



# VILLAGE OF HARRISON HOT SPRINGS

## NOTICE OF MEETING AND AGENDA

### REGULAR COUNCIL MEETING

**Date:** Monday, June 15, 2009  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, Harrison Hot Springs, British Columbia

#### 1. CALL TO ORDER

(a) Meeting called to order by Mayor Becotte

#### 2. INTRODUCTION OF LATE ITEMS

#### 3. APPROVAL OF AGENDA

#### 4. ADOPTION AND RECEIPT OF MINUTES

☐ Regular Council Meeting Minutes – June 1, 2009

**THAT** the minutes of the Regular Council Meeting of June 1, 2009 be adopted.

Item 4.1  
Page 1

#### 5. BUSINESS ARISING FROM THE MINUTES

#### 6. PUBLIC AND STATUTORY HEARINGS

#### 7. DELEGATIONS AND PETITIONS

#### 8. CORRESPONDENCE

☐ Letter dated May 29, 2009 from Canadian Heritage re Canada Day grant

Item 8.1  
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☐ Letter dated June 12, 2009 from Tourism Harrison re Plaza entertainment

Item 8.2  
Page



## 9. BUSINESS ARISING FROM CORRESPONDENCE

## 10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

☐ Communities in Bloom  
Committee Meeting – May 13,  
2009

**THAT** the minutes of the Communities in Bloom Committee Meeting of May 13, 2009 be received.

Item 10.1  
Page 13

**Recommendation:**

**THAT** Council agree to Communities in Bloom Committee funding for the manufacturing and erection of the two “sasquatch” signs subject to approaching StoLo First Nations and expedite the completion of the signs to have them erected sometime in June.

☐ Canada Day Committee  
Meeting – May 15, 2009

**THAT** the minutes of the Canada Day Committee Meeting of May 15, 2009 be received.

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## 11. REPORTS FROM MAYOR

K. Becotte – verbal

## 12. REPORTS FROM COUNCILLORS

D. Harris - verbal

D. Kenyon - verbal

A. Jackson - verbal

B. Perry – verbal

## 13. REPORTS FROM STAFF

☐ 2008 Statement of  
Financial Information –  
June 2, 2009

**Report of Director of Finance – June 2, 2008**

Re: 2008 Statement of Financial Information

**Recommendation:**

**THAT** Council approves the 2008 Statement of Financial Information.

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☐ Fire Department Monthly  
Report for May 2009 – June  
9, 2009

**Report of Fire Chief Chris Wilson – June 9, 2009**

Re: Fire Department Monthly Report for May 2009


**Recommendation:**

**THAT** Mayor and Council receive this report for information.

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Page 50



<input type="checkbox"/> Liquor Control and Licencing Branch (LCLB) Application by Executive Hotel – June 12, 2009	<b>Report of Chief Administrative Officer – June 12, 2009</b> Re: Liquor Control and Licensing Branch (LCLB) application for Patron Participation by the Executive Hotel  <b>Recommendation:</b>  <b>THAT</b> Council Support the application by the Executive Hotel to add the Patron Participation endorsement to their current LCLB licence.	Item 13.3 Page 52
<b>14. BYLAWS</b>		
<input type="checkbox"/> Bylaw No. 915 Parks, Beaches, Public Areas and Boulevards - June 1, 2009	<b>THAT</b> Park Regulation Bylaw No. 915, 2009 be received for third reading.	Item 14.1 Page 54
<input type="checkbox"/> Bylaw No. 918 Bylaw Notice Enforcement Amendment – June 1, 2009	<b>THAT</b> Bylaw No. 918 Bylaw Notice Enforcement Amendment be adopted.	Item 14.2 Page 58
<b>15. QUESTIONS FROM THE PUBLIC</b>		
<b>16. ADJOURNMENT</b>		

  
\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** June 1, 2009  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Allan Jackson  
Councillor Bob Perry  
Councillor Dave Kenyon  
Councillor Dave Harris  
  
Chief Administrative Officer, Larry Burk

**ABSENT:**  
  
Recording Secretary, Debra Key

**1. CALL TO ORDER**

The Mayor called the meeting to order at 7:00 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**Report of Chief Administrative Officer – June 1, 2009**  
**Re: Vehicle Fleet Conversion**

Burning Ban

APC Appointment

**3. APPROVAL OF AGENDA**

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

**THAT** the agenda be approved as amended.

**CARRIED**

**4. ADOPTION AND RECEIPT OF MINUTES**

☐ Regular Council Meeting  
Minutes of May 19,  
2009

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**THAT** the minutes of the Regular Council Meeting of May 19, 2009  
be adopted as amended.

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
June 1, 2009*

**Errors & Omissions**

Page 5 – Councillor Jackson’s report - typographical error in “ ...the highest in the word” , should be “world”.

Page 8 – missing entry - Councillor Kenyon re-entered chambers.

5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **PUBLIC AND STATUTORY HEARINGS**

None

7. **DELEGATIONS**

None

8. **CORRESPONDENCE**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

**THAT** the correspondence be received.

**CARRIED**

☐ Letter dated May19, 2009 from UBCM re Community to Community (C2C) Forum Funding

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSION**

None

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
June 1, 2009*

**11. Mayor's  
Report**

**REPORTS FROM MAYOR**

Received an invitation to attend the FVRD Council of Councils meeting on June 16, 2009 9:00 a.m. to 3:00 p.m. at UFV Abbotsford campus. Mayor asked if any Council could attend as they would like confirmation of attendance by June 11, 2009. Please let staff know your availability.

Invitation from Chair, Lois Jackson, Metro Vancouver Board re Council of Councils on June 27, 2009 8:00 a.m. to 12:00 noon at Coquitlam at Executive Hotel. Please advise by June 12, 2009 if any of Council is able to attend.

Attended the Harrison Tourism Society Annual General meeting. Moving ahead progressively, albeit it is a challenge right now with the economy the way it is. They are working on the ability to track overnight stays. Tourism Society is funded by Hotel/Motel Tax.

Received a memo dated May 25, 2009 from UBCM local government program services grant information re Community Adjustment Fund with a June 5, 2009 application deadline.

Ribbon cutting and grand opening ceremonies were on May 30, 2009. Very good turnout at the various venues. Walnut/Naismith Bridge – there was concern from attendees of very sharp decking on the bridge. A temporary solution was to place a rubberized fibre weave mat that lays flat and soft to step on. This may work out to be the solution.

The Plaza gathering for the ribbon cutting was really good. Any photos that were taken by the public would be appreciated. Sanitation attendance was not as good, but the station is being used and is very easy to use.

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

THAT the Mayor's report be received.

**CARRIED**

**REPORTS FROM COUNCILLORS**

**Councillor Harris**

Apologized for missing the grand opening ceremonies on Saturday. Amazing job and is very proud of the plaza.

May 21, 2009 attended the Chamber of Commerce Don Ramsay golf tournament at the Harrison Resort Golf Course.

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
June 1, 2009*

May 25, 009 attended the Citizen's Advisory Committee at Mountain Institution.

Received an email R. Reyerse, Chair, Chamber of Commerce which indicated he is resigning as Chair from the Parking Committee.

Has concern about tree cutting in Rendell Park. Asked if there was a tree risk assessment done prior to cutting down trees. When will the tree bylaw be put forward to Council?

**Councillor Kenyon** Attended the EDC and R. Reyerse was elected Chair. A lot of enthusiasm. Hoping to put together some informational meetings.

Participated in two of the ribbon cutting openings. Flag raising ceremonies was enjoyed by children. Thank you to John Allen for his hysterical comments.

**Councillor Jackson** May 22, 2009 attended the APC elected Leo Facio as Chairman, Lorne Lees as Deputy Chair.

Harrison Tourism Society met. Tripled audience attendance. One of the things they are looking at in conjunction with the EDC is plaza entertainment using local people providing entertainment on weekends, ie. buskers. Harrison is only \$5-6,000 less in Hotel Tax at the end of March.

Thanked CAO, staff and Committee members on the job of the Spirit Square and other areas in the community. Hats off to everyone.

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

**THAT** Allan Birch be appointed to the Advisory Planning Commission.

**CARRIED**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

**THAT** the CAO place a burning ban in the Village.

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
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**Councillor Perry** Absent with notice.

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

**THAT** the Councillors' reports be received.

**CARRIED**

**REPORTS FROM STAFF**

☐ Approval of Street Closure  
for BC Professional Fire  
Fighters Bikers for Burn  
Ride event – May 27, 2009

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

**Report of Chief Administrative Officer – May 27, 2009**

Re: Approval of street closure for the BC professional Fire Fighters  
Bikers for Burn Ride event

**THAT** Council approves the closure of Esplanade Avenue between  
Hot Springs Road and east of Maple Street from 11:00 a.m. to 3:00  
p.m. Sunday, June 28, 2009 to allow for motorcycle parking only and  
demonstration rider show; and

**THAT** Council approves the donation of \$500.00 to the British  
Columbia Professional Fire Fighters' Burn Fund.

**CARRIED**

☐ Service Agreement – DW  
McMullen & Associates  
Limited – May 27, 2009

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**Report of Chief Administrative Officer – May 27, 2009**

Re: Service Agreement – DW McMullen & Associates Limited

**THAT** a Service Agreement be entered into with D W McMullen &  
Associates Limited for the development and support for the Village's  
Occupational Health and Safety Program.

**CARRIED**

**OPPOSED BY COUNCILLOR KENYON**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
June 1, 2009*

☐ Vehicle Fleet Conversion –  
June 1, 2009

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

**Report of Chief Administrative Officer – June 1, 2009**  
Re: Vehicle Fleet Conversion

THAT Council considers and approves the conversion and purchase of additional vehicles for the Village as a means to “go green”, reducing emissions, realizing fuel savings and reducing maintenance costs through the use of Federal Gas Tax funding already received.

**CARRIED**

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

THAT Council approve the purchase of the 2003 Ford F550 from Ugly Trucks Unlimited and that the engine be inspected by a second party.

**CARRIED**

**OPPOSED BY COUNCILLOR JACKSON**

**12.**

**BYLAWS**

☐ Bylaw No. 915 Park  
Regulation- June 1, 2009

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

THAT Park Regulation Bylaw No. 915, 2009 receive third reading.

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

THAT the motion to receive third reading for Park Regulation Bylaw No. 915, 2009 be withdrawn and be referred back to staff for changes as discussed.

☐ Bylaw No. 918 Bylaw  
Notice Enforcement  
Amendment – June 1, 2009

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

**CARRIED**

THAT Bylaw No. 918 Bylaw Notice Enforcement Amendment be given third reading, with minor amendments.

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
June 1, 2009*

□ Bylaw No. 919 Floodplain  
Management Amendment -  
June 1, 2009

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

THAT Bylaw No. 919 Floodplain Management Amendment be adopted.

**CARRIED**

□ Bylaw No. 920 – OCP  
Amendment – add text for  
Temporary Commercial  
Permits – May 27, 2009

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

**Report of Chief Administrative Officer – May 27, 2009**

Re: Bylaw No. 920 OCP Amendment - add text to permit Temporary Commercial Permits in all commercial areas within the Lakeshore Special Planning area.

THAT Council receive this report; and

THAT OCP Amendment Bylaw 920, 2009 be received for first reading, as amended and set at Public Hearing date.

**CARRIED**

The public hearing date be scheduled for June 24, 2009 at 6:00 p.m.

13.

