



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Tuesday, March 4, 2014
Time: 10:30 a.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER	
Meeting called to order by Mayor Facio	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF COUNCIL MINUTES	
THAT the Regular Council Meeting Minutes of February 17, 2014 be adopted.	Item 4.1 Page 1
5. BUSINESS ARISING FROM THE MINUTES	
6. CONSENT AGENDA	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	
iv. Correspondence	<p>Letter date February 14, 2014 from Private Secretary to the Lieutenant Governor Re: Sing Me a Song</p> <p>Letter dated February 18 from the Corporation of the City of New Westminister Re: Concerns Regarding Recent Amendments to the Canada Postal System</p> <p>Letter date February 18, 2014 from the District of Kent Re: Lower Fraser River Management Plan</p> <p>Letter dated February 24, 2014 from the City of Pitt Meadows Re: Provincial Emergency Notification System</p>
	Item 6 iv. a. Page 7 Item 6 iv. b Page 9 Item 6 iv. c Page 11 Item 6 iv. d Page 13

7. DELEGATIONS	
<ul style="list-style-type: none">• John Allen Re: New Sewer Line connecting South and East Harrison	Item 7.1 Page 15
8. CORRESPONDENCE	
9. BUSINESS ARISING FROM CORRESPONDENCE	
10. REPORTS FROM COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS	
11. REPORTS FROM MAYOR	
L. Facio - Verbal	
12. REPORTS FROM STAFF	
Report of Manager of Development and Community Services – February 25, 2014 Re: Age-friendly Plan Contract Award Recommendation: THAT the Age Friendly Plan contract be awarded to Cherie Enns Consulting.	Item 12.1 Page 17
13. BYLAWS	
14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)	
15. ADJOURNMENT	

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: February 17, 2014
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Zoltan Kiss
Councillor Sonja Reyerse
Councillor Allan Jackson

Deputy Chief Administrative Officer/CO, Debra Key
Manager of Development & Community Services, Lisa Grant

Recorder: Krystal Sobie

ABSENT:

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

- Esplanade Block 1 Revitalization Project Contract Award
- Delegation item 7.2 be presented before delegation item 7.1

3. APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. ADOPTION AND RECEIPT OF MINUTES

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the minutes of the Regular Council Meeting of January 20, 2014, be adopted.

**CARRIED
UNANIMOUSLY 1**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 17, 2014*

UNANIMOUSLY

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the minutes of the Special Council Meeting of February 4, 2014, be adopted.

**CARRIED
UNANIMOUSLY**

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

**iii. Committee/
Commission
Minutes**

**iv
Correspondence**

Letter dated January 16, 2014 from Minister of Aboriginal Affairs and Northern Development re Additions to Reserves/Reserve Creation Policy

Letter dated January 17, 2014 from Township of Spallumcheen re Agricultural Land Commission and the Provincial Core Review

News Release from the Ministry of Justice dated January 31, 2014 re BC Liquor Policy Review

Moved by Councillor Jackson
Seconded by Councillor Buckley

THAT item 6 iv.a, 6iv.b and 6 iv.c be removed from the Consent Agenda and be placed under Item 8 Correspondence.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 17, 2014*

Email from UBCM & LMLGA dated February 11, 2014 re Response of FCM President concerning TSB Rail Safety Recommendations

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

7.

DELEGATIONS

Susan Eick, The Help Project Committee
Re: Update on Project

Susan Eick provided an update on The Help Project Committee informing Council of the objectives that were accomplished in 2013 and the goals for 2014.

Ted Holtby, Tamihi Logging, representative for Seabird Island First Nation
Re: Sasquatch Park Proposed Boundary Adjustment

Ted Holtby from Tamihi Logging provided information and clarification on Seabird Island First Nation's application for the proposed boundary adjustment for Sasquatch Park.

