



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: December 21, 2020
Time: 7:00 p.m.
Location: Council Chambers, Memorial Hall, 290 Esplanade
Avenue, Harrison Hot Springs, British Columbia

**Due to the COVID-19 pandemic and the Provincial Health Order of December 4, 2020, members of the public are prohibited from in-person attendance at Council Meetings.
Visit our website for instructions on how to connect to the digital Council Meetings.**

1. CALL TO ORDER

Meeting called to order by Mayor Facio.
Acknowledgment of Sts'ailes traditional territory

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of December 7, 2020 be adopted.

Item 4(a)
Page 1

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

- | | | |
|---------------------------------------|---|---------------------|
| i. Bylaws | Fire Department Regulation Amendment Bylaw 1159, 2020 | Item 6(i)
Page 9 |
| ii. Agreements | | |
| iii. Committee/
Commission Minutes | | |
| iv. Correspondence | | |

7. DELEGATIONS/PETITIONS

(a) John Allen
Re: Community Hall

Item 7(a)
Page 11

8. CORRESPONDENCE

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Hooper

- Agassiz Harrison Historical Society
- Fraser Health
- Fraser Valley Regional Library Board (Alternate Municipal Director)

Councillor Palmer

- Fraser Valley Regional Library Board (Municipal Director)
- Kent Harrison Joint Emergency Program Committee

- Public Art Committee

Councillor Piper

- Corrections Canada Citizen's Advisory Committee
- Harrison Agassiz Chamber of Commerce
- Kent Harrison Joint Emergency Program Committee
- Tourism Harrison

Councillor Vidal

- Agassiz Harrison Healthy Communities
- Fraser Valley Regional District Board (Alternate Municipal Director)
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

- (a) Report of Planning Consultant – December 9, 2020
Re: To start Rezoning process

Item 12(a)
Page 13

Recommendation:

THAT staff be authorized to work on application 3360-20-Z02/20 for land legally described as: Lot 73 Section 12 Township 4 Range 29 West of the Sixth Meridian New Westminster District Plan 52361

- (b) Report of Community Services Coordinator – December 1, 2020
Re: Land Use Planning Survey Summary

Item 12(b)
Page 17

Recommendation:

THAT Council receive the Land Use Planning Survey Summary; and

THAT Council direct staff on the areas of focus to develop for the next phase in the public engagement process

- (c) Report of Chief Administrative Officer – December 15, 2020
Re: Technology Grant for Elected Officials

Item 12(c)
Page 53

Recommendation:

THAT \$5000 be added to the 2021 budget to provide for \$1000 technology grants to elected officials as compensation for the use of personal electronic devices, to be funded through the COVID-19 Safe Restart Grant; and

THAT a policy be drafted to provide for Council Technology Grants on a per term basis for Council's consideration in 2021.

- (d) Report of Deputy Chief Administrative Officer/CO – November 10, 2020
Re: Tree Replacement Policy

Item 12(d)
Page 55

Recommendation:

THAT the Tree Replacement on Public Lands policy be adopted

13. BYLAWS

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

4(a)

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Monday, December 7, 2020

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Samantha Piper
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Community Services Coordinator, Rhonda Schell
Financial Officer, Tracey Jones
Operations Manager, Tyson Koch
Fire Chief, Trevor Todd

ABSENT: None

Recording Secretary: Brianne Stevens

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.
Mayor Facio acknowledged the traditional territory of Sts'ailes.

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the meeting be closed to the public except for Council and senior staff for the purpose of receiving and adopting Meeting Minutes and conducting the business of Council convened in accordance with s. 89 of the *Community Charter*, and

THAT pursuant to the Provincial Health Order made December 4, 2020 wherein members of the public are prohibited from in-person attendance at Council meetings, the Village of Harrison Hot Springs will make its best effort to provide a recording of Regular Council meetings online for public viewing; and

FURTHER THAT Council will consider alternative methods in order to conduct electronic meetings to resemble in-person public meetings as much as possible for future Regular Council meetings.

**CARRIED
UNANIMOUSLY**
RC-2020-12-01

2. INTRODUCTION OF LATE ITEMS

- Construction Related Traffic Concerns at 120 Esplanade
- Reserve Funds

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved as amended.

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

**CARRIED
UNANIMOUSLY**
RC-2020-12-02

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of November 2, 2020 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2020-12-03

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. Bylaws
- ii. Agreements
- iii. Committee/Commission Minutes
- iii. Correspondence

- iii (a) Letter dated November 4, 2020 from Miami River Streamkeepers Society.
- iii (b) Letter dated November 4, 2020 from Rick Hansen Foundation.

Moved by Councillor Vidal
Seconded by Councillor Hooper

THAT the letters dated November 4, 2020 from Miami River Streamkeepers Society and Rick Hansen Foundation be received.

**CARRIED
UNANIMOUSLY**
RC-2020-12-04

7. DELEGATIONS/PETITIONS

- 8. The Corporate Officer reported that due to the Provincial Health Order attendance of the delegation is not permitted.**

9. CORRESPONDENCE

- (a) Email dated December 1, 2020 from Michael Weightman at ICBC
Re: Notice of retirement

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the email from Michael Weightman at ICBC dated December 1, 2020 be received.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

RC-2020-12-05

10. BUSINESS ARISING FROM CORRESPONDENCE

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT a letter be sent to Mr. Weightman congratulating him on his retirement from ICBC; and

THAT a letter be sent to Ms. Hatch congratulating her on her new appointment at ICBC.

**CARRIED
UNANIMOUSLY**
RC-2020-12-06

**11. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Councillor Hooper

- Agassiz Harrison Historical Society – no report
- Fraser Health
 - November 4, 6, 11, 18 and 27, 2020 attended a Zoom conference for CNIB
 - November 4, 11, 17 and December 2, 2020 attended a Tamarack Institute webinar
 - November 19, 2020 attended a telephone conference with YAKE on Homeless over Christmas
 - November 23, 24 and 25, 2020 attended a CIVX meeting
- Fraser Valley Regional Library Board – no report
- November 19, 2020 attended a Lets'mot Community to Community video conference

Councillor Palmer

- Fraser Valley Regional Library Board - no report
- Kent Harrison Joint Emergency Program Committee – no report
- Public Art Committee – no report

Councillor Piper

- Corrections Canada Citizen's Advisory Committee – no report
- Harrison Agassiz Chamber of Commerce – November 24, 2020 attended the AGM zoom meeting
- Kent Harrison Joint Emergency Program Committee – no report
- Tourism Harrison – November 18, 2020 attended the Board of Directors zoom meeting
- November 19, 2020 attended a Lets'mot Community to Community video conference
- November 20, 2020 attended a COVID 19 Economic Recovery task force meeting
- November 23, 24, 25, 2020 attended a virtual CIVX meeting
- December 2, 2020 attended a webinar on small, medium sized business recovery grants
- December 5, 2020 rang the bells for Salvation Army to collect donations

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

Councillor Vidal

- Agassiz Harrison Healthy Communities – November 19, 2020 attended a meeting
- Fraser Valley Regional District Board – November 10, 2020 attended a Corporate Services Committee meeting
- Fraser Valley Regional District Hospital Board – no report
- Nov 19 attended a Lets'mot Community to Community video conference
- Nov 19 attended the Lower Mainland Local Government Association Meeting
- Nov 23, 24, 25 attended a virtual CIVX meeting
- Dec 5 rang the bells for Salvation Army to collect donations

12. MAYOR'S REPORT

- Reported that TC Merritt Valley Farms' proposed mine application for has been denied by the Ministry of Mines
- Reported that Fraser Health has brought in 14 new Ultraviolet Germicidal Irradiation robots to combat COVID-19
- Nov 19 attended the Lets'mot Community to Community Forum
- Nov 24 attended the Inaugural Meeting of the Fraser Valley Regional District Board of Directors
- Attended a Zoom Meeting to wish Mr. Weightman of ICBC a happy retirement
- Reported that letters of congratulations were mailed to the Premier, Minister of Municipal Affairs, Minister of Finance and Minister of Tourism, Arts, Culture and Sport

13. REPORTS FROM STAFF

- (a) Report of Fire Chief - November 2020
Re: Fire Department Update

Moved by Councillor Vidal
Seconded by Councillor Hooper

THAT the report of the Fire Chief be received for information.

**CARRIED
UNANIMOUSLY**
RC-2020-12-07

- (b) Report of Financial Officer – December 1, 2020
Re: Fire Department Capital Purchases 2021-2022

Moved by Councillor Vidal
Seconded by Councillor Hooper

THAT up to \$26,000 from fire department reserves be used to fund the purchase of the air fill compressor; and

THAT up to \$200,000 from surplus be used to fund the purchase of the primary fire pumper truck.

**CARRIED
UNANIMOUSLY**
RC-2020-12-08

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

- (c) Report of Financial Officer – November 19, 2020
Re: 2020 Audit Plan

Received and filed.

- (d) Report of Chief Administrative Officer – December 2, 2020
Re: COVID-19 Safe Restart Grant for Local Government

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT 2020 revenue shortfalls and additional costs incurred in 2020 as a consequence of the COVID-19 pandemic be reimbursed to the Village through the funds received through the COVID-19 Safe Restart Grant for Local Governments.

**CARRIED
UNANIMOUSLY**
RC-2020-12-09

- (e) Report of Community Services Coordinator – December 1, 2020
Re: Digital Council Meetings

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT a budget of up to \$7,000 in 2020 be authorized to be funded by the COVID-19 Safe Restart Grant, to implement digital council meeting capabilities as amended; and

FURTHER THAT a budget of \$2000 in additional labour costs be added to the budget for 2021 to provide technical support for public digital meetings, to be funded by the COVID-19 Safe Restart Grant.

**CARRIED
UNANIMOUSLY**
RC-2020-12-10

- (f) Report of Chief Administrative Officer – December 1, 2020
Re: Harrison Festival Society – request for funding

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT \$15,000 be provided to the Harrison Festival Society in 2020 to be funded from the COVID-19 Safe Restart Grant for Local Government.

**CARRIED
UNANIMOUSLY**
RC-2020-12-11

- (g) Report of Operations Manager – November 25, 2020
Re: Application for Grant Funding – Access road to Harrison Springs Waste Water Treatment Plant

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

Moved by Councillor Vidal
Seconded by Councillor Piper

THAT staff be authorized to apply for a Structural Flood Mitigation Grant for up to \$425,000 to upgrade the access road to the Harrison Hot Springs Waste Water Treatment Plant.

**CARRIED
UNANIMOUSLY**
RC-2020-12-12

Late Items

(h) Construction Related Traffic Concerns at 120 Esplanade

Councillor Hooper expressed concern that construction activities around the 120 Esplanade Avenue Development will impact parking and traffic flow in the area, negatively impacting the local businesses.

Staff reported that the developer would be submitting a traffic management plan and that these concerns will be addressed in the plan.

(i) Reserve Funds

Councillor Piper requested that staff provide an update related to Village reserve funds and draft a policy for reserves for the purpose of setting appropriate goals and limits for the various reserves.

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT staff be directed to provide an update report on the status of current reserve funds; and

THAT staff draft a Reserve Fund Management policy.

**CARRIED
UNANIMOUSLY**
RC-2020-12-13

14. BYLAWS

(a) Report of Fire Chief – November 2020

Re: Amendments to Fire Department Regulation Bylaw No. 1031, 2013

Moved by Councillor Palmer
Seconded by Councillor Hooper

THAT Fire Department Regulation Amendment Bylaw No. 1159, 2020 receive first, second and third readings.

**CARRIED
UNANIMOUSLY**
RC-2020-12-14

*Village of Harrison Hot Springs
Minutes of the Council Meeting
December 7, 2020*

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were received and read out by the Corporate Officer.

16. ADJOURNMENT

Moved by Councillor Palmer
Seconded by Councillor Vidal

THAT the meeting be adjourned at 8:32 p.m.

**CARRIED
UNANIMOUSLY**
RC-2020-12-15

Leo Facio
Mayor

Debra Key
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1159**

A bylaw to amend "Fire Department Regulation Bylaw No. 1031, 2013"

WHEREAS the Council of the Village of Harrison Hot Springs has deemed it advisable to amend Fire Department Regulation Bylaw No. 1031, 2013;

NOW THEREFORE in open meeting assembled, the Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as Village of Harrison Hot Springs "Fire Department Regulation Amendment Bylaw No. 1159, 2020".
2. "Fire Department Regulation Bylaw No. 1031, 2017 is hereby amended under Section 4 Establishment by deleting 4.2 and replacing it with the following:

"4.2 The Fire Department consists of the following positions, ranked in descending order:

- (a) The Fire Chief;
- (b) The Deputy Fire Chief;
- (c) Up to 2 (two) Captains;
- (d) Up to 4 (four) Lieutenants; and
- (e) Up to 18 (eighteen) Firefighters,

With the total number of Officers and members not to exceed 26 (twenty six).

