



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, April 16, 2012
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
	(a)	Meeting called to order by Mayor Facio
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
<input type="checkbox"/> Regular Council Meeting Minutes of April 02, 2012		THAT the minutes of the Regular Council meeting of April 02, 2012 be adopted. Item 4.1 Page 1
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaw		Water Regulation and Fee Amendment Bylaw 999, 2012 Sewer Regulation and Fee Amendment Bylaw 1000, 2012 Sewer Frontage Tax and Water Frontage Tax Repeal Bylaw 1001, 2012 Item 6.i Page 9 Page 11 Page 15
ii. Agreements		Item 6.ii
iii. Committee/ Commission Minutes		Item 6.iii
iv. Correspondence		Item 6 iv
v. Recommendation		THAT the items on the Consent Agenda be adopted and received. Item 6v

7. DELEGATIONS AND PETITIONS		
<input type="checkbox"/> Fraser Valley Regional District	Fraser Valley Regional District – Experience the Fraser (ETF)	Item 7.1 Page 17
<input type="checkbox"/> Fraser Valley Regional District	Fraser Valley Regional District – Air Quality	Page 19
8. CORRESPONDENCE		
		Item 8.1
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
		Item 10.1
11. REPORTS FROM MAYOR		
<p>L. Facio – verbal Presentation of plaque to Mr. Ed Stenson</p>		
12. REPORTS FROM STAFF		
<input type="checkbox"/> Janitorial Services Agreement - 2012	<p>Report of Deputy Chief Administrative Officer/Corporate Officer – March 15, 2012 Re: Janitorial Services Agreement - 2012</p> <p>Recommendation:</p> <p>THAT a Janitorial Service Agreement between the Village of Harrison Hot Springs and Murray’s Janitorial Services be entered into for the term April 1, 2012 to April 1, 2013 with the option to extend or renew for a term as mutually agreed to by the parties and by Council resolution.</p>	Item 12.1 Page 21
<input type="checkbox"/> 2012 RMI Project Priorities Update	<p>Report of Community and Economic Development Officer – April 11, 2012 Re: 2012 RMI Project Priorities Update</p> <p>Recommendation:</p> <p>THAT Council agree to the outline budget provided.</p>	Item 12.2 Page 27

<p><input type="checkbox"/> Relay for Life Event Update</p>	<p>Report of Community and Economic Development Officer – April 11, 2012 Re: Relay for Life Event Update</p> <p>Recommendation:</p> <p>THAT Council approve the variances to the Park Regulation Bylaw for the Cancer Society Relay for Life special event.</p>	<p>Item 12.3 Page 31</p>
<p>13. BYLAWS</p>		
		<p>Item 13.1</p>
<p>14. QUESTIONS FROM THE PUBLIC</p>		
<p>15. ADJOURNMENT</p>		

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: April 02, 2012
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE: Mayor Leo Facio
Councillor Allan Jackson
Councillor Sonja Reyerse
Councillor Zoltan Kiss

DCAO/Corporate Officer, Debra Key
Director of Finance, Dale Courtice
Manager of Revenue Services, Peggy Parberry
Operations Manager, Ian Gardner

Krystal Sobie, Recording Secretary

ABSENT:

1.

CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2.

INTRODUCTION OF LATE ITEMS

- a) Special Council Meeting of March 27, 2012
- b) Committee of the Whole minutes of March 27, 2012

3.

APPROVAL OF AGENDA

Moved by Councillor Jackson

Seconded by Councillor Kiss

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4.

ADOPTION AND RECEIPT OF MINUTES

Moved by Councillor Reyerse

Seconded by Councillor Kiss

THAT the minutes of the Regular Council Meeting of March 19, 2012 be adopted.

**CARRIED
UNANIMOUSLY**

Errors and Omissions

On Page 5 under Questions from the Public it should read “Harrison Festival Society” instead of “Society”

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the minutes of the Special Council Meeting of March 27, 2012 be adopted.

