



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Monday, January 19, 2009  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>			
	(a)	Meeting called to order by Mayor Becotte	
<b>2. INTRODUCTION OF LATE ITEMS</b>			
<b>3. APPROVAL OF AGENDA</b>			
<b>4. ADOPTION AND RECEIPT OF MINUTES</b>			
<input type="checkbox"/> Regular Council Meeting Minutes – December 15, 2008		THAT the minutes of the Regular Council Meeting of December 15, 2008 be adopted.	Item 4.1 Page 1
<input type="checkbox"/> Committee of the Whole Meeting Minutes – January 12, 2009		THAT the minutes of the Committee of the Whole Meeting of January 12, 2009 be adopted.	Item 4.2 Page 9
<input type="checkbox"/> Special Council Meeting Minutes – January 12, 2009		THAT the minutes of the Special Council Meeting of January 12, 2009 be adopted.	Item 4.3 Page 15
<b>5. BUSINESS ARISING FROM THE MINUTES</b>			
<b>6. PUBLIC AND STATUTORY HEARINGS</b>			
<b>7. DELEGATIONS AND PETITIONS</b>			
		Lydia Marston-Blaauw - Spirit of BC Creative Communities Committee	Item 7 Page 17



**8. CORRESPONDENCE**

<input type="checkbox"/> Email dated December 10, 2008 from BC Recreation and Parks Association re Community Based Awareness Initiative	Item 8.1 Page 19
<input type="checkbox"/> Letter dated December 11, 2008 to Minister of Environment from the City of Langley re Polybrominated Diphenyl Ethers	Item 8.2 Page 21
<input type="checkbox"/> Letter dated December 15, 2008 from UBCM re School Community Connections Program	Item 8.3 Page 23
<input type="checkbox"/> Letter dated December 15, 2008 from Wedler Engineering re Proposal for Bench Mark and Monument Update	Item 8.4 Page 25
<input type="checkbox"/> Letter dated December 18, 2008 to Minister of Transportation and Infrastructure from District of Kent re request for Improvements of Rockwell Drive	Item 8.5 Page 29
<input type="checkbox"/> Letter dated December 19, 2008 from Minister of Education re Neighbourhoods of Learning pilot project	Item 8.6 Page 33
<input type="checkbox"/> Letter dated December 19, 2008 from Canadian Association of Home & Property Inspectors (BC) re home inspection standards	Item 8.7 Page 35
<input type="checkbox"/> Memo dated January 9, 2009 from UBCM re Regulation of Home and Property Inspection	Item 8.8 Page 39
<input type="checkbox"/> Letter dated December 22, 2008 from Canadian Heritage re Celebrate Canada Program funding	Item 8.9 Page 43
<input type="checkbox"/> Letter dated December 17, 2008 to Ministry of Housing and Social Development from the City of Langley re Supportive Housing	Item 8.10 Page 45
<input type="checkbox"/> Notice dated January 5, 2009 from UBCM re Trust Fund – Sparwood Avalanche Victims	Item 8.11 Page 55
<input type="checkbox"/> Memo dated January 5, 2009 from LMLGA re 2009 Resolutions – Annual General Meeting	Item 8.12 Page 57
<input type="checkbox"/> Letter dated January 7, 2009 to Marg Doman re Designation of Ranger Station as Heritage Building	Item 8.13 Page 61
<input type="checkbox"/> Letter dated January 12, 2009 from Harrison Hot Springs Pre-School re Breakfast with Santa	Item 8.14 Page 63

**9. BUSINESS ARISING FROM CORRESPONDENCE**

**10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

<input type="checkbox"/> Committee of the Whole Meeting of January 12, 2009- Various Recommendations	<p><b>Report of Chief Administrative Officer – January 15, 2009</b>  <b>Re: Committee of the Whole – Various Recommendations</b></p> <p><b>THAT</b> Council approve waiving of fees and charges of the Festival Society for use of Beach and Memorial Hall facilities for the 2009 schedule of performances and events; and</p> <p><b>THAT</b> Council approve a donation to the Kamloops Hospice Society in the name of Councillor Allan Jackson’s daughter; and</p> <p><b>THAT</b> Council approve bringing the names forward for recommendation as members of committees and commissions; and</p>	Item 10.1 Page 65
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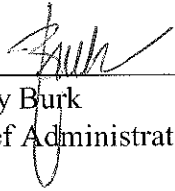
<p><b>THAT Council approve the Vision Statement for the Council of 2009 – 2011</b></p>		
<p><b>11. REPORTS FROM MAYOR</b></p>		
<p><b>12. REPORTS FROM COUNCILLORS</b></p> <p>D. Harris - verbal  D. Kenyon - verbal  A. Jackson - verbal  B. Perry – verbal</p>		
<p><b>13. REPORTS FROM STAFF</b></p>		
<p><input type="checkbox"/> 2008 Interim Audit Report – January 6, 2009</p>	<p><b>Report of Director of Finance – January 6, 2009</b>  Re: 2008 Interim Audit Report</p> <p><b>Recommendation:</b></p> <p><b>THAT Council receives the 2008 Interim Audit Report from McConnell, Voelkl dated December 4, 2008.</b></p>	<p>Item 13.1 Page 67</p>
<p><input type="checkbox"/> Approval of Contract for Walnut Bridge – January 13, 2009</p>	<p><b>Report of Chief Administrative Officer – January 13, 2009</b>  Re: Approval of Contract for Walnut Bridge</p> <p><b>Recommendation:</b></p> <p><b>THAT Council approve the expenditure of \$202,250.00 for installation of the Walnut Bridge by Westcoast Floatation; and</b></p> <p><b>THAT Council approve the signing of the contract between the Village and Westcoast Floatation for the installation of the Walnut Bridge per document dated December 9, 2008.</b></p>	<p>Item 13.2 Page 69</p>
<p><input type="checkbox"/> Memorial Hall Revenues Expenditures – January 14, 2009</p>	<p><b>Report of Director of Finance – January 14, 2009</b>  Re: Memorial Hall Revenues &amp; Expenditures</p> <p><b>Recommendation:</b></p> <p><b>THAT Council receives the Director of Finance’s report on Memorial Hall.</b></p>	<p>Item 13.3 Page 73</p>
<p><b>14. BYLAWS</b></p>		
<p><input type="checkbox"/> Bylaw 904 Revenue Anticipation Borrowing Bylaw</p>	<p><b>THAT Revenue Anticipation Borrowing Bylaw No. 904, 2009 be received for first, second and third readings.</b></p>	<p>Item 14 Page 75</p>



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**15. QUESTIONS FROM THE PUBLIC**

**16. ADJOURNMENT**



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Larry Burk  
Chief Administrative Officer





VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: December 15, 2008  
TIME: 7:00 p.m.  
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte  
Councillor Dave Harris  
Councillor Allan Jackson  
Councillor Dave Kenyon  
Councillor Bob Perry  
  
Chief Administrative Officer, Larry Burk  
Director of Finance, Dale Courtice  
  
Recording Secretary, Debra Key

ABSENT:

1. CALL TO ORDER

The Mayor called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Councillor Jackson  
Seconded by Councillor Harris

THAT the agenda be approved.

CARRIED

4. ADOPTION AND RECEIPT OF MINUTES

Regular (Inaugural)  
Council Meeting Minutes –  
December 1, 2008

Moved by Councillor Kenyon  
Seconded by Councillor Perry

THAT the minutes of the Regular (Inaugural) Council Meeting of  
December 1, 2008 be adopted.

CARRIED

Public Hearing for Zoning  
Bylaw Amendment Bylaw  
No. 903, 2008 Minutes –  
November 27, 2008

Moved by Councillor Harris  
Seconded by Councillor Kenyon

THAT the minutes of the Public Hearing for Zoning Bylaw  
Amendment Bylaw No. 903, 2008 of November 27, 2008 be adopted.

CARRIED

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**December 15, 2008**  
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5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **PUBLIC AND STATUTORY HEARINGS**

None

**DELEGATIONS**

7.

None

8. **CORRESPONDENCE**

- Letter dated November 2008 from CAEE Gold Program re request to participate
- Letter dated November 20, 2008 from Ministry of Small Business and Revenue re Mobile Business Licence and BizPaL
- Letter dated November 20, 2008 from District of Kent re 2008-09 JEPP Applications
- Letter dated November 25, 2008 from the Harrison Agassiz Thespian Society re request for contribution
- Letter dated December 1, 2008 from Gospel Brass re donation
- Fax dated December 2, 2008 from Tourism Harrison re visitor stats

**Moved by Councillor Harris**  
**Seconded by Councillor Perry**

THAT the correspondence be received.

**CARRIED**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

THAT the fees for use of the Memorial Hall by the Harrison Agassiz Thespian Society be waived.

**CARRIED**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

None

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
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**11. Mayor's  
Report**

**REPORTS FROM MAYOR**

The Mayor thanked the Chief Administrative Officer for establishing regular meetings with him in his new role as Mayor.

**Moved by Mayor Becotte**

**Seconded by Councillor Kenyon**

**THAT** the appointees for fulfilling the position of Acting Mayor will be as follows:

- Councillor Harris for the months January, February and March, 2009
- Councillor Kenyon for the months April, May and June, 2009
- Councillor Jackson for the months July, August and September, 2009, and
- Councillor Perry for the months October, November and December, 2009

**CARRIED**

**REPORTS FROM COUNCILLORS**

**Councillor Harris**

Indicated with regrets he is unable to represent Council on the Show Kids you Care Committee. Al Fraser has been chosen as the new Chair for the School District. Councillor Harris stated that a volunteer is needed to represent the Village on the Show Kids you Care Committee. . Councillor Harris suggested that Leo Facio be selected as the representative for the Committee.

Reported that he visited Gerhard and Elisabeth Schildpatt who own the residence immediately behind our front entrance planter. Councillor Harris asked that consideration be given to mounting flag poles to the backside of our planter. For a number of years the Schildpatts have been flying four different flags against their fence. Councillor Harris stated that the Schildpatts have agreed to provide the flags and poles to the Village of Harrison Hot Springs and have them mounted behind the planter. He stated he would like Mr. Schildpatt to attend a Regular Council meeting to that Council can recognize this offer formally.

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**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
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**Councillor Kenyon** Councillor Kenyon thanked staff, Councillors and Mayor in assisting him with getting his Councillor “feet” properly fitted for political shoes he is about to walk in!!

**Councillor Jackson** Thanked the sponsors of the Festival of Lights Contest - Harrison Hotel Resort & Spa, Harrison Beach Hotel, Raven’s on the Beach and the Harrison Tourist Society for the donation of gifts. Thanked the three judges who were Laura and Ray Hooper and Joyce Sidell. The Fireworks Display and Breakfast with Santa was a success. The four winners for the Festival of Lights tree contest are: 1<sup>st</sup> prize for the best commercial decorated tree was Savy’s Fashions and 2<sup>nd</sup> prize went to Agassiz Subway. The best organic handmade decorated tree went to the Gospel Chapel and the 2<sup>nd</sup> prize went to Cookin’ Kim’s Country Café.

The Mayor asked Councillor Harris if there will be a Christmas Lighting contest for the best residential house and commercial establishment this year. Councillor Harris stated that an advertisement will need to go in to the newspaper as soon as possible.

**Councillor Perry** Attended a Stakeholders meeting of the Fraser Health Governance Advisory as well as a Fraser Health Board meeting on December 3, 2008.

Attended a Christmas reception with Mayor Becotte at the Agassiz Library with the new CEO of the Fraser Valley Library Board on December 9, 2008

Attended a Healthy Communities Meeting on December 11, 2008. Councillor Perry advised that funding had been received through Healthy Communities for an application for a “Community Garden”. \$2,500 was received to hire a coordinator for a community garden.

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**THAT** the Councillors’ reports be received.

**CARRIED**

**VILLAGE OF HARRISON HOT SPRINGS  
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12.

**REPORTS FROM STAFF**

Award for Contract for  
Pump Lift Station No. 2 –  
December 10, 2008

**Moved by Councillor Jackson  
Seconded by Councillor Harris**

**Report of Chief Administrative Officer – December 10, 2008**  
Re: Award for contract for Installation of Lift Station No. 2

**THAT** Council awards the contract to install pump station #2 to Span Valley Construction in the amount of \$150,420.00

**CARRIED**

Walnut Avenue Foot  
Bridge – December 11, 2008

**Moved by Councillor Perry  
Seconded by Councillor Harris**

**Report of Chief Administrative Officer – December 11, 2008**  
Re: Walnut Avenue Foot Bridge (Verbal)

**THAT** the report be submitted at the Regular Council Meeting of January 19, 2009.

**CARRIED**

Introduction to Asset  
Management Policy 2.29 –  
December 10, 2008

**Moved by Councillor Harris  
Seconded by Councillor Kenyon**

**Report of Chief Administrative Officer – December 10, 2008**  
Re: Introduction to Asset Management Policy (Verbal)

The copy of the draft report from the consultant will be available in Councillor's boxes for some extra Christmas reading.

