



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** October 19, 2020  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

**1. CALL TO ORDER**

Meeting called to order by Mayor Facio.  
 Acknowledgment of Sts'ailes traditional territory

**2. INTRODUCTION OF LATE ITEMS**

**3. APPROVAL OF AGENDA**

**4. ADOPTION OF COUNCIL MINUTES**

(a) THAT the Regular Council Meeting Minutes of October 5, 2020 be adopted.

Item 4(a)  
Page 1

**5. BUSINESS ARISING FROM THE MINUTES**

**6. CONSENT AGENDA**

i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	
iv. Correspondence	

**7. DELEGATIONS/PETITIONS**

**8. CORRESPONDENCE**

(a) Letter dated October 9, 2020 from Tourism Harrison  
 RE: Request for letter of support to accompany Community Economic Recovery  
 Infrastructure Program

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**9. BUSINESS ARISING FROM CORRESPONDENCE**

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Hooper**

- Agassiz Harrison Historical Society
- Fraser Health
- Fraser Valley Regional Library Board (Alternate Municipal Director)

**Councillor Palmer**

- Fraser Valley Regional Library Board (Municipal Director)

- Kent Harrison Joint Emergency Program Committee
- Public Art Committee

**Councillor Piper**

- Corrections Canada Citizen's Advisory Committee
- Harrison Agassiz Chamber of Commerce
- Kent Harrison Joint Emergency Program Committee
- Tourism Harrison

**Councillor Vidal**

- Agassiz Harrison Healthy Communities
- Fraser Valley Regional District Board (Alternate Municipal Director)
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

**11. REPORTS FROM MAYOR**

**12. REPORTS FROM STAFF**

(a) Report of Operations Manager – October 6, 2020

Re: Permission to Seek Funding to Manage Stormwater on Hot Springs Road

Item 12(a)  
Page 9

Recommendation:

THAT staff submit an application for grant funding application for the Storm Sewer Infrastructure on Hot Springs Road through the Investing in Canada Infrastructure Program – Rural and Northern Communities for up to \$2,000,000.00; and

THAT Council supports the project and commits up to \$100,000.00 to cover additional and/or ineligible costs related to the project, to be funded by Gas Tax.

(b) Report of Community Services Coordinator – October 8, 2020

Re: Flag Policy

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Recommendation:

THAT the draft Flag Policy be received; and

THAT staff is approved to consult with Sts'ailes on the draft Flag Policy

(c) Report of Community Services Coordinator – October 11, 2020

Re: Community Economic Recovery Infrastructure Program

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Recommendations:

THAT staff to apply the Community Economic Recovery Infrastructure Program under the Community Economic Resilience (CER) funding stream for up to \$350,000 to complete the construction of the Miami River Greenway and to construct a wide walking trail along McCombs Drive.

**13. BYLAWS**

(a) Report of Chief Administrative Officer – October 14, 2020

Re: Boat Launch Facility and Parking Lot Regulation Bylaw No.1075, 2015 Schedule "A" Fees

Item 13(a)  
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Recommendations:

THAT Boat Launch Facility and Parking Lot Regulation Amendment Bylaw 1158, 2020 be given first, second and third reading.

**14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

**15. ADJOURNMENT**

4(a)

VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: Monday, October 5, 2020  
TIME: 7:00 p.m.  
PLACE: Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio  
Councillor Samantha Piper  
Councillor Ray Hooper  
Councillor Gerry Palmer  
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald  
Community Services Coordinator, Rhonda Schell  
Financial Officer, Tracey Jones

ABSENT:

Recording Secretary: Brianne Stevens

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.  
Mayor Facio acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Piper  
Seconded by Councillor Vidal

THAT the agenda be approved.

CARRIED  
UNANIMOUSLY  
RC-2020-10-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Vidal  
Seconded by Councillor Piper

THAT the Regular Council Meeting Minutes of September 8, 2020 be adopted.

CARRIED  
UNANIMOUSLY  
RC-2020-10-02

Moved by Councillor Palmer  
Seconded by Councillor Vidal

THAT the Special Council Meeting Minutes of September 15, 2020 be adopted.

CARRIED  
UNANIMOUSLY  
RC-2020-10-03

Village of Harrison Hot Springs  
Minutes of the Council Meeting  
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**Moved by Councillor Piper**  
**Seconded by Councillor Vidal**

THAT the Committee of the Whole Meeting Minutes of September 29, 2020 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2020-10-04

**5. BUSINESS ARISING FROM THE MINUTES**

None

**6. CONSENT AGENDA**

- i. Bylaws
- ii. Agreements
- iii. Committee/Commission Minutes
- iii. Correspondence

None

**7. DELEGATIONS/PETITIONS**

None

**8. CORRESPONDENCE**

- (a) Letter dated September 21, 2020 from District of Kent.  
Re: Request for Letter of Support for new regional aquatic facility.