**CARRIED
UNANIMOUSLY**

Errors and Omissions

Councillor Kiss was not in attendance.

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

- i. Bylaws** Water Regulation and Fee Amendment Bylaw No. 999, 2012
Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012
- ii. Agreements** Sewer Frontage Tax and Water Frontage Tax Repeal Bylaw No. 1001, 2012
- iii. Committee/ Commission Minutes** Sewer Development Cost Charge Reserve Fund Bylaw No. 1003, 2012
- iv. Correspondence**
Communities in Bloom Committee minutes of February 29, 2012
Parks and Recreation Commission minutes of October 25, 2011
Parks and Trail Committee minutes of February 27, 2012
Recreation Committee minutes of February 21, 2012

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the Water Regulation and Fee Amendment Bylaw No. 999, 2012, Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012 and Sewer Frontage Tax and Water Frontage Tax Repeal Bylaw No. 1001, 2012 be removed from the Consent Agenda.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the remaining items on the Consent Agenda be adopted and received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

BC Hydro – Smart Metering Program

Cindy Verschoor provided a power point on the benefits of the Smart Metering Program.

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the round-a-bout on Alder be removed and replaced with a raised intersection;

THAT the two raised intersections on Chestnut and Emerald be brought up to the Transportation Association of Canada guidelines.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT Dr. Kathleen Stephanie be appointed to the Communities in Bloom Committee.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the minutes of the Committee of the Whole meeting of March 27, 2012 be adopted.

**CARRIED
UNANIMOUSLY**

Errors and Omissions

Councillor Kiss was not in attendance.

11.

REPORTS FROM MAYOR

The Mayor and Council newsletter has been sent out to all the residents together with a letter regarding the changes to the Special Council Meeting.

There will be a Special Council meeting regarding the Financial Plan at Memorial Hall on April 17, 2012 at 7:00 p.m.

An open house has been scheduled on May 22, 2012 at the Memorial Hall from 6:30-7:30 p.m. The public will have the opportunity to speak with the staff and discuss their roles at the Village office. The Regular Council Meeting will follow the open house.

Attended the Regimental Excellence Awards for the RCMP in Chilliwack.

We are still working together with the Regional District with respect to the Regional Park in the east sector.

12.

REPORTS FROM STAFF

Application for funding under the Gas Tax General Strategic Priorities Fund (GSPF) and Innovations Fund (IF)

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT staff be approved to apply for grant funding under the Gas Tax Agreement General Strategic Priorities Fund (GSPF) and Innovations Fund (IF) for a water treatment plant and intake extension and a water metering programing and water looping; and

THAT the Mayor and Corporate Officer be authorized to enter into an Agreement under the Gas Tax (GSPF) and (IF) programs.

**CARRIED
OPPOSED BY COUNCILLOR KISS**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
April 02, 2012*

Alternative Means of By-Election Advertising

Moved by Councillor Reverse
Seconded by Councillor Kiss

THAT the Notice of the Election by Voting and the Advance Voting Opportunities be delivered to each post office box at the Village Post Office on April 18th and 25th 2012 in addition to notices published in the April 20th and 27th 2012 issues of the newspaper and the Village website.

**CARRIED
UNANIMOUSLY**

13.

BYLAWS

Water Regulation and Fee Amendment Bylaw No. 999, 2012

Moved by Councillor Kiss
Seconded by Councillor Jackson

THAT the third reading of Water Regulation and Fee Amendment Bylaw No. 999, 2012 be rescinded.

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT Water Regulation and Fee Amendment Bylaw No. 999, 2012 be amended and reconsidered a second time for third reading.

**CARRIED
UNANIMOUSLY**

Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the third reading of Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012 be rescinded.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Kiss

THAT Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012 be amended and reconsidered a second time for third reading.

**CARRIED
UNANIMOUSLY**

14.

QUESTIONS FROM THE PUBLIC

Q. Do the bylaw changes affect the resident properties or just the business community?

A. There will be an increase to both the residential and business community.

Q. What is the raised intersection?

A. They are the large speed bumps.

Q. Has there been any consideration to replacement of the 3 way stop at Pine and McCombs? Possibly a raised intersection at this location would be more effective?

