



**VILLAGE OF HARRISON HOT SPRINGS  
NOTICE OF MEETING  
AND AGENDA**

<b>REGULAR COUNCIL MEETING</b>
--------------------------------

**Date:** Monday, August 8, 2011  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, Village Office, 495 Hot Springs Road,  
Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>			
	(a)	Meeting called to order by Mayor Becotte	
<b>2. INTRODUCTION OF LATE ITEMS</b>			
<b>3. APPROVAL OF AGENDA</b>			
<b>4. ADOPTION OF COUNCIL MINUTES</b>			
<input type="checkbox"/> Regular Council Meeting Minutes – July 11, 2011		<b>THAT</b> the minutes of the Regular Council Meeting of July 11, 2011 be adopted.	Item 4.1 Page 1
<b>5. BUSINESS ARISING FROM THE MINUTES</b>			
			Item 5.1
<b>6. CONSENT AGENDA</b>			
<b>i. Bylaws</b>			Item 6.i
<b>ii. Agreements</b> None			Item 6.ii
<b>iii. Committee/ Commission Minutes</b>  Canada Day Committee of June 21, 2011 Community Sustainability Action Committee of July 5, 2011			Item 6.iii  Page 7 Page 9
<b>iv. Correspondence</b>			Item 6 iv
Recommendation:			



THAT the Committee Minutes be received.

**7. DELEGATIONS AND PETITIONS**

BC Transit

BC Transit

Item 7.1  
Page 13

**8. CORRESPONDENCE**

Item 8.1

**9. BUSINESS ARISING FROM CORRESPONDENCE**

**10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**11. REPORTS FROM MAYOR**

K. Becotte – verbal

**12. REPORTS FROM COUNCILLORS**

D. Harris - verbal  
D. Kenyon - verbal  
A. Jackson - verbal  
B. Perry – verbal

**13. REPORTS FROM STAFF**

Appointments – 2011  
Election

**Report of Deputy Chief Administrative Officer/Corporate Officer –  
August 3, 2011**

Re: Appointment – 2011 Election

Recommendation:

**THAT** pursuant to Section 41(1) and (2) of the *Local Government Act*, Janice Fulton be appointed Chief Election Officer for conducting the 2011 general local elections with power to appoint other election officials as required for the administration and conduct of the 2011 general local elections;

**AND THAT** Margaret Wootten be appointed Deputy Chief Election Officer for the 2011 general local elections.

Item 13.1  
Page 31

Blue Flag Program  
Update

**Report of Community Economic Development Officer – August 3, 2011**

Re: Blue Flag Program Update

Page 33



<p><input type="checkbox"/> CIB Conference – October 2011-Quebec City, Quebec</p>	<p>Recommendation:</p> <p><b>THAT</b> Council receive the Blue Flag Feasibility Study and authorize the staff to proceed with the implementation of the report recommendations.</p> <p><b>AND THAT</b> Council send a letter of support to the Blue Flag Program welcoming it and its delegates to Harrison Hot Springs for the informational meeting.</p> <p><b>Report of Admin/Finance Clerk – August 3, 2011</b> Re: 2011 CIB Conference – October 2011 – Quebec City, Quebec</p>	<p>Page 71</p>
<p><input type="checkbox"/> Canadian Cancer Society – Banning of Cosmetic Chemical Pesticides</p>	<p>Recommendation:</p> <p><b>THAT</b> Council provide staff with direction as to the participation in the Conference.</p> <p><b>Report of Deputy Chief Administrative Officer/ Corporate Officer – August 3, 2011</b> Re: Canadian Cancer Society – Banning of Cosmetic Chemical Pesticides</p>	<p>Page 73</p>
<p><input type="checkbox"/> Sanitary Sewer Rehabilitation Project</p>	<p>Recommendation:</p> <p><b>THAT</b> Council receive the information for their consideration.</p> <p><b>Report of Operations Manager – August 8, 2011</b> Re: Sanitary Sewer Rehabilitation Project</p>	<p>Page 75</p>
<p><input type="checkbox"/> Purchase of new Village pins</p>	<p>Recommendation:</p> <p><b>THAT</b> the Sanitary Sewer Rehabilitation Project Contract be awarded to Mar-Tech Underground Services Ltd. for the tendered amount of \$239,729.00 plus HST.</p> <p><b>Report of Manager of Revenue Services – July 27, 2011</b> Re: Purchase of new Village pins</p> <p>Recommendation:</p> <p><b>THAT</b> Council accept the quote from Treasure House Imports for the new design and purchase of lapel pins.</p>	<p>Page 77</p>

**14. BYLAWS**

<p><input type="checkbox"/> Repealing Bylaw No. 983</p>	<p><b>Report of Deputy Chief Administrative Officer/ Corporate Officer – August 2, 2011</b> Re: Repeal Bylaw No. 983</p> <p>Recommendations:</p>	<p>14.1 Page 87</p>
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<input type="checkbox"/> Waste Collection and Disposal Amendment Bylaw No. 982	<p><b>THAT</b> Repeal Bylaw No. 983 be given first, second and third reading.</p> <p><b>Report of Deputy Chief Administrative Officer/ Corporate Officer – August 2, 2011</b></p> <p>Re: Waste Collection and Disposal Amendment Bylaw No. 982</p> <p>Recommendations:</p> <p><b>THAT</b> Waste Collection and Disposal Amendment Bylaw No. 982 receive first, second and third reading.</p>	Page 111

**15. QUESTIONS FROM THE PUBLIC (PERTAINING TO AGENDA ONLY)**

**16. ADJOURNMENT**



VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL

**DATE:** July 11, 2011  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers, 495 Hot Springs Road

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Dave Harris  
Councillor Allan Jackson  
Councillor Dave Kenyon

CAO, Ted Tisdale  
CEDO, Andre Isakov  
Corporate Officer, Debra Key  
Operations Manager, Ian Gardner

Recording Secretary, Krystal Sobie

**ABSENT:** Director of Finance, Dale Courtice

1. **CALL TO ORDER**

The Mayor called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

3. **APPROVAL OF AGENDA**

**Moved by Councillor Kenyon**  
**Seconded by Councillor Perry**

**THAT** the agenda be approved.

**CARRIED  
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

Regular Council Meeting  
Minutes -- June 20, 2011

**THAT** the minutes of the Regular Council Meeting of June 20, 2011 be adopted;

**CARRIED  
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

None

**CONSENT AGENDA**

**i. Bylaws**

**THAT** Bylaw No. 979 Bylaw Enforcement Amendment be adopted.

- Bylaw No 979 Bylaw Enforcement Amedment
- Bylaw No 980 – Sewer Regulation Bylaw
- Bylaw No 981 – Sewer Development Cost Charge Reserve Fund

**THAT** Bylaw No. 980 Sewer Regulation Bylaw be adopted.

**THAT** Bylaw No. 981 Sewer Development Cost Charge Reserve Fund be adopted.

**ii. Agreements**

None

**iii. Committee/  
Commission  
Minutes**

Advisory Planning Commission of February 15, 2011  
Parks and Recreation Commission of May 31, 2011  
Canada Day Committee of June 7, 2011  
Community Sustainability Action Committee of June 7, 2011

**iv. Correspondence** None

**Moved by Councillor Kenyon**  
**Seconded by Councillor Perry**

**THAT** the bylaws on the consent agenda be adopted and the Committee/Commission Minutes be received.

**CARRIED  
UNANIMOUSLY**

**DELEGATIONS**

8. **CORRESPONDENCE**

None

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

None

10. **REPORTS FROM MAYOR**

There was discussion with the Ministry of Recreation Sites and Trails BC group with regards to the Campbell Lake Trail; organization with the fire suppression crew to do some work is being looked into.

Attended the June meeting with the Fraser Valley Regional District Board where the board approved the funding formula for the Regionally Significant Projects. Voted against the motion on the basis of how the funding is allocated. Allocation is based on per capita, per member municipality as well as the electoral areas. This leaves Harrison Hot Springs at the low end. The board went with a per capita basis with a 5% adjustment on it.

**Moved by Mayor Becotte**  
**Seconded by Councillor Perry**

**THAT** the Village of Harrison Hot Springs write a letter to the Fraser Valley Regional District and UBCM requesting that the process for distribution of these Regional Significant Projects be reviewed and a method that is more regionally significant be considered.

**CARRIED  
UNANIMOUSLY**

Community Sustainable Action Committee is moving along well. A workshop is being looked at to be presented at UBCM.

11. **REPORTS FROM COUNCILLORS**

**Councillor Harris**

Canada Day was a great success. Thanks to the committee and all the volunteers. Wrap up meeting will be held on July 14, 2011. 6205 vehicles came into town on Canada Day via Hot Springs Road.

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 11, 2011*

July 9, 2011 Communities in Bloom held their Community Garden Tour.

July 19-21 the Judges from Grand Prairie and Prince Edward Island will be here. There will be a breakfast on July 20 at 7:30 a.m. at the Resort hotel, Lakeview Terrace.

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**THAT** the Walnut Street Pedestrian Bridge be named the Ruth Altendorf Bridge.

**CARRIED  
UNANIMOUSLY**

**Councillor Kenyon** Canada Day Committee did an amazing job.

Hogweed is throughout the Village and can be potentially harmful to people and animals.

**Councillor Jackson** Attend 10 various meetings

**Councillor Perry** June 29, 2011 attended the Fraser Valley Regional Library Board in Abbotsford.

June 29, 2011 attended the In-Camera Joint Council Meeting.

**12.**

2011 Resort Municipality  
Initiative Project Funding  
Allocation

There was discussion regarding the Environmental Assessment of Miami River Greenway.

**Moved by Councillor Kenyon**  
**Seconded by Councillor Perry**

**Report of Community and Economic Development Officer – June 15, 2011**

Re: 2011 Resort Municipality Initiative Project Funding Allocation

**THAT** Council allocate the remaining 2011 Resort Development Initiative funding as outlined in the above report.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 11, 2011*

13. **BYLAWS**

14. **QUESTIONS FROM THE PUBLIC**

A member of the public asked whether Woods Park would be part of the RMI project.

15. **ADJOURNMENT**

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**THAT** the meeting be adjourned.

The meeting adjourned at 7:32 p.m.

**CARRIED  
UNANIMOUSLY**

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**Ken Becotte**  
**Mayor**

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**Debra Key**  
**Corporate Officer**



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE CANADA DAY COMMITTEE**

**DATE:** June 21, 2011  
**TIME:** 2:30 p.m.  
**PLACE:** Council Chambers, Harrison Hot Springs, BC

**IN ATTENDANCE:** Councillor Dave Harris, Chair  
Councillor Allan Jackson  
Ron McGowan  
Ian Gardner, Operations Manager

Recording Secretary: Krystal Sobie

**ABSENT:**

Andre Isakov, CEDO  
Robert Reyerse  
Kimberley Goulet  
Sgt. Mike McCarthy  
Jacqueline Montagne  
Colin Morris  
Sonja Reyerse  
Tabitha Swanson  
Mayor Ken Becotte, Vice Chair  
Gail Guimont

**1. CALL TO ORDER**

The Chair called the meeting to order at 2:30 p.m.

**2. RECEIPT OF MINUTES**

**Moved by Councillor Jackson**  
**Seconded by Ron McGowan**

**THAT** the minutes of the Canada Day Committee meeting of June 7, 2011 be adopted.

**CARRIED**

**3. CHAIRPERSON'S REPORT**

**4. ITEMS FOR DISCUSSION**

Pancake Breakfast

Everything is in place for the pancake breakfast on July 1, 2011.

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF CANADA DAY COMMITTEE MEETING**  
**June 21, 2011**  
**PAGE (2)**

- Renewal of Vows**                    It was discussed that Mary Dams will be performing the Vow renewals on July 1, 2011.
- Guided Historical Walk**            Leo will be guiding the historical walk which will take place from 10:00 a.m. to 12:00 p.m.
- Family Entertainment**            Mark Wolf will be performing in the Plaza at 11:00 a.m.
- Opening Ceremonies**            It was noted that there needs to be someone down on the beach to welcome Chief Willy upon his arrival.
- Children's Games**                It was noted that the children's games may carry on longer than 3:30 p.m. Everything is confirmed with the Maziotti's. It was noted that a sign will be made for the children's game area by Todd's Signs.
- Plaza Entertainment**            Road closure on Hot Springs Road between Lilloett and Esplanade will be in place for the day.
- Canada Day Parade**            Currently still looking for volunteers'. "Wyle and the other guy" will be playing in the parade. There is 27 entries estimated for the parade.
- Fireworks Display**            It was mentioned that St. Alice will be made into a two way street with no parking on it for the day. The spit needs to be blocked off early in the morning.

4.

**ADJOURNMENT**

**Moved by Ron McGowan**

**Seconded by Councillor Harris**

The meeting be adjourned at 3:32 p.m.

\_\_\_\_\_  
Dave Harris, Chair

\_\_\_\_\_  
Krystal Sobie, Recording Secretary

\_\_\_\_\_  
Debra Key, Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS  
COMMUNITY SUSTAINABILITY ACTION COMMITTEE**

**DATE:** July 5, 2011  
**TIME:** 10:30 a.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:**

Mayor Ken Becotte  
Councilor Alan Jackson, Chair  
Councilor Dave Harris  
Andre Isakov, CEDO  
Gail Guimont  
Donna Cooney  
Andy Strothotte  
Leo Facio  
Ray Hooper  
Robert Reyerse  
Nick DeBrouwer

Recording Secretary, K. Burr

**ABSENT:**

Bill Dietrich  
Ed Stenson  
Shannon Gordon  
Erin  
Barbara Smith  
Veronique Asters

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:30 a.m.

**2. LATE ITEMS**

**3. ADOPTION OF MINUTES**

CSAT minutes of  
June 7, 2011

**Moved by Robert Reyerse**  
**Seconded by Leo Facio**

**THAT** the minutes of the Community Sustainability Action Committee meeting of June 7, 2011 be adopted.

**CARRIED**

**4. DELEGATIONS/PETITIONS**

None

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE COMMUNITY SUSTAINABILITY ACTION COMMITTEE**  
**JULY 5, 2011**  
**PAGE (2)**

**5.                    CHAIRPERSON REPORT**

None

**6.                    ITEMS FOR DISCUSSION**

Review and Confirm Meeting agenda

Introductions went around the table.

Present Draft DOS Statements

The draft elements will be drafted into statements by the end of the week.

Discussion/Feedback regarding DOS elements

Arts, Culture, Recreation and Leisure

- #5 current infrastructure more accessible
- Outdoor offerings all year round
- Strong organization to promote and support the arts culture
- Strong partnerships
- #1 Recreational Centre for winter seasons; promotion of winter recreation opportunities
- Partner with Agassiz to provide a variety of opportunities
- Recreation center for youth and seniors

Economy and Tourism

- #3 change wording of “world class” to “inspirable” or “memorable”
- #13 should include residents
- #11 should read local business
- All development pays for itself to contribute to Harrison’s economy
- Control of crown land; lagoon area
- Expand the diversatation of businesses to allow home based businesses

Building and Site

- Control to development work sites
- #1 mixed housing and accommodations
- In 30 years Harrison will have met its growth potential
- Need to plan for potential growth

Land Use Areas

- #3 not limited to natural friendly but also people friendly
- #4 with essential services added in
- #6 take out enhanced
- #8 infill was a preference

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE COMMUNITY SUSTAINABILITY ACTION COMMITTEE**  
**JULY 5, 2011**  
**PAGE (3)**

- #6 universally accessible
- #12 promotion of housing for employees

Education, Health and Social Services

- #2 add visitors needs

Transportation and Mobility

- Parking solutions needed; farther away parking lot and shuttles to accommodate
- Universally accessible for all mobility; wheel friendly
- Lake more accessible and minimal impact

Food

- #9 residents understand the importance of residential and commercial gardens
- Farmer markets for local food connection

Energy, Waste and Water Systems

- Co-ops for utilities

CR will define where Harrison is today.

Present Draft CR and Draft indicators

Next Steps and Meeting

July 20 to finalize the DOS statements. Input will be given in advance before the meeting. Feedback on the CR which will be provided in advance to the meeting a well. Indicators will be discussed.

7.

**ADJOURNMENT**

**Moved by Leo Facio**

**Seconded by Robert Reverse**

**THAT** the meeting be adjourned at 12: 22 p.m.

**CARRIED**

\_\_\_\_\_  
Councillor, Alan Jackson  
Chair

\_\_\_\_\_  
Krystal Sobie  
Recording Secretary

\_\_\_\_\_  
Debra Key  
Corporate Officer





## VILLAGE OF HARRISON HOT SPRINGS

### Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at [dkey@harrisonhotsprings.ca](mailto:dkey@harrisonhotsprings.ca).

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: <u>July 11, 2011</u>	Requested Meeting Date: <u>Aug 8, 2011</u>
Organization Name (if applicable): <u>BC TRANSIT</u>	
Name of Presenter: <u>Mr Johann Van Schaik</u>	
Name of Applicant if Other than Above: <u>Michelle Orfield</u>	
Contact Phone Number & E-Mail: <u>250-508-6396</u>	<u>Michelle_orfield@bctransit.com</u>
Mailing Address with Postal Code: <u>520 George Rd E, Victoria BC</u>	<u>V8W 2P3</u>
Audio/Visual requirements: <u>Projector for powerpoint pres</u>	
Topic: <u>Transit Future Plan update</u>	
Action you wish Council to take: <u>Recieve for information</u>	

Aug 8/11

# Yack Regional Transit Future Plan Update

## Harrison Hot Springs Council

### August 8, 2011

# Agenda

- TF Plan scope & status
- Public Consultation
  - Content & Schedule
  - Results
  - Stakeholder Strategy
- Next Steps



TRANSIT

future

# What is a Transit Future Plan?

Determines the direction for transit investment over the next 25 years

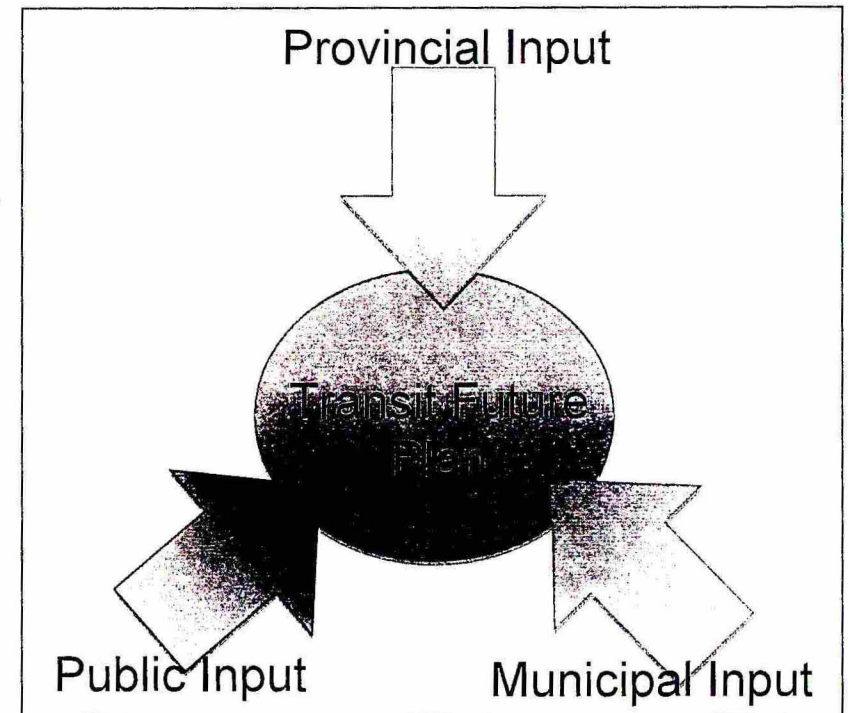
Describes the path to achieve the long term vision. Details are high level.

