00	90.00	110.00
	4(b)	Fail to remove snow, ice and litter from any sidewalk in front of or adjacent property no later than 4:00 p.m.	100.00	90.00	110.00
	7	Deface, destroy any building, structure, facility, fence, sign, seat or bench or ornament on public property	100.00	90.00	110.00
Waste Collection and Disposal Bylaw No. 1100	3(b)	Dump or dispose of any waste	100.00	90.00	110.00
	3(c)	Deposit or use waste for lot filling or levelling purposes.	100.00	90.00	110.00
	3(d)	Allow waste of any kind whatsoever to leak, spill, blow, drop from any vehicle or container onto any street within the Village	100.00	90.00	110.00
	3(e)	Place or cause to be placed any waste upon any street or public land other than in accordance with the Residential Waste Collection Service conditions	100.00	90.00	110.00
	3(f)	Dispose of waste into a container belonging to another person unless given the authority to do so by the owner or occupier of the premises	100.00	90.00	110.00
	3(g)	Open Container, add, disturb, tamper, handle, interfere with Container placed for collection	100.00	90.00	110.00
	4(f)(v)	Place any other Waste other than Domestic Waste, recyclable or organics/green waste into Container	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Park Regulation Bylaw No. 1150	3	Enter public beach or park after curfew	100.00	90.00	110.00
	4	Set up or occupy structure in park, on street or public property	100.00	90.00	110.00
	4 (a)	Sunshade/sun canopy exceeds maximum size requirements	100.00	90.00	110.00
	5	Park, store, place or abandon any unlicensed or licensed boat, golf cart, motor vehicle, motorcycle, off-road vehicle, trailer or other matter on any public land, unless expressly permitted	100.00	90.00	110.00
	6	Remove gravel, sand or earth from beach or shore	100.00	90.00	110.00
	7	Litter on beach or in water	100.00	90.00	110.00
	8	Move or remove buoys, rafts, signs from any beach or from water	100.00	90.00	110.00
	9(a),(b)	Allow or permit dog in prohibited area	100.00	90.00	110.00
	10	Kindle, build, light, maintain any fire, barbeque, hibachi or any other form of cooking apparatus that uses wood, charcoal, briquettes or any other form of natural burning product on any beach or park	100.00	90.00	110.00
	10(a)	Barbeque cylinder exceeds capacity size	100.00	90.00	110.00
	10(b)	Barbeque exceeds barbeque pedestal	100.00	90.00	110.00
	10(c)	Barbeque in prohibited area	100.00	90.00	110.00
	11	Operate water vehicle inside designated swim areas	100.00	90.00	110.00
	12	Occupy roof of building, public structure, tree or pole in beach or park	50.00	40.00	60.00
	13	Occupy building, swimming pool, tennis court or other structure in park outside posted hours	100.00	90.00	110.00
	14	Break, injure or damage locks, gates, bolts, fences, seats, benches, buildings, structures or other property in public areas on beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	15	Willfully destroy, mutilate, efface, deface or remove posted sign	100.00	90.00	110.00
	16	Break, break, peel, cut, deface, remove, injure, root up or otherwise damage trees, shrubs, flowers, roots or grass planted or growing in public areas, beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	17	Smoke any tobacco, cannabis, electronic cigarette, cigar, cigarillo, pipe or any substance that replicates smoking in buildings, structure, park or public space	100.00	90.00	110.00
	18	Consume or possess open liquor in park or public space	100.00	90.00	110.00
	19	Play or practice golf in public park	50.00	40.00	60.00
	20	Ride or drive any horse in, upon or through public areas, parks, boulevards or beaches	100.00	90.00	110.00
	21	Ride or drive any carriage, wagon, bicycle, motorcycle, scooter, rollerblades, skateboards, automobile, sleigh, snowmobile, all-terrain vehicle or other vehicle in public areas, parks or grounds	100.00	90.00	110.00
	22	Park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
	23	<i>Intentionally feed or attempt to feed, or otherwise use any attractant to encourage the feeding of any wild animal or bird, including a Canada Goose</i>	100.00	90.00	110.00
Tree Management and Preservation Bylaw No. 1015	6(a)	Remove tree without permit	200.00	190.00	210.00
Property Maintenance Bylaw No. 1072	3(a)	Place graffiti on building, wall, fence sign or other structure	500.00	490.00	510.00
