



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, November 5, 2012
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
	(a)	Meeting called to order by Mayor Facio
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
<input type="checkbox"/> Regular Council Meetings Minutes of October 15, 2012		THAT the Regular Council Meeting Minutes of October 15, 2012 be adopted.
Item 4.1 Page 1		
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaw	Bylaw No. 1019 Capital Works, Machinery and Equipment Reserve Fund Expenditure	Item 6.i Page 9
ii. Agreements		Item 6.ii
iii. Committee/ Commission Minutes	Beach, Parks and Leisure Services Committee Meeting Minutes of July 26, 2012; and Advisory Planning Commission Meeting Minutes of August 14, 2012	Item 6.iii Page 11 Page 15

iv. Correspondence	Letter from Fraser Valley Regional District re: Burnaby Waste Incinerator Fly Ash dated October 25, 2012	Item 6 iv Page 19
Recommendation	THAT Bylaw No. 1019 Capital Works, Machinery and Equipment Reserve Fund Expenditure be adopted and the Committee/ Commission minutes and correspondence be received.	Item 6v
7. DELEGATIONS		
		Item 7.1
8. CORRESPONDENCE		
	Item 8.1	
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
		Item 10.1
11. REPORTS FROM MAYOR		
L. Facio – verbal		
12. REPORTS FROM STAFF		
<input type="checkbox"/> Public Community Bulletin Board <input type="checkbox"/> Council Remuneration and Expense Policy 1.4 <input type="checkbox"/> Adopt a Road	<p>Report of Deputy Chief Administrative Officer/CO – October 24, 2012 Re: Public Community Bulletin Board</p> <p>Report of Deputy Chief Administrative Officer/CO – October 26, 2012 Re: Council Remuneration and Expense Policy 1.4</p> <p>Recommendation:</p> <p>THAT Council Remuneration and Expense Policy 1.4 be amended as follows:</p> <p>(i) Where possible rooms will be booked in advance and will be based on a basic standard room available to the general traveling public, except, in the case where three or more Council members attend, one (1) suite will be booked to accommodate a meeting room for Council.</p> <p>Report of Deputy Chief Administrative Officer/CO – October 26, 2012 Re: Adopt a Road</p> <p>Recommendation:</p> <p>THAT Policy 4.3 Adopt-a-Road Program be rescinded and a new Policy be adopted; and THAT the Communities in Bloom Committee assume the administration of the</p>	<p>Item 12.1 Page 23</p> <p>Item 12.2 Page 25</p> <p>Item 12.3 Page 29</p>

<input type="checkbox"/> Temporary Change to the Liquor Licence for the Harrison Hot Springs Resort & Spa	<p>Report of Deputy Chief Administrative Officer/CO – October 26, 2012 Re: Temporary Change to the Liquor Licence for the Harrison Hot Springs Resort & Spa</p> <p>Recommendation:</p> <p>THAT Council supports the temporary change of hours of sale of alcohol to the Harrison Hot Springs Resort and Spa liquor licence number 077513 effective December 13, 2012 to December 14, 2012 inclusive.</p>	Item 12.4 Page 35
<input type="checkbox"/> 2012 Resort Municipality Initiative (RMI) Update	<p>Report of Manager of Planning and Community Services – October 31, 2012 Re: 2012 Resort Municipality Initiative (RMI) Update</p> <p>Recommendation:</p> <p>THAT Council receive the staff Resort Municipality Initiative update report.</p>	Item 12.5 Page 49
<input type="checkbox"/> Aquatic Safety Audit Report	<p>Report of Manager of Planning and Community Services – October 31, 2012 Re: Aquatic Safety Audit Report</p> <p>Recommendation:</p> <p>THAT Council receive and approve in principle the Aquatic Safety Audit Report conducted by the Lifesaving Society of BC and direct staff to develop the implementation strategy of the recommendations.</p>	Item 12.6 Page 53
<input type="checkbox"/> Miami River Greenway Trail – 300 Block Miami River Drive	<p>Report of Operations Manager – November 5, 2012 Re: Miami River Greenway Trail – 300 Block Miami River Drive</p> <p>Recommendation:</p> <p>THAT Council authorize staff to proceed with the Greenway Trail construction in the 300 block Miami River Drive, using gravel and wall/rail structure as deemed necessary to staff;</p> <p>AND FUTHER THAT the 200 block remain in its present natural state.</p>	Item 12.7 Page 79

13. BYLAWS

<input type="checkbox"/> Bylaw No. 1022 Financial Plan 2012-2021	<p>Recommendation:</p> <p>THAT Bylaw No. 1022 Financial Plan for the years 2012-2021 receive first, second and third reading</p>	Item 13.1 Page 81
--	--	----------------------

14. QUESTIONS FROM THE PUBLIC

15. ADJOURNMENT

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: October 15, 2012
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE:

Mayor Leo Facio
Councillor Allan Jackson
Councillor Sonja Reyerse
Councillor John Buckley
Councillor Zoltan Kiss

DCAO/Corporate Officer, Debra Key
CAO, Ted Tisdale
Manager of Planning and Community Services,
Andre Isakov

Recording Secretary, Krystal Sobie

ABSENT:

1.

CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2.

INTRODUCTION OF LATE ITEMS

3.

APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the agenda be approved.

CARRIED
UNANIMOUSLY

4.

ADOPTION AND RECEIPT OF MINUTES

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the minutes of the Regular Council Meeting of September 10,
2012 be adopted.

CARRIED
UNANIMOUSLY

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the minutes of the Special Council Meeting of October 1, 2012 be adopted.

**CARRIED
UNANIMOUSLY**

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

**iii. Committee/
Commission
Minutes**

Communities in Bloom Committee Meeting Minutes of April 16, 2012

iv. Correspondence

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the Communities in Bloom Committee minutes be received.

**CARRIED
UNANIMOUSLY**

7. DELEGATIONS

Tourism Harrison – Robert Reyerse and Ian Maw

Robert Reyerse provided Council with a power point presentation outlining what Tourism Harrison's mission is and the composition of the Board. Tourism Harrison is made up of 10 board members. Mr. Reyers and Mr. Maw touched on the struggles that Tourism Harrison has encountered with marketing and informed Council of the events that they have been focusing on in the past year.

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT Council wave the rules of procedure and allow the delegation to continue with their presentation.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

On completion of the presentation Council thanked both Robert Reyerse and Ian Maw for their presentation.

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

Councillor Jackson informed Council of the successful trip the Communities in Bloom had in Edmonton. Harrison was the first Committee to be called this year for the National Award for Sustainable Development along with receiving a 5 Blooms award.

11. **REPORTS FROM MAYOR FACIO**

Including Oktoberfest scheduled for October 26 and 27, 2012 there will be a total of 10 events held in Harrison this year.

Friday October 26, 2012 there will be a special ceremony in honour of Steven and Gwen Point receiving a special award for contributions made to First Nations.

February 6, 2012 there will be a Community to Community Forum held at the District of Kent

The Mayor's Forum held at UBCM had a great turn out to discuss infrastructure challenges in Canada and the need to continue with the infrastructure program

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT Council support the Canadian FCM 2014 Building our Future Infrastructure Plan.

**CARRIED
UNANIMOUSLY**

The new garbage receptacles were funded through the RMI Funding.

October 28, 2012 at 10:00 a.m. the 4th Annual Peace and Correctional Officer Appreciation Day will be held at the All Saints Anglican Church

Received a letter from Superintendent Robinson with regards to the 7% reduction in property crime in the area this year

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

BC Visibility Committee has put out a pamphlet on air quality in our community.

Fraser Valley Regional District will be holding an aging seminar on November 30, 2012

UBCM had an excellent turnout this year. All of Council was in attendance and attended numerous workshops and seminars. Met with Minister Bell, Minister Thompson and Premier Clark.

Memorandum of Understanding was signed with respect to the RMI for an additional 5 years.

Attended a meet and greet at the high school in August.

There is a Society of Ecological Restoration group getting together on December 8, 2012

The Terry Fox Run had a turnout of about 40 people

Received a letter of thank you from the BC Children's Hospital for the donation from the Mayor and Council golf tournament.

12.

REPORTS FROM STAFF

□ Grants to Groups – Policy
1.3

Council discussed the amount of volunteer work that the Miami River Streamkeepers do for the Village.

Moved by Councillor Buckley
Seconded by Councillor Jackson

THAT the application received from the Miami River Streamkeepers requesting a further \$250.00 not be approved and that they be encouraged to apply for grant funding in 2013.

DEFEATED
OPPOSED BY COUNCILLOR JACKSON
OPPOSED BY COUNCILLOR KISS
OPPOSED BY COUNCILLOR BUCKLEY

Moved by Councillor Buckley
Seconded by Councillor Jackson

THAT Council approve a further grant in the amount of \$250.00 to the Miami River Streamkeepers

CARRIED
OPPOSED BY COUNCILLOR REYERSE

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

☐ Pay Parking

Manager of Planning and Community Services, Andre Isakov provided Council with clarification that if Council awards GoPark as the proponent for Pay Parking Services this will allow staff to explore the options with GoPark and to hold open houses with the public and business community.

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT Council select GoPark as the preferred proponent for Pay Parking Services and authorises staff to hold two open houses to engage both the residents and the business community on Pay Parking Service implementation.

Moved by Councillor Reyerse
Seconded by Councillor Kiss

THAT Council amend the motion by inserting the words “the viability of” before Pay Parking Service implementation” and that “implementation” be deleted.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT Council approve the main motion as amended

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

13.

BYLAWS

Capital Works,
Machinery and Equipment
Reserve Fund Expenditure
Bylaw No. 1019, 2012

Moved by Councillor Kiss
Seconded by Councillor Jackson

THAT Capital Works, Machinery and Equipment Reserve Fund Bylaw No. 1019, 2012 be read a first, second and third time.

**CARRIED
UNANIMOUSLY**

Zoning Bylaw No. 1020,
2012

Manager of Planning and Community Services provided Council with the updates of the new Zoning Bylaw. It was noted that Zoning Bylaws are normally updated every 5 years with Harrison's last updated Bylaw being 16 years ago.

Councillor Jackson stated he had a concern with the number of rooms for Bed and Breakfasts. Councillor Jackson stated that secondary suites incur additional parking throughout the Village. Councillor Reyerse noted that provisions under Bed and Breakfast should read "a minimum of 4 nights." Chief Administrative Officer, Ted Tisdale informed Council that according to our current Zoning Bylaw secondary suites may be allowed.

Moved by Councillor Kiss
Seconded by Councillor Buckley

THAT Zoning Bylaw No. 1020, 2012 be read a first time and authorise staff to hold two open houses to engage residents in proposed Zoning Bylaw changes.

AND THAT Council authorise staff to schedule a public hearing on the proposed Zoning Bylaw for November 19, 2012.

**CARRIED
OPPOSED BY COUNCILLOR JACKSON**

QUESTIONS FROM THE PUBLIC

14.

Q. Following up from the previous Council Meeting was the Sustainability Report adopted?

A. Councillor Jackson noted that there was a motion by the previous Council on the Sustainability Report for their review and comment.

Q. When will the open house for pay parking take place?

A. Andre Isakov will be arranging the dates and the public will be notified. At this time the thought is that there will be one in the evening and one during the day.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
October 15, 2012*

Q. How was GoPark chosen as the successful proponent?

A. There was a Committee of 5 staff members who shortlisted from 6 proponents to 4. Staff conducted interviews and select 2 proponents

Q. Has the Village thought of keeping the pay parking in house as opposed to hiring a company that will take a big amount of the profit?

A. The cost for machines and enforcement would be a greater cost to the Village to have it run by staff.

Q. Will the open houses be held at Memorial Hall?

A. This will be looked at and considered.

ADJOURNMENT

15.

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the meeting be adjourned at 8:26 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1019

**Being a Bylaw authorizing the expenditure of monies in the Capital Works,
Machinery and Equipment Reserve Fund Expenditure**

WHEREAS there is an unappropriated balance in the Capital Works, Machinery and Equipment Reserve Fund established under Bylaw No. 395 of Two Hundred and Ninety - Nine Thousand One Hundred and Twenty-One Dollars (\$299,121) as of August 31, 2012 which amount has been calculated as follows:

Balance in Reserve Fund at December 31, 2011	\$455,532
Add: Contributions during the year	20,000
Interest earnings for current year to August 31, 2012	3,500
Less: Expended during the year	<u>179,911</u>
Uncommitted balance in Reserve Fund at August 31, 2012	<u>\$299,121</u>

AND WHEREAS: it is deemed desirable to expend a portion of monies set aside under Bylaw No. 395 for the purpose of acquiring equipment for a new fire truck.