3. "Fire Department Regulation Bylaw No. 1031, 2017 is hereby further amended under Section 4 Establishment by deleting 4.3(a) and replacing it with the following:

"4.3 The Fire Chief:

- (c) in consultation with the Administrator, recommend to Council the appointment of the Deputy Fire Chief. Members who have been appointed as Captains shall serve in that capacity as part of the Executive.

4. "Fire Department Regulation Bylaw No. 1031, 2017 is hereby further amended under Section 5 Appointment and Election of Officers, by deleting the section and replacing it with the following:

"5 Appointment of Officers

- 5.1 Captains and Lieutenants of the Fire Department shall be appointed by the Fire Chief.
- 5.2 Each duly appointed Captain and Lieutenant shall continue in office until new officers are appointed.
- 5.3 A vacancy occurring on the Executive during any term of office may be filled by an appointment by the Fire Chief.

READ A FIRST TIME THIS 7th DAY OF DECEMBER, 2020

READ A SECOND THIS 7th DAY OF DECEMBER, 2020

READ A THIRD TIME THIS 7th DAY OF DECEMBER, 2020

ADOPTED THIS DAY OF DECEMBER, 2020

Mayor

Corporate Officer

7(a)

Debra Key

From: Reception
Sent: Wednesday, December 02, 2020 9:21 AM
To: Debra Key
Subject: FW: Delegation request



Tyler Kafi, Clerk I
E: info@harrisonhotsprings.ca
Village of Harrison Hot Springs
Resort Municipality
P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0
P: 604-796-2171
F: 604-796-2192
W: harrisonhotsprings.ca

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From: john allen <johnjallen@shaw.ca>
Sent: December 2, 2020 9:20 AM
To: Reception <info@harrisonhotsprings.ca>
Cc: John j. Allen <johnjallen@shaw.ca>
Subject: Delegation request

Dec 2nd 2020

Good morning;

I(wish to attend the next council meeting as a delegation.

I want to speak to the councillors about the need for our community hall to serve the community better.

Yours

John J. Allen

12(a)

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 9, 2020

FROM: Ken Cossey, MCIP, RPP **FILE:** 3360-20-Z02/20
Planning Consultant 835 Angus Place

SUBJECT: To start the Rezoning process

ISSUE:

Seeking approval to start the rezoning review process.

BACKGROUND:

This site is currently developed with one dwelling unit and a small workshop located in the backyard and this site is approximately 0.09 Ha (933 M²) in size.

The site is currently fully serviced. The requested rezoning amendment is to change the current zoning from an R-1 zone (Residential 1 – Conventional Lot) to an R-2 zone (Duplex). The request is to facilitate the redevelopment of a current workshop with a Coach House. Coach Houses are allowed in R-2 zones only, as per s 4.10 of the Village's Zoning Bylaw.

The combined gross floor area of all Accessory Buildings or Structures on the Lot, including the Coach House, must not exceed 90 M². If this rezoning application is approved the proposed size of the accessory building is 23.1 M². Two Accessory Buildings are allowed in an R-2 Zone, with the maximum allowable height set at 5 M. At some point a Development Variance Permit application may be required to address the maximum height allowed for an Accessory Building. This will be reviewed and addressed during the Building Permit stage. If a Development Permit Variance is required, the application will be shared with Council, prior to any Building Permit being issued.

Official Community Plan (OCP) designation

The site is currently designated as a Low-Density Residential area, as per s 6.3.2 of the Village's OCP. No OCP amendment is required as the proposed R-2 uses are compatible with the current Low Density Residential policies.

Surrounding Land Uses

This site is surrounded by R-1, Single family dwelling, uses.

Title Issues

The Title of this site have been reviewed and there is a flood covenant registered on title.

Proposed Lot Coverage

Under the R-2 zoning requirements, the allowable Lot coverage maximum requirement is 40%. If this rezoning request is approved, the proposed Lot coverage would be 16.8%.

RECOMMENDATION:

- 1/. That staff be authorized to work on application 3360-20-Z02/20 for land legally described as: Lot 73 Section 12 Township 4 Range 29 West of the Sixth Meridian New Westminster District Plan 52361.

Respectfully submitted:

**REVIEWED BY and Concurrence
with the RECOMMENDATIONS**

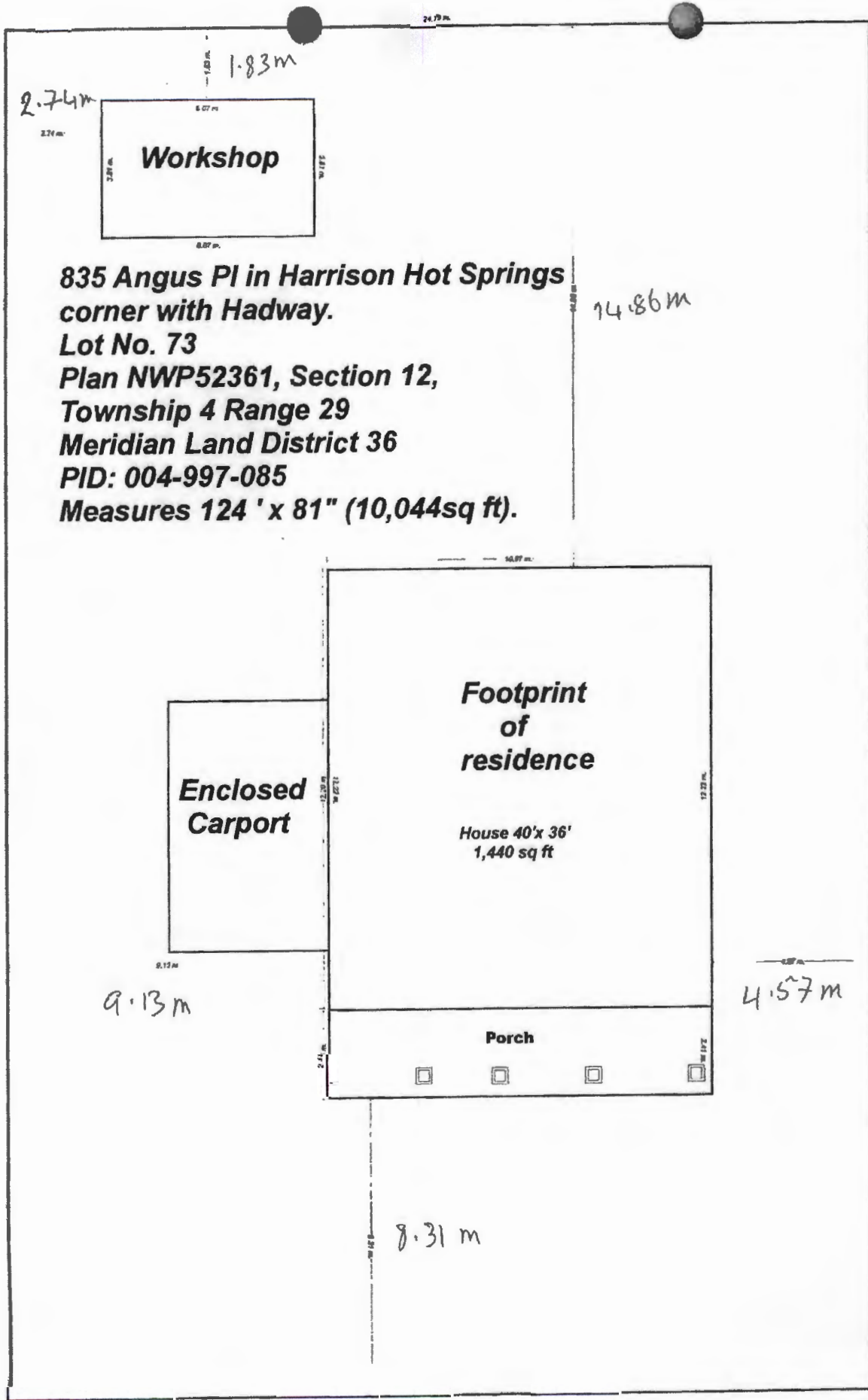
Ken Cossey

Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

Attachments (1) Location Map



835 Angus Pl in Harrison Hot Springs
corner with Hadway.
Lot No. 73
Plan NWP52361, Section 12,
Township 4 Range 29
Meridian Land District 36
PID: 004-997-085
Measures 124 ' x 81" (10,044sq ft).



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 1, 2020
FROM: Rhonda Schell **FILE:** 2240-35
Community Services Coordinator
SUBJECT: Land Use Planning Survey Summary

ISSUE:

To provide a summary of responses from the Land Use Planning Survey for the lands located at Miami River Drive and Hot Springs Road.

BACKGROUND:

At the September 29, 2020 Special Council Meeting, Council approved a Community Engagement and Consultation Plan for the uses of the vacant lands located at Miami River Drive and Hot Springs Road.

DISCUSSION:

A new website site (www.getintoitharrison.com) dedicated to citizen engagement was developed and launched on November 3, 2020. The website contained background information on the history, zoning, and potential for the lands. It also offered information on the process of placemaking and supporting documents related to the Official Community Plan, Zoning Bylaw, age-friendliness, housing, demographics, population projections to assist in the process of meaningful engagement.

Also on November 3, 2020, a survey was launched. The survey was made available on the engagement site as well as on paper at the Village Office to be completed manually. The survey was open for 28 days and received 78 responses on the engagement site (no paper copies were requested or dropped off). This response rate exceeded previous survey's completed in recent years (Lagoon Master Plan – 54; Resort Development Strategy – 52), however 78 responses represents only 6% of the eligible electoral voters in the Village.

The engagement website and survey were advertised on the Village website and Facebook account. There was also a direct mail-out sent to all post office boxes in Harrison Hot Springs.

SURVEY SUMMARY

1. The majority of respondents were residential, with just four businesses participating along with one member of the press and one non-profit agency.
2. Almost all respondents were home owners with just 5 identifying themselves as renters. One respondent was a land owner, but not a home owner.
3. Only three of the respondents were seasonal residents.
4. Almost 36% of all respondents were seniors. Hosting a survey online was not a deterrent for engaging this demographic.
5. The majority of households have two people dwelling in them:

# of People in Dwelling	Respondents
1	6
2	41
3	4
4	9
5	1

6. Over 40% of respondents have lived in Harrison Hot Springs for more than 10 years.
7. A small number of people who participated in this survey were also participants in the Housing Needs Assessment public engagement process. This indicated that a larger number of people were engaged in this particular process but the reason is unknown. It could be contributed to the platform, subject matter, advertising strategy, or timing.
8. Most participants in this survey have taken the time to read the 2019 Housing Needs Assessment report which indicated a need for affordable housing for seniors and temporary workers.
9. When asked if the respondent would like this land to be used as a park, 72% said they would like to see a park.
10. When asked if the respondent would like this land to be used for arts and culture, the strong reaction was no.
11. When asked if the respondent would like this land to be used for affordable housing for seniors, the predominant response was no.
12. When asked if the respondent would like this land to be used for affordable housing for seasonal workers, only two respondents showed any interest with the majority not in favour.

13. When asked if the respondent would like this land to be used for commercial buildings, a small percentage (14%) indicated that they were in favour and in the additional comments there were ideas around mixed use commercial and residential.
14. When asked if the respondent would like this land to be used for recreational buildings, 35% of respondents indicated that they would like one or more lots used for this purpose.
15. When asked if the respondent would like this land to be used for a community gathering space, 39% of respondents indicated that they would like one or more lots used for this purpose.

While the use of overflow parking was not included as a question in the survey, 37 out of the 78 respondents felt that this was a good use of the vacant lands. A detailed report of the survey results is attached with additional comments from respondents.

Further engagement is planned for early 2021 to further develop the possible uses of the vacant lands located at Miami River Drive and Hot Springs Road.

RECOMMENDATION:

THAT Council receive the Land Use Planning Survey Summary; and

THAT Council direct staff on the areas of focus to develop for the next phase in the public engagement process.

Respectfully submitted:

Rhonda Schell

Rhonda Schell
Community Services Coordinator

REVIEWED BY:

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

**Let's
Talk**



12(b)

Get Into It Harrison!

We're listening!

Help shape the projects that impact you by signing up on this site, contributing your ideas and questions, and following projects that are important to you. We will listen to what you say, take your opinions into account, and report back to you on how community input contributes to Village projects.

Surveys

Q & A

Key Dates

www.getintoitharrison.ca

Village of Harrison Hot Springs
604-796-2171

Let's Talk



What is "Get Into It Harrison"?

Get Into It Harrison! is a new community engagement website. Community engagement is anything we do to involve citizens and other stakeholders in Village initiatives and work. It is a way to let you know what we're working on, gather your input, and get more people involved. It is important for everyone to get involved so that we can hear from all voices in the village whether you are a resident or business owner, a retiree, a volunteer or seasonal worker, or maybe you're a busy professional commuting outside of the community.