	3(b)i	Throw, deposit, leave or place rubbish in or upon any public space or private property	500.00	490.00	510.00
	3(b)ii	Allow accumulation of noxious weed or invasive plant or other material on public or private property that could cause infestation	200.00	190.00	210.00
	3(b)iii	Abandon vehicle, household appliance or furniture on any highway, sidewalk, ditch, parking lot, waterway, park or other public place or private property	500.00	490.00	510.00
	3(c)i	Cause or allow property or premises to become unsightly	500.00	490.00	510.00
	3(c)ii – a,b,c,d,e & f	Cause or permit accumulation of rubbish, broken or dilapidated furniture or bedding or appliances, vehicle parts or equipment, unused wood or wood products, construction materials or equipment, standing water where unsanitary conditions could develop or remain	500.00	490.00	510.00
	4(a)	Fail to brush vegetation and weed, remove invasive species	200.00	190.00	210.00
Sign Bylaw No. 1126	2.1a)	Erect, place, construct or alter a sign without permit	500.00	490.00	510.00
	2.1b)	Maintain or allow sign to remain, be affixed to lands or building without a permit	500.00	490.00	510.00
	2.1e)	Sign located, erected or lighted that interferes with visibility of traffic control device or access/egress to highway	300.00	290.00	310.00
	2.1f)	Sign affixed to fence where not permitted	100.00	90.00	110.00
	2.1h)	Sign which obstructs doorway, window or sidewalk where prohibited	300.00	290.00	310.00
	2.1j)	Sign within 100 metres of prohibited area	500.00	490.00	510.00
	2.1k)	Sign left abandoned more than 30 days	50.00	60.00	40.00
	2.1l)	Sign attached to tree, light pole, provincial highway or utility pole	100.00	90.00	110.00
	2.1m)	Sign which contains holographic image or projection of image	100.00	90.00	110.00
	3a)	Erect, construct, place, alter or maintain sign where prohibited	500.00	490.00	510.00
	5.12a)i)	Fail to remove sign within specified time period of 7 days	200.00	190.00	210.00
	5.12a)ii)	Sign which interferes pedestrian movement or visibility of any Traffic Control Device	200.00	190.00	210.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Municipal Docks Bylaw No. 991	11	Possess an open container of liquor on a dock	100.00	90.00	110.00
	15	Deposit or leave garbage, refuse, bottles, cans, paper, animal excrement or other waste material on a dock or in the water surrounding a dock	100.00	90.00	110.00
	18	Cause a vessel, watercraft or seaplane to remain moored in a posted loading zone for a period in excess of 60 minutes unless otherwise authorized by the Village	100.00	90.00	110.00
Municipal Docks Bylaw Amendment No. 1008	21(1)(a)(b)	Moor a vessel, watercraft or seaplane at a dock for a period in excess of 12 hours and moored overnight unless approved by special permit issued by the Village	500.00	490.00	510.00
Boat Launch and Regulation Bylaw No. 1075	12	Fail to properly display vehicle hanger	50.00	40.00	60.00
	14	Leave boat, tow vehicle, boat trailer or vehicle unattended at boat launch or on wharf	50.00	40.00	60.00
	15	Moor boat in excess of 15 minutes	40.00	30.00	50.00
	16	Accelerate boat motor while loading or unloading a boat on or off a trailer	200.00	190.00	210.00
Zoning Bylaw No. 1115	3.3a)	Keep or permit on any lot in any zone, object or chattel which is unsafe, unsightly, or adversely affects zone	500.00	490.00	510.00
	3.3b), c)	Use prohibited in Zone	500.00	490.00	510.00
	3.3d)	Land use that produces malodorous, toxic or noxious matter or generates vibrations, heat, glare or radiation discernible beyond boundaries of lot	200.00	190.00	210.00
	3.3e)	Tourist accommodation in residential zone	500.00	490.00	510.00
	3.3f)	Operation of gaming and gambling establishments in any zone	500.00	490.00	510.00
	3.5b)	Use prohibited unless approved by Agricultural Land Commission or subject to Agricultural Land Commission Act	500.00	490.00	510.00
	3.6b)	Non-compliance of required setback and siting requirements	500.00	490.00	510.00
	3.7a)	Building or structure placed, constructed, sunk into, erected, moved, sited, altered or enlarged that exceeds height	200.00	190.00	210.00
	3.8a)	Sight line requirements at intersection exceeds height	100.00	90.00	110.00
	4.1a)	Use of Marihuana Facility and Marihuana Operation in any zone where prohibited	500.00	490.00	510.00