**THAT** Policy 2.29 Asset Management Policy be adopted.

**CARRIED**

2008 Election Municipal  
Election Results

**Moved by Councillor Jackson  
Seconded by Councillor Perry**

**Report of Chief Administrative Officer – December 4, 2008**  
Re: 2008 Election Municipal Election Results

**THAT** the Election ballots be destroyed after January 15, 2009; and

**THAT** the completed New Registration forms be forwarded to Provincial Elections BC after January 27, 2009; and

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
December 15, 2008  
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THAT provincial legislation be monitored on the subject of mail ballots for the 2011 municipal election.

**CARRIED**

Purchasing and Procurement Policy – December 10, 2008

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**Report of Director of Finance – December 10, 2008**  
Re: Purchasing and Procurement Policy

THAT Council adopts the Purchasing & Procurement Policy as 2.30 and that Awarding of Contracts Policy 5.5 be rescinded.

**CARRIED**

2008 Vehicle Procurement – December 11, 2008

**Moved by Councillor Harris**  
**Seconded by Councillor Perry**

**Report of Chief Administrative Officer – December 11, 2008**  
Re: 2008 Vehicle Procurement

THAT Council approves the expenditure of up to \$20,000 for the purchase of a 2008 Kubota RTV1100.

**CARRIED**

13.

**QUESTIONS FROM THE PUBLIC**

M. Doman stated that a Policy No. was missing on the agenda. She stated that a letter was sent to Council regarding Heritage Building but was not on the agenda. The CAO reported that research is being done on the issue.

G. Guilmont asked about the Council's objective for 2009 and the balance of the 3 year term. The Mayor stated there was a meeting today to discuss objectives. The CAO stated the report should be forthcoming. G. Guilmont asked whether Committees will be selected. The Mayor stated some form of Commissions/Committees will be discussed.

L. Facio asked about liaison for Youth Recreation. The Mayor stated he would look into having someone appointed as a representative.

L. Facio stated December 5, 2008, three soldiers in Afganistan were lost to casualty of war and the Village flag was not lowered.

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MINUTES OF THE REGULAR MEETING OF COUNCIL  
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P. Stenson asked if Council has a policy on lowering the flag and if so, when is it used and for whom. The Mayor stated that staff would research a policy.

14.

**ADJOURNMENT**

**Moved by Councillor Kenyon  
Seconded by Councillor Perry**

THAT the meeting be adjourned at 8:30 p.m.

**CARRIED**

Certified a true and correct copy of the minutes of the  
Regular Meeting of Council held December 15, 2008  
in the Council Chambers, Village of Harrison Hot  
Springs, BC

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**Ken Becotte**  
Mayor

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**Larry Burk**  
Chief Administrative Officer





**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**DATE:** January 12, 2009  
**TIME:** 4:30 p.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Dave Harris  
Councillor Dave Kenyon  
Larry Burk, Chief Administrative Officer  
(arrived at 4:41 p.m.)  
Dale Courtice, Director of Finance

**ABSENT:** Councillor Allan Jackson  
  
Recording Secretary, D. Key

**1. CALL TO ORDER**

Mayor Becotte called the meeting to order at 4:30 p.m.

**2. LATE ITEMS**

Letter from the Minister of Education dated December 19, 2008 re School Community Connections Program.

**3. ITEMS FOR DISCUSSION**

<b>Fraser Valley Dragon Boat Club</b>	Letter from Fraser Valley Dragon Boat Club dated October 15, 2008
<b>Harrison Lake Poker Run Society</b>	Letter from Harrison Lake Poker Run Society dated October 14, 2008
<b>Minister of Education</b>	Letter from Minister of Education re School Community Connections Program

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

**THAT** the correspondence be received.

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

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**CARRIED**

The Mayor referred the Fraser Valley Dragon Boat Club issue to an in camera meeting. Councillors Perry and Harris discussed parking concerns with the Harrison Lake Poker Run Society.

**4.**

**DELEGATIONS**

Ed and Phyllis Stenson,  
Harrison Festival Society

Phyllis Stenson gave a brief outline of the Festival's proposal including the issue of waiving all fees for the beach and Memorial Hall.

There was discussion regarding reconstruction and/or renovation of Memorial Hall.

**Moved by Councillor Harris**

**Seconded by Councillor Kenyon**

**THAT** the Committee of the Whole support a recommendation to Council for the the waiving of fees and charges of the Festival Society for the use of Beach and Memorial Hall facilities for the 2009 schedule of performances and events.

**CARRIED**

There was a recommendation from Council for the Director of Finance to prepare a report as to what revenues have been received from the Festival Society and what the actual cost of waiving the fees might be for review at the Regular Council meeting of January 19, 2009.

**5.**

**REPORTS FROM MAYOR, REPORTS FROM COUNCILLORS**

The Mayor reported the passing of Councillor Jackson's daughter, Lori Ann Gardner, and asked if Council would consider making a donation to the Cancer Society or the Kamloops Society.

**Moved by Councillor Harris**

**Seconded by Councillor Perry**

**THAT** the Committee of the Whole support a recommendation to Council for a donation to the Kamloops Hospice Society in the name of Councillor Allan Jackson's daughter.

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
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**CARRIED**

☐Towns for Tomorrow  
Grant

The Mayor stated that the Grant provides 80% of the funding and asked Council for their input. Councillor Perry stated that the hot springs source is an item of interest for consideration and recommended to revisit this issue. The Mayor stated he has spoken to the Hotel Manager regarding the source and that it is still on their agenda.

Councillor Kenyon stated that a plan should be presented as soon as possible to look at the Memorial Hall reconstruction. Councillor Harris concurred. The Mayor stated the project would have to be completed by 2013. The CAO stated that the Ministry is looking for funding of projects that can start this year. The DoF stated he would like this to go through the budget process to obtain additional information.

Councillor Harris stated that he would like to have an alternate source of drinking water. The CAO stated that the two bridges on McCombs Road need to be replaced and road upgraded.

The CAO stated that the Memorial Hall should be renovated rather than build a new building.

The Mayor stated that the Local Motion Program provides for roads, bridges, etc. The Mayor stated he would be in favour of repairs of the hall.

**Moved by Councillor Perry**  
**Seconded by Councillor Kenyon**

**THAT** the Committee of the Whole support a recommendation to Council to approve an application to the Towns for Tomorrow application to renovate the Memorial Hall.

**CARRIED**

**Moved by Councillor Kenyon**  
**Seconded by Councillor Perry**

**THAT** the Committee of the Whole adjourn and move into a Special

VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

January 12, 2009

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Council meeting.

**CARRIED**

The meeting adjourned at 5:45 p.m.

The meeting reconvened at 5:50 p.m.

**Moved by Councillor Kenyon**

**Seconded by Councillor Perry**

**THAT** the Committee of the Whole supports an application to the LocalMotion program and that staff prepares a report including an estimate for presentation to a Special meeting of Council before the application deadline of January 16, 2009

**CARRIED**

Selection of Committees  
and/or Commissions

The Mayor gave a brief outline of the roles of Committees and Commissions and appointed the following:

**Standing Committees:**

Bylaw and Policy Review Committee – Councillor Jackson, Mayor Becotte

Administration and Finance Committee – Councillor Kenyon and Mayor Becotte

Sustainability & Infrastructure Committee – Councillor Harris and Councillor Jackson

**Select Committees:**

Communities in Bloom – Councillor Harris and Councillor Perry

**Commissions:**

Economic Development Commission – Councillor Kenyon

Parks & Recreation Commission – Councillor Harris

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MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
January 12, 2009  
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Harrison Lake Harbour – Mayor Becotte

Advisory Planning Commission – Councillor Jackson

**Moved by Mayor Becotte**  
**Secoded by Councillor Perry**

**THAT** Council approve bringing the names forward for recommendation as members of Committees and Commissions.

**CARRIED**

6.

**STAFF REPORTS**

Strategic Planning Session  
No. 1 – December 23, 2008

**Moved by Councillor Perry**  
**Secoded by Councillor Kenyon**

**Report of Chief Administrative Officer – December 23, 2008**  
Re: Strategic Planning Session No. 1

**Recommendation:**

**THAT** COW endorses a Vision Statement for the Village of Harrison Hot springs for the next 3 years and recommends the following resolution of council:

It shall be the vision of this Council:

- #1. To be open in communicating and collaborating with the public as thoroughly and consistently as possible on all Council initiatives and business;
- #2. To be careful in the preparation and control of budgets such that expenses match rational and responsible revenues where ever possible;
- #3. To be dedicated to promoting trust and confidence for existing

VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

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residents and businesses in the Village such that it will attract new people and business;

- #4. To work toward a viable, sustainable, environmentally friendly community;
- #5. To create a practical, achievable Financial Plan for short and long term productivity in our Community.

**CARRIED**

The Mayor reported that there are several conferences coming up this year and encouraged Councillors to attend those conferences they are interested in.

5.

**QUESTIONS FROM THE PUBLIC**

None

**ADJOURNMENT**

**Moved by Councillor Kenyon**

**Seconded by Councillor Perry**

**THAT** the meeting be adjourned at 6:56 p.m.

**CARRIED**

Certified a true and correct copy of the  
January 12, 2009 in Council Chambers,  
Village of Harrison Hot Springs, BC

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**Ken Becotte**  
Mayor

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**Larry Burk**  
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS MINUTES  
OF THE SPECIAL COUNCIL MEETING

DATE: January 12, 2009  
TIME: 5:45 p.m.  
PLACE: Council Chambers  
Harrison Hot Springs, B. C.

IN ATTENDANCE: Mayor K. Becotte  
Councillor B. Perry  
Councillor D. Harris  
Councillor D. Kenyon  
Councillor A. Jackson

Larry Burk, Chief Administrative Officer  
Dale Courtice, Director of Finance

ABSENT: Recording Secretary, D. Key

1. CALL TO ORDER Mayor Becotte called the meeting to order at 5:45 p.m.

2. ITEMS FOR DISCUSSION

Towns for Tomorrow  
application

Moved by Councillor Perry  
Seconded by Councillor Kenyon

THAT Council approve an application through Towns for  
Tomorrow for the renovation of the Memorial Hall and  
submit an application by January 16, 2009.

CARRIED

8. ADJOURNMENT

Moved by Councillor Perry  
Seconded by Councillor Jackson

THAT the meeting be adjourned at 5:50 p.m.

CARRIED

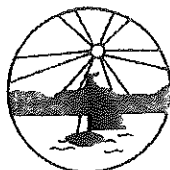
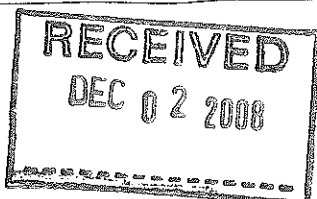
Certified a true and correct copy of the minutes of the  
Special Council Meeting held January 12, 2009 in the  
Council Chambers, Village of Harrison Hot Springs,  
BC.

\_\_\_\_\_  
Ken Becotte  
Mayor

\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer







### VILLAGE OF HARRISON HOT SPRINGS

#### Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail( PO Box 160 Harrison Hot Springs, BC V0M 1K0), fax at 604-796-2192 or e-mail at [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca).

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: Dec. 02, 2008 Requested Meeting Date: Jan. 19, 2008

Organization Name (if applicable): Spirit of BC - Creative Communities Committee

\* Name of Presenter: Lydia Marston-Blaauw, Project Consultant

Name of Applicant if Other than Above: Kerry Hiltz of DOK

Contact Phone Number & E-Mail: 604-796-2235 khiltz@district.kent.bc.ca

Mailing Address with Postal Code: 7170 Cheam Ave, PO Box 70  
Agassiz, BC V0M 1A0

Audio/Visual requirements: N/A

Topic: Presentation of completed Kent-Harrison Cultural Scan: Cultural Mapping

Action you wish Council to take: \_\_\_\_\_

## Debra Key

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**From:** Debra Key [dkey@harrisonhotsprings.ca]  
**Sent:** December 5, 2008 10:58 AM  
**To:** 'khilts@district.kent.bc.ca'  
**Subject:** Delegation - Spirit of BC - Lydia Marston-Blaauw, Project Consultant

Kerry,

Please be advised that your request for Lydia Marston-Blaauw, Project Consultant for the Spirit of BC, Creative Communities Committee to appear as a delegation has been approved for the January 19, 2009 Regular Council Meeting. Our Council meetings begin at 7:00 p.m.

*Debra Key  
Clerk, Municipal Office  
Village of Harrison Hot Springs  
Telephone: 604-796-2171  
Fax: 604-796-2192*

### Village of Harrison Hot Springs

**From:** Rhianne Mari [rmari@bcrpa.bc.ca]  
**Sent:** December 10, 2008 11:53 AM  
**To:** Rhianne Mari  
**Subject:** Community Based Awareness Initiative - Public Awareness Grant Program

Good afternoon,

I am writing today on behalf of BCRPA's Community Based Awareness (CBA) Initiative. CBA is increasing awareness at the community level of the benefits of and opportunities for physical activity.