Is it worth my time?

We know your time is valuable so we've tried to make this as easy as possible and we appreciate your time and input. We know you have ideas and opinions, and we are committed to learning from them and incorporating them into our planning and decision-making. The more people who are informed, considering options, pondering trade-offs, and thinking about opportunities, the better our decisions will be.

Speak Up!

We have made it easy for you to participate, ask questions and share your ideas! Citizen engagement brings together diverse people, including local government elected officials & staff, residents, and businesses to create innovative ideas and solutions. We want to make decisions rooted in community-based participation, but we can only do that if you speak up! Let's work together to make sure that we're planning for our community's needs now and into the future.

Why Register?

Constructive dialogue and rigorous decision-making require accountability. The purpose of the Village's engagement efforts is to collect useful feedback from real people to support Village priorities and discussions, and to keep you informed and engaged on projects that are important to you. Registration allows us to be sure that real people are behind the comments and ideas on the site.

How can I register?

Go to:
www.getintoitharrison.ca

Click the Register Here button on the main page. It's pretty straight forward from here, but if you run into any problems there is an instruction document available on the site or by contacting the Village Office.

Need help?
support@engagementhq.com

What if I don't have internet access? How can I get involved?

Information is often posted on the community bulletin boards located at the Village Office and Post Office. We are also available to assist if you call the Village office and request information. Paper copies of surveys are available to be picked up or mailed if necessary. **There is a Land Use Planning Survey open for comment until November 30, 2020.**



Land Use Planning Survey

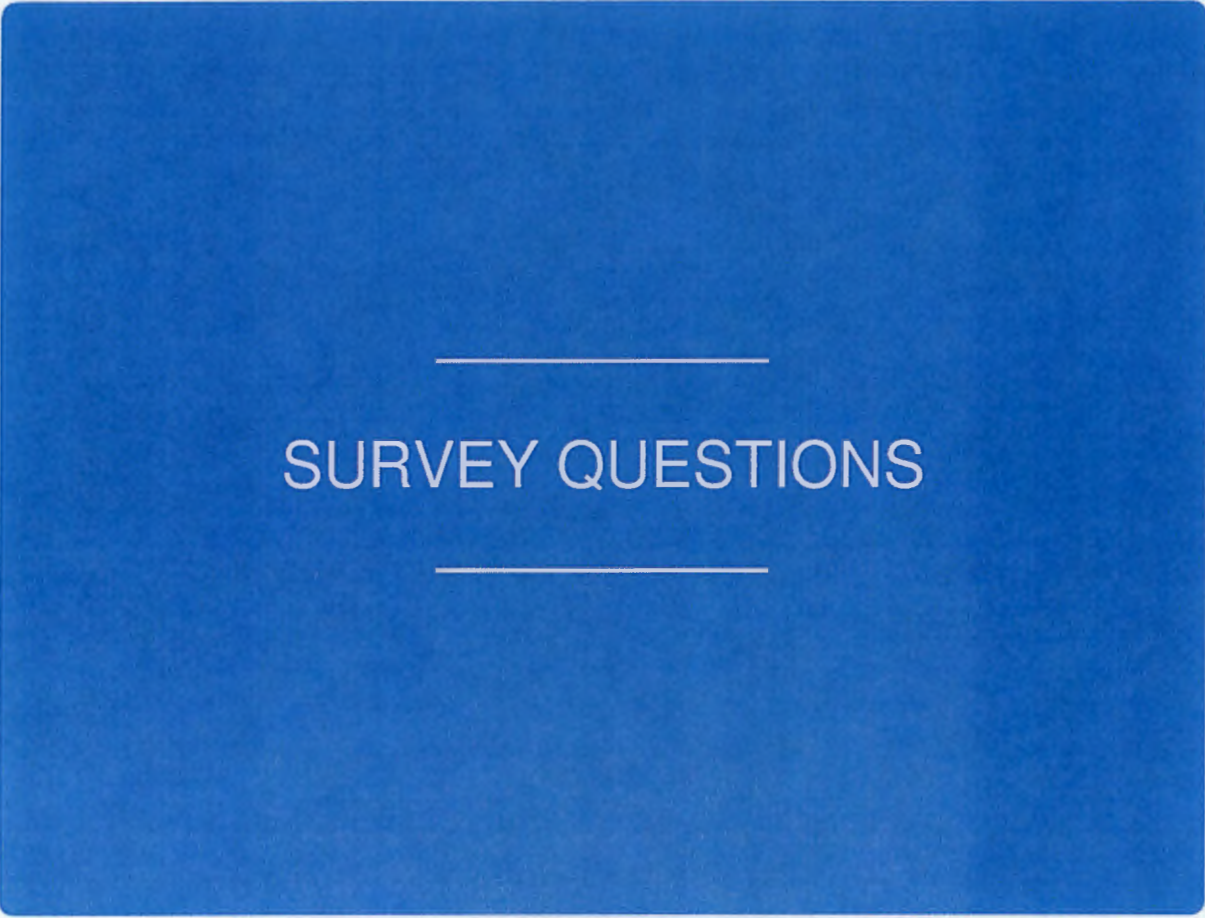
SURVEY RESPONSE REPORT

01 November 2020 - 30 November 2020

PROJECT NAME:

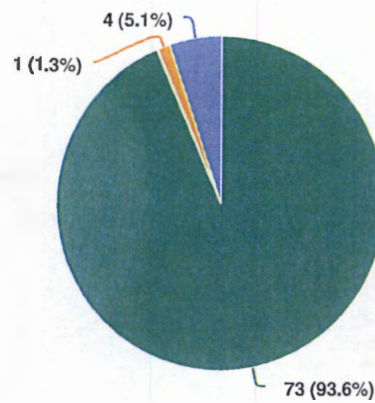
Get Into It!





SURVEY QUESTIONS

Q1 Are you a resident or business operator?



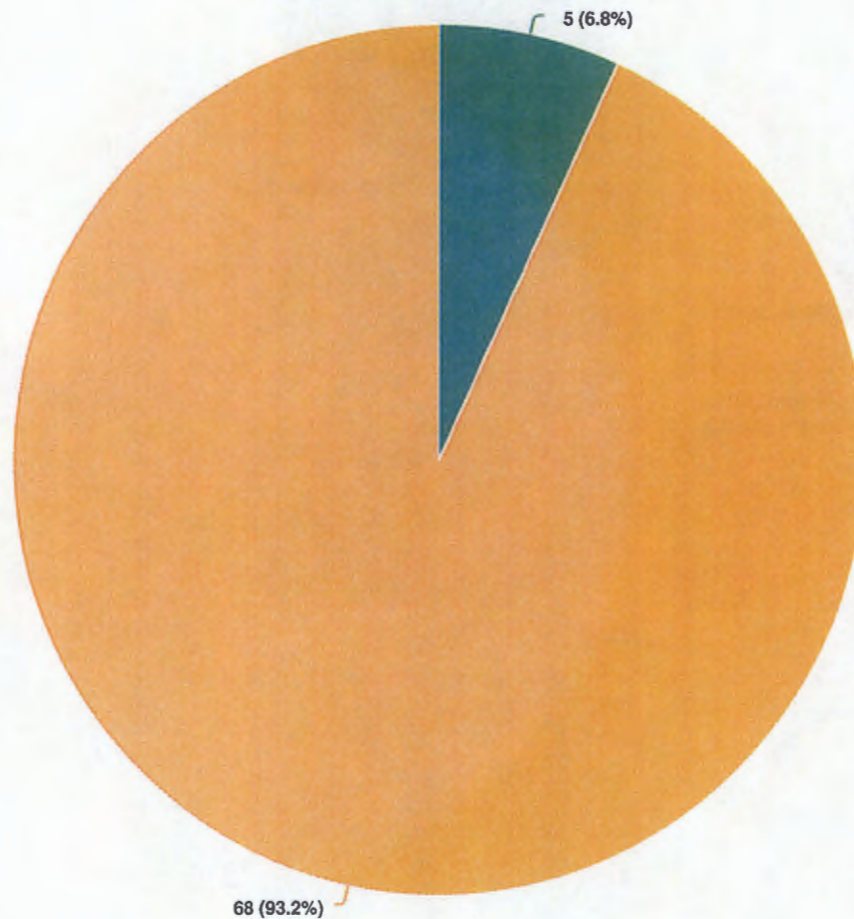
Question options

☒ Resident ☐ Business Operator ☐ Other (please specify)

Mandatory Question (78 response(s))

Question type: Radio Button Question

Q2 | If you are a resident do you rent or own your dwelling?



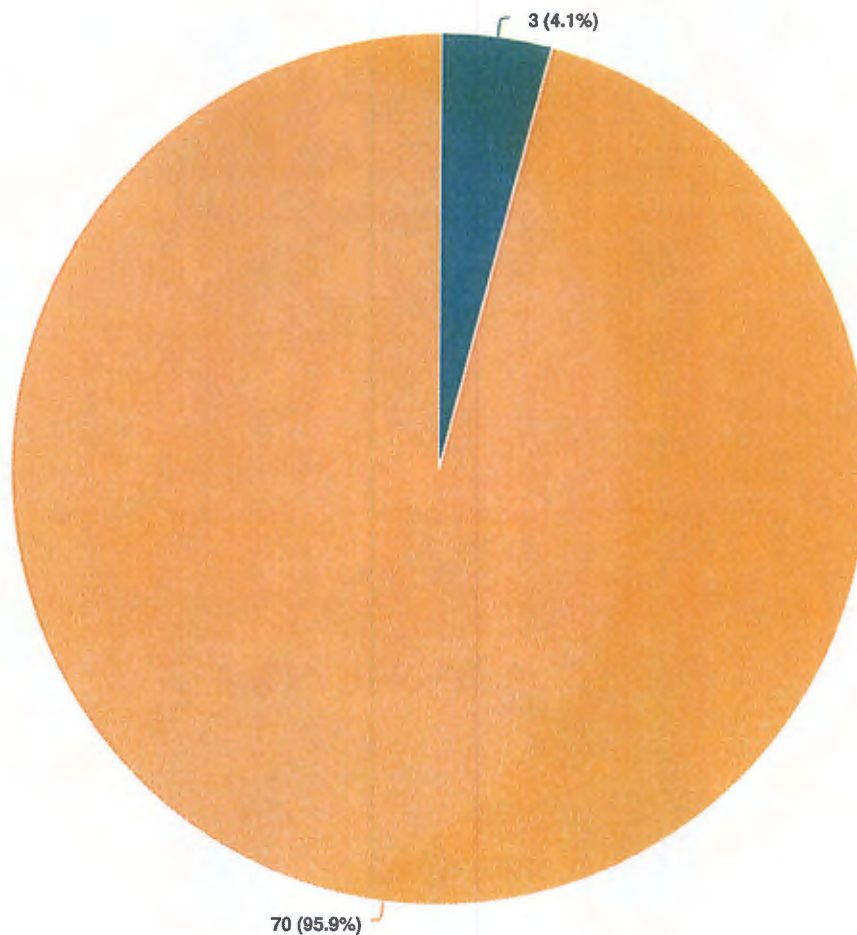
Question options

☒ Rent ☒ Own

Mandatory Question (73 response(s))

Question type: Radio Button Question

Q3 Are you a seasonal or full-time resident?