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. A maximum sum of Twenty-Five Thousand Dollars (\$25,000) is hereby appropriated from the Capital Works, Machinery and Equipment Reserve Fund to be expended towards:

- a. The acquisition of equipment for the new fire truck.
2. Should any of the above monies remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the Reserve Fund.
3. This bylaw may be cited as the "Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 1019".

READ FOR A FIRST TIME THIS 15th DAY OF OCTOBER, 2012.

READ FOR A SECOND TIME THIS 15th DAY OF OCTOBER, 2012.

READ FOR A THIRD TIME AS THIS 15th DAY OF OCTOBER, 2012.

ADOPTED THIS DAY OF NOVEMBER, 2012.

Mayor

Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
BEACH, PARKS AND LEISURE SERVICES COMMITTEE MEETING**

DATE: July 26, 2012
TIME: 10:15 a.m.
PLACE: Council Chambers

IN ATTENDANCE: Councillor Buckley, Co-Chair
 Councillor Reyerse, Co-Chair
 Linda Marks
 Janne Perrin
 Donna Cooney
 Elizabeth Mueller
 Michael Scott

Ted Tisdale, Chief Administrative Officer

Recording Secretary, C. Richardson

ABSENT: Liz Webber

1. CALL TO ORDER

The Chair called the meeting to order at 10:15 a.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Michael Scott
Seconded by Linda Marks

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF MINUTES

Moved by Michael Scott
Seconded by Linda Marks

THAT the minutes of the April 18, 2012, Beach and Foreshore
 Committee meeting be adopted.

**CARRIED
UNANIMOUSLY**

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE BEACH, PARKS AND LEISURE SERVICES COMMITTEE
MEETING
July 26, 2012
PAGE (2)

Moved by Donna Cooney
Seconded by Elizabeth Mueller

THAT the minutes of the April 30, 2012, Parks and Trails Committee meeting be adopted.

CARRIED
UNANIMOUSLY

Moved by Elizabeth Mueller
Seconded by Linda Marks

THAT the minutes of the June 27, 2012, Recreation Committee meeting be adopted.

CARRIED
UNANIMOUSLY

5. DELEGATIONS/PETITIONS

None

6. CHAIRPERSON REPORT

None

7. ITEMS FOR DISCUSSION

Introduction of
Members &
amalgamation of
previous Committees

Moved by Michael Scott
Seconded by Linda Marks

THAT the Committee have an open discussion regarding “who and what” they are.

CARRIED
UNANIMOUSLY

The Chair proposed that the Committee collectively work together to prevent the overlapping of areas which was happening before the amalgamation of the three committees. Councillor Reyerse noted the benefit of the amalgamation of the committees includes the ability to maintain quorum. It was noted that the Committee’s responsibility is to compile information, report to Council and ultimately Council makes final decisions regarding issues.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE BEACH, PARKS AND LEISURE SERVICES COMMITTEE
MEETING
July 26, 2012
PAGE (3)

Members of the former committees reported on items that were active at the time that the respective committees dissolved.

Donna Cooney formerly of the Parks and Trails Committee – signage for the Miami Greenway Trail, riparian area signage, interpretive signs. Historically the group did a walk about and made recommendation of types of universal signage. Signage will be added to the next agenda. Staff will report back regarding signage. Focus on habitat was discussed and the new government regulations were discussed.

Elizabeth Mueller formerly of the Recreation Committee – kite festival, late spring 2013, workshops, judging etc. The Chair asked what the needs of the Committee would be for this event. Ms. Mueller noted that support from Tourism Harrison, volunteers, workshop manager, judges, etc. would be required. Local business participation was discussed. Sandcastle event - 2 day summer event including workshops. There was discussion regarding a world class event and the limited useable beach area. It was noted that a delegation will be coming before Council in the fall to discuss a sandcastle event in 2013. Festival of Lights - a gathering of various participants to march through the Village, chain of lights, drum circle and concert. There was discussion regarding dates for the event. It was noted that the proponent for the potential sand-sculpture event also has a world class light event that can be offered.

Leisure Services were defined as recreational services and is more encompassing, involves natural, recreational and tourism inspired activities. A member asked if the Village can establish a regular place for people to go sit and chat. It was noted that the social club does meet and provide a location for gathering. Members asked what the Social Club does when they meet. Mayor Facio stated that people sit and chat, play cards, darts, line dancing, etc. and is opening to the public every Thursday. There are posters on the bulletin board downtown and at Memorial Hall regarding meeting times/events of the Social Club. The Chair noted he will ask staff to post the information on the website and in the quarterly newsletter.

Linda Marks formerly of the Beach and Foreshore – changes to the lagoon, facilities such as a splash park, signage, barbeques, off leash dog area. Councillor Reyerse noted that the location of the off leash dog area previously discussed by the Committee was not a useable location as it is under water quite often. The splash park did go before Council but will not be moving ahead due to cost. The cost for a water feature in the lagoon is currently being researched. Fixing the current beach in the lagoon was discussed.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE BEACH, PARKS AND LEISURE SERVICES COMMITTEE
MEETING
July 26, 2012
PAGE (4)**

Signage, Kite Festival, Festival of Lights, skateboard park, car show with entertainment and a fountain in the lagoon will all be items for the next agenda. Mayor Facio noted that an international group of collectors with vintage cars may come forward to Council with a proposal for such an event. A location for the beach volleyball has been identified and will be worked on once the high water recedes. A possible location of Spring Park was discussed by members.

The lacrosse box renovations and use were discussed. A dog show, table tennis and a bridge tournament were identified as possible events. Susan Wright was identified as the Coordinator of the Social Club and will be contacted by members to discuss events.

Garbage cans for the plaza and around the lagoon are on order and should arrive shortly.

An additional community garden was discussed. The coordinator will be contacted to see if there is a waitlist for garden plots.

Miami River Streamkeepers Society have a number of activities planned for this year including, storm drain markings, additional plantings of riparian areas, great Canadian shoreline clean-up September 15, 2012 which clashes with the Corn Festival. It was suggested that they continue with that date. The Streamkeepers financial difficulties were noted.

Letter from Ruth Altendorf

The letter from Ruth Altendorf was reviewed by the members. Staff indicated that they are looking after providing answers to Ms. Altendorf.

8.

ADJOURNMENT

Moved by Linda Marks
Seconded by Donna Cooney

THAT the meeting be adjourned at 11:09 a.m.

**CARRIED
UNANIMOUSLY**

John Buckley
Chair

Cindy Richardson
Recording Secretary

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: August 14, 2012
TIME: 2:00 p.m.
PLACE: Council Chambers,
 495 Hot Springs Road

IN ATTENDANCE:

Danny Crowell, Chair
 Sigrid Borchert
 Freddy Marks
 Andrew Baziuk
 Frank Peters
 Brian Bignell

Andre Isakov, Manager of Planning and
 Community Services
 Ian Crane, Manager of Development
 Services

Recording Secretary, Krystal Sobie

ABSENT:

Elizabeth Mueller

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

2. LATE ITEMS

Harrison Campground information 2012

3. APPROVAL OF AGENDA

Moved by Freddy Marks

Seconded by Brian Bignell

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING
AUGUST 14, 2012
PAGE (2)**

4. **ADOPTION OF MINUTES**

Moved by Freddy Marks
Seconded by Frank Peters

THAT the Advisory Planning Minutes of July 4, 2012 adopted.

**CARRIED
UNANIMOUSLY**

Errors and Omissions

The minutes of February 7, 2012 should not have been carried unanimously as Andrew Baziuk abstained his vote

Moved by Freddy Marks
Seconded by Sigrid Borchert

THAT the Advisory Planning Minutes of July 25, 2012 adopted.

**CARRIED
UNANIMOUSLY**

DELEGATIONS/PETITIONS

5. **CHAIRPERSON REPORT**

6. **ITEMS FOR DISCUSSION**

Zoning Bylaw

Short Term Structure – 6 month period, with the opportunity to renew for further periods

Shipping Containers – should read “15 m” instead of “15m²”

Canvas Structures - looking into moving this to the Unsightly Bylaw

Home Occupations – no changes were made

Bed and Breakfast – it was changed to not more than 4 units may be used

Secondary Suites – no changes were made

Flood Control – Setback – asking for clarification from the Lawyer and will report back to the Commission

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING
AUGUST 14, 2012
PAGE (3)**

- Zones – R1A was a new added zone (low density residential, medium lot)
 - R5 zone look at the maximum density
- Parking - Osyoos, Gibsons and Tofino were looked at to compare.
- cash in lieu – Tofino is \$3,000.00
 - Gibsons is \$30,000.00
 - Osyoos is \$10,000.00
 - Harrison commercial – \$10,000.00
 - Harrison Residential – \$15,000.00

Moved by Frank Peters
Seconded by Freddy Marks

THAT cash in lieu for parking for commercial be in the amount of \$15,000.00

**CARRIED
UNANIMOUSLY**

□Harrison
Campground
Information 2012

Camping needs to be available for camping and Rv's on a nightly basis.

Moved by Freddy Marks
Seconded by Sigrid Borchert

THAT the 25% provision of overnight stay be removed from the zoning bylaw in conjunction with the Springs RV.

**CARRIED
UNANIMOUSLY**

7. **ADJOURNMENT**

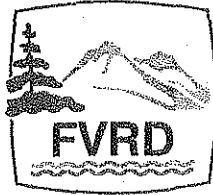
Moved by Sigrid Borchert
Seconded by Freddy Marks

THAT the meeting be adjourned at 4:05 p.m.

**CARRIED
UNANIMOUSLY**

Danny Crowell
Chair

Andre Isakov
Recorder



FRASER VALLEY REGIONAL DISTRICT

4595D Cheam Avenue, Chilliwack, British Columbia V2P 1N6

Phone: 604-702-5000 Toll Free: 1-800-528-0061 (BC only) Fax: 604-792-9684
 website: www.fvrd.bc.ca e-mail: info@fvrd.bc.ca

October 25, 2012

File: 9050-20-099

Chair Greg Moore
 Metro Vancouver
 4330 Kingsway,
 Burnaby, B.C. V5H 4G8

Dear Chair Moore:

Re: Burnaby Waste Incinerator Fly Ash

I am writing you today regarding the recent announcement in the media pertaining to the classification of fly ash that was shipped from Metro Vancouver's Burnaby incinerator as Hazardous Waste. The Fraser Valley Regional District is in possession of the September 26th, 2012 letter from Wastech, the operators of the Cache Creek landfill, in which they not only clarify, but provide additional information on this issue. Wastech's letter was in response to an internal briefing document prepared by Metro Vancouver's Solid Waste and Communications Departments.

As you are aware, the Fraser Valley Regional District has raised concerns about the incineration of municipal solid waste for a number of years. We are especially concerned about any new incineration capacity now that it has been discovered that the shipment of fly ash in both July and August contains enough heavy metals and phosphoric acid and lime to be classified as hazardous waste. What is especially alarming is that the private sector operator of Metro Vancouver's incinerator failed to bring this irregularity in the test results to the attention of the proper authorities, nor did these authorities have systems in place to ensure that the testing was being successfully conducted to ensure the health and safety of everyone involved. If not for the due diligence of Wastech, Metro Vancouver, the Ministry of Environment and the public may never have known about this serious issue.

It is the FVRD's understanding that prior to 2009 the fly ash from Metro Vancouver's incinerator was treated as typical solid waste and placed in the Cache Creek landfill. At the time, additional testing discovered that the fly ash contained substances that required a special "monofill" to be constructed at the landfill to ensure that this fly ash was given special treatment. We now find that this very fly ash can be classified as Hazardous Waste.

Based on Wastech's undertaking of additional third party testing by Golder, we now know that at least 1,800 tonnes of waste in the Cache Creek landfill qualifies as Hazardous Waste, with additional testing to be completed.

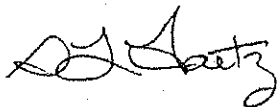
What is also disconcerting is that Metro Vancouver has decided to take a reactive communications strategy rather than being transparent regarding the problems that are currently being experienced.