A. We can inform the RCMP and our Bylaw Officer. We will be introducing the information from the Traffic Study in phases.

Q. What is the date for the all candidates meeting?

A. You will have to speak with the Chamber of Commerce.

Q. What is the opportunity for the public input on Bylaws No. 999, 2012 and 1000, 2012?

A. There was an open house on March 30, 2012 in Council Chambers.

Q. Was there previous studies done on the traffic calming measures?

A. Bunt and Associates was the company that provided the Village with a traffic calming report.

Q. There is a resident that is in Kent that is connected to our sanitary sewer system, although he is being billed and paying, is that not a violation of our OCP?

A. We can look into that information for you.

Q. You roughly say the operating costs are going to increase by 50% what is that based on?

A. The new plant requires new chemicals. It is a bigger plant which will mean the hydro bill will increase.

Q. Can there be a one way only sign at the corner of Hot Springs Road and Esplanade?

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
April 02, 2012*

15.

ADJOURNMENT

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the meeting be adjourned at 8:03 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

VILLAGE OF HARRISON HOT SPRINGS

HARRISON HOT SPRINGS

Naturally Refreshed

BYLAW NO. 999

A bylaw to amend the Water Regulation Bylaw No. 967

WHEREAS the Village of Harrison Hot Spring has deemed it advisable to amend Water Regulation Bylaw No. 967;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Water Regulation and Fee Amendment Bylaw No. 999, 2012".

2. TEXT AMENDMENT

- a. THAT Water Regulation Bylaw No. 967 be amended to read; "Village of Harrison Hot Springs Water Regulation and Fee Amendment Bylaw No. 980, 2012"; and
b. THAT on page 4 under Section 4 Service Connection and Disconnection 4.2, be amended by adding "If the owner does not connect, a user fee will be applied against that property, on the same basis of similar class properties connected to the Village's water system."; and
c. THAT Schedule "A" to Water Regulation Bylaw No. 967, 2011 is hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 5th DAY OF MARCH, 2012
READ A SECOND TIME THIS 5th DAY OF MARCH, 2012
READ A THIRD TIME THIS 5th DAY OF MARCH, 2012
RESCIND THIRD READING THIS 19th DAY OF MARCH, 2012
AMENDED AND RECONSIDERED A THIRD TIME THIS 19th DAY OF MARCH, 2012
RESCINDED THIRD READING A SECOND TIME THIS 2nd DAY OF APRIL, 2012
AMENDED A SECOND TIME AND RECONSIDERED A THIRD TIME THIS 2nd DAY OF APRIL, 2012
ADOPTED THIS DAY OF APRIL, 2012

Mayor

Corporate Officer

SCHEDULE A

Pursuant to *Section 194 of the Community Charter* the following annual fees and charges (January 1 – December 31) are imposed in accordance with the terms and conditions approved by Council:

1. Water Service Utility Fee

All properties identified by folio numbers that are connected or can be connected to the water system will pay the following fee based on the actual length of the property that abuts the water distribution main.

RATE	MINIMUM	MAXIMUM
\$11.14/metre	18 metres	30 metres

2. User Fees

All properties connected to the water system will pay the user fees as follows:

A. Each Residential Unit	\$311.00/per year
B. Commercial	\$0.51/cu m
C. Residential Swimming Pool	\$311.00/per year

3. Water Connection Fee

A. Single Family	\$1500.00 plus tax
B. Duplex (each unit)	\$1500.00 plus tax
C. Multi-Family & Commercial	Actual cost plus tax (\$1500.00 deposit)

4. Disconnection Fee

A. Disconnection Fee	\$150.00 plus tax
B. Inspection	\$ 50.00 plus tax
C. Water Turn on/off Fee	\$ 50.00 plus tax

5. Meter Test

A. Residential	\$150.00 plus tax
B. Commercial	\$250.00 plus tax

6. The user rates will be billed quarterly.

7. A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.

8. Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1000

A bylaw to amend the Sewer Regulation Bylaw No. 980

WHEREAS the Village of Harrison Hot Spring has deemed it advisable to amend Sewer Regulation Bylaw No. 980;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012".

