



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, October 15, 2012
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER			
	(a)	Meeting called to order by Mayor Facio	
2. INTRODUCTION OF LATE ITEMS			
3. APPROVAL OF AGENDA			
4. ADOPTION OF COUNCIL MINUTES			
<input type="checkbox"/> Regular Council Meetings Minutes of September 10, 2012 <input type="checkbox"/> Special Council Meetings Minutes of October 1, 2012		THAT the Regular Council Meeting Minutes of September 10, 2012 be adopted. THAT the Special Council Meeting Minutes of October 1, 2012 be adopted.	Item 4.1 Page 1 Item 4.2 Page 7
5. BUSINESS ARISING FROM THE MINUTES			
6. CONSENT AGENDA			
i. Bylaw			Item 6.i
ii. Agreements			Item 6.ii
iii. Committee/ Commission Minutes		Communities in Bloom Committee Meeting Minutes of April 16, 2012	Item 6.iii Page 9

iv. Correspondence		Item 6 iv
Recommendation	THAT the Communities in Bloom Committee minutes be received.	Item 6v
7. DELEGATIONS		
<input type="checkbox"/> Tourism Harrison	Tourism Harrison – Robert Reyerse and Ian Maw	Item 7.1 Page 13
8. CORRESPONDENCE		
		Item 8.1
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
		Item 10.1
11. REPORTS FROM MAYOR		
L. Facio – verbal		
12. REPORTS FROM STAFF		
<input type="checkbox"/> Grants to Groups – Policy 1.3	<p>Report of Deputy Chief Administrative Officer/CO – September 17, 2012 Re: Grants to Groups – Policy 1.3</p> <p>Recommendation:</p> <p>THAT the application received from the Miami River Streamkeepers requesting a further \$250.00 not be approved and that they be encouraged to apply for grant funding in 2013.</p>	Item 12.1 Page 15
<input type="checkbox"/> Pay Parking	<p>Report of Manager of Planning and Community Services – October 10, 2012 Re: Pay Parking</p> <p>Recommendation:</p> <p>THAT Council select GoPark as the preferred proponent for Pay Parking Services and authorise staff to hold two open houses to engage both the residents and the business community on Pay Parking Service implementation.</p>	Item 12.2 Page 21

13. BYLAWS		
<input type="checkbox"/> Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 1019, 2012	Report of Director of Finance – October 11, 2012 Re: Capital Works, Machinery and Equipment and Reserve Fund Expenditure Bylaw No. 1019, 2012 Recommendation: THAT Capital Works, Machinery and Equipment and Reserve Fund Bylaw No. 1019, 2012 be read a first, second and third time.	Item 13.1 Page23
<input type="checkbox"/> Zoning Bylaw No. 1020, 2012	Report of Manager of Planning and Community Services – October 10, 2012 Re: Zoning Bylaw No. 1020, 2012 Recommendation: THAT Zoning Bylaw No. 1020, 2012 be read a first time and authorise staff to hold two open houses to engage residents in proposed Zoning Bylaw changes; AND THAT Council authorise staff to schedule a public hearing on the proposed Zoning Bylaw for November 19, 2012.	Item 13.2 Page 27
14. QUESTIONS FROM THE PUBLIC		
15. ADJOURNMENT		

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: September 10, 2012
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE:

Deputy Mayor Allan Jackson
Councillor Sonja Reyerse
Councillor John Buckley
Councillor Zoltan Kiss

DCAO/Corporate Officer, Debra Key
CAO, Ted Tisdale

Recording Secretary, Krystal Sobie

ABSENT:

Mayor Leo Facio

1. **CALL TO ORDER**

Deputy Mayor Jackson called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

3. **APPROVAL OF AGENDA**

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the minutes of the Regular Council Meeting of August 13, 2012
be adopted.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 10, 2012*

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

Bylaw No. 1002, 2012 Council Procedure Bylaw

Bylaw No. 1015, 2012 Tree Management and Preservation Bylaw

Bylaw No. 1016, 2012 Miscellaneous Fee Amendment Bylaw

Bylaw No. 1017, 2012 Sewer Regulation and Fee Amendment Bylaw

Bylaw No. 1018, 2012 Water Regulation and Fee Amendment Bylaw

ii. Agreements

**iii. Committee/
Commission
Minutes**

Advisory Planning Commission Meeting Minutes of February 7, 2012

Advisory Planning Commission Meeting Minutes of July 4, 2012

Advisory Planning Commission Meeting Minutes of July 25, 2012

Communities in Bloom Committee Meeting Minutes of July 19, 2012

iv. Correspondence

Moved by Councillor Reyerse

Seconded by Councillor Buckley

THAT Bylaw No. 1002, 1015, 1016, 1017 and 1018 be adopted and the Commission/Committee meeting minutes be received.

**CARRIED
UNANIMOUSLY**

7. DELEGATIONS

Keystone Environment Ltd. – Francisco Perello, Ph.D. P.Eng.

Francisco Perello presented Council with a framed version of the magazine from the Association of Professional Engineers of BC recognizing the upgrades of the Sewage Treatment Plant which is one of the projects being highlighted throughout BC recognizing the innovation of the project.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 10, 2012*

8. **CORRESPONDENCE**

Councillor Kiss made note of the Philosophers Café starting up on September 21, 2012 at the Agassiz Library between the hours of 7:00 p.m. and 9:00 p.m.

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

11. **REPORTS FROM DEPUTY MAYOR JACKSON**

Deputy Mayor Jackson reported that:

Mayor Facio is away on holidays and will be returning at the end of this week.

September 5, 2012 attended Community to Community Forum at the Harrison Resort and Spa. A Memorandum of Understanding is being worked on among the groups.

September 15, 2012 at 10:00 a.m. is beach clean-up. This event takes place across Canada.

September 16, 2012 at 10:00 a.m. Terry Fox Run is taking place in the Plaza.

12. **REPORTS FROM STAFF**

Municipal Insurance
Association of BC - AGM

Deputy Chief Administrative Officer/Corporate Officer presented to Council the request from the Municipal Insurance Association of BC for delegates to be appointed for voting purposes.

Moved by Councillor Kiss
Seconded by Councillor Buckley

THAT Mayor, Leo Facio be appointed as Delegate and Councillors Allan Jackson and Sonja Reyerse be appointed as alternatives with the Municipal Insurance Association of BC to vote on municipal interests.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 10, 2012*

**Regular Council Meeting
– October 1, 2012**

Deputy Chief Administrative Officer/ Corporate Officer informed Council that in past practices the Regular Council meeting following UBCM was cancelled due to Council and senior staff being away the week prior to the meeting.

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the Regular Council meeting of Council schedule for October 1, 2012 be cancelled.

**CARRIED
UNANIMOUSLY**

Christmas Closure

Deputy Chief Administrative Officer/ Corporate Officer informed Council that in previous years Council has given staff a half day off with pay on Christmas Eve. As Christmas Eve falls on a Monday staff is requesting that the office be closed on Monday, December 24, 2012 with the time coming from staff's vacation or banked time.

Moved by Councillor Kiss
Seconded by Councillor Reyerse

THAT the Village Office be closed on December 24, 27, 28 and 31, 2012 and reopen Wednesday, January 2, 2013.

**CARRIED
UNANIMOUSLY**

**Memorial Hall Use Policy
Agreement**

Deputy Chief Administrative Officer/Corporate Officer informed Council of an incident with glitter that took place in Memorial Hall which made staff look at a few small amendments to Policy 4.7 Memorial Hall Use.

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT Memorial Hall Use Policy 4.7 be amended as follows:

Add a definition for "confetti"

"Confetti" means paper, and form of glitter, rice or any other material that is tossed or thrown

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 10, 2012*

Damage Deposit

- A damage deposit as specified in the miscellaneous fee bylaw shall be paid 2 weeks prior to the scheduled event.
- The damage deposit will be completely forfeited if confetti is used in or around the hall. Confetti includes paper, any form of glitter, rice or any other material that is tossed or thrown.
- Where the required clean-up has not been completed as required, an amount equal to the costs to perform the clean up, including an administrative overhead fee of 15%, shall be deducted from the deposit. If the cleanup cost exceeds the amount of the damage deposit an invoice will be generated to recover the balance.

Moved by Councillor Reyerse

Seconded by Councillor Kiss

THAT the main motion be amended and the definition of confetti be amended to read “Confetti means paper, and form of glitter, rice or any other material.”; and

THAT under damage deposit the sentence which reads “confetti includes paper, any form of glitter, rice or any other material that is tossed or thrown” be deleted in its entirety.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Buckley

Seconded by Councillor Reyerse

THAT the main motion be adopted as amended.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
September 10, 2012*

13. **BYLAWS**

14. **QUESTIONS FROM THE PUBLIC**

Q. What is the budget for the lagoon RFP? What is the overall concept that Council is considering?

A. The money will be coming from the RMI fund. At this time there is no commitment on the project the RFP is for Council to consider ideas.

Q. When will the ICSP be implemented? At the Public Hearing Mr. Scott was told the ICSP has not been implemented by the Village.

A. An answer will be provided by next Council meeting

Q. Why is the ICSP being applied selectively?

A. The ICSP is being followed on a daily basis.

15. **ADJOURNMENT**

Moved by Councillor Buckley

Seconded by Councillor Reyerse

THAT the meeting be adjourned at 7:28 p.m.

**CARRIED
UNANIMOUSLY**

Allan Jackson
Deputy Mayor

Debra Key
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

DATE: October 1, 2012
TIME: 10:00 a.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE: Mayor Leo Facio
Councillor Allan Jackson
Councillor Sonja Reyerse
Councillor Zoltan Kiss
Councillor John Buckley

CAO, Ted Tisdale
DCAO/Corporate Officer, Debra Key
Director of Finance, Dale Courtice
Manager of Revenue Services, Peggy Parberry
Manager of Development Services, Ian Crane
Manager of Planning & Community Services, Andre Isakov

Krystal Sobie, Recording Secretary

ABSENT:

1.

CALL TO ORDER

Mayor Facio called the meeting to order at 10:00 a.m.

2.

INTRODUCTION OF LATE ITEMS

3.

APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4.

ADOPTION AND RECEIPT OF MINUTES

5.

BUSINESS ARISING FROM THE MINUTES

6. **CORRESPONDENCE**

7. **BUSINESS ARISING OUT OF CORRESPONDENCE**

8. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

19. **REPORTS FROM MAYOR**

10. **REPORTS FROM STAFF**

Special Occasion Licence
Application – Harrison
Festival of the Arts

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT Council approve the endorsement of the Harrison Festival of the Arts Special Occasion Licence Applications for the period October to December of 2012.

**CARRIED
UNANIMOUSLY**

11. **BYLAWS**

12. **QUESTIONS FROM THE PUBLIC**

13. **ADJOURNMENT**

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the meeting be adjourned at 10:09 a.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: August 16th, 2012
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Allan Jackson, Chair
Maureen Wendt
Jane Kivett
Heather Coxon
Judy Lewis
Kitty Niiranen

Ted Tisdale, CAO
Debra Key DCAO/CO
Andre Isakov, MPC

Recording Secretary, Cindy Richardson

ABSENT: Kathleen Stephany
Carol Hepnar

1. CALL TO ORDER

The Chair called the meeting to order at 2:35 p.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Jane Kivett
Seconded by Heather Coxon

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4.
 Adoption of Minutes
July 19, 2012

RECEIPT OF MINUTES
Moved by Maureen Wendt
Seconded by Heather Coxon

THAT the minutes of the July 19, 2012 Communities in Bloom meeting be adopted.

**CARRIED
UNANIMOUSLY**

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING
AUGUST 16, 2012
PAGE (2)**

5. DELEGATIONS

6. CHAIRPERSON'S REPORT

COMMITTEE MEMBERS REPORT

7.

8. ITEMS FOR DISCUSSION

☐ Halloween Event

The Chair noted some of the benefits of hosting an event during the Halloween period and asked the Manager of Planning and Community Services, Andre Isakov for his input. Andre Isakov noted that he has been in discussion with Tourism Harrison regarding shoulder events and how to extend the tourist season. Previously event planning companies have submitted proposals for fall events including an Oktoberfest event. Council agreed to move forward with an Oktoberfest event planned for the October 26 and 27, 2012. Details of the event were discussed including business involvement, participants and transportation. The Chair asked if the Plaza could be decorated in Halloween decorations for the event. Local business involvement in decorating was discussed. The CiB would like to be part of the event and would like Tourism Harrison's input. Staff agreed to discuss this item with Tourism Harrison.

Andre Isakov asked the CiB members if they would be interested in volunteering services for the Terry Fox Run which will be taking place in the Village on September 16, 2012. Staff will forward the information to the committee members for consideration.

Andre Isakov excused himself from the meeting at 2:55.

☐ CiB Award Programs

The members discussed the 2012 CiB Outstanding Achievement Award and which areas to apply for including sustainable development, environmental action and urban forestry. Criteria were discussed. Members agreed to apply for the Sustainable Development award. Members will contact Andre Isakov for information regarding this topic.

Members will also submit an entry for the 2012 Scott's Garden Contest. The deadline is August 24, 2012.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING
AUGUST 16, 2012
PAGE (3)**

National Conference

The CiB National Conference will be held on October 9th, 2012 in Edmonton, Alberta. The members will be using some items from Tourism Harrison as part of their exhibit at the conference. Chocolates from Rocky Mountain Chocolates and a photography book donated by Fred and Delphine Gornall have been donated as prizes. The Resort may be donating a stay for the auction. The members requested borrowing a laptop from the Village Office to show the DVD that was prepared. Staff will see if any of the laptops will be suitable to lend and report back. Pins will be provided for members to hand out.

Other Conference Items

Attendees noted that they will all be driving and their tours have been selected.

New Business

There was discussion of UFV involvement in projects in the Village. CiB bursaries and scholarships were noted.

Members noted that they will be taking Carol Hepnar out for lunch next week to thank her for her many years of volunteer service on the Communities in Bloom Committee.

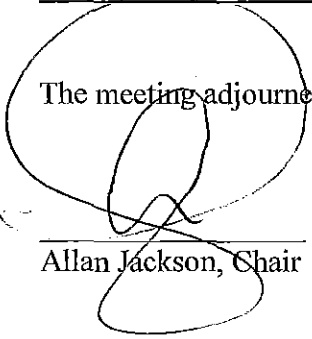
CAO noted his appreciation for the slide show at the Council meeting and thanked the members again for the staff luncheon they provided.

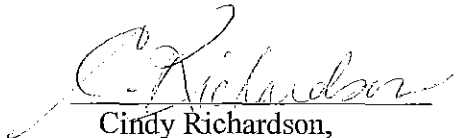
9.

ADJOURNMENT

Moved by Maureen Wendt
Seconded by Heather Coxon

The meeting adjourned at 3:28 p.m.


Allan Jackson, Chair


Cindy Richardson,
Recording Secretary

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

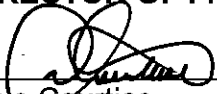
In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Officer no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. Any background materials are appreciated and will be circulated to the Mayor and Council with the agenda. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at dkey@harrisonhotsprings.ca.

The Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village's Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date:	<u>SEPT 20/12</u>	Requested Meeting Date:	<u>OCT 15/12</u>
Organization Name (if applicable):	<u>TOURISM HARRISON</u>		
Name of Presenter:	<u>ROBERT REYERSE / Ian Maw</u>		
Name of Applicant if Other than Above:	_____		
Contact Phone Number & E-Mail:	<u>604 796 0288 robert@tourism-harrison.com</u>		
Mailing Address with Postal Code:	<u>449 HOT SPRINGS RD.</u>		
Audio/Visual requirements:	<u>PROJECTOR FOR POWERPOINT</u>		
Topic:	<u>TOURISM HARRISON OUR MANDATE & ACTIVITIES</u>		
Action you wish Council to take:	<u>FOR INFORMATION PURPOSES.</u>		

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

Ted Tisdale
Chief Administrative Officer

RECEIVED
SEP 10 2012
BY V. OF H.H.S.



C/O Box 323, Harrison Hot Springs, BC, V0M1K0

1850-20-

FILE #	DATE
230	Sept 11/12
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	
	INITIAL <input type="checkbox"/>
(ITEMS: A-REQ. ACTION: B - INFO - WRSP; C - INFO ONLY)	

August 31, 2012

Dear Mayor and Council;

The Miami River Streamkeepers was awarded \$250.00 from the Village's Grants for Groups in May of this year. We await receipt of the money. We are grateful for the funds but need to tell you are expenses are not covered by that amount.

Originally we requested a grant of \$500 to cover the following costs:

- Insurance through the Pacific Streamkeepers Federation \$138.00
- Gardening equipment – 2 pair Felco Bi-pass loppers @ 82.50 each - \$171, wheelbarrow \$80, adjustable fan rake 16.50, short handled sharp shovel \$35.50. Total – \$302 + taxes.
- 2 tri-fold display boards @ 12.95 each - \$25.90 + taxes.

We successfully applied for a Pacific Salmon foundation Grant valued at \$11 440 partnering with the FWWC, FWIPC, VHHS, Sts'ailes Rights and Titles, Friends of the Harrison Forest and Communities in Bloom. To carry out the grant projects we needed insurance. To be eligible to purchase Streamkeepers Insurance we had to become an incorporated Society. As our August financial statement shows the costs of insurance had skyrocketed and incorporation was costly. To cover these expenses a member lent money to us. We are unable to consider the additional gardening equipment. We purchased only one tri-fold. Our members absorb day-to-day "office" expenses. The PSF grant does not cover these costs.

We would be pleased if you could increase our grant at least to the \$500 we requested. We believe we make a significant contribution to the Village. In the past year Miami River Streamkeepers society have put in a minimum of 360 hours of time. The Streamkeepers Society works to improve habitat, encourage stewardship of the river and monitor water quality. We work to enhance the Miami River through increasing the profile of the waterway in the community and educating the public on the benefits and care of riparian buffers along the streamsides.

We sponsored a Festival of the Arts Children's Day booth with live fish and our new tri-fold display, marked storm drains, distributed information door hanger packages, weekly monitored the Greenway for invasive plants, removed garbage and monitored water quality. The Observer newspaper published our submitted article on the childcare centre children helping with storm drain work.

On September 15, 2012 we will, with the support of Village Harrison Hot Springs and Harrison Communities in Bloom group, host a Great Canadian Shoreline Cleanup of the beach and lake front areas of the Village.

Our future plans are to continue to "Walk and Weed" weekly, to monitor the water quality every three months and to continue with public education. We write educational articles to the local paper, distribute streamside living & invasive weed brochures and encourage interested people we meet to join our group.

We look forward to receiving additional support from Council and thank you for your interest.

Yours truly,

Janne Perrin, Chair

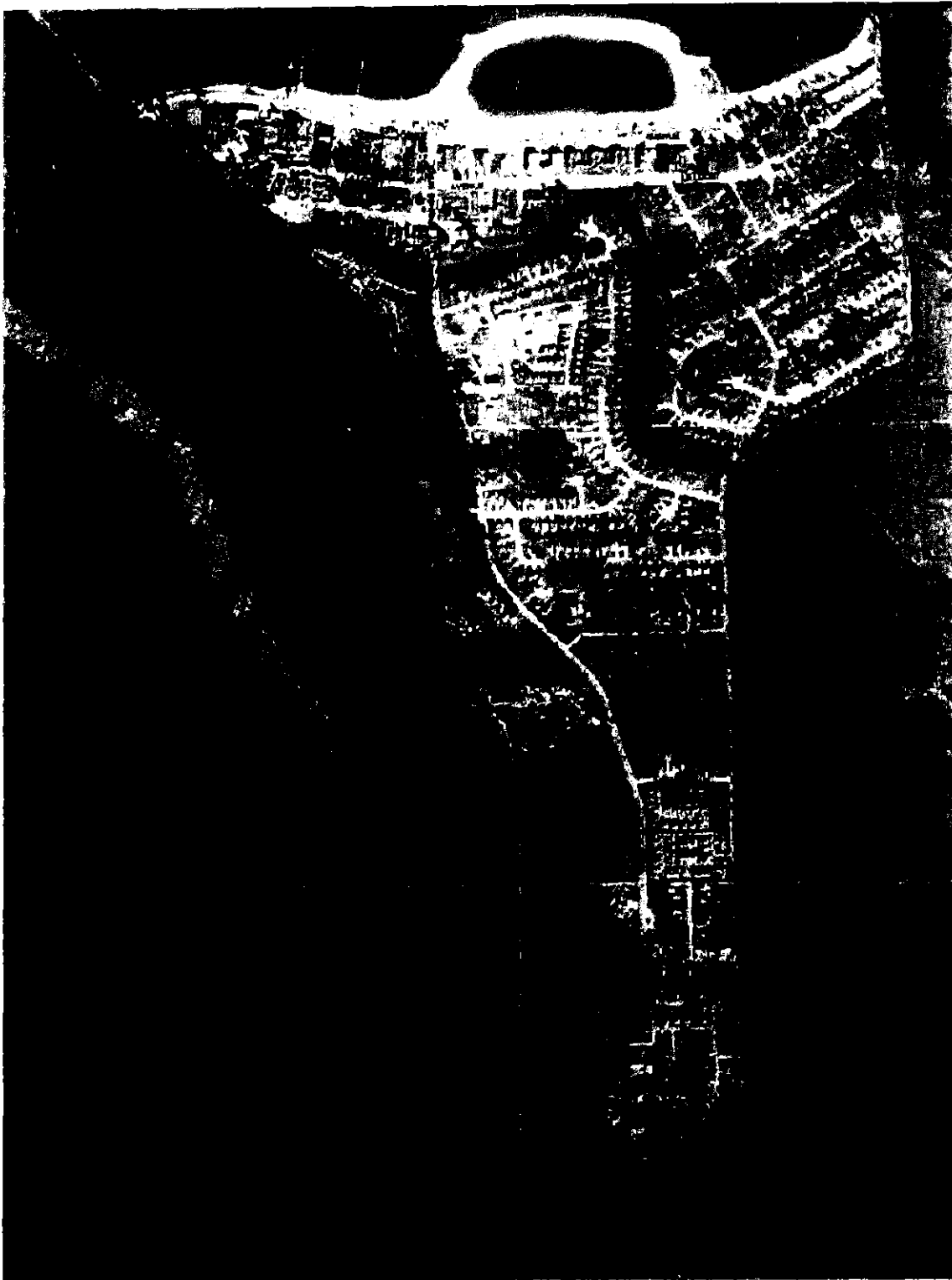
Mary Baxter, Treasurer

Janne Perrin
Mary Baxter

Attachments – Miami River Streamkeepers brochure
- Financial statement August 31, 2012

**Miami River Streamkeepers Society
Financial Records
January 1 – August 31, 2012**

Balance carried forward		\$ 90.15
INCOME		
May 31, 2012 loan from Streamkeepers member		304.00
May 31 - two membership fees		20.00
July 20 – membership fee		10.00
Aug. 10 – membership fee		<u>10.00</u>
		434.15
DISBURSEMENTS		
Feb. 12, 2012 – post office (society papers)	11.21	
May 31, 2012 – Society name request fee on-line	31.68	
June 6, 2012- Staples - project display board	14.54	
June 14, 2012 B.C. Registry Services – for incorporation under the Society Act	100.00	
August 10, 2012 - Pacific Streamkeepers Federation Insurance – <u>214.00</u> and yearly membership fee - 15.00	<u>229.00</u>	
	386.43	
<u>Account balance</u>		\$ 47.72



Miami River Streamkeepers

Objectives

The Miami River Streamkeepers (MRSk) work to improve habitat, encourage stewardship of the river and monitor water quality.

To enhance the Miami River through increasing the profile of the waterway in the community and

To educate the public on the benefits of riparian buffers along the stream sides.



Plant a Tree Help the Watershed



Riparian Vegetation Benefits

- increases feeding opportunities and nesting habitat for fish and fauna by using native plants
- improves water quality by providing cooling shade
- reduces runoff of sediments and pesticides
- allows percolation to occur



We have worked with the Village Works Crew and others planting native plants on the M.R. trail.



Encroachment by landowners and illegal dumping of garden waste are important concerns.

Logo designed by Pamela Zevit

Invasive Plants

Invasive species reduce the biodiversity and available habitat for wildlife in the area:

- Bindweed
- Himalayan Blackberry
- Japanese Knotweed
- Lamium
- Periwinkle
- Policeman's Helmet
- Reed Canary Grass
- Scotch Broom
- Tansy Ragwort
- Yellow Flag Iris



Lamium

The MRSk meet weekly to monitor and weed out invasive plants on the Miami River Trail. We remove any garbage we find. We also do water quality surveys. We test the temperature, pH and dissolved oxygen at three sites.



English Ivy takes light and nutrition away from native plants and trees. It often covers fences and buildings.



Yellow Flag Iris and pods



Bamboo-like stems



Leaves and flowers

Japanese Knotweed is a highly invasive plant that is found along roadsides and wetland areas. It out-competes native vegetation and is extremely difficult to control.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 10, 2012

FROM: Andre Isakov, **FILE:** 5480-01
Manager, Planning and Community Services

SUBJECT: Pay Parking

ISSUE: Pay Parking proposals have been received and evaluated.

BACKGROUND:

In early 2012, Council directed staff to work with parking service providers to develop a practical pay parking business plan. To achieve this, staff issued a Request for Proposal (RFP) for Pay Parking Services.

Six companies provided proposal responses to the issued RFP: Lions Parking, EasyPark, Impark, Vinci Park, GoPark, and Aparc. A staff committee of five people was established to evaluate the proposals. Using evaluation form as a guiding tool, the committee selected four companies for further interviews.

The company interviews were conducted by a staff committee. The interviews were conducted with the aid of a question sheet. The interviews attempted to get better understanding of the proponent company and its management, proposed program, equipment, and costs associated with program management, equipment rental, and profit sharing.

The interviews highlighted two frontrunners. The two frontrunners were then further questioned to clarify details of the proposals. Following a close review, the staff committee is recommending GoPark as the preferred proponent for the delivery of pay parking services.

RECOMMENDATION:

THAT Council select GoPark as the preferred proponent for Pay Parking Services and authorise staff to hold two open houses to engage both the residents and the business community on Pay Parking Service implementation.

Respectfully submitted for your
consideration;

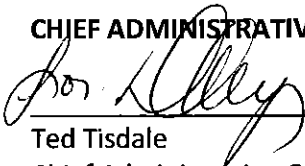


Andre Isakov
Manager, Planning and Community Services

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 11, 2012
FROM: Director of Finance **FILE:** 1610-01
SUBJECT: Capital Works, Machinery and Equipment Reserve Fund
Expenditure Bylaw No. 1019, 2012

ISSUE:

Bylaw No. 1019, 2012 to receive three readings.

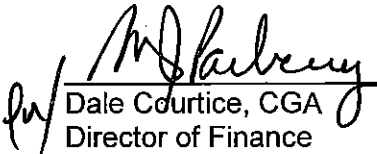
BACKGROUND:

The Village is in the process of purchasing a new fire truck. During the 2012 budget process Council approved the expenditure of a maximum of \$25,000 from the Capital Works, Machinery and Equipment Reserve Fund to acquire necessary equipment for the new truck. In order to transfer the funds from the Reserve, a bylaw is required.

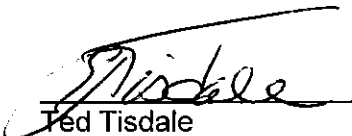
RECOMMENDATION:

THAT Council give three readings to "Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 1019, 2012".

Respectfully submitted for your
consideration;


Dale Courtice, CGA
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:


Ted Tisdale
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1019

**Being a Bylaw authorizing the expenditure of monies in the Capital Works,
Machinery and Equipment Reserve Fund Expenditure**

WHEREAS there is an unappropriated balance in the Capital Works, Machinery and Equipment Reserve Fund established under Bylaw No. 395 of Two Hundred and Ninety - Nine Thousand One Hundred and Twenty-One Dollars (\$299,121) as of August 31, 2012 which amount has been calculated as follows:

Balance in Reserve Fund at December 31, 2011	\$455,532
Add: Contributions during the year	20,000
Interest earnings for current year to August 31, 2012	3,500
Less: Expended during the year	<u>179,911</u>
Uncommitted balance in Reserve Fund at August 31, 2012	<u>\$299,121</u>

AND WHEREAS: it is deemed desirable to expend a portion of monies set aside under Bylaw No. 395 for the purpose of acquiring equipment for a new fire truck.

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. A maximum sum of Twenty-Five Thousand Dollars (\$25,000) is hereby appropriated from the Capital Works, Machinery and Equipment Reserve Fund to be expended towards:

- a. The acquisition of equipment for the new fire truck.
2. Should any of the above monies remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the Reserve Fund.
3. This bylaw may be cited as the "Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 1019".

READ FOR A FIRST TIME THIS DAY OF OCTOBER, 2012.

READ FOR A SECOND TIME THIS DAY OF OCTOBER, 2012.

READ FOR A THIRD TIME AS THIS DAY OF OCTOBER, 2012.

ADOPTED THIS DAY OF NOVEMBER, 2012.

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 10, 2012

FROM: Andre Isakov, **FILE:** 3900-01
Manager, Planning and Community Services

SUBJECT: Zoning Bylaw Update

ISSUE: The Zoning Bylaw is before Council for first reading. This Bylaw may change as a result of ongoing Council, legal, and public input before final adoption.

BACKGROUND:

The Village of Harrison Hot Springs Zoning Bylaw 672, 1996 has been identified as being in need of a review process and an update. The Bylaw has not been completely reviewed in about 16 years, something that is usually recommended every 5 to 10 years. At Council's direction, staff have initiated the Zoning Bylaw review and update process.

