



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, March 1, 2010
Time: 7:00 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER			
	(a)	Meeting called to order by Mayor Becotte	
2. INTRODUCTION OF LATE ITEMS			
3. APPROVAL OF AGENDA			
4. ADOPTION AND RECEIPT OF MINUTES			
<input type="checkbox"/> Regular Council Meeting Minutes – February 15, 2010		THAT the minutes of the Regular Council Meeting of February 15, 2010 be adopted.	Item 4.1 Page 1
<input type="checkbox"/> Special Council Meeting Minutes – February 18, 2010		THAT the minutes of the Special Council Meeting of February 18, 2010 be adopted.	Item 4.2 Page 11
<input type="checkbox"/> Administration and Finance Committee Meeting Minutes – August 17, 2009		THAT the minutes of the Administration and Finance Committee Meeting of August 17, 2009 be received.	Item 4.3 Page 13
<input type="checkbox"/> Sustainability and Infrastructure Committee Meeting Minutes – August 20, 2009		THAT the minutes of the Sustainability and Infrastructure Committee Meeting of August 20, 2009 be received.	Item 4.4 Page 15
<input type="checkbox"/> Advisory Planning Commission Meeting Minutes – November 17, 2009		THAT the minutes of the Advisory Planning Commission Meeting of November 17, 2009 be received.	Item 4.5 Page 19
<input type="checkbox"/> Economic Development Commission Meeting Minutes – January 21, 2010		THAT the minutes of the Economic Development Commission Meeting of January 21, 2010 be received.	Item 4.6 Page 25
<input type="checkbox"/> Administration and Finance Committee Meeting Minutes – February 9, 2010		THAT the minutes of the Administration and Finance Committee Meeting of February 9, 2010 be received.	Item 4.7 Page 31

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS AND PETITIONS

7. CORRESPONDENCE

- ☐ Letter dated February 11, 2010 from Community Social Services Matter re proclamation and response of February 17, 2010
- ☐ Letter dated February 15, 2010 from Gary Bass, Deputy Commissioner and Commanding Officer "E" Division re services
- ☐ Letter dated February 22, 2010 from Janne Perrin re trails

Item 7.1
Page 33

Item 7.2
Page 37

Item 7.3
Page 43

8. BUSINESS ARISING FROM CORRESPONDENCE

9. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Report of Parks and Recreation Commission – February 26, 2010
Re: Heritage Tree Evaluation Program for the Village

Item 9.1
Page 45

Recommendation:

THAT Council give consideration to forming a select Heritage Tree Advisory Committee for the purpose of implementing a Heritage Tree Evaluation Program for trees in Harrison Hot Springs.

Heritage Advisory Committee

Item 9.2
Page 49

10. REPORTS FROM MAYOR

K. Becotte – verbal

11. REPORTS FROM COUNCILLORS

D. Harris - verbal
D. Kenyon - verbal
A. Jackson - verbal
B. Perry – verbal


12. REPORTS FROM STAFF

☐ Annual Report for Water System – February 22, 2010

Report of Chief Administrative Officer – February 22, 2010 – RC017
Re: Annual report for water system

Item 12.1
Page 51

<input type="checkbox"/> East Sector Trails upgrading and clean up – February 26, 2010	Report of Chief Administrative Officer – February 26, 2010 – RC018 Re: East Sector Trails upgrading and clean up Recommendation: THAT Council refers to staff, the report from the Parks and Recreation Committee on upgrading and clean up of East Sector trails for consideration in the 2010 budget.	Item 12.2 Page 63
<input type="checkbox"/> Trail Plans for 200 and 300 blk Miami River Drive – February 26, 2010	Report of Chief Administrative Officer – February 26, 2010 – RC019 Re: Trail Plans for 200 and 300 blk Miami River Drive Recommendation: THAT Council refers the ultimate design of the trail to staff for further consideration including feedback of the Trails Task Group before finalizing plans for the development of the two trails along the Miami River Drive.	Item 12.3 Page 77
13. BYLAWS		
14. QUESTIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)		
15. ADJOURNMENT		



Larry Burk
Chief Administrative Officer

1

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: February 15, 2010
TIME: 7:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte
Councillor Bob Perry
Councillor Dave Harris
Councillor Allan Jackson
Councillor Dave Kenyon

Chief Administrative Officer, Larry Burk
Executive Assistant, Debra Key (Recorder)

ABSENT:

1. CALL TO ORDER

The Mayor called the meeting to order at 7:02 p.m.

2. INTRODUCTION OF LATE ITEMS

Report of Fire Chief Wilson – December 3, 2009
Re: Fire Department Monthly Report for November 2009

Report of Fire Chief Wilson – January 4, 2010
Re: Fire Department Monthly Report for December 2009

Report of Fire Chief Wilson – February 2, 2010
Re: Fire Department Monthly Report for January 2010

The Mayor presented the Executive Assistant with a framed Certification for International Institute of Municipal Clerks (IIMC).

3. APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Perry

THAT the agenda be approved.

**CARRIED
RC-2010-030**

4. ADOPTION AND RECEIPT OF MINUTES

Moved by Councillor Jackson
Seconded by Councillor Perry

☐ Regular Council Meeting
Minutes – February 1, 2010

THAT the minutes of the Regular Council Meeting of February 1, 2010 be adopted.

**CARRIED
RC-2010-031**

2

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 15, 2010

☐ Harrison Lake Harbour
Commission Meeting
Minutes – November 5, 2009

Moved by Councillor Jackson
Seconded by Councillor Kenyon

THAT the minutes of the Harrison Lake Harbour Commission Meeting of November 5, 2009 be received.

CARRIED
RC-2010-032

☐ Parks and Recreation
Commission Meeting
Minutes – December 15, 2009

Moved by Councillor Harris
Seconded by Councillor Jackson

THAT the minutes of the Parks and Recreation Commission Meeting of December 15, 2009 be received.

CARRIED
RC-2010-033

5.

BUSINESS ARISING FROM THE MINUTES

☐ Parks and Recreation
Commission

Parks and Recreation Commission

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT staff be instructed to apply to Correctional Service of Canada for the use of work release inmates to protect the trees along the Miami River with the use of chicken wire.

CARRIED
OPPOSED BY COUNCILLOR JACKSON
OPPOSED BY COUNCILLOR PERRY
RC-2010-034

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT staff provide an inventory of playground equipment description of the equipment condition to the Parks and Recreation Commission.

CARRIED
RC-2010-035

6.

PUBLIC AND STATUTORY HEARINGS

None

7.

DELEGATIONS

None

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 15, 2010*

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8. CORRESPONDENCE

- ☐ Letter dated January 19, 2010 from Child Find British Columbia re donation
- ☐ Letter dated January 28, 2010 from Campaign for Health Care Excellence re campaign
- ☐ Letter dated February 1, 2010 from School District 78 Fraser-Cascade re elected Trustee
- ☐ Letter dated February 1, 2010 from Premier Gordon Campbell re funding for Tourism, Culture and the Art
- ☐ Email from LMLGA Conference Registration Online re Registration
- ☐ Letter received February 5, 2010 re proclamation for "Easter Seals Month" and response dated February 12, 2010

9. BUSINESS ARISING OUT OF CORRESPONDENCE

- ☐ Letter dated January 28, 2010 from Campaign for Health Care Excellence re campaign

Campaign for Health Care Excellence re campaign

Moved by Councillor Perry
Seconded by Councillor Harris

THAT the Campaign for Health Care Excellence be endorsed and supported by Council.

**CARRIED
RC-2010-036**

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

10. REPORTS FROM MAYOR

The Mayor reported that Council has now been provided with computer laptops. A new projector and screen has also been installed in the Council Chambers which will allow the public to view the complete Council agenda along with presentations as provided.

The Olympic Torch Relay event was very successful with approximately 500 - 1,000 people attending. The event at the Plaza was opened with Chehalis First Nations dancers performing the "Welcome Dance". MLA Barry Penner also attended. Festivities followed at the Memorial Hall. The Mayor thanked all members of the Committee and volunteers who participated in the event.

The Agassiz Harrison Business Excellence Awards are taking place at the Resort Hotel. There have been 145 nominations submitted for various categories.

11.

REPORTS FROM COUNCILLORS

Councillor Harris

February 9, 2010 attended Show Kids You Care meeting. The purpose of the meeting was to judge "I Love to Read" contest entries. This contest is sponsored by Show Kids You Care, School District #78, Fraser Valley Regional Library, Free Rein and Associates from Hope and Agassiz Printers. Twelve schools participated of which two were chosen from Harrison Hot Springs Elementary. Logan Sparks and Maddie Ward were chosen as winners. Their entries will become bookmarks to be distributed throughout the area.

February 10, 2010 attended Joint PEP meeting in Harrison Hot Springs. A resolution was brought forward by W. Mah, CAO of District of Kent to support writing a letter to the Province to request community gaming grant funding for Emergency Training.

Moved by Councillor Harris

Seconded by Councillor Jackson

WHEREAS Municipalities are required to have an Emergency Coordinator to recruit, train and educate our volunteers and to have an emergency plan to address emergency disasters;

AND WHEREAS the Province of British Columbia has abrogated their financial responsibilities by no longer providing funding for training emergency volunteers;

THEREFORE, be it resolved that the Province of British Columbia restore the Community Gaming Grant funding for emergency training for BC Municipalities; and

THAT a letter of support be written to the Province of British Columbia to restore Community Gaming Grant funding for emergency training for BC Municipalities

**CARRIED
RC-2010-037**

February 12, 2010 attended Sustainability and Infrastructure Committee meeting to review the draft report from our consultant.

February 15, 2010 attended a luncheon with Mayor and Council at the Community Access Program hosted by the Village of Harrison Hot Springs Fire Department.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 15, 2010*

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Councillor Kenyon February 7, 2010 attended the Olympic Torch Relay event.

February 9, 2010 attended the Administration and Finance Committee to discuss potential scheduling for upcoming budget meetings.

Councillor Jackson February 2, 2010 attended Environment Committee meeting of the Fraser Valley Regional District. The Chilliwack River Valley Watershed Program provided information regarding the logging industry. There are 295,000 hectares of forests of which 1/3 of 1% is protected. 75% biodiversity is in BC but we have no provincial Species At Risk Act to date.

Another delegation spoke with reference to the West Nile Virus. Of note, there are 80 million larvae per hectare that will produce mosquitoes in this region.

This will be the third year for the "Tire Roundup" that has been very successful.

Still working on getting an Ozone and Particulate station in Agassiz to test air in the future.

Councillor Jackson commented on an article "State of the Air" that is very good and if anyone wanted to obtain a copy they are to contact Councillor Jackson.

February 12, 2010 attended Sustainability and Infrastructure meeting. There is a commitment to develop an environmental program to reduce our carbon footprint. The next process is how we are going to attain that task. May 2010 we must report to the Provincial Government.

Councillor Jackson requested approval to attend the 7th Annual Air Quality Health workshop/BC Lung Association in Vancouver. The cost is \$100 for registration and hotel (one night) and mileage.

Moved by Councillor Perry
Seconded Councillor Harris

THAT approval be given for Councillor Jackson to attend the 7th Annual Air Quality Health Workshop/BC Lung Association in Vancouver.

CARRIED
RC-2010-038

Councillor Perry February 4, 2010 attended Healthy Communities Sub-Committee in the District of Kent. This has been set up to select stakeholders from Hope with respect to low cost housing and deficiencies in the area.

February 7, 2010 attended Olympic Torch Relay event.

February 11, 2010 attended Healthy Communities Meeting was held in District of Kent with great feedback from the Health Department.

February 15, 2010 attended the Fire Department luncheon for funding for the defibrillator program.

There was no FVRL meeting this month in lieu of a two day retreat in March.

REPORTS FROM STAFF

☐ Neighborhood Planning
Area 2 – Proposed Planning
Framework – February 11,
2010

Moved by Councillor Harris
Seconded by Councillor Kenyon

Report of Chief Administrative Officer – February 11, 2010 – RC014

Re: Neighborhood Planning Area 2 – Proposed Planning Framework

THAT the report from the Planning Consultant entitled *Neighborhood Planning Area 2 - Reporting Back on the Proposed Planning Framework* dated 18 January 2010 be received; and

THAT a working group be established consisting of local residents who would work with Village staff and the Planning Consultant to further review the Neighborhood Planning Framework for Area 2 prior to preparing a bylaw to send for Public Hearing.

CARRIED
RC-2010-039

Michael Rosen gave a brief summary of the proposed planning framework for Neighborhood Planning Area 2.

☐ Information Technology –
Email Communication and
Computer Use – February 11,
2010

Moved by Councillor Jackson
Seconded by Councillor Perry

Report of Chief Administrative Officer – February 11, 2010 – RC015

Re: Information Technology – Email Communication and Computer Use

THAT Policy No. 2.23 Information Technology – Email Communication and Computer Use be adopted.

CARRIED
RC-2010-040

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*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 15, 2010*

□ Janitorial Services
Agreement Award –
February 11, 2010

Moved by Councillor Jackson
Seconded by Councillor Kenyon

**Report of Chief Administrative Officer – February 11, 2010 –
RC016**

Re: Janitorial Services Agreement Award

THAT the Janitorial Services Agreement for the years 2010 to 2013 inclusive be awarded to Hatt's Services.

CARRIED
RC-2010-041

□ Agriculture Land
Commission Process (Verbal)
– February 15, 2010

Report of Chief Administrative Officer – February 15, 2010
Re: Agriculture Land Commission Processes (Verbal)

The CAO provided a brief outline on the process for applications for exclusion to the Agriculture Land Commission. The material will be available to the public on the website.

M. Rosen commented that once the application comes before Council, Council can choose to hold a public consultation meeting if they wish.

□ Fire Department Monthly
Reports for November,
December and January-
February 15, 2010

Reports of Fire Chief Wilson – February 15, 2010
Re: Fire Department Monthly Report for November 2009, December 2009 and January 2010

The Fire Chief's monthly reports received and filed.

CAO reported that a Special Council meeting has been scheduled for February 18, 2010 at 9:30 a.m. to begin the budget deliberation process.

CAO reported that the partnership between Chehalis, Harrison Hot Springs, District of Kent and the Golf Course for eligibility in the BC Hydro PowerSmart Program has been approved. A consultant will be hired at cost to BC Hydro to provide measurements and recommendations to reduce consumption in all partner locations.

Effective April 12, 2010 the Village will be implementing a flexible work week schedule on a trial basis until August 12, 2010. The Village will be open from 8:00 a.m. until 4:30 p.m. including the lunch hour. This will provide 1 ½ hours/day more public access.

CAO reported that the Village has hired Andre Isakov as the new Community Economic and Development Officer. Mr. Isakov will commence employment with the Village on March 15, 2010

BYLAWS

☐ Bylaw No. 932 Hot Springs
Road and McPherson Road
residential water connection
finance plan

Moved by Councillor Perry
Seconded by Councillor Jackson

THAT Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan be adopted.

Councillor Harris noted a minor discrepancy in the bylaw that was not noted prior to third reading.

Moved by Councillor Perry
Seconded by Councillor Jackson

THEREFORE it was resolved that the resolution to adopt Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan be withdrawn.

CARRIED
RC-2010-042

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT third reading of Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan be rescinded.

CARRIED
RC-2010-043

Moved by Councillor
Seconded by Councillor

THAT Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan be amended by deleting "connection" from page 2, item 4.(b) and on page 2, item 4.(c) and amending the sentence to read, "If the water service connection on the Hot Springs Road watermain project is paid after February 26, 2010, the actual cost will be as invoiced by the contractor plus applicable taxes;".

CARRIED
RC-2010-044

Moved by Councillor Harris
Seconded by Councillor Jackson

THAT Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan as amended, receive third reading.

CARRIED
RC-2010-045

14.

QUESTIONS FROM THE PUBLIC

A member of the public expressed his objection to Correctional Service of Canada inmates being proposed to work anywhere in the Village.

A member of the public asked if School District #78 had been informed that Correctional Service of Canada inmates may be working in the Village.

ADJOURNMENT

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the meeting be adjourned.

The meeting adjourned at 8:24 p.m.

CARRIED
RC-2010-046

Certified a true and correct copy of the minutes of the
Regular Meeting of Council held February 15, 2010 in
the Council Chambers, Village of Harrison Hot Springs,
BC

Ken Becotte
Mayor

Larry Burk
Chief Administrative
Officer

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL COUNCIL MEETING

DATE: February 18, 2010
TIME: 9:30 a.m.
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte
Councillor Dave Harris
Councillor Bob Perry
Councillor Allan Jackson
Councillor Dave Kenyon

Larry Burk, Chief Administrative Officer (left at 11:19 a.m.)
Dale Courtice, Director of Finance
Debra Key, Executive Assistant (Recorder)

ABSENT:

(1) Call to
Order

CALL TO ORDER

Mayor Becotte called the meeting to order at 9:30 a.m.

(2)

LATE ITEMS

Celebrate Canada Funding Application

(3)

ITEMS FOR DISCUSSION

☐ Kingma subdivision
application

CAO provided Council with a Preliminary Layout Review of the subdivision proposal of Kingma. Council to review and provide staff with any comments.

☐ Celebrate Canada
Funding Application

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT approval be given to apply for funding from the Canadian Heritage Celebrate Canada program for the purposes of Canada Day celebrations.

☐ 2010 Budget

2010 Budget

The Director of Finance highlighted items on the draft and asked Council for any input for potential projects. The Public Sector Accounting Board has provided an outline for suggested budget format that is required to be used. Items that aren't on

CARRIED
SC-2010-001

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL COUNCIL MEETING
February 18, 2010**

the Statement of Operations will be borrowing, repayment of debt, reserves, etc. Amortization is a non-cash expense. Council has to consider the ability to fund the amortization.

Long term goal should be to put money into this item so that you have the money at the end of the amortization period. Municipalities are now required to inventory all assets, including linear roads.

The next meeting date will be scheduled March 4, 2010 at 9:30 a.m.

(4) REPORTS FROM STAFF

(6) BYLAWS

☐ Bylaw No. 932 Hot Springs Road and McPherson Road residential water connection finance plan

Moved by Councillor Perry
Seconded by Councillor Harris

THAT Bylaw No. 932 Village of Harrison Hot Springs Hot Springs Road and McPherson Road residential water connection finance plan be adopted.

**CARRIED
SC-2010-002**

(7) ADJOURNMENT

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the meeting be adjourned at 11:28 a.m.

**CARRIED
SC-2010-003**

Certified a true and correct copy of the minutes of
the Special Council Meeting held February 18, 2010
in the Council Chambers, Village of Harrison Hot Springs, BC

Ken Becotte
Mayor

Larry Burk
Chief Administrative Officer

4.3

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE**

DATE: August 17, 2009
TIME: 10:30 a.m.
PLACE: Council Chambers, Harrison Hot Springs, B. C.

IN ATTENDANCE: Mayor Becotte
 Councillor D. Kenyon, Chair
 L. Burk, Chief Administrative Officer
 D. Courtice, Director of Finance

ABSENT:

Recording Secretary S. Keim

1. CALL TO ORDER

The Chair called the meeting to order at 10:30 a.m.

2. ADDITIONS TO THE AGENDA

Business Cards added as 5(b).

3. ADOPTION OF MINUTES

Moved by Mayor Becotte
Seconded by Dale Courtice

THAT the minutes of the Administration and Finance Committee meeting of March 13, 2009 be adopted.

CARRIED

4. CHAIRPERSON REPORT

No Report

5. ITEMS FOR DISCUSSION

☐ Revision of Financial Plan -
2009

(a) Revision of Financial Plan – 2009

Director of Finance provided a verbal overview of the written report concerning revisions to the 2009 Financial Plan.

As a result of reports on line items, the following information/action was requested:

Regular reports to Council on new building permits

Progress report on the new website

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ADMINISTRATION AND FINANCE COMMITTEE MEETING**

August 17, 2009

PAGE (2)

New Fire Department Bylaw to be presented to Council on September 21, 2009

Request for a report on Canada Day expenses

Moved by Mayor Becotte

Seconded by Larry Burk

THAT the Administration and Finance Committee recommends that Council adopted the revisions to the Financial Plan presented by the Director of Finance and that a bylaw amendment be prepared and presented for three readings at a Special Meeting to be held at 9:00 am on September 16, 2009.

CARRIED

(b) Business Cards

Director of Finance reports that current supply of business cards is getting low and that new business cards should be designed that would include the new Village logo. Staff will design a new card to present to Council prior to any being ordered.

ADJOURNMENT

Moved by Mayor Becotte

Seconded by Larry Burke

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 11:36 a.m.

Certified a true and correct copy of the minutes of the Administration and Finance Committee of August 17, 2009 held in the Council Chambers, Village of Harrison Hot Springs, BC

Dave Kenyon
Chair

Larry Burk
Chief Administrative
Officer

**VILLAGE OF HARRISON HOT SPRINGS
SUSTAINABILITY AND INFRASTRUCTURE COMMITTEE MEETING**

DATE: August 20, 2009
TIME: 9:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Ken Becotte, Mayor
Allan Jackson, Councillor
Dave Harris, Councillor
Larry Burk, CAO
Dale Courtice, Director of Finance

ABSENT:
Recording Secretary, C. Richardson

1. CALL TO ORDER

The Chair called the meeting to order at 9:10 a.m.

The Chair welcomed guest speaker Bud Fraser.

2. ADOPTION OF MINUTES

Moved by Ken Becotte
Seconded by Dave Harris

THAT the minutes of the Sustainability and Infrastructure Committee meeting, August 6, 2009 be adopted.

CARRIED

3. DELEGATION/PETITIONS

None

4. CHAIRPERSON'S REPORT

None

5. ITEMS FOR DISCUSSION

☐ Presentation of
Climate Action
Services Proposal
– Bud Fraser, HB
LANARC

Guest Speaker Bud Fraser provided a Power Point Work Plan presentation. A review of commitments and the carbon neutral components of the BC Climate Action Charter were provided. Discussion of Bill 27 and OCP targets, policies and actions raised the question of timeline for the policies to be put in place.

L. Burk stated that he has a CEEI report from the City of North Vancouver if any of the members would like to review the document as a precedent.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SUSTAINABILITY AND INFRASTRUCTURE
COMMITTEE MEETING
AUGUST 20, 2009
PAGE (2)**

A future workshop may be required to finalize ideas that will be put into the OCP. Changes to the OCP will require a Public Hearing. The budget of \$9000.00 to complete the first phase including the workshop would be required for this year.

A review of the 3 Main Objectives was provided which discussed Education, Climate Action Charter, Carbon Neutral Action Plan and OCP obligations.

L. Burk asked if part of the first phase process would include help to establish budgets for this process.

There was discussion of a Low Carbon Heating Opportunity Assessment study proposed by HB Lanarc. The study involved Geothermal Energy Sources investigation such as the hot springs which is carbon free heat. B. Fraser feels that there is possibility to have other objectives and opportunities if this were to be implemented.

Priorities/Roles

Alan Jackson asked that if the plan were brought forward to the community could the Village benefit from the sale of carbon credits.

B. Fraser indicated that the provincial government prefers to see reductions over offsets.

B. Fraser stated that there would not be a requirement for the hotels to do the inventories, however because of the role of the hotels in the community it would be a great advantage to get them on board with the process.

B. Fraser recommended that the Village's first priority was at the corporate level.

L. Burk suggested that the Village would implement changes to bylaws and the OCP that satisfy targets for 2010.

Alan Jackson stated that he would like to OCP amendments completed and approved by December of 2009.

B. Fraser stated that it is achievable and consistent with the information that has been provided to maintain that deadline. His part would include all the work necessary to take the Committee to the OCP amendment process.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SUSTAINABILITY AND INFRASTRUCTURE
COMMITTEE MEETING
AUGUST 20, 2009
PAGE (3)**

L. Burk stated that \$7000 has been set aside in the 2009 budget from an estimate of initial costs projected last fall.

D. Courtice stated that there is money in the consultant budget to cover the costs for this initial phase.

Moved by Dave Harris
Seconded by Ken Becotte

THAT staff proceed with the hiring HP Lanarc to a budgeted amount up to \$9000.00 for Phase 1 of their proposal.

CARRIED

Larry will provide documents for further review of the members.

K. Becotte wanted a timeline for waste water up date.

L. Burk stated that Lorne Davidson has gone to the contractor for estimated costs. Numbers are coming back lower than originally anticipated. Still waiting on the cost of new pump stations. The potential to integrate with Kent is still being explored. The numbers seem to be more acceptable either way.

The next meeting will be called by Chair as required.

6.

ADJOURNMENT

Moved by Dave Harris
Seconded by Dale Courtice

THAT the meeting be adjourned at 10:45p.m.

CARRIED

Certified a true and correct copy of the minutes
of the Sustainability and Infrastructure
Committee meeting held on August 20, 2009 in
Council Chambers, Village of Harrison Hot
Springs, B.C.

Larry Burk (CAO)

Alan Jackson (Chair)

4.5

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: November 17, 2009
TIME: 4:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Leo Facio (Chair)
 Lorne Lees (Deputy Chair)
 Brian Bignell
 Alan Birtch
 Marg Doman
 Allan Jackson, Councillor
 Harvey Ruggles

Larry Burk, CAO

ABSENT: Raymond Hooper

Recording Secretary, C. Richardson

1. CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

2. ADOPTION OF MINUTES

☐ APC minutes of
September 22, 2009

Moved by Lorne Lees

Seconded by Allan Birtch

THAT the minutes of the Advisory Planning Commission meeting of September 22, 2009 be adopted.

CARRIED

3. DELEGATIONS/PETITIONS

None

4. CHAIRPERSON REPORT

None

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
NOVEMBER 17, 2009
PAGE (2)**

5. ITEMS FOR DISCUSSION

☐ IRCA Was not discussed.

☐ OCP East Sector CAO L. Burk wanted to keep the APC up to speed with the progress from the ILMB. The Village has licence to three lots the on the east sector for the future site for Public Works. The Village has the tenure on these properties. CHM Hill will submit a final report to the Village regarding the archeological study. The Village can then apply for Crown Grant or can have an extended tenure reserve up to 35 years. A report to Council will be submitted for decision. The Village will be able to use the property once the licence for the garbage dump has expired. Monies will be budgeted for cleanup of the property and buildings. The land consists of nearly 5 acres. A potential compost facility could be at this location. CAO has been in contact with Pat Bell regarding the progress and follow up.

Harvey Ruggles raised the question of the bridge on McCombs and future plans. L. Burk informed that this item will be addressed in the new year, with a rebuild of both bridges on McCombs.

☐ Kingma update CAO reviewed the presentation provided by Kingma at the November 16, 2009 Council meeting for the members of the ACP. Section 7 and 8 of the OCP were of most importance for development in the areas being considered. Kingma would like to have initial work done on their property on Hot Springs Road and proceed with developing other areas later. Kingma is waiting on the RAR assessment before deciding what they would like to do with the area considered. They are using the title "Boardwalk Cottages" for this area. The 100 acres on top of the hill are mostly undevelopable land and may be used for trail development. Whippoorwill Point is being left alone. The lower section of approximately 80 acres is resting on results from the RAR assessment for development potential. A Geo Tech is also being consulted. Kingma feels the "Lighthouse strip" will also be somewhat useable land for development. Geo Tech consultation will decide if this is possible. Marg Doman asked if a drainage study will be done on the property and was assured by CAO Burk that this study will be completed as well and other studies required by the Village. The occupier of the land must approach the ALC if they want to use the land for other purposes than allowed in the ALR.

Discussion of Floor Level Forests took place with debate over the accuracy of information provided from the Green Legacy delegations that appeared at the Council meeting November 16, 2009.

Chair L. Facio spoke of a report given to him from the Green Legacy that he has for APC member information if they wish to review it.

All are in agreement this development will take many years to complete.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
MEETING
NOVEMBER 17, 2009
PAGE (3)**

☐ Neighbourhood
Plan – Area 2 update

Review of Michael Rosen's presentation at the Council meeting was provided by CAO L. Burk. Development of the area is when and if at this stage. It is for future development purposes and the meeting was held to see what type of development people would be open to for this specific area. CAO L. Burk stated that the Village has two applications already for rezoning in this area.

Lorne Lees asked for clarification of what would be required for a property owner to develop after the Neighbourhood Plan is approved. CAO L. Burk stated owners would be able to move ahead much faster with this in place and the Village and owners would be in agreement beforehand as to what can be built in this area.

THAT CAO have M. Rosen prepare a report for next council

Moved by Brian Bignell
Seconded By Lorne Lees

THAT the OCP recommend going forward with the Bylaw to amend the OCP and move forward with a Public Hearing.

Carried

☐ 853 Hot Springs
Road

CAO L. Burk commented that Michael Rosen felt a Boat Sales business will turn into a winter boat storage site as it has in other areas and that other business opportunities could be more viable. The potential for a Tim Horton's without a drive-thru was presented by L. Burk. Lorne Lees stated he felt there is a need for a boat oriented business offering servicing, repair, rentals and boat related items. Business owners should be able to take the risk if they are willing to give it a try. Boat storage would not be in the best interest for this property. Zoning could stipulate that storage would not be allowed.

B. Bignell asked why not a drive-thru at the potential location of a Tim Hortons? L. Burk stated that drive-thrus' do not bring in more people. Lorne Lees stated that drive-thrus' cause many underlying traffic issues as well as environmental issues. L. Facio feels there is no room in the footprint of this parcel for a drive-thru and is also against the boat storage that could potentially take place. Harvey Ruggles questioned if the residents behind the property had concerned. L. Burk informed that measures would be made to offer residents the most privacy possible as well as providing sound buffers.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
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□ Rezoning – 626 Hot
Springs Road

L. Burk offered ideas of rezoning for this area for APC consideration. Kingma owns the adjoining property which is zoned C5. The owner may develop this property as single family dwelling. Discussion of the use of this land brought the opinion from members that HHS is very short on Tourist/Commercial properties and that property owners are well away of the potential of the zoning. The owner has had the property since the late 80's after multiple failed development attempts had decided to build a single home. Most were in agreement that it seems a waste of land to only put a single home on the property. Lorne Lees stated that he would not be in agreement to grant rezoning as the property owner knew what he was getting into. Brian Bignell also agreed that he would not support this.

Moved by Lorne Lees
Seconded by Brian Bignell

THAT the APC does not support the rezoning of 626 Hot Springs Road.

CARRIED

L. Burk showed the APC the proposed development plans from Moser's for a new marina area. Condos, marina, hotel options are all being explored by the owners. Price of slip rental costs were brought up as the limited opportunities for moorage will need to be addressed.

Zolton Kiss spoke regarding option 1 on Lillooet and questioned the north side of Echo. Could a developer combine a lot on Lillooet and a lot on Echo to develop? Would the zoning be the same on Lillooet as it is on Echo in option 2. What happens to owners who become "land locked" and can you go down in zoning?

CAO L. Burk stated if an owner bought back to back properties, maintained the look on Echo as single family and the north side becomes multi-family this would be acceptable. The choice of the density is the question. The look of Echo would not change.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION
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NOVEMBER 17, 2009
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6. ADJOURNMENT

Moved by Lorne Lees
Seconded by Allan Birtch

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:20 pm

Certified a true and correct copy of the
minutes of the Advisory Planning
Commission Meeting held November 17,
2009 in Council Chambers, Village of
Harrison Hot Springs, B.C.

Larry Burk (CAO)

Leo Facio (Chair)

46

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ECONOMIC DEVELOPMENT COMMISSION**

DATE: January 21, 2010
TIME: 9:00 a.m.
PLACE: Council Chambers, Harrison Hot Springs, B. C.

IN ATTENDANCE Robert Reyerse, Chair
 Mayor Ken Becotte
 Phyllis Stenson
 Stephanie Key
 Karl Dopf
 Frank Peters
 Fred Gornall
 CAO, Larry Burk
 Danny Crowell, Deputy Chair

ABSENT: Councillor Dave Kenyon

Recording Secretary, C. Richardson

1. CALL TO ORDER

Chairman Robert Reyerse called the meeting to order at 9:04a.m.

2. LATE ITEMS

None

3. ADOPTION AND RECEIPT OF MINUTES

☐ EDC Minutes
 of Dec. 16/09

Moved by Karl Dopf
Seconded by Stephanie Key

THAT the minutes of the Economic Development Commission meeting of December 16, 2009 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

5. DELEGATIONS/PETITIONS

None

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ECONOMIC DEVELOPMENT COMMISSION MEETING**

January 21, 2010

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6. ITEMS FOR DISCUSSION

Village Update

L. Burk informed the Commission that the Village is preparing for the final interviews for the EDO position. The interviews will take place at the end of January with completion anticipated the first week in February. A targeted start day will be dependent on the proponent.

The first meeting of the finance committee is forthcoming and it was suggested that the EDC discuss what they would like to see from the budget.

The project of the water main on Hot Springs Road is slated to begin next week. L. Burk stated the importance that if there are questions that need clarification, members should contact the office for clarification to avoid rumors and misinformation.

Discussion of the staff in-service day brought forward the item of clear and succinct motions stated for the record. Any reports need to be passed through the chair for dissemination. All items for the agenda must be forwarded to the chair. All correspondence or reports brought into meetings but have a copy of the recording secretary. Any recommendations to Council must be accompanied by a report from the Chair. K. Becotte stated that other than the APC, a member of Council sits on all Committees and Commissions and will speak on their behalf at Council. Agenda packages will now be emailed to EDC members.

It was noted that the BC Ocean & Coastal strategy was included in the agenda package of information for the EDC members.

An update of the IRCA property was provided for the EDC members, noting that the new plans indicate a seven story structure as opposed to the first plan consisting of ten floors. Public Hearing has not yet been decided. L. Burk requested the EDC impression regarding the two property cleanup on Esplanade to allow the two lots for temporary parking for the summer for boater traffic. Who will pay for it? The Village has recouped the cost invested with the lots used last summer and feels it would be recouped with the other properties involved this summer. L. Burk would like to have a report to Council for consideration. It was stated that having these properties available for parking will help ease some of the traffic issues on Esplanade.

The work being done on the garage located on 215 Miami River Drive was discussed. The owner initially claimed that minimal work would be done on the structure but once work commenced the project took on a much larger scope. The owner will be operating a home based business making spa cookies and has already approached the Chamber of Commerce.

VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE ECONOMIC DEVELOPMENT COMMISSION MEETING

January 21, 2010

PAGE (3)

☐ Community Assessment Study

The community assessment consultants will be presenting as a delegation at a future Council meeting. There was discussion of the role of the consultants and the objective from this assessment. Any questions or input that EDC members may have in regard to the assessment should be forwarded to CAO L. Burk. Danny Crowell discussed the possibility of a future compost project that the Resort would like to begin this spring. K. Becotte stated that the consultants should get a good perspective of the community before the assessment gets too far ahead so that multiple issues can be addressed. He stated that it would be a benefit to have input from committees and commission. L. Burk stated that at the initial meeting with the consultant, it was made very clear at the start that the assessment needs to be quite broad in scope. P. Stenson voiced her excitement with this proposal and concurs that this is a much larger scope than just Memorial Hall. It is important to differentiate between residential vs. business responses in the survey to get a true sense of what is wanted from the community. Input is requested from the EDC. It was suggested to revisit the mission/vision statement for ideas as well as the swat analysis. Topic ideas from the EDC were requested by the Chair. P. Stenson stated that all residents/businesses will have an opportunity to voice needs they feel valid in this process. F. Peters would like people to narrow down what they feel are the strengths of the community and have them identified in the process to help move forward with events. What are the strengths of the Community and what elements should be leveraged with special events? What business services would you like to see brought into the Village? What do you think the economical benefits would be with events in the Village? K. Becotte stated that all events have an economic impact on the community. What could we be doing to generate positive economic outcomes? Mountain biking, skateboard park and other environmental activities could be items that could have a positive economic outcome on a different level. R. Reyerse would like the members to email him any issues or questions that might be of value for the community needs assessment.

☐ Sandcastle Event – Next Steps

Discussed with the Community Needs Assessment

☐ Event Coordinator Update

P. Stenson stated that it has been assured April 1, 2010 is the date to begin this position and there is still a chance that the position may begin sooner. The proponent has yet to be decided.

☐ Event Coordinator Priorities for 2010

Tabled until next meeting.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ECONOMIC DEVELOPMENT COMMISSION MEETING**

January 21, 2010

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**☐ Beach Front
Task Force –
EDC priorities**

L. Burk has emailed the former people on this Committee to see if the group members will continue on with the task force. Clarification was given that this task force is also involved with projects of the lagoon. It is hoped that this group could commence as soon as possible. Ken Becotte, Dave Harris, Robert Reyerse and the architect R. Powers were on the former committee. It was suggested that the Chair of the Parks and Recreation Commission be involved with this task force. A review of the previous plan would be beneficial in prioritizing economic development involved with beach front development. The problem of the sand blowing into the Village from the lagoon stemmed conversation to find a solution with the development. R. Reyerse suggested a review of the previous beach front development plan and input at the next EDC meeting for discussion and recommendation.

The wayfinding sign is still awaiting permits from the Village but is anticipated to move forward soon. A local carver will be hired for this project

**☐ EDC
Communication
to Community**

The Chair stated that a half page EDC update in the Observer for issues, status of projects, EDC information to the community would be of a great benefit.

The possibility of having the EDC use a section on the village website will be discussed with staff. Ken Becotte discussed the policy adopted for content on the Village website and the possibility of having an EDC email address on the Village website for community contact with the EDC.

It was stated that after the community needs assessment is complete, a public meeting may be a good venue to host an open house involving all pertinent committees/commissions, the Chamber of Commerce, Tourism Harrison, the Festival of the Arts, etc...

Moved by Danny Crowell
Seconded by Fred Gornall

THAT the Village host an evening where the results of the Community Needs Assessment are presented to the public and where the status of the different Commissions and their partners are displayed.

CARRIED

**☐ Next meeting
agenda**

Priorities of the Event Coordinator
Priorities regarding the Beach Front Development

Next meeting February 17, 2010.

VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ECONOMIC DEVELOPMENT COMMISSION MEETING

January 21, 2010

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7. ADJOURNMENT

Moved by Karl Dopf

Seconded by Stephanie Key

THAT the meeting be adjourned at 10:54 a.m.

CARRIED

Certified a true and correct copy of the minutes of the
Economic Development Commission of January 21,
2010 held in Council Chambers, Village of Harrison
Hot Springs, BC.

Robert Reyerse
Chairman

Larry Burk
CAO

4.7

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE**

DATE: February 9, 2010
TIME: 9:30 a.m.
PLACE: Council Chambers, Harrison Hot Springs, B. C.

IN ATTENDANCE: Mayor Becotte
 Councillor D. Kenyon, Chair
 L. Burk, Chief Administrative Officer
 D. Courtice, Director of Finance

Recording Secretary S. Keim

1. CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

2. ADDITIONS TO THE AGENDA

None

3. ADOPTION OF MINUTES

Moved by Mayor Becotte
Seconded by Dale Courtice

THAT the minutes of the Administration and Finance Committee meeting of August 17, 2009 be adopted.

CARRIED

4. CHAIRPERSON REPORT

No Report

5. ITEMS FOR DISCUSSION

(a) Budget Meeting Schedule

The next Budget Meeting will be a Special Council meeting and is scheduled for Thursday, February 18, 2010 with subsequent meeting dates to be set at the conclusion of each meeting. The Public Consultation Meeting will be held on Tuesday, April 27, 2010. The Budget Bylaw will receive third reading on May 3rd, 2010 and will be adopted at a Special Meeting of Council on May 10, 2010. The Parks and Recreation Commission are to be provided an opportunity for input into those areas of the budget where they may have an interest or projects to put forward for consideration.

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ADMINISTRATION AND FINANCE COMMITTEE MEETING**

February 9, 2010

PAGE (2)

(b) Budget Meeting Pro Forma

The budget process will be conducted in accordance with the requirements of the *Community Charter* and a date of April 27, 2010 has been set for the Public Information Meeting.

(c) Boat Launch Report

The recommendations contained in the report from the operator were discussed and staff is to report back regarding the fee structure for 2010 that would incorporate the transition from GST to HST; to obtain and report back on costs to pave a 3rd lane at the launch. Staff will also investigate different parking scenarios on Esplanade as well as other private property holdings in the area of the launch. The administrative issues with regard to modifications to decals and mirror hangers are to be taken care of by staff.

(d) Grants to Groups

Committee members were provided a copy of the applications received for Grants to Groups. Staff will prepare a spreadsheet and present it to the Committee for further review prior to a recommendation being made to Council.

ADJOURNMENT

Moved by Mayor Becotte

Seconded by Dale Courtice

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 10:48 a.m.

Certified a true and correct copy of the minutes of the Administration and Finance Committee of February 9, 2010 held in the Council Chambers, Village of Harrison Hot Springs, BC

Dave Kenyon
Chair

Larry Burk
Chief Administrative
Officer

7.1



COMMUNITY SOCIAL SERVICES MATTER

FILE #	DATE
0030	FEB 15 2010
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
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<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A (B) C
COUNCIL AGENDA	
DATE	INITIAL
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)	

February 11, 2010

Ken Becotte
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC VOM 1K0

Dear Mayor and Council

We are writing to seek your council's endorsement of March as Community Social Services Awareness Month. In 2009, more than 25 councils across B.C. supported this campaign to raise awareness of important community-based social services. This initiative is being undertaken by British Columbia's community social services workers.

Community social services include:

- child care and infant development programs
- employment and housing support for people with developmental disabilities
- specialized services for immigrant families and youths at risk
- services for First Nations families
- support for women dealing with violence, substance abuse and addiction-related services
- assistance to people of all ages, abilities and backgrounds

Throughout the month of March, community social services workers, along with others in your community, will be engaging in a variety of activities to raise awareness. Some of these activities may be planned in your community such as information booths and displays in public locations. A key step would be to have your council endorse March as Community Social Services Awareness month.

..... /2

Please see the attached draft resolution for your consideration. We strongly encourage your council to consider designating the month. If you would like more information or have any questions, please feel free to contact Holly Page at (604) 291-9611 or toll free 1-800-663-1674. Thank you.

Yours truly



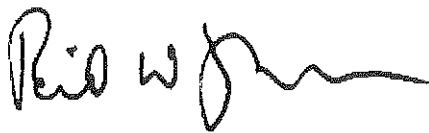
Darryl Walker, President
B.C. Government and Service Employees' Union



Ken Robinson, President
Hospital Employees' Union



Barry O'Neill, President
BC Division of the Canadian Union of Public Employees BC



Reid Johnson, President
Health Sciences Association

/jk
cope378
FinalLettertoCouncils-2010

**March is *Community Social Services Awareness Month*
*Resolution to Municipal Council***

Whereas community social services are vital to the quality of life of all British Columbians; *and*

Whereas community social services in British Columbia include services to families and children; people with disabilities; people and families dealing with substance abuse; people in community justice services, including correction services and victim assistance programs; women and their families in transition houses or sexual assault centres; aboriginal peoples; individuals involved in community projects and employment training programs; as well as child care, multicultural, settlement and immigrant services; and more; *and*

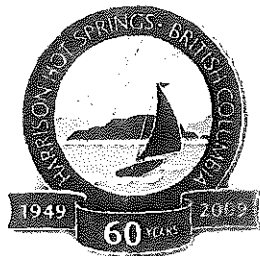
Whereas the availability of these supportive services helps improve the quality of life for everyone, while making our communities stronger and more stable; *and*

Whereas greater recognition and understanding of the critical role these services play in our communities is needed to ensure their continued availability and improvement; *and*

Whereas awareness and support for these services begins at the local level;

Now therefore be it resolved that this council proclaim *March as Community Social Services Awareness Month*.





Incorporated May 27, 1949

Village of Harrison Hot Springs

P.O. BOX 160, 495 HOT SPRINGS ROAD,
HARRISON HOT SPRINGS, B.C. V0M 1K0

MUNICIPAL OFFICE (604) 796-2171
PUBLIC WORKS DEPT (604) 796-2171
FAX NUMBER (604) 796-2192
EMAIL: info@harrisonhotsprings.ca
WEBSITE: www.harrisonhotsprings.ca

File: 0630-01

February 17, 2010

Community Social Services Matter
c/o BCGEU
4911 Canada Way
Burnaby, BC V5G 3W3

Dear Sir/Madam:

Subject: March as Community Social Services Awareness Month

Thank you for your letter received February 11, 2010 requesting assistance to proclaim March as Community Social Services Awareness Month. However, we must inform you that Council has a policy that they will not issue any proclamations.

Should you have any questions, please do not hesitate to contact the writer.

Yours truly,

A handwritten signature in black ink, appearing to read "Larry Burk".

Larry Burk
Chief Administrative Officer

/dk

cc: Mayor and Council

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Community_Social_Services_Matter.proclamation.LTR.doc

Harrison Hot Springs is committed to being a viable, sustainable, environmentally friendly community striving for financial responsibility. Working on short and long term goals that foster responsible stewardship is the future of Harrison Hot Springs.

7.2

FEB 19 2010

Deputy Commissioner
Pacific Region

Sous-commissaire
région du Pacifique



Commanding
Officer

Commandant
divisionnaire

Guided by Integrity, Honesty, Professionalism, Compassion, Respect & Accountability

February 15, 2010

Mr. Larry Burk
Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mr. Larry Burk:

Re: Accountability, Oversight and Communications

The purpose of this letter is to provide you with direct responses to questions I have heard from some of our contracting partners and also to ensure that you clearly understand the position of the RCMP on some recent issues misreported in the media. Finally, I want to make some comments with respect to communication issues and to talk about ways we can be better connected to the communities we serve. I will apologize at the outset for the length of this letter, but these are important issues which you need to have a clear understanding of to ensure that our partnership is as effective as possible.

In recent years, we have witnessed ever-increasing demands for more effective communication and accountability processes with respect to how we deliver police services. This phenomenon is being observed throughout society and is not unique to policing and I do understand that public safety and policing consumes a significant part of your budget. I understand as well, that the communities we serve want the relationship between them and their police force to be a true partnership as opposed to police simply being a service provider in a contract relationship. This distinction is important and has been made a key component of the new RCMP contract currently under negotiation.

(new)		DATE FEB 19 2010
7500	<input checked="" type="checkbox"/> ACCTS P/R	
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<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL	
ITEM	A	B
COUNCIL AGENDA		
DATE	MAR 1, 2010	
	INITIAL	<input type="checkbox"/>
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)		

Accountability:

I know that you understand this but there is one particular myth with respect to accountability which bears mention and that is the often repeated line that the RCMP reports to Ottawa and is not accountable to anyone in BC. I can assure you that I, and every employee of this Division are indeed accountable to the Government of BC, to you and ultimately to the people we serve. The Commanding Officer and the Criminal Operations Officer are selected by the Provincial Government and there is no doubt in my mind that should the Government want either or both of us to leave, that would happen. As you know, there is a significant degree of consultation in selecting Detachment Commanders for larger Detachments, a process which can be improved upon and I will expand on that shortly.

With the single exception of National Security investigations, our National Headquarters has virtually nothing to do with the day to day operations of the Division other to offer support when it is needed. I know that there are irritants with respect to financial authorities which often do require approvals at our Headquarters level. Good progress is being made on these issues through work being done on the Brown Task Force recommendations and some levels have already been changed. Part of my job, as Commanding Officer, is overseeing the Federal Force here and you can appreciate that this aspect would require direct involvement with National Headquarters. There are significant benefits to this arrangement both in terms of additional resources and of operational effectiveness. We run a truly integrated Municipal, Provincial and Federal operations model in this Province which permits the Criminal Operations Officer to easily move resources between the three business lines to optimize operational effectiveness. We need to do a better job in communicating exactly what this means for your community and will be doing so in coming weeks.

The other role for the position I currently occupy is the Deputy Commissioner for Pacific Region which also means that my position is a member of the Senior Executive Committee (SEC) for the Force. This is a significant benefit to British Columbia and to your community in the sense that there is direct input to SEC on issues of importance to British Columbians. These links are important because they connect the various levels of policing in a way that maximizes the effectiveness of everything that we do from the community level, to the Provincial level, to the National level and ultimately to the International level where we have nearly 500 personnel around the world.

For you, as the Mayors and public officials of the communities we serve, your primary point of contact is your Detachment Commander and the success or the failure of the relationship that you have with the Force is highly dependent upon the relationship with your commander. For many years now, we have been engaging Mayors of the larger cities in the selection process of the Officer in Charge of your Detachment. That process varies from place to place simply due to the fact that there has never been consensus as to what that process should involve. As a result, we have kept it flexible and tried to craft it to meet individual needs. We recognize the need to further develop that process and are currently engaging in steps to do so and will be seeking advice from Mayors around the Province as to how this should be shaped. We want to engage you earlier in the selection process to ensure that meaningful consultation is accomplished with a

result that you get a commander best suited for the needs of your community. I recognize as well that some communities prefer to leave selection to the Force and we will continue to do that as well where needed.

At the UBCM conference last year, where I had the opportunity to connect with many of you, I let you know that we would be reaching out to our communities for further engagement in our planning process.

A few years ago, under our overall Annual Performance Plan (APP), we initiated Detachment Performance Plans (DPP) which are completed by detachments in contract provinces to ensure consultation with the community stakeholders and partners by identifying issues and concerns that will become community and policing priorities. Those priorities are acknowledged by impacted community stakeholders and partners. Your Detachment Commander will be accountable to provide the most effective police service possible in the circumstances. These circumstances include many environmental variables, including population to police officer ratios. The consultative process required today between Detachment Commanders and their communities is much more complex and involved than meeting with partners and seeking their concurrence in our planning process. It needs to involve detailed discussions with you on issues impacting communities and comprehensive input into plans and priorities with ongoing review and discussion and, if necessary, adjustment of those plans and priorities throughout the year. As part of this process you will be asked to “sign off” on the DPP to ensure that you both agree with, and have had meaningful input and indeed, direction, into the policing priorities to be addressed in the upcoming year. The sign off is simply a management tool to ensure consultation is being done and, more importantly, is being done appropriately.

The final part of this consultative process cycle will be for District Commanders and their staff to reach out to you, as our partners, towards the end of planning cycles or, when appropriate, to invite feedback on the performance of your detachment in addressing the stated priorities and to invite comments and input generally on the performance of the Detachment Commander. This input will be included in the Detachment Commander’s annual performance appraisal. I view this as an important and an effective accountability measure which gives you meaningful input.

Oversight:

There are several myths with respect to our position on police oversight which are critically important for me to comment upon, directly to you. The RCMP is not opposed to independent oversight to deal with serious issues such as in custody deaths or other serious matters involving our personnel. In fact, we have led the way, in this Province for many years, seeking more effective ways to achieve independent oversight, absent the political intervention needed at both the Federal and Provincial levels to take required steps, such as legislative amendments. Here are some of the examples:

2003 – February 28th - BC RCMP invited Shawn Atleo, Assembly of First Nations BC Chief, (as he then was) to oversee the investigation into the officer involved death of a Vancouver Island First Nations woman. This was a stepping stone to a written protocol months later.

2003 - June - The Public Safety Cooperation Protocol, initiated by the RCMP in BC was signed between the First Nations Summit, the Union of British Columbia Indian Chiefs; the BC Assembly of First Nations; and the RCMP with the goal of establishing trusting and reciprocal relationships and to provide for contemporaneous oversight and involvement of first nations leaders as observers in certain investigations. This was modeled, in part on the precedent set in the 2003 investigation on Vancouver Island.

2004 – May 18th—Public Safety Cooperation Protocol signed in Saskatoon with the National Chief of the Assembly of First Nations. This protocol was modeled after the program developed and implemented in British Columbia. This Protocol has since been copied and put into place in several other Provinces and last year, other Municipal Police Forces in BC joined into the agreement.

2007 - March - The Commission for Public Complaints Against the RCMP (CPC) Observer Program was established as a two year pilot project. At the request of the RCMP, the CPC would have contemporaneous oversight during an officer involved investigation instead of just file review responsibilities. The program was formalized in September 2008 and is now used in other Provinces across Canada as well.

Independent Observer Program – CPC Website
(<http://www.cpc-cpp.gc.ca/prr/rep/opp/index-eng.aspx>)

2009 – September – Motion at the British Columbia Association of Chiefs of Police (BCACP) urging the Provincial Government to adopt an independent oversight model similar to that in Alberta. A committee has been formed and is working on this issue.

(Motion for resolution made by RCMP and seconded by Abbotsford). The BCACP continues to urge the Solicitor General of BC to move forward with this process and as recently as February 5th, sent another letter to the Solicitor General asking that he move forward with the proposal.

2010 – February – The Commissioner of the RCMP announced new national policy requiring that other police forces and where available, other review agencies, be called in to investigate certain major incidents involving our personnel. Once again, this is not a new practice for “E” Division as this has been a general rule followed for several years here. A major complicating factor here is that Municipal forces often, when asked, do not have the capacity to assist. This is one of the key reasons for the BCACP motion made last year.

As recently as last week, we concluded discussions with the British Columbia Office of Public Complaints Commissioner for them to review certain RCMP involved serious incidents (such as those describe above). I am optimistic that a Memorandum of Understanding will be signed within days. It should be noted that there is no authority for doing this, but more importantly, there are no rules or policy preventing it, so we have moved forward to make it happen.

I would hope that you could see from all of these RCMP led initiatives that the RCMP in BC has shown a consistent pattern of leadership, over a significant period of time, in efforts to improve on accountability mechanisms regarding police involved issues of concern. All of the programs noted above were initiated by the Force, voluntarily, without suggestion. I would suggest that the Force has been more proactive in this respect than any other police agency in Canada. We are doing as much as is possible within our power and at the end of the day, as already stated, oversight is an issue for governments to deal with. When you hear suggestions to the contrary you are welcome to use any of this information to correct the record. I have tried to do so through the media on many occasions, with little or no success which is incredibly frustrating to me and to the employees in the Province.

Communications:

Finally, I want to make a few points with respect to communications. Your day-to-day contact with the Force is through your Detachment Commander, as it should be. We have many Detachments where there are excellent two-way communications and highly effective relationships. We have some where there is room to improve and we intend to do so. From my perspective, there is little more important than effective communications, especially important in the age of instantaneous communications where we now live. It is through strong communications that we connect with you, and ultimately, with the citizens of your community whom we serve.

Day-to-day communications with your Detachment Commander will continue to be the primary method of communication with respect to the policing of your community but there is much more that you need to be aware of so that the overall partnership between you and the Force is as effective as it can be. As you know, we are the Provincial Police Force for BC as well as the Federal Force. There is a great deal of activity that takes place in these other business lines that impacts you and your community and we need to do a more effective job of keeping you advised on those issues whether it involves operational issues such as National Security or Federal policing files such as in the Border Integrity, organized crime and gangs, financial crimes or drugs area. Of equal importance there is information related to administrative matters such as finance, negotiation of the new contract, the Brown Task Force work that I want you to have access to. These other business lines contribute significantly to the policing of your community and we need to find ways to ensure that you are well informed about exactly what that means.

Without doubt, this is a significant challenge given that we provide policing services to over 700 communities in this Province. This is complicated by the fact that community needs with respect to information they want vary significant across the Division. That said, we intend to be as effective as we can be with communications and you will start receiving regular updates on the topics I have mentioned. I expect that there will be growing pains in terms of crafting the delivery mechanism to meet everyone's needs and I welcome your suggestions and comments as we develop the communication process.

I look forward to hearing any other suggestions you may have in finding ways to ensure that we are fully engaged as partners in the protection of our communities.

Sincerely,

A handwritten signature in black ink, appearing to read "GDB", is positioned above the printed name.

Gary D. Bass, O.O.M.

Deputy Commissioner – Pacific Region
& Commanding Officer, "E" Division

657 West 37th Avenue
Vancouver, BC V5Z 1K6

7.3

FEB 24 2010

FILE #	DATE
220	FEB 24 2010
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
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<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE	INITIALS
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)	

February 22, 2010
Box 478 (327 Miami River Drive)
Harrison Hot Springs, BC
V0M 1K0

Mayor and Council
Village of Harrison Hot Springs
495 Hot Springs Road
Harrison Hot Springs, BC, V0M 1K0

Dear Mayor and Council,

I am an avid hiker and enjoy hiking the many trails in Harrison Hot Springs. Often I hike through the East Sector from the bottom of Cottonwood/Driftwood along the Tall Grass Trail, the Bridal or Beaver Pond Trail and out to McPherson Road. I return home along the wide boulevards of McCombes Road, a most pleasant walk.

I am aware that some of the trails are recently posted as being on private property albeit the owner announced at Council that he was advised by his lawyer to do so and is not averse to the public continuing to use the trails. However I am confused about the status of McPherson Road.

If I emerge from the East Sector via the Beaver Pond Trail at the West end of the road, I encounter a locked iron gate across the McPherson road half way to the intersection with McCombes. It is most difficult to squeeze through even for a slim person as myself. If I am accompanying members of the Harrison Hikers Club, many members have great difficulty returning to McCombes without slogging through the wet trails within the East Sector lands.

If I emerge from the East Sector via the Bridal Trail I formerly only had to get around the yellow bar gate directly to the intersection at McCombes. Recently dumping of fill by the Village has turned much of the bridal trail into a busy industrial road so that also impedes me.

In view of the fact that all these hiking trails are featured in the Final Parks and Trails Report (Oct. 28, 2009) as Appendix 'A', I am wondering what is private, what is public and where it is feasible to hike without encroaching on private property? Is McPherson a public or a private road? It appears on maps as if it is a public road but all the gates indicate it is private although there are no signs that say so.

This question was asked of your public works department. I was told this morning that the question would need to be addressed to the Village. Your earliest reply would be appreciated.

Respectfully,

Janne Perrin
Janne Perrin

9.1



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 16, 2010
FROM: Parks and Recreation Commission **File:** 0360
REPORT: RC019
SUBJECT: Heritage Tree Evaluation Program for the Village

RECOMMENDATION:

THAT Council give consideration to forming a select Heritage Tree Advisory Committee for the purpose of implementing a Heritage Tree Evaluation Program for trees in Harrison Hot Springs.

BACKGROUND:

See the attached report from the Parks and Recreation Commission.

BUDGETARY CONSIDERATIONS:

There are no budgetary issues with respect to the forming of this select committee.

POLICY CONSIDERATIONS:

The Mayor recommends the establishment of committees and commissions and Council must approve appointment of members.

Respectfully submitted for your consideration;



Larry Burk
Chief Administrative Officer

**Report to Council
From the
Parks and Recreation Commission**

**Proposal for a Heritage Tree Evaluation Program in the
Village of Harrison Hot Springs, British Columbia**

INTRODUCTION

The Village of Harrison Hot Springs currently has a population of just under 1800 residents. With several development proposals being considered it is expected that some significant growth can be expected over the next few years. The question of how to accommodate this significant population pressure as well as ensure a high quality of life for the village's citizens is a challenge. It is clear from the town hall meetings during the consultation process of the revision to our Official Community Plan dated March 17, 2007 indicates that many of our residents place a high value on the following ideals.

The preservation of green space;
Environmentally sustainable communities;
The preservation of natural features.

RECOMMENDATION

The Parks and Recreation Commission recommends that Council give consideration to forming a select Heritage Tree Advisory Committee for the purpose of implementing a Heritage Tree Evaluation Program for the trees of Harrison Hot Springs.

DISCUSSION

The goals of the Heritage Tree Evaluation Program would be to: Identify, evaluate, and protect "Heritage and Significant Trees" and educate the public about the value of trees in the community.

The Heritage Tree Evaluation Program could initially involve our residents by initiating and advertising a **Heritage Tree Hunt**. The committee could also determine and make recommendations for the best protection measures for the trees, once they have been identified and evaluated. The Heritage Tree Evaluation Form being offered here was developed by Susan Murray, and revised in consultation with the city of Surrey's Parks and Recreation staff. It was based on qualitative and quantitative tree analysis. The format was based on research of Heritage Tree programs across Canada and the USA. With the exception of the city of Victoria, B.C. that has had a Heritage Tree program in place for close to 30 years, the development of the Heritage Tree assessment tool was unique to Western Canada.

After a review of the Heritage Evaluation models available, a combined approach was chosen to develop the Heritage Tree Evaluation Form for the City of Surrey.

The **Heritage Tree Evaluation Formula** is as follows:

$$\frac{\text{Location Value} + \text{Condition Value} + \text{Heritage Value}}{3} \times 100 = \text{percentage}$$

Tree Location, Condition, and Heritage Values should all be equally weighted.

The **Tree Location Value** in the Heritage Tree formula is determined by using the **International Society of Arboriculture** (ISA) evaluation method for location. This includes Site, Contribution and Placement Values.

The **Condition Value** is determined using the ISA evaluation method for condition.

The **Heritage Value** is determined by evaluating the tree's relative historical significance. Historical significance is determined by the tree's association with historical or famous events, the broad cultural history of the country, province, city or community, or a person or persons who have significantly added to the history of the country, province, city or community.

Definitions of what is very significant, significant, somewhat significant, and so on should be determined with the assistance of the **Heritage Tree Advisory Committee**.

The **five factors** the Heritage Value or rating is derived from are:

1. Outstanding tree characteristics such as age, size and type of specimen.
2. Rarity, which means one of a very few of a kind.
3. Uniqueness, which means unusual in growth or habit.
4. Historical factor, as determined by the tree's relative significance.
5. Landmark Heritage, trees that over time have become landmarks to the community at large.

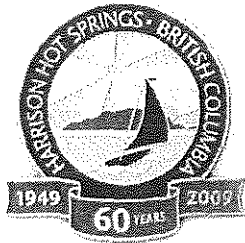
Each factor has a set of weighted criteria. For example, a tree that is very rare would score 5, while a tree that is common would score 1. The maximum score for a Heritage Tree is 25. The Heritage value is the actual score divided by 25. The Location and Condition Values are usually calculated as percentages. Converting the percentages into decimals and inserting the three values into the overall formula achieves a numerical score. A minimum of 65 percent is needed before a tree qualifies as a Heritage Tree.

Consideration should be given in selecting members for the committee to choose a certified arborist and/or a horticulturist as well as members who have demonstrated an interest in the history of Harrison Hot Springs.

This program is borrowed from the City of Surrey Heritage Tree Program which was designed and implemented by:

Susan M. Murray, Fraser Valley Heritage Tree Society
Surrey, British Columbia susan.murray@telus.net

VILLAGE OF HARRISON HOT SPRINGS



TERMS OF REFERENCE HERITAGE ADVISORY COMMITTEE

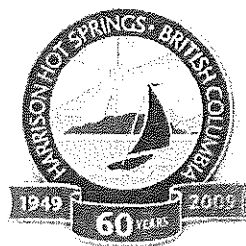
BYLAW NO. 914 – COUNCIL PROCEDURE BYLAW

15. STANDING AND SELECT COMMITTEES AND COMMISSIONS

(a) Standing Committees

- (i) The Mayor must establish standing committees for matters the mayor considers would be better dealt with by committee and must appoint persons to those committees;
- (ii) At least half of the members of a standing committee must be council members;
- (iii) Subject to 15(a)(i), persons who are not council members may be appointed to a standing committee.
- (iv) The Mayor shall designate one member of each committee to act as Chair and the Chair will be entitled to one vote.
- (v) The Mayor shall be an ex-officio member of all Committees and be entitled to vote at all meetings thereof.
- (vi) Members of Council, other than members appointed to a Standing Committee, may attend the meetings of a Standing Committee and shall not be allowed to vote, but may, with the consent of the Committee, be allowed to take part in any discussion or debate by permission of a majority vote of the members of the Committee.
- (vii) A majority of voting members appointed to a Standing Committee shall constitute a quorum.
- (viii) Standing Committees must consider, inquire into, report, and make recommendations to Council about all of the following matters:
 - (a) matters that are related to the general subject indicated by the name of the committee;
 - (b) matters that are assigned by Council;
 - (c) matters that are assigned by the Mayor;

VILLAGE OF HARRISON HOT SPRINGS



TERMS OF REFERENCE HERITAGE ADVISORY COMMITTEE

as required by Council or the Mayor, or at the next Council meeting, if possible, if the Council or Mayor does not specify a time.

COMMITTEE MANDATE

The Committee mandate is to review and make recommendations to Council with respect to:

1. Provide recommendations, suggestions and comments that protect or enhance the unique history, heritage and character of a neighborhood, structure, facility, thing or place within the Village by emphasizing a sense of place and belonging;
2. Make recommendations/reports to Council at times so instructed by Council, at the next convenient Council meeting following a Committee meeting or at least 3 times a year.
3. It shall be the duty of the Committee to advise Council on those matters coming within the scope of Part III of the Heritage Conservation Act including to make recommendations to Council respecting designation, renovation, moving or development of heritage buildings, structures, and lands;
4. The primary goal of the Committee shall be to establish a heritage inventory which should include a listing of all buildings, places, things, facilities and sites in the community which are deemed to have heritage potential.
5. The Committee shall liaise with groups or individuals affected by or interested in heritage legislation and conservation;
6. The Committee shall assume an educational role to increase public awareness of heritage conservation in the Village.
7. Save with respect to matters expressly dealt with or provided for in this bylaw, the rules governing proceedings of the Committee shall be those governing proceedings of the Council under the Procedural Bylaw No. 914.

12.1



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** Feb 22, 2010

FROM: Larry Burk,
Chief Administrative Officer **FILE:** 5600-05
REPORT: RC017

SUBJECT: Annual report for Water System

BACKGROUND:

I have attached a copy of a report from Fraser Health that summarizes the 2009 annual bacteriological water quality results of our water source supply. Samples are taken weekly and submitted to Fraser Health Authority for testing as is required by the *Drinking Water Protection Act*.

Section 15(b) of the *Drinking Water Protection Act* requires that we make monitoring results public on an annual basis. The report must be made within 6 months of the end of the calendar year.

The method of report is at the discretion of the water supplier through consultation with the local water inspector.

This report is to be posted on the Village website at www.harrisonhotsprings.ca as well as instructions for obtaining a copy of the report. A notice on how to obtain a copy of the annual report will also be posted:

- On the notice board outside the Village Office;
- On the notice board at Hot Springs Road and Lillooet Avenue; and
- On the notice board in the Post Office.

See attached "Annual Water System Report".

Respectfully submitted for your consideration;

Larry Burk

Chief Administrative Officer

S:\00 Electronic Filing\5200 - 5799 ENGINEERING & PUBLIC WORKS\5600 WATER SUPPLY & DISTRIBUTION\5600-05 Water Quality\2010.02.23 Annual_Water_Report.RC017.doc



VILLAGE OF HARRISON HOT SPRINGS
ANNUAL WATER SUPPLY SYSTEM REPORT

Facility Name: VILLAGE OF HARRISON HOT SPRINGS WATER SUPPLY SYSTEM

Date: February 22, 2010

Period of Monitoring: Jan 1, 2009 to Dec 31, 2009

Owner: VILLAGE OF HARRISON HOT SPRINGS

Contact Information: Village of Harrison Hot Springs

PO Box 160,

495 Hot Springs Road

Harrison Hot Springs BC

VOM 1K0

Phone: 604-796-2171

Fax: 604-796-6758

Summary of the bacteriological water quality results are attached.

Results of chemical analysis conducted during the period can be obtained from Fraser Health Authority; contact person: Jeniene Lutz, 604-870-7900 or at #207 – 2775 Bourquin Crescent West, Abbotsford BC V2S 6A4.



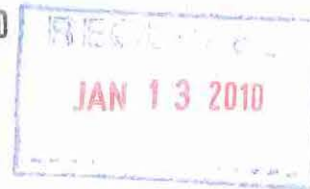
Better health.
Best in health care.

January 8, 2010

Dear: Water System Operator

Re: Annual Report for Water Systems

FILE #	DATE
5600-05	JAN 13 2010
<input checked="" type="checkbox"/> AG	<input type="checkbox"/> ACCT P/R
<input type="checkbox"/> DCAC	<input type="checkbox"/> ADMIN
<input type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input type="checkbox"/> COUNCIL
ITEM <u>A</u> B C	
COUNCIL AGENDA	
DATE	
	INITIAL <input type="checkbox"/>
(ITEMS: A - REQ, ACTION; B - INFO - W RESP; C - INFO ONLY)	



I have enclosed a copy of a report which summarizes the 2009 annual bacteriological water quality results for the samples submitted to the Fraser Health Authority from your water system.

Section 15(b) of the *Drinking Water Protection Act* requires that a water supplier makes monitoring results public on an annual basis. An annual report must be completed and made public within 6 months of the end of the calendar year (Sec. 11 *Drinking Water Protection Regulations*). How this report is made public is up to the water supplier (i.e. posted on public notice board, newsletter etc), however please consult with your drinking water inspector regarding the method that will be used to make your report public.

The following items are to be included as part of the annual report.

- Name of water supply system
- Date of the report
- Period of monitoring covered by this report
- Name of owner(s)
- Name and contact information for water supplier (to contact if anyone has questions regarding this report)
- Summary of Bacteriological Water Quality Results (enclosed with this letter)
- Results of chemical analysis conducted during the period covered by this report
- Results of monitoring for any other parameters required by the operating permit or the drinking water officer

Should you have any questions regarding this matter please contact me at 604-870-7905.

Sincerely

Jeniene Lutz, B.Tech., C.P.H.I.(C)
Drinking Water Program
Fraser Health Authority

Sample Range Report

Fraser Health Authority

Facility Name: Village Of Harrison Hot Springs WS

Date Range: Jan 1 2009 to Dec 31 2009

Operator Village Of Harrison Hot Springs
BOX 160, 495 Hot Springs Rd
Harrison Hot Springs, BC V0M 1K0

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Lake Water Supply</u>				
<u>Line,</u>				
	7/15/2009	L1	L1	
	9/2/2009	<u>1.0</u>	<u>L1</u>	
	Total Positive:	1	0	0

Result Values: **E - estimated** **L - less than** **G - greater than**

Samples that contain total coliform:	1	50.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of consecutive samples that contain total coliform:	0	
Number of samples that contain total coliform in last 30 days:	0/0	
Total number of samples:	2	

Comments:

Environmental Health Officer

Jan 7 2010

FOR FURTHER INFORMATION PLEASE CALL: Jeniene Lutz (604) 870-7900

Sample Range Report

Fraser Health Authority

Facility Name: Village of Harrison Hot Springs Art Gallery

Date Range: Jan 1 2009 to Dec 31 2009

Operator ~~Gerry van der Wolf~~
Box 160, 495 Hot Springs Rd
Harrison Hot Springs, BC V0M 1K0

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Kitchen Tap, 98</u>				
<u>Rockwell Dr</u>				
	1/14/2009	L1	L1	
	1/21/2009	L1	L1	
	1/28/2009	L1	L1	
	2/4/2009	L1	L1	
	2/11/2009	L1	L1	
	2/18/2009	L1	L1	
	2/25/2009	L1	L1	
	3/4/2009	L1	L1	
	3/11/2009	L1	L1	
	3/25/2009	L1	L1	
	4/1/2009	L1	L1	
	4/15/2009	L1	L1	
	4/22/2009	L1	L1	
	4/29/2009	L1	L1	
	5/6/2009	L1	L1	
	5/13/2009	L1	L1	
	5/20/2009	L1	L1	
	5/27/2009	C		
	6/3/2009	L1	L1	
	6/10/2009	L1	L1	
	6/17/2009	L1	L1	
	6/24/2009	L1	L1	
	7/8/2009	L1	L1	
	7/22/2009	L1	L1	
	7/28/2009	T		
	8/5/2009	L1	L1	
	8/12/2009	L1	L1	
	8/19/2009	L1	L1	
	8/26/2009	L1	L1	
	9/2/2009	L1	L1	
	9/9/2009	L1	L1	
	9/16/2009	L1	L1	
	9/23/2009	L1	L1	
	9/30/2009	L1	L1	
	10/14/2009	L1	L1	
	10/28/2009	L1	L1	
	11/4/2009	L1	L1	
	11/18/2009	L1	L1	

11/25/2009	L1	L1	
12/2/2009	L1	L1	
12/9/2009	L1	L1	
12/16/2009	L1	L1	
12/21/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - Kitchen
Tap, 98 Rockwell
Drive

2/18/2009	L1	L1	
3/18/2009	L1	L1	
5/20/2009	L1	L1	
7/8/2009	L1	L1	
9/16/2009	L1	L1	
10/14/2009	L1	L1	
12/9/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Result Values:

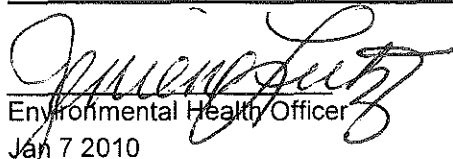
E - estimated

L - less than

G - greater than

Samples that contain total coliform:	0	0.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of consecutive samples that contain total coliform:	0	
Number of samples that contain total coliform in last 30 days:	0/5	
Total number of samples:	50	

Comments:


Environmental Health Officer
Jan 7 2010

FOR FURTHER INFORMATION PLEASE CALL: Jeniene Lutz (604) 870-7900

Sample Range Report

Fraser Health Authority

Facility Name: Village Of Harrison Hot Springs WS

Date Range: Jan 1 2009 to Dec 31 2009

Operator Village Of Harrison Hot Springs
BOX 160, 495 Hot Springs Rd
Harrison Hot Springs, BC V0M 1K0

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Dogwood Estates,</u>				
<u>Alder Avenue</u>				
	2/4/2009	L1	L1	
	4/1/2009	L1	L1	
	5/27/2009	L1	L1	
	7/22/2009	L1	L1	
	9/16/2009	L1	L1	
	12/21/2009	<u>L1</u>	<u>L1</u>	
	Total Positive:	0	0	0
 <u>320 Fern Place, 320</u>				
<u>Fern Place</u>				
	2/18/2009	L1	L1	
	4/15/2009	L1	L1	
	6/10/2009	L1	L1	
	8/5/2009	L1	L1	
	9/30/2009	L1	L1	
	11/25/2009	<u>L1</u>	<u>L1</u>	
	Total Positive:	0	0	0
 <u>170 Cedar Avenue,</u>				
<u>170 Cedar Avenue</u>				
	2/25/2009	L1	L1	
	4/22/2009	L1	L1	
	6/17/2009	L1	L1	
	8/12/2009	L1	L1	
	12/2/2009	<u>L1</u>	<u>L1</u>	
	Total Positive:	0	0	0
 <u>415 Juniper Place,</u>				
<u>415 Juniper Place</u>				
	1/28/2009	L1	L1	
	3/25/2009	L1	L1	
	5/20/2009	L1	L1	
	7/15/2009	L1	L1	
	9/9/2009	L1	L1	
	11/4/2009	<u>L1</u>	<u>L1</u>	
	Total Positive:	0	0	0

Boat Launch
Washrooms,
Harrison Hotsprings

2/18/2009	L1	L1	
4/15/2009	L1	L1	
6/10/2009	L1	L1	
8/5/2009	L1	L1	
9/30/2009	L1	L1	
11/25/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Memorial Hall, 290
Esplanade Avenue

2/11/2009	L1	L1	
3/11/2009	L1	L1	
5/6/2009	L1	L1	
8/26/2009	L1	L1	
9/23/2009	L1	L1	
11/18/2009	L1	L1	
12/16/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Public Works Yard,,
495 Hotsprings Road

1/28/2009	L1	L1	
3/25/2009	L1	L1	
5/20/2009	L1	L1	
7/15/2009	L1	L1	
9/9/2009	L1	L1	
11/4/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - 251 Miami
River Pl, Miami River
Pl

1/21/2009	L1	L1	
3/18/2009	L1	L1	
5/20/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - 320 Fern Pl,
Fern Pl

1/21/2009	L1	L1	
3/18/2009	L1	L1	
4/15/2009	L1	L1	
8/19/2009	L1	L1	
11/18/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - Boat
Launch

8/19/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Reservoir/Booster
Station

3/4/2009	L1	L1	
4/29/2009	L1	L1	
6/24/2009	L1	L1	
8/19/2009	L1	L1	
10/14/2009	L1	L1	
12/9/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

430 Echo Place, 430
Echo Place

3/4/2009	L1	L1	
4/29/2009	L1	L1	
6/24/2009	L1	L1	
8/19/2009	L1	L1	
10/14/2009	L1	L1	
12/9/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

505 Cottonwood
Place, 505
Cottonwood Place

2/25/2009	L1	L1	
4/22/2009	L1	L1	
6/17/2009	L1	L1	
8/12/2009	L1	L1	
12/2/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - 170 Cedar
Ave, Cedar Ave

2/18/2009	L1	L1	
6/17/2009	L1	L1	
11/25/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - 415 Juniper
Pl, Juniper Pl

4/15/2009	L1	L1	
7/8/2009	L1	L1	
12/9/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Beach washrooms,
Harrison Lake beach

6/3/2009	L1	L1	
7/28/2009	T		
9/2/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

290 Lillooet Avenue,
290 Lillooet Avenue

1/14/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - Dogwood
Estates, Dogwood
Estates

2/18/2009	L1	L1	
6/17/2009	L1	L1	
9/16/2009	L1	L1	
12/9/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

AUDIT - Beach
Washrooms,

7/8/2009	L1	L1	
9/16/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

526 Driftwood
Avenue, 526
Driftwood Avenue

2/11/2009	L1	L1	
6/3/2009	L1	L1	
7/28/2009	T		
9/23/2009	L1	L1	
11/18/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

315 Clover Place,
315 Clover Place

1/21/2009	L1	L1	
5/13/2009	L1	L1	
9/2/2009	L1	L1	
10/28/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

480 Naismith (North
End), 480 Naismith

2/4/2009	L1	L1	
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4/1/2009	L1	L1	
5/27/2009	EST 400	EST 1	
6/1/2009	L1	L1	
6/1/2009	L1	L1	
6/3/2009	L1	L1	
7/22/2009	L1	L1	
9/16/2009	L1	L1	
12/21/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	1	1	0

251 Miami River
Place, 251 Miami
River Place

1/21/2009	L1	L1	
5/13/2009	L1	L1	
7/8/2009	L1	L1	
10/28/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

459 Naismith (West
End), 459 Naismith

1/14/2009	L1	L1	
3/11/2009	L1	L1	
5/6/2009	L1	L1	
8/26/2009	L1	L1	
12/16/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

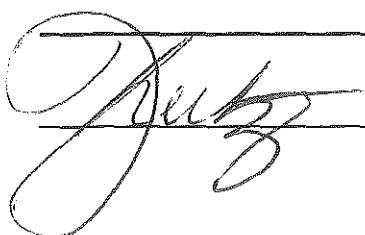
345 Clover Place,
345 Clover Place

7/8/2009	<u>L1</u>	<u>L1</u>	
Total Positive:	0	0	0

Result Values: E - estimated L - less than G - greater than

Samples that contain total coliform:	1	0.89% of total
Samples that contain e. coli:	1	0.89% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of consecutive samples that contain total coliform:	0	
Number of samples that contain total coliform in last 30 days:	0/10	
Total number of samples:	112	

Comments:



Environmental Health Officer
Jan 7 2010

FOR FURTHER INFORMATION PLEASE CALL: Jeniene Lutz (604) 870-7900



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 26, 2010

FROM: Larry Burk,
Chief Administrative Officer **FILE:** 6320
REPORT: RC018

SUBJECT: East Sector Trails upgrading and clean up

RECOMMENDATION:

THAT Council refers to staff, the report from the Parks and Recreation Committee on upgrading and clean up of East Sector trails for consideration in the 2010 budget.

BACKGROUND:

The Parks and Recreation Commission have been actively working at trail issues in and around the Village. Their research and input on how and what can be considered for our future trails should be considered when working toward a program and budget. Most of the trails they have considered are based on the Master Trails Plan report prepared by CHP Architects and that is now appended to our OCP.

The development of trails is also an important part of the Resort Collaborative Agreement with the Province. Planned works on certain items ensures we receive the Additional Hotel Room Tax. The money generated by the AHRT is to be used for amenities and work that solicits more visits and more overnight stays in our community. One of the items reported in our agreement plan was the development, construction and improvement of trails in the Village.

BUDGETARY CONSIDERATIONS:

Construction etc. of trails will be included in our deliberations through the 2010 budget process.

Respectfully submitted for your consideration;



Larry Burk
Chief Administrative Officer

**Report to Council
From the
Parks and Recreation Commission**

**Priorities for clean up and upgrading work on the trails in the
East Sector of the Village**

INTRODUCTION

One of the first tasks undertaken by the Parks and Recreation Commission was to review the community's trails as outlined in the Harrison Hot Springs Parks and Trails Final Report prepared by Craven Huston Powers, October, 2008. A Trails Task Group of the Commission was given the task of reviewing the trails identified in the East Sector area and making recommendations regarding what upgrading work needed to be done and the priorities in which work should be done.

RECOMMENDATION

The Parks and Recreation Commission recommends that the Trail Task Group report be submitted to Council as a guideline for work needed to be done on the east sector trails and the priority in which it needs to be done and as a guideline for making a request to Corrections Canada for assistance in accomplishing that work.

DISCUSSION

Report of the Park and Recreation Commission's Trails Task Group is attached.

REPORT ON QUARRY, OTTER SIDE, BEAVER POND TRAIL & BRIDAL TRAIL

JAN 23, 2010

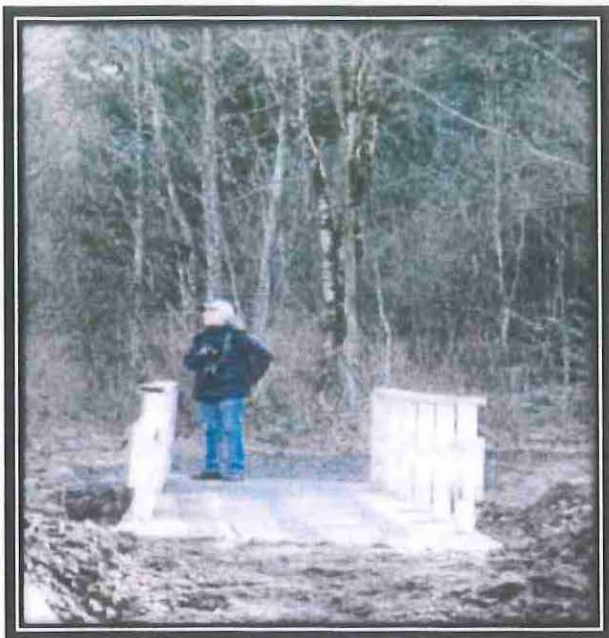


The distance is estimated as I took the scale off this map (bottom of page which is not visible) and used a mathematical compass to get an approximate distance.

Janne Perrin, Ken Burningham and I (Donna Cooney) started at McCombs Road at Eagle Street to walk on the 400 meter walk on the Quarry Trail. We need a Trail Head sign here. This Section was in good repair. Really do not need anything significant done. At the junction of Quarry Trail and Bridal Trail, there should be a direction sign showing you would now be going on the Bridal Trail. We walked 250 meters down the Bridal Trail. This part of the Bridal Trail was also quite good. There could be some small debris (branches etc) across the trail that could be thrown into the bush but not removed from forest. Right at the junction of the Bridal Trail and the Otter Side trail there is a marshy spot that could be filled in with gravel. Directional signs should be posted here. Both ways for Bridal Trail. One to go on the Otter Side Trail and one to show the Bridal Trail continues. We turned left onto the Otter Side Trail which is 300 Meters long. There would be light brushing for most of the 300 meters (small willows, some blackberries and salmonberry bushes). There is one log across the trail about half way up the trail that would need a chain saw to cut through. Close to the log was two streams that merged to go under the trail but the trail was very narrow here and should either have a small bridge or a railings for safety. Also in this area, we have marked a spot with two green ribbons where we would like the blackberries to be cut out to connect to a trail that would lead to an old beaver pond and dam. We think this would be an ideal place would have to be a small bridge across a creek to get to the pond and dam.

When we turned left onto the Beaver Pond Trail and travelled the 400 meters. Again the directional signs would be needed as the Beaver Pond Trail also goes to the right. This trail was very wet for about 150 meters. There was a small stream we had to cross that would need either stepping stones or a small bridge. We then went into a stand of wonderful park like trail

with tall trees and a great place for a table or a resting place (bench). The trail here was good to the Quarry Trail again. We turned left again to walk the 300 meters to come back to the start of the loop. We chose the first trail left off the Beaver Pond Trail as it does not appear to be on Kingma's land. This would need some light brushing and may need some gravel.



10:18 AM. New bridge on Quarry Trail from culvert was removed in late December. The problem with compacted soil is drainage of water from the path is impaired. Suggest hand raking and some gravel to improve it. It is interesting that this work was done well outside

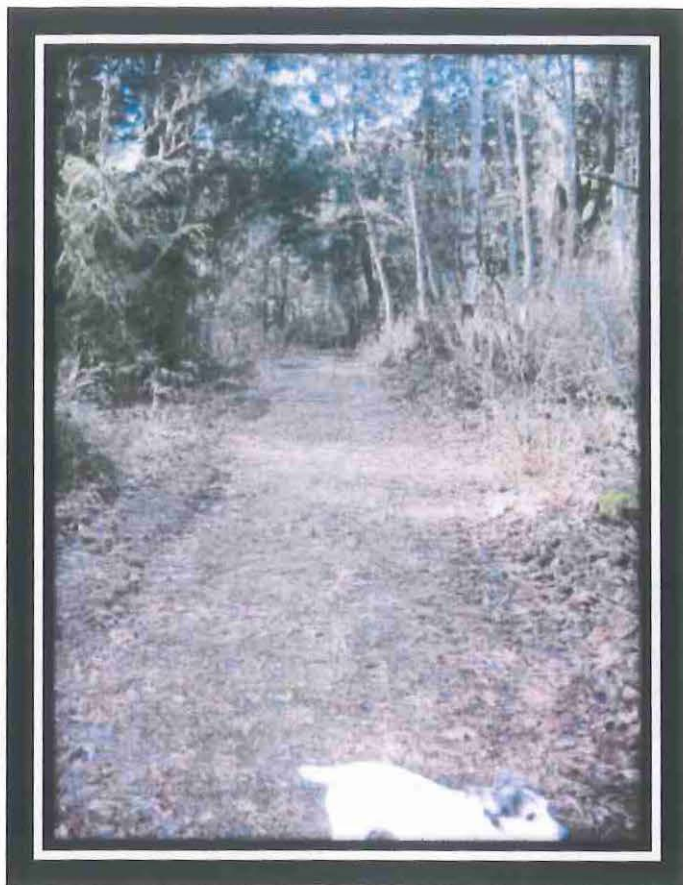
The recommended time windows found on the BC Water Stewardship Site. I wonder if ditch management is exempted from provincial water regulations.

See this site

<http://www.env.gov.bc.ca/wsd/water rights/licence application/section9/index.html>



10:19 AM. Looking down what I believe to be called Miami Tributary 4 (see Appendix "B" Miami Slough Drainage Map CHPA Parks and Trails Report. Sept 15, 2008). This is the start of the Tall Grass Trail.



This is the Quarry Trail walking towards Bridal Trail junction. This section is in good repair



This is part way up the Bridal Trail towards Otter Side Trail. This would be a nice spot to put a bench or picnic table. Note the old stump in the background. If these were on the trail, just cut out a piece of the log to allow hikers to pass. Put the cut out piece in the bush. This particular log may be cut flat for a seat. May have to put log legs under it.



10:34 AM Junction of Bridal Trail and Otter Side Trail. This would need lots of gravel here. This is about 250 meters from the Quarry Trail.



10:49 AM Groove of native Birch and young Western Red Cedar with an understory of small native shrubs typical of a riparian habitat.



10:52 AM Wild life tree along Otter Loop Trail. Note cavity for a nest (part way up main trunk). If a qualified assessor deems this tree and others like it to be a risk (risk= hazard x exposure) the trail should be routed to protect the wild life trees. In general trails should be routed to protect major tree and shrub groupings. Forest floor cover is quickly destroyed if subjected to walking traffic.



Wood like this should be removed from the trails but just moved off the path into the bush to help the forest revitalization



10:39 AM. Otter Side Trail about half way up the 300 meter trail. This is the only log on the whole circuit.



This is the Otter Side Trail which will need light brushing out pretty much the whole 300 meters.



10:42 AM. This is a very marshy area just past the fallen log on the Otter Side Trail



10:45 AM. This is also close to the fallen log. It has two streams coming together but it either needs a culvert or a small bridge across (this part is off the path). The path is narrow across the waterway. May need handrail for safety



This is the brush we would like to have cut out to connect to a trail that would lead to an old beaver pond and beaver dam. Same vicinity as fallen log. We have green tags on either side of the brush to be cut out.



Ken and Donna standing on the Beaver Dam



11:00 AM Beaver Pond. Viewing stand could be put here. This would protect the sensitive beaver dam and area



Small stream running across path— need a small Bridge to have access to the Beaver Pond



Nice place for a picnic bench near in the forest by the Beaver Pond



11:28AM just as you turn left onto the Beaver Pond Trail from the Otter Side Trail, there is a very muddy area of about 200 meters with a short dry spell in between. This may need either extensive gravel or a plank walkway , wooden board edging to prevent trail creep (walkers stepping around muddy area) to get over the muddy area. Directional signs would need to be placed at the junction here as well to identify both trails. This section of Beaver Pond Trail is about 400 meters to the Quarry Trail.



11:31AM. This is just past the muddy area on Beaver Pond Trail. Believed to be Tributary 3 from the Harrison Ditch (see Appendix "B" Drainage Map CHPA) Maybe single stepping stone in water (depending how deep it is in spring). May need a small bridge.



11:37AM. This is a beautiful trail through the forest of mixed coniferous/deciduous trees with sword fern/salmonberry under story. This is a beautiful area and there are spots here for another resting area.

Where the Beaver Pond Trail meets the Quarry Trail (there are two possible trails to take to join up. We took the one on the North side. The other one appears better but we believe it is on Kingma property. The North side needs light brushing out.

It should be noted that the entire trail loop runs through a habitat that would be classified as "sensitive" by the Ministry of Environment and would be governed by the Riparian Regulations. In addition, documentation of three red-listed species exists for this area. Lewis' Woodpecker, Salish Sucker and Pacific Water Shrew. There is a Recovery Strategy posted on line for Pacific Water Shrew and a draft recovery strategy has been written for the Salish Sucker. Does the Village have the necessary permits from MOE and DFO for working in this area?

There is also rare plant communities in the east sector. Black Cottonwood/Sitka Willow and Black Cottonwood/Red Osier Dogwood communities should be maintained when cutting this trail now and any additional trails in the future. Some Trembling Aspen, Sitka Spruce, Lodgepole Pine, and a Grand Fir exist there also and need preserving.

The aquatic habitat and their associated riparian zones should be left undisturbed according to the BIOLOGICAL INVENTORY OF THE EAST SECTOR SPECIAL PLANNING AREA prepared for the Kent-Harrison Green Legacy Society 1998. Where possible, it says, existing trails should be moved outside the riparian buffer zone and the disturbed areas revegetated. It goes on to state (Government) guidelines recommend 15 to 30 meters from the top-of-bank along side channels, wetlands and riparian areas (Chilbeck, 1992)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 26, 2010

FROM: Larry Burk,
Chief Administrative Officer **FILE:** 6320
REPORT: RC019

SUBJECT: Trail plans for 200 and 300 blk Miami River Drive

RECOMMENDATION:

THAT Council refers the ultimate design of the trail to staff for further consideration including feedback of the Trails Task Group before finalizing plans for the development of the two trials along the Miami River Drive.

BACKGROUND:

See the attached report from the Parks and Recreation Commission, Trails Task Group.

Over the past year staff has presented a number of ideas and alternatives to formalizing a trail along the Miami River as envisaged by the OCP and Master Trails Plan.

These attempts garnered significant opposition from the neighbourhood to the essence that more review was considered. The Parks & Recreation Commission were asked for help with ideas and suggestions. They had created a task force to look into all trails in the Village and were asked for some specific ideas on this section.

They set their minds to the two sections on the 200 blk and 300 blk and came up with some suggestions to try to affect a resolve to the neighbourhood issues. The need to find some resolve is borne from the concept of the trail being developed from support and proposals in Village documents for a number of years.


BUDGETARY CONSIDERATIONS:

The 2009 budget included \$45,000 for the local sections of trails within the Village. We were only able to complete a small section of trail work due to the public response. To the end of December a total of \$13,829.00 was expended.

The 5 year financial plan envisaged trail expenditures of \$100,000 in 2010. A good portion of that total was to be committed to the beach front path/trail upgrading/widening similar to what was constructed in the Plaza redevelopment project.

Although it is not anticipated that the above noted ideas will amount to this amount, it is possible to carry over a total of \$31,131.00 into 2010 to provide a budget to complete the trail improvements originally proposed in 2009 as noted in this reports recommendations.

Respectfully submitted for your
consideration;



Larry Burk
Chief Administrative Officer

S:\00 Electronic Filing\5800 - 6399 PARKS ADMINISTRATION\6300 TREES\6320 Trails\2010.02.26 Miami River
Drive pathways.RC019.doc

Report to Council From the Parks and Recreation Commission

Feedback on Trail Plan for the 200 and 300 block Miami River Drive

INTRODUCTION

February 5, 2010 CAO Larry Burk forwarded plans for work to be carried out on the 200 and 300 blocks of the Miami River trail system and requested feedback from the Trails Task group of the Parks and Recreation Commission.

The Task Group spent a great deal of time reviewing the plans and generating feedback on all the issues.

RECOMMENDATION

The Parks and Recreation Commission recommends that Council review the feedback of the Trails Task Group when considering plans for the development of the 200 and 300 block of the Miami River trail.

FEEDBACK

A. 200-block Miami River Drive

The plan as emailed by Larry Burk, CAO, VHHS on February 5, 2010:

Along the open part of the trail between Hot Springs Road and Fred Hardy Bridge the plan is to plant trees. These will be planted on municipal land on the residential property side of the right of way about 1 m or so inside the trail boundary. Teresa has estimated that it will take about 50 trees along here – typically birch and native cherry. They would be planted about 5 to 7 m apart and would be planted so as not to impact any existing trees or hedges already in the right of way or on residential lands adjacent to the trail property. While planting along here Teresa is also planning to remove all the Black Walnut trees she can reach.

The walking part of the trail, actual pathway, will be established by driving the 42-inch wide mower along the right of way to establish a pathway. Nothing else will be done other than planting trees, removing the black walnut, cutting back any overhanging vegetation interfering with the proposed pathway alignment. That is the total extent of the work I am proposing in this section.

Over the spring summer and fall the Village will mow the one strip as established along the route using the 42-inch mower. Other than that some garbage pick up as necessary and the odd inspection is all that is expected to be needed.

If I can get the riparian friendly fence that I have seen in other municipalities, I would propose to install that just behind the new trees adjacent to the residential property line. I have not had a

lot of luck in finding the fence though. It is a recycled plastic/rubber material, looks exactly like a split rail cedar fence and is about 30 inches high. The fence has also been lauded for helping to prevent movement of geese. Apparently the height stops them from walking up banks and around and through areas.

A. 200-block Miami River Drive:

Feedback from the Trail Task Group:

1. **Environmental Protection:** The Task Group recognizes when working around water, protection of the environment is critical. Government Guidelines for working in sensitive habitats should be followed and all necessary permits from both the Ministry of Environment and the DFO should be in place before work begins.
2. **Trail Width:** The width of 42 inches (1.06 metres) is suitable for this connecting trail any wider is not.
3. **Surfacing:** Retaining the grass surface is preferable to adding an aggregate surface.
4. **Black Walnuts:** They should be removed as they inhibit ground cover and understory growth from thriving. Black Walnut produces a chemical that interferes with other plant growth so is not suitable in riparian areas. See this reference for further information: <http://pubs.ext.vt.edu/430/430-021/430-021.html>
5. **Mowing:** Although many of the homeowners presently maintain the trail through mowing, the Village should take responsibility for keeping the grass trimmed if the homeowner so wishes. Some homeowners prefer to do the mowing personally.
6. **Planting of Trees:** Restoration of the riparian area through planting native species is a good idea. However, many of the homeowners in the 200-block told us they love their view of the river and expressed concern that trees would interfere.
7. **Species of Plants:** The Task Group suggests that shrubs, perennials and ground layer species would be preferable to trees. The Task Group proposes the following native plants that generally grow around 2 metres tall. Teresa may well have wish to add to the list:
 - a. Sword Fern (*Polystichum munitum*) (90 cm to 1 m)
 - b. Low Oregon Grape (*Mahonia nervosa*) (to 1 m)
 - c. Salal (*Gaultheria shallon*) (0.2 to 0.5 m)
 - d. Red Flowering Current (*Ribes sanguineum*) (1-3 m)
 - e. Hardhack (Pink spirea) (*Spirea douglasii* ssp. *Douglasii*) (1.5 to 2 m)
 - f. Baldhip (Dwarf Woodland) Rose (*Rosa gymnocarpa*) (to 1.2 m)
 - g. Indian Plum (*Oemleria cerasiformis*) (2-4m)
 - h. Ninebark (*Physocarpus capitatus*) (2-3 m)
 - i. Red Osier Dogwood (*Cornus stolonifera*) (2 – 4 m)
 - j. Black Twinberry (*Lonicera involucrate*) (to 2 m)
 - k. Mountain Boxwood (*Pachistima myrsinites*) (20-80 cm)
 - l. Mock Orange (*Philadelphus lewisii*) (2-3 m)
 - m. Yarrow (*Achillea millefolium*) (1 m)
 - n. Wild Bergamot (*Monarda fistulosa*) (30 to 60 cm)
8. **Plant Sources:** Local native plant nurseries that carry plants listed above:
 - a. Pacific Rim Native Plant Nursery Chilliwack <http://www.hillkeep.ca/>
 - b. BC Wild Heritage Plants Ryder Lake <http://www.bcwildheritage.com/>:
9. **Fencing:** The Task Group does not endorse fencing as not all properties on the 200-block lack a barrier with the greenway. If the fencing, as you suggest, is also designed to

discourage the geese then it could be installed on the North side of the path when the Village is ready to restore the immediate riverbank.

- a. Rather we suggest shrub barriers be used on properties without a demarcation line (see photo 1) and
 - b. Low native plants (e.g. Sword Ferns, Salal) for rock walls and low fenced properties and slightly taller ones for properties with full sized fencing. (See photo 2 to 4)
10. **Signage:** Although signage is not mentioned in the plan for the 200-block, the Task Group recommends signs at the beginning, end and mid-path entrances to the greenway. Signage has two benefits:
- a. Alerts both homeowners and pedestrians that it is indeed a public path.
 - b. Alerts users that it is an environmentally sensitive habitat and they should stick to the marked path.
11. **Funding:** A Funding possibility for restoration plants is VHHS Compensation monies held by the Fraser Valley Watershed Coalition of approximately \$5000. Projects need to be DFO approved. The Miami River Streamkeepers that has representatives from both DFO and FVWC meet on March 13 / 10 and will be asked their opinion.
12. **Guidelines:** This publication is an excellent source of information on trail building. Access Near Aquatic Areas: A Guide to Sensitive Planning, Design and Management, Province of British Columbia Stewardship Series. Available at <http://atfiles.org/files/pdf/aquatic-access-canada.pdf>

B. 300-block Miami River Drive

The plan as emailed by Larry Burk, CAO, VHHS on February 5, 2010:

The second part of the project is to build the "nature trail" between the Fred Hardy Bridge and the Walnut Bridge. Instructions are to do this all by hand. The trail is to be no more than a 3 to 4 feet wide opening; a path/track way about 6 1/2 feet or so high. The route will meander through the right of way so as to keep as far from private property as possible and not cut any existing standing trees as well as limit impact to the rest of the existing vegetation as much as possible. Any debris that she finds along the route, such as grass clippings, brush piles, small woody debris etc. is to be removed by hand and wheelbarrow. Where she encounter an interface with private property where nothing exists i.e.: no fence or delineation, she will plant trees, shrubs or a hedge tree or two to delineate the trail property from the residential property. She is not to build any fences along this section.

B. 300-block Miami River Drive:

Feedback from the Trail Task Group:

1. **Public Use:** It is recognized by the Task Group that the area between Fred Hardy and Walnut Bridge has not had been open as a public foot path for a minimum of 18-years and likely for close to 35-years.
2. **Environmental Protection:** The Task Group recognizes this is a sensitive streamside habitat that has developed into a home to over 100 bird species including the blue listed Great Blue Heron; many amphibians including the blue listed red-legged frog and Western toad; many fish including the red listed Salish Sucker and spawning Coho; and many small mammals including the red listed Pacific Water Shrew during the years the public has been excluded. BC MoE BMP Guidelines recommend retention of habitat refuges and wildlife corridors. The Task Group thinks of it as a Nature Reserve.

3. **Permits:** We ask that all environmental permits be in place before work begins.
4. **Covenant:** There is meant to be a 9-meter wide strip of land held as a covenant to the Village of Harrison Hot Springs behind the 300-block properties but in many cases the high water mark is much closer to the property lines and in many cases the bank drops steeply at about 4 metres.
5. **Trees:** In view of item #4 it may be impossible not to remove some trees in order to clear a path 3 to 4 feet wide. For certain the many of the riparian shrubs will need to be removed to accommodate a path. Such action, we believe, would need DFO authorization under the Fisheries Act to mitigate HADD.
6. **Limited Access Trails:** If the 300-block is to be a nature trail as previously suggested, it should be only 0.75 to 1.0 metres wide. Limited access trails may need to be closed during sensitive nesting periods or when seasonal hazards (e.g. high flows) warrant.
7. **Woody Debris and Brush Piles:** Many government documents point out the important role of these in maintaining biodiversity and sustaining living things. Neither should be removed if the health of this ecosystem is to be retained. Grass clippings should be removed.
8. **Privacy:** In view of item B#4 and item B#5 privacy will always be an issue for property owners.
9. **Boardwalk:** For the reasons in items B#1 to 8, it is the recommendation of the Trail Task Group that the VHHS consider building a boardwalk with a few viewpoint platforms along the river instead of a trail. Boardwalks keep pedestrians on a designated course and lessen compaction of the riparian forest floor.
10. **Restoration:** It is also the recommendation of the Task Group that extensive restoration of habitat by planting native trees, shrubs, ferns and ground layer species is undertaken where homeowners have destroyed it. Suitable plants are listed in item A-7. Funding for this could be as in item A-11.
11. **Invasive Plants:** In addition, management of invasive species, mainly the stands of Japanese Knotweed near the Walnut Bridge and isolated patches of Lamium (silver nettle plant) are undertaken.
12. **Correction Service of Canada:** It is further suggested that the CSC be approached for building and installing the boardwalk. Councilor David Harris is presently negotiating for the VHHS with the Correction Service on creating local work for inmates of Mountain Medium institution and such a project may be welcomed.
13. **Guidelines:** Same as item A-12

Glossary:

CAO	Chief Administrative Officer
VHHS	Village of Harrison Hot Springs
P&R	Parks and Recreation
BMP	Provincial Guidelines to Best Management Practices Guidelines available at www.env.gov.bc.ca/wld/BMP/bmpintro.html
HADD	avoiding the harmful alteration, disruption and destruction
DFO	Federal Department of Fisheries and Oceans
MoE	BC Ministry of Environment

Photos:



Photo 1: No demarcation of property line



Photo2: Property with rock wall



Photo 3: Properties with low fencing



Photo 4: Full sized fencing

Respectfully submitted,
VHHS P&R Commission Trail Task Group
Janne Perrin, Donna Cooney, Ruth Altendorf and Ken Burningham



Village of Harrison Hot Springs

MEMORANDUM

TO: Mayor and Council
Cc: Dale Courtice, Director of Finance

DATE: Mar 1, 2010

FROM: Larry Burk, Chief Administrative Officer

SUBJECT: Bus/Transit options

The attached email was received today regarding the opportunity to get another bus at a pretty good rate.

The District of Kent Council has already endorsed this expenditure. What this means is that we will have another bus available for use at any time during the year at no extra cost.

If we don't go along with this:

- #1 When ever the current bus goes down for repairs, or is out of service for any reason it is replaced with another bus which we have to pay for. The cost is always a lot higher than our fixed rates. Some insurance covers this but not always the full amount.
- #2 Currently we are going through our allotted mileage very quickly – 450,000 km or 5 years which ever comes first. When that happens we will be required to buy another bus. This is a fixed contract. If we do this now then we will have the bus and won't have to find the money or the funds to go get another one later. At the rate we are going now K. Hilts expects we will be up to 450,000 km in about 2 and bit more years.
- #3 If we have another bus we can also get after them to provide extra service like in the am and pm peak times or more weekend trips etc. If we have the

bus this makes it that much more available and possible.

Adding this bus now will mean approximately \$5760 budget increase on transit. In 2009 we paid \$10,281.

There is no recommendation from staff.

This report/memo is presented for your consideration and review and to provide staff with a recommendation on a response to BC Transit.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'Larry Burk', written over a vertical line.

Larry Burk
Chief Administrative Officer

Cc: Dale Courtice, Director of Administration.

Larry Burk

From: VanSchaik, Johann [Johann_VanSchaik@BCTransit.Com]
Sent: Saturday, February 27, 2010 1:50 PM
To: 'lburk@harrisonhotsprings.ca'; 'tislam@fvrd.bc.ca'; 'Spies, Dwayne'
Cc: 'Kerry Hilts'
Subject: Agassiz-Harrison Transit System - additional bus

BC Transit Fleet Department had advised that they have an additional bus available and would like to deploy it in the Agassiz-Harrison Transit System as that transit system only has one vehicle. The financial implications of a second vehicle related to the local share of vehicle debt service (at this point the local share of debt service cost is approximately \$2,000 per month). Under the current cost sharing model, the estimated cost is as follows:

District of Kent (55%)	\$1,100
Village of Harrison Hot Springs (24%)	\$480
City of Chilliwack (19%)	\$380
Fraser Valley Regional District (2%)	\$40
Total (estimate)	\$2,000

The District of Kent has approved their share of the additional cost.

I will appreciate if you can review the motivation below and provide me your response as soon as possible.

Johann van Schaik
Regional Transit Manager - South Coast
BC Transit
O (250) 995-5649
C (250) 507-5904

BC Transit has recently approached the District on adding a second bus to the existing fleet. This second bus would be used as a service replacement for when the existing Agassiz – Harrison bus experiences a break down or requires scheduled maintenance.

Presently, the Agassiz – Harrison system is in a favourable position by being able to make use of a loaner vehicle from Chilliwack in the event of a breakdown. Therefore this issue is not immediate, but in the event of service expansion in Chilliwack there will be more demand on vehicles, and thus vehicle availability to Agassiz - Harrison will decline. Secondly, at this point there is no formal arrangement in place for:

- debt service implications if a Chilliwack bus is used in Agassiz – Harrison for an extended period of time; or
- insurance implications in the event of an incident that involves damage.

BC Transit recognizes that this practice needs to be addressed and resolved in a more appropriate way.

BC Transit also believes it will be easier for the Agassiz – Harrison Transit System to acquire hours for expansion if a second vehicle is in place. As it stands right now, any expansion is dependant on a second vehicle (the two have to go "hand in hand"). Therefore, having the equipment in place will provide more flexibility. A second bus will allow for the time required to complete scheduled maintenance, increase the life span of both buses, and reduces any chance of missed service.

In addition, the BC Transit Fleet Department has concluded that our current vehicle's annual mileage is too high for its age, and from a fleet perspective this will reduce the lifespan of the vehicle. The current vehicle has been in-service since Jan 2008 and has clocked 240,400 km to date. The BC Transit mandate

for the life of these buses is 5 years or 450,000 km. Therefore, the existing vehicle is not maintaining its current lifespan and which will require an earlier replacement of the vehicle. Having 2 vehicles available to provide service would reduce the annual kilometers of vehicles thereby maintaining vehicle lifespan.

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