**QUESTIONS FROM THE PUBLIC**

A member of the public asked for clarification on temporary structures in the Parks and Beach Bylaw 915 and whether or not the Festival Event special request has been approved. She asked whether she could be fined for disobeying the curfew condition in Bylaw 918. The CAO reported this section of the bylaw is at the discretion of the peace officer.

A member of the public stated that she thought the May 30, 2009 anniversary celebration was excellent. She also commented that the one end of the Walnut Bridge is quite steep and exposed.

A member of the public stated there is still a problem with the signage at the boat launch. The crosswalk and handicapped ramp are still not available. CAO said signs are here and waiting to be put up. The crosswalk and ramp issue is being looked at.

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June 1, 2009*

A member of the public stated that there are bylaw problems, amendments and parking signage. Parking signs and rules need to be clear. Communal camp fire permits shouldn't be affected by the proposed fire ban.

A member of the public complained that there was an ATV doing a circuit over the new Walnut Bridge and asked whether this issue was covered by the new bylaw 915. Where was Council going with the Miami River Greenway? The Mayor stated there is a budget for trail work.

A member of the public asked if Council has gone back to the manufacturer of the Walnut Bridge to ask about the surface. The mat isn't aesthetically pleasing. The Mayor advised that the specifications are standard for the bridge.

A member asked what the status was on the Tugboat Junction public hearing.

A member asked about basketball on the streets at night and whether this activity was allowed.

A member of the public asked if Bylaw 920 was going to the APC for their consideration. The Mayor stated this is just a text amendment.

A member of the public asked about the increasing rabbit population.

**ADJOURNMENT**

**Moved by Councillor Jackson**

**Seconded by Councillor Kenyon**

That the meeting be adjourned at 8:50 p.m.

**CARRIED**

Certified a true and correct copy of the minutes of the Regular Meeting of Council held June 1, 2009 in the Council Chambers, Village of Harrison Hot Springs, BC

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**Ken Becotte**  
Mayor

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**Larry Burk**  
Chief Administrative Officer



Canadian  
Heritage

Patrimoine  
canadien

Western Regional Office  
300 West Georgia Street  
Room 400  
Vancouver, British Columbia  
V6B 6C6

May 29, 2009

File Number: 066699-20092010-1-1

Mr. Ken Becotte  
Mayor  
VILLAGE HARRISON HOT SPRINGS  
Post Office Box 160  
495 Hot Springs Road  
Harrison Hot Springs, British Columbia  
V0M 1K0

Dear Mr. Becotte:

I would like to inform you that, on the recommendation of the Department of Canadian Heritage Regional Office for British Columbia, I have approved a grant in the amount of \$2,000.00 for your organization's project under the Celebrate Canada Program.

A cheque will be sent to you under separate cover. Please note that any payment is subject to the appropriation of funds by Parliament and to the budget levels of the Program.

In disbursing these funds, I am confident that you and your organization will encourage Canadians to celebrate their symbols, values, heritage and cultural diversity. I would ask, therefore, that every effort be made to ensure that the Canadian flag is displayed proudly during your events.

Following the completion of your activity, you will be required to complete the attached Final Activity Report and return it to the attention of Nicole Laplante, at the Department of Canadian Heritage by August 31, 2009.

I congratulate your organization on its project and extend my best wishes for the success of your celebrations.

Denny Gélinas  
Regional Executive Director

Encl.

FILE #	DATE
1660-20-17	JUN 01 2009
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
<input checked="" type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE <i>June 1, 2009</i>	
INITIAL <input type="checkbox"/>	
(ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY)	

Canada

**Canadian Heritage**  
**"Celebrate Canada" Final Activity Report - Grant (CCFAR-G)**

Application Identifier: 066699-20092010-1-1

RIMS/Program File Number:

Please return this report before  
August 31, 2009 to the Officer of Record at the address indicate  
below.

Officer Of Record: Nicole Laplante  
300 West Georgia Street Room 400  
Vancouver, BC, V6B 6C6

**A. General Information**

1. Name of Organization: VILLAGE HARRISON HOT SPRINGS
- Primary Address: Post Office Box 160  
495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0
- Name of contact person: Mr. Ken Becotte  
Mayor  
(604)796-2171
- Project Name: Canada Day Celebration (Canada Day - July 1st - Pancake breakfast, parade, family activities, entertainment, cake, fireworks)
2. Project Description: Canada Day (July 1st, 2009 - 8:30am to 10:30pm). The event will feature a pancake breakfast, fire truck rides, mini golf, flag raising and cake cutting ceremonies, a parade of fire department, police vehicles, bands. The day will end with a fireworks display.

**B. Results**

**3. Application Events:**

Name:	Expected Participants:	Completed:
Canada Day Celebration	2,000	<input type="checkbox"/> Yes <input type="checkbox"/> No

Location: HARRISON HOT SPRING, BC

ACTUAL PARTICIPANTS:

Summary of activity and evaluation:

**4. What was the main contributing factor(s) to your project's success?**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Type of Activity                 | <input type="checkbox"/> Funding Level | <input type="checkbox"/> Volunteer Engagement | <input type="checkbox"/> Media coverage |
| <input type="checkbox"/> Community Partnership / Sponsors | <input type="checkbox"/> Outreach      | <input type="checkbox"/> Other                |   |

**5. Please describe any difficulties you encountered in planning and/or delivering your project, and offer any comments on how you would change or modify your plans were you to organize an event in future years.**

**6. If any, please submit supporting documents, which include pictures, newspaper articles, Web site addresses or CD promoting the activity.**

**7. How useful were the materials provided by the Department of Canadian Heritage?**

Promotional Materials	Very Useful	Useful	Not Useful	Number Distributed
Posters				
Bookmarks				
Paper Hand Flag				
Maple Leaf Tattoos				
Canadian Flag Pins				

**8. Do you have any additional comments? (Use additional paper as required)**

Canadian Heritage  
"Celebrate Canada" Final Activity Report - Grant (CCFAR-G)

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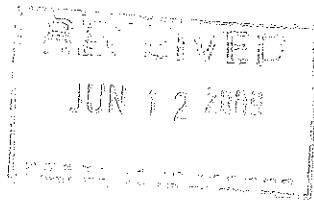
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Signature of Project Organizer or Secretary / Treasurer:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Y-A / M / D-J





June 11, 2009

Village of Harrison Hot Springs  
Mayor and Council

Further to my discussion with Mayor Becotte, I am requesting consideration of a grant of \$500 which will contribute to a partnership with the Chamber of Commerce and Tourism Harrison to host a Plaza Entertainment Series. Tourism Harrison will use the funds to host entertainment showcasing area talent on selected evenings during July, August and September. While all the details have not been confirmed yet we are aiming at Thursday evenings starting after the Festival of Arts and running through September.

The purpose of the series is to enhance the mid-week experience for visitors when they come to Harrison Hot Springs. This is a small activity which can easily be done this summer. After the summer it will be evaluated for the future and could be looked at by the Economic Development Commission when they look at the larger issue of events in Harrison.

Should you have further questions do not hesitate to contact me at 604-796-0288 or email me at [skey@tourismharrison.com](mailto:skey@tourismharrison.com). Thank you for your consideration.

Respectfully yours,

Stephanie Key  
Executive Director



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE  
COMMUNITIES IN BLOOM COMMITTEE MEETING**

**DATE:** May 13, 2009  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers, Harrison Hot Springs, BC

**IN ATTENDANCE:** Chair D. Harris  
Vice-Chair B. Perry  
G. Guimont  
C. Harris  
C. Hepnar  
L. Hooper (arrived at 7:22 p.m.)

Recording Secretary, D. Key

**ABSENT:**

**1. CALL TO ORDER**

The Chair called the meeting to order at 7:03 p.m.

**2. MINUTES**

**Moved by G. Guimont**  
**Seconded by C. Hepnar**

**THAT** the minutes of the Communities in Bloom Committee meeting of April 8, 2009 be adopted.

**CARRIED**

**3. DELEGATIONS**

None

**4. CHAIRPERSON'S REPORT**

**a. Community to  
Community  
Meeting with  
Chehalis -  
April 21, 2009**

The Chair reported that on April 21, 2009 Council met with Chehalis First Nations to discuss the Hot Springs source and their claim to be the primary band in Harrison Hot Springs. Chief Charlie gave a verbal history report regarding the useage of the hot springs. The Seabird Island Band, Cheam Band and Chehalis are all members of the StoLo Nation and have made claim to the hot springs. Chehalis is interested in promoting some of their culture throughout Harrison Hot Springs and incorporating this information in the new Plaza. The Chair has had discussions with Gordon Mohs, Administrator of the Chehalis Band and is in charge of aboriginal

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF  
COMMUNITIES IN BLOOM COMMITTEE MEETING  
May 13, 2009  
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title. They have asked to have the Sasquatch symbol used in Harrison Hot Springs. The Chair has asked Todd's Signs to construct a plastic/plywood sign to be erected at the Entrance Sign. The plan is to have one sign on each side of the road at the entrance. \$500.00 each for the sign, total \$1,000 plus brackets and electric services costing in the neighborhood of \$1,500 in total.

A member asked how this image will be carried throughout the Village. The Chair stated he hoped this to also be at the Plaza. A member asked if Tourism Harrison would be also marketing this symbol.

The Chair reported that the Harrison Resort has completed studies on the hot springs source, but budget has been deferred.

A member stated the Chehalis has only given the Committee permission to use this image for entrance purposes only.

A member asked if the Committee wanted this as the Village's trademark as she really doesn't know how historical the "sasquatch" symbol is. Are we representing Chehalis or Harrison? Not so sure that this is the image Harrison wants to project

The Chair also stated that "Sasquatch Days" has also been suggested by the Chehalis to be resurrected.

Co-Chair said we should follow protocol and should be communicating and asking direction from the Grand Chief at StoLo Nation.

The Chair reported that the Village could also incorporate historical information from other local Bands.

**Moved by C. Harris**  
**Seconded by L. Hooper**

**THAT** Council agree to Communities in Bloom Committee funding for the manufacturing and erection of the two "sasquatch" signs subject to approaching StoLo First Nations and expedite the completion of the signs to have them erected sometime in June.

**CARRIED**

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF  
COMMUNITIES IN BLOOM COMMITTEE MEETING**

**May 13, 2009**

**PAGE (3)**

**5.                    COMMITTEE MEMBERS REPORT**

- a.   Garden of the  
      Week Report**        G. Guimont and L. Hooper met to view some gardens. A notice went in the newspaper and selected "Garden of the Week". Also discussed having a secret garden by recommending someone else's garden. Unique and Interesting - Criteria is environmental.

Pictures have been taken of the open spaces in Harrison parks in the spring and then will take other pictures for the summer version.

**6.                    ITEMS FOR DISCUSSION**

- a.   Judging Day 2009**    July 20, 2009 is Judging Day. Chair has sent names of Judges to all Committee members by email. Judges are Don Alberg and Ria Smith from Armstrong. There was discussion about welcome gift packages. Co-Chair suggested "People of the Harrison". There was suggestion to have baskets containing chocolate, coffee and a book perhaps using Native Baskets. New photo album to be started.

The Chair said the Community Profile Book now has 20 pages. The book has criteria for the CIB and projects....perhaps compile a "new" book for this year rather than try and update last year's book.

The Chair is thinking about getting Sunshine Valley introduced to CIB.

- b.   2009 CIB  
      Conference**        The Chair stated we need a welcome booklet, such as Agenda, handouts, seed packages, welcome from the Village. Co-Chair asked if any Chamber members have any personalized items they may want to provide. There was discussion about discount coupons or a free night stay at the Resort. Perhaps the Heritage House would donate a "door prize" or "draw".