The Public Awareness Grant Program will support communities with 25 grants of up to \$4,000 each to assist with the implementation of a physical activity public awareness campaign. The campaign will focus on increasing physical activity levels among less-active 35-54 year old adults by raising awareness at the community level to the benefits of and opportunities for physical activity. Successful grant recipients will also receive a ready to use campaign kit which will provide resources and ideas that support promotional activities around local physical activity programs and events.

Funding can support placement of print and radio ads; printing of posters, brochures; and the recruitment of a contract staff member to coordinate the physical activity awareness campaign.

The submissions process for this funding opportunity will open January 5, 2009 with a closing deadline of February 27, 2009.


For more information on the grants process please visit [www.physicalactivitystrategy.ca](http://www.physicalactivitystrategy.ca) or call Meredith Mundick, Communications Assistant at 604.629.0965 ext. 253 or email [mmundick@bcrpa.bc.ca](mailto:mmundick@bcrpa.bc.ca)

*Community Based Awareness is a joint initiative of the BC Recreation & Parks Association and the Heart & Stroke Foundation of BC & Yukon. Funding is provided by the BC Healthy Living Alliance, with support from ActNow BC.*

Rhianne Mari, TFL  
 Program Assistant  
 BC Recreation and Parks Association  
 Ph: 604.629.0965 ext. 239 Fax: 604.629.2651  
[www.bcrpa.bc.ca](http://www.bcrpa.bc.ca)

**Remember to renew your BCRPA membership!**  
 Visit [www.bcrpa.bc.ca](http://www.bcrpa.bc.ca) to register and learn about the benefits of membership.

*Healthy communities through recreation, parks, physical activity and culture  
 Celebrating 50 years of success & Moving forward into new excellence!*

 **Please don't print this e-mail unless you really need to.**

FILE #	DATE
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ITEM	A B
COUNCIL AGENDA	
DATE	INITIAL
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)	

*Dec 16/08*

*Jan 19/09*





# CITY OF LANGLEY

CITY HALL - 20399 DOUGLAS CRESCENT, LANGLEY, B.C. CANADA V3A 4B3  
PHONE: 604-514-2800 FAX: 604-530-4371 www.city.langley.bc.ca

December 11, 2008

The Honourable Jim Prentice, Minister of Environment  
House of Commons  
Ottawa ON K1A 0A6

**Re: Polybrominated Diphenyl Ethers**

In the City of Langley it is of the utmost importance to improve the environment and the health of our residents. We recognize that polybrominated diphenyl ethers (PBDEs) contained in fire retardants are proven to be harmful to people, animals and the environment and urge the Federal government to seek benign alternatives as flame retardants and support a complete phase out the production and import of products containing PBDEs.

In support of this initiative the City of Langley Council at it Regular Meeting on November 24, 2008 adopted the following resolution:

*THAT City Council urge the Federal government to seek a benign flame retardant alternative and establish a total ban on the use of polybrominated diphenyl ethers.*

It is my hope that the Federal government will act to improve the health of Canadians and our environment by ridding Canada of PBDEs.

If you have any questions, please contact the Administration Department at 604-514-4585.

Yours truly,  
City of Langley

H. Peter Fassbender  
Mayor

cc: Federation of Canadian Municipalities  
Union of British Columbia Municipalities

FILE #	DATE
470-211	JAN 06 2009
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ITEM	A B C
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DATE	Jan 19/09
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UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

# Important Information for Local Governments

To: Local Governments and Boards of Education

From: UBCM Local Government Program Services

Date: December 15, 2008

**RE: SCHOOL COMMUNITY CONNECTIONS PROGRAM  
STRENGTHENING THE CONNECTION – SECOND INTAKE NOW AVAILABLE**

The Union of BC Municipalities and BC School Trustees Association are pleased to announce the launch a second intake of the "Strengthening the Connection" School Community Connections (SCC) funding program originally launched in May 2008.

The program is designed to support areas of common interest for Boards of Education and Local Governments such as early learning, physical activity opportunities and healthy eating options.

Projects must address shared school/community priorities and be supported by both a board of education and local government. Up to 3 grants of \$8,000 are available within each School District and the deadline for applications is March 31, 2009. If the total number of applications from across BC exceeds funding available, preference will be given to applicants that have not previously received funding through the Strengthening the Connection Program.

Administration of this funding program is being provided by the Union of BC Municipalities. The program and application guide is available on the School Community Connections website at [www.schoolconnections.ca](http://www.schoolconnections.ca). It is also available on the UBCM website at [www.civicnet.bc.ca](http://www.civicnet.bc.ca). Look under Programs and Services, then Local Government Program Services, then School Community Connections.

For further information please contact Sue Clark, Program Officer at [sclark@civicnet.bc.ca](mailto:sclark@civicnet.bc.ca) or by phone at 250-356-0876.

FILE #	DATE
1850-01	Dec 16/08
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ITEM	A B C
COUNCIL AGENDA	
DATE	JAN 19/09
INITIAL	<input type="checkbox"/>
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)	

**Please make copies of this circular & distribute to  
Council/Board Members & Staff**





PAUL G. MURRIN, P. ENG. MBA.  
KELLY KERR, P. ENG.  
ANDREW GOWER, P. ENG. PE  
COLLIN JOHNSON, P. ENG. PE.  
SEAN MOORE, ASCT.



**WEDLER**  
ENGINEERING  
CIVIL CONSULTANTS

December 15, 2008

Our Ref: C09-9407/A

Village of Harrison Hot Springs  
PO Box 160  
495 Hot Springs Road  
Harrison Hot Springs BC V0M 1K0

COPY

Attention: Mr. Larry R. Burk  
CAO, Approving Office

Dear Sir:

Reference: Proposal for Bench Mark and Monument Update

Since our meeting on November 20, 2008, I have been reviewing some of the ideas you put forth. I have contacted the Association of BC Land Surveyors as well as a local BCLS and discussed the revising of the Monuments in Harrison. There are a few things I believe we must consider.

1. Who your end user will be
  - a. Village use only
  - b. Public use
    - i. May require BCLS to Certify
2. What form you will publish the information
  - a. Bench Mark and Monuments registered with the Province
    - i. Requires a BCLS to certify
  - b. Reference system for Village use
3. When is the final result required to be used
  - a. For village as-built and modeling
  - b. Water and flood levels
  - c. GIS and cadastral information
    - i. Requires a BCLS to certify
4. Other considerations
  - a. It is a possibility that the province will be updating the system in the next few years.
  - b. With the utilization of GPS equipment an extensive Monument system is not required.

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COUNCIL AGENDA	
DATE <u>Jan 15</u>	
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(ITEMS: A - REQ. ACTION: B - INFO - W RESP: C - INFO ONLY)	

Considering the above items I have put together the following suggestion:

1. The intent of the reference system will be mainly for the Village of Harrison Hot Springs.
2. Limited number of monuments will be registered with a larger number of the existing monuments checked and referenced only for Village use.
3. The information will be used as noted in item 3.
4. The data collected and published will be limited due to the possibility of a future Provincial survey and the fact that the reference system will get limited use.

The method we suggest is as follows:

1. Have a registered BCLS check and adjust 5 existing Monuments and register these.
  - a. Approximate cost - \$4,000.00
2. Have Wedler crews locate and collect GPS data on the remainder of the existing monuments. There are approximately 10 – 15 monuments.
  - a. Approximate cost - \$4,000.00
3. Final product will be a book and data file referencing the information found.

Approximate cost of \$8,000.<sup>00</sup>

### **Aerial Imagery**

As we discussed we have an aerial mapping company we work with. I contacted them and asked for an estimate on:

- An area 3 km long by 1.5 km wide, which would cover the valley floor from the water front to McPherson Road.
- 1 m contour intervals.

The estimate they gave was \$15,000.00, which could be refined with more detail on the end requirement.

### **Mapping of Hiking and Bike trails**

The mapping of the hiking and bike trails would require us to walk all of the trails. This would be on an hourly rate of \$140/hr for the field portion in which we will be able to cover an average of 2.5 km per hour. Assuming that there is no more than 10 km of trails, it should take 5 hours in the field. The creation of a map would require drafting the information to a base map.

Estimated cost of this survey with 2 days in the field and 2 days of drafting would be \$3,200.00.



### Utility Survey

The survey of the existing infrastructure would require some research of what is in existence from other sources and then preparing a plan to survey what would be required. In my discussions with Ted Eaton, he stated that he has already completed some of this work.

I hope that this information will help you with the decision on what you would like us to start with and help answer any questions that came from our meeting. As I stated in our meeting we can arrange for any of these services to be carried out. If we do not have the resources we will arrange for them.

If you have any questions or require further information, please do not hesitate to contact me directly.

Yours truly,

Wedler Engineering LLP

Per:



Todd Smith, ASCT

TM/sb







7170 Cheam Avenue  
P.O. Box 70  
Agassiz, British Columbia  
Canada V0M 1A0

Tel: (604) 796-2235  
Fax: (604) 796-9854  
Web: www.district.kent.bc.ca

COPY

FILE #	DATE
5400-01	Dec 23/08
<input type="checkbox"/> C/P	<input type="checkbox"/> ACCTS P/R
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ITEM	A B C
COUNCIL AGENDA	
DATE Jan 19	
	INITIAL <input type="checkbox"/>
(ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY)	

December 18, 2008

The Honourable Kevin Falcon  
Minister of Transportation and Infrastructure  
Room 306, Parliament Buildings  
Victoria, BC  
V8V 1X4

Dear Minister Falcon:

**RE: Request for Improvements of Rockwell Drive**

As part of the Province's commitment to transportation and infrastructure spending the District of Kent respectfully requests that the Ministry make Rockwell Drive (see attached plan) a priority. This project is of great importance in helping to improve the level of safety and reduce liability concerns within the Ministry's highway systems.

The District of Kent has received concerns from residents with respect to the condition, maintenance and safety of the road, as it is a significant corridor that acts as the only access for many District of Kent residents living along the southeast side of Harrison Lake. It is also the only access to several provincial parks and recreational areas used by tourists and many others from surrounding communities.

Many sections along this corridor are in poor condition with deteriorating road structure and drainage culverts. The uneven surface, narrow lanes and tight corners represent increased hazards and potential public liability issues for the District and the Province.

There is an opportunity to provide infrastructure upgrades to improve and enhance safety and mobility in the area for traffic and emergency services vehicles. This is a high priority provincial highway project that is of significant importance for serving the needs of the District of Kent and the surrounding communities.

The District of Kent cannot overestimate the importance of making Rockwell Drive a high priority project, as part of the province's commitment to capital infrastructure projects. We ask that the Provincial Government be open to supporting and funding this infrastructure project.

The Honourable Kevin Falcon  
December 18, 2008

We would like to thank you in advance for your continued and anticipated support for this project that has significant benefits for both the Province of BC, and the District of Kent.

If you have any questions, please do not hesitate to contact the undersigned at 604-796-2235.

