



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, May 20, 2014
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
Meeting called to order by Mayor Facio		
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
	THAT the Regular Council Meeting Minutes of May 5, 2014 be adopted.	Item 4.1 Page 1
	THAT the Special Council Meeting Minutes of May 9, 2014.	Item 4.2 Page 9
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaws		Item 6 i.a
ii. Agreements		
iii. Committee/ Commission Minutes		Item 6 iii.a
iv. Correspondence	Letter from the Ministry of Health received May 5, 2014 Re: <i>Tobacco Control Act.</i>	Item 6 iv.a Page 11
	Letter from the Ministry of Justice received May 9, 2014 Re: Earthquake Preparedness.	Item 6 iv.b Page 13
	Letter from the Ministry of Transportation and Infrastructure received May 12, 2014 Re: Building Canada Fund – Communities Component.	Item 6 iv.c Page 15
	Letter from the Ministry of Justice received May 12, 2014 Re: Earthquake Preparedness Consultation.	Item 6 iv.d Page 17

	Letter from the Black Forest Restaurant received May 12, 2014 Re: Side Walk Project.	Item 6 iv.a Page 25
7. DELEGATIONS		
8. CORRESPONDENCE		
E-mail from the UBCM received May 14, 2014 Re: Resolution	Item 8.1 Page 27	
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS FROM COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
11. REPORTS FROM MAYOR		
L. Facio - Verbal		
12. REPORTS FROM STAFF		
Report of Director of Finance – May 12, 2014 Re: 2013 Audited Financial Statements Recommendation: THAT the 2013 Consolidated Financial Statements of the Village of Harrison Hot Springs be adopted; AND THAT the Independent Auditor’s Report be received; AND FURTHER THAT the Independent Auditor’s Report be attached to the approved Consolidated Financial Statements of the Village of Harrison Hot Springs.	Item 12.1 Page 29	
Report of Manager of Development and Community Services – May 13, 2014 Re: Climate Action Revenue Incentive Public Report for 2013 Recommendation: THAT the 2013 Climate Action Revenue Incentive Public Report (Final) be received for information.	Item 12.2 Page 51	
Report of Manager of Development and Community Services – May 14, 2014 Re: Hobie Cat Regatta Recommendation: THAT the application for sue of Rendall Park by the Hobie Cat Association for a Division 4 Regatta from August 22 to 24, 2014 be permitted with the following conditions: 1. The two security vehicles (motorhomes), and Hobie Cat boat trailers will be permitted to be parked in Rendall Park in the designated area, as shown on Attachment A, or as approved by the Village’s Manager of Operations. 2. Obtain a Use of Public and Municipal Property Permit.	Item 12.3 Page 67	

13. BYLAWS

Report of Director of Finance – May 15, 2014

Re: Bylaw No. 1052, 2014 Miami River Dike Pump Station Upgrade Loan Authorization

Item 13.1
Page 71

Recommendation:

THAT Miami River Dike Pump Station Upgrade Loan Authorization Bylaw No. 1052, 2014 receive first, second and third reading.

Bylaw No. 1055, 2014 - Public Works Capital Works, Machinery and Equipment Reserve Fund

Item 13.2
Page 75

Recommendation:

THAT the Public Works Capital Works, Machinery and Equipment Reserve Fund Bylaw No. 1055, 2014 be given first, second and third reading.

Bylaw No. 1056, 2014 – Fire Department Capital Works, Machinery and Equipment Reserve Fund

Item 13.3
Page 77

Recommendation:

THAT the Fire Department Capital Works, Machinery and Equipment Reserve Fund Bylaw No. 1056, 2014 be given first, second and third reading.

**14. QUESTIONS FROM THE PUBLIC
(pertaining to agenda items only)**

15. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: May 5, 2014
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Zoltan Kiss
Councillor Allan Jackson
Councillor Sonja Reyerse

Chief Administrative Officer, Ian Crane
Manager of Revenue Services, Cindy Richardson
Deputy Chief Administrative Officer, Debra Key

Recorder: Krystal Sobie

ABSENT:

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

- Unsightly Premises Bylaw

3. **APPROVAL OF AGENDA**

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT the minutes of the Regular Council Meeting of April 7, 2014 be adopted.

**CARRIED
UNANIMOUSLY 1**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

UNANIMOUSLY

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT the minutes of the Special Council Meeting of April 24, 2014 be adopted.

**CARRIED
UNANIMOUSLY**

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

i. Bylaws

Financial Plan Bylaw No. 1053, 2014.
Tax Rate Bylaw No. 1054, 2014.

ii. Agreements

**iii. Committee/
Commission
Minutes**

Communities in Bloom Committee Meeting Minutes of November 12, 2013.
Communities in Bloom Committee Meeting Minutes of March 27, 2014.
Kent-Harrison Joint Emergency Program Committee Meeting Minutes of October 9, 2013.

**iv
Correspondence**

E-mail from Ministry of Forests, Lands and Natural Resource Operations
Re: Wildlife Information Process Sheet

Information Bulletin from Ministry of Forests, Lands and Natural Resource
Operations. Re: Coastal Fire Centre urges Caution with outdoor burning

Letter from City of Port Coquitlam dated March 27, 2014
Re: Fraser Health Authority Strategic Review

Letter from Ministry of Jobs, Tourism and Skills and Minister Responsible for
Labour received April 4, 2014 Re: Resort Municipality Initiative (RMI).

Letter from the Minister of Justice received April 15, 2014
Re: Fraser River Sediment Management Program.

Letter from British Columbia Automobile Association received April 28, 2014
Re: Worst Roads Survey.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

i Bylaws, iii.
Committee/Commission Minutes,
iv.
Correspondence

Moved by Councillor Reverse
Seconded by Councillor Buckley

THAT Bylaw No. 1053, 2014 and Bylaw No. 1054, 2014 be adopted and the Communities in Bloom Committee Minutes and Kent-Harrison Joint Emergency Program Committee minutes and correspondence be received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

None.

8. **CORRESPONDENCE**

8.1 Letter from the City of Pitt Meadows received April 7, 2014
Re: Medical Marihuana Zoning Amendment.

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT staff bring back a report to Council providing options to prohibit the growing, storing, processing, testing or distribution of cannabis in all zones in the Village of Harrison Hot Springs.

**CARRIED
UNANIMOUSLY**

8.2 E-mail from the Communities in Bloom Coordinator received April 15, 2014
Re: Communities in Bloom Week.

Moved by Councillor Jackson
Seconded by Councillor Kiss

THAT staff review the proclamation policy.

**CARRIED
UNANIMOUSLY**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

Age Friendly Meeting is taking place on May 12, 2014 from 1:00 p.m. – 4:00 p.m. at Memorial Hall.

Annual Seabird Island First Nation Festival taking place on May 25, 2014.

Early Childhood Development and Safety Fun Fair will be held on May 20, 2014.

11. **REPORTS FROM MAYOR FACIO**

Local Peace Officer Sergeant Steve Jacobi received an award for exemplary service.

Mayor Facio presented Debra Key with a Certificate in Local Government Service Delivery that was awarded to her by the Ministry of Community, Sport and Cultural Development's Board of Examiners.

Kent Elementary School is holding a fundraiser on June 12, 2014 for new playground equipment.

Harrison was successful in receiving flood mitigation funding under the Building Canada Fund Communities Component for a flood pump replacement. Thank you to all our staff that was involved in this application. We will be receiving \$1,147,200.00 in federal and provincial funding.

Agassiz Christian School celebrated 50 years anniversary on April 25, 2014.

Attended the Upper Fraser Valley Regional Detachment awards ceremony took place on April 10, 2014 in Chilliwack.

May 18-24, 2014 is the national Public Works Week.

On April 8, 2014 attended the Division of Family Practice at the Cheam Village along with Councillor Kiss.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

12. REPORTS FROM STAFF

12.1 Report of Manager of Development and Community Services – April 29, 2014

Re: 2014 Community Events Quarterly Report

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT the “Event Management Plan 2014, 1st Quarterly Status Report” be received for information.

**CARRIED
UNANIMOUSLY**

12.2 Report of Deputy Chief Administrative Officer/Corporate Officer – April 25, 2014

Re: Esplanade Block 1 Revitalization – Temporary Sidewalk Extension Program

Moved by Councillor Kiss
Seconded by Councillor Buckley

THAT the Temporary Sidewalk Extension Program Policy as presented be held in abeyance until the project has been fully completed and the warranty period has passed in 2015.

MOTION FAILED

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT the Temporary Sidewalk Extension Program Policy be referred to the Village Engineer, CTQ for their opinion on the validity of warranty.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

- 12.3 **Report of Manager of Development and Community Services – April 29, 2014**
Re: Farmers Market Proposal

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT a Use of Public or Municipal Property Permit be granted for every Friday in June until the end of September from 3:00 p.m. to 7:00 p.m. / for the use of the municipal property adjacent to the Village Office for a farmers' market, which will specifically exclude the sale of used items.

AND FURTHER THAT Council supports the farmer's market by exempting the following requirements:

1. Waive the application and deposit fee;
2. Allow the sale of food products related to the farmers' market which include locally grown fruits and vegetables, and artisan related foods;
3. Waive the requirements that food products be pre-packaged.

**CARRIED
UNANIMOUSLY**

13. **BYLAWS**

Unsightly Premises Bylaw

Councillor Buckley would like staff to review the unsightly premises bylaw to implement a height restriction of grass, shrubs etc which would help improve the look of the Village.

Moved by Councillor Buckley
Seconded by Councillor Kiss

THAT the Unsightly Premises Bylaw be reviewed to include a height restriction for weeds, grass and shrubs.

**CARRIED
UNANIMOUSLY**

14. **QUESTIONS FROM THE PUBLIC**

Q. Will there be a damage deposit required for any of the local businesses that wish to take place in the Temporary Sidewalk Program?