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT the correspondence be received.

**CARRIED  
UNANIMOUSLY**  
RC-2020-10-05

**9. BUSINESS ARISING FROM CORRESPONDENCE**

**Moved by Councillor Piper**  
**Seconded by Councillor Hooper**

THAT a letter be sent to the District of Kent in support of their Investing in Canada Infrastructure Program application for funding for a regional aquatic facility

**CARRIED  
UNANIMOUSLY**  
RC-2020-10-06

*Village of Harrison Hot Springs  
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**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Hooper**

- Agassiz Harrison Historical Society – no report
- Fraser Health
  - Sept 9, 2020 attended webinar with Tamarack
  - Sept 10, 2020 attended meeting with member of the CRN to discuss and organize the Seniors Day which will be held in Agassiz on October 1, 2020 and in Harrison Hot Springs on October 8, 2020
  - Sept 17, 2020 attended telephone conference for YAKE
  - Sept 18, 2020 attended meeting with Donna Simon, Prevention and Community Engagement Provider, on providing virtual support services for youth on the effects of online Gambling and Gaming
  - Sept 29, 2020 attended Zoom meeting on School/ IEP/ Advocacy with key member of the Fraser Valley Child Development Center
  - Sept 9, 16, 30, 2020 attended video conference and training with CNIB
- Union of BC Municipalities 2020 Convention
  - Sept 15, 16 & 2020 attended the online UBCM 7<sup>th</sup> Annual Breakfasts for the Mining, Energy & Forestry Sectors
  - Sept 22-24, 2020 attended the virtual UBCM conference

**Councillor Palmer**

- Fraser Valley Regional Library Board: - Attended September 16, 2020 Board Meeting
- Kent Harrison Joint Emergency Program Committee – no report
- Public Art Committee – no report

**Councillor Piper**

- Corrections Canada Citizen's Advisory Committee
  - September 28, 2020 attended via Teleconference Mountain Institution Citizen Advisory Committee meeting
- Harrison Agassiz Chamber of Commerce – No report
- Kent Harrison Joint Emergency Program Committee – No Report
- Tourism Harrison
  - Sept 23, 2020 Attended Board of Directors meeting and the AGM
- Union BC Municipalities 2020 Convention
  - Sept 22 – 24, 2020, Attended UBCM
  - HHS Resolution #EB56 on Extended Producer Responsibility was endorsed
  - HHS NR14 on Emergency Mitigation was not considered due to time constraints
- Sept 29, 2020 Attended final Lower Mainland Local Government Association Meeting as Director at Large
- Acknowledged Councillor Vidal for becoming the next Director at Large for the Lower Mainland Local Government Association

**Councillor Vidal**

- Agassiz Harrison Healthy Communities – no report
- Union of BC Municipalities 2020 Convention
  - September 16 & 17 attended the virtual Breakfast series

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- Sept 21, 2020 attended virtual Municipal Insurance Association of BC AGM representing HHS
- Sept 21-24, 2020 attended virtual UBCM convention
- Sept 29, 2020 attended first Lower Mainland Local Government Association Board meeting as Director at Large
- Reported that National Fire Prevention Week and this year's campaign centers around kitchen awareness

**11. MAYOR'S REPORT**

- Commented on Harrison Hot Springs Businesses Pledge to Wear Masks
- Reported on Fraser Health's Virtual Care Services, which connects people to health care
- Reported on the ongoing Regional Growth Strategy in the Fraser Valley Regional District
  - Supporting Environmental Stewardship
  - Fostering a Strong and Diverse Economy
  - Supporting a Healthy and Sustainable Community
  - Providing a Responsive and Effective Public Services
- Attended the Fraser Valley Regional District Board of Directors Meeting in September
- Reported on the FVRD Air Quality Management Plan
- Reported on the September 30, 2020 Lower Mainland District RCMP Mayors Forum
- Reported that Fraser Health has purchased 30% more flu vaccines compared to last year. Flu shots will be available approximately one week following Thanksgiving.
- Reported on the Purple Light Night from October 1 – 31, 2020 which is a campaign to raise awareness of domestic violence and the affects upon children and families
- On behalf of Council, wished all the residents, family and friends a very happy Thanksgiving. Acknowledged it would be different this year due to COVID but reminded everyone to stay the course. With all the protocols in place since March we will weather this pandemic. Stay Safe

**12. REPORTS FROM STAFF**

- (a) Report of Deputy Chief Administrative Officer/CO – September 14, 2020  
Re: Application for Food Primary Licence – Taco Rio

**Moved by Councillor Palmer**  
**Seconded by Councillor Piper**

THAT the proposed extended Liquor Licence hours of service of 12:00 (midnight) to 2:00 a.m. for the Food Primary Licence for Taco Rio not be supported; and

THAT the Village refrain from undertaking public consultation on the matter due to the quiet residential nature of the neighborhood.

