



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, October 19, 2009
Time: 7:00 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
	(a)	Meeting called to order by Mayor Becotte
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION AND RECEIPT OF MINUTES		
<input type="checkbox"/> Regular Council Meeting Minutes – September 21, 2009		THAT the minutes of the Regular Council Meeting of September 21, 2009 be adopted.
		Item 4.1 Page 1
5. BUSINESS ARISING FROM THE MINUTES		
6. PUBLIC AND STATUTORY HEARINGS		
7. DELEGATIONS AND PETITIONS		
		Andrew Baziuk Frank Scigliano
8. CORRESPONDENCE		
<input type="checkbox"/> Letter dated September 17, 2009 from the British Columbia Achievement Foundation		Item 8.1 Page 19
<input type="checkbox"/> Letter dated September 24, 2009 from UBCM re Community Tourism Program (Phase 2)		Item 8.2 Page 21
<input type="checkbox"/> Email dated September 25, 2009 from MLA Barry Penner re new park land		Item 8.3 Page 23
<input type="checkbox"/> Letter dated September 28, 2009 from the Ministry of Tourism, Culture and the Arts re Olympic Torch Relay grant		Item 8.4 Page 25

<input type="checkbox"/> Letter dated October 6, 2009 from the Harrison Festival Society re damage deposit reconsideration	Item 8.5 Page 27
<input type="checkbox"/> Email dated October 8, 2009 from Civicinfo re HST	Item 8.6 Page 29
<input type="checkbox"/> Letter dated October 8, 2009 from the City of Richmond re 2010 Olympic Games	Item 8.7 Page 31
<input type="checkbox"/> Fax dated October 9, 2009 from UBCM re grant opportunities	Item 8.8 Page 43
<input type="checkbox"/> Letter received October 13, 2009 from the HHS Preschool Society re Breakfast with Santa	Item 8.9 Page 45

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

<input type="checkbox"/> Administration and Finance Committee Meeting Minutes of July 21, 2009	THAT the minutes of the Advisory Planning Commission Meeting of July 21, 2009 be received.	Item 10.1 Page 49
<input type="checkbox"/> Administration and Finance Committee Meeting Minutes of August 17, 2009	THAT the minutes of the Advisory Planning Commission Meeting of August 17, 2009 be received.	Item 10.2 Page 55
<input type="checkbox"/> Communities in Bloom Committee Meeting Minutes of August 12, 2009	THAT the minutes of the Communities in Bloom Meeting of August 12, 2009 be received.	Item 10.3 Page 59
<input type="checkbox"/> Economic Development Commission Meeting Minutes of August 19, 2009	THAT the minutes of the Economic Development Commission Meeting of August 19, 2009 be received.	Item 10.4 Page 63
<input type="checkbox"/> Bylaw and Policy Review Committee Meeting Minutes of August 4, 2009	THAT the minutes of the Bylaw and Policy Review Committee Meeting of August 4, 2009 be received.	Item 10.5 Page 69

11. REPORTS FROM MAYOR

K. Becotte – verbal

12. REPORTS FROM COUNCILLORS

D. Harris - verbal
D. Kenyon - verbal
A. Jackson - verbal
B. Perry – verbal

13. REPORTS FROM STAFF

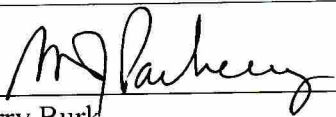
<input type="checkbox"/> Project Management Services	Report of Chief Administrative Officer – Re: Project management services for McCombs Bridges	Item 13.1 Page 73
<input type="checkbox"/> UBCM Conference	Report of Chief Administrative Officer - Verbal Re: UBCM Conference	Item 13.2
<input type="checkbox"/> Package for Remedial Action	Report of Chief Administrative Officer - Re: Package for Remedial Action Reports	Item 13.3 Page 79
<input type="checkbox"/> Special Event Brochure	Report of Chief Administrative Officer - Re: Special event brochure	Item 13.4 Page 99
<input type="checkbox"/> Transport Canada Contribution Agreement	Report of Chief Administrative Officer - Re: Transport Canada Contribution Agreement	Item 13.5 Page 101

14. BYLAWS

<input type="checkbox"/> Bylaw No. 924 Fee Schedule Amendment Bylaw	THAT Bylaw No. 924 Fee Schedule Amendment Bylaw be adopted.	Item 14.1 Page 107
<input type="checkbox"/> Bylaw No. 925 Advisory Planning Commission Repeal Bylaw – August 21, 2009	THAT Bylaw No. 925 Advisory Planning Commission Repeal Bylaw be adopted.	Item 14.2 Page 109
<input type="checkbox"/> Bylaw No. 926 Recreation Commission Repeal Bylaw – August 21, 2009	THAT Bylaw No. 926 Recreation Commission Repeal Bylaw be adopted.	Item 14.3 Page 111

15. QUESTIONS FROM THE PUBLIC

16. ADJOURNMENT


 Larry Burk
 Chief Administrative Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: September 21, 2009
TIME: 7:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte
Councillor Bob Perry
Councillor Dave Kenyon
Councillor Dave Harris

Chief Administrative Officer, Larry Burk

ABSENT: Councillor Allan Jackson

Recording Secretary, Debra Key

1. CALL TO ORDER

The Mayor called the meeting to order at 7:02 p.m.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the agenda be approved.

CARRIED

4. ADOPTION AND RECEIPT OF MINUTES

☐ Regular Council Meeting
Minutes – August 10, 2009

Moved by Councillor Harris
Seconded by Councillor Perry

THAT the minutes of the Regular Council Meeting of August 10, 2009 be adopted.

CARRIED

☐ Special Council Meeting
Minutes – August 17, 2009

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the minutes of the Special Council Meeting of August 17, 2009 be adopted.

CARRIED

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 21, 2009*

☐ Special Council Meeting
Minutes – September 16,
2009

Moved by Councillor Perry
Seconded by Councillor Harris

THAT the minutes of the Special Council Meeting of September 16, 2009 be adopted.

CARRIED

☐ Special Council Meeting
Minutes – September 18,
2009

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the minutes of the Special Council Meeting of September 18, 2009 be adopted.

CARRIED

5.

BUSINESS ARISING FROM THE MINUTES

The Mayor reported at the August 10, 2009 meeting of Council, Council officially referred the Neighbourhood Planning Area Draft 1 & 2 to the APC and the EDC for further consideration, potential public consultation and recommendations. A report from the planner and CAO will be coming forward at the APC on September 22, 2009.

The Special Council minutes of August 17, 2009 indicated that the road closure on McCombs was delayed due to rain, but the CAO reported that they should start soon and will be providing a minimum of 48 hours notice.

6.

PUBLIC AND STATUTORY HEARINGS

None

7.

DELEGATIONS

None

8. **CORRESPONDENCE**

☐ Letter dated August 5, 2009 from the Harrison Hot Springs Preschool

☐ Letter dated August 10, 2009 from True Sport

☐ Email dated August 13, 2009 from Station 89.5 The Hawk re Harrison Boat Show

☐ Letter dated August 19, 2009 from the Lifesaving Society

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 21, 2009*

- ☐ Letter dated August 20, 2009 from UBCM re Community to Community Forum
- ☐ Letter dated August 21, 2009 from Fraser Valley Regional District re Animal Control Service
- ☐ News Release dated August 22, 2009 from Interior Health re West Nile Virus
- ☐ Letter dated August 25, 2009 from Honours and Awards Secretariat re Order of British Columbia
- ☐ Letter dated August 26, 2009 from the District of Kent re Movie in the Park
- ☐ Letter dated September 2, 2009 from KPMG re Climate Charter
- ☐ Letter dated September 3, 2009 from the City of Burnaby re industrial property taxes
- ☐ Letter dated September 7, 2009 from Youth Parliament of British Columbia
- ☐ Email dated September 10, 2009 from FVRD re West Nile Virus Report
- ☐ Email dated September 14, 2009 from FVRD re West Nile Virus Report

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the correspondence be received.

CARRIED

9.

BUSINESS ARISING OUT OF CORRESPONDENCE

- ☐ Letter dated August 21, 2009 from Fraser Valley Regional District re Animal Control Service

The CAO reported that FVRD has requested Council's consideration for the proposal of a regional service for animal control. Councillor Perry asked if there is a problem with our animal control process right now. CAO stated Dr. Bate will be retiring soon so may not have a resource to use.

Moved by Councillor Perry
Seconded by Councillor Kenyon

THAT Council consider inclusion in service modeling for a Regional Animal Control Service.

CARRIED

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
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Order of BC – the Mayor reported that Ms. Stenson was nominated out of 192 nominations received, but was not selected for the Order. The Mayor asked if Council would consider carrying over the nomination for 2010.

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the nomination for Phyllis Stenson be carried over to 2010.

CARRIED

The Mayor reported on the City of Burnaby's letter re industrial property taxes. The industrial companies have challenged the municipality. This issue will be coming up a UBCM. Supports the idea of dealing with non payment of taxes of property owners.

10.

**REPORTS OF COMMITTEES, COMMITTEE OF THE
WHOLE AND COMMISSIONS**

☐ Administration and
Finance Committee Meeting
Minutes of March 13, 2009

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the minutes of the Administration and Finance Committee Meeting of March 13, 2009 be received.

CARRIED

☐ Communities in Bloom
Committee Meeting Minutes
of July 8, 2009

Moved by Councillor Harris
Seconded by Councillor Perry

THAT the minutes of the Communities in Bloom Meeting of July 8, 2009 be received.

CARRIED

☐ Economic Development
Commission Meeting of July
22, 2009

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the minutes of the Economic Development Commission Meeting of July 22, 2009 be received.

CARRIED

11.

REPORTS FROM MAYOR

On Wednesday September 23, 2009 at 10:07 a.m. the Olympic Torch Relay Run test will start with a run through Hope, Agassiz, HHS, Chilliwack & Abbotsford. Could be up to 70 vehicles in the group. The Olympic group had asked for volunteers for runners, but the request was very vague whether you would actually run in Harrison. This training event is to see how time schedules works out.

The Mayor reported that as an outcome of the Neighbourhood Planning area meeting, it was realized that the Village doesn't actually have any demographics on Harrison Hot Springs. He recommended that this go to the EDC and APC to look at instituting a community needs process to develop specific demographics for 2010. Councillor Perry advised that Fraser Health has some demographics on Harrison that we could possibly obtain as well as the Kent-Harrison Cultural Scan that was done in 2008.

At the recent CIB Conference, the City of Kamloops had developed an informational business/community package of why people would want to live there. Would like EDC to look at developing something similar for Harrison Hot Springs for 2010.

There was a suggestion that the former members of Parks, Beach and Trails Committee get together with current Parks and Recreation Commission to look at long term plans for the beachfront.

Of historical note, the Mayor advised that a 1988 Report to Council regarding the boat launch development concept plan was brought to his attention. This concept plan was endorsed by Council in January of 1988. Doesn't believe it went anywhere as far as development goes, but the Parks and Recreation Commission may want to look at this.

Thanked CIB for invitation to speak at the opening of the conference. It was very well done. Acknowledged a gift of a print of Hobie Cats on beach.

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the Mayor's report be received.

CARRIED

*Village of Harrison Hot Springs
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September 21, 2009*

12.

REPORTS FROM COUNCILLORS

Councillor Harris

Attended Mountain Institution Citizens Advisory Committee. Corrections Canada is looking to increase opportunities for work release inmates. District of Kent had 3 weeks work completed by inmates to repair the arena, cemetery and fencing. Perhaps the Village should be looking at securing some work opportunities through the Parks and Recreation Commission for trail building or perhaps removal of invasive species. Will be facilitating a tour for Mtn. Institution.

CIB Conference was held at the HHS Resort and was very successful. There was a good turnout with numerous compliments on quality of speakers. Thanked the CIB Committee for all their help. Special thanks to previous members Mary Dams, Mamie Lees and Lis Scotson. Received 5 blooms, 855 points out of 1,000. Special mention for Harrison Hot Springs also went to the Festival of the Arts. A boat trip was enjoyed by all. Community showcase was the Harrison Lake Plaza.

Councillor Kenyon

Congratulations to Councillors Harris and Perry and Committee for a marvelous job on the CIB Conference.

Attended the Chamber of Commerce meeting of August – a committee is being struck for the Festival of Lights.

New legislation now requires that all operators of powered boats obtain a Pleasure Craft Operator Licence. Would like staff to inquire whether it is possible to have persons show their licence to the boat launch attendant prior to launching boats in the lake. This would promote safety awareness in the Village.

Reported that the Fraser Valley Bald Eagle Festival is on November 21 & 22, 2009 and suggested people attend and promote the Village.

Councillor Jackson

Absent

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Councillor Perry

August 19, 2009 attended at the Memorial Hall for proposed trail development public information meeting.

September 9, 2009 attended Fraser Health Municipal Government Advisory Council meeting. Discussion was health funding.

September 9, 2009 attended a CIB planning meeting.

September 16, 2009 attended Special Council meeting.

September 18, 2009 attended the kick off to the CIB conference at the HHS Resort.

September 19, 2009 attended at HHS Resort & Spa, then to District of Kent for Agassiz Fall Fair and Corn Festival. Mayor Fisher, Minister Penner and Mayor Sharon Getz were in attendance. Participated in the Celebrity Goat Milking contest – came in 4th.

Met with Sgt. McCarthy and had a discussion regarding safety in Village.

Attended dinner and awards presentation at the HHS Resort.

There was a request from audience to have boat free traffic on Esplanade. Asked staff if the boat traffic issue on Esplanade can be researched to have Esplanade declared “boat free”.

Councillor Perry asked if blacktop could be placed between Maple and Hot Springs Road.

The Provincial Government has pulled all funding for Healthy Communities. There is \$4,800 left in the Grants to Groups budget. Asked if this proposal can submitted to the Administration and Finance Committee to have that money earmarked for Healthy Communities.

The Mayor asked whether Dr. Campbell is still coming to Harrison. Councillor Perry reported that the Provincial Government and Fraser Health turned down funding. Met with Dr. Campbell who advised he wasn't proceeding any further asking for charity and was going to commence improvements from his own cash flow. The Mayor asked whether there was an option to recoup the Village's investment. Councillor Perry said there was had been no contribution from the Village.

*Village of Harrison Hot Springs
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September 21, 2009*

Moved by Councillor Perry
Seconded by Councillor Harris

THAT the Councillors' reports be received.

CARRIED

REPORTS FROM STAFF

☐ Resort Collaborative
Report – September 21, 2009

Moved by Councillor Perry
Seconded by Councillor Harris

Report of Chief Administrative Officer – September 21, 2009
Re: Resort Collaborative (Verbal)

The CAO gave a brief verbal report on the resort collaborative recently attended to at Whistler. The focus was promotion of tourism within communities.

THAT the verbal report of the Chief Administrative Officer be received.

CARRIED

☐ Christmas Closure
Schedule – 2009 – September
1, 2009

Moved by Councillor Harris
Seconded by Councillor Kenyon

Report of Director of Finance – September 1, 2009
Re: Christmas Closure Schedule – 2009

THAT the Village Office be closed at 12:00 noon, December 24, 2009 and be closed December 29, 30 & 31, 2009, reopening January 4, 2010.

CARRIED

☐ Development Variance
Permit – September 1, 2009

Moved by Councillor Perry
Seconded by Councillor Kenyon

Report of Chief Administrative Officer – September 1, 2009
Re: Development Variance Permit – 380 Eagle Street

THAT Council receives this report.

CARRIED

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT Council denies the Development Variance Permit.

CARRIED

*Village of Harrison Hot Springs
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Moved by Councillor Perry
Seconded by Councillor Harris

THAT the property owner be instructed to remove the existing structure within 30 days.

CARRIED

☐ Council Remuneration –
September 17, 2009

Moved by Councillor Perry
Seconded by Councillor Kenyon

Report of Chief Administrative Officer – September 17, 2009

Re: Council Remuneration – per diem clarification – Amendment to Policy 1.19

THAT Council receives this report; and

THAT Council approves the amendment to Part 3 c Per Diem Allowance, by replacing it with 3 c Meals and 3 d Per Diem Allowance, Section 1 and Section 2 and e Miscellaneous.

CARRIED

☐ Fire Department Monthly
Reports for June , July and
August 2009– July 8, 2009,
August 3 and September 3,
2009

Moved by Councillor Kenyon
Seconded by Councillor Harris

Report of Fire Chief – July 8, August 3 and September 3, 2009

Re: Fire Department Monthly Report for June , July and August 2009

THAT the Fire Chief's monthly reports for June, July and August 2009 be received.

CARRIED

☐ Monthly Status Report –
September 18, 2009

Moved by Councillor Kenyon
Seconded by Councillor Perry

Report of Chief Administrative Officer – September 18, 2009

Re: Monthly status report

THAT the monthly status report be received.

CARRIED

*Village of Harrison Hot Springs
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BYLAWS

☐ Bylaw No. 914 Council
Procedure Bylaw

Moved by Councillor Perry
Seconded by Councillor Harris

THAT Bylaw No. 914 Council Procedure Bylaw be adopted.

CARRIED

☐ Bylaw No. 924 Fee
Schedule Amendment Bylaw

Moved by Councillor Harris
Seconded by Councillor Perry

THAT Bylaw No. 924 Fee Schedule Amendment Bylaw be received
for first, second and third readings.