2. TEXT AMENDMENT

a. THAT Sewer Regulation Bylaw No. 980 be amended to read: "Village of Harrison Hot Springs Sewer Regulation and Fee Bylaw No. 980, 2012"; and

b. THAT Schedule "A" to Sewer Regulation Bylaw No. 980, 2011 is hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 5th DAY OF MARCH, 2012

READ A SECOND TIME THIS 5th DAY OF MARCH, 2012

READ A THIRD TIME THIS 5th DAY OF MARCH, 2012

RESCINDED THIRD READING THIS 19th DAY OF MARCH, 2012

AMENDED AND RECONSIDERED A THIRD TIME THIS 19th DAY OF MARCH, 2012

RESCINDED THIRD READING A SECOND TIME THIS 2nd DAY OF APRIL, 2012

AMENDED A SECOND TIME AND RECONSIDERED A THIRD TIME THIS 2nd DAY OF APRIL, 2012

ADOPTED THIS DAY OF APRIL, 2012

Mayor

Corporate Officer

SCHEDULE A

Pursuant to *Section 194 of the Community Charter* the following annual fees and charges (January 1 – December 31) are imposed in accordance with the terms and conditions approved by Council:

1. Sanitary Sewer Service Utility Fee:

All properties identified by folio numbers that are or can be connected to the sanitary sewer system will pay the following fee based on the actual length of the property that abuts the sewer collection main.

RATE	MINIMUM	MAXIMUM
\$9.28/metre	18 metres	30metres

2. User Fee:

All properties connected to the sanitary sewer system will pay the user fees as follows:

<u>Description</u>	<u>Rate</u>
Each Residential Unit	\$ 225.00
Commercial:	
1. Hotel/Motel (per room)	\$ 129.00
2. Campground	
Per Campsite	\$ 89.50
Sani-dumps	\$ 89.50
Washroom fixtures	\$ 89.50
3. Church	\$ 210.00
4. Barbershop, Beauty Salon	\$ 531.00
5. Laundry	\$8,053.00
6. Coin Laundry (per machine)	\$ 56.40
7. Commercial Pool	\$3,291.00
8. Spa	\$1,320.75
9. Licensed Establishment (per seat)	\$ 21.60
10. Restaurant, Café (per seat)	\$ 21.60
11. School (per classroom)	\$ 258.00
12. Retail Establishment	\$ 210.00
13. Service Station	\$ 421.00
14. Office	\$ 210.00
15. Repair Shop	\$ 210.00
16. Storage/Maintenance Shop	\$ 150.00
Pools/Spas that discharge water	.62m³

3. Service Connection Fee:

A. Single Family Residential	\$1500.00 plus tax
B. Multi-Family Residential	\$1500.00 plus tax
C. Commercial	Actual cost plus tax (\$1500.00 deposit)

4. Service Disconnection Fee: \$ 150.00

5. Fees will be billed quarterly.
6. A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.
7. Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.

HARRISON HOT SPRINGS

Naturally Refreshed

**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1001**

**A bylaw to repeal The Village of Harrison Hot Springs Sewer Frontage Tax Bylaw No. 347,
1980 and
The Village of Harrison Hot Springs Water Frontage Tax Bylaw No. 419, 1984**

WHEREAS the Mayor and Council adopted The Village of Harrison Hot Springs Sewer Frontage Tax Bylaw No. 347 on June 30th 1980; and

WHEREAS the Mayor and Council adopted the Village of Harrison Hot Springs Water Frontage Tax Bylaw No. 419 on November 13, 1984.