There was also a suggestion of a B & B stay in Agassiz for the Judges as they will be in both communities.

"Landscaping with Nature" is the theme. A member asked if Teresa, Village Gardener would lead a seminar at the conference. What about highlighting local talent such as Agassiz gardener? The Chair said he would inquire.

The Co-Chair asked what sort of entertainment we are looking for. There was suggestion to have Minister Penner and Lieutenant Governor Steven Point invited. The Chair will ask Leo Facio to open with O Canada. Perhaps Minister Penner could do an opening address at 7:00 p.m. Reception at 6:30 p.m. to 7:00 p.m.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF  
COMMUNITIES IN BLOOM COMMITTEE MEETING  
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Chair suggested the Committee members could look for some sponsors and perhaps ask the Chamber.

Banner recommendation will go to Council.

A member asked if it was possible for work to be done in front of the Arts Council. Next meeting the Committee can take a tour of that area.

**c. Adopt a Road  
Clean-up**

Chair will find all material and ask Mary of the walk and talk people.

7.

**ADJOURNMENT**

**Moved by C. Harris**

**Seconded by C. Hepnar**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:36 p.m.

Certified a true and correct copy of the minutes of the Communities in Bloom Committee Meeting held May 13, 2009 in Council Chambers, Village of Harrison Hot Springs, B.C.

\_\_\_\_\_  
Dave Harris  
Chair

\_\_\_\_\_  
Larry Burk  
Chief Administrative Officer



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE CANADA DAY COMMITTEE**

**DATE:** May 15, 2009  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ken Becotte Co-Chair  
Councillor Dave Harris Co-Chair  
Janice Gilbert  
Fred Dellezay  
Veronica Lyver  
Ron McGowan  
Chris Wilson  
Director of Finance, Dale Courtice

**ABSENT:**

Recording Secretary: Cindy Richardson

1. **CALL TO ORDER**

Mayor Becotte called the meeting to order at 10:04 a.m.

2. **RECEIPT OF MINUTES**

3. **ITEMS FOR DISCUSSION**

**a. Planning  
Parade**

Planning- Breakfast, Entertainment, Parade, Fireworks

**Discussion:** Director of Finance Dale Courtice reviewed the details required for permits for the parade, road closure, parade route, insurance, traffic control, spectator control plan, detours. The parade route was discussed and confirmed. Parade to begin at 6 p.m. on July 1<sup>st</sup>, 2009.

Councillor Harris will be the contact regarding the permit for the parade and will coordinate with participants of the Agassiz Parade who may wish to be involved. A list of previous Canada Day Parade participants was reviewed. Dave Harris will contact previous participants to see if they wish to be involved in the parade this year.

Mayor Becotte and Councillor Harris will be attending a meeting Friday May 22, 2009 with members of the Agassiz committee in attempt to coordinate events between the communities.

Fire Chief Chris Wilson will contact Emergency Service providers to discuss involvement in the parade. Chris Wilson recommended that the Parade Marshall instruct participants that nothing shall be

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF CANADA DAY COMMITTEE MEETING**  
**MAY 15, 2009**  
**PAGE (2)**

thrown into the crowds during the course of the parade to avoid injuries.

Mayor Becotte would like the Committee to try to encourage community and local business involvement for the parade.

**b. Flag Raising &  
Cake Cutting  
Ceremony**

**Discussion:** The Committee decided that the Flag Raising Ceremony will take place at 12 noon, at the new plaza with RCMP attending in full dress. The Cake Cutting Ceremony will follow immediately afterward. Tenting will be setup in case of bad weather.

The Committee would like staff to order Canadian Flag pins and small flags for waving to hand out to the public.

**c. Entertainment**

**Discussion:** The entertainment will be more of an open plaza entertainment due to the fact of no backstage area or security for entertainment equipment. Entertainment will be ongoing until parade. Mayor Becotte will inform the Committee of allotted budget for entertainment.

Entertainment Ideas: multicultural singers, local First Nation talent, individual entertainment, drum circle, face painters, clowns, etc. Entertainment will not conflict with other events in town. The Committee will find out the times that events are taking place to avoid any conflicting issues.

Memorial Hall is reserved for Canada Events for the Committee and will host the "Summer Fest" for children from 1p.m – 3p.m.

**d. Breakfast**

**Discussion:** Canada Day Pancake Breakfast at the Fire Hall from 8:30-10:30 a.m. Members from the Fire Dept. will set up for the breakfast. The Harrison Hot Spring Resort is the sponsor of the event. C. Wilson will liaise with Resort staff to finalize details of the event. There will be Fire truck rides from 9:30-10:30 at the breakfast. C. Wilson predicts a large turnout as the previous years have seen upwards of 600+ breakfasts being served.

**e. Fireworks**

**Discussion:** Harrison Fire Department will be on hand during fireworks display. The Committee will be using Celebration Fireworks for the fireworks as they did last year. The price being the same as last year at around \$5000.00. Committee to contact the Yacht Club to see if they would like to station boats on the lake for the event.

The Committee would like to beach lights to be coordinated with the first fireworks and to try to coordinate the signing of Oh Canada before the fireworks begin in full.

R. McGowan will continue to coordinate with the firework

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF CANADA DAY COMMITTEE MEETING  
MAY 15, 2009  
PAGE (3)**

company.

Chris Wilson to coordinate with firework company & Fire Department.

RCMP will need to be contacted to confirm if they will be on the water for the event.

Next Canada Committee meeting to be held June 5, 2009 10 a.m. in Council Chambers.


4.

**ADJOURNMENT**

The meeting adjourned at 10:46 a.m.

Certified a true and correct copy of the minutes  
of the Canada Committee Meeting held May 15, 2009  
in Council Chambers, Village of Harrison Hot Springs, BC

  
\_\_\_\_\_  
Mayor Ken Becotte  
Chairman

  
\_\_\_\_\_  
Larry Burk  
CAO





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

TO: Mayor and Council DATE: June 2, 2009  
FROM: Director of Finance FILE: 1870-02  
SUBJECT: 2008 Statement of Financial Information

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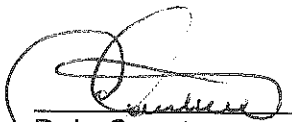
#### RECOMMENDATION:

THAT Council approves the 2008 Statement of Financial Information

#### BACKGROUND:

The Statement of Financial Information is a statutory requirement under the *Financial Information Act* that must be filed annually by June 30<sup>th</sup>. Section 9 of BC reg. 371/93 states: "the Statement of Financial Information and accompanying schedules must be approved in writing by the Council and the Chief financial Officer. In addition a management report approved by the chief Financial Officer must accompany the Statement of Financial Information."

Respectfully submitted for your  
Consideration:



Dale Courtice  
Director of Finance

  
Larry Burk  
Chief Administrative Officer

**VILLAGE OF HARRISON HOT SPRINGS**  
**INDEX TO STATEMENT OF FINANCIAL INFORMATION**  
**FOR THE YEAR ENDING 2008**

2008 Audited Financial Statements

Schedule of Debenture Debt

Schedule of Employee Remuneration

Schedule of Council Remuneration

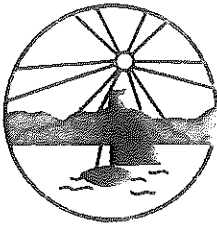
Schedule of Payments to Suppliers

Schedule of Payments for the Purposes of Grants

Approval by CFO and Council

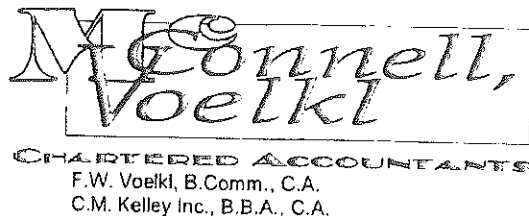
Management Letter

VILLAGE OF HARRISON HOT SPRINGS  
AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2008



VILLAGE OF HARRISON HOT SPRINGS.  
INDEX TO THE FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2008

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Consolidated Statement of Financial Position	A	2
Consolidated Statement of Financial Activities	B	3
Consolidated Statement of Changes in Financial Position	C	4
Notes to the Consolidated Financial Statements	D	5-10
	Schedule	
Schedule of General Fund Financial Activities	1	11-13
Schedule of Sewer Fund Financial Activities	2	14
Schedule of Water Fund Financial Activities	3	15



P.O. Box 819  
228 Wallace St.  
Hope, B.C. V0X 1L0



Office (604)869-5634  
Fax (604)869-2381

## AUDITOR'S REPORT

To the Council of

The VILLAGE OF HARRISON HOT SPRINGS

We have audited the Consolidated Statement of Financial Position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2008, the Consolidated Statement of Financial Activities, and the Consolidated Statement of Changes in Financial Position for the year then ended. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit and its result.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether these financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in these financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2008, and the results of its financial activities for the year then ended in accordance with Canadian generally accepted accounting principles for local governments modified as disclosed in Note 1 to the consolidated Financial Statements. We report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

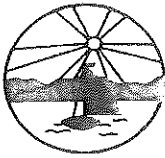
*McConnell Voelkl*  
CHARTERED ACCOUNTANTS

March 31, 2009


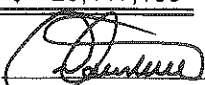
Hope, B.C.

Canada

## Statement A



**VILLAGE OF HARRISON HOT SPRINGS  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2008**

<u>ASSETS</u>	<u>2008</u>	<u>2007</u>
<b>Current Assets</b>		
Cash and investments	\$ 2,905,227	\$ 3,082,528
Accounts receivable	819,999	356,708
Prepaid expenses	30,926	46,235
<b>Total Current Assets</b>	<u>3,756,152</u>	<u>3,485,471</u>
<b>Restricted Cash and Investments (Note 6 &amp; 7)</b>	<u>4,135,173</u>	<u>3,719,090</u>
<b>Property, Plant and Equipment (Note 2)</b>	<u>12,185,801</u>	<u>11,019,036</u>
<b>Municipal Finance Authority (Note 3)</b>	<u>40,009</u>	<u>64,668</u>
<b>Total Assets</b>	<u>\$ 20,117,135</u>	<u>\$ 18,288,265</u>
 <b><u>LIABILITIES AND EQUITY</u></b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities	\$ 708,843	\$ 290,171
Deferred revenues water and sewer DCC	1,240,773	1,196,342
Developer's deposits and other trust liabilities	65,470	220,346
<b>Total Current Liabilities</b>	<u>2,015,086</u>	<u>1,706,859</u>
<b>Other Liabilities</b>		
M.F.A Debt Reserve - Cash on deposit	12,306	25,882
M.F.A Debt Reserve - Demand note	27,703	38,786
<b>Total Other Liabilities</b>	<u>40,009</u>	<u>64,668</u>
<b>Long Term Debt (Note 4)</b>	<u>504,524</u>	<u>560,145</u>
<b>Equity</b>		
Financial equity (Note 5)	1,692,640	1,693,590
Reserves for future expenditures (Note 6)	1,574,454	1,390,459
Statutory reserves (Note 7)	2,571,451	2,375,960
Equity in property, plant and equipment (Note 8)	11,718,971	10,496,584
	<u>17,557,516</u>	<u>15,956,593</u>
<b>Total Liabilities and Equity</b>	<u>\$ 20,117,135</u>	<u>\$ 18,288,265</u>
  Mayor	  Director of Finance	