- Building off work from Strategic Review
- Focus on the Implementation Strategy
- Implementation packages: short, medium, long
- Implementation scope: Regional & local

# What is a Transit Future Plan?

## Collaborative Process

- Led by BCT
- Frequent and direct involvement by municipal staff:
  - Working committee with staff from each community
  - Council updates on major milestones
- Two phased public consultation



# Transit Future Plan Scope

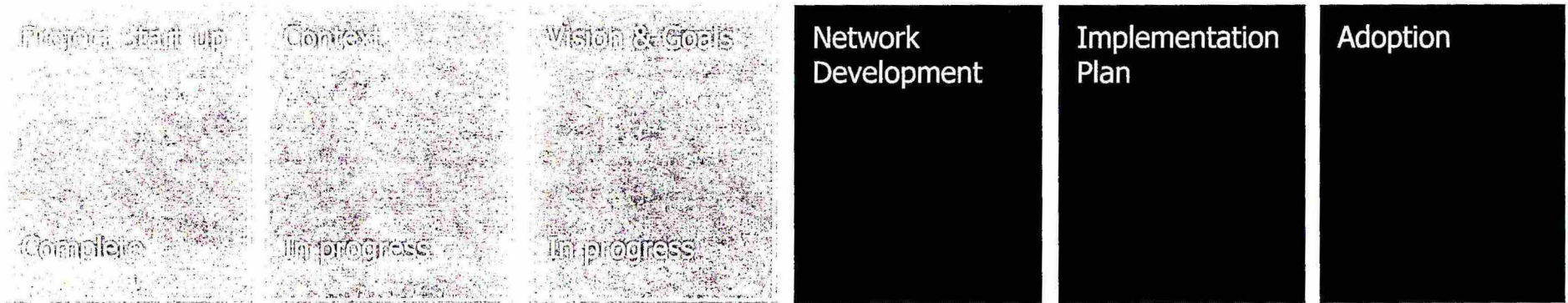
*Chilliwack Regional means...*

- Local service
  - Chilliwack, Kent, Harrison, Hope
- Regional service
  - Hope to Vancouver area, and everywhere in between



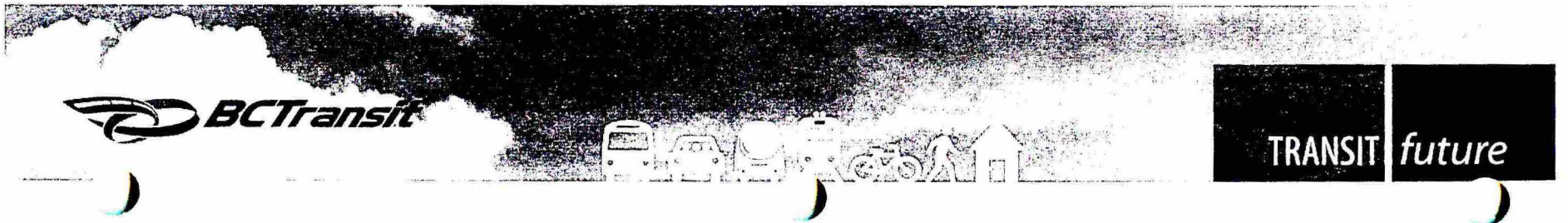
TRANSIT *future*

# Project Status



Public Consultation  
(complete)

Public Consultation  
Stakeholder Engagement



Public Consultation Phase 1

# ON THE BUS...

9845  
www.bctransit.com

Come in and see the future of transit

**TRANSIT future**

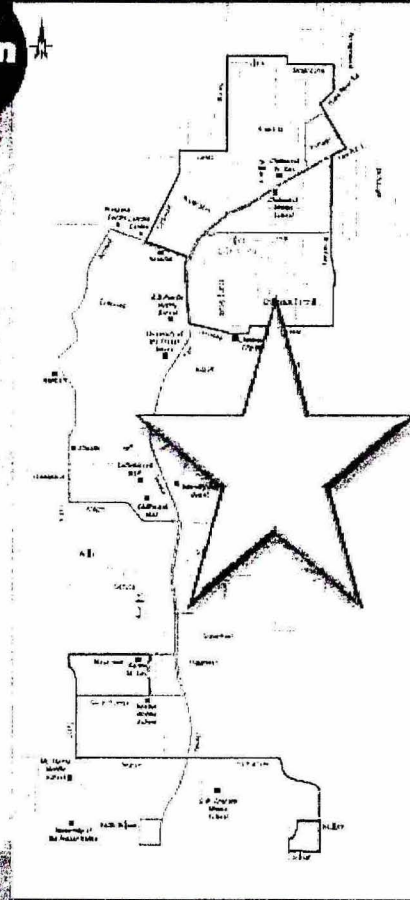
Come on board and experience the future of transit

**TRANSIT future**

Which option would you like best?

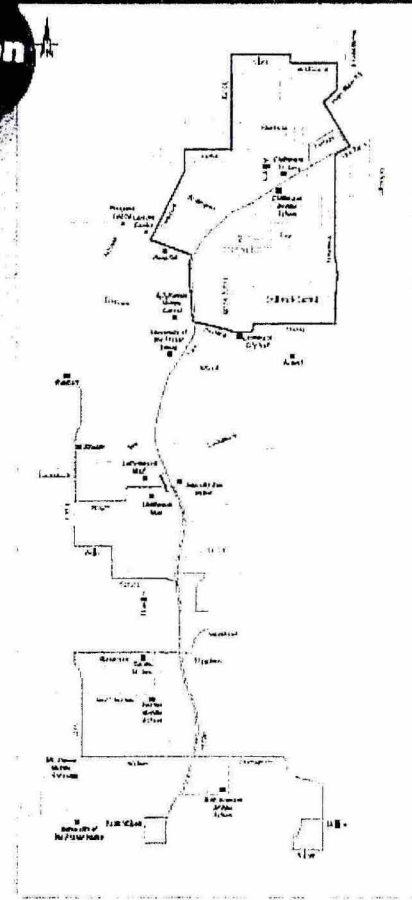
# Vision: Local Transit Services

**Option A**



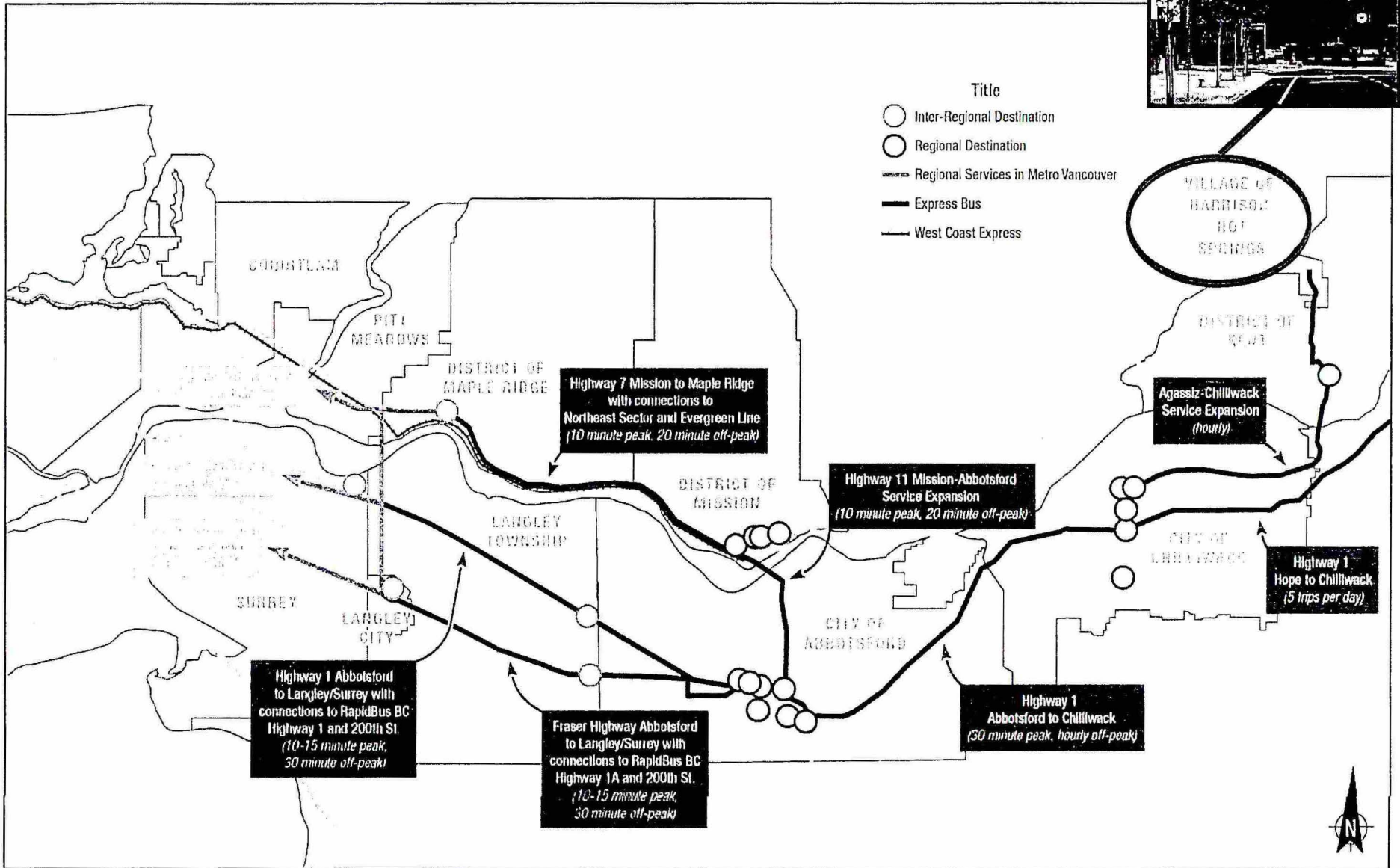
- Option A:**  
 Combines a simple connector so with good connections to neighbouring areas
- Blue Line: North Chilliwack – 30 min frequency
  - Orange Line: Connector – 15-20 minute frequency
  - Green Line: South Chilliwack – 30 min frequency
  - Purple Line: South Neighbourhood – 30 min frequency

**Option B**



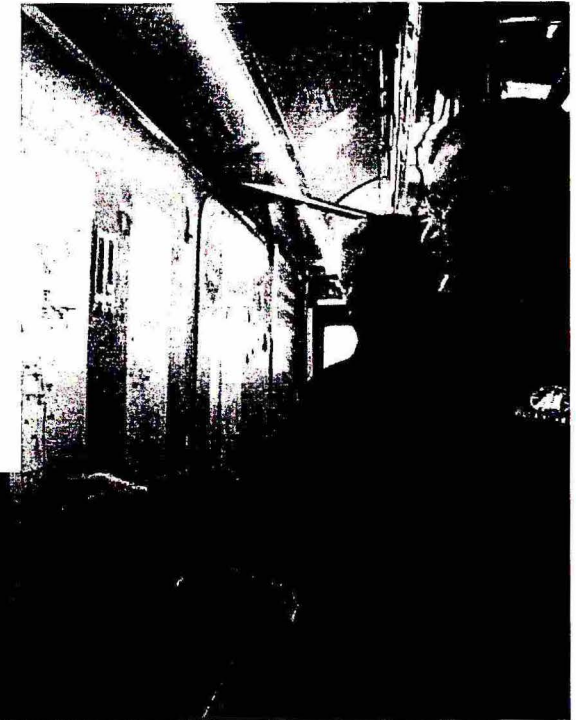
- Option B:**
- Blue Line: North Chilliwack – 30 min frequency
  - Orange Line: Connector – 15-20 minute frequency
  - Green Line: South Chilliwack – 30 min frequency

# Regional Transit Vision



# Open House Schedule

Community	Location	Date
Abbotsford	UFV	Thursday April 14
Chilliwack	Cottonwood Mall	Saturday April 30
Hope	Municipal Hall	Monday May 2
Kent	Aberdeen Centre	Tuesday May 3
Chilliwack	Evergreen Hall	Wednesday May 4



TRANSIT *future*

# Public Consultation

- 4 Open houses
- 150 attendees
- 100 comments
- 200 Online surveys



- UFBV open house & focus group



TRANSIT *future*

# Consultation Results

## Service related comments:

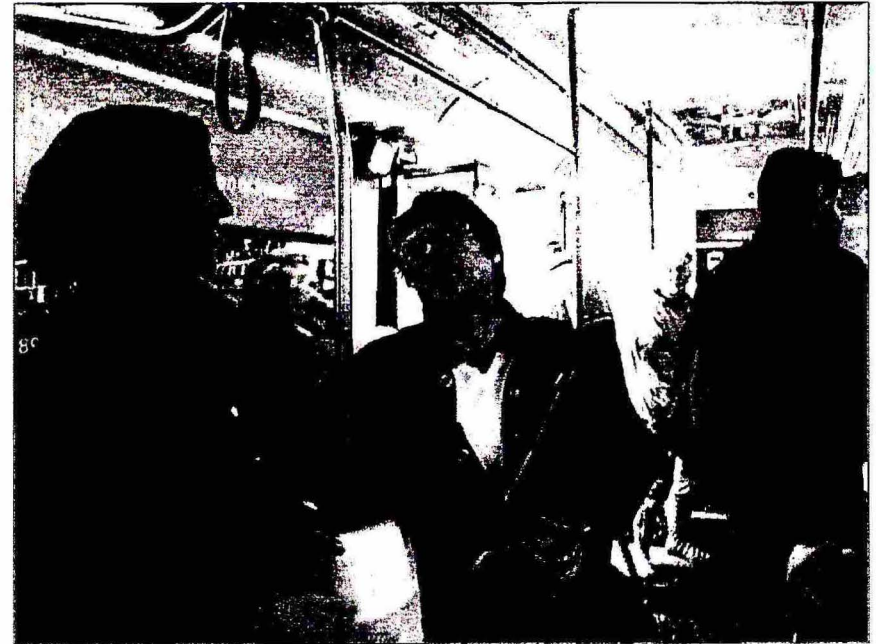
- 51% Regional
- 35% Local

## Regional comments:

- 61% GVRD
- 22% Connect Hope
- 19% Chilliwack – Abbotsford

## Local comments:

- 40% Service span or frequency
- 60% specific suggestions



# Online Survey

Question	Prioritized Response
Why invest in transit?	<ul style="list-style-type: none"><li>• Livable communities</li><li>• Moving more people</li></ul>
Where should we invest?	<ul style="list-style-type: none"><li>• Abbotsford – Chilliwack</li><li>• Chilliwack local service</li><li>• Abbotsford local service</li><li>• <b>Chilliwack – Agassiz-Harrison</b></li><li>• Mission - Abbotsford</li></ul>
Improve customer amenities	<ul style="list-style-type: none"><li>• Safety and security</li><li>• Easy payment options</li><li>• Real-time information</li></ul>
How should we pay for transit?	<ul style="list-style-type: none"><li>• Provincial funding</li><li>• Business revenue</li><li>• Passenger fares</li></ul>



# Stakeholder Strategy

Phase 2 of consultation program

## Stakeholders:

- Key community groups, institutions, major employers, business associations and other civic groups

## Purpose:

- Present work-to-date
- Present draft implementation plan
- Obtain feedback



## Next Steps

- Begin writing the plan (context, data)
- Review & confirm 25-year vision
  - Regional
  - Local
- Develop short, medium and long term implementation strategies
- Public consultation phase two

# QUESTIONS..?

## THANK YOU

Johann VanSchaik & Michelle N Orfield  
BC Transit





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 3, 2011

**FROM:** Debra Key, Deputy Chief Administrative Officer/Corporate Officer **FILE:** 4200-20

**SUBJECT:** Appointments – 2011 Election

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#### **ISSUE:**

To appoint Janice Fulton as Chief Election Officer and Margaret Wootten as Deputy Chief Election Officer to conduct the General Local Government Election to be held in November 2011.

#### **BACKGROUND:**

Council approved entering into a Service Agreement in March of 2011 with Janice Fulton to provide services as Chief Election Officer for the general municipal election to be held in November 2011. Ms. Fulton was also responsible to hire a Deputy Chief Election Officer to assist her in the conduct of the election. The successful candidate was Margaret Wootten.

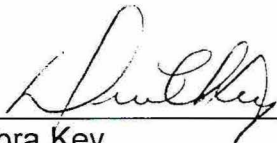
Pursuant to s. 41(1) and (2) of the *Local Government Act*, Council must approve the appointment of both the Chief Election Officer and Deputy Chief Election Officer to administer and conduct the general local election.

#### **RECOMMENDATION:**

THAT pursuant to Section 41(1) and (2) of the *Local Government Act*, Janice Fulton be appointed Chief Election Officer for conducting the 2011 general local elections with power to appoint other election officials as required for the administration and conduct of the 2011 general local elections;

AND THAT Margaret Wootten be appointed Deputy Chief Election Officer for the 2011 general local elections.

Respectfully submitted for your consideration;



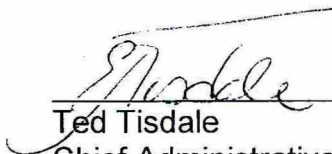
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/Corporate Officer

**DIRECTOR OF FINANCE COMMENTS:**



\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer

**REPORT TO COUNCIL****TO:** Mayor and Council**DATE:** August 3, 2011**FROM:** Andre Isakov,  
Community and Economic Development Officer**FILE:** 7710**SUBJECT: Blue Flag Program Update**

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**ISSUE:**

For Council to receive the Harrison Hot Springs Blue Flag Beach Feasibility Study.

**BACKGROUND:**

In March, Council authorized staff to proceed with the application to become the first community in British Columbia to obtain the Blue Flag designation for the beach and marina. Based on that direction, the municipality engaged Environmental Defence Canada (NGO that administers the Blue Flag Program) in achieving the designation. The Blue Flag Program staff visited Harrison Hot Springs on June 1<sup>st</sup> and 2<sup>nd</sup> for the purposes of developing an assessment. The feasibility study for Harrison Hot Springs beaches is now complete, comparing current beach conditions against International Blue Flag Beach criteria and identifying gaps based on the following four main categories:

1. Environmental Education and Information
2. Water Quality
3. Environmental Management
4. Safety and Services

The report outlines that Harrison Hot Springs could move to the pilot phase for Blue Flag status as soon as the following commitments are made to:

- Improve and promote education activities provided at/for the beach;
- Promote greater awareness of the code of conduct and municipal bylaws of the beach;
- Provide adequate recycling facilities for beach users;
- Enhance water quality testing to the standard recommended in the Guidelines for Canadian Recreational Water Quality; and,
- Assess the risk/safety and first aid requirements for the beach areas and address them.

