



**VILLAGE OF HARRISON HOT SPRINGS
NOTICE OF MEETING
AND
MEETING AGENDA**

SPECIAL COUNCIL MEETING

Date: Thursday, March 18, 2010
Time: 9:30 a.m.
Place: Council Chambers, Village of Harrison Hot Springs

1. CALL TO ORDER	
	Meeting called to order by Mayor Becotte

2. ITEMS FOR DISCUSSION	
<input type="checkbox"/> 2010 Budget	2010 Budget

3. REPORTS FROM STAFF	
<input type="checkbox"/> Boat Launch Attendant Service Agreement	<p>Report of Chief Administrative Officer – March 16, 2010 Re: Boat Launch Attendant Service Agreement</p> <p>Recommendation:</p> <p>THAT the Boat Launch Service Agreement for 2010 be awarded to Robert Bell.</p>

4. BYLAWS	

5. ADJOURNMENT	



Larry Burk
Chief Administrative Officer

**Village of Harrison Hot Springs
Budget
2010**

	<u>General</u>	<u>Sewer</u>	<u>Water</u>	<u>Total</u>
Revenue				
Taxation	\$ 1,669,450	\$ 130,500	\$ 168,000	\$ 1,967,950
Sale of goods and services	5,550	-	-	5,550
Revenue from own sources	139,650	321,500	154,000	615,150
Other revenues from own sources	1,050	-	-	1,050
Transfers from other governments	501,840	1,200,000	-	1,701,840
	<u>2,317,540</u>	<u>1,652,000</u>	<u>322,000</u>	<u>4,291,540</u>
Expenses				
General government and administration	\$ 956,010	\$ 73,910	\$ 74,260	\$ 1,104,180
Community services	145,530	-	-	145,530
Protective services	129,750	-	-	129,750
Public works	243,320	-	-	243,320
Transportation services	158,250	-	-	158,250
Sewer system	-	196,740	-	196,740
Water System	-	-	88,000	88,000
Environmental and Public Health	120,810	-	-	120,810
Recreation and culture	398,190	-	-	398,190
Debt repayments - interest	17,070	8,440	36,800	62,310
Amortization	-	-	-	-
	<u>2,168,930</u>	<u>279,090</u>	<u>199,060</u>	<u>2,647,080</u>
Surplus for the year	<u>148,610</u>	<u>1,372,910</u>	<u>122,940</u>	<u>1,644,460</u>
Reserves, capital and debt				
Capital expenditures	(2,068,500)	(1,840,000)	(315,000)	(4,223,500)
Repayment of debt	(9,080)	(5,370)	(307,900)	(322,350)
Replacement reserves in excess of amortization	(320,000)	(50,000)	(25,000)	(395,000)
Reserves used for capital financing	985,000	600,000	120,000	1,705,000
	<u>(1,412,580)</u>	<u>(1,295,370)</u>	<u>(527,900)</u>	<u>(3,235,850)</u>
Budget total for the year	<u>(1,263,970)</u>	<u>77,540</u>	<u>(404,960)</u>	<u>(1,591,390)</u>

**Village of Harrison Hot Springs
2010**

Revenue	General	Sewer	Water	Total
Tax Levies				
Real Property Taxes	\$ 1,616,100	\$ -	\$ -	\$ 1,616,100
Penalties and Interest on Taxes	18,000	-	-	18,000
Revenue Taxes	29,900	-	-	29,900
Frontage Taxes	-	130,500	168,000	298,500
Payment in Lieu of Taxes	5,450	-	-	5,450
	<u>\$ 1,669,450</u>	<u>\$ 130,500</u>	<u>\$ 168,000</u>	<u>\$ 1,967,950</u>
Sale of Goods and Services				
Tax Certificates	\$ 2,000	\$ -	\$ -	\$ 2,000
Other Miscellaneous	3,550	-	-	3,550
	<u>\$ 5,550</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,550</u>
Revenue from Own Sources				
Licenses and Permits	\$ 26,200	\$ -	\$ -	\$ 26,200
Fines	4,300	-	-	4,300
Return on Investments	12,050	-	-	12,050
Rental and Lease Income	97,100	-	-	97,100
User Fees	-	320,000	110,000	430,000
Connection Fees	-	1,500	44,000	45,500
	<u>\$ 139,650</u>	<u>\$ 321,500</u>	<u>\$ 154,000</u>	<u>\$ 615,150</u>
Other Revenues from Own Sources				
Other Miscellaneous Revenue	\$ 1,050	\$ -	\$ -	\$ 1,050
Transfers from Other Governments				
Provincial	\$ 501,840	\$ 600,000	\$ -	\$ 1,101,840
Federal	\$ -	\$ 600,000	\$ -	\$ 600,000
Total Revenue	<u>\$ 2,317,540</u>	<u>\$ 1,652,000</u>	<u>\$ 322,000</u>	<u>\$ 4,291,540</u>
Transfers from Reserves, Surplus and Borrowing				
Transfers From Reserves	\$ 985,000	\$ 600,000	\$ 120,000	\$ 1,705,000
Accumulated Surplus	\$ -	\$ -	\$ -	\$ -
Borrowing	\$ -	\$ -	\$ -	\$ -

2010

Revenues

Account Number	Description	Budget
<i>Real Property Taxes</i>		
1-3-1-05-125-2000	Property Taxes - Residential	\$ 925,000
1-3-1-05-126-2000	Property Taxes - Business	623,000
1-3-1-05-128-2000	Property Taxes - Non-Profit	42,000
1-3-1-06-125-2005	Municipal Debt Taxes - Residential	15,200
1-3-1-06-126-2005	Municipal Debt Taxes - Business	10,200
1-3-1-06-128-2005	Municipal Debt Taxes - Non-Profit	700
		\$ 1,616,100
<i>Penalties & Interest on Taxes</i>		
1-3-1-06-129-2300	Penalties	\$ 13,000
1-3-1-06-129-2305	Interest on Arrears Taxes	4,000
1-3-1-06-129-2310	Interest on Delinquent Taxes	1,000
		\$ 18,000
<i>Revenue Taxes</i>		
1-3-1-07-100-2025	B.C. Hydro - 1% Revenue	\$ 10,500
1-3-1-07-100-2030	Terasen - 1% Revenue	9,500
1-3-1-07-100-2035	Telus - 1% Revenue	3,700
1-3-1-07-100-2040	Shaw Cable - 1% Revenue	6,200
		\$ 29,900
<i>Payment in Lieu of Taxes</i>		
1-3-1-09-100-2105	Canada Post Corp - General & Debt	\$ 1,950
1-3-1-09-100-2110	CBC - General & Debt	200
1-3-1-09-100-2115	CMHC - General & Debt	3,300
		\$ 5,450
<i>Tax Certificates</i>		
1-3-1-12-100-2200	Tax Certificates	\$ 2,000
<i>Other Miscellaneous</i>		
1-3-1-12-100-2205	Photocopy Income	\$ 150
1-3-1-12-100-2210	School Tax Admin Fee	3,400
		\$ 3,550
<i>Licenses and Permits</i>		
1-3-1-12-100-2315	Business Licenses	\$ 13,000
1-3-1-12-100-2320	Dog Licenses	1,000
1-3-1-12-100-2325	Building Permits	7,000
1-3-1-12-100-2330	Campfire Permits	400
1-3-1-12-100-2335	Signage Permits	100
1-3-1-12-100-2340	Subdivision Fees	1,500
1-3-1-12-100-2345	Rezoning Application Fees	1,500
1-3-1-12-100-2350	Development/Dev Variance Permits	1,500
1-3-1-12-100-2355	Other Licenses & Permits	200
		\$ 26,200

Fines

1-3-1-12-101-2360	Bylaw Fines	\$	4,000
1-3-1-12-101-2365	Animal Control Fines		100
1-3-1-12-101-2370	NSF Cheque Fees		100
1-3-1-12-101-2380	Other Fines		100
			<u>100</u>
		\$	<u>4,300</u>

Return on Investments

1-3-1-12-110-2400	Interest - General Operating	\$	10,000
1-3-1-12-900-2400	Other Interest		2,000
1-3-1-12-900-2410	Dividends		50
			<u>50</u>
		\$	<u>12,050</u>

Other Miscellaneous Revenue

1-3-1-13-100-2475	Gifts and Donations	\$	100
1-3-1-13-100-2480	Commissions		50
1-3-1-13-100-2490	Tax Sale Revenue		500
1-3-1-13-100-2595	Other Miscellaneous Revenue		200
1-3-2-26-325-2375	Fire Alarm Response Fees		200
			<u>200</u>
		\$	<u>1,050</u>

Transfers from Federal Government

1-5-1-12-100-2810	Infrastructure Grants	\$	-
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Transfer from Provincial Government