CARRIED

☐ Bylaw No. 925 Advisory
Planning Commission Repeal
Bylaw – August 21, 2009

Moved by Councillor Harris
Seconded by Councillor Perry

Report of Chief Administrative Officer – August 21, 2009
Re: APC Terms of Reference and repealing of Bylaw 643

THAT Council acknowledges the Terms of Reference of the
Advisory Planning Commission; and

THAT Council approves three readings of Bylaw 925, a bylaw to
repeal Bylaw 643 and amendments thereto in their entirety.

CARRIED

☐ Bylaw No. 926 Recreation
Commission Repeal Bylaw –
August 21, 2009

Moved by Councillor Kenyon
Seconded by Councillor Harris

Report of Chief Administrative Officer – August 21, 2009
Re: Parks and Recreation Commission Terms of Reference and
repealing of Bylaws 170 and 266 in their entirety

THAT Council approves three readings of Bylaw 926 to repeal
bylaws 170 and 266 in their entirety.

CARRIED

☐ Bylaw No. 927 Financial
Plan Amendment –
September 18, 2009

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT Bylaw No. 927 Financial Plan Amendment Bylaw be adopted.

CARRIED

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 21, 2009*

13.

QUESTIONS FROM THE PUBLIC

A member of the public asked if Healthy Communities includes both Agassiz and Harrison. The Mayor responded that Agassiz and Harrison are included in Healthy Communities which had received funding from Hope, Kent and Harrison to share a \$20,000 grant which would be renewable on the assumption that it would continue as a grant process. Will now be relying on commercial entities to provide funding.

A member of the public asked if fencing is going ahead for the 300 and 400 block? CAO explained that he has researched a Riparian Area friendly fence which is made from recycled plastic; requires no maintenance and separates the trail from the riparian area with signage describing riparian area.

The Mayor asked Jan Perrin of the Chilliwack Field Naturalists to report on the TD Great Canadian Shore Cleanup. Ms. Perrin reported that the shore clean up will begin by meeting at 10:00 a.m. at Spirit Square on September 26, 2009. The cleanup will encompass Rendall Park to sewage plant along the shore. She will supply gloves and bags. Anyone who would like to participate to please let her know.

Ms. Perrin also reported that in Juneau, Alaska they have cigarette butt disposal units available on the beach.

ADJOURNMENT

Moved by Councillor Perry

Seconded by Councillor Kenyon

That the meeting be adjourned at 8:39 p.m.

CARRIED

Certified a true and correct copy of the minutes of the
Regular Meeting of Council held September 21, 2009
in the Council Chambers, Village of Harrison Hot
Springs, BC

Ken Becotte
Mayor

Larry Burk
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

RECEIVED

OCT 06 2009

Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail(PO Box 160 Harrison Hot Springs, BC V0M 1K0), fax at 604-796-2192 or e-mail at info@harrisonhotsprings.ca.

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: October 6, 2009 Requested Meeting Date: OCT 19/09
Organization Name (if applicable): GLENCOE MOTEL & RV PARK
Name of Presenter: ANDREW BAZIUK
Name of Applicant if Other than Above: _____
Contact Phone Number & E-Mail: 604-796-2574
Mailing Address with Postal Code: BOX 181 HARRISON V0M 1K0
Audio/Visual requirements: —
Topic: BUSINESS LICENSE APPLICATION
Action you wish Council to take: REVERSE RULING
MADE BY MR. BURK



4000 OCT 06 2009
October 6, 2009

<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMN
<input type="checkbox"/> DIRT	<input type="checkbox"/> DELENT
<input type="checkbox"/> SUPP VICE	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> TAX	<input type="checkbox"/> B
ITEM	<input type="checkbox"/> C
DATE	OCT 19/09
INITIALS	
ITEMS & RES ACTION	
S. W. G. KRISP	
M. G. G. G. G.	

Mayor and Council
Village of Harrison Hot Springs

**Re: Application for a Business License to Operate
A Food Concession Stand
at the
Glencoe Motel
259 Hot Springs Road
Harrison Hot Springs, B.C.**

On June 30, we applied to operate a food concession out of a trailer situated on our property.

After repeated written and verbal requests for a written response to our application, we finally received a letter, dated September 15, 2009, rejecting our application to operate the proposed food concession. The letter of rejection reads in part: *The above described land is zoned C1 pursuant to Zoning Bylaw 672, 1996 and subsequent amendments. The proposed use of the property is prohibited.* There was no detailed information where we would not be in compliance with the zoning bylaw, even though the bylaw is over an inch thick.

We contend that our application meets with both the intent and detail of the zoning bylaw. In light of this, we are not considering the options Mr. Burk has offered us to apply for a temporary commercial permit etc. At this time, I do not want to speculate what alternative options we may take to secure the necessary business license.

This is how we see that our application for a business license meets with the zoning bylaw:

1. The Glencoe Motel property is zoned C-1.
2. A retail store is listed under permitted uses within the C-1 zone.
3. The zoning bylaw defines a retail store as follows: *Retail store means a building or land where goods are offered, displayed or kept for sale at retail, and stored in limited quantities; includes antique store, arts and crafts store, appliance sales and service, bakery store, beer and wine store, book store, butcher shop, camera shop, candy store, clothing store, confectionary store, delicatessen, department store, drug store, fish market, furniture store, gift shop, grocery store, hardware store, liquor store, music store, pet store, photography studio and store, shoe store and repair, souvenir shop, sports shop, stationary store, tailor, toy store, travel agency, variety store, and video store; excludes industrial uses, service station, and fuel service station.*

I have asked Mr. Burk both orally and in writing, as to how he sees our proposed venture is not in conformance with the zoning bylaw. All he has offered is to restate that our application does not comply with the zoning bylaw.

I am asking council to instruct the administration to issue us the requested business license now for the year 2010 since we have lost the summer business season due to these delays.

In support of this request, I am submitting a small site plan of the north west corner of our property indicating the location as to where our food concession would be located.

Regards,

A handwritten signature in black ink, appearing to read 'ABaziuk', with a stylized, cursive script.

Andrew Baziuk, AIBC
Glencoe Motel and Campground



VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

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The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: OCT 7 2009 Requested Meeting Date: OCT 19/09

Organization Name (if applicable): _____

Name of Presenter: FRANK SCIGLIANO

Name of Applicant if Other than Above: _____

Contact Phone Number & E-Mail: _____

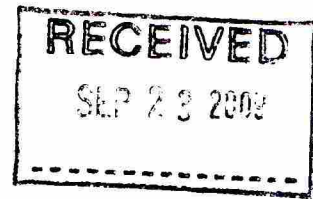
Mailing Address with Postal Code: _____

Audio/Visual requirements: _____

Topic: TO SPEAK ON THE BOAT COVER
BUILT AT 380 EAGLE ST

Action you wish Council to take: HEAR HIS SIDE AND
SEE IF THERE CAN BE ALTERNATIVES

BRITISH COLUMBIA ACHIEVEMENT FOUNDATION



September 17, 2009

Board of Directors

A. Keith Mitchell, QC
Chair

The Honourable
Gordon Campbell

Robert Belton

The Honourable
Bill Bennett

Kevin Bent

Peter Eng

Stephanie Forsyth

Carol Henriquez, CM

Wendy John

C. T. (Manny) Jules

Fanny Kiefer

The Honourable
Kevin Krueger

Ronald Lou-Poy, QC

Scott McIntyre, CM

Max Wyman, OC

Six years ago, the British Columbia Achievement Foundation launched the British Columbia Community Achievement Awards to celebrate excellence in community service. Since that time, we are proud that these awards have recognized the contributions of 248 outstanding British Columbians involved in such fields as arts, culture, sports, education, health care, environment, public life and volunteerism.

I am writing to ask you to reflect on the objectives of the Community Achievement Awards as outlined in the enclosed information. I encourage you to think about people in your community whose spirit, imagination, dedication and commitment have truly made a difference. I hope you will consider nominating them for this special award.

Throughout my time in public life, including the past few years as Premier, I have had the privilege of meeting many amazing and inspirational people - great achievers who work very hard behind the scenes serving their community quietly, yet significantly. These are people from all walks of life who have made a difference by identifying challenges and working out constructive solutions. They have been instrumental in helping society progress and, ultimately, they have contributed significantly to making British Columbia such a great province.

Thank you for considering the British Columbia Community Achievement Awards as an excellent way to formally thank those who have done so much for your community.

Sincerely,

Gordon Campbell, Premier
Board Member
British Columbia Achievement Foundation

FILE #	DATE
230	Sept 24/09
<input checked="" type="checkbox"/> ACCTG	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCA	<input type="checkbox"/> ADMIN
<input type="checkbox"/> DIR F	<input type="checkbox"/> B/C ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> PAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE Oct 19/09	
INITIAL PMH	
(ITEMS: A - REQ. ACTION B - INFO - W RESP; C - INFO ONLY)	

PO Box 3663 Stn. Terminal, Vancouver, British Columbia, V6B 3Y8
T: 604-261-9777/1-866-882-6088 F: 604-261-1964
info@bcachievement.com www.bcachievement.com



Administration provided
by UBCM

Funding provided by
Province of B.C.



For program
information, visit

www.civicnet.bc.ca
under
Programs & Services

Local Government
Program Services

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

Phone: (250) 356-5134
Fax: (250) 356-5119

Local Government Program Services

...programs to address provincial-local government shared priorities

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1660-2018	SEP 29 2009
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C - INFO. ONLY	

September 24, 2009

Mayor Becotte and Council
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC, V0M 1K0

RE: Community Tourism Program (Phase 2) – Festival of Lights

Dear Mayor and Council,

Thank you for submitting the final report and financial summary for the above noted project funded under Phase 2 of the Community Tourism program. We have reviewed your submission and the reporting requirements have been met.

The final report notes a final expenditure of \$8,146.66. Based on this, a cheque in the amount of \$254.50 will follow shortly under separate cover. This cheque represents final payment of the grant for this project and is based on the total approved grant (\$1,017.99) minus the initial payment of \$763.49 made in October 2008.

I would like to congratulate you on the successful completion of this project and offer best wishes for future tourism development in your community.

Sincerely,

Danyta Welch
Policy & Programs Officer

cc: Dale Courtice, Director of Finance, Village of Harrison Hot Springs

Debra Key

From: Village of Harrison Hot Springs [info@harrisonhotsprings.ca]
Sent: Monday, September 28, 2009 8:56 AM
To: 'Debra Key'
Subject: FW: New Park for British Columbia

From: localmla [mailto:localmla@uniserve.com]
Sent: September 25, 2009 7:01 PM
To: localmla
Subject: New Park for British Columbia

FILE #	DATE
410-2006	Sep 28/09
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New Land for Provincial Parks and Conservancies

VICTORIA - The British Columbia government introduced legislation to establish one new "Class A" provincial park and one new ecological reserve, as well as to make additions to seven existing provincial parks, Environment Minister Barry Penner announced on September 24, 2009.

Bill 10, the Protected Areas of British Columbia Amendment Act, 2009, will also enact nine new conservancies covering more than 111,000 hectares that were established by Order in Council in December 2008. Adding these areas to the act will give them full legislative protection.

These nine conservancies are a result of the Haida Gwaii land-use agreement with the Haida Nation. These new conservancies on Haida Gwaii recognize the importance of these areas to the people of the Haida Nation by ensuring that they will be able to use the resources in these areas to sustain their communities and their cultural connections to the land. The conservancies also enhance the protection of the environment and the opportunities for sustainable recreational uses, such as wildlife viewing, for all British Columbians and people from around the world.

The creation of these conservancies builds on the implementation of land-use decisions for the Central and North Coast that the Premier announced in February 2006.

This legislation also adds private land acquired by the government to improve park values to a number of Class "A" provincial parks including:

- Seven hectares to Alice Lake Park near Squamish.
- Approximately one hectare to improve the access to Cape Scott Park at the northern tip of Vancouver Island.
- 48 hectares to Gordon Bay Park on Vancouver Island.
- One-sixth of a hectare to Mt. Seymour Park on the north shore of Vancouver.
- 16.6 hectares to Naikoon Park on Haida Gwaii.
- 38.5 hectares to Squitty Bay Park on Lasqueti Island.
- 53.3 hectares to Enderby Cliffs Park in the North Okanagan.

Bill 10 contains an amendment to the Protected Areas of British Columbia Act that will add the description for a new park, Skaha Bluffs, in response to a recommendation made as part of the Okanagan-Shuswap Land and Resource Management Plan.

At an initial size of 179 hectares, Skaha Bluffs Park will protect a popular climbing area and important wildlife habitat. The Ministry of Environment, in partnership with a number of groups including The Land Conservancy of BC, the Nature Conservancy of Canada and Mountain Equipment Co-op, has purchased an additional 304 hectares beside the park that will be added in the future.

The legislation will also add one existing Class "A" provincial park in the North Okanagan, Truman Dagnus Lockheed Park, to the schedules of the Protected Areas of British Columbia Act. Until now, that park has been established by an Order in Council. Placing the description for this park in the act will give it increased protection.

Det san Ecological Reserve is also being created by this Bill. Det san, which means "Juniper" in the language of the Wet'suwet'en people, is in the Skeena Region in northwest B.C.

Bill 10 also contains a name change to one existing park. The name of Brooks Peninsula Park is being changed at the request of the Ka:'yu:'k't'h'/ Che:k'tles7et'h' First Nations to incorporate a First Nations name alongside the existing name.

If the legislature passes Bill 10, since 2001 the B.C. government will have established 58 new parks, 143 conservancies, two ecological reserves and nine protected areas, and expanded approximately 60 parks and six ecological reserves, protecting more than 1.9 million hectares of additional land.

Now, more than 14 per cent (or 13.5 million hectares) of British Columbia is protected - more than any other province in Canada.

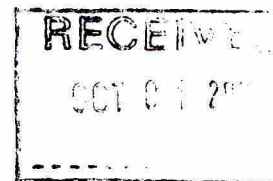
To make the BC Parks system even better, the B.C. government has invested approximately \$107 million over the past five years to improve park infrastructure and acquire additional parkland.

For more information about the amendments, please visit: <http://www.leg.bc.ca/legislation/index.htm>.

For more information about B.C.'s provincial parks, please visit: www.bcparks.ca.

-end-

www.barrypenner.com



Ref: 27102

September 28, 2009

Larry Burk
Chief Administrative Officer
Village of Harrison Hot Springs
PO Box 160
495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Dear Larry Burk:

I am pleased to advise that your community has been approved for a grant in the amount of \$8,000 for your Olympic Torch Relay community celebration.

With the Olympic Torch in your area, you will bring residents together and showcase the beauty of your community to the world. The celebration you are planning is something you and your community will be tremendously proud of. It will inspire and excite you on celebration day, and create lasting memories for the future.

I applaud you on your efforts in earning this grant.

Enjoy the celebration!

Sincerely,

Kevin Krueger
Minister

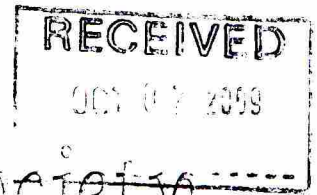
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Harrison Festival Society

presenting world quality performing arts including the Harrison Festival of the Arts



October 6, 2009

Mayor Becotte and Council,
Village of Harrison Hot Springs,
P.O. Box 160,
Harrison Hot Springs, BC
V0M 1K0

FILE #	DATE
2100-2000	07/2009
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Dear Mayor Becotte and Councillors:

I am respectfully asking Council's assistance in resolving an issue between the Village and the Harrison Festival Society.

On August 28 and again on September 16, I sent an email to Mr. Burk and copied Mayor Becotte about a large deduction from our damage deposit for the beach during this summer's Festival. I have not yet received a response, and the Festival's Board of Directors (at our meeting on September 24) has directed me to write to Council. I am sure you can appreciate that this unexpected billing has quite an impact on our 2008/09 financials. The body of the email sent follows:

Dear Mr. Burk:

We received our cheque today for our damage deposit for the beach during the Harrison Festival.

*We are disputing the bill for puncturing the sprinkler line at this year's festival in the amount of \$709.16. We feel that this is the responsibility of the Village. If the location of the sprinkler lines was changed, the Village should have let us know. The Village did not know where the sprinkler lines were placed. We have also learned there are no schematic drawings or any information available as to their placement. The tents were set up under our supervision by the "Tent Guys" and were simply instructed to place the tents in the same place as has been done for the last several years. Thankfully, the Village now knows where the lines are. **At no time were we asked for a site plan by the Village for the Festival set up.** The Harrison Festival has operated in the Village for 31 years; we are a community event with a long track record - not one from out of town. We have been very responsible and have had an excellent reputation for compliance and thorough clean-up for many many years. Over the years, we have tried to*

minimize the dependency on Village staff and time by using a large core of volunteers.

We ask that you reconsider this charge, and I look forward to your quick reply.

Yours truly,

Phyllis Stenson

We would like to have this matter resolved, and look forward to your reply. Our auditors are beginning the audit of the Society on October 26th for our last fiscal year ending August 31st.

Thank you very much.

Yours truly,

Phyllis Stenson

Phyllis Stenson,
Executive Director

Debra Key

From: Village of Harrison Hot Springs [info@harrisonhotsprings.ca]
Sent: Thursday, October 08, 2009 3:44 PM
To: 'Debra Key'
Subject: FW: Message from the City of Coquitlam
Attachments: HST.PDF

From: CivicInfo BC [mailto:info@civicinfo.bc.ca]
Sent: October 8, 2009 3:07 PM
To: info@civicinfo.bc.ca
Cc: DPeternell@coquitlam.ca
Subject: Message from the City of Coquitlam

This message is being sent by CivicInfo BC to all local governments in British Columbia on behalf of the City of Coquitlam.