AND WHEREAS The Village of Harrison Hot Springs Sewer Frontage Tax Bylaw No. 347, 1980 and The Village of Harrison Hot Springs Water Frontage Tax Bylaw No. 419, 1984 must be repealed;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Repeal Bylaw No. 1001, 2012".

2. REPEAL

The following bylaws are hereby repealed:

- (a) The Village of Harrison Hot Springs Sewer Frontage Tax Bylaw No. 347, 1980; and
- (b) The Village of Harrison Hot Springs Water Frontage Tax Bylaw No. 419, 1984.

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 5th DAY OF MARCH, 2012

READ A SECOND TIME THIS 5th DAY OF MARCH, 2012

READ A THIRD TIME THIS 5th DAY OF MARCH, 2012

ADOPTED THIS . DAY OF APRIL, 2012

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at dkey@harrisonhotsprings.ca.

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: MARCH 13/12 Requested Meeting Date: APRIL 16/12
 Organization Name (if applicable): FRASER VALLEY REGIONAL DISTRICT
 Name of Presenter: DAVID DURBAN
 Name of Applicant if Other than Above: _____
 Contact Phone Number & E-Mail: (604) 702-5051 & durban@ford.bc.ca
 Mailing Address with Postal Code: 45950 CREAM AVE, (MILLIWACK, BC, V2P 1N6)
 Audio/Visual requirements: PROJECTOR
 Topic: EXPERIENCE THE FRASER (ETF)
 Action you wish Council to take: RECEIVE THE ETF PRESENTATION,
COMMIT TO INTEGRATE ETF INTO MUNICIPAL
PLANS AND ACTIONS WHEREVER FEASIBLE

7.1

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

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The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: MARCH 8th/12 Requested Meeting Date: APRIL 16th/2012

Organization Name (if applicable): FRASER VALLEY REGIONAL DISTRICT

Name of Presenter: STACEY BARKER, MANAGER OF ENVIRONMENTAL SERVICES

Name of Applicant if Other than Above: _____

Contact Phone Number & E-Mail: 604-702-5096 sbarker@fvrmd.bc.ca

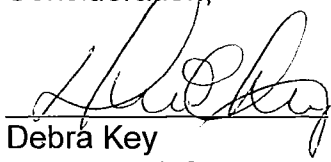
Mailing Address with Postal Code: 45950 CHEAM AVE. CHILL BC V2P1N6

Audio/Visual requirements: POWER POINT

Topic: AIR QUALITY
(FVRD PROGRAM & LOCAL ISSUES)

Action you wish Council to take: _____

Respectfully submitted for your
Consideration;



Debra Key
Deputy Chief Administrative Officer/
Corporate Officer

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

HARRISON HOT SPRINGS

VILLAGE OF HARRISON HOT SPRINGS

Naturally Refreshed

THIS AGREEMENT is dated for reference this _____ day of _____, 2012.

BETWEEN:

VILLAGE OF HARRISON HOT SPRINGS
495 Hot Springs Road, P.O. Box 160
Harrison Hot Springs, BC V0M 1K0

(the "Village")

- and-

MURRAY'S JANITORIAL SERVICES
Murray Bergen
PO Box 386
Agassiz, BC V0M 1A0

SERVICE AGREEMENT

WHEREAS the Contractor is contracted by the Village pursuant to this Service Agreement to provide janitorial services for the Village of Harrison Hot Springs.

AND WHEREAS the Contractor and the Village wish to enter a Service Agreement to govern their relationship;

AND WHEREAS in consideration of the covenants herein contained, the parties hereto agree as follows:

- 1) The term of the agreement shall begin on April 1, 2012 and shall terminate April 1, 2013, and may be extended or renewed by mutual agreement of the parties but not more than three (3) years.
- 2) This agreement is for services of the Contractor as an independent Contractor only and nothing in this agreement is to be construed as creating a partnership or employment relationship between the Contractor and the Village.
- 3) The Contractor shall provide all janitorial supplies and equipment in order to perform the services as required.