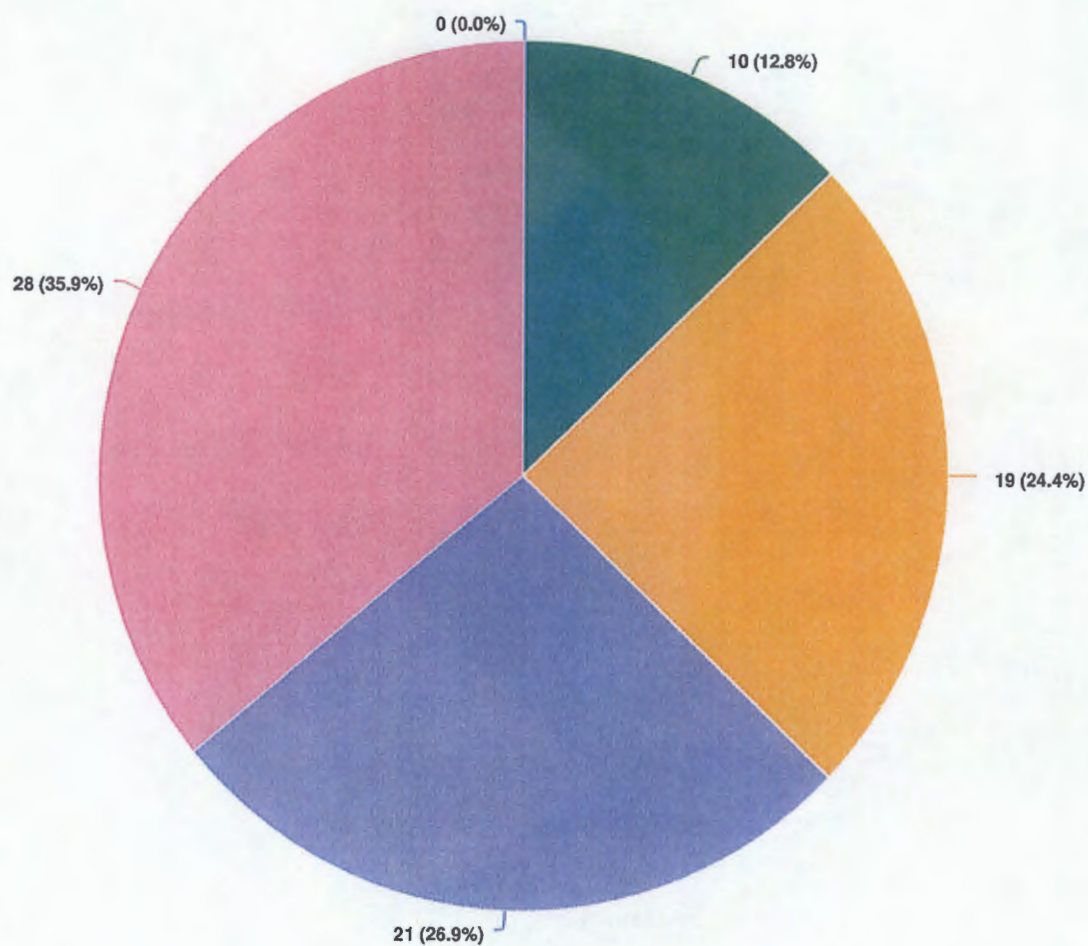


Question options

● Seasonal ● Full-Time

Mandatory Question (73 response(s))
Question type: Radio Button Question

Q4 What age range are you in?



Question options

18-34 35-54 55-64 65+ Under 18

*Mandatory Question (78 response(s))
Question type: Radio Button Question*

Q5 How many people live in your home?

Screen Name Redacted 2

11/03/2020 04:54 AM

Screen Name Redacted 3

11/03/2020 11:42 AM

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11/03/2020 12:28 PM

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11/03/2020 02:24 PM

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11/03/2020 08:19 PM

Screen Name Redacted 4

11/04/2020 11:57 AM

Screen Name Redacted 4

11/04/2020 11:58 AM

Screen Name Redacted 2

11/04/2020 01:13 PM

Screen Name Redacted 2

11/04/2020 01:27 PM

Screen Name Redacted 4

11/04/2020 01:43 PM

Screen Name Redacted 2

11/04/2020 02:08 PM

Screen Name Redacted	2
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Screen Name Redacted	2
11/05/2020 08:11 AM	
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11/06/2020 08:12 AM	
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11/06/2020 09:24 AM	
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Screen Name Redacted 11/09/2020 02:07 PM	2
Screen Name Redacted 11/09/2020 04:22 PM	Two
Screen Name Redacted 11/09/2020 08:06 PM	2
Screen Name Redacted 11/09/2020 09:13 PM	2
Screen Name Redacted 11/10/2020 02:28 PM	1
Screen Name Redacted 11/10/2020 02:51 PM	two
Screen Name Redacted 11/10/2020 06:20 PM	4
Screen Name Redacted 11/12/2020 02:59 PM	2
Screen Name Redacted 11/14/2020 07:15 PM	1
Screen Name Redacted 11/15/2020 03:11 PM	Usually one
Screen Name Redacted 11/16/2020 10:54 AM	Two
Screen Name Redacted 11/16/2020 12:47 PM	Four
Screen Name Redacted 11/16/2020 03:19 PM	2

Screen Name Redacted	2
11/16/2020 09:10 PM	
Screen Name Redacted	4
11/17/2020 07:54 AM	
Screen Name Redacted	2
11/17/2020 05:26 PM	
Screen Name Redacted	2
11/19/2020 03:29 PM	
Screen Name Redacted	Two
11/19/2020 04:26 PM	
Screen Name Redacted	2
11/20/2020 01:15 PM	
Screen Name Redacted	4
11/20/2020 04:11 PM	
Screen Name Redacted	2
11/20/2020 10:19 PM	
Screen Name Redacted	2
11/20/2020 11:49 PM	
Screen Name Redacted	1
11/21/2020 08:47 AM	
Screen Name Redacted	2
11/21/2020 09:17 AM	
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11/21/2020 09:18 AM	
Screen Name Redacted	2
11/21/2020 10:36 AM	
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11/30/2020 10:27 AM	
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11/30/2020 11:03 AM	
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Screen Name Redacted	Two
11/30/2020 02:38 PM	
Screen Name Redacted	3
11/30/2020 05:04 PM	

Screen Name Redacted 2

11/30/2020 05:08 PM

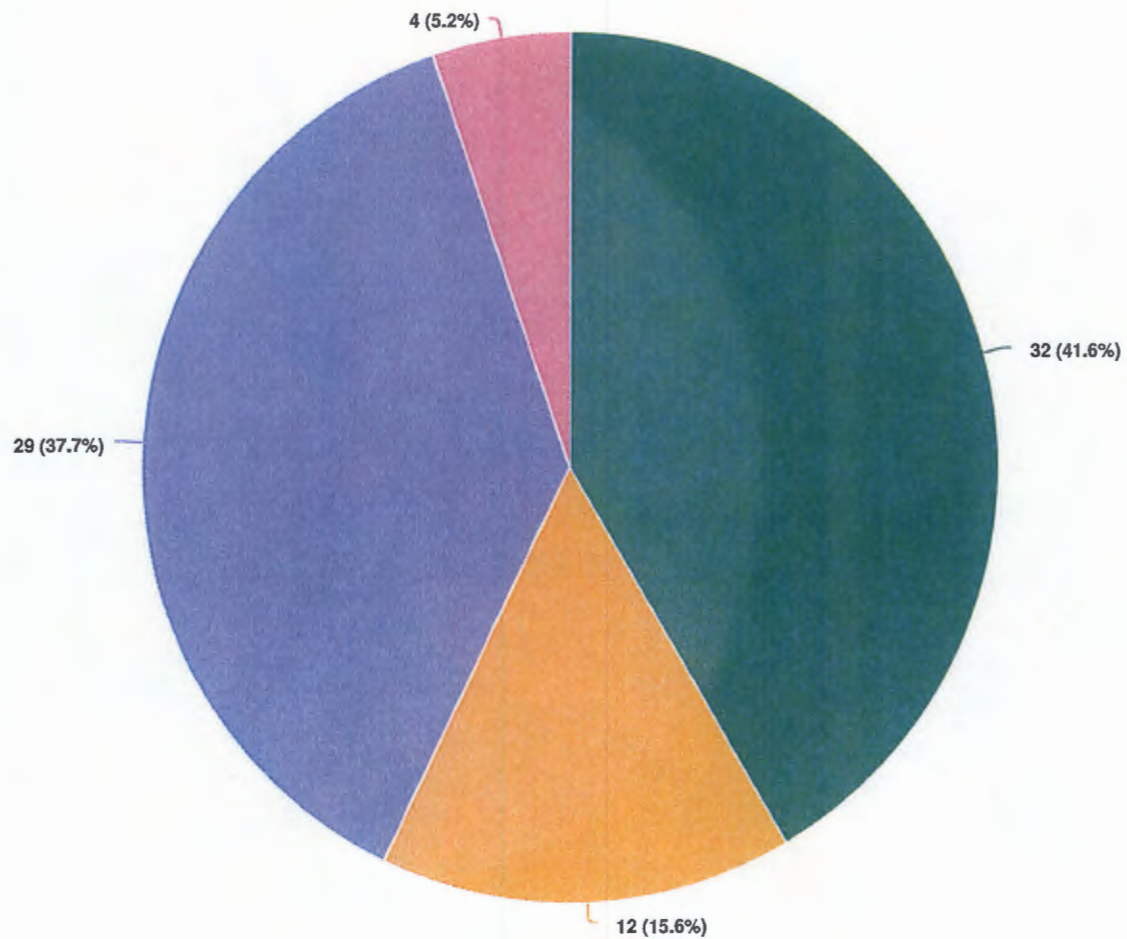
Screen Name Redacted 2

11/30/2020 10:48 PM

Optional question (76 response(s), 2 skipped)

Question type: Single Line Question

Q6 How long have you lived in Harrison Hot Springs?



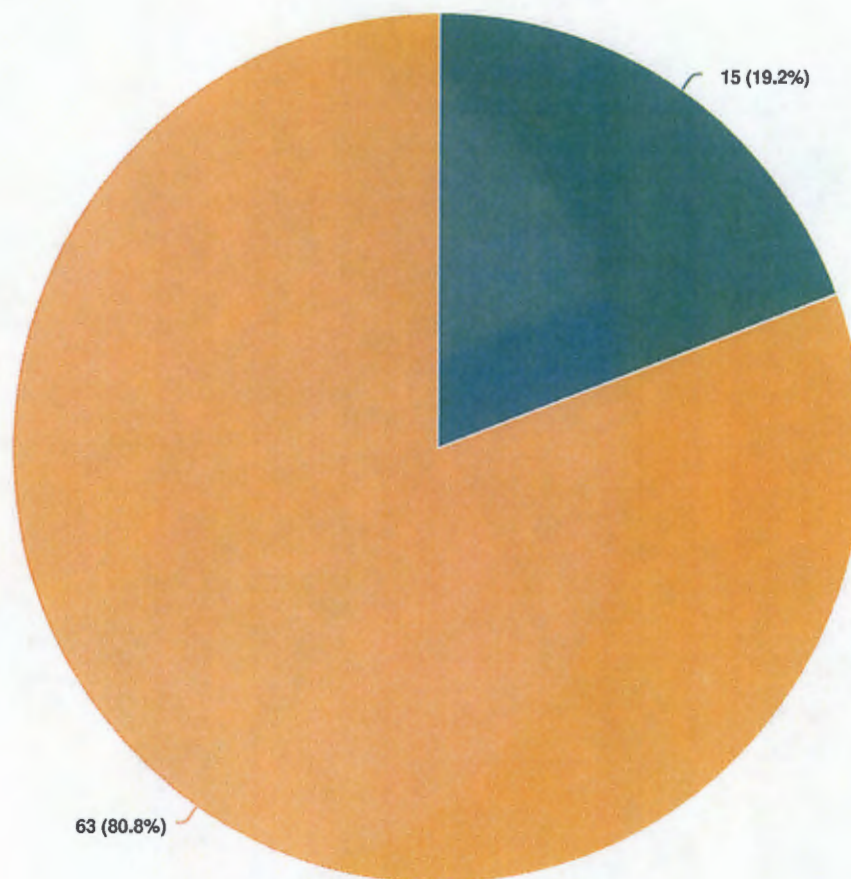
Question options

more than 10 years 5-10 years Less than 5 years Other (please specify)

Optional question (77 response(s), 1 skipped)

Question type: Radio Button Question

Q7 Did you participate in the Housing Needs Assessment survey and/or engagement?

