



HARRISON HOT SPRINGS

*Naturally Refreshed*

# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Monday, November 7, 2011  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, Village Office, 495 Hot Springs Road,  
Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>		
	(a)	Meeting called to order by Mayor Becotte
<b>2. INTRODUCTION OF LATE ITEMS</b>		
<b>3. APPROVAL OF AGENDA</b>		
<b>4. ADOPTION OF COUNCIL MINUTES</b>		
<input type="checkbox"/> Regular Council Meeting Minutes – October 11, 2011		<b>THAT</b> the minutes of the Regular Council Meeting of October 11, 2011 be adopted.
<input type="checkbox"/> Special Council Meeting Minutes – October 31, 2011		<b>THAT</b> the minutes of the Special Council Meeting of October 31, 2011 be adopted.
		Item 4.1 Page 1
		Item 4.2 Page 7
<b>5. BUSINESS ARISING FROM THE MINUTES</b>		
		Item 5.1
<b>6. CONSENT AGENDA</b>		
<b>i. Bylaws</b>		
Bylaw No. 992 Financial Plan 2011-2020		Item 6.i Page 11
<b>ii. Agreements</b>		
None		Item 6.ii
<b>iii. Committee/ Commission Minutes</b>		
Advisory Planning Commission of August 16, 2011		Page13
Communities in Bloom of September 8, 2011		Page 17
Parks and Recreation Commission of September 27, 2011		Page 21
Committee of the Whole of October 11, 2011		Page25

<b>iv. Correspondence</b>		Item 6 iv
None		
Recommendation:		
<b>THAT</b> Bylaw No. 992 Financial Plan 2011-2020 be adopted and the Committee/Commission Minutes be received.		
<b>7. DELEGATIONS AND PETITIONS</b>		
		Item 7.1
<b>8. CORRESPONDENCE</b>		
		Item 8.1
<b>9. BUSINESS ARISING FROM CORRESPONDENCE</b>		
<b>10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS</b>		
<b>11. REPORTS FROM MAYOR</b>		
K. Becotte – verbal		
<b>12. REPORTS FROM COUNCILLORS</b>		
D. Harris - verbal D. Kenyon - verbal A. Jackson - verbal B. Perry – verbal Fraser Valley Regional Library Re: Provincial Funding		
<b>13. REPORTS FROM STAFF</b>		
<input type="checkbox"/> Memorial Benches	<b>Report of Community and Economic Development Officer –November 2, 2011</b> Re: Memorial Benches  Recommendation:  <b>THAT</b> moratorium on memorial benches on the beachfront be lifted;  <b>AND THAT</b> Council authorize staff to implement the proposed recognition beach plan for the beachfront;  <b>AND THAT</b> Council authorize staff to review the plans and policies for dealing with recognition items in public spaces.	Item 13.1 Page 29

--	--	--

**14. BYLAWS**

		Item 14.1

**15. QUESTIONS FROM THE PUBLIC (PERTAINING TO AGENDA ONLY)**

**16. ADJOURNMENT**

**RESOLVE** that the meeting be closed to the public.

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** October 11, 2011  
**TIME:** 8:12 p.m.  
**PLACE:** Council Chambers, 495 Hot Springs Road

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Dave Harris  
Councillor Allan Jackson  
Councillor Dave Kenyon

CAO, Ted Tisdale  
CEDO, Andre Isakov  
Operations Manager, Ian Gardner  
DCAO/Corporate Officer, Debra Key  
Manager of Revenue Services, Peggy Parberry

Recording Secretary, Krystal Sobie

**ABSENT:**

+

**1. CALL TO ORDER**

The Mayor called the meeting to order at 8:12 p.m.

**2. INTRODUCTION OF LATE ITEMS**

- Bylaw No. 991
- Minutes of Special Council Meeting of September 23, 2011

**3. APPROVAL OF AGENDA**

**Moved by Councillor Perry**  
**Seconded by Councillor Kenyon**

**THAT** the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

**4. ADOPTION AND RECEIPT OF MINUTES**

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**THAT** the minutes of the Regular Council Meeting of September 12, 2011 be adopted;

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
October 11, 2011*

**UNANIMOUSLY**

☐ Special Council Meeting  
Minutes – September 19,  
2011

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**THAT** the minutes of the Special Council Meeting of September 19,  
2011 be adopted;

**CARRIED  
UNANIMOUSLY**

☐ Special Council Meeting  
Minutes – September 23,  
2011

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

**THAT** the minutes of the Special Council Meeting of September 23,  
2011 be adopted;

**CARRIED  
UNANIMOUSLY**

**5.**

**BUSINESS ARISING FROM THE MINUTES**

None

**CONSENT AGENDA**

**i. Bylaws**

THAT Bylaw No. 991 Bylaw to Regulate Municipal Docks be adopted.

None

**ii. Agreements**

**iii. Committee/  
Commission  
Minutes**

Communities in Bloom of August 11, 2011  
Parks and Recreation of June 28, 2011

**iv. Correspondence**

None

**Moved by Councillor Kenyon**  
**Seconded by Councillor Jackson**

**THAT** the Bylaw be adopted and Committee/Commission Minutes be  
received.

**CARRIED  
UNANIMOUSLY**

**7. DELEGATIONS**

**Agassiz Healthy Communities**

**Agassiz Healthy Communities**

A brief overview of Agassiz Healthy Communities was presented to Council. The Ministry of Community, Sport and Cultural Development has announced there is \$30 M available in grants for rural communities for recreational infrastructure.