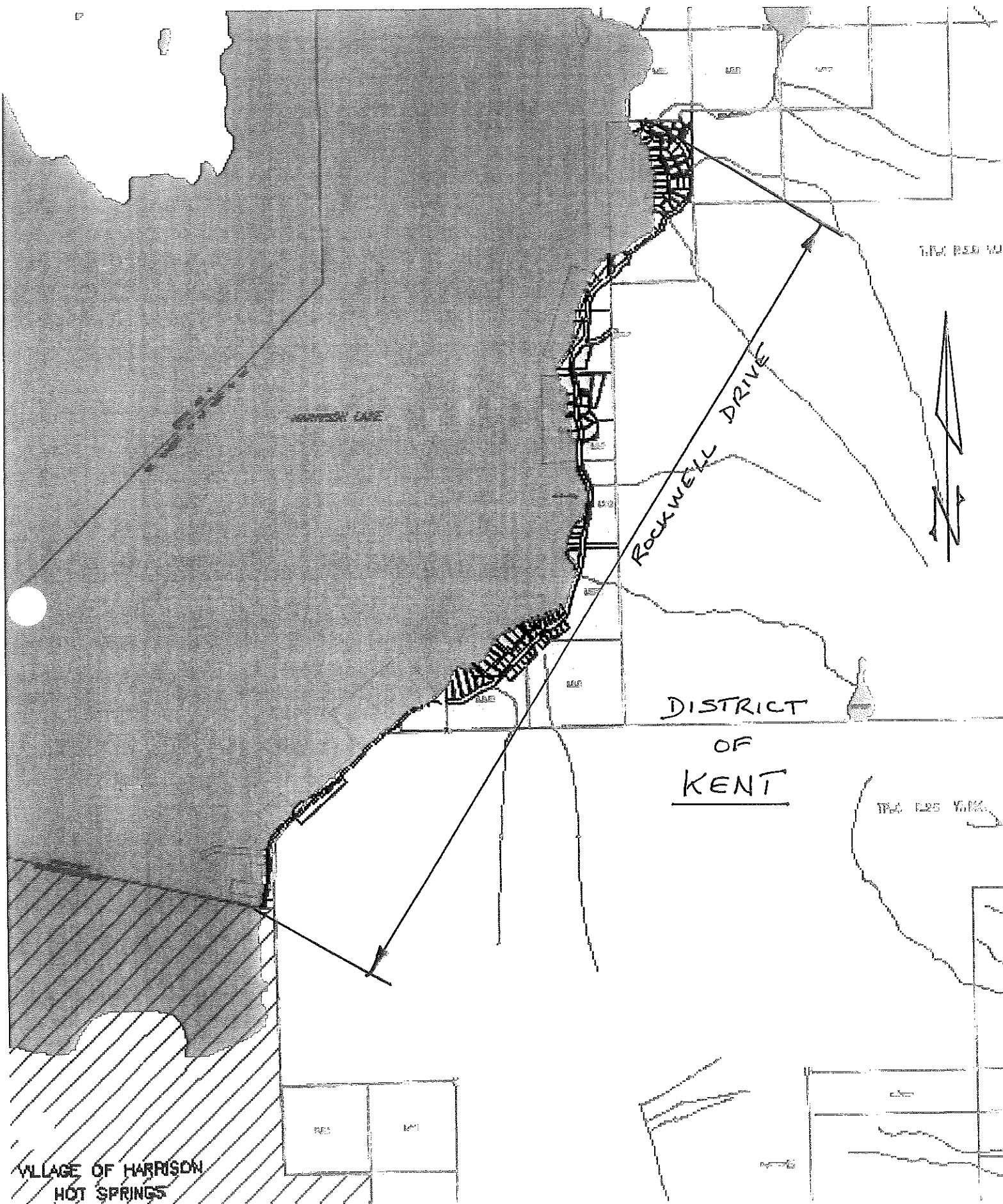
Thank you for your consideration.

Yours sincerely,

  
Lorne J. Fisher, Mayor  
District of Kent

LF/MT

c: Hon. Barry Penner, MLA, Minister of Environment  
Hon. John van Dongen, MLA, Minister of Public Safety and Solicitor General  
Wallace Mah, Chief Administrative Officer, District of Kent  
Larry Burk, Chief Administrative Officer, Village of Harrison Hot Springs



VILLAGE OF HARRISON  
HOT SPRINGS

DISTRICT  
OF  
KENT





DEC 19 2008



The Best Place on Earth

Our Ref: 128682

His Worship Ken Becotte, Mayor  
Village of Harrison Hot Springs  
495 Hot Springs Rd  
PO Box 160  
Harrison Hot Springs BC V0M 1K0

Dear Mayor Becotte and Council:

I am writing to follow up on a meeting with your council held during the Union of BC Municipalities conference in September regarding the expanded use of Harrison Hot Springs Elementary School in School District No. 78 (Fraser Cascade).

- \* I understand that your village wishes to operate a childcare facility at the existing elementary school
- \* and that the school district has made space available at the site for a portable classroom. School district staff and the Ministry of Education have made inquiries with a number of other school
- \* districts but have been unable to identify a surplus portable for this purpose.

As you know, the ministry has created a Neighbourhoods of Learning pilot project which will impact how the ministry ensures that community access and facility partnerships are incorporated in the future. To be eligible as a pilot school under this initial pilot project, a school must already be supported by the ministry for capital project funding. However, the ministry and school districts will work together to incorporate elements of these Neighbourhoods of Learning models into future capital projects. The Neighbourhoods of Learning concept will build upon the successes of the pilot schools and will continue to see education and community services brought together to better serve their communities.

Ministry staff will assist school district officials in preparing a business case/capital plan request to support the development of a joint replacement elementary/municipal facility for consideration in the district's future capital plan. I encourage the Village of Harrison Hot Springs to work closely with the Fraser-Cascade Board of Education regarding this proposal.

I would like to thank council members and municipal staff for bringing your village's concerns to the attention of the provincial government.

Sincerely,

Shirley Bond  
Minister  
Deputy Premier

pc: Barry Penner, MLA (Chilliwack-Kent)

Ministry of Education

Office of the Minister and Deputy Premier

Mailing Address:  
PO Box 9045 Stn Prov Govt  
Victoria BC V8W 9E2

FILE #	DATE
410-20	10/8/08
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<input type="checkbox"/> PAYROLL/TAX	<input checked="" type="checkbox"/> COUNCIL
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DATE 11/10	
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Canadian Association of Home & Property Inspectors (BC)

December 19<sup>th</sup>, 2008

Mayor Ken Becotte and Members of Council  
Village of Harrison Hot Springs  
Box 160  
Harrison Hot Springs, BC V0M 1K0

FILE #	DATE
230-01	Dec 25/08
<input type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
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DATE	Jan 10
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Dear Mayor Becotte and Members of Council:

On December 8<sup>th</sup> I wrote to you on behalf of the Canadian Association of Home and Property Inspectors of British Columbia — CAHPI(BC). In our letter, we addressed our continuing concerns over BC government actions in supporting us in ensuring the highest standards for those seeking to call themselves home and property inspectors.

As well, we asked you to consider writing to Premier Gordon Campbell and Solicitor General John van Dongen. It was my hope that you would urge them to abandon their race-to-the-bottom for home inspection standards and embrace an approach based on the highest standards for home inspectors, and to do so in a way that does not penalize consumers looking to purchase a home in your community, or threaten to bankrupt the small businesses who serve them.

I am writing to you again because of the disturbing telephone call I received on December 17<sup>th</sup> from Solicitor General van Dongen.

\* Mr. van Dongen telephoned me to talk about our December 8<sup>th</sup> letter to you. He told me that this kind of letter — and presumably any response by you to him and the Premier as requested in the letter — would generate heat for him from his Cabinet colleagues, making it difficult for him to get Cabinet support for his proposal to set standards for those seeking to call themselves home and property inspectors.

I thought Mr. van Dongen's comment about his Cabinet colleagues odd.

Our organization has made it very clear to Mr. van Dongen that we take great issue with his relentless pursuit of mediocre home inspection standards. We have made very clear to him our concern over a cash grab authorized by his government from small businesses in the form of

#5 - 3304 Appaloosa Road  
Kelowna, British Columbia  
Canada V1V 2W5  
Tel: 1-800-610-5665  
Outside BC: (250) 491-3979  
Fax: 1-866-405-9232  
Outside BC: (250) 491-2285

licensing fees to be paid to a bloated Victoria-based oversight agency that his government created, all to certify that the inspectors with BC's highest standards — CAHPI(BC) members — measure up to government's low standards.

We would hope, therefore, that heat from his Cabinet colleagues is *precisely* what Mr. van Dongen would face, given the dangers to consumers inherent in his inspection-standards approach, especially in this time of economic crisis.

Mr. van Dongen also advised me that he was not worried about having to deal with municipalities on this matter. He advised that he would be sending a letter to the Union of BC Municipalities (UBCM), and informed me he has a good working relationship with the UBCM, having contact with them all the time. Mr. van Dongen's comments left us with the impression that he has some relationship with the UBCM that we should interpret as an ability to stifle the voices of local government.

From Mr. van Dongen's comments, we are left to wonder if our December 8<sup>th</sup> letter to you will be to no avail. Will BC mayors and councils comply with a directive *not to write* to the Premier or Mr. van Dongen asking them to abandon their race-to-the-bottom for home inspection standards, or reminding them that small business deserves better from the BC government than a thinly disguised cash grab? That is the impression the Minister left with us.

We cannot speak to Mr. van Dongen's experience with BC mayors and councils, or the implication that they can be muzzled on what seem to be such basic consumer protection and small business fundamentals. We can, however, speak to our experience. And in our experience, when it comes to BC mayors and councils standing up for their communities, they do.

In 2006, when the BC government continued to drag its feet on this issue, we asked mayors and councils if they would consider writing to the Premier on behalf of people in their community making the biggest purchasing decision of their lives — the purchase of a home. We asked mayors and councils if they would take action with the BC government to ensure that when people in their communities sought out a home inspector to make sure their purchasing decision was an informed one, they could have confidence that any person calling themselves a home inspector was trained, qualified, and accountable. And over 50 mayors and councils wrote to the Premier and said exactly that.

And because of this experience with BC municipal leadership, we stand by our December 8<sup>th</sup> letter to you. We're not sure whose interests are being served when Mr. van Dongen worries that he might not be able to get his Cabinet colleagues to support low inspection standards on the backs of consumers and the small business people who serve them. But it's not the interests of consumers and small business in any BC community. Indeed, when Mr. van Dongen tells me, as he did during our conversation, that he wants me to call him before we write any letters in the future, we remain deeply concerned that the interests being served in his ministry's handling of this file are some distance from BC communities and the people who live and work in them.

These are hard times in many BC communities, and prospective homebuyers deserve real consumer protection when considering the largest purchase of their lives. Expensive government-built mediocre standards that protect those unwilling to become highly trained, highly qualified, and fully accountable cannot be in any community's interest.

Accordingly, as we wrote on December 8<sup>th</sup>, if you believe the current and future homeowners of your community, and the qualified and trained home inspectors who serve them, deserve more than what the BC government is offering, we would encourage you to write to Premier Campbell and Minister van Dongen.

*Urge* Premier Campbell and Minister van Dongen to abandon their race-to-the-bottom for home inspection standards.

*Tell* Premier Campbell and Minister van Dongen that making business achieve only the lowest home inspection standards is not good enough for your community.

*Remind* them that small business is the backbone of your community, and that in good economic times, and especially in bad ones, it deserves better from the BC government than a thinly disguised cash grab.

*Ask* them to embrace an approach based on the highest standards for home inspectors, in a manner that does not penalize consumers looking to purchase a home in your community, or threaten to bankrupt the small businesses who serve them.

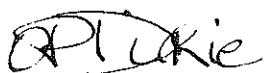
You can write to Premier Campbell and Minister van Dongen as follows:

**The Honourable Gordon Campbell**  
Premier of British Columbia  
Room 156 Parliament Buildings  
Victoria, BC V8V 1X4  
E-mail: premier@gov.bc.ca  
Fax: (250) 387-0087

**The Honourable John van Dongen**  
Minister of Public Safety and Solicitor General  
Room 236 Parliament Buildings  
Victoria, BC V8V 1X4  
E-mail: john.vandongen.mla@leg.bc.ca  
Fax: (250) 356-8270

We appreciate all your efforts to stand up for consumers and businesses in your community. And we believe that the Premier and Minister van Dongen need to hear your voices on this matter, too. Again, on behalf of our members in communities across BC, we would be grateful to hear of your efforts on this matter.

Sincerely,



Owen Dickie, RHI, Lake Country  
National Certificate Holder  
President, CAHPI(BC)

On behalf of:

Vice President Chris Stockdale, RHI, Richmond  
 Treasurer Craig Hostland, RHI, NCH, Kelowna  
 Secretary Dan Brown, RHI, NCH, Chilliwack  
 Past President Bill Sutherland, RHI, NCH, Kamloops  
 Director Doug Brown, RHI, NCH, Blind Bay  
 Director Stephen Andrews, RHI, NCH, Prince George  
 Director Donald Ruggles, RHI, Victoria  
 Director Stewart Garrick, Cranbrook

pc

The Honourable Gordon Campbell, MLA, Premier of British Columbia  
 Carole James, MLA, Leader of the Official Opposition  
 John Winter, President & CEO, BC Chamber of Commerce  
 Ms. Diane Thorne, MLA, Opposition Critic for Housing and Consumer Affairs  
 Mike Farnworth, MLA, Opposition Critic for Public Safety and Solicitor General  
 Al Horning, MLA, *Kelowna-Lake Country*  
 The Honourable Linda Reid, MLA, *Richmond East*  
 John Les, MLA, *Chilliwack-Sumas*  
 The Honourable Kevin Krueger, MLA, *Kamloops-North Thompson*  
 Maurine Karagianis, MLA, *Esquimalt-Metchosin*  
 The Honourable Shirley Bond, MLA, *Prince George-Mount Robson*  
 The Honourable George Abbott, MLA, *Shuswap*  
 Corky Evans, MLA, *Nelson-Creston*  
 BC MLAs



# MEMBER NOTICE

**TO:** Mayor and Council  
Chair and Regional District Board

**FROM:** UBCM Secretariat

**DATE:** January 9, 2009

**RE:** REGULATION OF HOME AND PROPERTY INSPECTION

Attached is a copy of a letter from Solicitor General John Van Dongen that was forwarded to the UBCM outlining that the province is looking at proposed regulations for home inspectors.

UBCM has been made aware of information that you may have received from an organization related to the regulation of property and home inspections. We have not been approached by this organization regarding this recent issue or had any discussions with them.