Note that the feasibility study for the Harrison Hot Spring's Blue Flag marinas has not yet been received.

This study succinctly identifies potential improvements and areas of concern. The study outlines a work plan for improving current beach infrastructure, making it meet top international standards.

If the Council chooses to receive the report and accept the recommendations in it, Harrison will be declared a Blue Flag Candidate Community and would be allowed to market and promote itself as such. If the Council chooses to proceed, the Village will do a joint press release with Environmental Defence Canada announcing the achievement of the candidate status.

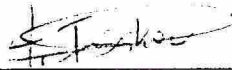
The Blue Flag program is hoping to have a regional informational meeting in Harrison Hot Springs in November to showcase the community as the first Blue Flag candidate community in BC and to share best practices among beach communities. The Blue Flag Program has requested the Village to provide a letter of support from Council for this informational meeting.

**RECOMMENDATION:**

**THAT** Council receive the Blue Flag Feasibility Study and authorize the staff to proceed with the implementation of the report recommendations; and,

**THAT** Council send a letter of support to the Blue Flag Program welcoming it and it's delegates to Harrison Hot Springs for the informational meeting.

Respectfully submitted for your consideration;




Andre Isakov  
Community and Economic Development Officer

**DIRECTOR OF FINANCE COMMENTS:**



Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



Ted Tisdale  
Chief Administrative Officer

# HARRISON HOT SPRINGS FEASIBILITY STUDY

JULY 2011



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## Executive Summary

The International Blue Flag program began in Europe in 1985 and is administered by the Foundation for Environmental Education which is based in Denmark. The Blue Flag program certifies beaches against 32 criteria. In 2011, 2,650 Blue Flags were awarded to beaches and marinas around the world.

Environmental Defence is a national charitable organization committed to protecting the environment and human health and is the operator of Blue Flag Canada.

Harrison Hot Springs is well known as one of British Columbia's favourite vacation destinations. The Municipality of Harrison Hot Springs has agreed to proceed with a feasibility study for their municipal beach front at Harrison Lake and this report details the findings of that study.

Harrison Hot Springs has six sub-beaches along its coast. Rendall Park and Black Forest Beach (herein called Western Outer Lagoon) were assessed against the International Blue Flag Beach Criteria, which are organized into four main categories:

1. Environmental Education and Information
2. Water Quality
3. Environmental Management
4. Safety and Services

Based on a review of the beach conducted with Andre Isakov, Harrison could move to the pilot phase for Blue Flag status for the remainder of the summer of 2011 if the following commitments are made to:

- Improve and promote educational activities provided at/for the beach;
- Promote greater awareness of the code of conduct and municipal bylaws of the beach.
- Provide adequate recycling facilities for beach users;
- Enhance water quality testing to the standard recommended in the Guidelines for Canadian Recreational Water Quality; and,
- Assess the risk/safety and first aid requirements for the beach areas and address them.

Upon accepting the recommendations in this report, and committing to meeting the remaining criteria, Harrison Hot Springs will be declared a Blue Flag candidate community. A beach can remain in the pilot phase for up

to three years before its continued eligibility for the Blue Flag program is reassessed.

## **Introduction**

The Blue Flag Program is an internationally recognized eco-label that symbolizes clean and well managed beaches and marinas. The Program is owned and operated by the Foundation for Environmental Education (FEE) based in Denmark. In 2011, over 2,650 beaches in 36 different countries were awarded the Blue Flag. A Blue Flag is awarded annually based on a beach meeting the Blue Flag criteria in the prior year.

In addition to Blue Flag, FEE delivers a variety of environmental education programs through partnerships with national NGOs in over 60 countries worldwide, such as Eco-Schools, Young Reporters for the Environment, Learning about Forests (LEAF) and Green Key, an eco-certification program for hotels.

Environmental Defence is a registered charity and an associate member of FEE as the Canadian Operator of the Blue Flag Program. Environmental Defence is responsible for developing and administering the program. This includes conducting feasibility studies for potential Blue Flag beaches, administering the Canadian Jury, monitoring beaches that achieve Blue Flag status, developing strategic partnerships and promoting the benefits of achieving Blue Flag certification.

## ***International Blue Flag Beach Criteria***

A total of 33 criteria, one of which is not applicable to Canada, form the core of the International Blue Flag Program and they are divided into four categories:

1. Environmental Education and Information
2. Water Quality
3. Environmental Management
4. Safety and Services

The criteria are further divided into imperative and guideline criteria. To be awarded a Blue Flag a beach must fulfill all the imperative criteria. During the swimming season, if an awarded beach fails to meet an imperative criterion, the Blue Flag must be lowered until compliance has been re-established. Beach operators should strive to meet the guideline criteria, because they provide additional services and information to

beach users. However, Blue Flags can still be awarded to beaches that do not meet any of the guideline criteria.

While good water quality is essential for a clean beach, the Blue Flag criteria under Environmental Education and Information, Environmental Management and Safety and Services lay out a broader framework for assessment. They examine the beach from a more holistic perspective and set standards to ensure that the beach ecosystem will be protected and that the use of the beach by the public will be managed in the most environmentally sensitive way. The public will seek out a Blue Flag beach for a number of reasons, such as, they are assured that the beach is clean and that their use of the beach will not harm the integrity of the beach ecosystem.

## **Assessment of Harrison's Beaches, Spring 2011**

On June 1<sup>st</sup> and 2<sup>nd</sup>, Environmental Defence conducted a feasibility study for Harrison Hot Springs's (HHS) Beaches with Andre Isakov, Community and Economic Development officer for the Municipality. Two parts of HHS' beach front are being considered for Blue Flag candidacy, though other sites remain possibilities for future years (Appendix A).

Harrison's Beaches were evaluated against the international Blue Flag Beach criteria, by Aidan Grove-White, Water Programs Manager and Blue Flag Coordinator, and Sarah Winterton, Director of Strategic Partnerships, both with Environmental Defence.

Most imperative criteria have been met, what follows are recommendations on how to meet those that remain.

### ***Environmental Education and Information***

#### **Criterion #1: Information about the Blue Flag Programme must be displayed**

##### Issue:

There are no signs related to the Blue Flag program at Harrison Hot Springs.

##### Suggested Action:

The application for a feasibility study, submitted by Andre Isakov, noted that it is the intention of the municipality to display information about the Blue Flag program once it has confirmed it will join the community.

Upon joining the Blue Flag program HHS must provide a Blue Flag information board which:

- provides information about the Blue Flag program (satisfying criterion 1)
- provides information about water quality at the beach (further satisfying criterion 3)
- provides information about the local ecosystem and any sensitive or unique features (satisfying part of criterion 2 and criterion 4)
- provides a map and information about the services and facilities offered on the beach (satisfying criteria 5)

Note: Information Board template will be provided by Blue Flag Canada

**Criterion #2: Environmental education activities must be offered and promoted to beach users.**

Issue:

The feasibility study noted that five planned activities will be provided at a later date.

Suggested Action:

Blue Flag Canada supports partnerships with local not for profit organizations (NPOs) to deliver educational activities, including tours, talks and reading material. Upon meeting with some local HHS groups, we recommend that the municipality formalize an arrangement with the local groups to deliver some of the programming on the beach. These programs could then be displayed at a sign on the beach, to promote these activities to beach users.

**Criterion #3: Information about bathing water quality must be displayed.**

Issue:

HHS does not post the most recent bathing water quality test results at the beach.

Suggested Action:

Upon joining the Blue Flag program HHS must provide a Blue Flag information board which:

- provides information about the Blue Flag program (satisfying criterion 1)
- provides information about water quality at the beach (further satisfying criterion 3)
- provides information about the local ecosystem and any sensitive or unique features (satisfying part of criterion 2 and criterion 4)
- provides a map and information about the services and facilities offered on the beach (satisfying criteria 5)

Note: Information Board template will be provided by Blue Flag Canada

**Criterion #4: Is information relating to local ecosystems, natural sensitive areas, or environmental phenomena displayed?**

Issue:

HHS does not display such information at the beach.

Suggested Action:

Upon joining the Blue Flag program HHS must provide a Blue Flag information board which:

- provides information about the Blue Flag program (satisfying criterion 1)
- provides information about water quality at the beach (further satisfying criterion 3)
- provides information about the local ecosystem and any sensitive or unique features (satisfying part of criterion 2 and criterion 4)
- provides a map and information about the services and facilities offered on the beach (satisfying criteria 5)

Note: Information Board template will be provided by Blue Flag Canada

A local environmental feature that may be of interest to beach users is the lagoon ecosystem, which also acts as a migratory bird stopping point that could attract “birders” in the off season.

**Criterion #5: A map of the beach indicating different facilities must be displayed.**

Issue:

HHS does have maps displaying different facilities available, but it does not have the proposed Blue Flag boundary areas included.

Suggested Action:

Upon joining the Blue Flag program HHS must provide a Blue Flag information board which:

- provides information about the Blue Flag program (satisfying criterion 1)
- provides information about water quality at the beach (further satisfying criterion 3)
- provides information about the local ecosystem and any sensitive or unique features (satisfying part of criterion 2 and criterion 4)
- provides a map and information about the services and facilities offered on the beach (satisfying criteria 5)

Note: Information Board template will be provided by Blue Flag Canada

**Criterion #6: A code of conduct that reflects appropriate laws governing the use of the beach and surrounding areas must be displayed.**

Issue:

HHS has many messages for beach users on pavement and signs that say "No..." to certain activities but no sign with a complete code of conduct.

Suggested Action:

The municipality could provide a beach code of conduct sign which would:

- provide positive statements, when possible, on what behaviours are expected on the beach (Examples: "Beach users are to place litter and recyclables in the appropriate receptacles", and "Cyclists, inline skaters and skateboarders are to dismount and walk when entering the beach areas").
- Notify users of by-laws, including animal control, wildlife feeding, and any prohibitions on camping or use of vehicles.
- Outline any penalties for failure to comply with code of conduct.
- Laws governing beach use and the code of conduct should be posted and available to the public online.

## **Water Quality**

### **Criterion #7: The beach must fully comply with the water quality sampling and frequency requirements.**

#### Issue:

Western Outer Lagoon Beach ("Harrison Lake Beach", as defined by the Fraser Health Authority) has been tested at a single site (Appendix A) for several years with excellent results (Appendix B).

A single sample site tested at this frequency meets the international Blue Flag standard but falls below the Federal Guidelines for Canadian Recreational Water Quality (GCRWQ) which states that "[m]ost bodies of water used for recreational purposes frequently lack homogeneity with respect to their microbiological properties, thus making multipoint sampling necessary... the sampling sites should include points of greatest bather activity as well as peripheral points subject to external fecal pollution" (page 62).

No other part of HHS' beach front has been tested outside of the lagoon, and the lagoon's water quality results are too variable and other biological parameters (i.e. swimmer's itch) too contested for consideration for Blue Flag status at this time (Appendices A & B). For the lagoon to join the program, water quality will have to demonstrate consistent improvement for at least three years, and the absence of Schistosomatidae (swimmer's itch causing parasites) confirmed.

#### Suggested Action:

The municipality should work with the Fraser Health Authority to see that the Western Outer Lagoon Beach is tested at three sites, as per the GCRWQ advice upon joining the program. Alternatively, the municipality may contract with an accredited water quality testing service and laboratory to conduct its own tests.

Previous year's single sample sites will be sufficient for consideration for the international Blue Flag Award, but upon joining the program all Canadian Blue Flag beaches must comply with the GCRWQ or their superseding provincial protocols where applicable.

If this enhanced water quality testing is commenced in the summer of 2011 and maintained for the duration of HHS' participation in the Blue Flag program, Blue Flag Canada will regard HHS' beach as in compliance with criterion 7 and it may be considered for the Blue Flag Award as early as 2012. If the enhanced testing is carried over to additional sites along the

"Outer Lagoon Beach" (Appendix A), that area could also be considered as part of the Blue Flag zone.

Rendall Park Beach could make a good additional candidate, but it will need to be tested at three sites weekly (at least 20 samples within four years by the end of the 2012 season) to be considered for the Blue Flag award as early as 2013.

## ***Environmental Management***

**Criterion #17: Facilities for the separation of recyclable waste materials should be available at the beach.**

Issue:

There were no recyclable waste receptacles on the beach.

Suggested Action:

It was noted that HHS has recently enhanced its waste diversion program, and providing recycling receptacles on the beach would augment the efforts of the municipality to promote its objectives in this regard.

To comply with this criterion, the municipality will need to provide adequate recycling receptacles on the beach. We recommend recycling bins at least with every litter bin, about every 100 metres on the beach, and at all major access points to the site.

The bins should be clearly differentiated from the litter bins with signage describing the benefits of recycling.

## ***Safety and Services***

**Criterion 26: An adequate number of lifeguards and/or lifesaving equipment must be available at the beach.**

Issue:

There are no lifeguards or lifesaving equipment present on the beach.

Suggested Action:

We advise HHS to seek the advice of a local safety expert, or not for profit like the Canadian Lifesaving Society, to determine what safety provisions would be most appropriate for the beach. When such an assessment is complete, Qualicum Beach must comply with that safety expert or organization's recommendations to ensure a safe environment and comply with criterion 26.

**Criterion 27: First aid equipment must be available on the beach.**

Issue:

First aid equipment is not available on the beach.

Suggested Action:

As per the recommendation under Criterion 26, we advise HHS to follow the recommendations provided by the expert mentioned above for placement and provisions of first aid equipment.

## **Conclusion**

As this report demonstrates, Harrison Hot Springs' beach front is already fairly close to meeting the Blue Flag criteria and being considered for the award for one of its beaches as early as 2012.

If the Village of Harrison Hot Springs declares its intention to meet the remaining criteria, the beaches will immediately be included in the Blue Flag community, listed on the [www.BlueFlag.ca](http://www.BlueFlag.ca) website and HHS can begin using Blue Flag materials to promote its candidacy locally and in its tourism advertising.

A beach may remain in the candidacy phase for up to three years without its suitability for remaining in the Blue Flag program being reassessed.

We genuinely hope HHS takes the final steps towards joining the Blue Flag community, and we look forward to working with the municipality to promote it as a safe, healthy and sustainable beach destination to be enjoyed by both residents and visitors from around the world.



## Appendix B –Harrison Hot Springs water quality testing results

### Sample Range Report

Fraser Health Authority

Facility Name: Harrison Lake  
Date Range: Jan 1 2000 to Dec 31 2010

Operator

, SC

Sampling Site	Date Collected	E. Coli	Fecal Coliform
<u>Harrison Lake</u>			
<u>Beach</u>			
	5/7/2007		88
	5/14/2007		15
	5/20/2007		L5
	5/28/2007		L5
	7/5/2007		5
	7/12/2007		55
	7/19/2007		45
	7/25/2007		55
	8/2/2007		15
	8/9/2007		L5
	8/15/2007		A
	8/23/2007		L5
	8/29/2007		L5
	5/5/2008		L5
	5/12/2008		10
	5/18/2008		5
	5/25/2008		L5
	7/3/2008		55
	7/9/2008		55
	7/16/2008		5
	7/24/2008		25
	7/31/2008		L5
	8/6/2008		5
	8/11/2008		L5
	8/19/2008		2700
	8/28/2008		5
	5/4/2009		375
	5/10/2009		14
	5/17/2009		L5
	5/25/2009		10
	5/29/2009		L5
	7/5/2009		10
	7/15/2009		L5
	8/5/2009		L5
	8/13/2009		27
	8/19/2009		9
	8/27/2009		L5
	8/2/2010		345
	8/9/2010		14

5/17/2010	4
5/24/2010	10
6/29/2010	5
7/8/2010	68
7/14/2010	27
7/28/2010	15
8/5/2010	9
8/12/2010	15
8/18/2010	15
8/25/2010	5
<b>Total Positive:</b>	<b>0</b>
	<b>30</b>

Result Values:	E - estimated	L - less than	G - greater than
Samples that contain e. coli:	0		0.00% of total
Samples that contain fecal coliform:	30		61.22% of total
Geometric mean result of last 30 days:	0.00		
Total number of samples:	49		

Comments:

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## Sample Range Report

Fraser Health Authority

**Facility Name:** Harrison Lake Lagoon  
**Date Range:** Jan 1 2000 to Dec 31 2010  
**Operator:** Village Of Hhs  
 Box 150, 495 Hot Springs Rd  
 Harrison Hot Springs, BC V0M 1K0

Sampling Site	Date Collected	E. Coll	Fecal Coliform
<u>Harrison Lake Lagoon - West.</u>	6/20/2001		L5
	7/4/2001		5
	7/12/2001		100
	8/1/2001		25
	8/2/2001		L5
	8/22/2001		35
	8/5/2001		10
	8/12/2002		50
	8/28/2002		70
	7/2/2002		23
	7/9/2002		5
	7/10/2002		15
	7/18/2002		10
	7/24/2002		14
	7/31/2002		25
	8/7/2002		20
	8/23/2003		
	8/27/2003		114
	8/3/2003		20
	8/18/2003		5
	8/25/2003		L5
	7/2/2003		38
	7/8/2003		5
	7/24/2003		38
	7/29/2003		88
	8/5/2003		10
	8/14/2003		300
	8/20/2003		5
	8/28/2003		L5
	9/3/2003		L5
	6/2/2004		253
	6/9/2004		5
	6/18/2004		L5
	7/14/2004		L5
	7/21/2004		50
	7/28/2004		L5
	8/4/2004		5
	8/12/2004		EST 5
	8/19/2004		L5

8/28/2004	L5
8/7/2005	50
8/14/2005	L5
8/21/2005	L5
8/28/2005	EST 1840
7/5/2005	10
7/12/2005	50
7/19/2005	18
7/26/2005	2300
8/3/2005	L5
8/10/2005	L5
8/16/2005	L5
8/23/2005	L5
8/30/2005	L5
5/25/2006	14
6/1/2006	10
6/8/2006	190
6/15/2006	18
6/22/2006	45
6/29/2006	L5
7/6/2006	3
7/13/2006	5
7/20/2006	5
7/27/2006	155
8/3/2006	L5
8/10/2006	25
8/16/2006	L5
8/23/2006	L5
8/7/2007	75
8/14/2007	65
8/20/2007	5
8/28/2007	10
7/5/2007	45
7/12/2007	23
7/19/2007	15
7/25/2007	15
8/2/2007	20
8/9/2007	5
8/15/2007	A
8/23/2007	L5
8/29/2007	L5
6/5/2008	27
6/12/2008	15
6/18/2008	20
6/26/2008	32
7/3/2008	140
7/9/2008	320
7/18/2008	5
7/24/2008	L5
7/31/2008	L5
8/6/2008	5
8/11/2008	L5
8/19/2008	50
8/28/2008	L5
6/4/2009	80
5/10/2009	250

5/17/2009	41
5/25/2009	25
5/29/2009	5
7/8/2009	15
7/15/2009	10
8/5/2009	EST 20
8/13/2009	1200
8/19/2009	5
8/27/2009	L5
8/2/2010	100
8/9/2010	500
8/17/2010	A
8/24/2010	45
8/29/2010	500
7/8/2010	L5
7/14/2010	15
7/28/2010	158
8/5/2010	23
8/12/2010	35
8/18/2010	5
8/25/2010	5
<b>Total Positive:</b>	<b>0</b>
	<b>84</b>

Result Values:	E - estimated	L - less than	G - greater than
Samples that contain e. coli:	0		0.00% of total
Samples that contain fecal coliform:	54		72.41% of total
Geometric mean result of last 30 days:	0.00		
Total number of samples:	113		

Comments:

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**Sample Range Report**  
Fraser Health Authority

Facility Name: Harrison Lake Lagoon  
 Date Range: Jan 1 2000 to Dec 31 2010  
 Operator: Village Of Hhs  
 Box 180, 496 Hot Springs Rd  
 Harrison Hot Springs, BC V0M 1K0

<u>Sampling Site</u>	<u>Date Collected</u>	<u>E. Coli</u>	<u>Fecal Coliform</u>
<u>Harrison Lake</u> <u>Lagoon - Center</u> <u>Box 180</u>	5/20/2000		82
	5/20/2000		151
	5/20/2000		EST 100
	5/29/2000		328
	5/29/2000		30
	5/29/2000		14
	5/29/2000		50
	5/29/2000		45
	5/29/2000		10
	7/13/2000		L5
	7/13/2000		L5
	7/13/2000		L5
	7/19/2000		L5
	7/19/2000		L5
	7/19/2000		25
	8/2/2000		10
	8/2/2000		30
	8/2/2000		L5
	8/10/2000		3
	8/10/2000		19
	8/16/2000		18
	8/16/2000		23
	8/16/2000		L5
	8/16/2000		110
	8/18/2000		L5
	8/18/2000		75
	8/23/2000		L1
	8/23/2000		2
	8/23/2000		2
	8/31/2000		45
	8/31/2000		5
	8/31/2000		L5
5/20/2001		L5	
7/4/2001		10	
7/12/2001		75	
7/18/2001		L5	
8/1/2001		188	
8/2/2001		L5	

8/22/2001	31
9/5/2001	L5
8/12/2002	L5
8/28/2002	285
7/2/2002	40
7/9/2002	EST 130
7/11/2002	23
7/16/2002	L5
7/24/2002	20
7/31/2002	45
8/7/2002	25
5/20/2003	
5/27/2003	15
6/3/2003	50
6/18/2003	40
6/25/2003	20
7/2/2003	59
7/8/2003	32
7/23/2003	95
7/29/2003	L5
8/5/2003	15
8/20/2003	10
8/28/2003	95
9/3/2003	10
5/19/2004	L5
5/19/2004	5
5/2/2004	L5
5/9/2004	10
5/18/2004	77
7/14/2004	L5
7/21/2004	5
7/28/2004	15
8/4/2004	30
8/12/2004	L5
8/19/2004	L5
8/28/2004	L5
6/7/2005	101
6/14/2005	125
6/21/2005	L5
6/28/2005	105
7/5/2005	380
7/12/2005	140
7/19/2005	15
7/28/2005	L5
8/3/2005	5
8/10/2005	L5
8/18/2005	L5
8/23/2005	L5
8/30/2005	L5
5/25/2006	309
8/1/2006	20
8/8/2006	1850
8/15/2006	50
8/22/2006	5
8/29/2006	45
7/8/2006	10

7/13/2008	L5
7/20/2008	18
7/27/2008	15
8/3/2008	110
8/10/2008	15
8/18/2008	L5
8/23/2008	20
8/7/2007	135
8/14/2007	38
8/20/2007	23
8/28/2007	800
7/5/2007	41
7/12/2007	L5
7/19/2007	100
7/25/2007	L5
8/2/2007	5
8/9/2007	14
8/15/2007	A
8/23/2007	80
8/30/2007	20
8/5/2008	20
8/12/2008	5
8/18/2008	30
8/28/2008	318
7/3/2008	145
7/3/2008	35
7/18/2008	9
7/24/2008	40
7/31/2008	10
8/8/2008	L5
8/11/2008	L5
8/18/2008	127
8/28/2008	5
8/4/2009	EST 1118
8/10/2009	295
8/17/2009	135
8/25/2009	35
8/29/2009	L5
7/8/2009	10
7/18/2009	110
8/5/2009	27
8/13/2009	1450
8/19/2009	325
8/27/2009	L5
8/2/2010	1700
8/9/2010	550
8/17/2010	A
8/24/2010	310
8/29/2010	1170
7/8/2010	35
7/14/2010	55
7/28/2010	388
8/5/2010	5
8/12/2010	L5
8/18/2010	L5
8/28/2010	<u>80</u>

**Total Positive:**

**0**

**108**

Result Values:	E - estimated	L - less than	G - greater than
Samples that contain e. coli:	0		0.00% of total
Samples that contain fecal coliform:	108		72.00% of total
Geometric mean result of last 30 days:	0.00		
Total number of samples:	150		

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### Sample Range Report

Fraser Health Authority

Facility Name: Harrison Lake Lagoon  
 Date Range: Jan 1 2000 to Dec 31 2010  
 Operator: Village Of Hhs  
 Box 180, 495 Hot Springs Rd  
 Harrison Hot Springs, BC V0M 1K0

Sampling Site	Date Collected	E. Coli	Fecal Coliform
<u>Harrison Lake Lagoon - East.</u>			
	5/20/2001		5
	7/4/2001		L5
	7/12/2001		100
	7/15/2001		5
	8/1/2001		5
	8/2/2001		5
	8/22/2001		38
	9/5/2001		25
	9/13/2001		5
	6/12/2002		484
	6/25/2002		5
	7/2/2002		359
	7/9/2002		25
	7/10/2002		38
	7/16/2002		L5
	7/24/2002		5
	7/31/2002		5
	8/7/2002		L5
	5/20/2003		
	5/27/2003		32
	5/3/2003		35
	5/18/2003		25
	5/25/2003		5
	7/2/2003		58
	7/5/2003		5
	7/23/2003		45
	7/29/2003		100
	8/5/2003		L5
	8/13/2003		L5
	8/20/2003		5
	8/26/2003		L5
	9/3/2003		L5
	5/19/2004		L5
	5/2/2004		5
	5/9/2004		15
	5/16/2004		L5
	7/14/2004		L5
	7/21/2004		5
	7/28/2004		L5

8/4/2004	L5
8/12/2004	L5
8/19/2004	5
8/26/2004	L5
8/7/2005	345
8/14/2005	50
8/21/2005	27
8/28/2005	10
7/5/2006	5
7/12/2006	30
7/19/2006	20
7/26/2006	5
8/9/2006	L5
8/10/2006	L5
8/16/2006	25
8/23/2006	3
8/30/2006	5
5/25/2008	45
8/1/2006	30
8/8/2006	3450
8/15/2006	55
8/22/2006	20
8/29/2006	L5
7/8/2006	L5
7/15/2006	L5
7/20/2006	L5
7/27/2006	5
8/3/2006	L5
8/10/2006	5
8/16/2006	L5
8/23/2006	10
8/7/2007	38
8/14/2007	20
8/20/2007	L5
8/28/2007	L5
7/5/2007	5
7/12/2007	L5
7/19/2007	40
7/25/2007	84
8/2/2007	5
8/9/2007	L5
8/15/2007	A
8/23/2007	L5
8/30/2007	18
8/5/2008	55
8/12/2008	15
8/18/2008	L5
8/25/2008	15
7/3/2008	40
7/9/2008	155
7/16/2008	10
7/24/2008	L5
7/31/2008	L5
8/6/2008	L5
8/11/2008	L5
8/19/2008	70

6/28/2008	L5
6/4/2009	41
6/10/2009	18
6/17/2009	H
6/25/2009	L5
6/29/2009	L5
7/8/2009	L5
7/16/2009	L5
8/5/2009	L5
8/13/2009	55
8/19/2009	20
8/27/2009	L5
6/2/2010	270
6/3/2010	41
6/17/2010	A
6/24/2010	5
6/29/2010	35
7/8/2010	10
7/14/2010	27
7/28/2010	100
8/5/2010	5
8/12/2010	L5
8/18/2010	L5
8/28/2010	<u>L5</u>
<b>Total Positive:</b>	<b>0</b>
	<b>73</b>

Result Values:	E = estimated	L = less than	G = greater than
Samples that contain e. coli:	0		0.00% of total
Samples that contain fecal coliform:	73		51.34% of total
Geometric mean result of last 30 days:	0.00		
Total number of samples:	119		

Comments:

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## **Appendix C – Blue Flag Feasibility Study Application**

Submitted by Andre Isakov, Community and Economic Development Officer

### **Blue Flag Feasibility Study Application**

#### **Municipality/Community**

*Name of the Municipality or Private Owner:* **Village of Harrison Hot Springs**

*Mailing Address:* **P.O. Box 160, 495 Hot Springs Road, Harrison Hot Springs**

*Region:* **British Columbia**

*Community:* **Harrison Hot Springs**

*Telephone:* **604-796-2171**

*Fax:* **604-796-2192**

*Email and Web site:* [aisakov@harrisonhotsprings.ca](mailto:aisakov@harrisonhotsprings.ca) [www.harrisonhotsprings.ca](http://www.harrisonhotsprings.ca)

*No. of permanent inhabitants in the municipality/community:* **1,600 people**

*No. of inhabitants in the municipality/community during the peak season:* **4,000 people**

#### **Beach(es)**

*How many beaches are there in the municipality/community or how beaches do you own?*  
**ONE**

*How many beaches are applying for Blue Flag certification?*  
**ONE**

*Name of beach(es) applying for Blue Flag certification:*  
**Harrison Hot Springs Beach**

*Estimated maximum number of visitors to the beach per day:*  
**3,500 people**

*Estimated average number of visitors to the beach per day:*  
**150 people**

#### **Contact Information**

**Contact Person – responsible for beach management:**

Name1: Ted Tisdale

Title: Chief Administrative Officer

Tel: 604-796-2171

E-mail: [cao@harrisonhotsprings.ca](mailto:cao@harrisonhotsprings.ca)

Name2: Andre Isakov

Title: Community and Economic Development Officer

Tel: 604-796-2171

E-mail: [aisakov@harrisonhotsprings.ca](mailto:aisakov@harrisonhotsprings.ca)

**Contact Person – responsible during holidays:**

Name1:

Tel:

E-mail:

The remainder of the application addresses the criteria used to evaluate the application in question and answer format. Questions are derived from the list of criteria on the Blue Flag Canada web site at: [www.BlueFlag.ca](http://www.BlueFlag.ca)

There are a total of 33 criteria under the Blue Flag program, including 28 imperative and 3 guideline criteria that are applicable to Canadian beaches. Imperative criteria must be met in order to receive the Blue Flag award. Guideline criteria are recommended, but not mandatory.

Please note that

To select Yes or No, double-click on the  . Then click *Checked* under Default value.

After one of  Yes or  No has been selected, it is not necessary to provide further information with each question. However, you may wish to use the space to point out, for example, that

- while a particular criteria is not met at this time, implementing the criteria is feasible,
- implementing a particular criteria does not appear feasible,
- it's unclear whether your current arrangement satisfies the criteria. Use this space to describe the current arrangement.

## **Environmental Education and Information**

1. *Is information about the Blue Flag campaign displayed? (Imperative Criterion)*

No Information about the Blue Flag campaign will be displayed when the Blue Flag is awarded.

*(optional)* Further information:

---

2. *Are a minimum of five environmental activities offered? (Imperative Criterion)*

- Yes See five activities described below  
 No But five planned activities are described below  
 No Five planned activities to be provided at a later date

*(optional)* Further information:

---

Note: The municipality/beach operators must be prepared to describe their plans to offer five environmental activities prior to the Blue Flag being awarded.

3. *Is water quality information publicly displayed? (Imperative Criterion)*

- Yes  
 No

*(optional)* Further information:

---

4. *Is information relating to local ecosystems, natural sensitive areas, or environmental phenomena displayed? (Imperative Criterion)*

- Yes  
 No

*(optional)* Further information:

---

5. *Is a map of the beach displayed that indicates different facilities and services?(Imperative Criterion)*

- Yes  
 No

*(optional)* Further information:

---

Note: This imperative criterion takes effect when the Blue Flag is awarded.

6. *Is a beach area code of conduct displayed? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

*Are laws governing beach use easily available to the public upon request? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

## **Water Quality**

---

7. *Does water quality sampling take place at least once every week during the swimming season? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

8. *Are water quality samples tested by an independent laboratory?(Guideline Criterion)*

Yes

No

*(optional)* Further information:

---

9. *Do industrial or sewage related discharges affect beach area? (Imperative Criterion)*

Yes

No

(optional) Further information:

---

10. Are at least 80% of the beach's daily geometric means of the sample results within the Blue Flag standard of 100 *E. coli*/100 mL for freshwater beaches and 35 Faecal enterococci per 100mL for marine (salt water) beaches? (Imperative Criterion)

Yes

No

(optional) Further information:

---

11. Does the beach comply with all other requirements (i.e. physical chemical parameters) of the national or provincial recreational water quality guidelines, in particular, the Guidelines for Canadian Recreational Water Quality (Imperative Criterion)

Yes

No

(optional) Further information:

---

## **Environmental Management**

---

12. Is a beach management committee in charge of instituting environmental management systems and conducting regular environmental audits of the beach facility? (Guideline Criterion)

Yes

No

(optional) Further information:

---

13. Does the beach comply with all regulations affecting the location and operation of the beach (coastal zone planning and environmental legislation)? (Imperative Criterion)

Yes

No

(optional) Further information:

---

14. *Is the beach cleaned regularly? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

15. *Are algae or other natural debris left on the beach unless it becomes a hazard? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

16. *Are waste disposal bins/receptacles available on/by the beach in adequate numbers and regularly maintained and emptied? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

17. *Are facilities for receiving recyclable waste materials available on/by the beach? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

In the works.

---

18. *Are an adequate number of washrooms provided? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

Planning for another in the next two years.

---

19. *Are the washrooms kept clean?*

Yes

No

(optional) Further information:

---

20. Do the washrooms have controlled sewage disposal?

Yes

No

(optional) Further information:

---

21. Is camping, driving and dumping of waste on beach prohibited? (Imperative Criterion)

Yes

No

(optional) Further information:

---

22. Are regulations concerning dogs and other domestic animals on the beach strictly enforced? (Imperative Criterion)

Yes

No

(optional) Further information:

---

23. Are all buildings and equipment on the beach properly maintained? (Imperative Criterion)

Yes

No

(optional) Further information:

---

24. Are coral reefs in the vicinity of the beach monitored? (Guideline Criterion)

This criterion is not applicable to Canada.

---

25. *Is a sustainable means of transportation promoted in the beach area?(Guideline Criterion)*

Yes

No

*(optional)* Further information:

---

### **Safety and Services**

---

26. *Are there an adequate number of lifeguards and/or lifesaving equipment available at the beach? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

27. *Is first aid equipment available on the beach? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

28. *Are emergency plans to cope with pollution safety risks in place? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

29. *Are different users and uses of the beach properly managed so as to prevent conflicts and accidents? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

30. *Is there safe access to the beach? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

31. *The beach area must be patrolled*

This Criterion is not applicable in Canada

---

32. *Is there a supply of potable drinking water available on the beach? (Guideline Criterion)*

Yes

No

*(optional)* Further information:

---

33. *Does at least one beach have handicap facilities, granting barrier-free access to the beach, surrounding buildings, and the toilets? (Imperative Criterion)*

Yes

No

*(optional)* Further information:

---

Note: Access to the beach does not mean access to the water.

**REPORT TO COUNCIL**

**TO:** Mayor and Council

**DATE:** August 3, 2011

**FROM:** Shawn Keim,  
Admin/Finance

**FILE:** 0360-20-03

**SUBJECT:** 2011 CIB Conference – October 2011 - Quebec City, Quebec

---

**ISSUE:** Attendance at the 2011 Communities In Bloom National Conference


**BACKGROUND:**

Council approved Communities in Bloom expenditures of \$11,000.00 in the 2011 Financial Plan. Provided there are no further outstanding invoices or expenses for the year, there is approximately \$9,200.00 remaining in the budget. Staff has been advised that five (5) Committee members have expressed interest in attending the conference. Research indicates that flights, accommodation and conference registrations will be approximately \$2,500.00 per person. This does not include costs for transportation to/from the airports or around the city, meals or incidentals.

**RECOMMENDATION:**

That Council provide Staff with direction as to the participation in the Conference.

Respectfully submitted for your  
consideration;

  
\_\_\_\_\_

Shawn Keim  
Admin/Finance Clerk

**DIRECTOR OF FINANCE COMMENTS:**

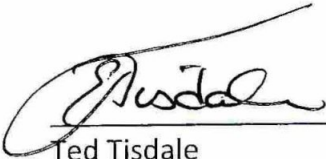
I concur with the recommendation.



---

Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



---

Ted Tisdale  
Chief Administrative Officer



**RECOMMENDATION:**

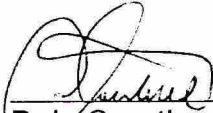
THAT Council receive this information for their consideration.

Respectfully submitted for your  
consideration;



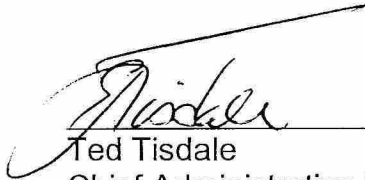
Debra Key  
Deputy Chief Administrative Officer/Corporate Officer

**DIRECTOR OF FINANCE COMMENTS:**



Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



Ted Tisdale  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2011  
**FROM:** Ian Gardner, Operations Manager **FILE:** 5340-01  
**SUBJECT:** Sanitary Sewer Rehabilitation Project

---

#### **ISSUE:**

Awarding of Contract

#### **BACKGROUND:**

The Sanitary Sewer Rehabilitation Project was identified as a necessary project during the Wastewater Treatment Plant Upgrade Project Engineering and Design process. There was an extensive evaluation process of videoing and inspections of the Sanitary Sewer Collection System done, for the preparation of the documentation for tendering of the Rehabilitation Project.

Civic Consultants handled the process on behalf of the Village. Only one tender was received for this work. Other companies were contacted and declined, as they would have to sub-contract out various parts of the work and felt they wouldn't be competitive. Tenders were opened on July 14, 2011 at 3:01 pm. Mar-Tech Underground Services Ltd. from Langley B.C. was the only company to submit a tender. The amount tendered was \$239,729.00 plus HST \$28,767.48 totaling \$268,496.48.

#### **RECOMMENDATION:**

THAT the Sanitary Sewer Rehabilitation Project Contract be awarded to Mar-Tech Underground Services Ltd. for the tendered amount of \$239,729.00 plus HST.

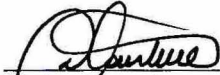
Respectfully submitted for your consideration;



Ian Gardner  
Operations Manager

**DIRECTOR OF FINANCE COMMENTS:**


I concur with the recommendation.



Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

In keeping with Council Policy attempts were made to encourage other companies to bid, Mar-Tech submitted a bid. Their bid is subsequently below the estimated budget for this project of approximately \$500,000.00 and therefore I support the recommendation to award to Mar-Tech.



Ted Tisdale  
Chief Administrative Officer

**REPORT TO COUNCIL**

**TO:** Mayor and Council

**DATE:** July 27, 2011

**FROM:** Peggy Parberry,  
Manager of Revenue Services

**FILE:** 0300-01

**SUBJECT:** Purchase of New Village Pins

---

**ISSUE:** The Village requires municipal lapel pins to correspond with our new brand.

**BACKGROUND:**

The office has requested quotes for a new pin design and pins. Attached please find three quotes along with sample drawings from each company. A decision whether to choose a pin with a metal border (gold plated, brass or stainless steel) or with no border will have to be made prior to placing the order. Treasure House Imports sent along examples of each (photocopy attached with their quote).

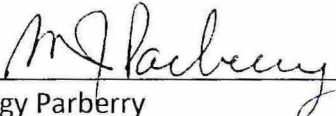
**Quotes are for 1" Custom Off-Set printed, full color, with a butterfly clutch.**

1. International Coats of Arms - Kingston Ontario:  
2000 pins \$0.70 ea All charges and shipping included. Total \$1399 +hst  
(18K gold plating)
2. Treasure House Imports - Edmonton, Alberta:  
2000 pins \$0.48 ea All charges and shipping included. Total \$960 +hst\*  
*\*There may be extra charges depending on the metal used and if gold plating is requested.*
3. Vulcan Enterprises Ltd. – North Vancouver, BC.  
1000 pins \$1.60 ea Plus a die charge of \$125.00 Shipping extra Total \$1725+  
3000 pins \$1.09 ea Same as above. Total \$3395+

**RECOMMENDATION:**

That Council accept the quote from Treasure House Imports for the new design and purchase of lapel pins.

Respectfully submitted for your consideration;

  
\_\_\_\_\_  
Peggy Parberry  
Manager of Revenue Services

**DIRECTOR OF FINANCE COMMENTS:**

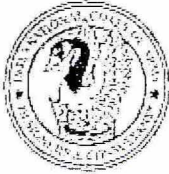
I concur with the recommendation.

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

I concur with the recommendation.

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer



# International Coats of Arms

830 Development Drive, Kingston, ON, K7M 5V7  
Toll free: 888.790.6742 Fax: 613.384.0606  
Email: adam.nelson@swyrich.com Website: www.swyrich.com/ica

#1

## Quotation/Order Form

June 23, 2011 (Quotation valid for 30 days) (valid until end of August 2011)

Sold To:

Ship To:

Village of Harrison Hot Springs  
Att: Heather Grant  
Box 160  
495 Hot Springs Road  
Harrison Hot Springs, BC, V0M 1K0  
Phone: 604-796-2171

### Village of Harrison Hot Springs - New Lapel Pins

X Qty	Size	Description	Unit Price	Amount
500	1"	Custom Offset Printed - Lapel Pins	\$1.2998	\$649.90
1000	1"	"	\$0.8994	\$899.40
2000	1"	"	\$0.6998	\$1,399.60
3000	1"	"	\$0.5992	\$1,797.60
5000	1"	"	\$0.4995	\$2,497.50
No extra artwork, dies, setup or shipping charges!				HST extra

FOB: Destination Shipping: 4-6 weeks

#### Features:

Fastener: **Butterfly Clutch**  
Plating: **Gold (18kt)**  
Colours: **Full Colour** (exact same as artwork)  
Packaging: **individually polybagged**  
Artwork: **No Charge**  
Warranty: **100% Satisfaction Guaranteed**  
Experience: **over 40 years experience, BBB Honour Roll Member**

#### How Do I Order?

If this quotation is acceptable, please sign your approval below, then **X** the Quantity you wish and email or fax this page back to us at 613-384-0606 and we will process your order immediately. Questions? - please call me @ 888.790.6742 - Thanks, Adam

Approved by:

Signature

Date:

PO#

\_\_\_\_\_

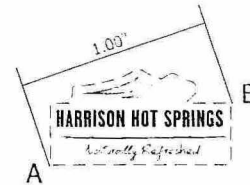
Notes: We do not have any artwork, dies, setup or shipping charges! The HST is the only extra cost to this quote. Thank you very much and please contact me if you have any questions.

Regards - Adam

File Name : harrisonHS



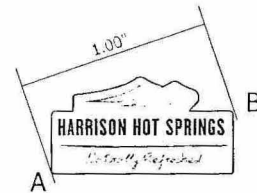
Offset Printed Pin - No Border



Size - 1 " ( A - B )



Offset Printed Pin - with Border



Size - 1 " ( A - B )



Adam Nelson  
adam.nelson@swyrich.com  
1-888-790-6742  
www.swyrich.com/ica

*International Coats of Arms*  
LAPEL PINS & PROMOTIONAL ITEMS  
830 Development Drive • Kingston • Ontario • Canada • K7M 5V7

**PLEASE FAX APPROVAL : 613-384-0606 or Email : adam.nelson@swyrich.com**

**PLEASE CHECK ARTWORK CAREFULLY.**

**Your signature is required to approve this artwork in order for production to begin.**

Approved By : \_\_\_\_\_

Date: \_\_\_\_\_

## Reception

#2

**From:** Mike Arndt <mike@treasurehouseimports.com>  
**Sent:** July-25-11 4:18 PM  
**To:** Reception  
**Subject:** Re: Harrison Hot Springs lapel pins

Hi Heather,  
okay, I'll do it very simple, including any set-up, and delivered to your office, only HST is extra:  
NOTE: printing is done on polished metal, and then the printing is protected by a thin layer of clear resin coating.

1" metal pins w/full colour off-set printed logo

Printed right to the edge (like the WestJet sample I sent to you) 1000pcs. @ .45ea.  
2000pcs. @ .395ea.

I recommend this, because the total focus is on the design, and there are no distractions by any border.

If you really want a border, then a silvery metal like the stainless steel, goes well with the blue 'Naturally Refreshed'.  
1000pcs. @ .46ea.  
2000pcs. @ .405ea.

To have a gold colour metal border showing, the polished brass provides that look:  
1000pcs. @ .53ea.  
2000pcs. @ .475ea.

To have the brass actually gold-plated with 24K gold, would be quite wasteful:

the border is narrow and due to the clear coating, it is hard to tell the difference between gold and polished brass.  
Also most of the gold would be at the back of the pin.

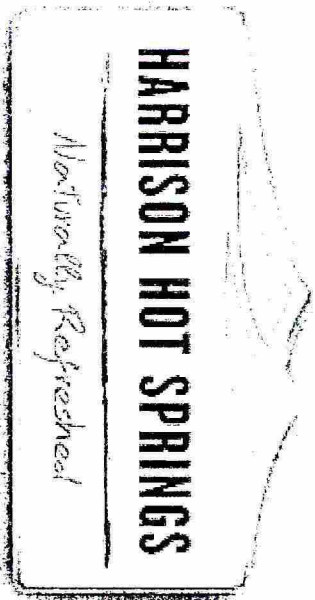
24-K gold plating would cost minimum 8 cents extra per pin, and sadly there are many of our competitors quoting on gold-plating, but later delivering brass-plating, because it now is so lucrative.

NOTE: gold-plating can only be done with 24K gold, and nothing less.

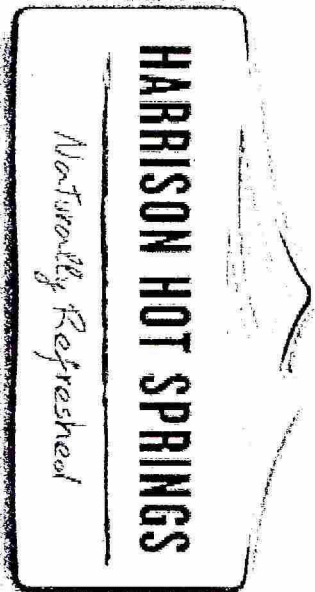
Regards, Mike

On 25-Jul-11, at 12:29 PM, Reception wrote:

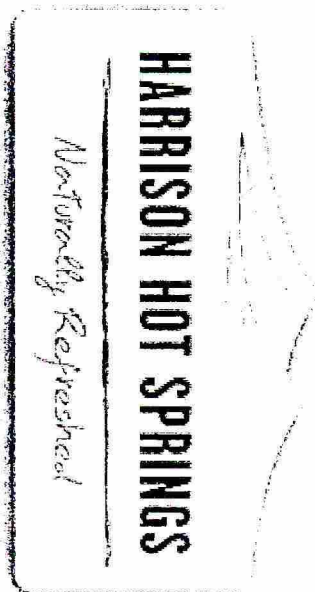
> Hi Mike,  
>  
> Could you please give us one quote with the specifications as I have  
> outlined below, it is getting a bit confusing with too many options.  
> We have to take a report to our Mayor and Council and would like to  
> have a very clear and concise quote for them to look at.  
>  
> -custom offset printed lapel pins - 1"  
> -butterfly clutch  
> -gold plating  
> -full color (same as artwork)  
> -Please include all fees for artwork, setup, dies and shipping  
>



DESIGN A



DESIGN B



DESIGN C



# TREASURE HOUSE IMPORTS

9749A - 54 Ave. NW  
Edmonton, AB, T6E 5J4  
Phone 780-433-3225; Fax 780-433-3186

Email: [mike@treasurehouseimports.com](mailto:mike@treasurehouseimports.com)  
Website: [treasurehouseimports.com](http://treasurehouseimports.com)

Hi HEATHER,

SOME EXAMPLES OF OFF-SET PRINTING (4-COLOUR PROCESS)  
ONTO A METAL PIN.



PRINTED  
ON STAINLESS STEEL



PRINTED RIGHT TO  
THE EDGE



PRINTED ON BRASS  
& SHOWING THE METAL BORDER

REGARDS

*Mike*



**Vulcan Enterprises Ltd.**  
**Custom Lapel Pins, Medals & Key rings**  
 est. 1992

#3

827 West 1st. St.  
 North Vancouver BC  
 Canada V7P 1A4  
 Tel: (604) 980-7713  
 Fax: (604) 980-7736  
 www.vulcanent.com

Call Toll Free  
 1-877-926-PINS (7467)

**Quotation.**

June 23, 2011

Heather Grant,  
 Harrison Hot Springs  
 Municipal Office: P.O. Box 160,495 Hot Springs Road Harrison Hot Springs, BC, V0M 1K0  
 Tel: 604 796 2171

Thank you for the opportunity to supply you with a quote on the following products.

Quantity	Size	Description	Unit Price	Amount
		Full colour printed pin		
500	1"	Custom Harrison Hot Springs lapel pins	\$2.16	\$1,080.00
1		Die charge (incls. Pin design & die use)	\$125.00	\$125.00
		Butterfly snap. Doming (clear bubble on top) \$ 0.10 ea		
1000			\$1.60	\$1,600.00
3000		All same specs as above	\$1.09	\$3,270.00
5000			\$0.98	\$4,900.00
		HST separate		
		Three to four week delivery from art approval		

**How to order.**

If you would like to proceed with the order please sign and fax or mail this quote back along with your deposit. We accept cheques, cash, Visa or Mastercard.

X \_\_\_\_\_ Date: \_\_\_\_\_

Once the deposit has been received we will proceed with artwork to be sent for your approval. Once the art has been approved production will then begin. Thank you for your business!

Credit Card payment, Visa or Mastercard

Deposit Amount \$ \_\_\_\_\_ Cardholders Name \_\_\_\_\_

Card Type & # \_\_\_\_\_ Exp. Date \_\_\_\_\_

<p><b>Ordering information:</b></p> <p><b>Acknowledgement:</b> All orders are promptly acknowledged. Please review &amp; contact us immediately if there are any discrepancies.</p> <p><b>Artwork:</b> A rough sketch of the desired piece from you helps to give us something to work from. Black &amp; white design work is included. Art will be sent for your approval via fax or email. We do not accept responsibility for art errors once art has been approved.</p> <p><b>Cancellations:</b> Orders cancelled will be charged for work completed up to the time of cancellation. Vulcan Enterprises Ltd. Reserves the right to cancel any work in progress at any time.</p> <p><b>Colours:</b> The Pantone system is used. Exact colour matches are not guaranteed</p>		<p>but we will try to be as accurate as possible. For Genuine Cloisonné Lapel Pin colour the Aoki chart is used.</p> <p><b>Cut-outs:</b> The outside edge can be cut out in various custom shapes at no extra charge. Inner cut-outs will be subject to an inner die charge \$ 60.00 net and a running charge per piece of \$ 0.10 ea. net.</p> <p><b>Die charge:</b> Covers the use only of design, dies and moulds. No die charge for exact repeat orders. Changes to your design will incur a new die charge. All tools, dies, models and moulds remain the property of Vulcan Enterprises Ltd.</p> <p><b>Large quantities:</b> Are our specialty! Eg. 200,000 pins, 4 colours, delivery time 3 to 4 weeks. Please ask for your free custom quote.</p>	<p><b>Ordering Terms:</b> Due to the custom nature of our products, we will require a 50% deposit, balance COD. On approved credit, terms are net 30 days.</p> <p><b>Pricing:</b> Of our products is based on the longest dimension. Prices are listed in Canadian dollars and are subject to change without notice. New price lists will be issued as quickly as possible. Taxes are separate.</p> <p><b>Returns:</b> Must have our authorization first or will not be accepted. Any claims must be made in writing within 5 working days from delivery.</p> <p><b>Rights to promotion:</b> We reserve the right to use all products in our advertising or displays unless otherwise specified at the time of the order.</p>	<p><b>Rush orders:</b> Are to be confirmed by Vulcan and are subject to a 45% surcharge.</p> <p><b>Shipping:</b> FOB North Vancouver, B.C. All freight will be sent on customers specified courier account. If no account is established with a courier company freight will be sent by our chosen courier. COD charges, Insurance, etc. are customers responsibility. Any shipping claims to be made to the carrier. Care for goods against loss or damage rest with the customer.</p> <p><b>Trademarks:</b> We bear no responsibility for legal infringements. We assume the customer has the right to use trademarks &amp; logos sent to us for production.</p> <p><b>Thank you for considering Vulcan!</b></p>
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## Art Confirmation

Date: July 19, 2011

Version #: HHSprings draft

Here is a draft design for your lapel pins. The pin would be a full colour printed pin and would look exactly like the sample shown below.

zoom in click ctrl +  
zoom out click ctrl -



1" wide



1 1/4" wide

Dotted line  
is the pin  
cutout line,  
it will not show up  
on the pin.



White background

### Remarks:

- Please review this art closely checking spelling, font and graphics carefully.
- If this artwork is acceptable please email or fax back your approval. If not please explain the changes.
- Pantone colours of the final product may vary from the exact Pantone codes in a range of +/-10% due to the colour preparation process. We do however strive for colour accuracy.
- The colours in the artwork confirmation may vary due to different settings on ones monitor.





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO: Mayor and Council**

**DATE: August 2, 2011**

**FROM: Debra Key, Deputy Chief Administrative Officer/Corporate Officer**

**FILE: 3900-01**

**SUBJECT: Repealing Bylaw No. 983**

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#### **ISSUE:**

To repeal Parking Bylaw No. 587 and Parking Amendment Bylaw No. 658.

#### **BACKGROUND:**

On October 26, 1993 bylaw was established to regulate off-street parking and loading spaces. On December 11, 1995 an amendment to the bylaw was adopted. In 1996 a new Zoning Bylaw was adopted that included provisions for off-street parking and loading. Upon review of other bylaws it was discovered that the two parking bylaws adopted in 1993 and 1995 were not repealed at the time of adoption of the new Zoning Bylaw No. 672 in 1996. The provisions for driveway access are included in the Highway Access Bylaw No. 947.

#### **RECOMMENDATION:**

THAT Repeal Bylaw No. 983 be given first, second and third readings.

Respectfully submitted for your consideration;

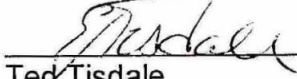
  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/Corporate Officer

**DIRECTOR OF FINANCE COMMENTS:**



\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer

**HARRISON HOT SPRINGS**

*Naturally Refreshed*

**VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 983**

**A bylaw to repeal Parking Bylaw No. 587 and amendment No. 658**

**WHEREAS** the Mayor and Council adopted Parking Bylaw No. 587 and Parking Amendment Bylaw No. 658;

**AND WHEREAS** Parking Bylaw No. 587 and Parking Amendment Bylaw No. 658 must be repealed;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Parking Repeal Bylaw No. 983, 2011".

**2. REPEAL**

The following bylaws are hereby repealed:

- (a) The Corporation of the Village of Harrison Hot Springs Parking Bylaw No. 587, 1993; and
- (b) The Corporation of the Village of Harrison Hot Springs Bylaw Parking Amendment Bylaw 658, 1995.

**7. READINGS AND ADOPTION**

READ A FIRST TIME THIS            DAY OF            , 2011

READ A SECOND TIME THIS        DAY OF            , 2011

READ A THIRD TIME THIS        DAY OF            , 2011

ADOPTED THIS            DAY OF            , 2011

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 587

Being a bylaw to establish regulations and standards for the provision of off-street parking and loading spaces.

WHEREAS: the Municipal Act, R.S.B.C. 1979, c. 290 (the "Act") provides that the Council may, by bylaw, regulate the provision of off-street parking and loading spaces;

NOW THEREFORE: the Council of the Village of Harrison Hot Springs in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1. TITLE

1.1 This bylaw may be cited for all purposes as "Parking Bylaw No. 587, 1993".

2. REPEAL

2.1 "The Corporation of the Village of Harrison Hot Springs Parking Bylaw No. 467" and all amendments thereto are hereby repealed.

3. DEFINITIONS

3.1 In this bylaw, all words or phrases shall have their normal or common meaning except where they are modified, narrowed or expanded by the definitions set forth below:

"ALTERNATE PARKING AREA" means a use of land to provide off-street parking spaces, on a parcel other than the parcel on which the use, building or structure for which the parking use is required.

"AMUSEMENT ARCADE" means any building or land used or intended to be used for the operation of more than a combined total of five electronic video games and pinball machines.

"ANIMAL CLINIC, ANIMAL HOSPITAL" means any building structure or premises in which animals are cared for or treated, maintained or hospitalized.

"AUTOCOURT or MOTEL" means a building or group of buildings containing sleeping units, occupied or intended to be occupied temporarily by automobile tourists or transients, with each unit having its own individual outside access and parking space located adjacent thereto and each dwelling unit being self-contained with or without cooking facilities, having its own bathroom with a water closet, wash basin, and bath or shower.

"AUTOMOBILE or TRAILER SALES or RENTAL LOT" means an open area used for the display, sale or rental of new or used passenger motor vehicles or trailers in operable condition, and where no repair work is done except minor incidental repair of vehicles to be displayed, sold or rented on the premises.

"AUTOMOTIVE REPAIR SHOP" means a building used or intended to be used for major repairs to motor vehicles, trailers and parts thereof, but shall not include motor vehicle manufacture, assembly or body building.

"BED AND BREAKFAST" means a use accessory to a single-family residential use in which rooms accommodating no more than 2 persons per bedroom are used for the temporary accommodation of the travelling public, and in which breakfast but no other meal is served to the registered guests.

"BUILDING" means a structure, located on the ground, which is designed, erected or intended for the support, enclosure, or protection of persons or property.

"BUILDING BYLAW" means a building bylaw adopted by the Council pursuant to Section 734 of the Municipal Act.

"CAMPGROUND" means a site providing for the seasonal and temporary accommodation of travellers using tents or recreation vehicles, but specifically excludes a mobile home park, hotel, motel, autocourt or holiday park. A campground shall not include a camp licenced under the Welfare Institutions Licencing Act.

"CAMPING SITE" means an area in a campground used for one trailer, recreation vehicle, or tent.

"CLUB or LODGE" means a building or establishment used by an association or organization for fraternal, social or recreational purposes which may include a limited private sleeping unit without private cooking facilities, and which shall be operated for the use of club members and their guests only.

"COLLECTOR" shall mean the Collector of Taxes for the Village of Harrison Hot Springs and unless otherwise specified this shall be the Municipal Clerk.

"COMMERCIAL VEHICLE" means a vehicle engaged in carrying or which is designed to carry goods, wares or merchandise and which is licenced as a commercial vehicle under the appropriate Municipal or Provincial laws or regulations.

"COMMUNITY CENTRE" means public buildings and outdoor facilities which provide space for meetings, dances, bingos, social events and sport or recreation activities to meet the needs of local residents.

"CORNER GROCERY or CONVENIENCE STORE" means a store primarily retailing groceries, meats, fruit and vegetable products, and confectioneries, and also may include ancillary retail and service uses such as selling health and beauty products and housewares, rental of audio or video recordings, equipment and machines, selling of lottery tickets, and other sundry products and services.

"COUNCIL" shall mean the Council of the Corporation of the Village of Harrison Hot Springs.

"DEVELOPMENT" means a change in the use of any land, building or structure for any purpose, and shall include the carrying out of any building, engineering, construction or other operation in, on, over or under land, or the construction, addition, or alteration of any building or structure.

"DRIVE-IN RESTAURANT" means an eating establishment with facilities for attracting and servicing prospective customers travelling in motor vehicles which are driven to the site where such an establishment is located, and where a customer is permitted to remain in his/her vehicle to consume the food which is purchased; or additionally to enter the premises to eat.

"DWELLING UNIT" means two or more habitable rooms, used for the residential accommodation of one or more individuals living as a single housekeeping unit and contains sleeping, cooking and toilet facilities.

"DWELLING, SINGLE FAMILY" means any detached building consisting of one dwelling unit which is occupied or intended to be occupied as the permanent home or residence of one family.

"DWELLING, TWO FAMILY or DUPLEX" means any single building consisting of two dwelling units each of which are occupied or intended to be occupied as the permanent home or residence of one family.

"DWELLING, MULTIPLE FAMILY" means any building which is divided into three or more dwelling units, each of which is occupied or intended to be occupied as the home or residence of one family and shall include apartments, row houses, townhouses, triplexes, fourplexes, and terraced housing.

"DWELLING, SENIOR CITIZENS" shall mean any building whose residents are restricted to senior citizens through the building ownership by the Government of Canada, the Government of the Province of British Columbia or by an agency, board, commission or corporation, maintained or owned by either of those governments or by them jointly; or by a non-profit Society maintained by a registered charitable institution.

"FUEL SERVICE STATION" means any building or land used or intended to be used for the retail sale of motor fuels and lubricants but excludes the servicing and repairing of motor vehicles and the sale of automotive accessories.

"GARAGE, PRIVATE" shall mean a building or part of a building used for the storage of private passenger motor vehicles and having a capacity of not more than three vehicle spaces for each dwelling unit.

"GARAGE, PUBLIC" shall mean a building or part of a building other than a private garage used for the storage, care, repair, servicing or equipping of motor vehicles or where such vehicles are kept for remuneration, hire, sale or display.

"HEIGHT" means the vertical distance from the average finished ground level at the perimeter of the building structure to the highest point of the roof structure of a flat roof, to the decline of a mansard roof, and to the ridge of a gable, hip, or dormer, or other pitched roof, and in the case of a structure without a roof, to the highest point of the structure.

"HIGHWAY" means a street, road, lane, pathway, sidewalk, bridge, or any other public way.

"HOLIDAY PARK" means any lot or parcel operated and maintained for the sole purpose of providing two or more recreational camping sites or holiday sites together with all supporting, common leisure and service facilities for the exclusive use of, and occupancy for part of the year only by holiday-makers who are the owners or lessees of the said sites and may include: strata lots or sites under the Condominium Act of the Province of British Columbia, a cooperative ownership recreational club incorporated under the Society Act of the Province or other similar legislation, but does not include a social club, mobile home park, motel campground, or a camp licensed under the Community Care Facility Act of the Province of British Columbia.

"HOSPITAL" means a non-profit public institution (operated for the reception and treatment of a persons suffering from physical illness or disability) which has been designated as a hospital under the Hospital Act, but does not include private hospitals, nursing or convalescent homes.

"HOSPITAL, PRIVATE" means a house in which two or more patients, other than the spouse, parent or child of the owner or operator thereof, are living at the same time, and including a nursing home or convalescent home, but does not include a hospital as defined in this bylaw or a hospital licenced under the Mental Hospitals Act.

"HOTEL" means a use providing guest room accommodation, including dining and related facilities, and having a principal building height of at least three storeys.

"MOBILE HOME" means a dwelling unit especially designed to be moved along the highway from time to time, and which arrives at the site where it is to be occupied complete and ready for occupancy except for placing on foundation and supports, and connection of utilities.

"MOBILE HOME PARK" means a parcel of land which is used or occupied by any person for the purposes of providing spaces for three or more mobile homes and for imposing a charge or rental for the use of such space.

"MOBILE HOME SPACE" means an area of land within a mobile home park for the installation of one mobile home.

"OFF-STREET LOADING USE" means a use providing for the receipt or delivery of goods or materials by vehicles, generated by a permitted use on the same parcel.

"OFF-STREET PARKING AREA" means a parcel or portion of a parcel unoccupied by buildings, the surface of which is prepared, and is used or is intended to be used, primarily for the parking or storage of motor vehicles.

"OFF-STREET PARKING SPACE" means an accessible space within a parking area designated for the parking or storage of one automobile, exclusive of driveways and manoeuvring areas and unobstructed by columns, walls or other structural features.

"OFF-STREET PARKING USE" means a use providing parking spaces solely for the temporary storage of vehicles, as defined in the Motor Vehicle Act, being R.S.B.C., 1960, C. 253, and amendments thereto.

"OWNER" shall have the meaning assigned to it by Section 1 of the Municipal Act R.S.B.C. 1979, c. 290.

"PARCEL" means a lot, block or other area in which land is held or into which it is subdivided, but does not include a highway or a portion thereof.

"PARKING GARAGE" means a building the principal use of which is the parking or storage of vehicles and which is available to the public or as an accommodation to clients, customers or employees.

"PERSONAL CARE USE" means a use providing for the care of persons, including the sick, injured, aged or persons recovering from substance abuse, other than in a public hospital; and includes but is not limited to private hospitals, convalescent homes, nursing homes, rest homes, and community care facilities as defined by the Community Care Facility Act of British Columbia and amendments thereto.

"RESTAURANT" means any building or land used or intended to be used for the sale and consumption of food on the premises and includes but is not limited to cafes, delicatessens and bistros; and excludes drive-in restaurants and drive-through service or windows whether as a principal or accessory use.

"RETAIL STORE" means a sales outlet contained under one roof and providing for the retail sale and display of goods; but specifically excludes industrial uses, service stations and fuel service stations.

"SCHOOL, PUBLIC" means a place of instruction other than a commercial or technical school, maintained at the public expense pursuant to the School Act R.S.B.C. 1979, c. 61.

"SCREENING" means a continuous fence, wall, compact evergreen hedge or combination thereof, supplemented with landscape planting, that would effectively screen the property which it encloses, and is broken only by access drives and walks.

"SERVICE STATION" means any building or land, the use of which shall be the retail sale of motor fuels and lubricants and may include automobile diagnostic centres, the servicing and minor repairing of motor vehicles, the sale of automotive accessories, but specifically excludes vehicle sales, body work and painting.

"SETBACK" means the required minimum distance between a building or structure and each of the respective lot lines.

"STRUCTURE" means anything with a vertical projection of at least one metre above the ground.

"THEME PARK" means a site requiring either a large or sound isolated space used for the purposes of a comprehensively designed recreation and amusement area with special emphasis on a single type of public entertainment in a landscape setting.

"TOWNHOUSE or ROW HOUSE" means a block of at least three dwelling units located on a single parcel, with each dwelling unit being attached to its neighbour at its side and each dwelling unit being separated from each other by a party wall.

"TRAVEL TRAILER" means any vehicular portable structure designed as a temporary dwelling for travel, recreational or vacation uses.

"TRUCK TERMINAL" means a building or property used as an origin or destination point for the loading, unloading, assembling or transferring of goods transported by truck, or which provides containerized freight handling facilities or railtruck services, and where the local pickup, delivery and transitory storage of goods is incidental to the primary function of motor freight shipment, provided, however, that any lot where trucking is the principal use and which operates any vehicles in excess of single unit, single axle, 13,600 kg GVW (29,982.36 lbs. GVW) (Gross Vehicle Weight) shall be considered for the purposes of this bylaw, as a truck terminal.

"USE" means the purpose for which any lot, parcel, tract of land, building or structure is designed, arranged or intended, or for which it is occupied or maintained.

#### 4. SCOPE

- 4.1 Except as provided for in a Development Permit, a Development Variance Permit, or in Section 5.3 of this bylaw every owner of land that is the subject of a development shall provide and maintain off-street parking and loading spaces in conformance with the requirements of this bylaw.

#### 5. OFF-STREET PARKING AND LOADING SPACES

##### 5.1 GENERAL REQUIREMENTS

- 5.1.1. The minimum number of off-street parking spaces, off-street loading spaces, and parking spaces to serve disabled persons required for each use, building, or structure shall conform with SCHEDULE "A" attached hereto and forming part of this bylaw.
- 5.1.2. Off-street loading, as required by this bylaw, shall not be credited against the requirement for off-street parking, nor shall any off-street vehicle parking space be similarly credited against the calculated provision for off-street loading.
- 5.1.3. No off-street parking space or off-street loading space shall be used for any other purpose than parking, loading, or unloading, as required by this bylaw.
- 5.1.4. Where a building or buildings on a parcel contain more than one use the required number of off-street parking spaces shall be the sum of the requirements for each use.
- 5.1.5. Required parking spaces shall be provided on the same parcel as the building, structure or use for which they are required, unless the requirements for alternative parking areas specified in this bylaw are complied with.
- 5.1.6. Buildings or groups of buildings in a phased or incremental development shall provide the requisite number of off-street parking and off-street loading spaces required for each building class as it is constructed.
- 5.1.7. Every off-street parking space and loading space shall have at all times convenient vehicular access to a highway.
- 5.1.8. Within an off-street parking area, all areas intended for vehicular access, parking and loading shall be clearly delineated and separated from areas intended for pedestrian access and movement.

- 5.1.9. All off-street parking areas required for commercial, industrial, multi-family residential, institutional, and assembly uses shall be screened from view of an adjacent residential use, except at points of entry and exit by screening not less than 1.2 metres in height.
- 5.1.10. Except in the case of a one-family or a two-family residence, all parking spaces, whether or not required under this bylaw, shall be so arranged that all vehicular manoeuvres required immediately prior to entering and immediately after leaving any parking space shall not take place on any highway.
- 5.1.11. Every off-street parking area required by this bylaw shall be provided with curbs or other barriers to ensure that vehicular access is restricted to off-street parking, loading and driveway areas only, and to impede vehicles from accessing pedestrian walkways, landscaped areas, and lands adjacent to the parking lot which are not used for parking lot purposes.
- 5.1.12. A professional engineer registered in the Province of British Columbia shall prepare and sign all drawings, specifications and plans for, and shall supervise construction of, all storm drainage facilities:
- (a) for all multi-family residential development parking areas;
  - (b) for all other parking areas containing more than 20 spaces; and
  - (c) where special storm drainage facilities are required for an off-street parking area.
- 5.1.13. Every off-street parking area containing more than 10 off-street parking spaces shall be provided with a bicycle storage rack with provision for the storage of not less than 5 bicycles for every 10 parking spaces.

## 5.2 ALTERNATIVE PARKING AREAS

- 5.2.1. Except as herein provided, where an owner of land, a building or structure that is the subject of a development is required to provide off-street parking, the parking spaces shall be on the same parcel as the land, building or structure.
- 5.2.2. Required off-street parking spaces not provided on the same parcel as the development may be located on a remote parcel that is within one hundred and fifty (150) metres of the development parcel.

5.2.3. Where required off-street parking is provided on a remote parcel that is separate from the parcel on which a development takes place, the owner of the remote parcel shall enter into a restrictive covenant pursuant to Section 215 of the Land Title Act R.S.B.C. 1979, C. 219 in favour of the Municipality to ensure that off-street parking spaces are constructed and maintained to the standards specified in this bylaw for the use of the land being developed.

### 5.3 CASH IN LIEU

5.3.1. An owner of land, a building or structure that is the subject of a development within the area defined in Schedule "B" attached hereto and forming part of this bylaw and within a distance of 450 metres from a municipal parking facility may, at his option, pay to the Municipality the sum of three thousand dollars (\$3,000.00) per required parking space instead of providing off-street parking spaces.

5.3.2. The money referred to in Section 5.3.1. is payable at the time;

(i) the building permit is issued for the building or structure that is being put to the use that requires the parking space specified in the bylaw, or

(ii) where no building permit is required, the use that requires the parking space specified in the bylaw, begins.

5.3.3. The money referred to in Section 5.3.1. shall be paid to the Collector at the office of the Collector of the municipality.

## 6. REGULATIONS RESPECTING THE DESIGN OF OFF-STREET PARKING AND LOADING SPACES: SIZE, SURFACING, LIGHTING AND DELINEATION

### 6.1 SIZE REGULATIONS

#### 6.1.1. Off-Street Parking Spaces:

(a) the width of each parking space shall be not less than 2.7 metres, the height shall be not less than 2.1 metres, and the length shall be not less than 6.0 metres;

(b) a parking space which adjoins a fence or structure greater than 0.3 metres in height shall be increased in width to no less than 3.0 metres;

6.1.2. A driveway shall be provided to permit vehicular access to parking spaces as follows:

Angle at which vehicle is parked:	90°	60°	55°	50°	45°
Required width of driveway:	7.6m	5.3m	4.8m	4.4m	4.0m

6.1.3. Where a driveway width is less than 6 metres, one-way traffic only shall be permitted.

6.1.4. Off-street Loading Spaces:

(a) Each off-street loading space shall be no smaller in area than 35 square metres, provided that the width of each such space shall be no less than 3.0 metres, the length no less than 9.0 metres, and the height no less than 4.5 metres.

6.1.5. Parking Spaces for Disabled Persons:

(a) Where a commercial, industrial, or public assembly use is required to provide off-street parking spaces for disabled persons, parking spaces for disabled persons shall not be less than three point seven (3.7) metres wide, six point zero (6.0) metres long, and two point one (2.1) metres high.

**6.2 SURFACING REGULATIONS**

6.2.1. All off-street parking spaces and loading spaces and all access and egress driveways shall be surfaced with asphalt, concrete or a similar type of surfacing which is equally durable.

**6.3 LIGHTING REGULATIONS**

6.3.1. For all uses, buildings and structures where the total number of off-street parking spaces required under this Bylaw is greater than 15 spaces, and for all parking areas which are not located on the same parcel as the building or use which they serve, adequate illumination of parking areas shall be provided.

6.3.2. Where illumination of parking areas is provided, it shall be so arranged that no direct rays of artificial light from the fixtures enter any adjoining residential property.

**6.4 LOCATION AND DELINEATION OF PARKING AND LOADING SPACES**

6.4.1. All required off-street parking and loading spaces shall be clearly marked on the ground by painted lines.

- 6.4.2. All required off-street parking spaces for disabled persons shall be clearly marked as reserved for disabled persons by a pavement marking or by a sign placed in front of the reserved parking space, or by both a pavement marking and a sign.
- 6.4.3. No off-street parking or loading space shall be located less than 1.5 metres from any parcel line.
- 6.4.4. Parking spaces for disabled persons shall be located as near as practicable to the building entrance designed to serve disabled persons.

## 7. APPLICATION FOR A PERMIT

- 7.1 Every owner of real property or his agent shall obtain from the Clerk, a Permit before commencing construction of, alteration to, addition to or extension of an off-street parking or loading space, parking lot, driveway access, except in the case of a one-family or a two-family residence.
- 7.2 The application for a Permit shall:
- (a) be made in the form attached hereto as Schedule "B" and forming part of this bylaw.
  - (b) include as exhibits copies in triplicate of the specifications and scale drawings of the parking and drainage facilities with respect to which the work is to be carried out:
    - i. the dimensions of the facilities;
    - ii. the dimensions of the area of land on which the facilities are or are to be situated, including their location in respect of the parcel boundaries;
    - iii. the position, height and horizontal dimensions of all existing structures on the land;
    - iv. driveway access, parking and loading arrangements, elevations, and site drainage;
    - v. the location and technical information respecting any underground servicing corridors or connections;
    - vi. the location and size of every drain and of every trap or inspection chamber that is on a drain; and
    - vii. the plans and specifications shall contain complete design and calculation criteria and shall contain the name and address of the designer.

7.3 Where an application for a Permit does not form part of a Building Permit application, each application for the construction of, alteration to, addition to, or extension of an off-street parking area shall be accompanied by an application fee of \$25.00.

7.4 The Clerk may refuse to issue a Permit if:

- (a) the information submitted is inadequate to determine compliance with, or is contrary to the provisions of this Bylaw;
- (b) the information submitted is incorrect; or
- (c) issuance is prohibited by or contrary to a provision of another bylaw, act or regulation.

## 8. PROHIBITION

8.1 It is unlawful for any person to cause or permit any off-street parking space, parking area, or loading space to be constructed, reconstructed, altered, moved, extended, occupied or used in contravention of this bylaw or otherwise to contravene or fail to comply with this bylaw.

8.2 It is unlawful for any person to prevent or obstruct, or attempt to prevent or obstruct the authorized entry of the Clerk or other designated persons onto private property where they are acting under the authority of this bylaw.

## 9. OFFENCE

9.1 Every person commits an offence contrary to the provisions of this bylaw who:

- (a) undertakes or authorizes any construction related to an off-street parking or loading space or off-street parking area without a valid permit;
- (b) does any work, or permits any work to be done, which contravenes a covenant registered pursuant to Section 215 of the Land Title Act, R.S.B.C., 1979 c. 219 against the property respecting the provision of off-street parking or loading;
- (c) does any work, or permits any work to be done, that is at variance with the description, plans and specifications for the structure, work or thing which have been submitted in support of a permit application and for which a permit has been issued.