A. Yes, any business that wishes to take place in the program will be required to pay a security deposit.

Q. Why is the Harrison Art Show not included in the Event Management Plan

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 5, 2014*

for 2014.

A. This is not an event that is managed by Tourism Harrison.

15.

ADJOURNMENT

Moved by Councillor Jackson

Seconded by Councillor Buckley

THAT the meeting be adjourned at 8:19 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL

DATE: May 9, 2014
TIME: 11:34 a.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs,
British Columbia

IN ATTENDANCE: Mayor Leo Facio
Councillor Allan Jackson
Councillor Sonja Reyerse

Chief Administrative Officer, Ian Crane
Director of Finance, Dale Courtice
Operations Manager, Ian Gardner

Recording Secretary: K. Sobie

ABSENT:
Councillor John Buckley
Councillor Zoltan Kiss

1.

CALL TO ORDER

Mayor Facio called the meeting to order at 11:04 a.m.

2.

INTRODUCTION OF LATE ITEMS

3.

APPROVAL OF AGENDA

Moved by Councillor Reyerse
Seconded by Councillor Jackson

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4.

DELEGATIONS

None

*Village of Harrison Hot Springs
Minutes of the Special Council Meeting
May 9, 2014*

5. **REPORTS FROM STAFF**

5.1 **Report of Chief Administrative Officer - Verbal**
Re: Temporary Sidewalk Extension Program Policy

Moved by Councillor Jackson
Seconded by Councillor Reverse

THAT Council adopt the Temporary Sidewalk Extension Program Policy as presented at the Regular Council Meeting on May 5, 2014 as option #2.

6. **BYLAWS**

None

7. **QUESTIONS FROM THE PUBLIC**

None

8. **ADJOURNMENT**

Moved by Councillor Reverse
Seconded by Councillor Jackson

THAT the meeting be adjourned at 11:39 a.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer



APR 30 2014

1007398

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs BC V0M 1K0

Dear Mayor Facio:

Thank you for your letter of March 24, 2014, regarding the inclusion of electronic cigarettes, cigars, pipes, cartridges of nicotine solutions and other products under the *Tobacco Control Act* and Regulation.

To date, the provincial government supports federal government oversight of any electronic cigarette that contains nicotine or makes a health claim. We are continuing to monitor the emerging evidence and are closely watching the experience of other jurisdictions in regulating the use and sale of these products.

I appreciate the Village of Harrison Hot Springs' commitment to the health of its residents and thank you for writing to me on this matter.

Sincerely,

Terry Lake
Minister

FILE #	DATE
2900	May 5/14
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input checked="" type="checkbox"/> OCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	May 20/14
	INITIAL
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

item 6iv.b

RECEIVED

MAY - 9 2014

BY V. OF H.H.S.



May 2, 2014

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
Box 160
Harrison Hot Springs BC V0M 1K0

FILE #	DATE		
410-20	May 9/14		
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<input checked="" type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL		
<input type="checkbox"/> OP. MGR			
ITEM	A	B	C
COUNCIL AGENDA			
DATE	May 20/14		
	INITIALS		
(ITEMS: A-REQ. ACTION; B - INFO - WRESP; C - INFO ONLY)			

Dear Mayor Facio and Councillors:

On March 11, 2014, I announced a province-wide earthquake preparedness consultation, to be chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services.

The goal of this consultation is to improve British Columbians' preparedness for a disastrous seismic event. At the end of the year, the Chair will provide my Ministry with a report that will include priority recommendations for improving earthquake preparedness.

In British Columbia, emergency management is a responsibility that is shared among all levels of government, community organizations, First Nations, not-for-profit agencies, academic institutions, families and individuals. Over the next few months, the Chair will consult with a wide range of stakeholders and agencies, through a variety of methods. As part of this exercise, consultation meetings will be held in selected communities, focused primarily on local authorities and First Nations representatives.

This month, Emergency Management British Columbia (EMBC) officials will be sending an invitation to you, and your staff, to participate in these meetings. EMBC will provide specific details about the sessions and will work with your staff to identify appropriate participants from your community.

Enhancing earthquake preparedness is a priority activity for my Ministry, and for EMBC. A long-term plan for enhancing our province's preparedness is currently under development, and input from stakeholders through this consultation, will be key to refining this plan and informing

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Ministry of Justice

Office of the Minister of Justice and Attorney General

Mailing Address: PO Box 9044 Stn Prov Govt Victoria BC V8W 9E2

Telephone: 250-387-1866 Facsimile: 250-387-6411

email: JAG.Minister@gov.bc.ca website: www.gov.bc.ca/justice

Building Canada Fund - Communities Component

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE
Location: 5C - 940 Blanshard Street, Victoria, BC V8W 3E6
Mailing Address: PO Box 9850 STN PROV GOVT, Victoria, BC V8W 9T5
Tel: (250) 952-0675 Fax: (250) 952-0688
www.bcbuildingcanadafundcommunities.ca

MAY 02 2014

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Facio:

**Re: Building Canada Fund – Communities Component
Flood Protection Program
Project #FPP 2013-1-025, 44858 - Miami River Dike Pump Station**

1855-03-08

FILE #	DATE
1855-03-08	May 12/14
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<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input checked="" type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE May 20/14	
INITIAL	
(ITEMS: A-REQ, ACTION: Y)	
(C - INFO ONLY)	

We are pleased to confirm that your application for funding under the Building Canada Fund – Communities Component (BCF-CC) Flood Protection Program for the above project has been approved for up to \$1,147,200 in federal/provincial funding.

This funding approval is conditional pursuant to the General Fund Parameters as described in the Flood Protection Program 2013 Funding Application Guidelines dated April 2013, and upon the Local Authority and the Province entering into a written Transfer Under Agreement document.

The completion of the Environmental Assessment Review, as required by the *Canadian Environmental Assessment Act, 2012* is also a condition of this funding approval. Additional authorizations and/or permits from regulatory agencies may be identified in the environmental assessment process or during the project's implementation. It is your responsibility to obtain and comply with all necessary authorizations and/or permits as an ongoing condition of our funding.

As part of the project initiation, the Local Authority project lead is required to attend a start-up meeting, via phone, with staff from the Flood Protection Program. Please have the project lead schedule this meeting within the next three weeks by calling Mona Smith at 250-952-5064.

Please ensure all public information material related to calls and tenders for this project clearly indicates that funding is provided from the BCF-CC - Flood Protection Program.

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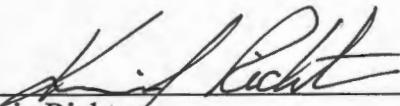


Mayor Leo Facio
Page 2

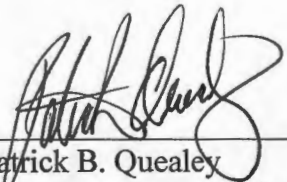
If you have any questions regarding the above, please do not hesitate to contact Sarah Duggan, Program Manager, Flood Protection Program, Emergency Management BC, at 250-952-5065 or by email at sarah.duggan@gov.bc.ca.

We wish you every success with your community project.

Yours truly,



Kevin Richter
Provincial Co-Chair, Oversight Committee
Building Canada Fund – Communities
Component



Patrick B. Quealey
Assistant Deputy Minister
Emergency Management BC

cc: Gerry Salembier
Federal Co-Chair, Oversight Committee
Building Canada Fund – Communities Component

Mark Strahl, MP
Chilliwack-Fraser Canyon

Laurie Throness, MLA
Chilliwack-Hope

Sean Nacey, Senior Project Manager
Infrastructure Development Branch
Ministry of Transportation and Infrastructure

Carol Loski, Director
Flood Protection Program
Emergency Management BC
Ministry of Justice and Attorney General

Kandice Morrison, Manager
Western Economic Diversification Canada

Ian Gardner
Operations Manager
Village of Harrison Hot Springs

item biv. d

RECEIVED

MAY 12 2014

BY VILLAGE OF HARRISON HOT SPRINGS



May 7, 2014

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
Box 160
Harrison Hot Springs BC V0M 1K0

FILE #	DATE
0400-20	May 12/14
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> COJ
<input checked="" type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE May 20/14	
INITIAL	
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

Dear Mayor Facio and Councillors:

I am writing to follow-up on the Honourable Suzanne Anton's letter of May 2, 2014, regarding the province-wide Earthquake Preparedness Consultation, chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services. The goal of this initiative is to develop recommendations for government on improving British Columbians' preparedness for a disastrous seismic event (See attached Backgrounder document).

A cornerstone of this process will be engagement of local authorities and First Nations through meetings in selected communities between May and July 2014. The goal of these meetings will be to provide the Chair with an opportunity to cooperatively identify top priority issues and recommendations with respect to catastrophic earthquake preparedness. A list of questions which will be used to stimulate discussions during these meetings is attached.

It is worth noting that many coastal communities have already provided extensive valuable feedback to Emergency Management British Columbia (EMBC) regarding earthquake and tsunami preparedness issues and priorities. Most recently, the 2014 Community Earthquake and Tsunami Fora served to highlight the continued need for individual awareness and ongoing preparedness efforts. Specific feedback from these fora, and from previous engagement on this issue, has already been provided by EMBC to the Chair, to help inform further discussion.

Attached is a schedule of upcoming Earthquake Preparedness Consultation meetings in communities. I encourage you to arrange for representation at the meeting closest to your community, and to provide feedback as the consultation process unfolds.

Each meeting will include:

1. An introductory briefing on the Earthquake Preparedness Consultation.
2. Group (and/or small group) discussion beginning with the questions attached.
3. A summary of top issues/recommendations.

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Earthquake Preparedness Consultation 2014 Backgrounder

On March 25, 2014, the Auditor General of British Columbia released the report titled "Catastrophic Earthquake Preparedness" which focuses on Emergency Management BC's (EMBC's) planning and reporting with respect to this eventuality. The report includes nine recommendations to government. The Ministry of Justice has accepted all nine of the Auditor General's recommendations and action is being taken to address the recommendations. (See the recommendations and the Ministry of Justice's responses in the Auditor General's full report <http://www.bcauditor.com/pubs>).