It is the FVRD's understanding that Metro Vancouver plans to apply to the P3 Canada fund to assist in the construction of a new incinerator. The requirement of this grant program is to have a high degree of private sector involvement in this new facility. Based on the recent fly ash testing results we are concerned that a private sector owner/operator may not have the required oversight to ensure that similar negative results do not occur in the future.

The FVRD would like to reiterate our concerns that the incineration of municipal solid waste poses too many risks and that there are too many uncertainties relating to testing and safety. This is especially important as Metro Vancouver plans to construct another new incinerator. As was found in 2009, and now recently, the systems currently in place do not guarantee the safety of the fly ash leaving the incinerator. These results also call into question the basis for Metro Vancouver to continue to assert that the incineration of garbage will not detrimentally affect the air quality of the Fraser Valley.

Once again, on behalf of the residents of the Fraser Valley we call upon Metro Vancouver to discontinue their plan to further expand the incineration of municipal solid waste.

Yours truly,



Sharon Gaetz
Chair

c.c. George M. Murray, CAO, FVRD



MEDIA RELEASE

October 25, 2012

FVRD response to fly ash testing incident

For immediate release

Fraser Valley Regional District Raises Concerns About Hazardous Waste Testing Failure

CHILLIWACK BC – In a letter issued to Metro Vancouver today, the Fraser Valley Regional District raised significant concerns about the failure of private testing protocols at Cache Creek Landfill related to fly ash disposal from the Burnaby incinerator.

On September 26, 2012 Wastech, who operates the Cache Creek landfill, notified Metro Vancouver and the Ministry of the Environment that all activities at the landfill related to fly ash were suspended until safety assurances could be provided.

This was the result of the failure of Covanta, the private operator of the Burnaby incinerator, to release July and August test results that indicated the fly ash did not pass leachability tests and should have been classified as hazardous waste. It should not have been handled, transported or disposed of in a landfill not classified for that purpose.

“Our primary concern is not only the obvious weaknesses in the testing, monitoring and reporting system, which are serious enough, but that these toxins found in the fly ash have already made their way into the environment,” said Sharon Gaetz, Chair of the FVRD Board.

The FVRD has consistently taken the position that incineration is the least desirable waste management option for the Lower Mainland because of its potential negative impacts on air quality and the environment.

“The FVRD has long argued that incineration poses too many risks to public health and there are too many uncertainties related to testing and safety. This incident reinforces our many concerns and should raise alarm bells with the public” said Gaetz.

In its letter to Metro Vancouver the FVRD reiterates its concerns regarding the safety and viability of the incineration of municipal solid waste and calls upon Metro Vancouver to discontinue plans to further expand incineration options.

Said Gaetz, "It is only due to the diligence of Wastech that these matters came to light. The Ministry of the Environment has set safety standards and it is ultimately the responsibility of Metro Vancouver to ensure that these safety standards are met. Leaving it in the hands of private industry is simply not good enough. The risks are too high."

- 30 -

Attached: Letter dated October 25, 2012 to Metro Vancouver

For more information:

Sharon Gaetz
Chair, FVRD Board
Fraser Valley Regional District
604-793-2900
sgaetz@fvrld.bc.ca

or

George Murray
Chief Administrative Officer
Fraser Valley Regional District
604-702-5033
gmurray@fvrld.bc.ca


HARRISON HOT SPRINGS
Naturally Refreshed
VILLAGE OF HARRISON HOT SPRINGS
REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 24, 2012

FROM: Debra Key,
Deputy Chief Administrative Officer/CO **FILE:** 0890-20-05

SUBJECT: Public Community Bulletin Board

ISSUE:

To consider the relocation of the public community bulletin board.

BACKGROUND:

Council requested staff to research the feasibility of relocating the public community bulletin board to a site at the Post Office. Staff met with the Post Master of Canada Post and discussed the possibility of relocating the bulletin board to the Canada Post property.

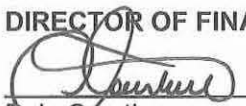
Mr. Bob Kennedy, the Local Area Superintendent advised that Canada Post would be willing to accommodate this request if the Village placed the bulletin board in the front grass area of the Post Office on the west side of the walkway. Three Pieris shrubs will be required to be removed. Canada Post staff will retain the shrubs for their use.

The Operations Manager advised that costs to remove the existing bulletin board and relocate to the Canada Post site would be approximately \$1427.64 (quote attached).

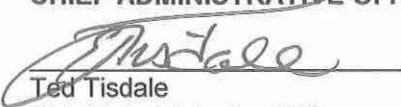
Respectfully submitted for your
consideration;



Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:


Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:


Ted Tisdale
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 26, 2012
FROM: Debra Key, Deputy **FILE:** 0340-50
 Chief Administrative Officer/CO
SUBJECT: Council Remuneration and Expense Policy No. 1.4

ISSUE: To amend the Council Remuneration and Expense Policy

BACKGROUND:

Under the current Council Remuneration and Expense Policy, it states:

B Accommodations

- (i) Where possible rooms will be booked in advance and will be based on a basic standard room available to the general travelling public.

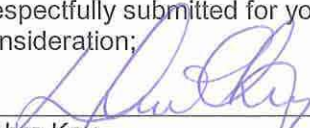
In the event Council members attend conferences or seminars and require additional space to hold a meeting, a basic standard room would not be sufficient to accommodate a meeting. Staff is suggesting that if Council members require additional space, a provision to allow the booking of a suite would be appropriate.

RECOMMENDATION:

THAT Council Remuneration and Expense Policy 1.4 be amended as follows:


- (i) Where possible rooms will be booked in advance and will be based on a basic standard room available to the general travelling public, except, in the case where three or more Council members attend, one (1) suite will be booked to accommodate a meeting room for Council.

Respectfully submitted for your consideration:



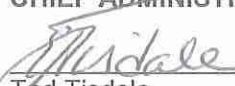
 Debra Key
 Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



 Dale Courtice
 Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



 Ted Tisdale
 Chief Administrative Officer



HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

POLICY

POLICY NAME	POLICY NUMBER 1.4
COUNCIL REMUNERATION AND EXPENSE ALLOWANCE	DATE ADOPTED February 20, 2012

1. PURPOSE

The purpose of this policy is to establish the terms and conditions for Council remuneration and travel expenses pursuant to the Community Charter.

Where feasible and practical all expenses incurred will represent the most economical cost to the Village.

2. DEFINITIONS

“Councillor” means Mayor and Council unless otherwise stated in this policy.

3. REMUNERATION

- (1) The remuneration for the Mayor shall be \$30,000 per year
- (2) The remuneration for Councillors shall be \$15,000 per year
- (3) One-third (1/3) of remuneration will be tax free to address incidental expenses associated with elected office.

4. EXPENSE ALLOWANCE

- (1) Councillors are entitled to reimbursement of expenses incurred while representing the interests of the Village and/or in the performance of their duties as follows:

(A) TRAVEL AND TRANSPORTATION

- (i) the use of personal vehicles will be reimbursed at the rate of \$0.50 per km

- (ii) Councillors will be reimbursed for the difference of “pleasure use” and “business use” if the limits of use for municipal purposes is beyond “pleasure use.”
- (iii) Air travel will be based on economy air fare (receipt required)
- (iv) Public transportation will be reimbursed at actual cost (receipt required)
- (v) Car rental will be reimbursed at actual cost (receipt required). If the Councillor wishes to use a car rental in lieu of his/her personal vehicle, reimbursement will not exceed the amount as if the personal vehicle was used for the trip.
- (vi) Parking will be based on standard public parking rates (receipts are required). Fees for enhanced parking services such as valet parking will be the responsibility of the Councillor.

(B) ACCOMMODATIONS

- (i) Where possible rooms will be booked in advance and will be based on the basic standard room available to the general travelling public.
- (ii) If a Councillor wishes to upgrade their accommodations they will be responsible for any costs incurred for the upgrade.
- (iii) If a Councillor books their own accommodation, a receipt will be required and the reimbursement will be based on the rate for a standard room.
- (iv) Where a Councillor provides his/her own accommodation by RV, friends or relatives they will be reimbursed at the rate of \$25.00 per night

(C) MEALS

Councillors will be reimbursed for meals at the following rates:

Breakfast	\$20.00
Lunch	\$30.00
Dinner	\$40.00

(D) ENTERTAINMENT EXPENSES

- (i) Where the Mayor, or a Councillor authorized by Council, is required to entertain “official visitors” to the Village, the Mayor and/or Councillor will be entitled to reimbursement of actual costs.

- (ii) Where a Councillor attends a function or event in an official capacity any expenses associated with their attendance will be paid by the Village.

5. PER DIEM ALLOWANCE

- (1) The per diem allowance is recognized as a “nuisance cost” to the Councillor who is required to be away from their residence for a prolonged period of time.
- (2) Per diem allowances are paid without deduction and subject to the following conditions:

(a) for any event scheduled longer than 6 hours outside of the Village boundaries	\$50 per day
(b) for any event scheduled outside the province	\$100 per day

- (3) Travel time is included in the calculation for entitlement

6. GENERAL

- (1) Councillors will be required to submit expense claims with receipts as appropriate, and certify that their claim is submitted in accordance with this policy.
- (2) The Village will reimburse expenses for basic needs and additional costs for alcohol, movies, dry cleaning, etc. will be the responsibility of the Councillor.

RECOMMENDATION:

THAT Policy 4.3 Adopt-a-Road Program be rescinded and a new Policy be adopted;
and

THAT the Communities in Bloom Committee assume the administration of the
Adopt-a-Road Program.

Respectfully submitted for your
consideration;




Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

POLICY

SUBJECT

POLICY NUMBER 4.3

ADOPT A ROAD PROGRAMME

DATE ADOPTED: April 4, 2005
DATE AMENDED: May 1, 2006

THAT an Adopt a Road Programme similar to the District of Kent's be adopted for Harrison Hot Springs.

The Program consists of the following documents that must be read and signed:

- Adopt A Road Application
- Adopt A Road Agreement
- Release of All Claims and Waiver of Liability

THAT a sign be provided by the Village of Harrison Hot Springs at the request of the adopting group after showing a commitment of 2 years.

POLICY NAME	POLICY NUMBER
ADOPT A ROAD PROGRAM	DATE ADOPTED

1. PURPOSE

The Village of Harrison Hot Springs is promoting a public/private partnership in the form of an "Adopt-a-Road Program. This program will give private organizations, clubs and community groups the opportunity to assist the municipality in keeping the Village beautiful by volunteering their labour to pick up litter and debris along street frontages.

2. POLICY

- a. The Adopt-a-Road Program will be administered by the Communities in Bloom Committee under the direction of the Operations Manager/CAO/Village Office as it relates to continued enhancement of the Village.
- b. All records pertaining to availability of roads for the Adopt-a-Road Program are maintained in the Village Office.
- c. Volunteers are required to commit to a two year period and agree to look after an adopted section of road either in all or part, the minimum length being 1 km.
- d. Volunteers will be required to follow the Volunteer Responsibilities listed in the Adopt-A-Road Application.
- e. Once the first cleanup has been completed the Village will install and maintain an Adopt-a-Road sign that displays the name of the organization or individual volunteering.
- f. The Village Office must receive notice in writing if the volunteer group no longer wishes to participate in the Adopt-a-Road program after the initial two year commitment.



Village of Harrison Hot Springs Community Enhancement
Partnership Program
Adopt-A-Road Application

The Village of Harrison Hot Springs is facilitating a community enhancement partnership in the form of an Adopt-A-Road program. The Adopt-A-Road program provides private organizations, clubs, and citizens the opportunity to assist the Village in keeping the Village of Harrison Hot Springs beautiful by volunteering their labour to pick up litter and debris along street frontages. This involvement helps the Village provide a higher level of service.

Volunteer Responsibilities

Each volunteer organization must:

- Pick up litter along the road(s) rights-of-way at least three (3) times per year for a minimum of two (2) years. The minimum three pickups may be undertaken at any time of year (i.e. April, July, October).
- Designate a contact person who will:
 - Ensure that all participants are responsible individuals and that participating minors under the age of 19 are provided with adult supervision;
 - Discuss safety precautions with project participants, such as being aware of traffic and dangers around open water and to avoid contact with items that may be hazardous or cause injury such as heavy objects, syringes, dead animals, etc.;
 - Advise the Village Office of such hazardous items for removal;
 - Request that participants sign in for each cleanup; and
 - Ensure that all borrowed equipment and unused supplies are returned to the Adopt-A-Road Program Coordinator immediately following the completion of each cleanup.
- Advise the Village of any illegal dumping sites.
- Ensure the safety of volunteers and the public.
- Advise the Communities in Bloom Committee Adopt-a-Road Coordinator of a change of contact person or contact information.
- Provide a minimum of 48 hours notice to the Village prior to your group’s cleanup day.
- Notify the Village Office of the location/number of bags for pickup at 604-796-2171 or info@harrisonhotsprings.ca.