- (d) constructs, alters, reconstructs, extends, moves, occupies, or uses an off-street parking space, an off-street loading spaces, or an off-street parking lot in contravention to the provisions of a Development Permit or Development Variance Permit.
- (e) occupies, uses or permits to be used any off-street parking or loading space, or off-street parking area for a use other than off-street parking or loading use;
- (f) permits oil, grease, or storm water drainage from an off-street parking lot to run into a watercourse, or onto a public highway;
- (g) fails to maintain an oil or grease trap, or other device intended to prevent the run-off oil or grease from an off-street parking area;
- (h) in relation to an application for any permit under this bylaw, submits false or misleading information;
- (i) changes, or permits the changing of use of an off-street parking or loading space, an off-street parking area, or portion thereof which is required to satisfy the parking requirements of a development.
- (j) contravenes any other provision of this bylaw.

## 10. PENALTY

- 10.1 Any person who violates any provision of this bylaw is liable on summary conviction to a penalty not exceeding two thousand (\$2,000.00) dollars, and not less than five hundred (\$500.00) dollars, and also the cost of prosecution.
- 10.2 Each day during which such violation is continued shall be deemed to constitute a new and separate offence.
- 10.3 Upon conviction, the magistrate may direct that no prosecution under Section 10.2 may be made, with respect to the continuance of the violation, for such a period as he directs.

## 11. ADMINISTRATION

- 11.1 This bylaw shall be administered by the Clerk or any other person who may be appointed by Council.

11.2 The Clerk, being an officer of the municipality or any other person designated by the Council to act in his place is hereby authorized to enter at all reasonable times, upon any property or premises to ascertain whether the provisions of this bylaw are being obeyed.

**12. SEVERABILITY**

12.1 If any section, subsection, sentence, clause or phrase in this bylaw if for any reason held to be invalid by a decision of any Court of competent jurisdiction that portion shall be severed from the bylaw and, the decision shall not affect the validity of the remaining portions of this bylaw.

**13. SCHEDULES**

Schedule "A" Table of Required Spaces for Off-Street Parking and Loading.

Schedule "B" Defined Area within which Cash in Lieu is permitted.


Schedule "C" Form of Permit.

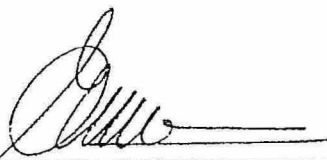
READ A FIRST TIME THIS 23RD DAY OF MARCH, 1993.

READ A SECOND TIME THIS 23RD DAY OF MARCH, 1993.

READ A THIRD TIME THIS 11TH DAY OF MAY, 1993.

RECONSIDERED AND ADOPTED THIS 26TH DAY OF OCTOBER, 1993.


  
MAYOR (Robert S. Watchorn)

  
CLERK (Eric McMurrin)

A true copy of By-Law No. 587  
registered in the office of the Inspector  
of Municipalities this 29th day of  
December 1993.

Certified a true and correct  
copy of Bylaw 587  
as Adopted.

  
CLERK

  
Deputy Inspector of Municipalities

**PARKING BYLAW NO. 587  
SCHEDULE "A"**

**TABLE OF REQUIRED SPACES FOR OFF-STREET PARKING AND LOADING**

**1. OFF-STREET PARKING SPACES**

The minimum number of off-street parking spaces required for each use, building or structure shall be provided in accordance with the following:

<u>BUILDING CLASS</u>	<u>REQUIRED PARKING SPACES</u>
<b>(a) <u>Residential</u></b>	
Dwelling units in buildings for residential use.	
(i) Single family dwelling and two family dwelling	2 for each dwelling unit
(ii) Dwelling units in a building for townhouses or row houses	1.5 for each dwelling unit
(iii) Dwelling units in a multiple family dwelling other than townhouses or row houses	1.25 for each dwelling unit
(iv) Dwelling units in a building also containing a commercial use	2 for each dwelling unit
(v) Mobile home in a mobile home park	1.5 for each dwelling unit, of which one shall be immediately adjacent to the mobile home to which it is related
(vi) Senior citizens dwelling or sleeping units or both	1 for every 4 dwellings or sleeping units
<b>(b) <u>Commercial</u></b>	
(i) Medical and dental clinic	1 per 46.5 m <sup>2</sup> (500 sq. ft.) gross floor area
(ii) Theatre, assembly hall, funeral parlour	1 per 5 seats
(iii) Lodge, club, dance hall	1 per 4 seats or 1 per 4.6 m <sup>2</sup> (50 sq. ft.) whichever is the lesser

**BYLAW 587**  
**Schedule "A"**  
**Page (2)**

(iv)	Hotel, up to 80 rooms	1 per 2 rooms plus 1 space per 2 employees on each shift
	Hotel, with a minimum of 80 guest rooms, incorporating dining facilities, meeting rooms, and retail uses	1 per 2 guest rooms, plus 1 per 15 seats in dining, beverage, and meeting rooms, and 1 per 50 m <sup>2</sup> of gross retail floor area, and 1 per 2 employees on each shift
(v)	Motel and Auto-court	1 per room plus 2 per residential manager
(vi)	Restaurant, night club, food and beverage rooms, neighbourhood pub	1 per 10 seats licenced occupancy
(vii)	Taxi office	1 per 46.5 m <sup>2</sup> (500 sq. ft.) gross floor area
(viii)	Service Station	1 per 46.5 m <sup>2</sup> (500 sq. ft.) gross floor area
(ix)	Campground, R.V. Park, Tourist trailer park, Holiday Park	1 per campsite plus 1 per 10 campsites or fraction thereof for visitors
(x)	Tourist attraction, theme park	1 per 4 persons capacity
(xi)	Office	1 per 46.5 m <sup>2</sup> (500 sq. ft.) gross floor area
(xii)	Corner grocery or convenience store less than 325 m <sup>2</sup> (3,500 sq. ft.)	1 per 30 m <sup>2</sup> (325 sq. ft.) gross floor area or 3, whichever is greater
(xiii)	Retail store, personal service establishment	1 per 30 m <sup>2</sup> (325 sq. ft.) gross floor area
(xiv)	Supermarket or grocery store exceeding 325 m <sup>2</sup> (3,500 sq. ft.)	1 per 30 m <sup>2</sup> (325 sq. ft.) gross floor area
(xv)	Bed and Breakfast	1 for each room used for temporary accommodation plus 2 for owner residence

(c) Industrial

- |       |   |  |
|-------|---|--|
| (i)   | Factories and industrial facilities       | 1 per 92 m <sup>2</sup> (1,000 sq. ft.) gross floor area   |
| (ii)  | Warehouse, storage building, storage yard | 1 per 92 m <sup>2</sup> (1,000 sq. ft.) gross floor area   |
| (iii) | Marina                                    | 1 per 5 boat mooring berths, or 12, whichever is greater plus 15 per 6 metres of width of boat launch ramp |

(d) Institutional

- |       |                      |  |
|-------|----------------------|--|
| (i)   | Elementary school    | 1 per 46.5 m <sup>2</sup> (500 sq. ft.) gross floor area |
| (ii)  | Secondary school     | 1 per 30 m <sup>2</sup> (325 sq. ft.) gross floor area   |
| (iii) | Public hospital use  | 1 per 4 beds   |
| (iv)  | Private hospital use | 1 per 3 beds   |
| (v)   | Churches             | 1 per 4 seats  |

2. **OFF-STREET LOADING SPACES**

One (1) off-street loading space shall be provided for:

- (i) Each 1858 m<sup>2</sup> (20,000 sq. ft.) of gross floor space or fraction thereof, of commercial, industrial or institutional structures involved in the receipt or regular delivery of goods or materials by vehicles; and
- (ii) Each 1858 m<sup>2</sup> (20,000 sq. ft.) of gross yard space or fraction thereof involved in the receipt or regular delivery of goods or materials by vehicle.

3. PARKING FOR DISABLED PERSONS

Commercial, industrial and institutional uses shall provide off-street parking spaces marked for the exclusive use of vehicles properly displaying the decal issued to disabled persons by the Social Planning and Research Council of British Columbia on the following basis:

- (a) one space where 21 to 50 parking spaces are required;
- (b) two spaces where 51 or more parking spaces are required;

Certified a true and correct copy of Schedule A  
to Bylaw No. 587  
[Signature]  
CLERK

PARKING BYLAW No. 587, 1993  
SCHEDULE "B"

Municipal Parking  
Facility Established  
By Bylaw No. 529

Defined Area  
Within Which Cash  
In Lieu Instead of  
Provision of Parking  
Spaces is Permitted

Certified a true and correct  
copy of Schedule  
to Bylaw No. 587

CLERK

THE CORPORATION OF THE DISTRICT OF KENT

THE CORPORATION OF THE DISTRICT OF KENT

NEW WESTMINSTER LAND DISTRICT  
VALE DIVISION OF VALE LAND DISTRICT



INCORPORATED  
MAY 27, 1949

FARRING BYLAW NO. 3077, 1999  
SCHEDULE "C"

The Corporation of the Village of Harrison Hot Springs

P.O. Box 160, 495 HOT SPRINGS ROAD, HARRISON HOT SPRINGS, BRITISH COLUMBIA V0M 1K0  
TELEPHONE: OFFICE: (604) 796-2171  
PUBLIC WORKS: (604) 796-2913

Permit No. \_\_\_\_\_

Roll No. \_\_\_\_\_

Date \_\_\_\_\_ 19 \_\_\_\_\_

**APPLICATION AND PERMIT**

FOR

**BUILDING — PLUMBING — CHIMNEY**

PHONE

OWNER \_\_\_\_\_ Bus. \_\_\_\_\_

Address \_\_\_\_\_ Res. \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ Bus. \_\_\_\_\_

Address \_\_\_\_\_ Res. \_\_\_\_\_

Legal Description \_\_\_\_\_

Mailing Address \_\_\_\_\_

Site Address \_\_\_\_\_ Sanitary Sewer/Septic Tank

Existing Dwelling: \_\_\_\_\_ Yes \_\_\_\_\_ No Zoning \_\_\_\_\_

Floor Area \_\_\_\_\_ Basement \_\_\_\_\_ Yes \_\_\_\_\_ No

Use of Building \_\_\_\_\_

Municipal Property Damage Deposit \_\_\_\_\_ Fees \$ \_\_\_\_\_

Value of Construction \$ \_\_\_\_\_ Fees \$ \_\_\_\_\_

**PLUMBING**

D.C.C. Fees \$ \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

Address \_\_\_\_\_

Bus. \_\_\_\_\_ Res. \_\_\_\_\_

Intended To Be Used As \_\_\_\_\_

Toilets \_\_\_\_\_ Sinks \_\_\_\_\_ Baths \_\_\_\_\_ Washers \_\_\_\_\_

Urinals \_\_\_\_\_ Laundry Tubs \_\_\_\_\_ Basins \_\_\_\_\_ Showers \_\_\_\_\_

Other \_\_\_\_\_ Dishwasher \_\_\_\_\_ Floor Drains \_\_\_\_\_ Fees \$ \_\_\_\_\_

Sewer Connection \_\_\_\_\_ Fees \$ \_\_\_\_\_

Water Connection \_\_\_\_\_ Fees \$ \_\_\_\_\_

**CHIMNEY**

CONTRACTOR \_\_\_\_\_

Address \_\_\_\_\_

Bus. \_\_\_\_\_ Res. \_\_\_\_\_

Type of Heating \_\_\_\_\_

No. of Fireplaces \_\_\_\_\_ No. of Stoves \_\_\_\_\_

Type of Chimney \_\_\_\_\_ No. of Chimneys \_\_\_\_\_ Fees \$ \_\_\_\_\_

TOTAL FEES \$ \_\_\_\_\_

Certified a true and correct  
copy of Schedule \_\_\_\_\_  
to Bylaw No. 587

CLERK: \_\_\_\_\_

**Notes:**

I/We hereby make application under provisions of pertinent By-laws for permission to construct, repair, alter or move the above building and agree to conform to all the requirements of the said By-laws and all other Statutes and By-laws in force in the Village and to indemnify and keep harmless the Village against all claims, liabilities, judgements, costs and expenses of whatever kind, which may in any way accrue against the said Village in consequence of, and incidental to, the granting of this Permit, if issued. All materials used and workmanship shall be in accordance with the Provincial Building Code, and the B.C. Plumbing Code, current, and substandard materials or workmanship will be rejected.

When calling for inspection it is required that you call the working day prior to the inspection and quote the Permit Number. Occupancy is restricted until written permission is granted.

I/We hereby certify that I/We have knowledge of the particulars contained in the foregoing statement and I/We declare that they are fully and truly stated to the best of My/Our knowledge and belief.

Permit will become void if work not commenced within six months from date of issuance.

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Signature of Building Inspector

THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 658

Being a bylaw to amend the provisions of "Parking Bylaw  
No. 587, 1993"

WHEREAS: the Municipal Act, R.S.B.C. 1979, C. 290  
(the "Act") provides that Council may,  
by bylaw, regulate the provision of off-  
street parking and loading spaces;

AND WHEREAS: the Council has adopted "Parking Bylaw  
No. 587, 1993";

AND WHEREAS: the Council deems it expedient to amend  
the cash-in-lieu provisions of bylaw  
587;

NOW THEREFORE: the Corporation of the Village of  
Harrison Hot Springs HEREBY ENACTS AS  
FOLLOWS:

1. Section 5.3.1. of Parking Bylaw 587, 1993 is  
deleted and the following substituted:

5.3.1. An owner of land, a building or structure  
that is the subject of a development within  
the area defined in Schedule "B" attached  
hereto and forming part of this bylaw and  
within a distance of 450 metres from a  
municipal parking facility may, at his  
option, pay to the municipality the sum of  
fifteen thousand dollars (\$15,000.00) per  
required parking up to a maximum of 10% of  
the required number of parking spaces instead  
of providing off-street parking spaces.

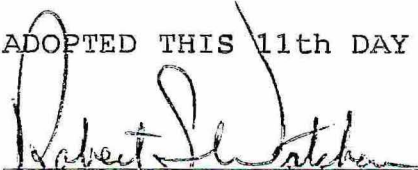
2. This bylaw may be cited for all purposes as  
"Parking Amendment Bylaw No. 658, 1995".

READ FOR A FIRST TIME THIS 14TH DAY OF NOVEMBER, 1995.

READ FOR A SECOND TIME THIS 14TH DAY OF NOVEMBER, 1995.

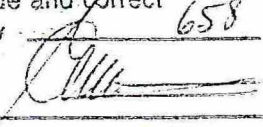
READ FOR A THIRD TIME THIS 14TH DAY OF NOVEMBER, 1995.

ADOPTED THIS 11th DAY OF DECEMBER, 1995.

  
MAYOR (Robert S. Watchorn)

  
CLERK (Eric McMurran)

*A true copy of By-Law No. 658  
registered in the office of the Inspector  
of Municipalities this 24<sup>th</sup> day of  
January 1996.*

Certified a true and correct  
copy of Bylaw 658  
as Adopted. 

CLERK



Respectfully submitted for your consideration;

  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/Corporate Officer

**DIRECTOR OF FINANCE COMMENTS:**

  
\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer



**VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 959**

**A bylaw for the collection and disposal of domestic waste, recyclables and green waste and to establish a fee payable for services provided**

---

**WHEREAS** the Village of Harrison Hot Springs has deemed it advisable to establish a bylaw to provide a system for the collection and disposal of solid waste, recyclables and green waste and to establish fees;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Waste Collection and Disposal Bylaw No. 959, 2010".

**2. INTERPRETATION**

"Animal" means any animal that is normally domesticated including but not limited to dogs and cats and birds and any mammals not normally domesticated including but not limited to bears, cougars, coyotes, wolves, foxes, raccoons and skunks.

"Animal Resistant Container" means a fully enclosed receptacle with a sturdy, tight-fitting, self closing lid. Hinges and latches for lids and bag removal must be sufficiently strong and constructed in a manner that they cannot be pried open by jaws or claws. Container material must be sufficiently strong to prevent wildlife chewing, battering or crushing the container. The bin must be sufficiently stable or capable of being anchored to prevent tipping by large animals.

"Collection Service" means the solid waste service established by the Village of Harrison Hot Springs for the collection of Garbage, Recyclables and Green Waste

"Container" means a biodegradable garbage bag or a waste receptacle owned, leased, or rented by a Resident, constructed of non-corrosive durable metal or plastic, equipped with a tight fitting cover constructed of the same or similar materials, having a maximum capacity of 121 litres weighing no more than than 25 kgs, which must be capable of being manually emptied and shall be capable of being fully closed to reduce odours and reasonably prevent access by animals

"Contractor's Representative" means the representative of the Contractor designated to perform collection and disposal services

"Database" means the computer database containing each Residence and Owners and the level and frequency of Collection Service for each Residence and containing adequate information to fully administer the Bylaw and provide the Collection Service under the Bylaw.

"Domestic Waste" means domestic garbage, wrappers, non recyclable packaging, kitchen waste, food products, pet food, bird feed, compost, noxious weeds, diapers, grease, game meat, fruit; combustibles such as leather, wood scraps, and non-recyclable paper; non-combustibles, such as crockery, unmarketable glass, dirt, ashes from fireplaces and solid fuel burning appliances; un-usable construction and demolition refuse, non-metal pipe and unrecyclable plastics; non locally recyclable empty household product containers, and accumulations of animal, fruit or vegetable matter that attends the use and preparation of meat, fish, fowl, fruits or vegetables.

"Environmental Law" means all federal, provincial, municipal or local laws, statutes or ordinances relating to environmental matters, including all rules, regulations, policies, guidelines, criteria or the like promulgated under or pursuant to any such laws.

"Green Waste" means leaves, clippings, pine needles, plant materials, stalks and prunings up to 6.35 mm (1/4") in diameter approved for the Green Waste program by the Village. Green Waste does not include rocks, concrete, wire, loose soils, food waste; plastics and synthetic fibers; plywood, laminate, painted wood, pressure treated or chemically altered wood; any wood or tree limbs over 6.35 mm (1/4") in diameter; human or animal excrement; noxious weeds; soil contaminated with hazardous substances, including pesticides or herbicides; or any material which is defined as a Household Hazardous Product or Special Waste under the *Waste Management Act* of British Columbia.

"Hazardous Substance" means a contaminant, pollutant, dangerous good, waste, toxic substance, Household Hazardous Product, special waste or hazardous substance as defined in or pursuant to any Environmental Law;

"Household Hazardous Product" means a substance and any product used to contain it which is explosive, corrosive, flammable, reactive and/or toxic and which originates from residential sources in quantities, which are exempt from the application of Section 2(6) of the *Special Waste Regulation* under the *British Columbia Waste Management Act*, as amended from time to time.

"Implementation Date" means January 1, 2011.

"Recyclables" means newspaper, cardboard, any paper, plastic bags, household plastic containers coded 1 through 7, bottles, jars, milk jugs, tetra-paks, flyers, wax cardboard, books or other products accepted by the Contractor for disposal at a licenced facility

"Recycling Container" means any clear or clear blue biodegradable bag or any Container used or owned by the resident, the Contractor or the Village for the temporary storage of Recyclables at curbside

"Residence" means a Single-Family Dwelling or a Duplex that the Village bills for Collection Services.