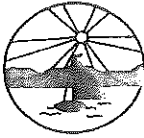


**VILLAGE OF HARRISON HOT SPRINGS  
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

<b><u>REVENUES</u></b>	<b><u>2008 Actual</u></b>	<b><u>2008 Budget</u></b>	<b><u>2007 Actual</u></b>
Municipal taxation and payments in lieu of taxes	\$ 1,963,745	\$ 1,977,120	\$ 1,761,223
Sale of Services	432,892	428,000	397,347
Revenues from own sources	228,855	176,750	241,721
Government grants and transfers	1,199,446	1,504,450	617,519
Prior year's equity appropriated for current year	33,035	442,810	-
MFA Borrowing	-	1,500,000	-
Collections for other governments, receipts	1,736,621	1,729,560	1,743,259
<b>Total Revenues</b>	<b>5,594,594</b>	<b>7,758,690</b>	<b>4,761,069</b>
<b><u>EXPENDITURES</u></b>			
General administrative and legislative services	949,056	825,870	754,966
Community services	155,557	195,220	149,063
Environmental and public health	109,938	118,100	112,732
Long term debt - Principal	45,589	45,620	43,024
Long term debt - Interest	41,736	79,260	44,459
Protective services	99,276	140,940	72,987
Public works	184,811	228,640	163,745
Recreation and culture	202,691	233,100	225,661
Transportation services	107,624	146,890	82,582
Water and sewer services	465,354	498,650	334,622
Collections for other governments, payments	1,736,468	1,729,560	1,741,835
<b>Total Expenditures</b>	<b>4,098,100</b>	<b>4,241,850</b>	<b>3,725,676</b>
<b><u>NET OPERATING SURPLUS</u></b>	<b>1,496,494</b>	<b>3,516,840</b>	<b>1,035,393</b>
<b>Net inter-fund transfers</b>			
Transfers from own reserves	248,525	544,160	341,185
Transfers to own reserve funds	(190,055)	(131,000)	(178,493)
Transfers to own reserve accounts	(276,328)	(65,500)	(324,955)
Transfers to capital funds	(1,246,551)	(3,864,500)	(455,312)
<b>Total Net Inter-fund Transfers</b>	<b>(1,464,409)</b>	<b>(3,516,840)</b>	<b>(617,575)</b>
<b>Change in Financial Equity</b>	<b>32,085</b>	<b>-</b>	<b>417,818</b>
Financial Equity, beginning of year	1,693,590	1,693,590	1,275,772
Appropriation of prior years surplus for current year	(33,035)	-	-
<b>Financial Equity, end of year</b>	<b>\$ 1,692,640</b>	<b>\$ 1,693,590</b>	<b>\$ 1,693,590</b>

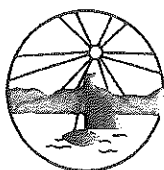
  
Mayor

  
Director of Finance



**VILLAGE OF HARRISON HOT SPRINGS**  
**CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2008**

	<u>2008</u>	<u>2007</u>
<b><u>FINANCIAL ACTIVITIES</u></b>		
<b>Changes in financial activities during the year</b>		
Financial equity (Statement B)	\$ (950)	\$ 417,818
Reserves for future expenditures	183,995	104,209
Statutory reserves	195,491	210,214
Equity in property, plant and equipment	1,222,387	519,411
<b>Net change in non-cash working capital items</b>		
Accounts receivable	(463,291)	(150,624)
Prepaid expenses	15,309	(32,689)
Accounts payable and accrued liabilities	418,672	(1,598)
Deferred revenues	44,431	53,083
Developer's deposits and other trust liabilities	(154,876)	189,747
<b>Increase in cash from financial activities</b>	<u>1,461,168</u>	<u>1,309,571</u>
<b><u>INVESTING ACTIVITIES</u></b>		
<b>Change in investing activities during the year</b>		
Acquisition of assets through operations	<u>(1,166,765)</u>	<u>(467,895)</u>
<b>Decrease in cash from investing activities</b>	<u>(1,166,765)</u>	<u>(467,895)</u>
<b><u>FINANCING ACTIVITIES</u></b>		
<b>Change in financing activities during the year</b>		
Principal repaid on long term debt	(45,589)	(43,024)
Actuarial adjustments to long term debt	<u>(10,032)</u>	<u>(8,492)</u>
<b>Decrease in cash from financing activities</b>	<u>(55,621)</u>	<u>(51,516)</u>
<b>Increase in cash for the year</b>	238,782	790,160
<b>Cash and short term investments, beginning of year</b>	<u>6,801,618</u>	<u>6,011,458</u>
<b>Cash and short term investments, end of year</b>	<u><u>\$ 7,040,400</u></u>	<u><u>\$ 6,801,618</u></u>



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Statement D**

**Note 1: ACCOUNTING POLICIES AND SIGNIFICANT INFORMATION**

These financial statements have been prepared in accordance with accounting principles and practices generally accepted for municipalities in British Columbia, applied on a basis consistent with prior years.

**The significant policies and information affecting the municipality are as follows:**

**a) Fund Accounting**

The Village records its assets, liabilities, reserves, financial equity and yearly activity on a fund accounting basis. Each fund is treated as a separate reporting entity and is responsible for the assets allocated to it. For Financial Reporting purposes only these separate funds have been combined and presented as the Village's Consolidated Financial Statements.

**b) Financial Instruments**

The Village's financial instruments are comprised of cash, investments, accounts receivable, accounts payable and accrued liabilities, other liabilities, and long-term debt.

Cash and investments are reported at fair value. Accounts receivable, accounts payable and accrued liabilities are reported at amortized cost which approximates fair value due to their short-term nature. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest, currency or credit risk.

The fair value of other liabilities and long-term debt are disclosed in their respective notes to the financial statements (refer to Note 3 and 4).

**c) Property, Plant and Equipment and Amortization**

Land, buildings, engineered structures, equipment, and work-in-progress are recorded at cost. No amortization has been reflected in the current or prior years with respect to capital assets subject to amortization.

**d) Reserves**

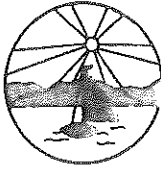
Reserves represent amounts set aside for future expenditures. Statutory reserves require the passing of a specific by-law before the funds can be expended. Non-statutory reserves require an approved council budget and resolution before funds can be expended.

**e) Revenue Recognition**

Revenue is recognized when services are rendered in accordance with the Bylaws of the Village of Harrison Hot Springs. Revenue from grants and transfers, from use of own facilities, as well as from general and own services are recorded when rendered and billed.

**f) Interest**

Interest is reflected in these financial statements as an expenditure in the period when paid. Interest is not accrued for the period from the last payment date to the end of the operating period.



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Statement D**

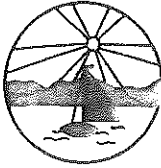
**Note 2: PROPERTY, PLANT AND EQUIPMENT**

	<u>General</u>	<u>Water</u>	<u>Sewer</u>	<u>2008</u>	<u>2007</u>
Land	\$ 643,564	\$ 34,058	\$ -	\$ 677,622	\$ 677,622
Buildings	946,915	102,382	2,648,833	3,698,130	3,357,636
Engineered Structures	2,974,827	1,816,896	373,863	5,165,586	5,045,438
Equipment	1,638,661	77,222	101,010	1,816,893	1,741,094
Work-in-progress	<u>488,503</u>	<u>129,676</u>	<u>209,391</u>	<u>827,570</u>	<u>197,246</u>
	<u>\$ 6,692,470</u>	<u>\$ 2,160,234</u>	<u>\$ 3,333,097</u>	<u>\$12,185,801</u>	<u>\$ 11,019,036</u>

**Note 3: MUNICIPAL FINANCE AUTHORITY**

The Village issues debt instruments through the Municipal Finance Authority of British Columbia. As a condition of these borrowings a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The Village also executes demand notes in connection with each debenture whereby the Village may be required to loan certain amounts to the Municipal Finance Authority. The details of the cash deposits and demand notes at the end of the year are as follows:

	<u>Cash Deposits</u>	<u>Demand Notes</u>	<u>2008</u>	<u>2007</u>
General	\$ 4,216	\$ 10,132	\$ 14,348	\$ 14,178
Sewer	4,436	8,790	13,226	38,202
Water	<u>3,654</u>	<u>8,781</u>	<u>12,435</u>	<u>12,288</u>
	<u>\$ 12,306</u>	<u>\$ 27,703</u>	<u>\$ 40,009</u>	<u>\$ 64,668</u>



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Note 4: LONG TERM DEBT**

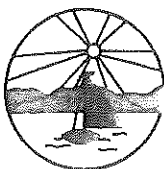
**Statement D**

<u>Date of Issue/Purpose</u>	<u>Issue #</u>	<u>Term</u>	<u>Original Amount</u>	<u>Balance Dec 31/07</u>	<u>Principal Payments</u>	<u>Actuarial Adj.</u>	<u>Balance Dec 31/08</u>	<u>Int Rate</u>
<b><u>General Fund</u></b>								
2001 Land	75	01-21	\$ 300,000	\$ 238,288	\$ 9,073	\$ 3,086	\$ 226,129	5.69%
<b><u>Sewer Fund</u></b>								
1983 Sewer Ext	33	83-08	200,000	23,285	23,285	-	-	
1995 Sewer Imp.	60	95-15	<u>177,500</u>	<u>92,056</u>	<u>5,368</u>	<u>4,272</u>	<u>82,416</u>	4.75%
			<u>377,500</u>	<u>115,341</u>	<u>28,653</u>	<u>4,272</u>	<u>82,416</u>	
<b><u>Water Fund</u></b>								
2001 Water Imp.	75	01-21	<u>260,000</u>	<u>206,516</u>	<u>7,863</u>	<u>2,674</u>	<u>195,979</u>	5.69%
			<u>\$ 937,500</u>	<u>\$ 560,145</u>	<u>\$ 45,589</u>	<u>\$ 10,032</u>	<u>\$ 504,524</u>	

The debenture debt is secured by sinking fund assets. The approximate principal payments and actuarial adjustments due on the long term debt in each of the next five years are as follows:

	<u>2008</u>	<u>2007</u>
2009	\$ 10,655	\$ 10,655
2010	8,957	8,957
2011	7,175	7,175
2012	5,303	5,303
2013	3,338	3,338
Subsequent payments	<u>469,096</u>	<u>524,717</u>
Total payments	<u>\$ 504,524</u>	<u>\$ 560,145</u>

The Village has been approved by the Ministry of Community Development for long term financing for two capital projects. \$1,500,000 has been approved for the construction of a new water reservoir and \$3,100,000 for the construction of a sewer line to connect to the District of Kent's wastewater treatment plant. The Village has chosen the Municipal Finance Authority's Interim Financing Program. No draw downs on this interim financing were undertaken during 2008. Any principal balance owing at the end of five years from the date of the first draw down must be transferred into long term debt.