UBCM policy on the regulation of home and property inspection, based on a resolution (B55) adopted at the 2005 UBCM Convention, is that "the Province be urged to join with other provinces in investigating the regulation of qualified 'home inspectors' and to implement those regulations as soon as possible."

FILE #	DATE
230-90	JAN 09 2009
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<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE	Jan 19
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(ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY)	



BRITISH COLUMBIA

December 19, 2008

DEC 23 2008

Mr. Robert Hobson  
President  
Union of BC Municipalities  
60 – 10551 Shellbridge Way  
Richmond BC V6X 2W9

Dear Mr. Hobson:

It has come to my attention that Mr. Owen Dickie, President of the Canadian Association of Home and Property Inspectors (British Columbia), has written to all mayors and members of councils regarding his concerns with proposed regulations for home inspectors. I am writing to provide you with factual information on our proposed regulatory requirements.

The Province is committed to strengthening consumer protection for those who use home inspection services. Over the past few years, a great deal of consultation and research about the home inspection industry has been completed.

In our proposed model, home inspector licensing will be administered by the Business Practices and Consumer Protection Authority, an independent agency delegated responsibility for administering consumer protection legislation in the province. Every effort will be made to keep licence fees and added paperwork to a minimum.

British Columbia will not be authorizing low standards for home inspectors. We will be relying on professional home inspector associations to set and maintain high standards of qualifications for its members. We will want to see a level of training and supervised experience that gives reasonable assurance to consumers that the home inspector they hire is qualified to do the job.

With regard to regulating payday lenders, government is not allowing self-governance in this industry. Legislation on payday lenders was approved in the Legislature in 2007, and we are presently developing regulations which will require licensing of payday lenders. Licensing will be administered by the Business Practices and Consumer Protection Authority.

I would appreciate it if you would share this information with your members. I hope to be in a position to provide greater details of the regulatory framework in the new year.

Ministry of  
Public Safety  
and Solicitor General

Office of the  
Minister

Mailing Address:  
PO Box 9053 Stn Prov Govt  
Victoria BC V8W 9E2

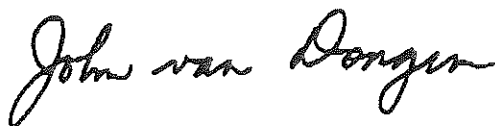
12



Mr. Robert Hobson  
Page 2

If you or your members have questions, please contact Mr. Toby Louie, Executive Director,  
Corporate Policy and Planning Office, Ministry of Public Safety and Solicitor General at  
250 356-6389.

Yours sincerely,



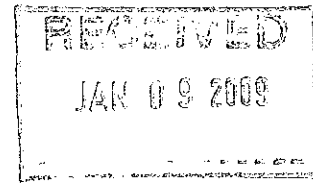
John van Dongen  
Solicitor General

pc: Mr. Toby Louie





Canadian Heritage Patrimoine canadien  
400 - 300 West Georgia Street  
Vancouver, BC  
V6B 6C6



December 22, 20008

Dear Sir/Madam:

The Celebrate Canada Program at Canadian Heritage is ready for 2009. Celebrate Canada is an eleven-day celebration which takes place from June 21 to July 1. To apply for funding, please complete the enclosed **Funding Application Form**. To propose someone for a Canada Day Youth Award, please complete the enclosed **Nomination Form**. The Canada Day Youth Award is designed to recognize the outstanding achievement of young people to their communities. If you need help completing these forms, please visit our Web site at [www.celebratecanada.pch.gc.ca](http://www.celebratecanada.pch.gc.ca) or feel free to contact the Celebrate Canada staff at our Vancouver regional office at (604) 666-8082 or the toll-free line at 1-800-663-5812.

Activities for which funding is requested must be directly related to the Celebrate Canada Program's objectives (enclosed Celebrate Canada! Program and Guidelines, see page 1). They must be free and accessible to the general public. Activities must be described in detail in the Funding Application Form.

Organizations and groups are required to obtain other sources of funding, be they monetary or in-kind goods and services. Financial assistance through the Celebrate Canada Program will not cover 100% of project expenses.

The Funding Application Form is available earlier than in previous years. You are invited to send us your request as soon as possible so we can ensure that it is processed in a timely manner. Please make sure that your form is complete and signed. Incomplete applications will result in delayed processing and could be rejected.

I wish to remind you that your funding application form must be postmarked or delivered **no later than February 28, 2009**.

Thank you for your participation.

Sincerely,

Nicole Laplante  
Program Officer  
Celebrate Canada! Program

FILE #	JAN 09 2009		
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	<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN	
	<input type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF	
	<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR	
	<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL	
ITEM	A	B	C
COUNCIL AGENDA			
DATE	Jan 19		
	INITIAL <input type="checkbox"/>		
ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY			

letter only →



CITY OF  
LANGLEY

## OFFICE OF THE MAYOR

City Hall - 20399 Douglas Crescent, Langley, BC Canada V3A 4B3  
 Telephone: 604-514-2801 Fax: 604-514-2838

December 17, 2008

Honourable Rich Coleman  
 Ministry of Housing and Social Development  
 PO Box 90582 Stn Prov Govt  
 Victoria, BC V8W 9E1

Dear Minister Coleman:

**Re: Supportive Housing Assessment Class**

I am writing to inform you that the Council of the City of Langley passed the following resolution at their November 24, 2008 meeting:

*"THAT City Council advise the Provincial Minister of Small Business and Revenue and the Provincial Minister of Housing that:*

- A) *The creation of a special assessment class and special valuation rules for supportive housing may make it more difficult for municipalities to build the necessary community support for this type of housing, and*
- B) *The classification of housing under this new assessment category should be limited to cases where municipalities have agreed to exempt a property from the payment of property taxes as a means of financially assisting in the development of the housing."*

City Council was concerned that the YWCA property located at 20750 Fraser Highway in the City of Langley was in effect provided a property tax exemption without any consultation with the City Council. Bill 11 has removed City Council's decision making ability to provide a property tax exemption. The property has been contributing taxation revenue since 2001 so Bill 11, in this case, is not providing an incentive to develop more supportive housing but is taking away the taxation revenue being generated from this property requiring the shortfall to be shared amongst the other property tax base in the City.



To: Minister Rich Coleman  
Re: Supportive Housing Assessment Class  
Page 2

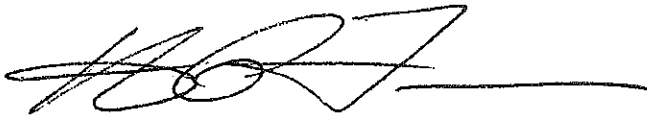
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Municipal governments are struggling to balance their budgets and property taxation funds the bulk of our expenditures. We understand supportive housing is important and the City of Langley is doing its part as we have the highest proportion of social housing units to total housing unit in the Metro Vancouver area. As well, the City is partnering with the Salvation Army to provide a homeless shelter and transition housing in our community.

City Council fears that the imposition of this requirement through Provincial legislation may make it more difficult in the future for municipalities to build the community support needed for this type of housing, if these units are not able to contribute property tax revenues.

We are also concerned that the Province may consider other properties to include under Bill 11 further eroding our taxation base; therefore, we would encourage the Province to consult with municipalities through the Union of British Columbia prior to implementing any further changes.

Yours truly,  
CITY OF LANGLEY



H. Peter Fassbender  
Mayor

cc: Councillors  
UBCM's Municipalities



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## NEWS RELEASE

For Immediate Release  
2008SBR0036-001131  
July 22, 2008

Ministry of Small Business and Revenue

### NEW ASSESSMENT CLASS BENEFITS SUPPORTIVE HOUSING

VICTORIA – Kevin Krueger, Small Business and Revenue Minister and Minister responsible for BC Assessment, announced property tax relief for non-profit societies to help address housing challenges for the most vulnerable British Columbians.

“This government is committed to building the best system of supports for British Columbians,” said Krueger. “The creation of a new supportive housing assessment class is one more way we are demonstrating that commitment.”

The relief applies to 67 supportive housing properties located throughout the province and is based on recent amendments to provincial legislation and regulations.

The legislative amendment under the Assessment Act created a new supportive housing assessment class to provide property tax relief by reducing property assessment values to a nominal value. The Ministry of Small Business and Revenue worked in consultation with the Ministry of Housing and Social Development, BC Housing and BC Assessment to identify properties eligible for the initial designations for the 2009 Assessment Roll. In subsequent years, the Ministry of Housing and Social Development will be responsible for identifying eligible supportive housing properties for designation.

In order to be considered for designation under the proposed new assessment class, properties must be provincially funded to provide supportive housing, including on-site support services for persons who were previously homeless, at risk of homelessness, have mental or physical disabilities, or have or are recovering from drug or alcohol addictions. The amendments will take effect for the 2009 assessment year.

For more information regarding the requirements to be designated as a supportive housing property, please go to [www.housing.gov.bc.ca/housing/supportivehousing.htm](http://www.housing.gov.bc.ca/housing/supportivehousing.htm) or contact the Office of Housing and Construction Standards at 250 356-6633.

-more-

- 2 -

For more information regarding the implementation of the classification and assessment of Class 3 - Supportive Housing properties, please contact the Property Assessment branch of the Ministry of Small Business and Revenue at 250 356-7535. To call toll-free, please use Enquiry BC at 1 800 663-7867.

-30-

Media      Christine Wood  
contact:    A/Communications Director  
              Ministry of Small Business and  
              Revenue  
              250 387-4193

For more information on government services or to subscribe to the Province's news feeds using RSS, visit the Province's website at [www.gov.bc.ca](http://www.gov.bc.ca).

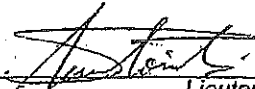


PROVINCE OF BRITISH COLUMBIA  
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

541

, Approved and Ordered JUN 26 2008

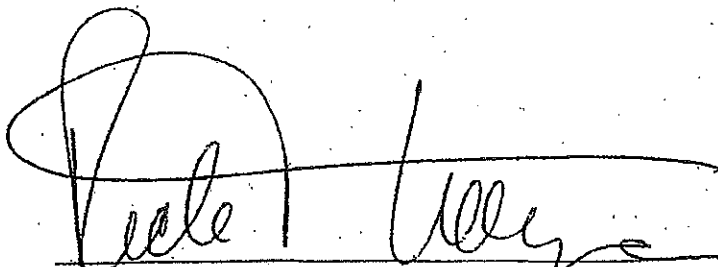


Lieutenant Governor

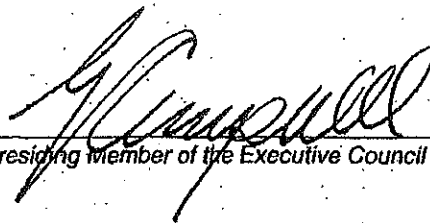
Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders the following:

- 1 Section 1 of the *Small Business and Revenue Statutes Amendment Act, 2008*, S.B.C. 2008, c. 11, is brought into force.
- 2 Section 2 (a), insofar as it adds the definition of "eligible supportive housing property", of the *Small Business and Revenue Statutes Amendment Act, 2008*, S.B.C. 2008, c. 11, is brought into force.
- 3 Sections 2 (d), 3 and 4 of the *Small Business and Revenue Statutes Amendment Act, 2008*, S.B.C. 2008, c. 11, are brought into force.
- 4 The Exempt Interests Regulation, B.C. Reg. 302/90, is amended as set out in Schedule 1.
- 5 The Prescribed Classes of Property Regulation, B.C. Reg. 438/81, is amended as set out in Schedule 2.
- 6 The Supportive Housing Property Valuation Regulation set out in Schedule 3 is made.



Minister of Small Business and Revenue and  
Minister Responsible for Deregulation



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section:- *Small Business and Revenue Statutes Amendment Act, 2008*, S.B.C. 2008, c. 11, s. 27  
*Assessment Act*, R.S.B.C. 1996, c. 20, ss. 19, 20.4 & 74

Other (specify):- OICs 2198/81 & 1373/90

June 2, 2008

R/520/2008/12

## Schedule 1

1 Section 2 of the *Exempt Interests Regulation, B.C. Reg. 302/90*, is amended by adding the following paragraph:

- (j) the interest of a person in property that is included in the supportive housing property class if the person is a resident in supportive housing on that property.

## Schedule 2

1 The *Prescribed Classes of Property Regulation, B.C. Reg. 438/81*, is amended by adding the following section:

Class 3 – supportive housing

- 3.1 Class 3 property must include only the eligible supportive housing property designated in Schedule B.