Subject: Introduction of the Harmonized
Sales Tax
Intended Recipient(s): All Local Governments
Attachments: One (1).

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

Should you have any questions about this message, please contact Denise Peternell, Committee Clerk, City of Coquitlam, 604-927-3014, dpeternell@coquitlam.ca

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

CivicInfo BC makes no representations or warranties whatsoever, either express or implied, with respect to the accuracy, reliability or suitability for any purpose, of the information contained or referenced in this message.

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Coquitlam

October 8, 2009

Our File: 01-0550-05/000/2009-1

Doc #: 842586.v2

Honourable Jean-Pierre Blackburn
Minister of National Revenue and
Minister of State (Agriculture and Agri-Food)
7th Floor, 555 MacKenzie Avenue
Ottawa, ON K1A 0L5

Dear Minister Blackburn:

RE: Introduction of the Harmonized Sales Tax

Please be advised that at the October 5, 2009 Regular Meeting of Council for the City of Coquitlam the following resolution was adopted:

"WHEREAS the provincial government has announced the introduction of a Harmonized Sales Tax (HST) of 12% replacing the Provincial Sales Tax (PST) of 7% and the Goods and Services Tax (GST) of 5% effective July 2010; and

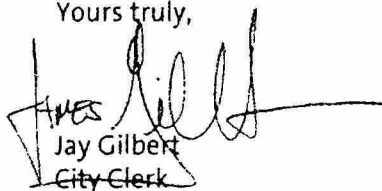
WHEREAS British Columbia consumers will pay an extra 7% tax on many items that were previously exempt from the PST; and

WHEREAS the Harmonized Sales Tax will greatly impact an already faltering economy as the average consumer may decide to limit certain purchases;

THEREFORE BE IT RESOLVED THAT the Provincial Government be advised that Coquitlam Council does not agree with the introduction of a Harmonized Sales Tax due to the negative impact on the residents of British Columbia; and

THEREFORE BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to all municipalities in Metro Vancouver requesting their support and that a letter voicing our opposition be sent to the Provincial and Federal Governments."

Yours truly,



Jay Gilbert
City Clerk

c - All Municipalities in Metro Vancouver

City of Coquitlam

300 - 12000 Hwy 1, Coquitlam, BC V3R 4S1

Phone: 604-942-6000

www.coquitlam.ca



City of Richmond

Richmond BC V6V 1Z6
Tel: 604-273-1234
Fax: 604-273-1235

FILE #	DATE
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October 8, 2009

Chief Administrative Officers

Dear Colleagues:

Re: Opportunities for BC Local Governments to Participate in the 2010 Olympic Games

I am writing to bring to your attention a very special opportunity through which your community can, at an affordable cost, participate in an official live-celebration site of the 2010 Olympic and Paralympic Winter Games. The City of Richmond is an official Venue City and government partner in the 2010 Olympic and Paralympic Winter Games. The purpose of my letter is to invite you to become one of a dozen BC municipalities to showcase your communities at the Richmond O Zone.

The O Zone – 60 acres; bigger than 66 football fields; 17 days of excitement; 15,000 Olympic visitors per day; one unparalleled opportunity to showcase your community to the world – is the largest 2010 Games celebration site and it is conveniently located in the heart of the City Centre; just minutes from the Vancouver International Airport, the new Canada Line rapid transit system, and the Richmond Olympic Oval.

We are inviting up to 12 other BC communities to join us on BC Street in the O Zone to showcase the best of BC's communities to the world. BC Street is designed specifically to provide your local government with an opportunity to activate and promote your city or region, no matter how big or small, in an official 2010 Olympic Games celebration site. You can join us as an individual community or team up with a few neighbouring communities.

BC Street is strategically situated to ensure that each booth will be accessible to the large numbers of visitors that will tour the O Zone each day. It is intended to provide your local government with an opportunity to create a dynamic interactive display that will help introduce and promote your community to visitors from around the world. You might choose to pursue it in partnership with your tourism agency, Chamber of Commerce, local businesses, colleges etc.

We will also be creating private hosting opportunities within the O Zone for you to receive and entertain people from your communities and other special guests in a comfortable setting. Depending on your preferences, the package may also include tickets to 2010 competition venues and assistance with reserving accommodations.

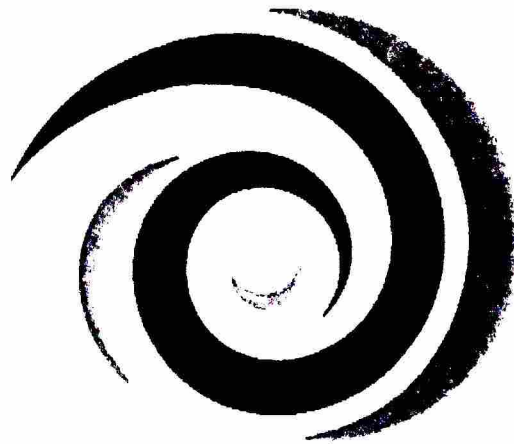
We are not seeking a commitment at this stage, however, we kindly ask that you review the attached material on the O Zone and BC Street and let us know if you have any interest in learning more about the potential for this opportunity to be of value to your organization and community.

Please note that Mayor Malcolm Brodie may also send a similar invitation to your Mayor in the near future. Our contact information is included with the attachment.

Best Regards,

George Duncan
Chief Administrative Officer



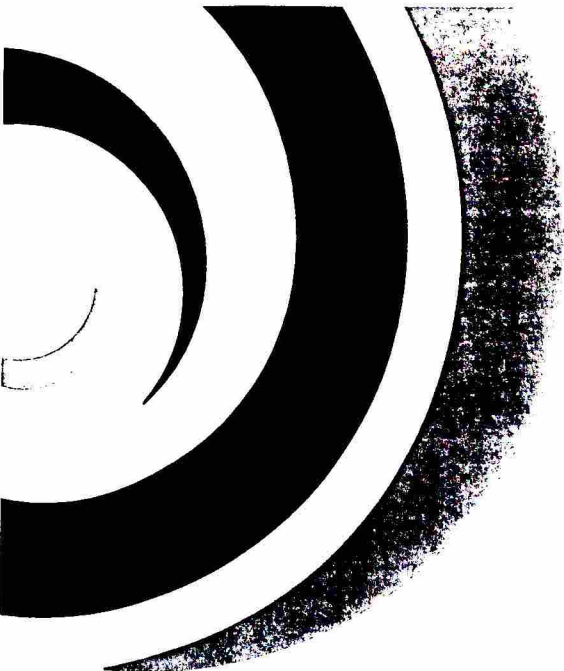


O | zone
RICHMOND 2010

**AN OFFICIAL
2010 CELEBRATION SITE**

**PRESENTATION OPPORTUNITIES
FOR LOCAL GOVERNMENTS IN BC**





O Zone Overview

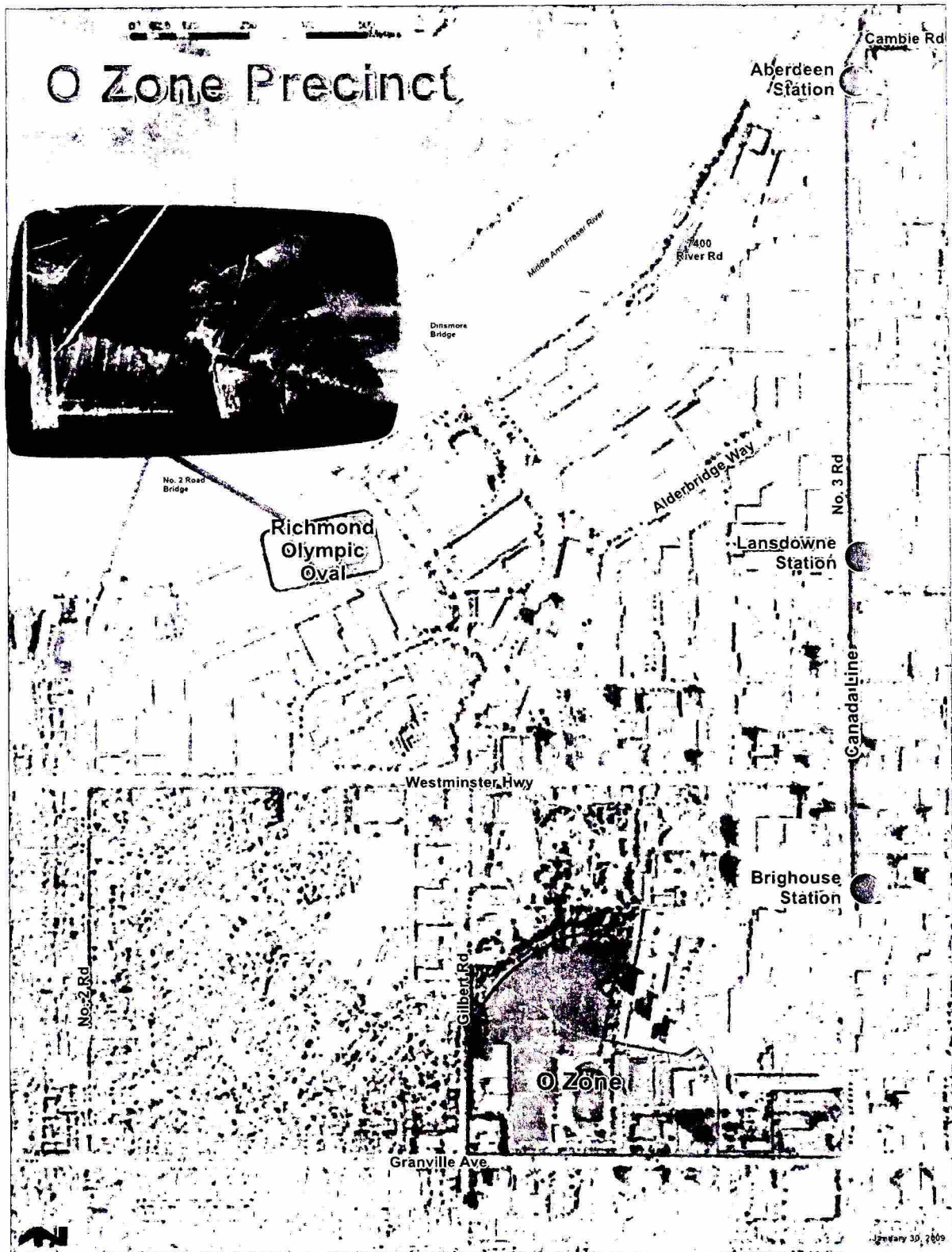
The City of Richmond, home of the Richmond Olympic Oval, has planned a spectacular celebration for 2010. As one of only a handful of official Celebration Sites for the 2010 Olympic Winter Games, Richmond's O Zone will overflow with energy and excitement.

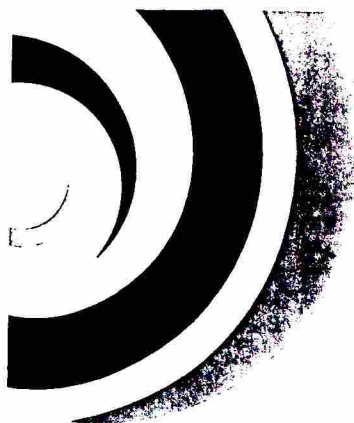
The largest free festival of the 2010 Winter Games, the O Zone will be conveniently located in the heart of Richmond's City Centre. Only a few minutes walk from the new Canada Line rapid transit system, the O Zone is strategically connected to downtown Vancouver and the Vancouver International Airport.

Flowing throughout the Minoru Civic Precinct, from Richmond City Hall through to Minoru Park, this family-friendly event will provide an exciting, inclusive and unique Olympic Winter Games experience for Richmond citizens, along with visitors from across the country and around the world.

An international destination, the O Zone will feature multicultural programming; headliner entertainment; encounters with Olympic athletes; simulcasts of Olympic Games competition on giant screens; a mammoth ice art installation and world championship ice carving; a unique outdoor skating rink; interactive sport and art activities; sport, cultural and arts exhibitions; food and beverage stations; special fireworks evenings and more. These elements combine to make the O Zone the most diverse celebration site of the 2010 Olympic Winter Games.

O Zone Location





O Zone Highlights

Main Stage

The O Zone's main stage will feature top Canadian headliners as well as local talent and will be a top concert venue of the 2010 Winter Games. The Main Stage will act as a gathering place for Richmond residents ready to applaud their own local talent and for visitors to discover the wealth of Canada's multicultural performance scene. Bordered by two giant Panasonic television screens, including a 42-metre high definition screen, the Main Stage will be the perfect spot for cheering on Canada or other countries' Olympians with a few thousand of your closest friends. Continuous coverage of Olympic Games competition and special appearances by Olympic medallists and other Olympians along with headline entertainment,

the Main Stage will be entertainment central in 2010.

Holland Heineken House

Internationally recognized as one of the most popular destinations

at every Olympic Games, Holland Heineken House is the official Nation House of the Netherlands.

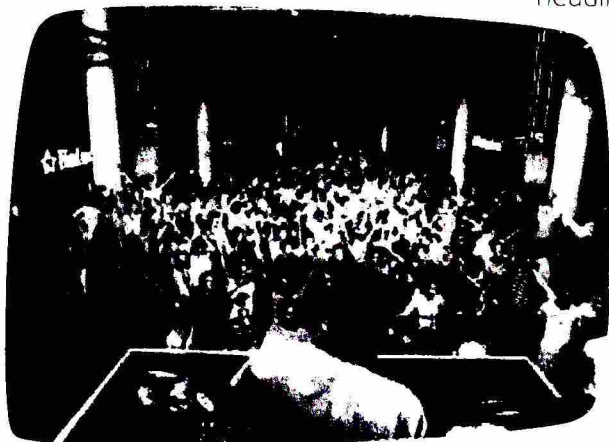
Exclusive to Richmond's O Zone, Holland Heineken House will feature a wide variety of entertainment and hospitality activities daily and nightly until 2am. Join a few thousand speed skating-crazy Dutch fans including Dutch Royalty for a truly international and fun celebration.

The Ice Zone

More than an ice rink, the Ice Zone will be a public, family-oriented outdoor venue. Featuring a real ice surface, the innovative Ice Zone will offer free public skating in the great outdoors, sport demonstrations and ice shows that bring the winter experience to life.

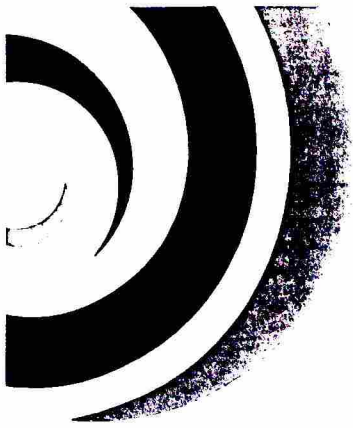
Ice Art World Championships

Exclusive to the O Zone is the Ice Art World Championships, featuring the best ice carvers in the world with teams from Italy, Japan, Norway, USA, Australia, Canada and others, competing to create spectacular Olympic-themed carvings. The Ice Art World Championships has been a popular event at every Olympic Winter Games since Calgary in 1988.



Holland Heineken House

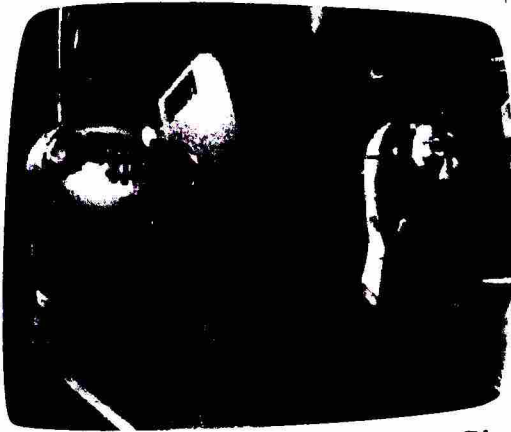




BCLC 2010 Winter Games Dome

Step into the shoes of an Olympic athlete, through interactive and virtual experiences offered in the BCLC 2010 Winter Games Dome. Find out if you are as accurate as an Olympic biathlon competitor or as agile as a Paralympic sledge hockey player.

Then strap in for a virtual ride down the Olympic bobsleigh track that will stimulate all your senses. Currently touring the province and receiving rave reviews, the BCLC 2010 Winter Games Dome will be exclusive to the O Zone during Games-time.



Bobsleigh simulator, BCLC 2010 Winter Games Dome

Fireworks and Theme Nights

Watch for spectacular fireworks presentations over Minoru Park on select nights, presented by BC Lotteries. Throughout the Games, there will also be a number of special theme nights when programming will focus on special events such as Chinese New Year or celebrating international cultures, Canada's diverse regions and more.

Discover, Explore, Learn

Richmond's beautiful City Hall will be the setting for three engaging exhibitions focused on sport and the Olympic Games:

- **Lace Up: Canada's Passion for Skating**, presented by the acclaimed Canadian Museum of Civilization, chronicles our love of gliding across the ice from skating's European roots to Canada's Olympic speed skating triumphs.
- **Speed Skating Canada** presents a special exhibition on the national history of the fastest sport on ice.
- **CESEP 2010 - The Culture, Education, Sport and Ethics Program (CESEP)** is an international educational outreach initiative to engage teachers and students from different countries and cultures in the dialogue of healthy, drug-free sport.