1-3-1-14-130-2710	Strategic Community Investment Funds	\$	89,200
1-3-1-14-131-2800	Hwys, Maintenance & Light		640
1-3-1-14-132-2800	Provincial Planning		-
1-5-1-12-100-2800	Infrastructure Grants		-
1-5-1-65-740-2750	Tourism Revenue Sharing		320,000
			<u>320,000</u>
		\$	<u>409,840</u>

Rental and Lease Income

1-3-1-16-100-2430	Backhoe Services	\$	100
1-3-1-16-100-2495	Memorial Benches		4,000
1-3-1-16-419-2425	Drainage & Ditching		100
1-3-1-31-375-2450	Public Works Services Recovery		4,000
1-3-3-71-745-2435	Special Event Fees		3,000
1-3-3-72-776-2450	Boat Launch Revenue		70,000
1-3-3-73-800-2420	Rental - Memorial Hall		4,000
1-3-3-73-801-2420	Rental - Arts Centre		1,900
1-3-3-73-802-2420	Rental - Yacht Club		10,000
			<u>10,000</u>
		\$	<u>97,100</u>

Gas Tax Revenue

1-5-1-12-136-2700	Community Works Fund	\$	92,000
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SEWER

Sewer Frontage

2-3-3-41-125-2010	Sewer Frontage - Residential	\$	121,000
2-3-3-41-126-2010	Sewer Frontage - Business		<u>9,500</u>
		\$	<u>130,500</u>

Sewer User Fees

2-3-3-41-460-2455	Sewer User Fees	\$	<u>320,000</u>
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Sewer Connection Fees

2-3-3-41-460-2465	Sewer Connection Fees	\$	<u>1,500</u>
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Provincial Grants

2-3-3-41-610-2800	Infrastructure - Provincial	\$	<u>600,000</u>
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Federal Grants

2-3-3-41-610-2810	Infrastructure - Canada	\$	<u>600,000</u>
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WATER

Water Frontage

3-3-3-43-125-2015	Water Frontage - Residential	\$	155,000
3-3-3-43-126-2015	Water Frontage - Business		<u>13,000</u>
		\$	<u>168,000</u>

Water User Fees

3-3-3-43-560-2460	Water User Fees	\$	<u>110,000</u>
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Water Connection Fees

3-3-3-43-560-2470	Water Connection Fees	\$	<u>44,000</u>
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Provincial Government

3-3-3-43-605-2710	Water Study	\$	-
3-5-3-43-610-2800	Infrastructure Grants - Province		<u>-</u>
		\$	<u>-</u>

Federal Government

3-5-3-43-610-2810	Infrastructure Grants - Canada	\$	<u>-</u>
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**Transfers from Reserves, Surplus
and Borrowing**

General Fund

Transfers from Reserves

1-3-1-15-100-2900	Transfers from Reserves	\$	<u>985,000</u>
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Accumulated Surplus

1-3-1-15-100-2905	Surplus from Previous Years Appropriation	\$	<u>-</u>
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Sewer Fund

Transfers from Reserves

2-3-3-41-525-2900	Transfers from Reserves	\$	<u>600,000</u>
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Accumulated Surplus

2-3-3-41-525-2905	Appropriation from Surplus	\$	<u>-</u>
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Water Fund

Transfers from Reserves

3-3-3-43-625-2900	Transfers from Reserves	\$	<u>120,000</u>
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Accumulated Surplus

3-3-3-43-625-2905	Appropriation from Surplus	\$	<u>-</u>
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Borrowing

1-5-1-43-562-2910	MFA - Water Reservoir	\$	<u>-</u>
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1-5-1-41-484-2910	MFA - Kent Sewer Line	\$	<u>-</u>
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**Village of Harrison Hot Springs
2010**

Expenditures	General	Sewer	Water	Total
General Government				
Legislative	\$ 112,800	\$ -	\$ -	\$ 112,800
Staff	247,300	-	-	247,300
Management	350,300	-	-	350,300
General Administration	216,810	73,910	74,260	364,980
Municipal Office Building	28,800	-	-	28,800
	<u>\$ 956,010</u>	<u>\$ 73,910</u>	<u>\$ 74,260</u>	<u>\$ 1,104,180</u>
Community Services				
Development/Planning	\$ 30,700	\$ -	\$ -	\$ 30,700
Library Board	55,100	-	-	55,100
Tourism, Committees and Community Improvement	59,730	-	-	59,730
	<u>\$ 145,530</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 145,530</u>
Protective Services				
Bylaw Enforcement	19,800	-	-	19,800
Fire Protection	97,750	-	-	97,750
Emergency Measures	12,200	-	-	12,200
	<u>\$ 129,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 129,750</u>
Public Works				
Common Services	\$ 175,350	\$ -	\$ -	\$ 175,350
Public Works Office, Shop and Yard	20,420	-	-	20,420
Vehicles	47,550	-	-	47,550
	<u>\$ 243,320</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 243,320</u>
Transportation Services				
Roads and Streets	\$ 142,250	\$ -	\$ -	\$ 142,250
Public Transit	16,000	-	-	16,000
	<u>\$ 158,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 158,250</u>
Environmental and Public Health				
Sewage Collection and Treatment	\$ -	\$ 196,740	\$ -	\$ 196,740
Total Water System Operations	-	-	88,000	88,000
Waste Collection	75,110	-	-	75,110
Recycling	43,000	-	-	43,000
Animal Control	2,700	-	-	2,700
	<u>\$ 120,810</u>	<u>\$ 196,740</u>	<u>\$ 88,000</u>	<u>\$ 405,551</u>
Recreation and Culture				
Beach	\$ 95,150	\$ -	\$ -	\$ 95,150
Beach Facilities and Docks	109,510	-	-	109,510
Recreation Buildings	39,120	-	-	39,120
Parks, Playgrounds and Greenspaces	154,410	-	-	154,410
	<u>\$ 398,190</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 398,190</u>
Debt Repayments - Interest	\$ 17,070	\$ 8,440	\$ 36,800	\$ 62,310
Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ 2,168,931</u>	<u>\$ 279,090</u>	<u>\$ 199,060</u>	<u>\$ 2,647,080</u>

Capital, Debt and Reserve Transfers

Capital Expenditures	<u>\$ 2,068,500</u>	<u>\$ 1,840,000</u>	<u>\$ 315,000</u>	<u>\$ 4,223,500</u>
Debt Repayments - Principal	<u>\$ 9,080</u>	<u>\$ 5,370</u>	<u>\$ 307,900</u>	<u>\$ 322,350</u>
Transfers to Reserves				
Contributions to Non Statutory Reserves	<u>\$ 185,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 185,000</u>
Contributions to Statutory Reserves	<u>135,000</u>	<u>50,000</u>	<u>25,000</u>	<u>210,000</u>
	<u>\$ 320,000</u>	<u>\$ 50,000</u>	<u>\$ 25,000</u>	<u>\$ 395,000</u>

2010

Expenditures

Account Number	Description	Budget
<i>Legislative</i>		
1-4-1-11-050-3120	Indemnity - Mayor Becotte	\$ 25,000
1-4-1-11-050-3405	Mileage - Mayor Becotte	750
1-4-1-11-050-3410	Meals / Per Diems - Mayor Becotte	750
1-4-1-11-050-3415	Accommodations - Mayor Becotte	2,000
1-4-1-11-050-3420	Commercial Transportation - Mayor Becotte	200
1-4-1-11-050-3425	Parking - Mayor Becotte	200
1-4-1-11-050-3515	Cell Phone - Mayor Becotte	-
1-4-1-11-050-3635	Membership Fees & Registration - Mayor Becotte	1,500
1-4-1-11-061-3120	Indemnity - Councillor Harris	12,500
1-4-1-11-061-3405	Mileage - Councillor Harris	750
1-4-1-11-061-3410	Meals / Per Diems - Councillor Harris	750
1-4-1-11-061-3415	Accommodations - Councillor Harris	1,500
1-4-1-11-061-3420	Commercial Transportation - Councillor Harris	200
1-4-1-11-061-3425	Parking - Councillor Harris	200
1-4-1-11-061-3635	Membership Fees & Registration - Councillor Harris	1,500
1-4-1-11-066-3120	Indemnity - Councillor Jackson	12,500
1-4-1-11-066-3405	Mileage - Councillor Jackson	1,000
1-4-1-11-066-3410	Meals / Per Diems - Councillor Jackson	1,000
1-4-1-11-066-3415	Accommodations - Councillor Jackson	1,500
1-4-1-11-066-3420	Commercial Transportation - Councillor Jackson	200
1-4-1-11-066-3425	Parking - Councillor Jackson	200
1-4-1-11-066-3635	Membership Fees & Registration - Councillor Jackson	1,500
1-4-1-11-070-3120	Indemnity - Councillor Kenyon	12,500
1-4-1-11-070-3405	Mileage - Councillor Kenyon	500
1-4-1-11-070-3410	Meals / Per Diems - Councillor Kenyon	750
1-4-1-11-070-3415	Accommodations - Councillor Kenyon	1,500
1-4-1-11-070-3420	Commercial Transportation - Councillor Kenyon	200
1-4-1-11-070-3425	Parking - Councillor Kenyon	200
1-4-1-11-070-3635	Membership Fees & Registration - Councillor Kenyon	1,500
1-4-1-11-071-3120	Indemnity - Councillor Perry	12,500
1-4-1-11-071-3405	Mileage - Councillor Perry	2,000
1-4-1-11-071-3410	Meals / Per Diems - Councillor Perry	1,500
1-4-1-11-071-3415	Accommodations - Councillor Perry	1,500
1-4-1-11-071-3420	Commercial Transportation - Councillor Perry	200
1-4-1-11-071-3425	Parking - Councillor Perry	200
1-4-1-11-071-3635	Membership Fees & Registration - Councillor Perry	1,500
1-4-1-11-095-3510	Council Mailouts	500
1-4-1-11-095-3615	Public Relations & Receptions	4,000
1-4-1-11-095-3620	Printing	500
1-4-1-11-095-3625	Photocopying	1,500
1-4-1-11-095-4115	Insurance for Elected Officials	550
1-4-1-11-095-4530	Catering Services	3,000
1-4-1-11-095-4540	Hospitality Expenses (Council)	500
		\$ 112,800