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Note 5: FINANCIAL EQUITY**

Statement D

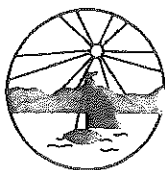
	<u>2008</u>	<u>2007</u>
General (Schedule 1)	\$ 1,088,868	\$ 1,083,381
Sewer (Schedule 2)	451,168	424,570
Water (Schedule 3)	<u>152,604</u>	<u>185,639</u>
	<u>\$ 1,692,640</u>	<u>\$ 1,693,590</u>

**Note 6: RESERVES FOR FUTURE EXPENDITURES**

	<u>2008</u>	<u>2007</u>
General Future expenditures	\$ <u>930,162</u>	\$ <u>790,770</u>
Sewer System upgrade	<u>186,923</u>	<u>181,089</u>
Water System upgrade	<u>457,369</u>	<u>418,600</u>
Total Non-Statutory Reserves	<u>\$ 1,574,454</u>	<u>\$ 1,390,459</u>

**Note 7: STATUTORY RESERVES**

	<u>2008</u>	<u>2007</u>
Community Works Fund (Note 10)	\$ 184,219	\$ 120,894
General capital works	496,505	450,721
Parkland acquisition and community amenities	205,719	253,065
Land unexpended funds	7,139	6,915
Port Divestiture Fund (Village's)	272,096	272,877
Joint Fund (Kent/Harrison) Divestiture	<u>126,742</u>	<u>123,427</u>
Total general statutory reserves	<u>1,292,420</u>	<u>1,227,899</u>
Sewage treatment plant reserve fund	1,205,514	1,076,881
Unexpended by-law funds	<u>73,517</u>	<u>71,180</u>
Total sewer statutory reserves	<u>1,279,031</u>	<u>1,148,061</u>
Total Statutory Reserves	<u>\$ 2,571,451</u>	<u>\$ 2,375,960</u>



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Note 8: EQUITY IN PROPERTY, PLANT AND EQUIPMENT**

Statement D

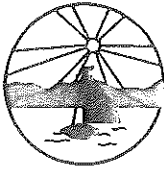
	<u>2008</u>	<u>2007</u>
Assets acquired through operating, sewer and water funds	\$ 1,166,766	467,895
Debenture principal repaid	45,589	43,024
Actuarial adjustments to Municipal Finance Authority debt	<u>10,032</u>	<u>8,492</u>
Net increase in equity in property, plant and equipment	1,222,387	519,411
Equity in property, plant and equipment, beginning of year	<u>10,496,584</u>	<u>9,977,173</u>
Equity in property, plant and equipment, end of year	<u>\$ 11,718,971</u>	<u>\$ 10,496,584</u>

**Note 9: CONTINGENT LIABILITIES**

**a) Contingent Pension Liability**

The municipality and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 150,000 active members and approximately 54,000 retired members. Active members include approximately 32,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2006 indicated a surplus \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009 with results available in 2010. The actuary does not attribute portions of the surplus to individual employers. The Village of Harrison Hot Springs paid \$51,155 for employer contributions to the plan in fiscal 2008.



**VILLAGE OF HARRISON HOT SPRINGS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2008**

**Statement D**

**b) Contingent Debenture Liability**

Debts of the Fraser Valley Regional District are, under provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District, including the Village of Harrison Hot Springs.

**Note 10: COMMUNITY WORKS FUND RESERVE**

<b>Federal Gas Tax Agreement Funds</b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Opening balance of unspent funds	\$ 120,894	\$ 75,393
Add: Amount received during the year	59,055	47,322
Interest earned	4,270	4,007
Less: Amount spent on projects	<u>-</u>	<u>( 5,828)</u>
Closing balance of unspent funds	<u>\$ 184,219</u>	<u>\$ 120,894</u>

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Municipality and the Union of British Columbia Municipalities. Gas Tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

**Note 11: Capital Lease**

The Village has entered into a capital lease with MFA Leasing Corporation for a lease to purchase a portable office trailer placed on a permanent basis on Village owned land. The trailer with an original capital cost of \$40,148 is leased over a 47 month term at \$960 per month, or \$45,137 for the full term, including PST and capitalized interest. To date only the monthly payments made have been capitalized in these financial statements. This policy has been consistently applied in this and prior periods.

**Note 12: Significant Taxpayer**

The Village is reliant upon one taxpayer for approximately 23% of the property tax revenue.

**Note 13: Comparative Figures**

Certain of the comparative figures have been reclassified to conform to the current year's presentation.

  
Mayor

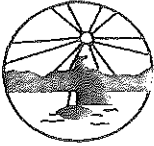
  
Director of Finance



**VILLAGE OF HARRISON HOT SPRINGS  
SCHEDULE OF GENERAL FUND FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

<b><u>REVENUES</u></b>	<b><u>2008 Actual</u></b>	<b><u>2008 Budget</u></b>	<b><u>2007 Actual</u></b>
<b>Taxes</b>			
Property taxes and payments in lieu of taxes	\$ 1,648,901	\$ 1,647,120	\$ 1,577,114
Frontage Tax	314,844	330,000	184,109
<b>Total Revenues</b>	<b>1,963,745</b>	<b>1,977,120</b>	<b>1,761,223</b>
<b>Revenues From Own Sources</b>			
Licenses and permits and fines	37,559	26,400	30,440
Boat launch and rentals	93,140	79,300	81,738
Sundry income	5,407	4,850	26,699
Return on investment	54,590	50,150	75,560
Penalties and interest on taxes	38,159	16,050	27,284
<b>Total Revenues From Own Sources</b>	<b>228,855</b>	<b>176,750</b>	<b>241,721</b>
<b>Unconditional Transfers, Federal and Provincial</b>	<b>262,624</b>	<b>260,400</b>	<b>206,763</b>
<b>Conditional Transfers, Federal and Provincial</b>	<b>583,987</b>	<b>806,140</b>	<b>392,740</b>
<b>Surplus From Prior Years Appropriation</b>	<b>-</b>	<b>300,000</b>	<b>-</b>
<b>Collections For Other Governments</b>			
School District No. 78	1,371,877	1,366,300	1,391,996
Regional District	103,618	103,200	97,156
Regional Hospital District	126,042	125,530	124,590
Police Tax	100,547	100,140	95,359
Joint Boards and Commissions	34,537	34,390	34,158
<b>Total Collections For Other Governments</b>	<b>1,736,621</b>	<b>1,729,560</b>	<b>1,743,259</b>
<b>Total Revenues</b>	<b>\$ 4,775,832</b>	<b>\$ 5,249,970</b>	<b>\$ 4,345,706</b>

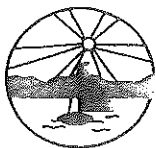
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**VILLAGE OF HARRISON HOT SPRINGS  
SCHEDULE OF GENERAL FUND FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

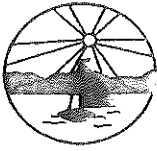
<b><u>EXPENDITURES</u></b>	<b><u>2008 Actual</u></b>	<b><u>2008 Budget</u></b>	<b><u>2007 Actual</u></b>
<b>General Government Services</b>			
Legislative	\$ 66,897	\$ 77,800	\$ 63,072
Administration	882,159	748,070	691,894
<b>Total General Government Services</b>	<b>949,056</b>	<b>825,870</b>	<b>754,966</b>
<b>Community Services</b>			
Planning and development	57,842	78,650	48,664
Library Board	46,838	47,000	45,210
Tourism and community improvement	50,877	69,570	55,189
<b>Total Community Services</b>	<b>155,557</b>	<b>195,220</b>	<b>149,063</b>
<b>Protective Services</b>			
Bylaw enforcement	22,628	37,300	18,410
Fire protection	61,261	85,540	49,677
Emergency measures	15,387	18,100	4,900
<b>Total Protective Services</b>	<b>99,276</b>	<b>140,940</b>	<b>72,987</b>
<b>Public Works</b>			
Common services, office, shop and yard	144,803	178,270	127,437
Vehicles and equipment	40,008	50,370	36,308
<b>Total Public Works</b>	<b>184,811</b>	<b>228,640</b>	<b>163,745</b>
<b>Transportation Services</b>			
Roads and streets	98,932	140,890	78,058
Public transit	8,692	6,000	4,524
<b>Total Transportation Services</b>	<b>107,624</b>	<b>146,890</b>	<b>82,582</b>
<b>Environmental and Public Health</b>			
Waste Collection	62,480	74,400	66,046
Recycling	38,789	40,000	39,326
Medical services	5,950	-	-
Animal Control	2,719	3,700	7,360
<b>Total Environmental and Public Health</b>	<b>109,938</b>	<b>118,100</b>	<b>112,732</b>
<b>Recreation and Culture Services</b>			
Beach	39,648	50,600	53,159
Beach facilities and docks	79,648	82,530	76,908
Recreation buildings	41,430	45,080	28,776
Parks, playgrounds and green spaces	41,965	54,890	66,818
<b>Total Recreation and Culture Services</b>	<b>202,691</b>	<b>233,100</b>	<b>225,661</b>
<b>Fiscal Services</b>	<b>26,143</b>	<b>26,150</b>	<b>26,143</b>

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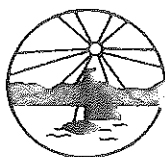
VILLAGE OF HARRISON HOT SPRINGS  
SCHEDULE OF GENERAL FUND FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008

<b><u>EXPENDITURES</u></b>	<b><u>2008 Actual</u></b>	<b><u>2008 Budget</u></b>	<b><u>2007 Actual</u></b>
<b>Collections for Other Governments, Payments</b>			
School District No. 78	\$ 1,371,877	\$ 1,366,300	\$ 1,390,057
Regional District	103,561	103,200	97,360
Regional Hospital District	125,976	125,530	124,847
Police Tax	100,547	100,140	95,359
Joint Boards and Commissions	34,507	34,390	34,212
<b>Total Collections for Other Governments, Payments</b>	<b>1,736,468</b>	<b>1,729,560</b>	<b>1,741,835</b>
<b>Total Expenditures</b>	<b>3,571,564</b>	<b>3,644,470</b>	<b>3,329,714</b>
<b>NET OPERATING SURPLUS</b>	<b>1,204,268</b>	<b>1,605,500</b>	<b>1,015,992</b>
<b>Net Inter-Fund Transfers</b>			
Transfers from own reserves	248,525	407,500	341,185
Transfers to own reserve funds	(115,055)	(56,000)	(111,493)
Transfers to own reserve accounts (Non stat)	(276,328)	(65,500)	(324,955)
Transfer to own utilities	(314,844)	(330,000)	(184,109)
Transfers to capital funds	(741,079)	(1,561,500)	(400,880)
<b>Total Net Inter-Fund Transfers</b>	<b>(1,198,781)</b>	<b>(1,605,500)</b>	<b>(680,252)</b>
<b>Change in Financial Equity</b>	<b>5,487</b>	<b>-</b>	<b>335,740</b>
<b>Financial Equity, beginning of year</b>	<b>1,083,381</b>	<b>1,083,381</b>	<b>747,641</b>
<b>Financial Equity, end of year, (Note 5)</b>	<b>\$ 1,088,868</b>	<b>\$ 1,083,381</b>	<b>\$ 1,083,381</b>



**VILLAGE OF HARRISON HOT SPRINGS  
SCHEDULE OF SEWER FUND FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

<b><u>REVENUES</u></b>	<b>2008 <u>Actual</u></b>	<b>2008 <u>Budget</u></b>	<b>2007 <u>Actual</u></b>
Sale of service	\$ 320,573	\$ 318,000	\$ 284,527
Frontage tax	198,173	206,500	98,081
Sewer facilities assistance grant	8,070	8,070	8,070
Conditional transfers, federal and provincial	344,765	429,840	-
Prior year's equity appropriated for current year	-	74,000	-
<b><i>Total Revenues</i></b>	<b>871,581</b>	<b>1,036,410</b>	<b>390,678</b>
<b><u>EXPENDITURES</u></b>			
Sewer services	350,098	351,510	222,489
Debt - Principal	28,653	28,670	26,088
- Interest	9,872	9,890	12,595
<b><i>Total Expenditures</i></b>	<b>388,623</b>	<b>390,070</b>	<b>261,172</b>
<b><u>NET OPERATING SURPLUS</u></b>	<b>482,958</b>	<b>646,340</b>	<b>129,506</b>
<b>Net Inter-Fund Transfers</b>			
Transfers from own reserves	-	136,660	-
Transfers to own reserves	(50,000)	(50,000)	(50,000)
Transfers to capital funds	(406,360)	(733,000)	(42,755)
<b>Total Net Inter-Fund Transfers</b>	<b>(456,360)</b>	<b>(646,340)</b>	<b>(92,755)</b>
<b>Change in Financial Equity</b>	<b>26,598</b>	<b>-</b>	<b>36,751</b>
Financial Equity, beginning of year	424,570	424,570	387,819
<b>Financial Equity, end of year</b>	<b>\$ 451,168</b>	<b>\$ 424,570</b>	<b>\$ 424,570</b>