Volunteer Organization: _____

Selected Road: _____ **KM** _____

From: _____ **To:** _____

Village of Harrison Hot Springs Responsibilities

The Communities in Bloom Committee will:

- Appoint a Coordinator for the Adopt-a-Road Program
- Administer the Adopt-A-Road program
- Ensure Volunteers notify the Village Office of location for pickup of full bags of litter
- Return all equipment and unused supplies to the Village Office upon completion of cleanup
- Notify the contact person for each volunteer organization, in writing, of any changes to the program.
- Notify the Village Office in writing if a volunteer group no longer wishes to participate in the Adopt-a-Road program after the initial two year commitment.

Village of Harrison Hot Springs will:

- Provide bags for volunteers
- Supply safety vests upon request (volunteer groups will be required to pay for any vests not returned at a cost of \$30 per vest)
- Maintain sign in/sign out sheet for equipment and supplies
- Pick up full bags upon notification by Adopt-a-Road Coordinator
- Provide third party liability insurance coverage for registered volunteers, under the Village's general insurance policy
- Install and maintain an Adopt-A-Road sign that displays the name of the organization volunteering in this area after completion of the first cleaning.

I have read and reviewed this agreement and fully understand the terms of our participation. I will also advise each volunteer of his/her responsibilities as well as the terms of this agreement.

Volunteer Organization

Organization	Contract Period
Address and Postal Code	Phone Number(s)
	Date
Contact Name	Contact Signature
Authorized Village Signature	Date

NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information is collected by the VHHS under the *Community Charter*, the *Local Government Act*, and/or the VHHS Bylaws and is only used for purposes necessary and consistent with operation of the VHHS programs and/or activities. If you have any questions about collection or use of personal information by the VHHS, please contact the Corporate Officer, Village of Harrison Hot Springs, PO Box 160, Harrison Hot Springs, BC V0M 1K0 or phone 604-796-2171 for assistance.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 26, 2012

FROM: Debra Key, Deputy Chief **FILE:** 4330-50
Administrative Officer/CO

SUBJECT: Temporary change to the Liquor Licence for the Harrison Hot Springs Resort & Spa

ISSUE:

Council to consider the Harrison Hot Springs Resort & Spa's application for temporary change to hours of sale.

BACKGROUND:

The Harrison Hot Springs Resort & Spa has submitted a request to the Liquor Control and Licencing Branch for a temporary change to hours of sale of alcohol service in the Copper Room for 6:00 p.m. to 2:00 a.m.

A private company has bought out the entire Resort for December 13, 2012 and will have exclusive use of the Resort for their event. All guests will be self-contained in the Cooper Room. The current hours of sale under the Resort's licence is from 11:00 a.m. to midnight.

Under the Business Hours Regulation Bylaw No. 942, 2010, the provisions for Resorts are:

Restaurants	all days	6:00 a.m. to 1:00 a.m.
Cabaret/Night Club	Monday to Saturday	12:00 noon to 2:00 a.m.
Liquor Primary Licenced Establishment	Sunday	12:00 noon to 12:00 midnight

As all of the private function's events will take place in the Cooper Room, including dancing, the temporary change of hours of sale of alcohol meets the business hours provision under the bylaw. There will be no other guests in the Copper Room the evening of December 13, 2012 nor will there be any other overnight guests at the Resort.

The application has been referred to the RCMP and they advised that there is no reason that they would not recommend this amendment. The copy of the email from the RCMP is attached for Council's consideration.

RECOMMENDATION:


THAT Council supports the temporary change of hours of sale of alcohol to the Harrison Hot Springs Resort & Spa's liquor licence number 077513 effective December 13, 2012 to December 14, 2012 inclusive.

Respectfully submitted for your consideration;



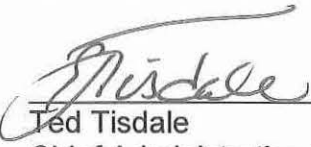
Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

Temporary Change to a Liquor Licence

Food-Primary, Liquor-Primary,
Liquor-Primary Clubs & Winery Endorsements
Liquor Control and Licensing Form LCLB 023



INSTRUCTIONS:

Complete all applicable fields and then submit with payment as outlined in Part 11 of this application form. You may complete this form online and then print.

- If you have any questions about this application, call the Liquor Control and Licensing Branch (LCLB) toll-free at: 1 866 209-2111.
- LCLB forms and supporting materials referred to in this document can be found at: www.pssg.gov.bc.ca/lclb

A complete application including the supporting documents must be submitted a minimum of fourteen (14) business days in advance of your event(s); otherwise your application will not be accepted and will be returned to you with the fees. The Branch defines a business day for the purpose of processing applications as Monday - Friday excluding statutory holidays.

Applications requesting discretion to policy (see Part 9) must be submitted a minimum of two (2) months prior to your proposed event; otherwise your application will not be accepted and will be returned to you with the fees.

Licensee Information

Office use only

Job No. (C3-LIC)

Licence number: Type: Food-Primary Liquor-Primary Liquor-Primary Club Winery

Licensee name [as shown on licence]:

Establishment name [as shown on licence]:

Establishment Address:
Street City Province Postal Code

Contact Name: (last / first / middle) Title/Position:

Business Tel with area code: Business Fax with area code:

Business e-mail:

Business Mail address (if different from above):
Street City Province Postal Code

PART 1: Temporary Change Requested

Please check the appropriate boxes below. You may complete more than one change section on this form as long as the changes are for the same licence number. **IMPORTANT NOTE:** These categories (*) require local government/First Nations comment.

TYPE OF CHANGE REQUESTED

COMPLETE SECTIONS

TEMPORARY CHANGE TO HOURS OF SALE

- Liquor-Primary and Liquor-Primary Club licences, and Winery lounge or special event endorsements – any hours changes* 1, 2, 3, 10, 11, 12
- Food-Primary licences – requests for hours of sale later than midnight* 1, 2, 3, 10, 11, 12
- Food-Primary licences – requests for hours of sale before midnight 1, 2, 3, 10, 11

TEMPORARY PATRON PARTICIPATION ENTERTAINMENT ENDORSEMENT* Food-Primary licences only 1, 2, 4, 10, 11, 12

TEMPORARY EXTENSION OF LICENSED AREA Food-Primary licences only 1, 2, 5, 10, 11

TEMPORARY EXTENSION OF LICENSED AREA*
Liquor-Primary and Liquor-Primary Club licences, and winery lounge or special event endorsements. 1, 2, 6, 10, 11, 12

TEMPORARY LOCATION CHANGE* Liquor-Primary and Liquor-Primary Club licences only (no increase in patron or person capacity) 1, 2, 7, 10, 11, 12

TEMPORARY LOCATION CHANGE Food-Primary licences only (no increase in patron or person capacity) 1, 2, 8, 10, 11

OTHER Applies to all change requests other than these listed above 1, 2, 9, 10, 11

PART 2: Reason Temporary Change is Requested

Describe event details including who is holding the event, the hours of the event and its purpose:

A Vancouver based company has bought out all guest rooms of the Resort for the night of Thursday, December 13, 2012 and will have exclusive use of the Copper Room Restaurant for their annual staff appreciation event. As they have an extensive program planned, including dinner, employee award presentations, visual presentations, skits, dancing and a late night snack buffet, and for the purpose of keeping all their guests self-contained for the entire evening in a common, designated area, the company has requested to have alcohol service in the restaurant until 2:00am. There will be no other guests in the Copper Room restaurant that evening, nor will there be any other guests staying overnight at the Resort.

DATE(S) FROM: (mm/dd/yy) TO: (mm/dd/yy) (inclusive)

PART 3: Temporary Change to Hours of Sale

- Liquor-Primary and Liquor-Primary Club licences, and Winery lounge or special event endorsements – any hours changes*Fee: \$330
- Food-Primary licences – requests for hours of sale later than midnight* Fee: \$330
- Food-Primary licences – requests for hours of sale before midnight (local government/First Nations comment not required) Fee: \$110

***IMPORTANT NOTE:** These categories (*) require local government/First Nation comment.

Licensees may apply for a temporary change in hours of sale for a limited period, subject to any restrictions within the Liquor Control and Licensing Act, Regulations, branch policies and/or original terms and conditions of licensing. See Part 12 for more information on obtaining local government/First Nations comment.

Please provide the following information:

Current hours of sale:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
OPEN	<input type="text" value="11am"/>	<input type="text" value="11am"/>	<input type="text" value="11am"/>	<input type="text" value="11am"/>	<input type="text" value="11am"/>	<input type="text" value="11am"/>	<input type="text" value="11am"/>
CLOSED	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>	<input type="text" value="midnight"/>

Requested hours of sale: (Maximum hours permitted by regulation are between 9:00 am to 4:00 am of the same business day)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
OPEN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="6pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CLOSED	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="2am"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PART 4: Temporary Patron Participation Entertainment Endorsement

Fee: \$330

(Food-Primary licences only)

Licensees may apply for a patron participation entertainment endorsement for a limited period, subject to any restrictions within the Liquor Control and Licensing Act, Regulations, branch policies and/or original terms and conditions of licensing.

Important Note: This application process requires comment from your local government/First Nation. See Part 12 for more information on this process.

Describe the type of entertainment you are requesting:

Patron participation must end by midnight unless approved by LCLB and local government/First Nations. There are restrictions related to forms of entertainment, sound systems, etc. If you are uncertain about any of the details of your proposal, please consult with licensing staff at LCLB in Victoria (see contact information in Part 11).

PART 5: Temporary Extension of Licensed Area (food-primary licences only)

Fee: \$110

This change enables licensees to apply for a temporary extension of their establishment's licensed areas for a limited period, subject to any restrictions within the Liquor Control and Licensing Act, Regulations, branch policies and/or original terms and conditions of licensing. Approval of this temporary change request permits the licensee to operate only at the capacity on the face of their current licence plus the capacity of the extension area. If in doubt, consult with licensing staff at LCLB in Victoria (see Part 11 for contact info). This application process **does not** require comment from your local government/First Nation.

Please provide the following information and documents:

- Current total capacity, including patios (as shown on licence);
- Identify the area (person/patron as shown on licence) to be extended;
- Floor plan of the extended area showing how perimeter is defined, dimensions and its physical relationship to existing licensed areas, where the extension is indoors or within a permanent structure.
 - Floor plan must have occupant load of the extended area marked/stamped on the plans by provincial fire or building authority (or designate).
 - Provide proposed capacity of extended area if extension is outside; and
- Where the extension area is not on property owned or controlled by the licensee, provide written approval for such use from the property owner.

PART 6: Temporary Extension of Licensed Area

(liquor-primary, liquor-primary club licence and winery lounge and special events endorsements only)

Fee: \$330

Licensees may apply for a temporary extension of their licensed areas for a limited period, subject to any restrictions within the Liquor Control and Licensing Act, Regulations, branch policies and /or original terms and conditions of licensing. Approval of this temporary change request permits the licensee to operate at the capacity on the face of their current licence plus the capacity of the extension area.

Important Note: This application process requires comment from your local government/First Nation. See Part 12 for more information on this process.

Please provide the following information and documents:

- Current total capacity, including patios (as shown on licence);
- Identify the area(s) to be extended;
- Floor plan of the extended area(s) showing how perimeter is defined, dimensions and its physical relationship to existing licensed areas:
 - Floor plan must have occupant load of the extended area marked/stamped on the plans by provincial fire or building authority (or designate) where the extension is indoors or within a permanent structure.
 - Provide proposed person capacity of extended area(s) if extension is outside; and
- Where the proposed area is not on property owned or controlled by the licensee, provide written approval for such use from the property owner.

PART 7: Temporary Location Change (liquor-primary and liquor-primary club licences only)
(no increase in patron or person capacity)

Fee: \$330

Licenses may apply for a temporary change of location of one or more licensed areas in their establishment, to accommodate special events but this change permits no increase in licensed capacity. Proposed changes must comply with occupant load limitations.

Important Note: This application process requires comment from your local government/First Nation.
See Part 12 for more information on this process.

Current area capacities, as shown on licence:

Area #1 [] Area #2 [] Area #3 [] Area #4 [] Patio #1 [] Patio #2 []

Proposed temporary changes in capacity (no increase in total capacity permitted):

Area #1 [] Area #2 [] Area #3 [] Area #4 [] Patio #1 [] Patio #2 []

Please attach the following documents:

- Floor plan of the proposed area(s) showing how perimeter is defined, dimensions and its physical relationship to existing licensed areas.
 - Floor plan must have occupant load marked/stamped on the plans by provincial fire or building authority (or designate), where the extension is indoors or within a permanent structure.
 - Provide proposed capacity of the new area if outdoors.
- Where the proposed area is not on property owned or controlled by the licensee, provide written approval for such use from the property owner.

PART 8: Temporary Location Change (food-primary licences only)
(no increase in patron or person capacity)

Fee: \$110

Licenses may apply for a temporary change of location of one or more licensed areas in their establishment, to accommodate special events but this change permits no increase in licensed capacity. Proposed changes must comply with occupant load limitations.

Important Note: This application process does not require comment from your local government/First Nation.

Current area capacities, as shown on licence:

Area #1 [] Area #2 [] Area #3 [] Area #4 [] Interior lounge []

Patio #1 [] Patio #2 []

Proposed temporary changes in capacity (no increase in total capacity permitted):

Area #1 [] Area #2 [] Area #3 [] Area #4 [] Interior lounge []

Patio #1 [] Patio #2 []

Please attach the following documents:

- Floor plan of the proposed area showing how perimeter is defined, dimensions and its physical relationship to existing licensed areas.
 - Floor plan must have occupant load marked/stamped on the plans by provincial building or fire authority (or designate), where the extension is indoors or within a permanent structure.
 - Provide proposed capacity of the new area if outdoors.
- Where the proposed area is not on property owned or controlled by the licensee, provide written approval for such use from the property owner.

Proposed temporary changes in capacity (no increase in total capacity permitted):

PART 9: Other

Fee: \$110 for each request

Complete this section if you are requesting a change other than those listed in Part 1, page 1.

Describe your request in detail, using additional pages if required.

If your request requires an exercise of discretion: provide a written submission detailing why a request for discretion should be approved. All documentation to support your request for discretion must be submitted together in one package; the branch will not consider additional materials submitted after a completed application is received. For more information on requests for discretion, see section 4.1.2 of the Licensing Policy Manual (<http://www.pssg.gov.bc.ca/lclb/docs-forms/lclb207-policy-licensing.pdf>). Requests for discretion should be submitted at least two months prior to the proposed event.

[Empty box for request details]

DATE(S) FROM: [] TO: [] (inclusive) TIME(S): []
(mm/dd/yy) (mm/dd/yy)

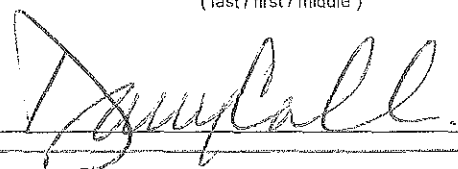
PART 10: Declaration

My signature (the licensee's) below indicates I understand and acknowledge:

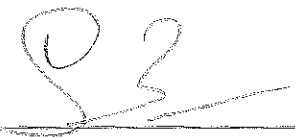
All of the information given is true and complete to the best of my knowledge. Section 15(2) of the *Liquor Control and Licensing Act* states, "A person applying for the issue, renewal, transfer or amendment of a licence who fails to disclose a material fact required by the form of application or makes a false or misleading statement in the form of application, commits an offence".

Signature of applicants (signature of signing officer of a company or society, sole proprietor or all partners in a partnership. An agent or lawyer acting on behalf of the applicant may not sign the application on behalf of the applicants.):

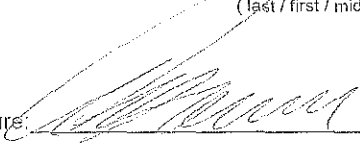
Name: Crowell, Danny (last / first / middle) Position: General Manager Date: October 26, 2012 (mm/dd/yy)

Signature: 

Name: Warman, Shawn (last / first / middle) Position: Controller Date: October 26, 2012 (mm/dd/yy)

Signature: 

Name: Hanna, Gamal (last / first / middle) Position: Director, Food and Beverage Date: October 26, 2012 (mm/dd/yy)

Signature: 

Name: [] (last / first / middle) Position: [] Date: [] (mm/dd/yy)

Signature: _____

PART 13: What Happens Next?

The temporary change application process:

1. If the requested temporary change(s) require local government/First Nation comment, the applicant must take the completed application form and all required documents to their local government/First Nation and request that the local government/First Nation complete and sign Part 12.
2. The applicant will submit the signed application, all required documents and application fee to the Victoria Head Office (LCLB).
Note: Applicants must ensure they submit their completed application a minimum of fourteen (14) business days (or two (2) months, if it's a request for discretion - see Part 9) before the proposed change. Otherwise, your application will not be accepted and will be returned to you.
3. The LCLB licensing staff will review the application package and advise the applicant by phone, mail or fax, of any information or documents required before the application can be processed.
4. LCLB licensing staff will request comments from the local liquor inspector.
5. If required, the local liquor inspector will work with the applicant on security and related issues.
6. LCLB licensing staff will review the comments from the local government/First Nation (if applicable) and local liquor inspector.
7. LCLB staff will contact the applicant by, fax or mail to let them know whether or not the change has been approved. The applicant will receive LCLB's decision in writing.

Freedom of Information and Privacy Act - The information requested on this form is collected for the purpose of obtaining or making changes to a liquor licence application. All personal information is collected under the authority of Section 15 of the Liquor Control and Licensing Act (RSBC 1996, c.267). Questions should be directed to: Liquor Control and Licensing Branch, Freedom of Information Officer, PO Box 9292, STN PROV GOVT, Victoria, BC V8W 9J8. Ph: In Victoria, 250 952-5787 Outside Victoria, 1 866 209-2111. Fax: 250 952-7066



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 942

A bylaw to regulate business hours

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to establish a bylaw to provide for the regulation of business;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as the "Business Hours Regulation Bylaw No. 942, 2010".

2. **DEFINITIONS**

In this bylaw:

"Business" means the carrying-on of a commercial or industrial undertaking of any kind or nature, or the providing of professional, personal, or other services for the purpose of gain or profit;

"Bylaw Enforcement Officer" means a person appointed by Council or a peace officer;

"Cabaret/Night Club" means a Liquor Primary Licensed Establishment primarily engaged in providing for dancing for customers and that may provide entertainment (excluding adult entertainment and gaming or gaming establishments);

"Liquor Retail Store" means a private liquor store or cold beer and wine store licensed under the *Liquor Control and Licensing Act and Regulation*;

"Liquor Primary Licensed Establishment" means an establishment licensed under the *Liquor Control and Licensing Act and Regulation* where the service of liquor, as opposed to food, is the primary focus of the establishment;

"Neighbourhood Pub" means a Liquor Primary Licensed Establishment which offers full lunch and dinner menus complete with hot and cold meals and has a person capacity of not more than 100 or meeting the seating capacity pursuant to the fire and building codes, whichever is less;

“Retail” means offering or keeping for sale at retail, goods, wares, merchandise, substances, articles or other things;

“UBrews and UVins” means business licensed under the *Liquor Control and Licensing Act and Regulation* that provide their customers with the ingredients, equipment, and advice that they need to make their own beer, wine, cider, or coolers.

3. **GENERAL PROVISIONS**

Every Retail Business must be closed for the serving of customers as set out in Schedule “A” of this Bylaw.

4. **SEVERABILITY**

If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

5. **OFFENSE AND PENALTY**

- (a) No person shall interfere with, obstruct, or impede the Bylaw Enforcement Officer in issuing a bylaw notice or otherwise carrying out his or her duties in accordance with this bylaw, and it is an offence for any person to interfere with a Bylaw Enforcement Officer in the enforcement of this bylaw.
- (b) Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.

6. **DESIGNATION OF BYLAW**

- a) This bylaw is designated under Section 264 of the *Community Charter, S.B.C. c. 36* as a bylaw that may be enforced by means of a ticket in the form prescribed.
- b) This bylaw may be designated by regulation and may be enforced by means of a bylaw notice under Section 4 of the *Local Government Bylaw Notice Act*.

7. SCHEDULES

Schedule "A" – Operating Hours for Classes of Businesses Regulated in Section 3.


8. READINGS AND ADOPTION

READ A FIRST TIME THIS 30th DAY OF JUNE, 2010

READ A SECOND TIME THIS 30th DAY OF JUNE, 2010

READ A THIRD TIME THIS 30th DAY OF JUNE, 2010

ADOPTED THIS 12th DAY OF JULY, 2010



Mayor



Corporate Officer

SCHEDULE "A"**VILLAGE OF HARRISON HOT SPRINGS****BUSINESS HOURS REGULATION****BYLAW No.942, 2010**

1. Every Retail Business, unless listed under Section 2 of this Schedule, has the option to remain open for the serving of customers from 6:00 a.m. until 2:00 a.m. Monday to Sunday.
2. Retail Businesses listed in this section have the option to remain open for the serving of customers at the times specified below.

Business Class	Day(s) of the Week	Hours
Liquor Retail Store, UBrews and UVins	All days	9:00 a.m. to 11:00 p.m.
Restaurants	All days	6:00 a.m. to 1:00 a.m.
Liquor Primary Licensed Establishment, Neighbourhood Pub	Monday to Saturday Sunday	9:00 a.m. to 1:00 a.m. 9:00 a.m. to 12:00 Midnight
Cabaret/Night Club	Monday to Saturday Sunday	12:00 noon to 1:00 a.m. 12:00 noon to 12:00 Midnight
Resorts <ul style="list-style-type: none"> • Restaurants • Cabaret/Night Club; Liquor Primary Licenced Establishment 	All days Monday to Saturday Sunday	6:00 a.m. to 1:00 a.m. 12:00 noon to 2:00 a.m. 12:00 noon to 12:00 Midnight
Automobile Service Stations	All days	Unregulated

3. Council may by resolution;
 - a) Amend "Schedule "A" of this bylaw.

At the written request of the specific business owner, permit retail business owners to remain open for the serving of customers during special events.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 31, 2012.

FROM: Andre Isakov,
Manager, Planning and Community Services **FILE:** 0400-50-06

SUBJECT: 2012 Resort Municipality Initiative (RMI) Update

ISSUE:

This report is an update item on the progress of the Resort Development Strategy (RDS) implementation.

BACKGROUND:

The staff have been working to implement the projects and initiatives outlined in the municipality's Resort Development Strategy.

This year to date, the following projects have been completed:

- The chest set was purchased and installed on the beach;
- Three events were supported: Sasquatch Days, Harrison Festival of the Arts, Harrison Beer Festival;
- Two sets of banners were designed and purchased (summer and winter) with the accompanying hardware;
- New beach garbage cans were ordered (they are in the process of being installed with most already installed).

The following projects are 'work in progress':

- Beach volleyball equipment has been purchased and will be installed in the springs;
- Outdoor cigarette receptacles have been purchased and will be installed shortly;
- Additional Christmas lights have been purchased with electrical work and installation completed before the holiday season;
- New playground equipment for Spring Park has been ordered and will be installed by the end of November (this project is mostly funded through the community amenity contribution made by Kingma Brothers Developments).

Year to date, the 2012 Resort Municipality Initiative spending stands at about \$88,000 with additional \$39,000 projected towards the completion of 'in progress' projects. The completion of all of the above listed projects is estimated to leave the RMI fund with approximately \$182,000 in carry forward revenue. See the below attached budget for details.

2012-RMI Projects		
<u>Project</u>	<u>Expenditures to Date</u>	<u>Total Budget</u>
Chess Set	\$ 4,012.79	\$ -
Events	26,500.00	-
Banners	21,051.20	-
Garbage Containers	32,883.29	-
Village Centre Renewal	-	-
RMI - Miscellaneous	3,558.31	-
	<u>\$ 88,005.59</u>	<u>\$ -</u>
	Budget	\$ 310,000.00
	Y - T - D (2012)	-\$ 88,005.59
	<u>Allocated Projects for 2012</u>	
	Events	- 10,000.00
	Christmas Lights	- 14,000.00
	Spring Park Playground Equip	- 15,000.00
	Carried forward	<u>\$ 182,994.41</u>

In implementing the Resort Development Strategy, the staff are also working on implementing several large scale projects. These projects are estimated to require the following budgets:

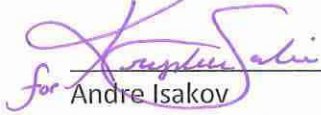
- Streetscape improvements along the 100 block of Esplanade Ave (\$150,000);
- New front Village entrance display (\$50,000);
- Electronic reader board sign for the Village Office (\$45,000);
- New expanded playground for the beach (\$100,000).

It is proposed that in 2012 in accordance with the RDS, additional \$100,000 be allocated towards beach playground and \$15,000 be allocated towards engineering and design costs for Esplanade Ave streetscape improvements. This will leave the RMI budget with approximately \$67,000 carry forward.

RECOMMENDATION:

THAT Council receive the staff Resort Municipality Initiative update report.

Respectfully submitted for your
consideration;


for Andre Isakov


Manager, Planning and Community Services

DIRECTOR OF FINANCE COMMENTS:


Dale Courtice

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:


Ted Tisdale

Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 31, 2012

FROM: Andre Isakov, **FILE:** 7710-03
 Manager, Planning and Community Services

SUBJECT: Aquatic Safety Audit Report

ISSUE:

The Aquatic Safety Audit Report is before Council for receipt and approval in principle.

BACKGROUND:

The Village of Harrison Hot Springs is working to develop the Blue Flag Beach designation for 2013. The Blue Flag Beach Feasibility Study carried out in 2011 identified the importance of the municipality conducting a safety audit with a reputable organization and working towards addressing any safety concerns that may be identified in the report.

The Village has been working with the Lifesaving Society of BC to conduct an Aquatic Safety Audit and to identify any issues of concern and possible improvements. The Lifesaving Society of BC has now submitted the Aquatic Safety Audit Report to the municipality.

Aquatic Safety Audit Report is a comprehensive report that outlines several areas of possible improvement. The complete report is attached for Council's review.

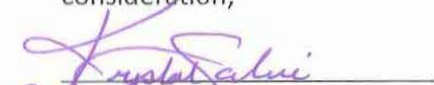
Attachments:

- 1) Aquatic Safety Audit Report.

RECOMMENDATION:

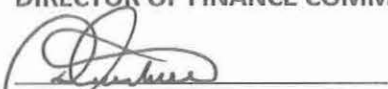
THAT Council receive and approve in principle the Aquatic Safety Audit Report conducted by the Lifesaving Society of BC and direct staff to develop the implementation strategy for the recommendations.

Respectfully submitted for your
consideration;


for: Andre Isakov

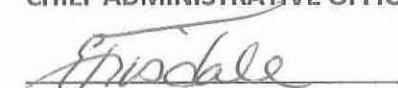
Manager, Planning and Community Services

DIRECTOR OF FINANCE COMMENTS:


Dale Courtice

Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:


Ted Tisdale

Chief Administrative Officer

Aquatic Safety Audit Report

Harrison Hot Springs



Submitted October, 25, 2012



LIFESAVING SOCIETY

The Lifeguarding Experts



LIFESAVING SOCIETY®

The Lifeguarding Experts

AQUATIC SAFETY AUDIT PROGRAM

HARRISON HOT SPRINGS

INTRODUCTION

The objective of the Lifesaving Society's Aquatic Safety Audit Program is:

To maximize the safety of aquatic facilities thereby reducing the likelihood of aquatic-related injury and drowning.

This analysis of the Harrison Hot Springs beaches is in response to a request by Andre Isakov, Manager of Planning and Community Services for Harrison Hot Springs. The request specified that the scope of the analysis be a review of waterfront layout, signage and safety/rescue equipment as indicated in the Blue Flag Feasibility Study dated July 2011.

The auditors were Wendy Schultenkamper and Glenn Schultz with a visit made to the Harrison Hot Springs beaches on August 28, 2012. During this visit, the auditors observed the waterfront and related areas.

The following report is divided into audit components with each component containing several recommendations followed by observations and references for each recommendation. For ease of reading, assume all recommendations begin with "It is recommended that . . ."

It is the responsibility of Harrison Hot Springs management and staff to implement recommendations based on internal factors such as budget and perceived priority. The Lifesaving Society and audit team members anticipate that management will act on the recommendations as stated and are not responsible for management's actions as a result of the report.

The Lifesaving Society would be pleased to advise staff in their work toward addressing the recommendations. A follow-up visit by the audit team can be performed upon request in order to review changes which have been made.

BC & Yukon Branch

#112 - 3989 Henning Dr Burnaby, BC V5C 6N5

Telephone: 604.299.5450 Fax: 604.299.5795

E-mail: info@lifesaving.bc.ca

Web: www.lifesaving.bc.ca

EXECUTIVE SUMMARY

The Harrison Hot Springs management team has requested that the audit report be broken down into 4 main categories to include general recommendations and specific recommendations for Rendall Park, Lagoon Beach and Western Outer Lagoon. Although there are a number of recommendations, the following are consistent for all three waterfronts:

- Consistent information signage using a combination of symbols and text be posted at primary beach entrances/exits, or at reasonable intervals along/near the swimming area.
- Separate “No Lifeguard on Duty” signage be posted at regular intervals along all of the waterfronts.
- Swimming areas intended for use by the public should be clearly identified using buoy lines, buoy markers or a combination of thereof.
- Depth markers be placed at the 0.5 metre mark at all waterfronts.
- Lifesaving and first aid equipment be made available to the public.

Recommendations & Rationale

Section 1 – General Recommendations

1.1 The swimming area and beaches be regularly inspected and cleaned.

Swimming areas and beaches should be free from hazards such as broken glass, debris, etc. Currently the beaches and the swimming areas are cleaned at least once each day during the regular season (middle of April to the middle of October) and more frequently during the peak season.

In addition to the cleaning of the beach, inspections should be performed on structures like signage, walkways, fencing, swim markers, lights, docks, washroom facilities, etc.

Recommendations:

- Records should be kept of regular inspections with timely follow-up action on repairs and replacements.

1.2 The designated swimming area be clearly marked and properly maintained.

Any designated swimming areas intended for use by the public should be clearly identified to ensure visibility by swimmers, users of personal watercraft and boaters.

Recommendations:

- Swimming areas intended for use by the public should be clearly identified using buoy lines, buoy markers or a combination thereof.
 - Buoy markers should be white with a yellow light (if lighted); the light must conform to standards and guidelines in the Canadian Aids to Navigation System.
 - Buoy markers should be white with a yellow retro-reflective material (if not lighted).
 - Buoy markers should have minimum above-water dimensions of 15.25 cm (6 inches) in width and 30.5 cm (12 inches) in height.
 - Place buoy markers at 11 metre (36 feet) intervals with intervening floats (on buoy lines) positioned every 1 metre (3 feet).
- Any hazards such as drop-offs or rocky bottoms should be clearly identified as per Recommendation 1.6/Chart 1.6.
- Equipment inspection and maintenance programs be established, with timely follow-up action on repairs and replacements.

References:

- Canada Shipping Act, 2001
- Transport Canada Safe Boating Guide
- Canadian Aids to Navigation System (TP 968)

BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5
Telephone: 604.299.5450 Fax: 604.299.5795
E-mail: info@lifesaving.bc.ca
Web: www.lifesaving.bc.ca

1.3 Lifesaving equipment be made available to the public.

Statistics show that 61% of all drownings occur in lakes, ponds, rivers, streams and waterfalls. Most people drown less than 5 metres (16 feet) from safety and over half of the incidents occur in the company of others. In the event that a waterfront does not have a lifeguard, a lifesaving device should be made available to provide the public with the means to perform a rescue.

Recommendations:

- Each waterfront be equipped with a minimum of 1 ring buoy as approved by the Canadian Department of Transport.
- The ring buoy should be a minimum of 50 cm (20 inches) in diameter and have an 8 metre (25 foot) long rope attached to it. The rope should be a minimum of 6 mm (0.6 cm) in diameter.
- That each ring buoy be placed in a cabinet that is clearly marked for easy recognition by the public. The actual ring buoy should not have any type of branding or identifying print on it.
 - Option #1 would be to have a cabinet custom-made to hold a standard ring buoy (Photo 1.3A). Proper identifying signage (Recommendation 1.6/Chart 1.6) should be affixed to the cabinet.
 - Option #2 would be to purchase a complete set to include the cabinet, ring buoy and rope (Photo 1.3B). Proper identifying signage (Recommendation 1.6/Chart 1.6) may have to be affixed to the cabinet.



Photo 1.3A

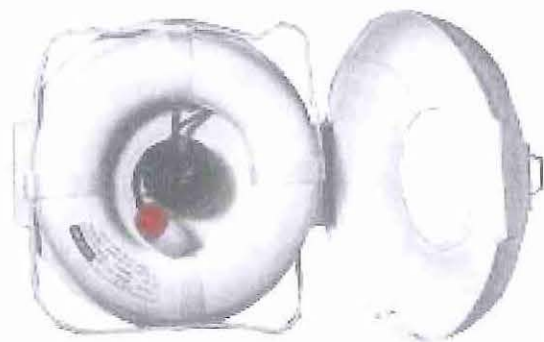


Photo 1.3B

- Equipment inspection and maintenance programs be established, with timely follow-up action on repairs and replacements.
- The hours that the ring buoy is available should be indicated on the cabinet. The ring buoy cabinet can be unlocked by the park staff in the morning (7 am) and locked up by the cleaning staff in the evening (10 pm).

BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5
Telephone: 604.299.5450 Fax: 604.299.5795
E-mail: info@lifesaving.bc.ca
Web: www.lifesaving.bc.ca

1.4 First aid equipment be made available to the public.

As per Criterion 27 of the Blue Flag program, first aid equipment must be made available to the public. The challenge of this is the prevention of vandalism and theft of the supplies.

Recommendations:

First Aid Kit

- Access to a Level 1 First Aid Kit should be made available at the Boat Launch.
- The location, and available hours, of the first aid kit should be posted on the ring buoy cabinet.

Telephone

- The pay telephone is located across the road from the Boat Launch (just inside of the Rendall Park fence) and the pay telephone located near the main plaza (just in front of the Post Office) have a list of names and numbers of the emergency services posted next to it.

General

- Equipment inspection and maintenance programs be established, with timely follow-up action on repairs and replacements.

1.5 Depth markers be placed at the 0.5 metre mark at all waterfronts.

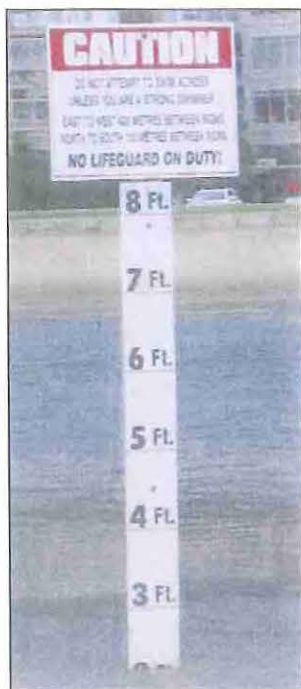


Photo 1.5

At the time of the audit, only Lagoon Beach had depth markers present (Photo 1.5). Depth markers should be placed in shallow water at approximately the 0.5 metre (2 foot) mark to provide a reference point for parents of young children.

Recommendations:

- All waterfronts, including Rendall Park and the Western Outer Lagoon be outfitted with depth markers.
- The current depth markers be updated to reflect signage recommendations (Recommendation 1.6/Chart 1.6).
- The signs be inspected, repaired and freshly painted as required at the start of each season.
- Equipment inspection and maintenance programs be established, with timely follow-up action on repairs and replacements.

1.6 Consistent signage be posted at primary beach entrances/exits, or at reasonable intervals along/near the swimming area.

Currently, the Harrison Hot Springs beaches have a large amount of inconsistent signage in a number of places. Ideally, signage should be posted at the primary beach entrances/exits or at reasonable intervals along the beach if there are no primary or obvious entrances/exits. All signage should be consistent in format, font, size, and should include symbols whenever possible (reference sample signage 1.6A/1.6B).



Sample 1.6A



Sample 1.6B

Recommendations:

- Signage font or letters should contrast with the background of the sign (dark lettering/symbols on a light or white background or vice-versa).
- Font size should be a minimum of 7.5 cm-10 cm (3-4 inches) in height to ensure that it can be read from a distance.
- All signs should be consistent in theme (branding) and use internationally recognized symbols (ISO) along with the text (Chart 1.6).

1.7 The beach map be updated to include the locations of the ring buoys, first aid kit and telephones.

As per Criterion 5 of the Blue Flag program, a map of the beach indicating different facilities must be displayed.

Recommendations:

- The beach map be updated to include the locations of the ring buoys, first aid kit and telephones.

Chart 1.6

ISO SIGNAGE-SYMBOLS			
Information Signs	Mandatory Action Signs	Prohibition Signs	Warning Signs
 <p>Water Rescue Device</p>	 <p>Lifejacket Required</p>	 <p>No Lifeguard On Duty</p>	 <p>Drop-Off</p>
 <p>First Aid Station</p>	 <p>Adult Supervision Required</p>	 <p>No Diving</p>	 <p>Deep Water</p>
 <p>OFF LEASH AREA OWNER MUST REMOVE PET WASTE</p>	 <p>CHILDREN MUST HAVE ADULT SUPERVISION</p>	 <p>No Swimming</p>	 <p>Rocky Bottom</p>
 <p>Please have your dog on a leash Please pick up after your pet</p>		 <p>No Fires</p>	
 <p>SKATE PARK HOURS MON. - FRI. 2:00PM - 10:00PM SAT., SUN. & HOLIDAYS 10:00AM - 10:00PM</p> <p>Operational Hours</p>		 <p>No Smoking</p>	

BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5

Telephone: 604.299.5450 Fax: 604.299.5795

E-mail: info@lifesaving.bc.ca

Web: www.lifesaving.bc.ca

1.8 The bylaw officers receive additional training in first aid and public relations.

Currently, the Harrison Hot Springs bylaw officers perform more of an educational role rather than one of enforcement. As such, the bylaw officers should receive training on how to educate beach users on beach/park rules and regulations.

It would be beneficial if the bylaw officers had training in Emergency First Aid and carried a basic First Aid Kit. The bylaw officers would not be required to perform first aid, but they could help in an emergency, provide first aid supplies, and quicker access to 911.

Recommendations:

- The bylaw officers perform a periodic walk along the beaches for the purpose of promoting public education messages. Some messages should include a warning of “no lifeguard on duty” and the need for “adult supervision of children around the water” as well as other code of conduct rules.
- The bylaw officers be readily identifiable as STAFF but *not* as LIFEGUARDS. The bylaw officers should not be stationed at the water’s edge in such a way as to falsely give the impression of supervision.
- Bylaw enforcement officers have a minimum of Emergency First Aid training.
- A communication device for emergency use is accessible to bylaw officers.

Section 2 – Rendall Park Recommendations

2.1 The designated swimming areas be clearly marked and properly maintained.

At the time of the audit, only Rendall Park had a marked swimming area, however, not all of the buoys were upright ensuring visibility by swimmers, users of personal watercraft and boaters (Photo 2.1).



Recommendations:

- Swimming areas intended for use by the public should be clearly identified using buoy lines, buoy markers or a combination thereof (as per Recommendation 1.2).

2.2 Depth markers be placed at the 0.5 metre mark at reasonable intervals along the designated swimming area.

Currently, only Lagoon Beach has depth marker signs located in shallow water to provide a reference point for parents of young children.

Recommendations:

- Rendall Park be outfitted with a minimum of 2 depth marker signs as per Recommendation 1.5 (reference the blue X in Photo 2.2).
 - One depth marker sign should be located near the perimeter rope at the west entrance.
 - A second depth marker sign should be located in the centre of the designated swimming area where the dog park starts/ends.
 - A third depth marker could be installed by the perimeter rope at the east entrance if bather load dictates, as this is an off-leash dog area.



BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5

Telephone: 604.299.5450 Fax: 604.299.5795

E-mail: info@lifesaving.bc.ca

Web: www.lifesaving.bc.ca

2.3 Consistent information signage be posted at primary beach entrances and exits.

A "sign post" (sample Photo 1.6A/1.6B) should be situated at the primary beach entrances/exits or at reasonable intervals along the beach if there are no primary or obvious entrances/exits.

Recommendations:

- Rendall Park be outfitted with a minimum of 2 information signs as per Recommendation 1.6.
 - One information sign should be located at the west entrance (Photo 2.3A).
 - A second information sign should be installed at the east entrance (Photo 2.3B).
 - A third information sign could be located in the centre of the designated swimming area where the dog park starts/ends.



Photo 2.3A



Photo 2.3B

2.4 "No Lifeguard on Duty" signage be posted at regular intervals along the Rendall Park waterfront.

The "No Lifeguard on Duty" signage should be separate from the general information signs and located near the waterfront.

Recommendations:

- Rendall Park be outfitted with a minimum of 3 "No Lifeguard on Duty" signs as per Recommendation 1.6/Chart 1.6. A "Parental Supervision" notice should be the only additional sign to the "No Lifeguard on Duty" sign (Sample 2.4D).
 - One "No Lifeguard on Duty" sign should be located near the perimeter rope at the west entrance (Photo 2.4A).
 - The second "No Lifeguard on Duty" sign should be located in the centre of the designated swimming area where the dog park starts/ends (Photo 2.4B).

BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5

Telephone: 604.299.5450 Fax: 604.299.5795

E-mail: info@lifesaving.bc.ca

Web: www.lifesaving.bc.ca

- o A third "No Lifeguard on Duty" sign should be located near the perimeter rope at the east entrance (Photo 2.4C).

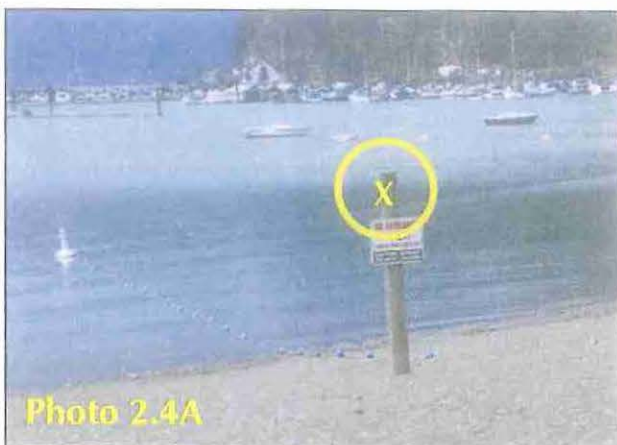


Photo 2.4A



Photo 2.4C

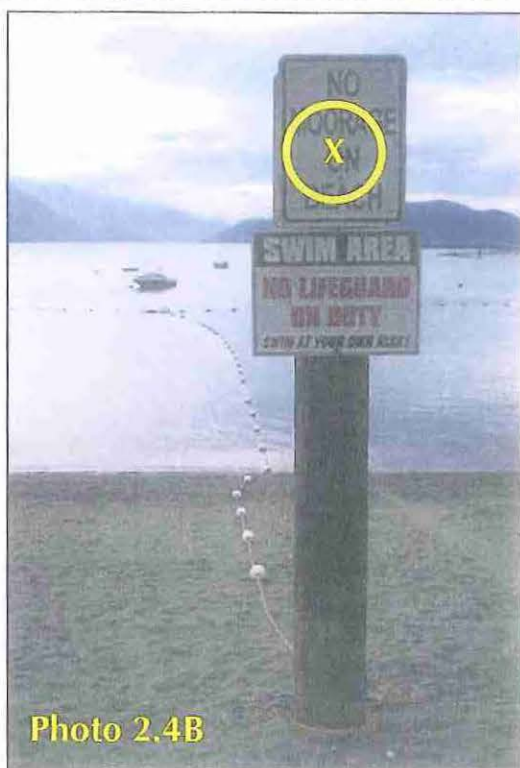


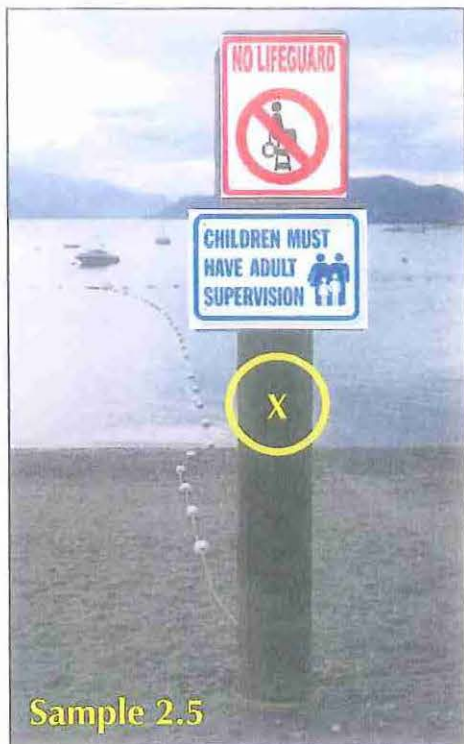
Photo 2.4B



Sample 2.4D

2.5 Lifesaving equipment be mounted at regular intervals along the Rendall Park waterfront.

Since there are no lifeguards on duty at Rendall Park, a minimum of 2 ring buoys should be made available as per Recommendation 1.3.



Recommendations:

- Rendall Park be outfitted with a minimum of 2 ring buoys mounted on the “No Lifeguard on Duty” post (Sample 2.5).
 - One ring buoy should be mounted on the western perimeter sign post (Photo 2.4A)
 - The second ring buoy should be located in the centre of the designated swimming area where the dog park starts/ends (Photo 2.4B).
 - A third “No Lifeguard on Duty” sign could be located on the eastern perimeter sign post if bather load dictates as this is an off-leash dog area (Photo 2.4C).

2.6 The off-leash area for dogs be clearly identified.

At the time of the audit, only Rendall Park had an off-leash area for dogs, however, it was unclear as to where the on-leash/off-leash area began and ended.

Recommendations:

- An on-leash sign be mounted at the west entrance to the park (Photo 2.3A) and an off-leash sign be mounted at the east entrance to the park (Photo 2.3B).
- Two-sided signage be posted at the point where the on-leash/off-leash area begins/ends (facing east/west) both by the foot path and on the beach.
- The signs follow the guidelines as outlined in Recommendation 1.6/Chart 1.6.

2.7 Emergency plans be developed to deal with pollution risks.

Since Rendall Park Beach is located in a quasi-bay that borders a marina, there is the possibility of contamination from a gas or oil spill in the area. In addition, there is a sewage station located between the boat launch and the designated swim area on the west side of the park.

Recommendations:

- Emergency evacuation and clean-up plans be developed to deal with a gas, oil or sewage spill.

2.8 The drainage pipe along the Rendall Park waterfront be better secured to ensure the safety of the public.

The current fencing that surrounds the drainage pipe is not in good repair and as such does not adequately secure the area (Photo 2.8). Either the fencing needs to be repaired and mounted in such a way that it is more stable or other alternatives need to be investigated to better safeguard the public.

Recommendations:

- The risk management team evaluate the current method of securing the pipe and develop improved methods of safeguarding or managing the area.



Section 3 – Lagoon Beach Recommendations

3.1 Consistent information signage be posted at primary beach entrances and exits.

A “sign post” (sample Photo 1.6A/1.6B) should be situated at the primary beach entrances/exits or at reasonable intervals along the beach if there are no primary or obvious entrances/exits.

Recommendations:

- Lagoon Beach be outfitted with a minimum of 2 information signs as per Recommendation 1.6/Chart 1.6 (Photo 3.1).
 - One information sign should be located at the west entrance by the plaza.
 - A second information sign should be located at the east entrance by the boat house.
 - Two additional information signs could be centrally located at both the north and south points.
 - More signs may be required based on patron access points.



Photo 3.1

3.2 “No Lifeguard on Duty” signage be posted at regular intervals along the Lagoon Beach waterfront.

The “No Lifeguard on Duty” signage should be separate from the general information signs and located near the waterfront. The current location of the water depth signs and the “No Lifeguard on Duty” signs are adequate, but should be modified to meet Recommendation 1.6/Chart 1.6.

Recommendations:

- The Lagoon Beach “No Lifeguard on Duty” signs be modified to meet the requirements in Recommendation 1.6/Chart 1.6. A “parental supervision” notice should be the only additional sign to the “No Lifeguard on Duty” sign (Sample 2.4D).

- 3.3 Lifesaving equipment be mounted at regular intervals along the Lagoon Beach waterfront. Since there are no lifeguards on duty at Lagoon Beach, a ring buoy should be made available as per Recommendation 1.3.

Recommendations:

- * A ring buoy be mounted on each of the four "No Lifeguard on Duty" signs at Lagoon Beach (reference Sample 2.5).

- 3.4 The weeds be cut down prior to peak season to avoid swimmer entanglement.

Due to the breach of the northern dyke, the municipality was unable to cut down the weeds in the lagoon prior to the peak season. It is important that weeds be cut down early in the season in order to prevent swimmer entanglement and possible drowning.

Recommendations:

- * The milfoil weeds in the lagoon be cut down prior to the peak season and more if required (weeds reach the surface of the water).

Section 4 – Western Outer Lagoon Recommendations

4.1 The designated swimming areas be clearly marked and properly maintained.

At the time of the audit, only Rendall Park had a marked swimming area. Should the municipality choose to provide a designated swimming area in the Western Outer Lagoon, then the guidelines from Recommendation 1.2 should be referenced.

Recommendations:

- Western Outer Lagoon be outfitted with buoy lines and buoy markers as per Recommendation 1.2.

Option #1

- That the buoy line runs from the dock to the eastern edge of the Western Outer Lagoon (reference the yellow line in Photo 4.1A).
- The buoy line should be as close to shore as needed to ensure that the swim area does not interfere with boat or plane docking.

Option #2

- The buoy line does not connect to the dock and does not interfere with boat or float plane docking (reference the yellow line in Photo 4.1B).



BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5
Telephone: 604.299.5450 Fax: 604.299.5795
E-mail: info@lifesaving.bc.ca
Web: www.lifesaving.bc.ca

4.2 Depth markers be placed at the 0.5 metre mark at reasonable intervals along the designated swimming area.

Currently, only Lagoon Beach has depth marker signs located in shallow water to provide a reference point for parents of young children. Should the municipality choose to provide a designated swimming area in the Western Outer Lagoon, then the guidelines from Recommendation 1.5 should be referenced.

Recommendations:

- Western Outer Lagoon be outfitted with a minimum of 2 depth marker signs as per Recommendation 1.5.
 - One depth marker sign should be located near the western perimeter rope.
 - A second depth marker sign should be located near the eastern perimeter rope.

4.3 Consistent information signage be posted at primary beach entrances and exits.

A sign post (sample Photo 1.6A/1.6B) should be situated at the primary beach entrances/exits or at reasonable intervals along the beach if there are no primary or obvious entrances/exits.

Recommendations:

- Western Outer Lagoon Beach be outfitted with a minimum of one information sign as per Recommendation 1.6.
 - One information sign should be located at the primary entrance just off the plaza/footpath.

4.4 Lifesaving equipment be mounted at regular intervals along the Western Outer Lagoon Beach waterfront.

Should the municipality choose to provide a designated swimming area in the Western Outer Lagoon, a ring buoy should be made available as per Recommendation 1.3.

Recommendations:

- A ring buoy be mounted on each of the "No Lifeguard on Duty" signs at Western Outer Lagoon Beach (reference Sample 2.5) as per Recommendation 4.5.

4.5 “No Lifeguard on Duty” signage be posted at regular intervals along the Western Outer Lagoon Beach waterfront.

The “No Lifeguard on Duty” signage should be separate from the general information signs and located near the waterfront. Should the municipality choose to provide a designated swimming area in the Western Outer Lagoon, the guidelines from Recommendation 1.5 should be referenced.

Recommendations:

- A minimum of two “No Lifeguard on Duty” signs be posted and to meet the requirements as per Recommendation 1.6. A “parental supervision” notice should be the only sign in addition to the “No Lifeguard on Duty” sign (Sample 2.4D).
 - One “No Lifeguard on Duty” sign should be located near the western perimeter rope.
 - A second “No Lifeguard on Duty” sign should be located near the eastern perimeter rope.

4.6 All of the “No Diving” signs on the dock be replaced.

There are a variety of “No Diving” signs on the dock, many of which are in poor condition (Photo 4.6A/Photo 4.6B). To help ensure the safety of the public, all signs should be consistent in nature and be maintained/replaced as necessary.

Recommendations:

- Only one style of “No Diving” signs be posted.
- The “No Diving” signs be replaced using the guidelines in Recommendation 1.6/Chart 1.6.



BC & Yukon Branch

#112 - 3989 Henning Drive Burnaby, BC V5C 6N5
Telephone: 604.299.5450 Fax: 604.299.5795
E-mail: info@lifesaving.bc.ca
Web: www.lifesaving.bc.ca

4.7 Emergency plans be developed to deal with pollution risks.

Since the Western Outer Lagoon is located in a boating and float plane docking area, there is a possibility of contamination from a gas or oil spill.

Recommendations:

- ♦ Emergency evacuation and clean-up plans be developed to deal with a gas or oil spill.

APPENDIX A

An Aquatic Safety Audit is an integral part of a plan for risk assessment and management that an owner/operator should carry out to:

- Improve safety by assessing and controlling identified hazards
- Reduce the risk of injury and death through prevention and emergency procedures
- Provide guidance for the development of policies, procedures and practices
- Implement recommended steps in managing risks

As the owner/operator of the waterfronts in question, Harrison Hot Springs is responsible for taking reasonable measures to ensure the safety of the users in regard to:

1. The condition of the area
2. The activities in the area
3. The conduct of area users

1. Area Condition

The condition of the area includes a number of factors including:

- Water conditions
 - temperature
 - shelf drop-offs
 - underwater hazards
- Beach conditions
 - sandy or rocky
 - cleanliness
 - waterfowl droppings
- Structures
 - sign condition & regular maintenance
 - dock condition & regular maintenance
 - ladder/diving board stability
 - designated swimming areas

2. Area Activities

The activities in the area can be governed mainly through adequate signage to provide users with guidance as to activities considered to be safe and those considered to be unsafe. Maintenance/cleaning visits from park staff can provide an opportunity to observe activities and notify users if unacceptable behaviour is observed. Other than that, users' common sense and personal responsibility must be relied upon to ensure safe activity.

3. User Conduct

As with area activities, without direct supervision, it is unreasonable to expect that user conduct can be controlled except through personal responsibility on the part of users after receiving adequate education, either through signage or public education.

Waterfront safety can be accomplished in a variety of ways and at varying levels of public protection. The following chart outlines eight levels of protection ranging from providing nothing to the highest level of providing several layers of protection including lifeguard supervision:

Level of Protection	Primary Signage	Secondary Signage	Public Education	Public Rescue Equip.	Emergency Communication	Basic Staff Training	Lifeguard Supervision
1	X	X	X	X	X	X	X
2	Y	X	X	X	X	X	X
3	Y	Y	X	X	X	X	X
4	Y	Y	Y	X	X	X	X
5	Y	Y	Y	Y	X	X	X
6	Y	Y	Y	Y	Y	X	X
7	Y	Y	Y	Y	Y	Y	X
8	Y	Y	Y	Y	Y	Y	Y

Signage

A critical component of ensuring that waterfronts are kept reasonably safe is the responsibility of the owner/operator to warn users of any dangers which may not be known or obvious. Clear and appropriate signage is the predominant method of providing warnings such as water depth or diving prohibition.

Primary signage contains warnings positioned at a conspicuous point as the user enters the general area, typically between the parking area and the waterfront, allowing for the best opportunity to capture the attention of users prior to their entry into the beach area.

Secondary signage is positioned right at the area of concern, such as on the beach. Because many users may not stop to read primary signage consisting of a list of posted rules upon entering the general area, additional signage in the danger area must be conspicuous and preferably use graphic symbols to overcome language and comprehension barriers. It is also highly recommended that such signage be:

- Placed to promote readability
- Placed in a location where the width of travel pathway is minimal
- Placed at a height close to an average adult's line of sight (approximately 1.7 m. above ground level)
- In an area without other distractions
- Not obscured by vegetation

Public Education

Providing educational materials to the public can assist in preparing them for use of the waterfronts and in providing them with helpful tips as to how best to safely enjoy the beaches. Methods can include:

- Rack cards in local retail outlets
- Rack cards at beach entrances
- Local radio public service announcements
- Choose a few strategic days during which park staff provide information such as the Beach Education campaign conducted over several days last summer in Penticton. The main messages from staff to the public were:
 - No lifeguard on duty
 - Keep children under a watchful eye and remember the within arm's reach slogan
 - Know your swimming ability and stay within your own limits
 - Weather can change quickly; watch for wind and rough water conditions
 - If you fall off a flotation device, let it go and swim to shore
 - Check for beach signage and abide by it

Public Rescue Equipment

The decision to post rescue equipment for use by the public in case of an emergency is open to discussion. It was noted that some docks have life rings available, but none at the beach. The potential for theft and vandalism is an issue and must be taken into account.

If life rings are provided, the standard set in the provincial Swimming Pool Regulation should be followed.

Emergency Communication

In the case where an injury or aquatic emergency occurs, there is some responsibility on the owner/operator to ensure that access to emergency services is provided. This can range from providing one or more of the following:

- The local emergency services phone number
- Direction to the nearest emergency services
- An emergency phone
- Emergency rescue/first aid equipment for public use
- Access to park staff trained in and equipped for basic water rescue/first aid
- Supervision by trained lifeguards during specific periods & in specific areas

It is recommended that beach signage include the location that emergency services should be directed to, in case the caller is unfamiliar with the area and beach name.

Basic Staff Training

Short of having a full lifeguard service, if park staff are within reasonable proximity of the beach area, with appropriate basic training, they can provide some emergency assistance until fire or ambulance arrive on scene. This has proven to be very helpful to a contract-operated lake in Metro Vancouver where park rangers have been given basic water rescue training following a drowning during which they were on scene but unable to assist creating a public relations crisis.

Appropriate training could include the standard Bronze Medallion or the more targeted program known as Water Rescue for First Responders. This program was designed for firefighters, police, search & rescue personnel and park rangers who may arrive on the scene of an aquatic emergency expected by the public to provide some assistance. Both of these programs can be customized to suit the waterfront and level of staff readiness.

A key component of the this layer of protection is providing personnel with rescue equipment appropriate to their training and ensuring that equipment is on hand and ready for use in case of an emergency. A recent incident in the Fraser Valley saw trained and equipped park rangers arrive at a drowning situation without their issued equipment and therefore mostly unable to use their training.

Lifeguard Supervision

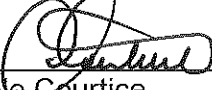
In waterfronts with high risk, high user statistics and severe conditions, lifeguards are advisable. Other than the obvious budget considerations, factors influencing the decision include:

- 99% of drownings in B.C. occur in areas not supervised by a lifeguard
- Of these, many occur in areas where a lifeguard program is in place, but incidents occur outside of the lifeguard-supervised schedule
- Of these, many occur in areas where a lifeguard program is in place, but incidents occur outside of the lifeguard-supervised area

Due to its mandate of drowning prevention, the Lifesaving Society would like to see lifeguards at all waterfronts, but also understand the municipal decision must be based on budget considerations and the likelihood of an incident.


In the absence of a lifeguard program, the Lifesaving Society believes that appropriate signage, as noted in recommendations above, can assist in advising the public of risks involved in playing and swimming in certain areas as well as advising them of actions that can be taken in case of an aquatic emergency.

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1022**

A bylaw to amend the Financial Plan for the years 2012-2021

WHEREAS the Village of Harrison Hot Springs has deemed it necessary to amend the Financial Plan for the years 2012 – 2021;

AND WHEREAS public consultation regarding the amendments to the Financial Plan was provided by way of an open meeting;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Financial Plan Amendment Bylaw No. 1022, 2012".

2. REPEAL

(a) That Schedule "A" to Financial Plan Bylaw No. 1004, 2012 is hereby repealed in its entirety and replaced with Schedule "A1" attached hereto and forming part of this bylaw.

3. READINGS AND ADOPTION

READ A FIRST TIME THIS 5th DAY OF NOVEMBER, 2012

READ A SECOND TIME THIS 5TH DAY OF NOVEMBER, 2012

READ A THIRD TIME THIS 5TH DAY OF NOVEMBER, 2012

ADOPTED THIS DAY OF NOVEMBER, 2012

Mayor

Corporate Officer