**CARRIED  
UNANIMOUSLY**  
*RC-2020-10-07*

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- (b) Report of Community Services Coordinator – September 14, 2020  
Re: Civic Plaza Observation Deck Re-purposing

**Moved by Councillor Vidal**  
**Seconded by Councillor Hooper**

THAT an expenditure of up to \$30,000 for the purchase of furnishings and relocation of equipment from the Civic Plaza Observation Deck be approved and come from the Resort Municipality Initiative – Beach and Lagoon Improvements budget.

**MOTION FAILED**  
RC-2020-10-08

- (c) Report of Deputy Chief Administrative Officer/CO – September 15, 2020  
Re: Village Office Christmas Closure Schedule – 2020-2021

**Moved by Councillor Piper**  
**Seconded by Councillor Vidal**

THAT the Village Office be closed to the public from December 25, 2020 through January 1, 2021 and:

THAT Village Staff be directed to draft a policy regarding a seasonal office closure.

**CARRIED**  
**UNANIMOUSLY**  
RC-2020-10-09

- (d) Report of Deputy Chief Administrative Officer/CO – September 22, 2020  
Re: Request for Cancellation of s. 57 Notice on Title

**Moved by Councillor Palmer**  
**Seconded by Councillor Vidal**

THAT staff be directed file an application to cancel Notice on Title CA8037409 at the Land Title Office on the property legally described as Strata Lot 2, Section 133, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Strata Plan EPS3064, together with an interest in the common property in proportion to the entitlement of the Strata Lot as shown on Form V (PID: 029-768-381).

**CARRIED**  
**UNANIMOUSLY**  
RC-2020-10-10

- (e) Report of Chief Administrative Officer– September 30, 2020  
Re: Council Remuneration and Expense Policy

**Moved by Councillor Palmer**  
**Seconded by Councillor Piper**

THAT Council Remuneration and Expense Policy No. 1.16 be amended as follows:



Village of Harrison Hot Springs  
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October 5, 2020

Section 4 (b) be amended: Councillors are entitled to the reimbursement of expenses, as outlined in the policy, which are incurred while they are travelling on approved Village business or attending authorized events, conferences or seminars. Approved Village business and expenses shall be limited to events described under Section 9 of this policy as well as the attendance of meetings or events where they have been assigned or invited by the Mayor to represent the Village or authorized by resolution of Council.

**CARRIED  
UNANIMOUSLY**  
RC-2020-10-11

**Moved by Councillor Hooper**  
**Seconded by Councillor Palmer**

THAT Council Remuneration and Expense Policy No. 1.16 be amended as follows:

THAT Section 10 b be amended to read: "a. for any event scheduled longer than 9 hours outside of the Village boundaries"

**MOTION FAILED**  
**OPPOSED BY MAYOR FACIO, COUNCILLOR PIPER, COUNCILLOR VIDAL**  
RC-2020-10-12

**Moved by Councillor Hooper**  
**Seconded by Councillor Vidal**

THAT Council Remuneration and Expense Policy No. 1.16 be adopted as amended.

**CARRIED**  
**OPPOSED BY COUNCILLOR PIPER**  
RC-2020-10-13

**13. BYLAWS**

None

**14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

Questions from the public were entertained.

**15. ADJOURNMENT**

**Moved by Councillor Palmer**  
**Seconded by Councillor Piper**

THAT the meeting be adjourned at 8:14 p.m.

**CARRIED**  
**UNANIMOUSLY**  
RC-2020-10-14

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer

8(a)

RECEIVED  
OCT 14 2020  
BY VILLAGE OF HARRISON HOT SPRINGS



October 9, 2020

Subject: Grant Application – New Visitor Centre Museum

Dear Mayor and Council,

The last 6 months have been an unprecedented time for the world, our country, and our industry. While BC has navigated these waters better than most the damage that COVID 19 has brought to our economy and to the tourism sector has been devastating. To mitigate the damage being done and position BC for the future the Province has implemented the Community Economic Recovery Infrastructure Program which provides provincial grants to support economic resilience, tourism, heritage, and urban and rural economic development projects. These grants of up to \$1,000,000 are one-time 100% funded with projects required to be started by December 31, 2021 and finished by March 31, 2023.

Tourism Harrison sees this grant as a great opportunity to replace the current Visitor Centre and Sasquatch Museum and our current Britco trailer office with a larger more modern building. The current building is old, small, and limited in technical infrastructure. The conversion of the existing building to accommodate a small Sasquatch museum has increased visitation to the building by 6-7 thousand people per year. Even before COVID restrictions this increased traffic caused overcrowding issues for both the visitor centre and the museum.

Tourism Harrison believes that a larger Museum that included a larger First nations component focusing on Sts'ailes and the Sts'ailes mythology around the Sasquatch and potentially housing the John Green items, and Chris Murphy's collection would be an excellent year-round attraction that would bring visitors into Harrison especially in the off season.