Staff

1-4-1-12-115-3105	Staff Wages - Full Time	\$ 228,000
1-4-1-12-115-3110	Staff Wages - Part Time	9,000
1-4-1-12-116-3405	Mileage - Staff	1,500
1-4-1-12-116-3410	Meals - Staff	500
1-4-1-12-116-3415	Accommodations - Staff	1,000
1-4-1-12-116-3420	Commercial Transportation - Staff	200
1-4-1-12-116-3425	Parking - Staff	100
1-4-1-12-117-3105	Wages - Training	4,000
1-4-1-12-117-3640	Training & Education	3,000
		<u>\$ 247,300</u>

Management

1-4-1-12-118-3105	Wages - Management	\$ 312,000
1-4-1-12-119-3305	Employee Recruiting Costs	3,000
1-4-1-12-120-3105	Wages - Training	19,000
1-4-1-12-120-3405	Mileage - Management	3,500
1-4-1-12-120-3410	Meals - Management	1,000
1-4-1-12-120-3415	Accommodations - Management	5,000
1-4-1-12-120-3420	Commercial Transportation - Management	300
1-4-1-12-120-3425	Parking - Management	500
1-4-1-12-120-3640	Education & Training	5,000
1-4-1-12-120-4540	Hospitality Expenses (Mgmt)	1,000
		<u>\$ 350,300</u>

General Administration

1-4-1-14-100-3505	Courier, Freight and Cartage	\$ 300
1-4-1-14-100-3510	Postage	4,000
1-4-1-14-100-3515	Telephone	10,000
1-4-1-14-100-3520	Fax & Fax Supplies	500
1-4-1-14-101-3605	Advertising	10,000
1-4-1-14-101-3610	Promotional Materials	4,000
1-4-1-14-101-3615	Public Relations & Receptions	500
1-4-1-14-101-3620	Printing & Binding	1,000
1-4-1-14-101-3625	Photocopying & Supplies	5,000
1-4-1-14-101-3630	Subscriptions & Publications	2,000
1-4-1-14-101-3635	Membership Fees & Registrations	10,000
1-4-1-14-101-3645	Title Searches	100
1-4-1-14-101-3650	Website Maintenance	200
1-4-1-14-102-3705	Audit & Accounting Fees	20,000
1-4-1-14-102-3710	Legal Fees	25,000
1-4-1-14-102-3730	Consulting Services	40,000
1-4-1-14-102-3735	Election Expenses	-
1-4-1-14-103-4105	Licenses & Permits	1,000
1-4-1-14-103-4110	Insurance Claims	2,500
1-4-1-14-103-4115	Insurance Premiums	16,500
1-4-1-14-103-4120	Tax Sale Costs	500
1-4-1-14-104-4030	Office Recycling	700
1-4-1-14-104-4505	Office Supplies	15,000
1-4-1-14-104-4510	Computer & Supplies	20,000
1-4-1-14-104-4515	Janitorial Supplies	100
1-4-1-14-104-4525	Consumable Supplies	700
1-4-1-14-104-4530	Other Miscellaneous Expenses	500
1-4-1-14-105-4905	Audio Supplies	200
1-4-1-14-105-4910	Video Supplies	100
1-4-1-14-106-5505	Service Charges	750
1-4-1-14-106-5510	Payroll Service Charges	300
1-4-1-14-106-5515	Interest Charges	50
1-4-1-14-106-5530	Interest on Prepaid Taxes	300
1-4-1-14-107-5905	Write Off of Tax Balances Under 1\$	10
		<u>\$ 191,810</u>

Grants to Groups

1-4-1-14-150-5405	Grants to Groups	\$ 25,000
		<u>\$ 216,810</u>

Levies from Other Governments & Agencies**Fraser Valley Library Board**

1-4-1-20-198-4405	Fraser Valley Regional Library	<u>\$ 55,100</u>
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Municipal Office Building

1-4-1-15-180-3105	Wages - Municipal Office Building	\$ 7,000
1-4-1-15-180-3810	Repairs & Maintenance - Building	6,500
1-4-1-15-180-3815	Repairs & Maintenance - Equipment	1,500
1-4-1-15-180-4020	Janitorial Services	5,500
1-4-1-15-180-4115	Insurance Premiums	1,650
1-4-1-15-180-4710	Landscaping & Materials	1,000
1-4-1-15-180-4715	Gardening Supplies	450
1-4-1-15-180-4740	Hardware & Supplies	200
1-4-1-15-180-4810	Gas	1,500
1-4-1-15-180-4815	Electricity	2,000
1-4-1-15-180-4820	Cable/Internet	1,500
		<u>\$ 28,800</u>

Development/Planning

1-4-1-60-696-3505	Courier, Freight & Cartage	\$ 100
1-4-1-60-696-3605	Advertising	100
1-4-1-60-696-3620	Printing & Binding	100
1-4-1-60-696-3730	Advisory Planning Commission	100
1-4-1-60-696-4010	Planning/Engineering Consultant	20,000
		<u>20,400</u>

Building

1-4-1-60-697-3505	Courier, Freight & Cartage	\$ 200
1-4-1-60-697-3620	Printing & Binding	100
1-4-1-60-697-4005	Regional District Services	10,000
		<u>\$ 10,300</u>
		<u>\$ 30,700</u>

Tourism & Community Improvement

Tourist Information Centre

1-4-1-65-725-3105	Wages - Info Centre	\$	3,000
1-4-1-65-725-3810	Repairs & Maintenance		750
1-4-1-65-725-4025	Tourism Society Contribution		31,000
1-4-1-65-725-4115	Insurance Premiums		330
1-4-1-65-725-4515	Janitorial Supplies		50
1-4-1-65-725-4710	Landscaping Materials		300
1-4-1-65-725-4715	Gardening Supplies		200
1-4-1-65-725-4740	Hardware & Supplies		50
		\$	<u>35,680</u>

Communities in Bloom

1-4-1-65-730-3105	Wages	\$	750
1-4-1-65-730-3405	Mileage		300
1-4-1-65-730-3410	Meals		200
1-4-1-65-730-3415	Accommodations		700
1-4-1-65-730-3420	Commercial Transportation		-
1-4-1-65-730-3605	Advertising		300
1-4-1-65-730-3610	Promotional Materials		250
1-4-1-65-730-3620	Printing & Binding		100
1-4-1-65-730-3635	Registrations		1,800
1-4-1-65-730-4530	Catering Services		300
1-4-1-65-730-4595	Materials & Equipment		100
		\$	<u>4,800</u>

Committees and Community Development

1-4-1-65-730-5405	Canada Day	\$	3,500
1-4-1-65-731-4595	Community Development		1,000
1-4-1-65-732-3105	Wages - Festival of Lights		750
1-4-1-65-732-4595	Festival of Lights		8,000
1-4-1-65-734-3105	Wages - Special Events		1,000
1-4-1-65-735-3895	Community Garden		5,000
		\$	<u>19,250</u>
	Total Tourism and Community Improvement	\$	<u>59,730</u>

Bylaw Enforcement

1-4-2-24-315-3510	Postage	\$	300
1-4-2-24-315-3515	Cell Phone		400
1-4-2-24-315-3605	Advertising		300
1-4-2-24-315-3620	Printing		100
1-4-2-24-315-3625	Photocopying & Supplies		300
1-4-2-24-315-3640	Training		-
1-4-2-24-315-4095	Adjudication Fees		700
1-4-2-24-315-4115	Insurance		700
1-4-2-24-315-4130	Bylaw Enforcement		15,000
1-4-2-24-315-4505	Office Supplies		300
1-4-2-24-315-4510	Computer		900
1-4-2-24-315-4520	Uniforms & Clothing		300
1-4-2-24-315-4605	Gas, Oil, Diesel & Propane		300
1-4-2-24-315-5595	Collection Agency Fees		200
		\$	<u>19,800</u>