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT the rules of procedure be waived to allow the delegation regarding Sasquatch Park Proposed Boundary Adjustment to continue.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 17, 2014*

8. **CORRESPONDENCE**

Letter dated January 16, 2014 from Minister of Aboriginal Affairs and Northern Development

Re Additions to Reserves/Reserve Creation Policy

Councillor Jackson commented that he is happy that the concerns that Harrison Hot Springs had brought up have been addressed and are not being overlooked and looks forward to reading a second draft of the Policy.

Letter dated January 17, 2014 from Township of Spallumcheen
Re Agricultural Land Commission and the Provincial Core Review

Councillor Jackson commented that he was unable to confirm support at this time.

News Release from the Ministry of Justice dated January 31, 2014
Re BC Liquor Policy Review

Staff will be bringing a report to Council on the Liquor Control Policy Review.

Tourism Harrison's Marketing Plan for 2014

Email from University of the Fraser Valley dated February 11, 2014
Re Nominations for UFV's Betty Urquhart Community Service Award

Moved by Councillor Buckley
Seconded by Councillor Reverse

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

11. **REPORTS FROM MAYOR FACIO**

Harrison held the first Annual Family Day Event on February 9th and 10th, 2014 and it was a great success.

The Front Entrance Sasquatch will debut on HGTV's episode of "Timber Kings" on March 9, 2014 at 7:00 and 10:00 p.m.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 17, 2014*

On February 11, 2014 attended the Fraser Valley Regional District Meeting. A new suspension bridge is being built in Cascade Regional Park. An update of the Regional Park was discussed.

The Fraser Valley Regional Library has appointed Mayor John Van Laerhoven as the new Board Chair.

Attended the BC Economic Association Conference in Vancouver where representatives from the Provincial Government were in attendance to discuss various items.

12.

REPORTS FROM STAFF

Report of Manager of Development and Community Services – February 11, 2014

Re: Tourism Harrison's 2014 Event Management Plan

Moved by Councillor Jackson

Seconded by Councillor Kiss

THAT Council approves the Event Management Plan 2014 from Harrison Tourism Society.

**CARRIED
UNANIMOUSLY**

Report of Deputy Chief Administrative Officer/Corporate Officer – February 17, 2014

Re: Esplanade Block 1 Revitalization Project Contract Award

Moved by Councillor Jackson

Seconded by Councillor Reyerse

THAT the contract of the Revitalization of Esplanade Avenue Block 1 Project be awarded to Timbro Contracting in the amount of \$553,621.50 plus \$27,681.08 (GST) for a total of **\$581,302.58.**

**CARRIED
UNANIMOUSLY**

13.

BYLAWS

None.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
February 17, 2014*

14. QUESTIONS FROM THE PUBLIC

Q. A member of the public asked why the Village has added gravel to the Miami River which could result in flooding of the Village.

A. There had been some vandalism to the rocks under the bridge which resulted in change in flow of velocity under the bridge which washed away material. Repairs were done to cover the exposed syphon pipe.

15. ADJOURNMENT

Moved by Councillor Buckley
Seconded by Councillor Jackson

THAT the meeting be adjourned at 8:24 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

6.iv.a

RECEIVED

FEB 18 2014



BY VILLAGE OF HARRISON HOT SPRINGS

Private Secretary to the Lieutenant Governor

February 14, 2014

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, British Columbia
V0M 1K0

FILE #	DATE
0400-20	Feb 18/14
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	March 9/14
	INITIAL
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

Dear Mayor:

The Honourable Judith Guichon, Lieutenant Governor of British Columbia, is pleased to present a new program to promote music and community spirit across the province. "Sing Me A Song" is an opportunity for musical groups of all ages and genres to write and sing an original song in the lead up to Canada's 150th birthday celebrations in 2017. Groups are encouraged to write a song about what Canada's 150th birthday means to them or their community. Each entry will be reviewed by a panel of musicians from around the province and an award of \$1,000 will be granted annually in each of three age categories. Entries will be posted on the Lieutenant Governor's website and YouTube channel, *Sing Me A Song BC*, to be viewed by all British Columbians.