Regional and International Media

The O Zone is attracting attention from local and international media alike. CTV, the Games' official broadcaster, is a top tier sponsor of the O Zone and will be highlighting the O Zone in its daily coverage.



Dutch media will also be based out of Holland Heineken House, while sponsors, the Vancouver Sun and Province, are planning a unique and memorable activation on site and will provide continuous promotion coverage before and during the Games.

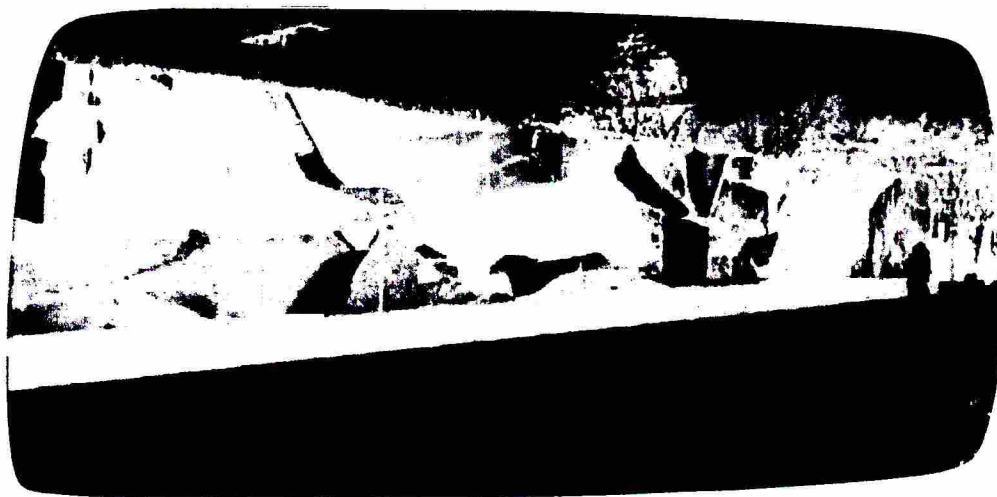
The Ice Gate

The O Zone experience will begin at the Ice Gate, a monumental ice art installation exclusive to Richmond, created by renowned West Coast artist Gordon Halloran. His "Paintings Below Zero" have won international acclaim at special exhibitions in Toronto, Chicago and the Torino 2006 Olympic Winter Games. Up to 30 metres (100 feet) long and six metres (20 feet) high, the Ice Gate will be a

visually spectacular work of art that constantly evolves throughout the Games period attracting thousands of visitors and admirers.

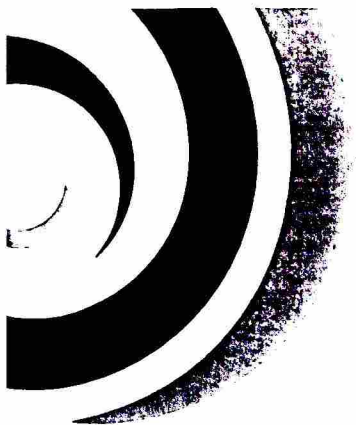
BC Street

An interactive area dedicated to showcasing the best that British Columbia has to offer. BC street will be the place where municipalities and communities from across the province, join Richmond in welcoming the world. Information on how to be involved in BC Street is contained in the following pages.



A rendering of Gordon Halloran's Ice Gate





BC Street Program

BC Street Overview

The BC Street is an exciting opportunity for cities and towns across BC to become 'neighbours' in a unique and high-profile setting, where local governments can meet, greet, and build relationships with visitors from Metro Vancouver, the Province of BC, Canada, and the world.



BC Street in Richmond's O Zone will provide an unparalleled opportunity to promote the economic development, tourism, sports tourism and cultural assets that your community has to offer.

New relationships resulting in long term benefits can be built by participating communities, while friendships and partnerships can be rekindled and advanced.

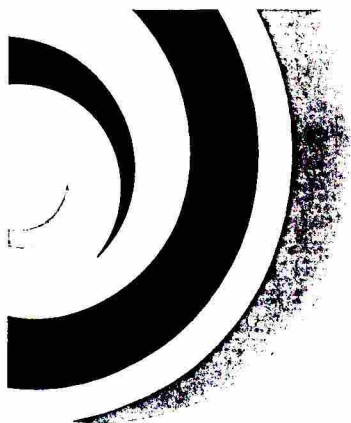
BC Street Opportunities

Presenters will have the opportunity to align with one of the most exciting and inspiring experiences of the 2010 Winter Games.

BC Street provides an opportunity to develop an interactive and engaging presentation site, designed to;

- Showcase your community or region to the world
- Display the local Spirit of BC committees
- Highlight local businesses and industries
- Encourage and promote tourism
- Present the best of community culture
- Present unique activities and events

The opportunity is yours to mould! Be creative and think about your strategic objectives and how you can achieve these while adding a unique element to the O Zone, drawing people to your BC Street address.



BC Street Get Involved

Site Activation

In order to secure this opportunity, please respond by indicating your interest and commitment in participating, by October 31, 2009. Locations will be allocated on a first come, first choice basis. In your initial letter, please provide the following:

- Size of venue required (minimum area = 20 x 10 ft)
- Brief overview of your community partners (sponsors)
- Any associated program intentions

Site Activation Fee = \$2,500 for 20 x 10 ft site

Activation fee includes:

- Confirmed activation site in BC Street
- Power and water lines to your site
- General security personnel
- Security fencing

Additional Requirements

- Additional space, power, heat, water and other requested services can be supplied at an additional cost and will be charged at O Zone rate costs.
- Tents, equipment, furnishings and fixtures can also be supplied at an additional cost.

BC Street Inquiries

Gary Young

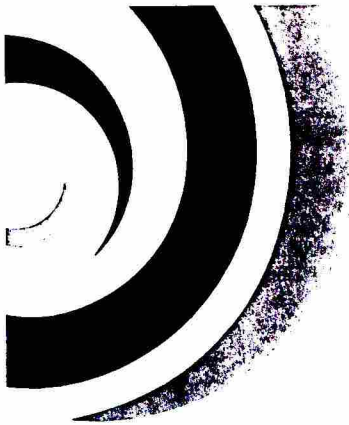
Director, Legacy and Integration

Email: gyoung@richmond.ca

Tel: 604-247-4916

Cell: 778-227-1982





Additional Opportunity

O Zone Hospitality

With so many unique things to do and see, and over 250,000 (estimated) visitors expected over the 17 day duration, the O Zone will undoubtedly be the place to visit in 2010.



As well as providing the opportunity to meet and greet the world on BC Street, the O Zone also offers a number of different hosting opportunities that will allow you to choose and tailor make a package that is a perfect fit for you and your VIP guests.

From a 360 seat members lounge that provides high level VIP group hosting, to private suite hires for 50-100 people, we are confident that the packages offered will meet all of your hosting needs.

Options for single event or multiple day packages provide you with flexibility to structure your hosting plan according to your specific requirements and allow you to focus on delivering an unforgettable experience to your guests.

Customized hospitality options can be included as part of your benefit package.

Hospitality Inquiries

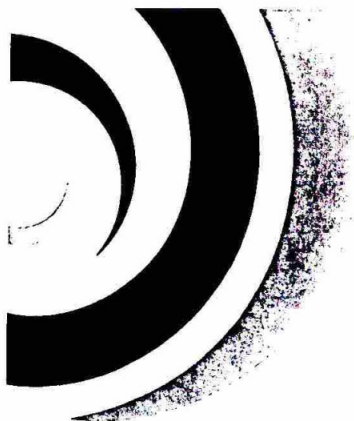
Alistair Beckermann

Sponsorship Marketing Project Leader

Email: abeckermann@richmond.ca

Tel: 604-204-8682

Cell: 778-233-0594



O Zone So Much More

The O Zone offers so much more than what is outlined in this document. For More information on the O Zone, please visit our website at

www.richmondozone.ca



UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

IMPORTANT REMINDER FOR LOCAL GOVERNMENTS

Grant Opportunities & Upcoming Deadlines

FILE #	DATE
1840-9	OCT 09 2009
<input type="checkbox"/> ACCTS	<input type="checkbox"/> P/R
<input checked="" type="checkbox"/> DECAP	<input type="checkbox"/> ADMIN
<input type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM A B C	
COUNCIL AGENDA	
DATE	OCT 19/09
INITIAL	MM
ITEMS A - REG. ACTION	
B - INFO - W RESP	
C - INFO ONLY	

To: Mayors, Chairs, and Administrators
From: Local Government Program Services, UBCM
Date: October 9, 2009

UPDATE: FUNDING RATIO FOR OPERATIONAL FUEL TREATMENT PROGRAM

All Community Operational Fuel Management Projects available through the UBCM "Strategic Wildfire Protection Program" funded by the Ministry of Forests and Range will now be provided with up to 75% of the cost of the project.

HEALTHY FOOD & BEVERAGE SALES (HFBS) – ROUND 4 NOW AVAILABLE

The HFBS grant program assists local governments with the development and implementation of policies and plans for healthy food and beverage sales in recreation facilities and local government buildings. Grants of up to \$7,500 are now available under Round 4 of this program. The application deadline is November 20, 2009.

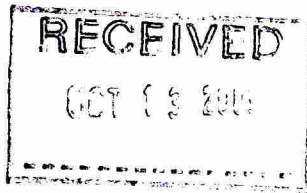
SUPPORTING TREATY IMPLEMENTATION – FUNDING OPPORTUNITY FOR TACS

The STIPP program has been enhanced to include a one-time opportunity for TACs and/or local governments that are participating at a treaty negotiation table at Stage 4 or Stage 5 and that meet eligibility criteria to apply for operating funds for 2009/10. Under Round 3, funds for the original pilot project program, as well as funds for operational funding for TACs, are available. The application deadline is October 30, 2009.

For more information or to request application materials please contact Local Government Program Services at (250) 356-5134 or lgps@civicnet.bc.ca

Please circulate and distribute to Council/Board Members & Staff.

Harrison Hot Springs Pre-School



January 12, 2009

The Village of Harrison Hot Springs Council
495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Dear Councilor Allan Jackson,

The Harrison Hot Springs Preschool is excited to partner with the Village of Harrison Hot Springs to host another community Breakfast with Santa! The date is Saturday November 28 and this year we are planning 3 breakfast seatings. Last year we served 303 (150 children, 139 adults and 14 volunteers). So this year we are planning and budgeting for 350 (as 7 pancakes left was cutting it close!).

Included is a proposed budget of the event. As per our discussion we have included \$2000 contribution towards the days expenses. We will have to charge for tickets, but will keep the cost low. Based on our proposed budget we need to bring in another \$1000 from ticket sales. Last year 54 breakfasts were complimentary by way of donation, prizes and students helpers. The preschool will supply the volunteer hours of work needed to prepare and put on this event! In return we will have a raffle and bake table as a fundraiser, as well if there is any profit from the ticket sales (although this will be low as we are determined to keep ticket cost down). I must add we have tremendous support for the AESS Leadership Program, 18 students have committed to volunteer! This year we plan to decorate on Friday November 27 so we can start our event earlier Saturday morning. Our Breakfast with Santa committee will be meeting soon to put together a schedule of the breakfast seatings and events, which we will forward. We have already designed an outdoor North Pole scene for the stage, crafts and entertainers.

Thank you again for contribution and continued support. If you have any questions please call at 604-796-8738.

Sincerely,

Shannon Simmonds

Shannon Simmonds
Harrison Hot Springs Non-Profit Preschool
514 Lillooet Ave
PO Box 110 Harrison Hot Springs, BC
V0M 1K0

FILE #	DATE
8100-20	OCT 13 2008
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
<input checked="" type="checkbox"/> PIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE	OCT 19/09
INITIAL	
ITEMS A - RES ACTION	
B - INFO - A - RESP	
C - INFO - A - RESP	

Proposed Breakfast with Santa Budget

November 28, 2009



Expenses:

1. FOOD - \$1750

{ Lori's Catering \$1300
Beverages + Oranges \$300
Kitchen + Table Supplies \$150 }

2. DECOR - \$300

{ Hall \$100
Tree Table Centerpieces \$100
Stage - North Pole Scene \$100 }

3. TICKET PRINTING / POSTERS - \$200

4. ENTERTAINMENT - \$450

{ Crafts \$150
Entertainer \$300 }

5. PRESENTS FROM SANTA - \$300
gifts / candy canes

\$3000

Supplied by Village : Santa payment,
Memorial Hall Rental + Advertising / Promo

(Budget based on 2008 Breakfast
and increased by 50).

Lori's Catering

PO Box 219 -950 Hot Springs Rd. Harrison Hot Springs BC V0M 1K0

Telephone: (604) 796-9326 Fax: (604) 7969326

<http://www.loriscatering.com>

Invoice

Revised : 10/08/2009 4:17:58PM

Day : **Saturday** Date : **November 28, 2009**

Estimated Count : **350**

Page: **1**

Breakfast with Santa 11-28-09

Guarantee **0**

Invoice # **4191**

Deposit Paid: **\$0.00**

Host Engager: Village Harrison

Type of Function: Drop off

Company: HHS Pac

Address: Harrison

Phone : Harrison BC ccc
(604) 796-8738

Fax:

Coord: carol

Type	Item	Quantity	Units	Price/Per	Extended Price
Food	Option 1 sausage and pancakes butter and syrup coffee and tea paper plates and cutlery napkins	350	person	\$3.50	\$1,225.00

Food Total: **\$1,225.00**

Item Total **\$1,225.00**

Service Charge 15.0000 % **\$0.00**

Tax 6.0000 % **\$73.50**

Total **\$1,298.50**

Deposit **\$0.00**

Payments **\$0.00**

Total Due **\$1,298.50**

Terms:

Lori's Catering

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: July 21, 2009
TIME: 4:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Leo Facio (Chair)
Lorne Lees (Deputy)
Raymond Hooper
Marg Doman
Brian Bignell
Harvey Ruggles
Alan Birch
Allan Jackson, Councillor

Larry Burk, CAO

Recording Secretary, M. Mucha

ABSENT:

1. **CALL TO ORDER**

The Chair called the meeting to order at 4:04p.m.

2. **ADOPTION OF MINUTES**

☐ APC minutes of
May 26, 2009

Moved by L. Lees
Seconded by R. Hooper

THAT the minutes of the Advisory Planning Commission meeting of May 26, 2009 be adopted.

CARRIED

3. **DELEGATIONS/PETITIONS**

None

4. **CHAIRPERSON REPORT**

☐

Invitations have been sent out via email for the special council meeting Retreat on July 29th. The Focus will be on the OCP and what has been accomplished to date and what needs to be accomplished. Village staff will provide details that will be ready for pick-up Thursday 23rd, 2009 at the Village Office.

Confirmed Attendees include: R. Hooper, A. Birch, B. Bignell, H. Ruggles, A. Jackson, L. Facio.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
July 21, 2009
PAGE (2)

The Chairman has reported that at some stage we would like to visit different communities for ideas; this could involve planning a 2 night trip to Tofino around the 3rd week in October. This 'Community Planning' trip has been left in the hands of the CAO. Further locations include Peachland and Westbank which have great development initiatives, where we could find other ideas and features that a resort community might benefit from. Commission members please email whether you prefer the Okanagan area or the Island to leofacio@live.com

A Commission member reports that the financial statements comparing Tofino and Harrison Hot Springs will be brought to the commission in the future. CAO indicated this information and whatever comes of it are outside the mandate of the APC.

5. ITEMS FOR DISCUSSION

☐ Neighbourhood Plan
1

NEIGHBOURHOOD PLAN 1 – INITIAL REPORT

The CAO reported on the planning proposal of the Pine Avenue area, noting from the proposal the 5 basic issues that the committee should concentrate on.

- The developers are ready to go and we would like to be accommodating.
- We need to define the difference between a townhouse, single family, and multiple family lots.
- A development similar to Garrison Crossing would be great in Harrison and could accommodate a grocery store and/or bank; commercial units should be centralized in the Village. We need to plan to go green and have walking distance for these types of amenities.
- A convenience store and gas station may occur in the future on Bentley property.
- We should not allow drive- thrus anywhere in the Village.
- Commercial units are permissible; however, we do not want the look of a strip mall. (OCP)
- Maintaining and enhancing the life of existing residents is a prime consideration with any planning ideas.
- Concerns were expressed that we are making the development process very long. The developers have been waiting 3.5 years, and we have created a reputation for being difficult to work with.
- Hot Springs road is about the only frontage suitable for commercial development because of traffic and accessibility.
- Perhaps the acreage across from tugboat junction would be ideal for a commercial development; however it may not be big enough unless we

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
July 21, 2009
PAGE (3)

would like a strip mall.

Five Redevelopment Challenges

Q1. Is the infrastructure capable of accommodating an increase in development?

Our area has adequate ability to service the area with sewer and water; any changes will fall under the developer's responsibility. Drainage will be a development driven accommodation.

Access will involve improvements at Hot Springs road including right turn lanes. Traffic studies may be required if commercial is contemplated especially. Any development planning in this area may include new internal roads. Furthermore, McCombs has a history of speeders so designating that as a collector may be politically sensitive.

Q2. How can smaller single family lots be accommodated in the neighborhood without unduly impacting upon the existing surrounding neighborhood?

Development may occur over a 20-25 year time frame. Hopefully we can provide a positive impact through phasing depending on the extent of any individual proposal.