"Service area" means the area within the municipal boundaries of the Village of Harrison Hot Springs

"Tag Sticker" means the sticker required to be used for the pickup of extra garbage

"Village" means the Village of Harrison Hot Springs

"Waste Collection Day" means the day established by the Village for the curbside collection of waste

### 3. GENERAL CONDITIONS

- (a) This Bylaw only applies to single family dwellings and duplexes.
- (b) No person shall dump or dispose of any waste except in accordance with the provisions of this bylaw or by direct authorization of the Village.
- (c) No person shall deposit or use waste for lot filling or leveling purposes.
- (d) No person shall allow waste of any kind whatsoever to leak, spill, blow or drop from any vehicle or container onto any street within the Village.
- (e) No Person shall place or cause to be placed any Waste upon any street or public land other than in accordance with the Residential Waste Collection Service conditions.
- (f) No person shall dispose of Waste into a Container belonging to another person unless given the authority to do so by the owner or occupier of the premises.
- (g) No Person shall open any Container, add anything thereto or in any way disturb or tamper with the contents thereof, nor shall any Person handle, interfere with, disturb or tamper with any Container placed for collection other than the Waste Collector or a Bylaw Enforcement Officer.
- (h) Nothing contained in this bylaw shall be construed as to prevent any person from the Village from hauling his own Waste to the Landfill.

#### **4. RESIDENTIAL DOMESTIC WASTE COLLECTION SERVICE**

- (a) The Village is authorized to establish, maintain, and implement through a contract service agreement, a Residential Domestic Waste Collection Service within the Village, and impose public regulations, and billing procedures for said system.
- (b) The Residential Domestic Waste Collection Service shall include but may not be limited to the systematic and regularly scheduled emptying of Containers placed by Residents upon their frontage, and the disposal of the contents of Domestic Waste, Recyclables and Green Waste.
- (c) Every owner of a single family dwelling or duplex within the Village shall be entitled to have their Domestic Waste, Recyclables and Green Waste collected and disposed of by the Waste Collector, except where a Resident commits an offence against this bylaw.
- (d) Every owner of a single family dwelling or duplex within the Village shall pay the applicable fees for this service as set out in Schedule "A" and the billing cycle as approved by Council.
- (e) On their Waste Collection Day, each Resident requiring service shall:
  - i) Place a Container(s) for collection upon their frontage in a location that easily identifies the Container as belonging to the Resident, is clearly visible to the Waste Collector, as close as possible to the travelled portion of an adjacent street, level with the surface of the lane, but not on a sidewalk or in such a location as to interfere with or impede with vehicular or pedestrian traffic.
  - ii) Place a Container for collection no later than 7:00 a.m. on each Waste Collection Day.
  - iii) Place allowable containers of:
    - a) Domestic waste – one (1) container
    - b) Recyclable waste - may consist of a collection of container(s) with unlimited commingled recyclables, clearly identified with a recycling logo sticker.
    - c) Greenwaste – one (1) container
  - iv) Remove their Container from the property frontage to a site not visible from the frontage within 24 hours of it being emptied by the Waste Collector.
- (f) On their Waste Collection Day, each owner of a single family dwelling or duplex requiring service shall not:
  - i) Place more than one (1) Container for Waste Collector pick-up unless otherwise issued an extra tag sticker from the Village to do so.

- ii) Place Domestic Waste for Waste Collector pick-up unless inside a sealed Container.
- iii) Place any Container with a filled weight of over 25 kgs
- iv) Place a Container that is not fully closed or sealed.
- v) Place any other Waste other than Domestic Waste, recyclables or green waste into a Container to be collected.

### **5. FEES AND CHARGES**

- (a) The Annual fee applicable under this Bylaw for single family dwellings and duplexes shall form a separate utility amount as billed on a payment schedule approved by Council.
- (b) A Person shall be deemed to have received notification of fees if said notification was mailed to the address maintained in the Village's property database and no Person shall be discharged or relieved from liability in respect of such fees or from penalties attached to non-payment hereby imposed by reason of non-receipt of any statement of account thereof.
- (c) A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.
- (d) Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.
- (e) All accounts shall be rendered to the owner of lands and premises to which the Residential Domestic Waste Collection Service is being provided on the basis that every tenant or occupier of said lands or premises shall be jointly liable with the owner for the same.

### **6. ENFORCEMENT AND IMPLEMENTATION PROVISIONS**

- (a) This Bylaw comes into force and effect on January 1<sup>st</sup>, 2011.
- (b) This Bylaw is designated under the provisions of Section 260 of the *Community Charter* as a Bylaw that may be enforced by means of a ticket issued under the provisions of the Bylaw Notice Enforcement Bylaw.
- (c) Any person who violates any provision of this bylaw or who suffers or permits any act or thing to be done in contravention of or in violation of any of the provisions of this bylaw, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this bylaw commits an offence is subject to a fine of \$100.00 under the Bylaw Notice Enforcement Bylaw.
- (d) Recurring non-compliance of any provision of this bylaw that may affect the integrity of the Waste Collection System may result in suspension of the service pursuant to section 18(1) of the *Community Charter*.

- (e) Persons deemed to be in non-compliance will be provided reasonable notice of the suspension and will have opportunity to make representation to Council pursuant to section 18(2) of the *Community Charter*.
- (f) Each day that a contravention or violation of or failure to perform any provision of this bylaw continues to exist will be deemed to be a separate offence.
- (g) If any portion of this bylaw is found invalid by a decision of a court of competent jurisdiction, the invalid portion is severed without effect on the remaining portions of the bylaw.

**7. GENDER NEUTRAL**

- (a) This bylaw is gender neutral and accordingly, any reference or phrase to one gender includes the other.
- (b) Words in the singular include the plural and words in the plural include the singular.

**5. SCHEDULES**

Schedule "A" attached hereto and forming part of this bylaw.

**6. REPEAL**

- (a) "The Corporation of the Village of Harrison Hot Springs Bylaw No. 265 is hereby repealed in its entirety.

**7. READINGS AND ADOPTION**

READ A FIRST TIME THIS 6<sup>th</sup> DAY OF DECEMBER, 2010

READ A SECOND TIME THIS 6<sup>th</sup> DAY OF DECEMBER, 2010

READ A THIRD TIME THIS 6<sup>th</sup> DAY OF DECEMBER, 2010

ADOPTED THIS 14<sup>th</sup> DAY OF DECEMBER, 2010

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Corporate Officer

**SCHEDULE 'A'****Annual Fee**

Collection Fee per single family dwelling or duplex	\$153.00
Sticker Tags	\$ 2.00

**A bylaw to amend the Waste Collection and Disposal Bylaw No. 959**

---

**WHEREAS** the Council has deemed it advisable to amend the Waste Collection and Disposal Bylaw No. 959, 2011;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Waste Collection and Disposal Amendment Bylaw No. 982, 2011."

**2. AMENDMENT**

In the Waste Collection and Disposal Bylaw No. 959, 2011

a. On page 3, under the heading of Interpretation, amend to read:

*"Residence" means a single family dwelling unit or each dwelling unit of a duplex;*

b. On page 3 General Conditions, amend to read:

*(a) This Bylaw only applies to residences.*

c. On page 4 Residential Domestic Waste Collection Service, amend to read:

*(c) Every owner of a residence within the Village shall be entitled to have their Domestic Waste, Recyclables and Green Waste collected and disposed of by the Waste Collector, except where a Resident commits an offence against this bylaw.*

*(d) Every owner of a residence within the Village shall pay the applicable fees for this service as set out in Schedule "A" and the billing cycle as approved by Council.*

*(f) On their Waste Collection Day, each residence requiring service shall not:*

d. On page 5 Fees and Charges, amend to read:

*(a) The Annual fee applicable under this Bylaw for residences shall form a separate utility amount as billed on a payment schedule approved by Council.*

e. On page 7, Schedule "A" under Annual Fee, amend to read:

<i>Collection Fee per residence</i>	\$153.00
<i>Sticker Tags (each)</i>	\$ 2.00

3. **READINGS AND ADOPTION**

READ A FIRST TIME THIS DAY OF , 2011

READ A SECOND TIME THIS DAY OF , 2011

READ A THIRD TIME THIS DAY OF , 2011

ADOPTED THIS DAY OF , 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

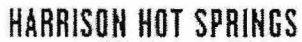


[www.harrisonhotsprings.ca](http://www.harrisonhotsprings.ca)

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**From:** Mayor  
**Sent:** Thursday, July 14, 2011 12:10 PM  
**To:** cao  
**Cc:** Debra Key  
**Subject:** FW: Canadian Cancer Society: Banning Cosmetic Chemical Pesticides: Letter of Support to Premier and Environment Minister  
**Importance:** High

What do you think about this?

**HARRISON HOT SPRINGS**

*Naturally Refreshed*

**Ken Becotte**  
*Mayor*

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**From:** Britt Karlstrom [<mailto:bkarlstrom@bc.cancer.ca>]  
**Sent:** July-13-11 10:19 AM  
**To:** Alan Jackson; [%20bperry@harrisonhotsprings.ca](mailto:%20bperry@harrisonhotsprings.ca); Dave Harris; Dave Kenyon; Mayor  
**Subject:** Canadian Cancer Society: Banning Cosmetic Chemical Pesticides: Letter of Support to Premier and Environment Minister  
**Importance:** High

Dear Mayor and Council of the Municipality of Harrison Hot Springs,

The Canadian Cancer Society, BC & Yukon Division, is working on a provincial campaign to ban the *use and sale* of cosmetic chemical lawn and garden pesticides, this includes: herbicides, fungicides, and, insecticides. As you many know, 38 districts in BC have by-laws in place that restrict the use of cosmetic pesticides on private (and some public) lands.

There are now 3 confirmed municipal letters in to the Environment Minister supporting a provincial ban on cosmetic chemical lawn and garden pesticides in BC.

The 3 municipalities include,

1. Saanich
2. Coquitlam, and
3. Terrace.

One of the many benefits (in addition to human health and environmental protection) to strong provincial legislation would be the reduced cost burden for over-sight and enforcement of municipal by-laws. There would be little (to no) chance of by-law infractions if cosmetic chemical pesticides could no longer be purchased in BC. This would be beneficial to all municipalities.

Would the Municipality of Harrison Hot Springs lend its support to a ban on the *use and sale* of cosmetic chemical pesticides for lawns and gardens in BC and send in a letter of this support to the Environment Minister and Premier?

I am available to answer any questions you may have. Please kindly let me know of your decision. Thank you.

Also, here is a story that ran last week on Global News regarding a provincial ban on cosmetic chemical pesticides:

[http://www.globaltvbc.com/video/index.html?releasePID=aFidEitsD390oBVX\\_p6w8OG\\_H7IZqSOT](http://www.globaltvbc.com/video/index.html?releasePID=aFidEitsD390oBVX_p6w8OG_H7IZqSOT)

Kind regards,

Britt Karlstrom  
Public Outreach Specialist  
Canadian Cancer Society, BC & Yukon Division  
250-812-6026  
[bkarlstrom@bc.cancer.ca](mailto:bkarlstrom@bc.cancer.ca)

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**A bylaw to impose Development Cost Charges**

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**WHEREAS** pursuant to Sections 933 and 934 of the *Local Government Act* Council may impose terms and conditions for Development Cost Charges.

**AND WHEREAS** the Development Cost Charges may be imposed for the purpose of providing funds to the Village to pay the Capital Costs of constructing, altering or expanding sewage, water, drainage and highways and for providing and improving parkland in order to serve, directly or indirectly the developments for which the charges are imposed.

**AND WHEREAS** a Development Cost Charge is not payable if a development cost charge has been previously paid for the same development, unless as a result of further development, new capital cost burdens will be imposed on the Village.

**AND WHEREAS** in imposing the development cost charges, Council has taken into consideration future land use patterns and development, the phasing of works and services, the provision and improvement of parkland and whether the charges:

1. Are excessive in relation to the capital cost of prevailing standards of service in the Village;
2. Will deter development;
3. Will discourage the construction of reasonably priced housing or the provision of reasonably priced serviced land in the Village; or
4. Will discourage the development or redevelopment of commercial properties which would otherwise provide employment and economic diversity and stability in the community.

**AND WHEREAS**, the Village has not viewed its Development Cost Charge bylaw since 2000, and the new charges imposed by this bylaw are related to the capital costs of projects included in the Village's 10 year financial plan.

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Development Cost Charges Bylaw No. 960, 2011".

2. **DEFINITIONS**

**"Campsite"** means an area within a campground or Recreational Vehicle park that is primarily designated for camping purposes including the use of Recreational Vehicle trailers and similar devices.

**"Commercial Development"** means a building or structure or land used or intended to be used for the carrying on of any business, including the sale and provision of goods, accommodations, entertainment, meals or services, but excludes institutional or residential development.

**"Dwelling Unit"** means a self contained residential unit including a cooking facility and consisting of one or more habitable rooms designed and used for the accommodation of one person or family.

**"Gross Floor Area"** means the combined area of all floors within a building, including any basement, cellar or crawlspace, measured to the inside surface of the exterior walls of the building, but excluding areas for parking, elevator shafts, stairwells, and heating and ventilating fixtures.

**"Institutional Development"** means a building or structure used or intended to be used only on a non-profit basis for cultural, recreational, social, religious, governmental, public hospital or educational purposes.

**"Multi-Family Residential Development"** means a development for residential purposes, which results in more than one dwelling or sleeping unit on a single property and has an overall net minimum density of 25 units per hectare.

**"Residential Subdivision"** means a subdivision under the *Land Title Act* or the *Strata Property Act* which creates parcels for residential occupancy.

**"Single Family Residential Development"** means a development for residential purposes, which results in one dwelling or sleeping unit on a single property.

**"Sleeping Unit"** means one or more habitable rooms used for the lodging of a person or persons.

### 3. DEVELOPMENT COST CHARGES

- a. Every person who obtains approval of a residential subdivision or a building permit authorizing the construction alteration or extension of a building a structure shall pay at the time of the approval of the subdivision or the issuance of a building permit, as applicable, the relevant development cost charges as set out in Schedules "A" to "E" of this bylaw.
- b. Section 3.a does not apply to those properties that are exempt from taxation and Section 220 (1) (h) or 224 (2) (f) of the *Community Charter*, or if the total value of the work authorized in the building permit is less than \$50,000 or another amount prescribed by the Minister of Community, Sport and Cultural Development.
- c. DCC'S less than \$50,000.00 must be paid in full at the time of subdivision approval or issuance of a building permit.
- d. DCC'S in excess of \$50,000.00 may be paid by installments as authorized by the ministerial regulation.

### 4. DEVELOPMENT COST CHARGE CREDITS

- a. Where development cost charges (DCCs) are payable and the services are constructed by the owner, a DCC credit will be provided and calculated as the lesser of:
  - i) the estimated cost of construction of the services including engineering, design and inspection less the Village's assist factor;
  - ii) The estimated DCCs as provided for in the DCC Bylaw;
  - iii) The amount of DCCs payable for each service as set out in the DCC Bylaw.
- b. Credits will be applied towards DCCs payable as follows:
  - i) Where DCCs are paid as a lump sum, the rebate will be credited towards the lump sum payments; and
  - ii) Where the DCCs are to be paid in installments the credits will be deducted from the total DCCs payable.

**5. MULTIPLE USE**

When a building or structure is used or intended to be used for more than one class of development, charges under this bylaw shall be calculated separately for each class as though the area was a separate building and the amount payable shall be considered for all classes.

**6. EXCEPTIONS**

Regardless of Section 3, Development Cost Charges are not payable under this schedule within an area of land that is:

- a. Not serviced by a community water system; and
- b. Will not be provided with a community water system that will not serve the subdivision or development for which approval is sought.

**7. SCHEDULES**

- (a) Schedule "A" Development Cost Charges for Community Water Service
- (b) Schedule "B" Development Cost Charges for a Community Sanitary Sewer System
- (c) Schedule "C" Development Cost Charges for Community Drainage Services
- (d) Schedule "D" development Cost Charges for Parkland Acquisition and improvements

attached hereto and forming part of this bylaw.

**10. REPEAL**

- (a) "The Village of Harrison Hot Springs Bylaw No. 506 and all amendments, 536, 744 and 763 thereto are hereby repealed in their entirety.

**READINGS AND ADOPTION**

READ A FIRST TIME THIS 6<sup>th</sup> DAY OF JANUARY, 2011

AMENDED AND READ A SECOND TIME THIS 14<sup>th</sup> DAY OF MARCH, 2011

READ A THIRD TIME THIS 14<sup>th</sup> DAY OF MARCH, 2011

RESCINDED THIRD READING THIS      DAY OF AUGUST, 2011

AMENDED AND RE-READ A THIRD TIME THIS  
2011

DAY OF AUGUST,

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS \_\_\_\_ DAY OF  
\_\_\_\_\_, 2011

ADOPTED THIS            DAY OF            , 2011

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**Schedule "A"**

**Development Cost Charges for Community Water Service**

1. Development Cost Charges are payable for community water services as follows:

<b>Class of Development</b>	<b>Development Cost Charge</b>
Residential Subdivision or Single Family Building Permit	\$5,357/unit/parcel
Multi-Family Residential	\$4,018/unit
Commercial (a) if a building or structure (b) if a campsite	\$21. Per square metre of gross floor area \$9.50 Per square metre of the gross area of the campsite
Institutional	\$21. Per square metre of gross floor area

2. The assist factor for a community water system will be 5%.

**Schedule "B"**

**Development Cost Charges for a Community Sanitary Sewer System**

1. The development cost charges are payable for a community sanitary sewer services as follows:

<b>Class of Development</b>	<b>Development Cost Charge</b>
Residential Subdivision or Single Family Building Permit	\$6,653/unit/parcel
Multi-Family Residential Dwelling	\$4,990/unit
Commercial (a) if building or structure (b) if campsite	\$53/square metre of gross floor area \$17/square metre of land designated for the campsite
Institutional	\$53/square metre of gross floor area

2. The assist factor for a community sanitary sewer system will be 5%.

### Schedule "C"

#### Development Cost Charges for Community Drainage Service

1. Development Cost Charges are payable for community drainage services as follows:

<b>Class of Development</b>	<b>Development Cost Charge</b>
Residential Subdivision or Single Family Building Permit	\$4,294/unit/parcel
Multi-Family Residential Dwelling	\$3,435/unit
Commercial	
(a) if building or structure	\$21/square metre of gross floor area
(b) if campsite	\$0
Institutional	\$21/square metre of gross floor area

2. The assist factor for a community drainage services will be 5%.

**Schedule "D"**

**Development Cost Charges for Parkland Acquisition and Improvements**

1. Development Cost Charges are payable for parkland acquisition and improvements as follows:

<b>Class of Development</b>	<b>Development Cost Charge</b>
Residential Subdivision or Single Family Building Permit	\$2,290/unit/parcel
Multi-Family Residential Dwelling	\$2,290/unit
Commercial	
(a) if building or structure	\$0
(b) if campsite	\$0
Institutional	\$0

2. The assist factor for a parkland acquisition and improvements will be 5%.