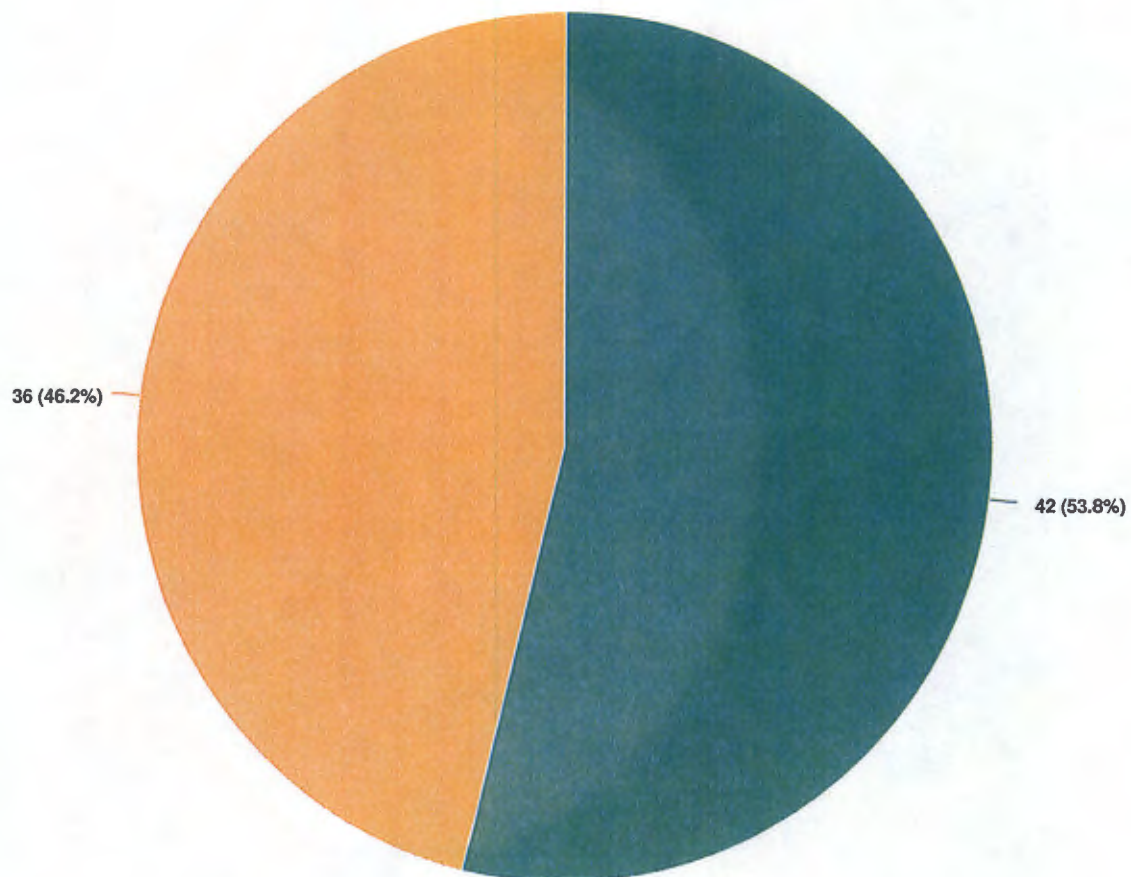


Question options

☒ Yes ☐ No

Optional question (78 response(s), 0 skipped)
Question type: Radio Button Question

Q8 Have you read the Housing Needs Assessment Report? (Report can also be located in Documents)

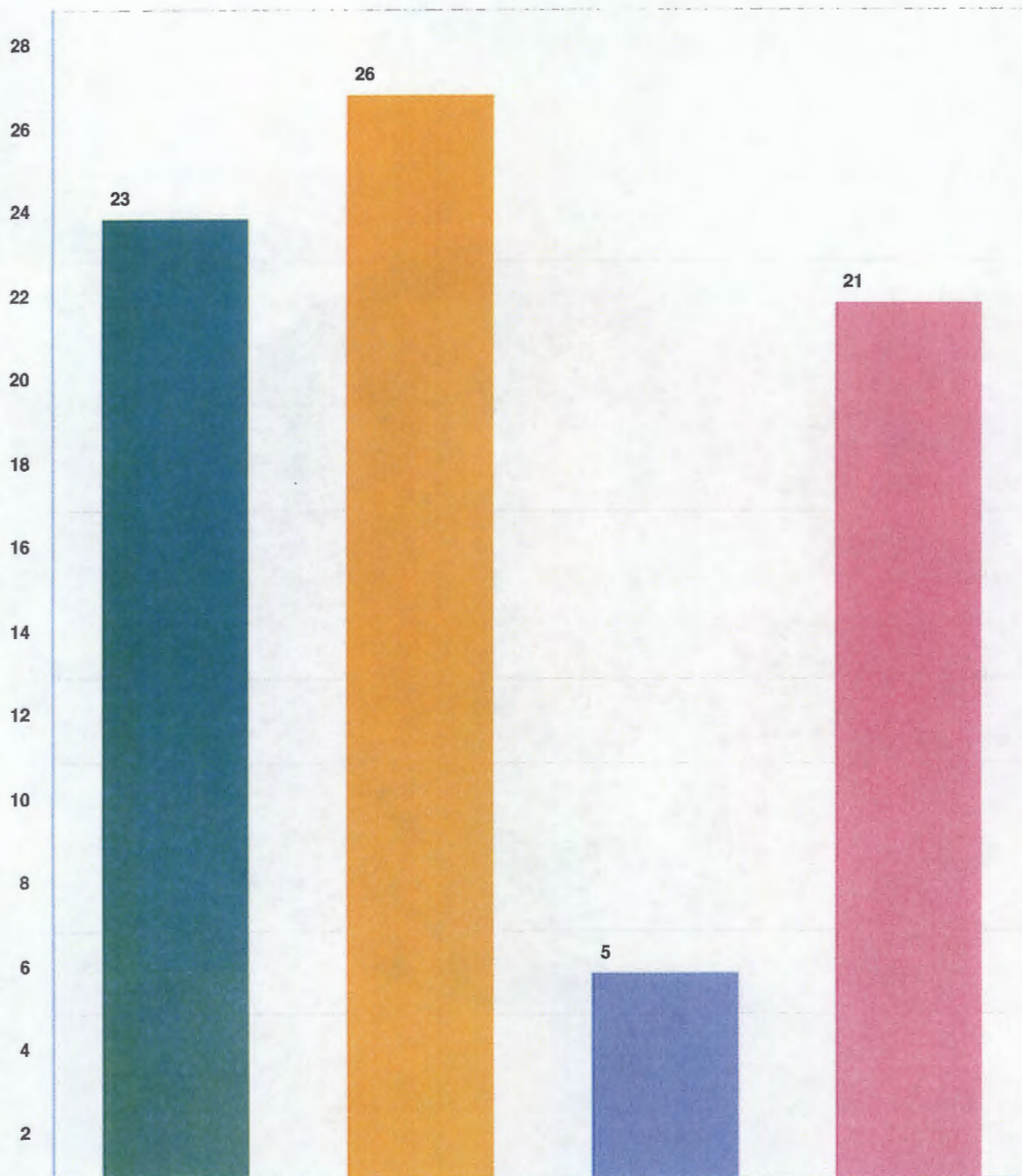


Question options

● Yes ● No

Optional question (78 response(s), 0 skipped)
Question type: Radio Button Question

Q9 Would you like this land to be used as a park?



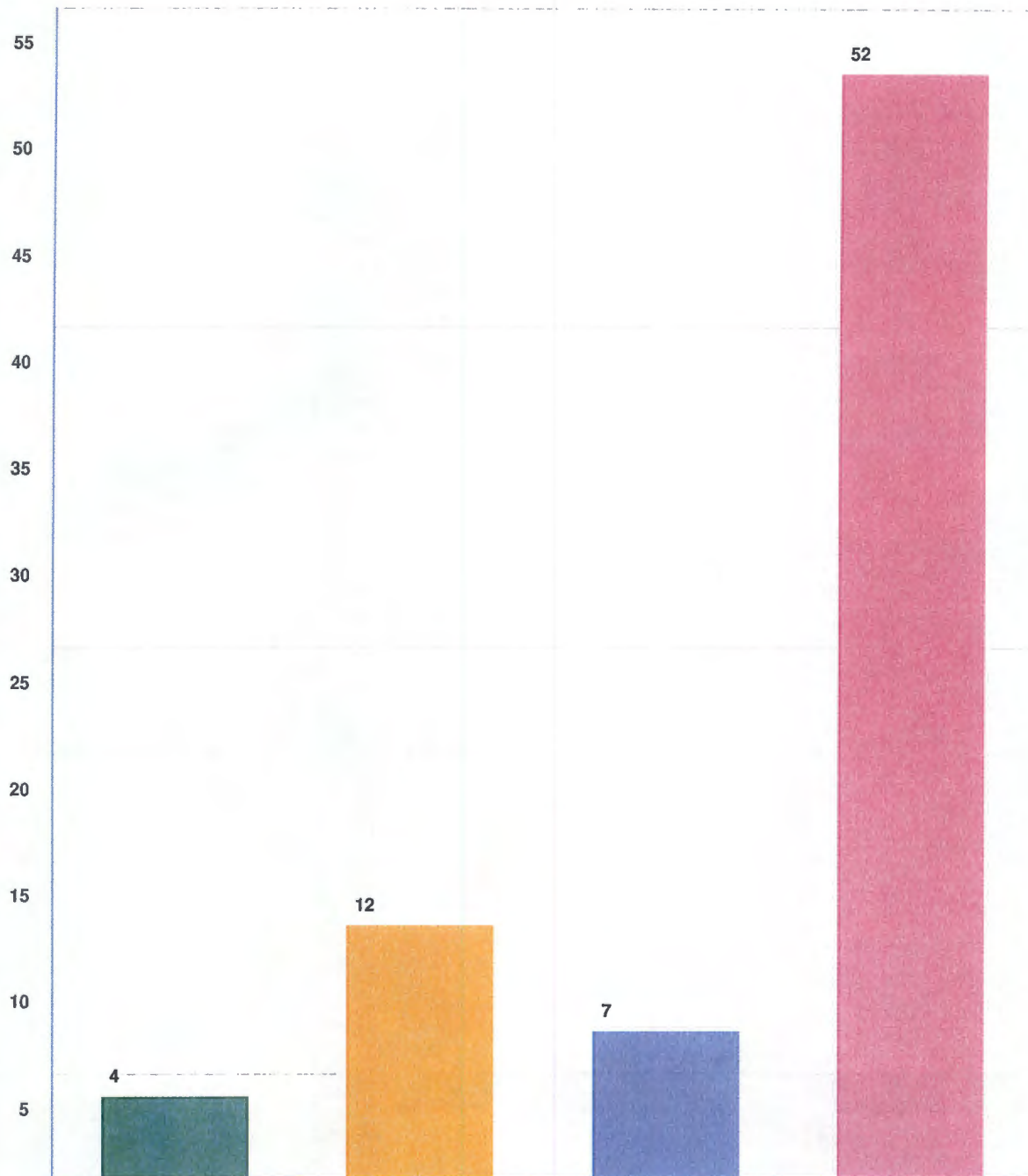
Question options

☒ Yes, all 6 lots. ☒ Yes, some of the lots. ☒ Yes, at least one lot. ☒ No

Optional question (75 response(s), 3 skipped)

Question type: Checkbox Question

Q10 Would you like this land to be used for arts and culture?



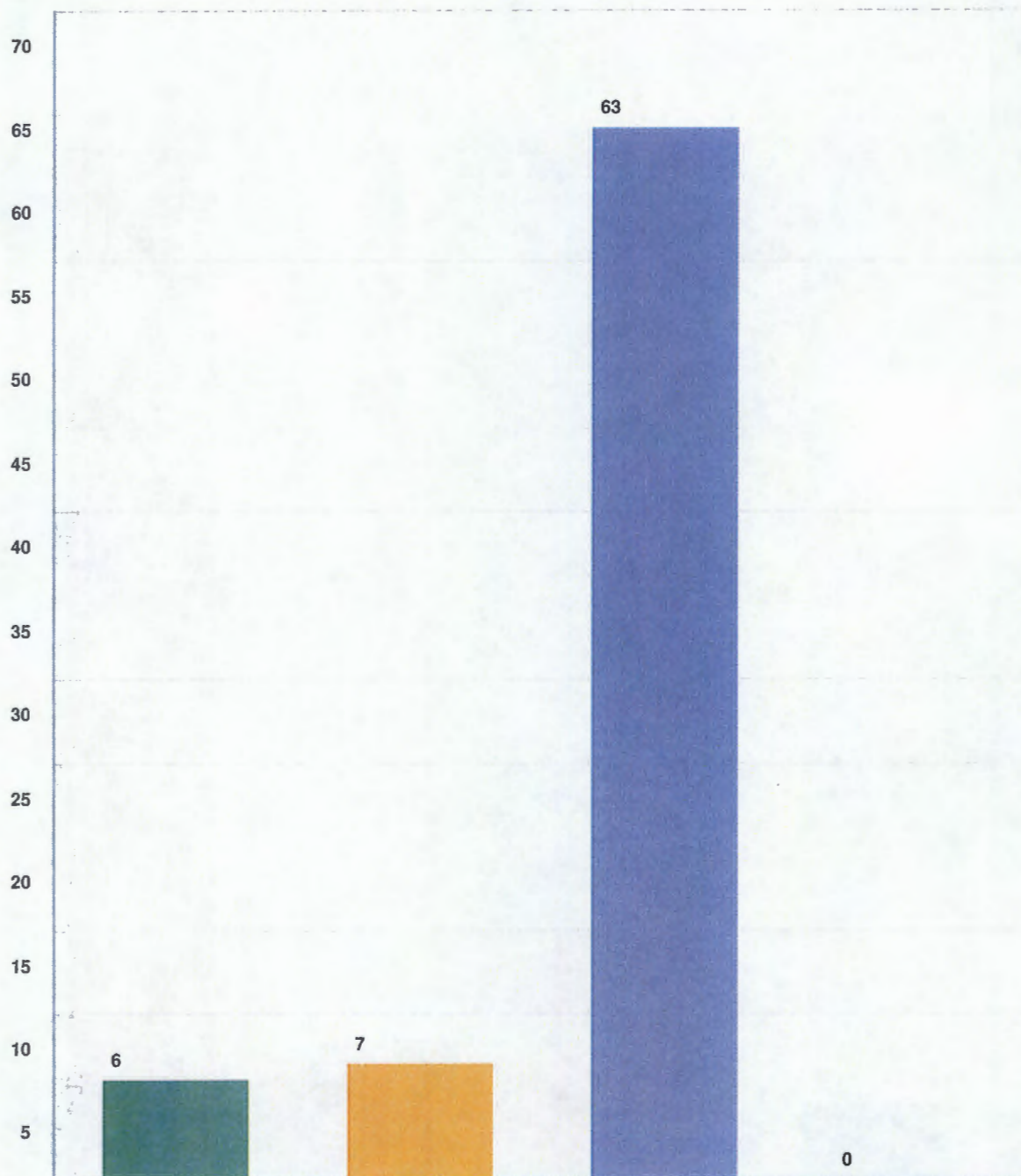
Question options

● Yes, all 6 lots. ● Yes, some of the lots. ● Yes, at least one lot. ● No

Optional question (75 response(s), 3 skipped)

Question type: Checkbox Question

Q11 Would you like this land to be used for affordable housing for seniors citizens?