New design standards should support green space, transitions, buffers, walkways and parks. Development in the area should have a good understanding of what VHHS wants here before starting to plan.

VHHS needs to deal with flood concerns overall, not just here. Dyke work at the lake will require government funding.

Luring families to the Village of Harrison will contribute to sustaining our growth strategy. Therefore, housing styles and types must complement whatever demographic we want to encourage. This comes from FVRD and VHHS growth strategy documents.

VHHS has to begin the process of reviewing our DCC fees. We are limited in what we can charge because we have limited infrastructure which requires extension or upgrading which benefits new or existing areas.

Developers must come forward with ideas will bring plans including commercial, multiple, and single family ideas before we can make any specific comments.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
July 21, 2009
PAGE (4)

It was suggested that Commercial development may be difficult to finance. Therefore getting developers to consider commercial will be dependent on financing. Good business plans may be required.

Big box groceries are not likely to come here. Smaller concept stores such as IGA Marketplace or G & H Groceries might be interested in coming forward. Designs with logs and lots of wood would be suitable for Harrison. If we do not have the support of the public we would have difficulty with planning ideas. A public hearing is essential. The commercial unit has to be an appropriate size in order to accommodate new business coming to town.

Q3. How can the lands be developed without creating an unpleasant streetscape along Hot Springs Road?

OCP standard suggests a density of 25 units per hectare. APC is not opposed to commercial development with caveat. Any development will include improvements to the water and sanitary system, streetscape, and Hot Springs Road.

Parking spaces for a 17,000 sq. ft of commercial is approximately 65. Underground parking will be key.

APC discussed that any form of commercial might be better dealt with on the Westside of Hot Springs Road (Kingma); however that will be for later consideration. The impact a grocery store in this location would have on existing merchants downtown will be considered during public consultation.

Ideally APC would like to see a Grocery store. It can include some Professional space; such as, Real-estate office, notary, medical/ dental space as opposed to retail of any kind. Development in this area should focus on amenities for residents as opposed to tourist type commercial.

Motion by L. Lees
Seconded by H. Ruggles

That the commercial space be limited to a grocery store rather than leaving it open to being any type of commercial unit.

CARRIED
OPPOSED BY A. BIRCH

A. Birch reported concerns regarding the population in Harrison and whether we were capable of supporting new business.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
July 21, 2009
PAGE (5)**

The Chairman reported that we are dedicated to growth and sustainability and development is the key.

Q4. What Important Design features should be included in New Housing development?

Instituting a good design criteria that future development can use. Design should include depth, set back, no vinyl siding, landscaping, open green space, wider areas with walkways and lighting, low level lighting, and units should not look the same.

Next meeting will be Monday August 17th, 2009 4:00pm

Reminders will be sent out by email

☐Neighbourhood Plan
2

NEIGHBOURHOOD PLAN 2 – INITIAL REPORT

Left for next meeting.

6.

ADJOURNMENT

**Moved by H. Ruggles
Seconded by B. Bignell**

THAT the meeting be adjourned at 6:06p.m.

CARRIED

Certified a true and correct copy of the minutes
of the Advisory Planning Commission meeting
held on July 21, 2009 in Council Chambers,
Village of Harrison Hot Springs, B.C.

Larry Burk (CAO)

Leo Facio (Chair)

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: August 17, 2009
TIME: 4:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Leo Facio (Chair)
Lorne Lees (Deputy)
Raymond Hooper
Brian Bignell
Harvey Ruggles
Alan Birch
Allan Jackson, Councillor

Larry Burk, CAO

Recording Secretary, M. Mucha

ABSENT: Marg Doman

1. CALL TO ORDER

The Chair called the meeting to order at 4:02p.m.

2. ADOPTION OF MINUTES

□APC minutes of
July 21, 2009

Moved by A. Birch
Seconded by R. Hooper

THAT the minutes of the Advisory Planning Commission meeting of July 21, 2009 be adopted.

CARRIED

3. DELEGATIONS/PETITIONS

The CAO reported that Michael Rosen is joining us today as our planning consultant. M. Rosen will ensure we are all on the same page for the process of moving forward with development.

M. Rosen discussed recommendations from the *Neighbourhood Planning Areas 1 & 2 Draft* planning report of August 2, 2009 which was also presented to council last week. OCP provides broad direction of how these areas should be developed. However, there is no reference in the OCP for commercial development.

M. Rosen recommended referring *Neighbourhood Planning Areas 1 & 2* to other applicable parties; such as, the Ministry of Transportation and

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
August 17, 2009
PAGE (2)

the FVRD for review and comment. A second recommendation was to schedule a neighbourhood meeting for property owners and residents.

The CAO reported that the Ministry of Highways basically do not have any development issues at this time in regards to access; however, their written response is to be solicited. This report has also been passed on to EDC.

4. CHAIRPERSON REPORT

The Chair commented on his visit to Garrison Crossings in Chilliwack. The Commission discussed suitability of this type of development for Harrison Hot Springs.

5. ITEMS FOR DISCUSSION

☐ Report of CAO –
Neighbourhood
Planning Area 1 -
Initial Draft Report

NEIGHBOURHOOD PLAN 1 – INITIAL DRAFT REPORT

The CAO laid out the planning proposal for Area 1. Discussion included Secondary Suites and B & B's, which are both common in current new development in other communities.

B & B's are currently not permitted in R1 or R3 but can be in R2.

Other concerns included methods for controlling secondary suites. The CAO reported that controlling secondary suites in new development can be managed. The CAO commented that as land value increases, people will look for other ways to help pay mortgages. We can regulate these issues in the future through the use of good bylaw management and by taking advantage of other municipalities' tactics to enforce regulations. Regulations could state the property must be *owner occupied* in order to recognize a suite.

M. Rosen commented that it is important to discuss what we *should* do as opposed to *how* to deal with the mechanics. Regardless, all recommendations will all be brought to Council for approval.

Authorization from council to hold a community meeting has been arranged. M. Rosen made an important point that community meetings do not reflect the neighbourhood and we should concentrate on certain areas and not the entire village.

M. Rosen indicated that amending the OCP would be necessary to provide MF (multi-family townhouses) in the plan. This can be done if supported. The Commission recommended that the blue area in option

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
August 17, 2009
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#1 as being MF.

The APC supports Option 1 with the opportunity to accommodate suites, B & B and a MF component, provided that total number of units does not exceed the intent of the density suggested in the OCP.

Motion by R. Hooper
Seconded by B. Bignell

That the Neighbourhood planning Area 1 Option 1 be supported by the APC.

CARRIED

NEIGHBOURHOOD PLAN 2 – INITIAL DRAFT REPORT

M. Rosen has requested that *Neighbourhood Plan 2* be discussed at a later date due to current time constraints.

ALL AGREED

☐ Report of CAO –
Neighbourhood
Planning Area 2-
initial draft report

The CAO stated that when Commission members conduct a site visit of the areas, they should keep in mind the state and age of existing homes surrounding this area.

☐ Report of CAO –
Site Layout at 853 Hot
Springs Road – 2
options

SITE LAYOUT AT 853 HOT SPRINGS ROAD – 2 OPTIONS

The CAO reported on the planning proposals and opened the floor to discuss preferences.

The Commission commented on a ‘log cabin style’ for a gas station, and suggested options with corresponding fast food restaurants.

- Esso: Tim Hortons
- Chevron: White Spot
- Shell: Wendy’s

Any recommendation from the Commission would not include drive-thrus in Harrison Hot Springs.

M. Rosen discussed his thoughts on the plan and stated that great architectural design should include building in the front and push building to the back. Parking spaces should not dominate the visibility of the development. Stone, rock, log, lighting, are all building features to include.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
August 17, 2009
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Option 2 is preferable. Boat sales should not appear on the exterior if possible.

The CAO stated that we do not have restrictions on the type of business/retail store that will be in the new development. If the developer chooses to invest his money into this development, the type of business is his discretion. At this time, we would like to see other options that this developer can bring to the table.

Moved by L. Lees

Seconded by B. Bignell

THAT we ask the developer to provide our Commission with additional options and designs for our new development.

CARRIED

Next meeting will be Tuesday September 22, 2009 4:00pm

Reminders will be sent out by email.

6.

ADJOURNMENT

Moved by A. Birch

Seconded by L. Lees

THAT the meeting be adjourned at 5:54.m.

CARRIED

Certified a true and correct copy of the minutes
of the Advisory Planning Commission meeting
held on August 17, 2009 in Council Chambers,
Village of Harrison Hot Springs, B.C.

Larry Burk (CAO)

Leo Facio (Chair)

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE
COMMUNITIES IN BLOOM COMMITTEE MEETING**

DATE: August 12, 2009
TIME: 7:00 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Chair D. Harris
Vice-Chair B. Perry
G. Guimont
L. Hooper
C. Hepnar
M. Dams

Recording Secretary, M. Mucha

ABSENT: M. Lees
C. Harris

1. **CALL TO ORDER**

The Chair called the meeting to order at 7:02 p.m.

2. **MINUTES**

Moved by M. Dams
Seconded by C. Hepnar

THAT the minutes of the Communities in Bloom Committee meeting of July 8, 2009 be adopted as amended.

CARRIED

3. **DELEGATIONS**

The Chair has invited T. Baxter and L. Facio to our CIB Committee meeting.

4. **CHAIRPERSON'S REPORT**

The Chair reported the registration numbers for the 'Living with our Land' conference. Seven have registered to date, with a confirmed Eight from Peachland. We expect to reach our estimated number of attendees.

5. **COMMITTEE MEMBERS REPORT**

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF
COMMUNITIES IN BLOOM COMMITTEE MEETING**

August 12, 2009

PAGE (2)

- a. **Garden of the Week** G. Guimont reported on 'Garden of the Week'. Five awards have been issued and the results have been excellent; larger pictures in the newspaper would be ideal.
- b. **CIB Conference** C. Hepnar reported on the Conference. The Welcome bags will include the 'Village of Harrison Hot Springs Heritage Walk' brochure; floral postcards have been offered to us 'in kind'. There was discussion of also including Harrison Hotel note pads, pens/pencils, a tear away map, a first nations item, and a 60th Village Office pin.

The CIB Folder will include an agenda, a Harrison Magazine and a flyer stating Ranger station information.

Rocky Mountain Chocolate will be placed on the table as opposed to the *Welcome Bag*. They will be individually wrapped with the Village logo at a quote of \$1.62.

M. Lees reported on the 'flaps' which will complete the gift bag. They will enclose a brown paper bag which will contain either tulip bulbs or garlic bulbs. Agassiz printers will need a weeks' notice and has quoted printing 100 flaps with 2 photographs for \$40. C. Hepnar will price out the tulips and M. Dams will price out the garlic.

6.

ITEMS FOR DISCUSSION

a. Judges Visit

Recap on Judges visit

The Chair reported on the CIB tea held at the Village Office. We received a very nice thank-you card from the Judges. The judges verbally communicated that they were thoroughly impressed. They enjoyed explanations of the photo albums and their feedback was excellent. Our original concern of the day being 'too busy' was not the case.

The Chair reports a prediction of 850 points this year compared to 822 points last year. The Committee discussed how the rating system works and the Chair reported that the judge's benchmark against last year's 'Community Report Book' to rate our community.

G. Guimont was impressed with the judges' knowledge of our community and the questions that were asked. The community garden and the personalization of the day seemed to be greatly appreciated.

C. Hepnar thought the day was a success and the judges were very easy to get along with. The 'Choir Ladies' were well received at the tea.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF
COMMUNITIES IN BLOOM COMMITTEE MEETING**

August 12, 2009

PAGE (3)

Our original concerns regarding the brown grass and the irrigation problems were not a concern for the judges. They made a sensible comment on saving water and noted that they understood the circumstances.

The Co-Chair believed our village was showcased very well; it was a beautiful day for the event. The only concern brought up by the judges was that there was no representative from the Chamber of Commerce. A Member reported that the Chamber CEO was invited and never replied.

**c. 2009 CIB
Conference**

The Committee discussed the itinerary for the conference and the cost for this event. The Chair will confirm if the estimated meal costs' will include gratuity.

The Registration table is in order with M. Lees and M. Dams. D. Harris will arrange for drink tickets to be handed out at the registration table.

C. Hepnar will assist with the silent auction table set –up and will receive the gifts and cheques from each community. L. Hooper will be able to assist with the 9:00pm silent auction table.

Confirmed 'Welcome Speakers' include Mayor Becotte; Chief Charlie is waiting on a letter. B. Penner will be able to confirm closer to the date.

B. Perry has agreed to introduce the speakers.

The Committee discussed the round table speaker list. The 10 speakers are confirmed and the committee should now arrange for backups.

The Committee discussed a gift which would be ideal to pass on each year. Ideas included: a gold plated shovel, a plaque, or a vase.

ADJOURNMENT

Moved by G. Guimont

Seconded by C. Hepnar

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:32pm

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF
COMMUNITIES IN BLOOM COMMITTEE MEETING**

August 12, 2009

PAGE (4)

Certified a true and correct copy of the
minutes of the Communities in Bloom
Committee Meeting held August 12, 2009 in
Council Chambers, Village of
Harrison Hot Springs, B.C.

Dave Harris
Chair

Larry Burk
Chief Administrative Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ECONOMIC DEVELOPMENT COMMISSION**

DATE: August 19, 2009
TIME: 9:00 a.m.
PLACE: Council Chambers, Harrison Hot Springs, B. C.

IN ATTENDANCE: Mayor Ken Becotte
Fred Gornall
Stephanie Key
Phyllis Stenson
Frank Peters
Robert Reyerse (Chairman)

CAO, Larry Burk

ABSENT: Councillor Dave Kenyon
Danny Crowell (Deputy Chairman)
Karl Dopf

Recording Secretary, C. Richardson

1. CALL TO ORDER

Chairman Robert Reyerse called the meeting to order at 9:05 a.m.

2. ADOPTION AND RECEIPT OF MINUTES

☐ EDC Minutes
of July 22/09

Moved by Stephanie Key
Seconded by Frank Peters

THAT the minutes of the Economic Development Commission meeting of July 22, 2009 be adopted.

CARRIED

3. DELEGATIONS/PETITIONS

None

4. CHAIRPERSON REPORT

None

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ECONOMIC DEVELOPMENT COMMISSION MEETING**

August 19, 2009

PAGE (2)

5. ITEMS FOR DISCUSSION

Robert Reyerse requested that if members of the EDC are unable to attend that they contact Cindy so that meetings can be re-scheduled if need be.

K. Becotte discussed the formality of meetings that needs to be adhered by.

R. Reyerse requested formality be maintained and that the members be focused on the Economic impact of the topics that are brought forward. The members should decide what the approach should be on topics brought to the EDC. The agenda should be followed and the duration of the meeting are limited to the set time.

F. Gornall suggested that the EDC establish a list of criteria that should be followed. Updates should be kept short.

**☐ Events –
Themes and
Criteria**

R. Reyerse would like to establish a mandate of what the EDC requires from events. The EDC needs a common vision of events. Cultural, Medical, Healing, Arts and other areas need to be targeted as future events. The EDC should build on existing successful events and increase in the public awareness component.

F. Gornall feels that the Village should be more tied into events at the Resort.

R. Reyerse agreed on this comment and feels that Danny Crowell's opinion and ideas will be very helpful in establishing a partnership with the EDC.

P. Stenson would like to see a Film Festival brought into the Village also the potential Olympic event could be a great catalyst to tap into.

**☐ Events-
Shoulder
Season and
Sponsorships**

Discussion of winter/off season events brought up the necessity of Memorial Hall being able to attract new groups. Does the community and tourism use come before bookings of the private sector? Sizeable events need to be booked into the Hall at least a year in advance as the hall is already booked for some events well into 2010. Point of access is now an issue as this facility is not always available for events. How can the Village attract events into the Village over the winter? What will be the economic impact of the event?

P. Stenson stated that from surveys done from events at the Hall that 25% of visitors do stay in the Village overnight, but things to see and do must be available for visitors to keep them here longer.

R. Reyerse stated that the Village should try to attract events of high caliber using planning and communication.

K. Becotte would like the public safety office to also incorporate public information as well as community policing.

P. Stenson suggested a regularly scheduled craft and farmers market.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
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S. Key agreed that this could be a very popular event in the evening for visitor's once the beach time is over.

**□Event
Management -
Mandate**

R. Reyerse sees the role of the EDC as defining the kinds of events to target for the economic development of the Village. Once the event vision is mapped out then the EDC can set the path to achieve this goal. The budget must to set to have the staff brought on to strictly focus on events. The EDC's role will be to define the steps that need to be set in place and direct the way to implement. The EDC can operate as a steering committee and maintain an ongoing roll. Dedicated initiatives will be required for success.

R. Reyerse referred to the large gaps in the tourism calendar and how these times can be targeted. The EDC should look to various options for funding.

S. Key suggested a list of events being provided so that vacant areas can be targeted by the EDC to have a visual or use as a tool.

R. Reyerse requested that D. Crowell provide a list of events that so that the calendar of events is fully represented.

K. Becotte also suggested that the Village provide their events list as well. During the renovations some of the regularly scheduled events will need to find other venues.

S. Key will be taking on the task of the collaborative event schedule.

The EDC would like to know the timelines of the renovation of the St. Alice as well as the renovation of the Memorial Hall.