**Bunt & Associates**

**Bunt & Associates**

Tim Barton from Bunt & Associates gave a brief overview to Council about the traffic calming report that was completed.

**8. CORRESPONDENCE**

None

**9. BUSINESS ARISING OUT OF CORRESPONDENCE**

None

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

None

**10. REPORTS FROM MAYOR**

The Mayor, Councillor Kenyon and Councillor Perry as well as Senior staff attended UBCM, the meetings with the Ministries were very productive.

**11. REPORTS FROM COUNCILLORS**

**Councillor Harris** Nothing to report

**Councillor Kenyon** Nothing to report

**Councillor Jackson** Nothing to report

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
October 11, 2011*

**Councillor Perry**

September 21, 2011 attended ICSP at Memorial Hall.

September 22, 2011 attended ICSP at the Village Office.

Attended UBCM.

October 5, 2011 attended Fraser Valley Regional Library Board Meeting.

**12.**

**REPORTS OF STAFF**

Traffic Calming Report

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**Report of Community and Economic Development Officer –  
September 29, 2011**

Re: Traffic Calming Plan

**THAT** Council receive the report and authorize staff to develop an implemented strategy.

**CARRIED  
UNANIMOUSLY**

Parks and Trail Master Plan

**Moved by Councillor Kenyon**  
**Seconded by Councillor Jackson**

**Report of Community and Economic and Development Officer –  
September 29, 2011**

Re: Parks and Trail Master Plan

**THAT** Council receive for information.

**CARRIED  
UNANIMOUSLY**

Integrated Community  
Sustainability Plan (ICSP)

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

**Report of Community and Economic Development Officer –  
October 3, 2011**

Re: Integrated Community Sustainability Plan (ICSP)

**THAT** Council receive the Sustainable Harrison ICSP and authorize staff to develop an implementation strategy.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
October 11, 2011*

Approval for Credit Card  
Additions and Changes

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**Report of Manager of Revenue Services – October 3, 2011**

Re: Approval for Credit Card Additions and Changes

**THAT** Council appoint the CAO and the Director of Finance as signatories for approval of any additions or changes to the Village Business Account with Visa Desjardins.

**CARRIED  
UNANIMOUSLY**

Special Occasion License  
Application – Harrison Festival of  
the Arts

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**Report of Deputy Chief Administrative Officer/ Corporate Officer –  
October 11, 2011**

Re: Special Occasion License Application – Harrison Festival of the Arts

**THAT** Council approve the endorsement of the Harrison Festival of the Arts Special Occasion Licence Applications.

**CARRIED  
UNANIMOUSLY**

**13.**

**BYLAWS**

OCP Amendment Bylaw No.  
988, 2011

**Moved by Councillor Perry**  
**Seconded by Councillor Jackson**

**THAT** OCP Amendment Bylaw No. 988 receive third reading; and

**THAT** Council refer to staff for report on Public Hearing.

**CARRIED  
UNANIMOUSLY**

Zoning Amendment Bylaw No.  
989, 2011

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**THAT** Zoning Amendment Bylaw No. 989 receive third reading.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
October 11, 2011*

Zoning Amendment Bylaw No.  
990, 2011

**Moved by Councillor Kenyon**  
**Seconded by Councillor Jackson**

THAT Zoning Amendment Bylaw No. 990 receive third reading.

**CARRIED  
UNANIMOUSLY**

**14. QUESTIONS FROM THE PUBLIC**

**15. ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kenyon**

THAT the meeting be adjourned.

The meeting adjourned at 9:20 p.m.

**CARRIED  
UNANIMOUSLY**

---

**Ken Becotte**  
**Mayor**

---

**Debra Key**  
**Corporate Officer**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

**DATE:** October 31, 2011  
**TIME:** 9:30 a.m.  
**PLACE:** Council Chambers, 495 Hot Springs Road

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Dave Harris  
Councillor Dave Kenyon  
Councillor Allan Jackson  
  
CAO, Ted Tisdale  
Director of Finance, Dale Courtice  
CEDO, Andre Isakov  
Manager of Revenue Services, Peggy Parberry  
Operations Manager, Ian Gardner  
DCAO/Corporate Officer, Debra Key  
  
Krystal Sobie, Recording Secretary

**ABSENT:**

1. **CALL TO ORDER**

The Mayor called the meeting to order at 9:30 a.m.

2. **INTRODUCTION OF LATE ITEMS**

- a) Elections Cost Sharing Agreement between the Village and School District # 78

3. **APPROVAL OF AGENDA**

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

**THAT** the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

None

5. **BUSINESS ARISING FROM THE MINUTES**

None

**CONSENT AGENDA**

**i. Bylaws**

**ii. Agreements**

**iii. Committee/  
Commission  
Minutes**

**iv. Correspondence**

**DELEGATIONS**

None

**8. CORRESPONDENCE**

None

**9. BUSINESS ARISING OUT OF CORRESPONDENCE**

None

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

None

**10. REPORTS FROM MAYOR**

None

**11. REPORTS FROM COUNCILLORS**

**Councillor Harris**      None

**Councillor Kenyon**      None

**Councillor Jackson**      Very successful journey in Quebec for Communities in Bloom. Harrison received the National Award in landscape along with 5 blooms. The conference will be held in Edmonton next year.

**Councillor Perry**      None

12.

**REPORTS OF STAFF**

**Moved by Councillor Harris**  
**Seconded by Councillor Kenyon**

THAT the Village Office be closed at 12:00 noon, December 23, 2011 and be closed December 28, 29, 30, 2011 and reopening January 3, 2012.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Perry**  
**Seconded by Councillor Harris**

THAT Council contribute \$300.00 to the Agassiz-Harrison Healthy Communities Strategic Planning Day.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Kenyon**  
**Seconded by Councillor Harris**

THAT Council approve the rededication of Memorial Hall in honor of the Veterans of the Canadian Forces.