However, it is worth noting that the Auditor General's report focuses only on one part of British Columbia's emergency management system – EMBC. In British Columbia, emergency management is a shared responsibility between the public, all levels of government, and numerous stakeholders. Thus, enhancing British Columbia's preparedness for a catastrophic earthquake will necessarily involve all parties.

On March 11, 2014, it was announced that during the April to July timeframe, there will be extensive consultation with British Columbia stakeholders regarding issues, priorities, and opportunities in the area of catastrophic earthquake preparedness. These consultations will culminate in a report, with recommendations, to the BC Government by the end of the year. Mr. Henry Renteria (the Chair), former Director of California's Office of Emergency Services, will lead this consultation.

The following link provides a news release and project Terms of Reference, etc: (<http://www.newsroom.gov.bc.ca/2014/03/earthquake-consultation-to-improve-public-safety.html>). Please feel free to share this news release and the terms of reference with other interested stakeholders.

Work is currently underway to identify the specific stakeholders that the Chair will reach out to. Geographically, the Earthquake Preparedness Consultation (the Consultation) will be focussed on areas at highest risk for catastrophic earthquake, but input from stakeholders across BC is welcomed.

The Consultation is just one line of effort within EMBC that is contributing to enhanced preparedness for a catastrophic earthquake. There are essentially three lines of enhanced effort in this regard, in addition to ongoing EMBC activities that contribute to catastrophic event preparedness:

1. The Consultation chaired by Mr. Henry Renteria (discussed above).
2. A public education campaign focused on earthquake preparedness, to be launched this summer. This campaign will be a joint effort between EMBC and Government Communications and Public Engagement within the provincial government. Planning for

this campaign is underway. Questions can be directed to EMBC's public education coordinator, Ms. Kim Fournier (kim.fournier@gov.bc.ca or 250-952-4914).

3. Development of a specific long term plan for enhancing catastrophic earthquake preparedness in BC. This represents a continuation of EMBC's planning efforts and is being incorporated as a key goal in EMBC's overall Strategic Plan (Spring 2014).

With respect to #1 above, the Consultation, EMBC and the Chair are currently in the process of arranging for meetings and other stakeholder feedback opportunities. Questions or suggestions can be directed to the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or Cameron.Lewis@gov.bc.ca).

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues

May – July 2014

	Date		Time	Location	Venue	Groups	Size	RSVP by
May	27	Tues	1:00pm - 3:00pm	Nelson/ Revelstoke/ etc.	<i>Conference Call</i>	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 20, 2014
	28	Wed	10:00am - noon	Prince George/ Ft St. John/ Fraser Ft. George/etc.	<i>Conference Call</i>			May 20, 2014
			1:00pm - 3:00pm	Cariboo/Bella Coola/ etc.	<i>Conference Call</i>			May 20, 2014
	29	Thurs	10:00am - noon	Kelowna	Coast Capri Hotel 1171 Harvey Avenue, Kelowna			May 20, 2014
June	17	Tues	2:00pm - 4:00pm	Terrace	Best Western 4553 Greig Avenue, Terrace,	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 27, 2014
	18	Wed	10:00am - noon	Prince Rupert	Prince Rupert Hotel 118 - 6th St. Prince Rupert			May 27, 2014
	19	Thurs	10:00am - noon	Queen Charlotte	Eric Ross Room Charlotte Community Centre 134 Bay Street			May 27, 2014

- RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues Cont.

May – July 2014

	Date	Time	Location	Venue	Group	Size	RSVP by	
July	8	Tues	10:00am - 11:30am	Nanaimo	Nanaimo Conference Centre 101 Gordon Street, Nanaimo	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 17, 2014
			3:00pm - 4:30pm	Port Alberni	Best Western Barclay Hotel 4277 Stamp Ave. Port Alberni			June 17, 2014
	9	Wed	8:30am - 10:00am	Courtenay	Comox Valley Regional District 600 Comox Road, Courtenay			June 17, 2014
			3:00pm - 4:30pm	Port McNeill	Port McNeill Regional Arena 2205 Campbell Way, Port McNeill			June 17, 2014
	11	Fri	8:30am - 10:30am	CRD (Morning Session)	Grand Pacific 463 Belleville Street, Victoria	<ul style="list-style-type: none"> • Mayors/ Councillor/ CAO/ • Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 17, 2014 <i>Please Note: AM Session</i>
			1:00pm - 4:00pm	CRD (Afternoon Session)	Grand Pacific 463 Belleville Street, Victoria		Four (4) representative maximum per local authority or First Nation	June 17, 2014 <i>Please Note: PM Session</i>
	15	Tues	9:00am - noon	New Westminster	Justice Institute of BC 715 McBride Blvd, New Westminster	Local Govt & First Nations staff reps.	Three (3) representative maximum per local authority or First Nation	June 24, 2014
	16	Wed	9:00am - noon	Abbotsford	Ramada Plaza Abbotsford Hotel & Conference Centre			June 24, 2014
21	Mon	10:00am - noon	Chilliwack	Fraser Valley Regional District 45950 Cheam Avenue, Chilliwack	<ul style="list-style-type: none"> • Mayors/ Councillor/ CAO/ • Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 30, 2014	
22	Tues	10:00am - noon	Burnaby	Metro Vancouver 4330 Kingsway, Burnaby			June 30, 2014	

- RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.

2014 Earthquake Preparedness Consultation

Discussion Questions

The Earthquake Preparedness Consultation, initiated by the provincial government, is collecting input from stakeholders across British Columbia regarding how British Columbians can become more prepared for a catastrophic earthquake.

The Chair, Mr. Henry Renteria, will be providing recommendations to the provincial government, by December 31, 2014, based on this stakeholder input. While these recommendations will be delivered to the provincial government, preparedness is a shared responsibility between all stakeholders, including the public, all levels of government, non-governmental organizations, and the private sector. Thus, these recommendations are expected to consider actions by a wide variety of agencies and stakeholders.

The questions below are intended to provide a starting place for a discussion of top challenges, opportunities, and priorities with respect to British Columbia's earthquake preparedness.

1. In your opinion, is your community adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

2. In your opinion, is British Columbia as a whole adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

3. Given the importance of individual and family preparedness for disasters such as a catastrophic earthquake, are there specific recommendations you could offer for increasing the public's preparedness?
4. Are there key policy issues which should be addressed by governments as part of enhancing British Columbians' preparedness for a catastrophic earthquake? (e.g. legislative or regulatory changes, changes to land use planning policies, changes to financial compensation provisions, industry regulation, etc.). If so, what are the top issues, and what recommendations would you offer?
5. How can alignment of disaster preparedness plans and activities between different governments, agencies and stakeholders be enhanced?
6. To ensure that progress and successes to date on enhancing earthquake preparedness in British Columbia are recognized, are there particular projects or best practices that should be acknowledged and built upon?
7. Is there additional information or perspective you would like to bring to the Chair's attention?

The Black Forest Restaurant

STEAK & SCHNITZEL SPECIALTY HOUSE

item 6 iv. e

TEL : 604-796-9343

180 ESPLANADE AVE., Box 252
HARRISON HOT SPRINGS, B.C.
V0M 1K0 CANADA

RECEIVED

MAY 12 2014

BY VILLAGE OF HARRISON HOT SPRINGS

To the Mayor, Councillors and staff,

On behalf of Black forest restaurant we would like to congratulate whole team on successful completion of side walk project. This development has entirely changed the look of Esplanade Ave

We are getting comments from our guests each and every day that the village well planned this development. We would like to thank the Mayor, Councillors and staff for their hard work and efforts to get this project done.

Your's truly



Black Forest Restaurant Ltd.

FILE #	DATE
0230-01	May 12/14
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input checked="" type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input checked="" type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	
INITIAL	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	

Debra Key

From: Joslyn Young <jyoung@ubcm.ca>
Sent: Wednesday, May 14, 2014 11:56 AM
To: Debra Key
Subject: Re: Late Resolution

Hi Debra,

As it turns out, the LMLGA membership voted to hear your resolution on the floor last week (needed a 3/5 majority to be allowed). So, it was put to a vote and was endorsed. It will now be forwarded to UBCM. I will be sending out the LMLGA e-newsletter with an attachment of the Resolutions Disposition later this week or early next.

Joslyn Young
 Executive & Association Services Coordinator
 UBCM & LMLGA
 604-270-8226, Ext. 103
jyoung@ubcm.ca

60 – 10551 Shellbridge Way
 Richmond, BC V6X 2W9

From: Debra Key <DKey@harrisonhotsprings.ca>
Date: Wednesday, May 14, 2014 10:10 AM
To: Joslyn Gramlich <jyoung@ubcm.ca>
Subject: RE: Late Resolution

Thank you Joslyn.



Debra Key
Deputy Chief Administrative Officer/Corporate Officer

Municipal Office:
 P.O. Box 160, 495 Hot Springs Road
 Harrison Hot Springs, BC V0M 1K0
Edkey@harrisonhotsprings.ca
 P 604 796 2171 F 604 796 2192
www.harrisonhotsprings.ca

The information transmitted herein is confidential and may be privileged. It is intended solely for the person to whom it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all copies. Thank you.

From: Joslyn Young [<mailto:jyoung@ubcm.ca>]
Sent: Friday, May 02, 2014 11:50 AM
To: Debra Key
Subject: Late Resolution

Dear Ms. Key:

Please note that the LMLGA Executive have reviewed the submission by Harrison Hot Springs to have the above noted resolution admitted for debate at the upcoming conference in Whistler. Unfortunately, as the item was received past the resolutions deadline and does not meet our criteria (item C below) for Emergency Resolutions, we are unable to include it for debate.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and must comply with all other submission requirements. Late resolutions must be received by LMLGA no later than 12 noon on Monday, May 5th.
- b. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion LMLGA shall produce sufficient copies for distribution at the Convention.