**VILLAGE OF HARRISON HOT SPRINGS  
SCHEDULE OF WATER FUND FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2008**

<b><u>REVENUES</u></b>	<b><u>2008 Actual</u></b>	<b><u>2008 Budget</u></b>	<b><u>2007 Actual</u></b>
Sale of service	\$ 112,319	\$ 110,000	\$ 112,820
Frontage tax	116,671	123,500	86,028
Provincial grants	-	-	9,946
MFA Borrowing	-	1,500,000	-
Prior year's equity appropriated for current year	33,035	68,810	-
<b><i>Total Revenues</i></b>	<b><u>262,025</u></b>	<b><u>1,802,310</u></b>	<b><u>208,794</u></b>
<b><u>EXPENDITURES</u></b>			
Water services	115,256	147,140	112,133
Debt - Principal	7,863	7,870	7,863
- Interest	14,794	52,300	14,794
<b><i>Total Expenditures</i></b>	<b><u>137,913</u></b>	<b><u>207,310</u></b>	<b><u>134,790</u></b>
<b><u>NET OPERATING SURPLUS</u></b>	<b><u>124,112</u></b>	<b><u>1,595,000</u></b>	<b><u>74,004</u></b>
<b>Net Inter-Fund Transfers</b>			
Transfers from own reserves	-	-	-
Transfers to own reserves	(25,000)	(25,000)	(17,000)
Transfers to capital funds	(99,112)	(1,570,000)	(11,677)
<b>Total Net Inter-Fund Transfers</b>	<b><u>(124,112)</u></b>	<b><u>(1,595,000)</u></b>	<b><u>(28,677)</u></b>
<b>Change in Financial Equity</b>	<b>-</b>	<b>-</b>	<b>45,327</b>
Financial Equity, beginning of year	185,639	185,639	140,312
Appropriation of prior years surplus for current year	(33,035)	-	-
<b>Financial Equity, end of year</b>	<b><u>\$ 152,604</u></b>	<b><u>\$ 185,639</u></b>	<b><u>\$ 185,639</u></b>

# Village of Harrison Hot Springs

## Schedule of Debenture Debt As at December 31, 2008

Bylaw No.	Purpose	Term (Years)	Maturity Date	Amount of Issue	2007 Balance	2008 Payments Principal	2008 Payments Interest	Actuarial Changes	2008 Balance	Int Rate
<b>General Fund</b>										
770	Land Acquisition	20	2021	\$ 300,000	\$ 238,288	\$ 9,073	\$ 17,070	\$ (3,086)	\$ 226,129	5.69%
<b>Sewer Fund</b>										
398	Sewer Impr.	25	2008	200,000	23,285	23,285	1,441	-	-	
626	Sewer Impr. Line Twinning	20	2015	177,500	92,056	5,368	8,431	(4,272)	82,416	4.75%
					115,341	28,653	9,872	(4,272)	82,416	
<b>Water Fund</b>										
772	Water Intake	20	2021	260,000	206,516	7,863	14,794	(2,674)	195,979	5.69%
<b>GRAND TOTALS</b>					\$ 560,145	\$ 45,589	\$ 41,736	\$ (10,032)	\$ 504,524	

## VILLAGE OF HARRISON HOT SPRINGS

### Consolidated Remuneration for Employees Under \$75,000 2008

6(2)(c)

#### Remuneration

Consolidated total – under \$75,000	<u>\$539,041.47</u>
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VILLAGE OF HARRISON HOT SPRINGS

Employee Remuneration Over \$75,000  
2008

6(2)(b)

		<u>Remuneration</u>	<u>Expenses</u>
Gerry van der Wolf	Chief Administrative Officer	\$ 92,020.59	\$ 5,559.73
Dale Courtice	Director of Finance	\$ 80,861.78	\$3,193.01

# VILLAGE OF HARRISON HOT SPRINGS

## Schedule of Remuneration and Expenses 2008

6(6) Report on Employers  
EI & CPP

EI	\$13,230.43
CPP	\$26,774.62

## VILLAGE OF HARRISON HOT SPRINGS

### Remuneration and Expenses for Elected Officials 2008

	<u>Remuneration</u>	<u>Expense Allowance *</u>	<u>Paid Expenses</u>
Leo Facio, Mayor	\$13,790.24	\$4,596.75	\$5,620.68
Ken Becotte, Mayor	1,250.00	416.67	-
Ken Becotte, Councillor	6,875.00	2,291.67	1,101.36
Dave Harris, Councillor	7,500.00	2,500.00	1,435.77
Allan Jackson, Councillor	7,500.00	2,500.00	4,674.20
Bob Perry, Councillor	7,500.00	2,500.00	4,932.91
Dave Kenyon, Councillor	625.00	208.33	-

\* Specified as an expense allowance included in remuneration

Vendor #	Name	Amount
B0900	BC ASSESSMENT AUTHORITY	34,435.28
B2000	BC HYDRO	86,147.52
C1600	CENTURY PLUMBING & HEATING LTD.	27,597.15
C6545	CRAVEN\HUSTON\POWERS\ARCHITECTS	84,080.36
D1290	DAYTON & KNIGHT LTD.	48,899.29
D4000	DISTRICT OF KENT	37,129.80
F1150	FASKEN MARTINEAU	36,120.79
F7000	FRASER VALLEY REGIONAL DISTRICT	349,785.95
F7025	FRASER VALLEY REGIONAL LIBRARY	46,838.00
H1148	HARRISON TOURISM SOCIETY	559,879.13
H1480	HARTLEY, ANN OR	33,664.82
H1500	HATT'S SERVICES	28,638.59
H1695	HAZCO ENVIRONMENTAL SERVICES	97,916.41
H7501	HUB INTERNATIONAL BARTON LTD.	34,763.00
H7601	HUNTER LITIGATION CHAMBERS - IN TRUST	140,000.00
H7600	HUNTER LITIGATION CHAMBERS LAW CORP	91,521.54
I7500	ITT FLYGT	104,348.01
M4000	MINISTER OF FINANCE AND	1,111,229.05
M7850	MUNICIPAL PENSION PLAN	96,868.58
P1000	PACIFIC BLUE CROSS	31,128.30
P7510	PROSPERA CREDIT UNION	26,978.92
P7500	PROSPERA CREDIT UNION - MASTERCARD	37,204.75
R2150	RECEIVER GENERAL OF CANADA	206,629.42
S7200	STROHMAIER'S EXCAVATING LTD.	227,274.95
U7800	URBAN SYSTEMS LTD.	53,794.03
W1025	WASTE SERVICES (CA) INC.	31,168.06
W2475	WEDLER ENGINEERING	45,473.05
W2429	WEST COAST FLOATATION SYSTEMS LTD.	85,911.00
	Payments Made (Vendors Over \$25000):	3,795,425.75
	Miscellaneous Payments (\$25000 and Under):	952,572.68
	Total Payments Made:	4,747,998.43

\*\*\* End of Report \*\*\*

**VILLAGE OF HARRISON HOT SPRINGS**  
**Schedule of Remuneration and Expenses**  
**2008**

**7(2)(b)**      Statement of Payments  
                 Grants or Contributions

**Grants**

Festival of the Arts	\$8,100
Recreation Commission	1,000
Harrison Hot Springs Pre School	2,300
Kent Harrison Search & Rescue	4,000
Agassiz-Harrison Community Services	5,000
Agassiz-Harrison Historical Society	500
Agassiz-Harrison Aquanauts	200
Kent Harrison Arts Council	1,000
Agassiz Fall Fair	150
Show Kids You Care	250
Sandsculpture Society	27,000
COPS	<u>2,000</u>
	<u>\$51,500</u>

VILLAGE OF HARRISON HOT SPRINGS

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

\_\_\_\_\_  
Ken Becotte  
Mayor  
June 15, 2009

\_\_\_\_\_  
Dale Courtice  
Director of Finance  
June 15, 2009

## VILLAGE OF HARRISON HOT SPRINGS

### MANAGEMENT REPORT 2008

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council of the Village of Harrison Hot Springs. The Council meets with management on a regular basis throughout the year.

The Council of the Village Of Harrison Hot Springs has the responsibility for assessing the management systems, policies and practices of the Village, as Council has not appointed an internal auditor and has not delegated its responsibilities to a specific person.

The external auditors, McConnell, Voelkl, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the management and Council and meet with them on a regular basis.

On behalf of the Village of Harrison Hot Springs

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Dale Courtice,  
Director of Finance  
June 15, 2009

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Ken Becotte,  
Mayor  
June 15, 2009

# **VILLAGE OF HARRISON HOT SPRINGS**

## **REPORT TO COUNCIL**

**DATE:** June 9/2009

**TO:** Mayor and Council

**FROM:** Chris Wilson, Fire Chief

**SUBJECT:** Fire Department Monthly Report for May 2009

---

### **RECOMMENDATION:**

THAT Mayor and Council receive this report for information.

### **DISCUSSION:**

In the month of May, the HHSFD responded to 8 calls for service:

- 1- Hazardous Materials Response (Propane Leak)
- 2- Burning Complaint
- 1- First Responder Medical
- 2- Motor Vehicle Accident
- 1- Commercial Building Alarm
- 1- Hydro Wires Down

**TOTAL: 8**

The HHSFD delivered 27 hours of training to its members in the month of May. Training topics included:

- Ramona Place Fire Post-Incident Review
- Water Supply
- Pumps and Pumping

In addition to this training, the HHSFD also spent 27 hours conducting administrative briefings, safety and business meetings and also completed legally required apparatus and equipment inspections.

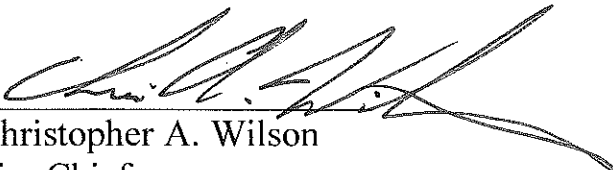
**CHIEF'S COMMENTS:**


May was a fairly busy month for the department, with 8 calls for service, and your Fire Fighters did a fantastic job as always mitigating these incidents.

In preparation for a hot, dry summer, the HHSFD is taking a pro-active approach to wild land fires and is planning training sessions for Fire Fighters and an information session for the public to promote the FireSafe program.

Membership of the HHSFD remains at 10 members, not including our 4 junior Fire Fighters. The junior Fire Fighters attend basic Fire Fighter training every Monday night from 1900-2100 hrs (this junior Fire Fighter training is administered at no cost to the Village by the Fire Chief). The junior Fire Fighters are scheduled to be finished the training program in early July, which will then allow them to respond to incidents, bringing our compliment of Fire Fighters up to 14.

Respectfully submitted for your information,

  
Christopher A. Wilson  
Fire Chief

  
Larry Burk  
C.A.O.