2 The following Schedule is added:

## SCHEDULE B

[section 3.1]

Designated eligible supportive housing property

- 1 For the purposes of section 19 (14.01) of the *Assessment Act*, the eligible supportive housing property identified by the assessment roll numbers listed in column 1 of the following table are designated:

Item	Column 1 Assessment Roll Number
1	01-234-01006019
2	01-234-01018088
3	01-234-01018095
4	01-234-01018102
5	01-234-01018109
6	01-234-01018116
7	01-234-01018124
8	01-234-01018132
9	01-234-01020002
10	01-234-01020018
11	01-234-07492107
12	01-234-10746022
13	01-308-704242010
14	04-765-03009000

Item	Column 1 Assessment Roll Number
15	04-250-85908010
16	04-250-86080100
17	04-250-89539100
18	06-336-02295500
19	08-570-00179220
20	09-200-002642041070000
21	09-200-027118609060000
22	09-200-013589192590000
23	09-200-014648234580000
24	09-200-013579194070000
25	09-200-026590172700000
26	09-200-026589186020000
27	09-200-013230650950000
28	09-200-026590186070000
29	09-200-013689199830000
30	09-200-026590186830000
31	09-200-027607119550000
32	09-200-013644171070000
33	09-200-014259580940000
34	09-200-013590198930000
35	09-200-013580198620000
36	09-200-027607118980000
37	09-200-029130612710000
38	09-200-013689194450000
39	09-200-013590196390000
40	09-200-013590196940000
41	09-200-013589196120000
42	10-220-00385000
43	10-220-02677000
44	10-301-553555380000
45	14-326-6171040186
46	14-326-6333050064
47	15-216-001430000
48	15-432-650020500
49	17-222-05121100
50	19-214-078779
51	19-217-05476408
52	19-217-06773850
53	20-233-01365000

Item	Column 1 Assessment Roll Number
54	20-233-01399000
55	20-233-03596000
56	21-219-00660100
57	21-219-02242100
58	22-205-09088020
59	22-209-03361005
60	22-215-03326019
61	23-212-1008914020
62	23-212-2000359070
63	23-212-3000579000
64	25-339-02517000
65	26-226-0000459000
66	26-226-0004208000
67	27-420-09250000

**Schedule 3**

**SUPPORTIVE HOUSING PROPERTY VALUATION REGULATION**

**Reduction in actual value for supportive housing property**

- 1 For the purposes of section 20.4 (1) of the *Assessment Act*, the amount established for a property is the amount that is equal to the actual value otherwise determined under the *Assessment Act* for the property less \$2.

**Actual value of land and improvements**

- 2 For the purposes of entry on the assessment roll, the actual value of land and improvements that are designated as supportive housing property is as follows:
  - (a) the actual value of the land is 50% of the actual value of the designated supportive housing property;
  - (b) the actual value of the improvements is 50% of the actual value of the designated supportive housing property.

## ASSESSMENT

### B125 NEW ASSESSMENT CATEGORY FOR SUPPORTIVE HOUSING New Westminster

WHEREAS the BC Ministry of Small Business and Revenue, as part of Bill 11-2008, is proposing to create a new assessment category for supportive housing under Section 19 of the Assessment Act. Under this new assessment category, land and improvements would be assessed at a nominal rate, which would essentially mean that they would have no value, and therefore the properties in question would pay no property taxes;

AND WHEREAS the City of New Westminster is concerned about the property tax implications associated with this legislation. It is also concerned that this legislation may act as a major disincentive to the creation of new supportive housing targeting vulnerable populations, including the homeless;

THEREFORE BE IT RESOLVED that the Province of British Columbia be requested not to enact the new assessment category for supportive housing targeting vulnerable populations under Section 19 of the Assessment Act.

ENDORSED BY THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION: Endorse

UBCM RESOLUTIONS COMMITTEE COMMENTS:

*UBCM members have not previously considered a resolution requesting that the Province of British Columbia not enact a specific assessment category for supportive housing targeting vulnerable populations under Section 19 of the Assessment Act. The Committee would point out that the legislation has been proclaimed and the assessment category for supportive housing has been established under the Assessment Act.*

*The Committee would point out that assessment classes serve two key purposes, they group together properties that are assessed in a similar fashion and that should be taxed at the same rate. The goals of simplicity and uniformity suggest the need for clear and consistent classification of properties. The assessment process should not be used as a tool to provide preferential tax treatment to selected groups. The UBCM when requested to respond to this legislative initiative suggested to the province that there were other technical ways of meeting the intended objective without making changes to the assessment process.*

Conference decision: \_\_\_\_\_

### B126 NEW TAX CLASSIFICATION

Kaslo

WHEREAS small rural municipalities are experiencing significant impacts from resort style development, with decreasing availability and affordability of residential property and through increased costs on permanent residents through greater infrastructure and service demands;

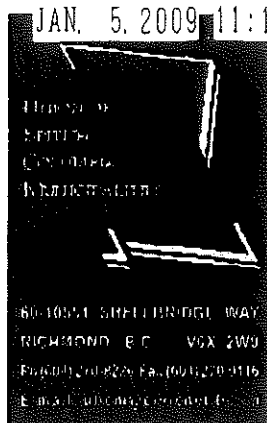
AND WHEREAS these small rural municipalities have very limited resources to directly offset these financial impacts directly through revenue generation or taxation;

THEREFORE BE IT RESOLVED that the BC government create a new tax classification: Residential Property - Occupied by Permanent or Full-Time Resident(s).



MEMBER RELEASE

JANUARY 5, 2009



# Trust Fund Established for Sparwood Avalanche Victims

Dear Colleagues:

Many of you will be aware of the recent deaths of eight snowmobilers near the District of Sparwood. The 2000 people who attended the memorial service yesterday are an indication of how significant the loss of these lives is to the community and to our province.

I have written on behalf of the communities represented by UBCM to Mayor Wilks, expressing our deepest sorrow for the loss of life suffered by Sparwood and wishing strength to the Council and other leaders in the community as they support and care for the survivors.

Mayor Wilks responded by saying,

*"Thank you so much for your thoughts and prayers at this tragic time. The citizens of Sparwood and especially the families of the victims are very appreciative. If you are able to, please extend our gratitude to all members of UBCM for their concern."*

\*You can make a tangible response to this tragedy by **tabling this letter at your Council or Board** and publicizing to your citizens the following information on the trust funds established to help the families of those who died.

"In Trust – Sparwood Avalanche Victims"

Donations may be made into accounts listed below at the local branches of the following banks:

Royal Bank of Canada (RBC)  
Transit: 5080  
Branch: 003  
Account: 5077425

Canadian Imperial Bank of Commerce (CIBC)  
Transit: 03070  
Branch: 010  
Account: 7573138

Those who wish to donate by cheque may do so by making it payable to:

"In Trust – Sparwood Avalanche Victims", and mailing to:

District of Sparwood  
P.O. Box 520  
Sparwood, BC V0B 2G0

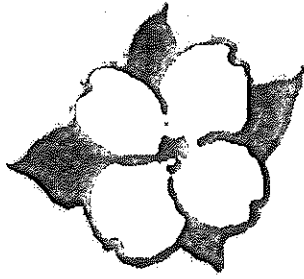
The relationship that binds us together as local governments in BC takes many forms, including support in times of need. I thank you in advance for your attention to our fellow community of Sparwood as it responds to this great loss.

Yours sincerely,

Robert Hobson, President







**LMLGA**  
LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

RECEIVED  
JAN 08 2009

TO: LMLGA MEMBERS  
FROM: Eydie Fraser, Executive Coordinator  
RE: 2009 RESOLUTIONS - ANNUAL GENERAL MEETING  
DATE: January 5, 2009

**GOLD STAR CRITERIA**

LMLGA implemented the Gold Star Criteria used by the Union of BC Municipalities in time for the 2006 LMLGA AGM and Convention. We would encourage all members to review the Gold Star Criteria and the Model Resolution (attached) in an effort to see concise and clear resolutions submitted for debate.

We would encourage LMLGA members to submit their resolutions to the Area Association (LMLGA) for debate prior to submitting them to UBCM.

**DEADLINE FOR RESOLUTIONS**

All resolutions must be received in the LMLGA office by:

**MARCH 27, 2009**

**SUBMISSION REQUIREMENTS**

Resolutions submitted to the LMLGA for consideration shall be submitted as follows:

- one copy of the resolution;
- the resolution should not contain more than two "whereas" clauses;
- background documentation must accompany each resolution submitted.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

2090-60

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<input type="checkbox"/> PAYROLL/TAX	<input checked="" type="checkbox"/> MAYOR
ITEM	<input checked="" type="checkbox"/> COUNCIL
A	(B) C
COUNCIL AGENDA	
DATE Jan 19	
INITIAL <input type="checkbox"/>	
(ITEMS: A - REQ. ACTION; B - INFO - W/ RESP; C - INFO ONLY)	

## LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements to the LMLGA by the Monday noon (May 4<sup>th</sup>) preceding the date of the Annual General Meeting.
- b. Late resolutions shall be available for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion LMLGA shall produce sufficient copies for distribution to the Convention.

**MODEL RESOLUTION**

**SHORT TITLE**

**Sponsor's Name**

WHEREAS

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---

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AND WHEREAS

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THEREFORE BE IT RESOLVED that

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(Note: A second resolve clause if it is absolutely required should start as follows:)

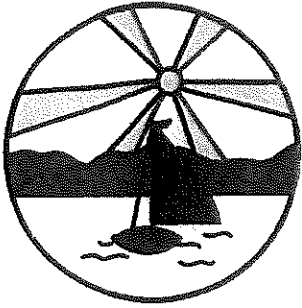
AND BE IT FURTHER RESOLVED that

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## Village of Harrison Hot Springs

P.O. BOX 160, 495 HOT SPRINGS ROAD, HARRISON HOT SPRINGS, B.C. V0M1K0  
MUNICIPAL OFFICE (604) 796-2171  
PUBLIC WORKS DEPT. (604) 796-2171  
FAX NUMBER (604) 796-2192  
EMAIL [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)  
WEBSITE: [www.harrisonhotsprings.ca](http://www.harrisonhotsprings.ca)

File No: 0720-40

January 7, 2009

Ms. Marg Doman  
c/o Kent-Harrison Arts Council  
PO Box 502  
Agassiz, BC VOM 1A0

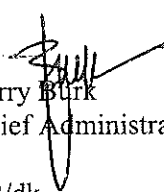
Dear Ms. Doman:

**Subject: Designation of Ranger Station as a Heritage Building**

Thank you for your letter of December 4, 2008.

Research is currently underway to determine what steps need to be taken to achieve a "Heritage" designation generally and specifically for the Ranger Station.

Yours truly,

  
Larry Burk  
Chief Administrative Officer

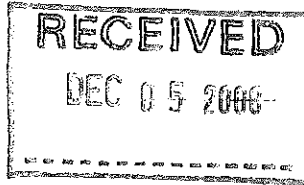
LB/dk

COPY



# RANGER STATION ART GALLERY

98 Rockwell Drive  
Harrison Hot Springs  
604-796-2723



December 4, 2008

Mayor and Councilors, Harrison Hot Springs,

The Kent -Harrison Arts Council is pursuing the designation to declare the Ranger Station a heritage building. The beginning stages have commenced with some fact-finding and contact with knowledgeable people regarding this matter.

- \* The first step would be that the council establishes a heritage registry to formally recognize a building or facility that is deemed heritage within the village. This resolution could be accomplished at one council meeting.

There are several agencies that accept applications for funding. An example is BC Heritage which could supply up to 80% funding for a heritage consultant who would assess the needs of the building as well as the Heritage Legacy Fund who could fund a new roof for 50% of the cost up to a maximum of \$25,000. These are several examples with the possibility of other available monies.

The Ranger Station is a unique building and an icon on the shores of Harrison Lake. It is a stately building bearing lots of history and it would be a shame to have it deteriorate, as there are so few buildings in Harrison that would qualify for this status. It is important to begin the process so the Ranger Station can be properly maintained and useable for many more years to come.

The non-profit groups that utilize this site feel very fortunate to be able to fulfill their mandate of advocating the arts in the communities. We thank the council for their consideration of this request.

For further information and assistance to create a registry, please contact Bob Parliament, Regional Heritage Planner for the Lower Mainland at 604 826 1339.

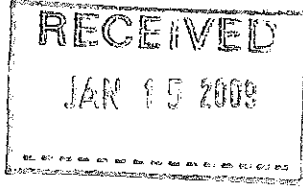
Sincerely,



**BRITISH  
COLUMBIA  
ARTS COUNCIL**  
Sponsored by the Province of British Columbia

**KENT-HARRISON ARTS COUNCIL**  
PO BOX 502, AGASSIZ, BC, V0M 1A0

# Harrison Hot Springs Pre-School/



January 12, 2009

The Village of Harrison Hot Springs Council  
495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0

Dear Council Members,

We would like to thank you again for all your support with the Breakfast with Santa held on November 29. The event was definitely a huge success and a fun day for all. We served over 290 pancake breakfasts! We also would like to extend our appreciation to the Festival of Lights committee for all their support and help. We have had so many positive comments and we look forward to the event next year.