The Zoning Bylaw review and update project goals are:

- To ensure that the updated Zoning Bylaw implements the Village's Official Community Plan, Area Plans, and Development Permit Guidelines;
- To bring the Zoning Bylaw to modern standards and ensure that it reflects the current and anticipated needs of the community and sound land use management;
- To ensure the Bylaw is legally enforceable and consistent with the authorities established in the Local Government Act;
- To integrate relevant sections of other Bylaws into the revised Zoning Bylaw;
- To implement the Village's vision, current values and priorities;
- To address the Village's community planning and zoning administrative issues;
- To reorganize the Zoning Bylaw to improve its effectiveness, user friendliness, clarity and ease of interpretation by staff, developers and the public.

To date, the Zoning Bylaw review and update process involved the review of Village's existing Zoning Bylaw, various planning documents, other Bylaws and municipal procedures to identify potential improvements, as well as the review of Zoning Bylaws in other jurisdictions by Village staff. The review resulted in several bylaw drafts that were developed by staff. Council had a look at one of the Zoning Bylaw drafts in February 2012.

Since, the Bylaw has undergone a preliminary legal review. The Advisory Planning Commission has also been reviewing and discussing the Bylaw at the last few meetings. The APC held a special day-long meeting on July 25, 2012 to have an in-depth review of the Bylaw. The APC review of the Zoning Bylaw has progressed well and with positive feedback from commissioners. The APC review of the Zoning Bylaw is now complete.

The Zoning Bylaw update process discussions have focused on the following issues:

- Reorganisation and restructure of the Bylaw;
- Short-term buildings;
- Shipping containers;
- Canvass structures;
- Home occupation provisions;
- Bed and breakfast establishments;
- Secondary suites;
- Campground ownership and traveling public requirements;
- Flood control requirements;
- Introduction of a new R1A Zone;
- Review of all Zones;
- Cash in lieu of parking spaces;
- Off-street parking space requirements;
- Derelict vehicles;
- Non-conforming Zoning.

The Village's legal counsel is currently conducting secondary review of the Bylaw.

RECOMMENDATION:

THAT Council read Zoning Bylaw No. 1020, 2012 a first time and authorise staff to hold two open houses to engage residents in proposed Zoning Bylaw changes;

AND THAT Council authorise staff to schedule a public hearing on the proposed Zoning Bylaw for November 19, 2012.

Respectfully submitted for your consideration;

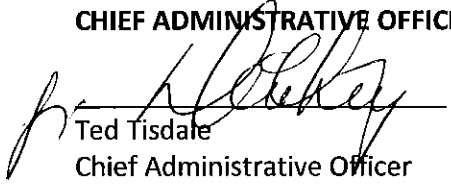


Andre Isakov
Manager of Planning and Community Services

DIRECTOR OF FINANCE COMMENTS:

Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

HARRISON HOT SPRINGS

VILLAGE OF HARRISON HOT SPRINGS ZONING BYLAW NO. 1020

Naturally Refreshed

A bylaw to regulate the zoning and development of real property within the Village of Harrison Hot Springs

WHEREAS the *Local Government Act* authorizes a local government to enact bylaws respecting the use of land, buildings, and structures and other related development matters;

NOW THEREFORE the Municipal Council of the Village of Harrison Hot Springs in open meeting assembled enacts as follows:

I. TITLE

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012".

II. PURPOSE

The principal purpose of this Bylaw is to regulate land use and development within the Village of Harrison Hot Springs for the benefit of the community as a whole.

III. DEFINITIONS

ACCESSORY BUILDING OR STRUCTURE means a *building* or *structure* which is customarily ancillary and subordinate to the *principal building* situated on the same *parcel*.

ACCESSORY USE means a use other than the *principal use*, which is customarily ancillary and subordinate, incidental and exclusively devoted to a *principal use* on the same *parcel*.

AFFORDABLE DWELLING means a dwelling for which the rent (as defined in the Residential Tenancy Act) or purchase price is not more than 75% of the fair market rent or price, respectively, for a comparable dwelling.

ALTERATION means a structural change to a *building*, including;

- (1) an addition to *gross floor area* or *height*;
- (2) removal of part of the *building*;
- (3) construction of, cutting into, or removal of any wall, partition, column, beam, joist floor, or other support;
- (4) a change to, or closing of, any required means of access; and
- (5) a change to the fixtures or equipment.

AMENITY AREA means indoor or outdoor space on a parcel designed for shared or private recreation or enjoyment; includes landscaped open space, child play area, courtyards, patios, sun decks, balconies, terraces, swimming pools, saunas, exercise areas, craft and games room, and meeting rooms.

AMENITY AREA – COMMON means an *amenity area* designed for use on a shared basis by the occupants of more than one *dwelling unit* in the *building* and where a common access is provided to the amenity space.

AMENITY AREA – PRIVATE means an *amenity area* designed for the exclusive use of the occupants of a specific *dwelling unit*, where a degree of visual privacy is provided for the occupants and the *amenity area* is located within, or immediately adjacent to, the *dwelling unit*.

BALCONY means a projection from the second or higher *storey* of a *building*.

BASEMENT means that portion of a *building* between two floor levels which has more than one-half of its height from finished floor to finished ceiling below the *grade*, and is not less than 2.14 metres (7 feet) in height measured between basement floor and ceiling surfaces.

BED AND BREAKFAST means a use accessory to a *single detached dwelling* use in which no more than 4 rooms accommodating no more than 2 persons per room are used for the *temporary* accommodation of the travelling public, and in which meals are served to the registered guest.

BUILDING means any *structure* used or intended for supporting or sheltering any *use* or occupancy.

CAMPGROUND means land providing for accommodations using tents, trailers, or recreation vehicles and does not allow permanent residency.

CAMPING SPACE means an area in a *campground* use by a trailer, recreation vehicle, or tent.

CATERING a business dedicated to the preparation of food for the purpose of delivery and consumption off site.

CHILD DAY CARE FACILITY means a facility providing a child minding, nursery school, child group day care, specialized day care, kindergarten or out-of-school day care;

CLINIC means office for medical, dental or similar purposes, including associated laboratory facilities, but not including any such use where the principal services rendered are related to drug or alcohol detoxification or rehabilitation.

COMMUNITY CARE FACILITY means any facility licensed under the Community Care and Assisted Living Act.

COMMUNITY CENTRE means any *building* used for purposes of community assembly;

COMMUNITY SEWER SYSTEM means a sewage collection or disposal system that is owned and operated by the *Municipality*, and has been approved under the applicable legislation.

COMMUNITY WATER SYSTEM means a system of waterworks which serves two or more *parcels* and which is owned, operated and maintained by the *Municipality*, and has been approved under the applicable legislation.

CONVENIENCE STORE means a retail sales outlet which offers for sale foodstuffs and convenience goods, and has a maximum *gross floor area* of 200 m².

COTTAGE means a building containing sleeping units and used for temporary accommodation.

DENSITY means, for commercial uses, the *floor area ratio*; and for residential uses, the number of *dwelling units* per hectare; and for the holiday park *zone*, the number of *recreational spaces* per hectare.

DERELICT VEHICLE means a car, boat, truck or similar vehicle that has not been licensed for a period of one (1) year and is not enclosed within a *structure* or *building*.

DESIGNATED FLOOD means a flood, which may occur in any given year, of such magnitude as to equal a flood having a 200-year recurrence interval, based on a frequency analysis of unregulated historic flood records or by regional analysis where there is inadequate stream flow data available.

DESIGNATED FLOOD LEVEL means the observed or calculated elevation for the *designated flood*, which is used in the calculation of the *flood construction level*.

DEVELOPED SITE AREA means the portion of a *parcel* which is occupied by *building, structures, driveways, parking, and land improvements including landscaping*.

DEVELOPMENT means the carrying out of any *building, engineering, construction or other operation in, on, over or under land or water, or the construction, addition or alteration of any building or structure*;

DUPLEX means a building that contains two dwelling units.

DWELLING UNIT means a suite of habitable rooms used or intended to be used for the residential accommodation of one family *and* containing only one set of cooking facilities;

ENTERTAINMENT FACILITY means a business providing entertainment to the public for a fee; includes an auditorium, movie theatre, bingo hall, electronic games and billiard facility.

EXTERIOR SIDE LOT LINE means a *parcel* boundary other than a *front or rear parcel line* which is common to a *highway, lane* or a walkway.

FAMILY means:

- (1) two or more persons related by blood, marriage, adoption or foster parenthood sharing one *dwelling unit*; or
- (2) not more than five (5) unrelated persons sharing one *dwelling unit*.

FAMILY DAY CARE means the use of a *dwelling unit* for the care of not more than seven (7) children, licensed under the *Community Care Facility Act*,

FENCE means a type of screening or divider consisting of a *structure* that is used to form a boundary or enclose an area, but excludes hedges, trees and other types of natural vegetation.

FIRST STOREY means the *storey* having its floor closest to *grade* and not more than 2 metres above *grade*.

FLOOD CONSTRUCTION LEVEL or FLOOD LEVEL means a *designated flood level* plus *freeboard*, or where a *designated flood level* cannot be determined, a specified height above a *natural boundary, natural ground elevation, or any obstruction that could cause ponding*.

FLOODPLAIN means the area which is susceptible to flooding from a watercourse, lake or other body of water and that which is designated in Section 4.15 of this bylaw.

FLOOR AREA means the area of the floor of all *storeys* of a *building* between exterior walls, including the area of the floor occupied by interior walls and partitions.

FLOOR AREA RATIO means the figure obtained when the *floor area* of a building on a *parcel* is divided by the area of the *parcel*;

FREEBOARD means a vertical distance added to a *designated flood level*, used to establish a *flood construction level*.

FRONT LOT LINE means any *parcel* boundary common to a *parcel* and one *highway* other than a *lane* or to a water body; except that where a *parcel* is contiguous to the intersection of two *highways*, the front *parcel* line is the shortest *parcel* line contiguous to a *highway* other than a *lane*. Where a *parcel* fronts on more than one *highway*, its front parcel line is the narrower side of the *parcel* abutting a *highway*.

FRONT SETBACK means that portion of the *parcel*, extending from one *side parcel line* to the other, between the front lot line and a parallel line. The depth of the setback means the perpendicular distance between the front lot *line* and the parallel line. In the case of a *parcel* with a panhandle access, the panhandle shall be used in determining the front setback but a minimum setback of 1.5 m shall apply.

GARAGE means a *building*, or part thereof, used or intended to be used for the shelter or storage of vehicles.

GARAGE, PRIVATE means a *building* used for the storage of private passenger motor vehicles with a capacity of not more than three vehicle spaces for each *dwelling unit* to which the garage is appurtenant. This does not include the repair or maintenance of vehicles for profit.

GRADE, AVERAGE means the sum of the average of the lesser of natural or finished *grade* at each side of the *structure* divided by the sum of the length of the sides of the *structure*;

GRADE, NATURAL means the level of ground undisturbed by human action, or where there is evidence of disturbance by human action, the level of ground as determined by a BC Land Surveyor;

GRADE, FINISHED means the average final ground elevation around the perimeter of a structure after *development* but excluding where permitted:

- (a) light wells providing they do not:
 - i. extend more than 1.5 metres from the *building*; and
 - ii. exceed in length 25% of the length of the wall.
- (b) *basement* stairs providing they do not:
 - i. extend more than 1.2 metres from the *building*; and
 - ii. exceed 3.6 metres feet in length.
- (c) sunken patios providing they do not:
 - i. exceed an area of 14 metres;
 - ii. extend more than 3 metres from the *building*;
 - iii. exceed a length of 4.6 metres along the wall; and
 - iv. exist on the same side of the of the *building* as a depressed vehicle access;

GROSS FLOOR AREA means the total *floor area* of all *storeys* in all *buildings* on a *parcel* including exterior walls, excluding any area used for parking purposes.

HALF STOREY means a *story* under a gable, hip, or gambrel roof, the wall-plates of which on at least two opposite exterior walls are not more than 0.6 metres above the floor of such *storey* and does not exceed 66% of the *story* immediately below.

HEIGHT OF BUILDINGS means the vertical distance between the highest point of the *building* and the *average finished grade*, determined by:

- (a) the highest point of a flat roof;

- (b) the highest point of a mansard roof;
- (c) the midpoint between a point 2.4 meters above the top floor and the ridge of a gable, hip or gambrel roof. A flat portion of a gable, hip or gambrel roof cannot cover more than 10% of the roof area viewed directly from above.

HIGHWAY includes a public street, road, path, lane, walkway, trail, bridge, viaduct, thoroughfare and any other way, but specifically excludes private rights of way on private property.

HOLIDAY PARK means an area of land operated and maintained for the purpose of providing 2 or more *recreational vehicle spaces*, together with ancillary, common leisure and service facilities for the exclusive use of the owners or occupiers of the *recreational vehicle spaces*; does not include a *manufactured home park, motel, campground, or a group camp*.

HOME OCCUPATION means a craft or occupation conducted as an *accessory use* subordinate to the *principal use of a dwelling unit*.

HOTEL means a *building* for the transient public which contains *sleeping units* and which have their principal access from an entrance common to the units; may contain assembly, commercial, entertainment, indoor recreation, and restaurant uses, and liquor licenced premises licensed under Provincial legislation.

INN means a *building(s) or cottage(s)* or a combination thereof available to the travelling public and containing up to maximum of 10(ten) sleeping units where meals may be provided.

INDOOR RECREATIONAL FACILITY means a facility for recreation and sports activities primarily conducted indoors, including electronic games, arena, fitness club, racquet court, gymnasium, dance studio, swimming pool and bowling alley.

INTERIOR SIDE LOT LINE means a *parcel* boundary between 2 or more *parcels* other than a *front or rear lot line*.

LAND means real property without improvements, has the same meaning as in the *Assessment Act*, and includes the surface of water.

LANDSCAPING means the planting and maintenance of a combination of trees, shrubs, hedges, ground cover, lawns and other horticultural elements, and fencing, walks, lights, ponds, pools and other *structures* and materials used for the enhancement of outdoor areas.

LANE means a *highway* which provides secondary access to the side or rear of a *parcel* and is less than 10 metres wide.

LOADING SPACE means a space for the loading or unloading of a vehicle, either outside or inside a *building or structure*, but specifically excludes manoeuvring aisles and other areas providing access to the space.

LOT AREA means the total area of a parcel.

LOT means a parcel. For greater certainty the term lot and parcel are used interchangeable throughout this bylaw.

LOT COVERAGE means the percentage of a *lot* covered by *buildings* and *structures*, based on the projected area of the outside of the outermost walls of all *buildings* and structures, including accessory buildings, covered decks and covered patios; but excluding steps, eaves not exceeding 0.9 metres, and decks or portions of decks built above ground level not exceeding a height of 0.6 metres above the higher of *natural or finished grade* below such deck.

MANUFACTURED HOME / MODULAR HOME means a *structure* containing one *dwelling* unit of not less than 100 m², that is designed, constructed or manufactured to be moved from one place to another by being towed or carried; placed on a permanent foundation. All Manufactured homes must be constructed to CAN/CSA Z 240 or CAN/CSA A 277 standards.