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** June 12, 2009  
**FROM:** Larry Burk, Chief Administrative Officer **FILE:** 4300-01  
**SUBJECT:** Liquor Control and Licensing Branch (LCLB) application for Patron Participation by the Executive Hotel

---

#### RECOMMENDATION:

THAT Council support the application by the Executive Hotel to add the Patron Participation endorsement to their current LCLB license.

#### BACKGROUND:

The Executive Hotel has applied to the Province for a "Patron Participation Endorsement" on their current liquor license. The endorsement is required to allow liquor service in their banquet rooms when hosting weddings, banquets etc.

Part 16 of the LCLB provisions for approval requires resolution of local government. Points that must be addressed in the local government's resolution are:

- a) The potential for noise if the application is approved (provide comments);
- b) The impact on the community if the application is approved (provide comments);
- c) Where the amendment may result in the establishment being operated in a manner that is contrary to its primary purpose (provide comments only if the application is from a food-primary license for an extension of hours or service past midnight or the addition of patron participation entertainment).
- d) The view of residents if the license amendment may affect nearby residents (describe the views of residents, the method used to gather the views and provide comments and recommendation with respect to the views. If the view of residents were not gathered, provide reasons).

**DISCUSSION:**

- As to a): The Executive Hotel has only internal meeting and banquet room facilities. They have no outside facilities at which or from which they can provide any patron participation functions. Therefore noises would be contained internally and would not impact any other function in the immediate vicinity of the property.
- As to b): The impact to the community would be positive. The Village attracts and promotes attractions for weddings, banquets, conventions, etc. which bring tourists and others into the community. If patron participation is required for this service then the Village is in support of the endorsement.
- As to c): The Village supports the patron participation endorsement since this would add to the manner in which the establishment can be operated more effectively, efficiently and practically;
- As to d): The Village did not solicit local area residence views. On the east of the establishment there is a gas station and convenience store and beyond that are Hot Springs Road and motel. To the north across the street is a post office, parking lot for a hotel and commercial strip mall. To the south, across the street are a restaurant, small 16 unit condominium and 12 unit apartment building. Soliciting the impact of this endorsement on these current uses is not considered to be warranted by staff. Use of the Executive Hotel including any noise, parking or other issues related to a hotel use are not considered to be contrary to what is currently occurring at the site.

**POLICY CONSIDERATIONS:**

The Liquor Control and Licencing Branch require a resolution of Council. Village policies and practices defer to the requirements of outside agencies upon request.

**ALTERNATIVES/OPTIONS:**

Non-support of the endorsement would likely result in tuning down the application by the LCLB.

Respectfully submitted for your consideration;

  
 \_\_\_\_\_  
 Larry Burk  
 Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 915

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A bylaw to regulate the use of parks, beaches, public areas and boulevards

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**WHEREAS** Section 8 (3) (j) of the *Community Charter* provides that a Council may, by bylaw, regulate, prohibit and impose requirements in relation to the protection of the natural environment;

**AND WHEREAS:** Council deems it desirable to regulate the use of parks, beaches, boulevards and other public areas within the Village of Harrison Hot Springs (the Village);

**NOW THEREFORE,** the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. This Bylaw may be cited as the "Park Regulation Bylaw No. 915, 2009."

2. In this Bylaw, unless the context otherwise requires:

**"Beach"** means: all designated or undesignated beaches along the shoreline of Harrison Lake and Miami River within the corporate boundaries of the Village.

**"Camping equipment"** means: tents, sleeping bags, knapsacks, or bedrolls; propane or charcoal barbeques, hibachis; or any other form of cooking apparatus;

**"Mobility device"** means: any wheelchair, motorized scooter or any other device used by physically challenged or cognitively impaired persons;

**"Park"** means: all dedicated or public parks or other lands used for public park, including but not limited to: Rendell Park, Spring Park, Peace Park, Dogwood Park and Woods Park as well as all Village grounds and works yards;

**"Structure"** means: any structure, shelter or apparatus erected for permanent or temporary uses as in for eating, camping, sleeping, staying, storing or residing in.

3. No person shall enter or be upon any beach or park, between the hours of 11:00 p.m. and 6:00 a.m. each day, provided however that nothing in this section shall prevent any officers, employees or agents of the Village from entering or being upon or within any park in the exercise of their duty.

4. No person shall set up or occupy any camper, trailer, recreational vehicle or other form of temporary structure on or within any park or upon any street or public property within the Village, unless expressly authorized by the Village Council.
5. No person shall carry, place or set up any structure or camping equipment in any park.
6. No person shall remove, take away or deposit any gravel, sand or earth from or onto any part of any beach or park within the Village.
7. No person shall throw any stones, glass, bottles, cans or litter on any beach or park or in the water adjacent to such beach or park.
8. No person shall move, remove any rocks, docks, mooring devices, buoys, rafts, signs or other apparatus from any park or beach or from water adjacent to such park or beach; nor shall any person place any rocks, docks, mooring devices, buoys, rafts, signs or other apparatus on any beach or park or in any water adjacent to any beach or park within the Village unless expressly authorized by the Village. This section shall not apply to employees or agents of the Government of the Dominion of Canada, the Government of the Province of British Columbia, or the Village carrying out their assigned duties.
9. No person shall light any fire, barbeque, hibachi or any other form of cooking apparatus at any time on any beach or park within the Village, except Rendell Park.
10. No person shall operate paddleboards, kayaks, power boats, sailboats, rowboats, canoes or any other water vehicle, boat or vessel, inside the areas designated by buoys or markers as being restricted to bathing only, or where such operation is permitted at a greater speed than that indicated by signs on said buoys or markers. This section shall not apply to employees or agents of the Government of the Dominion of Canada, the Government of the Province of British Columbia, or the Village carrying out their assigned duties.
11. Any Police Officer, peace officer or Bylaw Enforcement Officer of the Village, or other person duly authorized, may exclude or remove any persons committing any nuisance or disorderly conduct upon any park, beach and public area and may see to it that violators who violate any Bylaws of the Village are removed.
12. No person shall be on the roof of any building or public structure, in any tree or up on any pole be it flag pole or light pole in any beach or park unless that person is an employee or agent of the Village carrying out his regular duties.

13. No person shall be in any building, swimming pool, tennis court, or other enclosure or structure in any beach or park except during the hours that said building, swimming pool, tennis court or other structure is authorized to be used or to be open by the Village. This section does not apply to any employee or agent of the Village carrying out his regular duties.
14. No person shall break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in beaches, parks, boulevards or other public areas or grounds in the Village.
15. No person shall wilfully destroy, mutilate, efface, deface, or remove any sign or marker posted under this or any other Bylaw of the Village.
16. No person shall climb, bark, break, peel, cut, deface, remove, injure, root up or otherwise destroy or damage the trees, shrubs, flowers, roots or grass planted, growing, or being in the public areas, on beaches, on boulevards, or in parks or grounds within the Village.
17.
  - (a) No smoking of tobacco shall be permitted in any of the buildings or structures in any beach or park wherein signs prohibiting same are displayed by order of the Village;
  - (b) No person shall be permitted in any park to consume or possess open liquor at any time, except where the said liquor is consumed or possessed pursuant to and in compliance with a license issued under the *Liquor Control and Licencing Act* and is approved by the Village.
18. No person shall play or practice the game of golf or similar games played with golf clubs and balls in any beach or park, except in areas of a park that have been designated for the playing and practising of golf or similar games by the Village.
19. No person shall cause, allow or permit horses, or other animals to be in any park or on any beach within the Village unless authorized by special permit issued by the Village.
20. Dogs on a leash and under the control of their owner, or any person in control, possessor, harbourer or custodian are only permitted in those areas designated pursuant to Bylaw No. 653 and amendments thereto.
21. No person shall ride or drive any horse in, upon, or through any public areas, parks, boulevards or beaches.

22. No person shall ride or drive any carriage, wagon, bicycle, rollerblades, skateboard, motorcycle, scooter, automobile, sleigh, snowmobile, all terrain vehicle or other vehicle or conveyance in or upon any of the public areas, beaches, parks, grounds or boulevards within the boundaries of the Village, except in areas specifically provided for such purposes; provided however, that nothing in this section contained shall prevent any bicyclist, having first dismounted from his bicycle, from taking the same upon the turf, or upon or along any sidewalk, pathway or footpath in any park. This section does not apply to the operation and use of mobility devices used by physically challenged or cognitively impaired persons.

Notwithstanding the requirements under this Section, "Special community events", sanctioned by Village Council, and providing public entertainment or community wide competition and involvement, may be permitted provided that the facilities are returned to their former and natural condition immediately upon conclusion of the permitted event.

23. No person shall break, injure, dig or destroy any trees lawfully planted in, or the sod grass of any boulevard, or any box, stake or guard which is placed around any tree for the protection of the same, but such changes of trees or grass may be made as shall be authorized in writing by the Village.
24. No person shall park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village.

READ A FIRST TIME this 19<sup>th</sup> day of May, 2009.

READ A SECOND TIME this 19<sup>th</sup> day of May, 2009.

READ A THIRD TIME this     day of     ,2009.

ADOPTED this     day of     2009.

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Mayor

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Corporate Officer



## VILLAGE OF HARRISON HOT SPRINGS

### BYLAW NO. 918

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#### Being a Bylaw to amend the Bylaw Notice Enforcement Bylaw No. 855

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**WHEREAS** it is deemed desirable to amend the Village's Bylaw Notice Enforcement Bylaw to replace the Schedule of Designated Bylaw Contraventions and Penalties;

**NOW THEREFORE**, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Amendment Bylaw, No. 918, 2009."
2. Schedule "A" to Bylaw No. 855, Schedule of Designated Bylaw Contraventions and Penalties" is hereby repealed in its entirety and replaced with Bylaw No. 918, 2009, Schedule "A" attached hereto and forming part of this bylaw.

**READ FOR A FIRST TIME THIS 19<sup>th</sup> DAY OF MAY, 2009.**

**READ FOR A SECOND TIME THIS 19<sup>th</sup> DAY OF MAY, 2009.**

**READ FOR A THIRD TIME THIS 1<sup>st</sup> DAY OF JUNE, 2009.**

**ADOPTED THIS            DAY OF            ,2009**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
<b>Dog Licencing, Control and Impounding Bylaw No. 653 and amendments</b>	2	No dog license and license fee	50.00	40.00	60.00	
	13	Barking or howling dog	100.00	90.00	110.00	
	Part 3- 14(a)	Dog at large	100.00	90.00	110.00	
	Part 3-11	Leave dog unattended on a leash in a public place	50.00	40.00	60.00	
	Part 3-14 b	Failure to keep dog secured on a leash in public place	50.00	40.00	60.00	
	Part 3-15	Owner must clean up after dog	50.00	40.00	60.00	
	Part-3-10	Dog on the beach except designated dog area	100.00	90.00	110.00	
<b>Building Regulation Bylaw No. 581 and amendments</b>	4.01(a)	Building without a permit	200.00	190.00	210.00	
	4.01(b)(i)	Contravention of Building Code	200.00	190.00	210.00	
	4.01(b)(ii)	Contravenes Safety	200.00	190.00	210.00	
	4.01(b)(iii)	Contravenes a Covenant	200.00	190.00	210.00	
	4.01(c)	Works other than approved plans	200.00	190.00	210.00	
	4.01(d)(i)	Disobey Stop Work Order	500.00	490.00	510.00	
	4.01(d)(ii)	Works with lapsed Building Permit	500.00	490.00	510.00	
	4.01(d)(iii)	Works when Building Permit has been revoked	500.00	490.00	510.00	
	4.01(e)(i)	Occupy without Occupancy Permit	500.00	490.00	510.00	
	4.01(e)(ii)	Disobey No Occupancy Permit	500.00	490.00	510.00	
	4.01(f)	Prevent entry of Building Inspector	500.00	490.00	510.00	
	4.01(g)	Tamper with Notice	500.00	490.00	510.00	
	4.01(h)	Submit False Information	200.00	190.00	210.00	
	12.01(h)	Demolish without a permit-in the bylaw)	200.00	190.00	210.00	
<b>Business Licencing and Regulation Bylaw No. 908</b>	4	Operating an Unlicensed Business	200.00	190.00	210.00	
<b>Fireworks Regulation Bylaw No. 871</b>	1.2.2	Set off or display fireworks without a permit	100.00	90.00	110.00	
	1.2.2	No person may ignite, explode, set off or detonate fireworks in such a manner as may endanger or create a nuisance	100.00	90.00	110.00	
	1.2.1	May not posses without a permit	100.00	90.00	110.00	