4) **CONTRACTOR COVENANTS**

- a) The Contractor shall:
 - i) Perform or carry out all necessary functions of this agreement and to carry out the work on the sites in a professional manner;
 - iii) Notify the Village immediately in the event of any accident, or unsafe conditions apparent.
 - iv) The Contractor shall not, during the period of time the Contractor is performing the services, acquire any interest, direct or indirect, which would, in the reasonable opinion of the Village, give rise to a conflict of interest between the obligations of the Contractor to the Village under this agreement and the obligations of the Contractor to any other person, firm or corporation.
- b) The Village has the right to inspect any of the premises and work of the Contractor at any time.
- c) The Contractor shall provide janitorial services at the Village Office, Office Portable and Public Works Office.
- d) The Contractor must ensure all of the facilities are clean and presentable for public and employee use at all times. For the Contractor's information, the Village's standard for washroom and facility cleanliness is as follows:
 - i. daily cleaning all toilets, urinals and showers with appropriate cleaning supplies;
 - ii. daily wash/wipe walls around sinks, toilets and urinals;
 - iii. daily removal of garbage and recyclables;
 - iv. twice weekly cleaning of all public entrance and lobby areas;
 - v. twice weekly sweeping of all sidewalks and outside walkways adjacent to facilities;
 - vi. twice weekly sweeping and washing floors and vacuuming all carpets
 - vii. twice weekly dusting all furniture, tables, equipment and fixtures;
 - viii. weekly wash/wipe walls, ceilings and windows;
 - ix. all carpets shall be professionally cleaned in mid spring and mid September
 - x. strip, wax or treat hardwood in mid spring and mid September;
 - xi. checking and replenishing all supplies as required
- e) The Contractor shall ensure that for the period of:
 - i. May 1st to September 30th the public beach washrooms are closed and locked at 9:00 p.m.

- ii. October 1st to April 30th the public beach washrooms are closed and locked at 5:00 p.m.

5) **INDEMNIFICATION**

Notwithstanding any provision herein contained to the contrary, the Contractor shall indemnify and save harmless the Village of and from all fines, suits, claims, demands, actions, costs charges and expenses of any nature or kind for which the Contractor may become liable or which the Contractor may suffer or incur by reason of:

- a) any breach, violation or non-performance by the Contractor of any covenant, term or provision contained herein;
- b) the presence of the Contractor's equipment or any and all work undertaken by the Contractor on the site.

6) **LIABILITY**

The Contractor shall be liable to the Village for all loss, damages and expenses which the Village may suffer, sustain, pay or incur by reason of any matter or thing arising out of or attributable to any act or omission of the Contractor, its servants, agents, contractors or employees in respect of the Contractor's use of the site area or by reason of this Agreement.

7) **INSURANCE**

The Contractor shall maintain, at all times during the term of this agreement, commercial general liability and property damage insurance against claims for personal injury, death or damage to property arising out of any of the omissions or errors of the Contractor or any of his agents, employees or servants. The commercial general liability insurance shall be maintained at two million dollars (\$2,000,000.00), for any one loss minimum, and the Village shall be named as an additional insured in the policy.

The Contractor shall provide proof of comprehensive general liability and property damage insurance for the duration of the agreement upon execution of the agreement.

8) **CRIMINAL RECORDS CHECK**

The Contractor and any of its employees are required to supply the Village with a complete Level I Criminal Records Check.

9) **RESPONSIBILITY AND CONFIDENTIALITY OF JANITORIAL CONTRACTOR**

The janitorial contractor shall advise the Chief Administrative Officer of the name, address, telephone number and age (must be 16 years of age or older) of any person working with or for the Contractor in any capacity under this contract. Training and supervision of personnel is the responsibility of the Contractor.

Keys for municipal buildings shall be distributed to the Contractor by the Village upon satisfactory provision of above information and documents. Under no circumstances shall any keys be copied.

10) The Contractor and any of its employees must be bondable.

11) **CONSIDERATION**

In consideration of providing the services contained in Section 4, the Contractor shall receive \$15,072.00 per annum plus HST and shall be paid out in twelve equal payments of \$1,406.72 over the term of the agreement. The Contractor will submit an invoice prior to the end of each month.