MARINA means a site, including the surface water which is primarily used for the berthing space and floats for the boats.

MINIMUM LOT SIZE means the smallest area into which a *lot* may be subdivided.

MOTEL means a building divided into two or more temporary tourist accommodation units, each unit provided with individual outside access and conveniently located parking space.

MOBILE CONCESSION means a business that is not permanently affixed to the land, that provides for sale to the general public, food, drinks, confectionary items and/or non-food related items.

MULTI UNIT DWELLING means any *building*, divided into two or more *dwelling units*, which are occupied or intended to be occupied as dwelling units for two or more *families* living independently of one another.

NATURAL GROUND means the undisturbed ground elevation prior to *site* preparation or development.

NEIGHBOURHOOD PUB means premises licensed as a neighbourhood public house and marine pub under Provincial legislation.

NIGHTCLUB means premises where entertainment is provided to patrons and is licensed under Provincial legislation.

OFF-STREET PARKING means the use of *land* for the parking of vehicles other than on a *highway* including the *parking spaces* and the manoeuvring aisle.

OFFICIAL COMMUNITY PLAN means a community plan that is adopted by the Council of the Village of Harrison Hot Springs pursuant to the *Local Government Act*.

OUTDOOR RECREATIONAL FACILITY means a facility for recreation and sports activities primarily conducted outdoors, including stadium, golf course, driving range, waterslide, water activities, mini golf, theme park, and electric go-karts (go-karts only in C5 Zone).

OUTDOOR STORAGE AREA means an area outside a *building* that is used for the storage of garbage containers, shipping container, maintenance materials and equipment, and similar activities.

PAD means a paved surface on which blocks, posts, runners or strip footings are placed for the purpose of supporting a *manufactured home* to achieve flood construction level; or a concrete pad, slab or floor supporting a space or room.

PANHANDLE LOT means a lot that has street frontage through the use of a relatively narrow strip of *land* not less than 3 metres in width which is an integral part of the *lot*, called "the access strip".

PARCEL means an area of *land* designated as a separate and distinct parcel on a legally recorded subdivision plan or description filed in the Land Registry Office, and having a principal frontage upon a public street or place.

PARK means a designated public open space which is owned, possessed or controlled by the municipality and provides for public social and recreational activities, playgrounds and natural areas.

PARKING AREA means a portion of a *lot* that is used to accommodate *off-street parking*.

PARKING GARAGE means a *building* the primary use of which is the parking or storage of vehicles and which is available to the public.

PARKING SPACE means a space within a building or parking area for the parking of one motor vehicle.

PRINCIPAL USE means the principal permissible purpose for which *land, buildings* or *structures* may be used in a zone but does not include an accessory use.

PERMANENT RESIDENCY means a building constructed for the purposes of providing continuous and principal accommodation.

PERMITTED USE means the use or uses to which land, buildings or structures may be put in a zone.

PERSONAL SERVICE ESTABLISHMENT means the use of a *building* where personal services are provided and goods accessory to the provision of such services may be sold and includes a barber shop, beauty salon, shoe repair shop, dry cleaning, Laundromat, electrical appliance repair, upholstery, watch repair, photographer, tailor or dressmaker, and similar services.

PREMISES mean the *building* and *structures* located on a *lot*.

PRINCIPAL BUILDING means the *building* for the principal use of the *lot* as listed under the *permitted uses* of the applicable zone.

PROPERTY LINE means *lot line*.

PUBLIC UTILITY means a system, work, *building, structure*, plant, equipment or resource owned by a *municipality*, public or private utility company or other government agency for the provision of water, sewer, drainage, gas, electricity, transportation, communication services; includes public works yards.

REAR LOT LINE means the *parcel* boundary which is not connected to and lays the most opposite to the *front parcel line*.

REAR SETBACK means that portion of the *parcel*, extending from one side *parcel* line to the other, between the rear line of the *parcel* and a parallel line. The depth of the setback means the perpendicular distance between the *rear lot line* and the parallel line.

RECREATIONAL VEHICLE means a mobile accommodation for recreational purposes such a trailer, camper-car, and RV.

RECREATIONAL VEHICLE SPACE means an area in a *holiday park* or campground set aside for use by one recreational vehicle.

RESTAURANT means an eating establishment where food is sold to the public primarily for immediate consumption upon the premises.

RETAIL STORE means a *building* or *land* where goods are offered, displayed or kept for sale at retail, and stored in limited quantities; includes antique store, arts and crafts store, appliance

sales and service, bakery store, beer and wine store, book store, butcher shop, camera shop, candy store, clothing store, confectionary store, delicatessen, department store, drugstore, fish market, furniture store, gift shop, grocery store, hardware store, liquor store, music store, pet store, photography studio and store, shoe store and repair, souvenir shop, sports shop, stationery store, tailor, toy store, travel agency, variety store and video store.

RETAINING WALL means a *structure* erected to hold back or support a bank of earth.

SCREENING means the use of a continuous fence, wall, berm, *landscaping* or combination of them to screen the *land* which it encloses, broken only by access driveways and walkways.

SECONDARY SUITE means an additional *dwelling unit*:

- (a) having a total floor space of not more than 90 m² in area,
- (b) having a floor space less than 40% of the habitable floor area of the *building*.
- (c) located within a *building of residential occupancy* containing only one other *dwelling unit*.

SENIORS SUPPORTIVE OR ASSISTED HOUSING means the use of a *building* for residential units designed to accommodate seniors as they age including separate common areas for dining and socialization, and the provision of meals, housekeeping and personal care.

SERVICE STATION means a *building or land* used or equipped to be used for the retail sale of motor fuels and lubricants and servicing and repairs to vehicles and may include accessory retail sales.

SET BACK means the horizontal distance separating a building, structure or use from a specified location.

SHIPPING CONTAINER means a metal structure used for transporting or storing of materials. The container may not exceed 2.75 m in height, 2.5 m in width, and 12.2 m in length.

SIDE LOT LINE means a *parcel* boundary between 2 or more *parcels* other than a *front* or *rear parcel line*.

SIGN means any visual representation which communicates information for any purpose.

SLEEPING UNIT means one or more habitable rooms used for the lodging of person or persons where such unit contains no cooking facilities.

STANDARD DYKE means a dyke built to a minimum crest elevation equal to the *flood construction level* and meeting standards of design and construction approved by the Province.

STOREY means that portion of a *building* which is situated between the top of any floor and the top of the floor next above it, and if there is no floor above it, that portion between the top of such floor and the ceiling above it, but does not mean or include a basement.

STRUCTURE means anything constructed or erected, the use of which requires its permanent location on or in the ground, or its attachment to something having a permanent location on the ground.

TOWNHOUSE means a *building* not more than 3 storeys high; containing 3 or more attached *dwelling units*, each having a separate, private entrance.

UNDEVELOPABLE PROPERTY is a lot that due to the size, shape, frontage, topography, location, environmental regulation, or/and legal use cannot be developed with site improvements such as a *building* in the opinion of an accredited engineer or approving officer.

USE means the purpose or function to which *land, a building, or structure* is designed, put, or intended to be put.

VILLAGE OFFICIAL means the Bylaw Enforcement Officer, the Building Inspector or other staff as appointed by the municipal CAO.

ZONE means a defined area to which a unified set of regulation apply.

IV. **ADMINISTRATION AND ENFORCEMENT**

.1) ADMINISTRATION

(1) This *Bylaw* shall be administered by the *Chief Administrative Officer* of the *Village* under the direction of *Council*.

.2) INSPECTION

(1) The *Village Official* is hereby authorized to enter, at all reasonable times, on any property subject to the regulations of this *Bylaw*, to ascertain whether the regulations or directions contained herein are being observed.

.3) ENFORCEMENT

(1) It is unlawful for any person to cause, suffer, or permit any building or structure to be constructed, reconstructed, altered, moved, extended, occupied, or used, or any land to be occupied or used, in contravention of this *Bylaw* or otherwise to contravene or fail to comply with this *Bylaw*.

(2) It is unlawful for any person to prevent or obstruct, or attempt to prevent or obstruct the authorized entry of the *Village Official*.

(3) The *Village Official* may cause notice in writing to be served to the owner or occupier of real property found to contravene the provisions of this *Bylaw* setting out the details of the contravention and the action required of the party so notified.

(4) The *Village Official* may serve notice by:

(a) registered mail addressed to the property owner as recorded in the property records of the *Village*,

(b) hand-delivering it to the owner or occupier of the real property that is subject to the notice, or

(c) posting it on a conspicuous place on the real property that is the subject of the notice, and the notice shall then be deemed to be validly and effectively served for the purposes of this *Bylaw* at the expiration of three (3) days immediately following the date the notice was so posted.

(5) No liability or responsibility other than that set out in accordance with this *Bylaw* rests with the *Village* to prove delivery of the notice.

.4) PENALTIES

(1) Every person who commits an offence contrary to the provisions of this *Bylaw*, as amended from time to time, is liable, upon summary conviction, to a penalty of not less than \$500.00, and not more than \$10,000.00 in addition to the costs of the prosecution.

- (2) Each day that such violation is caused to continue, or allowed to continue, constitutes a separate offence.

V. GENERAL REGULATIONS

.1) GENERAL OPERATIVE CLAUSES

- (1) No *land, building or structure* in any *zone* shall be used for any purpose other than that specified for the *zone* in which it is located in accordance with the Zoning Map.
- (2) No *building or structure* shall be constructed, sited, moved or altered unless it complies with the General Regulations of this Bylaw and all regulations and requirements specified for the *zone* in which it is located.
- (3) No *parcel* shall be created by *subdivision* unless:
 - (a) Such *parcel* is equal to or greater than the *minimum lot size* specified for the *zone* in which it is located in accordance with the zoning Map, unless otherwise specified in this Bylaw; or
 - (b) The *subdivision* is for a realignment of a *lot line* and no additional *parcels* would be created.

.2) APPLICATION

- (1) This Bylaw applies to all land, buildings and structures including the surface of water within the boundaries of the Village.

.3) SIZE, SHAPE AND SITING OF BUILDINGS & STRUCTURES

- (1) No more than one *principal building* may be sited on one *parcel*, except as otherwise specified in this Bylaw.
- (2) No *building or structure* shall be constructed, reconstructed, sited, altered, or extended so as to cause any existing *building or structure* on the same *lot* to violate the provisions of this Bylaw.

.4) ACCESSORY BUILDINGS AND STRUCTURES

- (1) An *accessory building or structure* must not be used as a *dwelling unit*.
- (2) When *accessory buildings or structures* are attached to the *principal building*, they will be considered to be part of the *principal building*, and subject to the required *setbacks* for the *principle building*.
- (3) Maximum *lot coverage* for all *accessory buildings and structures* must not exceed 10% and must be included with the *principle building* in the maximum *lot coverage* calculation for a *parcel*.

.5) SHORT-TERM BUILDINGS

- (1) A short-term building or structure may only be erected on a *lot* in conjunction with the construction of a *principal use*, and shall only be permitted for a period not to exceed the duration of such construction.
- (2) Short-term buildings or structures shall be subject to the following requirements:

- (a) An application shall be made in writing to the *Village Official* for a permit to erect a short-term building or structure;
 - (b) Such permit may be granted for a period of not more than 6 months, provided however, that it may be renewed upon further application for one further period not to exceed 6 months;
 - (c) at the expiration of a permit such short-term building or structure shall be removed and the *lot* thereof restored as nearly as possible to its former condition.
- (3) Recreational vehicles or trailers may be permitted as temporary buildings or structures in conjunction with construction on a lot, subject to the obtaining of a permit as outlined in Section 5 (2) above, and subject to the provision of approved water, power and sanitary sewage disposal facilities (including holding tanks).

.6) SHIPPING CONTAINERS

- (1) Shipping containers subject to satisfying the setback requirements will be permitted, subject to issuance of permit by *Village Official* as follows:
- (a) Residential zoned properties for a temporary purpose not to exceed 60 days, with a possibility of 60 day extensions at the approval of the *Village Official*, and the shipping container cannot exceed a length of 15 m; or
 - (b) Commercial zoned property subject to the shipping container being properly screened from general public view, and is maintained to an acceptable standard.

.7) CANVAS STRUCTURES

- (1) Canvas structures are exempt from requiring permits as per Building Regulation Bylaw.

.8) HOME OCCUPATION USE

In any zone in which a *home occupation* use is permitted, the following conditions shall be satisfied:

- (1) The activities shall be conducted entirely within the *principal building* or *accessory building* except where such activity involves horticulture or a *family day care*.
- (2) The following activities shall not be permitted as a *home occupation* use:
 - (a) the servicing or repair of vehicles, boats, or other machinery;
 - (b) a body shop; or
 - (c) the fabricating of metal objects, woodworking and associated activities.
- (3) The use may involve the display and the sale of a commodity that is produced on the *lot*.
- (4) The use shall occupy up to a maximum of 30 m² of the *principal building*.
- (5) The use within one or more *accessory buildings* shall occupy a total of not more than 40 m².
- (6) In no case shall the aggregate *floor space* of all *buildings* used for *home occupation* use exceed 50 m² on a parcel.

- (7) Not more than two *home occupations* shall be permitted on a *parcel*.
- (8) There shall be nothing to indicate from the exterior of a *dwelling unit* or a *building* that it is being used for any purpose other than its principal or approved use other than one outdoor advertising sign, the regulations of which are contained within the *Sign Regulation Bylaw*.
- (9) A *home occupation* shall be solely operated by a person resident in the *dwelling unit* and shall not involve the employment of more than 2 full-time equivalent employees on the premises, except in the case of a *secondary suite* in which case the *home occupation* shall be conducted only by the residents of the *secondary suite*.
- (10) Home occupations shall not discharge or emit the following across *lot lines*:
 - (a) odorous, toxic or noxious matter or vapours;
 - (b) heat, glare, electrical interference or radiation;
 - (c) recurring ground vibration
- (11) Home occupation operation shall require a business license.
- (12) All parking requirements shall be accommodated on site.

.9) BED AND BREAKFAST

In any zone in which a bed and breakfast use is permitted, the following conditions shall be satisfied:

- (1) The sleeping accommodation for a *bed and breakfast* use shall be located entirely within a *principal dwelling unit*.
- (2) Not more than four bedrooms in a *dwelling unit* shall be used for a *bed and breakfast*.
- (3) A *bed and breakfast* shall not be permitted within a *dwelling unit* containing a *secondary suite*.
- (4) One *off-street parking space* shall be provided for each bedroom used as *bed and breakfast*, in addition to the parking requirement for the *single family dwelling*.
- (5) Any *off-street parking space* for guests or guest outdoor amenity space shall be landscaped to buffer that area from abutting residential premises.
- (6) Guest bedrooms in a *bed and breakfast* shall not exceed 40% of the *gross floor area* of the *dwelling unit*.
- (7) The *bed and breakfast* use shall be owned and operated by the resident of the *dwelling unit*.
- (8) No cooking facilities or other facilities for the keeping of food shall be provided for within the guest bedrooms intended for the bed & breakfast.
- (9) No *bed and breakfast* use shall operate without a business license.
- (10) A *dwelling unit* containing a *bed and breakfast* use shall be equipped with an installed smoke alarm and fire extinguisher in accordance with the Building Bylaw.