Fire Protection**Fire Department Administration**

1-4-2-26-325-3515	Telephone	\$	1,700
1-4-2-26-325-3605	Advertising		300
1-4-2-26-325-3625	Photocopying & Supplies		600
1-4-2-26-325-3630	Subscriptions & Publications		1,500
1-4-2-26-325-3635	Membership Fees & Registrations		1,500
1-4-2-26-325-3640	Training & Education		6,000
1-4-2-26-325-4505	Office Supplies		500
1-4-2-26-325-4510	Computer Supplies		4,000
1-4-2-26-325-4520	Uniforms		3,000
1-4-2-26-325-4910	Video Supplies		-
		\$	<u>19,100</u>

Firehall

1-4-2-26-326-3105	Wages - Firehall	\$	2,000
1-4-2-26-326-3810	Repairs & Maintenance - Building		2,200
1-4-2-26-326-4105	Radio License		350
1-4-2-26-326-4115	Insurance Premiums		5,100
1-4-2-26-326-4710	Landscaping & Materials		100
1-4-2-26-326-4715	Gardening Supplies		100
1-4-2-26-326-4740	Hardware & Supplies		500
1-4-2-26-326-4805	Water		100
1-4-2-26-326-4810	Gas		2,500
1-4-2-26-326-4815	Electricity		1,100
1-4-2-26-326-4820	Cable/Internet		1,200
		\$	<u>15,250</u>

Firefighter Remuneration & Benefits

1-4-2-26-327-3125	Firefighter Callouts	\$	8,500
1-4-2-26-327-3745	Outside Fire Services		1,500
1-4-2-26-327-4125	Fire Site Security		1,500
1-4-2-26-328-3125	Firefighter's Honorariums		3,750
1-4-2-26-329-3125	Firefighter Practices		14,000
1-4-2-26-329-3250	Firefighter's WCB		250
1-4-2-26-329-3640	Training		2,500
1-4-2-26-329-4115	Insurance Coverage - Firefighters		1,140
		\$	<u>33,140</u>

Fire Chief		
1-4-2-26-330-3125	Fire Chief Remuneration	\$ 5,000
1-4-2-26-330-3405	Mileage	150
1-4-2-26-330-3410	Meals	450
1-4-2-26-330-3415	Accommodations	1,250
1-4-2-26-330-3420	Commercial Transportation	2,000
1-4-2-26-330-3425	Parking	150
		<u>\$ 9,000</u>
1992 Volvo Fire Truck		
1-4-2-26-335-3820	Repairs & Maintenance	\$ 4,000
1-4-2-26-335-4115	Insurance Premiums	1,090
1-4-2-26-335-4605	Gas, Oil, Diesel & Propane	500
1-4-2-26-335-4610	Tires	-
		<u>\$ 5,590</u>
1992 Fire Chief Truck		
1-4-2-26-336-3820	Repairs & Maintenance	\$ 5,500
1-4-2-26-336-4115	Insurance Premiums	650
1-4-2-26-336-4605	Gas, Oil, Diesel & Propane	750
1-4-2-26-336-4610	Tires	-
		<u>\$ 6,900</u>
1977 Int'l Fire Truck		
1-4-2-26-337-3820	Repairs & Maintenance	\$ 750
1-4-2-26-337-4115	Insurance Premiums	630
1-4-2-26-337-4605	Gas, Oil, Diesel & Propane	200
1-4-2-26-337-4610	Tires	-
		<u>\$ 1,580</u>
1941 Antique Fire Truck		
1-4-2-26-338-3820	Repairs & Maintenance	\$ 50
1-4-2-26-338-4115	Insurance Premiums	80
1-4-2-26-338-4605	Gas, Oil, Diesel & Propane	50
1-4-2-26-338-4610	Tires	-
		<u>\$ 180</u>
Safety House Trailer		
1-4-2-26-339-4115	Insurance Premiums	\$ 260
Fire Department Equipment		
1-4-2-26-345-3525	Communications Equipment	\$ 500
1-4-2-26-345-3820	Repairs & Maintenance	3,000
1-4-2-26-345-4535	Turnout Gear, Safety Clothing & Equipment	1,500
1-4-2-26-345-4595	Medical Supplies	750
1-4-2-26-345-4695	Fire Hose & Nozzles	1,000
		<u>\$ 6,750</u>
	Total Fire Protection	<u>\$ 97,750</u>
Emergency Measures		
1-4-2-28-360-3625	Photocopying & Supplies	\$ 200
1-4-2-28-360-3795	Emergency Services	12,000
		<u>\$ 12,200</u>

Public Works Common Services

1-4-3-31-370-3105	Wages - Common Services	\$ 150,000
1-4-3-31-370-3405	Mileage	1,000
1-4-3-31-370-3410	Meals	500
1-4-3-31-370-3415	Accommodations	1,200
1-4-3-31-370-3420	Commercial Transportation	100
1-4-3-31-370-3425	Parking	100
1-4-3-31-370-3505	Courier, Freight and Cartage	200
1-4-3-31-370-3510	Postage	200
1-4-3-31-370-3520	Fax	100
1-4-3-31-370-3625	Photocopying & Supplies	100
1-4-3-31-370-3630	Subscriptions & Publications	300
1-4-3-31-370-3635	Membership Fees & Registrations	400
1-4-3-31-370-3915	Equipment Rentals	4,000
1-4-3-31-370-4005	Contracted Services	500
1-4-3-31-370-4105	Licenses & Permits	250
1-4-3-31-370-4505	Office Supplies	2,000
1-4-3-31-370-4510	Computer & Supplies	1,000
1-4-3-31-370-4525	Consumable Supplies	750
1-4-3-31-370-4535	Safety Clothing & Equipment	4,000
1-4-3-31-370-4740	Hardware & Supplies	2,000
1-4-3-31-370-4810	BC One Call Services	150
1-4-3-31-379-3105	Wages - Training	3,500
1-4-3-31-379-3640	Training & Education	3,000
		<u>\$ 175,350</u>

Public Works Office

1-4-3-31-371-3515	Telephone	\$ 2,500
1-4-3-31-371-3810	Repairs & Maintenance - Building	1,500
1-4-3-31-371-3815	Repairs & Maintenance - Equipment	200
1-4-3-31-371-4020	Janitorial Services	2,000
1-4-3-31-371-4115	Insurance Premiums	1,230
1-4-3-31-371-4515	Janitorial Supplies	200
1-4-3-31-371-4805	Water	200
1-4-3-31-371-4810	Gas	1,100
1-4-3-31-371-4815	Electricity	800
		<u>\$ 9,730</u>

Public Works Shop & Yard

1-4-3-31-372-3810	Repairs & Maintenance - Building	\$ 2,500
1-4-3-31-372-3815	Repairs & Maintenance - Equipment	250
1-4-3-31-372-4115	Insurance Premiums	840
1-4-3-31-372-4810	Gas	1,400
1-4-3-31-372-4815	Electricity	700
1-4-3-31-373-3895	Repairs & Maintenance	5,000
		<u>\$ 10,690</u>
	Total Public Works Office, Shop & Yard	<u>\$ 20,420</u>

Equipment & Vehicles**Public Works Equipment**

1-4-3-31-375-3815	Repairs & Maintenance	\$	1,000
1-4-3-31-375-4115	Insurance Premiums		3,910
1-4-3-31-375-4605	Gas, Oil, Diesel & Propane		1,300
1-4-3-31-375-4620	Small Tools & Equipment		3,000
			<hr/>
		\$	9,210

1998 Ford Ranger

1-4-3-31-380-3820	Repairs & Maintenance	\$	750
1-4-3-31-380-4115	Insurance Premiums		920
1-4-3-31-380-4605	Gas, Oil, Diesel & Propane		1,000
1-4-3-31-380-4610	Tires		300
			<hr/>
		\$	2,970

1996 Dodge 1500

1-4-3-31-382-3820	Repairs & Maintenance	\$	750
1-4-3-31-382-4115	Insurance Premiums		970
1-4-3-31-382-4605	Gas, Oil, Diesel & Propane		1,500
1-4-3-31-382-4610	Tires		100
			<hr/>
		\$	3,320

1998 Ford F350 (Water Tank)

1-4-3-31-383-3820	Repairs & Maintenance	\$	1,750
1-4-3-31-383-4115	Insurance Premiums		1,010
1-4-3-31-383-4605	Gas, Oil, Diesel & Propane		1,200
1-4-3-31-383-4610	Tires		-
			<hr/>
		\$	3,960

1999 Ford F450 (Flat Deck)

1-4-3-31-384-3820	Repairs & Maintenance	\$	2,500
1-4-3-31-384-4115	Insurance Premiums		770
1-4-3-31-384-4605	Gas, Oil, Diesel & Propane		1,700
1-4-3-31-384-4610	Tires		-
			<hr/>
		\$	4,970

1993 International Dump Truck

1-4-3-31-385-3820	Repairs & Maintenance	\$	3,500
1-4-3-31-385-4115	Insurance Premiums		1,170
1-4-3-31-385-4605	Gas, Oil, Diesel & Propane		500
1-4-3-31-385-4610	Tires		-
			<hr/>
		\$	5,170

1996 Backhoe		
1-4-3-31-386-3820	Repairs & Maintenance	\$ 1,500
1-4-3-31-386-4115	Insurance Premiums	510
1-4-3-31-386-4605	Gas, Oil, Diesel & Propane	1,800
1-4-3-31-386-4610	Tires	-
		<u>\$ 3,810</u>
2003 Lawn Mower Tractor		
1-4-3-31-387-3820	Repairs & Maintenance	\$ 500
1-4-3-31-387-4115	Insurance Premiums	450
1-4-3-31-387-4605	Gas, Oil, Diesel & Propane	500
1-4-3-31-387-4610	Tires	500
		<u>\$ 1,950</u>
Utility Trailers		
1-4-3-31-388-3820	Repairs & Maintenance	\$ 1,250
1-4-3-31-388-4115	Insurance Premiums	510
		<u>\$ 1,760</u>
2009 Kubota		
1-4-3-31-390-3820	Repairs & Maintenance	\$ 1,000
1-4-3-31-390-4115	Insurance Premiums	300
1-4-3-31-390-4605	Gas, Oil, Diesel & Propane	650
1-4-3-31-390-4610	Tires	-
		<u>\$ 1,950</u>
2003 Ford F550 Dump		
1-4-3-31-391-3820	Repairs & Maintenance	\$ 500
1-4-3-31-391-4115	Insurance Premiums	1,680
1-4-3-31-391-4605	Gas, Oil, Diesel & Propane	1,200
1-4-3-31-391-4610	Tires	-
		<u>\$ 3,380</u>
2010 Ford F150 4x4 P/U		
1-4-3-31-392-3820	Repairs & Maintenance	\$ 300
1-4-3-31-392-4115	Insurance Premiums	1,310
1-4-3-31-392-4605	Gas, Oil, Diesel & Propane	1,200
1-4-3-31-392-4610	Tires	-
		<u>\$ 2,810</u>
2010 Ford Van		
1-4-3-31-393-3820	Repairs & Maintenance	\$ 400
1-4-3-31-393-4115	Insurance Premiums	1,140
1-4-3-31-393-4605	Gas, Oil, Diesel & Propane	750
1-4-3-31-393-4610	Tires	-
		<u>\$ 2,290</u>
	Total Vehicles & Equipment	<u>\$ 47,550</u>

Transportation Services

Roads and Streets

Road Resurfacing

1-4-3-32-415-3105	Wages - Road Resurfacing	\$ 5,000
1-4-3-32-415-3835	Repairs & Maintenance	3,500
1-4-3-32-415-4005	Contracted Services	6,500
1-4-3-32-415-4720	Sand & Gravel	1,000
1-4-3-32-415-4725	Paving Materials	500
		<u>\$ 16,500</u>

Road Marking

1-4-3-32-417-3105	Wages - Road Marking	\$ 5,000
1-4-3-32-417-4005	Contracted Services	4,000
1-4-3-32-417-4735	Street Signs	2,000
1-4-3-32-417-4740	Hardware & Supplies	1,000
		<u>\$ 12,000</u>

Drainage & Ditching

1-4-3-32-419-3105	Wages - Draining & Ditching	\$ 25,000
1-4-3-32-419-3895	Repairs & Maintenance	5,000
1-4-3-32-419-4005	Contracted Services	4,000
1-4-3-32-419-4740	Hardware & Supplies	500
1-4-3-32-419-4815	Electricity	500
		<u>\$ 35,000</u>

Street Lighting

1-4-3-32-421-3835	Repairs & Maintenance	\$ 7,000
1-4-3-32-421-4115	Insurance Premiums	300
1-4-3-32-421-4815	Electricity	20,000
		<u>\$ 27,300</u>

Street Cleaning

1-4-3-32-423-4005	Street Cleaning	\$ 6,000
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Snow Removal

1-4-3-32-425-3105	Wages - Snow Removal	\$ 15,000
1-4-3-32-425-3915	Equipment Rental	2,000
1-4-3-32-425-4005	Contracted Services	2,000
1-4-3-32-425-4720	Sand & Salt	1,000
		<u>\$ 20,000</u>

Village Entrance

1-4-3-32-427-3105	Wages - Village Entrance	\$ 5,000
1-4-3-32-427-3835	Repairs & Maintenance	2,000
1-4-3-32-427-4710	Landscaping & Materials	350
1-4-3-32-427-4715	Gardening Supplies	800
1-4-3-32-427-4815	Electricity	300
		<u>\$ 8,450</u>

Sidewalks

1-4-3-32-429-3105	Wages - Sidewalks	\$ 10,000
1-4-3-32-429-3835	Repairs & Maintenance	3,000
1-4-3-32-429-4005	Contracted Services	2,000
1-4-3-32-429-4725	Concrete Materials	2,000
		<u>\$ 17,000</u>

Total Roads and Streets \$ 142,250

Public Transit

1-4-3-34-455-4405	District of Kent	\$ 16,000
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Waste Collection

1-4-3-45-630-3105	Wages -Garbage Collection - Residential	\$ 20,000
1-4-3-45-630-4005	Contracted Services	1,500
1-4-3-45-631-3105	Wages - Garbage Collection - Beach	19,000
1-4-3-45-632-3105	Wages - Garbage Collection - Parks	6,000
		<u>\$ 46,500</u>

2000 Garbage Truck

1-4-3-45-640-3820	Repairs & Maintenance	\$ 2,000
1-4-3-45-640-4115	Insurance Premiums	2,110
1-4-3-45-640-4605	Gas, Oil, Diesel & Propane	3,500
1-4-3-45-640-4610	Tires & Batteries	-
		<u>\$ 7,610</u>

Tipping Fees

1-4-3-45-645-4005	Tipping Fees	\$ 21,000
	Total Waste Collection	<u>\$ 75,110</u>

Recycling

1-4-3-47-655-3105	Wages - Recycling	\$ 7,000
1-4-3-47-655-4005	Operations	4,000
		<u>\$ 11,000</u>

Green Waste

1-4-3-47-660-3105	Wages - Green Waste	\$ 7,000
1-4-3-47-660-4005	Operations	25,000
		<u>\$ 32,000</u>
	Total Recycling	<u>\$ 43,000</u>

Animal Control

1-4-3-50-670-3740	Veterinarian Services	\$ 200
1-4-3-50-670-4525	Dog Tags & Supplies	2,500
		<u>\$ 2,700</u>

Recreation & Culture**Beach**

1-4-3-71-745-3105	Wages - Beach Maintenance	\$ 70,000
1-4-3-71-745-3830	Beach Maintenance	10,000
1-4-3-71-745-4710	Landscaping Materials	3,000
1-4-3-71-745-4715	Gardening Supplies	3,000
		<u>\$ 86,000</u>

Memorial Benches

1-4-3-71-748-3105	Wages - Memorial Benches	\$ 3,000
1-4-3-71-748-3825	Bench Repairs	200
1-4-3-71-748-4725	Concrete	750
1-4-3-71-748-4740	Hardware & Supplies	200
1-4-3-71-748-4795	Bench Purchases	5,000
		<u>\$ 9,150</u>
	Total Beach	<u>\$ 95,150</u>

Beach Facilities & Docks**Beach Washrooms**

1-4-3-72-775-3105	Wages - Beach Washrooms	\$ 5,000
1-4-3-72-775-3810	Repairs & Maintenance	5,000
1-4-3-72-775-4020	Janitorial Services	10,000
1-4-3-72-775-4115	Insurance Premiums	1,050
1-4-3-72-775-4515	Janitorial Supplies	4,000
1-4-3-72-775-4740	Hardware & Supplies	750
1-4-3-72-775-4805	Water	500
1-4-3-72-775-4815	Electricity	1,900
		<u>\$ 28,200</u>

Boat Launch & Washrooms

1-4-3-72-776-3105	Wages - Boat Launch & Washrooms	\$ 7,000
1-4-3-72-776-3810	Repairs & Maintenance	1,500
1-4-3-72-776-4005	Attendant Fees	35,000
1-4-3-72-776-4020	Janitorial Services	3,000
1-4-3-72-776-4115	Insurance Premiums	1,360
1-4-3-72-776-4515	Janitorial Supplies	1,000
1-4-3-72-776-4740	Hardware & Supplies	1,300
1-4-3-72-776-4805	Water	500
1-4-3-72-776-4815	Electricity	1,700
		<u>\$ 52,360</u>