We are asking Council for a support letter to accompany our grant application.

Sincerely,

Robert Reyerse  
Executive Director, Tourism Harrison

FILE #	DATE
0810-20-07	Oct 14/20
<input type="checkbox"/> CAO	<input type="checkbox"/> INFRA
<input type="checkbox"/> DCAO/CO	<input type="checkbox"/> PW
<input type="checkbox"/> FO	<input type="checkbox"/> OTHER
<input type="checkbox"/> ACCOUNTS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> COMM SERV	<input type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE	Oct 19/2020
INITIAL <input checked="" type="checkbox"/>	
ITEMS: A-REQ, ACTION:	
B - INFO - WIREP;	
C - INFO ONLY	



PO Box 255, 499 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0  
Phone: 604-796-5581  
Email: info@tourismharrison.com



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** October 6, 2020

**FROM:** Tyson Koch, AScT, RSIS **FILE:** 1855-03-24  
Operations Manager

**SUBJECT:** Permission to Seek Funding to Manage Stormwater on Hot Springs Road

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**ISSUE:** Approval to apply for funding from the Investing in Canada Infrastructure – Rural and Northern Communities Program for the construction of storm sewer infrastructure in Hot Springs Road.

### BACKGROUND:

Hot Springs Road (HSR), a provincial highway, has existing substandard storm sewer infrastructure (rock pits and open ditches) between Miami River Bridge North and South which is incapable of conveying the increased volume of storm waters from intense storm events attributed to climate change. HSR storm waters historically drained to private property however extensive infill development severed much of these discharge points which has affected the ability to manage both surface and subsurface storm water. This inability to convey storm waters effectively has created flooding hazards along HSR which increases the possibility of a serious traffic accident.

The Village has the opportunity to request funding under the Investing in Canada Infrastructure - Rural and Northern Communities Program. This program focuses on infrastructure that will enhance environmental quality and make infrastructure improvements to a variety of assets including stormwater systems. This available funding stream is up to 100% of eligible costs (60% funded by the federal government and 40% from the provincial government).

Construction of a storm sewer in HSR has a mutual benefit to the Village and Ministry of Transportation and Infrastructure (MoTI) and will be managed jointly. New storm sewer infrastructure will eliminate flooding hazards as well as provide a storm sewer discharge point to future infill development along HSR. Village and MoTI staff have been working collaboratively to establish a Storm Water Management Model that considers the effects of climate change and includes potential connection points to the Village’s storm sewer network where applicable.

**RECOMMENDATION:**

THAT staff submit an application for grant funding application for the Storm Sewer Infrastructure on Hot Springs Road through the *Investing in Canada Infrastructure Program – Rural and Northern Communities* for up to \$2,000,000.00; and

THAT Council supports the project and commits up to \$100,000.00 to cover additional and/or ineligible costs related to the project, to be funded by Gas Tax.

Respectfully submitted:

Tyson Koch

Tyson Koch  
Operations Manager

**REVIEWED BY:**

Tracey Jones

Tracey Jones  
Financial Officer

**REVIEWED BY:**

Madeline McDonald

Madeline McDonald  
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: October 8, 2020
FROM: Rhonda Schell, Community Services Coordinator FILE: 0340-50
SUBJECT: Flag Policy

ISSUE: To receive a draft Flag Policy.

BACKGROUND:

The current Flags Policy was adopted on April 18th, 2005. In 2019, the Village of Harrison Hot Springs established a permanent location for the Sts'ailes flag in the Civic Plaza, however the existing policy does not contain any protocols for the treatment of their flag. A new policy has been developed to ensure that all flags flown at the Village Office and on other properties and/or at facilities owned and operated by the Village of Harrison Hot Springs are flown and displayed in a consistent and appropriate manner.

Staff is seeking approval from Council to consult with Sts'ailes prior to adopting the draft Flag Policy.

RECOMMENDATION:

THAT the draft Flag Policy be received; and

THAT staff is approved to consult with Sts'ailes on the draft Flag Policy.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell
Rhonda Schell
Community Services Coordinator

Madeline McDonald
Madeline McDonald
Chief Administrative Officer



# VILLAGE OF HARRISON HOT SPRINGS POLICY

COUNCIL	POLICY NO.
FLAG	DATE ADOPTED:

## 1. PURPOSE

This policy has been developed to ensure that all flags flown at the Village Office and on other properties and/or at facilities owned and operated by the Village of Harrison Hot Springs are flown and displayed in a consistent and appropriate manner.

## 2. SCOPE

This policy applies to all flags flown by the Village of Harrison Hot Springs.