**□Event
Management-
Logistics**

HOW TO ATTRACT

R. Reyerse referred to the job that is done by Tourism Whistler and how they implement a step by step planning guide that provides all the information that would be required to plan an event. Something that can be done cost effectively and efficiently. A web-based information market place would be a resource that would be a great opportunity to incorporate events and business.

K. Becotte discussed sports not tapped into such as skateboarding and mountain biking are not being tapped into.

Members requested that sports be looked at in a much broader perspective as there are many opportunities that could be economically successful in the Village.

R. Reyerse stated that co-branding is something that would be a great marketing tool. While looking at events keep in mind that they could potentially establish who the community is and the type of promotion that will be provided.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
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A discussion of the potential of the Paddle Wheeler and how to incorporate into the event plan.

R. Reyerse would like the next meeting to be based on accomplishments and how to achieve goals.

K. Becotte will discuss with staff any potential budget that could be allotted to the EDC or any other funding.

The next EDC meeting will be held on September 23, 2009, 9 a.m. Council Chambers.

P. Stenson mentioned a job creation grant that had been given for the cultural scan and would like to investigate this avenue as a starting point for a staff.

□ Verbal
Report of
CAO –
Re 833
Hot
Springs
Rd.

L. Burk discussed the possible re-zoning of 853 Hot Springs Road and alternate building/business concepts that have been discussed with the property owner. Car Wash, Gas Station and Boat Sales have all been discussed with keeping the well being of the residential area in mind. The APC is on board with the idea of the boat sales on site with some stipulations put into place. L. Burk requested the EDC members to review the drawings and provide feedback.

F. Peters was partial to the boat sales drawing and his opinion would be to go in that direction

F. Gornall discussed concerns with the access for vehicles into the proposed drawings.

L. Burk stated that these concerns have been addressed with the owner to allow for the larger vehicles. Highways will provide an opinion of the development.

R. Reyerse agreed that the drawing involving the boat sales is a more appropriate future development as far as keeping with the visual and economic direction that the Village wants to maintain.

S. Key voiced concerns that the property is in the middle of a residential area.

K. Becotte discussed the past concerns that were voiced as the property is site specific in the OCP as the area is residential and it was previously recommended no commercial zoning in this area of Harrison. From an economic stand point, the existing business in Harrison should be considered.

L. Burk feels if the APC and EDC will endorse and are in agreement with the possible re-zoning of the property, the owner can begin exploring options for the property that could be presented for approval. The zoning for the property and the OCP states that commercial development on this site would be considered. L. Burk referred to the Zoning Bylaw which clearly states that the owner's intent falls within the guidelines.

R. Reyerse stated that from an economic standpoint the development of the second

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
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drawing would be a benefit to the community, but will increase competition for the existing businesses within the Village. This could potentially open the door for other business to have to update and redevelop.

The lack of need for another gas station was discussed and whether this concept is a viable idea in a Village the size of Harrison. The topic of seasonality in Village leaned toward a more outdoor recreation type business options for new revenue generation. Revenue that can be sustained throughout the entire year.

P. Stenson voiced concerns for the existing business to have sustainability throughout the winter, but still have economic growth within the Village.

R. Reyerse stated that the EDC is in support with prospective development of the Village and although the members would like a more recreational type business the developer will have to review what the most viable business opportunity will be for the land.

L. Burk will wordsmith a document for the EDC and APC to review for support based on the issues that are being voiced.

L. Burk updated the EDC members regarding the development of the "Tower" on Esplanade, stating the bank wants to support properties that are purchased without restrictions.

Cara's property update indicates that the bank wants to have at least 80% sold before financing will be granted. The developer is confident that the required sales will be met and feels construction could possibly begin in the fall.

The Springs is beginning construction on their new buildings and selling their lots.

Discussion of Area 1 and 2 development public meeting scheduled for the fall. Small lot development, townhouse, multi-family dwellings are all slated for discussion.

Kingma has applied for subdivision convenience for lot division.

L. Burk discussed the proposed development by Moser of the sales of dock space. The sales have already been met with great enthusiasm. Mr. Moser is applying to expand his water lot.

Jim Killer's DFO is complete and has been submitted to the District. The Village is awaiting a copy of this document.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
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6. Moved by Frank Peters
Seconded by Stephanie

THAT the meeting be adjourned at a.m.

CARRIED

Certified a true and correct copy of the minutes of the
Economic Development Committee of August 19, 2009
held in the Council Chambers, Village of Harrison Hot
Springs, BC.

Robert Reyerse
Chairman

Larry Burk
CAO

**VILLAGE OF HARRISON HOT SPRINGS
BYLAW AND POLICY REVIEW COMMITTEE MEETING**

DATE: August 4, 2009
TIME: 9:30 a.m.
PLACE: Council Chambers

IN ATTENDANCE: Ken Becotte, Mayor
Allan Jackson, Councillor
Larry Burk, CAO

ABSENT: Debra Key, Executive Assistant

Recording Secretary, C. Richardson

1. CALL TO ORDER

The Mayor called the meeting to order at 9:36 a.m.

2. ADOPTION OF MINUTES

None

3. DELEGATIONS/PETITIONS

None

4. CHAIRPERSON REPORT

None

5. ITEMS FOR DISCUSSION

☐ Appointment of
Chairperson

ELECTION OF CHAIRMAN

Moved by Ken Becotte
Seconded by Larry Burk

THAT Councillor Allan Jackson be nominated as Chairperson of the
Bylaw and Policy Review Committee.

CARRIED

There being no other nominations and having accepted the nomination,
Alan Jackson was acclaimed as Chairperson

Alan Jackson then assumed the position of Chairperson.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE BYLAW AND POLICY REVIEW COMMITTEE
MEETING
AUGUST 4, 2009
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- ☐ **Terms of Reference** L. Burk stated that there are no formal separate Terms of Reference for the Bylaw and Policy Review Committee. The TOR for the Committee shall follow the Council Procedure Bylaw.

Any recommendations must be made in the form of a report to Council and must go through the Chair to Larry for report to Council.

Ken Becotte advised that the committee is a standing committee not a select committee and as such terms of reference should be changed to reflect correct interpretation of the committee. L. Burk to adjust to reflect correction.

☐ **Report of CAO**
July 29, 2009

Report of Chief Administrative Officer – July 29, 2009

Re: Review of Fee Schedule Bylaw and Amendment

CAO L. Burk discussed the changes that have been made to the fee schedule from the original document. Adjustments of fees for docking fees to go forward for the marinas and float plane dock. Commercial use of the marina \$3.00 per foot per month annually. Private recreation moorage fees are not to be adjusted. The blasting permit fee has already been applied and used. Permits are required for any blasting within the Village with the fees being applied to cover the permit and administrative costs. The new printer fees as well as laminating fees have also been added to the fee schedule.

Ken Becotte requested clarity on the fees charged for oaths and affidavits. As mayor he has been signing confirmation of residency requests for pensioners. K. Becotte asked that staff be notified to not charge fees for this request. L. Burk agreed that fees should not be implemented for this request as it is not an oath or affidavit.

☐ **Repeal of Bylaws**
170, 266

The draft Terms of Reference for the Parks and Rec Commission have been completed and are ready for review. L. Burk commented that Bylaws 170 and 266 are very old and redundant. L. Burk recommended that the bylaws be repealed and new Term Of Reference be adopted to ensure that the mandate is current and consistent. Terms of Reference for the Parks and Recreation Commission have been added to the Procedure Bylaw as opposed to having a separate TOR. The Parks and Rec Commission meetings will be held in Council Chambers.

K. Becotte feels the TOR for the Parks & Rec Commission is true and comprehensive. First meeting of the Parks and Rec Commission is to be held August 18th, 2009, 10:00 a.m. in Chambers.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE BYLAW AND POLICY REVIEW COMMITTEE
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Allan Jackson agrees with the TOR and the repeal of bylaws 170 & 266. A report to go to Council for adoption of Parks and Recreation Terms of Reference and repeal of bylaws on record be approved.

**☐ Repeal of Bylaws
643, 707 & 849**

APC reviewed and accepted their Terms of Reference and repeal of Bylaws 643, 707 & 849. The Terms of Reference be presented to Council on August 10, 2009. A repealing bylaw needs to be prepared to repeal these and the Parks & Rec. bylaws.

Allan Jackson would like a pesticide bylaw to be brought forward again. He feels that it should be enforced once in place and fines be put into place in the BNE Bylaw.

**☐ Review of Bylaw
870 – Littering,
Dumping and
Snow**

L. Burk stated that Bylaw 870 was passed in 2007 by the Committee Of Whole but the minutes do not indicate that the bylaw had any readings from Council or been adopted.

Alan Jackson recalled the bylaw not being passed with disagreement mostly to item c. of Bylaw 870.

L. Burk asked if item c should be reinstated into the bylaw as residents are quite upset that the Village is not regularly enough for them maintaining the boulevards. Public Works is assessing the number of public boulevards which should or might maintain to determine O & M issues for budgeting purposes.

Alan Jackson spoke of public requests for information as to where the Village stands with snow removal. A Resident had requested to him that snow removal be piled into the middle of the roads to assist residents with shoveling as well as snow removal on the sidewalks.

L. Burk stated that per the current adopted Bylaw the Village is not responsible for the snow removal on the sidewalks adjacent to commercial properties (including multi-family) and the responsibility falls onto the property owners.

K. Becotte stated that it may be helpful for residents and businesses to be given business references to receive snow removal quotes.

L. Burk would like notices for snow removal to be posted on the website. Snow removal by the Village on sidewalks and boulevards is mapped out area only not to additional roadways or sidewalks with the exception of Hot Springs Road to the bridge, the bridges (walkways leading up to), walkways leading to and from Spring Park and Eagle to Lillooet.

**VILLAGE OF HARRISON HOT SPRINGS
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Alan Jackson suggested possible motion sensor lighting through the parks.

K. Becotte suggested that the old lighting from the beach front could be used for this purpose. The light on the corner of Lillooet and Rockwell should possibly be moved to the other side of the road to be far more affective for both the roadway and the trailhead use.

L. Burk agreed that the idea of reuse of the old lighting would be ideal, but far too expensive as the hydro and power use would be well beyond GHG protocols today.

Pesticide draft to be brought forward to next meeting.

Sign bylaw to be brought forward to next meeting.

Discussion of FVRD requests for Geo Tech studies. Larry would like to have the District of Kent used for building permits and inspection contracts. All agreed that the length of time to attain building permits needs to be greatly reduced.

Moved by A. Jackson
Seconded by K. Becotte

THAT the meeting be adjourned at 10:31 a.m.

CARRIED

Certified a true and correct copy of the minutes
of the Bylaw and Policy Review Committee
meeting held on Tuesday, August 4, 2009 in
Council Chambers, Village of Harrison Hot
Springs, B.C.

Larry Burk (CAO)

Alan Jackson (Chair)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Oct 13, 2009
FROM: Larry Burk,
Chief Administrative Officer **FILE:**
SUBJECT: Project management services for McCombs Bridges

RECOMMENDATION:

THAT Council approve Mr. Gerritt Romeyn of Neelco Construction/B&B Contracting to provide project management services for the replacement of the McCombs Road Bridges as per the letter from Civic Consultants dated Oct 9, 2009 (attached); and

THAT Council authorizes the CAO to sign a contract with Mr. Romeyn et al as prepared by Civic Consultants.

BACKGROUND:

Upon completion of the work on the Hot Springs Road bridge the Village was to proceed with the work on replacement of the bridges on McCombs Road. A request for proposals was advertised and only one respondent was received.

The respondent is capable of performing the works and is backed by reputable companies in the field; namely Neelco Construcion and B&B Contracting.

The project management services costs are reasonable and the contract will permit the Village to pull out at any time should costs become prohibitive or issues change with respect to budgets and programs.

BUDGETARY CONSIDERATIONS:

Budgets were in place to begin this work in 2009. Included with our budgets was the contribution from BC Transmission which is defined to support this work.

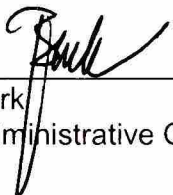
POLICY CONSIDERATIONS:

The 2009 budget included provision to begin this work. Monitoring of the work will be required so as not to surpass the limits set within the 2009 budget. The contract for the work will be set flexible enough to allow for adjustments to the work in order to meet budgets within 2009.

ALTERNATIVES/OPTIONS:

Policy 2130 permits the CAO to approve this contract and it is within the parameters of the approved budget. However this report is for information as well as seeking Council's endorsement.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

Oct. 9th, 2009

Project No. McCoombs Bridges

Village of Harrison Hot Springs
Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC
V0M 1K0.



Attention: Larry Burk, A.Sc.T.
Chief Administrative Officer

Dear Sir:

Re: Project Manager, McCoombs Bridges

The Village of Harrison Hot Springs requested proposals from an experienced person to provide Project Management Services for the removal, design and reconstruction of two bridges on McCombs Drive in the Village of Harrison Hot Springs. One proposal from Mr. Gerritt Romeyn of Neelco Construction/B&B Contracting was received on Sept. 15th, 2009.

The Project Management Services include;

- 1) Provision of a design and construction methodology to minimize costs and environmental impact,
- 2) Providing a methodology to add a 2 m wide cycle/pedestrian pathway structure on or adjacent to the two bridge structures,
- 3) Provide a colour rendering of the proposed works,
- 4) Provide a Class C estimate for approval by the Village of Harrison Hot Springs.

Class C Estimate (Indicative)

Based on a full description of the preferred option, construction/design experience, and market conditions, this estimate should be sufficient for making the correct investment decision, and obtaining preliminary project approval. +/- 35%.

- 5) Provide the Village of Harrison Hot Springs with an estimate of services and costs to enable the Project Manager to be able to arrive at a Class B estimate. Included in these costs are the structural and foundation designs, geotechnical investigation, and environmental review. Obtain approval from the Village of Harrison Hot Springs to proceed to the completion of these services.

Class B Estimate (Substantive)

Based on design/preliminary drawings and outline specifications for the project, which include the designs of all major systems and subsystems, as well as the results of all site/installation investigations, this estimate should provide for the establishment of realistic cost objectives and be sufficient to obtain effective project approval. +/- 15%

- 6) Based on the results of the Class B estimate, revise the proposed works to achieve an acceptable budget to the Village of Harrison Hot Springs.
- 7) With the approval of the revised Class B estimate, obtain commitments for the construction services of the various contractors required to complete the removal of the existing structures and the construction of two new structures.
- 8) Provide a Class A estimate to the Village of Harrison Hot Springs that fits within the Class B budget limits. Revisions may be required to ensure that the Class A budget fits within the approved Class B budget.

Class A Estimate (Commitment)

Based on a detailed projection of time and costs for the project. The team involved in this estimate is willing to commit to it. +/- 5%.

- 12) Obtain approval from the Village of Harrison Hot Springs to proceed with the construction.
- 13) Provide the Construction Supervision of the works to ensure that the Project is completed on time and on budget. If unexpected overruns arise, provide alternatives to minimize the impact of these overruns.

The fees proposed by Mr. Romeyn would be based on a percentage of the spent costs. This will allow the Village to cancel the project for any reason without incurring additional expenses. The percentage proposed is 2.5% overhead, 2% expenses and 3% markup for a total of 7.5%.

We are recommending that the Village Contracts with Mr. Romeyn to provide these services. Civic will prepare a draft Contract for review and revision by the Village Lawyers. We will ensure that there is an out Clause if the Village wants to discontinue the Project Management Services at any time. As well, we will ensure that there is insurance in place for the works.

We have asked Mr. Romeyn to provide a cost for a geotechnical consultant to provide a geotechnical report and recommendations for the bridge foundations. This will be the major unknown for the work. Geopacific Consultants has provided a cost of \$3,650 plus G.S.T. to monitor drilling, log the drill hole results and provide a written report and recommendations. This information can then be used to obtain pricing and design for the foundation upgrades to be made to the two structures.

Based on this, Mr. Romeyn would be paid an additional fee of \$273.75.

We will also need to get a proposal from a drilling contractor. This would also be part of Mr. Romeyn's services.

Scott Resources have already provided an environmental review of the works. Civic and Mr. Romeyn will meet with Scott Resources to obtain direction on how to proceed environmentally. The cost for Scott Resources will be paid directly by the Village and will not be part of Mr. Romeyn's fees. As well, the consulting fees paid to Civic Consultants will not be included in Mr. Romeyn's "spent costs".

Yours truly,

CIVIC CONSULTANTS

A handwritten signature in black ink, appearing to read 'LD', with a long horizontal flourish extending to the right.

Lorne Davidson, P. Eng.
General Manager

LD/jk



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Oct 13, 2009
FROM: Larry Burk,
Chief Administrative Officer **FILE:**
SUBJECT: 470 Esplanade - nuisance building

RECOMMENDATION:

THAT Council receives this report; and

THAT Council declares that the buildings at 470 Esplanade Ave, Harrison Hot Springs BC are a nuisance and dangerous to public safety and that these buildings be deemed nuisance buildings pursuant to Division 12 sections 72, 73, 74 of the Community Charter and be demolished. The buildings are also deemed unsightly pursuant to Bylaw 741; and

THAT the CAO be directed to file a Warning Notice under section 57 of the Community Charter against the property, in order to warn prospective purchasers that there are violations of the Village of Harrison Hot Springs Regulation of Unsightly Premises Bylaw No. 741, 1999. Should the buildings be demolished the Section 57 notice need not be applied or can be withdrawn.