**CARRIED  
UNANIMOUSLY**

A ceremony to be held on November 11, 2011 at 2:00 pm. There was discussion regarding who would be honored at the ceremony.

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Council approve and enter into the Elections Cost Sharing Agreement between the Village of Harrison Hot Springs and School District #78.

**CARRIED  
UNANIMOUSLY**

13.

**BYLAWS**

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Financial Plan Amendment 2011-2020 Bylaw No. 992 be read a first time.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Perry**  
**Seconded by Councillor Jackson**

THAT Financial Plan Amendment 2011-2020 Bylaw No. 992 be read a second time.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

THAT Financial Plan Amendment 2011-2020 Bylaw No. 992 be read a third time.

**CARRIED  
UNANIMOUSLY**

Material options for the roofs for the Village Office and Public Works buildings was discussed. It was noted that the roof on the public works facilities should be done right away with the Village Office being held off as there are no major concerns with it at this present time.

**CARRIED  
UNANIMOUSLY**

14.

**QUESTIONS FROM THE PUBLIC**

None

15.

**ADJOURNMENT**

**Moved by Councillor**  
**Seconded by Councillor**

THAT the meeting adjourned at 9:07 a.m.

**CARRIED  
UNANIMOUSLY**

---

**Ken Becotte**  
**Mayor**

---

**Debra Key**  
**Corporate Officer**

**A bylaw to amend the Financial Plan for the years 2011-2020**

---

**WHEREAS** the Village of Harrison Hot Springs has deemed it necessary to amend the Financial Plan for the years 2011 – 2020;

**AND WHEREAS** public consultation regarding the amendments to the Financial Plan was provided by way of an open meeting;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Financial Plan Amendment Bylaw No. 992, 2011".

**2. REPEAL**

(a) That Schedule "A" to Financial Plan Bylaw No. 972, 2011 is hereby repealed in its entirety and replaced with Schedule "A1" attached hereto and forming part of this bylaw.