Thank you again for your continued support.

Sincerely,

*Shannon Simmonds*

Shannon Simmonds  
President  
Harrison Hot Springs Non-Profit Pre-school  
514 Lillooet Ave  
PO Box 110  
Harrison Hot Springs, BC  
V0M 1K0

FILE #	DATE
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<input type="checkbox"/> SUP P/W	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> PAYROLL/TAX	<input type="checkbox"/> MAYOR
ITEM A B <b>C</b>	
COUNCIL AGENDA	
DATE <i>Jan 19</i>	
	INITIAL <input type="checkbox"/>
(ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY)	







4. THAT COW unanimously recommends approval of the staff report on the Vision Statement proposed at its In Camera meeting of December 15<sup>th</sup>, 2008.

Respectfully submitted for your  
consideration;



---

Larry Burk  
Chief Administrative Officer

U:\Reception\Council Reports\2009\Report to council re recommendations COW Jan 16.doc





P.O. Box 819  
228 Wallace St.  
Hope, B.C. V0X 1L0



Office (604)869-5634  
Fax (604)869-2381

## INTERIM AUDIT REPORT

To the Council of the **VILLAGE OF HARRISON HOT SPRINGS:**  
P.O. Box 160  
Harrison Hot Springs, BC  
V0M 1K0

We have reviewed and evaluated the payroll, purchasing and financial information systems, examined accounts, and adhered to Canadian generally accepted auditing procedures to test the records of the **VILLAGE OF HARRISON HOT SPRINGS** for the operating period ended **October 31, 2008**, and we have performed a financial review of the accounts, records and ledgers of the Village for the interim period then ended. Our examination included a review of council and administration policy and their implementation, review of accounting procedures, financial, management, and internal audit controls, and included such tests of supporting documents as we considered necessary in the circumstances.

We restricted our substantive tests, generally, to material transactions in excess of **\$2,000**, and our tests did not include external confirmations of specific receipts or expenditures. This procedure, in our opinion, based on the lack of response received in the past, would not greatly enhance the expected results nor assist management in performing its control function.

Subject to our comments in the Internal Management Report dated **December 4, 2008** we are pleased to report that in all material respects, we found the accounts, records and ledgers orderly, well kept and up to date, and to the best of our knowledge from the test checks that we conducted, they accurately reflect the results of operation of the **VILLAGE OF HARRISON HOT SPRINGS** for the period tested.

  
\_\_\_\_\_  
CHARTERED ACCOUNTANTS

December 4, 2008  
Hope, B.C.  
Canada



another \$30,000 to the cost. The process with the current contractor included all design and installation and is more like a conventional "design-build" process

In November the bridge contractor purchased the aluminum at the risk of losing the benefit of 3<sup>rd</sup> quarter 2008 pricing and impending increases of up to 45%.

#### **BUDGETARY CONSIDERATIONS:**

In spring of 2008 the original price of the bridge as provided by the contractor was \$175,000.00. This price was put in the 2008 budget and the application for LocalMotion program grant was made on this value. These grants pay on a 50:50 share basis.

In September the bridge contractor informed us that due to the change in the location of the bridge which made it longer than originally estimated and changes in prices since the spring the revised cost would now be \$195,750.00. We were unable at this time to revise the grant application.

The grant application was approved finally, in November of 2008 at \$87,500.00.

The contractor has included structural and geotechnical engineering in his price. Extra to this will be the filling of the land on the east side, some extra landscaping due to the length of the connection between the east side of the bridge and Naismith and surveying costs.

Landscaping can be performed by Village crews, surveying should cost approximately \$1,500 and fill can be acquired locally and from discards at the Spirit Square project. It is anticipated that this extra may amount to a total of \$5,000 putting the total cost of the bridge at approximately \$202,250.00.

The amount in the 2008 budget is \$175,000. The difference in the total cost is \$27,250. With the grant the commitment for the Village is \$87,500 plus \$27,500.00 for a total of \$115,000. The extra can be made up from any unexpended funds in the 2008 budget or be included in the 2009 budget.

#### **POLICY CONSIDERATIONS:**

As a point of order it will be necessary, by resolution of Council to set aside the current policy for awarding of contracts in order to approve this work without obtaining multiple quotes or pursuing the public tender process.

#### **ALTERNATIVES/OPTIONS:**

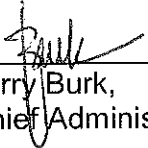
Council can set aside the policy and approve this work with appropriate approval to include the extra costs;


Should Council turn down this approval, payment to the contractor for materials ordered in November of 2008 of approximately \$35,000 will be in order. Decisions

for expending funds for the Walnut bridge will then have to be considered in the 2009 budget so that the funding from the LocalMotion program will not be wasted.

Respectfully submitted for your consideration

Approved for budget consideration

  
\_\_\_\_\_  
Larry Burk,  
Chief Administrative Officer

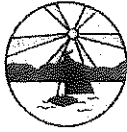
  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

attachment

U:\Larry\Walnut Bridge\Report to Council - Walnut Bridge.Jan 13, 2009.doc







## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

TO: Mayor and Council DATE: January 14, 2009  
 FROM: Director of Finance FILE:  
 SUBJECT: Memorial Hall Revenues & Expenditures

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#### RECOMMENDATION:

THAT Council receives the Director of Finance's report on Memorial Hall.

#### BACKGROUND:

At the Committee of the Whole meeting on January 12, 2009 Council requested that information be provided regarding the Festival of the Arts usage of Memorial Hall in 2008 and some prior decisions of Council as to the waiving of rental fees for the usage of the hall.

#### DISCUSSION:

During 2008, the Festival of the Arts was charged \$4,100.00 for estimated events at the hall during the year. The Society's initial grant (\$5,000.00) was increased by this amount to total \$9,100.00(actual usage was \$3,100.00 in rent with the \$1,000 being returned to the Village as an unused grant).

The Fee Schedule Bylaw (866) was adopted in December 2007 and any bookings prior to the adoption of this bylaw were exempt from the increases in the bylaw. The Festival appealed to Council in 2008 stating they were unaware of this new bylaw or the increase in fees and had asked that they be waived. Council did not waive the fees but increased the grant to offset the fees based on the fact that other groups had their fees waived.

Prior to the adoption of Bylaw 866 in December 2007, the Festival fell under the Memorial Hall Policy 5.1 (circa 1993) in which under section 2. D the Festival of the Arts was exempt from having to pay any rental fees for the usage of the hall; along with five (5) other community groups which were exempt. (Policy 5.1 has since been amended and any reference to fees is now in the Fee schedule Bylaw).

**BUDGETARY CONSIDERATIONS:**

In 2008, Memorial Hall generated \$8,610.00 (\$6,200.00 budgeted) in revenue (includes Festival). Total expenditures to date are \$36,378.51 (budgeted \$43,230). This does not include year end adjustments or any additional invoices which have not yet been received. \*

\* Using these numbers amounts to a 76% subsidy for operations in this facility.

**POLICY CONSIDERATIONS:**

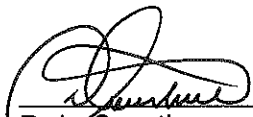
All fees are now under the umbrella of the Fee Schedule Bylaw and are not governed by Village Policy.

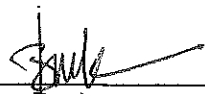
**ALTERNATIVES/OPTIONS:**

- Waive the fees as requested by the Festival Society
- Increase the potential Grant by the amount of the contemplated 2009 rental fees
- Do not waive the fees and follow the fee schedule bylaw

**SUMMARY:**

Respectfully submitted for your consideration;

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

  
\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 904

A bylaw enacted for the borrowing of such sums of money that may be necessary to meet the lawful current expenditures of the Municipality.

**WHEREAS,** Section 177 of the *Community Charter* provides that a Council may, by bylaw, provide for the borrowing of money that may be necessary to meet the lawful current expenditures of the Municipality, provided that the total debt under this section does not exceed the unpaid taxes for all purposes imposed during the current year and the money remaining due from other governments;

**AND WHEREAS,** the taxes in the current year are deemed to be 75% of all property taxes imposed for all purposes for the preceding year;

**AND WHEREAS,** the amount of all property taxes imposed for all purposes in the preceding year, is \$3,385,522 and 75% of this amount is \$2,539,141;

**NOW THEREFORE,** the Council in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

- (1) It shall be lawful for Council to borrow upon the credit of the Village, from the Prospera Credit Union, the sum of two million five hundred thirty-nine thousand dollars (\$2,539,000), in such sums and amounts and at such times as may be required, and to pay interest at the Prime Rate per annum.
- (2) The form of obligation or obligations to be given as acknowledgement shall be a Promissory Note bearing the Corporate Seal and shall be signed by the Mayor and Director of Finance of the Village.
- (3) There is hereby set aside as security for the liability here authorized to be incurred, two million five hundred thirty-nine thousand dollars (\$2,539,000), being that part of the taxes for the current year deemed by the Village Council expedient to be so set aside.

- (4) That Revenue Anticipation Borrowing Bylaw No. 854, 2006 be repealed in its entirety.
- (5) That this bylaw may be cited for all purposes as "Revenue Anticipation Borrowing Bylaw NO. 904, 2009".

**READ FOR A FIRST TIME THIS 19<sup>th</sup> DAY OF JANUARY, 2009.**

**READ FOR A SECOND TIME THIS 19<sup>th</sup> DAY OF JANUARY, 2009.**

**READ FOR A THIRD TIME THIS 19<sup>th</sup> DAY OF JANUARY, 2009.**

**ADOPTED THIS     DAY OF     , 2009.**

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**Ken Becotte  
Mayor**

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**Larry Burk  
Corporate Officer**



<u>Rank</u>	<u>Tenderers</u>	<u>Tender Amount</u>	<u>Price Difference from Lowest Tender</u>
1	Timbro Contracting Ltd.	*\$1,516,405.28	\$0.00
2	Chet Construction Ltd.	\$1,603,268.10	\$86,862.82
3	Neelco Construction (1986) Inc.	\$1,636,400.00	\$119,994.72
4	Jakes Construction Ltd.	\$1,738,164.75	\$221,759.47
5	Palladin Developments Ltd.	\$2,017,088.86	\$500,683.58
6	Bervin Construction Ltd.	*\$2,115,212.91	\$598,807.63
7	Strohmaier's Excavating Ltd.	*\$2,232,135.68	\$715,730.40

\* Corrected for arithmetic

All tenders were reviewed in detail. The tender submitted by Timbro Contracting Ltd. includes sub-contractors as noted below:

Blasting:	Rock Construction
Fencing:	Foremost Fencing
Glass-Fused-Steel Tank	Stanco
Electrical	Neal's Electric
Structure Stairs etc.	Mainland Machinery

The tender did not have any modifications, alternatives or qualifications. The proposed construction schedule is listed as twenty-six weeks and is in accordance with the Tender Documents. Assuming a start of Feb 2 the completion/commissioning could be on or about mid to late July.

The Consultant has indicated that the provision of seismic monitoring in these sorts of projects is incumbent upon the owner. Levelton Associates have provided, to our consulting engineer, a proposal for this work based on a daily rate of \$950 per day plus GST or at \$90/hr plus GST inclusive of rental of seismic monitor.

Levelton is also the geotechnical engineer for the project so this is a convenient marriage between the two processes.

Staff is recommending that Levelton be retained to provide seismic monitoring at the discretion of the Consulting Engineer such that scheduling and services be at appropriate times and durations to actual blasting periods. It is also staff's recommendation to opt for the hourly rate as opposed to the daily rate.

**BUDGETARY CONSIDERATIONS:**

A borrowing bylaw – *Water Reservoir Capacity Construction Loan Authorization Bylaw No. 885* received statutory approval on Jan. 28, 2008 following the successful completion of an Alternate Approval Process.

Borrowing capacity was set at a maximum \$1.5 million dollars for a period of up to 20 years. As soon as we finalize our budget process for 2009 and amendments to the 5 year plan we can move to make the application for the loan on a short term or long term basis.

Land issues with respect to the location of the reservoir will be provided at the In Camera meeting. Any decisions with respect to any negotiations will be presented as necessary.

Surveying has been conducted and the geotechnical report was prepared for the tender process. These two processes were conducted prior to final tendering in order to provide details for the tenderers to respond with some manner of understanding to location and rock quality and quantity for blasting estimates. An accounting of those encumbrances can be presented, at Council's direction.

Expenses over and above the borrowing capacity limits can be covered from Water Reserves, water DCC's and/or included in the 2009 budget.

**POLICY CONSIDERATIONS:**

Policy 2.30 requires that all contacts in excess of \$50,000 shall go for tender and receive a resolution of Council to be awarded.

**ALTERNATIVES/OPTIONS:**

Council can award the contract to Timbro Contracting Ltd.; or

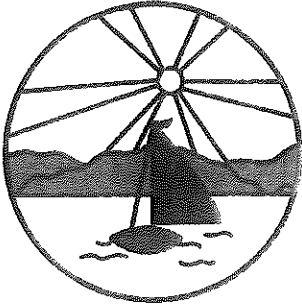
Council can reject all tenders.

