

VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, December 17, 2012
Time: Following Public Hearing
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER			
	(a)	Meeting called to order by Mayor Facio	
2. INTRODUCTION OF LATE ITEMS			
3. APPROVAL OF AGENDA			
4. ADOPTION OF COUNCIL MINUTES			
<input type="checkbox"/> Regular Council Meetings Minutes of December 3, 2012		THAT the Regular Council Meeting Minutes of December 3, 2012 be adopted.	Item 4.1 Page 1
5. BUSINESS ARISING FROM THE MINUTES			
6. CONSENT AGENDA			
i. Bylaw			Item 6.i
ii. Agreements			Item 6.ii
iii. Committee/ Commission Minutes			Item 6.iii

<p><input type="checkbox"/> Celebrate Canada Funding Application – July 1, 2012</p> <p><input type="checkbox"/> Fire Department Remuneration Policy 3.1</p> <p><input type="checkbox"/> Community War Memorial Grant Program</p>	<p>Report of Deputy Chief Administrative Officer/CO – December 7, 2012 Re: Celebrate Canada Funding Application – July 1, 2012</p> <p>Recommendation:</p> <p>THAT approval be given for staff to apply for funding from the Canadian Heritage Celebrate Canada program for the purposes of Canada Day celebrations for 2013.</p> <p>Report of Deputy Chief Administrative Officer/CO – December 10, 2012 Re: Fire Department Remuneration Policy 3.1</p> <p>Recommendation:</p> <p>THAT Policy 3.1 Fire Department Reumneration be amended to reflect an increase for callouts, practices and training rates for the following years:</p> <table data-bbox="402 779 711 877"><tr><td>2011</td><td>\$18.00</td></tr><tr><td>2012 at 1.75%</td><td>\$18.32</td></tr><tr><td>2013 at 2.00%</td><td>\$18.69</td></tr></table> <p>Report of Deputy Chief Administrative Officer/CO – December 11, 2012 Re: Community War Memorial Grant Program</p>	2011	\$18.00	2012 at 1.75%	\$18.32	2013 at 2.00%	\$18.69	<p>Item 12.3 Page 29</p> <p>Item 12.4 Page 45</p> <p>Item 12.5 Page 47</p>
2011	\$18.00							
2012 at 1.75%	\$18.32							
2013 at 2.00%	\$18.69							
13. BYLAWS								
<p><input type="checkbox"/> Miscellaneous Fee Bylaw No. 1024, 2012</p>	<p>Report of Deputy Chief Administrative Officer/CO – December 7, 2012 Re: Miscellaneous Fee Bylaw No. 1024, 2012</p> <p>Recommendation:</p> <p>THAT Miscellaneous Fee Bylaw No. 1024, 2012 be read a first, second and third time.</p>	<p>Item 13.1 Page 51</p>						
14. QUESTIONS FROM THE PUBLIC								
15. ADJOURNMENT								

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: December 3, 2012
TIME: 7:00 p.m.
PLACE: Council Chambers,
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE:

Mayor Leo Facio
Councillor Allan Jackson
Councillor Sonja Reyerse
Councillor John Buckley
Councillor Zoltan Kiss

DCAO/Corporate Officer, Debra Key
Manager of Development Services, Ian Crane

Recording Secretary, Krystal Sobie

ABSENT:

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

3. **APPROVAL OF AGENDA**

The Mayor requested that item 12.5 be spoken to prior to item 12.4

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

Regular Council Meeting
Minutes – November 19, 2012

Moved by Councillor Kiss
Seconded by Councillor Reyerse

THAT the minutes of the Regular Council Meeting of November 19,
2012 be adopted.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
November 19, 2012*

☐ Public Hearing Record–
November 19, 2012

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the Public Hearing Record of November 19, 2012 be received.

**CARRIED
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

6. **CONSENT AGENDA**

i. **Bylaws**

ii. **Agreements**

iii. **Committee/
Commission
Minutes**

iv. **Correspondence**

7. **DELEGATIONS**

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Councillor Jackson thanked all the volunteers for their hard work at Breakfast with Santa. He would also like to acknowledge all Village staff for the wonderful Christmas decorations throughout the Village.

Councillor Jackson reported on Tourism Harrison.

Councillor Kiss and Councillor Buckley reported on the Aging Conference that they attended.

11. **REPORTS FROM MAYOR FACIO**

Attended a meeting at the Fraser Valley Regional District.

December 1, 2012 Breakfast with Santa was a success.

Saturday December 1, 2012 attended the Celebration of Life for Brad Weiss.

On December 13, 2012 an open house on paid parking will be taking place at Memorial Hall for 3:00 p.m. to 5:00 p.m. and 6:00 p.m. to 8:00p.m.

December 17, 2012 the Holiday Train is coming to Agassiz.

The Fraser Valley Regional District is moving ahead with the Regional Bear program.

The Fraser Valley Dragon Boaters sent a thank you card to the Village for their 2012 event.

BC Transit Plan has updated its services throughout Agassiz, Harrison and Chilliwack.

12. **REPORTS FROM STAFF**

☐ 2013 Regular Council Meeting Schedule

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the 2013 Regular Council meeting schedule be approved.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
November 19, 2012*

❑ Special Occasion Licence
Application – Harrison
Festival of the Arts

Moved by Councillor Kiss
Seconded by Councillor Buckley

THAT Council approve the endorsement of the Harrison Festival of the Arts Special Occasion Licence Applications for the period of January to June 2013.

**CARRIED
UNANIMOUSLY**

❑ Fraser Valley Regional
Library Board
Representative and Alternate

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT Council re-appoint Councillor Jackson to fulfill the role as municipal director for the Fraser Valley Regional Library Board; and

THAT Council re-appoint Councillor Reyerse to fulfill the role as alternate municipal director for the Fraser Valley Regional Library Board.

**CARRIED
OPPOSED BY COUNCILLOR KISS**

❑ Fire Protection Service
Agreement

Moved by Councillor Kiss
Seconded by Councillor Jackson

THAT Council authorise staff to serve notice to the District of Kent pursuant to section 7(a) of the Agreement and terminate the Agreement.

**CARRIED
UNANIMOUSLY**

❑ Results of Public Hearing
– Zoning Bylaw No. 1020,
2012

Moved by Councillor Jackson
Seconded by Councillor Reyerse

THAT the report from staff on the Public Hearing regarding ‘Harrison Hot Springs Zoning Bylaw No. 1020, 2012’ be received

**CARRIED
UNANIMOUSLY**

Moved by Councillor Jackson
Seconded by Councillor Reyerse

R1C Zone be added to allow secondary suites in all residential zones.

WITHDRAWN

Moved by Councillor Kiss
Seconded by Councillor Jackson

THAT the reference to secondary suites be removed from all zones except for in the R2 zone.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
November 19, 2012*

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the definition of the bed and breakfast read “a minimum of four bedrooms.”

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Jackson

THAT the reference to R5 Zone be removed from the Zoning Bylaw No. 1020, 2012.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Buckley
Seconded by Councillor

THAT the R1A Zone be removed and the R1 zone minimum lot size be amended from 697 m² to 540 m².

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Jackson

THAT Section V.18).3) 3 flood control requirements setback be removed in its entirety.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Jackson

THAT Schedule B flood plain map be attached to Zoning Bylaw 1020, 2012.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT Bylaw No. 1020, 2012 be read a second time as amended.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
November 19, 2012*

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT a Public Hearing be scheduled for December 17, 2012.

**CARRIED
UNANIMOUSLY**

BYLAWS

13.

14.

QUESTIONS FROM THE PUBLIC

Q. Is Council aware that there is no such thing as a grandfather clause there is only illegal non-conforming use?

15.

ADJOURNMENT

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the meeting be adjourned at 8:13 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

RECEIVED

6-1



Fraser Valley Regional District
 45950 Cheam Avenue, Chilliwack, British Columbia V2P 1N6
 Phone: 604-702-5000 Toll Free: 1-800-528-0061 (BC only)
 Fax: 604-792-9684 website: www.fvrd.bc.ca

November 29th, 2012

File: 9050-20-0099

Mr. John McBride
 Public-Private Partnerships Canada (PPP Canada)
 100 Queen Street, Suite 630
 Ottawa, Ontario
 K1P 1J9

Dear Mr. McBride:

Metro Vancouver Regional District request for funding from Public-Private Partnerships Canada

At the May 25th, 2012 Greater Vancouver Sewage and Drainage District (GVS&DD) Board meeting, the GVS&DD Board directed Metro Vancouver staff to submit an application to the P3 Canada Fund to help fund new Waste-to-Energy (WtE) capacity for Metro Vancouver. The Fraser Valley Regional District opposes any additional garbage incineration in the Metro Vancouver region as it detrimentally affects the quality of life of our citizens.

Based on a brief report prepared by staff (see attached), the FVRD Board at its November 27th, 2012 Regular Board meeting unanimously passed the following resolution:

THAT the Fraser Valley Regional District Board write to PPP Canada as well as the Federal Minister of Finance and oppose Metro Vancouver's application for funding under the P3 Canada grant program.

AND THAT the Members of Parliament representing the Fraser Valley and all member municipalities be copied on the correspondence.

A broad coalition of groups, including the FVRD, Metro Vancouver Regional District, Fraser Basin Council, Federal and Provincial elected officials, and residents of the Fraser Valley previously joined forces to oppose the construction of Sumas Energy II (SE2) in Sumas Washington. The opposition to SE2 was based on the impact that the proposed new facility would have on the air quality in the Fraser Valley. The Federal government played an important role in dealing with both the State and Federal governments in the United States to oppose the approval of SE2.

Once again, the FVRD will be seeking a broad coalition of groups to oppose the construction of a facility(s) that could detrimentally impact our sensitive airshed.

To the best of our knowledge and belief, and based on our due diligence within the time the FVRD staff has had to address this matter, we call upon PPP Canada to deny the request for funding of a garbage incinerator (also known as a Waste to Energy facility) by Metro Vancouver. The FVRD believes that PPP Canada should fund projects that provide much needed public infrastructure that improves the social, economic and environmental quality of life for the citizens of Canada. Once again, we do not believe that

Mr. John McBride
Public-Private Partnerships Canada (PPP Canada)
November 29th, 2012

Page 2

through our due diligence that Metro Vancouver's request for funding meets the test for an economically and environmentally sound method to address the solid waste issues of their region.

The FVRD has access to information including a number of studies that supports our position. Should PPP Canada be interested in this information, we would be pleased to provide them to you. If you are interested in receiving additional information you can visit <http://www.airqualitymatters.ca/> and/or contact our Chief Administrative Officer, George Murray.

Yours truly,



Sharon Gaetz,
Chair

- c.c Hon. James Flaherty, Minister of Finance, Finance Canada
Hon. Ed Fast, M.P. (Abbotsford)
Mark Strahl, M.P. (Chilliwack-Fraser Canyon)
Randy Kamp, M.P. (Pitt Meadows-Maple Ridge-Mission)
✓ FVRD Member Municipalities
George M. Murray, Chief Administrative Officer, FVRD

FILE #	DATE
0440-50-03	Dec 16/12
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM A	B (C)
COUNCIL AGENDA	
DATE	Dec 17/12
INITIAL <input type="checkbox"/>	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	

Fraser Valley Regional District
45950 Cheam Avenue, Chilliwack, BC V2P 1N6
Phone: 1-800-528-0061 or (604) 702-5000
Fax: (604) 792-9684



MEMORANDUM

To: Chair and Members of the Regional and Corporate Services Committee
From: George M. Murray, Chief Administrative Officer
Date: November 12th, 2012
Subject: Metro Vancouver request to P3 Canada for WtE Grant Funding
File No: 1855-35-020

RECOMMENDATION:

THAT the Fraser Valley Regional District Board write to PPP Canada as well as the Federal Minister of Finance and oppose Metro Vancouver application for funding under the P3 Canada grant program.

AND THAT the Members of Parliament representing the Fraser Valley and all member municipalities be copied on the correspondence.

SUMMARY OF ISSUE(S):

At the May 25th, 2012 Greater Vancouver Sewage and Drainage District (GVS&DD) Board meeting, the GVS&DD Board directed Metro Vancouver staff to submit an application to the P3 Canada Fund to help fund new Waste-to-Energy (WtE) capacity for Metro Vancouver.

Based on the Fraser Valley Regional District's concern regarding the environmental and air quality impacts of increasing any WtE capacity in Metro Vancouver, as well as our concern over the recent events surrounding contaminated fly ash being shipped to the Cache Creek Landfill, staff is recommending that the FVRD write to PPP Canada and the Minister of Finance to oppose the provision of grant funding for the private sector to design, build, finance and/or operate a WtE facility in our environmentally sensitive airshed.

DISCUSSION:

Metro Vancouver staff, on behalf of the Board, has taken the position that an incinerator will be built, either in-region or out-of-region, to burn their garbage. Metro Vancouver currently owns, and Coventa operates, the existing Burnaby Incinerator.

The Fraser Valley Regional District has opposed the addition of any new incineration by Metro Vancouver for a number of reasons. A very brief overview of the reasons for the FVRD's opposition include, but are not limited to, the following,

a) Impact on Green House Gases and Global Warming

The Pembina Institute looked at the issue of incineration of solid waste as it pertains to green house gases and global warming. Pembina's fact sheet can be found on the Air Quality Matters website (http://pubs.pembina.org/reports/Incineration_FS_Climate.pdf). This fact sheet clearly outlines that the combustion of solid waste is neither an efficient method to generate electricity, nor is it an environmentally friendly solution. Last year alone, Metro Vancouver's Burnaby incinerator emitted 76 tonnes of CO₂.

b) Air Quality

The FVRD's airshed is already suffering from high levels of pollutants in the air we breathe. Eighty four percent (84%) of these airborne pollutants (NO_x and CO₂) originate from Metro Vancouver and Whatcom County, but yet it is the Hope area of the air shed that has the highest measured concentrations of ozone in BC. Incineration exasperates the air quality challenges experienced in the Fraser Valley by increasing ozone, particulate matter and other toxins such as mercury in our airshed. Incinerators also emit nanoparticles of which we currently know very little about, but we suspect these particles may have create significant health concerns.

c) The Fraser Valley is an unique and sensitive airshed

It is well documented that the Fraser Valley airshed is unique as it is in the shape of a "cone", with the valley narrowing from the ocean until it reaches the end of the valley at the District of Hope. The nature of this airshed makes it unique and to date no organization has been able to provide a comparable airshed where WtE facilities operate. This is an important factor in the creation of any new incineration capacity as the impacts of incineration directly impact those of us at the end of the funnel.

d) Possible impact on Agricultural lands

The Fraser Valley is widely considered the "bread basket" of the Province. The Fraser Valley Regional District produces 48% of BC's food and generates over \$1 billion in gross farm receipts annually. The broader agriculture sector injects over \$2.5 billion annually into the region's economy. As noted above, the incineration of garbage detrimentally impacts the Fraser Valley Air shed by emitting toxins which logically has a negative impact on local agricultural crops.

e) Possible impacts on respiratory disease

Lower air quality increases the risk of being impacted by lung disorders. It has been well documented that the Fraser Valley (particularly the Kent and Harrison Hot Springs areas) have consistently higher rates of asthma than the BC average. While there are no health studies that directly tie these illnesses to the incineration of garbage, there are also no studies that prove that incineration does not have an impact. These particular diseases have a direct correlation to low level ozone, which is a byproduct of garbage incineration. Existing poor air quality costs the BC health care system \$85 million/year in related hospital visits.

f) Impact of the Environment

There appears to be a myth in the Solid Waste world that the development of Incinerators eliminates the need for landfills. This is by far not the case as two types of ash (bottom ash and fly-ash) result from the incineration process. In the January 26th, 2010 KPMG report, it was noted that the existing Metro Vancouver incinerator produces approximately 21% (17% bottom ash; 4% top ash) of residual waste by weight after the incineration process. This material still needs to be landfilled.

Staff report dated November 12th, 2012 to Regional and Corporate Services Committee regarding the FVRD's opposition to Metro Vancouver's application for P3 Canada funding for their new Waste to Energy project

On its website PPP Canada states that it was created "to improve the delivery of public infrastructure and provide better value, timeliness and accountability". Staff feels that the recent toxic fly ash incident flies in the face of PPP Canada's core operating principle of accountability. Recently, the issue of fly ash from the existing incinerator not meeting environmental requirements has been in the news.

A summary of the chain of events, as unveiled by Wastech is as follows,

1. *On September 25, 2012 Wastech asked Covanta for the monthly flyash test results after not receiving samples for both July and August. Prior to this date, we had been receiving monthly TCLP flyash results about two weeks after the end of the month.*
2. *On September 25, 2012 Covanta sent the test results for August, but did not flag there was any problem with the material.*
3. *On further inspection of the data, on September 26, Wastech noted the composite sample for August did not meet the criteria for disposal in the Cache Creek Landfill and was a hazardous waste.*
4. *Wastech immediately notified the Ministry of Environment, Metro Vancouver, the Village of Cache Creek and Covanta of the incident. In addition, Wastech notified our employees of what had occurred and proactively stopped all transportation and disposal of flyash at Cache Creek.*
5. *Wastech immediately requested the July fly ash test results. This was received on September 27 from Metro Vancouver. Both of the July composite samples that were tested failed. The first test result for July was submitted on August 14 and the results were issued to Covanta on August 21. Since August 21 Covanta was aware the fly ash did not meet the criteria for disposal for July and was a hazardous waste. At no time between August 21 and September 25 did Covanta alert Wastech of a problem. By doing this several components of the hazardous waste regulations were not followed: Hazardous Waste was generated by Covanta without a hazardous waste generator registration and handling, the material was transported incorrectly and the material was disposed of in a non-hazardous waste landfill.*
6. *As soon as Wastech knew the material was a hazardous waste, Wastech stopped all transportation and disposal of fly ash.*
7. *Wastech hired Golder, the engineer of record for the landfill, to conduct a detailed analysis of the material deposited in the landfill from June to September.*
8. *Golder, starting on October 10, 2012, started sampling the material in the fly ash monofill. The testing plan was given to the MOE for comment. In addition MOE Kamloops was onsite for the first two days of the testing.*
9. *Initial results from the testing have shown four samples in the monofill being hazardous waste.*
10. *In conjunction the MOE in Kamloops a plan will be put into place to safely extract and dispose of the material appropriately.*
11. *On October 11, 2012, we received the September composite samples from Metro Vancouver for the fly ash. The material did not exceed the hazardous waste regulations guidelines for disposal in a secure landfill.*

Staff report dated November 12th, 2012 to Regional and Corporate Services Committee regarding the FVRD's opposition to Metro Vancouver's application for P3 Canada funding for their new Waste to Energy project

As the Board will note from the chain of events above, without the fast action and professionalism of Wastech, this issue may never have been addressed. Bullet point 5 clearly outlines that Coventa knew, or out to have known, that they were shipping ash that qualified as hazardous waste to the Cache Creek landfill as of August 16th 2012. It is our understanding that at no time did Coventa notify Wastech that shipments of hazardous waste was being shipped. Wastech needed to review the third party lab results and determine the problem. A brief summary of the test results are included in Table A below

TABLE A

Month of Shipments	Test	Test Date	Result	% over Legal Limit
July	Test A	August 16 th , 2012	1.85 mg/l	370%
August		September 7 th , 2012	0.89 mg/l	178%
July - retest	Test B	September 13 th , 2012	2.92 mg/l	584%
MAXIMUM permissible under law			0.50 mg/l	0%

Based on the foregoing, we know that at least 1,800 tonnes of hazardous waste was shipped inappropriately over a two month period. In addition, we know that contaminated fly ash has now been discovered that dates back to November of 2010.

If this was the only issue of a private-sector operator having environmental issues when operating a WtE plant, staff would not be advancing this report. However, a quick internet search (see Appendix A) uncovered a number of reported issues regarding WtE plants in the United States as well as Canada.

It should be noted that these issues are not restricted to just facilities operated by Coventa, so this is not an issue with one firm. Rather, the brief internet search uncovered a number of issues with the operation of Waste to Energy facilities.

Based on the foregoing reasons, it is recommended that the Board write PPP Canada as well as the Federal Minister of Finance and oppose Metro Vancouver application for funding under the P3 Canada grant program.

Staff's recommendation is not based on any concern regarding the use of P3 Canada funds in the Environmental Services area, rather it is concerning the development and operations of WtE facilities. In fact, staff has been researching other options to enhance recycling and waste diversion and believe that P3 Canada funds would be better invested in Material Recycling Facilities, similar to the ones currently being operated in California.

COST:

N/A

Staff report dated November 12th, 2012 to Regional and Corporate Services Committee regarding the FVRD's opposition to Metro Vancouver's application for P3 Canada funding for their new Waste to Energy project

Appendix A

Wheelabrator Technologies Inc. (subsidiary of Waste Management Inc.)

May 2011 – paid 7.5 million in settlement of a lawsuit by the Massachusetts Department of Environmental Protection with respect to three MSW incinerators in that state. Allegations included improperly treating and disposing of ash, as well as dumping of waste water into surrounding wetlands and violations to the Clean Water Act.

Source: Website of the Attorney General of Massachusetts, Martha Coakley, Press Release
<http://www.mass.gov/ago/news-and-updates/press-releases/2011/operator-of-waste-incinerators-to-pay-75-million.html>

December 2011 - \$77,500 penalty by Maryland Department of Environment for allegations with respect to violations of Maryland's air pollution control laws by a municipal solid waste resource recovery facility in Baltimore. These violations include Wheelabrator's report that in 2009, an employee who was performing maintenance inadvertently shut off power to the system that controls mercury emissions from the Baltimore City facility. In 2010, the facility exceeded its mercury emission limit during an annual compliance test.

Source: Website of the Maryland Department of the Environment Press Release
<http://www.mde.state.md.us/programs/PressRoom/Pages/121311.aspx>

Veolia Environnement S.A.

December 2011 – allegations of violations under the Securities Exchange Act in Wilmington, Delaware led to class action law suit. Allegations included issuing false and misleading financial statements.

Source: Business Wire website
<http://www.businesswire.com/news/home/20111229005562/en/Rigrodsky-Long-P.A.-Announces-Securities-Fraud-Class>

Plasco Energy Group

Plasco owns and operates a demonstration facility called the Plasco Trail Road plant in Ottawa, ON. They also have a pilot plant in Spain, which they have operated since 2003.

Source: Plasco Energy Group Website
<http://www.plascoenergygroup.com/our-opportunities/castellgali-spain/>

Plasco is building a plant in Salina's Valley, California and there has been allegations regarding civil rights violations, including discrimination against Spanish-speaking residents.

Source: Monterey County Weekly Website
<http://www.montereycountyweekly.com/news/2012/mar/01/people-fight-power/>

Staff report dated November 12th, 2012 to Regional and Corporate Services Committee regarding the FVRD's opposition to Metro Vancouver's application for P3 Canada funding for their new Waste to Energy project

Covanta :

Pennsylvania Department of EP repeatedly fined Covanta for rural Lancaster County incinerator for air pollution violations. Since 2005 this agency has fined Covanta a total of \$131,800 for excessive emissions between August 17, 2005 and April 29, 2009.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6NTVjMTQwMjYwNzZhOWVm>

March 2006: Hawaii Department of EP fined Covanta \$6200 for Honolulu incinerator that exceeded emissions limits for dioxin/furan and lead levels.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6Mzk0M2U3MjZhMGY0YmU3NQ%20>

July 2008: Florida department of EP fined Covanta \$11,100 for excessive dioxin/furan emissions at the Okahumpka, Lake County incinerator

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6NzljNWI5MDIhNDVhZTdmNw>

September 2007: Connecticut Department of EP cited Covanta for excessive dioxin/furan emissions at the Wallingford incinerator.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6NzcxNTgxY2ZjNTNjNWMyOQ>

August 2008: New Jersey Department of EP fined Covanta \$14,025 for exceeding New Jersey's opacity limits. These violations took place between 2006 and 2008.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6M2Q5NTY4M2EyMzIxMDY2MQ>

September 2008: Massachusetts Department of EP cited Covanta for exceeding the allowable emission rate of dioxins and furans at a Pittsfield incinerator (emissions were exceeded by 349.6%). Covanta was also fined for were also fined for failing to report other violations and was fined \$7,653.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6NmMzYmFhYWwNiNDQxYWYyMw>

Staff report dated November 12th, 2012 to Regional and Corporate Services Committee regarding the FVRD's opposition to Metro Vancouver's application for P3 Canada funding for their new Waste to Energy project

Covanta (con't):

October 2008: Pennsylvania Department of EP fined Covanta \$45,600 for excessive emissions of nickel at an incinerator in Chester, Delaware County.

Source: Covanta Watch Website (www.CovantaWatch.org)
<https://docs.google.com/a/covantawatch.org/viewer?a=v&pid=sites&srcid=Y292YW50YXdhdGNoLm9yZ3xkb2N1bWVudHN8Z3g6NzM3MjZlOTk2MGI2ZTIyYQ>

July 2011: The State Attorney General's office and the Department of Energy and Environmental Protection fined Covanta regarding air emission violations from Unit 2 at its Wallingford, NJ incinerator. Covanta was ordered to pay \$400,000 in penalties, and was ordered to file a restart and testing plan before restarting Unit 2. Emissions of levels of dioxin/furans were recorded at 250% higher than allowable levels.

Source: State of Connecticut Website Press Release
http://www.ct.gov/ag/lib/ag/press_releases/2011/071511covanta.pdf

The Utility Workers Union of America reports a list of labour standard violations with respect to a West Wareham, Massachusetts incinerator which includes:

- Accumulation of fly ash on energized 208 volt electrical equipment
- Flexible cords hot wired into electrical equipment instead of fixed wiring
- Unguarded lamps exposing workers to burn hazards
- Emergency Lighting units missing or not functioning
- Electrical Equipment maintained with cardboard and duct tape
- Improper storage of oxygen and acetylene cylinders side by side with no barrier between

Source: Durham Environment Watch Website (www.durhamenvironmentwatch.org)
<http://www.durhamenvironmentwatch.org/Covanta/Covanta%20Fact%20Sheet.pdf>

6.2

Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

December 3, 2012

Mayor & Council
Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mayor & Council:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2012/2013. An electronic transfer of \$46,136.78 is expected to occur on **December 5, 2012**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Local governments are also reminded that there is a Communications Protocol (Schedule G) for the use of Gas Tax Funds. The protocol requires that the parties to the agreement be notified 21 days in advance of the distribution of a news release or a media event. If you are planning communications to highlight a project, please contact Paul Taylor, Relationships and Communications Advisor, at 250-356-2938 and he will provide notice to the other parties and provide support for your planning. Formal communications that involve federal and provincial elected officials are critical for maintaining long-term support for the Gas Tax Fund.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,



Mary Sjoström
President

cc: Dale Courtice, Chief Financial Officer

FILE #	DATE
1855-03-06	Dec 6/12
<input type="checkbox"/> CAO	<input type="checkbox"/> GO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
COUNCIL AGENDA	
DATE	INITIAL
Dec 17/12	
(ITEMS: A-REQ. ACTION: B - INFO - WRESP; C - INFO ONLY)	



Administration provided
By UBCM
Funding provided by:
Government of Canada



In partnership with:



Gas Tax/Public Transit
Management Services
Secretariat

Local Government House
525 Government
Victoria BC V8V 0A8

Phone: 250 356-5134
Fax: 250 356-5119

Website:

www.ubcm.ca
under
Funding Programs/
Gas Tax Fund/
Programs



ADMIRE
NOMINATE
CELEBRATE

RECEIVED
DEC 11 2012

December 6, 2012

Ms. Debra Key
Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs BC VoM 1K0

Dear Ms. Key,

Nominate your everyday hero for a 2013 Courage To Come Back award!

Each year, **The Courage To Come Back Awards** honour British Columbians who overcome seemingly-insurmountable challenges then help others. They are people in our lives that inspire us with their courage, strength and drive to give back to their community.

They are our role models. People like Kamal, physically, emotionally, sexually abused by her husband for over a decade and is now a published author, and victims advocate. Like Sandra, hospitalized multiple times after being diagnosed with paranoid schizophrenia; she has written a book chronicling her experiences and is an award-winning artist. Like motivational speaker Michael, who was in a coma for seven months, his family was told he would never speak, eat or walk independently following a severe automobile accident.

Please help us find six more inspiring British Columbians by displaying the enclosed Nominations Poster and Brochure.

There are six award categories:

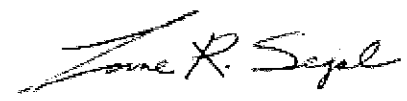
- Addiction
- Medical
- Mental Health
- Physical Rehabilitation
- Social Adversity
- Youth


The winners' stories are told in The Province newspaper, by News1130 radio and in a televised interview with Deborra Hope for Global BC's News. Then, on Thursday, April 25, 2013, they will be honoured at the Courage To Come Back Awards gala before friends, families and more than 1,000 special guests. It will be an unforgettable night honouring the winners and those who support them.

The deadline for nominations is February 11, 2013. Visit couragetocomeback.ca for additional information and see theprovince.com/courage to read past recipient stories. Additional nomination forms are available at any Scotiabank branch in BC.

Thank you for supporting The Courage To Come Back Awards.

Sincerely,


Lorne Segal, Chair
Courage To Come Back Awards


Britt Andersen, CEO
Coast Mental Health Foundation

FILE #	DATE		
0226-01	Dec 11/12		
<input type="checkbox"/> CAO	<input type="checkbox"/> CO		
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE		
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF		
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR		
<input type="checkbox"/> CEO	<input checked="" type="checkbox"/> COUNCIL		
<input type="checkbox"/> OP. MGR			
ITEM	A	B	C
COUNCIL AGENDA			
DATE	DEC 17/12		
	INITIAL <input type="checkbox"/>		
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)			





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 3, 2012

FROM: Debra Key, Deputy Chief
Administrative Officer/CO **FILE:** 2240-20-01

SUBJECT: Service Agreement - D. W. McMullen & Associates Limited

ISSUE:

To enter into a new Service Agreement with D.W. McMullen & Associates Limited to provide professional and support services for the maintenance of the Village's Occupational Health and Safety Program.

BACKGROUND:

The Village of Harrison Hot Springs entered into a Service Agreement with D.W. McMullen & Associates Limited in June of 2009 to provide education and training with respect to ensuring a safe and acceptable occupational health and safety standards within the workplace.

D. W. McMullen & Associates are consulting professionals who are certified in providing Occupational Health and Safety Programs especially in small communities throughout the Province.

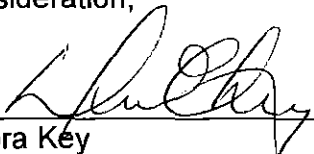
The current service agreement expires in June of 2013 but staff recommends that the term of the proposed agreement commence in January of 2013 for a period of four (4) years ending December 31, 2016. The balance of the current term will be paid at the old rate of \$927.15 per month up to June 30, 2013.

RECOMMENDATION:

THAT Council approve entering into a new Service Agreement with D. W. McMullen and Associates commencing January 1, 2013 for a period of four (4) years, expiring December 31, 2016 unless renewed or extended by Council resolution prior to expiry of the agreement; and

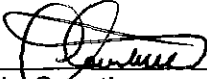
THAT the Mayor and Corporate Officer be authorized to execute the agreement.

Respectfully submitted for your consideration;




Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

THIS AGREEMENT is dated for reference this day of , 2013

BETWEEN:

VILLAGE OF HARRISON HOT SPRINGS
(the "Village")

-and-

D. W. MCMULLEN & ASSOCIATES LIMITED

SERVICE AGREEMENT

WHEREAS the Contractor is contracted by the Village pursuant to this Service Agreement to provide bylaw enforcement services;

AND WHEREAS the Contractor and the Village wish to enter into a Service Agreement to govern their relationship;

NOW THEREFORE in consideration of the covenants herein contained, the parties hereto agree as follows:

1. TERM OF AGREEMENT

- 1.1 This contract is for the period January 1, 2013 to December 31, 2016, unless renewed or extended for a term as mutually agreed to.
- 1.2 This agreement is for services of the Contractor as an independent Contractor only and nothing in this agreement is to be construed as creating a partnership or employment relationship between the Contractor and the Village.

2. CONTRACT SERVICE

- 2.1 The contractor will:
 - a. Provide professional and support services to assist in the ongoing maintenance of the Occupational Health and Safety Program for the Village of Harrison Hot Springs, including, but not limited to:

- Supervisor and worker education and training for inside and outside staff;
- Develop and provide written material on work safe procedures;
- Conduct surveys;
- Reviewing risk assessments findings;
- Interpreting intent and effects of new legislation and make recommendations to staff for compliance under WorkSafe BC;
- Provide information on awareness for high hazard activities, such as Confined Space Entry and Excavation Work
- Develop and provide annual workplans and conduct three site visits per year

3. **INDEMNIFICATION**

3.1 Notwithstanding any provision herein contained to the contrary, the Contractor shall indemnify and save harmless the Village of and from all fines, suits, claims, demands, actions, costs charges and expenses of any nature or kind for which the Contractor may become liable or which the Contractor may suffer or incur by reason of:

a) any breach, violation or non-performance by the Contractor of any covenant, term or provision contained herein;

4. **CONSIDERATION**

4.1 The Contractor shall receive remuneration for onsite and offsite services, including travel costs and accommodation as follows:

- | | |
|---|-------------------------------|
| a. January 1, 2013 to June 30, 2013 | \$927.15/month plus tax |
| b. July 1, 2013 to December 31, 2013 | \$963.34/month plus tax |
| c. January 1, 2014 to December 31, 2014 | \$11,560.00/annually plus tax |
| d. January 1, 2015 to December 31, 2015 | \$12,050.00/annually plus tax |
| e. January 1, 2016 to December 31, 2016 | \$12,050.00/annually plus tax |

4.2 The Contractor shall submit to the Village an invoice for work on a monthly basis or as otherwise mutually agreed to.

5. **TERMINATION OF AGREEMENT**

5.1 Either party may give sixty (60 days) notice to the other party, to terminate or suspend all, or any part of the professional and support services for the Occupational Health and Safety Program. If either party terminates or suspends all or part of the services under this section, the Contractor may deliver an invoice to the Village for the period of service up to the termination of the agreement. The Contractor is not entitled to, and irrevocably waives and releases, damages or compensation for costs incurred, loss of opportunity, directly or indirectly arising out of termination or suspension of all, or any part, of the services.

6. **RENEWAL OF AGREEMENT**

This Agreement may be renewed or extended by Council resolution prior to expiry of this Agreement.

IN WITNESS WHEREOF the parties have caused this agreement to be executed this _____ day of _____, 2013.

Denis W. McMullen

Mayor

Per:

D. W. MCMULLEN &
ASSOCIATES LIMITED

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: December 6, 2012
FROM: Director of Finance FILE: 1690
SUBJECT: Banking Service Agreement

ISSUE:

To enter into a new Banking Services Agreement with Prospera Credit Union.

BACKGROUND:

The previous Banking Services Agreement with Prospera Credit Union has expired. The conditions of the agreement that are being proposed have not changed with the exception of a CAFT fee clause which outlines the fees for each electronic transfer that is processed on our behalf. The term of the agreement is for three (3) years with a one year renewal clause.

RECOMMENDATION:

THAT Council appoint Prospera Credit Union as the Village bank until further notice with the Director of Finance being authorized to enter into banking service agreements with Prospera Credit Union as required.

Respectfully submitted for your Consideration;

[Signature]
Dale Courtice, CGA
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

[Signature]
Ted Tisdale
Chief Administrative Officer

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 7, 2012
FROM: Debra Key, Deputy Chief **FILE:** 1855-02-01
 Administrative Officer/Corporate Officer
SUBJECT: Celebrate Canada Funding Application – July 1, 2013

ISSUE:

To apply for funding from Canadian Heritage Celebrate Canada Program for Canada Day, July 1, 2013.

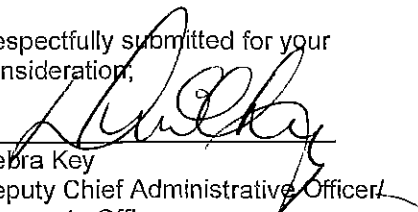
BACKGROUND:

Annually, the Village of Harrison Hot Springs has applied for Canada Day funding under the Celebrate Canada Program from the Canadian Heritage Branch. The deadline to submit the funding application is January 15, 2013.

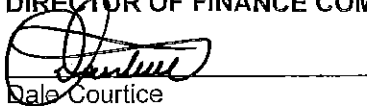
RECOMMENDATION:

THAT approval be given for staff to apply for funding from the Canadian Heritage Celebrate Canada program for the purposes of Canada Day celebrations for 2013.

Respectfully submitted for your consideration,


 Debra Key
 Deputy Chief Administrative Officer/
 Corporate Officer

DIRECTOR OF FINANCE COMMENTS:


 Dale Courtice
 Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:


 Ted Tisdale
 Chief Administrative Officer



Celebrate Canada Funding Application Guide Deadline: January 15, 2013

Application Deadline

Please note that the deadline to submit your funding application for the 2013 edition of Celebrate Canada is January 15, 2013.

If you wish to plan a celebration that will play a vital role and increase the sense of pride and belonging to all Canadians, consult the information and documentation on the funding application process.

Service Standards

Acknowledgement: Our goal is to acknowledge receipt of your application form within **15 calendar days**.

Decision: Our goal is to issue official written notification of the funding decision within **13 weeks** of the Program deadline.

Payment: Our goal is to issue payments within **28 calendar days** of either the successful fulfillment of requirements as outlined in the contribution agreement, or the date of issue of a grant award letter.

Program Information

Canadian Heritage provides financial support for activities organized during the Celebrate Canada period, from June 21 to July 1.

The activities celebrate National Aboriginal Day on June 21, Saint-Jean-Baptiste Day on June 24, Canadian Multiculturalism Day on June 27 and Canada Day on July 1.

Objectives

Funding for Celebrate Canada celebrations will provide Canadians opportunities to:

- Appreciate Canada's cultural, ethnic, linguistic and geographic diversity.
- Participate in celebrations that create a sense of pride and belonging to Canada.



Eligible Recipients

- Canadian not-for-profit organizations: corporations, cooperatives, and unincorporated associations, etc.;
- Canadian business corporations where projects are non-commercial in nature; or
- Canadian educational institutions, Canadian municipal governments or other municipal, provincial and territorial institutions.

Funding Criteria

Funding decisions are based on available funds and assessments of applications received. The assessment of applications is a competitive process, and resources are limited.

Even if your organization and application are determined to be eligible, you are not guaranteed funding from the Program. If your application is successful, the funding you receive may be less than the amount requested.

If you require assistance to complete the application form, please contact your Regional Office. Departmental contact information is provided at the end of this guide.

Application Requirements

- A complete, accurate and signed application form that includes a **balanced budget** is required. Failure to submit a complete application will result in a rejection. All fields are required information unless designated "optional".
- If you previously received funding from the Department of Canadian Heritage but **did not submit a Final Activity Report** as required, you are not eligible for further funding.

Applications will be considered on the following basis:

- Eligible projects will contribute to the achievement of Program objectives.
- Eligible activities will be publicly identified as funded by the Department of Canadian Heritage and held between June 21 and July 1, 2013.
- Admission fees will not be charged and donations will not be required for entry in order to ensure the events are accessible to the entire community.
- **Events must be open to the general public and promoted as such.**

Funding priority may be given to:

- Proposals that seek wider participation and that are inclusive of various community groups such as Aboriginals, official-language minorities, ethno-cultural groups and youth; and
- Applicants who have obtained financial or in-kind support from other sources.



Funding Terms

The Department provides funding to successful applicants by means of a grant or contribution. In the case of a contribution, a written agreement sets out the parameters for reporting and payment. In the case of a grant, the signed application and approval letter constitute the agreement.

Only one application per applicant will be accepted for the funding cycle. Each of the designated days constitutes an event. If you wish to celebrate more than one of these events (National Aboriginal Day, Saint-Jean-Baptiste Day, Canadian Multiculturalism Day and Canada Day) please include them all in the one application.

Applicants who incur costs prior to notification of approval do so at their own risk. The earliest date at which costs may be eligible is the date your application is received by the Department.

If funds are received from PCH and not spent on **Celebrate Canada** events as stipulated in the written agreement, they must be returned to the Department of Canadian Heritage.

Submitting Your Application

We strongly encourage you to scan your completed, signed and dated application and to submit it by email with attachments (if required) to your Canadian Heritage Regional Office.

You may also send your completed, signed and dated form by fax, mail or courier to the Canadian Heritage Regional Office in your province or territory. **Departmental contact information is provided at the end of this guide.**

Part A – Information About the Organization

1. General Information

Organization's Legal Name

Enter the organization's full official name, as it appears on the Certificate of Incorporation or registration document. If the applicant organization is not a corporation, enter the name commonly used.

Organization's Former Name (if applicable)

If the organization had a different name the last time it received funding from the Department, enter the former name in full.

2. Street Address

Enter the organization's street address. If an unincorporated organization, enter the address of the person authorized to sign for the organization.

3. Mailing Address

Enter the organization's complete mailing address IF it differs from the street address.

4. Person Authorized to Sign for the Organization

Indicate the name of the person authorized to make decisions on the organization's use of funds. This is usually the Chairperson of the Board of Directors, a member of the Executive Board or the assigned Treasurer.

Please specify how the authorized representative should be addressed (e.g., Mr., Mrs., Ms., Dr., Reverend, etc.) and ensure the contact information (e.g., email, telephone, etc.) is accurate.

5. Contact Person

The contact person should be the resource person most knowledgeable about the planned activities. Please ensure the contact information (e.g., email, telephone, etc.) is accurate.

6. Structure and Governance of Organization

Geographical Scope of the Organization

Enter your organization's principal geographical area of operation. If your organization operates in several of these areas, select only the one pertinent to the proposal for which you are requesting funding:

- Inter-provincial/Inter-territorial (active in at least two provinces or territories);
- Provincial/Territorial (active throughout a province or territory);
- Regional (active in at least two municipalities in a region);
- Municipal (active in a municipality); or
- Local (active in a community or neighbourhood).

Legal Status

This is the legal status of the organization. Choose among the following:

- Established as a Federal Corporation (Incorporated). Please provide *Date of Incorporation* and *Registration Number*;
- Please provide the *Date of Incorporation* and *Registration Number*;
- In the process of becoming a Federal Corporation. Please provide your date of application, leave the *Incorporation / Registration Number* empty;
- In the process of becoming a Provincial/Territorial Corporation. Please provide your date of application, leave the *Incorporation / Registration Number* empty;
- Cooperative. Please provide Date and Number (if applicable);
- Unincorporated Association. Leave *Date* and *Incorporation / Registration Number* empty and complete Section 11 of the form; or
- Registered Charity. Please provide your Canada Revenue Agency registration Date and Number (if applicable).

Official-language minority group

Official-language minority communities generally consist of Anglophones in Quebec and Francophones outside Quebec. Please check the appropriate box if your organization represents an official-language minority. This information aids the Program in its performance measurement.

Ethno-Cultural group

Ethno-Cultural groups are those whose mandate is to share, preserve and promote the cultures of Canada's immigrant peoples. Please check the appropriate box if your organization represents an ethno cultural group. This information aids the Program in its performance measurement.

Mandate of the Organization

Enter the mandate of the organization according to the governing documents. If your organization is an unincorporated association or committee that does not have formal standing, please enter the purpose and scope of your organization.

Part B – Project Information

Project Description

Project title

The project title is the name given to your project. It is how your project will be referred to and how it will be promoted.

Project Description - Summary

This information is designed to capture a summary of your proposed project. You will have an opportunity to provide details on specific events in the following pages.

The Celebrate Canada Program supports celebrations of the four designated days in the Celebrate Canada period. In the application form, each day constitutes a separate event. Indicate which of these events you propose to celebrate by selecting one or more events from the following list:

- National Aboriginal Day
- Saint-Jean-Baptiste Day
- Canadian Multiculturalism Day
- Canada Day

Enter the start date of the first event in "FROM" and the end date of the last event in "TO". Enter the City (Town, Village, Hamlet) and Province (or Territory) where the celebrations will be held.

All projects supported by Celebrate Canada must be accessible to the general public. In addition to the general public, indicate if your event(s) is (are) designed to reach one or more of the following:

- Aboriginal Peoples
- Ethnic Groups
- Official-Languages Minority Groups
- Youth

Insert the expected number of participants for all proposed events over the entire duration of your proposal.

Link with Program Objectives

Indicate the program objectives that your project will address.

Project Additional Information

This section is mandatory. Answer Yes or No to each question. Note that your project will not be eligible if you charge an admission fee

Acknowledgement - How will you acknowledge support from Canadian Heritage?

Should you receive funding, please remember that you need to acknowledge federal funding in your promotional activities and events. There are numerous opportunities for acknowledging your federal contribution.

For more information, please refer to the [Public Acknowledgment of Canadian Heritage Financial Assistance](#) section of our website.



Identify, in fifty (50) words or less, the means you will use to acknowledge support from Canadian Heritage.

How will you ensure that your event(s) is (are) identified as Celebrate Canada events and are well publicized, fully accessible and well attended?

Identify, in fifty (50) words or less, the means you will use to identify events as Celebrate Canada events, and how you will promote them to ensure maximum attendance, e.g., brochures, advertisement, posters, etc.

Project Additional Information

This information is essential for our assessment of your proposal. Answer Yes or No to each question. Note that your project will not be eligible if you charge an admission fee.

3. Description of Events

Event Title

All activities proposed for Celebrate Canada funding must be linked to one or more of the designated days. Each designated day constitutes an event. For each event you are planning, complete the corresponding "Description of Event" form.

Event Description

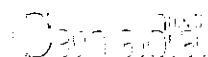
In seventy-five (75) words or less, summarize the main activities, scope and reach of each event.

Activities

Identify the major activities for this event by selecting one or more of the following activities:

- o Protocol ceremonies (flag-raising, anthem, etc);
- o Canada Day cake;
- o Traditional Food;
- o Children or Family activities;
- o Games (Youth, Adult);
- o Shows (cultural displays, performances, entertainment, etc);
- o Fireworks;
- o Other.

Specify the date, start and end times, and location of the proposed activities. If you are holding activities over several days and locations, list that information here. Should your request for funding be approved, the date and location of your event(s) or activity(ies) cannot be changed without prior approval from the Department.





9. Environmental Assessment Checklist

Projects funded by the Department are subject to the provisions of the Canadian Environmental Assessment Act.

The applicant shall ensure that all activities comply with federal, provincial/territorial and municipal laws and regulations, and related laws or guidelines with respect to environmental matters. If an environmental screening or assessment is required, the applicant organization is responsible for the environmental assessment and for any associated costs. **The Environmental Assessment Checklist must be completed or your application will be deemed incomplete.**

Your answers will help determine if an environmental assessment is required. A Program Officer will contact you if additional information is required.

Note: Costs related to environmental assessment are not eligible costs under Celebrate Canada.

10. Official Languages Checklist

English and French are the two official languages of Canada. The Government of Canada is committed to promoting both languages.

There are three levels indicated below. You must identify the level which best represents your proposal. If you receive funding from Canadian Heritage, you will be required to implement those specific measures. Please note that these minimum requirements must respect provincial/territorial regulations or laws. In some instances, additional measures might be desirable.

A - Projects where the official-language minority community population is less than 5% of the overall population and the requested funding is less than \$5,000:

- The recipient is required to acknowledge the Department's support for the project in English and in French.

B - Projects where the official-language minority community population is less than 15% of the overall population and/or the requested funding is at least \$5,000 but less than \$50,000:

- The recipient is required to acknowledge the Department's support for the project in English and in French.
- The recipient is required to provide basic project information and promotion in English and French (this includes announcements and media events to promote the event).
- The recipient is required to have the main signage components at the event in English and French.



C - Projects where the official-language minority population is 15% or more of the overall population and/or the requested funding is more than \$50,000:

- The recipient is required to acknowledge the Department's support for the project in English and in French.
- The recipient is required to provide basic project information and promotion in English and French (this includes announcements and media events to promote the event).
- The recipient is required to have the main signage components at the event in English and French.
- The recipient is required to offer basic services at the event (e.g., public announcements, information kiosk, first aid, etc.) in English and French.
- The recipient is required to invite the official-language minority community to participate in the event's programming, where appropriate.

Where can I find information on the official-language population in my community?

For information about the official-language population in your community, consult the Statistics Canada website or contact your Regional Office of the Department of Canadian Heritage. Please note that translation and signage expenses are eligible expenses under the Program.



Part I – Expenses and Resources

1. Planned Expenses

Eligible Expenses

The date the application is received by Canadian Heritage is the earliest date expenses are eligible.

Eligible expenditures must be pertinent, reasonable, and essential expenses required to accomplish the objectives of an eligible project. These include but are not limited to:

Administrative Expenses

Eligible administrative expenses (to a maximum of 15%) include salary and benefits, professional fees, bank charges, office supplies, utilities, travel and hospitality expenses. Each one is defined below.

- **Salaries:** Remuneration of permanent and temporary employees. The organization must provide a list of all paid position associated to the project and their associated salaries.
- **Professional fees:** Sums paid to resource persons and consultants as well as amounts paid for professional services such as financial auditing.
- **Bank charges:** Service charges associated with the project.
- **Office supplies:** Paper, envelopes, photocopying, etc.
- **Utilities:** Telecommunications, electricity, etc.
- **Travel and Hospitality:** Please indicate total travel costs (e.g. train, air, car, taxi, etc.) as well as meal and accommodation expenses essential to the planning and/or implementing of the project.

Entertainment Expenses

Entertainment expenses include fees for performers, artists, buskers, Masters of Ceremony, and reasonable travel and hospitality for entertainers within Canada as per the guidelines set out by the Treasury Board of Canada. Travel and hospitality must be directly associated with the proposed activities related to Celebrate Canada.

Promotional Expenses

Promotional expenses include communications costs (brochures, community newsletters, newspaper ads, posters, messages distributed to the media, graphic design, signage, paid advertisement), translation and printing.

Logistics Expenses

Logistics costs include project expenses such as supplies for activities, equipment rental (tools, tables, chairs, tent, fencing, sound system, lighting, etc.), security and safety (guards, paramedics).



Food Expenses

- For Canada Day, birthday cake is the only eligible food expense, with the exception of activities organized in the Territories (Nunavut, Northwest Territories and Yukon). All food expenses are eligible in the Territories in lieu of fireworks.
- For Saint-Jean-Baptiste Day, National Aboriginal Day and Canadian Multiculturalism Day, ceremonial and traditional food items such as bannock and salmon for National Aboriginal Day may be eligible.

Liability Insurance

Liability insurance is a requirement for your events and is an eligible expense under the Program.

Other Expenses

Other expenses not included in previous categories are not eligible under Celebrate Canada. These include costs incurred prior to receipt of a signed application package, prizes, international travel and other expenses as indicated in the Ineligible Expenditures section. None of these expenses can be funded by Canadian Heritage, however, these costs must be included in your total project expenses.

Total Expenses

The electronic form will automatically calculate "Grand Total Planned Expenses".

This section contains the sum of the columns "Cash (\$)", "In-Kind", and "Total Funding Requested from Celebrate Canada Program".

When the Application Form is completed by hand, the resulting sum of the "Funding Requested from Celebrate Canada Program" column should be copied to the corresponding row in Anticipated Revenues.

12. Anticipated Revenues

Funding Requested from Celebrate Canada Program

The electronic form will automatically calculate the "Funding Requested from Celebrate Canada Program".

If you are completing the form in hard copy, enter in this section the amount calculated from the Planned Expenses "Funding Requested from Celebrate Canada Program" column.

Other Sources of Revenues

Identify all anticipated sources of revenue. Other sources include the contribution from the organization, community partners, other government contributors, foundations, etc. Indicate whether each source of revenue is confirmed (Yes/No). Indicate if the amount is "Cash (\$)" or "In-Kind" (donated services, material, equipment, volunteer services that are directly related to the project activities).

The electronic form will automatically calculate the Sub-totals for "Cash (\$)" and "In-Kind" and the "Grand Total Planned Revenues".

If you are completing the form in hard copy, calculate the sum of all "Cash (\$)" amounts entered. Enter the sum in the corresponding sub-total. "Grand Total Planned Revenues" is the sum of "Total Cash" and "Total In-Kind".

Remember:

Even if your organization and application are eligible, you are not guaranteed funding from the Department, and even if your application is successful, the funding you receive may be less than the amount requested.

13. Unincorporated Applicant Acceptance of Responsibility

The Unincorporated Applicant Acceptance of Responsibility form is a fundamental requirement that is applicable to all unincorporated groups. Failure to submit this signed form with an application for funding will result in rejection of the application. A minimum of two signatures are required.

Part D – Documents Checklist

This list is optional. It is designed to help you confirm that you have included all the required documents in your application. Some documents are required and others are mandatory only in certain cases and are therefore identified as "(if applicable)".

Part E – Attestation

This section must be complete for your application to be deemed receivable. The organization and its representative(s) must attest that they have read, understand and agree to comply with all clauses.

Once complete the application constitutes a legally binding agreement between the organization and Her Majesty the Queen in Right of Canada as represented by the Minister of Canadian Heritage and Official Languages and is effective the date the grant is approved by the Minister.

Signature

The application must be signed by a person (or persons) authorized by the organization. (Please refer to "Person Authorized to Sign for the organization").

A document of authorization from the organization (e.g., Annual General Meeting motion, By-Law, Board of Directors' resolution, Delegation of Signing Authority form, etc.) may be requested by the Department as proof of authority.

Two signatures are needed in the case of an unincorporated applicant or if the organization's Constitution and By-Laws require it, otherwise, one signature will suffice.

Please send your Funding Application Form to your [Canadian Heritage Regional Office](#).



Canadian Heritage Offices	
Please send your <i>Funding Application Form</i> to your Canadian Heritage Regional Office. For more information you may also consult our website.	
ALBERTA	BRITISH COLUMBIA
Celebrate Canada Celebrations Canada Place 9700 Jasper Avenue, Suite 1630 Edmonton, Alberta T5J 4C3 Tel: 780 495-3350 (call collect) Fax: 780 495-4873	Celebrate Canada Celebrations Library Square 300 West Georgia Street, 4 th Floor Vancouver, British Columbia V6B 6C6 Tel: 604 666-7591 or 1 800 663-5812 Fax: 604 666-3508
MANITOBA	NEW BRUNSWICK
Celebrate Canada Celebrations P.O. Box 2160 240 Graham Avenue, Suite 510 Winnipeg, Manitoba R3C 3R5 Tel: 204 983-8491 (call collect) Fax: 204 983-4751	Celebrate Canada Celebrations 1045 Main Street, Unit 106 Moncton, New Brunswick E1C 1H1 Tel: 506 851-7052 or 1 800 561-7146 Fax: 506 851-7079
NEWFOUNDLAND AND LABRADOR	NORTHWEST TERRITORIES
Celebrate Canada Celebrations P.O. Box 5879 St. John's, Newfoundland and Labrador A1C 5X4 Tel: 709 772-5364 (call collect) Fax: 709 772-2940	Celebrate Canada Celebrations 1975 Scarth Street, Suite 400 Regina, Saskatchewan S4P 2H1 Telephone: 867-766-8480 or 1-800-661-0585 Fax: 867-766 8489
NOVA SCOTIA	NUNAVUT
Celebrate Canada Celebrations Old Red Store, 2 nd Floor, Suite 200 Historic Properties 1869 Upper Water Street Halifax, Nova Scotia B3J 1S9 Tel: 902 426-2945 or 1 800 996-3995 Fax: 902 426-5428	Celebrate Canada Celebrations P.O. Box 2160 240 Graham Avenue, Suite 510 Winnipeg, Manitoba R3C 3R5 Tel: 866-426-8559 (toll free for Nunavut residents) Fax: 204 983-4751



ONTARIO	PRINCE EDWARD ISLAND
<p>Celebrate Canada Celebrations 150 John Street, Suite 400 Toronto, Ontario M5V 3T6 Tel: 416 973-1990 or 1 800 749-7061 Fax: 416 954-4515</p>	<p>Celebrate Canada Celebrations Jean Canfield Government of Canada Building 191 University Avenue, 2nd Floor Charlottetown, Prince Edward Island C1A 4L2 Tel: 902 566-7188 Fax: 902 566-7186</p>
QUEBEC	SASKATCHEWAN
<p>Celebrate Canada Celebrations Guy-Favreau Complex 6th Floor, West Tower 200 René-Lévesque Boulevard West Montréal, Quebec H2Z 1X4 Tel: 514 283-7926 or 1-866-811-0055 Fax: 514 283-7727</p>	<p>Celebrate Canada Celebrations 1975 Scarth Street, Suite 400 Regina, Saskatchewan S4P 2H1 Telephone: 306-780-8005 (call collect) Fax: 204 983-4751</p>
YUKON	
<p>Celebrate Canada Celebrations 300 Main Street, Room 205 Whitehorse, Yukon Y1A 2B5 Tel: 867 667-3925 (call collect) Fax: 867 393-6701</p>	



Event planning checklist

- Appoint a Committee or Event/Project coordinator
- Determine what activities will take place
- Get cost estimates (site rental, entertainment, sound/lights, children's activities, etc.)
- Seek sources of funding or support (cash and in-kind)
- Prepare outreach/publicity plan (general population/businesses)
- Prepare necessary contracts and other legal documents (site, entertainment, special permits, licenses, insurance, etc.)
- Plan for alternative site (if event is outdoors and weather not permitting)
- Invite/confirm VIPs
- Involve the media (press release and calendar listings)
- Arrange for photographs of the event
- Complete your application for funding with Canadian Heritage if you wish to receive funding.

The Application Form is available at: <http://www.pch.gc.ca/eng/1290623024175/1290627748796> under Funding Opportunities.

Note: Any Funding Application Forms postmarked or received by scan and email, by fax, mail or by courier or delivered to your Canadian Heritage Regional Office after **January 15, 2013** will not be considered.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 11, 2012

FROM: Debra Key, **FILE:** 1855-02
DCAO/Corporate Officer

SUBJECT: Community War Memorial Grant Program

ISSUE:

Council's direction for staff to make application to the Community War Memorial Grant Program.

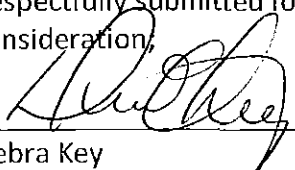
BACKGROUND:

At the Special Council meeting of October 31, 2011, Council approved the rededication of Memorial Hall in honor of the Veterans of the Canadian Forces. Council was also asked to consider in its budget deliberations in 2012 the construction of a cairn/cenotaph with a plaque that would honor the Veterans of the Canadian Forces. The cairn/cenotaph could be used for subsequent November 11, Remembrance Day ceremonies.

Veterans Affairs Canada is currently accepting applications for the Community War Memorial Grant Program until January 4, 2013, which may provide financial assistance of eligible costs up to a maximum of 50% of the total project costs related to building of a cenotaph/monument and not exceeding \$50,000.00 per project.

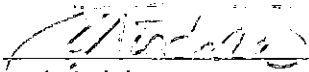
Staff is seeking Council's direction whether it wishes to make application to Veterans Affairs Canada for grant funding under the Community War Memorial Grant Program at this time or before the next quarterly intake.

Respectfully submitted for your consideration,



Debra Key
DCAO/Corporate Officer

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance



Veterans Affairs
Canada

Anciens Combattants
Canada

Canada Veterans Affairs Canada

[Share this Page](#)

Community War Memorial Program

Introduction

Veterans Affairs Canada is committed to partnering with communities across Canada to build cenotaphs/monuments and major additions to existing ones, to commemorate the achievements and sacrifices of those who served Canada in times of war, military conflict and peace.

Monuments are used as gathering places for people to collectively remember those who have served Canada. They have the ability to bring Canadians together for Remembrance Day services and other military anniversaries or milestones, and help ensure that remembrance continues to be visible to Canadians in their own communities.

With help from the Community War Memorial Program, communities and organizations across Canada will be able to build cenotaphs/monuments or major additions to existing ones, that promote and preserve the memory of all those who have served Canada since 1867.

Date Modified:
2012-10-22



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** December 7, 2012

FROM: Debra Key, Deputy Chief **FILE:** 3900-01
 Administrative Officer/CO

SUBJECT: Miscellaneous Fee Bylaw No. 1024

ISSUE:

To adopt Miscellaneous Fee Bylaw No. 1024

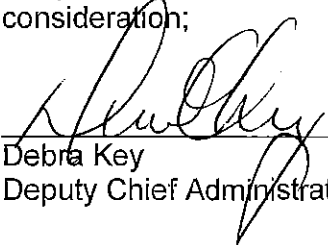
BACKGROUND:

In order to provide clarity to recognize the use of the Memorial Hall by either a resident or local business, staff is suggesting that the definition of "resident" be amended to read "resident and business owners". In addition, to recognize flexibility in determining the amount of the damage deposit for users based on specific events at the Memorial Hall, staff is suggesting that the \$500.00 damage deposit be amended to read, "up to a maximum of \$500.00".

RECOMMENDATION:


THAT Miscellaneous Fee Bylaw No. 1024, 2012 be given first, second and third readings.

Respectfully submitted for your consideration;



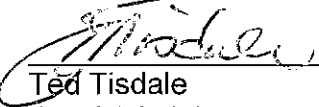
Debra Key
 Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ted Tisdale
Chief Administrative Officer

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1024

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to establish miscellaneous fees in respect of all or part of a service of the municipality and the use of municipal property;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Miscellaneous Fee Bylaw No. 1024, 2012".

2. FEES

The fees established will be in accordance with Schedule "A" attached hereto and forming part of this bylaw.

3. REPEAL

Bylaw 964, 2011 cited as "Miscellaneous Fee Bylaw No. 964, 2011" is hereby repealed in its entirety.

Bylaw 1016, 2012 cited as "Miscellaneous Fee Amendment Bylaw No. 1016, 2012" is hereby repealed in its entirety.

4. READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF DECEMBER, 2012

READ A SECOND TIME THIS DAY OF DECEMBER, 2012

READ A THIRD TIME THIS DAY OF DECEMBER, 2012

ADOPTED THIS DAY OF DECEMBER, 2012

Mayor

Corporate Officer

SCHEDULE "A"

MISCELLANEOUS FEES

Administration Fees

Administration Fees			
1.	COPIES	<ul style="list-style-type: none"> ◦ Photocopies <ul style="list-style-type: none"> Plans (A1 size) \$ 0.30 Other \$ 6.00 Laminating \$0.10 per sq in. Add \$1.00 ◦ Audio Disk \$ 10.00 ◦ Colored copies \$ 1.00 ◦ Official Community Plan \$ 75.00 ◦ Zoning Bylaw \$ 50.00 ◦ Subdivision Bylaw \$ 50.00 ◦ Building Regulation Bylaw \$ 50.00 ◦ Design Guidelines \$ 50.00 ◦ Offsite legal plans/blueprints \$ 25.00 <p style="text-align: right;">Actual cost plus 15%</p>	
2.	TAX CERTIFICATES	<ul style="list-style-type: none"> ◦ Tax certificates – each \$ 25.00 	
3.	OTHER	<ul style="list-style-type: none"> ◦ NSF Cheque Charge \$ 25.00 ◦ Oaths and Affidavits \$ 20.00 ◦ For obtaining property title search from Land Title Office (per title) \$ 10.00 	

Public Property or Facility for Events, Functions or Activities
--

1.	APPLICATION FEE	<ul style="list-style-type: none"> ◦ Non-refundable application fee per event - Up to 100 people - More than 100 people 	\$ 100.00 \$ 500.00
2.	DAMAGE DEPOSIT	<ul style="list-style-type: none"> - Up to 100 people - more than 100 up to 500 - greater than 500 	\$ 500.00 (maximum) \$ 2,000.00 (maximum) \$ 2,500.00 (maximum)
3.	LIABILITY INSURANCE POLICY	<ul style="list-style-type: none"> - up to 100 people - more than 100 	\$2,000,000.00 \$5,000,000.00

Memorial Hall Damage Deposit & User Fee
--

	<i>USER GROUP</i>	<i>FEE</i>
1.	Festival	\$100.00/yr + \$25/use for revenue generating events Plus applicable taxes
2.	Community Groups – Frequent Users	\$100.00/yr + \$25/use for revenue generating events Plus applicable taxes
3.	Private Rentals - Resident and Business owners (Noncommercial events)	\$400.00 per day (day is 8:00 a.m. – 2:00 a.m.) Or \$ 50.00 per hour Plus applicable taxes
4.	Private Rentals (Non-Resident)	\$750.00 per day (day is 8:00 a.m. – 2:00 a.m.) Or \$ 90.00 per hour Plus applicable taxes

2.	DAMAGE DEPOSIT	<ul style="list-style-type: none"> • Damage deposit 	Up to a maximum of \$ 500.00
----	----------------	--	------------------------------

Public Works Services & Fees			
---	--	--	--

1.	LABOUR	<ul style="list-style-type: none"> • As per the current CUPE Local 458 hourly rate plus 50% overhead 	
2.	EQUIPMENT	<ul style="list-style-type: none"> • Backhoe • John Deere • Pick-up Truck • Dump Truck • Kubota 	\$ 45.00/hour \$ 22.00/hour \$ 9.00/hour \$ 35.00/hour \$ 17.00/hour