SCHEDULE "A" TO BYLAW NO. 1152
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
	4.1b)	Use of Medical Marihuana Production Facility in any zone where prohibited, except where authorized	500.00	490.00	510.00
	4.4c)	Use of barbed wire, razor wire, electric current or hazardous material where prohibited	200.00	190.00	210.00
	4.4d)	Retaining wall exceeds height	50.00	40.00	60.00
	4.5b)	Home Occupation that discharges or emits	100.00	90.00	110.00
	4.6	Temporary Building or structure that exceeds duration	50.00	40.00	60.00
	4.7b)i)	Intermodal storage container exceeds permitted number	50.00	40.00	60.00
	4.7b)ii)	Intermodal storage container in prohibited area	100.00	90.00	110.00
	4.7c)	Accessory storage building or structure not permitted	500.00	490.00	510.00
	6.7a)	Exceed number and type of motor vehicles permitted in residential zone	500.00	490.00	510.00

13(b)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 2, 2020
FROM: Rhonda Schell **FILE:** 3900-01
Community Services Coordinator
SUBJECT: Single-use Plastics Items Bylaw No. 1151, 2020

ISSUE:

Draft bylaw to prohibit commercial distribution of single-use plastics.

BACKGROUND:

This issue was raised at the June 27, 2019 Regular Council Meeting and staff was directed to research options to draft a bylaw to prohibit single-use plastics and conduct a public consultation process with affected businesses.

DISCUSSION:

In order to engage the business community on the impacts of a single-use plastics ban a survey was created with ten short questions. The survey was sent out by mail to all resident businesses with their business licence renewals, shared on our website and social media. It was also emailed from Tourism Harrison and the Harrison Agassiz Chamber of Commerce to their members.

Survey Questions:

1. Business Name
2. Is your business tourism related?
3. Do you currently provide (for sale or without charge) to the public single-use plastics (shopping bags, straws, cutlery, plates, and stir sticks) as part of your business sales or operations?
4. Estimate how long it will take to use up your stock of single-use plastic shopping bags, straws, cutlery, plates, and stir sticks.
5. Do you currently provide (for sale or without charge) to the public biodegradable shopping bags, straws, cutlery, plates, and/or stir sticks as part of your business sales or operations?
6. Do you currently provide (for sale or without charge) to the public compostable shopping bags, straws, cutlery, plates, and/or stir sticks as part of your business sales or operations?
7. Do you currently charge for single use plastic bags?

8. Do you currently provide paper bags?
9. Do you currently have branded reusable bags for sale?
10. Do you currently have non-branded reusable bags for sale?

Survey results:

- 83% of respondents were from a tourism related business.
- 71% of respondents provide single-use plastics to their customers.
- When asked how long it would take to use up their current stock of supplies that are made up of single-use plastics, 66% of respondents said between 1-6 months and 34% said six months or longer.
- Two of the respondents already supply biodegradable or compostable bags, straws, cutlery, plates, and/or stir sticks.
- No respondents at this time charge for single-use shopping bags or sell reusable branded shopping bags. However, one business stated that they sell non-branded reusable shopping bags.

Some general feedback received was:

- It is an unreasonable expectation for a tourist to bring in their own cloth bag/container! We always ask if they wish a plastic bag first.... most say yes.
- We are so on board with the idea. Unfortunately, [international chains are] behind on the times.
- Implementation of such a policy requires at least a season in advance.

The draft bylaw will reduce plastic waste by prohibiting the commercial distribution of plastic single-use shopping bags, straws, cutlery, plates, and stir sticks and is attached for Council's consideration.

It is intended that the bylaw have a commencement date of July 1, 2020.

RECOMMENDATION:

THAT Single-Use Plastics Ban Bylaw No. 1151, 2020 be given first, second, and third readings; and

THAT the Single-use Plastics Ban Bylaw No. 1151, 2020 be referred to the Ministry of Environment and Climate Change Strategy.