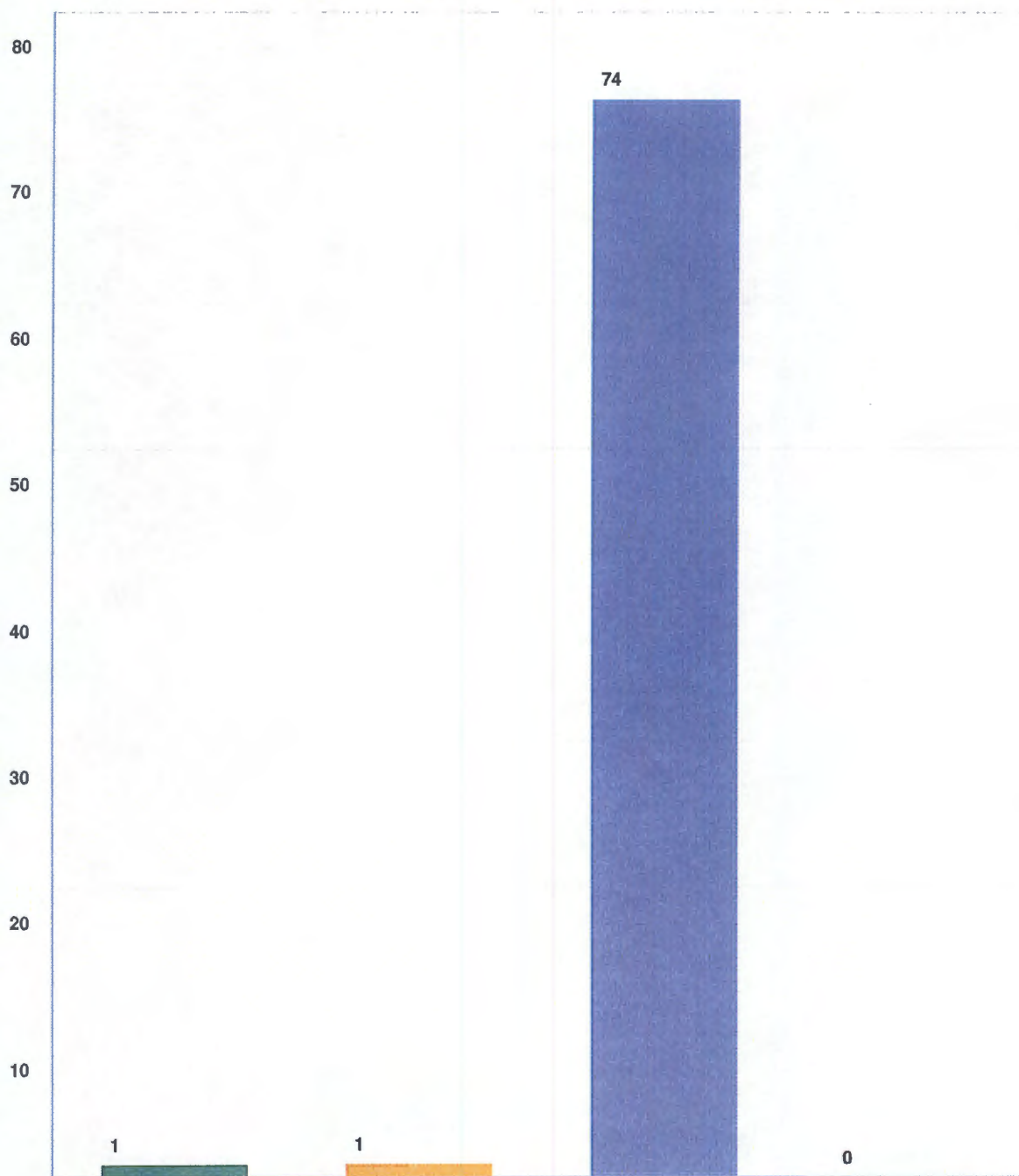


Question options

☒ Yes, some of the lots. ☐ Yes, at least one lot. ☒ No ☐ Yes, all 6 lots.

Optional question (76 response(s), 2 skipped)
Question type: Checkbox Question

Q12 Would you like this land to be used for affordable housing for seasonal workers?



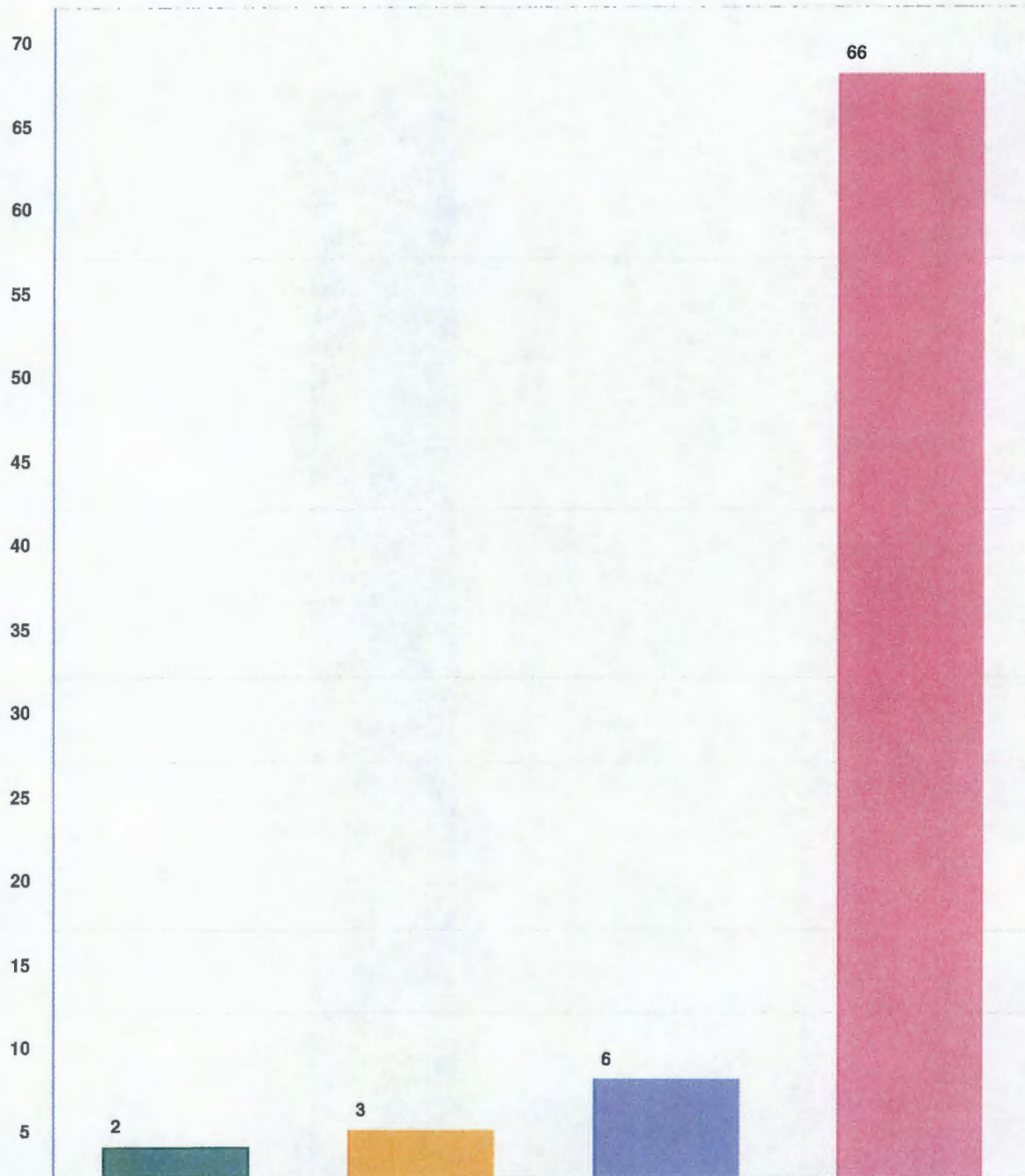
Question options

● Yes, some of the lots.
 ● Yes, at least one lot.
 ● No
 ● Yes, all 6 lots.

Optional question (76 response(s), 2 skipped)

Question type: Checkbox Question

Q13 Would you like this land to be used for commercial buildings?



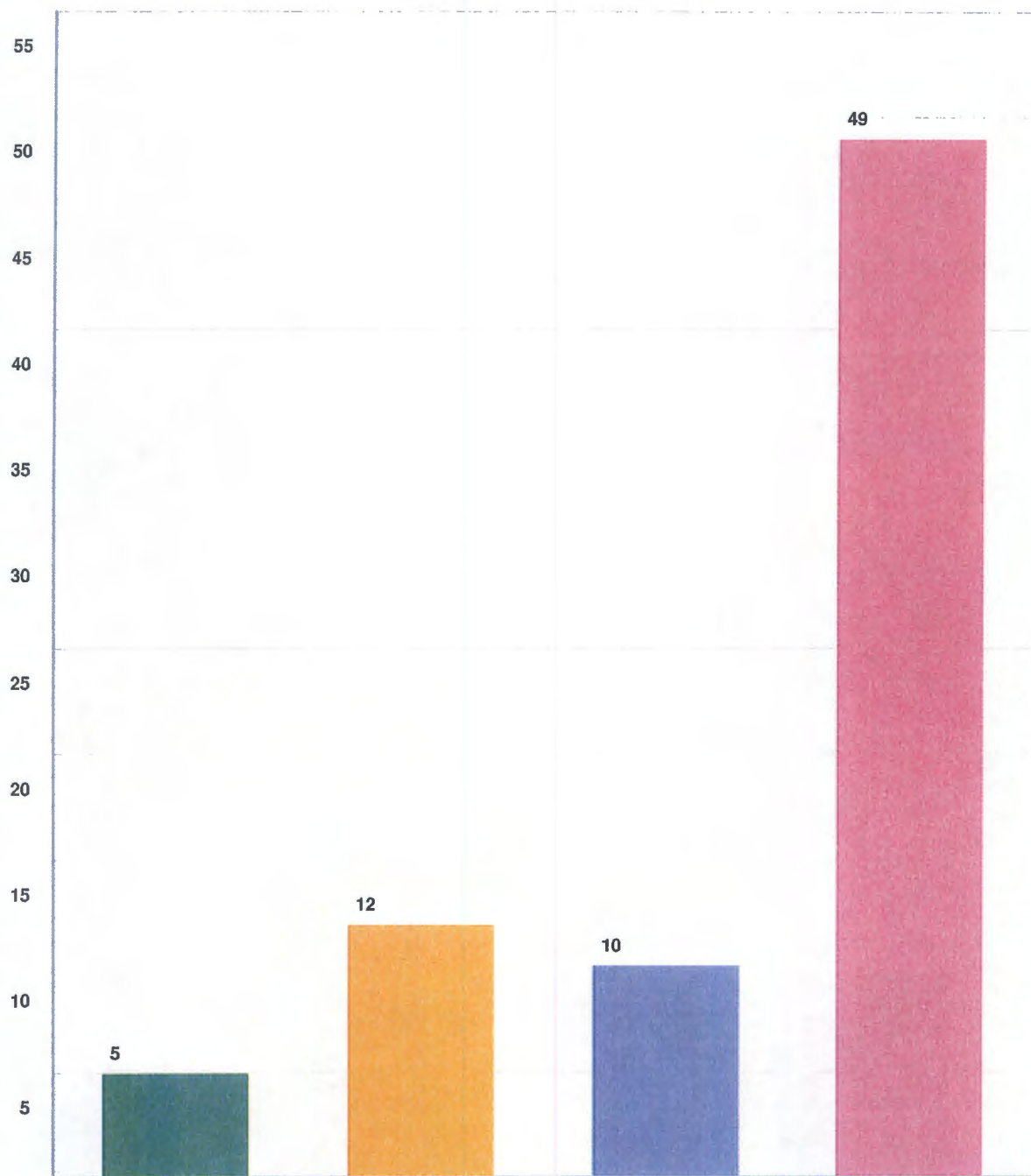
Question options

● Yes, all 6 lots. ● Yes, some of the lots. ● Yes, at least one lot. ● No

Optional question (77 response(s), 1 skipped)

Question type: Checkbox Question

Q14 Would you like this land to be used for recreational buildings?