**3. READINGS AND ADOPTION**

READ A FIRST TIME THIS    DAY OF OCTOBER, 2011

READ A SECOND TIME THIS    DAY OF OCTOBER, 2011

READ A THIRD TIME THIS    DAY OF OCTOBER, 2011

ADOPTED THIS    DAY OF NOVEMBER, 2011

---

Mayor

---

Corporate Office

Schedule A1  
Bylaw No. 992  
Financial Plan  
2011 - 2020

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<b>Revenues</b>										
Property Taxes - Residential	\$ 1,028,000	\$ 1,063,000	\$ 1,095,000	\$ 1,128,000	\$ 1,128,000	\$ 1,162,000	\$ 1,197,000	\$ 1,233,000	\$ 1,270,000	\$ 1,308,000
Property Taxes - Business	698,500	748,000	770,000	793,000	854,000	879,500	906,000	933,000	961,000	990,000
Property Taxes - Rec / Non Profit	58,500	63,000	65,000	67,000	69,000	71,000	73,000	75,000	77,000	79,500
Municipal Debt Taxes	26,100	26,100	26,100	26,100	26,100	26,100	26,100	26,100	26,100	26,100
Frontage Charges	383,700	383,000	383,000	383,000	383,000	383,000	383,000	383,000	383,000	383,000
Penalties and Interest	23,600	16,600	16,200	16,200	16,200	16,200	16,200	16,200	16,200	16,200
Revenue Taxes	30,200	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Payments in Lieu of Taxes	6,100	6,550	6,750	6,960	7,170	7,380	7,600	7,800	8,000	8,200
Sale of Services	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Revenues from Own Sources	778,500	737,500	733,100	733,100	674,600	733,100	734,600	738,600	733,800	733,800
Other Revenues	20,850	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050
DCC Revenues	257,000	245,600	643,700	332,500	1,200,800	696,400	898,600	543,500	1,847,300	1,813,000
Transfers from Other Governments	4,012,400	649,700	649,700	649,700	649,700	649,700	649,700	649,700	649,700	649,700
<b>Total Revenues</b>	<b>\$ 7,328,950</b>	<b>\$ 3,975,600</b>	<b>\$ 4,425,100</b>	<b>\$ 4,172,110</b>	<b>\$ 5,045,120</b>	<b>\$ 4,660,930</b>	<b>\$ 4,928,350</b>	<b>\$ 4,642,450</b>	<b>\$ 6,008,650</b>	<b>\$ 6,044,050</b>
<b>Expenditures</b>										
General Government	\$ 1,107,470	\$ 1,091,910	\$ 1,085,960	\$ 1,109,820	\$ 1,109,630	\$ 1,122,590	\$ 1,149,110	\$ 1,147,410	\$ 1,163,710	\$ 1,193,310
Community Services	221,680	202,130	205,130	201,830	201,730	198,730	198,730	198,730	198,730	198,830
Protective Services	234,540	171,750	148,500	148,300	148,300	150,100	150,100	149,100	149,100	149,100
Public Works	227,620	226,000	224,950	223,700	224,200	224,200	224,200	224,200	224,200	222,500
Transportation Services	153,350	126,650	127,650	127,650	129,650	132,650	132,650	132,650	132,650	132,650
Environmental and Public Health	124,750	96,700	127,350	127,350	127,350	127,350	127,350	127,350	103,350	127,350
Recreation and Culture	359,170	294,760	298,360	305,060	291,560	295,510	295,510	294,010	295,910	296,310
Sewer Utility	269,290	245,690	247,390	239,690	249,690	240,490	244,290	239,890	240,190	239,590
Water Utility	154,500	129,700	130,500	131,900	130,200	132,500	131,600	132,500	132,700	131,300
Debt - Interest	65,310	33,440	33,440	58,440	58,440	58,440	58,440	58,440	58,440	58,440
Amortization of capital assets	603,550	605,300	605,300	605,300	605,300	605,300	605,300	605,100	605,100	605,100
<b>Total Expenditures</b>	<b>\$ 3,521,230</b>	<b>\$ 3,224,030</b>	<b>\$ 3,234,530</b>	<b>\$ 3,279,040</b>	<b>\$ 3,276,050</b>	<b>\$ 3,287,860</b>	<b>\$ 3,317,280</b>	<b>\$ 3,309,380</b>	<b>\$ 3,304,080</b>	<b>\$ 3,354,480</b>
<b>Surplus (Deficit)</b>	<b>\$ 3,807,720</b>	<b>\$ 751,570</b>	<b>\$ 1,190,570</b>	<b>\$ 893,070</b>	<b>\$ 1,769,070</b>	<b>\$ 1,373,070</b>	<b>\$ 1,611,070</b>	<b>\$ 1,333,070</b>	<b>\$ 2,704,570</b>	<b>\$ 2,689,570</b>
<b>Capital, Debt, Reserve Transfers and Borrowing</b>										
Capital Expenditures	\$ (6,430,400)	\$ (664,500)	\$ (1,077,500)	\$ (738,000)	\$ (1,714,000)	\$ (1,130,000)	\$ (1,352,000)	\$ (912,000)	\$ (2,346,500)	\$ (2,321,500)
Repayment of debt	(579,370)	(166,370)	(165,370)	(23,370)	(23,370)	(23,370)	(23,370)	(23,370)	(23,370)	(23,370)
Replacement reserves	(324,500)	(526,000)	(553,000)	(737,000)	(637,000)	(825,000)	(841,000)	(1,003,000)	(940,000)	(950,000)
Reserves used for capital financing	2,861,000	-	-	-	-	-	-	-	-	-
Appropriation from surplus	62,000	-	-	-	-	-	-	-	-	-
Equity in tangible capital assets	603,550	605,300	605,300	605,300	605,300	605,300	605,300	605,300	605,300	605,300
Borrowing	-	-	-	-	-	-	-	-	-	-
	<b>\$ (3,807,720)</b>	<b>\$ (751,570)</b>	<b>\$ (1,190,570)</b>	<b>\$ (893,070)</b>	<b>\$ (1,769,070)</b>	<b>\$ (1,373,070)</b>	<b>\$ (1,611,070)</b>	<b>\$ (1,333,070)</b>	<b>\$ (2,704,570)</b>	<b>\$ (2,689,570)</b>
<b>Surplus (Deficit) plus Capital, Debt Reserve Transfers and Borrowing</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**VILLAGE OF HARRISON HOT SPRINGS  
ADVISORY PLANNING COMMISSION MEETING**

**DATE:** August 16, 2011  
**TIME:** 2:00 p.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Leo Facio (Chair)  
Councillor, Allan Jackson  
Alan Birtch  
Marg Doman  
Ted Tisdale, Chief Administrative Officer  
Brian Bignell  
Harvey Ruggles  
Andre Isakov, CEDO  
Raymond Hooper  
Lorne Lees (Deputy Chair)  
Debra Key, Deputy Chief Administrative  
Officer/Corporate Officer

Recording Secretary, K. Sobie

**ABSENT:**

Michael Rosen, Planning Consultant

1. **CALL TO ORDER**

The Chair called the meeting to order at 2:00 p.m.

2. **LATE ITEMS**

3. **ADOPTION OF MINUTES**

APC minutes of  
June 21, 2011

**Moved by Lorne Lees**  
**Seconded by Harvey Ruggles**

**THAT** the minutes of the Advisory Planning Commission meeting of  
June 21, 2011 be adopted.

**CARRIED**

4. **DELEGATIONS/PETITIONS**

None

5. **CHAIRPERSON REPORT**

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING**  
**AUGUST 16, 2011**  
**PAGE (2)**

None

**6. ITEMS FOR DISCUSSION**

**Planning Area 1**

A brief overview of Planning Area 1 was delivered by the Community Economic Development Officer. Previous to this meeting discussion with Michael Rosen took place. Michael noted the importance of the mixed use and incorporating multi family but having the single family look from Hot Springs Road; along with maintaining the park space.

Discussion of park land was mentioned it was noted that park space can be cash in lieu to allow the opportunity to enhance existing parks in the area. It is beneficial to the Village to not pay fees to maintain a small park (less than 5 acres) but rather improve parks that already are in existence. The idea of a public through road at the proposed development was well liked by all members as opposed to a cul-de-sac. It was discussed that McCombs should be single family small lot rather than a normal large lot.

**Design Guidelines**

Discussion of items that are in the design guidelines that need to be looked at went around the table and the main points were as follows:

Page 85 – at the time the guidelines were developed the pedestrian walkway at the Beach Hotel was going to be above the dike but it is on ground level.

Page 92 – On Lillooet and Cedar setback of 2 to 4 meters is encouraged but it was noted that the new restaurant is going to be built to the Village sidewalk.

Page 94 – Standard lighting design is a lot different.

Page 95 – Garbage containers receptacles should be updated

Page 98 – Overhanging signs should be taken out as they are no longer allowed.