Her Honour has asked that I write this letter of introduction to her new program with the hopes you will forward this information on to relevant individuals and groups and encourage your community's participation. A copy of the entry form containing the song submission criteria is attached. A digital copy of the form and further information is available online at the Lieutenant Governor's website at www.ltgov.bc.ca.

Whether it is a school or community choir or other amateur musical group, Her Honour looks forward to showcasing your community's musical spirit across British Columbia.

Yours sincerely,

James W. Hammond, OMM, CD
Private Secretary

Enclosure



ENTRY FORM

The Lieutenant Governor of British Columbia invites groups to write and sing an original song in the lead up to Canada's 150th birthday celebrations in 2017.

Name of Group: _____
Contact Name: _____
School/Organization: _____
Address: _____ City: _____ Postal Code: _____
Telephone: _____ Email: _____

Criteria:

- Original song written and performed by a British Columbia based amateur or community group with a minimum of 15 voices;
- Songs should be inspired by:
 - What our country, province, or community means to the participants; or
 - How their community, place or group reflects the values, accomplishments and spirit of Canada on its 150th birthday.
- Musical accompaniment is welcome to supplement the 15 voices;
- The song must not exceed 5 minutes in length;
- The video or audio file of the song must be submitted in a YouTube compatible format along with a copy of the written lyrics to www.ltgov.bc.ca by May 7, 2014. Audio files must be accompanied by a photo of the group and video files must include at least one visual of the group;
- By submitting the song you grant permission for Government House to post songs and images online and in the media. It is the responsibility of the submitting group to ensure all members of the group have agreed to the terms and conditions in the submission waiver;
- One song submission per group.

Judging Criteria: The songs will be judged on originality, musicality and spirit.

Award Category: (An award of \$1,000 will be presented in person by the Lieutenant Governor in each of the following categories)

- Members of the group are under the age of 11
- Members of the group are under the age of 16
- Open Category – no age restrictions

**Please submit your entry form as soon as possible to enroll in the program.
Songs must be submitted by May 7, 2014**

1401 Rockland Avenue, Victoria, British Columbia V8S 1V9
Website: www.ltgov.bc.ca Email: ghinfo@gov.bc.ca Tel: 250-356-0927



Wayne Wright
Mayor

February 18, 2014

Honourable Lisa Raitt
Minister of Transport
307 Confederation Building
House of Commons
Ottawa, ON K1A 0A6

FILE #		DATE	
<input type="checkbox"/> CAO		<input type="checkbox"/> CO	
<input type="checkbox"/> DCAO		<input type="checkbox"/> ADMIN/ FINANCE	
<input type="checkbox"/> DIRF		<input type="checkbox"/> B/L ENF	
<input type="checkbox"/> MGR REV SVCS		<input type="checkbox"/> MAYOR	
<input type="checkbox"/> CEDO		<input type="checkbox"/> COUNCIL	
<input type="checkbox"/> OP. MGR			
ITEM	A	B	C
COUNCIL AGENDA			
DATE			
			INITIAL <input type="checkbox"/>
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)			

Dear Honourable Lisa Raitt:

Re: Concerns Regarding Recent Amendments to the Canada Postal System

At a meeting February 3, 2014, New Westminster City Council passed the following resolution:

WHEREAS local governments in Canada have a direct financial interest in the security and stability of Canada's postal system, to ensure reliable communications with rate-payers and certainty in the timely payment of taxes and other fees;

AND WHEREAS Canada Post, a consistently profitable Crown Corporation, has announced its intention to eliminate residential door-to-door mail delivery in Canada, calling into question the stability of Canada's postal system, the certainty of communications and payments, and the reliability of business transactions;

AND WHEREAS this proposed change would entail the downloading of responsibilities, costs, and liabilities to local governments, including requirements for municipal land and rights-of-way, infrastructure such as paving and lighting, and policing related to vandalism, graffiti and mail theft;

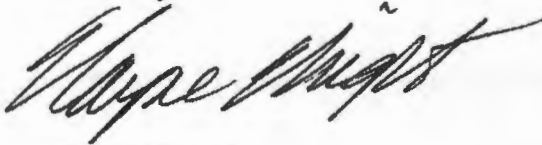
AND WHEREAS this fundamental change to Canada's communications system is unprecedented in the G7 countries and has been announced in the absence of any meaningful consultation with local governments, Canada Post customers or postal workers;

THEREFORE BE IT RESOLVED THAT the City of New Westminster request that the Federal Government direct Canada Post to maintain the current system of residential door-to-door postal delivery in Canada.