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
<b>Abatement and Control of Noise Bylaw No. 474 and amendment</b>	4	Disturbing the peace with excessive noise	100.00	90.00	110.00	
	4(a)	Disturbing the peace with radio noise, stereo noise or other amplified noise between 23:00 and 07:00	100.00	90.00	110.00	
	4(b)	Disturbing the peace with bird or animal noise in excess of one-half hour	100.00	90.00	110.00	
	4(h)	Motor vehicle which disturbs	100.00	90.00	110.00	
<b>Traffic Bylaw 378 and amendments</b>	1.2.1	Continuous running of a motor vehicle that disturbs the peace	100.00	90.00	110.00	
	2	Vehicle illegally parked	50.00	40.00	60.00	
	2	Illegal traffic-control device	100.00	90.00	110.00	
	2	Disobey instructions of traffic control device	100.00	90.00	110.00	
	1	Unloading commercial goods in unlawful zone	100.00	90.00	110.00	
	8b	Distract users of highway	100.00	90.00	110.00	
	8a	Congregate with users of highway	100.00	90.00	110.00	
	9(i)	Unauthorized procession	100.00	90.00	110.00	
	V(i)	Riding animal or vehicle on sidewalk	100.00	90.00	110.00	
	V(2)	Operate vehicle with loudspeaker without permit	100.00	90.00	110.00	
	D(a)	Parked adjacent to a yellow line	50.00	40.00	60.00	
	IV(A)(2)h	Park utility/boat/RV's on highway unattached to a vehicle	100.00	90.00	100.00	
	6D2	Exceed time limit allowed parked in loading zone	30.00	20.00	40.00	
	6D2	Exceed time limit allowed parked in passenger zone	30.00	20.00	40.00	
	6D2	Exceed time limit allowed parked in commercial loading zone	30.00	20.00	40.00	
	C2(a)	Park within 6m of traffic control device	50.00	40.00	60.00	
	C(1)	Park where traffic control device prohibits stopping	50.00	40.00	60.00	
	D(1)	Park in lane where prohibited	50.00	40.00	60.00	
	C2(m)	Park on a crosswalk	50.00	40.00	60.00	
	C2(1)	Park within 6m of a crosswalk	50.00	40.00	60.00	
	C2k	Park on the highway at designated bus stop	50.00	40.00	60.00	
	C2(b)	Park within 5m of a fire hydrant	100.00	90.00	60.00	
	C2(0)	Park within an intersection	100.00	90.00	110.00	
	2C(d)	Park in front of, or within 5m of a private road, public or private sidewalk crossing or property line of intersecting lane	90.00	50.00	110.00	
	3(b)	Parked facing wrong direction	50.00	40.00	60.00	
	4(2)(d)	Parallel parked in angle parking zone	50.00	40.00	60.00	
		Parked more than 1 foot from curb	50.00	40.00	60.00	
	D(1)c	Parked impeding traffic	100.00	90.00	110.00	

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
	6D2	Exceed time limit allowed when regulated on highway	50.00	40.00	60.00	
	6(2)(m)	Horse on sidewalk or boulevard	100.00	90.00	110.00	
	3(a)	Park in Disabled Parking spot without permit	100.00	90.00	110.00	
	2(d)	Parking over marking of a single parking stall	50.00	40.00	60.00	
	IV(2)(d)	Parking over the markings of a single parking stall marked for angle parking.	50.00	40.00	60.00	
	21(f)(iv)	Parking longer than five minutes in any passenger zone	50.00	40.00	60.00	
	IV(A)2(e)	Parking camper trailer, motor home for sleeping	100.00	90.00	110.00	
	5C	Parking in any lane with less than 3.5 meters for travelling vehicle.	100.00	90.00	110.00	
	IV(A)(2)g	Vehicle parked 72 hours on street	100.00	90.00	110.00	
	IV(A)(2)f	Oversized vehicle parked 48 hours	100.00	90.00	110.00	
	IV(A)(2)j	Park in Boat Launch parking area without permit	100.00	90.00	110.00	
	II(1)	Refuse to comply with any lawful direction, command or order by a Peace Officer.	100.00	90.00	110.00	
	V3	Deface highway	100.00	90.00	110.00	
	IV(A)(1)	Vehicle with overall length including trailer must not exceed 5.8 metres (19ft) in length park on Esplanade.	100.00	90.00	110.00	
	II(3)	Removal of any notice or ticket placed by a peace officer	50.00	40.00	60.00	
	2	Move vehicle to new location to avoid posted time limit for parking	50.00	40.00	60.00	
	6.D1c	opposite to or in such close proximity to another vehicle already legally parked or stopped on the <i>highway</i> as to obstruct or unduly restrict	100.00	90.00	110.00	
	A(2)(i)	No driver of any commercial vehicle exceeding 6.1 meters in length or a gross weight of 5,500 kg shall, between the hours of 9:00 p.m. of any day and 6:00 a.m. of the following day, park such vehicle on a Village street or byway	100.00	90.00	110.00	
Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 829 and amendments	3	Disconnect meter	500.00	490.00	510.00	
	5	Divert or Install Exhaust Fans	500.00	490.00	510.00	
	6	Store or use dangerous goods	500.00	490.00	510.00	
	7	Construct or install Trap	500.00	490.00	510.00	
	8	Construct or install Obstruction to an Exit	500.00	490.00	510.00	

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
	10(1)	Interfere or Obstruct Inspector	500.00	490.00	510.00	
	10(2)	Remove, Alter, Mutilate, Notice Posted	500.00	490.00	510.00	
	11	Allow growth of mould or fungus	500.00	490.00	510.00	
	12(1)	Cause or Permit a Nuisance	500.00	490.00	510.00	
	12(2)	Cause or Permit Water, Rubbish or unsightly matter to accumulate	500.00	490.00	510.00	
	13	Cause or Permit a Noxious or Offensive Trade	500.00	490.00	510.00	
	16(1)	Fail to Inspect Residential premises subject to Tenancy agreement	500.00	490.00	510.00	
	16(2)(a)	Failure to give written notice of contravention	500.00	490.00	510.00	
	16(2)(b)	Failure to Comply with Notice	500.00	490.00	510.00	
<b>Outdoor Campfire Regulation Bylaw No. 916</b>	3.1	Outdoor fire without a permit	50.00	40.00	60.00	
	5.4	Burn rubbish, refuse, tires, oil, plastics, synthetics, or construction material of any kind	100.00	90.00	110.00	
	5.5	Fire within 10 metres of building or property line	100.00	90.00	110.00	
	5.6	Fire within 20 metres of municipal road	100.00	90.00	110.00	
	5.8	Open fire on the beach	100.00	90.00	110.00	
	5.9	Allow fire to spread causing damage to property				
	5.10	Fire during high winds	200.00	190.00	210.00	
	5.11	Leave fire unattended	200.00	190.00	210.00	
	5.12	Fail to extinguish fire	100.00	90.00	110.00	
<b>Littering and Dumping and Snow Bylaw No. 870</b>	1(a), 4(a)	Dispose of garbage or rubbish in a public place	50.00	40.00	60.00	
	1(c)	Deface, damage any property owned by or in care of the Village	100.00	90.00	110.00	
	2 (a)	Damage or kill a tree, shrub, turf, and flower in a public place.	100.00	90.00	110.00	
	3 (a)	No person shall deface or damage any building, structure, fence,	100.00	90.00	110.00	
	4 (b)	Owner/Occupant will remove garbage, rubbish, and snow, ice from the boulevard or street bordering their property within 24 hours.	100.00	90.00	110.00	
<b>Park Regulation Bylaw No. 915</b>	3	Enter public beach or park after curfew	100.00	90.00	110.00	
	4	Set up or occupy shelter in park, on street or public property	100.00	90.00	110.00	
	5	Carry in or set up camping equipment	100.00	90.00	110.00	
	6	Remove gravel, sand or earth from beach or shore	100.00	90.00	110.00	
	7	Litter on beach or in water	100.00	90.00	110.00	

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
	8	Move or remove buoys, rafts, signs from any beach or from water	100.00	90.00	110.00	
	9	No person shall light any fire, barbeque, hibachi or any other form of cooking apparatus at any time on any beach or park within the Village, except Rendell Park	100.00	90.00	110.00	
	10	Operate water vehicle inside buoyed areas	100.00	90.00	110.00	
	10	Operate water vehicle in excess of buoy signs	100.00	90.00	110.00	
	12	Occupy roof of building in park	50.00	40.00	60.00	
	13	Occupy building, swimming pool, tennis court or other structure in park outside posted hours	100.00	90.00	110.00	
	14	Break, injure or damage locks, gates, bolts, fences, seats, benches, buildings, structures or other property in public area on beaches, boulevards or in parks or grounds	100.00	90.00	110.00	
	15	Willfully destroy, mutilate, efface, deface or remove posted sign	100.00	90.00	110.00	
	16	Bark, break, peel, cut, deface, remove, injure, root up or other damage trees, shrubs, flowers, roots or grass planted or growing in public areas, beaches, boulevards or in parks or grounds	100.00	90.00	110.00	
	17(a)	Smoke in buildings or any public park where prohibited	100.00	90.00	110.00	
	17(b)	Possess open liquor in park	100.00	90.00	110.00	
	18	Play or practice golf in public park	50.00	40.00	60.00	
	19	Cause or permit horses or other animals in park or on beach	100.00	90.00	110.00	
	21	Ride or drive any horse in, upon or through public areas, parks, boulevards or beaches	100.00	90.00	110.00	
	22	Ride or drive any carriage, wagon, bicycle, motorcycle, scooter, rollerblades, skateboards, automobile, sleigh, snowmobile, all terrain vehicle or other vehicle in public areas, parks or grounds	100.00	90.00	110.00	
	23	Break, injure, dig or destroy any tree, sod, grass of any boulevard or any box, stake or guard which protects	100.00	90.00	110.00	
Park Regulation Bylaw 915	24	No person shall park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village	100.00	90.00	110.00	
Traffic Bylaw 378	IV(A)(2)(h)					

**SCHEDULE "A" TO BYLAW NO. 918**  
**SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

BYLAW	SECTION	DESCRIPTION	A1 PENALTY	A2 EARLY PAYMENT PENALTY	A3 LATE PAYMENT PENALTY	
Tree Protection Bylaw No. 917	5.1	Cut down tree or hire, permit or suffer another person to cut down or trim tree without permit	200.00	190.00	210.00	
Boat Launch Regulation Bylaw No. 898	7	No trailer or towing vehicle shall be left on the launching ramp except for the period of time necessary to launch and retrieve	100.00	90.00	110.00	