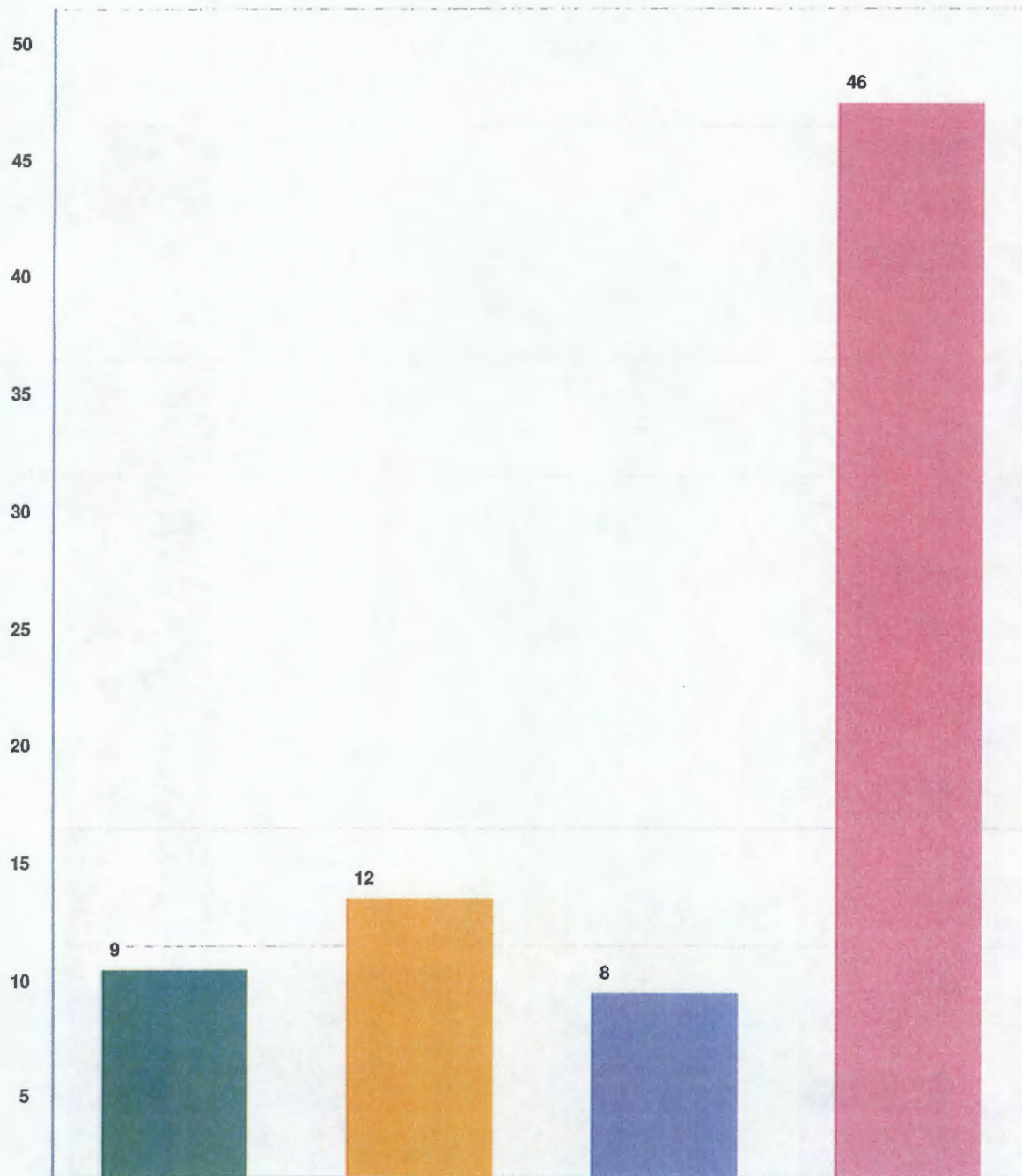
Question options

☒ Yes, all 6 lots.
 ☒ Yes, some of the lots.
 ☒ Yes, at least one lot.
 ☒ No

Optional question (76 response(s), 2 skipped)

Question type: Checkbox Question

Q15 Would you like this land to be used for a community gathering space?



Question options

● Yes, all 6 lots. ● Yes, some of the lots. ● Yes, at least one lot. ● No

Optional question (75 response(s), 3 skipped)

Question type: Checkbox Question

Q16 Do you have other ideas for the use of this land?

Screen Name Redacted

11/03/2020 04:54 AM

Do Not Sell the land and keep it as it is. Just over a year ago a petition of over 20% of the residents was submitted to council clearly against the village selling of the overflow parking area. Please listen to the residents. The adjacent park land has been identified as the area for the village's second largest sanitary pump station and the smell alone will be intolerable for anything other than parking. These lots are Not presently serviceable as the storm has been identified for this area as undersized and in need of immediate replacement at an estimated cost of \$250,000. the lane presently has sanitary services and must be relocated per your 2016 liquid waste water management plan. The adjacent village office will flood due to increasing the elevation of any new construction per the flood plain requirements. This land is money in a piggy bank for the village, don't rob it, it is always wise to have monies in the bank for unknown emergencies. Once this land is sold it is gone forever. Due to COVID this is not the time to change the present use of this land as overflow parking. We can't predict what is to come, do not rush. I can see, some time in the future, that this land and the adjacent lands presently being used by the village office and works yard, all be sold off incorporating a small new village office and community space in the new development at NO cost to the village, the entire civic block redevelopment.

Screen Name Redacted

11/03/2020 10:35 AM

Harrison community center with leasure facilities with a youth center and village office without the red tape.

Screen Name Redacted

11/03/2020 01:33 PM

Parking

Screen Name Redacted

11/03/2020 02:24 PM

Park land for all except 2 lots for overflow parking. Retain ALL trees and embark on restoration of the understory with natives shrubs and ferns. Install a playground for kids.

Screen Name Redacted

11/03/2020 08:19 PM

Harrison needs greater housing diversity. None of your options included high-density rental housing for families, which is a thoughtless exclusion.

Screen Name Redacted

11/04/2020 11:57 AM

Modern outdoor activity structures, playgrounds, outdoor community meeting spaces ... not buildings

Screen Name Redacted

11/04/2020 11:58 AM

I have selected "no" for recreation building or community gathering space use because it is not clear what these types of spaces are defined as. However, I am not necessarily against these types of spaces on this land, as recreation and gathering spaces are integral to a healthy community, but the plan is unclear. It would also interest me to see how the Stas'ailes People's history and culture would be weaved into plans and what their recommendations and/or suggestions for the use of this land is. Land that

	was purchased with park funds and that is reserved and protected as park land, needs to remain that way. Furthermore, it should be included in the background information if this area would require upgrades to the storm sewer system if it were to be developed as anything other than a park. The costs associated with this, as well as the potential flooding issues of surrounding homes and school, need to be disclosed as well as relevant supporting documentation.
Screen Name Redacted 11/04/2020 01:13 PM	I believe the land should not be sold or developed at this time. It should continue to function as overflow parking in the summer so that local streets do not become parking lots. We should not rush into development of this land now but wait and use it for a project in the future that would benefit the village, it's inhabitants, it's merchants and it's visitors. There are many other issues that should be attended to before developing this land.
Screen Name Redacted 11/04/2020 01:27 PM	Keep it as is. Parkland and or overflow parking
Screen Name Redacted 11/04/2020 01:43 PM	I think the Village Employees, Mayor and Council deserve to have a better working place than what they currently have. I would also like to see a park included. The South End of Harrison also needs a park, there are families living down here with no park space.
Screen Name Redacted 11/04/2020 02:56 PM	A portion could be allotted for a dog park, maybe keep them off the beach and other areas where people do not act responsibly in regard to leashing and picking up.
Screen Name Redacted 11/05/2020 08:11 AM	Leave it as it is until we need the money from selling it or have the money to do something with it
Screen Name Redacted 11/05/2020 02:27 PM	New Village Office
Screen Name Redacted 11/05/2020 09:44 PM	Harrison has a seasonal parking issue. Until there is a fix for this issue, this is the only piece of land that can handle the summertime load. Without this lot, people will be parking halfway out of town. As well as the disregard of tourists with their garbage and bio breaks on personal property. Removal of this overflow lot with not be good for residents and businesses.
Screen Name Redacted 11/05/2020 10:51 PM	Outdoor water park, outdoor pool, playground, play fields, skate park, dog park
Screen Name Redacted 11/06/2020 08:12 AM	remain as is, for overflow parking
Screen Name Redacted 11/06/2020 08:57 AM	Keep it overflow tourist parking and event use during low season.
Screen Name Redacted	Some parking

11/06/2020 09:24 AM

Screen Name Redacted

11/06/2020 10:02 AM

Housing townhomes for single family, commercial building for daycares as there's a need for more and different ones.

Screen Name Redacted

11/06/2020 12:28 PM

We desperately need parking for visitors coming to this area. Currently it is public parking and should remain public parking. The only caveat I could see is making it mandatory for any building being constructed to have underground parking available.

Screen Name Redacted

11/06/2020 06:23 PM

This land needs to be used as some sort of parking area due the village of Harrison. Summer months parking exceeds deep into our residential areas and this needs to be cleaned up with a space for visitors to park.

Screen Name Redacted

11/08/2020 09:37 AM

The project should be combination of parkland, recreational facilities and commercial space beneficial for residents and Harrison tourism. It should also provide for Harrison visitors parking.

Screen Name Redacted

11/08/2020 02:11 PM

overflow parking

Screen Name Redacted

11/08/2020 06:28 PM

at least some of it needs to be for parking, our village does not have enough parking for the tourist that come.

Screen Name Redacted

11/09/2020 04:22 PM

Off leash park for pets and maintain some of the land for overflow parking as it is often used now. Metered to raise revenue.

Screen Name Redacted

11/09/2020 08:06 PM

Parking. Only a person who did not set foot in town on weekends this summer when the space was closed would ever contemplate using this for anything other than parking. If parking was addressed some other creative way, then maybe a park, even one that includes a gated area for dogs (I am not a dog owner but see the need for a dog park) or affordable housing would be great for the community but doing so without addressing the need to replace the parking space lost would be incredibly shortsighted. If anything we already need more parking during the summer weekends even with this space being used as overflow parking.

Screen Name Redacted

11/10/2020 02:28 PM

Part of it needs to be set aside for parking.

Screen Name Redacted

11/10/2020 02:51 PM

Leave it as a parking lot. We want people to come to Harrison to support the events and local businesses and they need a safe place to park. Earlier this year when covid struck and the overflow parking lot was closed, it was a nightmare in the neighbor hoods with parked cars all over the place. Charge a fee to park in the lot and create some revenue.

Screen Name Redacted

11/10/2020 06:20 PM

We already have a town square (circle by the clock tower) for meeting gathering. We have park space and a beach for that type of gathering and people want either a playground or the water. People who visit don't come to

see subdivisions but we do need some housing given the housing report. The park money would be better spent expanding the East Sector Lands park to preserve the areas west of the current park boundary so one can walk to the lake. Also a joint project with Kent for a trail down the east forest service road sort of like the west coast trail would bring in visitors in summer and winter (snowshoeing). We need tourist dollars but more housing and these townhouse developments with no parking aren't helpful. People come for hiking and the lake and stay for food and some shopping in a quaint town. We have these things and our festivals and Christmas lights are very well done. Increase hiking areas, preserve the ones we have, another public boat launch, and promote kite boarding and wind sports more with a walking path down the wind break area as the wind dies and kite boarders can get stuck if they aren't competent. We don't want the cultus lake amusement park here. We have hotels that can meet the conference room need. Expand the trails, focus on growing what people are already coming for, and fix up the hot springs area so there is a natural public area like they do in Iceland etc. People want to soak in a natural hot springs environment (not always the hotel or that public pool) and the source looks like a penitentiary with floating garbage. I like the rock work and the log across just make it deeper and add a few more large flat boulders on the edge. I've asked a lot of tourists and they feel fairly similar to the above. My family moved here for the above reasons and would support expanding the strengths of the area not make it into what it isn't.

Screen Name Redacted

11/12/2020 02:59 PM

I think having a fitness centre would be great. While the outdoor equipment is great, provided COVID-19 is more under control, it would be great to have a space for fitness indoors in Harrison itself.