Harrison Lake Plaza

1-4-3-72-777-3105	Wages - Harrison Lake Plaza	\$	15,000
1-4-3-72-777-3895	Repairs & Maintenance		2,500
1-4-3-72-777-4115	Insurance Premiums		900
1-4-3-72-777-4710	Landscaping & Materials		400
1-4-3-72-777-4715	Gardening Supplies		2,500
1-4-3-72-777-4740	Hardware & Supplies		200
1-4-3-72-777-4805	Water		4,000
1-4-3-72-777-4815	Electricity		2,000
		\$	<u>27,500</u>

Federal Wharf

1-4-3-72-778-3705	Audit Fees	\$	-
1-4-3-72-778-3805	Repairs & Maintenance		-
1-4-3-72-778-4140	Administration Fees		-
1-4-3-72-778-4815	Electricity		-
		\$	<u>-</u>

Float Plane Dock

1-4-3-72-779-3805	Repairs & Maintenance	\$	1,000
1-4-3-72-779-4115	Insurance Premiums		450
		\$	<u>1,450</u>
	Total Beach Facilities and Docks	\$	<u>109,510</u>

Recreation Buildings**Memorial Hall**

1-4-3-73-800-3105	Wages - Memorial Hall	\$	10,000
1-4-3-73-800-3515	Telephone		1,200
1-4-3-73-800-3810	Repairs & Maintenance		1,500
1-4-3-73-800-4020	Janitorial Services		7,000
1-4-3-73-800-4115	Insurance Premiums		4,210
1-4-3-73-800-4515	Janitorial Supplies		1,000
1-4-3-73-800-4710	Landscaping Materials		100
1-4-3-73-800-4715	Gardening Supplies		250
1-4-3-73-800-4740	Hardware & Supplies		200
1-4-3-73-800-4805	Water		300
1-4-3-73-800-4810	Gas		6,500
1-4-3-73-800-4815	Electricity		2,000
		\$	<u>34,260</u>

Arts Centre

1-4-3-73-801-3810	Repairs & Maintenance	\$	1,500
1-4-3-73-801-4115	Insurance Premiums		800
		\$	<u>2,300</u>

Yacht Club

1-4-3-73-802-4115	Insurance Premiums		360
1-4-3-73-802-4195	Moorage Fees		2,200
		\$	<u>2,560</u>
	Total Recreation Buildings	\$	<u>39,120</u>

Parks, Playgrounds & Green spaces

Rendall Park

1-4-3-74-815-3105	Wages - Rendall Park	\$ 20,000
1-4-3-74-815-3825	Repairs & Maintenance	1,000
1-4-3-74-815-3915	Equipment Rentals	3,000
1-4-3-74-815-4115	Insurance Premiums	70
1-4-3-74-815-4710	Landscaping Materials	300
1-4-3-74-815-4715	Gardening Supplies	2,000
1-4-3-74-815-4740	Hardware & Supplies	1,000
		<u>\$ 27,370</u>

Spring Park

1-4-3-74-816-3105	Wages - Spring Park	\$ 20,000
1-4-3-74-816-3825	Repairs & Maintenance	5,000
1-4-3-74-816-4115	Insurance Premiums	450
1-4-3-74-816-4710	Landscaping Materials	500
1-4-3-74-816-4715	Gardening Supplies	250
1-4-3-74-816-4740	Hardware & Supplies	100
1-4-3-74-816-4815	Electricity	450
		<u>\$ 26,750</u>

Beach Playground

1-4-3-74-817-3105	Wages - Beach Playground	\$ 2,000
1-4-3-74-817-3825	Repairs & Maintenance	200
1-4-3-74-817-4115	Insurance Premiums	240
1-4-3-74-817-4740	Hardware & Supplies	100
		<u>\$ 2,540</u>

Other Green Spaces

1-4-3-74-818-3105	Wages - Other Green Spaces	\$ 75,000
1-4-3-74-818-3825	Repairs & Maintenance	5,000
1-4-3-74-818-4005	Urban Forest	15,000
1-4-3-74-818-4710	Landscaping & Materials	2,000
1-4-3-74-818-4715	Gardening Supplies	700
1-4-3-74-818-4740	Hardware & Supplies	50
		<u>\$ 97,750</u>

Total Parks, Playgrounds & Green Spaces \$ 154,410

Debt Repayments

Interest

1-6-1-12-290-5705	Interest - Land Debenture	\$ 17,070
1-6-1-12-485-5705	Interest - Interim Financing - Sewer Line Bylaw 887	-
		<u>\$ 17,070</u>

Amortization of Capital Assets

1-4-1-15-180-7010	Amortization - Municipal Office	\$	-
1-4-1-65-725-7010	Amortization - Tourist Information Centre		-
1-4-2-26-326-7010	Amortization - Firehall		-
1-4-2-26-335-7025	Amortization - Volvo Fire Truck		-
1-4-2-26-336-7025	Amortization - Fire Chief Truck		-
1-4-2-26-339-7025	Amortization - Safety House Trailer		-
1-4-2-26-345-7015	Amortization - Fire Department Equipment		-
1-4-3-31-371-7010	Amortization - Public Works Office		-
1-4-3-31-372-7010	Amortization - Public Works Shop & Yard		-
1-4-3-31-375-7015	Amortization - Public Works Equipment		-
1-4-3-31-380-7025	Amortization - 1998 Ford Ranger		-
1-4-3-31-383-7025	Amortization - 1998 Ford F350 (Water Tank)		-
1-4-3-31-384-7025	Amortization - 1999 Ford F450 (Flat Deck)		-
1-4-3-31-386-7025	Amortization - 1996 Backhoe		-
1-4-3-31-387-7025	Amortization - 2003 Lawn Mower Tractor		-
1-4-3-31-388-7025	Amortization - Utility Trailers		-
1-4-3-31-390-7025	Amortization - 2009 Kubota		-
1-4-3-31-391-7025	Amortization - 2003 Ford F550 Dump		-
1-4-3-31-392-7025	Amortization - 2010 Ford F150 4x4 P/U		-
1-4-3-31-393-7025	Amortization - 2010 Ford Van		-
1-4-3-32-415-7030	Amortization - Roads & Streets		-
1-4-3-32-429-7030	Amortization - Sidewalks		-
1-4-3-45-640-7025	Amortization - Garbage Truck		-
1-4-3-71-745-7095	Amortization - Beach		-
1-4-3-71-746-7095	Amortization - Dykes		-
1-4-3-72-775-7010	Amortization - Beach Washrooms		-
1-4-3-72-776-7005	Amortization - Boat Launch		-
1-4-3-72-776-7010	Amortization - Washrooms		-
1-4-3-72-777-7095	Amortization - Harrison Lake Plaza		-
1-4-3-72-778-7095	Amortization - Federal Wharf		-
1-4-3-72-779-7095	Amortization - Float Plane Dock		-
1-4-3-73-800-7010	Amortization - Memorial Hall		-
1-4-3-73-801-7010	Amortization - Arts Centre		-
1-4-3-73-802-7010	Amortization - Yacht Club		-
1-4-3-74-816-7095	Amortization - Spring Park		-
1-4-3-74-817-7015	Amortization - Beach Playground		-
		\$	-

Environmental & Public Health

Sewage Collection, Disposal and Treatment

Sewer Administration

2-4-3-41-460-3105	Wages - Sewer Administration	\$	55,500
2-4-3-41-460-3405	Mileage		300
2-4-3-41-460-3410	Meals		400
2-4-3-41-460-3415	Accommodations		1,000
2-4-3-41-460-3420	Commercial Transportation		100
2-4-3-41-460-3425	Parking		100
2-4-3-41-460-3705	Audit Fees		850
2-4-3-41-460-4115	Insurance Premiums		1,660
2-4-3-41-460-4505	Office Overhead/Buildings		7,000
2-4-3-41-460-4695	Vehicle Expense Allocation		2,000
2-4-3-41-469-3105	Wages - Training		3,000
2-4-3-41-469-3640	Training & Education		2,000
		\$	<u>73,910</u>

Sewer Collection

2-4-3-41-461-3105	Wages - Sewer Collection	\$	12,000
2-4-3-41-461-3805	Sewage Collection - Repairs & Maintenance		4,000
2-4-3-41-461-4005	Contracted Services		5,000
2-4-3-41-461-4740	Sewer Collection Supplies		500
		\$	<u>21,500</u>