Respectfully submitted for your  
consideration;

  
\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer







## VILLAGE OF HARRISON HOT SPRINGS

### MEMORANDUM

Date: Jan 19, 2009  
To: Mayor and Council  
From: **Larry Burk, CAO**  
Re: Status

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The following is the status of work and projects in the Village up to Jan 19, 2009-01-19

**1. Hot Springs bridge:**

- tenders closed Dec 23, 2008;
- Jakes Contracting of Chilliwack is the low
- pre-construction meeting scheduled for Jan 21 at 1pm;
- work scheduled to start Feb 2;
- notification of road closure and detour route start to be available from the pre-construction meeting Jan 21. We will be asking for at least 1 weeks notice to the opening of the Detour route;
- water main cost budgeted for \$200,000; tender came in at \$125,343.00. To be covered by 2009 budget, DCC's or water reserves. Report from CAO to come.

**2. Walnut bridge:**

- work to begin soon after the contract is signed vis a vis tonight's meeting. Estimated completion date of March 15<sup>th</sup>. Village crews to help with prepping site and providing some of the landscaping and fill requirements as necessary to keep costs down.

**3. Sani Station:**

- Scott Resources made application for the DFO permit in early December. Docks being built by Steve Dunn. He will also be installing the sewer pumps when he installs the docks. All work is contemplated to be complete by end of March 09.

**4. Pump Station #2:**

## VILLAGE OF HARRISON HOT SPRINGS MEMORANDUM

-tender awarded to Span Valley of Chilliwack. Began de-watering last week. This process expected to last about a week to 10 days to lower water table enough to begin excavation for the tank. The hole has to be about 4.5 m deep and 5 m radius. Current water table was found at 1.5 m from surface. Project expected to complete by end of February.

### 5. **Spirit Square:**

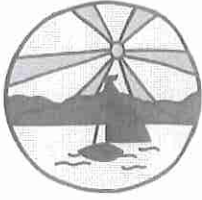
-project 4 weeks behind schedule. Contractor expects he can make up at least two weeks with good weather and possibly another week with dedicated work schedule. Could be back on track to be complete by mid April – aiming for Easter week or before if possible.

- a. Some issues: -addition of a dry water main on Esplanade to avoid digging up new work -\$25,000; addition of bypass to join water service main at Lillooet and Hot Springs due to poor as built info and to avoid digging up new work in the future - \$29,000 both covered by water reserves or water DCC's. New communications wiring required due to poor as built info resulted in an extra of about \$5000 to repair and re-establish. Street lighting to cost a bit more than the tender. Final \$'s to come – minimal; to be covered in 2009 budget.

### 6. **Office re-organization:**

Mostly complete. New office for Executive Assistant, new furniture for clerk reception area, new clerk reception advert closed Friday. Dale to short list and prepare for interviews later this week if possible. Krystal is on full time now and we have a relief person coming in on casual – Kora who has agreed to fill that position from the time Krystal goes on maternity leave until Susan S. comes back in June. File move scheduled for Saturday Jan 24<sup>th</sup> – all hands on deck should see this project about 90% complete by end of the weekend. This will see all filing moved into the file room next to Larry's office and no file cabinets in the center mingling area. Next step is to review and see about renovations to the upstairs into an office. Staff researching getting summer student support for some of the catch up work we need both inside and out in the works yard area.

7. Kubota arriving hopefully this week. Just waiting for delivery of the snow plow so all can be on one load.
8. Applications for Towns for tomorrow and Local Motion off on Friday. Copies available for Council perusal from Debra.



**VILLAGE OF HARRISON HOT SPRINGS  
NOTICE OF MEETING  
AND  
MEETING AGENDA**

**SPECIAL COUNCIL MEETING**

**Date:** Thursday, January 15, 2009  
**Time:** 11:00 A.M.  
**Place:** Council Chambers, Village Office

**1. CALL TO ORDER**

Meeting called to order by Mayor Becotte


**2. ADOPTION AND RECEIPT OF MINUTES**

**3. REPORTS FROM STAFF**

<input type="checkbox"/> LocalMotion Funding Approval - January 14, 2009	<b>Report of Chief Administrative Officer – January 14, 2009</b> <b>Re:</b> LocalMotion Funding Approval  <b>Recommendation:</b>  THAT Council approve and submit the application for LocalMotion funding for McCombs Road Bridges.
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**4. ITEMS FOR DISCUSSION**

**5. ADJOURNMENT**

  
\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer





Expending funds on engineering studies or reports to state the obvious was considered to be redundant.

Another major issue in 2008 involved a tragic accident on McCombs which resulted in the death of a young pedestrian. The existing pavement is very narrow and the road has not been constructed with any pedestrian element.

McCombs could also be considered as a strategic pedestrian link between the downtown core and other pedestrian corridors in the Village with the eastern hillsides. Therefore it is important to encourage and establish the pedestrian link that McCombs Drive has to offer. By re-constructing the road, bridges and the bike path/walkway on McCombs a number of issues can be addressed:

1. A pedestrian link for the overall parks and trails vision in the Village is provided;
2. A viable alternative route into and out of the Village can be encouraged; and
3. Much needed safety and speed reducing elements can be incorporated into designs which will provide a pedestrian and traffic friendly roadway.

#### **DISCUSSION:**

The LocalMotion program provides small municipalities with funding on a 50:50 basis. Communities typically require proposed projects to be as close to shelf-ready as possible in order to establish a pre-requisite to approval of an application.

Currently staff has prepared estimates (attached) that we believe to be conservative but realistic. Early work on preliminary designs have been reviewed and discussed. Bridge design is basically complete with minor civil and geotechnical elements yet to be finalized.

Surveying and surfacing design of approaches to the new bridges will be required prior to proceeding with any work. Environmental issues will also need to be dealt with prior to any work being conducted in or around the perimeter of the streams that are being crossed.

There have been no engineering proposals solicited for the design and delivery of the road and bridges. The bridge costs in the attached estimate have been solicited from a company that specializes in a full service structure. That is; they provide the design elements associated with the structural engineering, installation and abutments as a packaged proposal. The estimates may change if we go through a tender process. For instance an arch culvert may be an appropriate alternative to a bridge.

Current Policy 2.30 for any project more than \$50,000 in value requires tenders or RFP's. Prior to final approval of this project this policy and process will be adhered to.

**BUDGETARY CONSIDERATIONS:**

No numbers for these bridges have been presented to Council for consideration or budget approval. To proceed with the project it will be necessary to include the costs in this year's 2009 budget. Proceeding now with this application requires a commitment from Council that if approved for grant, the project would most likely have to proceed and be complete by March of 2011.

**POLICY CONSIDERATIONS:**

As noted above going forward with this application at this time requires Council resolution that should the funding be approved this project must be included in this years budget.


**ALTERNATIVES/OPTIONS:**

It is unlikely that either the grant or the total cost of the road construction and the bridges can be undertaken in one maybe even two or three years.

We can however consider separate elements and put forward one phase in this first intake. There will be at least one more intake for a LocalMotion program grant this year. If we are not successful this time we do have another opportunity later in the year. At that time we may be able to make a more detailed and successful application.

Certain phases of the project can be broken out of the project. Phases would be put forward as budgets and grant funding opportunities become available.

Respectfully submitted for your  
consideration;

  
\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer





McCombs Drive

Cost Estimate

Existing : 20m R/W, 7.5m Pave, no shldr

Length = Miami River to McPherson 981m

15-Jan-09

T ITEM		QUANTITY	UNIT PRICE	TOTAL
<b>ROADWORKS</b>				
	L W D (m) (m) (m)			
Clearing and grubbing	981 1	981 sq.m.	\$2	\$1,472
Common Excavation	981 8 0.425	3335.4 cu.m.	\$20	\$66,708
Subbase	981 8 0.250	3825.9 t.	\$20	\$76,518
Base course	981 8 0.100	1530.4 t.	\$35	\$53,563
Asphalt	981 7.5 0.075	1242 t.	\$85	\$105,534
Concrete curbs - rollover		0 m.	\$55	\$0
Walkway/Bike path	981 3 0.15	981 m.	\$100	\$98,100
Shoulder	981 2 0.15	1962 sq.m.	\$35	\$68,670
<b>Bridges</b>		<b>2 sq.m.</b>	<b>\$264,000</b>	<b>\$528,000</b>
				<b>\$998,564</b> Subtotal ROADWORKS
<b>STORM SEWER</b>				
Storm main - 525mm		0 m	\$450	\$0
Storm main - 450mm		0 m	\$400	\$0
Manhole - 1050mm		0 ea.	\$3,000	\$0
Catchbasin - top inlet		0 ea.	\$1,300	\$0
Lawnbasin - 600mm		0 ea.	\$1,000	\$0
Catchbasin lead - 200mm		44 m.	\$200	\$8,800
rm serv conn		0 m.	\$175	\$0
Storm IC		0 ea.	\$650	\$0
				<b>\$8,800</b> Subtotal STORM
<b>SANITARY SEWER</b>				
Sanitary main - 375mm PVC		0 m	\$400	\$0
Sanitary main - 300mm PVC		0 m	\$350	\$0
Manhole - 1050mm		0 ea.	\$3,000	\$0
Sanitary serv conn		0 m.	\$175	\$0
Sanitary IC		0 ea.	\$650	\$0
				<b>\$0</b> Subtotal SANITARY
<b>OTHER</b>				
Traffic signs/markings		981 m.	\$5	\$4,905
Landscaped boulevard strip		981 sq.m.	\$6	\$5,543
Street trees w growing medium		109 ea.	\$75	\$8,175
Street lighting		0 m.	\$100	\$0
BC Hydro - relocate		0 m.	\$50	\$0
Telus - relocate		0 m.	\$50	\$0
				<b>\$18,623</b> Subtotal OTHER
			<b>SUBTOTAL</b>	<b>\$1,025,987</b>
			Eng. Design, Supervision	\$102,599
			Contingency	\$102,599
			<b>TOTAL</b>	<b>\$1,231,184</b>

McCombs Drive Cost Estimate  
 Existing : 20m R/W, 7.5m Pave, no shldrs  
 Length = Miami River to McPherson 981m  
15-Jan-09

COST ITEM			QUANTITY	UNIT PRICE	TOTAL
<b>ROADWORKS</b>					
	L	W	D		
	(m)	(m)	(m)		
Clearing and grubbing	981	1		981 sq.m.	\$2 \$1,472
Common Excavation	981	8	0.425	3335.4 cu.m.	\$20 \$66,708
Subbase	981	8	0.250	3825.9 t.	\$20 \$76,518
Base course	981	8	0.100	1530.4 t.	\$35 \$53,563
Asphalt	981	7.5	0.075	1242 t.	\$85 \$105,534
Concrete curbs - rollover				0 m.	\$55 \$0
Walkway/Bike path	981	3	0.15	981 m.	\$100 \$98,100
Shoulder	981	2	0.15	1962 sq.m.	\$35 \$68,670
<b>Culverts</b>				<b>2 sq.m.</b>	<b>\$100,000 \$200,000</b>
					<b>\$670,564</b>
<b>STORM SEWER</b>					
Storm main - 525mm				0 m	\$450 \$0
Storm main - 450mm				0 m	\$400 \$0
Manhole - 1050mm				0 ea.	\$3,000 \$0
Catchbasin - top inlet				0 ea.	\$1,300 \$0
Lawnbasin - 600mm				0 ea.	\$1,000 \$0
Catchbasin lead - 200mm				44 m.	\$200 \$8,800
Storm serv conn				0 m.	\$175 \$0
Storm IC				0 ea.	\$650 \$0
					<b>\$8,800</b>
<b>SANITARY SEWER</b>					
Sanitary main - 375mm PVC				0 m	\$400 \$0
Sanitary main - 300mm PVC				0 m	\$350 \$0
Manhole - 1050mm				0 ea.	\$3,000 \$0
Sanitary serv conn				0 m.	\$175 \$0
Sanitary IC				0 ea.	\$650 \$0
					<b>\$0</b>
<b>OTHER</b>					
Traffic signs/markings				981 m.	\$5 \$4,905
Landscaped boulevard strip				981 sq.m.	\$6 \$5,543
Street trees w growing medium				109 ea.	\$75 \$8,175
Street lighting				0 m.	\$100 \$0
BC Hydro - relocate				0 m.	\$50 \$0
Telus - relocate				0 m.	\$50 \$0
					<b>\$18,623</b>
<b>SUBTOTAL</b>					<b>\$697,987</b>
Eng. Design, Supervision					\$69,799
Contingency					\$69,799
<b>TOTAL</b>					<b>\$837,584</b>

Subtotal ROADWORKS

Subtotal STORM

Subtotal SANITARY

Subtotal OTHER