13) **TERMINATION OF AGREEMENT**

Either party may, by giving thirty (30) days notice to the other party, terminate or suspend all or any part of the contracted services. If either party terminates or suspends all or part of the contracted services under this section, the Contractor may deliver an invoice to the Village for the period of service up to the termination of the agreement.

The Contractor is not entitled to, and irrevocably waives and releases all claims for damages or compensation for costs incurred, loss of profit, or loss of opportunity, directly or indirectly arising out of termination or suspension of all or any part of the contracted services.

IN WITNESS WHEREOF the parties have caused this agreement to be executed as of the day and year above first written.

VILLAGE OF HARRISON HOT SPRINGS

Mayor

MURRAY'S JANITORIAL SERVICES

Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS

HARRISON HOT SPRINGS

Naturally Refreshed

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** April 11, 2012.

FROM: Andre Isakov,
Community and Economic Development Officer **FILE:** 0400-50-06

SUBJECT: 2012 RMI Project Priorities Update

ISSUE:

The RMI projects for 2012 have been identified. Furthermore, the RMI project plan for the next 3 years has been developed and will be finalized over the next few months. This is an update item.

BACKGROUND:

In 2011, Resort Municipality Initiative (RMI) required the development of a new 5 year Resort Development Strategy (RDS). Starting in September 2010, municipal staff have been working with Council and consulting with the community and key community stakeholder groups regarding the development of the new resort development strategy that will guide the community through the next five years of Resort Municipality Initiative (RMI).

The consultation process included a public open house and a public comment period. All input was incorporated into the RDS. At this point, the RDS has received support from all key stakeholder groups in the community, has been approved by Village Council, and has been accepted by the B.C. Ministry of Jobs, Tourism, and Innovation. The Village has also recently signed both the RMI Memorandum of Understanding (MOU) and the Transfer Under Agreement (TUA) with the Province to allow the transfer of funds for the program.

POLICY CONSIDERATIONS:

Although the RDS has already been accepted and approved it is worthwhile to review and prioritize projects for 2012. Moreover, large scale infrastructure projects require planning and take time to implement so early project identification will allow the needed processes to commence. Based on Village's strategic plans and Council priorities, the following projects were identified for 2012:

- Waterpark /Splash Park;
- Trails/Miami River Greenway;
- Beach Beautification (Banners, garbage and recycling containers);
- Visitor Signage;
- Community Events.

Note that the Streetscape Improvements along the 100 Block of Esplanade, Lagoon fountain, and the Hot Spring Source Redevelopment will be considered at a later stage in the 3 year RMI Project Plan.

The following RMI projects are proposed for implementation in 2012:

1. Purchase and installation of new garbage and recycling containers along the waterfront and in municipal parks. It's proposed that \$30,000 be allocated in 2012 for purchasing new garbage and recycling containers.
2. Miami River Greenway pathway along the 200, 300, and 400 blocks of Miami River Drive. It's proposed that \$ 30,000 be allocated in 2012 for the development of this pathway.
3. Purchase of new street banners for the waterfront and the Village core. Two sets of banners for winter and summer as well as new banner hardware will be required. It's proposed that \$15,000 be allocated in 2012 for design and installation of new street banners.
4. Funding for community event. For 2012, it is proposed that \$20,000 be allocated for events (\$10,000 for Sasquatch Days, \$10,000 for other). In following years, this amount could be increased.
5. Installation of the electronic information sign (installed by the Village Office/ Tourism Centre or the entrance to the Village). For 2012, it is proposed that \$20,000 be allocated for the information sign.
6. Waterpark/Splash Park. Depending on the scope, size and location of the amenity, it is estimated that the project is estimated at about \$250,000.