BE IT FURTHER RESOLVED THAT Council direct staff to forward this resolution to the Federation of Canadian Municipalities, the Lower Mainland Local Government Association, and other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution.

As noted above, the City of New Westminster requests that the Federal Government direct Canada Post to maintain the current system of residential door-to-door postal delivery in Canada. We look forward to your action on this matter.

Sincerely,



Wayne Wright
MAYOR

Cc: Federation of Canadian Municipalities
Lower Mainland Local Government Association
Union of BC Municipalities
Alberta Urban Municipalities Association
Saskatchewan Urban Municipalities Association
Association of Manitoba Municipalities
Association of Yukon Communities
Northwest Territories Association of Communities
Nunavut Association of Municipalities
Association of Municipalities of Ontario
Union des municipalités du Québec
Union of the Municipalities of New Brunswick
Union of Nova Scotia Municipalities
Federation of Prince Edward Island Municipalities
Municipalities of Newfoundland and Labrador



7170 Cheam Avenue
P.O. Box 70
Agassiz, British Columbia
Canada V0M 1A0

Tel: (604) 796-2235
Fax: (604) 796-9854
Web: www.district.kent.bc.ca

February 18, 2014

RECEIVED

FEB 20 2014

BY VILLAGE OF HARRISON HOT SPRINGS

The Honourable Christy Clark
Premier of British Columbia
West Annex
Parliament Buildings
Victoria, BC V8V 1X4

FILE #	DATE
0400-50-01	Feb 20/14
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input checked="" type="checkbox"/> OP. MGR	
ITEM A B C	FILE: 5225-03
COUNCIL AGENDA	
DATE March 4/14	
INITIALS: <i>[Signature]</i>	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	

5225-03
0400-20

Dear Premier Clark:

Re: District of Kent – Lower Fraser River Management Plan

Our August 7, 2013 letter to you regarding a Management Plan for the Lower Fraser River was referred to the Minister of Forests, Lands and Natural Resource Operations, Mr. Steve Thomson who provided a response letter dated September 16, 2013. In that letter it was confirmed that the Fraser River Sediment Management Program (FRSMP) is intended to strategically remove accumulated sediment over the long term to prevent the Design Flood Profile from rising.

On January 30, 2014 I attended the Lower Mainland Local Government Associations' Flood Control and River Management Committee meeting and was extremely disappointed to hear from Emergency Management BC that the Province is not committed to gravel removal this year and was further discouraged to hear that gravel removal is not a priority for the Province in the long term.

Serious seepage and erosion liabilities are occurring on a regular basis for our community and others along the gravel reach of the Lower Fraser River. Dykes are currently being threatened and impacted by erosion due to the sustained high level river freshet events along the Fraser that are more common in recent years due to the rising Design Flood Profile.

We continue to look for your government's leadership and financial assistance and would like to reinforce that the immediate priority is for flood management remediation and hazard reduction through an ongoing long term strategic sediment removal program based on local knowledge. We feel that it is urgent for the FRSMP to establish a proactive commitment and expedited schedule towards this initiative.

[Handwritten signature]

We look forward to your response and action towards responsible flood management for the protection and safety of BC communities along the gravel reach of the Lower Fraser River.