Joslyn Young
Executive & Association Services Coordinator
UBCM & LMLGA
604-270-8226, Ext. 103
jyoung@ubcm.ca

60 – 10551 Shellbridge Way
Richmond, BC V6X 2W9



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: May 12, 2014
FROM: Director of Finance FILE: 1680
SUBJECT: 2013 Audited Financial Statements

ISSUE: Annual Audited Financial Statements

BACKGROUND:

Section 167 of the Community Charter requires that municipalities annually submit audited financial statements to the Inspector of Municipalities by May 15th each year.

RECOMMENDATION:

THAT the 2013 Consolidated Financial Statements of the Village of Harrison Hot Springs be adopted; and

THAT the Independent Auditor's Report be received; and

THAT the Independent Auditor's Report be attached to the approved Consolidated Financial Statements of the Village of Harrison Hot Springs.

Respectfully submitted for your consideration;

[Signature]
Dale Courtice, CPA, CGA
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

[Signature]
Ian Crane, Chief Administrative Officer

MINUTES OF MEETING

REPORT

The meeting was held on the 15th day of the month of ... at ...

The following members were present: ...

The Chairman opened the meeting by ...

The Secretary reported that ...

The Treasurer reported that ...

The Committee on ... reported that ...

The Committee on ... reported that ...

The Chairman then proposed that ...

The meeting closed at ...

Village of Harrison Hot Springs

Consolidated Financial Statements

December 31, 2013

Village of Harrison Hot Springs

December 31, 2013

CONTENTS

	<u>Page</u>
Consolidated Financial Statements	
Management's Responsibility for Financial Reporting	1
Auditors' Report	2
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations	4
Consolidated Statement of Change in Net Financial Assets	5
Consolidated Statement of Cash Flows	6
Notes to the Consolidated Financial Statements	7
Schedule 1 - Consolidated Statement of Tangible Capital Assets	18



HARRISON HOT SPRINGS

Naturally Refreshed

Village of Harrison Hot Springs

MANAGEMENT REPORT

The accompanying consolidated financial statements are the responsibility of the Village's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Management is also responsible for all the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. The Council reviews internal financial statements on a monthly basis and external Audited Financial Statements annually.

The external auditors, McConnell, Voelki, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the consolidated financial statements. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the consolidated financial statements are presented fairly. The external auditors have full and free access to financial management of the Village of Harrison Hot Springs and meet when required.

On behalf of the Village of Harrison Hot Springs

Dale Courtice, CPA, CGA
Director of Finance
May 20, 2014

Village of Harrison Hot Springs

Consolidated Statement of Financial Position

As at December 31, 2013

	2013	2012
Financial assets		
Cash and Investments (Note 2)	6,361,742	5,595,199
Accounts Receivable (Note 3)	1,027,857	583,901
MFA Deposits	-	13,808
	7,389,599	6,192,908
Financial liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	543,247	309,272
Developer's Deposits and Other Trust Liabilities (Note 5)	392,949	66,036
Deferred Revenue (Note 6)	871,715	660,130
Development Cost Charges (Note 7)	858,814	847,023
MFA Demand Notes	-	13,808
Capital lease (Note 8)	47,768	-
Long-term debt	-	38,787
Interim financing debt (Note 9)	700,000	850,000
	3,414,493	2,785,056
Net financial assets	3,975,106	3,407,852
Non-financial assets		
Tangible Capital Assets (Note 10, Schedule 1)	30,082,655	30,017,219
Prepaid expenses	95,084	37,009
	30,177,739	30,054,228
Accumulated surplus	34,152,845	33,462,080
Represented by:		
Operating fund	2,507,590	2,200,964
Capital fund (Note 12)	1,312,385	1,243,690
Statutory reserve fund (Note 12)	1,011,051	888,994
Equity in tangible capital assets (Note 11)	29,321,819	29,128,432
	34,152,845	33,462,080

Approved on behalf of Mayor and Council

Dale Courtice, CPA, CGA
Director of Finance

The accompanying notes and schedule are an integral part of these consolidated financial statements.

Village of Harrison Hot Springs

Consolidated Statement of Operations

for the year ended December 31, 2013

	Budget (Unaudited Note 19)	2013	2012
Revenue			
Property Taxes (Notes 13, 22)	1,850,900	1,849,972	1,821,615
Sale of Services (Note 14)	836,300	879,967	895,336
Utility Service Fees (Note 15)	387,000	395,276	386,859
Government Transfers (Note 16)	2,158,700	943,096	1,816,801
Investment Income	22,000	32,404	28,174
Penalties and interest	21,000	28,889	22,842
Development Cost Charges (Note 7)	162,800	-	313,000
Other revenue	34,300	38,418	56,727
	5,473,000	4,168,022	5,341,354
Expenses (Note 20)			
Legislative Services	135,850	120,379	131,722
General Government	962,700	876,408	923,979
Protective Services	170,000	158,985	179,406
Public Works	190,750	197,265	152,156
Transportation Services	147,100	96,262	167,187
Public Health	8,200	6,110	4,396
Planning and Development	47,900	37,522	39,180
Tourism, Community and Economic Development	52,450	49,070	66,334
Sustainability	12,500	11,831	18,418
Solid Waste Management and Recycling	113,500	119,056	114,013
Beaches, Parks, Recreation and Culture	442,550	402,372	361,007
Water Services	175,000	146,616	148,853
Sewer Services	496,150	484,559	430,837
Non-capital items expensed (Note 17)	-	102,415	243,761
Debt financing	25,450	19,345	25,625
Amortization (Note 1, Schedule 1)	682,000	708,791	697,476
	3,662,100	3,535,986	3,704,350
Annual surplus	1,810,900	631,036	1,637,004
Prior period adjustment (Note 18)	-	59,729	(22,053)
Accumulated surplus, beginning of year	33,462,080	33,462,080	31,847,129
	35,272,980	34,152,845	33,462,080

Commitments and contingencies are specified in Note 21.

The accompanying notes and schedule are an integral part of these consolidated financial statements.

Village of Harrison Hot Springs

Consolidated Statement of Change in Net Financial Assets

for the year ended December 31, 2013

	Budget (Unaudited Note 19)	2013	2012
Annual Surplus	1,810,900	631,036	1,637,004
Acquisition of tangible capital assets	(2,521,700)	(788,796)	(2,245,202)
Amortization	682,000	708,791	697,476
Write down of tangible capital assets at NBV	-	14,569	516,672
Prior period adjustment	-	59,729	(22,053)
	(28,800)	625,329	583,897
Acquisition of prepaid expenses	-	(95,084)	(37,009)
Use of prepaid expenses	-	37,009	39,712
	-	(58,075)	2,703
Increase (decrease in net financial assets)	(28,800)	567,254	586,600
Net financial assets, beginning of year	3,407,852	3,407,852	2,821,252
Net financial assets, end of year	3,379,052	3,975,106	3,407,852

The accompanying notes and schedule are an integral part of these consolidated financial statements.

Village of Harrison Hot Springs

Consolidated Statement of Cash Flows

For the Year Ended December 31, 2013

	2013	2012
Cash provided by (used in):		
Operating Activities		
Annual surplus / (deficit)	631,036	1,637,004
Non Cash items:		
Amortization	708,791	697,476
(Increase) Decrease in prepaid expenses	(58,075)	2,703
Prior period adjustment	59,729	(22,053)
Debt Forgiveness	(26,484)	-
Changes to financial assets / liabilities:		
Accounts receivable	(443,956)	931,828
Lease Receivable	-	44,961
Accounts payable and accrued liabilities	560,887	(564,412)
Deferred revenue	211,584	129,476
Development Cost Charges	11,791	(262,149)
Net change in cash from operating activities	1,655,303	2,594,834
Capital Activities:		
Write down of tangible capital assets at net book value	14,569	516,672
Acquisition of tangible capital assets	(788,796)	(2,245,202)
Net change in cash from capital activities	(774,227)	(1,728,530)
Financing Activities		
Debt repayment	(161,923)	(164,343)
Actuarial adjustments	(6,935)	(6,350)
Proceeds from capital lease - net of deferred charges	54,325	-
Net change in cash from financing activities	(114,533)	(170,693)
Net change in cash	766,543	695,611
Cash and cash equivalents, beginning of year	5,595,199	4,899,588
Cash and cash equivalents, end of year	6,361,742	5,595,199

The accompanying notes and schedule are an integral part of these consolidated financial statements.

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

1. Significant Accounting Policies

The Consolidated Financial Statements of the Village of Harrison Hot Springs which are the representation of management are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Village are as follows:

a. Basis of consolidation

The Consolidated Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

- i. Operating Funds: These funds include the General, Water and Sewer operations of the Village. They are used to record the operating costs of the services provided by the Village.
- ii. Capital funds: These funds include the General, Water and Sewer capital funds. They are used to record the acquisition and disposal of property and equipment and their financing.
- iii. Reserve funds: Under the *Community Charter*, Village Council may, by bylaw establish reserve funds for specified purposes. Money in a Statutory Reserve Fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, Village Council may, by bylaw, transfer all or part of the balance to another reserve fund. Non-statutory Reserves require being included in an approved council budget or a resolution before these funds can be expended.

b. Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues and the expenses include any liabilities incurred and transfers made. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services, user fee revenues, investment income, penalties and interest and other revenues are recognized when they are rendered by the Village or are due by convention, bylaw, or received. Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue and is recognized as revenue in the fiscal year the services are performed.

c. Investments

Investments are recorded at cost. When in the opinion of management, there is a permanent decline in value, investments are written down to their net realizable value.

d. Long-term debt

Long-term debt is recorded net of related sinking fund balances.

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

1. Significant Accounting Policies continued

e. Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They may have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i. Tangible Capital Assets

Tangible capital assets, comprised of capital assets and assets under construction, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service.

Asset	Useful Life - Years
Land improvements	10 - 25
Parks infrastructure	10 - 50
Buildings	40 - 50
Machinery and equipment	5 - 10
IT infrastructure	4 - 10
Vehicles	5 - 20
Roads infrastructure	15 - 20
Water infrastructure	10 - 100
Sewer infrastructure	10 - 100
Drainage infrastructure	10 - 100

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the time of donation.

iii. Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

iv. Leased tangible capital assets

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets.

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

1. Significant Accounting Policies continued

f. Use of estimates

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the period.

2. Cash and Investments

	2013	2012
Restricted cash and investments		
Statutory reserves	\$ 1,056,503	\$ 933,898
Non-Statutory Reserves	3,286,767	2,634,512
	4,343,270	3,568,410
Unrestricted cash and investments	2,018,472	2,026,789
Total cash and investments	\$ 6,361,742	\$ 5,595,199

3. Account Receivable

	2013	2012
Accounts Receivable - Property Taxes	\$ 207,787	\$ 195,066
Accounts Receivable - Other Governments	497,169	61,473
Accounts Receivable - Trade and Other	322,901	327,362
	\$ 1,027,857	\$ 583,901

4. Accounts Payable and Accrued Liabilities

	2013	2012
Trade and Other	\$ 461,368	\$ 301,318
Holdbacks payable	48,961	-
Other government	615	522
Accrued benefits	32,303	7,432
	\$ 543,247	\$ 309,272

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

5. Developer's Deposits and Other Trust Liabilities

	2013	2012
Property and event damage deposits	\$ 36,800	\$ 34,431
Non-refundable deposits	27,741	27,369
Letter of credit	327,152	2,980
Community groups funds held in trust	1,256	1,256
	\$ 392,949	\$ 66,036

6. Deferred Revenue

	2013	2012
Prepaid taxes	\$ 116,086	\$ 126,517
Deferred Gas Tax Revenue	427,248	330,463
Facility rentals and other	328,381	203,150
	\$ 871,715	\$ 660,130

7. Development Cost Charges

	Opening Balance	Receipts	Interest	Transfers Out	Closing Balance
Sewer DCC	\$ 684,325	\$ -	\$ 9,581	\$ -	\$ 693,906
Water DCC	149,441	-	2,030	-	151,471
Drainage DCC	8,646	-	117	-	8,763
Parks DCC	4,611	-	63	-	4,674
	\$ 847,023	\$ -	\$ 11,791	\$ -	\$ 858,814

Development Cost Charges are restricted revenue liabilities representing funds received from developers and deposited into separate deferred revenue liability accounts for specified future capital expenses. In accordance with generally accepted accounting principles, the Village records these funds as restricted revenue which is then recognized when the related costs are incurred.

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

8. Capital Lease Liability

The Village has entered into a 4 year capital lease agreement with the Municipal Finance Authority to finance the acquisition of two pick-up trucks. The minimum lease payments over the remaining term of the lease are as follows:

2014	\$	13,308
2015		13,578
2016		13,852
2017		7,030
	\$	47,768

Total interest expense during the year was \$516. Total interest over the term of the lease is \$2,247.

9. Interim Financing

In 2009 the Village borrowed \$1,500,000 under the Interim Financing Program from the Municipal Finance Authority of British Columbia for the purpose of constructing a new water reservoir. The Village has until 2015 to pay back the principal amount. Any principal balance unpaid will be converted into long-term debt at that time. The Village can pay down any amount on the principal in the next year. Interest is paid monthly. During the year the Village paid \$14,613 in interest, in 2012 \$17,194.

	2013	2012
Balance, December 31, 2012	\$ 850,000	\$ 1,000,000
Principal repayments	(150,000)	(150,000)
Balance, December 31, 2013	\$ 700,000	\$ 850,000

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

10. Tangible Capital Assets

	2013	2012
Land	\$ 9,984,913	\$ 9,984,913
Buildings	1,124,032	1,189,085
Equipment, furniture and vehicles	653,565	653,640
Engineering Structures:		
Engineering structures - water	5,031,527	5,117,222
Engineering structures - sewer and drainage	7,074,151	7,224,161
Engineering structures - roads	4,123,000	4,358,522
Engineering structures - other	1,314,436	1,321,090
Other tangible capital assets	777,031	168,586
Total	\$ 30,082,655	\$ 30,017,219

For additional information, see Consolidated Schedule of Tangible Capital Assets. (Schedule 1)

The Village has \$596,216 of tangible capital assets under construction at December 31, 2013.

11. Equity in Tangible Capital Assets

Equity in tangible capital assets (TCA) represents the net book value (NBV) of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2013	2012
Equity in TCA, beginning of year	\$ 29,128,432	\$ 27,926,684
Add:		
Capital Expenditures	788,796	2,245,202
Debt forgiveness - Sewer - Issue 75	26,484	-
Debt Repayments	161,923	164,344
Actuarial adjustment	6,936	6,350
Less:		
Gain on disposal of asset	(9,108)	-
Proceeds from capital lease	(58,284)	-
Dispositions at NBV	(14,569)	(516,672)
Amortization	(708,791)	(697,476)
Equity in TCA, end of year	\$ 29,321,819	\$ 29,128,432

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

12. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2013	2012
Surplus:		
Invested in tangible capital assets	\$ 29,321,819	\$ 29,128,432
Operating fund	2,507,590	2,200,964
Total surplus	31,829,409	31,329,396
Reserves set aside by Council:		
Capital Fund Reserves		
Recreation Centre	407,737	402,269
Assessment appeal	69,603	43,835
Beach	35,485	35,009
Building	58,502	57,717
Contingencies	10,708	10,564
Dock replacement	27,715	27,343
Flood box / drainage	14,514	14,316
General	27,450	27,082
Insurance	9,296	9,172
Memorial Hall restoration	5,192	5,122
Parking / traffic management	35,893	35,423
Office Equipment	21,772	21,480
Property	44,302	43,708
Road/Sidewalk	12,588	12,419
Sick leave/Retirement	119,215	102,547
Sewer	291,698	276,552
Water	120,715	119,132
Total Capital Fund Reserves	1,312,385	1,243,690
Statutory Fund Reserves:		
Community amenities	106,415	85,107
Fire department capital	159,437	132,184
Land unexpended funds	12,306	12,141
Parkland acquisition	68,525	42,829
Public works capital	70,926	69,974
Sewage treatment replacement	495,496	448,999
Sewer unexpended funds	77,987	76,941
Port Divestiture income	19,959	20,819
Total Statutory Fund Reserves	1,011,051	888,994
	\$ 34,152,845	\$ 33,462,080

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

13. Taxation

Taxation revenue, reported on the consolidated statement of operations, is made up of the following:

	Budget	2013	2012
Taxes collected			
Municipal property taxes	\$ 1,812,000	\$ 1,810,353	\$ 1,774,002
1 % Utility taxes	32,200	32,312	31,610
Payments in lieu of taxes	6,700	7,450	6,644
School taxes	1,296,300	1,300,367	1,296,161
Regional District	111,000	111,345	62,165
Regional hospital district	109,800	110,176	111,485
Police tax	117,800	117,660	108,337
Other agencies	31,200	31,242	31,319
	3,517,000	3,520,905	3,421,723
Less transfers to other governments			
School taxes paid	1,296,300	1,300,366	1,287,408
Regional district taxes paid	111,000	111,407	62,163
Regional hospital district taxes paid	109,800	110,237	111,484
Police taxes paid	117,800	117,660	107,734
Other agencies taxes paid	31,200	31,261	31,319
	1,666,100	1,670,931	1,600,108
Net taxes available for municipal purposes	\$ 1,850,900	\$ 1,849,974	\$ 1,821,615

14. Sale of Services, User Rates, Rentals

	Budget	2013	2012
Sewer user fees	\$ 475,000	\$ 500,538	\$ 485,886
Water user fees	176,000	177,733	175,849
Curbside collection fees	90,000	90,213	90,933
Licenses and permits	38,000	43,497	34,932
Facility rentals	44,000	46,179	93,651
Fines	3,300	3,475	2,515
Other	4,000	4,989	5,169
Penalties	6,000	13,343	6,401
Total	\$ 836,300	\$ 879,967	\$ 895,336

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

15. Utility Service Fees

	Budget	2013	2012
Sewer service utility fee - residential	\$ 176,000	\$ 179,852	\$ 176,077
Sewer service utility fee - business	20,000	19,947	19,858
Water service utility fee - residential	170,000	174,386	169,856
Water service utility fee - business	21,000	21,091	21,068
Total	\$ 387,000	\$ 395,276	\$ 386,859

16. Government Transfers

The Village recognizes the transfer of government funding as expenses or revenues in the period that the events giving rise to the transfer occurred. The Government transfers reported on the Statement of Operations are:

	Budget	2013	2012
Provincial:			
Conditional			
Infrastructure - water treatment plant	\$ 1,205,000	\$ 412,958	\$ -
Infrastructure - wastewater treatment plant	-	-	579,993
Resort Municipality Initiative	515,000	268,846	133,704
Other	128,700	50,327	3,990
Unconditional	210,000	210,965	451,379
Federal			
Conditional			
Infrastructure - wastewater treatment plant	-	-	491,628
Gas tax	100,000	-	156,107
	\$ 2,158,700	\$ 943,096	\$ 1,816,801

17. Non-Capital items expensed

This includes items that although budgeted for as capital expenditures did not qualify as tangible capital assets under the Village's Tangible Capital Asset policy.

18. Prior period adjustment

Prior period adjustments represent the accumulated effect of recording Development Cost Charge revenue, Gas Tax revenue and Resort Municipality Initiative revenue in the year the revenue is received rather than when the revenue is actually used for a particular capital project.

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

19. Budget Data

The unaudited budget data presented in these consolidated financial statements is based upon the 2013 operating and capital budgets adopted by Council on May 1, 2013. The chart below reconciles the approved balanced budget to the budget figures reported in these consolidated financial statements.