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING  
AUGUST 16, 2011  
PAGE (3)**

7.                   **ADJOURNMENT**

**Moved by Brian Bignell**

**Seconded by Harvey Ruggles**

**THAT** the meeting be adjourned at 3:02 p.m.

**CARRIED**

\_\_\_\_\_  
Leo Facio  
Chair

\_\_\_\_\_  
Krystal Sobie  
Recording Secretary



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

**DATE:** September 8, 2011  
**TIME:** 2:30 p.m.  
**PLACE:** Council Chambers, Harrison Hot Springs, BC

**IN ATTENDANCE:** Dave Harris, Chair  
Allan Jackson, Co-Chair  
Jane Kivett  
Maureen Wendt  
Carol Hepnar  
CEDO, Andre Isakov  
  
C. Richardson, Recording Secretary

**ABSENT:** Heather Coxon

**1. CALL TO ORDER**

The Chair called the meeting to order at 2:33 p.m.

**2. INTRODUCTION OF LATE ITEMS**

CEDO – A. Isakov – Beachfront Development Plan  
d. Garden Contest  
e. Report from Chair re: Heritage Buildings

**2. RECEIPT OF MINUTES**

Adoption of Minutes  
August 11, 2011

**Moved by Carol Hepnar**  
**Seconded by Jane Kivett**

THAT the minutes of the August 11, 2011 Communities in Bloom meeting be adopted.

**CARRIED**

M. Wendt provided information regarding the Rick Hansen visit next year.

**3. CHAIRPERSON'S REPORT**

Heritage Building discussion will be tabled until 2012.

**COMMITTEE MEMBERS REPORT**

None

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING**  
**September 8, 2011**  
**PAGE (2)**

**4. ITEMS FOR DISCUSSION**

**☐ CiB Convention Auction  
Gift and Presentation Table**

The Chair asked the members they would like to have a presentation table at the event. The difficulties of transporting items for a presentation table were discussed. Items such as brochures and pins for distribution as promotional material at the event were mentioned. Members agreed to not have a presentation table.

The Chair noted that an auction gift is expected for the auction table. A jacket with the Harrison Hot Springs logo was suggested. Members will look at local stores in the community for ideas.

**☐ Review of Outstanding  
Achievements Award Entries**

Maureen Wendt and Jane Kivett discussed the application they prepared for the Outstanding Achievements Award and the contribution that was added from CEDO Andre Isakov. A hard copy of this document will be provided to the Village Office for the file as requested by the Chair.

The Chair thanked the members for their efforts.

**☐ Review of CiB budget**

The Chair discussed the annual budget. It was noted that to date only \$4700.00 has been spent, but many items have not been posted to the account yet and the CiB will be over budget. The Chair will approach Council for funding for the remainder of the year.

**☐CEDO Review of Beachfront  
Development 5 Year Plan**

CEDO Andre Isakov provided a review of projects and timelines for the Beachfront Development Plan. Project funding, Village events and garbage were also discussed.

CEDO also provided a review of the Blue Flag Program and the key elements involved including water quality testing and records.

**☐Garden Contest**

The Chair discussed the garden contest. Jane Kivett's garden was nominated in the flower garden category.

Pictures of various gardens including Jane Kivett's were reviewed by the members. The three pictures were selected to send in for the competition.

M. Wendt discussed a garden planter for the library. The CiB will offer their expertise for the design of the planter.

It was suggested that next year instead of the tea and tour another option like a scavenger hunt should be visited.

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING**  
**September 8, 2011**  
**PAGE (3)**

4.

**ADJOURNMENT**

**Moved by Maureen Wendt**  
**Seconded by Carol Hepnar**

The meeting adjourned at 3:53 p.m.

\_\_\_\_\_  
Dave Harris, Chair

\_\_\_\_\_  
Allan Jackson, Co-Chair



**VILLAGE OF HARRISON HOT SPRINGS  
PARKS AND RECREATION COMMISSION MEETING**

**DATE:** Tuesday, September 27, 2011  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:**

Ed Stenson, Chair  
Janne Perrin  
Teresa Baxter  
Ken Burningham  
Andre Isakov, CEDO  
Donna Cooney  
Delphine Gornall  
Todd Kabaluk

Recording Secretary, K. Burr

**ABSENT:**

Ken Becotte, Mayor  
Dave Harris, Councillor  
Ted Tisdale, CAO  
Ruth Altendorf

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:04 a.m.

**2. LATE ITEMS**

a) Letter from Elizabeth Mueller

**Moved by Delphine Gornall**

**Seconded by Donna Cooney**

**THAT** the agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

Adoption of June  
28, 2011 Minutes

**Moved by Donna Cooney**

**Seconded by Janne Perrin**

**THAT** the minutes of the June 28, 2011, Parks and Recreation  
Commission meeting be adopted.

**CARRIED**

**Errors and Omission**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING  
SEPTEMBER 27, 2011  
PAGE (2)**

Under Item 4 – “Invasive plants will be address” should read “Invasive plants will be addressed”

**4. BUSINESS ARISING FROM THE MINUTES**

**5. DELEGATIONS/PETITIONS**

**6. CORRESPONDENCE**

**ITEMS FOR DISCUSSION**

**7.**

**☐ Memorial Benches  
et al**

Discussion of opening up the purchase of benches/trees to everyone as opposed to just memorial benches/trees went around the table some of the recommendations are as follows:

- Trees and paving stones be considered in addition to memorial benches
- Research by the Village staff to determine further suitable places for benches to be placed – Teresa provided an overview of some areas and the commission was in favour of her ideas
- That Council look at increasing the fee of purchasing a memorial bench beyond the direct cost of installation

**Moved by Janne Perrin**  
**Seconded by Donna Cooney**

**THAT** the moratorium be lifted on new memorial benches

**CARRIED**

Discussion of the lacrosse court was discussed. It was noted that the asphalt that is currently there is poor asphalt and suggestions were made to shorten the court to the size that is currently being used. The part of the court that is currently unusable would be torn up and made into a grass area for lawn bowling etc.