Respectfully submitted:

Rhonda Schell

Rhonda Schell
Community Services Coordinator

REVIEWED BY:

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

A bylaw for to regulate the use of single use plastic items

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to establish a bylaw to regulate the use of single use plastic items;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Single Use Plastic Items Bylaw No. 1151, 2020".

DEFINITIONS

2. In this bylaw,

"Business" means any person, organization, or group engaged in a trade, business, profession, occupation, calling, employment or purpose that is regulated under the Business Licence and Regulation Bylaw and includes a person employed by, or operating on behalf of, a business;

"Containers" means products made with plastic or polystyrene foam, including biodegradable plastic or compostable plastic, used for serving or transporting prepared food or beverages including, but not limited to, plates, cups, bowls, trays, cartons and hinged or lidded containers;

"Cutlery" means a utensil made with plastic, including biodegradable plastic or compostable plastic, used transfer food from a container to the mouth of an individual;

"Plastic checkout bag" means a bag made with plastic, including biodegradable plastic or compostable plastic

- a) intended to be used for the purpose of transporting items purchased or received by a customer from the business providing the bag, or
- b) intended to be used to package take-out or delivery of food;

"Plastic drinking straw" means a tube made with plastic, including biodegradable plastic or compostable plastic, used to transfer a beverage from a container to the mouth of an individual drinking the beverage by suction;

"Reusable bag" means a bag with handles that is for the purpose of transporting items purchased by the customer from a business and is

- a) designed and manufactured to be capable of at least 100 uses, and
- b) primarily made of cloth or other washable fabric;

"Stir stick" means a utensil made with plastic, including biodegradable plastic or compostable plastic, used to move or stir liquid.

REGULATION

3. Except as provided in this bylaw, no business shall provide a customer with any of the following items:

- a) plastic or foam containers
- b) plastic cutlery
- c) plastic stir sticks
- d) plastic checkout bag; and
- e) plastic drinking straw.

No business shall deny or discourage a customer from using their own reusable items:

- a) containers
- b) cutlery
- c) stir sticks
- d) checkout bag, or
- e) drinking straw.

This bylaw does not limit or restrict the sale of items listed in section 3 intended for use at a customer's home or business, provided that they are sold in packages of multiple items; and does not limit or restrict the distribution of single-use plastic items needed for medical use or accessibility needs.

EXEMPTIONS

4. This bylaw does not apply to bags used to:

- a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
- b) package loose small hardware items such as nails and bolts;
- c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
- d) wrap flowers or potted plants;
- e) protect prepared foods or bakery goods that are not pre-packaged;
- f) transport live fish;
- g) protect linens, bedding, or other similar large items that cannot easily fit in a reusable bag; or
- h) a plastic checkout bag
 - i. already used by a customer;
 - ii. returned to a business for the purpose of being reused by other customers; and
 - iii. a reusable bag.

SEVERABILITY

5. If any provision of this bylaw is found to be invalid by a court of competent jurisdiction, that provision may be severed from the bylaw without affecting the validity of the remainder of the bylaw.

ENFORCEMENT AND PENALTY

6. This Bylaw is designated under the provisions of Section 260 of the *Community Charter, SBC 2003, c. 26*, as amended from time to time, as a Bylaw that may be enforced under the provisions of the *Village of Harrison Hot Springs Bylaw Notice Enforcement Bylaw, 855*, as amended from time to time;

- a) Any person who:
- i) violates any provision of this Bylaw, or
 - ii) who suffers or permits any act or thing to be done in contravention of this Bylaw, or
 - iii) who neglects to do, or refrains from doing anything required to be done by any of the provisions of this Bylaw,
- commits an offence and is subject to penalties under the *Village of Harrison Hot Springs Bylaw Notice Enforcement Bylaw, 855*, as amended from time to time; and
- b) Each day that a contravention or violation of or failure to perform any provision of this Bylaw continues to exist will be deemed to be a separate offence.

EFFECTIVE DATE

7. This Bylaw comes into force on July 1, 2020.

READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF ,2020

READ A SECOND TIME THIS DAY OF ,2020

READ A THIRD TIME THIS DAY OF ,2020

APPROVED BY THE MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY
THIS DAY OF ,2020

ADOPTED THIS DAY OF , 2020

Mayor

Corporate Officer