BACKGROUND:

An inspection of the property January 29th, 2009 revealed that the property was untidy and in an unsightly condition due to refuse, overgrown vegetation, rubbish, debris and a building that has received no care for several years. An Order to Comply was sent to the owner requesting that the work be completed by March 1st, 2009.

A letter was sent dated February 16, 2009 notifying the owner that the order to comply was not completed as of March 01st. Staff spoke with the real estate agent for the lands on March 2nd, 2009 who acknowledged that the owner did in fact receive the OTC letter. We did not receive any further response and again staff spoke with the real estate agent on March 12th but still did not receive any response from the owner. Another OTC was issued for April 12th, 2009.

A letter was received from the owner dated March 9, 2009 requesting an extension to April 30, 2009. During the intervening time some work was completed around the outside however it was later decided based on how dilapidated the building was that it would be in the best interest of the Village to deem the house a nuisance in order to proceed with appropriate legislative authority to have the issue rectified.

The house is in very poor shape and in staff's opinion is a hazard. A letter was drafted September 25th to give notice to the owner that the Fire Chief and Municipality want to inspect the property to determine risk to public safety and surrounding properties.

Division 12 of the Community Charter authorizes local governments to impose Remedial Action as follows:

- sec. 72 authorizes local government to impose Remedial Action including removal, demolition, or otherwise to deal with the matter or thing and in accordance with the directions of council order a person authorized by council.
- sec. 73 authorizes remedial action requirements in relation to the matters or things referred to in that section if council considers the matter or thing is in or creates an unsafe condition
- sec. 74 authorizes council to declare certain matters or things to be a nuisance and to impose remedial action requirements in relation to the declared nuisance.
- sec. 17, in the case of a default, authorizes Council to fulfill the remedial action requirements at the expense of the person and to recover the costs incurred from that person as a debt; and
- sec. 258 provides for the debt to be collected in the same manner and with the same remedies as property taxes, and if it is due and payable by December 31 and unpaid on that date, is deemed to be taxes in arrears.

BUDGETARY CONSIDERATIONS:

As noted above any time or material expensed on the lands can be attached as debt and collected under property taxes.

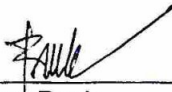
POLICY CONSIDERATIONS:

Although the Village has no policy or procedure to deal with this issue, the owners are provided the option to appear before Council to plead their case per the Charter.

ALTERNATIVES/OPTIONS:

It is recommended that the village employ the services of our solicitor to present the appropriate documents and orders.

Respectfully submitted for your
consideration;



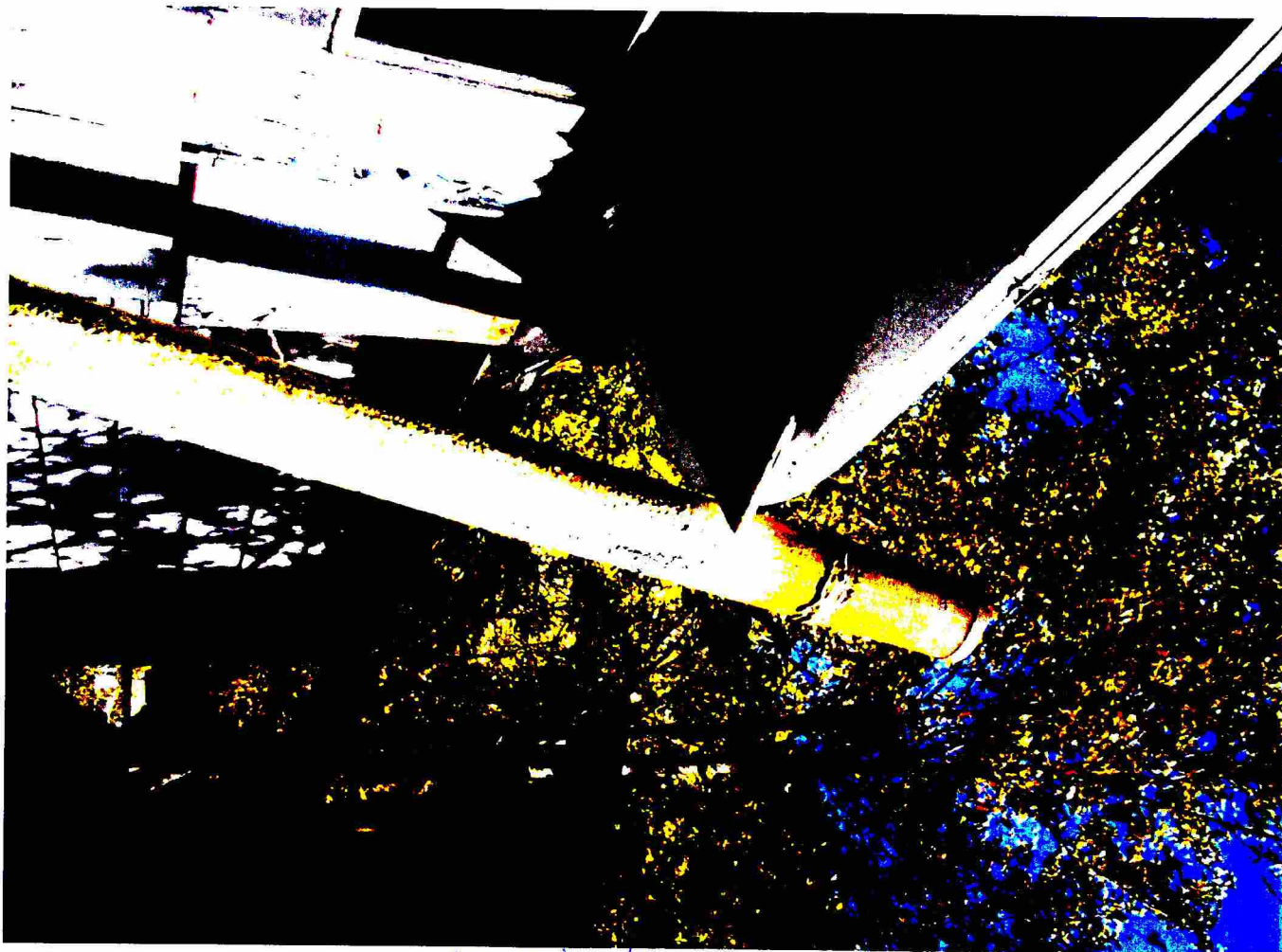
Larry Burk
Chief Administrative Officer

U:\Reception\Council Reports\2009\Oct 13 470 Esplanade a nuisance and post section 57 notice.doc



470 Esplanade





470 Esplanade





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Oct 13, 2009
FROM: Larry Burk,
Chief Administrative Officer **FILE:**
SUBJECT: 430 Esplanade Avenue – Nuisance buildings

RECOMMENDATION:

THAT Council receives this report; and

THAT Council declares that the principal building and accessory building at 430 Esplanade Ave, Harrison Hot Springs BC a nuisance and dangerous to public safety and that these buildings be deemed nuisance buildings pursuant to Division 12 sections 72, 73, 74 of the Community Charter and be demolished. The buildings are also deemed unsightly pursuant to Bylaw 741; and

THAT the CAO be directed to file a Warning Notice under section 57 of the Community Charter against the property, in order to warn prospective purchasers that there are violations of the Village of Harrison Hot Springs Regulation of Unsightly Premises Bylaw No. 741, 1999. Should the buildings be demolished the Section 57 notice need not be applied or can be withdrawn.

BACKGROUND:

For the past several months Council and others in the community have expressed opinion and comment as to the state of this property with respect to unsightly conditions on the property. Other properties within the Village have been issued orders to comply or through other avenues and bylaws have been asked to clean up or deal with the problem at hand. For the most part these have been complied with or dealt with to the satisfaction of staff. This owner received an order to comply which included removing the concrete

The buildings in their present states are unsafe and are an eyesore. They have the potential to attract squatters and appear to have been broken into. They can and are attracting rodents and are a detriment to the neighborhood as well as becoming a drain on the Village

resources administratively. They are also a potential fire hazard.

It is therefore recommended that Council declare the building and accessory building as nuisances and order the registered owner to demolish the buildings. Because the property has been listed for sale, it is also recommended that a Warning to Prospective Purchasers (per Section 57 of the Community Charter) be filed in the Land Titles Office to warn any prospective purchasers that there are violations of the Building, Standards of Maintenance and Electrical By-laws and that there is a demolition order of Council against the property.

Once Council approves a resolution to declare buildings as nuisances an order can be issued to the registered owner to pull down and demolish the building and accessory building, remove all demolition debris from the site and thereafter if necessary provide a chain-link fence around the perimeter of the site; all within 30 days of a copy of the resolution being served.

In the event that the owner fails to comply with the order, Council can further order and hereby authorize the City Building Inspector or his designate, to pull down and demolish the building and accessory building, remove all demolition debris from the site and thereafter, if necessary provide a chain-link fence around the perimeter to protect against dumping or any other access detrimental to the Village.

In the event of the failure of the owner to allow the City Building Inspector and/or his designate access to the site to carry out the work as outlined above, the Village can direct legal action or proceeding be commenced on the lands. As a result the Village may seek injunctive relief in that action or proceeding in order to bring this property into compliance with Council's resolution.

The roof at this residence currently has a tarp covering it. A number of complaints had been received that pieces of the tarp were ripping off and going into other neighbours' yards. Complaints also suggested that the house was not being maintained and was becoming an eye sore.

An inspection of the property on November 6, 2008 revealed that the property was untidy and in an unsightly condition due to a number of unlicensed vans on the property but more specifically the tarp on the roof and the general maintenance of the building was unsatisfactory.

A letter dated November 6, 2008 was sent to the registered owner of the home, Tina Marie Jones with an "Order to Comply" for an unsightly property pursuant to Bylaw 741. The compliance date was set for January 01, 2009.

On November 28th a letter dated November 22nd 2008 was received from Arturo S Alafriz Barrister & Solicitor requesting an extension due to ongoing litigation on the lands between the owners. Time was extended to March 2nd, 2009.

A second letter dated March 2, 2009 was received from Richard E Turner Barrister & Solicitor on behalf of Tina Jones requesting another extension due to the ongoing litigation. The order to comply was again extended to April 02nd, 2009.

A notice letter was sent Sept 18, 2009 to the owner indicating that the fire chief and

municipality were going to inspect the property however we have not received a response.

The Orders to comply were never adhered to nor did the owner at any time contact the Village. The house has had no maintenance completed on it nor has there been any attempt to repair or remove the tarps from the roof. The dilapidated vehicles have been moved and upkeep on the property is being provided by way of grass mowing.

SUMMARY:

The buildings are a nuisance, unsightly and dangerous to public safety and under the provisions of the Community Charter Act Division 12 sections 72, 73, 74, they can be deemed a nuisance. The property is also deemed unsightly pursuant to Bylaw 741.

Division 12 of the Community Charter authorizes local governments to impose Remedial Action as follows:

- sec. 72 authorizes local government to impose Remedial Action including removal, demolition, or otherwise to deal with the matter or thing and in accordance with the directions of council order a person authorized by council.
- sec. 73 authorizes remedial action requirements in relation to the matters or things referred to in that section if council considers the matter or thing is in or creates an unsafe condition
- sec. 74 authorizes council to declare certain matters or things to be a nuisance and to impose remedial action requirements in relation to the declared nuisance.
- sec. 17, in the case of a default, authorizes Council to fulfill the remedial action requirements at the expense of the person and to recover the costs incurred from that person as a debt; and
- sec. 258 provides for the debt to be collected in the same manner and with the same remedies as property taxes, and if it is due and payable by December 31 and unpaid on that date, is deemed to be taxes in arrears.

BUDGETARY CONSIDERATIONS:

As noted above any time or material expensed on the lands can be attached as debt and collected under property taxes.

POLICY CONSIDERATIONS:

Although the Village has no policy or procedure to deal with this issue, the owners are provided the option to appear before Council to plead their case per the Charter.

ALTERNATIVES/OPTIONS:

It is recommended that the village employ the services of our solicitor to present the appropriate documents and orders.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

U:\Reception\Council Reports\2009\Oct 13 430 Esplanade a nuisance and post section 57 notice.doc



430/429 Esplanade





430/429 Esplanade



SUPPORT DOCUMENTATION TO
ACCOMPANY REMEDIAL
ACTION REPORTS AT 430 AND
470 ESPLANADE AVENUE.

the building inspector may require the owner of land to provide the building inspector with a report certified by a qualified professional that the land may be used safely for the use intended.

(3) If a qualified professional determines that the land may not be used safely for the use intended, a building inspector must not issue a building permit.

(4) A building inspector may issue a building permit in accordance with subsection (5) if a qualified professional certifies that the land may be used safely for the use intended if the land is used in accordance with the conditions specified in the professional's report.

(5) A building permit under subsection (4) may only be issued on the following conditions:

(a) the owner of the land covenants with the municipality to use the land only in the manner certified by the qualified professional as enabling the safe use of the land for the use intended;

(b) the covenant contains conditions respecting reimbursement by the owner for any expenses that may be incurred by the municipality as a result of a breach of a covenant under paragraph (a);

(c) the covenant is registered under section 219 of the *Land Title Act*.

(6) If a building inspector is authorized to issue a building permit under subsection (4) but refuses to do so, the council may, on application of the owner, direct the building inspector to issue the building permit subject to the requirements of subsection (5).

Note against land title that building regulations contravened

57 (1) A building inspector may recommend to the council that it consider a resolution under subsection (3) if, during the course of carrying out duties, the building inspector

(a) observes a condition, with respect to land or a building or other structure, that the inspector considers

(i) results from the contravention of, or is in contravention of,

(A) a municipal bylaw,

(B) a Provincial building regulation, or

(C) any other enactment

that relates to the construction or safety of buildings or other structures, and

(ii) that, as a result of the condition, a building or other structure is unsafe or is unlikely to be usable for its expected purpose during its normal lifetime, or

(b) discovers that

(i) something was done with respect to a building or other structure, or the construction of a building or other structure, that required a permit or an inspection under a bylaw, regulation or enactment referred to in paragraph (a) (i), and

(ii) the permit was not obtained or the inspection not satisfactorily completed.

(2) A recommendation under subsection (1) must be given in writing to the corporate officer, who must

(a) give notice to the registered owner of the land to which the recommendation relates, and

(b) after notice under paragraph (a), place the matter before the council.

(3) After providing the building inspector and the owner an opportunity to be heard, the council may confirm the recommendations of the building inspector and pass a resolution directing the corporate officer to file a notice in the land title office stating that

(a) a resolution relating to that land has been made under this section, and

(b) further information about it may be inspected at the municipal hall.

(4) The corporate officer must ensure that all records are available for the purpose of subsection (3) (b).

(5) If the registrar of land titles receives a notice under subsection (3) and payment of the prescribed fee, the registrar must make a note of the filing against the title to the land that is affected by the notice.

(6) The note of a filing of a notice under this section is extinguished when a new title to the land is issued as a result of the deposit of a plan of subdivision or a strata plan.

(7) In the event of any omission, mistake or misfeasance by the registrar or an employee of the registrar in relation to the making of a note of the filing

under subsection (5), or a cancellation under section 58, after the notice is received by the land title office,

(a) the registrar is not liable and neither the Provincial government nor the Land Title and Survey Authority of British Columbia is liable vicariously,

(a.1) the assurance fund or the Land Title and Survey Authority of British Columbia as a nominal defendant is not liable under Part 19.1 of the *Land Title Act*, and

(b) the assurance fund or the minister charged with the administration of the *Land Title Act* as a nominal defendant is not liable under Part 20 of the *Land Title Act*.

(8) Neither the building inspector nor the municipality is liable for damage of any kind for the doing of anything, or the failure to do anything, under this section or section 58 that would have, but for this subsection, constituted a breach of duty to any person.

(9) The authority under this section is in addition to any other action that a building inspector is authorized to take in respect of a matter referred to in subsection (1).

Cancellation of note against land title

58 (1) On receiving a report from a building inspector that the condition that gave rise to the filing of the notice under section 57 (3) has been rectified, the corporate officer must file a cancellation notice and, on receiving the notice, the registrar of land titles must cancel the note against the title to which it relates.

(2) An owner of land with respect to which a notice has been filed under section 57 (3), may apply to the council for a resolution that the note be cancelled.

(3) After hearing an applicant under subsection (2), the council may pass a resolution directing the corporate officer to file a cancellation notice.

(4) If a resolution has been passed under subsection (3), the corporate officer must file a cancellation notice in the land title office and, on receiving the notice, the registrar of land titles must cancel the note against the title to which it relates.

(5) If the council does not pass a resolution under subsection (3), the owner may apply to the Supreme Court and notify the municipality to attend before the court to show cause why the note should not be cancelled.

Drainage control

- 70.** (1) This section applies if a council
- (a) considers that, in the public interest,
 - (i) the drainage of surface water from outside the municipality into or through an area inside the municipality should be prevented, diverted or improved, or
 - (ii) drainage of or from an area in the municipality should be prevented, continued beyond the municipality, diverted or improved, and
 - (b) proposes to undertake works for these purposes.
- (2) Before undertaking the proposed works, the council must
- (a) serve notice of its intention on all owners of land that may be affected,
 - (b) give notice of its intention to any other local government whose area may be affected, and
 - (c) provide an opportunity for persons who consider they are affected by the works to make representations to council.
- (3) After complying with subsection (2), the municipality may enter on property, including property outside the municipality, for the purpose of undertaking the proposed works.

2003-26-70.