.10) SECONDARY SUITES

- (1) A *secondary suite* is a permitted use within a *single family dwelling* that is in conformance with this Bylaw.
- (2) Only one *secondary suite* is permitted per *parcel*.
- (3) A *secondary suite* shall not exceed the lesser of a total *floor area* of 90 square metres or 40% of the total *floor area* of the *single family dwelling*.
- (4) The owner of a *single family dwelling* containing a *secondary suite* shall be resident of either the *principal dwelling* unit or the *secondary suite*.
- (5) *Off-street parking* shall be provided and maintained in accordance with Table 1 of this Bylaw.
- (6) A *secondary suite* must satisfy all the applicable requirements of the *BC Building Code*, and other pertinent legislation.

.11) EXCEPTIONS TO SITING REQUIREMENTS

- (1) Where chimneys, cornices, headers, gutters, sills, *bay windows* or ornamental features project beyond the face of a *building*, the minimum distance to an abutting *lot line* as required elsewhere in this Bylaw may be reduced by not more than 0.7 metres providing such reduction shall only apply to the projecting feature.
- (2) Where steps, eaves, sunlight control projections, canopies, or light wells project beyond the face of a *building*, the minimum distance to an abutting *lot line* as required elsewhere in this Bylaw may be reduced by not more than 1.0 metre provided that the minimum distance of the projecting feature to any *lot line* shall not be less than 1.0 metre.
- (3) Structures for the support of plants and vines, such as *open* pergolas or trellises, may project within a required *setback* area provided they do not exceed 2.4 metres in *height*.
- (4) Covered entry porches shall be permitted to project into a *front yard* setback a maximum of 1.5 metres provided that:
 - (a) The porch shall be open or protected by guard rails the *height* of which shall not exceed the minimum specified in the *BC Building Code*;
 - (b) the porch is located at the basement or first *storey*; and
 - (c) the roof *height* does not exceed 3.66 metres measured from the porch floor.
- (5) Campground spaces that back on to a public right-of-way, with the exception of a Provincial highway, or *undevelopable properties* may have a set back from the property line of 1 metre.
- (6) Balconies, patio decks or like facilities may extend into the rear or front set back by 2.5 metres, inside lot setback by .7 metres.

.12) EXCEPTIONS TO HEIGHT REQUIREMENT

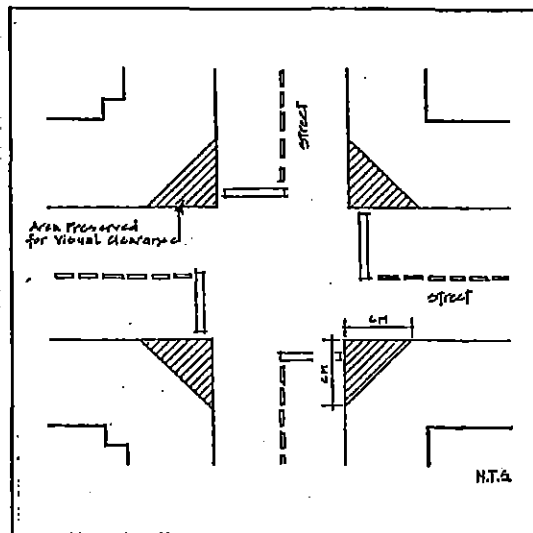
Church spires, chimneys, flag poles, transmission towers, elevators and ventilation machinery, shall not be subject to the height requirements of this Bylaw provided that such *structures* occupy no more than 10% of the surface of the *lot*, or if situated on a *building*, not more than 15% of the roof area of the *building*.

.13) UNDERSIZED PARCELS

A *parcel* that is shown on a plan deposited in the Land Title Office prior to the adoption of this Bylaw, which has less than the *minimum lot size* requirement as established in the *zone* in which that *lot* is situated may be used for any use permitted in that *zone*, subject to all the regulations for that *zone*.

.14) OBSTRUCTION OF VISION

In all zones, no fence, sign, wall or structure shall be erected to a height greater than 1 metre and no hedge, bush, shrub, tree or other growth shall be maintained or allowed to grow so as to obstruct vision clearance in the area bounded by the intersecting parcel lines at a street, road, lane, or driveway entrance corner and a line joining points along side parcel lines or driveway pavement edge 6 metres from their point of intersection, as illustrated in the following diagram.



Visual Clearance at Intersections

.15) FENCES AND RETAINING WALLS

.1) Notwithstanding the provisions of Section 5.14, the following *height* limitations will apply to fences:

(.1) For a *parcel* within the following *zones* the maximum *height* of fences will be:

<u>Zone</u>	<u>Maximum height</u>
• Residential, Commercial and Industrial <i>zones</i>	2.0 m
• Public use <i>zones</i>	2.4 m (3.0 m open mesh)

(.2) No fence in any *zone* will be constructed using barbed wire, electrified wire, razor wire, ribbon wire, or ultra barrier wire.

.16) SITING REQUIREMENTS FOR PROPERTIES ADJACENT TO A PROVINCIAL HIGHWAY

Notwithstanding the siting requirements specified in this Bylaw setbacks of buildings adjacent to a Provincial Highway may be regulated by the Ministry of Transportation.

.17) DERELICT VEHICLES, AIRCRAFT AND BOATS

No derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit thereof shall be kept, stored or parked except within a building in any Zone.

.18) FLOOD CONTROL REQUIREMENTS

.1) Floodplain Designation

The following land is designated as floodplain:

- Land designated as floodplain within the boundaries of the Municipality and approximately as shown on Schedule "A" of the attached hereto and forming part of this Bylaw;
- Land lower than the *flood levels* specified in Section 18.2;
- Land within the *setbacks* specified in Section 18.3.

.2) Flood Level

The following elevations are specified as the *flood level*, except that where more than one *flood level* is applicable, the higher elevation shall be the *flood level*:

- Elevation 14.55 metres Geodetic Survey of Canada datum;
- 1.5 metres above the *natural boundary* of Miami Creek, Miami Slough, or any other *watercourse*;
- 1.0 metre above the surrounding *natural ground* elevation;
- 1.5 metres above the *natural boundary* of any other lake, marsh, or pond.

.3) Setback

The following distances are specified as the *setback*, except that where more than one setback is applicable, the greater distance shall be the setback:

- 30.0 metres from the *natural boundary* of the Harrison River;
- 15.0 from the *natural boundary* of Harrison Lake;
- 7.5 metres from the *natural boundary* of Miami Creek, Miami Slough, a swamp, pond or any other watercourse;
- 7.5 metres from any *standard dyke* right of way or *structure* for flood protection or seepage control.

.4) Application of Floodplain Specifications

Where a flood level or setback has been specified:

- The underside of any floor system, or the top of any *pad* supporting any space, room or manufactured home, that is used for dwelling purposes, business, or the storage of goods which are susceptible to damage by floodwater must be above the specified *flood level*, and
- any landfill required to support a floor system or *pad* must not extend within any *setback* from a watercourse or body of water specified by the Bylaw or the Minister of Environment.
- Structural support or compacted landfill or a combination of both may be used to elevate the underside of the floor system or the top of the *pad* above the *flood level* specified in Section 18.2. The structural support or landfill or both must be protected against scour and erosion from flood flows, wave action, ice and other debris.
- The Building Inspector, or such person appointed by the Council of the Village of Harrison Hot Springs for the purpose of administering *building* regulations may require that a British Columbia Land Surveyor's certificate be provided before a *building* permit may be issued to verify compliance with the *flood level* and *setback* specified in Sections 18.2 and 18.3. The cost of verification shall be assumed by the land owner.

.5) General Exemptions

The following types of development are exempt or conditionally exempt from the flood level specified in Section 18.2 of this bylaw:

Exempt

- A renovation of an existing *building* or *structure* that does not involve an addition to the *building* or *structure*;
- An addition to a *building* or *structure*, at the original non-conforming floor elevation, that would increase the size of the *building* or *structure* by less than 25 percent of the ground *floor area* (excluding carports or garages) existing at the date of adoption of this bylaw, as long as the degree of non-conformity regarding *setback* is not increased;

- That portion of a *building* or *structure* to be used as a carport, garage, entrance foyer;
- Hot water tanks and furnaces behind *standard dykes*;

Conditionally Exempt

- Industrial uses, other than main electrical switchgear, may be located with the underside of a floor system or the top of *pad* no lower than 0.6 metres lower than the *flood level* specified in Section 18.2 of this Bylaw. Main electrical switchgear must be located no lower than the *flood level*.

6) Site-Specific Exemptions

An application by a property owner to the Minister of Environment, Lands and Parks for a site-specific exemption shall be completed upon a form provided by the Village of Harrison Hot Springs and submitted in accordance with the instructions on the application.

- 7) Notwithstanding any other provisions of this Bylaw, no dwelling *unit building*, *modular home* or *structure* or any part thereof shall be constructed, reconstructed, moved, extended or located within 30.0 metres of the *natural boundary* of a lake, river, stream, marsh or pond unless otherwise established by a registered professional engineer.
- 8) Notwithstanding any other provisions of this Bylaw, no *dwelling unit building*, *modular home* or *structure*, or any part thereof shall be constructed, reconstructed, moved, extended or located with the underside of a wooden floor system or top of a concrete slab of any area used for habitation, business, or storage of goods damageable by floodwaters, or in the case of a *modular home* or *unit* the ground level or top of the concrete or asphalt pad on which it is located:
- (a) Lower than the *flood construction level* for any watercourse or the sea where it has been determined to the satisfaction of the Village; or
 - (b) where it has not been determined or a *site-specific flood construction level* has not been determined.
- 9) The required elevation may be achieved by structural elevation of the said habitable, business, or storage area or by adequately compacted landfill on which any *building* is to be constructed or *modular home* or dwelling *unit* located, or by a combination of both structural elevation and landfill.
- 10) Where landfill is used to achieve the required elevation, no portion of the landfill slope shall be closer than the distances in Section 18.7 from the *natural boundary*, and the face of the landfill slope shall be adequately protected against erosion from flood flows, wave action or other debris.
- 11) Foundations of construction in *alluvial fan* areas shall be designed by a Professional Engineer to ensure that structures are anchored to minimize the impact of flood, sediment and erosion damage; footings are extended below scour depth, or fill materials are armoured where elevation is achieved by fill, to protect against scour, erosion and flood flows.
- 12) Section 18.(8) shall not apply to:
- (a) that portion of a *building* or *structure* to be used as a carport or a garage; or
 - (b) on-loading and off-loading facilities associated with water-oriented industry provided that the main electrical switchgear shall be placed above the *flood construction level*.

.19) AGRICULTURAL LAND RESERVE

- (1) Notwithstanding the provisions of this Bylaw, land within the Village designated as "Agricultural Land Reserve" pursuant to the *Agricultural Land Commission Act*, shall be subject to the *Agricultural Land Commission Act* regulations made under the *Agricultural Land Commission Act*, and relevant orders of the Agricultural Land Commission under the *Agricultural Land Commission Act*; that is to say, and without limiting the generality of the foregoing, where land within an "Agricultural land Reserve" is also within a zone established under this Bylaw, the Bylaw shall be binding only insofar as it is not contrary to the *Agricultural Land Commission Act*, regulations made thereunder and orders of the Agricultural Land Commission.
- (2) Where land pursuant to the *Agricultural Land Commission Act*, regulations made thereunder, or orders of the Agricultural Land Commission is excluded from an "Agricultural Land Reserve" or exempted by the *Agricultural Land Commission Act*, or exempted by regulations made under the *Agricultural Land Commission Act*, the provisions of this Bylaw shall be binding.

VI. LAND USE ZONES

.1) ZONING MAP

- (1) For the purpose of this bylaw, the Village is hereby divided into zones as shown upon the plan in Schedule A of this bylaw entitled "Zoning Map".
- (2) The zones, as shown on the Zoning Map, are as follows and the requirements of each zoning district schedule of this bylaw shall be applied to areas designated on the Zoning Map with the corresponding alpha-numeric symbol:

Section	Zoning District Name	Short Form
	<u>RESIDENTIAL ZONES</u>	
	Low Density Residential (Conventional Lot)	R-1
	Low Density Residential (Medium Lot)	R-1A
	Low Density Residential 2 (Duplex)	R-2
	Low Density Residential 3 (Small Lot)	R-3
	Medium Density Residential 1 (Townhouse)	R-4
	Medium Density Residential 2 (Apartment)	R-5
	<u>COMMERCIAL ZONES</u>	
	Village Commercial	C-1
	Lakeshore Commercial	C-2
	Mixed Use Commercial/Residential	C-3

Local Commercial	C-4
Tourist Commercial	C-5
Marine Commercial	C-6
Holiday Park	C-7
Service Station Commercial	C-8
<u>INSTITUTIONAL ZONES/ OTHER</u>	
Community and Institutional	P-1
Waterfront	W-1
Village Reserve	VR
Resource Reserve	RR
Comprehensive Development Zone 1	CD-1
Comprehensive Development Zone 2	CD-2
Residential Reserve	RSR

.2) INTERPRETATION

(1) Permitted Uses

The list of uses in the chart entitled "Permitted Uses" in each of the zones set out in this Division shall be interpreted to mean the uses listed in that particular zoning district and no other use shall be permitted.

(2) Development Regulations

The list of regulations in the chart entitled "Development Regulations" in each of the zones set out in this Division shall be interpreted to mean the following unless otherwise authorised by the Local Government Act:

(a) Lot Size

No lot shall be subdivided or developed that is less than the minimum lot size.

(b) Lot Width

No lot shall be subdivided or developed that is less than the prescribed lot width.

(c) Density

No lot shall be subdivided or developed that has a building or structure with a density greater than the prescribed density.

(d) Floor Area Ratio

No lot shall be developed with a building or structure that has a

floor area ratio greater than the prescribed floor area ratio.

- (e) Lot Coverage
No lot shall be developed with a building or structure that has a lot coverage greater than the prescribed lot coverage.
- (f) Siting Setbacks
No lot shall be developed with a building or structure that is sited less than the prescribed setback from the lot line.
- (g) Height
No lot shall be developed with a building or structure that has a height greater than the prescribed height.
- (h) Building Width
No lot shall be developed with a building or structure that has a width less than the prescribed building width.
- (i) Number of Principal Buildings
No lot shall be developed with a number of principal of buildings that is greater than the prescribed number of principal buildings.
- (j) Amenity Space
No lot shall be developed with a multi-family building that has less than the prescribed amount of amenity space per dwelling unit.

(3) **Zoning Boundaries**

Where a *zone* boundary is designated as following a *highway*, the centre line of the *highway* shall be the *zone* boundary.

Where a *zone* boundary does not follow a legally defined *lot line*, and where distances are not specifically indicated, the location of the boundary shall be determined by scaling from the Zoning Map.

Where a parcel is divided by a *zone* boundary, the areas created by such division shall be deemed to be separate *lots* for the purpose of determining the requirements of each zone.

.3) RESIDENTIAL ZONES

(1) PERMITTED USES

The uses set out in this table and no other uses are permitted in the zone indicated.

	R-1 Low Density Residential (Conventional Lot)	R1-A Low Density Residential (Medium Lot)	R-2 Low Density Residential 2 (Duplex)	R-3 Low Density Residential 3 (Small Lot)	R-4 Medium Density Residential 1 (Townhouse)	R-5 Medium Density Residential 2 (Apartment)
PRINCIPAL USES						
Single Family Dwelling	◆	◆	◆	◆		
Two Family Dwelling			◆			
Multiple Family Dwelling					◆	◆
Family Day Care	◆	◆	◆			
ACCESSORY USES						
Accessory Bed and Breakfast			◆			
Accessory Family Day Care	◆	◆	◆	◆	◆	◆
Accessory Home Occupation	◆	◆	◆	◆	◆	◆
Accessory Secondary Suite	◆	◆	◆	◆		
Accessory Buildings	◆	◆	◆	◆	◆	

(2) DEVELOPMENT REGULATIONS PRINCIPLE BUILDING

	R-1 Low Density Residential (Conventional Lot)	R1-A Low Density Residential (Medium Lot)	R-2 Low Density Residential 2 (Duplex)	R-3 Low Density Residential 3 (Small Lot)	R-4 Medium Density Residential 1 (Townhouse)	R-5 Medium Density Residential 2 (Apartment)
Minimum Lot Size (m ²)	925 ¹ 697 ²	500 ³	925 ¹ 697 ³ 1125 ⁴ 925 ⁵	360 ³	1500 ²	1500 ²
Minimum Lot Width (m)	18	15	18 Single 24 Duplex	12.5	22.5	22.5
Maximum Density (units / ha)	N/A	N/A	N/A	N/A	35	74 ¹⁰
Maximum Lot Coverage (%)	40	40	40	55	55	70
Minimum Front Setback (m)	7.5	7.5	7.5	4.5	4.5	4.5
Minimum Rear Setback (m)	7.5	7.5	7.5	4	7.5	7.5
Minimum Interior Side Setback (m)	1.5	1.5	1.5	1.2	3.6	3.6
Minimum Exterior Side Setback (m)	3.6	3.6	3.6	3.6	7.5	7.5
Maximum Height (m)	10.7	10.7	10.7	10.7	11	11
Minimum Amenity Area (m ²)	N/A	N/A	N/A	N/A	5 per unit ⁶ 10 per unit ⁷	200 ⁹
Number of Principal Buildings	1	1	1	1	N/A	1
Off-Street Parking	As per Section VII ⁶	As per Section VII ⁶	As per Section VII ⁶	As per Section VII ⁶	As per Section VII ⁶	As per Section VII ⁶

Notes:

1. Lots serviced with Community Sewer System only.
2. Lots serviced with Community Sewer and Community Water Systems.
3. Single Family Dwelling must have Community Sewer and Community Water Systems.
4. Duplex Dwelling Lots serviced with Community Sewer System only.
5. Duplex Dwelling Lots serviced with Community Sewer and Community Water Systems.
6. Off-street parking shall be provided in accordance with this bylaw. See Section VII (seven) Off-street Parking of this bylaw.
7. When a development consists of 10 units or less.
8. When a development consists of 11 units or more.
9. Common amenity areas shall be provided for all multi-family dwellings of 10 or more units. The

amenity area shall be no less than 200 m².

10. The maximum *density* of 74 units per hectare may be increased to a maximum of 100 units per hectare in accordance with the following:
- i) 2 units per hectare for each dwelling unit which are constructed and designated for the disabled persons; or
 - ii) 10 units per hectare where a minimum of 50% of required *off street parking spaces* are below *grade* or in a *parking garage*; or
 - iii) 5 units per hectare where a minimum of 5 of the units are *affordable housing units*.

(3) **DEVELOPMENT REGULATIONS ACCESSORY BUILDINGS**

	R-1 Low Density Residential (Conventional Lot)	R1-A Low Density Residential (Medium Lot)	R-2 Low Density Residential 2 (Duplex)	R-3 Low Density Residential 3 (Small Lot)	R-4 Medium Density Residential 1 (Townhouse)	R-5 Medium Density Residential 2 (Apartment)
Maximum Number of Structures	2	2	2	2	2	0
Maximum Size (m ²)	N/A ¹	N/A ¹	N/A ¹	N/A ¹	10 per unit	N/A ¹
Maximum Height (m)	5	5	5	5	5	N/A
Front Lot Line Setback (m)	15	7.5	7.5	4.5	4.5	N/A
Rear Lot Line Setback (m)	1.5	1.5	1.5	1	1.5	N/A
Exterior Side Lot Line Setback (m)	7.5	7.5	3.6	3.6	7.5	N/A
Interior Side Lot Line Setback (m)	1	1	1	1	1	N/A

Notes:

- 1. Must be contained within the maximum lot coverage provisions.

3) COMMERCIAL ZONES

(1) PERMITTED USES

The uses set out in this table and no other uses are permitted in the zone indicated.

	C-1 Village	C-2 Lakeshore	C-3 Mixed Use	C-4 Commercial	C-5 Tourist	C-6 Marine	C-7 Holiday Park	C-8 Service Station
PRINCIPAL USES								
Automotive Repair and Service								◆
Automotive Sales, Lease or Rental								◆
Boat Launching Ramp						◆		
Campground					◆ ¹¹			
Child Care Facility	◆	◆						
Community Care Facility	◆		◆	◆				
Convenience Store				◆				
Clinic	◆ ¹							
Dwelling Units	◆ ²	◆ ²	◆ ²					
Entertainment Facility	◆	◆						
Financial Institution	◆							
Floatplane Dock and Heliport						◆		
Fuel Service Station	◆ ³							◆
Holiday Park							◆ ^{7,11}	
Hotel and Motel	◆	◆	◆		◆ ⁹			
Indoor Recreation Facility		◆	◆		◆			
Inn			◆					
Libraries, Art Galleries, & other Cultural Activities	◆	◆	◆					
Lodges, Fraternal Organizations and Clubs	◆	◆	◆					
Marina						◆		
Marine Fuel Sales						◆		
Neighbourhood Pubs	◆	◆		◆				

	C-1 Village	C-2 Lakeshore	C-3 Mixed Use	C-4 Commercial	C-5 Tourist	C-6 Marine	C-7 Holiday Park	C-8 Service Station
Office	◆	◆	◆					
Outdoor Recreation Equipment Rental						◆		
Outdoor Recreation Facility					◆			
Off Street Parking Area	◆ ⁴		◆					
Parking Garage	◆		◆					
Personal Service Establishment	◆		◆	◆				
Retail	◆	◆	◆	◆				
Restaurant	◆ ⁵	◆ ⁵	◆	◆		◆		
ACCESSORY USES	◆	◆	◆	◆	◆	◆	◆	◆
Convenience Store					◆		◆	◆
Indoor Recreation Facility							◆	
Outdoor Recreation Facility							◆	
Residential Dwelling	◆	◆	◆ ¹	◆ ¹	◆ ¹	◆ ¹	◆ ^{8,9}	
Restaurant					◆		◆	
Parking Area		◆	◆	◆		◆		◆
Parking Garage		◆	◆					
Lodges, Fraternal Organizations and Clubs	◆							
Car Wash								◆

Notes:

1. Clinic or an office for medical, dental or similar purposes, including associated laboratory facilities, but not including any such use where the principal services rendered are related to drug or alcohol detoxification or rehabilitation.
2. For buildings that mix commercial and residential uses:
 - a) no portion of the first storey of a *building* to a depth of 10.7 meters from the front wall of the *building* and extending across its full width shall be used for residential purposes except for entrances to the residential portion; and
 - b) 200 m² of *common amenity area* shall be provided with a minimum mean dimension of 6 m and 5 m² of *private amenity area* shall be provided for each *dwelling unit*.
3. Notwithstanding the list of uses permitted in Section 6.3.1, a *fuel service station* shall be the only use permitted on Lot 7, Plan 251 (200 Hot Springs Road).
4. No *front yard* shall be used for *off street parking*.
5. Not including a drive-in or drive through restaurant.
6. An *accessory residential dwelling* use shall be attached to the *principal building* and shall have a maximum floor area of 186 m².

7. One *accessory residential dwelling* use shall be permitted for a caretaker, owner, or manager of the principal use, except where the *lot* is 1.62 hectares or greater in which case one *accessory residential dwelling unit* shall be permitted for the caretaker and one *accessory residential dwelling unit* shall be permitted for the owner or manager.
8. The *holiday park* shall not be used for occupancy by permanent residents and may only be used as temporary accommodation within recreation vehicles and travel trailers.
9. One *accessory residential dwelling* use shall be permitted for a caretaker, owner, or manager of the principal use, except where the *holiday park* consists of 80 or more camping spaces in which case one *accessory residential dwelling unit* shall be permitted for the caretaker and one *accessory residential dwelling unit* shall be permitted for the owner or manager.
10. *Camp spaces* are not to exceed 50 spaces per hectare.

(2) DEVELOPMENT REGULATIONS PRINCIPLE BUILDING

	C-1 Village	C-2 Lakeshore	C-3 Mixed Use	C-4 Commercial	C-5 Tourist	C-6 Marine	C-7 Holiday Park	C-8 Service Station
Minimum Lot Size (m ²)	464	464	See Note 14	464	See Note 7	600	16,200	925
Minimum Lot Width (m)	20	20	20	20	20	30	40	30
Maximum Density (units/ha)	100	100 ⁵	100	N/A	See Note 8	N/A	See Note 11	N/A
Maximum Floor Area Ratio	1.5	1.25	1.5	N/A	N/A	N/A		N/A
Maximum Lot Coverage (%)	75	75	100	60	60	60	60 ¹²	40
Minimum Setbacks (m)								See Note 6
<i>Front Set back</i>	0 ^{1,3}	0 ^{1,3}	See Note 15	7.5	4.5	7.5	7.5	7.5
<i>Rear Set Back</i>	0 ²	0 ²	See Note 16	6	6	6	4	6
<i>Interior Side lot line setback</i>	0 ³	0 ³	See Note 17	3.6	3.6 ⁹	3.6	4	3
<i>Exterior Side lot line setback</i>	0 ²	0 ²	See Note 18	3.6	3.6	3.6	4	6
Maximum Height (m)	15 ⁴	15 ⁴	15 ⁴	6.5	10 ¹⁰	12	10	6.5
Off-Street Parking	As per Section VII ¹³							

Notes:

1. The *front lot line* for all lots with frontages on:
 - a) both Esplanade and Lillooet Avenues shall deemed to be on Esplanade Avenue; and
 - b) both Cedar and Lillooet Avenues shall deemed to be on Lillooet. Ave.
2. A *setback* of 7.5 meters shall be required in cases where the abutting *lot* is within a residential zone.
3. A *setback* of 3.6 meters shall be required for any *storey* above the first *storey*.
4. The maximum *height* for the *principal building* shall not exceed 15 meters or 4 storeys whichever is lesser.
5. The maximum *density* of 100 per hectare may be increased to a maximum of 120 units per hectare and an associated increase in the *Floor Area Ratio* in accordance with the following:
 - a) 2 units per hectare for each dwelling unit which caters to the disabled; or
 - b) 5 units per hectare where a minimum of 5 of the units are *affordable housing units*.
6. Gasoline service pumps or pump islands, and propane tanks and dispensing equipment shall be sited not less than 6 meters from any *lot line* and a fuel pump canopy shall be sited not less than 4.5 meters from any *lot line*.

7. Minimum lot sizes:

- 925 m² for *motel* or *indoor recreation facility*;
- 1.62 ha for a *campground*, trailer park, or *outdoor recreation facility*;
- 1.72 ha for a combination *motel / campground* or trailer park.

8. The maximum *density* shall be 50 *camping spaces* per ha. or 50 *motel* units per ha.

9. The setback shall be increased to 6 meters in case where the abutting *lot* is within a residential *zone*.

10. The maximum *height* shall be 10 meters or 2 *storeys* whichever is the lesser.

11. The maximum *density* shall be 50 *camping spaces* per ha with community water and sewer and 35 *camping spaces* per hectare without community water and sewer.

12. Common outdoor recreation, amusement, and sports amenity structures and areas shall be less than 10% of the lot area.

13. Off-street parking shall be provided in accordance with this bylaw. See Section VII (seven), Off-street Parking, of this bylaw.

14. Minimum lot sizes:

- 925 m² for *hotels* and *motels*
- 1,500 m² for mixed *multi-family* and commercial *uses*
- 464 m² (5,000sq.ft) for other permitted *uses*

15. Minimum setback for front parcel lines:

- first *storey*; except *motels* is 0 metres;
- above one *storey*, except *motels* is 3.6 metres;
- motels* is 7.5 metres.

16. Minimum setbacks for rear parcel lines:

- abutting other zone is 0 metres;
- above one *storey* is 3.6 metres;
- abutting residential zone is 6 metres.

17. Minimum setbacks for interior side parcel lines:

- first *storey* is 0 metres;
- above one *storey* is 3.6 metres;
- abutting residential zone is 6 metres.

18. Minimum setbacks for exterior side parcel lines:

- abutting other zone is 0 metres;
- abutting residential zone is 6 metres.

(3) DEVELOPMENT REGULATIONS ACCESSORY BUILDINGS

	C-1 Village	C-2 Lakeshore	C-3 Mixed Use	C-4 Commercial	C-5 Tourist	C-6 Marine	C-7 Holiday Park	C-8 Service Station
Maximum Number	1	1	0	1	1 per 10 units ¹	0	1	1
Maximum Size (m ²)	N/A ³	N/A ³	N/A ³	N/A ³	N/A ³	N/A ³	N/A ³	See Note 2 and 3
Maximum Height (m)	5	5	N/A	4.5	4.5	4.5	4.5	4.5
Front Lot Line Setback (m)	0	0	N/A	7.5	7.5	7.5	N/A	0
Rear Lot Line Setback (m)	0	0	N/A	6	6	6	N/A	0
Exterior Side Lot Line Setback (m)	0	0	N/A	3.6	3.6	3.6	N/A	0
Interior Lot Line Setback (m)	0	0	N/A	3.6	3.6	3.6	N/A	0

1. Only one *dwelling unit* will be permitted for the owner, manager or caretaker, except where the developed *site* area of the permitted use is 1.62 hectares or more in which case one *dwelling unit* will be permitted for the owner or manager and 1 *dwelling unit* will be permitted for the caretaker.
2. Maximum *dwelling unit* area for the owner, manager or caretaker is 125 m².
3. Must be contained within the maximum lot coverage provisions.

.4) INSTITUTIONAL ZONES

(1) COMMUNITY AND INSTITUTIONAL – P-1

(1.1) Permitted Uses

- (1) *Accessory Buildings*
- (2) *Accessory Single Family Residential*
- (3) *Accessory Uses*
- (4) *Church*
- (5) *Community Centre*
- (6) *Libraries, Art Galleries, and other Cultural Buildings*
- (7) *Hall and Auditoriums*
- (8) *Indoor/outdoor Recreation Facility*
- (9) *Hospital*
- (10) *Park or playground, beaches, and tennis courts*
- (11) *Parking Area*
- (12) *Parking Garage*
- (13) *Public Utility*
- (14) *Public School*

(1.2) Conditions for Permitted Land Uses

- (1) One *accessory residential dwelling unit* use shall be permitted for a caretaker of the principal use.

COLUMN 1	COLUMN II
PRINCIPAL BUILDING	
<i>Minimum Parcel Area</i>	500 m ²
<i>Minimum Parcel Width</i>	20 metres
<i>Maximum Size</i>	n/a
<i>Maximum Height</i>	15 m
<i>Front Lot Line Setback</i>	6 metres
<i>Rear Lot Line Setback</i>	6 metres
<i>Exterior Side Lot Line Setback</i>	6 metres
<i>Interior Side Lot line Setback</i>	6 metres
<i>Off-Street Parking</i>	Off-street parking spaces shall be provided in accordance with this Bylaw.

ACCESSORY BUILDINGS AND STRUCTURES	
<i>Maximum Number</i>	n/a
<i>Maximum Height</i>	4.5 metres
<i>Front Lot Line Setback</i>	6 metres
<i>Rear Lot Line Setback</i>	6 metres
<i>Exterior Lot Line Setback</i>	6 metres
<i>Interior Lot Line Setback</i>	6 metres

(2) WATERFRONT – W-1

(2.1) Permitted Uses

- (1) *Accessory Buildings*
- (2) *Accessory Residential*
- (3) *Accessory Uses*
- (4) Boating, boat rentals, charter/leasing and boat launching;
- (5) Hiking trails, picnic sites, viewing areas;
- (6) Marina
- (7) Marine fuel sales;
- (8) Moorage facilities for marine craft;
- (9) *Parks*, swimming and beach areas;
- (10) Private floats, wharves piers and walkways necessary for water access to property immediately abutting the foreshore lying within municipal boundaries;
- (11) Public washrooms;
- (12) Refreshment vending;
- (13) Outdoor recreation equipment rentals;

14 Accessory Uses

- (14) one *dwelling unit* for a caretaker or watchman in conjunction with a moorage facility for marine craft;
- (15) *parking areas*;
- (16) *accessory buildings and structures*

(2.2) Conditions for Permitted Land Uses

- (1) One *accessory residential dwelling unit* use shall be permitted for a caretaker, owner, or manager of the principal use.

COLUMN 1	COLUMN II
PRINCIPAL BUILDING	
<i>Minimum Lot Size</i>	600 m ²
<i>Maximum Number</i>	1
<i>Maximum Lot Coverage</i>	60%
<i>Minimum Lot Width</i>	30 metres
<i>Maximum Height</i>	10 m
<i>Front Lot Line Setback</i>	7.5 metres
<i>Rear Lot Line Setback</i>	0 metres

<i>Exterior Lot Line Setback</i>	6 metres
<i>Interior Lot line Setback</i>	3 metres
<i>Off-Street Parking and Loading</i>	<i>Off-street parking spaces shall be provided in accordance with this Bylaw.</i>
ACCESSORY BUILDINGS AND STRUCTURES	
<i>Maximum Number</i>	1
<i>Maximum Height</i>	4.5 metres
<i>Front Lot Line Setback</i>	n/a
<i>Rear Lot Line Setback</i>	n/a
<i>Exterior Lot Line Setback</i>	n/a
<i>Interior Lot Line Setback</i>	n/a

(3) VILLAGE RESERVE – VR-1

(3.1) Permitted Land Uses

- (1) *Accessory Buildings*
- (2) *Accessory Residential*
- (3) *Accessory Uses*
- (4) *Agriculture*

(3.2) Conditions for Permitted Land Uses

- (1) One *accessory residential dwelling unit* use shall be permitted for a caretaker, owner, or manager of the principal use.

COLUMN 1	COLUMN II
PRINCIPAL BUILDING	
Minimum Lot Size	600 m ²
Maximum Number	1
Minimum Lot Width	30 metres
Maximum Lot Coverage	60%
Maximum Height	10 m
Front Lot Line Setback	7.5 metres
Rear Lot Line Setback	7.5 metres
Exterior Lot Line Setback	7.5 metres
Interior Lot line Setback	7.5 metres
Off-Street Parking and Loading	<i>Off-street parking spaces shall be provided in accordance with this Bylaw.</i>
ACCESSORY BUILDINGS AND STRUCTURES	
Maximum Number	n/a
Maximum Size	n/a
Maximum Height	4.5 metres
Front Lot Line Setback	7.5 metres
Rear Lot Line Setback	7.5 metres
Exterior Lot Line Setback	7.5 metres
Interior Lot Line Setback	7.5 metres

(4) RESOURCE RESERVE – RR

.1) Intent

The intent of the RR *zone* is to provide for outdoor recreation use and the protection of natural areas. Lands within this *zone* include upland, forested or water areas with physical limitations to development due to natural hazards, or wildlife, scenic or historic values.

.2) Permitted Uses

The following uses and no others are permitted in the RR *zone*:

Principal Uses

- .1 boating, boat rentals, swimming, boat charters, boat leasing;
- .2 hiking trails and bridges, picnic *sites*, viewing areas;
- .3 special *structures* to stabilize the land, vegetation, or to enhance water quantity or quality;
- .4 special *structures* to serve the needs of fish or wildlife;

Accessory Uses

- .5 one *single family dwelling*;
- .6 *parking area*;
- .7 *accessory buildings and structures*

.3) Regulations

On a *parcel* zoned RR, no *building or structure* will be constructed, located or altered and no plan of subdivision will be approved which contravenes the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN I	COLUMN II
.1 Minimum <i>Parcel Area</i>	8 hectare
.2 Minimum <i>Setback</i> <ul style="list-style-type: none">• <i>Front parcel line</i>• <i>Interior parcel line</i>• <i>Exterior side parcel line</i>• <i>Rear parcel line</i>	7.5 metres 7.5 metre 7.5 metres 7.5 metres

.3 Maximum Number of <i>principal buildings</i>	1 <i>single detached dwelling per parcel</i>
.4 Parking and Loading	As required by Bylaw



(5) **COMPREHENSIVE DEVELOPMENT ZONE ONE – CD-1**

.1) Intent

This zone is intended to provide for a high density mixed use building which will accommodate a combination of residential units and increased commercial space that complements the business and resort oriented uses of the Village Centre.

New development zoned CD-1 will be required to obtain a Development Permit as per the Official Community Plan.

.2) Permitted Uses

The following uses and no others are permitted in the CD-1 zone:

Principal Uses

- .1 Hotel and motel;
- .2 Offices;
- .3 Restaurant;
- .4 Retail store;
- .5 Indoor recreation facility;
- .6 Personal services establishment;
- .7 Business services establishment;
- .8 Medical and dental clinics;
- .9 Family Daycare facility;
- .10 Convenience stores;
- .11 Entertainment facility;
- .12 Financial institutions;
- .13 Multi-family dwelling.

Accessory Uses

- .1 Accessory Home Occupation – Type I;
- .2 Parking area;
- .3 Parking garage.

.3) Conditions on Use

- .1 All permitted uses shall be connected to the Village of Harrison Hot Springs community water system and sanitary sewer system.
- .2 Multi-family dwellings use must:
 - (a) Be located above the first floor;
 - (b) Have entrances leading directly to the street and the separate entrances shall be divided from other uses by walls;
 - (c) Provide *common amenity areas* of no less than 300m² and have a minimum dimension of 6 metres;
 - (d) Provide private amenity areas of no less than 5 m² for each dwelling unit.

.4) Regulations

On a *parcel* zoned CD-1, no *building or structure* will be constructed, located or altered and no plan of subdivision will be approved which contravenes the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN 1	COLUMN II
<i>Minimum Parcel Area</i>	0.3 of a hectare
<i>Minimum Parcel Width</i>	40 metres
<i>Minimum Setback – all parcel lines</i> <ul style="list-style-type: none"> • <i>First storey</i> • <i>Second storey and above</i> 	0 metres 3.0 metres
<i>Maximum Parcel Coverage</i>	100%
<i>Maximum Residential Density</i>	173 units per hectare
<i>Maximum Floor Area Density</i>	1.83
<i>Maximum Building Height</i>	7 storeys or 25 metres, whichever is lesser
<i>Parking and Loading</i>	As required per Section 5

.5) Special Regulations

New development zoned CD-1 will be required to meet the density bonusing and amenity contributions provisions set out for the Village Centre Area as per the Official Community Plan.

(6) **COMPREHENSIVE DEVELOPMENT ZONE TWO – CD-2**

.1) Intent

This zone is intended to provide for a medium density residential development for a 1.52 ha. (4 acres) portion of the lands located on the south east section of the lands, adjacent to Hot Springs Road, legally described as: Section 13, Township 4, Range 29, Meridian W6, New Westminster Land District, Portion FRACTIONAL, Except Plan PT SUBDIVIDED BY PL 251, & EXC PT SUBDIVIDED BY PL 9656, 9786, 27133, 38836, 48818, 53383, 66843, 66844, 66845, 66846, 70213, PID 002-102-234.

.2) Permitted Uses

The following uses and no others are permitted in the CD-2 zone:

Townhouse
Accessory recreational facilities for the use of residents
Home Occupation
Accessory Parking Area

.3) Conditions of Use

- .1 All permitted uses shall be connected to the Village of Harrison Hot Springs community water system and sanitary sewer system.
- .2 Townhouses shall:
 - (a) have entrances leading directly to the street and the separate entrances shall be divided from other uses by walls
 - (b) provide *common amenity areas* of no less than 200 m² and have a minimum dimension of 6 metres
 - (c) provide *private amenity areas* of no less than 5 m² for each dwelling unit.

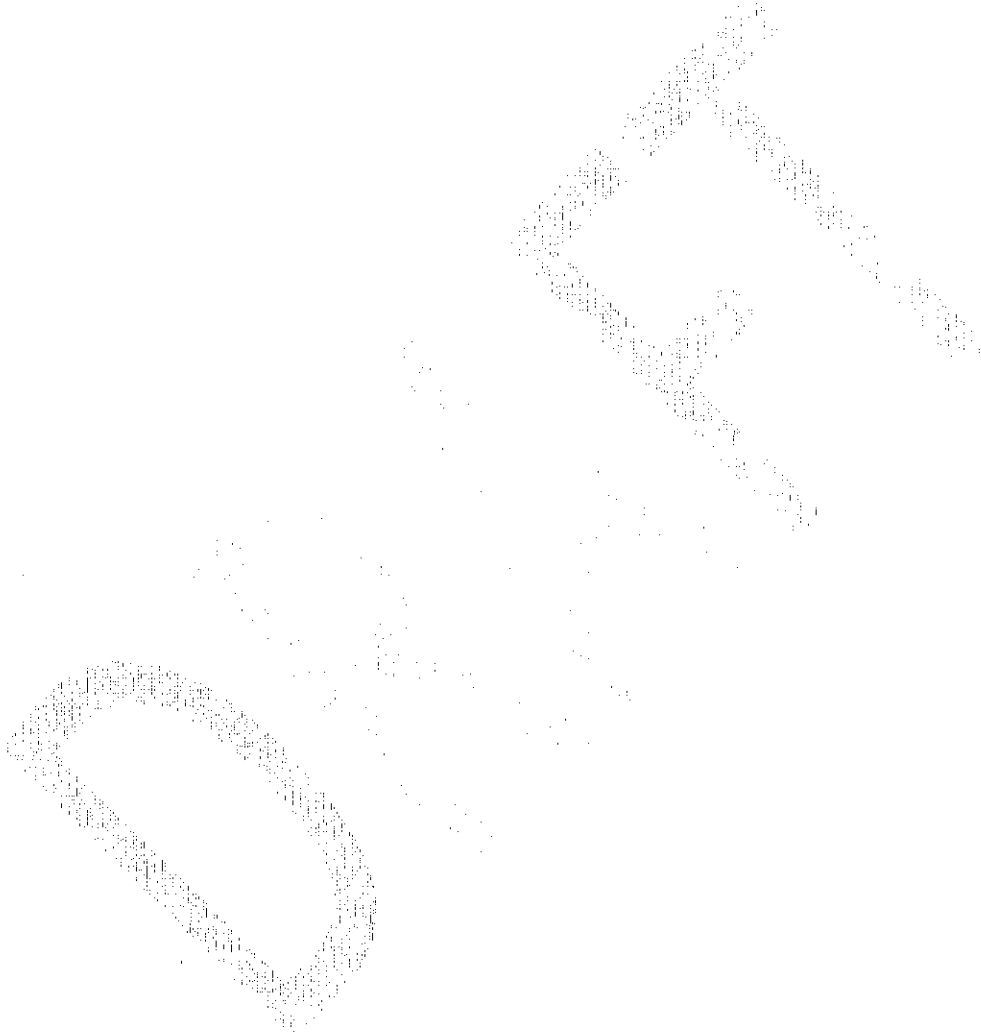
.4) Regulations

On a parcel zoned CD-2, no building or structure shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN I	COLUMN II
<i>Minimum parcel area</i>	1.52 ha.
<i>Minimum parcel width</i>	20 meters
<i>Minimum setbacks</i>	6 meters from all lot lines
<i>Maximum parcel coverage</i>	25%
<i>Maximum residential density</i>	18 units per ha.
<i>Maximum building height</i>	3 storeys or 10.2 meters, whichever is lesser
<i>Parking and loading</i>	2 parking spaces per unit plus visitor parking as required in s. 5 of the Zoning Bylaw

.5) Comprehensive Development Plan

On a parcel zoned CD-2, no building or structure shall be constructed, located or altered and no plan of subdivision approved which is not generally in accordance with the Comprehensive Development Plan which forms an integral component of this zone.



(7) RESIDENTIAL RESERVE – RSR

(1) Permitted Land Uses

- (1) *Accessory Buildings*
- (2) *Accessory Uses*
- (3) *Single Detached Dwelling*
- (4) *Home Occupation*

COLUMN 1	COLUMN II
PRINCIPAL BUILDING	
<i>Maximum Number</i>	1
<i>Maximum Lot Coverage</i>	10%
<i>Minimum Lot Size</i>	8000 m ²
<i>Minimum Lot Width</i>	60 metres
<i>Maximum Height</i>	10.0 m
<i>Front Lot Line Setback</i>	10.0 metres
<i>Rear Lot Line Setback</i>	10.0 metres
<i>Exterior Lot Line Setback</i>	7.5 metres
<i>Interior Lot line Setback</i>	5 metres
<i>Off-Street Parking and Loading</i>	<i>Off-street parking spaces shall be provided in accordance with this Bylaw.</i>
ACCESSORY BUILDINGS AND STRUCTURES	
<i>Maximum Number</i>	n/a
<i>Maximum Size</i>	n/a
<i>Maximum Height</i>	5 metres
<i>Front Lot Line Setback</i>	15 metres
<i>Rear Lot Line Setback</i>	3 metres
<i>Exterior Lot Line Setback</i>	7.5 metres
<i>Interior Lot Line Setback</i>	3 metres

VII. OFF-STREET PARKING

.1) Application of Regulations

Space for the off-street parking and loading of motor vehicles in respect of a *use* permitted under this bylaw shall be provided and maintained in accordance with this section.

.2) Exemption of Existing Buildings from Parking and Loading Requirements

The regulations contained in this section will not apply to *buildings, structures and uses* existing on the effective date of this Bylaw except that:

- (1) Off-street parking and loading must be provided and maintained in accordance with this section for any addition to any existing *building or structure* or any change or addition to an existing *use*;
- (2) Off-street parking and loading provided prior to the adoption of this Bylaw shall not be reduced below the applicable off-street parking and loading requirement of this section.

.3) Required Number of Spaces

- (1) The number of off-street *parking spaces* for motor vehicles required for any *uses* calculated according to Table 1 of this Bylaw in which Column I classifies the types of *uses* and Column II sets out the number of required off-street *parking spaces* or loading spaces that are to be provided for each *use* in Column;
- (2) in respect of a *use* permitted under this Bylaw which is not specifically referred to in Column I of Tables 1 and 2 the number of off-street *parking spaces* and loading spaces is calculated on the basis of the requirements for a similar *use* as determined by *the Chief Administrative Officer* that is listed in Table I and Table 2;
- (3) Where the calculation of the required off-street *parking spaces* and loading spaces results in a fraction, the number of *parking space* or loading space will be rounded to the nearest whole number.
- (4) For the purposes of calculating off-street parking requirements, "*gross floor area*" is as defined in Section 2, but excludes basement storage spaces and utility areas.
- (5) Where more than one *use* is located on a *parcel*, the total number of *parking spaces* or loading spaces to be required shall be the total of the requirements for all *uses* on the *parcel*;

- (6) Where more than one *use* is located in a *building*, the total number of *parking spaces* and loading spaces to be required may recognize the mixed *use* and the required number of spaces based on the *uses*, the area of the *building* dedicated to each *use*, the parking requirements generated by each *use*, and the peak and off times for the parking requirements for each *use*.
- (7) Where more than one standard may apply to a *use*, the standard requiring the greatest number of *parking spaces* shall be used.
- (8) Where the number of *parking spaces* is determined per person is applied the total number of persons shall be according to the maximum occupancy load established under the BC Building Code.
- (9) Off-street loading as required by this section shall not be credited against the requirements for off-street parking, and off-street vehicle parking space must not be credited against the requirements for off-street loading.
- (10) No off-street *parking space* or off-street loading space shall be used for any other purpose than parking, or loading, or unloading, respectively, as required by this bylaw.

4.) **Location**

- (1) For *uses* in Residential *zones*, off-street *parking spaces* shall be located on the same *parcel* as the *use* they serve. If it is Multi-Family residential, provisions of Section 3 may apply subject to the parking being within 150m of the *building*.
- (2) For *uses* in *zones* other than Residential *zones*, if sufficient off-street *parking spaces* cannot be provided on the same *parcel* as the *use* they serve, the required off-street *parking spaces* may be located on another *parcel* within 150 metres of the *building* or *use* the spaces serve.
- (3) If parking is not located on the same *parcel* as the *parcel* these spaces serve, a restrictive covenant, pursuant to Section 215 of the Land Title Act, will be registered. The covenant must be registered against the titles of the *parcel* on which the *use* is located, and the *parcel* that contains the *parking spaces* and must be in favour of the *Municipality*, to ensure that:
 - (a) off-street *parking spaces* are constructed and maintained to the standards specified in this Bylaw, and

are constructed in conjunction with *development* of the land;

- (b) the use is not commenced or continued if the *parking spaces* are not provided; and,
- (c) the *land* on which the *parking spaces* are provided must be used for that purpose.

- (4) Off-street loading spaces will be located on the same *spaces* as the use they serve.
- (5) Every off-street *parking space* and loading space will have at all times convenient vehicular access to a *highway*.
- (6) No off-street *parking space* or loading space must be located less than 1.5 metres from any *parcel* line.

5.) **Cash in Lieu**

- (1) An owner of *land*, a *building* or *structure* that is being developed within the *Municipality* may, at their option, pay to the *Municipality* the sum of fifteen thousand dollars (\$15,000) per required *parking space* up to a maximum of 10% of the number of *parking spaces* required, in lieu of providing off-street *parking spaces*. These funds collected by the *Municipality* are to be used for transportation and/or parking improvements and/or studies.

6.) **Size and Standards**

- (1) Each off-street *parking space*, other than a parallel parking space, required by this Bylaw will not be less than 2.6 metres in width, 5.5 metres in length and 2.1 metres in height.
- (2) Each off-street parallel *parking space* shall not be less than 3.0 metres in width, 7.0 metres in length (except 5.5 metres in length for an end space), and 2.1 metres in height.
- (3) Adequate provision shall be made for individual entry or exit by vehicles to all *parking spaces* at all times by means of unobstructed manoeuvring aisles, having widths not less than:
 - (a) 6.0 metres for residential, church, school
 - (b) 7.5 metres for commercial or other institutional

- (4) One-way cross aisles shall have a minimum width of 4.0 metres. Two-way cross aisles shall have a minimum width of 7.0 metres. Cross aisles are traffic corridors connecting manoeuvring aisles.
- (5) All *parking areas* and loading areas shall be provided with adequate curbs in order to retain all vehicles within such permitted parking areas, and to ensure that fences, walls, hedges or landscaped areas, as well as *buildings*, will be protected from vehicles.
- (6) Except for *single detached dwellings* and *duplex dwellings*, all *parking areas* and loading areas must be surfaced in a way that is durable and dust-free, and must be graded and drained as to properly dispose of all surface water.
- (7) Within an off-street *parking area*, all areas intended for vehicular access, parking and loading must be clearly delineated and separated from areas intended for pedestrian access and movements, and all required off-street *parking spaces* and loading spaces must be clearly marked on the ground by painted lines.
- (8) All off-street *parking areas* required for commercial, *multi-family dwelling*, institutional, and assembly uses must be screened from view from an adjacent *residential use*, except at points of entry and exit, by screening as provide in this Bylaw.
- (9) For all *uses*, *buildings* and *structures* where the total number of off-street *parking spaces* required under this Bylaw is greater than 15 spaces, and for all *parking areas* which are not located on the same *parcel* as the *building* or *use* which they serve, adequate illumination of *parking areas* must be provided.
- (10) Any lighting used to illuminate *parking area* or loading area or *parking garage* must be so arranged that all direct rays of light are reflected upon such parking or parking garage, and not on any nearby premises, residences or *highways*.
- (11) Every off-street *parking area* containing more than 10 off-street *parking spaces* must be provided with a bicycle storage rack with provision for the storage of not less than 5 bicycles for every 10 *parking spaces*.

.7) **Parking for Physically Disabled Persons**

- (1) For a commercial use where twenty-six (26) or more off-street *parking spaces* are required, a proportion of the required spaces shall be provided for physically disabled persons, such spaces to be in accordance with the following table:

<u>Required Parking Spaces</u>	<u>Spaces for the Disabled</u>
1-25	1
26-75	2
76-125	3
Over 126	3 spaces plus one space for every 100 required spaces in excess of 200

- (2) Required off-street *parking spaces* for physically disabled persons shall not be less than 4.2 metres in width.
- (3) Required off-street *parking spaces* for physically disabled persons shall be clearly designated "**FOR USE OF DISABLED PERSONS ONLY**".
- (4) Required off-street *parking spaces* for physically disabled persons shall be constructed and located so as to permit convenient access to a *building* entrance.

.8) **Parking or Storage of Vehicles**

In residential *zones*, no more than the number and type of vehicles set out below will be parked or stored on one *parcel*;

- Four vehicles, one of which may be a truck or school bus not exceeding 4,500 kilograms gross vehicle weight or one horse trailer or camper or recreation vehicle: and
- One boat and boat trailer.

.9) **Ministry of Transportation and Highways Standards**

Development requiring access to or from a provincial *highway* may have to comply with the Ministry of Transportation and Highway's standards as a condition of obtaining a highway access permit.

TABLE 1
REQUIRED OFF-STREET PARKING SPACES

COLUMN I Class of Building	COLUMN II Required Number of Spaces
Ambulance Station	1 and 1 per bay
Amusement Arcade	1 per 40 m ² of <i>gross floor area</i>
Animal Hospital	4 per veterinarian
Appliance Service/Repair Shop	1 per 40 m ² of <i>gross floor area</i>
Automobile Service/Repair Shop	1.5 per bay
Barber Shop	1 per 20 m ² of <i>gross floor area</i> or 2 per employee
<i>Bed and Breakfast</i>	1 per guest room
Boat Launch	15 per 6 m of boat launch ramp width. Each space will be 3 m wide by 9 m deep.
Bowling Alley/Green	3 per lane
Campground	1 per <i>camping space</i>
Cemetery	1 per 200 graves
<i>Church/Place of Worship</i>	1 per 8 seating places
<i>Community Care Facility, Non-Residential</i>	1 per 40 m ² of <i>gross floor area</i>
<i>Community Care Facility, Residential</i>	1 per 3 beds and 1 per 2 employees
Family Daycare Facility	1 per employee and drop off area
Dental Office or Clinic	1 per 20 m ² of <i>gross floor area</i> or 4 per dentist
Dry Cleaning Shop	1 per 40 m ² of <i>gross floor area</i>
<i>Duplex</i>	1 per <i>dwelling unit</i>
Equipment Sales and Rental Store	1 per 70 m ² of <i>gross floor area</i> and 1 per 400 m ² display area and 2 per parts dept.
Financial Institution	1 per 30 m ² of <i>gross floor area</i>
Fire Station	3 per bay
<i>Fuel Service Station</i>	1 per 40 m ² of <i>gross floor area</i> and 1 per 2 fuel or propane pumps
Funeral Home	1 per 8 seating places in chapel

<p style="text-align: center;">COLUMN I Class of Building</p>	<p style="text-align: center;">COLUMN II Required Number of Spaces</p>
Hair Salon	1 per 20 m ² of <i>gross floor area</i> or 2 per employee
<i>Holiday Park</i>	1 per recreational vehicle space and 1 per 2 employees
<i>Hotel</i>	1 per guest room and 1 per 8 seats in a restaurant or bar and 1 per 10 m ² (108 ft ²) of banquet or dance floor area and 1 per 3 employees (on each shift).
Laboratory	1 per 40 m ² of <i>gross floor area</i>
Laundromat	1 per 2 washing machines
Liquor Store	1 per 30 m ² of <i>gross floor area</i>
<i>Lodging House/Hotel</i>	1 per 2 beds or 1 per sleeping unit
Marina	1 per 2 berths
Medical Office or Clinic	1 per 20 m ² <i>gross floor area</i> or 4 per doctor
Miniature Golf	1 per hole
Mini-Storage Facility	1 per 100 m ² of <i>gross floor area</i> with a minimum of 5 spaces
<i>Motel</i>	1 per guest room and 1 per 8 seats in cafe, restaurant or bar and 1 per 10 m ² (108 ft ²) banquet or dance floor area and 1 per 3 employees (on each shift)
<i>Multi-Family Dwelling</i>	1 per 1 bedroom unit, 1.5 per 2 bedroom unit, 2 per 3 bedroom unit, and 0.2 spaces per <i>dwelling unit</i> for visitor parking.
<i>Neighbourhood Pub</i>	1 per 5 seats
<i>Nightclub</i>	1 per 5 seats
Office	1 per 30 m ² of <i>gross floor area</i>
Post Office	1 per 30 m ² of <i>gross floor area</i>
Public Assembly Facility	1 per 8 seats or persons
Pool Table/Billiard Facility	1 per table

<p style="text-align: center;">COLUMN I Class of Building</p>	<p style="text-align: center;">COLUMN II Required Number of Spaces</p>
Racquet Court	1 per court
<i>Recreational Facility, Indoor</i>	1 per 8 seats or persons
Rental Shop	1 per 40 m ² of <i>gross floor area</i>
<i>Restaurant</i>	1 per 5 seats
<i>Restaurant, Take-Out</i>	2 per cash drawer
<i>Retail Store</i>	1 per 30 m ² of <i>gross floor area</i>
Riding Stable	1 per stall
School, Kindergarten/Elementary	1 per employee
School, Secondary	1 per employee and 1 per 10 students
Secondary Suite	1 per suite
Service/Repair of Small Items	1 per 40 m ² of <i>gross floor area</i>
<i>Single Detached Dwelling</i>	1 per <i>dwelling</i>
Supermarket	1 per 30 m ² of <i>gross floor area</i>
Theatre	1 per 10 seats
Travel Agent	1 per 20 m ² of <i>gross floor area</i> or 2 per
Warehouse/Storage Facility	1 per 180 m ² of <i>gross floor area</i>

.10) **Off-street Loading**

- (1) No use may be undertaken in any *zone* unless the off-street loading requirements in this Bylaw have been met for that use.
- (2) Each off-street loading space must not be less than 9.0 metres in length, 3.0 metres in width and provide no less than 4.0 metres of vertical clearance.
- (3) Any loading space and access to it within the same *parcel* must be located as not to interfere with street traffic, pedestrian traffic or customer parking.

TABLE 2
REQUIRED OFF-STREET LOADING SPACES

COLUMN I Use	COLUMN II Required Number of Spaces
Commercial <ul style="list-style-type: none"> • Buildings which have less than 500 m² of <i>gross floor area</i> • Buildings which have between 500 m² to 2,000 m² of <i>gross floor area</i> • Buildings which have more than 2,000 m² of <i>gross floor area</i> 	 1 2 3
Institutional <ul style="list-style-type: none"> • Buildings which have less than 2,800 m² of <i>gross floor area</i> • Buildings which have 2,800 m² or more <i>gross floor area</i> 	 1 2
Residential <ul style="list-style-type: none"> • For every 2,000 m² of <i>gross floor area</i> used for apartment units or townhouse units 	 1

VIII. REPEAL

The Corporation of the Village of Harrison Hot Springs Zoning Bylaw No. 672-1996 and all amendments thereto are hereby repealed.

IX. READINGS AND ADOPTION

READ FOR A FIRST TIME THIS DAY OF OCTOBER, 2012.

A PUBLIC HEARING WAS HELD THE DAY OF NOVEMBER, 2012.

READ FOR A SECOND TIME THIS DAY OF NOVEMBER, 2012.

READ FOR A THIRD TIME AS THIS DAY OF NOVEMBER, 2012.

ADOPTED THIS DAY OF , 2012.

Mayor

Corporate Officer

Schedule A

Zoning Map

(To be included later)