**☐ Miami River Flood  
Gates**

A statement from the Operations Manager was presented to the Commission with respect to keeping the gates open. This item will be discussed further with the Operations Manager. It was noted that the flood gates have been closed all summer.

**VILLAGE OF HARRISON HOT SPRINGS**  
**MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING**  
**SEPTEMBER 27, 2011**  
**PAGE (3)**

Community and  
Economic  
Development Officer  
Report

ISCP draft is in place it was presented to the public last Wednesday at an open house last Wednesday. It will be going to Council on October 11, 2011.

Blue Flag Program received a report from the Environmental Defense Group. A few recommendations were made with respect to signage and water quality reports available for public viewing.

Campbell Lake  
Trail Update

A trail Head sign will be going up within a month or two.

Kent Leisure  
Services  
Programs -  
Coordinator

Item to be discussed at the next meeting.

Parks and Trail  
Master Plan

An inventory of all the park spaces is complete and the parks and trail plan is in the process of being pieced together.

Letter from  
Elizabeth  
Mueller

Item to be discussed at the next meeting.

8.

Adjournment

**ADJOURNMENT**

**Moved by Donna Cooney**  
**Seconded by Delphine Gornall**

**THAT** the meeting be adjourned at 12:10 p.m.

**CARRIED**

\_\_\_\_\_  
Ed Stenson (Chair)

\_\_\_\_\_  
Krystal Sobie (Recording Secretary)



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**DATE:** October 11, 2011  
**TIME:** 4:00 p.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Dave Harris  
Councillor Allan Jackson  
Councillor Dave Kenyon

CAO, Ted Tisdale  
Deputy CAO/Corporate Officer, Debra Key  
Manager of Revenue Services, Peggy Parbery  
Operations Manager, Ian Gardner  
Community Economic Development Officer, Andre Isakov

**ABSENT:**

Recording Secretary, Krystal Sobie

**1. CALL TO ORDER**

Mayor Becotte called the meeting to order at 4:00 p.m.

**2. ITEMS FOR DISCUSSION**

**Water Supply and Treatment**

The CAO brought the item of Water Supply and Treatment to the table for discussion. Mayor and Council discussed the options of ground water or surface water supply treatment.

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**THAT** the water supply and treatment issue be referred to the next in-camera meeting after November 19, 2011.

**CARRIED  
OPPOSED COUNCILLOR HARRIS  
OPPOSED MAYOR BECOTTE**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OCTOBER 11, 2011**

Page 2

**Moved by Mayor Becotte  
Seconded by Councillor Kenyon**

**THAT** Council engage the public with a facilitative discussion with respect to the Water Supply and Treatment.

**CARRIED  
UNANIMOUSLY**

3. **REPORTS FROM MAYOR, REPORTS FROM COUNCILLORS**

4. **DELEGATIONS**

5. **STAFF REPORTS**

Elections Administration  
Bylaw – June 4, 2008

None

6. **PUBLIC QUESTIONS**

A member of the public asked what the format would be for the public facilitative discussion.

A member of the public asked if there were any complaints from the Hotel about the lake water.

A member of the public asked if the Council was considering a third option, a hard rock well.

VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OCTOBER 11, 2011

Page 3

7.

**ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**THAT** the meeting be adjourned.

The meeting adjourned at 4:51 p.m.

**CARRIED**

---

**Ken Becotte**  
**Mayor**

---

**Debra Key**  
**Corporate Officer**





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** November 2, 2011

**FROM:** Andre Isakov,  
Community and Economic Development Officer **FILE:** 1770-10

**SUBJECT:** Memorial Benches

---

**ISSUE:** A few sites have been identified for new memorial benches along the beachfront. This allows for the moratorium on new memorial benches to be lifted – and for the requests for new benches to be processed.

**BACKGROUND:** Earlier this year, Council established a moratorium on memorial benches in order for staff to develop a strategic plan for bench locations along the beachfront. Staff have developed a plan that identifies a few more locations for memorial benches along the beachfront (see attached plan and maps). The proposal contemplates the potential for additional benches along the spit (up to 9 benches), near the willow trees (up to 6 benches), at the top of the stairs by the beach walkway (up to 6 benches), and near the playground area (1 bench).

There are currently 10 individuals who have identified interest in purchasing the memorial benches.

The Parks and Recreation Commission at the September 27<sup>th</sup> meeting passed a motion recommending that Council lift the moratorium on memorial benches. Furthermore, Commission suggested that Council should explore memorial bench locations outside the beachfront area to offer to applicants, and that more thought be given to offering recognition trees or other recognition opportunities (ex. bricks for a recognition wall).

**The following options are provided for Council's consideration:**

**Option 1.**

Lift the moratorium on memorial benches on the beachfront, authorize staff to implement the proposed memorial bench plan for the beachfront, and authorize staff to review the plans and policies for dealing with recognition items in public spaces;

**Option 2.**

Lift the moratorium on memorial benches on the beachfront, and authorize staff to implement the proposed memorial bench plan for the beachfront with amendments;

**Option 3.**

Keep the moratorium on memorial benches while the policies and plans for recognition items in public spaces are being reviewed.