Sewage Treatment Plant

2-4-3-41-465-3105	Wages - Sewage Treatment Plant	\$	50,000
2-4-3-41-465-3515	Telephone Alarm		1,300
2-4-3-41-465-3795	Wastewater Sampling		2,500
2-4-3-41-465-3810	Repairs & Maintenance		5,000
2-4-3-41-465-4105	Permits		1,800
2-4-3-41-465-4115	Insurance Premiums		8,200
2-4-3-41-465-4605	Gas, Oil, Diesel & Propane		500
2-4-3-41-465-4705	Chemicals		15,000
2-4-3-41-465-4740	Hardware & Supplies		2,000
2-4-3-41-465-4815	Electricity		36,000
		\$	<u>122,300</u>

Lift Stations

2-4-3-41-466-3105	Wages - Lift Stations	\$	30,000
2-4-3-41-466-3810	Repairs & Maintenance		12,000
2-4-3-41-466-4115	Insurance Premiums		3,440
2-4-3-41-466-4740	Hardware & Supplies		500
2-4-3-41-466-4815	Electricity		7,000
		\$	<u>52,940</u>

Total Sewage Collection and Treatment \$ 196,740

Debt Repayments

Interest

2-6-3-41-471-5705	Debenture Interest - Bylaw No. 626	\$	<u>8,440</u>
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Amortization of Capital Assets

2-4-3-41-461-7005	Amortization - Sewer Collection	\$	-
2-4-3-41-465-7005	Amortization - (WWTP) Engineered Structures		-
2-4-3-41-465-7010	Amortization - (WWTP) Buildings		-
2-4-3-41-466-7005	Amortization - Lift Stations		-
		\$	<u>-</u>

Water Administration

3-4-3-43-560-3105	Wages - Administration	\$	55,500
3-4-3-43-560-3405	Mileage		300
3-4-3-43-560-3410	Meals		400
3-4-3-43-560-3415	Accommodations		1,000
3-4-3-43-560-3420	Commercial Transportation		100
3-4-3-43-560-3425	Parking		100
3-4-3-43-560-3705	Audit Fees		850
3-4-3-43-560-4115	Insurance Premiums		3,010
3-4-3-43-560-4505	Office Overhead/Buildings		7,000
3-4-3-43-560-4695	Vehicle Expense Allocation - Water		2,000
3-4-3-43-569-3105	Wages - Training		2,000
3-4-3-43-569-3640	Training & Education		2,000
	Total Water Administration	\$	<u>74,260</u>

Water Supply & Distribution

3-4-3-43-561-3105	Wages - Water Supply & Distribution	\$	40,000
3-4-3-43-561-3795	Water Sampling		1,500
3-4-3-43-561-4105	Licenses & Permits		300
3-4-3-43-561-4740	Water Distribution Supplies		1,500
		\$	<u>43,300</u>

Water Reservoir

3-4-3-43-562-3105	Wages - Water Reservoir	\$	10,000
3-4-3-43-562-3805	Repairs & Maintenance		1,000
3-4-3-43-562-4115	Insurance Premiums		4,000
3-4-3-43-562-4740	Hardware & Supplies		500
3-4-3-43-562-4815	Electricity		400
		\$	<u>15,900</u>

Pumping Stations

3-4-3-43-564-3105	Wages - Pumping Stations	\$	4,000
3-4-3-43-564-3515	Telephone Alarm		1,600
3-4-3-43-564-3805	Repairs & Maintenance		1,000
3-4-3-43-564-4115	Insurance Premiums		2,100
3-4-3-43-564-4705	Chemicals		3,000
3-4-3-43-564-4740	Hardware & Supplies		100
3-4-3-43-564-4815	Electricity		5,000
		\$	<u>16,800</u>

Hydrants

3-4-3-43-566-3105	Wages - Hydrants	\$	10,000
3-4-3-43-566-3805	Repairs & Maintenance		2,000
		\$	<u>12,000</u>

Total Water System Operations \$ 88,000**Debt Repayments****Interest**

3-6-3-43-570-5705	Debenture Interest - Bylaw No	\$	14,800
3-6-3-43-571-5705	Interim Financing Interest - Bylaw 885		22,000
		\$	<u>36,800</u>

Amortization of Capital Assets

3-4-3-43-561-7005	Amortization - Water Supply & Distribution	\$	-
3-4-3-43-562-7005	Amortization - Water Reservoirs		-
3-4-3-43-564-7005	Amortization - Pumping Stations		-
3-4-3-43-566-7095	Amortization - Hydrants		-

\$ -

**Capital, Debt and Reserve
Transfers**

General Fund

Capital Expenditures

1-6-1-14-181-6010	New Civic Centre	\$ 20,000
1-6-1-14-191-6015	Office Equipment & Furniture	30,000
1-6-1-14-194-6015	GIS On-Line Mapping System	-
1-6-2-26-335-6025	New Fire Truck	350,000
1-6-2-26-345-6015	Fire Department Equipment	5,000
1-6-3-26-353-6010	Fire Hall Upgrade	50,000
1-6-3-31-370-6025	Public Works Vehicles	-
1-6-3-31-374-6010	New Public Works Compound	75,000
1-6-3-31-375-6015	Public Works Equipment	10,000
1-6-3-31-376-6010	Portable Trailer	11,500
1-6-3-32-419-6030	Drainage	120,000
1-6-3-32-429-6030	Walkway/Parking Lillooet	45,000
1-6-3-32-444-6030	Mc Comb's Drive Bridges Upgrade	487,000
1-6-3-42-531-6015	New Flood Pump	-
1-6-3-42-532-6010	Flood Pump Building	-
1-6-3-45-640-6005	Landfill Site Remediation	-
1-6-3-47-660-6005	Green Waste Transfer Station	-
1-6-3-55-710-6095	Port Divestiture	-
1-6-3-60-712-6095	Streetscape Improvements	-
1-6-3-71-745-6095	Beach Redevelopment	120,000
1-6-3-72-776-6015	Boat Launch Self Serve	-
1-6-3-72-785-6005	Boat Launch Upgrade	20,000
1-6-3-72-788-6095	Harrison Lake Plaza	-
1-6-3-73-800-6010	Memorial Hall Upgrade	700,000
1-6-3-74-745-3830	Beach Erosion Project/Rendall Park	-
1-6-3-74-819-6095	Trails Development	25,000
		<u>\$ 2,068,500</u>

Sewer Fund

Capital Expenditures

2-6-3-41-480-6005	Sewer Capital Project - SCADA	\$ -
2-6-3-41-483-6005	WWTP Upgrade	1,800,000
2-6-3-41-485-6005	Kent Sewer Line - Phase I	10,000
2-6-3-41-487-6095	Sewer Planning - I and I Report	30,000
2-6-3-41-488-6015	Sewer Equipment	-
		<u>\$ 1,840,000</u>

Water Fund

Capital Expenditures

3-6-3-43-580-6095	Water Capital Project - Water Disinfection	\$ -
3-6-3-43-580-6095	Water Capital Project - Emerald & Diamond	120,000
3-6-3-43-582-6030	McComb's Drive Looping	120,000
3-6-3-43-583-6095	Water Planning	20,000
3-6-3-43-584-6015	Water Equipment	5,000
3-6-3-43-585-6005	Water Reservoir	50,000
		<u>\$ 315,000</u>

General Fund**Principal**

1-6-1-13-290-5710 Principal - Land Debenture \$ 9,080

Sewer Fund**Principal**

2-6-3-41-473-5710 Debenture Principal - Bylaw No. 626 \$ 5,370

Water Fund**Principal**

3-6-3-43-572-5710 Debenture Principal \$ 307,900

Transfers to Reserves**General Fund****Non Statutory Reserves**

1-4-1-13-251-5305 Building Reserve - Contribution \$ 10,000
1-4-1-13-256-5305 Office Equipment Reserve - Contribution -
1-4-1-13-450-5305 Road/Sidewalk Reserve - Contribution -
1-4-1-13-621-5305 Flood Box/Drainage Reserve - Contribution -
1-4-1-13-740-5305 Tourism Revenue Sharing Reserve - Contribution 175,000
1-4-1-13-770-5305 Beach Reserve - Contribution -
1-4-1-13-795-5305 Dock Replacement Reserve - Contribution -
\$ 185,000

Statutory Reserves

1-4-1-14-252-5315 Community Amenities Reserve - Contribution \$ 18,000
1-4-1-14-259-5315 Parkland Reserve - Contribution -
1-4-1-14-260-5315 Community Works Fund Reserve - Contribution 92,000
1-4-1-14-355-5315 Fire Dept Equipment Reserve - Contribution 25,000
1-4-1-14-401-5315 General Capital Works Reserve - Contribution -
\$ 135,000

Sewer Fund**Transfers to Reserves**

2-6-3-41-516-5310 Sewage Treatment Replacement Contribution \$ 50,000

Water Fund**Transfers to Reserves**

3-6-3-43-615-5310 Water Reserve Contribution \$ 25,000

PO Box 306
Harrison Hot Springs, B.C.
V0M 1K0

Debra Key
Executive Assistant
Village of Harrison Hot Springs
495 Hot Springs Road
Harrison Hot Springs, B.C.