Orders and awards respecting drainage or reclamation works

- 71.** (1) This section applies if, on account of proceedings taken under this Act or the *Local Government Act* for drainage or reclamation works and local assessments for them,
- (a) damages are recovered against the municipality or parties constructing the drainage or reclamation works, or
 - (b) other relief is given by an order of a court or an award made under this Act or the *Local Government Act*.
- (2) In the circumstances referred to in subsection (1),
- (a) the council must make the changes in drainage or reclamation works necessary to comply with an order or award, and
 - (b) the money required for the municipality to comply with the order or award must be recovered by taxes imposed on the same basis as the existing assessments for those works.

2003-26-71.

Part 3: Division 12 – Remedial Action Requirements**Council may impose remedial action requirements**

- 72.** (1) A council may impose remedial action requirements in relation to
- (a) matters or things referred to in section 73 [*hazardous conditions*],
 - (b) matters or things referred to in section 74 [*declared nuisances*], or

- (c) circumstances referred to in section 75 [*harm to drainage or dike*].
- (2) In the case of matters or things referred to in section 73 or 74, a remedial action requirement
 - (a) may be imposed on one or more of
 - (i) the owner or lessee of the matter or thing, and
 - (ii) the owner or occupier of the land on which it is located, and
 - (b) may require the person to
 - (i) remove or demolish the matter or thing,
 - (ii) fill it in, cover it over or alter it,
 - (iii) bring it up to a standard specified by bylaw, or
 - (iv) otherwise deal with it in accordance with the directions of council or a person authorized by council.
- (3) In the case of circumstances referred to in section 75, a remedial action requirement
 - (a) may be imposed on the person referred to in that section, and
 - (b) may require the person to undertake restoration work in accordance with the directions of council or a person authorized by council.

2003-26-72.

Hazardous conditions

- 73.** (1) Subject to subsection (2), a council may impose a remedial action requirement in relation to any of the following:
- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
 - (b) a natural or artificial opening in the ground, or a similar matter or thing;
 - (c) a tree;
 - (d) wires, cables, or similar matters or things, that are on, in, over, under or along a highway;
 - (e) matters or things that are attached to a structure, erection or other matter or thing referred to in paragraph (a) that is on, in, over, under or along a highway.
- (2) A council may only impose the remedial action requirement if
- (a) the council considers that the matter or thing is in or creates an unsafe condition, or
 - (b) the matter or thing contravenes the Provincial building regulations or a bylaw under section 8 (3) (1) [*spheres of authority -- buildings and other structures*] or Division 8 [*Building Regulation*] of this Part.

2003-26-73.

Declared nuisances

- 74.** (1) A council may declare that any of the following is a nuisance and may impose a remedial action requirement in relation to the declared nuisance:
- (a) a building or other structure, an erection of any kind, or a similar matter or thing;

- (b) a natural or artificial opening in the ground, or a similar matter or thing;
 - (c) a drain, ditch, watercourse, pond, surface water, or a similar matter or thing;
 - (d) a matter or thing that is in or about any matter or thing referred to in paragraphs (a) to (c).
- (2) Subsection (1) also applies in relation to a thing that council considers is so dilapidated or unclean as to be offensive to the community.

2003-26-74.

Harm to drainage or dike

75. (1) A council may impose a remedial action requirement if a person has
- (a) obstructed, filled up or damaged a ditch, drain, creek or watercourse that was constructed or improved under this Act or the *Local Government Act*, or
 - (b) damaged or destroyed a dike or other drainage or reclamation work connected with it.

2003-26-75.

Time limit for compliance

76. (1) The resolution imposing a remedial action requirement must specify the time by which the required action must be completed.
- (2) Subject to section 79 [*shorter time limits in urgent circumstances*], the time specified under subsection (1) must not be earlier than 30 days after notice under section 77 (1) [*notice to affected persons*] is sent to the person subject to the remedial action requirement.
- (3) The council may extend the time for completing the required action even though the time limit previously established has expired.

2003-26-76.

Notice to affected persons

77. (1) Notice of a remedial action requirement must be given by personal service or by registered mail to
- (a) the person subject to the requirement, and
 - (b) the owner of the land where the required action is to be carried out.
- (2) In addition, notice of the remedial action requirement must be mailed to
- (a) each holder of a registered charge in relation to the property whose name is included on the assessment roll, at the address set out in that assessment roll and to any later address known to the corporate officer, and
 - (b) any other person who is an occupier of that land.
- (3) A notice under this section must advise
- (a) that the person subject to the requirement, or the owner of the land where the required action is to be carried out, may request a reconsideration by council in accordance with section 78 [*person affected may request reconsideration*], and
 - (b) that, if the action required by the remedial action requirement is not



Incorporated May 27, 1949

Village of Harrison Hot Springs

P.O. BOX 160, 495 HOT SPRINGS ROAD,
HARRISON HOT SPRINGS, B.C. V0M 1K0

MUNICIPAL OFFICE (604) 796-2171
PUBLIC WORKS DEPT (604) 796-2171
FAX NUMBER (604) 796-2192
EMAIL: info@harrisonhotsprings.ca
WEBSITE: www.harrisonhotsprings.ca

File:

October 9, 2009

REGISTERED MAIL

DRAFT

Dear

Subject:

Please be advised that the following resolution was approved by XXX Council at their regular meeting held XXXXXX.

"THAT Council, under Section 74 of the Community Charter, declare the premises located at XXX so XXXX it is declared a XXXX and order that it be XXXX by its owner within thirty (30) days from the date of written notice delivered by registered mail;

AND THAT if the owner fails to comply with the order within the thirty (30) day time period, the Village of Harrison Hot Springs may, by its own employees and others, enter on the property and undertake the work required to comply with the order at the expense of the person defaulting."

This letter is to serve as official notice to you of the above declaration and order, and that compliance with the order must be attained by XXXX. If the order is not complied with by that date the Village will be in a position to proceed with the remedial action under Section 17 of the *Community Charter* (attached) at your expense. Please also note that, under Section 78 of the *Community Charter* (attached), you may appeal this order to Council within fourteen (14) days of the date of this letter.

Harrison Hot Springs is committed to being a viable, sustainable, environmentally friendly community striving for financial responsibility. Working on short and long term goals that foster responsible stewardship is the future of Harrison Hot Springs.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Oct 14, 2009
FROM: Larry Burk,
Chief Administrative Officer **FILE:**
SUBJECT: Special Event Brochure

RECOMMENDATION:

THAT Council receives this report.

BACKGROUND:

Staff wanted to streamline the event application and approval process. The attached brochure has been developed that hopefully provides a convenient tool for any prospective applicant who wishes to put on a special event in the Village.

This will be on the new website as well.

BUDGETARY CONSIDERATIONS:

This will provide an improvement to staff time in dealing with and providing information to the public.

POLICY CONSIDERATIONS:


The event application is approved by the CAO. To aid his consideration, it provides assurance to know that this information is available to applicants from the outset. It suggests to the CAO and other staff that applicants have a means to research and understand the process without the need to have direct contact with a staff member.

ALTERNATIVES/OPTIONS:

We can maintain status quo. This is that the public must now go through a series of phone calls and a personal interview to ensure all parts of the event application process is followed.

This brochure provides the basics of the application process and is considered important to streamline the communication and approval process.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 6, 2009
FROM: Larry Burk,
Chief Administrative Officer **FILE:** 2240-20-57
SUBJECT: Transport Canada Contribution Agreement – Term Extension

RECOMMENDATION:

That Council request an extension to the Contribution Agreement for a period of (2) two years; or alternatively, or more years if reasonably expected to expend the remaining Contribution.

BACKGROUND:

The Contribution Agreement expired in October 2008.

DISCUSSION:

Transport Canada has requested a Village Council resolution to request an extension to the Contribution Agreement for a minimum of 2 years. A further extension may be considered at a future date if the Village maintains compliance with the terms of the Contribution Agreement.

A statement showing the unspent principal of the Contribution Agreement is also required to show it is maintained in a separate account in accordance with article 6.01.01 of the Agreement.

Part 3 of their request is to provide documentation with respect to the change of name from the Corporation of the Village of Harrison Hot Springs to the Village of Harrison Hot Springs. A copy of the Amendment to Letters Patent is enclosed.

POLICY CONSIDERATIONS:

A request for extension requires resolution of Council.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

U:\Reception\Council Reports\2009\Transport Canada Contribution Agreement.October 6, 2009.doc

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. — 1160 , Approved and Ordered DEC - 2 2004




Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that



1. Supplementary Letters Patent be issued changing the name of the "Corporation of the Village of Harrison Hot Springs" to the "Village of Harrison Hot Springs".
2. Supplementary Letters Patent be issued changing the name of the "Electoral Area I – Ellison / Joe Rich" to the "Electoral Area I – Central Okanagan East" for the Regional District of Central Okanagan.
3. Supplementary Letters Patent, amending Letters Patent incorporating the District of Lantzville issued by OIC 0369, approved and ordered April 3, 2003, in the form attached, be issued for the District of Lantzville.
4. Supplementary Letters Patent, amending Supplementary Letters Patent issued by OIC 288, approved and ordered March 25, 2004, in the form attached, be issued for the Village of Ashcroft.
5. Order in Council No. 958, approved and ordered November 7, 2002, as amended, is amended at sections 3 and 4 by deleting "effective December 31, 2004" and substituting "effective December 31, 2005".
6. Supplementary Letters Patent, amending Supplementary Letters Patent issued by Order in Council No. 958, approved and ordered on November 7, 2002, in the form attached, be issued for the City of Courtenay.
7. Supplementary Letters Patent, amending the Supplementary Letters Patent issued by Order in Council No. 958, approved and ordered on November 7, 2002, in the form attached, be issued for the Sandwich Waterworks District.
8. Supplementary Letters Patent, amending the Letters Patent incorporating the Bowen Island Municipality issued by OIC 1160, approved and ordered September 2, 1999, in the form attached, be issued for the Bowen Island Municipality.



Minister of Community, Aboriginal and Women's Services



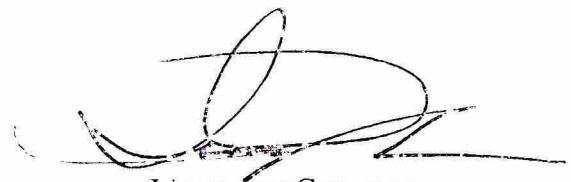
Presiding Member of the Executive Council

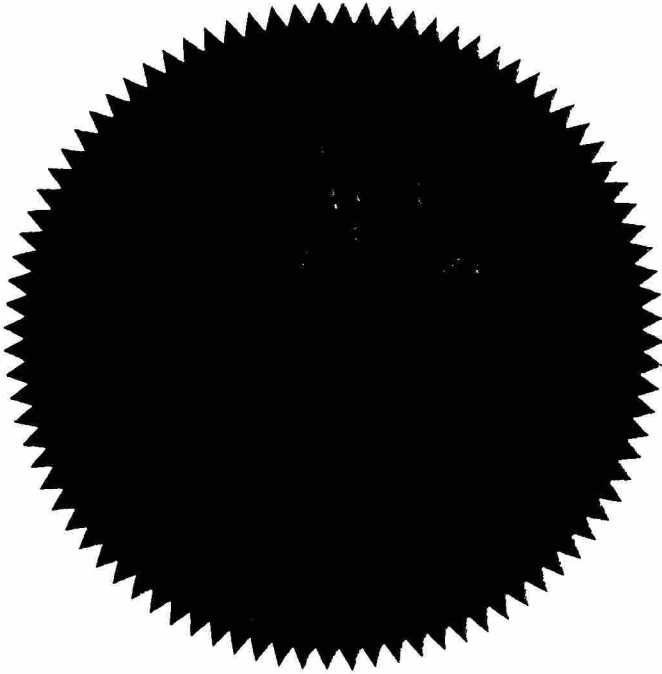
(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Local Government Act, section 13

Other (specify):


Lieutenant Governor



C A N A D A

PROVINCE OF BRITISH COLUMBIA

ELIZABETH the SECOND, by the Grace of God, of the United Kingdom, Canada, and Her Other
Realms and Territories, Queen, Head of the Commonwealth, Defender of the Faith.

To all to whom these presents shall come -

GREETING.



Minister of Community, Aboriginal
and Women's Services

(WHEREAS the Corporation of the Village

(of Harrison Hot Springs was incorporated

(by Letters Patent on, from, and

(after May 27, 1949:

4/2

AND WHEREAS section 13 of the *Local Government Act* provides that Letters Patent must specify a municipality's name;

AND WHEREAS the council of the Corporation of the Village of Harrison Hot Springs has requested the Lieutenant Governor in Council that the municipal name be changed to the "Village of Harrison Hot Springs";

NOW KNOW YE THAT by these presents we do order and proclaim that:

NAME

- 1.0 Letters Patent of the Corporation of the Village of Harrison Hot Springs, as amended, are hereby further amended by striking out the name "Corporation of the Village of Harrison Hot Springs" and substituting the following therefor: "Village of Harrison Hot Springs".
- 1.1 As and from the effective date of these Supplementary Letters Patent, the municipality shall be called and known by the name and style of "Village of Harrison Hot Springs".

EFFECTIVE DATE

- 2.0 These Supplementary Letters Patent are effective on the date approved and ordered by the Lieutenant Governor in Council.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and
the Great Seal of Our said Province to be hereunto affixed.

WITNESS, the Honourable Iona Campagnolo, PC, CM, OBC, Lieutenant Governor of Our said
Province of British Columbia, in Our City of Victoria, in Our said Province, this *2nd* day
of *December*, in the year of Our Lord two thousand and four in the fifty-third year
of Our Reign.

By Command.

P. Garry Shaw
Attorney General



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 924

Being a Bylaw to amend Fee Schedule Bylaw No. 906

WHEREAS: The Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Fee Schedule Bylaw Number 906, 2009, as adopted on April 6, 2009;

AND WHEREAS: it is deemed desirable to amend the fees;

NOW THEREFORE: the Council of the Village of Harrison Hot Springs, in open meeting assembled; HEREBY ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Fee Schedule Amendment Bylaw No. 924, 2009"

2. AMENDMENT

Bylaw No. 906 of the Village of Harrison Hot Springs cited as the "Village of Harrison Hot Springs Fee Schedule Bylaw No. 906, 2009" is hereby amended by;

- a. Page 8 add new heading – Blasting Permit Policy
 - Blasting Permit \$ 50.00
- b. Page 8 add new heading – Official Community Plan Amendment Bylaw No. 920
 - Temporary Commercial Permit \$550.00
 - Extend Temporary Commercial Permit \$300.00
- c. Page 9 Miscellaneous Fees, Other – be amended to read:
 - Oaths and Affidavits \$20.00
- d. Page 9 Miscellaneous Fees add the following under Copies
 - Plans (A1 size) \$6.00
 - Other \$0.10 per sq. in
 - Laminating Add \$1.00

e. Page 12 Add New Heading – Marina User Rates

- Commercial \$3.00 foot -
daily/monthly/annually
- Private/recreational \$1.00 per foot/daily to a
maximum of 14 days

3. READINGS AND ADOPTION:

READ FOR A FIRST TIME THIS 21ST DAY OF SEPTEMBER, 2009.

READ FOR A SECOND TIME THIS 21ST DAY OF SEPTEMBER, 2009.

READ FOR A THIRD TIME THIS 21ST DAY OF SEPTEMBER, 2009.

ADOPTED THIS DAY OF , 2009.

Ken Becotte
Mayor

Larry Burk
Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 925

A bylaw to repeal Advisory Planning Commission Bylaws

WHEREAS the Mayor and Council adopted Advisory Planning Commission Bylaws 643, 707 and 849.

AND WHEREAS Advisory Planning Commission Bylaw No. 643 as amended, 707 and 849 must be repealed;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as the "Advisory Planning Commission Repeal Bylaw No. 925, 2009".

2. The following bylaws are hereby repealed:

- (a) The Corporation of the Village of Harrison Hot Springs Advisory Planning Commission Bylaw No. 643, 1995 as amended;
- (b) The Corporation of the Village of Harrison Hot Springs Advisory Planning Commission Amendment Bylaw No. 707, 1998; and
- (c) Village of Harrison Hot Springs Advisory Planning Commission Amendment Bylaw No. 849, 2006.

3. **READINGS AND ADOPTION**

READ A FIRST TIME THIS 21ST DAY OF SEPTEMBER, 2009

READ A SECOND TIME THIS 21ST DAY OF SEPTEMBER, 2009

READ A THIRD TIME THIS 21ST DAY OF SEPTEMBER, 2009

ADOPTED THIS DAY OF , 2009.

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 926

A bylaw to repeal Recreation Commission Bylaws

WHEREAS the Mayor and Council adopted Recreation Commission Bylaws 170 and 266.

AND WHEREAS Recreation Commission Bylaw No. 170 and 266 must be repealed;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Recreation Commission Repeal Bylaw No. 926, 2009".

2. The following bylaws are hereby repealed:

- (a) The Corporation of the Village of Harrison Hot Springs Recreation Commission Bylaw No. 170, 1962; and
- (b) The Corporation of the Village of Harrison Hot Springs Recreation Commission Bylaw No. 266, 1973.

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 21ST DAY OF SEPTEMBER, 2009

READ A SECOND TIME THIS 21ST DAY OF SEPTEMBER, 2009

READ A THIRD TIME THIS 21ST DAY OF SEPTEMBER, 2009

ADOPTED THIS DAY OF , 2009.

Mayor

Corporate Officer