**RECOMMENDATION:**

**THAT** moratorium on memorial benches on the beachfront be lifted;

**AND THAT** Council authorize staff to implement the proposed recognition bench plan for the beachfront;

**AND THAT** Council authorize staff to review the plans and policies for dealing with recognition items in public spaces;

Respectfully submitted for your consideration;



\_\_\_\_\_  
Andre Isakov  
Community & Economic Development Officer

**DIRECTOR OF FINANCE COMMENTS:**



\_\_\_\_\_  
Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer

## Possible sites for Memorial Benches

### A. Spit.

Several people have commented that they would like the option of facing toward Mt. Cheam and the Lagoon.

#### Propose 9 sites

- In the old sand castle site. (recommend the sand be graded and install Volleyball Courts)
- Pour the slabs backing to the new green strip.

### B. Under Willows

#### Propose 6 sites

- Second willow from end of block four currently has no bench. We could install 2 benches.
- Add an extra bench on 4 willows.

### C. Top of Stairs

#### Propose 4 - 6 benches at each site

- At the top of select stairs create seating areas
- Features include
  - Alan Block retaining wall sloping toward the south
  - 2-3 small flowering trees **Possible memorial trees**
  - Annual planting
  - Cement walkway

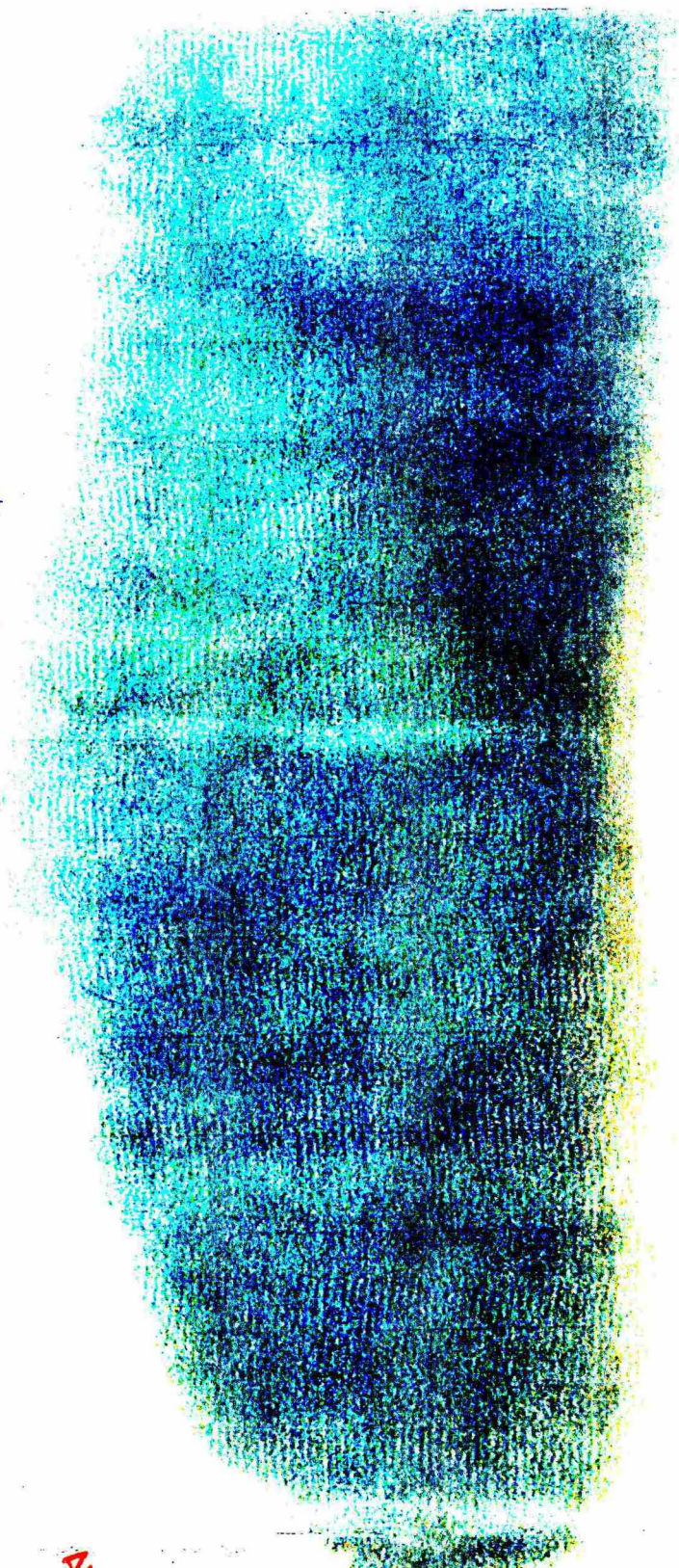
### D. Block 2 Playground area

#### Option 1 propose 1 bench

- Add another willow and bench to match block 3

#### Option 2

- Line the sidewalk with trees with benches in front to create a smaller grass field for kids to play



344 342 340 334 332 330



312 310

252 250 240



244 245 237

227

210 205

D

656

639

Assembly

645

(Sold.)