## 3. CUSTOMARY FLAG CONFIGURATION

- a. The order of precedence for flags is:
  - The national flag of Canada
  - The flags of other sovereign nations in alphabetical order (if applicable)
  - The flags of the provinces of Canada (in the order in which they joined Confederation)
  - The flags of the territories of Canada (in the order in which they joined Confederation)
  - The flags of municipalities (Harrison Hot Springs first, then alphabetical)
- b. When three flags are flown together, the position of honour is the centre flag pole. When any other number of flags are flown together (i.e. two flags or more than three flags) the position of honour is furthest to the left (to an observer facing the display).
- c. In a three-flag configuration, the Canadian flag will be flown on the center flagpole, with the Province of BC flag flown to the left of the Canadian flag, and the Village of Harrison Hot Springs flag flown to the right (to an observer facing the display).
- d. Flags may be temporarily changed to accommodate a facility rental for filming opportunity at the Village Office or at operated municipal properties, at the discretion of the Chief Administration Officer (CAO) or designate.

#### 4. HALF-MASTING OF FLAGS

- a. Half-masting of flags is a symbol of honour and expresses a collective sense of sorrow and loss while sending a strong visual message of mourning.
- b. Half-masting may occur simultaneously at all Village facilities or at key sites only, such as the Village Office, Civic Plaza, Memorial Hall, or at the discretion of the CAO or designate. When one flag is flown at half-mast, all flags flown together should be at half-mast.
- c. All flags will be flown at half-mast at one or more Village facilities to mark periods of official mourning upon the death of one of the following people:
  - the British Sovereign or member of the Royal Family related in the first degree to the British Sovereign,
  - the Canadian Governor General or a former Governor General,
  - the Canadian Prime Minister or a former Prime Minister,
  - a Canadian Federal Cabinet Minister from British Columbia,
  - the Lieutenant Governor of British Columbia,
  - the Premier of British Columbia,
  - a Member of Parliament from British Columbia,
  - a Member of the British Columbia Legislative Assembly,
  - a Senator from British Columbia,
  - the Mayor or Councillor of Harrison Hot Springs,
  - a former Mayor or Councillor of Harrison Hot Springs, on the advice of the Corporate Officer
  - the Chief or Councillor of Sts'ailes
  - a former Chief or Councillor of Sts'ailes, on the advice of the Sts'ailes Administration
  - upon direction of the Mayor, any person to be honoured.
- d. In the case of a death, flags will be flown at half-mast during the official period of mourning, which is defined as the day of death until five calendar days have passed.
- e. Flags shall first be raised to the top of the staff then lowered to half-staff.
- f. If the flags are half-masted due to a death, they must nonetheless be flown at full-mast on Canada Day and Victoria Day, after which the flags can resume half-masting until the end of the official period of mourning.
- g. The Corporate Officer is responsible for coordinating the lowering of flags at Village facilities.
- h. When half-masting has been deemed appropriate, the Corporate Officer or designate will notify the following persons by email:

- Mayor and Council;
- The manager responsible for Operations, to arrange for the half-masting of flags as identified;
- The manager responsible for the Communications to arrange for notification of the half-masting on the website;
- The Fire Chief to arrange for half-masting of the flags at the Fire Hall (when relevant); and
- The Corporate Management Team (for information).

## **5. STS'AILES FIRST NATION**

- a. The Sts'ailes First Nation flag will fly to the right of the Village of Harrison Hot Springs Flag in the Civic Plaza.
- b. All applicable procedures in this policy will apply to the Sts'ailes First Nation flag.

## **6. REMOVAL OF FLAGS**

- a. Flags on Village property will be maintained in good condition and replaced when showing signs of wear, tear or discolouration.
- b. Flags removed from service will be disposed of in a dignified manner and immediately replaced.



12(c)



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** October 11, 2020  
**FROM:** Rhonda Schell **FILE:** 1855-03-25  
Community Services Coordinator  
**SUBJECT:** Community Economic Recovery Infrastructure Program

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### ISSUE:

Approval to apply for funding from the Community Economic Recovery Infrastructure Program under the Community Economic Resilience (CER) funding stream.

### BACKGROUND:

The Community Economic Recovery Infrastructure Program provides fully-funded provincial grants to support economic resilience, tourism, heritage, and urban and rural economic development projects in communities impacted by COVID-19. The CER funding stream is focused on short-term and small-scale infrastructure projects that will be for public use and benefit. Projects must start by December 31, 2021 and end by March 31, 2023.

### DISCUSSION:

Due to COVID-19, Harrison Hot Springs saw an unprecedented number of day use visitors in 2020. Closures of recreation facilities in other communities and recommendations from health authorities to seek outdoor spaces for recreation were significant contributors to the influx of people. At times local residents found it challenging to take exercise on our built trails due to crowding as the large number of visitors put pressure on the capacity of the lagoon trail and the promenade areas. To help increase the ability to safely distance while seeking outdoor recreation and exercise, staff is proposing the completion of the Miami River Greenway trail and construction of a new wide width walking trail that will benefit both residents and visitors.