Wednesday, March 10, 2010.

Dear Ms. Key:

Boat Launch Attendant Services—2010.

Please consider this to be our application for the contract for this year's boat launch operation as advertised in last week's Observer. We bring thirty years of boating experience; eight years of progressively-larger boat-launch operational experience; a thorough knowledge of the attractions and services provided in the Village; positive relationships with resident, commercial and visiting boaters and a dedication to the safe and efficient operation of the launch.

Our "bid" is, as outlined in the draft services agreement with the following exception:

1. We propose to open the weekend before the Easter long weekend. (i.e. March 26 rather than April 01). The reasons are two-fold. Many boaters going to the marinas like to be in the water before the long weekend. If we miss this once-a-year trade, we may lose a lot of money. Also, opening before the busy long weekend allows us to have Public Works make any necessary repairs, receive additional supplies, etc., without having to call them out at double-time.

Our bid for janitorial services for the season is \$2995, about the cost of extra staffing required on busy weekends.

If you should have questions on this matter, please call me at (604) 796-0029.

Yours truly,

A handwritten signature in black ink that reads "Robert G. Bell".

Robert G. Bell



VILLAGE OF HARRISON HOT SPRINGS

THIS AGREEMENT is dated for reference this day of , 2010

BETWEEN:

VILLAGE OF HARRISON HOT SPRINGS
(the "Village")

-and-

(the "Contractor")

SERVICE AGREEMENT

WHEREAS the Contractor is contracted by the Village of Harrison Hot Springs pursuant to this Service Agreement to manage the operation of the boat launch for the Village of Harrison Hot Springs, hereinafter called the "Village".

AND WHEREAS the Contractor and the Village wish to enter a Service Agreement to govern their relationship; hereinafter called the "Agreement".

NOW THEREFORE in consideration of the covenants herein contained, the parties hereto agree as follows:

1. The work, as described in section 4, shall begin on April 1, 2010 and shall terminate on October 11, 2010.
2. This Agreement is for services of the Contractor as an independent Contractor only and nothing in this Agreement is to be construed as creating a partnership or employment relationship between the Contractor and the Village.
3. The Village shall supply all cleaning supplies and equipment for cleaning, maintaining and operating the public washrooms at the Boat Launch site.

4. CONTRACTOR COVENANTS

4.1 The Contractor shall:

- a. perform or carry out all necessary functions of this Agreement as directed by the Village, and to carry out the work on the site in a proper and diligent manner, hereinafter referred to as "the services";
- b. not act on or commence any activity, other than those clearly identified in this Agreement, without prior approval of the Village;
- c. notify the Village immediately in the event of any accident, or any apparent unsafe conditions
- d. direct the launching and retrieval of boats;
- e. maintain an orderly flow of traffic;
- f. oversee orderly parking of vehicles in the boat launch parking lot, the leased private lot at the corner of Lillooet and Spruce, the portion of Esplanade Avenue dedicated to boat launch parking and the portion of Esplanade Avenue east of the crosswalk dedicated to day use pay parking;
- g. collect all fees, accurately account for and report all fees collected;
- h. submit all fees to the Village by 2:00 p.m. Tuesday each week;
- i. open and close washrooms, replenish supplies as necessary;
- j. cleaning of the washrooms shall include:
 - i. cleaning all toilets and urinals with appropriate cleaning supplies twice a day;
 - ii. sweeping and washing floors twice a day;
 - iii. checking and replenishing all supplies as required at a minimum of twice a day;
 - iv. removal of garbage when full or at least once a day;
 - v. wash/wipe walls, ceilings and windows with cleaning supplies every five days;
 - vi. wash/wipe walls around sinks, toilets and urinals at least once every 3 days;
 - vii. sinks shall be cleaned twice a day

- k. operation of the washrooms shall be on the following schedule:
 - i. April 1, 2010 to May 14, 2010, clean a minimum of three times per weekend and once each day on Statutory Holidays;
 - ii. May 15, 2010 to September 6, 2010, including weekdays, weekends and statutory holidays – clean twice daily by 8:00 a.m. and at 4:00 p.m., or at such other schedule as directed by the Village;
 - iii. September 7, 2010 to October 11, 2010, weekends and statutory holidays – clean a minimum of three times per weekend, plus once on the Statutory Holiday;
- l. keep boat launch area and office in a clean, organized and safe manner;
- m. permit the Village to inspect the premises and work of the Contractor at any time;
- n. hire, direct, supervise and pay out of proceeds from the contract all staff necessary to fulfill the Agreement;
- o. not sell any goods from the boat launch site without direct written consent of the Village;
- p. submit monthly reports of sales of Harrison Lake Charts on a cost recovery basis plus 15% for administration costs;
- q. be responsible for all applicable licenses and taxes;
- r. report in writing to Council at the end of the season on the operations, challenges, rewards and financial statement;
- s. perform cursory inspection of all boats, trailers and tow vehicles to ensure all foreign vegetation is removed by boat operator prior to launch;
- t. provide all boat operators with a copy of the Marine Sanitation Station Brochure.

4.2 The hours of operation shall be:

- a. Peak Period (May 15, 2010 to September 6, 2010)
8:00 a.m. to dusk – weekdays, weekends and Statutory Holidays
- b. Shoulder Period (April 1, 2010 to May 14, 2010 and September 7, 2010 through October 11, 2010)

Fridays – from 12:00 p.m. to dusk

Saturday, Sunday and Statutory Holidays – 8:00 a.m. to dusk

- 4.3 The Contractor shall not, during the period of time the Contractor is performing the services, acquire any interest, direct or indirect, which would, in the reasonable opinion of the Village, give rise to a conflict of interest between the obligations of the Contractor to the Village under this Agreement and the obligations of the Contractor to any other person, firm or corporation.

5. INDEMNIFICATION

- 5.1 Despite any provision herein contained to the contrary, the Contractor hereby indemnifies and saves harmless the Village of and from all fines, suits, claims, demands, actions, costs charges and expenses of any nature or kind for which the Contractor may become liable or which the Contractor may suffer or incur by reason of:

- a) any breach, violation or non-performance by the Contractor of any covenant, service, term or provision contained herein;
- b) the presence of the Contractor's equipment or any and all services undertaken by the Contractor on the site.

5.2 LIABILITY

- a) The Contractor shall be liable to the Village for all loss, damages and expenses which the Village may suffer, sustain, pay or incur by reason of any matter or thing arising out of or attributable to any act or omission of the Contractor, its servants, agents, Contractors or employees in respect of the Contractor's use of the site area or by reason of this Agreement.
- b) The Village shall be liable to the Contractor for all loss, damages and expenses which the Contractor may suffer, sustain, pay or incur by reason of any matter or thing arising out of or attributable to any act or omission of the Village, its servants, agents, Contractors or employees in respect of the Village use of the site area or by reason of this Agreement.

6. INSURANCE

- 6.1 The Contractor shall at all times during the tenure of this lease, maintain commercial general liability and property damage insurance against claims for personal injury, death or damage to property arising out of any of the omissions of the Contractor or any of his agents, employees or servants. The commercial general liability insurance shall be maintained at \$5,000,000, for any single loss minimum, and the Village shall be named as an additional insured in the policy.

- 6.2 The Contractor shall submit proof of comprehensive general liability and property damage insurance upon execution of this Agreement.
- 6.3 The Contractor shall reimburse the Village the insurance premium for handling and maintaining cash on the premises.

7. **CONSIDERATION**

- 7.1 The Contractor shall receive 50% of the gross fees collected net of taxes. The Contractor shall accept such fees as full payment and reimbursement for the services provided regardless of work done on weekdays or weekends.
- 7.2 The Contractor shall submit to the Village an invoice for payment of consideration on a weekly basis (or other basis as mutually agreed to), quoting the Contractor's federal tax number (if applicable).
- 7.3 The Contractor shall be paid \$ 2995.⁰⁰ for washroom cleaning for the period April 1, 2010 to October 11, 2010 inclusive. Payment will be made upon receipt of an invoice once per month.

8. **CRIMINAL RECORDS CHECK**

The Contractor is required to supply the Village with a Level I Criminal Records Check for all management and staff.

9. **TERMINATION OF Agreement**

- 9.1 The Village may, in its sole discretion, by giving notice to the Contractor, terminate or suspend all, or any part of the project services. If the Village terminates or suspends all or part of the services under this section, the Contractor may deliver an invoice to the Village for the period of service. The Contractor is not entitled to, and irrevocably waives and releases, damages or compensation for costs incurred, loss of profit, or loss of opportunity, directly or indirectly arising out of termination or suspension of all, or any part, of the services.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed as of the day and year above first written.

Mayor

Contractor

Chief Administrative Officer