640

635

630

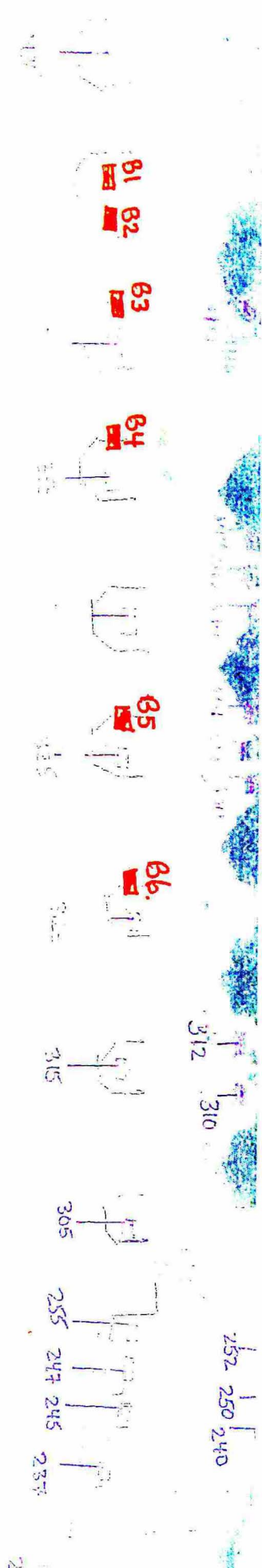
620

625

A1 A2 A3 A4

615

A5 A6 A7 A8 A9



665 Two Dies  
 660

656

659  
 Arsenal

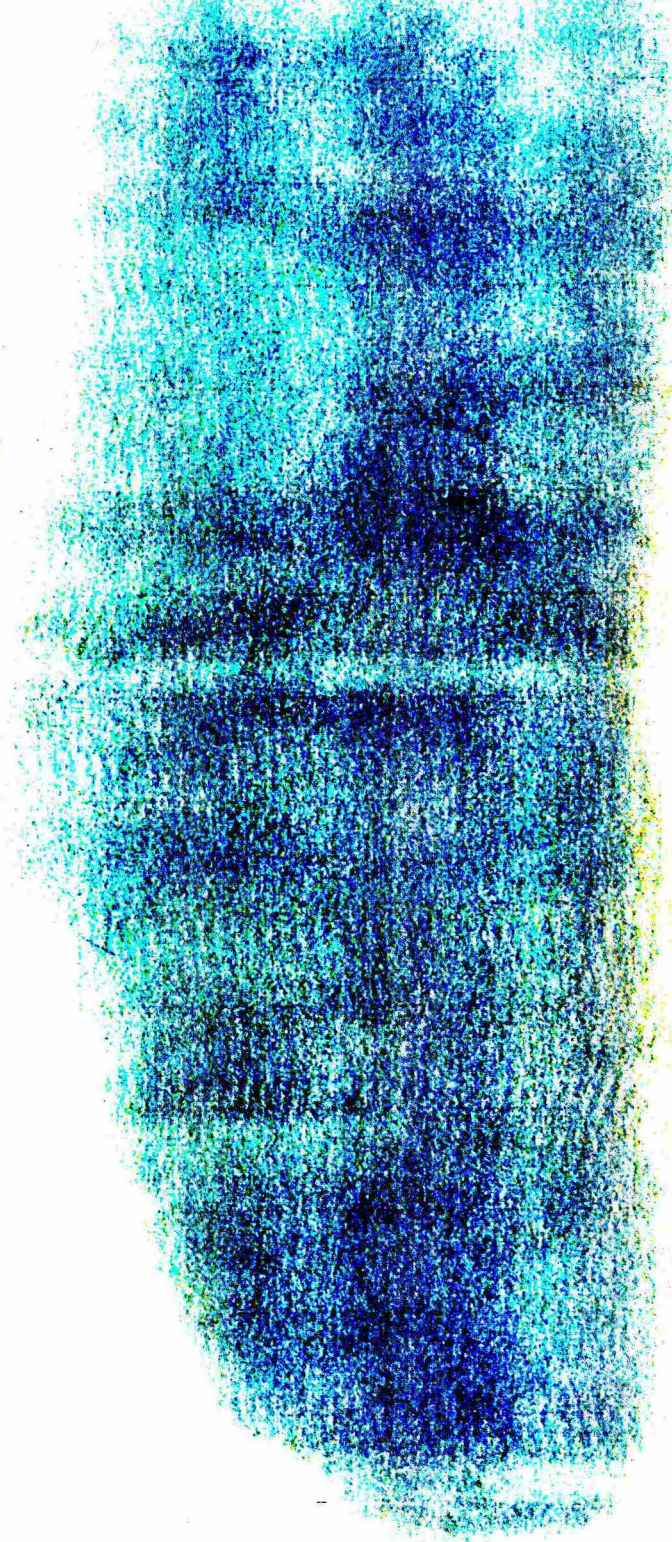
645  
 (Sold)

640

635

630

630





Administrative Centre | 34589 DeLan Road | Abbotsford, BC | V2S 5Y1  
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

## **PROVINCIAL FUNDING: RESOLUTION FOR FVRL MEMBER COUNCILS**

### **PROVINCIAL FUNDING FOR PUBLIC LIBRARIES:**

#### **Resolution for Council of the Village of Harrison Hot Springs**

**WHEREAS** the Province of BC's infrastructure investments in BC's public libraries fund valuable collaborative, province-wide initiatives that benefit all public libraries and all British Columbians;

**AND WHEREAS** provincial funding for public libraries empowers all BC residents by giving them equitable access to information; supports BC's literacy, economic growth, community development, and family life; and builds capacity throughout BC by enabling libraries to collaborate, share resources, leverage mutual interests, and reduce costs;

**THEREFORE BE IT RESOLVED** that the Council of the Village of Harrison Hot Springs send a letter to the Provincial Government through the Minister of Education to encourage the Provincial Government to maintain generous financial support for public libraries in British Columbia.