Screen Name Redacted

11/13/2020 01:34 PM

In my opinion, there is great value in retaining this public land for the current primary use of Overflow Parking. Loss of Overflow Parking would be very unfortunate for residents, businesses and special events.

Screen Name Redacted

11/15/2020 03:11 PM

Currently using it for parking is necessary until the ridiculous overcrowding in the summer is sorted out

Screen Name Redacted

11/16/2020 12:47 PM

This land can really prove to be multifunctioning. It already provides a much needed and used overflow parking area for the busy summer months for tourists. This use should continue. There was a huge increase in on street parking when it was shut down earlier this year. This would also be a good space to use for other seasonal uses such as attractions like a temporary fair amusement in fall or spring. A small section could be fenced off to provide a much needed leash-free dog park that could be used by both locals and tourists a like.

Screen Name Redacted

11/16/2020 03:19 PM

Dog Park

Screen Name Redacted

11/16/2020 09:10 PM

Overflow parking is needed somewhere other than the residential streets. Since tourism is HHS's main focus and it is the tourists that fill it, use the RMI

	to solve the problem. Perhaps build a parkade that doubles for another use during off season.
Screen Name Redacted 11/17/2020 07:54 AM	This needs to stay an overflow lot for parking. If you remove it all the cars are going to flood the side streets
Screen Name Redacted 11/19/2020 04:26 PM	I would like to see a general use recreational building blended with a park/outdoor activity area. Pickleball, badminton, tennis, basketball, etc. The indoor part is crucial for the long winter/rain season. Done properly this building could serve the entire community young and old.
Screen Name Redacted 11/20/2020 01:15 PM	Leave it as it is
Screen Name Redacted 11/20/2020 04:11 PM	Overflow parking. As is.
Screen Name Redacted 11/20/2020 11:49 PM	A recreational centre would be excellent! Something with activities to enjoy at all times of the year like pool/hot tub/sauna + rock climbing wall, old-fashioned quad roller skating (the kind with disco lights + music), even a small theatre where nightly movie screenings could take place would be so fun for Harrison. An interesting place where all ages can come to and benefit from. :)
Screen Name Redacted 11/21/2020 08:47 AM	Dog Park
Screen Name Redacted 11/21/2020 09:17 AM	Retain small area for overflow parking. Combine civic/community/arts&culture space.(It would be great to remove the civic portables). Designer just has to look outside the box to accommodate all and at the same time, limiting big tax increase with grandiose plan. Do all this and line the land with trees on the Hot Springs Road side. Retain the municipal heritage house. There you have it !
Screen Name Redacted 11/21/2020 09:18 AM	An aesthetically pleasing civic building that would include arts and culture space that would accommodate small meeting /class rooms and possibly showcase local art . The ranger station could still be maintained for artist in residence Several lots could be designated as overflow parking (non paved and shaded with smaller species of maple trees to provide some colour and interest at the entrance to the village.
Screen Name Redacted 11/21/2020 10:36 AM	Dog run would be beneficial
Screen Name Redacted 11/25/2020 10:45 PM	Keep it an open space
Screen Name Redacted 11/26/2020 03:50 PM	Over Flow Parking for this tourist destination village.

Screen Name Redacted 11/27/2020 12:29 PM	If not a park it can be used for future revenue to upgrade the Community Hall on Esplanade or visa versa in term of revenue but only if a significant federal grant is achieved for Cultural Arts facility
Screen Name Redacted 11/28/2020 07:51 AM	Leave it as is for now. It's like insurance for the future.
Screen Name Redacted 11/28/2020 10:58 AM	I think this land should stay as it is. We need the overflow parking for all the events that take place in Harrison during the year. We're would the people who are taking part in these events park? You can't expect them to pay park, if they did were would the tourists park who come to see the events park ? Once you give up this land you will never get it back ,it would be a big mistake, one the people of Harrison would come to regret in the long run.
Screen Name Redacted 11/28/2020 05:47 PM	I would like all six lots to stay as is to be used as is for the many events that take place in The village. The land will only appreciate in value and I do not see a pressing reason at this time for the village to part with this prime real estate.
Screen Name Redacted 11/28/2020 11:44 PM	Leave as overflow parking.
Screen Name Redacted 11/29/2020 02:06 PM	Use it for what it currently is used for. We need more green space.
Screen Name Redacted 11/29/2020 03:19 PM	We believe that the entire parcel should remain in its current use (open park space and parking when required). We don't believe there is any urgency to changing the current use of the property. In our 18 months as residents here, we have noticed a parking shortage in the summer months where tourist parking spills into residential areas. This will most likely increase in years to come. We have talked to some of our neighbours (who will not be participating in the survey) who all believe the properties should remain as parking for the foreseeable future.
Screen Name Redacted 11/29/2020 10:57 PM	Leave it as a park and important green space in the village, with the ability to use as overflow parking when required.
Screen Name Redacted 11/30/2020 10:12 AM	keep current use - overflow parking. Leave as greenspace for future generations.
Screen Name Redacted 11/30/2020 10:59 AM	We need to keep some land for overflow parking but make it pay parking during busy season like the rest of Harrison.
Screen Name Redacted 11/30/2020 11:03 AM	Regardless of the outcome, I think the incorporation of public pay parking, should be a primary focus for any building. If there is not enough parking, people will park infront of our houses, moreso than they do now. People are not kind when parking infront of other people's houses. Litter, etc. This

devalues to the property I the area. Considering that the need for housing, supporting infrastructure, accomodation of parking and greenspace are all real needs; I lean towards having commercial below, residential above, a courtyard in the middle and a public pay parkade beneith.

Screen Name Redacted

11/30/2020 05:08 PM

No development this is not the the time

Screen Name Redacted

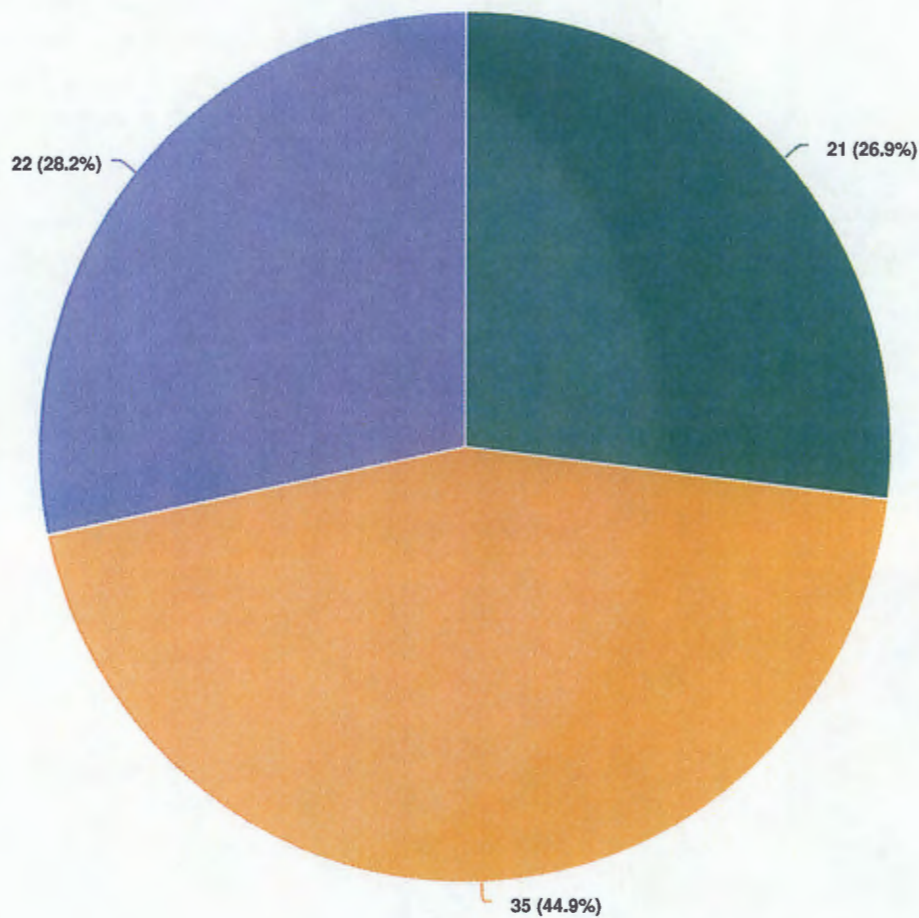
11/30/2020 10:48 PM

This land was purchased by the Village for the specific purp[ose of prof viding a new community hall to replace the Memorial Hall, which is already too small It was intended to be the new civic centre . The whole area, including the lots numbered 5,6, 14 and 15, should be kept vacant until we need to build the new civic centre. We will need all that space for a community hall big enough for the Village's eventual population of about 3,,000. Your background information is bogus and this survey is misleading. You dod not inlcude any options except the ones you want to manipulate.

Optional question (59 response(s), 19 skipped)

Question type: Essay Question

Q17 For your selected answer(s), are you willing to pay a tax increase to fund the construction and operations?



Question options

☒ Yes ☒ No ☐ Provide additional comments:

Optional question (78 response(s), 0 skipped)

Question type: Radio Button Question



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 15, 2020
FROM: Madeline McDonald **FILE:** 1855-03-26
Chief Administrative Officer
SUBJECT: Technology Grant for Elected Officials

ISSUE: Members of Council routinely use their own personal electronic devices in the course of their work as elected officials without compensation.

BACKGROUND:

As of January 1, 2019, elected officials were no longer eligible for the long-standing tax exemption on 1/3 of their remuneration. In the past, that exemption was considered to be compensation for the office consumables such as pens, paper and printer ink, which elected officials may be using at their expense in the course of their work on behalf of the community. These days, elected officials routinely use their personal electronic devices to receive and download materials, and currently, community leaders are attending Council and other committee meetings through these devices. These devices may be personal phones, tablets, desktop computers or laptops and they play an essential role in allowing elected officials to undertake their governance work. Depending on the type of device used for this purpose the cost of this, now essential, technology is in the range of \$500 to \$2000 plus the cost of software.

Staff is suggesting a grant of \$1000 per Councillor be provided upon request, regardless of the type of personal technology used. The Village would not purchase or own such devices and could not provide technological support. This would be an eligible expense under the COVID-19 safe restart grant.

Some communities compensate elected officials for the use of this equipment on a per term basis. With Councillors serving 4-year terms it seems reasonable to provide such a grant once per term.

RECOMMENDATIONS:

THAT \$5000 be added to the 2021 budget to provide for \$1000 technology grants to elected officials as compensation for the use of personal electronic devices, to be funded through the COVID-19 Safe Restart Grant; and

THAT a policy be drafted to provide for Council Technology Grants on a per term basis for Council's consideration in 2021.

Respectfully submitted;

Madeline McDonald

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council

DATE: November 10, 2020

FROM: Debra Key
Deputy Chief Administrative Officer/CO

FILE: 0340-50

SUBJECT: Tree Replacement Policy

ISSUE: Introduction of Tree Replacement on Public Lands Policy

BACKGROUND:

At the November 2, 2020 Regular Meeting of Council, Council approved a motion directing staff to research a tree replacement policy for public lands and report back to Council.

Accordingly, a draft Tree Replacement on Public Lands policy is presented for Council's consideration.

RECOMMENDATION:

THAT the Tree Replacement on Public Lands policy be adopted.

Respectfully submitted:

REVIEWED BY:

Debra Key

Debra Key
Deputy Chief Administrative Officer/CO

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

COUNCIL	POLICY NO.
TREE REPLACEMENT ON PUBLIC LANDS	DATE APPROVED:

1. PURPOSE

To establish a policy for the preservation and management of trees and set appropriate guidelines for the replacement of trees which have been removed from public lands within the boundaries of the municipality.

Within this policy, a tree is defined as:

“Tree” means any living, erect, woody plant which has been planted as part of public landscaping on public property, and:

- a) Is 7.5 metres or more in height; and
- b) Has a trunk diameter of 300 millimetres or more measured as follows:
 - a. The trunk diameter of the tree shall be determined by dividing the circumference of the trunk measured 1.3 metres above the ground by 3.142; and
 - b. The trunk diameter of a tree having multiple trunks 1.3 metres above the ground shall be the diameter of the trunk having the greatest diameter.

2. POLICY

Trees are a valuable component of the ecosystem and contribute to a healthy biodiversity. It is the Village's objective to define cutting and removal guidelines that will assist in the management and preservation of trees under its Urban Forest Management goals.

If, at any time, the Village requires the cutting or removal of a tree the following criteria will apply:

- a. Tree(s) will be cut or removed when necessary, at any time if their condition presents a public hazard or public safety concern or their removal is necessary for the development of a Village initiative or project;
- b. for every tree removed, one (1) replacement tree species will be planted;
- c. selection of the replacement tree species will be at the Village's discretion; and
- d. planting location of the tree will be determined by the Village's Horticulture Technician in accordance with Village planning documents such as the Official Community Plan and any related Master Plans that may be adopted from time to time