Sincerely yours,



John Van Laerhoven
MAYOR

Pc: District of Kent Council
Chief Lincoln Douglas, Cheam First Nation
Chief Andy Phillips, Scowlitz First Nation
Chief Clem Seymour, Seabird Island Band
Grand Chief Doug Kelly, Stó:lō Tribal Council
Chief Harvey Paul, Sts'ailes First Nation
Mayor Leo Facio, Village of Harrison Hot Springs
Mr. Laurie Throness, MLA, Chilliwack-Hope

6.iv.d



City of Pitt Meadows

OFFICE OF THE MAYOR

RECEIVED

FEB 27 2014

V. OF H.H.S.

February 24, 2014

President and Board of Directors
Union of BC Municipalities
525 Government Street
Victoria, BC V8V 0A8

Re: Provincial Emergency Notification Systems

This is to advise that at its Regular Council Meeting held on Tuesday, February 18, 2014 Council received communication from the City of Parksville requesting the Province consider updating or replacing the Provincial Emergency Notification Systems.

On behalf of Council of the City of Pitt Meadows, we wish to support the City of Parksville in their efforts to lobby the Province for enhancements to the emergency-notification system which is critical for the safety of residents living in coastal communities in British Columbia.

Yours truly,

Debbie Walters

Deb Walters
Mayor

cc: Honourable Suzanne Anton, Justice and Attorney General
UBCM Member Municipalities
Emergency Management British Columbia

FILE #	DATE
0700-	Feb 27/14
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
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<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	
INITIAL <input type="checkbox"/>	
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

7.1

Krystal Sobie

From: john allen <johnjallen@shaw.ca>
Sent: February-26-14 10:28 AM
To: Krystal Sobie
Cc: johnjallen@shaw.ca
Subject: Delegation request

I wish to appear as a delegation at the March 4th council meeting to discuss the need for a new sewer line connecting South and East Harrison to pump station #1.

I would like to use a large map of the village , either a hard copy or projected on a screen.

Yours,

John Allen ,398, Hot Springs Rd. Ph 604-796-9117



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 25, 2014
FROM: Debra Key, Deputy Chief
Administrative Officer/CO **FILE:** 2240-20-01-37
SUBJECT: Age-friendly Plan Contract Award

On January 14, 2014, a Request for Proposals was issued with a closing date of February 7, 2014, for the preparation of an Age-friendly Plan for Harrison Hot Springs. In response, seven proposals were accepted with an additional two found to be non-compliant with the Request for Proposals.

Proposals were evaluated on the following criteria:

1. Conformity with the Proposal:
 - i. Experience of the firm with similar projects:
All three top proposals have experience with similar projects focusing on age-friendly planning.
 - ii. Scheduling:
All three proposals met the scheduling requirements as detailed in the Request for Proposals.
 - iii. Clarity of the Proposal:
Each proposal clearly indicated their understanding of the project and communicated how they would undertake the age-friendly planning process.
 - iv. Methodology:
All three met the requirements for methodology including comprehensive consultation processes with the public.

A total of seventy points were awarded in these categories.

2. Pricing was the final criteria. A total of thirty points were awarded in this category.

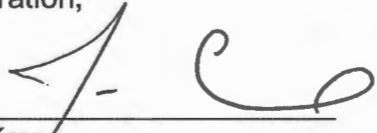
Several of the proposals included additional costs for the Village outside of the project budget for such things as meeting supplies, refreshments, advertising etc. Cherie Enns Consulting came in under budget with all costs included.

Company Name	Price	Total Cost (including GST)
Cherie Enns Consulting	\$23,499.78	\$24,967.50
City Spaces	\$23,785.00	\$24,974.00
Whistler Centre for Sustainability	\$23,700.00	\$24,885.00

RECOMMENDATION:

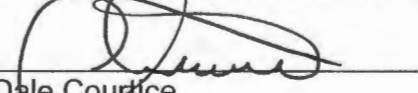
THAT the Age Friendly Plan contract be awarded to Cherie Enns Consulting.

Respectfully submitted for your consideration;

For



 Debra Key,
 Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



 Dale Courtice
 Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



 Ian Crane
 Chief Administrative Officer