The proposed location of the new walking trail is along the east side of McCombs Drive starting at the Miami River bridge (across from the Miami River Greenway entry point) and ending at McPherson Road. The trail will be approximately 10' wide to allow for multi-directional walking at a safe distance and will be fully accessible. It will have seating, bicycle racks at the entry points, and connect to the East Sector Park trails and the Miami River Greenway.

This project is in line with the following sections Official Community Plan:

**12.2.1** Expand the range of recreational facilities and opportunities for residents, particularly youth and for visitors.

**13.2.1** Develop a system of parks, open space and trails that will meet the needs of residents as well as visitors.

Renderings for the proposed project are attached in Appendix 1.

**RECOMMENDATION:**

THAT staff to apply to the Community Economic Recovery Infrastructure Program under the Community Economic Resilience (CER) funding stream for up to \$350,000 to complete the construction of the Miami River Greenway and to construct a wide width walking trail along McCombs Drive.

Respectfully submitted:

Rhonda Schell  
Rhonda Schell  
Community Services Coordinator

REVIEWED BY:


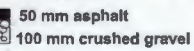
Madeline McDonald  
Madeline McDonald  
Chief Administrative Officer

REVIEWED BY:

Tracey Jones  
Tracey Jones  
Financial Officer



Existing

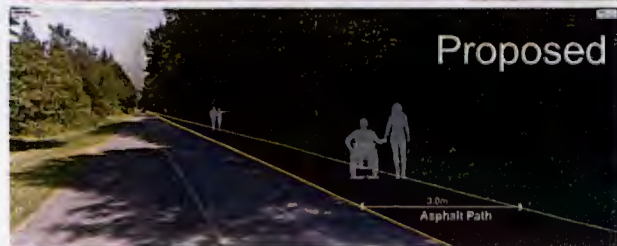
 50 mm asphalt  
 100 mm crushed gravel

### Asphalt Path Detail

 50 mm crusher chips  
**Crusher Chip Path Detail**



Existing

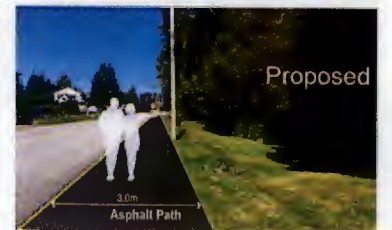


Proposed

### Schematic Section at Roadside Ditch

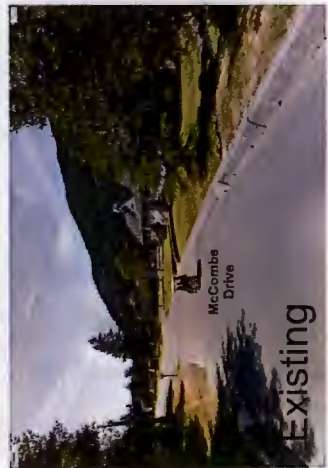
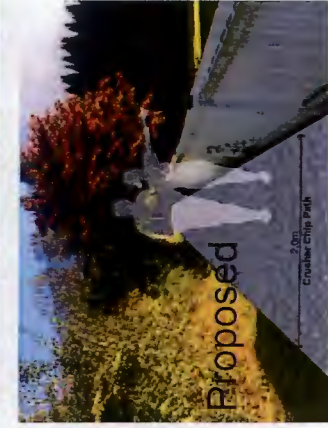
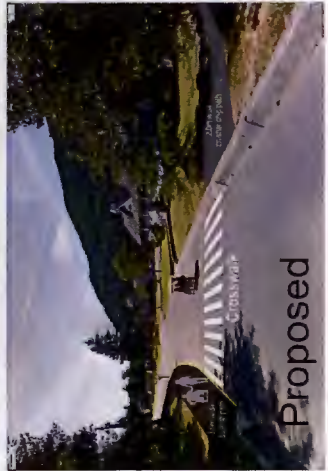
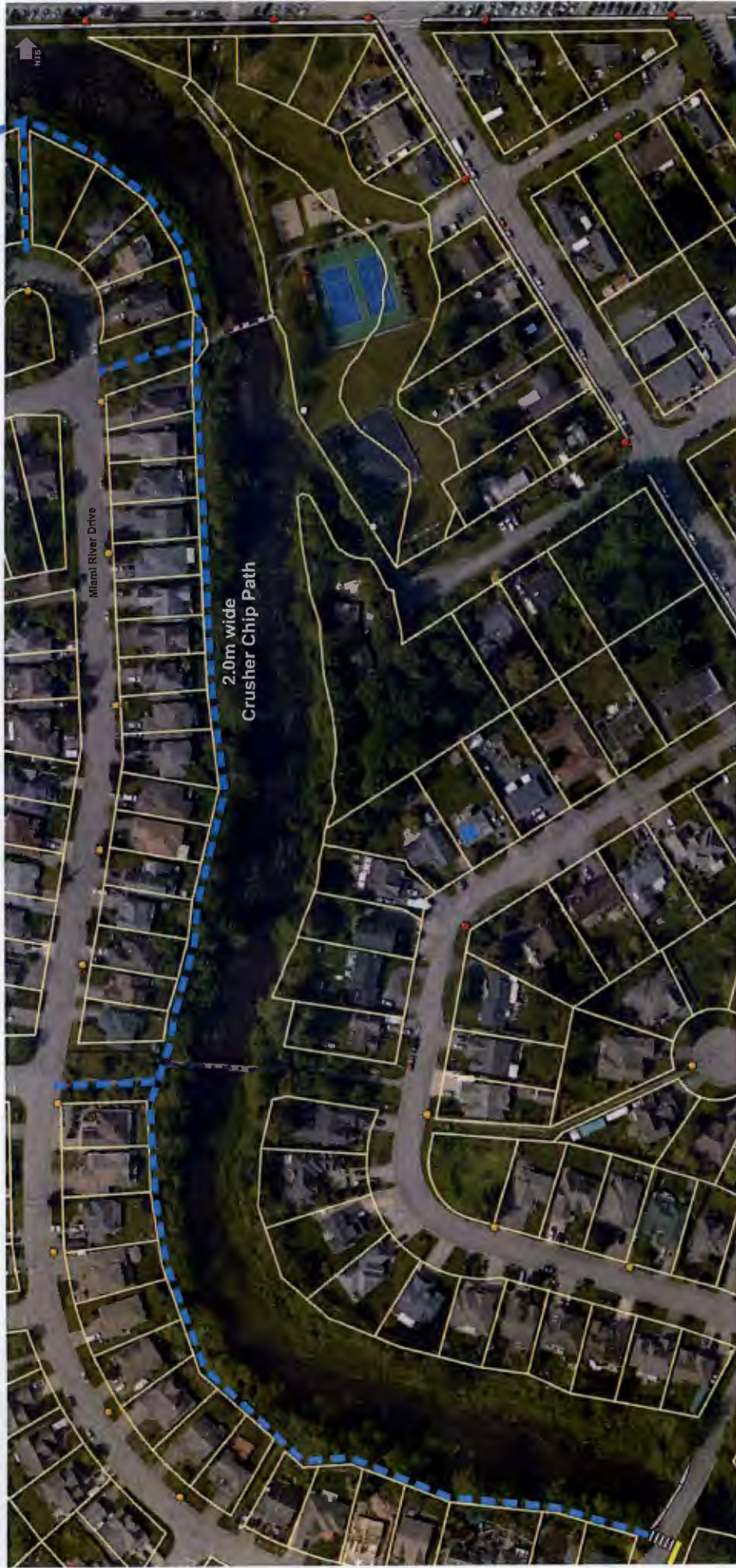


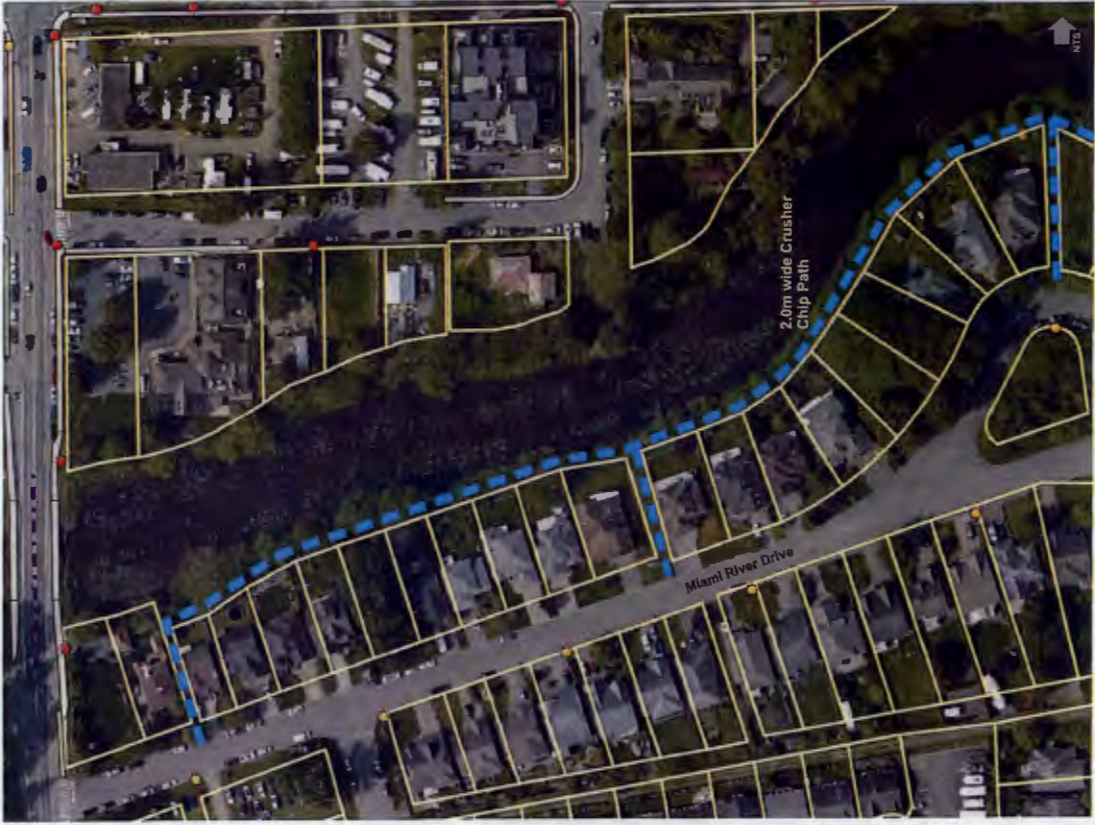
McCombs Road



Proposed







B(a)



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** October 14, 2020

**FROM:** Madeline McDonald **FILE:** 3900-01  
Chief Administrative Officer

**SUBJECT:** Boat Launch Facility and Parking Lot Regulation Bylaw No.1075, 2015 Schedule "A" Fees

**ISSUE:** To increase fees described in Schedule "A" of Boat Launch Facility and Parking Lot Regulation Bylaw No.1075, 2015 for boat launch services to achieve a revenue neutral service.

### BACKGROUND:

The Village's boat launch facility is managed and operated by the Fraser Valley Regional District (FVRD). It is generally operational from the end of March to early May on weekends, mid-May to mid-September seven (7) days a week and mid-September to mid-October (Thanksgiving) on weekends, subject to weather conditions.

Village staff met earlier this month with FVRD staff to discuss general operations over the 2020 boating season and to receive the FVRD staff's comments regarding budget projections for 2021. Operating costs have increased for a number of reasons, including higher costs of supplies, including sanitation supplies, and increased overhead costs related to contract management. The FVRD has projected an \$8000 deficit based on the current revenue model. The final figures for 2020 are not yet available so an assessment was made using 2019 data to determine the level of increase required to meet the projected budget shortfall.

The vast majority of users are from outside of the community so the boat launch operates as a regional recreational service and a modest fee increase is suggested for the day pass and season pass users. A larger increase is proposed for fleet passes because at an average of 7 boats per fleet pass, the discount was deemed to be disproportionate compared to an annual pass for just one boat. The fleet pass will still represent a discount for those with 4 or more boats.

In addition, staff is recommending that the parking fee in Schedule "A" of the Boat Launch Facility and Parking Lot Regulation Bylaw be amended from \$10.00 to \$12.00 per day to match parking rates in other parts of the Village.

Accordingly, staff is recommending that user fees at the boat launch be increased to absorb the rising costs of providing this service to the public as follows:

PASSES	CURRENT AMOUNT	PROPOSED AMOUNT	SEARCH & RESCUE SURCHARGE	TOTAL AMOUNT
Day Pass	\$20.00	\$23.00	\$2.00	\$25.00
Season Pass	\$135.00	\$140.00	\$10.00	\$150.00
Fleet Pass	\$300.00	\$480.00	\$20.00	\$500.00
Parking Pass per Day	\$10.00	\$12.00		\$12.00
Additional Parking Pass	\$10.00	\$12.00		\$12.00

**RECOMMENDATION:**

THAT Boat Launch Facility and Parking Lot Regulation Amendment Bylaw 1158, 2020 be given first, second and third reading.

Respectfully submitted:

Madeline McDonald

Madeline McDonald  
Chief Administrative Officer

**REVIEWED BY:**

Tracey Jones

Tracey Jones  
Financial Officer





VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1158

**A bylaw to amend Boat Launch Facility and Parking Lot Regulation Bylaw No. 1075, 2015**

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Boat Launch Facility and Parking Lot Regulation Bylaw No. 1075, 2015;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Boat Launch Facility and Parking Lot Regulation Amendment Bylaw No. 1158, 2020".

**2. Boat Launch Facility and Parking Lot Regulation Bylaw No. 1075, 2015, Schedule "A" is hereby amended as follows:**

PASSES	AMOUNT	*KHSAR Surcharge
• Day Pass	\$ 23.00 (tax included)	\$ 2.00
• Season Pass	\$140.00 (tax included)	\$10.00
• Fleet Pass	\$480.00 (tax included)	\$20.00
• Parking Pass per one day	\$ 12.00 (tax included)	
• Additional Parking Pass	\$ 12.00 (tax included)	

*\*This surcharge contributes to the Kent Harrison Search and Rescue to provide search and rescue services to the community.*

READ A FIRST TIME THIS DAY OF OCTOBER, 2020

READ A SECOND TIME THIS DAY OF OCTOBER, 2020

READ A THIRD TIME THIS DAY OF OCTOBER, 2020

ADOPTED THIS DAY OF OCTOBER, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer