



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING

AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, June 21, 2010
Time: After the Public Hearing
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER

	(a)	Meeting called to order by Mayor Becotte

2. INTRODUCTION OF LATE ITEMS

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3. APPROVAL OF AGENDA

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4. ADOPTION AND RECEIPT OF MINUTES

<input type="checkbox"/> Regular Council Meeting Minutes – June 7, 2010		THAT the minutes of the Regular Council Meeting of June 7, 2010 be adopted.	Item 4.1 Page 1
<input type="checkbox"/> Canada Day Committee Meeting Minutes – May 18, 2010		THAT the minutes of the Canada Day Committee Meeting of May 18, 2010 be received.	Item 4.2 Page 9
<input type="checkbox"/> Economic Development Commission Meeting Minutes – May 19, 2010		THAT the minutes of the Economic Development Commission Meeting of May 19, 2010 be received.	Item 4.3 Page 13
<input type="checkbox"/> Canada Day Committee Meeting Minutes – June 1, 2010		THAT the minutes of the Canada Day Committee Meeting of June 1, 2010 be received.	Item 4.4 Page 17

5. BUSINESS ARISING FROM THE MINUTES

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6. DELEGATIONS AND PETITIONS		
	<p>Fraser Valley Regional District – Experience the Fraser Project</p> <p>Petition received June 16, 2010 re Traffic on Balsam</p>	<p>Item 6.1 Page 21</p> <p>Item 6.2 Page 23</p>
7. CORRESPONDENCE		
8. BUSINESS ARISING FROM CORRESPONDENCE		
9. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
10. REPORTS FROM MAYOR		
K. Becotte – verbal		
11. REPORTS FROM COUNCILLORS		
<p>D. Harris - verbal</p> <p>D. Kenyon - verbal</p> <p>A. Jackson - verbal</p> <p>B. Perry – verbal</p>		
12. REPORTS FROM STAFF		
<p><input type="checkbox"/> Rewrite of the DCC Bylaw – June 2, 2010</p>	<p>Report from Chief Administrative Officer – June 2, 2010</p> <p>Re: Rewrite of the DCC Bylaw</p> <p>Recommendation:</p> <p>THAT Council approve the development of a DCC program directing staff to commence with the preparation of a DCC Bylaw;</p> <p>THAT DCCs be based on a municipal wide application;</p> <p>THAT staff prepare a 10 year financial plan based on the anticipated projects required to satisfy the OCP objective;</p> <p>THAT DCCs be categorized as:</p> <ul style="list-style-type: none"> a. Residential; b. Commercial; and c. Institutional <p>THAT residential DCCs for single family be changed at the time of subdivision, on the basis of “development units”, and at the time of building permit. consideration be</p>	<p>Item 12.1 Page 31</p>

	<p>given to change DCCs on the floor area;</p> <p>THAT DCCs for commercial and institutional be based on floor space;</p> <p>THAT for the public process, the EDC and up to 3 developers be established as the DCC Bylaw review committee until the Bylaw is presented for 1st reading. Following the first reading a Public Information meeting be called and the Bylaw be presented for input/comment. Two weeks prior to the Bylaw being presented to Council for 2nd and 3rd readings a Public Notice be placed in the paper inviting public comment;</p> <p>THAT the effective date of the Bylaw be set on the first day of the month following six months after approval by the Inspector of Municipalities; and</p> <p>THAT the "assist factor" be established of 5%.</p>	
<p>□ 2009 Statement of Financial Information – June 4, 2010</p>	<p>Report from Director of Finance – June 4, 2010 Re: 2009 Statement of Financial Information</p> <p>Recommendation:</p> <p>THAT the 2009 Statement of Financial Information be approved.</p>	<p>Item 12.2 Page 43</p>
<p>Development Permit Application – Baziuk – June 16, 2010</p>	<p>Report of M. Rosen, Planning Consultant – June 16, 2010 Re: Development Permit Application – Baziuk</p> <p>Recommendation:</p> <p>THAT Council authorize the issuance of Development Permit No. 02/10 to the owners of Lot A, Block 2, Plan 36998, Sec 13, Twp 4, Rg 29, NWD (Glencoe Motel) to construct a temporary deck and concession building in accordance with the drawing package prepared by Andrew Baziuk Architect dated 15 June 2010, issuance of said Permit to be subject to resolving any issues raised by the Building Inspector, the Fire Department, the Heath Unit, or the Public Works Department.</p>	<p>Item 12.3 Page 75</p>
<p>□ Economic Development Action Plan – June 16, 2010</p>	<p>Report of Community Economic and Development Officer – June 16, 2010 Re: Economic Development Action Plan</p> <p>Recommendation:</p> <p>THAT Council endorses the Economic Development Action Plan.</p>	<p>Item 12.4 Page 87</p>
<p>□ Street Closure for Poker Run Society – June 17, 2010</p>	<p>Report of S. Keim, Accounts Clerk – June 17, 2010 Re: Street Closure for Poker Run Society</p> <p>Recommendation:</p> <p>THAT Council approve the restriction of parking on Esplanade and Maple Street from 8:00 a.m. to 8:00 p.m. and the closure of Esplanade from Hot Springs Road to Maple Street from noon until 8:00 p.m. on Friday, August 6,</p>	<p>Item 12.5 Page 119</p>

<input type="checkbox"/> Memorandum of Understanding – June 18, 2010	<p>2010 to allow for the Show and Shine in conjunction with the annual Harrison Lake Poker Run.</p> <p>Report of Chief Administrative Officer – June 18, 2010 Re: Memorandum of Understanding – District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs</p> <p>Recommendation:</p> <p>THAT approval be given to the Mayor and Chief Administrative Officer to execute the Memorandum of Understanding on Cooperation and Communication between the District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs.</p>	Item 12.6 Page 123
13. BYLAWS		
<input type="checkbox"/> Zoning Amendment Bylaw No. 941 – June 21, 2010	<p>THAT Zoning Amendment Bylaw No. 941 be received for third reading; and</p> <p>THAT Zoning Amendment Bylaw No. 941 be adopted.</p>	Item 13.1 Page 129
14. QUESTIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)		
15. ADJOURNMENT		

4.1

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: June 7, 2010
TIME: 7:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte
Councillor Bob Perry
Councillor Dave Harris
Councillor Allan Jackson
Councillor Dave Kenyon

Ted Tisdale, Chief Administrative Officer
Michael Rosen, Planning Consultant
Debra Key, Corporate Officer (Recorder)
Heather Grant

ABSENT:

1. **CALL TO ORDER**

The Mayor called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

3. **APPROVAL OF AGENDA**

Moved by Councillor Jackson
Seconded by Councillor Perry

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

☐ Regular Council Meeting
Minutes – May 17, 2010

Moved by Councillor Harris
Seconded by Councillor Perry

THAT the minutes of the Regular Council Meeting of May 17, 2010 be adopted.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
June 7, 2010*

☐ Special Council Meeting
Minutes – June 1, 2010

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT the minutes of the Special Council Meeting of June 1, 2010 be adopted.

**CARRIED
UNANIMOUSLY**

☐ Harrison Lake Harbour
Commission Meeting
Minutes – January 7, 2010

Moved by Councillor Jackson
Seconded by Councillor Kenyon

THAT the minutes of the Harrison Lake Harbour Commission Meeting of January 7, 2010 be received.

**CARRIED
UNANIMOUSLY**

☐ Economic Development
Commission Meeting
Minutes – April 21, 2010

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the minutes of the Economic Development Commission Meeting of February 17, 2010 be received.

**CARRIED
UNANIMOUSLY**

☐ Parks and Recreation
Commission Meeting
Minutes – February 23, 2010

Moved by Councillor Harris
Seconded by Councillor Perry

THAT the minutes of the Parks and Recreation Commission Meeting of February 23, 2010 be received.

**CARRIED
UNANIMOUSLY**

☐ Parks and Recreation
Commission Meeting
Minutes – March 23, 2010

Moved by Councillor Harris
Seconded by Councillor Jackson

THAT the minutes of the Parks and Recreation Commission Meeting of March 23, 2010 be received.

**CARRIED
UNANIMOUSLY**

☐ Economic Development
Commission Meeting
Minutes – April 21, 2010

Moved by Councillor Perry
Seconded by Councillor Kenyon

THAT the minutes of the Economic Development Commission Meeting of April 21, 2010 be received.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
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June 7, 2010*

5. BUSINESS ARISING FROM THE MINUTES

None

6. PUBLIC AND STATUTORY HEARINGS

None

7. DELEGATIONS

None

8. CORRESPONDENCE

- ☐ Letter dated May 21, 2010 from Celebrate Canada Program re: funding grant
- ☐ Letter dated May 28, 2010 from the City of Langley re Medicinal Marijuana and Medicinal Marijuana Dispensary
- ☐ Memo from Passenger Transportation Board Municipal Advisory re: Taxi and Limousine Rates Update

9. BUSINESS ARISING OUT OF CORRESPONDENCE

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

10. REPORTS FROM MAYOR

Attended the Agassiz Secondary School Graduation on June 5, 2010.

Attended the Chamber of Commerce Golf Tournament.

11. REPORTS FROM COUNCILLORS

Councillor Harris Attended the 1789 Royal Westminster Regiment Royal Canadian Army Cadet Corp Ceremonial Review on June 5, 2010. The Corp will also be the flag bearer and honour guard to lead the Canada Day Parade.

Attended the "Meet and Greet" Show Kids you Care on May 28, 2010.

Councillor Kenyon Attended the Green Waste Forum on May 19, 2010.

Attended the Buds and Blooms event on the long weekend.

Reported that the Arts Show was well attended.

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Councillor Jackson Attended the Environment Committee Meeting on May 25, 2010. Discussions were diversion of waste to landfill than waste to energy. The ozone layer in the Eastern Fraser Valley is growing with 35 parts per million. Pollution is not getting better.

Attended the APC on May 25, 2010.

Attended the Bylaw and Policy Review Committee on May 26, 2010.

Attended Fraser Valley Treaty Association Meeting on May 26, 2010.

Attended Harrison Tourism Society meeting on May 26, 2010.

Councillor Perry Attended the Open House at Memorial Hall regarding the Green Waste facility May 19, 2010.

On May 25, 2010 met with the Executive Director from the Chilliwack Hospital to discuss deficiencies in health care.

On May 27, 2010 toured Cheam Village Care Centre with Ann Marie Leijen.

On June 1, 2010 attended Special Council meeting to adopt 2009 Financial Statements.

An ex RCMP member will be joining Speed Watch and hopes to attend a Council meeting as delegation in the near future.

REPORTS FROM STAFF

☐ Executive Hotel – Strata
Conversion – May 4, 2010

Moved by Councillor Kenyon
Seconded by Councillor Jackson

**Report from T. Tisdale, Interim Chief Administrative Officer –
May 4, 2010**

Re: Executive Hotel – Strata Conversion

THAT Council, after due consideration of the requirements of Section 242 of the *Strata Property Act*, decline to approve the application from the Executive Hotel for a strata conversion.

**CARRIED
UNANIMOUSLY**

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□ Cascia Developments –
Off-Site Works – Lakehill
Villas, 298 Lillooet Street –
May 31, 2010

Moved by Councillor Harris
Seconded by Councillor Perry

Report from M. Rosen, Planning Consultant – May 31, 2010
Re: Cascia Developments Off-Site Works – Lakehill Villas, 298
Lillooet

THAT the request from Cascia Developments as outlined in the letter dated May 20, 2010 that the Village should rely upon the withholding of an Occupancy Permit as the mechanism to secure the required off-site works be denied; and

THAT Cascia Developments be informed that Council will require that Cascia Developments arrange for a security deposit for the off-site works in the amount of 125% of the cost estimate, said amount to be deposited with the Village as a condition of the issuance of the Building Permit.

**CARRIED
UNANIMOUSLY**

□ Green Waste Open House
– June 1, 2010

Moved by Councillor Kenyon
Seconded by Councillor Perry

**Report from A. Isakov, Community and Economic Development
Officer – June 1, 2010**
Re: Green Waste Open House

THAT the Village's Green Waste Site remain open until better alternatives are found; and

THAT staff be directed to report back with a plan to sustain the Village's Green Waste Site.

**CARRIED
UNANIMOUSLY**

□ Harrison Festival of the
Arts – Request for Street
Closure – June 2, 2010

Moved by Councillor Jackson
Seconded by Councillor Kenyon

Report of S. Keim, Accounts Clerk – June 2, 2010
Re: Harrison Festival of the Arts request for street closure July 14,
2010

THAT Council approves the closure of a portion of Maple Street between Esplanade and Cedar Avenues from approximately 8:00 a.m. – 5:00 pm on Wednesday, July 14, 2010 for use during Children's Day in and around Memorial Hall; and

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THAT Council permit the placement of the Festival Banner at the Plaza provided it is installed in accordance with any direction or requirements of the Public Works Foreman or his designate.

**CARRIED
UNANIMOUSLY**

☐ BC Professional Fire
Fighters – Request for Street
Closure – June 2, 2010

Moved by Councillor Kenyon
Seconded by Councillor Jackson

Report of S. Keim, Accounts Clerk – June 2, 2010

Re: BC Professional Fire Fighters request for street closure – June 27, 2010

THAT Council approves the closure of a portion of Hot Springs Road between Lillooet and Esplanade from approximately 2:00 p.m. – 2:30 pm on Sunday, June 27, 2010 to allow for a demonstration by the British Columbia Motorcycle Drill Team; and that between 10:00 am and 4:00 pm, parking areas east of the Plaza be designated for motorcycle parking, and the area west of the Plaza for vintage and custom cars

**CARRIED
UNANIMOUSLY**

Moved by Councillor Perry
Seconded by Councillor Jackson

THAT Council approve a donation of \$500.00 to the British Columbia Professional Fire Fighters' Burn Fund.

**CARRIED
UNANIMOUSLY**

BYLAWS

☐ Proposed Zoning – C-5
Tourist Commercial – Bylaw
No. 941 – June 2, 2010

Moved by Councillor Jackson
Seconded by Councillor Perry

Report of M. Rosen, Planning Consultant – June 2, 2010

Re: Proposed Zoning of Properties Zoned C-5 Tourist Commercial within Neighbourhood Planning Area 1 (Pine Avenue)

THAT Zoning Bylaw Amendment Bylaw No. 941, 2010 be read a first time;

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Moved by Councillor Perry
Seconded by Councillor Harris

THAT Zoning Bylaw Amendment Bylaw No. 941, 2010 be read a second time; and

**CARRIED
UNANIMOUSLY**

Moved by Councillor Kenyon
Seconded by Councillor Perry

THAT staff be authorized to schedule a Public Hearing regarding Zoning Bylaw Amendment Bylaw No. 941, 2010, currently set for June 21, 2010.

**CARRIED
UNANIMOUSLY**

14.

QUESTIONS FROM THE PUBLIC

A member of the public asked why a member of Council said the Executive Hotel's application was a good business plan but not good for the Village. The CAO clarified the statement by saying although it may be for good business, it would not be profitable for the Village.

A member of the public asked if the motorcycle event barricades will be removed once the event is over. Council should talk to businesses prior to approving these events.

ADJOURNMENT

Moved by Councillor Perry
Seconded by Councillor Jackson

THAT the meeting be adjourned at 7:53 p.m.

**CARRIED
UNANIMOUSLY**

**Ken Becotte
Mayor**

**Debra Key
Corporate Officer**

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE CANADA DAY COMMITTEE**

DATE: May 18, 2010
TIME: 10:30 a.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Councillor Dave Harris, Chair
Mayor Ken Becotte, Vice Chair
Chris Wilson
Robert Reyerse
Veronica Lyver
Ron McGowan
Colin Morris
Darlene MacLeod

ABSENT: Stephanie Key

Recording Secretary: Heather Grant

1. **CALL TO ORDER**

Councillor Harris called the meeting to order at 10:31 a.m.

2. **RECEIPT OF MINUTES**

3. **ITEMS FOR DISCUSSION**

☐ Pancake Breakfast

Harrison Hot Springs Resort will be supplying all of the food and beverages this year. Chris Wilson has organized an internal committee to set up for the breakfast. The breakfast will begin at 8:30 am and end at approximately 10:30 am.

☐ District of Kent Celebrations

The District of Kent will hold morning events only, from 9:00 am to 2:00 pm. A hockey challenge is planned. The Mayor of Kent and the Mayor of Harrison Hot Springs will organize hockey teams to play against each other. The game will be 20 minutes in length. After the hockey challenge will be a women's 20 minute game, followed by a 10 minute children's game. Participants must be residents or workers of the municipality they are representing.

There will be a number of displays in Pioneer Park from local businesses. Kim from the District of Kent will be invited to the next meeting to give an update on their plans. The District of Kent events will be finished by 2:00 pm. Harrison Hot Springs events will begin at 4:00 pm.

☐ HHS Opening

Ceremony will begin at 4:00 pm at the Plaza. Singing of O

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MINUTES OF CANADA DAY COMMITTEE MEETING
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- Ceremony/Flag Raising** Canada: Councillor Kenyon's granddaughter was suggested. The choir will be invited to sing back up. It will be necessary to organize audio equipment for the opening ceremonies. In the past the Village has used equipment from the school. Principal Mark Klassen is the contact at the school. Councillor Harris has asked Darlene MacLeod to compile the schedule of events for the day.
- ☐Canada Day Cake** The District of Kent will be having a cake. Cake will go on the next agenda for further discussion, if the decision is to have a cake it should be ordered by early June. It was suggested that we have a white cake and ask a local grower donate strawberries to serve with the cake.
- ☐Tug of War Challenge** Tug of war challenge: Harrison Hot Springs Public Works Department vs. District of Kent Public Works Department. Other challenges may include: Fire Departments, Prison Guards, Search & Rescue. The mayor will investigate other groups.
- ☐Children's Events** The committee would like to build on these events. Mark Wolf, performer at Storytime in the Park, would be willing to perform. His fee is \$400.00 for an hour and a half. A kid's Tug of War could be held. Ron McGowan suggested a couple to run games (egg and spoon race, 3 legged race, rubber ducky race etc.) on the beach, he has their names and contact information. They will be invited to our next meeting.
- ☐Parade** Councillor Harris provided a report to the committee which details the parade route, positioning of participants, traffic control positions and a list of parade participants. Some participants are confirmed, this is indicated on the list. There were 24 entries last year. An email will be sent to the Chamber of Commerce to try to generate more participants. It was also suggested that the District of Kent be contacted to see if they might have ideas for participants in their area.
- ☐Musical Entertainment** Rocking Ridge band played last year and charged \$300.00. The Sweet Water band was suggested, if they are available. The band will play after the parade and before the fireworks. Darlene MacLeod will check with Muddy Waters to see which bands they usually use and what times they will play. Local talent is preferred. There is approximately \$300 – \$500.00 budget for entertainment. The mayor will try to locate an appropriate tent with ample coverage.
- ☐Yacht Club Sail Past** The Yacht Club is in the preliminary stages of organizing the sail past. With Canada Day falling in the middle of the week it may be

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challenging to get people from out of town to decorate their boats.

☐Fireworks

Celebrations Fireworks will be providing the fireworks display again this year. Permits are required from the fire chief. Parade permits and insurance are in place.

☐Fireworks Security

A mobile unit will be set up by the RCMP. The RCMP is committed to having six officers present in the Village for the Canada Day celebrations. Private security was discussed. In addition to Canada Day, it was thought that it would be beneficial to have extra security in place for July and August when tourist season is at its peak. Public Works will look at the possibility of installing fencing around the area. The spit area was the most troubled area during the fireworks last year. Neil at Celebration Fireworks will be contacted to find out what their charges would be to provide security.

☐Traffic Control

There is a need for 10 people and only have 2 confirmed. Councillor Perry will be contacted to see if Speed Watch would like to get involved with traffic control. The RCMP will take care of traffic control after the fireworks. Approx. 7000 cars last year.

☐Funding

\$3500.00 is committed by the Village. The grant applied for is \$2000.00. There have been donations in the past from various companies.

Next Canada Committee meeting to be held June 1, 2010 10:30 a.m. in Council Chambers.

4.

ADJOURNMENT

Moved by Ron McGowan

Seconded by Colin Morris

The meeting adjourned at 11:52 a.m.

Dave Harris, Chair

Heather Grant, Recording Secretary

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ECONOMIC DEVELOPMENT COMMISSION**

DATE: May 19, 2010
TIME: 1:00 p.m.
PLACE: Council Chambers, Harrison Hot Springs, B. C.

IN ATTENDANCE Robert Reyerse, Chair
 Councillor Dave Kenyon
 Phyllis Stenson
 Stephanie Key
 Karl Dopf
 CEDO, Andre Isakov
 Fred Gornall
 Ted Tisdale, Acting CAO
 Darlene MacLeod

ABSENT: Danny Crowell, Deputy Chair
 Frank Peters
 Mayor Ken Becotte

Recording Secretary, H. Grant

1. **CALL TO ORDER**

The Chair called the meeting to order at 12:59pm.

2. **LATE ITEMS**

3. **ADOPTION AND RECEIPT OF MINUTES**

☐ EDC Minutes
 of Apr. 21/10

Moved by Karl Dopf
Seconded by Stephanie Key

THAT the minutes of the Economic Development Commission meeting of April 21, 2010 be adopted.

CARRIED

Errors and Omissions

Fraser Valley Film Commission will be changed to Fraser Valley Film Cooperative

4. **BUSINESS ARISING FROM THE MINUTES**

None

5. **DELEGATIONS/PETITIONS**

None

**VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE
ECONOMIC DEVELOPMENT COMMISSION MEETING**

May 19, 2010

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6. ITEMS FOR DISCUSSION

**☐ Introduction
of new Event
Coordinator**

Darlene MacLeod was introduced by Phyllis Stenson. Ms. MacLeod provided an update of projects that she has been involved with and potential upcoming events. There was a discussion of the revitalization of Sasquatch Days in cooperation with the District of Kent and Chehalis. There was mention of the Seabird Island Festival at the end of May.

Entertainment series planned for Friday evenings, beginning in August. The question of permits, deposits and insurance was raised. Staff will review the current policy for permit fees and report back to the EDC. Sponsored events will have to carry their own insurance. The working group will meet next week to discuss.

**☐ Village
Update - CAO**

Ted Tisdale is now the CAO, no longer acting. Policies are currently under review by Village staff. A new development policy is being drafted. The DCC bylaw is under review as well as the revitalization tax bylaw. The chair requested that the EDC continue to be updated on these and all other relevant policies and bylaws.

**☐ Draft
Filming Policy**

CEDO reviewed the draft of filming policy. The chair requested that a list of items accompany the agenda package. There was a discussion about fees and donations. There was a discussion on how to promote filming in Harrison. It was stated that information will be available on the website.

Moved by Karl Dopf

Seconded by Fred Gornall

THAT the filming policy prepared by the CEDO will go forward to the policy review committee.

CARRIED

**☐ Draft
Economic
Development
Action Plan**

CEDO reviewed the draft of the Economic Development Action Plan. It was stated that this is an internal document. It was requested to note the close proximity of the University of the Fraser Valley in the document. There was discussion about how much information to provide to the public and it was decided that the document will be transparent to the public. The EDC members discussed what their involvement would be with the Action Plan. It was suggested that an open house take place to discuss sustainable growth and development in Harrison Hot Springs. It was suggested that this take place after the Community Needs Assessment is completed. CEDO will contact the consultant responsible for the Community Needs Assessment to determine date. To be further discussed at the next EDC meeting. Members discussed the implementation of a façade improvement program. CEDO will investigate further. It was suggested that a lead person (facilitator) be attached to each action.

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ECONOMIC DEVELOPMENT COMMISSION MEETING**

May 19, 2010

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item. It was suggested that the items be prioritized and discussed further at the next EDC meeting. The CEDO will make amendments to the document and send out a revised copy to the EDC members for further discussion at the next EDC meeting.

☐ Village Core
Revitalization
Tax Exemption
Bylaw -
Discussion

CEDO will have a draft in place for the next EDC meeting.

☐ Resort
Development
Strategy –
Discussion

CEDO discussed the 5 strategies that are currently in place. It was mentioned that there is room for comments from the EDC. It was noted the importance of protecting existing events. A joint meeting between the EDC and the Harbour Commission was suggested.

☐ CEDO
updates

CEDO updated the EDC on the idea of a WiFi community.

CEDO updated the EDC on the Sto:lo meeting he attended.

Next meeting to be held on June 16, 2010 at 9:00 am

7.

ADJOURNMENT

Moved by Karl Dopf

THAT the meeting be adjourned at 3:04pm.

CARRIED

Robert Reyerse
Chairman

Heather Grant
Recording Secretary

Y.Y

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE CANADA DAY COMMITTEE**

DATE: June 1, 2010
TIME: 10:30 a.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Councillor Dave Harris, Chair
Mayor Ken Becotte, Vice Chair
Chris Wilson
Robert Reyerse
Veronica Lyver
Ron McGowan
Colin Morris
Darlene MacLeod
Stephanie Key
Jacqueline Montagne (HHS Resort & Spa)

ABSENT:

Recording Secretary: Heather Grant

1. **CALL TO ORDER**

Councillor Harris called the meeting to order at 10:30 a.m.

2. **RECEIPT OF MINUTES**

3. **ITEMS FOR DISCUSSION**

☐ **Pancake Breakfast**

Jacqueline Montagne will be taking over for Veronica Lyver as the contact at Harrison Hot Springs Resort & Spa. Public Works is ready for the set up of this event.

☐ **District of Kent Celebrations**

District of Kent's events will run 11am - 3pm. An update of their event schedule was provided. Trevor MacDonald is their musical entertainment. Cake may be provided by Mountain institution, if not it will be provided by Sardis Bakery. The mayors from Harrison Hot Springs and The District of Kent are building their hockey teams for the hockey challenge.

☐ **HHS Opening Ceremony/Flag Raising**

Events will commence at 4pm at the Plaza. An update on the schedule of events was provided. O Canada will be sung by Councillor Kenyon's granddaughter with back up provided by the choir. The Chehalis dancers will perform for half an hour after the opening ceremonies, they are asking for a \$250.00 honorarium. The Agassiz Jazz Band has been contacted to perform. Chief Charlie will be contacted to attend. The school has agreed to lend

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us their sound system with the agreement that one person would be in charge of running it. The tent is still being pursued with the hopes of using the Prospera Credit Union tent.

- ☐ **Canada Day Cake** Mountain Institution may not be able to provide a cake. This is still being investigated.
- ☐ **Tug of War Challenge** Harrison Hot Springs Fire Department vs. Agassiz Fire Department. Correction Services have been approached to compete, Mountain vs. Kent – both men's and women's teams. Tourists may participate as well. A volunteer organizer and referee are needed.
- ☐ **Children's Events** Mario and Julie Mezziotti would be happy to come and organize the children's events. There would be no charge for their services and they would supply the prizes and invoice the Village later for the prizes. Mark Wolf would charge \$400.00 to provide a 2 hour show for the kids. He is tentatively booked with the understanding that we may not have the budget for this.
- ☐ **Parade** A list of participants has been provided by Councillor Harris. The list was discussed by the committee. The parade line up will be reviewed and determined before the next meeting. Two judges have been chosen for the parade.
- ☐ **Musical Entertainment** Two band possibilities – Sweet Water will perform for \$400.00, they will participate in the parade and provide music for dancing. Treblehook will perform after the parade for \$600.00. Both costs are for a 4 hour period. Discussion over which band to choose.

It was decided that Treblehook would be booked for the dancing and Sweet Water would be asked to perform in the parade.
- ☐ **Yacht Club Sail Past** A 26 foot Bayliner with a stereo system has been secured. It is hoped that the owner's grandchildren will be riding on the boat. It will be confirmed that the Coast Guard will be in attendance.
- ☐ **Fireworks** Organized with Celebration Fireworks.
- ☐ **Fireworks Security** Last year there were issues with people and boats getting too close to the fireworks area. Celebration Fireworks will be providing their own security at a cost of \$250.00.
- ☐ **Traffic Control** A minimum of 10 volunteer flaggers are needed. Speed watch has been contacted to help out.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF CANADA DAY COMMITTEE MEETING**

June 1, 2010

PAGE (3)

☐ Funding

\$5250.00 total commitment so far. 15 potential contributors have been contacted. Honorariums will be reviewed to ensure we have enough funds.

☐ Advertising

Same as last year, in conjunction with The District of Kent. Pull-out spread in The Observer. The District of Kent also advertises on Shaw cable. Websites should have advertising, especially the Village website.

Next Canada Committee meeting to be held June 15, 2010 at 10:30 a.m. in Council Chambers.

4.

ADJOURNMENT

Moved by Colin Morris

Seconded by Chris Wilson

The meeting adjourned at 11:33 a.m.

Dave Harris, Chair

Heather Grant, Recording Secretary



VILLAGE OF HARRISON HOT SPRINGS

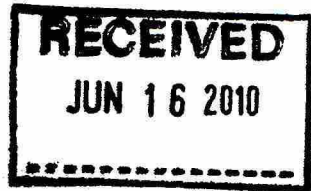
Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at dkey@harrisonhotsprings.ca.

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: June 16/10 Requested Meeting Date: June 21/10
Organization Name (if applicable): Fraser Valley Regional District
Name of Presenter: David Urban and Jen Ness
Name of Applicant if Other than Above: _____
Contact Phone Number & E-Mail: (604) 702-5051 , durban@frd.bc.ca
Mailing Address with Postal Code: 45950 Cheam Ave., Chilliwack, BC, V2P 1G6
Audio/Visual requirements: projector & video cable to connect our laptop
Topic: Experience the Fraser - Introduction to the project
Action you wish Council to take: Receive the presentation



To: Mayor and Council
Harrison Hot Springs
June 15, 2010.

FILE #	DATE
0530-03	JUN 16 2010
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> ACCTS P/R
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN
<input type="checkbox"/> DIR F	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> SUP P/W	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> PAYROLL TAX	<input checked="" type="checkbox"/> COUNCIL
ITEM A B C	
COUNCIL AGENDA	
DATE June 21/10	
	INITIAL <input type="checkbox"/>
(ITEMS: A - REQ. ACTION; B - INFO - W RESP; C - INFO ONLY)	

Re: Traffic on Balsam

As residents of Harrison who live on or near Balsam, we are asking council to act on a dangerous traffic situation in our neighbourhood. We request that you include this matter on the agenda of the next council meeting.

Background

In response to the tragic death of young Kyle, and in an attempt to address the traffic concerns on McCombs, the village has undertaken to install a “smorgasbord” of traffic calming initiatives. While this strategy might prevent cars from racing down McCombs, the effect has been that drivers seeking to avoid negotiating the traffic calming devices are looking for other straight and fast routes to Hot Springs Road. Balsam seems to have become the route of choice for those attempting to leave or access the eastern side of Harrison. Our data shows that ninety percent of traffic on Balsam is heading to or from the back end of Harrison. The overwhelming majority of traffic on our street is heading “through” not “to” our neighbourhood.

The Concern

Of **urgent** concern to us is the **safety** of pedestrians and residents on Balsam. This increased traffic driving through our neighbourhood has made the street unsafe.

There is a village trail running from the back of the school grounds of Harrison Elementary, through the village green space at the back of the fire hall and into Clover Place. Pedestrians going to and from school, children and families going and coming from the playground or beach and other village residents and visitors use this route.

We have witnessed several near misses as pedestrians converge from Clover Place onto Balsam. One incident involved a child on a bike riding alongside another on a long board. They rolled out on to Balsam, just as a car rounded the corner, travelling at a fast rate of speed, in the direction of Hot Springs Road. The driver, swerving to miss the children, went into the oncoming lane, which, thankfully, was empty. The driver, the students and witnesses were shocked and shaken by the near tragedy. We observe numerous instances each day of pedestrians emerging from Clover Place just as a car races down Balsam. As pedestrians ourselves using Balsam to walk from our houses to village amenities, we have had close calls as cars rush to use Balsam as a straight route to Hot Springs Road. Our front yards are no longer safe for children or pets, not to mention the distress caused by having cars race past.

Rationale

One of our village goals is to be “pedestrian friendly”. There are numerous village trails, which feed on to residential streets. Of note is the fact that on most residential streets, we do not have sidewalks. This means that pedestrians feed out of the village trails right on to the streets. Foot traffic on trails and therefore on our roads and accesses will only increase in the future. This, combined with many cars taking the “speediest route” out to Hot Springs Road is a recipe for another accident unless this issue is addressed in a comprehensive way.

We note that residents of Pine recently requested from council and received traffic calming devices installed on their street. We also note that both Alder and Walnut have a posted speed limit of 30 Km. We realize part of Walnut could be considered a school zone, but we also note that Alder is a regular residential street.

Request

We respectfully request our council to move quickly to address in a comprehensive way to “manage” the traffic on Harrison’s residential streets in the following ways:

1. Continue with the precedence which has been set on both McCombs and Pine and install traffic calming devices on Balsam. In particular, we **urgently** request the installation of some type of calmer on either side of the entrance to Clover Place before there is another tragedy.
2. Post a speed limit on residential streets of 30km. Once again, precedence has been set on Alder and we request the same consideration be given to other residential streets.

Conclusion

The Official Community Plan for Harrison indicates that we are to be a “pedestrian - oriented” village with one of the goals being to “Manage traffic and parking and promote transportation alternatives”

It seems then that our focus should be on keeping our streets safe for pedestrians (residents and visitors alike) while “managing” the increasing traffic. As the majority of our residential streets have no sidewalks, it is obvious that we must slow the traffic on these streets to a safe speed. While none of us particularly enjoys driving over traffic calming devices, the precedence has been set on McCombs and Pine and there seems to be no other alternative but to continue to “calm” the remaining routes to Hot Springs Road. As well, a speed limit of 50km on residential streets is simply too fast. Anyone disputing this should get in a car and try racing past their own residence at 50 km with their children playing in the front yard. They will get the picture! A 30km limit may mean that it will take people a few more minutes to drive through our residential neighbourhoods but another tragedy avoided will be well worth the slight inconvenience.

We urge council to act quickly and decisively to avoid another tragedy

We urge council to act quickly and decisively to avoid another tragedy

<u>NAME</u>	<u>ADDRESS</u>
Ray Bennie	300 CLOVER PLACE
Linda Bennie	300 CLOVER PLACE
V. Ruth Pruitt	238 Balsam Ave.
Jane Pruitt	238 Balsam Ave
Wm. Smith	242 BALSAM
Jean A. Beaumont	248 BALSAM
Brenda Beaumont	248 BALSAM
Andrea Schmid	239 Balsam
David Whitaker	239 Balsam.
Tom & Pat Stork	228 Balsam.
Danichuk	234 Balsam
#Esmail	236 Balsam
Erin	236 - Balsam Av.
Ted & Marie Conroy	226 Balsam Ave.
Patrick & Grace	222 Balsam Ave.
Vi & Doug Merritt	218 Balsam Ave.

We urge council to act quickly and decisively to avoid another tragedy

NAME	ADDRESS	PHONE
PAT DEKKE ✓	215 BALSAM	796-0014
DENNIS & NOREEN BURDEN	225 BALSAM	796-9612
GARRY & TRAVIS FINLAY	223 BALSAM AVE	796-2027
KALI + John Moore,	231 Balsam Ave	- 796-0030
RAY + CHRISTINE WAZE	310 CLOVER PL	796-8348
BARB + John Gunson	315 Clover Pl	796-2243
Rob + Maria ELENA DARNEL	325 CLOVER PL.	604 629757
Pierre & TERESA BOUVIER	330 CLOVER PL	604-796-1228
IAN + MARION	305 CLOVER	604-796-3325
Rita Wetland.	224 Balsam Ave	604-796-2351
Jason Taylor + Custer Gibson	29 Balsam Ave	604-796-2141
JEFF GILBANK / KIM VELIGIN	216 BALSAM AVE	604-796-8774
TODD + SUE RICHARD	241 BALSAM	604-796-3241
DENNIS + TEGWYN BAKKEN	237 BALSAM AVE	604-796-8411
Barrie & Angela Dyck	310 Clover pl.	604 796-1275
Stephanie + Marie Spence	232 BALSAM AVE	604-615-7239
Merdy Jomlinson	230 BALSAM AVE	604-796-8885
Jeff Jomlinson	230 BALSAM AVE	604-796-8885
Ken Lehytall	221 BALSAM AVE	604-796-5520
Colleen Lehytall	221 BALSAM AVE	604-796-5520
T. a. Sigmund Allenried	213 Balsam	604 796-0204

CURSORY OVERVIEW OF TRAFFIC FLOW SURVEY FOR BALSAM AVE.

May 13, 2010 (1521 hrs. – 1615 hrs)

Westbound traffic: 13 Eastbound traffic: 18
Total: 31

June 4, 2010 (1600 hrs. -1700 hrs.)

Westbound traffic: 18 Eastbound traffic: 19
Total: 37

June 7, 2010 (0730 hrs.- 0830 hrs.)

Vehicles turning from Eagle onto Miami and onto Balsam: 16

Vehicles proceeding from Eagle through McCombs to Alder: 14

Vehicles from Miami onto Balsam: 7

Total vehicles using Balsam as route to Hot Springs Rd. : 23

June 7, 2010 (1700 hrs. – 1830 hrs.)

Eastbound traffic (from Eagle / Miami): 27

Westbound traffic (from Hot Springs Rd.onto Balsam) : 45

Total vehicles using Balsam: 72

June 14, 2010 (1800 hrs.- 1915 hrs.)

Westbound traffic (from Eagle / Miami) : 15

Eastbound traffic (from Hot Springs Rd. onto Balsam and onto Miami / Eagle : 47

Total traffic flow on Balsam : 62

June 15, 2010 (0600 hrs.-0830 hrs)

Traffic from Eagle/Miami onto Balsam (monitor via Speed Watch): 41

June 15, 2010 (14:10 hrs to 15:10 hrs)

Eastbound (coming from Hot Springs Rd) 9

Westbound (going to Hot Springs from east sector) 21

Total traffic flow on Balsam: 30



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

FROM: Ted Tisdale,
Chief Administrative Officer

DATE: June 2, 2010

SUBJECT: Rewrite of the DCC Bylaw

FILE: 3900

ISSUE:

To rewrite the DCC Bylaw.

BACKGROUND:

The last update to the Village's DCC Bylaw was done in 2000 and there has been no adjustment to costs since that time. The current charges are attached as Appendix "A".

The best Practice Guide suggests that the DCC Bylaw should have a major review and rewrite approximately every 5 years.

It is permissible for municipalities to make "cost of inflation" adjustments during the intervening years, which is a simple and more convenient process to ensure municipalities maintain a relatively current state.

As the Village will be going through a major rewrite, Council is required to make policy decisions with respect to:

1. Extent of application – area specific or municipal wide;
2. Time frame of DCC Bylaw – 5 year or 10 year;
3. How DCCs are to be calculated for each category – residential, commercial, institutional;
4. The public process;
5. Determining the "assist factor"; and
6. Grace period – lead in time before the Bylaw takes effect.

When Council considers the DCC Bylaw they are required by the Local Government Act to take into account if the DCCs will:

1. Be excessive in relation to the Capital Cost of prevailing standards of service;
2. Deter development; or
3. Discourage development of reasonably priced housing or reasonably priced service land.

The establishment of the DCC program must be consistent with the OCP and Financial Plan. Currently the Village's Financial Plan has a 5 year window. Ideally to allow for more flexibility, the Village should develop a 10 year Financial Plan.

The intent of DCCs is to reflect community plans and the cost of service for new development.

In addition to the actual costs of capital works, the DCC Bylaw can include preparatory costs such as planning, design, public consultation, right of way or parkland acquisition, legal costs, contract administration and contingencies.

The following represents the general process leading to the approval of the DCC Bylaw:

1. Council passes a motion to consider a DCC program and direct staff to proceed with the development of the DCC Bylaw;
2. During the development phase of the Bylaw, public and interested parties input is significant;
3. The proposed Bylaw is presented to Council for first reading;
4. Council may refer the Bylaw for additional public input and/or revision prior to second and third reading;
5. Following third reading the Bylaw and supporting documentation is forwarded to the inspector of municipalities for review and approval;
6. After approval, the Bylaw is returned to the Village for adoption.

Attached as Appendix "B" for Council's consideration are the 10 year growth projections prepared by Michael Rosen with disclaimer and as Appendix "C", the proposed 10 year capital program.

Council is requested to review this information and provide comments/approval.

With the appropriate resolution from Council, staff will immediately start working on its DCC Bylaw with the objective to present it to the September Council meeting for 1st reading.


RECOMMENDATIONS:

It is recommended:

1. THAT Council approve the development of a DCC program directing staff to commence with the preparation of a DCC Bylaw;

2. THAT DCCs be based on a municipal wide application;
3. THAT staff prepare a 10 year financial plan based on the anticipated projects required to satisfy the OCP objective;
4. THAT DCC's be categorized as:
 - a. Residential;
 - b. Commercial; and
 - c. Institutional
5. THAT residential DCCs for single family be charged at the time of subdivision, on the basis of "development units", and at the time of building permit, consideration be given to charge DCCs on the floor area;
6. THAT DCCs for commercial and institutional be based on floor space;
7. THAT for the public process, the EDC and up to 3 developers be established as the DCC Bylaw review committee until the Bylaw is presented for 1st reading. Following the first reading a Public Information meeting be called and the Bylaw be presented for input/comment. Two weeks prior to the Bylaw being presented to Council for 2nd and 3rd readings a Public Notice be placed in the paper inviting public comment;
8. THAT the effective date of the Bylaw be set on the first day of the month following six months after approval by the Inspector of Municipalities; and
9. THAT the "assist factor" be established of 5%.

Respectfully submitted for your
consideration;



Ted Tisdale
Chief Administrative Officer

Director of Finance Comments:

#3. refers to a 10 year "Capital" Financial Plan.



Dale Courtice
Director of Finance

THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS
SCHEDULE "A"
DEVELOPMENT COST CHARGE AMENDMENT BYLAW NO. 763, 2000
SCHEDULE OF COSTS

Part 1 - Charges at time of Subdivision						
LAND USE CATEGORY	SERVICE CATEGORY			CHARGE PER PARCEL OR DWELLING UNIT		
	San. Sewer	Water	Drainage	Roads	Open Space	TOTAL CHARGE
RESIDENTIAL Single Family Dwelling, including						
Mobile Homes (per parcel)	\$2,495.00	\$3,339.00	\$0.00	\$0.00	\$0.00	\$5,834.00
Two Family Dwelling (per parcel)	\$4,990.00	\$6,678.00	\$0.00	\$0.00	\$0.00	\$11,668.00
Three Family Dwelling (per parcel)	\$7,480.00	\$10,017.00	\$0.00	\$0.00	\$0.00	\$17,497.00
Multi-Family Dwelling (per unit)	\$2,078.00	\$2,782.50	\$0.00	\$0.00	\$0.00	\$4,860.50
COMMERCIAL	N/A	N/A	N/A	N/A	N/A	N/A
LIGHT INDUSTRIAL (per square metre land area)	\$0.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.75

Part 2 - Charges at time of Issue of Building Permits						
RESIDENTIAL Single, Two or Three Family Dwelling	N/A	N/A	N/A	N/A	N/A	N/A
Multi-Family Dwelling (per dwelling unit)	\$2,078.00	\$2,782.50	\$0.00	\$0.00	\$0.00	\$4,860.50
COMMERCIAL (per square metre floor area)	\$27.78	\$37.10	\$0.00	\$0.00	\$0.00	\$64.88
LIGHT INDUSTRIAL (per square metre floor area)	\$13.85	\$18.55	\$0.00	\$0.00	\$0.00	\$32.40
CAMPGROUND (per campground space)	\$830.00	\$1,113.00	\$0.00	\$0.00	\$0.00	\$1,943.00
SANI DUMP per sani dump in campground	\$6,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,650.00
per sani dump in marina	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00

- Notes: 1. N/A means "Not applicable".
2. Floor Area means the total area of all floors except attics and cellars of all the principal buildings on a parcel.

APPENDIX "B"

PROJECTIONS FOR PURPOSES OF DCC CALCULATIONS FOR THE VILLAGE OF HARRISON HOT SPRINGS

April 2010

1. Population and Dwelling Units

	BC Stats		OCP	
	Population	Dwelling Units ¹	Population	Dwelling Units ¹
2006	1753	796	1633	742
2011	2033	924	1893	860
2016	2359	1072		
2021	2736	1243	2545	1157
2026	3174	1442		

1. Based upon a persons per dwelling unit of 2.2

	BC Stats		OCP	
	Population Increase	Dwelling Unit Increase	Population	Dwelling Units
2006 to 2021/2026	1421	646	912	414
Average Per Year	71	32	61	28

1. Based upon a persons per dwelling unit of 2.2

	Scenario 1		Scenario 2	
	Single Family	Multi Family	Single Family	Multi Family
% Breakdown	33%	67%	50%	50%
Total Units				
▪ BC Stats	213	433	323	323
▪ OCP	136	278	207	207
Average Per Year				
BC Stats (20 yr)	11	21	16	16
OCP (15 yr)	9	19	14	14

2. Commercial Floor Space

	Commercial Floor Space Scenarios		
	20 Sq. Ft. per Person	30 Sq. Ft. per Person	40 Sq. Ft. per Person
Estimated Existing Commercial Floor Space (Based on Population – 1753)	35000	52500	70000
Estimated Additional Commercial Floor Space			
BC Stats (2026)	28400	42600	56800
OCP (2021)	18280	27420	36560

Disclaimer: These are extremely crude population, dwelling, unit, and commercial floor space projections. Their best use would be when examining order of magnitude type issues.

APPENDIX "C"



Village of Harrison Hot Springs

Estimated Road Works to 2020

The Ministry of Transportation has recently completed (2009) a new bridge on Hot Springs Road across the Miami River. Traffic calming devices were also installed on McCoombs Road.

Road Works				Total
<u>BRIDGES</u>				
McCoombs crossing Miami River N				\$250,000
McCoombs crossing Miami River S				\$250,000
Eng and Cont. 35%				<u>\$175,000</u>
				\$675,000
	units	length	rate	
<u>SIDEWALKS</u>				
Lillooet	m	1100	\$80	\$88,000
McCoombs	m	1200	\$80	\$96,000
Cedar	m	200	\$80	\$16,000
Hot Springs Rd	m	470	\$80	<u>\$200,000</u>
				\$400,000
<u>CURB & GUTTER</u>				
Lillooet	m	2200	\$65	\$143,000
McCoombs 1side	m	1200	\$65	\$78,000
Cedar	m	400	\$65	\$26,000
Hot Springs Road	m	940	\$65	<u>\$61,100</u>
				\$308,100
				\$1,383,100
Eng and Cont 35%				<u>\$484,085</u>
Total for Road Works				\$1,867,185

Village of Harrison Hot Springs

Estimated Road Works to 2020

The Ministry of Transportation has recently completed (2009) a new bridge on Hot Springs Road across the Miami River. Traffic calming devices were also installed on McCoombs Road.

Road Works				Total
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McCoombs crossing Miami River S				\$250,000
Eng and Cont. 35%				<u>\$175,000</u>
				\$675,000
	units	length	rate	
<u>SIDEWALKS</u>				
Lillooet	m	1100	\$80	\$88,000
McCoombs	m	1200	\$80	\$96,000
Cedar	m	200	\$80	\$16,000
Hot Springs Rd	m	470	\$80	<u>\$200,000</u>
				\$400,000
<u>CURB & GUTTER</u>				
Lillooet	m	2200	\$65	\$143,000
McCoombs 1side	m	1200	\$65	\$78,000
Cedar	m	400	\$65	\$26,000
Hot Springs Road	m	940	\$65	<u>\$61,100</u>
				\$308,100
				\$1,383,100
Eng and Cont 35%				<u>\$484,085</u>
Total for Road Works				\$1,867,185

Ground Water Wells

The cost to complete the first well will be;	
1. retesting to capacity	\$5,500
- report	\$14,500
2. constructing the well	\$45,000
- pump	
- pitless adaptor	
- controls	
- kiosk	
3. Supply 3 phase power to site	\$75,000
4. Aeration	<u>\$100,000</u>
	\$240,000
The cost to provide a 250 mm Well #2	
1. Drill well	\$34,000
2. Testing	\$8,500
- report	\$10,500
3. Construction of the well	\$75,000
- pump	
- pitless adaptor	
- controls	
- kiosk	
- seals	
	<u>\$128,000</u>
Total for Wells	\$368,000
Eng and Cont 35%	<u>\$128,800</u>
Total for Water	\$1,834,478

Village of Harrison Hot Springs

Estimated Water Works required to 2020

The Village of Harrison Hot Springs has recently completed (2010) the installation of a 250 mm main on Hot Springs Road to McPherson Road. As well, a 200 mm main was installed on McPherson Road from Hot Springs Road to McCoombs Road. Furthermore the extension of the water system (150 mm) on Naismith Crescent from Eagle Ave. was completed.

A new riveted steel epoxy lined reservoir was built in 2010. New pumps for the Lake supply were provided at the same time.

Due to the new standards required by the Ministry of Health, an exploratory well drilling program was initiated. Two wells were drilled. One at the Lakeshore on the extension of Hot Springs Road. The drilling was 200 feet in very fine sand. The well was abandoned. The second well was drilled in the fire hall park. This one appears promising and will be investigated further.

Roads	Unit	Length	Dia mm	Rate \$	Total	
Diamond, Emerald		200			\$145,000	from previous tender
McCoombs	m	200	600	\$183	\$109,800	
Cedar to Alice	m	350			\$45,000	
Alice to Hotel	m	350				\$35,000 attributable to Hotel
Alice	m	80	350	\$385		\$30,800 attributable to IRCA
Lillooet	m	130	250	\$273		\$35,490 attributable to IRCA
Esplanade	m	190	350	\$385		\$73,150 attributable to IRCA
Hot Springs Road	m	80	350	\$385	\$30,800	
Esplanade	m	340	350	\$385	\$130,900	
Spruce	m	100	350	\$385	\$38,500	
Lillooet	m	340	350	\$385	\$130,900	
Lillooet	m	180	350	\$385	\$69,300	
Maple	m	160	350	\$385	\$61,600	Upsize
Naismith	m	350	200	\$183	\$64,050	
Mount	m	230	200	\$183	\$42,090	
Mount	m	150	200	\$183	\$27,450	Upsize
Rockwell Drive	m	720	350	\$202	\$145,440	Oversizing
Rockwell Drive	m	720	200	\$183		\$131,760 attributable to 1st developer
Bear	m	150	200	\$183	\$27,450	
Spruce	m	120	150	\$150	\$18,000	
					\$1,086,280	
					Eng and Cont 35%	\$380,198
Total for Water Main:					\$1,466,478	

Village of Harrison Hot Springs

Estimated Sanitary Sewer Works required to 2020

The Village of Harrison Hot Springs has recently completed (2010) a CCTV investigation of all of the non PVC mains. A contract for the relining of the deficient mains will be completed this year. An amount of \$405,000 has been included in the Budget for this work.

The first phase of a Waste Water Treatment Plant upgrade will be commenced this year. The Budget includes \$1,400,000 for this work. As well, there will be \$3,600,000 included for the first phase of the WWTP in the 2011 Budget. These funds are all included in the grant issued to the Village.

Sanitary Works	Total
<u>PUMP STATIONS</u>	
Pump Station #1 - third pump	\$13,000
Pump Station #2	\$35,000
Pump Station #3	\$121,000 replace
Pump Station #4	\$45,000
Pump Station #5	\$65,000
Pump Station #6	\$95,000 Possible replacement by new development
Computer Equipment	\$45,000
<u>PIPES</u>	
Siphon	\$143,000
Twin pipe lines on Cedar & Hot Spr	\$122,500
Hot Springs Road S.	\$18,750
<u>WWTP</u>	
WWTP Expansion	\$1,306,466
Sludge Drying	\$750,000
Cl ₂ and SO ₂ system replacements	\$70,000
Removal of old WWTP	\$500,000
	\$3,329,716
Eng and Cont 35%	<u>\$1,165,401</u>
Total for Sanitary Works	\$4,495,117



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 4, 2010
FROM: Dale Courtice **FILE:** 1880
Director of Finance
SUBJECT: 2009 Statement of Financial Information

ISSUE:

To approve the 2009 Statement of Financial Information

BACKGROUND:

The Statement of Financial Information is a statutory requirement under the *Financial Information Act* that must be filed annually by June 30th. Section 9 of BC reg. 371/93 states: "the Statement of Financial Information and accompanying schedules must be approved in writing by the Council and the Chief Financial Officer. In addition a management report approved by the Chief Financial Officer must accompany the Statement of Financial Information."

POLICY CONSIDERATIONS: (if any)

None

RECOMMENDATION:

That Council approves the 2009 Statement of Financial Information.

Respectfully submitted for your
consideration;

Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ted Tisdale
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS
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FOR THE YEAR ENDING 2009

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Approval by CFO and Council

Management Letter

Consolidated Financial Statements of

THE VILLAGE OF HARRISON HOT SPRINGS

Year Ended December 31, 2009

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Village of Harrison Hot Springs

MANAGEMENT REPORT

The accompanying consolidated financial statements are the responsibility of the Village's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Management is also responsible for all the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. The Council reviews internal financial statements on a monthly basis and external Audited Financial Statements annually.

The external auditors, McConnell, Voelkl, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the consolidated financial statements. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the consolidated financial statements are presented fairly. The external auditors have full and free access to financial management of the Village of Harrison Hot Springs and meet when required.

On behalf of the Village of Harrison Hot Springs

Dale Courtice, CGA
Director of Finance
May 15, 2010

AUDITOR'S REPORT

To the Council of

The VILLAGE OF HARRISON HOT SPRINGS

We have audited the Consolidated Statement of Financial Position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2009, the Consolidated Statement of Operations, the Consolidated Statement of Changes in Net Financial Assets and the Consolidated Statement of Cash Flows for the year then ended. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit and its result.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether these financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in these financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall consolidated financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the VILLAGE OF HARRISON HOT SPRINGS as at DECEMBER 31, 2009, and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

McConnell, Voelkl
CHARTERED ACCOUNTANTS

May 15, 2010
Hope, B.C.
Canada

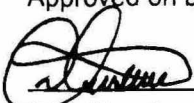
These consolidated financial statements were examined and this Audit Opinion issued solely for the use of the VILLAGE OF HARRISON HOT SPRINGS. *McConnell, Voelkl* makes no representations of any kind to any other person in respect to these consolidated financial statements and accepts no responsibility for their use by any other person in the absence of the written consent of *McConnell, Voelkl*. CHARTERED ACCOUNTANTS.

Village of Harrison Hot Springs
Consolidated Statement of Financial Position
As at December 31, 2009

	2009	2008
Financial assets		
Cash and investments (Note 3)	\$ 6,944,897	\$ 7,040,400
Accounts receivable (Note 4)	777,537	843,274
Lease receivable (Note 5)	51,730	-
MFA deposits (Note 6)	40,360	40,009
	<u>7,814,524</u>	<u>7,923,683</u>
Financial liabilities		
Accounts payable and accrued liabilities (Note 7)	554,448	706,968
Developer's deposits and other trust liabilities (Note 8)	61,159	65,470
Deferred revenue (Note 9)	29,279	25,150
Development cost charges (Note 10)	1,277,580	1,240,774
MFA demand notes (Note 6)	40,360	40,009
Capital lease (Note 11)	30,517	41,287
Long-term debt (Note 12)	470,571	504,524
Interim financing debt (Note 13)	1,500,000	-
	<u>3,963,914</u>	<u>2,624,182</u>
Net financial assets	<u>3,850,610</u>	<u>5,299,501</u>
Non-financial assets		
Tangible capital assets (Note 14, Schedule I)	24,990,430	22,018,501
Prepaid expenses	24,363	30,926
	<u>25,014,793</u>	<u>22,049,427</u>
Accumulated surplus	\$ 28,865,403	\$ 27,348,928
Represented by:		
Operating fund	\$ 1,717,779	\$ 1,730,332
Capital fund (Note 16)	1,616,353	1,574,454
Statutory reserve fund (Note 16)	2,541,928	2,571,452
Equity in tangible capital assets (Note 15)	22,989,343	21,472,690
	<u>\$ 28,865,403</u>	<u>\$ 27,348,928</u>

The accompanying notes and schedule are an integral part of these consolidated financial statements

Approved on behalf of Mayor and Council



Dale Courtice, CGA
Director of Finance

Village of Harrison Hot Springs
Consolidated Statement of Operations
for the year ended December 31, 2009

	Budget	2009	2008
	(Unaudited - note 20)		(Restated - Note 2)
Revenue			
Property taxes (Note 17)	\$ 1,947,600	\$ 1,951,290	\$ 1,963,898
Sale of services (Note 18)	501,400	573,327	556,124
Government transfers (Note 19)	2,105,310	1,800,529	1,199,445
Investment income	25,080	11,129	54,590
Penalties and interest	16,200	34,035	38,158
Development cost charges (Note 10)	-	36,806	44,431
Other	13,900	52,318	48,330
	4,609,490	4,459,434	3,904,976
Expenses (Note 21)			
Legislative	96,950	93,231	66,896
General government	725,220	633,265	828,059
Protective services	130,450	88,863	99,275
Public Works	227,720	197,749	184,811
Transportation services	206,700	162,475	107,624
Public health	3,700	1,452	8,669
Planning and development	35,700	27,229	57,842
Community and tourism services	101,690	87,781	101,977
Solid waste management and recycling	109,050	102,508	101,268
Beaches, parks, recreation and culture	321,410	388,212	252,529
Water services	146,870	154,643	115,256
Sewer services	265,970	240,338	350,099
Joint divestiture dissolution	-	131,212	-
Capital items expensed	-	7,488	38,067
Debt financing	85,310	47,809	41,736
Amortization (Note 1, Schedule I)	-	578,704	499,170
	2,456,740	2,942,959	2,853,278
Annual surplus	2,152,750	1,516,475	1,051,698
Prior Period Adjustment	-	-	88,177
Accumulated surplus, beginning of year	27,348,928	27,348,928	26,209,053
Accumulated surplus, end of year	\$ 29,501,678	\$ 28,865,403	\$ 27,348,928

Commitments and contingencies are specified in Note 22

The accompanying notes and schedule are an integral part of these consolidated financial statements

Village of Harrison Hot Springs
Consolidated Statement of Change in Net Financial Assets
for the year ended December 31, 2009

	Budget	2009	2008
	(unaudited - note 20)		
Annual Surplus	\$ 2,152,750	\$ 1,516,475	\$ 1,051,698
Acquisition of tangible capital assets	(4,713,500)	(3,568,201)	(1,208,484)
Amortization of tangible capital assets	-	578,704	499,170
Disposal of tangible capital assets at NBV	-	17,568	-
Prior period adjustment	-	-	50,486
	(2,560,750)	(1,455,454)	392,870
Acquisition of prepaid expenses	-	(24,363)	(30,926)
Use of prepaid expenses	-	30,926	46,235
	-	6,563	15,309
Increase (decrease) in net financial assets	(2,560,750)	(1,448,891)	408,179
Net financial assets, beginning of year	5,299,501	5,299,501	4,891,322
Net financial assets, end of year	\$ 2,738,751	\$ 3,850,610	\$ 5,299,501

The accompanying notes and schedule are an integral part of these consolidated financial statements

**Village of Harrison Hot Springs
Consolidated Statement of Cash Flows
for the year ended December 31, 2009**

	2009	2008
	(Restated - Note 2)	
Cash provided by (used in):		
Operating Activities:		
Annual surplus / (deficit)	\$ 1,516,475	\$ 1,051,698
Non cash items:		
Amortization	578,704	499,170
Decrease in prepaid expenses	6,563	15,309
Prior period adjustment	-	50,486
Changes to financial assets / liabilities:		
Accounts receivable	65,737	(463,290)
Lease Receivable	(51,730)	-
Accounts payable and accrued liabilities	(156,831)	263,796
Deferred revenue	4,129	-
Development cost charges	36,806	44,431
Net change in cash from operating activities	1,999,853	1,461,600
Capital Activities:		
Disposal of tangible capital assets at net book value	17,568	-
Acquisition of tangible capital assets	(3,568,201)	(1,208,484)
Net change in cash from capital activities	(3,550,633)	(1,208,484)
Financing Activities:		
Proceeds from debt issues	1,500,000	41,287
Debt repayment	(33,075)	(45,589)
Actuarial adjustments	(11,648)	(10,032)
Net change in cash from financing activities	1,455,277	(14,334)
Net change in cash	(95,503)	238,782
Cash and cash equivalents, beginning of year	\$ 7,040,400	6,801,618
Cash and cash equivalents, end of year	\$ 6,944,897	\$ 7,040,400

The accompanying notes and schedule are an integral part of these consolidated financial statements

1. Significant Accounting Policies

The Consolidated Financial Statements of the Village of Harrison Hot Springs which are the representation of management are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Village are as follows:

a. Basis of consolidation

The Consolidated Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

- i. Operating Funds: These funds include the General, Water and Sewer operations of the Village. They are used to record the operating costs of the services provided by the Village.
- ii. Capital Funds: These funds include the General, Water and Sewer capital funds. They are used to record the acquisition and disposal of property and equipment and their financing.
- iii. Reserve funds: Under the *Community Charter*, Village Council may, by bylaw establish reserve funds for specified purposes. Money in a Statutory Reserve Fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, Village Council may, by bylaw, transfer all or part of the balance to another reserve fund. Non-statutory Reserves require an approved council budget and resolution before these funds can be expended.

b. Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues, and expenses in the period the goods and services are acquired and a liability is incurred or transfers are due. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services, user fee revenues, investment income, penalties and interest and other revenues are recognized when they are rendered by the Village or are due by convention, bylaw, or received. Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue and is recognized as revenue in the fiscal year the services are performed.

c. Investments

Investments are recorded at cost. When in the opinion of management, there is a permanent decline in value, investments are written down to their net realizable value.

d. Long-term debt

Long-term debt is recorded net of related sinking fund balances.

e. Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They may have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i. Tangible Capital Assets

Tangible capital assets, comprised of capital assets and assets under construction, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service.

Asset	Useful Life - Years
Land improvements	10 – 25
Parks infrastructure	10 – 50
Buildings	40 – 50
Machinery and equipment	5 – 10
IT infrastructure	4 – 10
Vehicles	5 – 20
Roads infrastructure	15 – 20
Water infrastructure	10 – 100
Sewer infrastructure	10 – 100
Drainage infrastructure	10 – 100

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the time of donation.

iii. Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

iv. Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets.

f. Use of estimates

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the period.

In addition, the Village's implementation of the Public Sector Accounting Handbook PS3150 has required management to make estimates of historical cost and useful lives of tangible capital assets. Actual results could differ from these estimates.

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

2. Change in Accounting Policies

The Village has implemented Public Sector Accounting Board (PSAB) sections 1200 Financial Statement Presentation and 3150 Tangible Capital Assets. Section 1200 establishes general reporting principles and standards for the disclosure of information in government financial statements. Section 3150 requires governments to record and amortize their tangible capital assets in their financial statements. In prior years, tangible capital asset additions were expensed in the year of acquisition or construction.

Methods used for determining the cost of each major category of tangible assets

The financial information recorded includes the actual or estimated historical cost of the tangible capital assets. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization of the assets. The Village applied a consistent method of estimating the replacement or reproduction cost of the tangible capital assets for which it did not have historical cost records, except in circumstances where it could be demonstrated that a different method would provide a more accurate estimate of the cost of a particular type of tangible capital asset. After defining replacement or reproduction cost, the Engineering News Record (ENR) or Consumer Price Index (CPI) was used as a resource for determining appropriate indices in order to deflate the replacement or reproduction cost to an estimated historical cost at the year of acquisition.

This change has been applied retroactively and prior periods have been restated. This change in accounting policy has changed amounts reported in the prior period as follows:

Accumulated surplus at January 1, 2008:	
Operating fund balance	\$1,693,590
Reserves for future capital expenses	1,390,459
Statutory reserves	2,375,960
Accumulated surplus, as previously reported	5,460,009
Equity in tangible capital assets recorded	20,749,044
Accumulated surplus, as restated	\$26,209,053

Annual surplus for 2008:	
Net revenues, as previously reported	\$ (950)
Assets capitalized but previously expensed	1,208,484
Amortization expense not previously recorded	(499,170)
Net transfers to capital and statutory reserves	217,858
DCC contributions and interest	44,431
Proceeds on debt retirement	35,456
Debt principal payments	45,589
Annual surplus, as restated	\$1,051,698

3. Cash and Investments

	2009	2008
Restricted cash and investments		
Statutory Reserves	\$3,678,529	\$3,678,973
Non-statutory reserves	1,938,280	1,759,967
	5,616,809	5,438,940
Unrestricted cash and investments	1,328,088	1,601,460
Total cash and investments	\$6,944,897	\$7,040,400

4. Account Receivable

	2009	2008
Property taxes	\$305,273	\$262,364
Other governments	400,384	483,115
Trade and other	72,326	97,795
	777,983	843,274
Less allowance for doubtful accounts	(446)	-
	\$777,537	\$843,274

5. Lease Receivable

The Village has entered into a lease agreement with the Harrison Hot Springs Pre-School Society. The Village committed a maximum of \$52,000 towards the purchase of a portable trailer for their use as a classroom. The lease is amortized over 15 years with the first term due December 1, 2014. Interest is at 6.25% (prime + 2%) blended payments of \$476.65 (principal and interest plus applicable taxes) are due on the first of each month until maturity.

	2009	2008
Principal amount of lease	\$52,000	\$ -
Less: Principal repayments	(270)	-
Balance, December 31, 2009	\$51,730	\$ -

6. Deposit and Reserve – Municipal Finance Authority

The Municipal Finance Authority of British Columbia (the Authority) provides capital funding for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. The Authority must then use this fund if at any time there are insufficient funds to meet payments on its obligations. If this occurs the regional districts may be called upon to restore the fund.

Each regional district, through its member municipalities who share in the proceeds of a debt issue, is required to pay into the Debt Reserve Fund certain amounts set out in the financing agreements. The interest earned on the Debt Reserve fund, less administrative expenses, becomes an obligation of the Authority to the regional districts.

Upon the maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Municipality. The proceeds from these discharges will be credited to income in the year they are received. As at December 31, the total of the Debt Reserve fund was comprised of:

	2009	2008
Cash deposits	\$40,360	\$40,009
Demand notes	\$40,360	\$40,009

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

7. Accounts Payable and Accrued Liabilities

	2009	2008
Trade and other	\$412,672	\$697,266
Holdbacks payable	140,485	-
Other government	305	679
Accrued benefits	986	9,023
	<u>\$554,448</u>	<u>\$706,968</u>

8. Developer's Deposits and Other Trust Liabilities

	2009	2008
Property and event damage deposits	\$25,173	\$28,313
Non-refundable deposits	26,392	26,169
Letter of credit	2,873	2,851
Community groups funds held in trust	6,721	8,137
	<u>\$61,159</u>	<u>\$65,470</u>

9. Deferred Revenue

	2009	2008
Prepaid taxes	\$20,495	\$23,276
Facility rentals and other	8,784	1,874
	<u>\$29,279</u>	<u>\$25,150</u>

10. Development Cost Charges

Development Cost Charges are restricted revenue liabilities representing funds received from developers and deposited into separate reserve fund for capital expenses. In accordance with generally accepted accounting principles, the Village records these funds as restricted revenue which is then recognized when the related costs are incurred.

	Opening Balance	Receipts	Interest	Transfers Out	Closing Balance
Sewer	\$ 893,532	\$ 830	\$ 9,848	\$ -	\$ 904,210
Water	347,242	23,373	2,755	-	373,370
	<u>\$1,240,774</u>	<u>\$ 24,203</u>	<u>\$12,603</u>	<u>\$ -</u>	<u>\$1,277,580</u>

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

11. Capital Lease Liability

The Village has entered into a capital lease agreement with the Municipal Finance Authority to finance the acquisition of a portable trailer used as additional office space. The minimum lease payments over the remaining years of the lease are as follows:

2010	\$10,771
2011	10,771
2012	8,975
	\$30,517

Total interest expense during the year was \$734 (\$122 in 2008). Total interest over the term of the lease is \$2,934.

12. Long-Term Debt

	Balance, beginning of Year	Additions	Principal Repayments	Actuarial * Adjustment	Balance, end of year
General Fund					
MFA Issue 75	\$226,129	\$ -	\$9,073	\$3,693	\$213,363
Sewer Fund					
MFA Issue 60	82,416	-	5,368	4,754	72,294
Water Fund					
MFA Issue 75	195,979	-	7,863	3,202	184,914
	\$504,524	\$ -	\$22,304	\$11,649	\$470,571

The following principle amounts are payable over the next five years:

	2010	2011	2012	2013	2014
General Fund	\$9,073	\$9,073	\$9,073	\$9,073	\$9,073
Sewer Fund	5,368	5,368	5,368	5,368	5,368
Water Fund	7,863	7,863	7,863	7,863	7,863
	\$22,304	\$22,304	\$22,304	\$22,304	\$22,304

* Actuarial Adjustments represent interest earned on sinking funds held by the Municipal Finance Authority. Such interest is used to reduce the principal amount of outstanding debt.

13. Interim Financing

The Village was approved to borrow \$1,500,000 from the Municipal Finance Authority of British Columbia for the purpose of constructing a new water reservoir. Under the Interim Financing Program, the Village has until 2014 to pay back the principal amount. Any principal balance unpaid will be converted into long-term debt at that time. The Village can pay down any amount on the principal in each of the next five years. Interest is paid monthly. During the year the village paid \$7,513 in interest.

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

14. Tangible Capital Assets

	2009	2008
Land	\$9,984,913	\$9,752,913
Buildings	573,760	607,562
Equipment, furniture and vehicles	472,679	412,065
Engineering structures:		
Water	3,198,071	3,180,796
Sewer	2,467,406	2,206,892
Drainage	1,243,720	1,261,230
Roads	4,260,404	3,685,068
Other	1,013,915	143,735
Other tangible capital assets	1,775,562	768,240
Total	\$24,990,430	\$22,018,501

For additional information, see Consolidated Schedule of Tangible Capital Assets. (Schedule I)

The Village has \$1,743,316 of tangible capital assets under construction in 2009.

15. Equity in Tangible Capital Assets

Equity in tangible capital assets (TCA) represents the net book value (NBV) of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2009	2008
Equity in TCA, beginning of year	\$21,472,690	\$20,749,042
Add: Capital acquisitions	3,568,201	1,208,484
Debt principal repayment	33,075	45,589
Actuarial adjustment	11,649	10,032
Less: Proceeds from the issue of debt	(1,500,000)	(41,287)
Dispositions at NBV	(17,568)	-
Amortization	(578,704)	(499,170)
Equity in TCA, end of year	\$22,989,343	\$21,472,690

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

16. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2009	2008
Surplus:		
Invested in tangible capital assets	\$22,989,343	\$21,472,690
Operating fund	1,717,779	1,730,332
Total surplus	24,707,122	23,203,022
Reserves set aside by Council:		
Capital Fund Reserves		
Assessment appeal	115,865	114,774
Beach	33,771	28,536
Building	45,724	35,425
Contingencies	10,191	10,111
Dock replacement	26,376	26,169
Flood box / drainage	13,808	13,697
General	26,124	25,919
Insurance	8,847	8,778
Memorial Hall restoration	434,079	31,957
Office equipment	20,720	20,558
Property	42,162	41,832
Road/Sidewalk	109,815	47,997
Sick leave	157,663	156,106
Tourism revenue sharing	24,240	368,302
Sewer	178,370	186,924
Water	368,598	457,369
Total Capital Fund Reserves	1,616,353	1,574,454
Statutory Fund Reserves:		
Community amenities	67,891	101,620
Community Works Fund (Gas Tax)	185,669	184,219
Fire department capital	395,936	342,724
Land unexpended funds	7,195	7,139
Parkland acquisition	114,940	104,099
Public works capital	160,005	153,781
Sewage treatment replacement	1,268,734	1,205,515
Sewer unexpended funds	74,099	73,517
Transport Canada	205,197	211,633
Port Divestiture income	62,262	60,463
Joint Divestiture – District of Kent	-	126,742
Total Statutory Fund Reserves	2,541,928	2,571,452
	\$28,865,403	\$27,348,928

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

17. Taxation

Taxation revenue, reported on the consolidated statement of operations, is made up of the following:

	Budget	2009	2008
Taxes collected			
Municipal property taxes	\$1,589,500	\$1,589,998	\$1,589,047
Municipal debt taxes	26,250	26,151	26,225
Frontage taxes - Sewer	133,300	130,836	198,172
Frontage taxes - Water	164,500	169,978	116,671
1 % Utility taxes	28,550	28,593	27,890
Payments in lieu of taxes	5,500	5,734	5,739
School taxes	1,386,520	1,386,511	1,371,877
Regional District	100,740	100,735	103,618
Regional Hospital District	127,570	127,111	126,042
Police tax	99,350	99,341	100,547
Other agencies	35,410	35,410	34,538
	3,697,190	3,700,398	3,700,366
Less transfers to other governments			
School District	1,386,520	1,386,511	1,371,877
Regional District	100,740	100,735	103,561
Regional Hospital District	127,570	127,111	125,976
Police	99,350	99,341	100,547
Other agencies	35,410	35,410	34,507
	1,749,590	1,749,108	1,736,468
Net taxes available for municipal purposes	\$1,947,600	\$1,951,290	\$1,963,898

18. Sale of Services, User Rates, Rentals

	Budget	2009	2008
Sewer user fees	\$290,000	\$323,452	\$319,073
Water user fees	102,000	111,712	110,086
Licenses and permits	24,750	33,318	31,502
Facility rentals	75,500	95,748	85,541
Fines	4,300	2,468	6,057
Other	4,850	6,629	3,865
Total	\$501,400	\$573,327	\$556,124

Village of Harrison Hot Springs
Notes to the Consolidated Financial Statements
For the year ended December 31, 2009

19. Government Transfers

The Village recognizes the transfer of government funding as expenses or revenues in the period that the events giving rise to the transfer occurred. The Government transfers reported on the Statement of Operations are:

	Budget	2009	2008
Provincial:			
Conditional			
Infrastructure - pedestrian bridge	\$87,500	\$87,500	\$ -
Infrastructure - marine sanitation station	32,350	26,514	33,707
Infrastructure - sewer	76,900	32,361	155,529
Infrastructure - plaza	140,000	140,000	140,000
Infrastructure - Memorial Hall	-	400,000	-
Tourism Revenue Sharing	340,000	330,771	349,445
Other	733,710	85,896	43,556
Unconditional	561,500	562,188	262,624
Federal:			
Conditional			
Infrastructure - Sewer	32,350	32,362	155,529
Gas tax	91,000	92,937	59,055
Regional:			
Conditional			
Infrastructure - marine sanitation station	10,000	10,000	-
	\$2,105,310	\$1,800,529	\$1,199,445

20. Budget Data

The unaudited budget data presented in these consolidated financial statements is based upon the 2009 operating and capital budgets approved by Council on May 4, 2009. Amortization was not contemplated on development of the budget and, as such, has not been included. The chart below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

2009 Adopted Operating and Capital Budget	Budget Amount
Revenues:	
Operating budget	\$ 3,479,890
Capital budget	4,124,670
Total revenue	7,604,560
Expenses:	
Operating budget	2,891,060
Capital budget	4,713,500
Total expenses	7,604,560
Budgeted surplus (deficit)	\$ -
Budgeted surplus (deficit)	\$ -
Add:	
Transfers from reserves	791,500
Transfer from surplus	403,570
Proceeds on debt issues	1,800,000
Less:	
Capital expenses	(4,713,500)
Transfers to reserves	(412,000)
Principal repayments	(22,320)
Restated annual budgeted surplus (see statement of operations page 4)	\$ 2,152,750

21. Classification of Expenses by Object

The Schedule of Operating Fund Activities represents the expenditures by function; the following table classifies those same expenditures by object:

	Budget	2009	2008
Salaries, wages and employee benefits	\$1,171,000	\$1,076,886	\$908,841
Operating materials and supplies	410,390	407,939	403,010
Contracted services	169,900	122,547	125,405
Administrative services and supplies	365,590	325,360	610,060
Utilities	123,850	108,355	115,590
Rentals and contractual obligations	130,700	112,456	111,399
Debt financing	85,310	47,809	41,736
Other	-	162,903	38,067
Amortization	-	578,704	499,170
Total expenditures by object	\$2,456,740	\$2,942,959	\$2,853,278

22. Commitments and Contingencies

- a. The municipality and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 158,000 active members and approximately 57,000 retired members. Active members include approximately 33,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2006 indicated a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009 with results available in 2010. The actuary does not attribute portions of the surplus to individual employers. The Village of Harrison Hot Springs paid \$60,043 for employer contributions to the plan in fiscal 2009.

- b. Debts of the Fraser Valley Regional District are, under provisions of the *Local Government Act*, a direct, joint and several liability of the District and each member municipality within the District, including the Village of Harrison Hot Springs.
- c. The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by section 3.02 of the *Insurance Act* of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the Village is assessed a premium and specific deductible for its claims based on population. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange are in every case several, not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.
- d. The Village has an agreement with the Harrison Hot Springs Tourism Society to provide annual funding of \$31,000. The term of the agreement is until December 31, 2013.

23. Significant Taxpayer

The Village is reliant upon one taxpayer for approximately 23 % of the property tax revenue.

Village of Harrison Hot Springs
CONSOLIDATED STATEMENT OF TANGIBLE CAPITAL ASSETS
For the Year Ended December 31, 2009

	Land	Building	Equipment / Furniture / Vehicles	Water	Engineering Structures Sewer / Drainage	Roads	Other	Other Tangible Capital Assets	2009 Total	2008 Total
										(restated)
COST										
Opening Balance (restated)	\$ 9,752,913	\$ 1,216,952	\$ 1,304,779	\$ 3,853,843	\$ 6,562,280	\$ 6,406,150	\$ 354,806	\$ 886,904	\$ 30,338,627	\$ 29,130,143
Add: Additions	232,000	-	168,517	64,219	362,309	809,834	919,995	1,011,327	3,568,201	1,208,484
Less: Disposals	-	-	12,091	-	46,880	-	-	-	58,971	-
Less: Write-downs	-	-	-	-	-	-	-	-	-	-
Closing Balance	9,984,913	1,216,952	1,461,205	3,918,062	6,877,709	7,215,984	1,274,801	1,898,231	33,847,857	30,338,627
ACCUMULATED AMORTIZATION										
Opening Balance	-	609,390	892,714	673,047	3,094,158	2,721,082	211,071	118,664	8,320,126	7,820,956
Add: Amortization	-	33,802	100,648	46,944	108,992	234,498	49,815	4,005	578,704	499,170
Less: Acc. Amortization on Disposals	-	-	4,836	-	36,567	-	-	-	41,403	-
Closing Balance	-	643,192	988,526	719,991	3,166,583	2,955,580	260,886	122,669	8,857,427	8,320,126
Net Book Value for year ended December 31, 2009	\$ 9,984,913	\$ 573,760	\$ 472,679	\$ 3,198,071	\$ 3,711,126	\$ 4,260,404	\$ 1,013,915	\$ 1,775,562	\$ 24,990,430	\$ 22,018,501

Village of Harrison Hot Springs

Schedule of Debenture Debt As at December 31, 2009

<u>Bylaw No.</u>	<u>Purpose</u>	<u>Term (Years)</u>	<u>Maturity Date</u>	<u>Amount of Issue</u>	<u>2008 Balance</u>	<u>2009 Payments Principal</u>	<u>Interest</u>	<u>Actuarial Changes</u>	<u>2009 Balance</u>	<u>Int Rate</u>
General Fund										
770	Land Acquisition	20	2021	\$ 300,000	\$ 226,129	\$ 9,073	\$ 17,070	\$ (3,693)	\$ 213,363	5.69%
Sewer Fund										
626	Sewer Impr.	20	2015	177,500	82,416	5,368	8,431	(4,754)	72,294	4.75%
Water Fund										
772	Water Intake	20	2021	260,000	<u>195,979</u>	<u>7,863</u>	<u>14,794</u>	<u>(3,202)</u>	<u>184,914</u>	5.69%
					<u>\$ 504,524</u>	<u>\$ 22,304</u>	<u>\$ 40,295</u>	<u>\$ (11,649)</u>	<u>\$ 470,571</u>	
						<u>2008 Balance</u>	<u>2009 Drawdowns</u>	<u>2009 Balance</u>		
Interim Financing - Water Reservoir						<u>\$ -</u>	<u>\$ 1,500,000.00</u>	<u>\$ 1,500,000.00</u>		

Interest paid during 2009 - \$ 7,513

VILLAGE OF HARRISON HOT SPRINGS

Consolidated Remuneration for Employees Under \$75,000 2009

6(2)(c)

Remuneration

Consolidated total – under \$75,000	<u>\$597,649.82</u>
-------------------------------------	---------------------

VILLAGE OF HARRISON HOT SPRINGS

Employee Remuneration Over \$75,000
2009

6(2)(b)

		<u>Remuneration</u>	<u>Expenses</u>
Larry Burk	Chief Administrative Officer	\$ 94,582.86	\$ 7,534.84
Dale Courtice	Director of Finance	\$ 88,191.90	\$6,943.98
Ken Fleckenstein	Superintendent of Public Works	\$ 85,459.87	\$ 1,331.69

VILLAGE OF HARRISON HOT SPRINGS
Schedule of Remuneration and Expenses
2009

6(6) Report on Employers
EI & CPP

EI	\$15,548.86
CPP	\$31,660.74

VILLAGE OF HARRISON HOT SPRINGS

Remuneration and Expenses for Elected Officials 2009

	<u>Remuneration</u>	<u>Expense Allowance *</u>	<u>Paid Expenses</u>
Ken Becotte, Mayor	\$20,000.00	\$6,666.66	\$4,460.21
Dave Harris, Councillor	\$10,000.00	\$3,333.33	\$2,613.66
Allan Jackson, Councillor	\$10,000.00	\$3,333.33	\$6,167.79
Dave Kenyon, Councillor	\$10,000.00	\$3,333.33	\$3,390.13
Bob Perry, Councillor	\$10,000.00	\$3,333.33	\$8,299.61

* Specified as an expense allowance included in remuneration

Vendor #	Name	Amount
B0900	BC ASSESSMENT AUTHORITY	35,310.26
B2001	BC HYDRO	78,671.39
B3500	BELL, BOB AND KAREN	40,785.50
C3800	CHILLIWACK FORD	56,870.43
C3105	CIVIC CONSULTANTS	66,487.47
C6545	CRAVEN\HUSTON\POWERS\ARCHITECTS	38,693.84
D1000	DAKA CONTRACTING LTD.	31,931.99
D1290	DAYTON & KNIGHT LTD.	208,583.62
D4000	DISTRICT OF KENT	47,146.70
E5450	ELM CONSTRUCTION LTD	29,925.00
F7000	FRASER VALLEY REGIONAL DISTRICT	306,462.11
F7025	FRASER VALLEY REGIONAL LIBRARY	51,588.00
H1020	HARRISON HOT SPRINGS FIRE DEPARTMENT	36,042.95
H1148	HARRISON TOURISM SOCIETY	360,708.93
H1500	HATT'S SERVICES	27,431.25
H7501	HUB INTERNATIONAL BARTON LTD.	41,885.00
M4000	MINISTER OF FINANCE AND	1,097,570.74
M4025	MINISTRY OF FINANCE	125,300.00
M5050	MOONLITE ELECTRIC	35,417.71
M7850	MUNICIPAL PENSION PLAN	107,697.29
O5400	OMEGA & ASSOCIATES ENGINEERING LTD.	26,321.78
P1000	PACIFIC BLUE CROSS	37,139.39
P6600	PREVIEW BUILDERS INTERNATIONAL INC.	1,408,990.42
P7500	PROSPERA CREDIT UNION - MASTERCARD	59,987.28
R2150	RECEIVER GENERAL OF CANADA	243,399.90
S5539	SPAN VALLEY CONSTRUCTION LTD.	159,577.37
S7200	STROHMAIER'S EXCAVATING LTD.	76,262.10
T3075	TIMBRO CONTRACTING	1,276,797.44
W2429	WEST COAST FLOATATION SYSTEMS LTD.	207,900.00
W2431	WEST COUNTRY AUTO SALES INC.	41,770.40
Payments Made (Vendors Over \$25000):		6,362,656.26
Miscellaneous Payments (\$25000 and Under):		981,965.64
Total Payments Made:		7,344,621.90

*** End of Report ***

VILLAGE OF HARRISON HOT SPRINGS
Schedule of Remuneration and Expenses
2009

7(2)(b) Statement of Payments
 Grants or Contributions

Grants

Festival of the Arts	\$11,500
District of Kent (Disney Movie)	500
Terry Fox Run	100
Show Kids You Care	500
Bikers for Burns	500
Harrison Hot Springs Pre School	2,500
Kent Harrison Search & Rescue	4,000
Agassiz-Harrison Community Services	5,000
Agassiz-Harrison Historical Society	500
Agassiz-Harrison Aquanauts	200
Kent Harrison Arts Council	1,000
Agassiz Fall Fair	150
Kent Harrison Foundation	1,000
Harrison Highland Band	750
Fraser Valley Dragon Boats	<u>1,500</u>
	<u>\$29,700</u>

VILLAGE OF HARRISON HOT SPRINGS

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

Ken Becotte
Mayor
June 21, 2010

Dale Courtice
Director of Finance
June 21, 2010

VILLAGE OF HARRISON HOT SPRINGS

MANAGEMENT REPORT 2009

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.


Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.


The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council of the Village of Harrison Hot Springs. The Council meets with management on a regular basis throughout the year.

The Council of the Village Of Harrison Hot Springs has the responsibility for assessing the management systems, policies and practices of the Village, as Council has not appointed an internal auditor and has not delegated its responsibilities to a specific person.

The external auditors, McConnell, Voelkl, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the management and Council and meet with them on a regular basis.

On behalf of the Village of Harrison Hot Springs



Dale Courtice,
Director of Finance
June 21, 2010

Ted Tisdale,
Chief Administrative Officer
June 21, 2010

TO: TED TISDALE – CHIEF ADMINISTRATIVE OFFICER

FROM: MICHAEL ROSEN - PLANNING CONSULTANT

RE: DEVELOPMENT PERMIT APPLICATION – BAZIUK
Lot A, Block 2, Plan 36998, Sec 13, Twp 4, Rg 29, NWD
259 Hot Springs Road

DATE: JUNE 17, 2010

BACKGROUND

The Village has received a Development Permit (DP) application from Andrew Baziuk Architect, one of the owners of the subject property, to accommodate a temporary deck and concession stand in the north-west corner of the Glencoe Motel property.

Within the Official Community Plan (OCP), the subject property is situated within the Lakeshore Special Planning Area and the Lakeshore Development Permit Area 1. Pursuant to Section 4.4.4 of the OCP, new commercial development within the Lakeshore Development Permit Area 1 shall take place in accordance with the Design Guidelines that apply to the Lakeshore Special Planning Area, contained within the OCP as Schedule 1 - D.

The purpose of this report is to review the proposal in the context of the guidelines and to provide comments on the proposal.

DESCRIPTION OF PROPOSAL

The proposal as outlined in the attached drawing package prepared by Andrew Baziuk Architect dated 15 June 2010 consists of the following components:

- a) upgrading of the exterior finish of the existing concession stand (previously called Pink Floyd);
- b) construction of a new fenced-in, wooden, raised outdoor deck area (approximately 320 square feet) accessible by a ramp from Hot Springs Road; and
- c) identification of an area for two additional off-street parking spaces, though the spaces will not be paved.

No other details have been provided.

COMMENTS ON PROPOSAL

The subject property is zoned C-1 (Village Center Commercial). As a temporary accessory use, the proposal is considered compliant with the provisions of the C-1 zone. Regarding the off street parking matter where two spaces have been identified but are not proposed to be paved, given the small sized of the operation, its temporary and seasonal nature, its central location within the Village, and the availability of parking

spaces elsewhere on the property and along the adjacent street, the parking proposal is considered sufficient.

The Design Guidelines that apply to development within the Lakeshore Development Permit Area 1 address a wide variety of design parameters; the ones that are most relevant to this particular proposal being:

- i) rooflines;
- ii) materials and colours;
- iii) landscape;
- iv) parking; and
- v) signage.

Recognizing that the development permit application is essentially to accommodate the construction of a very small non-permanent outdoor deck, from a pragmatic perspective the guidelines have limited applicability. From a municipal perspective, the review of this proposal should focus on health and safety issues and should be addressed by the Building Inspector, the Fire Department, the Health Unit, and the Public Works Department. That being said, the focus of whether the proposal complies with the **DP guidelines** is its **visual appearance** from Hot Springs Road.

The **wooden fence** along 16 feet of Hot Spring Road will only be 3 feet high and therefore will not create a walled image along the Village's gateway road, a condition that should be avoided.

The **concession building** has been recently painted to better blend in with the colours of the motel. The applicant has indicated that shutters will be added to the front of the building to provide some visual interest and planters will be located on the deck. Further upgrading the western elevation to create a more visually pleasing structure could include the installation of a false roof line or incorporating a permanent canopy or awning.

A **sign** will be installed above the serving area and its size and dimensions appear to fit in with the scale of the concession building.

The drawings do not identify any proposed **lighting** because the applicant has noted that he does not intend to operate the facility when it is dark.

COUNCIL OPTIONS

The following options are provided for Council's consideration:

Option 1: Authorize the issuance of Development Permit 02/10; or

Option 2: Authorize the issuance of Development Permit 02/10 subject to

the resolution of any issues raised by the Building Inspector, the Fire Department, the Health Unit, and the Public Works Department to the satisfaction of Chief Administrative Officer; or

Option 3: Do not authorize the issuance of Development Permit 02/10 at this time.

CONCLUSION AND RECOMMENDATION

The modest upgrading of the concession building and the installation of a new deck on the Glencoe Motel site will benefit the visual appearance of the Lillooet Avenue / Hot Springs Road intersection. Typically the issuance of a development permit for such minor construction projects would not be required, but the Village's bylaws do not presently contain such an exemption clause.

Provided that any health and safety issues raised by the Building Inspector, the Fire Department, the Health Unit, or the Public Works Department are adequately resolved, issuance of the Development Permit would be in order.

The following resolution is offered for Council's consideration:

THAT Council authorize the issuance of Development Permit No. 02/10 to the owners of Lot A, Block 2, Plan 36998, Sec 13, Twp 4, Rg 29, NWD (Glencoe Motel) to construct a temporary deck and concession building in accordance with the drawing package prepared by Andrew Baziuk Architect dated 15 June 2010, issuance of said Permit to be subject to resolving any issues raised by the Building Inspector, the Fire Department, the Health Unit, or the Public Works Department.

Michael Rosen

Attachment: Drawing Package – Andrew Baziuk Architect

Reviewed by Chief Administrative Officer:

I concur with the recommendation.



Ted Tisdale

Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

DEVELOPMENT PERMIT

FILE NO. DP 02/10

Issued To: 454129 BC LTD
(Registered owner and hereinafter referred to as the "Permittee")

Address: Box 181
Harrison Hot Springs, BC
V0M 1K0

- (1) This Development Permit (Permit) is issued subject to compliance with all of the Bylaws of the Village of Harrison Hot Springs applicable thereto and all relevant restrictive covenants.
- (2) This Development Permit applies to and only to those lands within the Village of Harrison Hot Springs as legally described below and any and all buildings, structures and other development thereon:

Legal Description:
Lot A, Block 2, Plan 36998, Sec 13, Twp 4, Rg 29, NWD

PID: 00-223-457

Civic Address:
259 Hot Springs Road, Harrison Hot Springs, BC V0M 1K0

(*"Land"*)

- (3) The *Land* is located within Development Permit Area 1 – Lakeshore Special Planning Area in the Official Community Plan for the purposes of ensuring that development within the Village of Harrison Hot Springs contributes positively to the character of the Village of Harrison Hot Springs and that the guidelines contribute to a coherence and integrity in the form, character and detailing of the Village of Harrison Hot Springs.
- (4) The *Land* shall be developed generally in accordance with the terms and conditions and provisions of this Permit and any plans and specifications attached to this Permit as Schedule A which shall form a part hereof.
- (5) This Permit shall lapse if the Permittee does not substantially commence the development permitted by this Permit within two (2) years of the date of this Permit.

- (6) The terms of this Permit or any amendment to it, shall run with the Land and are binding on all persons who acquire an interest in the *Land* affected by this Permit.
- (7) This Development Permit is not a building permit.

**AUTHORIZED RESOLUTION PASSED BY COUNCIL
THE DAY OF JUNE, 2010**

ISSUED THIS DAY OF , 2010

Mayor

Corporate Officer

STATEMENT OF INTENT

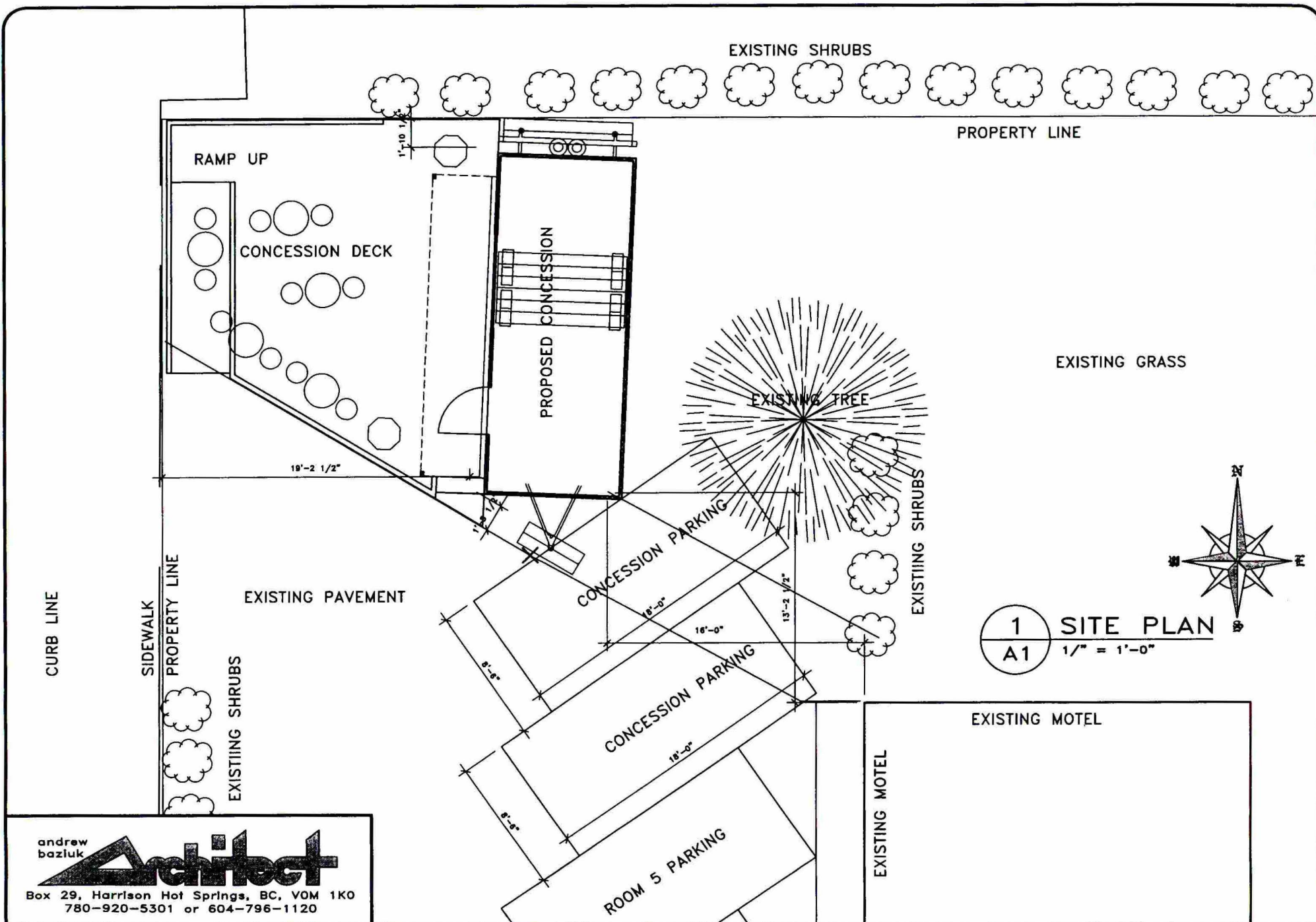
Andre Baziuk of 454129 BC Ltd, having read and understood the terms and conditions of this Development Permit, hereby agree to abide by such terms and conditions and to complete all of the works and services and all other requirements under this Development Permit and in accordance with the Village of Harrison Hot Springs' Bylaws.

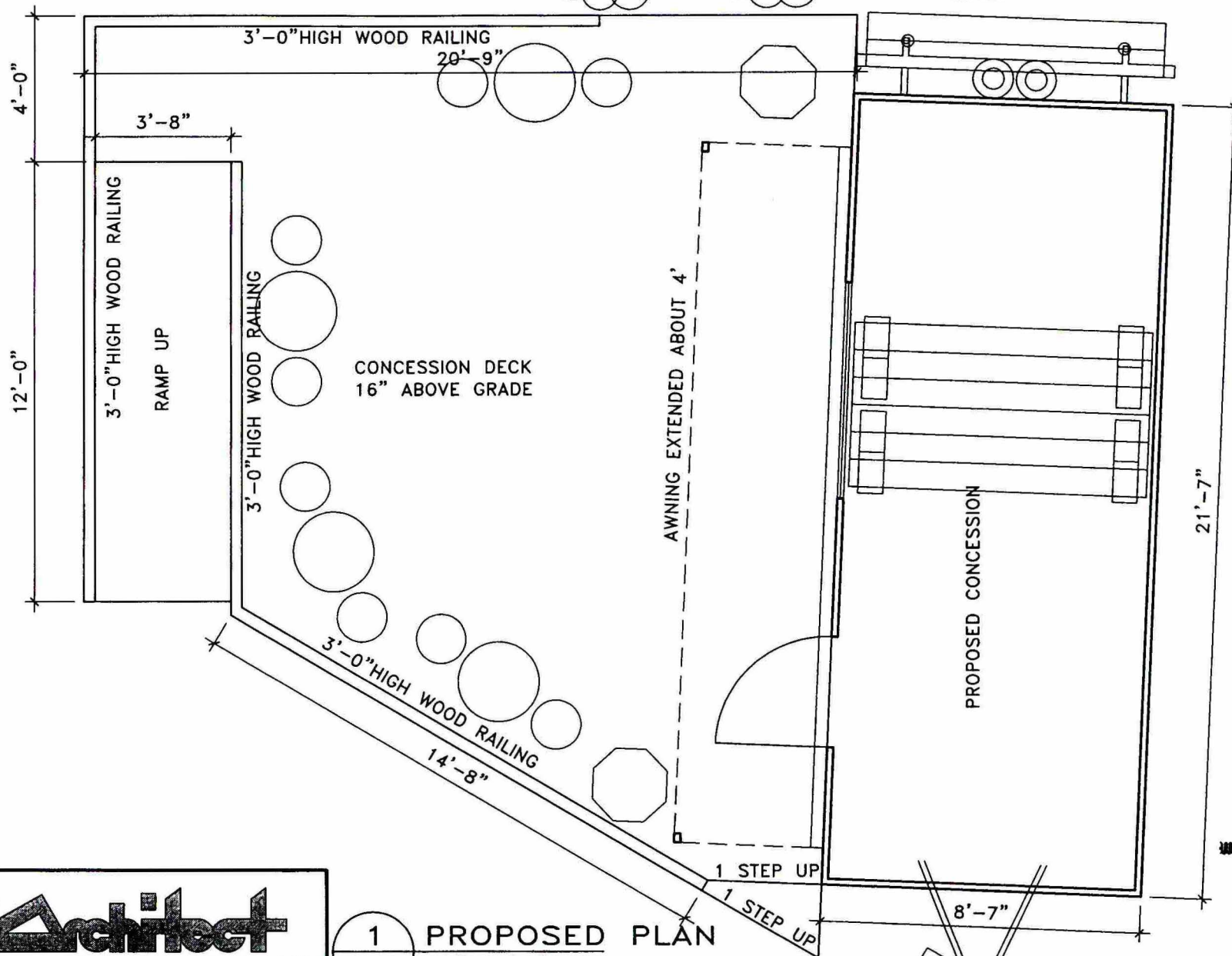
Authorized Signatory
Andrew Baziuk

Date

Schedule A

(Attach Plans)





andrew
bazluk

Architect

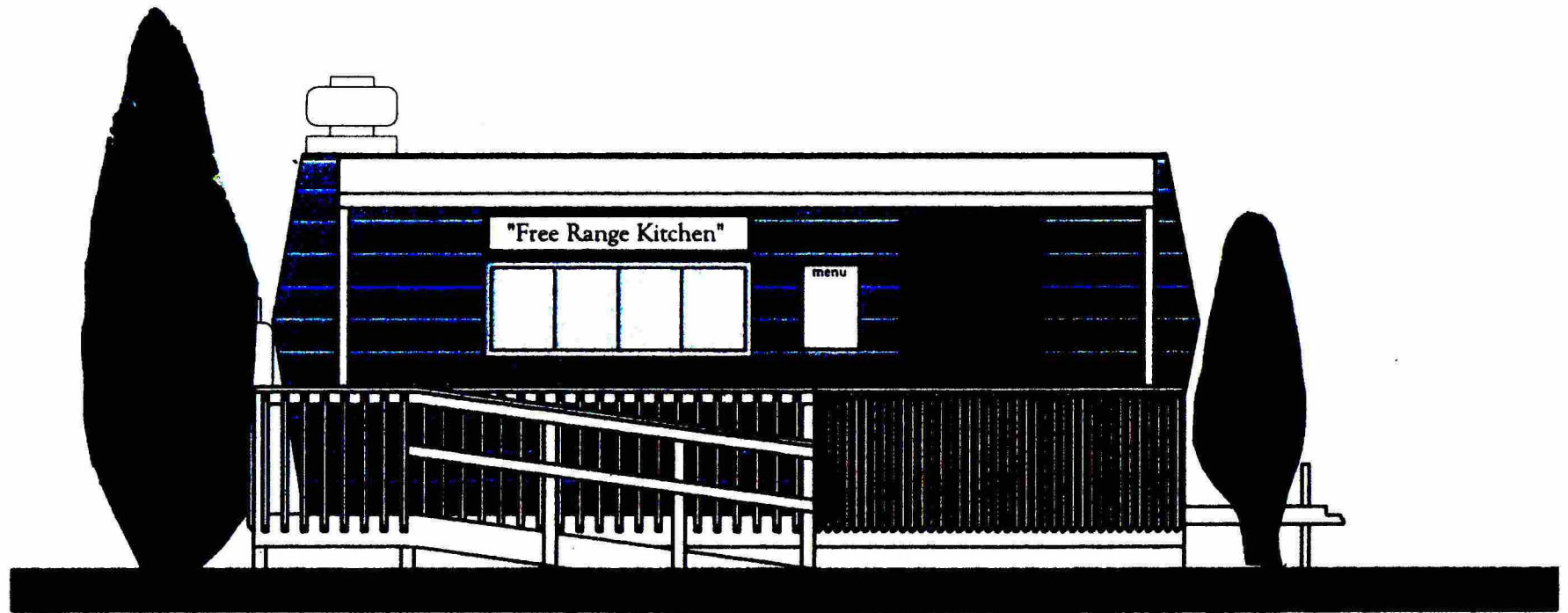
Box 29, Harrison Hot Springs, BC, V0M 1K0
780-920-5301 or 604-796-1120

**PROPOSED CONCESSION STAND
GLENCOE MOTEL, HARRISON HOT SPRINGS**

PLAN
510

June 15, 2010

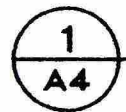
A2



andrew
bozluk

Architect

Box 29, Harrison Hot Springs, BC, V0M 1K0
780-920-5301 or 604-796-1120



WEST ELEVATION

$1/4" = 1'-0"$

**PROPOSED CONCESSION STAND
GLENCOE MOTEL, HARRISON HOT SPRINGS**

WEST ELEVATION
510
June 15, 2010

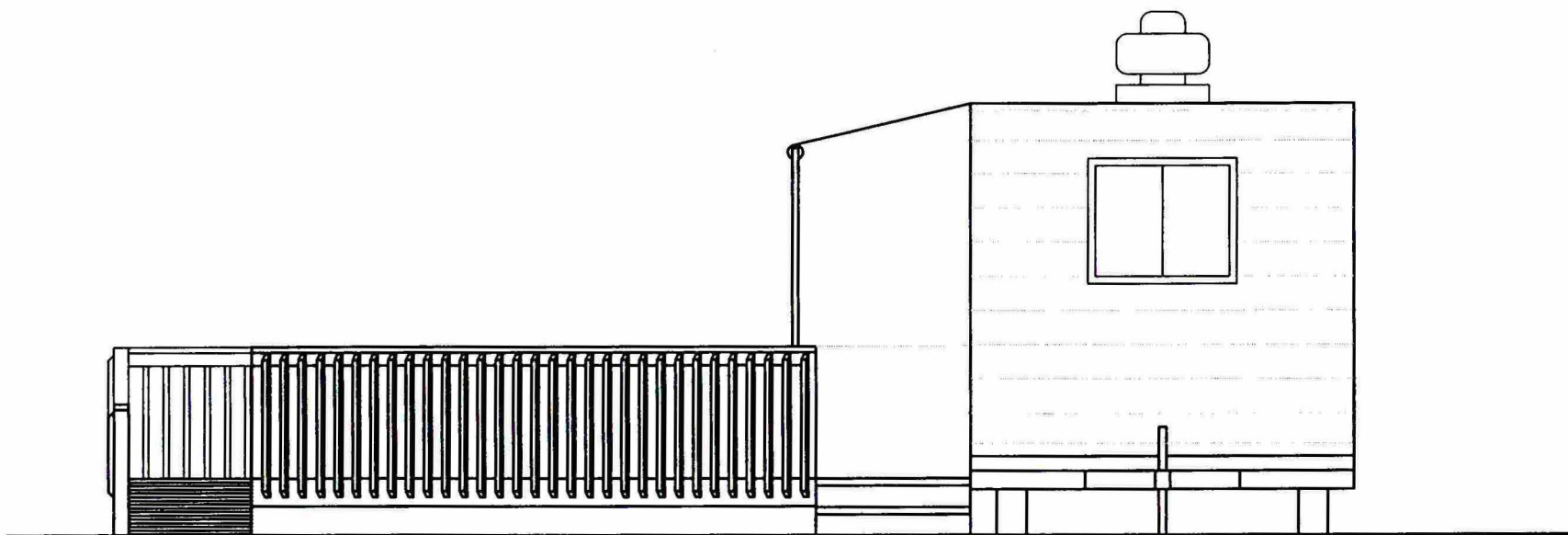
A4

Box 29, Harrison Hot Springs, BC, V0M 1K0
780-920-5301 or 604-796-1120

PROPOSED CONCESSION STAND GLENCOE MOTEL, HARRISON HOT SPRINGS

DECK FRAMING
510
June 15, 2010

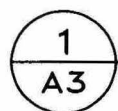
A5



andrew
bazluk

Architect

Box 29, Harrison Hot Springs, BC, V0M 1K0
780-920-5301 or 604-796-1120



SOUTH ELEVATION

1/4" = 1'-0"

**PROPOSED CONCESSION STAND
GLENCOE MOTEL, HARRISON HOT SPRINGS**

**SOUTH ELEVATION
510**
June 15, 201

A3



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 16, 2010

FROM: Andre Isakov,
Community and Economic
Development Officer **FILE:** 6750-01

SUBJECT: Economic Development Action Plan

ISSUE:

The Economic Development Action Plan is a comprehensive but practical strategic document that outlines and prioritizes the community economic development policy tools. The purpose of the plan is to provide guiding principles for positive community economic development, and direct actionable items to assist the newly formed Economic Development Commission and the Village staff in attracting and retaining businesses and labour force that will secure municipal economic future. This document is a strategic action plan for building capacity to foster the local economy.

The document provides a framework to coordinate the economic development strategies to be pursued in 2010-2014. This document serves to focus Village's community economic development activities over the next four years. The Economic Development Action Plan builds upon other municipal and regional initiatives including the Village's Official Community Plan, the Village's Resort Development Strategy, the Fraser Valley Regional District Growth Strategies and the Harrison Hot Springs & District of Kent Tourism Plan. This plan outlines five economic development goals:

- Build a More Positive Business Climate
- Work Cooperatively and Strengthen Links with Partners at all Levels
- Establish Harrison Hot Springs as a Premier Resort Location and a Great Community
- Develop a Sustainable Economy
- Increase Awareness of Harrison Hot Springs

The Action Plan consists of guiding principles, goals, and actions. The guiding principles outline the vision and the desirable community economic development outcomes. The goals provide the desirable list of achievements. Each goal has a series of action items

to be completed by the Village and other identified parties. Each action item will be monitored and tracked through stages of completion.

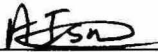
BACKGROUND:

The Economic Development Action Plan is the first comprehensive economic development strategy document for the Village of Harrison Hot Springs. The document is based on a SWOT (Strength, Weaknesses, Opportunities, and Threats) analysis and a community assessment conducted by the Economic Development Commission on April 21, 2010 which thoroughly evaluated the Village's economic development assets and identified areas of strength, weaknesses, opportunities, and threats for growth. The consultation process also involved key business informant interviews. Significant research and analysis have led to this action plan. The Economic Development Commission members have been actively involved in the development of this document and the Commission supports the document.

RECOMMENDATION:

THAT Council endorses the Economic Development Action Plan.

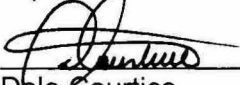
Respectfully submitted for your
consideration;



Andre Isakov, Community and Economic Development Officer

DIRECTOR OF FINANCE COMMENTS:

Will need to communicate with the Director of Finance for items that have budgetary impacts and their timing.



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

I concur with the recommendation. The Plan sets out realistic and achievable objectives.



Ted Tisdale
Chief Administrative Officer



ECONOMIC DEVELOPMENT ACTION PLAN



MAY 2010

Economic Development Action Plan

THE VILLAGE OF HARRISON HOT SPRINGS

INTRODUCTION

This Municipal Economic Development Action Plan provides a framework to coordinate the economic development strategies to be pursued in 2010-2014. This document serves to focus Village's community economic development activities over the next four years. The Economic Development Action Plan builds upon other municipal and regional initiatives including the Village's Official Community Plan, the Village's Resort Development Strategy, the Fraser Valley Regional District Growth Strategies and the Harrison Hot Springs & District of Kent Tourism Plan. This plan outlines five economic development goals:

- Build a More Positive Business Climate
- Work Cooperatively and Strengthen Links with Partners at all Levels
- Establish Harrison Hot Springs as a Premier Resort Location and a Great Community
- Develop a Sustainable Economy
- Increase Awareness of Harrison Hot Springs

PURPOSE OF THE ECONOMIC DEVELOPMENT ACTION PLAN

This Economic Development Action Plan is a comprehensive but practical strategic document that outlines and prioritizes the community economic development policy tools. The purpose of the plan is to provide guiding principles for positive community economic development, and direct actionable items to assist the newly formed Economic Development Commission and the Village staff in attracting and retaining businesses and labour force that will secure municipal economic future. This document is a strategic action plan for building capacity to foster the local economy.

PROCESS OF THE ECONOMIC DEVELOPMENT ACTION PLAN

The Economic Development Action Plan is based on a SWOT analysis (see Appendix 1) and a community assessment conducted by the Village of Harrison Hot Springs Economic Development Commission, which thoroughly evaluated the Village's economic development assets and identified areas of strength, weaknesses, opportunities, and threats for growth. The consultation process also involved key informant interviews. Significant research and analysis have led to this action plan.

FORMAT OF THE ECONOMIC DEVELOPMENT ACTION PLAN

The Action Plan consists of guiding principles, goals, and actions. The guiding principles outline the vision and the desirable community economic development outcomes. The goals provide the desirable list of achievements. Each goal has a series of action items to be completed by the Village and other identified parties. Each action item will be monitored and tracked through stages of completion.

OVERVIEW OF VILLAGE OF HARRISON HOT SPRINGS' ECONOMY

It is an exciting time for economic development in the beautiful Village of Harrison Hot Springs. The community is experiencing growth in housing and is making key investments in improving municipal infrastructure and services to enhance the quality of life and aid appropriate development. The Village is a world-famous tourist destination, with year-round visitors exploring Village life and taking advantage of the hot springs, boating, swimming, golfing, hiking, cycling, fishing, festivals, events, various organized tours, and an amazing array of other leisure activities. The Village is committed towards strengthening and diversifying the economic base, and building a resilient local business economy. Here are top reasons for investing in the Village of Harrison Hot Springs:

- open, accessible, transparent, responsive, and friendly local government
- well established municipal infrastructure to accommodate business and residential needs
- affordability of land, labour, energy, and other business costs
- easy transportation access to markets and customers
- array of recreational and cultural opportunities with a well established tourism base
- vibrant and strong Village core
- availability of development opportunities
- wonderful lifestyle and community quality of life

This section of the plan outlines current and future demographic, economic, and market conditions in the Village of Harrison Hot Springs. These trends provide a perspective on the Village's economic strengths, weaknesses, and opportunities. It also provides context to the Goals and Action items outlined later in the document.

For more information please also refer to the Economic Development Commission SWOT Analysis (attached as Appendix 1).

DEMOGRAPHIC TRENDS

Harrison Hot Springs Quick Facts

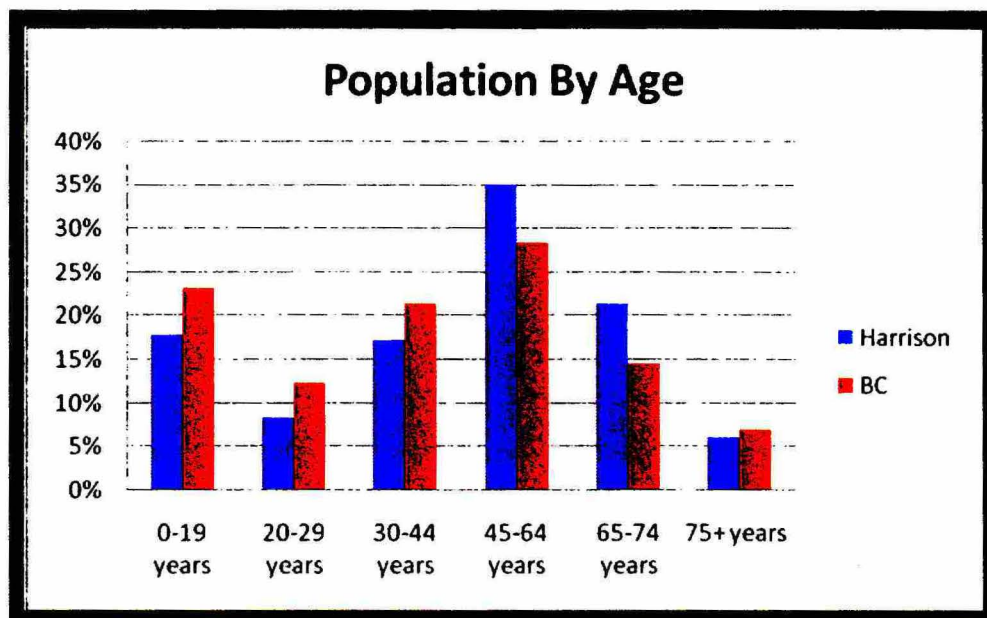
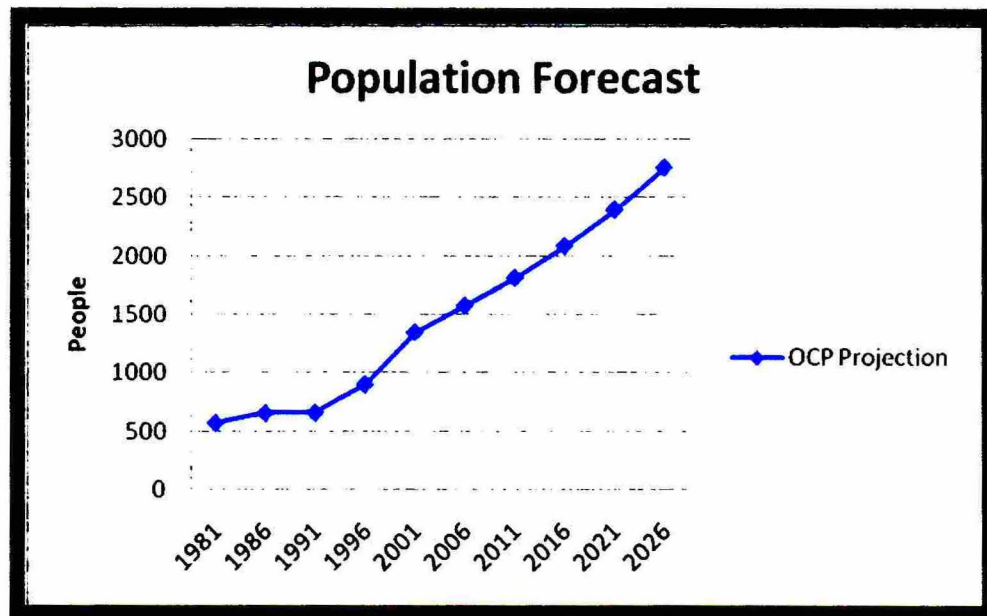
Population: 1,573 (2006)
Unofficial Population: 1,800 (2010)
Location: Southwest British Columbia (BC)
Total Private Dwellings: 934
Area: 5.47 km² or 547 hectares (1351.7 acres)
Population Density Per Square Kilometre: 287.4 people
Building Permit Value 2009: \$348,000 thousand
Building Permit Value 2008: \$1,099,000 million
Business License Issued: 131 (2010)
Labour Force: 725 people or 54% participation rate (2006)
Labour Base: Services, Retail Trade, Manufacturing, Government, Construction, Transportation
Median Household Income: \$40,313 (2006)
Employment: 8.3% unemployment rate (2006)
Growth: 23.4% population growth (2001-2006)

Population

The Canada Census shows that the Village of Harrison Hot Springs is a small resort community which grew at a much faster rate than the province over the last census period. Between 2001 and 2006, Harrison Hot Springs' population grew from 1,343 to 1,573 people, an increase of 17.1 percent. In contrast the population of the province only grew 5.3 percent over the same period.

This strong growth is expected to continue over the next 15 years. Currently, the Official Community Plan (OCP) estimates that the Village's population will reach approximately 2,400 people by the year 2021, based on a three percent per year population growth forecast.

Demographic analysis suggests that the community has become popular with the above 45 years old segment of the population. The Village is struggling in attracting and keeping the under 45 years old segment and young families. The median age in the Village is nine years older than province wide, 49.8 percent compared to 40.8 percent. This suggests both challenges and opportunities.

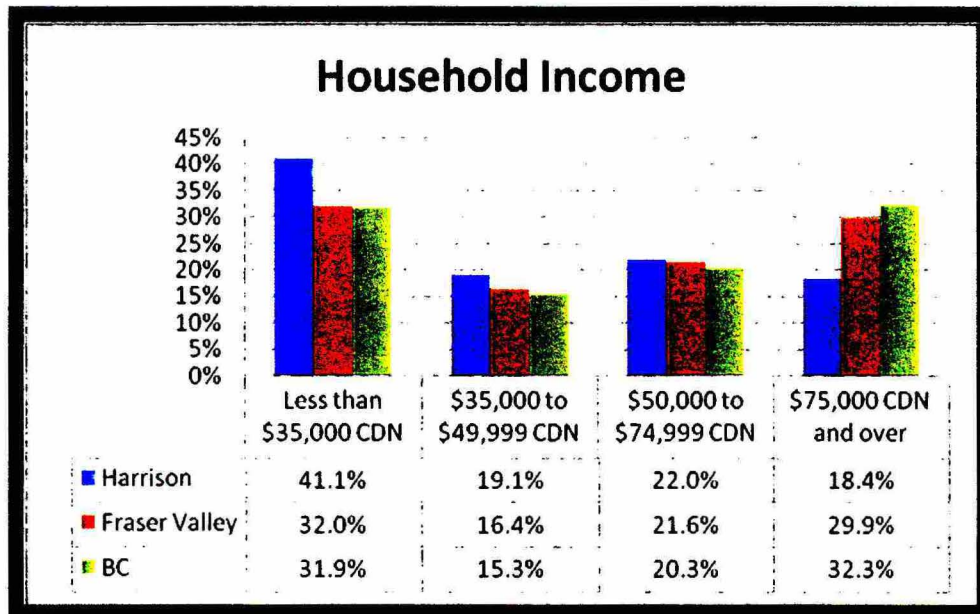


Source: Statistics Canada, Census, 2006.

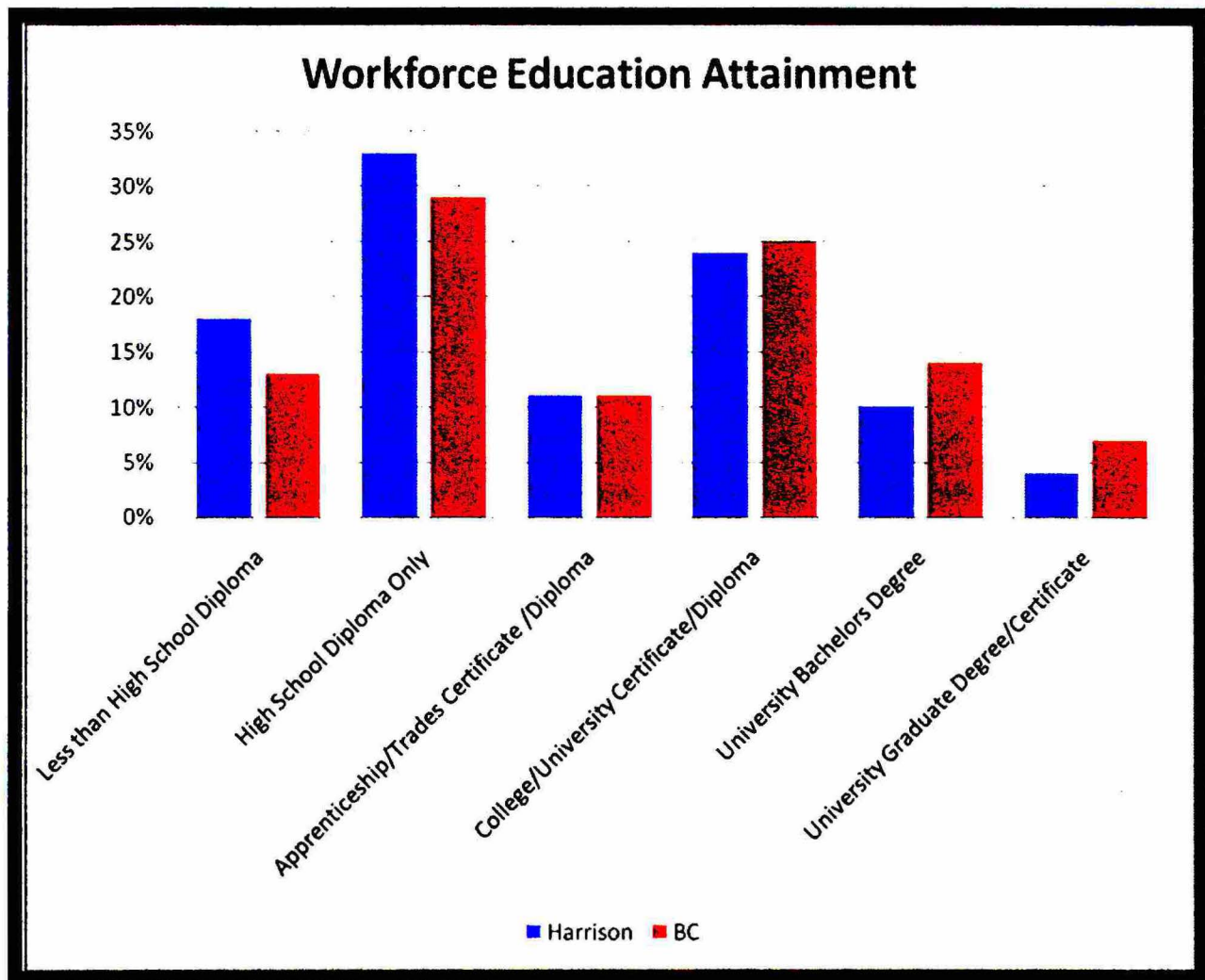
Income, Education, and Housing

The Village of Harrison Hot Springs' median family income is \$49,726. In comparison, the provincial median family income is \$65,787 but although the household income is lower that income is relatively more stable. This can be explained in part due to the larger retired/semi-retired households on a fixed income. With many educational opportunities in the region, there are lots of possibilities for Harrison Hot Spring residents' to upgrade their training and gain new knowledge and skills locally. This requires some attention as currently workforce education attainment slightly lags compared to the provincial average. However, the Village has higher housing ownership rates, more affordable housing rental rates, and more affordable value of housing than in the rest of the province. The housing stock within the Village is also younger than in the province.

As the Fraser Valley grows and expands, the Village of Harrison Hot Springs is increasingly finding itself more integrated with the surrounding communities. This greater socio-economic integration with the region provides an array of opportunities to the Village. As the region continues to grow the Village may find itself becoming a "higher-end bedroom community" to regional economic centres like the Cities of Chilliwack and Abbotsford, and the District of Hope where there is greater potential for growth and expansion for land intensive businesses. In such a scenario the great quality of life within Harrison Hot Springs will become a critical selling point.



Source: Statistics Canada, Census, 2006.



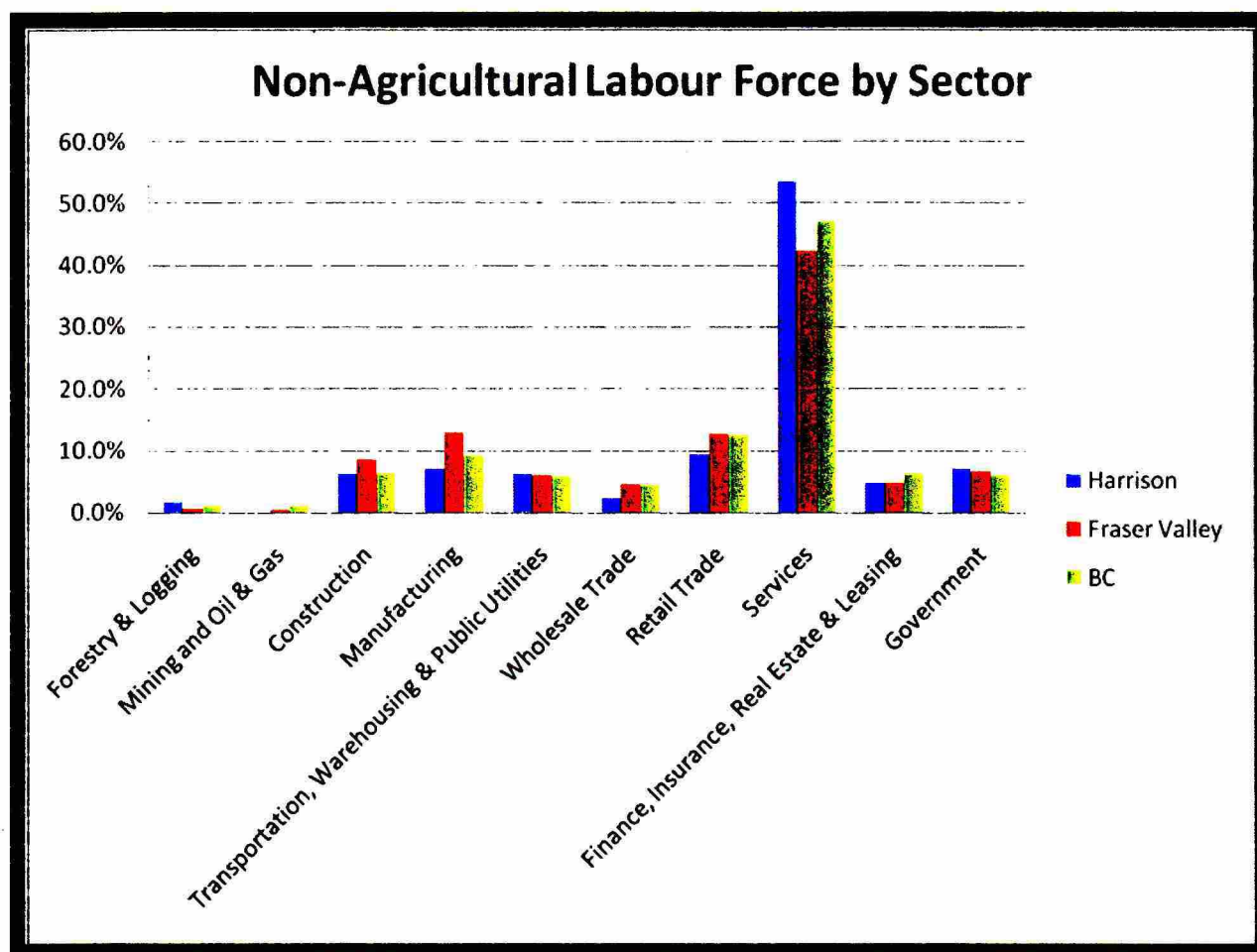
Source: Statistics Canada, Census, 2006.

Implications of Demographic Trends

Harrison Hot Springs' demographic profile suggests strong potential for economic development in the Village. In terms of new retail, service, and tourism development, the Villages' rapid growth projections, attractiveness to retired population (which is rapidly growing in the world) with a relatively stable income source, and the housing advantages are all positive indicators. The Village's demographic profile also matches the labour force needs of many local businesses, particularly in the service industry. Overall, the community is experiencing incredible growth which presents economic opportunities.

EMPLOYMENT TRENDS

Data from the 2006 Census indicates that the Village of Harrison Hot Springs has a labour force of 805 individuals. The service industry plays a key role in Harrison Hot Springs' economy, making up 53.5 percent of total employment. This strength of the service industry is consistent with Village's tourism based resort community focus. The retail trade provides employment for 9.3 percent of the population, which although substantial is below the regional and provincial averages (Fraser Valley is 12.6% and BC is 12.4). Interestingly, the government sector is stronger in the Village than in the Fraser Valley or the province. The government sector provides 7 percent of total employment in the community (6.6% in the Fraser Valley and 6 percent in BC). Manufacturing sector should not be underestimated, as it also provides 7 percent of employment for the Village (Fraser Valley is 12.8% and BC is 9.2). The construction sector makes up 6.2 percent, the transportation, warehousing and public utilities sector another 6.2 percent, finance, insurance, real estate and leasing sector 4.7 percent, wholesale trade 2.3 percent, and forestry and logging sector 1.6 percent of the total employment.



Source: Statistics Canada, Census, 2006.

ECONOMIC DEVELOPMENT

MUNICIPAL CONTEXT

Global factors such as globalization and shifting markets are often the main factors pointed to when explaining why some local economies are doing better than others. However, local economies are also affected by local factors such as local identities and cultural and natural environments, as well as population dynamics. Naturally, how a community responds to global and local changes and whether that response is effective is conditioned by a number of internal variables. A community's local leadership, history, institutions and internal and external networks can all affect its capacity to respond to change. The Village of Harrison Hot Springs is no exception.

Historically, some local governments have participated in economic development planning and related activities. Municipal government can play a role in nurturing and sustaining a vibrant local economy by providing high quality, cost-effective local government services that are focused on meeting the needs of businesses and residents throughout the jurisdiction.

Harrison Hot Springs' Economic Development Action Plan focuses on the areas where municipality can make the greatest impact and create tangible benefits in the local economy. To achieve this the Village has a number of tools and instruments that can be used to support local economic development. The policy tools are listed in four categories and are briefly explained below. The first two categories of policy tools (regulations and voluntary instruments) do not necessarily require extensive monetary support. However, the latter two (expenditure and financial incentive) can be costly. All these instruments can be used in conjunction with one another. Use of these tools requires a vision, creativity, outside-the-box thinking, determination and perseverance.

POLICY TOOLS

1) Regulations:

- Local governments can regulate certain activities in order to discourage negative activities and encourage positive activities.
- Governments issue licences and permits and create standards that address everything from zoning to rent control.
- Too much regulation can burden and create inefficiencies. Lack of regulation can produce similar results.
- Some regulatory arrangements are flexible and allow for alternative arrangements. For example, with density bonusing, developers are allowed to increase density in exchange for a public amenity.

2) Voluntary Instruments:

- Voluntary instruments aim for cooperation from residents.
- With voluntary instruments, governments often lead by example.
- Informational and educational campaigns are examples of voluntary instruments geared towards shifting public behaviors.
- Community buy-in can be achieved by working with existing networks.
- Marketing and promotional materials can aid and promote cooperation.

3) Expenditures:

- Local governments spend money on a number of goods and services.
- Local governments can influence the local economy through the money they spend.
- Local governments have the ability to influence local businesses through local procurement strategies.
- Local governments can establish their own community businesses and public corporations (these may or may not be monopolies).
- Local government can enter into Public-Private Partnerships.
- Local Governments can establish amenities and services that support the local economy.

4) Financial Incentives:

- Pricing and monetary incentives can shift consumption, investment, and development patterns and influence behavior.
- Local governments can offer financial incentives through pricing, taxes, grants and rebates.
- Local government can establish revitalization tax exemption zones

This Municipal Economic Action Plan comprehensively utilizes all of the above policy tools to achieve its economic development goals. Still, goals require an economic vision and guiding principles for development.

ECONOMIC DEVELOPMENT GUIDING PRINCIPLES

For most communities the local economic development processes are not ends in themselves, but rather a means to a better community for all. Thinking about the economy within the Village of Harrison Hot Springs at the local level means focusing on how goods and services are produced, consumed, exchanged, and distributed within the Village and how these systems might be improved for the benefit of the community at large. As such, the guiding principles for economic development within the Village of Harrison Hot Springs must consider proactive actions, participation, local capacity building and long-term sustainability of the community.

The following is the outline of the guiding principles for community economic development within the Village of Harrison Hot Springs. These principles outline desirable economic development outcomes within the Village. These principles also complement the goals outlined within the Village of Harrison Hot Springs Official Community Plan (OCP). These guiding principles assist in answering the following questions:

- What type of local economy should the Village of Harrison Hot Springs have?
- What does community economic development mean for the Village?
- How is the Village going to achieve economic development?

The Village of Harrison Hot Springs Community Economic Development Principles:

1) Local Participation

- Support local control over the local economy and participation of all community in the economy and the decision making
- Build on local strengths that further increase skill development and creativity
- Accept the notion of interdependence among communities at the regional, national and international levels
- Support economic diversification, minimization of local economic leakages and maximization of local production and consumption

2) Asset-Based Development

- Stress the importance of an economic strategy that focuses on and highlights the strengths and resources, rather than weaknesses, of community assets
- Support local business, skill development, local organizations, local institutions, local culture, and the local environment

3) Community Building

- Focus on communal idea sharing and understanding of local needs and barriers
- Encourage active local citizen involvement in all stages of development initiatives
- Work to establish local capacity for communities to understand and resolve local issues via local relationship building

4) High Quality of Life

- Encourage sufficient community resources and support services
- Support a healthy economy with good paying jobs
- Provide equity in treatment and access to opportunities
- Support reduction of both relative and absolute poverty measures
- Encourage socially, culturally, and physically active community

5) Strong Internal and External Social Networks

- Support inclusion and participation of residents
- Encourage interactions between local residents
- Support cultural, social, political and economic connections and interactions between the Village residents and different localities and their people

6) Low Environmental Impact

- Continuously work to reduce ecological footprint and waste
- Strive towards complete carbon neutrality
- Support waste reduction and reusing, as well as recycling techniques and strategies

7) Strong Policy Capacity

- Support the ability to effectively formulate and deliver public policies
- Support an increased capacity for public policy information
- Encourage public participation and input in public policy decisions

ECONOMIC DEVELOPMENT GOALS AND ACTIONS

The strategic goals in the action plan represent priority areas that are intended to build upon the unique strengths in order to foster economic development in the Village of Harrison Hot Springs and the region. The community has many strengths and opportunities that, if managed effectively, will result in the future economic prosperity for the Village and its residents.

Goal 1: Build a More Positive Business Climate

In today's competitive environment providing good business climate is crucial. Promotion of business friendly regulations, flexibility, as well as a quick response to business needs is vital. Business is driven by the bottom line but other factors such as availability of labour, housing costs, quality of life, accessibility to markets, and many others do play important roles. Building a more positive business climate while streamlining policy and regulatory processes is important to retaining and encouraging business growth and expansion in the Village of Harrison Hot Springs.

Action 1: Establish a Village Centre Revitalization Tax Exemption

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission, Bylaw and Policy Review Committee

Project Timing: June - July 2010

Degree of Priority: High

Action 2: Develop Sector Specific Business Attraction Strategies (hotels, outdoor businesses, retail etc.)

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: July - August 2010

Degree of Priority: Medium

Action 3: Review Abilities to Leverage Amenities from New Developments

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Economic Development Commission, Advisory Planning Commission

Project Timing: Ongoing

Degree of Priority: High

Action 4: Host Business Networking Event/ Economic Development Forum

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: Fall 2010
Degree of Priority: Medium
Estimate Cost: \$200

Action 5: Help Establish Connections Between Local Food Producers and the Local Restaurant Industry

Lead Responsibility: CEDO, Events Coordinator
Liaison Committee/Commission: Economic Development Commission
Project Timing: Ongoing
Degree of Priority: Medium

Action 6: Develop a Program for Tracking and Responding to Business and Development Enquires

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: Ongoing
Degree of Priority: High

Action 7: Institute a Business Visitation Program

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: Ongoing
Degree of Priority: Medium

Goal 2: Work Cooperatively and Strengthen Links with Partners at all Levels

Inevitably, local economic development is about partnerships and cooperation. This includes partnerships with all levels of government, professional associations, social groups, and of course the business community. Communication and interaction can open doors to funding opportunities for community economic development as well as provide ideas and partnership opportunities for more effective and efficient delivery of programs. Communication assures a degree of community buy-in and participation. Often the best chance of creating new jobs for community comes from existing businesses within the community. Communication provides for better understanding of local employment history, expansion needs, barriers to growth and a comprehensive approach for addressing issues.

Action 8: Support Regional Collaboration and Attend Regional Meetings Related to Community Economic Development and Filming

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: Ongoing
 Degree of Priority: Medium
 Estimate Cost: \$500

Action 9: Participate in Conferences and Association Events Related to Economic Development (EDABC, EDAC, etc)

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: Ongoing
 Degree of Priority: Medium
 Estimate Cost: \$1,500

Action 10: Develop and Maintain Relationships with the Provincial Ministry of Community and Rural Development

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: Ongoing
 Degree of Priority: High

Action 11: Develop Relationships with Provincial and Federal Agencies that Provide Services and Support to Business and Share the Information on Programs with Local Community

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: Ongoing
 Degree of Priority: Medium

**Action 12: Enhance Working Relationships with Adjoining Community Economic Development Departments
(Chilliwack, Abbotsford, Kent, Mission, Hope)**

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Action 13: Work to Explore Economic Development Opportunities with Local First Nations

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Goal 3: Establish Harrison Hot Springs as a Premier Resort Location and a Great Community

The Village of Harrison Hot Spring is already a well-known resort destination. Supporting the development of a beautiful and vibrant Village core, encouraging a diverse year-around economy, provide diverse year-round cultural, social, and recreational opportunities, and working to enhance municipal infrastructure and services will establish Harrison Hot Springs as a premier community.

Action 14: Produce a Waterfront Development Strategy

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Harrison Lake Harbour Commission, Economic Development Commission

Project Timing: Ongoing

Degree of Priority: High

Action 15: Support the Redevelopment and the Modernisation of the Public Hot Spring Pool

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Economic Development Commission, Advisory Planning Commission, Harrison Lake Harbour Commission

Project Timing: Ongoing

Degree of Priority: High

Action 16: Produce a Village Core Development Strategy

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Advisory Planning Commission, Economic Development Commission

Project Timing: Ongoing

Degree of Priority: High

Action 17: Produce a Community Events Plan

Lead Responsibility: CEDO and Events Coordinator

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Action 18: Produce an Event Organizing Manual

Lead Responsibility: CEDO and Events Coordinator

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Low

Action 19: Explore the Idea of a Wi-Fi Village

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: July 2010
 Degree of Priority: Medium

Action 20: Explore Strategies for Street Vending and an Open Market

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission, Bylaw and Policy Review Committee
 Project Timing: Ongoing
 Degree of Priority: Medium

Action 21: Develop a Vision for the Floatplane Terminal

Lead Responsibility: CAO and CEDO
 Liaison Committee/Commission: Harrison Lake Harbour Commission, Economic Development Commission
 Project Timing: Ongoing
 Degree of Priority: Low

Action 22: Regular Review of Best Practices in Other Jurisdictions

Lead Responsibility: CEDO
 Liaison Committee/Commission: Economic Development Commission
 Project Timing: Monthly
 Degree of Priority: Medium

Action 23: Support and Help Enhance Existing Events

Lead Responsibility: CEDO and Events Coordinator
 Liaison Committee/Commission: Economic Development Commission, Parks and Recreation Commission, Canada Day Committee
 Project Timing: Ongoing
 Degree of Priority: Medium

Goal 4: Develop a Sustainable Economy

Striving to support a high quality of life for residents, workforce, and visitors through sustainable development that carefully integrates economic, environmental, and social/cultural interests is vital to the long term success of the community. Establishing a local economy that would meet the needs of the present without compromising the ability of future generations to meet their own needs should be a long term objective. However, in a short term environmental conservation and green energy alternatives present economic opportunities for the Village and have great positive brand potential.

Action 24: Develop a Transportation and Parking Plan

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Advisory Planning Commission, Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Action 25: Produce a Trail Network Plan

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Parks and Recreation Commission, Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Action 26: Explore Green Energy Opportunities within the Village

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Advisory Planning Commission, Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Goal 5: Increase Awareness of Harrison Hot Springs

In today's economy it is important to have a positive brand, a brand that is differentiated, trusted, and recognized. The Village of Harrison Hot Springs needs a clear brand that will establish the community as a great place for investment, work, and leisure. Developing a central brand theme and working to develop tailored marketing materials for specific audiences will help to promote the community and all the opportunities within it.

Action 27: Develop a Village Branding and Marketing Plan with a Clear and Consistent Brand

Lead Responsibility: CAO and CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: July 2010

Degree of Priority: High

Action 28: Develop a Corporate Sponsorship and Advertising Policy

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: August 2010

Degree of Priority: Medium

Action 29: Develop of Marketing and Promotional Materials

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

Action 30: Develop a Community Profile Document

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: July, 2010

Degree of Priority: High

Action 31: Develop a Filming Policy

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: June, 2010

Degree of Priority: High

Action 32: Establish Local Film Production Services

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: June, 2010
Degree of Priority: High

Action 33: Market and Promote the Village for Filming

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: June, 2010
Degree of Priority: High

Action 34: Establish an Assessment of Development Lands and Opportunities Toolkit

Lead Responsibility: CAO and CEDO
Liaison Committee/Commission: Economic Development Commission, Advisory Planning Commission
Project Timing: July, 2010
Degree of Priority: High

Action 35: Partner with the Commercial Real Estate Agency to Establish Bus Real Estate Tours of Harrison Hot Springs

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: August, 2010
Degree of Priority: Low

Action 36: Develop a Welcome Letter/Package Providing Information on Services Available in the Region

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: July, 2010
Degree of Priority: Medium

Action 37: Collect Business Success Stories, Track Business Data, and Become a Regular Contributor to Local Media

Lead Responsibility: CEDO
Liaison Committee/Commission: Economic Development Commission
Project Timing: Ongoing
Degree of Priority: Medium

Action 38: Expand and Update Business Resource Information Available Online

Lead Responsibility: CEDO

Liaison Committee/Commission: Economic Development Commission

Project Timing: Ongoing

Degree of Priority: Medium

PRIORITISATION OF ACTION ITEMS

High Priority Action Items
Action 1: Establish a Village Centre Revitalization Tax Exemption
Action 3: Review Abilities to Leverage Amenities from New Developments
Action 6: Develop a Program for Tracking and Responding to Business and Development Enquires
Action 10: Develop and Maintain Relationships with the Provincial Ministry of Community and Rural Development
Action 14: Produce a Waterfront Development Strategy
Action 15: Support the Redevelopment and the Modernisation of the Public Hot Spring Pool
Action 16: Produce a Village Core Development Strategy
Action 27: Develop a Village Branding and Marketing Plan with a Clear and Consistent Brand
Action 30: Develop a Community Profile Document
Action 31: Develop a Filming Policy
Action 32: Establish Local Film Production Services
Action 33: Market and Promote the Village for Filming
Action 34: Establish an Assessment of Development Lands and Opportunities Toolkit

Medium Priority Action Items
Action 2: Develop Sector Specific Business Attraction Strategies
Action 4: Host Business Networking Event/ Economic Development Forum
Action 5: Help Establish Connections Between Local Food Producers and the Local Restaurant Industry
Action 7: Institute a Business Visitation Program
Action 8: Support Regional Collaboration and Attend Regional Meetings Related to Community Economic Development and Filming
Action 9: Participate in Conferences and Association Events Related to Economic Development
Action 11: Develop Relationships with Provincial and Federal Agencies that Provide Services and Support to Business and Share the Information on Programs with Local Community
Action 12: Enhance Working Relationships with Adjoining Community Economic Development Departments
Action 13: Work to Explore Economic Development Opportunities with Local First Nations
Action 17: Produce and Community Events Plan
Action 19: Explore the Idea of a Wi-Fi Village
Action 20: Explore Strategies for Street Vending and an Open Market
Action 22: Regular Review of Best Practices in Other Jurisdictions
Action 23: Support and Help Enhance Existing Events
Action 24: Develop a Transportation and Parking Plan
Action 25: Produce a Trail Network Plan

Action 26: Explore Green Energy Opportunities within the Village

Action 28: Develop a Corporate Sponsorship and Advertising Policy

Action 29: Develop of Marketing and Promotional Materials

Action 36: Develop a Welcome Letter/Package Providing Information on Services Available in the Region

Action 37: Collect Business Success Stories, Track Business Data, and Become a Regular Contributor to Local Media

Action 38: Expand and Update Business Resource Information Available Online

Low Priority Action Items

Action 18: Produce an Event Organizing Manual

Action 21: Develop a Vision for the Floatplane Terminal

Action 35: Partner with the Commercial Real Estate Agency to Establish Bus Real Estate Tours of Harrison Hot Springs

CONCLUSION AND PERFORMANCE MONITORING

This is an exciting time for the Village of Harrison Hot Springs. The Village has taken a strong focus on economic development in hiring a Community and Economic Development Officer (CEDO) who is working with the Economic Development Commission (EDC) to attract new investment and development to the Village. This document outlines an action plan and provides a framework to coordinate the economic development strategies to be pursued in 2010-2014. This strategic document is designed to assist the work of the CEDO and the EDC. However, for the Economic Action Plan to continue to be relevant and valuable it must be reviewed regularly and updated annually for achievements and additions.

The Village of Harrison Hot Springs, like all municipal governments, faces many competing demands for its financial and other resources. Therefore, the focus in implementing the Economic Development Action Plan needs to be on those goals and actions that have the potential to yield the greatest benefit for Harrison Hot Springs in the long run, recognizing that even the lower priority action items are still important.

The strategic objectives identified in this Economic Development Action Plan represent priority areas that are intended to build upon the unique strengths of Harrison Hot Springs in order to foster economic development and improve the business experience. Within each goal, action activities have been outlined with some implementation already being on the way. With participation and input from the local community, the following groups and individuals will be moving ahead on the action plan implementation over the next twelve to eighteen months:

Ted Tisdale – Chief Administrative Officer (CAO), Village of Harrison Hot Springs

Andre Isakov – Community and Economic Development Officer (CEDO), Village of Harrison Hot Springs

Darlene MacLeod – Events Coordinator, Harrison Festival Society

All members of the Harrison Hot Springs' Economic Development Commission

These individuals will work and coordinate the implementation of the action items within this Economic Development Action Plan. The attainment of the action items in this plan will also involve participation and input from other municipal liaison committees and commissions that will help guide and support the outlined initiatives.

APPENDIX 1

Village of Harrison Hot Springs Economic Development Commission SWOT Analysis April 21, 2010

The SWOT Analysis provides an inventory of the area's strength, weaknesses, opportunities, and threats (SWOT) and assesses the degree to which each factor supports future growth. This analysis of the internal and external environment is an important part of the economic development action plan.

Strengths:

- Natural unspoiled beauty
- Hot springs
- Back country and quads
- Beach and sand
- Lake and water activities
- Parks, trails and hiking
- Skiing, snowboarding
- Car race track
- Golfing
- Provincial campgrounds
- Great amenities and extra entertainment opportunities within neighbouring communities
- Village atmosphere
- Tourism Harrison (marketing)
- Location to Metro Vancouver and the market
- Strong arts and culture
- Resort
- Affordable housing
- Canadian and Global economy recovering
- Village tourism infrastructure funds
- Friendly people
- Lots of social opportunities
- Olympic opportunities
- Weekend getaway place
- Wholesome family destination
- Village staff to help with economic development
- Political will to see economic development
- High quality of life
- Affordable housing and living
- Aging population has stable incomes
- Agri-tourism
- Major nationally recognized festival

Weaknesses:

- Hot Springs experience is disappointing
- Seasonality
- Lower investment business operators
- Higher land value within region
- Not enough quality experiences/activities

- Lack of transportation
- Run down look
- Lack of export ready events
- Lack of infrastructure to support export ready events and programs (bricks and mortar + staff resources)
- Available land that the Village has control over
- Lack of things to do
- Market perception
- Work force
- Lack of clear identity
- Limited funding
- Lack of jobs
- Limited transportation access
- Aging population

Opportunities:

- Hot Springs development
- Seabird Island /Chehalis cooperation
- Nature/trails/lake
- Cycling
- Emerging markets – China, India
- Aboriginal tourism
- Web and online technologies
- Proximity to Vancouver
- Good fit with aging population
- Soft adventure tourism
- Advertising and marketing opportunities by the Village
- Lagoon and the waterfront upgrades
- Plaza and promenade improvements
- Memorial Hall redevelopment
- Multi-purpose space
- Filming
- New community events
- Trails network and trail map
- Trees and green space
- Gold rush and history
- Eco-tourism (zip-lines)
- Green Energy (Geothermal, Solar, Wind)
- Street vending and open markets
- Regional collaboration
- Village core beatification
- Floatplane terminal
- Agri-tourism and local food movement

Threats:

- Lack of tourism diversified product
- HST
- Slow recovery of economy (particularly in the U.S)
- Residents very close to tourism/visitors
- Residential dominance
- Traffic/parking/accessibility
- RV's/Camping replaced by...

Action Item Findings:

- Develop a Village branding and marketing plan with a clear and consistent brand
- Establish a Village Centre Revitalization Tax exemption
- Develop a Corporate Sponsorship and Advertising Policy
- Produce a waterfront development strategy
- Produce a Village centre development strategy
- Development of marketing and promotional materials
- Development of community profile document
- Produce a community events plan
- Produce an event organizing manual
- Renovate the Memorial Hall
- Develop a filming policy
- Establish local film production services
- Market and promote the Village for filming
- Develop a transportation and parking plan
- Produce a trail network plan
- Produce a trail map
- Redevelop the public hot spring pool
- Produce a Village tree inventory
- Produce a "Great Tree Hunt" document
- Develop sector specific business attraction strategies (tour operators, hotels, outdoor businesses..etc)
- Establish an assessment of development lands and opportunities (development toolkit)
- Review abilities to leverage amenities from new developments
- Explore the idea of a Wi-Fi Village
- Explore green energy opportunities within the Village
- Explore strategies for street vending and an open market
- Support regional collaboration and attend regional meetings
- Develop a vision for the floatplane terminal
- Partner with the commercial real estate agency to establish bus real estate tours of Harrison
- Host business networking event/ economic development forum
- Develop a Welcome Letter/Package providing information on services
- Host an annual real estate and development tour
- Participate in conferences and association events related to economic development (EDABC, EDAC, etc)
- Collect business success stories and become a regular contributor to local media
- Expand and add business resource information available online
- Develop and maintain relationships with the Provincial Ministry of Community and Rural Development
- Develop relationships with provincial and federal agencies that provide services and support to business and share the information on programs with local community
- Enhance working relationships with adjoining Community Economic Development departments (Chilliwack, Abbotsford, Kent, Mission, Hope)
- Regular review of best practices in other jurisdictions
- Help establish connections between local food producers and the local restaurant industry
- Develop a program for tracking and responding to business and development enquires
- Institute a business visitation program
- Support and help enhance existing events

ACKNOWLEDGEMENTS

The Village of Harrison Hot Springs would like to thank the members of the Economic Development Commission for their support, and others who shared their ideas and provided input for this strategic document.

Economic Development Commission

Robert Reyerse
Danny Crowell
Dave Kenyon
Karl Dopf
Phyllis Stenson
Frank Peters
Fred Gornall
Stephanie Key

Village of Harrison Hot Springs Members of Council

Mayor Ken Becotte
Councillor Bob Perry
Councillor Dave Harris
Councillor Allan Jackson
Councillor Dave Kenyon



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 17, 2010
FROM: Shawn Keim, Accounts Clerk **FILE:** 4520-20
SUBJECT: HARRISON LAKE POKER RUN SOCIETY
REQUEST FOR STREET CLOSURE – AUGUST 6, 2010

ISSUE:

Approve parking restrictions and street closure of Esplanade between Hotsprings Road and Maple Street

BACKGROUND:

As in past years, the Society is requesting the closure of Esplanade between Hotsprings Road and Maple Street for their annual Show and Shine in conjunction with the Poker Run. The parking on Esplanade and the south side of Maple Street will be restricted to participants after 8:00 am with the actual street closure between noon and 8:00 pm. As in past years, there will be access for emergency vehicles down the centre of the street and access to the Harrison Village Motel via northbound Maple Street and westbound Esplanade for business and parking.

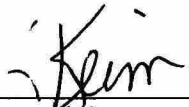
POLICY CONSIDERATIONS:

A resolution of Council is required to close any street in the Village.

RECOMMENDATION:

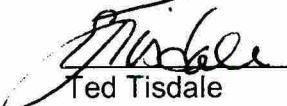
THAT Council approve the restriction of parking on Esplanade and Maple Street from 8:00 am – 8:00 pm and the closure of Esplanade from Hotsprings Road to Maple Street from noon until 8:00 pm on Friday, August 6, 2010 to allow for the Show and Shine in conjunction with the annual Harrison Lake Poker Run.

Respectfully submitted for your
consideration;



Shawn Keim
Accounts Clerk**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

I concur with the recommendation.



Ted Tisdale
Chief Administrative Officer

S:2010.06.17 - Harrison Lake Poker Run - Request for Street Closure - KEIM - RPT.doc



Harrison Lake Poker Run

Street Show and Welcome Party

The Harrison Lake Poker Run Society is holding the annual Welcome Party on Friday August 6 2010. As our event is growing in popularity, we have secured Memorial Hall for the venue, as we have out-grown our previous venues. The Welcome Party gives the opportunity for participants to sign-in for the weekend event and collect their participant packages. It also serves a forum to meet new friends, chat with old acquaintances and learn about the Village of Harrison and surrounding areas.

In order to embrace the non-boating public and create an event that all people can participate in and enjoy, the Harrison Lake Poker Run Society is requesting village permission to use Esplanade Ave and Maple St as a 'Street Show' area for participant boats. We are requesting all areas of Esplanade (parking and lanes) between Hot Springs Rd and Maple St., as well as the southbound lanes of Maple St. (see attached map). The Street Show would be open to the public on Friday August 6, 2010 from 12pm (noon) through 8pm. We are also planning on having a few of our sponsors set up in the area with booths and giveaways. Access to emergency equipment (Fire, Police, and Ambulance) will be accessible down the center of the boat display on Esplanade. We would also have access to the Harrison Village Motel via northbound on Maple and west on Esplanade to access their business and parking.

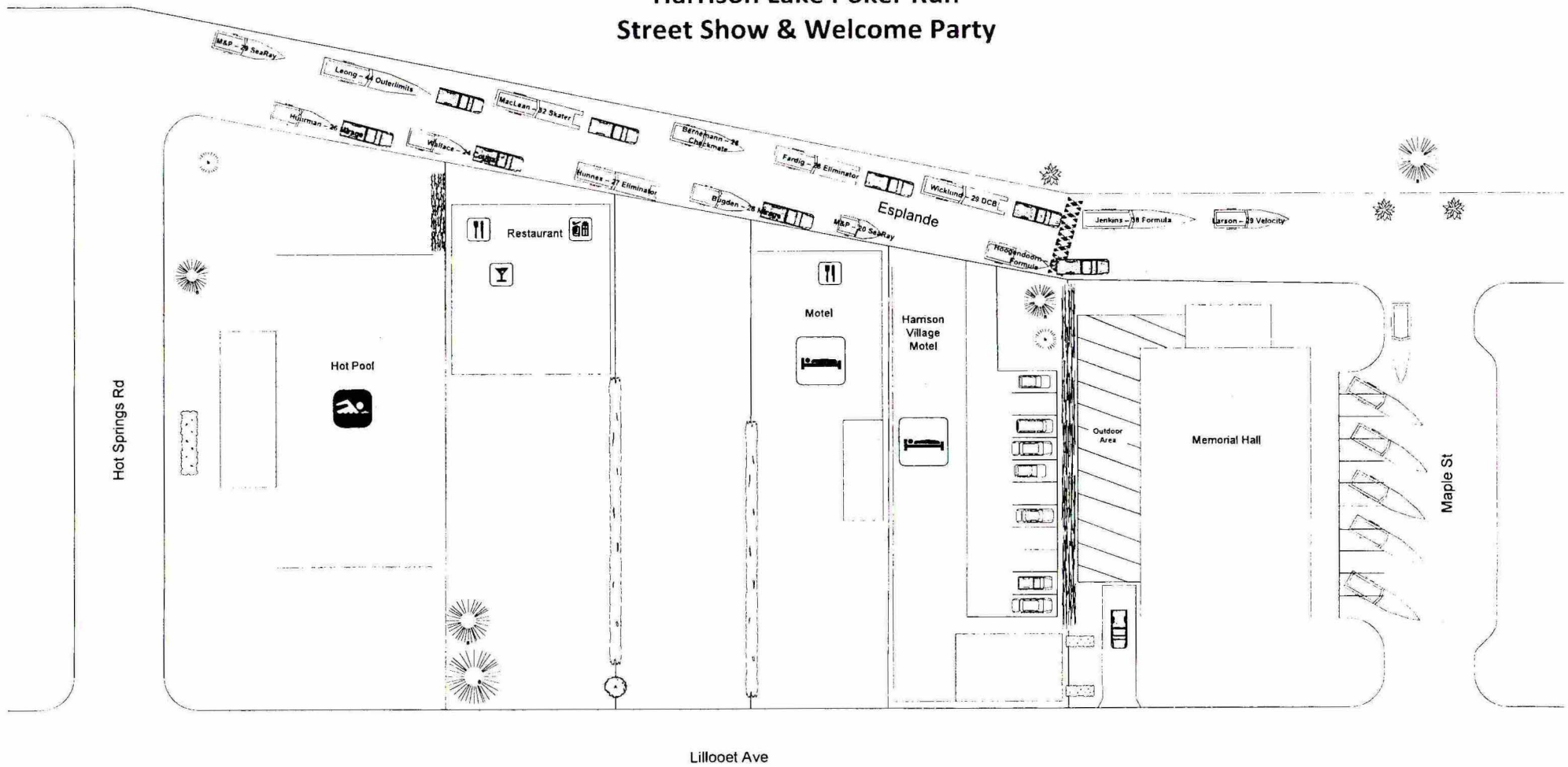
The Street Show will be very visible from both street level and the raised walking path above grade on the beach side of Esplanade. This will be an excellent opportunity to allow the general public to view the beautiful boats and mingle with the owners and participants of the Poker Run.

All aspects of the Street Show and Welcome Party will be covered. Security for the event will be on hand from 5pm through until midnight. All food and drinks will be served in Memorial Hall. Security Fencing will be up around Memorial Hall to prevent participants from entering or leaving the hall without passing through a checkpoint area. All permits will be in place prior to the event and our insurance policy will specifically cover the event.

- 8:00 am



Harrison Lake Poker Run Street Show & Welcome Party



Lillooet Ave

Maple St

Hot Springs Rd

Hot Pool

Restaurant

Motel

Harrison Village Motel

Outdoor Area

Memorial Hall

Esplanade

MAP - 39 SeaRay

Leong - 44 Outerlimits

MacLean - 32 Skater

Bernhann - 34 Chequame

Fendig - 36 Eliminator

Wicklund - 29 DCB

Jenkins - 38 Formula

Larson - 33 Velocity

Hoggendorn - Formula

Runnes - 27 Eliminator

Bladen - 38

MAP - 39 SeaRay

Wallace - 24

Hoggman - 26

MAP - 39 SeaRay



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 18, 2010

FROM: Ted Tisdale
Chief Administrative Officer **FILE:** 0400-60

SUBJECT: Draft Memorandum of Understanding on Cooperation and Communication – District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs

ISSUE:

To approve the execution of the Memorandum of Understanding on Cooperation and Communication between District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs.

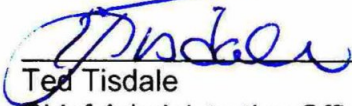
BACKGROUND:

As a result of the Community to Community Forum held on June 15, 2010 with the District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs, the parties agreed to entered into a partnership by acknowledging and executing a Memorandum of Understanding on Cooperation and Communication. This Memorandum of Understanding will represent a commitment by the parties to work together, promote and develop a collaborative working relationship for the benefit of these communities.

RECOMMENDATION:

THAT approval be given to the Mayor and Chief Administrative Officer to execute the Memorandum of Understanding on Cooperation and Communication between the District of Kent, Sto:lo Tribal Council, Seabird Island Band and the Village of Harrison Hot Springs.


Respectfully submitted for your
consideration;



Ted Tisdale
Chief Administrative Officer

DIRECTOR OF FINANCE COMMENTS:

There are no budgetary implications.



Dale Courice
Director of Finance



DRAFT

**MEMORANDUM OF UNDERSTANDING ON
COOPERATION AND COMMUNICATION
Between the District of Kent, Sto:lo Tribal Council,
Village of Harrison Hot Springs, and Seabird Island**

WHEREAS the District of Kent, Sto:lo Tribal Council, Village of Harrison Hot Springs, and the Seabird Island Band have a common interest in developing a collaborative working relationship which will benefit our communities;

AND WHEREAS the parties also have shared interests in cooperative intergovernmental relationships, including those between Seabird Island Band Council, Village of Harrison Hot Springs, Sto:lo Tribal Council, and the District of Kent, before and after treaties are signed, and

AND WHEREAS cooperative working relationships between governments build effective communication and trust. Collaborative actions in areas such as economic development, and natural resource management contribute directly to the health and well being of our communities;

NOW THEREFORE LET IT BE RESOLVED that this Memorandum of Understanding represents a commitment by the District of Kent, Sto:lo Tribal Council, Village of Harrison Hot Springs, and Seabird Island Band to work together to promote cooperative relationship building.

PRINCIPLES

- 1) Mutual respect for each Party's mandates, policies, and areas of jurisdiction and that the Protocol on Cooperation and Communication does not fetter the individual mandates of the parties;
- 2) Cooperation in exchange, development and distribution of information that is relevant to on-going projects of mutual benefit; and
- 3) Acknowledgement that good relations between neighbours are required for all citizens to benefit and to accomplish more together.

GENERAL OBJECTIVES

The Seabird Island Band, Village of Harrison Hot Springs, Sto:lo Tribal Council, and the District of Kent have the following mutual objectives:

DRAFT

- 1) Promote understandings of interests of First Nations and Local Governments in a province wide basis, including participation in each other's events wherever possible;
- 2) Provide opportunities for relationship building between Seabird Island Band, Village of Harrison Hot Springs, Sto:lo Tribal Council, and the District of Kent, such as through the Union of British Columbia (UBCM) annual "Community to Community Forum" which encourages dialogue between the community leaders in the areas of common interest, which includes economic development, Natural Resource Management affecting the environment, (Fraser River, Salmon Enhancement, Erosion, Flood Control, Gravel Removal, and Waste Management), Education Training, Tourism, Emergency Measures, Affordable Service Delivery, Cooperative Land Use Planning; and
- 3) Encourage and promote effective methods of dispute resolution between Seabird Island Band, Village of Harrison Hot Springs, Sto:lo Tribal Council, and the District of Kent.

IMPLEMENTATION

The Seabird Island Band, Village of Harrison Hot Springs, Sto:lo Tribal Council, and District of Kent agree to continue to support existing "Community to Community Forum" to further the objectives stated in this agreement. The four (4) Councils will meet to review joint initiatives and projects as well as the general progress on goals and objectives.

SIGNED on behalf of Seabird Island Band on this ____th day of _____, 2010 by:

Clem Seymour, Seabird Island Band Chief

(Witnessed by)

SIGNED on behalf of the Village of Harrison Hot Springs on this ____th day of _____, 2010 by:

Mayor Ken Becotte

Ted Tisdale, CAO

DRAFT

SIGNED on behalf of the Sto:lo Tribal Council on this _____th day of _____, 2010 by:

Grand Chief Clarence (Kat) Pennier

(Witnessed by)

SIGNED on behalf of the District of Kent on this _____th day of _____, 2010 by:

Mayor Lorne Fisher

Wallace Mah, CAO



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 941

A bylaw to amend Village of Harrison Hot Springs Zoning Bylaw 672, 1996

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 672, 1996, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted October 28, 1996;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

I. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 941, 2010".

II. AMENDMENT

A. Insert within Section Eleven, a new Zone to read as follows:

"11.3 Residential Reserve (RSR)

1. Intent

This zone is intended to provide land for future residential use of a type and density in accordance with the policy direction contained within the Official Community Plan.

2. Permitted Uses

The following uses and no others are permitted within the RSR zone:

.1 Principal Uses

- .1 *Single Detached Dwelling*
- .2 *Daycare facility*

.2 Accessory Uses

- .1 *Type 1 - Home Occupation*
- .2 *Parking area*
- .3 *Accessory Buildings and structures*

3. Conditions of Use

The conditions of use for the RSR zone are as follows:

- .1 One *Single Detached Dwelling* shall be permitted per *parcel*

4. Regulations

On a parcel zoned RSR, no *building* or *structure* will be constructed, located or altered and no plan of subdivision approved which contravene the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN I	COLUMN II
.1 Minimum <i>parcel area</i>	0.8 hectare
.2 Minimum <i>parcel width</i>	60 metres
.3 <i>Principal Building</i> Minimum Setbacks <ul style="list-style-type: none"> • <i>Front Parcel Line</i> • <i>Interior Side Parcel Line</i> • <i>Exterior Side Parcel Line</i> • <i>Rear Parcel Line</i> 	10 meters 5 meters 7.5 meters 10 meters
.4 <i>Principal Building</i> Minimum Setbacks <ul style="list-style-type: none"> • <i>Front Parcel Line</i> • <i>Interior Side Parcel Line</i> • <i>Exterior Side Parcel Line</i> • <i>Rear Parcel Line</i> 	15 meters 3 meters 7.5 meters 3 meters
.5 Maximum <i>Parcel Coverage</i>	10%
.6 Minimum <i>Floor Area</i>	75 square meters
.7 Maximum Number of <i>Principal Buildings</i>	1 per <i>parcel</i>
.8 Maximum <i>Building Height</i>	10.7 meters for <i>principal building</i> 5 meters for <i>accessory buildings</i>
.9 Parking and Loading	As required per Section 5

III. MAP AMENDMENT

- A. That Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No.672, be amended by rezoning the lands as outlined in heavy black outline and cross-hatched on Schedule 1 of this Bylaw from the **Tourist Commercial** (C-5) zone to the **Residential Reserve** (RSR) zone.

- B. That the map appended hereto designated as Schedule 1 showing such amendment is an integral part of this Bylaw.

IV. READINGS AND ADOPTION

READ A FIRST TIME THIS 7th DAY OF JUNE, 2010

READ A SECOND TIME THIS 7th DAY OF JUNE, 2010

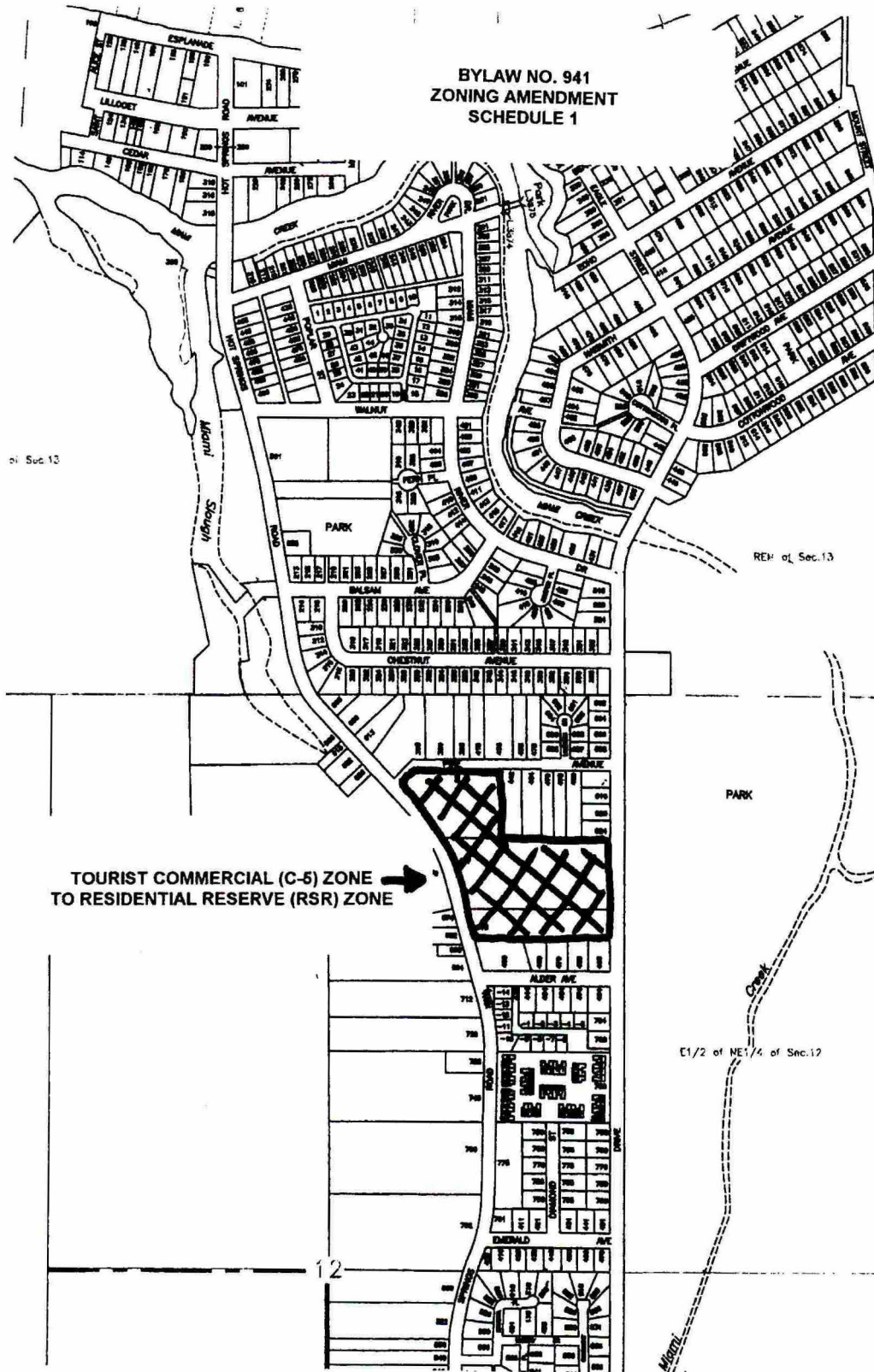
A PUBLIC HEARING WAS HELD ON THE DAY OF , 2010

READ A THIRD TIME THIS DAY OF , 2010

ADOPTED THIS DAY OF , 2010

Mayor

Corporate Officer





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 21, 2010
FROM: Director of Finance **FILE:** 1855-03
SUBJECT: Strategic Community Investment Fund

ISSUE: To publicly report on the use of the Strategic Community Investment Funds.

BACKGROUND: In February 2009 due to the significant downturn in the economy the Provincial Government introduced the Strategic Community Investment Fund. The Province acknowledged that they (including local governments) are facing a global economic crisis and that faster, strategic spending by British Columbia communities can help stimulate local economies, encourage growth, create local jobs and help offset the effects of the economic downturn. The Province agreed to strengthen its commitment to local governments by restructuring small community grants over the next two years. These funds are intended to help stimulate local economies and provide local governments with increased financial certainty in uncertain economic times.

This Strategic Community Investment Funds Agreement requires that the local government report to the residents on how the funds were used by June 30, 2010 and June 30, 2011.

In March and July 2009 the Village received a total of \$562,188 (Prior years Small Community Grant was \$262,624) from this fund. The Village used these funds to hire one full time public works staff (approximately \$68,000 which includes benefits) and two seasonal workers (approximately \$50,000 including benefits). The remaining use of these funds allowed the Village to maintain the same or increased level of services in 2009 without having to raise additional tax revenue (the Village maintained the same level of tax revenue in 2009 over that of 2008). Without these additional funds the Village would not have hired additional staff and likely would have been forced to cut services or significantly raise taxes in 2009.

In 2010 the Village will receive \$89,214 from this fund.

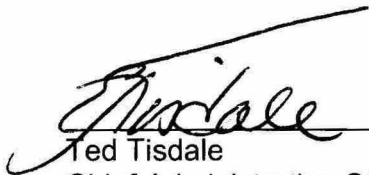
POLICY CONSIDERATIONS: None

RECOMMENDATION: That Council receives the Director of Finance's report on the use of the Strategic Community Investment Funds.

Respectfully submitted for your
consideration;



Dale Courtice
Director of Finance



Ted Tisdale
Chief Administrative Officer



To Mayor and Councillors

Please find attached Page three of the petition with (6) additional names of residents on Balsam.

Of note, Balsam Avenue and Clover Place were canvassed in its entirety with only two homes not recorded due to residents being unavailable. Essentially, we had 100 per cent respondents in favour of the requested changes.

Sincerely,

Ray and Linda Bennie



EXPERIENCE THE FRASER

Lower Fraser River Corridor: An Outdoor Recreation and Cultural Heritage Project



PROJECT OVERVIEW

In April 2009, the Province of BC provided the partnership of Fraser Valley Regional District and Metro Vancouver with \$2.5 million dollars for the Experience the Fraser Project. Two million dollars is for planning and identification of opportunities along 160km of the Lower Fraser River in order to create a *Concept Plan* which lays out a system of inter-regional trails, land and water-based outdoor recreation infrastructure and cultural heritage features. The remaining half million is for two *Demonstration Projects*, one in each Regional District, to initiate the project and provide the first segments of the expanded regional trails network.

Extending from Hope to the Salish Sea this is an unprecedented opportunity to plan and create a showcase for the Lower Fraser River, its landscapes, wildlife and its people.

The project is founded on the principle that success will only be achievable through the development of strong and effective partnerships of broad ranging proportions including those such as Federal, Provincial and local governments, First Nations, Non-Governmental Organizations and other agencies and sectors.

CONCEPT PLAN

The Plan will be the result of a process whereby local government and key agency representatives across the two regions will be engaged and a collection of ideas and plans will be brought together by the team.

A comprehensive Concept Plan will be completed by mid 2011 that identifies a series of community nodes and park complexes along the river which will be connected by a comprehensive network of regional, community and local trails and blueways. The interregional park and a trail system will link communities to the Fraser River, incorporating the Trans Canada Trail and connect to the Province's Interior and Vancouver Island trail systems providing residents and visitors alike with access to a wide variety of unique places and history.

The route plans to incorporate parks and greenways, municipal and crown lands, dykes, and a variety of other public and private lands where an opportunity is available. First Nations engagement is essential to the success of the ETF vision. Outreach and communication to identify opportunities, benefits and possible partnerships is ongoing.





DEMONSTRATION PROJECTS – On the Ground in 2010

The ETF plan incorporates a long-term vision and a multi-year implementation program. The first phase of the project involves the development of the following two projects.

MISSION WATERFRONT - Spirit Square and Trail

This project was done in partnership with the District of Mission's Spirit Square at Jack Poole Harbourside Park. Opening to the public on May 15, 2010, the Mission Demonstration project marks one of the first stages in Mission's river front revitalization, providing the first new trail segment of the Experience the Fraser project in the region.

TRANS CANADA TRAIL (TCT) - GOLDEN EARS BRIDGE to FORT LANGLEY Derby Reach Regional Park (Phase 1)

The Metro Vancouver Demonstration project involves a partnership with the Township of Langley and Trails BC. The project will link the Golden Ears Bridge, to Derby Reach Regional Park to Historic Fort Langley, creating a new route for the Trans Canada Trail. Opening to the public in June 2010, the Langley Demonstration (Phase 1) project provides 1km of new trail along the Fraser River, the first new trail segment of the Experience the Fraser project in the region.

CONTACT INFORMATION

FVRD Experience the Fraser Staff – Telephone: 1-800-528-0061

Siri Bertelsen	Project Manager – Concept Plan	sbertelsen@fvrld.bc.ca
Doug Wilson	Project Manager – Demonstration Project	dwilson@fvrld.bc.ca
David Urban	Planner Lead	urban@fvrld.bc.ca
Jen Ness	Planning Assistant	jness@fvrld.bc.ca
Laura Purves	GIS Technician	lpurves@fvrld.bc.ca

Website: www.fvrld.bc.ca/InsidetheFVRD/RegionalPlanning/Pages/ExperiencetheFraser.aspx

Interregional Project Staff

Wendy DaDalt Interregional Project Coordinator experiencethefraser@metrovancover.org