2013 Adopted Operating and Capital Budget	Budget Amount
Revenues:	
Operating budget	\$ 3,321,500
Capital budget	2,151,500
Total revenue	5,473,000
Expenses:	
Operating budget	3,321,500
Capital Budget	2,151,500
Total expenses	5,473,000
Budgeted surplus (deficit)	\$ -
Add:	
Capital expenses	\$ 2,151,500
Transfers to reserves	169,000
Principal repayments	175,400
Less:	
Transfers from reserves	(3,000)
Amortization	(682,000)
Annual budgeted surplus (see statement of operations page 4)	\$ 1,810,900

20. Classification of Expenses by Object

The Schedule of Operating Fund Activities represents the expenditures by function; the following table classifies those same expenditures by object:

	Budget	2013	2012
Salaries, wages and employee benefits	\$ 1,430,200	\$ 1,428,395	\$ 1,372,680
Operating Materials and supplies	668,600	509,083	508,223
Contracted services	210,700	188,945	189,955
Administrative services and supplies	397,150	348,422	399,169
Utilities	145,900	135,862	134,225
Rentals and contractual obligations	102,100	95,728	133,236
Debt financing	25,450	19,345	25,625
Capital Items Expensed	-	102,415	243,761
Amortization	682,000	708,791	697,476
Total expenditures by object	\$ 3,662,100	\$ 3,536,986	\$ 3,704,350

Village of Harrison Hot Springs

Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2013

21. Commitments and Contingencies

- a. The municipality and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 179,000 active members and approximately 71,000 retired members.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Village of Harrison Hot Springs paid \$90,439 for employer contributions to the Plan in fiscal 2013.

- b. Debts of the Fraser Valley Regional District are, under provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District, including the Village of Harrison Hot Springs.
- c. The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the Village is assessed a premium and specific deductible for its claims based on population. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange are in every case several, not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.
- d. The Village has an agreement with the Harrison Hot Springs Tourism Society to provide annual funding of \$31,000. The term of the agreement ends December 31, 2013.

22. Significant Taxpayer

The Village is reliant upon one taxpayer for approximately 24 % of the municipal property tax revenue.

23. Comparative Figures

Certain balances of the preceding year have been reclassified to conform to the current year's financial statement presentation.

Village of Harrison Hot Springs

Schedule 1 - Consolidated Statement of Tangible Capital Assets

For the Year Ended December 31, 2013

	Engineered Structures							Other Tangible Capital Assets	2013	2012
	Land	Building	Equipment Furniture Vehicles	Water	Sewer Drainage	Roads	Other			
COST										
Opening Balance	\$ 9,984,913	\$ 1,984,778	\$ 1,872,532	\$ 6,094,049	\$ 8,883,230	\$ 7,875,377	\$ 1,767,114	\$ 306,285	\$ 38,768,278	\$ 39,078,833
Add: Additions	-	-	93,589	-	-	-	63,617	631,590	788,796	5,641,852
Less: Disposals	-	-	(82,801)	-	-	-	-	(14,569)	(97,370)	(5,952,407)
Closing Balance	9,984,913	1,984,778	1,883,320	6,094,049	8,883,230	7,875,377	1,830,731	923,306	39,459,704	38,768,278
ACCUMULATED AMORTIZATION										
Opening Balance	-	795,693	1,218,892	976,827	1,659,069	3,516,855	446,024	137,699	8,751,059	10,092,668
Add: Amortization	-	65,053	93,664	85,695	150,010	235,522	70,271	8,576	708,791	697,476
Less: Acc. Amortization on Disposals	-	-	(82,801)	-	-	-	-	-	(82,801)	(2,039,085)
Closing Balance	-	860,746	1,229,755	1,062,522	1,809,079	3,752,377	516,295	146,275	9,377,049	8,751,059
	\$ 9,984,913	\$ 1,124,032	\$ 653,565	\$ 5,031,527	\$ 7,074,151	\$ 4,123,000	\$ 1,314,436	\$ 777,031	\$ 30,082,655	\$ 30,017,219

The accompanying notes and schedule are an integral part of these consolidated financial statements.



CHARTERED ACCOUNTANTS

F.W. Voelkl, B.Comm., C.A.
C.M. Kelley Inc., B.B.A., C.A.

P.O. Box 819
228 Wallace St.
Hope, B.C. V0X 1L0



Office (604)869-5634
Fax (604)869-2381

INDEPENDENT AUDITOR'S REPORT

To the Mayor Council of the VILLAGE OF HARRISON HOT SPRINGS

We have audited the Consolidated Statement of Financial Position of the **VILLAGE OF HARRISON HOT SPRINGS** as at **DECEMBER 31, 2013**, the Consolidated Statement of Financial Activities, and the Consolidated Statement of Changes in Financial Position for the year then ended.

These financial statements are the responsibility of the Village's Management. Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and to have in place such internal control as management determines necessary to enable the consolidated financial statements to be free from material misstatements, whether due to fraud or error.

Our responsibility is to express an opinion on the consolidated financial statements based on our audit and its result. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether these financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures depend on the auditor's judgment, including the assessment of the risk of material misstatements of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of these consolidated financial statements in order to design audit procedures that are considered appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used, the reasonableness of accounting estimates made by management, and to evaluate the presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on these consolidated financial statements.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the **VILLAGE OF HARRISON HOT SPRINGS** as at **DECEMBER 31, 2013**, and the results of its financial activities for the year then ended in accordance with Canadian generally accepted accounting principles for local governments modified as disclosed in Note 1 to the consolidated Financial Statements. We report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

McConnell, Voelkl

CHARTERED ACCOUNTANTS

May 20, 2014

Hope, B.C., Canada



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 13, 2014

FROM: Lisa Grant
Manager of Development and Community Services

SUBJECT: Climate Action Revenue Incentive Public Report for 2013

ISSUE:

The 2013 annual Climate Action Report for greenhouse gas emissions.

BACKGROUND:


As a carbon neutral local government, the Village of Harrison Hot Springs is required to submit an annual report to the Province detailing our greenhouse gas emissions, climate action initiatives, and any offsets purchased. In addition, the Village is required to make public our final report (Attachment A).

The Village purchased offsets for a 119 tonnes of greenhouse gas emissions (Attachment B). Our offset provider is the Offsetters and the project is the Great Bear Forest Carbon Project. The offsets help to protect the Great Bear Rainforest along the coast of Hiada Gwaii in BC with an Improved Forest Management project by protecting areas previously slated for logging and reducing the overall harvest levels of the area. The project balances human wellbeing and ecological protection.

RECOMMENDATION:


THAT the 2013 Climate Action Revenue Incentive Public Report (Final) be received for information.

Respectfully submitted for your consideration;



 Lisa Grant
 Manager of Development and Community Services

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



 Ian Crane
 Chief Administrative Officer

Attachment A

Climate Action Revenue Incentive Program (CARIP) Public Report Climate Action Revenue Incentive (CARIP) Public Report for YEAR 2013 (Final)

Village of Harrison Hot Springs

Fraser Valley Regional District



Report Submitted by

Lisa Grant

Manager of Development and Community Services

lgrant@harrisonhotsprings.ca

May 13, 2014

General Information

Name of Local Government	Village of Harrison Hot Springs
Member of Regional District (RD)	Fraser Valley Regional District
Regional Growth Strategy (RGS) in region	Yes
Population	1,468

Table of Contents

Community Wide Actions for 2014	2
1.1 Measure	2
Community Wide Measurement Actions	2
1.2 Plan	2
Community Wide Targets	2
1.3 Reduce	2
Supportive Community Wide Actions.....	2
Direct Community Wide Actions	4
Corporate Actions for 2014	7
2.1 Measure	7
Corporate Measurement Actions	7
2.2 Reduce	7
Supportive Corporate Actions	7
Direct Corporate Actions	8
2.3 Corporate Innovation.....	10
Carbon Neutral Progress Reporting	11
3.1 Carbon Neutral Progress Reporting	11
3.2 Making Progress on Your Carbon Neutral Commitment	11
3.3 Offset Provider Information.....	13

Community Wide Actions for 2013

1.1 Measure

Community Wide Measurement Actions

Question	Have you been using the Community Energy and Emissions Inventory (CEEI) to measure progress? What else have you been using instead of/in addition to CEEI?
Answer	Yes
Additional Information	

1.2 Plan

Community Wide Targets

Question	Does your OCP(s) have targets, policies and actions to reduce GHG emissions, as per the requirements under the <i>Local Governments Act (LGA)</i> ? If yes, please identify the targets set. If no or in progress, please comment.
Answer	Yes
Additional Information	The Official Community Plan for Harrison Hot Springs states that the Village will strive to reduce community greenhouse gas emissions by 16% below 2007 levels by 2020.

1.3 Reduce

Supportive Community Wide Actions

Action Type	Broad Planning
Actions Taken this Year	The Village has implemented the Sustainability Decision Making Framework as mark of the evaluation process for OCP and Zoning Bylaw amendments.
Proposed Actions for Next Year	In 2014, the municipality will be continuing to implement the goals and strategies of the Integrated Community Sustainability Plan (ICSP) goals and strategies.

Action Type	Building and Lighting
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Action Type	Energy Generation
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Action Type	Green Space
Actions Taken this Year	Implemented the Miami River Restoration Project.
Proposed Actions for Next Year	The municipality is continuing to work with the Fraser Valley Regional District and the Province to establish a regional park within the East Sector of Harrison Hot Springs.

Action Type	Transportation
Actions Taken this Year	On-going work with the Fraser Valley Regional District to develop a regional transit system that better serves the public connecting Harrison Hot Springs with the broader region.
Proposed Actions for Next Year	Work will continue that evaluates the level of transit service within Harrison Hot Springs and the broader region.

Action Type	Waste
Actions Taken this Year	The Village has been looking at potentially developing and implementing a curbside compost system for organics and kitchen waste.

Proposed Actions for Next Year	The Village has been looking at potentially developing and implementing a curbside compost system for organics and kitchen waste.
---------------------------------------	---

Action Type	Water/Sewer
Actions Taken this Year	The Village is in the process of developing a Water Master Plan that will address the long term sustainability of the system and water conservation policies.
Proposed Actions for Next Year	The Village will complete and begin to implement the Water Master Plan in 2014.

Action Type	Other Actions
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Direct Community Wide Actions

Action Type	Buildings
Actions Taken this Year	Updated the Zoning Bylaw to encourage infill development in the community.
Proposed Actions for Next Year	Develop a Tax Revitalization Bylaw that would encourage green buildings in the Village.

Action Type	Energy Generation
Actions Taken this Year	n/a
Proposed Actions for Next Year	The Village is planning to review and assess alternative energy sources.

Action Type	Transportation
Actions Taken this Year	The Village installed traffic humps in strategic locations to calm traffic and reduce speeds in

Year	partnership with ICBC.
Proposed Actions for Next Year	Enhancing sidewalks along a portion of Esplanade Avenue.

Action Type	Waste
Actions Taken this Year	Continued to promote awareness of recycling opportunities in the community.
Proposed Actions for Next Year	Proposing to work on a waste reduction campaign.

Action Type	Water/Sewer
Actions Taken this Year	A new waste water treatment plant was constructed and is now operating.
Proposed Actions for Next Year	A new community water treatment plant is being constructed and will begin operation in 2014.

Action Type	Green Space
Actions Taken this Year	Continued support for the community garden.
Proposed Actions for Next Year	Continued support for the community garden.

Action Type	Other Actions
Actions Taken this Year	Continue to plant trees and shrubs.
Proposed Actions for Next Year	Supporting the Miami River Streamkeepers project that will undertake restoration of the riparian area including shrub and tree plantings.

Question Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please describe and add links to additional information where possible.

Answer

In 2012, the municipality development and adopted an Integrated Community Sustainability Plan (ICSP) for the Village.

Corporate Actions for 2013

2.1 Measure

Corporate Measurement Actions

Question	What steps has your local government taken toward completing its corporate emissions inventory?
Answer	The municipality has been working to track corporate GHG emissions since 2009 and has purchased offsets from Pacific Carbon Trust for 2012.

Question	What tool are you using to measure, track and report on your corporate emissions?
Answer	The Village has been using a simple Excel tool developed and provided by the Government Finance Officers Association of British Columbia.

2.2 Reduce

Supportive Corporate Actions

Action Type	Broad Planning
Actions Taken this Year	n/a
Proposed Actions for Next Year	The municipality will continue to implement the Integrated Community Sustainability Plan's goals and strategies.

Action Type	Building and Lighting
Actions Taken this Year	n/a
Proposed Actions for Next Year	The Village will look into developing a purchasing policy that would account for energy consumption and GHG output.

Action Type	Energy Generation
Actions Taken this Year	A comprehensive energy audit was conducted.
Proposed Actions for Next Year	The Village will continue to implement recommendations from the energy audit.

Action Type	Transportation
Actions Taken this Year	n/a
Proposed Actions for Next Year	Examining vehicle leasing options for municipal fleet vehicles.

Action Type	Water/Sewer
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Action Type	Other Actions
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Direct Corporate Actions

Action Type	Building and Lighting
Actions Taken this Year	n/a
Proposed Actions for Next Year	The Village will continue to implement recommendations from the energy audit.

Action Type	Energy Generation
Actions Taken this Year	n/a
Proposed Actions for Next Year	The Village will continue to implement recommendations from the energy audit.

Action Type	Fleet
Actions Taken this Year	
Proposed Actions for Next Year	Looking to modernising and replacing the fleet vehicles.

Action Type	Waste
Actions Taken this Year	Explored ways to reduce corporate waste.
Proposed Actions for Next Year	Switch from off-site paper shredding service to on-site paper shredding which will reduce corporate GHG emissions.

Action Type	Water/Sewer
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Action Type	Green Space
Actions Taken this Year	n/a
Proposed Actions for Next Year	

Action Type	
--------------------	--

Other Actions	
Actions Taken this Year	n/a
Proposed Actions for Next Year	

2.3 Corporate Innovation

Question	Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please describe and add links to additional information where possible.
Answer	The Village of Harrison Hot Springs was the first municipality in BC to purchase carbon offsets for corporate operations in 2010.

Carbon Neutral Progress Reporting

3.1 Carbon Neutral Progress Reporting

Full-time, part-time	Tonnes CO ₂ e
Annual corporate emissions using SMARTTool or equivalent inventory tool	119
<i>Emissions from services delivered directly by the local government</i>	85.34
<i>Emissions from contracted services</i>	33.66
Less: GHG reductions being claimed for this reporting year from Option 1 - GHG reduction project	0
<i>Energy Efficient Building Retrofits and Fuel Switching</i>	0
<i>Solar Thermal</i>	0
<i>Household Organic Waste Composting</i>	0
<i>Low Emissions Vehicles</i>	0
Less: GHG reductions being claimed for this reporting year from Option 2 - GHG reduction projects	0
<i>Option 2 Project A</i>	
<i>Option 2 Project B</i>	
<i>Sum of Other Option 2 Projects (if you have added projects below)</i>	0
Less: <i>Offsets purchased for this reporting year (Option 3). Please identify your offset provider in the offset provider information section below.</i>	
Balance of corporate emissions for this reporting year. <i>(If the corporate emissions balance is zero, your local government is carbon neutral for this reporting year)</i>	119
Additional "Option 2" Projects	
<i>Option 2 Project C</i>	
<i>Option 2 Project D</i>	
<i>Option 2 Project E</i>	
<i>Option 2 Project F</i>	
<i>Option 2 Project G</i>	
<i>Option 2 Project H</i>	

3.2 Making Progress on Your Carbon Neutral Commitment

Question	If your community has not achieved carbon neutrality for this reporting year please describe the actions that you intend to take next year to move you toward your carbon neutral goal.
Answer	

3.3 Offset Provider Information

Question	Please Identify the name(s) of your offset provider(s) (Please answer below):
Offsetters	

Question	The offsets being claimed in this CARIP Report were purchased from the offset provider(s) indicated above prior to making this CARIP report public (please indicate yes or no):
No	

Question	If your community has not achieved carbon neutrality for this reporting year please describe the actions that you intend to take next year to move you toward your carbon neutral goal.
N/A	

Attachment B



March 2014

This is to certify that

Harrison Hot Springs Municipality

has offset

- 119 TONNES -

of greenhouse gas emissions.

Purchasing high-quality offsets promotes the shift to a low carbon future by funding renewable energy and energy efficiency projects worldwide.

Together we are taking action on climate change.

WWW.OFFSETTERS.CA



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 14, 2014

FROM: Lisa Grant
Manager of Development and Community Services

SUBJECT: Hobie Cat Regatta

ISSUE:

Hobie Cat Regatta organizers have requested use of Rendall Park for their proposed regatta.

BACKGROUND:

The Hobie Cats Association is proposing to host a regatta in Harrison Hot Springs in the waters off of Rendall Park. A Hobie Cat is a small sailing catamaran that is used for racing. Previously the Hobie Cats hosted an event in the Village in 2007 and for several years prior to this. They are proposing a return to the community for the weekend of August 22 to 24 2014. The event will host a series of races for a Division 4 Regatta Series.

As part of the regatta the Hobie Cat Association is proposing to:

- Park two security vehicles (motorhomes) along the southeast fence line (Attachment A) from Friday evening until Sunday evening.
- If space permits in the area identified in Attachment A, park boat trailers.
- Hobie Cats will launch from the Rendall Park shoreline. Safety boats will launch from the boat launch and pay the required boat launch fee.
- It is estimated that 35-40 Hobie Cats will participate in the event.

Staff has been in consultation with the event organizer, the Boat Launch Operator (FVRD) and the Village's Manager of Operations to ensure the logistics of the event will have minimal impact on other park and boat launch users.

To allow the security vehicles and boat trailers to be parked in Rendall Park, Council must pass a resolution pursuant to section 4 of the Park Regulation Bylaw No. 915, 2009.

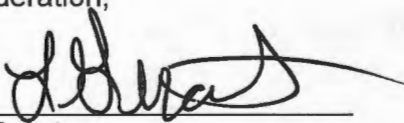
Staff supports the return of this event and will work in cooperation with the Tourism Society and Hobie Cats Association to facilitate this event.

RECOMMENDATION:

THAT the application for use of Rendall Park by the Hobie Cat Association for a Division 4 Regatta from August 22 to 24, 2014 be permitted with the following conditions:

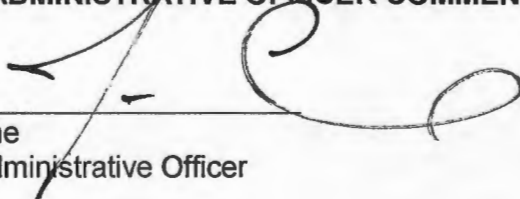
1. The two security vehicles (motorhomes), and Hobie Cat boat trailers will be permitted to be parked in Rendall Park in the designated area, as shown on Attachment A, or as approved by the Village's Manager of Operations.
2. Obtain a Use of Public and Municipal Property Permit.

Respectfully submitted for your consideration;



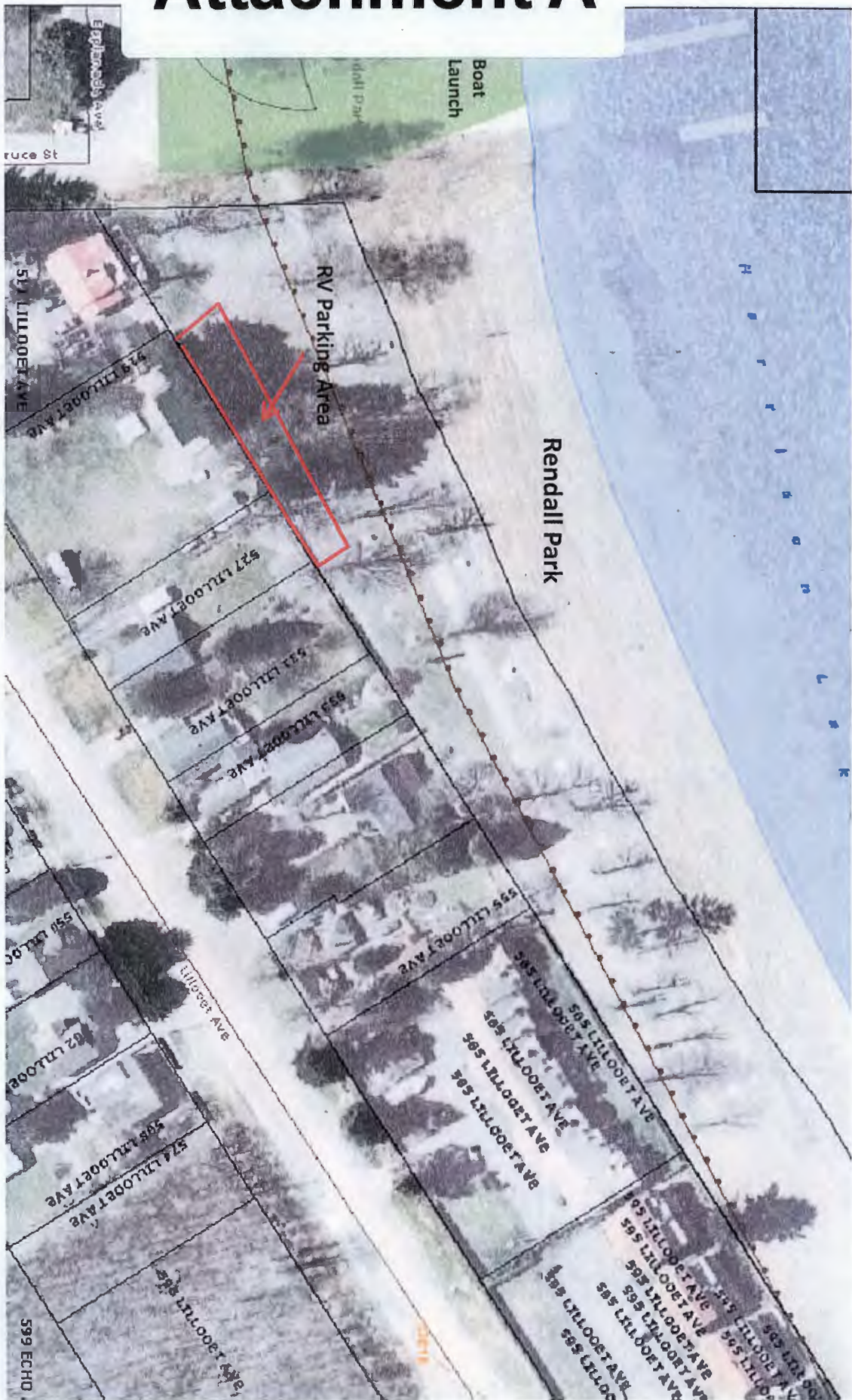
Lisa Grant
Manager of Development and Community Services

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ian Crane
Chief Administrative Officer

Attachment A



Hobie Cats Site Plan



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 15, 2014

FROM: Dale Courtice, CPA, CGA
Director of Finance **FILE:** 3900-01

SUBJECT: Bylaw No. 1052, 2014 Miami River Dike Pump Station Upgrade Loan Authorization

ISSUE:

To give three readings to Bylaw No. 1052, 2014 Miami River Dike Pump Station Upgrade Loan Authorization Bylaw.

BACKGROUND:

In 2013 Council directed staff to apply for a grant for the purposes of upgrading the Miami River Pump Station. Council acknowledged at that time that the Village's portion of the project would have to be by way of long-term borrowing. With the Village being recently successful in its grant application, the Village needs to secure its portion of the funding for this project.

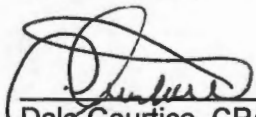
The project has a budgeted total cost of \$1,720,000. The grant is a one third Federal, one third Provincial and one third from the applicant. This translates in to the Village's portion being \$573,333. The Loan Authorization Bylaw is for \$600,000 amortized over a fifteen (15) year term.

In order to begin the Alternative Approval Process (AAP) to commence, as per section 86 of the *Community Charter*, a loan authorization bylaw needs to be given three readings.

RECOMMENDATION:


THAT Council give three readings to the Miami River Dike Pump Station Upgrade Loan Authorization Bylaw No. 1052, 2014.

Respectfully submitted for your consideration;



Dale Courtice, CPA, CGA
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Ian Crane
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1052

A Bylaw to authorize the borrowing of the estimated cost for the Miami River Dike Pump Station Upgrade

WHEREAS it is deemed desirable and expedient to upgrade the Miami River Dike Pump Station;

AND WHEREAS the estimated cost of the upgrade to the Miami River Dike Pump Station is the sum of \$1,720,000.00 of which the sum of \$600,000.00 is the amount of debt intended to be borrowed by this bylaw;

AND WHEREAS the approval of the electors is required under section 180 of the Community Charter and approval will be obtained through the alternative approval process;

NOW THEREFORE the Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

- 1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the upgrade to the Miami River Dike Pump Station generally in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the forgoing:
a) To borrow upon the credit of the Municipality a sum not exceeding \$600,000.00;
b) To acquire all such real property, easements, rights of way, licenses, rights or authorities as may be requisite or desirable for or in connection with the upgrade to the Miami River Dike Pump Station;
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is fifteen years.
3. This bylaw may be cited for all purposes as, "Miami River Dike Pump Station Upgrade Loan Authorization Bylaw No. 1052, 2014".

READ A FIRST TIME THIS DAY OF MAY, 2014

READ A SECOND TIME THIS DAY OF MAY, 2014

READ A THIRD TIME THIS DAY OF MAY, 2014

RECEIVED THE APPROVAL OF THE INSPECTOR OF MUNICIPALITIES THIS DAY OF ,2014.

RECEIVED THE APPROVAL OF THE ELECTORS OF THE VILLAGE OF HARRISON HOT SPRINGS BY WAY OF THE ALTERNATIVE APPROVAL PROCESS ON THE DAY OF ,2014.

RECONSIDERED AND FINALLY PASSED AND ADOPTED THIS DAY OF , 2014

Leo Facio
Mayor

Debra Key
Corporate Officer

CERTIFIED A TRUE COPY OF BYLAW NO. 1052, 2014 AS AT THIRD READING

Corporate Officer

CERTIFIED A TRUE COPY OF BYLAW NO.1052, 2014 AS ADOPTED

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1055

Being a Bylaw authorizing the expenditure of monies in the Public Works Capital Works, Machinery and Equipment Reserve Fund

WHEREAS there is an unappropriated balance in the Public Works Capital Works, Machinery and Equipment Reserve Fund established under Bylaw No. 395 of Seventy-One Thousand Two Hundred and Forty-One Dollars (\$71,241) as of April 30, 2014 which amount has been calculated as follows:

Balance in Reserve Fund at December 31, 2013	\$70,926
Add: Interest earnings for current year to April 30, 2014	<u>315</u>
Uncommitted balance in Reserve Fund at April 30, 2014	<u>\$ 71,241</u>

AND WHEREAS: it is deemed desirable to expend a portion of monies set aside under Bylaw No. 395 for the purpose of acquiring miscellaneous public works equipment.

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. A maximum sum of Sixty-Six Thousand Dollars (\$66,000) is hereby appropriated from the Public Works Capital Works, Machinery and Equipment Reserve Fund to be expended towards:
 - a. The acquisition of miscellaneous public works equipment as approved in the 2014 Financial Plan.

2. Should any of the above monies remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the Reserve Fund.
3. This bylaw may be cited as the "Capital Works, Machinery and Equipment Reserve Fund Bylaw No. 1055".

READ FOR A FIRST TIME THIS DAY OF MAY, 2014.

READ FOR A SECOND TIME THIS DAY OF MAY, 2014.

READ FOR A THIRD TIME AS THIS DAY OF MAY, 2014.

ADOPTED THIS DAY OF MAY, 2014.

Mayor

Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1056

Being a Bylaw authorizing the expenditure of monies in the Fire Department Capital Works, Machinery and Equipment Reserve Fund

WHEREAS there is an unappropriated balance in the Fire Department Capital Works, Machinery and Equipment Reserve Fund established under Bylaw No. 395 of One Hundred and Sixty Thousand One Hundred and Twenty Dollars (\$160,120) as of April 30, 2014 which amount has been calculated as follows:

Balance in Reserve Fund at December 31, 2013	\$159,437
Add: Interest earnings for current year to April 30, 2014	<u>683</u>
Uncommitted balance in Reserve Fund at April 30, 2014	<u>\$ 160,120</u>

AND WHEREAS: it is deemed desirable to expend a portion of monies set aside under Bylaw No. 395 for the purpose of acquiring a pick-up truck for the Fire Department.

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. A maximum sum of Forty Thousand Dollars (\$40,000) is hereby appropriated from the Fire Department Capital Works, Machinery and Equipment Reserve Fund to be expended towards:
 - a. The acquisition of a pick-up truck for the Fire Department.

2. Should any of the above monies remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the Reserve Fund.
3. This bylaw may be cited as the "Fire Department Capital Works, Machinery and Equipment Reserve Fund Bylaw No. 1056".

READ FOR A FIRST TIME THIS DAY OF MAY, 2014.

READ FOR A SECOND TIME THIS DAY OF MAY, 2014.

READ FOR A THIRD TIME AS THIS DAY OF MAY, 2014.

ADOPTED THIS DAY OF MAY, 2014.

Mayor

Corporate Officer