Summary:

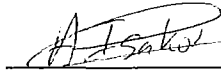
\$30,000 (garbage and recycling cans) + \$30,000 (Miami Greenway) + \$15,000 (banners) + \$20,000 (events) + \$20,000 (railing) + \$20,000 (information sign) + 250,000 (Splash Park) =
TOTAL \$385,000

The Village's annual RMI budget is \$310,000. From the project list, the Splash Park requires the most planning. It is proposed that the Request for Proposals (RFP) for a Splash Park be issued as soon as possible with the anticipated project construction commencement in the fall, for the opening in 2013. This way the cost for the Splash Park will be spread over two RMI budget years. All other projects could be completed in 2012 in a relatively short time frame.

For Council's information the RMI budget as agreed to with the Province is outlined below:

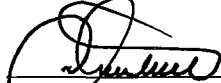
Village of Harrison Hot Springs Resort Municipality Initiative (RMI) Strategy 2012 - 2016					
Project Description	2012	2013	Year 2014	2015	2016
Rendall Park Washrooms	-	-	-	\$175,000	-
Rendall Park Lock Blocks	-	-	-	-	\$160,000
Hot Springs Source	-	\$120,000	-	-	-
Beach/Lagoon Improvements	\$200,000	\$108,000	\$236,000	-	\$52,000
Streetscape Improvements	\$62,000	\$34,000	\$26,000	\$87,000	\$50,000
Trails	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Events	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
	\$307,000	\$307,000	\$307,000	\$307,000	\$307,000

Respectfully submitted for your
consideration;



Andre Isakov
Community & Economic Development Officer

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

HARRISON HOT SPRINGS

Naturally Refreshed

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** April 11, 2012

FROM: Andre Isakov, **FILE:** 4520-20-09-12
Community and Economic Development Officer

SUBJECT: Relay for Life Event Update

ISSUE: Staff update regarding the Park Special Event Application from the Canadian Cancer Society – Relay for Life.

BACKGROUND: At the December 8th, 2011 Special Meeting of Council, Council passed a motion authorizing staff to issue a Special Event Park Permit for the Canadian Cancer Society to host the Relay for Life. Since, the Village staff have worked with the Canadian Cancer Society to see a successful fundraising event in Harrison Hot Springs that would be enjoyable for the participants and would result in minimal public disturbance.

The Canadian Cancer Society is planning to host a fundraising event along the beachfront by the lagoon (see the attached site plan). The Society has submitted a Park Special Event Application. The event request is for June 3rd and 4th. The event would involve estimated 100 to 200 participants and supporters. The participants will be taking part in a non-competitive relay event in teams of 8 to 12 individuals. The teams will aim to walk non-stop for 12 hours from 7 pm to 7 am in efforts to raise money and awareness for cancer research. The event is expecting to bring both visitors and attract positive attention to the community.

The staff would like to inform Council that while working with event organizers in planning the event, a few issues related to both Noise Bylaw and Park Regulation Bylaw were identified. In addressing the concerns, Village staff proposed the following conditions for the event:

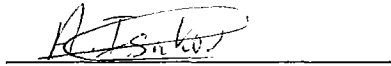
- That noise and light pollution be turned off and kept at a minimum between the hours of 11 pm and 8 am;
- That only propane BBQs be allowed on the beach during the hours of the event and only for the event participants;
- That tents be allowed on the beach for event organisers and participants on the beach but that no stakes be put in the ground.

The Cancer Society has accepted the conditions as outlined above. The event organizer has assured the Village that the stage would be used until 11 pm at the latest, with any further activities through the night for team to be held in or near Survivor tent, which is to be located by the Village Plaza away from the residential area. The luminaries will be sold up until the Luminary Ceremony which will start at about 10 pm. The participants will be placing the luminaries on the concrete wall by the gravel path.

RECOMMENDATION:

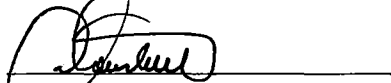
THAT Council approve the variances to the Park Regulation Bylaw for the Cancer Society Relay for Life special event.

Respectfully submitted for your consideration;



Andre Isakov
Community & Economic Development Officer

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer