



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Tuesday, April 2<sup>nd</sup>, 2013  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, 495 Hot Springs Road  
 Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>			
	(a)	Meeting called to order by Mayor Facio	
<b>2. INTRODUCTION OF LATE ITEMS</b>			
<b>3. APPROVAL OF AGENDA</b>			
<b>4. ADOPTION OF COUNCIL MINUTES</b>			
<input type="checkbox"/> Regular Council Meeting Minutes of March 18, 2013		THAT the Regular Council Meeting Minutes of March 18, 2013 be adopted.	Item 4.1 Page 1
<b>5. BUSINESS ARISING FROM THE MINUTES</b>			
<b>6. CONSENT AGENDA</b>			
<b>i. Bylaw</b>			Item 6.i
<b>ii. Agreements</b>			Item 6.ii
<b>iii. Committee/ Commission Minutes</b>			Item 6.iii
<b>iv. Correspondence</b>			Item 6.iv



<b>7. DELEGATIONS</b>		
		Item 7.1
<b>8. CORRESPONDENCE</b>		
<p>Letter from District of Invermere received March 25, 2013                  Re: UBCM Executive needs to take action on the concept of towns with no people and appointed councils.</p> <p>Letter from the District of Kent received March 19, 2013                  Re: Support for Assessment Act – Farm Class Business Amendment at the Lower Mainland Local Government Association Conference.</p>		<p>Item 8.1 Page 9</p> <p>Item 8.2 Page 11</p>
<b>9. BUSINESS ARISING FROM CORRESPONDENCE</b>		
<b>10. REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS</b>		
<b>11. REPORTS FROM MAYOR</b>		
L. Facio – verbal		
<b>12. REPORTS FROM STAFF</b>		
<input type="checkbox"/> Photographs Policy – 2.15	<p><b>Report of Deputy Chief Administrative Officer/ Corporate Officer – March 14, 2013</b>                  Re: Photographs Policy – 2.15</p> <p>Recommendation:</p> <p>THAT the Photographs Policy 2.15 be adopted.</p>	Item 12.1 Page 15
<input type="checkbox"/> Business Support and Engagement Session	<p><b>Report of Manager of Planning and Community Services – March 26, 2013</b>                  Re: Business Support and Engagement Session</p>	Item 12.2 Page 17
<input type="checkbox"/> Acquisition of New Vehicles	<p><b>Report of Director of Finance – March 26, 2013</b>                  Re: Acquisition of New Vehicles</p> <p>Recommendation:</p> <p>THAT Council authorize staff to lease two (2) new vehicles.</p>	Item 12.3 Page 19



**13. BYLAWS**

<p><input type="checkbox"/> Bylaw No. 1032 Sewer Regulation Amendment and Bylaw No. 1034 Water Regulation Amendment</p>	<p><b>Report of Deputy Chief Administrative Officer/ Corporate Officer – March 21, 2013</b> Re: Bylaw No. 1032 Sewer Regulation Amendment and Bylaw No. 1034 Water Regulation Amendment</p> <p>Recommendation:</p> <p>THAT Sewer Regulation Amendment Bylaw No. 1032, 2013 receive first, second and third reading;</p> <p>AND THAT Water Regulation Amendment Bylaw No. 1034, 2013 receive first , second and third reading.</p>	<p>Item 13.1 Page 21</p>
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**14. QUESTIONS FROM THE PUBLIC**

**15. ADJOURNMENT**



VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL

4.1

**DATE:** March 18, 2013  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers,  
495 Hot Springs Road, Harrison Hot Springs

**IN ATTENDANCE:**

Mayor Leo Facio  
Councillor Sonja Reyerse  
Councillor John Buckley  
Councillor Zoltan Kiss  
Councillor Allan Jackson

DCAO/CO, Debra Key  
Manager of Planning and Community Services,  
Andre Isakov  
Manager of Development Services, Ian Crane  
Manger of Revenue Services, Peggy Parbery  
Director of Finance, Dale Courtice

*Recording Secretary, Krystal Sobie*

**ABSENT:**

**CALL TO ORDER**

1.

Mayor Facio called the meeting to order at 7:00 p.m.

2.

**INTRODUCTION OF LATE ITEMS**

3.

**APPROVAL OF AGENDA**

**Moved by Councillor Reverse**  
**Seconded by Councillor Buckley**

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**

4.

**ADOPTION AND RECEIPT OF MINUTES**

Regular Council Meeting  
Minutes – March 4, 2013

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the minutes of the Regular Council Meeting of March 4, 2013 be adopted.

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
March 18, 2013*

5. **BUSINESS ARISING FROM THE MINUTES**

6. **CONSENT AGENDA**

**i. Bylaws**

Miscellaneous Fee Bylaw  
No. 1024

**ii. Agreements**

**iii. Committee/  
Commission  
Minutes**      Joint Emergency Program Committee Minutes of December 5, 2012.

**iv. Correspondence**      Community Social Services Awareness Month.

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT the Consent Agenda be approved.

**CARRIED  
UNANIMOUSLY**

7. **DELEGATIONS**

Fraser Health – Brenna Ayliffe.

Brenna Ayliffe played a short video along with a power point presentation on Healthy Community Partnerships and advised that it would take approximately six (6) months to complete an assessment and would have no cost to the Village. The partnership program would work closely with the Age Friendly Program.

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

11. **REPORTS FROM MAYOR FACIO**

Water, Wealth and Canada Week – Hope is putting on an activity night on March 22, 2013 at 5:00 p.m. at the Hope Station.

Invitation to launch the Chehalis Flat Bald Eagle and Salmon Preserve Campaign at the Harrison Mills Community Hall on April 6, 2013 at 10:00 a.m.

Attended the Upper Fraser Valley Regional Detachment Recognizing Excellence Awards in Chilliwack on March 14, 2013.

MP Mark Strahl will be making an announcement in the Village Chambers on April 3, 2013 in regards to funding the Village will be receiving.

Ted Tisdale, Chief Administrative Officer has submitted his resignation letter which will take effect as of June 30, 2013. Ian Crane, Manager of Development Services will be appointed as Chief Administrative Officer effective July 1, 2013.

March is Community Social Awareness Month.

The Lower Mainland Local Government Association is taking place in Harrison Hot Springs from May 8 -10, 2013.

Attended the Pacific Region Training Centre in Chilliwack.

Kent-Harrison Joint Emergency Program Committee held a meeting on March 13, 2013. There will be a public information session in May for awareness of what to expect if there is an emergency and how to be best prepared.

Emergency Social Services is currently looking for volunteers.

The Fraser Valley Regional District has a Wood Stove Exchange Program.

The Species at Risk Recovery Strategy is still moving ahead. Currently waiting for information from the Federal Government.

The Fraser Valley Regional District is in support of the proposal of the East Sector to be designated as a regional park.

12.

**REPORTS FROM STAFF**

☐ Communities in Bloom  
Committee

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT the registration for the Communities in Bloom 2013 National Edition and attendance of the Judges be cancelled;

AND THAT the Communities in Bloom Committee be approved to register for the five (5) bloom winners circle of non-competitive category at a cost of \$250.00.

**CARRIED  
UNANIMOUSLY**

☐ 2013-Resolution for  
Annual General Meeting -  
LMLGA

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

**Resolution #1**

WHEREAS the municipality was issued a Public Health Order under s. 26 of the *Drinking Water Protection Act* to treat the Village's finished water supply to a specific standard, and to achieve that standard, the Village of Harrison Hot Springs must construct a water treatment facility; possibly requiring a loan authorization bylaw and approval of the electorate.

AND WHEREAS, if the order is issued under s. 25, Public approval is not required.

THEREFORE be it resolved that an order issued by a Ministry Official or Health Authority be exempt from a public approval process.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Jackson**  
**Seconded by Councillor Reverse**

**Resolution #2**

WHEREAS under the HST program, Municipalities received a rebate of 75% of the Provincial portion of the HST.

AND WHEREAS with the reintroduction of the GST/PST program Municipalities will not earn rebates under the PST which will significantly reduce the budgets and purchasing power of Municipalities.

THEREFORE be it resolved that the Provincial Government introduce legislation to provide Municipalities the same level of PST rebate that is available under the HST program.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
March 18, 2013*

**Moved by Councillor Jackson**  
**Seconded by Councillor Reverse**

THAT Council approves the leasing of two (2) ½ ton pickup trucks.

Fleet Vehicle Replacement

**Moved by Councillor Buckley**  
**Seconded by Councillor Kiss**

THAT Council direct staff to research the operations of leasing or lease to purchase through MFA of two (2) ½ ton pickup trucks;

AND THAT staff bring forward a report to the next meeting of Council April 2, 2013.

**CARRIED**  
**OPPOSED BY COUNCILLOR JACKSON**  
**OPPOSED BY MAYOR FACIO**

13.

**BYLAWS**

OCP and Rezoning  
Amendment Bylaw No. 1027,  
2013 and 1028, 2013

**Moved by Councillor Buckley**  
**Seconded by Councillor Reverse**

THAT the Official Community Plan Amendment Bylaw No. 1027, 2013;

AND THAT a Public Hearing be scheduled for April 15, 2013 for the Official Community Plan Amendment Bylaw No. 1027, 2013 and Zoning Amendment Bylaw No. 1028, 2013.

**CARRIED**  
**OPPOSED BY COUNCILLOR KISS**

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

AND THAT the Zoning Amendment Bylaw No. 1028, 2013 be read a second time;

**CARRIED**  
**OPPOSED BY COUNCILLOR KISS**

Sewer Regulation  
Amendment Bylaw No. 1032,  
2013

**Moved by Councillor Buckley**  
**Seconded by Councillor Kiss**

THAT Sewer Regulation Bylaw No. 980, 2011 be amended to read "Village of Harrison Hot Springs Sewer Regulation and Fee Bylaw No. 980, 2011;"

Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
March 18, 2013

AND THAT Schedule "A" to Sewer Regulation Bylaw No. 980, 2011 be hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

**CARRIED  
UNANIMOUSLY**

Village Core Revitalization  
Tax Exemption Bylaw No.  
1033, 2013

**Moved by Councillor Reyerse**  
**Seconded by Councillor Buckley**

THAT Council read the Village Core Revitalization Tax Exemption Bylaw No. 1033, 2013 for a first time;

AND THAT pursuant to s. 227 of the *Community Charter*, public notice be given in accordance with s. 94 of the *Community Charter*.

**CARRIED  
UNANIMOUSLY**

Water Regulation  
Amendment Bylaw No. 1034,  
2013

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT Water Regulation Bylaw No. 967, 2011 be amended to read "Village of Harrison Hot Springs Water Regulation and Fee Bylaw No. 967, 2011;"

AND THAT on page 4 under Section 4 Service Connection and Disconnection 4.2 be amended by adding "If the owner does not connect, a user fee will be applied against that property, on the same basis of similar class properties connected to the Village's water system;"

AND THAT Schedule "A" to Water Regulation Bylaw No. 967, 2011 be hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

**CARRIED  
UNANIMOUSLY**

14.

**QUESTIONS FROM THE PUBLIC**

- Q. A member of the public asked if people who are not connected to the Village's water system going to be charged a user fee?  
A. This provision is being reflected in the new amendment bylaw and is in effect in the current bylaw.

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
March 18, 2013*

Q. A member of the public asked for further clarification on the wording in Bylaw No. 1034, 2013.

A. At this time the bylaw is not currently being enforced.

Q. What is the size of land that is being set aside for the Regional Park?

A. 92.5 hectares.

Q. A member of the public asked for clarification as to why his property was excluded from the Tax Exemption Revitalization Bylaw.

A. The purpose of the Tax Exemption Revitalization Bylaw is to focus on a particular area which was determined by Council.

15.

**ADJOURNMENT**

**Moved by Councillor Buckley**

**Seconded by Councillor Reverse**

THAT the meeting be adjourned at 8:38 p.m.

**CARRIED  
UNANIMOUSLY**

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer



March 15, 2013

Mayor Leo Facio  
Village of Harrison Hot Springs  
Box 160  
Harrison Hot Springs, BC V0M 1K0

RECEIVED

MAR 25 2013

BY V. OF H.H.S.

Dear Mayor Leo Facio,

Re: UBCM Executive needs to take action on the concept of towns with no people and appointed councils

**For discussion at an open meeting of council or board**

The District of Invermere passed the following resolution at our regular meeting of Council on February 26th:

WHEREAS the Resolution B55 was endorsed by the vast majority of delegates at the 2012 UBCM convention;

AND WHEREAS the response provided by the Ministry of Community, Sport and Cultural Development does not address the concerns and clear position taken by the membership of UBCM;

AND WHEREAS the recently created Jumbo Glacier Mountain Resort Municipality will not be eligible for membership to the Union of British Columbia Municipalities because the council is not elected, thereby violating the position taken by B55, generally undermining the reputation and credibility of British Columbia Local Governments, and destroying the 100% membership of local governments record the UBCM is very proud of having;

AND WHEREAS the West Kootenay Community Ecosociety has submitted a petition to court requesting a judicial review of the constitutionality of and the consultation around the creation of a municipality without an electorate or population and with an appointed council, and that this issue directly affects local governments and the UBCM;

THEREFORE BE IT RESOLVED the UBCM executive be encouraged to waive the normal policy of the UBCM not being involved in legal issues until the appeal process, and the UBCM submit an application to the Supreme Court of British Columbia seeking intervention status in the case between the Ecosociety and the Province of British Columbia and Jumbo Glacier Mountain Resort Municipality

AND THAT IT FURTHER BE RESOLVED that every local government of British Columbia be sent this resolution and asked to send their support for the UBCM to be involved in this important legal proceeding, and that they be encouraged to express their concern to the Government of the Province of British Columbia for the precedent set by establishing a municipality with no population and with an appointed council.

As background information, resolution B55 from the September 2012 UBCM convention and the Provincial response are attached, along with the letters patent creating the Jumbo Glacier Mountain Resort Municipality (JGMRM).

We strongly believe that having towns without residents and without elected councils threatens democratic principles and the credibility of local governments and the positions of "elected officials" in the Province British Columbia. We also believe there are serious concerns around the fettering of council discretion and around guaranteed development rights as seems to be suggested in the letters patent for JGMRM. It also seems unsustainable to have municipalities exists for an undetermined length of time with no tax base being completely reliant on Provincial Government grants to fund their

# District of Invermere

"ON THE LAKE"

operations. It also seems that the UBCM is weakened as an organization and loses credibility by not having 100% membership. We appreciate your support regarding this important issue, and ask that you please write to the UBCM executive encouraging them to take action on this item.

Sincerely,



Gerry Taft  
Mayor  
District of Invermere

FILE #	DATE
0530-01	March 25/13
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input checked="" type="checkbox"/> OCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OR MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE April 2/13	
INITIAL <input type="checkbox"/>	
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	



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Agassiz, British Columbia  
Canada V0M 1A0

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Web: www.district.kent.bc.ca

8.2

RECEIVED

MAR 19 2013

BY V. OF H.H.S.

March 15, 2013

File: 0400-50

Mayor Leo Facio and Council  
Village of Harrison Hot Springs  
Box 160  
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Facio and Council:

Re: Support for *Assessment Act – Farm Class Business Amendment* at the Lower Mainland Local Government Association Conference

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Our community is requesting your support for the proposed resolution (as attached) at the upcoming Lower Mainland Local Government Association (LMLGA) to protect the future operations of farm land for agricultural purposes.

Similar to other agricultural communities the District of Kent is not the only community that is seeing first hand where entrepreneurs and developers are purchasing or leasing prime agricultural land to operate commercial or light industrial business first, and farm the land as a secondary interest to retain the property's Class 9 farm classification with the B.C. Assessment Authority (BCAA).

We all support our farmers and ranchers in having a secondary "Home Occupation" business through our respective Zoning Bylaw process. We also recognize that some farmers and ranchers may need a secondary business to assist with expenses of agriculture and to stay ahead of any unanticipated expenditures.

The proposed resolution to amend the legislation associated with the BCAA to provide the BCAA with more latitude in working with municipalities to address non-compliance concerns. We recognize that each community is unique and want the opportunity to be flexible in governing the type of secondary uses on farmland operations.

The District of Kent has met with the Ministry of Agriculture and the Agricultural Land Commission (ALC) and they have limited resources to address these non-compliant business operations on farm use. In fact the ALC presently has only two enforcement officers to police the entire Province. The ALC relies on municipalities to assist when contraventions of business use are on agricultural lands.

We feel that if the Province enacts this type of legislative change then we can work with BCAA as a partner to at least be able to adjust the farm classification to business commercial or industry when required until enforcement is adjudicated through our legal court system. This would enable local governments to collect the appropriate property taxes from the owner(s) and to discourage illegal activity of operating a large business on farmland and to help offset legal costs incurred by municipalities.

Furthermore this would encourage developers to purchase commercial or light industrial lands in the appropriate zones instead of using up and compromising good arable farmland. Essentially the BCAA would work with municipalities to assist in acting as a deterrent for property owner(s) that breaches home occupation or zoning regulations.

Thank you for your consideration and we look for your support in advancing this resolution to UBCM.

Sincerely yours,



John Van Laerhoven  
MAYOR

pc: Ms. Connie Fair, President and CEO, British Columbia Assessment (via email)  
Mr. John Green, Deputy Assessor, Fraser Valley Office

FILE #	DATE		
0930-2013	March 19/13		
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO		
<input checked="" type="checkbox"/> DCAB	<input type="checkbox"/> ADMIN/ FINANCE		
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF		
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR		
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL		
<input type="checkbox"/> OR MGR			
ITEM	A	B	C
COUNCIL AGENDA			
DATE April 2, 2013			
			INITIAL <input type="checkbox"/>
(ITEMS: A-REQ, ACTION:			
B - INFO - WRESP;			
C - INFO ONLY)			



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## RESOLUTION #R2013-079

### Assessment Act – Farm Class Business Amendment

*THAT the following resolution be submitted to the Lower Mainland Local Government Association:*

***WHEREAS*** Municipalities and Regional Districts support the agriculture industry, the Right to Farm Act and the Agricultural Land Commission for protecting the use of farm land;

***AND WHEREAS*** Entrepreneurs from time to time are acquiring agricultural land for the purpose of conducting commercial and business use on (Class 9) farm land;

***THEREFORE LET IT BE RESOLVED*** that the BC Assessment Authority be granted legislation to work with municipalities to reclassify farmland and buildings when required to up to 50% as business or commercial use if the farm operation has breached or exceeded the municipal zoning regulations on "Home Occupation" for secondary business use.

I hereby certify the above  
to be a true and correct copy  
of Resolution #R2013-079  
passed by the Council of the  
District of Kent on the 11<sup>th</sup> of March, 2013.

  
Clair Lee  
Director of Corporate Services





**HARRISON HOT SPRINGS**

*Naturally Refreshed*

**VILLAGE OF HARRISON HOT SPRINGS**

**POLICY**

<b>POLICY NAME</b>	<b>POLICY NUMBER</b>	<b>2.15</b>
<b>PHOTOGRAPHS</b>	<b>DATE ADOPTED</b>	

**1. PURPOSE**

To establish policy and requirements for photographs, production and distribution of images for the municipality or at Village functions, events and ceremonies.

**2. POLICY**

When Village sponsored public functions, special events or ceremonies occur, members of Council and Village staff are prohibited from taking photographs, except:

- (a) Staff may take photographs for the purpose of meeting the requirements of Provincial or Federal government or other public agency for funding agreements, special projects or any other municipal purpose.
- (b) Where Bylaw Enforcement, Public Works infrastructure, equipment or vehicular documentation is required.
- (c) Subject to (a) and (b) production and distribution of images for municipal purposes are permitted where required.

All photographs taken by members of Council, Village staff, or those designated by the Village are public record and will be subject to the provisions under the *Freedom of Information and Protection of Privacy Act*.



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** March 26, 2013  
**FROM:** Andre Isakov, **FILE:** 0530-01  
 Manager, Planning & Community Services  
**SUBJECT:** Business Support and Engagement Session

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**ISSUE:** The information regarding the Business Support and Engagement Session is before Council for information. The event is scheduled for the morning of April 18, 2013.

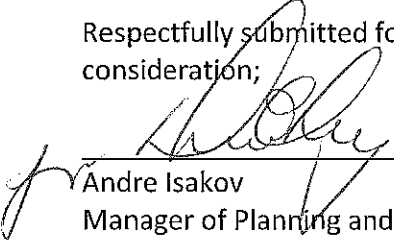
**BACKGROUND:**

In accordance with the action items outlined within the Village of Harrison Hot Spring's Economic Development Action Plan, the staff have been working on facilitating a Business Support and Engagement Session for local businesses. The goal of the event is to engage, connect, and provide support for the local business community. The meeting will be co-hosted with partners from the Harrison-Agassiz Chamber of Commerce and Tourism Harrison.

The event is scheduled for the morning of April 18, 2013. The session is expected to last about two hours. The first half of the meeting will feature a presentation on small business marketing from Sundeep Sandhu who is a Senior Vice President of Marketing with the Prospera Credit Union and a sessional instructor with UFV. The second half of the event will feature presentations from Tourism Harrison and the Village –these presentations will outline economic development programs and partnership opportunities.

This event will be promoted widely through tools such as the Village website, local newspaper, and the Chamber of Commerce membership list. The event will be free of charge and will be open to all participants. The exact location and event time will be determined and publicised soon.

Respectfully submitted for your  
consideration;



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Andre Isakov  
Manager of Planning and Community Services


**DIRECTOR OF FINANCE COMMENTS:**



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Dale Courtice  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



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*File* Ted Tisdale  
Chief Administrative Officer



at the end of its useful life enough funds have been put aside so that a new vehicle can then be purchased.

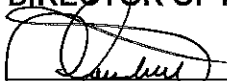
At this time staff is recommending Option 1. The Village does not have funds available at this time to purchase the vehicles outright. At the end of the leases, decisions can then be made to see if the purchase option is available or desired at that time.

**RECOMMENDATION:**


THAT Council authorize staff to lease two (2) new vehicles.

Respectfully submitted for your consideration;

**DIRECTOR OF FINANCE COMMENTS:**

  
\_\_\_\_\_  
Dale Courtice, CGA  
Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ted Tisdale  
Chief Administrative Officer



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** March 21, 2013

**FROM:** Debra Key Deputy Chief Administrative Officer/CO **FILE:** 3900-01

**SUBJECT:** Bylaw No. 1032 Sewer Regulation Amendment and Bylaw No. 1034 Water Regulation Amendment

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**ISSUE:**

To give three readings to Bylaw No. 1032 Sewer Regulation Amendment and Bylaw No. 1034 Water Regulation Amendment.

**BACKGROUND:**

Staff brought forward these two bylaws at the Regular Council meeting of March 18, 2013 for the purposes of receiving three readings.


The recommendations to amend the bylaws were passed by Council, however, staff inadvertently omitted the recommendation for the bylaws to receive three readings.

**RECOMMENDATION:**

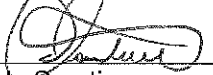
THAT Bylaw No. 1032 Sewer Regulation Amendment receive three readings; and

THAT Bylaw No. 1034 Water Regulation Amendment receive three readings.

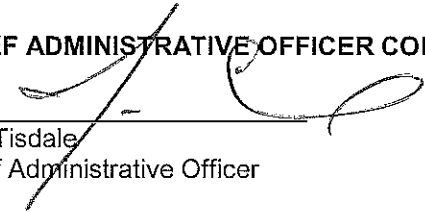
Respectfully submitted for your consideration:

  
 \_\_\_\_\_  
 Debra Key  
 Deputy Chief Administrative Officer/CO

**DIRECTOR OF FINANCE COMMENTS:**

  
 \_\_\_\_\_  
 Dale Courtice  
 Director of Finance

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

*FOR*  
  
 \_\_\_\_\_  
 Ted Tisdale  
 Chief Administrative Officer





**VILLAGE OF HARRISON HOT SPRINGS**

**BYLAW NO. 1032**

**A bylaw to amend the Sewer Regulation Bylaw No. 980**

---

**WHEREAS** the Village of Harrison Hot Spring has deemed it advisable to amend Sewer Regulation Bylaw No. 980, 2011;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Sewer Regulation and Fee Amendment Bylaw No. 1032, 2013".

**2. TEXT AMENDMENT**

- a. THAT Sewer Regulation Bylaw No. 980, 2011 be amended to read: "Village of Harrison Hot Springs Sewer Regulation and Fee Bylaw No. 980, 2011; and
- b. THAT Schedule "A" to Sewer Regulation Bylaw No. 980, 2011 be hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

**3. REPEAL**

THAT Sewer Regulation and Fee Amendment Bylaw No. 1000, 2012 and Sewer Regulation and Fee Amendment Bylaw No. 1017, 2012 hereby be repealed in their entirety.

**4. READINGS AND ADOPTION**

READ A FIRST TIME THIS            DAY OF APRIL, 2013

READ A SECOND TIME THIS        DAY OF APRIL, 2013

READ A THIRD TIME THIS        DAY OF APRIL, 2013

ADOPTED THIS                    DAY OF APRIL, 2013

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**BYLAW NO. 1032  
SCHEDULE "A"**

Pursuant to *Section 194 of the Community Charter* the following annual fees and charges (January 1 – December 31) are imposed in accordance with the terms and conditions approved by Council:

**1. Sanitary Sewer Service Utility Fee:**

All properties identified by folio numbers that are or can be connected to the sanitary sewer system will pay the following fee based on the actual length of the property that abuts the sewer collection main.

RATE	MINIMUM	MAXIMUM
\$9.28/metre	18 metres	30 metres

**2. User Fee:**

All properties connected to the sanitary sewer system will pay the user fees as follows:

<u>Description</u>	<u>Rate</u>
1. Each Residential Unit	\$ 225.00
2. Each Secondary Suite (As per definition in Zoning Bylaw No. 1020, 2012)	\$ 112.50

**Commercial:**

1. Hotel/Motel (per room)	\$ 129.00
2. Campground	
Per Campsite	\$ 89.50
Sani-dumps	\$ 89.50
Washroom fixtures	\$ 89.50
3. Church	\$ 210.00
4. Barbershop, Beauty Salon	\$ 531.00
5. Laundry	\$8,053.00
6. Coin Laundry (per machine)	\$ 56.40
7. Commercial Pool	\$3,291.00
8. Spa	\$1,320.75
9. Licensed Establishment (per seat)	\$ 21.60
10. Restaurant, Café (per seat)	\$ 21.60
11. School (per classroom)	\$ 258.00
12. Retail Establishment	\$ 210.00
13. Service Station	\$ 421.00
14. Office	\$ 210.00
15. Repair Shop	\$ 210.00
16. Storage/Maintenance Shop	\$ 150.00

**Pools/Spas that discharge water** .62m<sup>3</sup>

**3. Service Connection Fee:**

- |    |                             |   |
|----|-----------------------------|---|
| a. | Single Family Residential   | \$1500.00 plus tax                          |
| b. | Duplex, Each Unit           | \$1500.00 plus tax                          |
| c. | Multi Family and Commercial | Actual cost plus tax<br>(\$1500.00 deposit) |

**4. Service Disconnection Fee:**

Actual cost

**5. Service Reconnection Fee:**

\$1,500.00 plus tax

6. Fees will be billed quarterly.

7. A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.

8. Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.



## VILLAGE OF HARRISON HOT SPRINGS

### BYLAW NO. 1034

#### **A bylaw to amend the Water Regulation Bylaw No. 967**

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**WHEREAS** the Village of Harrison Hot Spring has deemed it advisable to amend Water Regulation Bylaw No. 967, 2011;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Water Regulation and Fee Amendment Bylaw No. 1034, 2013".

2. **TEXT AMENDMENT**

a. THAT Water Regulation Bylaw No. 967, 2011 be amended to read: "Village of Harrison Hot Springs Water Regulation and Fee Bylaw No. 967, 2011; and

b. THAT on page 4 under Section 4 Service Connection and Disconnection 4.2, be amended to read:

"After a water service is available to any class of property, the owner must make application to connect within one year after completion of that water main extension project. If the owner does not connect, a user fee will be applied against that property, on the same basis of similar class properties connected to the Village's water system.", and

c. THAT Schedule "A" to Water Regulation Bylaw No. 967, 2011 be hereby repealed in its entirety and replaced with Schedule "A" attached hereto and forming part of this bylaw.

3. **REPEAL**

THAT Water Regulation and Fee Amendment Bylaw No. 999, 2012 and Water Regulation and Fee Amendment Bylaw No. 1018, 2012 hereby be repealed in their entirety.

4. **READINGS AND ADOPTION**

READ A FIRST TIME THIS            DAY OF APRIL, 2013

READ A SECOND TIME THIS    DAY OF APRIL, 2013

READ A THIRD TIME THIS    DAY OF APRIL, 2013

ADOPTED THIS                    DAY OF APRIL, 2013

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Mayor

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Corporate Officer

**BYLAW NO. 1034  
SCHEDULE "A"**

Pursuant to *Section 194 of the Community Charter* the following annual fees and charges (January 1 – December 31) are imposed in accordance with the terms and conditions approved by Council:

**1. Water Service Utility Fee**

All properties identified by folio numbers that are connected or can be connected to the water system will pay the following fee based on the actual length of the property that abuts the water distribution main.

RATE	MINIMUM	MAXIMUM
\$11.14/metre	18 metres	30 metres

**2. User Fees**

All properties connected to the water system will pay the user fees as follows:

A. Each Residential Unit	\$311.00/per year
B. Each Secondary Suite	\$155.50/per year
C. Commercial	\$0.51/cu m
D. Residential Swimming Pool	\$311.00/per year

**3. Water Connection Fee**

A. Single Family	\$1500.00 plus tax
B. Duplex (each unit)	\$1500.00 plus tax
C. Multi-Family & Commercial	Actual cost plus tax (\$1500.00 deposit)

**4. Disconnection Fee**

A. Disconnection Fee	\$150.00 plus tax
B. Inspection	\$ 50.00 plus tax
C. Water Turn on/off Fee	\$150.00 plus tax

**5. Meter Test**

A. Residential	\$150.00 plus tax
B. Commercial	\$250.00 plus tax

6. The user rates will be billed quarterly.

7. A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.

8. Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.

