



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, January 18, 2016
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
Meeting called to order by Mayor Facio.		
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
(a) THAT the Minutes of the Regular Council Meeting held on December 7, 2015 be adopted.		Item 4(a) Page 1
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaws		
ii. Agreements		
iii. Committee/ Commission Minutes		
iv. Correspondence	(a) Letter dated December 11, 2015 from The Right Honourable Justin Trudeau, P.C., M.P. thanking the Mayor for his words of congratulations.	Item 6 iv.(a) Page 9
	(b) Letter dated December 7, 2015 from the Office of the Mayor in the City of Burnaby regarding anticipated property assessment changes in 2016.	Item 6 iv.(b) Page 11
	(c) Letter dated January 4, 2016 from BC Assessment regarding Year End report for Assessment Rolls.	Item 6 iv.(c) Page 13
	(d) Email dated January 6, 2016 from Fraser Health regarding mental health crisis intervention services for children and teens.	Item 6 iv.(d) Page 17
	(e) Email dated January 8, 2016 from BC Hydro regarding completion of the Interior to Lower Mainland Transmission line.	Item 6 iv.(e) Page 19

	(f) Letter dated January 8, 2016 from Lillian Martin regarding the new park in the East Sector.	Item 6 iv.(f) Page 23
7. DELEGATIONS/PETITIONS		
8. CORRESPONDENCE		
(a)	Letter dated January 8, 2016 from Minister Shirley Bond regarding the RMI program.	Item 8(a) Page 25
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
(a)	Proposed landfill for contaminated soil in the Chehalis River Valley	Item 10(a) Page 27
(b)	Tree Management and Preservation Bylaw	Item 10(b) Page 29
11. REPORTS FROM MAYOR		
(a)	Presentation of Christmas Lights Competition Awards <ul style="list-style-type: none">• Commercial Category 1st Place – The Black Forest Restaurant• Residential Category 1st Place – Peter & Linda Bugden• Residential Category – Honourable Mention – John and Shirley Dishon	Item 11(a)
(b)	Standing Committee	Item 11(b) Page 35
The Mayor hereby establishes an "Events Committee" consisting of the following members:		
<ul style="list-style-type: none">• Councillor John Buckley• Councillor Samantha Piper• Harold Bruins• Telwyn Bakken		
The staff liaison for the Events Committee will be Lisa Grant, Manager of Development and Community Services.		
12. REPORTS FROM STAFF		
(a)	Report of Interim Chief Administrative Officer – December 17, 2015 Re: Proposed Policy – Employee Farewell Get Together and Leaving Gift	Item 12(a) Page 37
Recommendation:		
THAT Council adopt the draft "Employee Farewell Get Together and Leaving Gift" policy.		
(b)	Report of Interim Chief Administrative Officer – January 4, 2016 Re: Building Inspection Service Agreement	Item 12(b) Page 39
Recommendation:		
THAT the Mayor and the Corporate Officer be authorized to execute, on behalf of the Village, an agreement with the Fraser Valley Regional District to enable the FVRD to carry out building inspection services for the Village.		

(c) Report of Interim Chief Administrative Officer – January 7, 2016
Re: 2016 Grants-in-Aid

Item 12(c)
Page 47

Recommendation:

THAT the 2016 budget for Grants-in-aid, remain at \$7,500.00;

AND THAT the following groups be given a Grant-in-aid, totally \$5,700.00 for 2016:

Name of Organization	Amount
The Help Project	\$1,000.00
Harrison Highlanders Pipe Band	\$500.00
Agassiz-Harrison Community Services	\$300.00
Miami River Streamkeepers Society	\$550.00
Agassiz Baseball Association	\$200.00
Fall Fair Advertising	\$150.00
Kent-Harrison Search & Rescue	\$2,500.00
Agassiz-Harrison Historical Association	\$500.00

(d) Report of Interim Chief Administrative Officer – January 8, 2016
Re: Status Report of the 3 major projects

Item 12(d)
Page 129

Recommendation:

THAT this report be received.

(e) Report of Interim Chief Administrative Officer – January 12, 2016
Re: Appointment of Chief Administrative Officer and other appointments

Item 12(e)
Page 131

Recommendation:

THAT effective February 15, 2016, Madeline McDonald be appointed to the following positions:

- Chief Administrative Officer pursuant to section 147 of the *Community Charter*,
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*,
- Financial Officer pursuant to section 149 of the *Community Charter*, and
- Approving Officer pursuant to section 77 of the *Land Title Act*.

AND THAT Madeline McDonald be authorized to sign cheques and other financial instruments on behalf of the Village;

AND THAT effective February 1, 2016, Tracey Jones be appointed Deputy Financial Officer;

AND THAT effective February 1, 2016, Lisa Grant be appointed Deputy Approving Officer;

AND THAT the appointment, made December 7, 2015, of Robert Douglas Wilson to various positions with the Village, be rescinded effective February 1, 2016;

AND THAT Prospera Credit Union be appointed as the Financial Institution for the Village;

AND THAT McConnell Voelkl be appointed as the Municipal Auditor for the Village;

AND THAT Murdy McAllister be appointed as Municipal Solicitors for the Village.

- (f) Report of Interim Chief Administrative Officer – January 12, 2016
Re: Repairs to the Centrifuge Decanter Scroll – Waste Water Treatment Plant

Item 12(f)
Page 133

Recommendation:

THAT the Chief Administrative Officer be authorized to spend up to \$55,000 from the 2016 Sewer operating budget to repair the Centrifuge Decanter Scroll.

- (g) Report of Interim Chief Administrative Officer – January 12, 2016
Re: Council Retreat and Strategic Planning Session

Item 12(g)
Page 139

Recommendation:

THAT the Chief Administrative Officer be authorized to obtain an outside consultant to assist Council in developing a strategic plan for their remaining term, at a cost not to exceed \$1,000 plus expenses.

- (h) Report of Manager of Development and Community Services – January 13, 2016
Re: Development Permit for 378 Esplanade Avenue (Laguna Beach)

Item 12(h)
Page 141

Recommendation:

THAT Council approve the issuance of Development Permit 01/2016 with respect for the property located at 378 Esplanade Avenue.

13. BYLAWS

- (a) Report of Interim Chief Administrative Officer – December 17, 2015
Re: Borrowing Bylaw in Anticipation of Revenue

Item 13(a)
Page 163

Recommendation:

THAT under the Bylaw section of the agenda, Council give first 3 readings to Bylaw No. 1077, 2016 which would authorize the temporary borrowing until the grant money is received.

- (b) Report of Deputy Chief Administrative Officer/Corporate Officer – December 21, 2015
Re: Animal Control and Licence Repeal Bylaw No. 1078, 2016
Amendment to Bylaw Notice Enforcement Bylaw No. 855

Item 13(b)
Page 165

Recommendation:

THAT "Animal Control and Licence Repeal Bylaw No. 1078, 2016" be given introduction and three readings; and

THAT "Bylaw Notice Enforcement Amendment Bylaw 1079, 2016" be given introduction and three readings.

(c) Report of Manager of Development and Community Services – January 12, 2016
Re: Rezoning Application for 853 Hot Springs Road

Item 13(c)
Page 177

Recommendation:

THAT Zoning Amendment Bylaw No. 1076, 2016 be read first and second time and authorize the scheduling of a public hearing; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

**14. QUESTIONS FROM THE PUBLIC
(pertaining to agenda items only)**

15. RESOLUTION TO CLOSE MEETING

Recommendation:

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1): (c) labour relations or other employee relations and
(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: December 7, 2015
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Interim Chief Administrative Officer, Bob Wilson
Interim Director of Finance, Corien Becker
Manager of Revenue Services, Tracey Jones

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

- Financial Signing Authority

3. **APPROVAL OF AGENDA**

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION OF COUNCIL MINUTES**

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the Minutes of the Regular Council Meeting held on November 16, 2015 be adopted.

**CARRIED
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **CONSENT AGENDA**

i. **Bylaws**

ii. **Agreements**

iii. **Committee/
Commission
Minutes**

iv. **Correspondence**

Letter dated September 4, 2015 from the Fraser Valley Dragon Boat Club thanking the Village for their support for the Annual Harrison Dragon Boat Regatta.

Memorandum dated November 10, 2015 from the Fraser Valley Regional District regarding the Draft 2016 – 2020 Financial Plan.

Letter dated November 26, 2015 from UBCM regarding the Gas Tax Agreement Community Works Fund Payment

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

None

8. **CORRESPONDENCE**

Letter dated November 24, 2015 from the District of Kent regarding follow up from the Joint Council Meeting on October 22, 2015.

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015*

10.

REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Piper

- Attended a meeting with the Mayor and the Ministry of Transportation and Infrastructure where many local issues were discussed.
- Attended a meeting of the Fraser Valley Aboriginal Relations Committee.
- Thanked the Village staff for the Christmas light displays.
- Reminded everyone to top up their 72 hour emergency kits and be ready for power outages, as we are now in storm season.

Councillor Reyerse

- Attended a Fraser Valley Regional Library workshop. There is a Food for Fines campaign during December, where library fines will be waived for food donations.
- Attended the Harrison Agassiz Chamber of Commerce AGM.
- Sat on the Kent Harrison Foundation Grant Selection Committee, \$8,000.00 was donated to various groups.

Councillor Buckley

- Attended a branding workshop for Tourism Harrison on December 2, 2015.

11.

REPORTS FROM MAYOR LEO FACIO

- Attended the Agassiz Harrison Magic of Christmas event on December 5, 2015. There were over 300 attendees. Thank you to all of the volunteers.
- Toured the Canadian Coast Guard hovercraft along with Councillor Hansen. The hovercraft was on Harrison Lake upgrading beacons.
- Clarified the boundaries in the Tax Revitalization Bylaw.
- Reminded everyone that the judging for the Christmas lighting contest will be held on Friday, December 18, 2015.
- Reported that the CP Rail Holiday Train will be in Agassiz on December 18, 2015.
- Attended the Kent-Harrison Joint Emergency Program Committee meeting on December 2, 2015.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015*

- Congratulated Tyler Simmonds for 10 years of service as a volunteer firefighter in Harrison Hot Springs and Fire Chief Don Labossiere for 20 years of dedication to the fire service.
- Attended the Fraser Health Municipal Regional Meeting on Monday November 23, 2015.
- Reported that the Agassiz Community Health Centre has a Youth Wellness Centre on Friday afternoons.
- Reported that at the last Fraser Valley Regional District (FVRD) meeting the 2016 parks budget was announced, including amounts for the new East Sector Park.
- Received an email from Christina Vugteveen, Manager of Regional Parks at the FVRD stating that the Province has confirmed that the East Sector Park is now officially established and an official press release will follow. Thanked Lisa Grant, Manager of Development and Community Services, and Village staff, Christina Vugteveen and her staff at the FVRD, the Directors at the FVRD, MLA Laurie Throness, Minister Thompson and staff, the Province of British Columbia, Friends of the Forest and Council for all their work on making this park possible.

12.

REPORTS FROM STAFF

Report of Chief Administrative Officer/Corporate Officer – November 19, 2015

Re: Appointment of Fraser Valley Regional Library Board representative and alternative for 2016

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT Council appoint Councillor Sonja Reyerse to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2016;

AND THAT Council appoint Councillor John Hansen to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2016.

**CARRIED
UNANIMOUSLY**

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015

Report of Chief Administrative Officer/Corporate Officer – November 20, 2015

Re: Deputy Mayor Appointments for 2016

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the following members of Council be appointed as Deputy Mayor for 2016:

January - March	Councillor Piper
April - June	Councillor Reyerse
July - September	Councillor Hansen
October - December	Councillor Buckley

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 1, 2015

Re: Appointment of Interim Chief Administrative Officer

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT Robert Douglas Wilson be appointed to the following positions:

- Interim Chief Administrative Officer pursuant to section 147 of the *Community Charter*,
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*,
- Deputy Financial Officer pursuant to section 149 of the *Community Charter*, and
- Approving Officer pursuant to section 77 of the *Land Title Act*;

AND THAT the Mayor be authorized to execute an employment contract with Wilson Management Consulting Ltd. regarding the above appointment;

AND THAT the appointment of Debra Key as Chief Administrative Officer be rescinded;

AND THAT Lisa Grant be appointed Building Inspector for the Village until the agreement is finalized with the Fraser Valley Regional District to provide building inspection services to the Village.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015*

Report of Interim Chief Administrative Officer – December 1, 2015
Re: Financial report to November 30, 2015

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT this report, containing the financial information on the operation of the Village to November 30, 2015, be received.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 1, 2015
Re: Esplanade Avenue Block 2/3 Redevelopment

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT this report be received.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 2, 2015
Re: Miami River Dike Flood Pump Replacement

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT the Chief Administrative Officer be authorized to award the contract for the Flood Pump Replacement project to the low bidder, Timbro Contracting, in the amount of \$1,199,100.00.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 2, 2015
Re: Change of the February Council Meeting Date

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the scheduled regular Council Meeting of Monday, February 1st, 2016, be moved to Tuesday, February 2nd, 2016 at 7:00 p.m.

**CARRIED
UNANIMOUSLY**

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015

Report of Interim Chief Administrative Officer – December 4, 2015
Re: Financial Signing Authority

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the following be authorized to sign cheques and other financial instruments on behalf of the Village:

- Robert Douglas Wilson until January 31st, 2016
- Corien Becker until December 31st, 2015;

AND THAT the appointment, made September 14th, 2015, of Dale Courtice as a signing officer for the Village, be rescinded.

**CARRIED
UNANIMOUSLY**

13.

BYLAWS

None

14.

QUESTIONS FROM THE PUBLIC

Q: Thank you to Council and staff members who worked hard on getting us a Regional Park in the east sector, we are very grateful.

Q: Why would Council approve the east sector park when the whole east sector is not being used? We are missing out by settling for a partial park.

A: Thank you very much. The other parcel is identified as private land and is not part of east sector.

Q: I noticed a joint meeting with District of Kent, will those minutes be published?

A: It may have been a closed meeting.

Q: Regarding the flood pump – why has the District of Kent not been approached to pay for part of it as the majority of the water is from Kent.

A: That question has already been dealt with, it is not the District of Kent's responsibility.

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015

15. **RESOLUTION TO CLOSE THE MEETING**

THAT the meeting be closed to the public at 7:45 p.m., except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Section 90(1)

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

At 7:45 p.m. the meeting moved into a closed session.

At 8:35 p.m. the meeting reconvened.

16. **ADJOURNMENT**

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT the meeting be adjourned at 8:36 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Robert Wilson
Deputy Corporate Officer



PRIME MINISTER · PREMIER MINISTRE

December 11, 2015

His Worship Leo Facio
Mayor of the Village of Harrison Hot Springs
P.O. Box 160
495 Hot Springs Road
Harrison Hot Springs, British Columbia
V0M 1K0

Dear Mayor Facio:

Let me begin by thanking you for your kind words of congratulations.

I am deeply grateful to have this opportunity to serve you – and every Canadian across our great country. I was touched by the level of support expressed by Canadians on October 19, and I want to reaffirm my commitment to spend the next four years working hard to deliver on our promises.

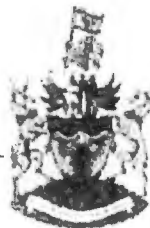
As a Canadian, you expect to see your values and priorities reflected in your government – and we have listened. Our strong, diverse, and experienced team will be open, honest, and sincere in our efforts to serve the public interest.

Thank you again for writing.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Justin Trudeau", written over a large, stylized flourish.

The Rt. Hon. Justin P.J. Trudeau, P.C., M.P.
Prime Minister of Canada



CITY OF BURNABY
OFFICE OF THE MAYOR
DEREK R. CORRIGAN
MAYOR

2015 December 17

The Honourable Peter Fassbender
Minister of Community, Sport & Cultural Development
PO Box 9056 Stn Prov Govt
Victoria, BC V8W 9E1

Dear Mr. Fassbender:

Subject: Anticipated Property Assessment Changes in 2016

On behalf of the City of Burnaby, I am writing to express our serious concerns regarding the significant property assessment changes anticipated for 2016. Early notification to property owners whose properties have experienced an above average increase has not eased the minds of our citizens. The City of Burnaby Tax Office has received numerous calls from distressed property owners requesting that the City take action to mitigate the risk that they will have to pay considerably higher taxes in 2016.

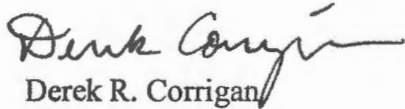
By our calculations, the average increase in assessments for properties across Burnaby for 2016 will be approximately 12%. To address or respond to our citizens' concerns, the City has investigated options for mitigating the negative impacts of such a dramatic increase, but find ourselves limited by provisions in the Community Charter (Division 3, Section 197, 4, a). The City does not have the ability to vary rates within a Class, therefore those residential properties that have experienced an increase above the average will pay higher taxes in comparison to the average property. The City of Burnaby is committed to taking whatever action it can and challenges the Provincial Government to do the same.

The City of Burnaby calls upon the Provincial Government to address the negative repercussions of such a substantial assessment value increase by freezing property value assessments at 2014 levels. Further, the City of Burnaby requests that the Provincial Government consider amending/updating the Home Owner Grant program as many Burnaby homeowners will no longer qualify for the grant under the outdated program threshold.

...2

A response to this letter is formally requested, outlining any actions, if any, planned by the Provincial Government to address our citizens' concerns to be shared with all Burnaby residents.


Yours truly,



Derek R. Corrigan
MAYOR

Copied to: Burnaby Members of Legislative Assembly
Union of British Columbia Municipalities
Metro Vancouver Municipalities

BC Assessment
240 - 31935 South Fraser Way
Abbotsford BC V2T 5N7

BC ASSESSMENT 
Phone: 604-850-5900
1-866-825-8322
Fax: 604-850-1394
Email: fraser.valley@bcassessment.ca
Website: www.bcassessment.ca

January 4, 2016

VILLAGE OF HARRISON HOT SPRINGS
ATTENTION: Corien Becker
PO BOX 160
HARRISON HOT SPRINGS BC V0M 1K0

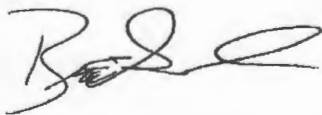
Dear Ms. Becker:

Re: Year End Report

The following report provides you with a summary of the past year and includes the issues that are impacting the current and upcoming Assessment Roll for you Jurisdiction. Included is an update of assessed value at risk for outstanding Property Assessment Appeal Board cases in your jurisdiction for the current assessment roll, and cases still outstanding from prior years.

If you would like to discuss this report in detail, please call Brian Smith, Deputy Assessor at 1-866-825-8322 Local 15237.

Sincerely,



Brian Smith
Deputy Assessor

Risk to Roll – 2015 Property Assessment Appeal Board (PAAB)

Summary of folios appealed:

The following table summarizes all properties that were appealed to the PAAB for the current 2015 Roll with comparative data for the 2014 and 2013 Roll:

Property Class	2015 Roll		2014 Roll		2013 Roll	
	Occurrences	Actual Value Revised Roll	# Folios	Actual Value Revised Roll	# Folios	Actual Value Revised Roll
Class 01	1	\$97,700	1	\$260,000	1	\$255,000
Class 02						
Class 04						
Class 05						
Class 06	1	\$969,000				
Class 08						
Class 09						
Total – All Classes:	2	\$1,066,700	1	\$260,000	1	\$255,000

For 2015 Roll, there is only 1 folio under appeal with split classification on them. The numbers above represent the dollar amount and occurrences that are under appeal for each property class.

Outstanding Risk Loss:

We have now had a chance to undertake our initial review of the properties appealed to the **2015 PAAB** and are able to provide you (in the following table) with an estimate of potential loss based on our initial review. This estimate is based on information we have in our possession and initial contacts with owners/agents in many of these appeals. As our appeal resolution activity progresses we will update our loss estimates; our estimate is what we believe to be the most probable outcome rather than a "worst case" scenario.

The tables below summarize appeals still outstanding for 2015 as well as for previous Roll years and our estimate of value at risk by property class.

2015 Roll Appeals:

All historical appeals in the Village of Harrison Hot Springs have been resolved.

Roll Stability

For most Assessment Rolls, supplementary activity will occur either as a result of significant errors, often where we have received information that we were not aware of at either roll production, or through the PARP period. Having said this, overall the integrity of the Village of Harrison Hot Springs taxation base using the Assessment Rolls produced by BC Assessment has continued to be very good. In conjunction with other information provided in this report, the following summary may assist you in your budgeting process and setting aside contingency reserves if that is your practice.

Roll Year	% Change Revised Roll to Completed Roll				
	Class 1	Class 2	Class 6	Class 8	Total Roll
2015	-0.03%	0.00%	-0.44%	0.00%	-0.09%
2014	0.08%	0.00%	-5.95%	0.00%	-0.86%
2013	1.37%	0.00%	0.73%	0.00%	1.25%
2012	-0.16%	0.00%	-0.58%	-3.69%	-0.27%
2011	-0.47%	0.00%	-3.42%	-4.51%	-1.01%

Roll Year	% Change Current Supplementary Roll to Revised Roll (Actual Value Latest Supp Cycle)				
	Class 1	Class 2	Class 6	Class 8	Total Roll
2015	0.00%	0.00%	-0.19%	0.00%	-0.03%
2014	-0.01%	0.00%	0.00%	0.00%	-0.01%
2013	0.00%	0.00%	-0.16%	0.00%	-0.03%
2012	0.00%	0.00%	0.00%	0.00%	0.00%
2011	0.35%	0.00%	-0.58%	-26.27%	-0.15%

Anticipated Market Movement

The 2016 Assessment Roll reflects market values for properties in your jurisdiction as of July 1st, 2015.

The following provides a broad overview of the market activity in the Village of Harrison for the 2016 Roll:

Single Family Dwelling (typical % change)	Strata (typical % change)	Commercial (typical % change)	Comments – "Hot Spots"
+0% to +5%	0 to +5%	+5% to +15%	N/A

Update on Legal/Legislative or BCA Policy Changes

This is a listing of the 2015 legislation which is of particular interest for assessment purposes.

Name of Bill	In Force	Description of Legislation
<i>Property Taxation (Exemptions) Statutes Amendment Act, 2015, c. 31 (Bill 29)</i>	The Bill received Royal Assent on November 17, 2015. The provisions came into force upon Royal Assent.	<ul style="list-style-type: none"> This Bill amends the <i>Community Charter</i> and the <i>Taxation (Rural Area) Act</i>. The amendments grant statutory exemptions to independent and private schools, provided the properties are owned by an incorporated institution for the purpose of giving instruction, and the land and improvements meet the criteria.
<i>Miscellaneous Statutes Amendment Act, 2014, c. 14 (Bill 17)</i>	The Bill received Royal Assent on May 29, 2014. The provisions came into force on February 4, 2015 by B.C. Reg. 15/2015.	<ul style="list-style-type: none"> This Bill adds section 24.1 Collection not affected by appeal to the <i>Taxation (Rural Area) Act</i>
<i>Nisga'a Final Agreement Amendment Act, 2014, c.32 (Bill 7)</i>	The Bill received Royal Assent on November 27, 2014. The provisions came into force on December 31, 2014 with the exception of section 31 which comes into force on January 1, 2015 by B.C. Reg. 228/2014.	<ul style="list-style-type: none"> This Bill amends the <i>Home Owner Grant Act</i> by adding section 6.1(2) that states that under this Act, an owner is not eligible for a grant or a supplement in relation to the owner's interest in Nisga'a Lands.

A complete list of changes can be found attached in the document labeled LegRegCaselaw_Update_2015

Standard Building Permit Report Initiative

Keeping with our commitment to strengthen our partnerships with local governments and improve our customer service; BC Assessment has worked with local governments to establish a standardized building permit reporting process for local governments.

Information was provided last year about this initiative and if there are any more details that you would like regarding this, please contact me to discuss.

Non Market Change (NMC)

In Mid-November through ALBC you were able to access estimated NMC figures to be contained in your 2016 Roll total reports. Further changes have been made to the NMC and are outlined in the table below. The final NMC figures will be available at the end of the year.

In auditing your NMC estimates, we have correlated our reported figures to permits issues by your Jurisdiction, and also considered permits issues last year. As you are aware your Roll reflects non market changes as of October 31st of this year. Many permits issued in the latter part of 2014 will be reflected in your 2016 Roll NMC figures. Likewise, permits you issue in the later part of 2015 may not be reflected until the 2017 Roll.

The following table summarizes the trend in your NMC estimates over the past 3 years.

	2016 Roll	2015 Roll	2014 Roll
Class 1 Residential	\$3,323,400	\$2,511,500	\$2,326,800
Class 2 Utility	\$0	\$0	\$0
Class 3 Supportive Housing	\$0	\$0	\$0
Class 4 Major Industry	\$0	\$0	\$0
Class 5 Light Industry	\$0	\$0	\$0
Class 6 Business & Other	\$623,900	-\$772,600	-\$5,000
Class 8 Seasonal/Recreation	-\$563,000	-\$2,405,800	\$1,795,000
Class 9 Farm	\$0	\$0	\$0
S353LGA/398VC	-\$31,000	\$24,000	-\$30,000
Total NMC	\$3,353,300	-\$642,900	\$4,086,800

From: Vanderheyden, Aletta [<mailto:Aletta.Vanderheyden@fraserhealth.ca>]
Sent: Wednesday, January 06, 2016 1:40 PM
To: Leo Facio
Cc: Debra Key
Subject: Fraser Health: One phone number to access mental health crisis intervention for children and youth

Dear Mayor Facio,

Please see the message below sent on behalf of Andy Libbiter, Executive Director, Fraser Health Mental Health and Substance Use.

Best regards,

Aletta Vanderheyden, BA, MSc

Senior Consultant | Government and Community Relations
 Communications and Public Affairs | Fraser Health
 Central City Tower, Suite 400, 13450 - 102nd Ave, Surrey BC, V3T 0H1
 mobile: 604.363.8213 | media pager: 604.450.7881

Dear Mayor Facio,

Parents and other concerned individuals can now refer children and youth experiencing a mental health crisis for services by calling **1-844-START11** (1-844-782-7811). This change will improve timely access to services already in place across the region.

A partnership between Fraser Health and the Ministry of Children and Family Development, START (Short Term, Assessment, Response, and Treatment) connects callers with the appropriate team to meet their needs. This number will often be the first point of access for those seeking support for someone aged 6 to 18 years, living in the Fraser Health region. Services include in-person mental health assessment, crisis stabilization and access to a range of longer term resources and supports.

START is the new name of the Children and Youth Crisis Program. The START phone number will be widely shared with community partners, such as Family Physicians and School Counsellors, and we encourage you to pass it along to your constituents. I've attached a "Communications Card" that you can print and share.

For further information please contact Stan Kuperis, Director of Child, Youth and Young Adult and Rehab, at stanley.kuperis@fraserhealth.ca

Andy Libbiter
 Executive Director
 Fraser Health Mental Health and Substance Use

Need help? START HERE

1-844-START11
(1-844-782-7811)

Confidential mental health crisis intervention
 services for children and teens (6-18) in Fraser Health

Debra Key

From: Stakeholder Engagement <stakeholderengagement@bchydro.com>
Sent: Friday, January 08, 2016 4:08 PM
To: Stakeholder Engagement
Subject: BC Hydro Interior to Lower Mainland (ILM) Transmission Project - Final Project Update
Attachments: ILM Project Update Jan 2016.pdf

Construction for BC Hydro's new Interior to Lower Mainland Transmission line is complete.

The new 247 kilometre 500 kilovolt transmission line between Merritt and Coquitlam will enable more electricity to be delivered from areas where it is generated — in the Columbia and the Peace regions — to the Lower Mainland and Vancouver Island. This information and photos of the project can be found in the attached ILM Project Update.

If you have any questions, please contact us at:

Email: stakeholderengagement@bchydro.com

Phone: 604.623.4472

Toll-free: 1.866.647.3334

Sincerely,

Lea Anne

Lea Anne Sexton | Stakeholder Engagement Consultant
Capital Infrastructure Communications

BC Hydro
333 Dunsmuir St, 15th floor
Vancouver, BC V6B 5R3

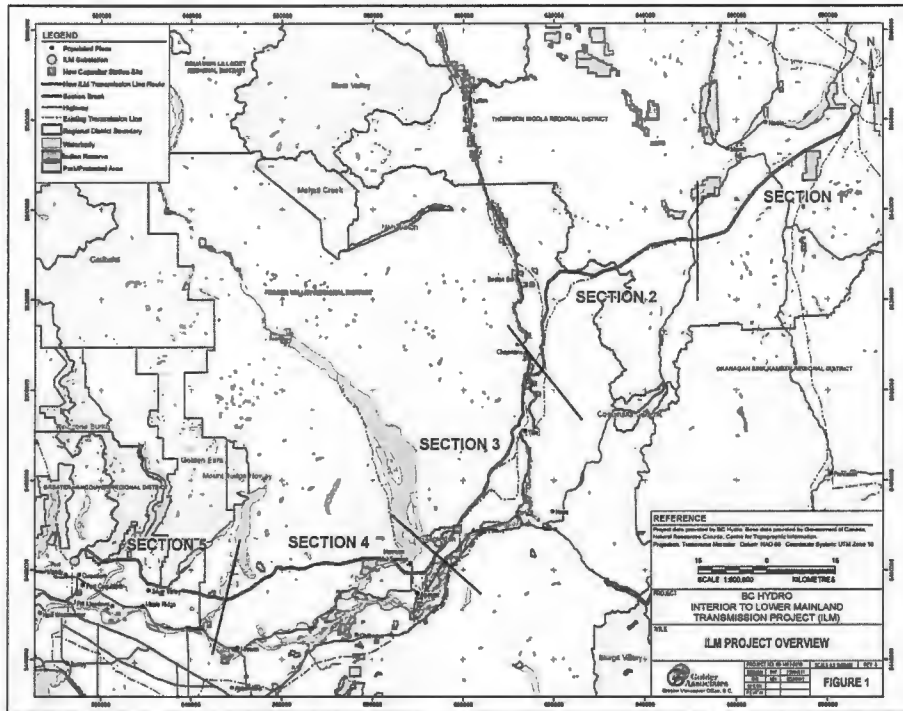
E leaanne.sexton@bchydro.com

bchydro.com

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Project route map



Quick Facts:

- The ILM Project is the largest addition to our transmission system in the last 30 years.
- In addition to the transmission line, our contractors upgraded our Nicola and Meridian substations. They also built a new series capacitor station near Ruby Creek, to help maintain the voltage levels in this very long transmission line.
- Crews constructed more than 600 steel transmission towers (average height of 42.5 meters). They strung more than 2,960 kilometres of conductor (line) – equal to 1,467 trips across the Port Mann Bridge.
- The project used approximately 10,000 tonnes of steel – about the same weight as 55.5 blue whales.

BC Hydro
Power smart

Interior to Lower Mainland Transmission Project Final Update January 2016

The Interior to Lower Mainland Transmission Line is Powered Up
We are pleased to let you know that the Interior to Lower Mainland Transmission Line (ILM) is now finished! The new 247 kilometre, 500 kilovolt transmission line went into service on December 17, 2015. It's now bringing reliable and renewable electricity from our Columbia and Peace River generating facilities to residents and businesses in the Lower Mainland and Vancouver Island.

In the spring you may notice activity along the ILM route, as crews work to restore areas affected by the Project.

Thank you for your patience during the last few years while we constructed this very important new transmission line.

Questions? Please contact us at 604 623 4472 or toll-free at 1 866 647 3334 or by email at stakeholderengagement@bchydro.com.





They built along the path to avoid



Crews protected the Sandhill crane during their nesting season by postponing work and minimizing the use of helicopters above their habitat.



We realigned the project route to protect the habitat of the Oregon spotted frog, an endangered species.



Bears were frequent visitors throughout the project so crews were trained in bear awareness processes.



In some areas, access was only by helicopter for the crews, construction materials and tower parts.



Crews carried on construction despite challenging weather.



Crews assembled tower parts on the ground in one of the project's fly yards. Helicopters picked the parts up and flew them to site.



Friends of Harrison Forest

Box 312
Harrison Hot Springs, B.C.
Canada, V0M 1K0

Village of Harrison Hot Springs
P.O. Box 160
Harrison Hot Springs, B.C.
V0M 1K0
January 8th, 2016

Dear Mayor Facio and Councillors

I wish to add to my verbal remarks of the December 7, 2015 council meeting and put into writing the great appreciation and thanks members of Friends of Harrison Forest feel for the efforts of the mayor, councillors and staff in getting the job done of creating the new park in the east sector.

It has been a long slog. I became involved when, in 1998, the Kent-Harrison Green Legacy Society presented a proposal to council regarding a large park in the east sector. The proposal contained a large biological survey prepared by naturalist Dennis Knopp and his associates. This showed the ecological value of such a park. The value to human phycological health was obvious to anyone who walked in the area. Despite all this, the proposal did not move forward for various reasons.

In 2010, the idea was taken up by a group that came to be known as Friends of Harrison Forest. As part of its work, this group gathered over 400 signatures in support of the proposal. It was in 2013 the current mayor and council were elected and things really began to move forward. With the inclusion of the FVRD in the process, the provincial government was brought on board and now we have the joyful announcement of a new park.

Friends of Harrison Forest know that such an accomplishment would be impossible without the work of a great number of elected officials and civil servants.

Once again, to all involved, we say

Thank You All !!!

Lillian Martin (paper copy to follow).

RECEIVED

JAN 13 2016

BY VILLAGE OF HARRISON HOT SPRINGS

FILE #	DATE
0220-01	Jan 13/16
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR.BEV SVCS	<input checked="" type="checkbox"/> MAYOR
<input checked="" type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM A	B C
COUNCIL AGENDA	
DATE Jan 18, 2016	
INITIAL <i>gm</i>	
(ITEMS: A-REQ, ACTION;	
B - INFO - WRESP;	
C - INFO ONLY)	



Ref: 111023

JAN 08 2016

Debra Key
495 Hot Springs Road, PO Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Debra Key:

I appreciated the opportunity to meet with you and hear about projects underway in Resort Municipalities Initiative (RMI) communities at the Resort Communities Collaborative (RCC) reception at the Union of British Columbia Municipalities Annual Convention.

I want to provide some additional information on "Accessibility 2024," British Columbia's (BC) 10-year action plan for helping to improve accessibility for people with disabilities. Our goal is to make BC the most progressive province in Canada by 2024 for people with disabilities.

As resort municipalities investing in infrastructure and welcoming tourists from around the world, you have a key role in supporting this goal by ensuring that your RMI investments include accessible components wherever possible. Accessible visitor centres, multi-use park/trail projects and visitor experiences that are suitable for tourists with disabilities are examples of ways to support these goals. I also encourage you to work with local accommodators and other tourism stakeholders in considering the accessibility needs of their customers.

The Ministry of Transportation and Infrastructure's "BC on the Move" is a 10-year plan for improving the provincial transportation network. Several areas of the plan align and/or complement the tourism objectives of resort municipalities and RMI funding. Specifically, the plan includes investments and strategies to support cycling infrastructure, airport development, rest stop enhancements, as well as highway improvements. Please review the plan to see where there are opportunities to support your RMI spending and maximize the impact of these investments.

.../2

Debra Key
Page 2

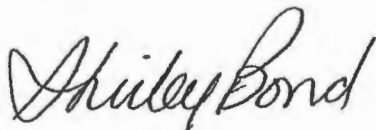
As described in "Gaining the Edge 2015- 2018," government is committed to aligning tourism investments to ensure maximum impacts in a globally competitive environment. To that end, your resort municipality should seek opportunities to align RMI investments with other tourism-related investments wherever possible. Municipal and Regional District Tax (MRDT) business plans should complement and build on your recently revised Resort Development Strategies and your marketing efforts should leverage Destination British Columbia's (DBC) provincial marketing strategy.

DBC has several programs and supports that may help you achieve even greater tourism success and augment the outcomes of your RMI and MRDT investments. DBC is also leading a modernized approach to visitor services to ensure travellers are able to access information when and where they need it, with easy and dynamic in person and online access. I encourage you to explore this new approach and think innovatively about meeting your visitors' unique information needs, alongside the traditional visitor centre model.

I am pleased to hear about the RCC's plans to better define and demonstrate outcomes of RMI investments in the 14 participating communities. I commend you on this work and look forward to seeing the results. Between now and 2017, I encourage you to think creatively about RMI activities, both locally and provincially, to ensure our investments are working in tandem to increase visitor numbers and tourist spending in the province, and enhance our long-term competitiveness and sustainability. I look forward to hearing how you are aligning infrastructure investments with other tourism spending and capitalizing on opportunities for resort municipalities to demonstrate leadership in accessibility, tourism development and job creation that the rest of the province may benefit from.

Please continue to work directly with Ms. Amy Schneider, Director of Policy and Investment Alignment (Amy.Schneider@gov.bc.ca) on the RMI program. Ms. Schneider can also assist in connecting you with DBC and the Ministry of Transportation and Infrastructure.

Sincerely,



Shirley Bond
Minister

pc: Mayor Leo Facio of Harrison Hot Springs, BC

Ms. Amy Schneider

News

Questions raised about proposed contaminated soil landfill

By Tyler Olsen
Black Press

The Fraser Valley Regional District board is expected to vote in February on whether to give the go-ahead to a proposed landfill for contaminated soil in the Chehalis River Valley.

Statlu Resources has proposed to extract gravel from a site 10 kilometres up the Chehalis Forest Service Road and back-fill it with remediated soil sourced from contaminated sites like gas stations, car repair shops and dry cleaners.

Around 80 people attended a public meeting in December, with most voicing opposition to the proposal, which would be located about half-a-kilometre from the Chehalis River.

Statlu's proposal calls for between 350 to 1,000 tonnes of soil to be dumped at the site each work day. In a technical assessment commissioned by the company and delivered prior to the meeting, a consulting firm reported that the soil could contain "residual petroleum hydrocarbons, chlorinated hydrocarbons, and heavy metals."

But Statlu president Earl Wilder said the material is "not a hazardous waste," and presently dumped elsewhere in the Lower Mainland with less care than his plan envisions.

Statlu's technical assessment envisions a double-bottom lined fill site, with a wastewater purification system to treat effluent.

"Due to the distance between the effluent discharge point and

"The fuss is way out of control because of a lack of knowledge. It's the best site in the whole Lower Mainland that's ever been discovered."

**Earl Wilder,
Statlu Resources
president**

the Chehalis River and that the minimum daily flow in Chehalis River is more than 1,000,000 times of the effluent flow, we consider it to be a low potential that the discharge of treated water will have a significant impact on the Chehalis River," the technical report states.

Wilder said the chances of a spill were one-in-four-hundred million, more ten times less likely than a lottery win. Having trucks transporting material both to and from the site aims to improve the economic feasibility of the site. He said the project would create jobs and other economic benefits for the region.

Downstream, though, there is concern about the proposal. Lake Errock resident Roger Mawdsley expressed concern that problems at any soil landfill up the valley would impact the river and the drinking water of those down river.

"I can see the creek from my house and it feeds the water supply for the whole subdivision down here," he said.

"It's something of a concern to everybody down here."

In its November report, FVRD staff also expressed some concern with the plan, which follows several others from Statlu, including a now-abandoned proposal that would have seen automobile residue disposed of at the site.

Planner David Bennett wrote that the remoteness of the site would reduce conflicts with residents, although truck traffic would still be seen. But he also wrote "the Chehalis River Valley is viewed as a wilderness area that supports resource extraction, tourism, recreation and ecological functions. A landfill is not consistent with this view."

Area C director Alec Niemi said he hasn't taken a position on the proposal to allow others to make up their minds independently. He noted, though, that the company has "a pretty good sales job on their hands" to convince local residents to back the project.

"They're coming into a watershed, they're coming into a rainforest."

Wilder, though, said opposition to the plan is based on misinformation.

"The fuss is way out of control because of a lack of knowledge," he said. "It's the best site in the whole Lower Mainland that's ever been discovered."

The FVRD's electoral area services committee will receive a report next week. Subsequent reports are expected in February prior to a vote on the necessary rezoning for the project.



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VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1015



Being a Bylaw to manage and preserve trees

WHEREAS Section 8 (3) (c) of the *Community Charter* provides that a Council may, by bylaw, regulate, prohibit and impose requirements in relation to the protection and management of trees within the Village of Harrison Hot Springs;

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as "Tree Management and Preservation Bylaw No. 1015, 2012."

2. **DEFINITIONS**

"**Distinct Tree**" means:

- Big Leaf Maple over 100 centimetres in diameter
- Black Cottonwood over 80 centimetres in diameter
- Douglas Fir over 100 centimetres in diameter
- Grand Fir over 100 centimetres in diameter
- Western Hemlock over 100 centimetres in diameter
- Western Red Cedar over 120 centimetres in diameter

"**Qualified Person**" means a person qualified under the International Society of Arboriculture (ISA).

"**Tree**" means any living, erect, woody plant which:

- a) is 7.5 metres or more in height; and
- b) has a trunk diameter of 300 millimetres or more measured in accordance with Section 4.

3. AREA OF APPLICATION

- a. The purpose of this bylaw is to preserve and maintain trees in the Village of Harrison Hot Springs subject to the terms of this Bylaw, and respecting the rights of private property ownership.
- b. In addition to the requirements of this Bylaw, in relation to tree pruning or cutting, all owners and occupiers of land must comply with all requirements of the Ministry of Environment, Department of Fisheries and Oceans, and any other authority having jurisdiction.

4. MEASUREMENT OF TREE DIAMETER

For the purposes of this Bylaw:

- a. The trunk diameter of the tree shall be determined by dividing the circumference of the trunk measured 1.3 metres above the ground by 3.142; and
- b. The trunk diameter of a tree having multiple trunks 1.3 metres above the ground shall be the diameter of the trunk having the greatest diameter.

5. TREE MANAGEMENT & REMOVAL

- a. Owners are encouraged to maintain all trees on their property in a healthy condition.
- b. As necessary, and on application to the Village, Owners may remove trees where:
 - i) The growth of existing trees is so dense that it blocks the sunlight and inhibits growth of other vegetation;
 - ii) The root system of the tree(s) is causing or potentially will cause damage to building foundations, sidewalks and ancillary buildings;
 - iii) Trees are located too close to a building where damage can be caused to the building or roof system;
 - iv) Where in the opinion of a qualified person, the tree is dying or represents a danger or hazard to the property or adjoining properties;
 - v) Where trees are located in the building envelope of new construction; and

vi) Subject to the approval of the Village by the issuance of a tree removal permit.

- 1) Unless recommended otherwise and monitored by a qualified person, trees will not be topped, or severely pruned, without approval of the Village.
- 2) "Distinct trees" may only be removed if there are no other reasonable alternatives as determined by a qualified person and upon application to and approval by the Village.

6. APPLICATION FOR PERMIT

- a. Every application for a tree removal permit shall be accompanied by a non-refundable application fee in the amount of \$40.00, and where requested by the Village, a report by a qualified person;
- b. The permit application shall be made on the prescribed form and shall be accompanied by a plan identifying the location of trees on the lot in sufficient detail with explanation to the satisfaction of the Village.

7. REPLACEMENT TREES

- a. Any owner who removes a tree without a permit may, in addition to any fines or penalties, be required by the Chief Administrative Officer in consultation with the Bylaw Enforcement Officer and the Parks Leadhand to provide no more than two trees for each tree removed.
- b. Where replacement trees are provided in accordance with Section 7.a, such replacement trees shall be provided and planted as follows:
 - i) Replacement trees shall be planted in the location(s) designated by the Village.
 - ii) The size of the replacement tree shall be a minimum of 25 mm (1") in diameter 1.2 m above the root ball and a minimum of 2.0 m tall.
 - iii) the species of any replacement tree shall be at the direction of the Village.

8. ADMINISTRATION AND ENFORCEMENT

- a. Bylaw Enforcement Officer or Parks Leadhand or their designate may enter at all reasonable times on any property to make an assessment or inspection for any purpose under this Bylaw or to determine whether the regulations of this Bylaw are being observed, but only after reasonable notice of intended entry is given to the owner or occupier.

- b. No person shall prevent or obstruct or attempt to prevent or obstruct entry of any Village employee or agent authorized to enter upon property by this Bylaw.

9. PENALTY AND ENACTMENT

Except where the penalty is otherwise provided for in the *Community Charter*, every person who offends against any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of the provisions of this Bylaw, or neglects to do or refrains from doing anything required to be done by this Bylaw, shall be deemed to have committed an offence under this Bylaw and shall be liable to fines specified under the Bylaw Notice Enforcement Bylaw.

10. REPEAL

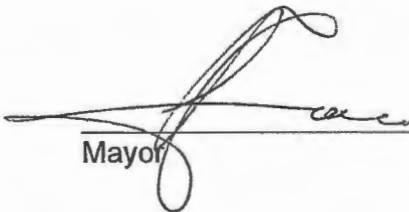
- a. That "Tree Protection Bylaw No. 917, 2009" and all Schedules attached thereto be repealed in its entirety.

READ FOR A FIRST TIME THIS 13th DAY OF AUGUST, 2012


READ FOR A SECOND TIME THIS 13th DAY OF AUGUST, 2012

READ FOR A THIRD TIME THIS 13th DAY OF AUGUST, 2012

ADOPTED THIS 10th DAY OF SEPTEMBER, 2012



Mayor



Corporate Officer

HARRISON HOT SPRINGS

Naturally Refreshed

TREE MANAGEMENT AND PRESERVATION PERMIT APPLICATION

REGISTERED OWNER INFORMATION:

NAME OF REGISTERED OWNER OF PROPERTY AT WHICH TREE(S) ARE TO BE MANAGED OR REMOVED:		
CURRENT MAILING ADDRESS OF REGISTERED OWNER:		
PHONE:	EMAIL:	
CIVIC ADDRESS OF WHERE TREE(S) ARE TO BE MANAGED OR REMOVED:		
INFORMATION ON TREE(S) TO BE MANAGED OR REMOVED:		
TYPE OF TREES:	SIZE OF TREES:	NUMBER OF TREES:
Is the tree requested for removal a "Distinct Tree? (please see attached bylaw for list)		<input type="checkbox"/> YES <input type="checkbox"/> NO
If YES, please provide a report of a qualified person indicating the reason for the removal.		

AUTHORIZED AGENT OF OWNER (if applicable):

NAME:	PHONE:
ADDRESS:	EMAIL:

REASON FOR REQUEST:

Please indicate the reason you are applying for a tree management and preservation permit from the reasons listed below and provide a sketch of the property with the general location of buildings and trees.	
<input type="checkbox"/>	The growth of existing trees is so dense that it blocks the sunlight and inhibits growth of other vegetation.
<input type="checkbox"/>	The root system of the tree(s) is causing or could potentially cause damage to the building foundations, sidewalks, and/or ancillary buildings.
<input type="checkbox"/>	Trees are located too close to a building where damage can be caused to the building or roof system.
<input type="checkbox"/>	Where, in the opinion of a qualified person, the tree is dying or represents a danger or hazard to the property or adjoining properties.
<input type="checkbox"/>	Where trees are located in the building envelope of new construction.
<input type="checkbox"/>	Other (please provide explanation in this space).

OWNER'S SIGNATURE/AUTHORIZATION:

I enclose with this application:			
<input type="checkbox"/>	Tree location plan		
<input type="checkbox"/>	Application Fee		
<input type="checkbox"/>	Letter of Authorization from owner (If applicant is authorized agent)		
INDEMNITY: I/We will exercise safe tree management and removal techniques and agree to indemnify, save harmless, to release and forever discharge the Village of Harrison Hot Springs, its employees and agents, from and against all manner of action, causes of action, claims, suits, demands, costs and expenses whatsoever and howsoever arising by reason of the actions of the holder of the permit authorized.			
SIGNATURE OF REGISTERED OWNER:			DATE:
OR			
SIGNATURE OF AUTHORIZED AGENT			DATE:

OFFICE USE ONLY:

<input type="checkbox"/>	Permit Application Received	DATE:	
<input type="checkbox"/>	Permit Fee Received	\$40.00	DATE: RECEIPT NUMBER:
<input type="checkbox"/>	Permit Approved	DATE:	
<input type="checkbox"/>	Permit Denied	DATE:	
REASON PERMIT DENIED:			
SIGNED:			DATE:



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016
FROM: Interim Chief Administrative Officer **FILE:** 0540-20-03
SUBJECT: Creation of an Events Standing Committee

ISSUE:

In 2016, the Village will be taking on some of the events that were, in previous years, carried out by Tourism Harrison. To assist the Village in these events, it is recommended that a Standing Committee be created.

Pursuant to section 141 of the *Community Charter*, the Mayor hereby establishes an "Events Standing Committee" consisting of the following members:

- Councillor John Buckley
- Councillor Samantha Piper
- Harold Bruins
- Telwyn Bakken.

The staff liaison person for the Standing Committee will be Lisa Grant, the Manager of Development and Community Services.

Bob Wilson
Interim Chief Administrative Officer

POLICY NAME	POLICY NUMBER
Employee Farewell Get Together and Leaving Gift	DATE ADOPTED

1. PURPOSE

To ensure that the Village of Harrison Hot Springs recognizes the services of employees that leave the Village of Harrison Hot Springs employ, after their probationary period is complete.

2. POLICY

General Policy

The Village will provide for a farewell get-together whenever a full-time or permanent part-time employee leaves the employ of the Village of Harrison Hot Springs.

General Procedure

The farewell get-together may be arranged at the earliest convenient date just prior to or just after the date of termination.

The department that employs the person leaving will organize the farewell get-together.

The farewell get-together may be held in the Memorial Hall as availability permits at no cost.

The Village of Harrison Hot Springs will provide a gift for the employee leaving at a cost of \$50.00 minimum or \$50.00 for each year employed to a maximum of \$1,000.00.

The department organizing the farewell get-together shall use their own discretion as to who shall be invited.

The department organizing the farewell get-together will be responsible for the clean-up.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 4, 2016
FROM: Interim Chief Administrative Officer **FILE:** 2240-20-04-09
SUBJECT: Building Inspection Service Agreement

ISSUE:

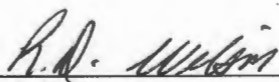
The Village has requested the Fraser Valley Regional District to perform building inspection services, including plan checking, on behalf of the Village and an agreement covering this service with the FVRD is necessary.

BACKGROUND:

Attached is a copy of a proposed agreement with the Fraser Valley Regional District covering the Building Inspection Services to the Village.

RECOMMENDATION:

THAT the Mayor and the Corporate Officer be authorized to execute, on behalf of the Village, an agreement with the Fraser Valley Regional District to enable the FVRD to carry out building inspection services for the Village.



Bob Wilson
Interim Chief Administrative Officer

[Type text]

Building Inspection Service Agreement

Dated for reference _____, 2016

BETWEEN:

Fraser Valley Regional District
45950 Cheam Avenue
Chilliwack, BC V2P 1N6

(“FVRD”)

AND:

Village of Harrison Hot Springs
PO Box 160
495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

(the “Village”)

BACKGROUND:

- A. The Village provides building inspection services pursuant to the Village of Harrison Hot Springs Building Regulation Bylaw No. 965, 2011 (the “Village’s Building Bylaw”);
- B. The Village is a member of the FVRD; and
- C. FVRD is empowered under subsection 176(b)(i) of the *Local Government Act* to make an agreement with the Village respecting the operation and enforcement of the Village’s Building Bylaw and the Village wishes to enter into such an agreement with FVRD.

NOW THEREFORE the parties to this Agreement, in consideration of the promises and contributions made by each to the other, agree as follows:

1.0 DEFINITIONS

1.1 In this Agreement:

- (a) “Services” means the building inspection services established in the Village’s Building Bylaw;
- (b) “Term” means the period of one year, commencing on January 1, 2016 and terminating on December 31, 2016, unless earlier terminated or renewed; and
- (c) unless otherwise defined, words and phrases in this Agreement have the same meanings as in the Villages’ Building Bylaw, so far as such defined terms can be applied to this Agreement.

2.0 BUILDING INSPECTOR

2.1 FVRD will assign one or more of its employees to serve as chief building official or building official under the Village's Building Bylaw and provide the Services on behalf of the Village subject to the Village appointing such employees as chief building official or building official pursuant to the Village's Building Bylaw (the "Assigned Building Official").

2.2 FVRD will allow the Assigned Building Official to devote a total of seven (7) hours per week of the Assigned Building Official's time otherwise engaged as an employee of FVRD so that the Assigned Building Official may provide the Services on behalf of the Village (the "Regular Hours").

2.3 Upon written request from the Village, FVRD may, at its sole discretion, allow the Assigned Building Official to devote more time than the Regular Hours to providing the Services on behalf of the Village.

2.4 Any personal information collected by the Assigned Building Official in the course of providing the Services on behalf of the Village will be collected on behalf of the Village and will not be disclosed to the FVRD.

2.5 FVRD will:

- (a) ensure that the Assigned Building Official is qualified to provide the Services on behalf of the Village; and
- (b) remain responsible for the salary, benefits and workers' compensation coverage for the Assigned Building Official.

2.6 The Village will provide the Assigned Building Official with the resources necessary to provide the Services on behalf of the Village, including but not limited to office space, computer access, office supplies and support staff.

3.0 PAYMENT

3.1 The parties agree that the FVRD is entitled to recover any and all costs that it may incur in relation to the assignment of the Assigned Building Official under this Agreement, including any and all disbursements and expenses incurred and costs of administration attributable to such assignment.

3.2 Without limiting the generality of section 3.1, FVRD will invoice, and within 30 days of such invoice, the Village will pay FVRD for the Regular Hours and any additional hours set out in Section 2.3 in accordance with the hourly wage rates, benefits and mileage set out in the FVRD's collective agreement that are applicable to the Assigned Building Official. An estimate of such hourly wage rates, benefits and mileage are set out in the attached Schedule "A".

4.0 TERMINATION AND EXTENSION

- 4.1 This Agreement may, prior to the expiry of the Term, be extended by mutual agreement of the parties in writing and, in such event, the hourly wage rates, benefits and mileage of the Assigned Building Official for the period of such extension must also be set out in writing.
- 4.2 Either party may terminate this Agreement upon one month's prior written notice to the other or upon such other period of time as the parties may mutually agree in writing.

5.0 RELEASE AND INDEMNITY

- 5.1 The Village hereby waives all claims against FVRD and the Assigned Building Official and releases FVRD and the Assigned Building Official from and against any and all claims, demands, causes of action, suits, losses, damages, costs, liabilities, expenses and judgments (including all actual legal costs) for damage, destruction or loss of property, including loss of use, and injury to or death of any person or persons ("**together, "Claims"**") arising from or in any way associated or connected with the Services, except to the extent such Claims were caused by or contributed to by the negligence or wilful misconduct of the FVRD or the Assigned Building Official.
- 5.2 The Village will indemnify and hold harmless FVRD and the Assigned Building Official from and against any and all Claims, arising from or in any way associated or connected with the Services
- 5.3 The Village's waiver, release and indemnity will survive the expiry or sooner termination of this Agreement.

6.0 LIMITATION OF LIABILITY

- 6.1 Notwithstanding anything to the contrary contained in this Agreement, the Village agrees that the maximum and total liability of FVRD and the Assigned Building Official under this Agreement if FVRD or the Assigned Building Official fail to provide the Services or otherwise fails to carry out and fulfill its obligations under this Agreement will be limited to the amount paid to FVRD in accordance with section 3.0.

7.0 NOTICE

- 7.1 Any notice given under this Agreement must be in writing and personally delivered or sent by facsimile, email or registered mail to the respective addresses set out below or such other address as one party may notify the other:

(a) To FVRD:

Fraser Valley Regional District
45950 Cheam Avenue
Chilliwack, BC V2P 1N6

Facsimile: 604-792-9684
Email: pgipps@fvrd.ca

Attention: Paul Gipps, Chief Administrative Officer

(b) To the Village:

Village of Harrison Hot Springs
PO Box 160
495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Facsimile: 604-796-2192
Email: dkey@harrisonhotsprings.ca

Attention: Debra Key, Corporate Officer

7.2 Any notice that is delivered will be deemed to have been given on the day it is delivered and any notice that is sent by facsimile or by email will be deemed to have been given on the day it was sent as long as such notice is delivered or sent before 4:00pm on a business day otherwise it will be considered given on the next business day after it is delivered or sent. Any notice that is sent by registered mail will be deemed to have been given on the fifth business day following the date it was mailed

8.0 GENERAL

8.1 This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.

8.2 If any provision of this Agreement is held invalid by a court of competent jurisdiction, the invalid provision will be severed and the decision that it is invalid will not affect the validity of the remainder of the Agreement.

8.3 Reference to this Agreement to the singular includes a reference to the plural, and vice versa, unless the context requires otherwise.

8.4 Headings have been inserted for ease of reference only and are not to be used in interpreting this Agreement.

8.5 Time is of the essence with this Agreement.

8.6 This Agreement enures to the benefit of and is binding upon the successors and assigns of the parties.

8.7 The terms in this Agreement constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of this Agreement.

8.8 This Agreement may only be modified or amended by subsequent agreement in writing.

8.9 Nothing contained or implied in this Agreement will impair or affect the parties' rights and powers in the exercise of their functions pursuant to the *Community Charter* or *Local Government Act* any other enactment.

8.10 This Agreement may be executed in counterparts and when the counterparts have been executed by the parties, each originally executed counterpart, whether a pdf copy, facsimile or original, will be effective as if one original copy had been executed by the parties to this Agreement.

IN WITNESS WHEREOF the authorized signatories of the parties have executed this Agreement as of the day and year first above written.

FRASER VALLEY REGIONAL DISTRICT,
by its authorized signatories:

Name:
Title:

Name:
Title:

VILLAGE OF HARRISON HOT SPRINGS,
by its authorized signatories:

Name:
Title:

Name:
Title:

Schedule "A"

Hourly Wage Rates, Benefits And Mileage for Assigned Building Official

Building official CUPE contract 2016 rates = \$37.45 per hour.

Benefits 20% of hourly wage.

Mileage \$.52 per kilometre from and to FVRD offices and within the Village of Harrison Hot Springs - using a FVRD vehicle.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 7, 2016
FROM: Interim Chief Administrative Officer **FILE:** 1850-20
SUBJECT: 2016 Grants-in-Aid

ISSUE:

Each year Council, Council ask volunteer groups to submit their grant request so it can be included in the current Financial Plan.

BACKGROUND:

Attached is a spreadsheet providing what was requested and what was paid for the last year, as well as a recommendation for 2016. A copy of each grant application is also enclosed. There is \$1,800 unallocated within this budget account – keeping the amount the same as it has been for the past several years. Council may wish to change or add some funding to some groups or just leave the balance until later in the year in case something worthwhile comes along.

The Agassiz- Harrison Senior Citizens Housing Society application is new this year. It is to support the 2 building they have in Agassiz. The District of Kent does not provide a grant to the organization but does provide a tax exemption for their property taxes. Agassiz Baseball is new this year and the Miami River Streamkeepers Society have requested an additional \$50.00. I have not been able to determine the request from the Kent-Harrison Arts Council, so it is in "limbo".

RECOMMENDATION:

THAT the 2016 budget for Grants-in-aid, remain at \$7,500;
 AND THAT the following groups be given a Grant-in-aid, totaling \$5,700.00 for 2016:

Name of Organization	Amount
The Help Project	\$1,000.00
Harrison Highlanders Pipe Band	\$500.00
Agassiz-Harrison Community Services	\$300.00
Miami River Streamkeepers Society	\$550.00

Agassiz Baseball Association	\$200.00
Fall Fair Advertising	\$150.00
Kent-Harrison Search & Rescue	\$2,500.00
Agassiz-Harrison Historical Association	\$500.00

Respectfully submitted for your consideration;



Bob Wilson
Interim Chief Administrative Officer

2016 GRANT REQUESTS

Name of Group	2015 Request	2015 Approved and Paid	2016 Request	2016 Recommended
1st Agassiz Scouts	\$150.00	\$150.00	DNA	
Harrison Windsport Society	\$2,200.00	\$0.00	DNA	
Agassiz-Harrison Senior Citizens' Housing Society			\$5,279.83	
The Help Project	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Harrison Highlanders Pipe Band	\$500.00	\$500.00	\$500.00	\$500.00
Kent-Harrison Foundation	\$2,000.00	\$0.00	\$2,000.00	\$0.00
Agassiz-Harrison Community Services	\$300.00	\$300.00	\$500.00	\$300.00
Miami River Streamkeepers Society	\$500.00	\$500.00	\$550.00	\$550.00
Agassiz Baseball Association			\$1,000.00	\$200.00
Agassiz Agricultural & Horticultural (Fall Fair Ad)	\$1,000.00	\$150.00	\$600.00	\$150.00
Kent Harrison Search & Rescue Team Society	\$7,000.00	\$2,500.00	\$5,100.00	\$2,500.00
Agassiz Harrison Historical Association (Museum)	\$3,000.00	\$500.00	\$2,000.00	\$500.00
Kent-Harrison Arts Council			\$2,000.00	
	\$17,650.00	\$5,600.00	\$20,529.83	\$5,700.00

2016 Budget - \$7,500.

DNA means "did not apply"

Harrison Festival Society grant of \$12,500 is paid from a different account.



Agassiz-Harrison Senior Citizens Housing Society

10 - 2008 McCaffrey Road, Agassiz, BC V0M 1A1

DOGWOOD MANOR

HAZELNUT GROVE

December 8, 2015

RECEIVED

DEC 08 2015

BY VILLAGE OF HARRISON HOT SPRINGS

**TO: THE VILLAGE OF HARRISON HOT SPRINGS
HARRISON HOT SPRINGS, BRITISH COLUMBIA**

GOALS AND OBJECTIVES: To install a monitored fire alarm system in each of the six buildings located within Hazelnut Grove, for the immediate detection of fire and the rapid response of the local fire authority for the preservation of life, reduction of injury from fire and the protection of homes.

APPLICATION SUMMARY: The Agassiz-Harrison Senior Citizens' Housing Society is requesting a financial donation towards the installation of a fire protection and safety system for the tenants of Hazelnut Grove.

Amount requested from The Village of Harrison Hot Springs is \$5,279.83.

Total Project Budget is \$5,279.83/building for a total of \$31,678.98 plus GST for six buildings (GST will be refunded), plus the monitoring costs.

Project Contact Name is; Julie Webb, Office Manager
#10 - 2008 McCaffrey Road,
Agassiz, BC, V0M 1A1
Phone number 604-796-9180
Fax 604-796-9185
Email: housing2@telus.net

GENERAL INFORMATION: Agassiz-Harrison Senior Citizens' Housing Society is a strictly non-profit and charitable corporation for the purpose of providing homes for seniors and adults with disabilities within The District of Kent and the Village of Harrison Hot Springs. The Society is responsible for the administration of two facilities; Dogwood Manor located at 7284 Morrow Road and Hazelnut Grove located at 2008 McCaffrey Road, both within the Township of Agassiz, British Columbia.

The facilities are managed by a team of volunteer Board of Directors and a paid part-time Office/Property Manager and Caretaker. Administration of the facilities is governed by The Society Act of British Columbia, the Residential Tenancy Act and BC Housing. Financial record keeping is in accordance with Canadian Accepted Accounting Principles with an annual audit conducted by Vantil & Vantil Chartered Professional Accountants, #101 - 33832 Fraser Way, Abbotsford, BC.

Registered Business No. 131110041RP0001

British Columbia Society No. S8417

The fiscal year of AHSCHS is from September 1 to August 31. Donations towards this project will be incorporated into the operating budget for the current year.



Agassiz-Harrison Senior Citizens Housing Society

10 - 2008 McCaffrey Road, Agassiz, BC V0M 1A1

DOGWOOD MANOR

HAZELNUT GROVE

Hazelnut Grove is a residential seniors' and adults with disabilities complex with six buildings and a clubhouse. Each building has four main floor suites and two upper suites for a total of thirty-six units. Each building is of a wood frame structure on a reinforced concrete foundation. The exterior is predominantly vertical wood panels with wood trim and asphalt shingle roofs. Currently each suite is equipped with a smoke detector and a 2.5 lb fire extinguisher.

Each building will be equipped with:

- . A six zone fire alarm control panel installed in an exterior electrical room attached to each of the buildings
- . Six heat detectors one in each doorway of tenant suites
- . Two pull stations at the front corners of the building units
- . Six electronic buzzers in each building
- . One exterior buzzer/strobe installed out of doors by the electrical room.
- . An independent monitoring system

OTHER SOURCES OF REVENUE: a request has been submitted to the Kent-Harrison Foundation with plans to submit additional requests to the BC Housing Foundation, BC Non-Profit Housing Association, Agassiz Fire Department and ESDA Enabling Accessibility Fund with monies also being utilized from our replacement reserves.

The alarm system in each building will operate independently. Fire alarm systems will be installed on a per/building basis as funding becomes available. Recognition of donated funds will be dedicated by plaques on the individual buildings. Your assistance in helping us in realizing this endeavour would be greatly appreciated.

Respectfully yours,

Pat Derksen, President
AHSCHS

Attachments:

List of Board of Directors

Budget Hazelnut Grove 2015-2016

Financial Statements Hazelnut Grove Auust 31, 2015

**BOARD OF DIRECTORS
AGASSIZ HARRISON SENIOR CITIZENS'
HOUSING SOCIETY
Office (604) 796-9180
Fax (604) 796-9185**

PRESIDENT:	Pat Derksen	796-0014
VICE-PRESIDENT:	Marg Hicks	796-0665 819-1352
SECRETARY:	Marie Lietz <i>(Liaison for Dogwood)</i>	796-1284
TREASURER:	Darryl Wallis	796-3450 795-0469
AT LARGE:	Len Marchant <i>(Liaison for Hazelnut)</i>	796-2505

Final Budget - Hazelnut Grove 2015-16

	<u>2016</u>	<u>2016</u>	<u>2015</u>
	<u>Proposed</u>	<u>FINAL</u>	<u>Budget</u>
	<u>BC Hsg</u>		
<u>REVENUE</u>			
Tenant Rent Revenue	162,210.00	160,000.00	162,210.00
Laundry Revenue	720.00	500.00	720.00
<i>Subsidy</i>	0.00	53,000.00	65,112.00
<i>Interest Revenue</i>	0.00	1,500.00	144.00
<i>Cable Revenue</i>	0.00	10,368.00	10,368.00
TOTAL REVENUE	162,930.00	225,368.00	238,554.00
<u>EXPENSE</u>			
Mortgage Payments	80,736.00	80,736.00	84,786.00
Land Lease Rent	24,480.00	24,480.00	24,480.00
Replacement Reserve	25,657.00	25,657.00	34,494.00
Electricity	4,000.00	4,000.00	3,786.00
Water & Sewer	17,000.00	17,230.00	17,000.00
Insurance Premiums	16,866.00	18,500.00	16,866.00
Waste Removal	3,655.00	3,780.00	3,655.00
Administrative Labour	8,400.00	8,400.00	8,400.00
Office Expense	2,300.00	2,550.00	2,300.00
Conference & Webinar	360.00	360.00	360.00
Audit	6,468.00	6,486.00	6,468.00
Maintenance Labour	22,000.00	25,000.00	22,000.00
Interior Building Maintenance	8,500.00	10,500.00	8,500.00
<i>Cable Expenses</i>	0.00	8,804.00	8,804.00
TOTAL EXPENSE	220,422.00	236,483.00	241,899.00
NET LOSS	-57,492.00	-11,115.00	-3,345.00

**AGASSIZ-HARRISON SENIOR
CITIZENS' HOUSING SOCIETY**
Hazelnut Grove Project

FINANCIAL STATEMENTS

AUGUST 31, 2015

INDEPENDENT AUDITORS' REPORT

To the Members of the Agassiz-Harrison Senior Citizens' Housing Society:

We have audited the accompanying financial statements of the Agassiz-Harrison Senior Citizens' Housing Society - Hazelnut Grove Project, which comprise the statement of financial position as at August 31, 2015, and the statements of operations and changes in fund balances and of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Agassiz-Harrison Senior Citizens' Housing Society - Hazelnut Grove Project as at August 31, 2015, and its financial performance and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

VANTIL & VANTIL

Chartered Professional Accountants

Abbotsford, B.C.

November 16, 2015

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED AUGUST 31, 2015

OPERATING FUND	2015 <u>Actual</u>	2015 <u>Budget</u>	2014 <u>Actual</u>
REVENUES			
Rental (Note 2e)	\$ 157,933	\$ 162,210	\$ 157,694
B.C. Housing subsidy (Note 2e)	53,559	57,288	60,590
Cable income	9,888	-	10,125
B.C. Housing subsidy recoverable (Note 6)	9,221	-	3,568
Washer and dryer	966	720	926
Interest and other income	1	-	29
	<u>231,568</u>	<u>220,218</u>	<u>232,932</u>
EXPENSES			
Administrative services	9,988	8,400	7,827
B.C. Housing subsidy repayable (Note 6)	-	-	5,252
Cable expenses (Note 10)	8,915	-	8,915
Caretaker's services	23,374	22,000	23,232
Garbage disposal	3,600	3,665	3,583
Insurance	18,075	16,866	17,437
Interest on long-term debt	3,707	3,707	13,872
Land lease (Note 10)	24,480	24,480	24,480
Memberships and dues	418	360	400
Mortgage renewal fee	450	-	-
Office	993	2,300	1,470
Professional fees	6,150	6,468	5,539
Repairs and maintenance	7,693	8,500	6,653
Snow removal and salting	188	-	394
Telephone	1,132	-	1,088
Utilities	3,389	3,786	3,301
Water and sewer	17,245	17,000	16,960
	<u>129,797</u>	<u>117,532</u>	<u>140,403</u>
EXCESS OF REVENUES OVER EXPENSES	101,771	102,686	92,529
Balance at beginning of the year	(7,458)	(7,456)	(3,718)
Fund transfer to Capital Fund (Note 7)	(76,605)	(77,029)	(70,610)
Fund transfer to Replacement Reserve Fund (Note 8)	(25,657)	(25,657)	(25,657)
BALANCE AT END OF THE YEAR	\$ (7,947)	\$ (7,456)	\$ (7,456)

The accompanying notes are an integral part of these financial statements

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES (Continued) FOR THE YEAR ENDED AUGUST 31, 2015

CAPITAL FUND	2015 <u>Actual</u>	2015 <u>Budget</u>	2014 <u>Actual</u>
REVENUES	\$ -	\$ -	\$ -
EXPENSES			
Amortization of capital assets (Note 2d)	38,263	41,037	39,277
Loss on disposal of capital assets	<u>1,454</u>	<u>-</u>	<u>-</u>
	<u>39,717</u>	<u>41,037</u>	<u>39,277</u>
DEFICIENCY OF REVENUES OVER EXPENSES	(39,717)	(41,037)	(39,277)
Balance at beginning of the year	682,795	682,795	651,462
Fund transfer from Operating Fund (Note 7)	76,605	77,029	70,610
Fund transfer from Replacement Reserve Fund (Note 7)	3,381	-	-
Fund transfer from Contingency Fund (Note 7)	<u>1,335</u>	<u>-</u>	<u>-</u>
BALANCE AT END OF THE YEAR	<u>\$ 724,399</u>	<u>\$ 718,787</u>	<u>\$ 682,795</u>
REPLACEMENT RESERVE FUND			
REVENUES			
Interest income	\$ 1,884	\$ -	\$ 2,167
B.C. Housing subsidy recoverable (Note 6)	<u>-</u>	<u>-</u>	<u>3,473</u>
	<u>1,884</u>	<u>-</u>	<u>5,640</u>
EXPENSES			
Replacement costs (Note 8)	21,612	-	18,607
B.C. Housing subsidy repayable (Note 6)	<u>-</u>	<u>-</u>	<u>4,212</u>
	<u>21,612</u>	<u>-</u>	<u>22,819</u>
DEFICIENCY OF REVENUES OVER EXPENSES	(19,728)	-	(17,179)
Balance at beginning of the year	156,372	156,372	147,894
Fund transfer from Operating Fund (Note 8)	25,657	25,657	25,657
Fund transfer to Capital Fund (Note 7)	<u>(3,381)</u>	<u>-</u>	<u>-</u>
BALANCE AT END OF THE YEAR	<u>\$ 158,920</u>	<u>\$ 182,029</u>	<u>\$ 156,372</u>

The accompanying notes are an integral part of these financial statements.

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED AUGUST 31, 2015

	<u>2015</u>	<u>2014</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess of revenues over expenses - Operating Fund	\$ 101,771	\$ 92,529
Deficiency of revenues over expenses - Capital Fund	(39,717)	(39,277)
Deficiency of revenues over expenses - Replacement Reserve Fund	(19,728)	(17,179)
	<u>42,326</u>	<u>36,073</u>
Items not requiring an outlay of funds:		
Amortization of capital assets	38,263	39,277
Loss on disposal of capital assets	1,454	-
	<u>82,043</u>	<u>75,350</u>
Changes in non-cash working capital:		
Accounts receivable	686	25
G.S.T. receivable	(2,784)	-
B.C. Housing subsidy receivable	(6,767)	2,423
Prepaid expenses	(928)	(842)
Accounts payable and accrued liabilities	(9,794)	(3,094)
Unearned revenue	183	(428)
Damage deposits payable	876	(2,149)
	<u>63,515</u>	<u>71,285</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of mortgage payable	(76,605)	(70,610)
Increase in due to Dogwood Manor Project	16,406	-
Increase (decrease) in due to Contingency Fund	(5,000)	5,000
Fund transfer from Contingency Fund	1,335	-
	<u>(63,864)</u>	<u>(65,610)</u>
CASH FLOW FROM INVESTING ACTIVITY		
Purchase of capital assets	(4,716)	-
NET INCREASE (DECREASE) IN CASH		
	(5,065)	5,675
CASH AND TERM DEPOSITS AT BEGINNING OF THE YEAR		
	<u>160,634</u>	<u>154,959</u>
CASH AND TERM DEPOSITS AT END OF THE YEAR		
	<u>\$ 155,569</u>	<u>\$ 160,634</u>

The accompanying notes are an integral part of these financial statements.

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

STATEMENT OF FINANCIAL POSITION

AS AT AUGUST 31, 2015

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents (Notes 2c and 3)	\$ 155,569	\$ 160,634
Accounts receivable	506	1,192
G.S.T. receivable	2,784	-
B.C. Housing subsidy receivable (Note 6)	9,221	2,454
Prepaid expenses	<u>16,478</u>	<u>15,550</u>
	184,558	179,830
CAPITAL ASSETS (Notes 2d and 4)	<u>895,839</u>	<u>930,840</u>
	<u>\$ 1,080,397</u>	<u>\$ 1,110,670</u>
 LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 3,595	\$ 13,389
Unearned revenue	2,163	1,980
Damage deposits payable	11,421	10,545
Due to Dogwood Manor Project	16,406	-
Due to Contingency Fund	-	5,000
Current portion of mortgage payable (Note 5)	<u>78,299</u>	<u>76,605</u>
	111,884	107,519
MORTGAGE PAYABLE (Note 5)	<u>93,141</u>	<u>171,440</u>
NET ASSETS		
Operating Fund	(7,947)	(7,456)
Capital Fund (Note 7)	724,399	682,795
Replacement Reserve Fund (Note 8)	<u>158,920</u>	<u>156,372</u>
	875,372	831,711
	<u>\$ 1,080,397</u>	<u>\$ 1,110,670</u>
COMMITMENTS (Note 10)		

APPROVED ON BEHALF OF THE BOARD:

P. B. K. K. K. V.

Dej. Wall

The accompanying notes are an integral part of these financial statements.

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2015

1. PURPOSE AND ORGANIZATION OF THE SOCIETY

The Agassiz-Harrison Senior Citizens' Housing Society operates housing projects for low-income seniors and for the disabled. The Society is incorporated under the B.C. Society Act as a not-for-profit organization, and is a registered charity under the Income Tax Act. The Society receives funding from B.C. Housing for the Hazelnut Grove Project as tenant rent subsidies based on the income of the tenants. Under the terms of an operating agreement with B.C. Housing, annual audited financial statements are required for this project.

The Hazelnut Grove Project is a 36 unit housing complex located at 2008 McCaffrey Road, Agassiz, B.C. Unaudited financial statements for the Society as a whole, as well as for the Dogwood Manor Project and the Contingency Fund are prepared under separate cover.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Basis of accounting

The financial statements of the Society have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

b) Fund accounting

The Society follows the restricted fund method of accounting for contributions.

The Operating Fund accounts for the project's operating income and expenses.

The Capital Fund accounts for the project's capital assets and related long-term debt.

The Replacement Reserve Fund accounts for resources restricted for the repair and replacement of capital assets.

c) Cash and cash equivalents

Cash and cash equivalents includes cash plus term deposits that are fully cashable within 90 days of the fiscal year end date.

d) Capital assets

Capital assets are recorded at cost incurred by the Society (see Note 4). Amortization, based on estimated useful life, is provided on a declining balance basis at the following annual rates, calculated on the unamortized balances at the end of the year.

Buildings	4%
Equipment	20%

e) Revenue recognition

The Society recognizes rental income and subsidies in the period in which the income / subsidy is earned and the related expenses are incurred.

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2015

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

f) Donated services

The Society benefits from donated services in the form of volunteer time. Donated services are not recognized in these financial statements.

g) Use of estimates

When preparing financial statements in accordance with accounting standards for not-for-profit organizations, the Society makes estimates and assumptions relating to reported amounts of revenues and expenses, reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities. These assumptions are based on a number of factors, including historical experience, current events and actions the Society may take in the future, and other assumptions that we believe are reasonable in the circumstances. Actual results could differ from those estimates under different conditions and assumptions. The most significant estimates in these financial statements include the estimated useful lives of capital assets and accruals for services received.

3. CASH AND CASH EQUIVALENTS

The Society has restricted the use of a portion of its cash and cash equivalents to provide resources for the Replacement Reserve Fund and for damage deposits as follows:

	<u>2015</u>	<u>2014</u>
Replacement reserve bank accounts	\$ 41,054	\$ 47,535
Replacement reserve term deposits	100,000	100,000
Damage deposits	<u>11,421</u>	<u>10,545</u>
	<u>\$ 152,475</u>	<u>\$ 158,080</u>

The balance of cash and cash equivalents remains available for the Society's operating activities.

The replacement reserve term deposits are fully cashable within 90 days of the Society's fiscal year end date. The Society has a remaining deficiency of \$17,866 for the replacement reserve fund. The Society intends to transfer this amount into the replacement reserve accounts as soon as it is feasible.

4. CAPITAL ASSETS

Capital assets comprise:	<u>2015</u>			<u>2014</u>
	<u>Cost</u>	<u>Accum. Amort.</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Buildings	\$ 1,770,399	\$ 879,058	\$ 891,341	\$ 928,480
Equipment	<u>7,970</u>	<u>3,472</u>	<u>4,498</u>	<u>2,360</u>
	<u>\$ 1,778,369</u>	<u>\$ 882,530</u>	<u>\$ 895,839</u>	<u>\$ 930,840</u>

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2015

5. MORTGAGE PAYABLE

The mortgage is repayable in monthly instalments of \$6,728 including interest at 1.8% and is secured by a first charge on the Project's buildings.

The aggregate amount of principal repayments required in the next five years are as follows:

2016	\$	78,299
2017		79,719
2018		13,422
2019		-
2020		-

6. B.C. HOUSING SUBSIDY RECOVERABLE, REPAYABLE AND RECEIVABLE

In accordance with the operating agreement with B.C. Housing, subsidies are recoverable when eligible expenses exceed eligible revenues and are repayable when eligible revenues exceed eligible expenses.

Adjustments to the B.C. Housing subsidy receivable have been made as follows:

	<u>2015</u>	<u>2014</u>
B.C. Housing subsidy receivable at the beginning of the year	\$ 2,454	\$ 4,871
Operating fund adjustments:		
Eligible expenses in excess of eligible revenues for the current year	9,221	3,568
2012 expenses not agreed to by B.C. Housing	-	(5,252)
Subsidies received from B.C. Housing	(2,454)	-
Replacement reserve fund adjustments:		
2012 replacement costs not agreed to by B.C. Housing	-	3,473
2012 funding adjustment relating to recoverable G.S.T.	-	(4,212)
B.C. Housing subsidy receivable at the end of the year	<u>\$ 9,221</u>	<u>\$ 2,454</u>

7. CAPITAL FUND CONTRIBUTIONS

An amount of \$76,605 (2014 - \$70,610), which represents the amount required to fund the principal repayment of the mortgage payable, was transferred from the Operating Fund to the Capital Fund. In addition an amount of \$3,381, which represents the cost of a new lawn mower, was transferred from the Replacement Reserve Fund to the Capital Fund and an amount of \$1,335 which represents the cost of a new pressure washer, was transferred from the Contingency Fund to the Capital Fund.

AGASSIZ-HARRISON SENIOR CITIZENS' HOUSING SOCIETY

Hazelnut Grove Project

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2015

8. REPLACEMENT RESERVE FUND CONTRIBUTIONS

An amount of \$25,657 (2014 - \$25,657), which represents the amount required by B.C. Housing to fund the replacement reserve, was transferred from the Operating Fund to the Replacement Reserve Fund. In the 2015 fiscal year replacement costs relate primarily to repainting and the replacement of hot water tanks, appliances, and flooring, while in the 2014 fiscal year replacement costs relate primarily to the replacement of fixtures, appliances, and a water pump.

9. FINANCIAL INSTRUMENTS

The Society uses risk management to monitor and manage its risk arising from financial instruments. These risks include credit risk, interest rate risk and liquidity risk.

Credit risks arise from cash and cash equivalents, accounts receivable and B.C. Housing subsidy receivable. Cash and term deposits are placed with a reputable financial institution to limit the credit risk exposure. The Society performs an ongoing review of accounts receivable and B.C. Housing subsidy receivable and establishes allowances if it determines that amounts are not collectible. The Society considers that the credit risk of non-payment of such accounts is acceptably low.

The Society is exposed to interest rate risk with respect to cash and term deposits. Changes in interest rates can affect the fair value of term deposits and the cash flows related to interest income.

The Society is exposed to liquidity risk with respect to the receipt of rental income and B.C. Housing subsidies to enable the Society to pay its financial liabilities as they become due.

10. COMMITMENTS

The Society has entered into an operating agreement with B.C. Housing under which it will receive grants and contributions to assist in the operation of the Hazelnut Grove Project for the period up to September 30, 2017.

The Society leases the land on which the project's building is situated from the Province of B.C. for a fixed amount of \$24,480 per annum through to August 31, 2022.

The Society is committed to the payment of \$7,429 for the provision of cablevision services for tenants under a bulk rate schedule up to June 30, 2016.

11. COMPARATIVE FIGURES

Certain of the prior year's financial information has been reclassified or restated to conform to the current year's presentation.

Budget figures for the year ended August 31, 2015 are provided by the Board of the Society and have not been audited but are included for comparison purposes only.



December 9, 2015

Re: Grant Application

Dear Mayor and Councillors of Harrison Hot Springs

Please accept this document as our application for a grant in aid of \$1000.00 to continue the provision of valuable and sometimes critical resources to families and kids living in our area. One of the main ways this support comes is by our website www.thehelpproject.ca and through visits to schools and public awareness activities geared towards children.

1) How the funds will be expended:

- Updates and maintenance to the website are an ongoing expense. This coming year will see a complete overhaul of the website that will allow The Help Project Society to do the inputting and revisions by adding youth membership to the Society in order to train them and have them do the website work with the Society's guidance. This will modernize the website in order to maximize its appeal to youth and maintain its currency.
- To update our promotional materials such as cards, posters and t-shirts.
- To update and produce information packages that are used to connect with schools and organizations
- To explore and conduct unique outreach possibilities to better reach youth, children, and parents and to expand into

our First Nations communities.

2) How the grant will assist the council in achieving its objectives:

- The Help Project website is an economical method of providing access to information valuable to children, youth and families.
- The Help Project Society offers a resource that builds a community culture of caring and helping directed at children, youth and families experiencing problems.
- Support for The Help Project Society provides a contribution to the quality of life in Harrison and is a component of “Harrison Village character” in keeping with its stated vision.
- Support for The Help Project Society enables council to demonstrate through positive action, it’s support for kids in its community and their families.

3) Most recent financial information detailing the organizations activities:

- Financial 2015 year-end statement produced by Len Davidiuk Tax Services
- 2016 projected budget
- Help Project Society AGM minutes
- Power Point on Help Project Society mission, vision, and accomplishments

NOTES:

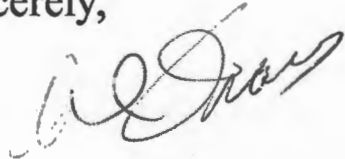
- The success of our recent fundraiser has enabled us to look at hiring someone for 5 hours per week to enhance our ability to help kids and families by grant writing.
- We are partnering with ACE (Agassiz Centre for Education) to co-ordinate youth participation in the website update.
- Our application for a tax receipt number has been acknowledged by Revenue Canada with a note that it may

take up to 5 months to process.

- The t-shirt promotional item will be initiated with a design contest run by kids.

Thank you for your past support in our endeavours and particularly your support and assistance with the Nov. 7 fundraiser. Most of all, thank you for showing your care for kids and their families in our community.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Al Fraser'.

Al Fraser,

Vice President, The Help Project Society

**The Help Project Society Financial Statement
As of August 31, 2015**

Income

Incoming Deposit in Account #3320934	\$3,740.41	
District of Kent Grant	\$1,000.00	
Village of Harrison Hot Springs Grant	\$1,000.00	
Anonymous Contribution	\$1,000.00	
VYPER Grant	\$500.00	
Nestle	\$500.00	
Agassiz Soccer Contribution	\$400.00	
Net Revenue	\$8,140.41	\$4,400.00

Expenses

Website Renewal	\$258.63	
Bank Expenses (Fees)	\$200.00	
Agassiz Printer--Cards	\$84.00	
Village of Harrison Hall Deposit	\$0.00	
Cheque #4 (Liquor License)	\$238.81	
Other Miscellaneous Expenses	\$567.20	
Net Expen	\$1,348.64	

Net Income as of October 31, 2015 **\$6,291.77**
(Current Balance of account #3320934)



The Help Project Society
Annual General Meeting - Minutes
Thursday, November 19, 2015 @ 5:00 pm
Agassiz Public Library

BOARD MEMBERS PRESENT:

Elizabeth Mueller, Al Fraser, Susan Eick, Mike VanLaar, Kristi Kozel, Terrill Scott
Regrets – Ron Johnstone

HELP PROJECT SOCIETY ANNUAL GENERAL MEETING COMMENCED 5:25 pm

President, Elizabeth Mueller welcomed members and guests and called the meeting to order. This is the first Annual General Meeting of The Help Project Society, so there are no previous minutes to accept or business to bring forward.

AGENDA:

Agenda moved/accepted (Al Fraser/Susan Eick) as presented.

REPORTS:

All directors/officers read their report to the meeting, and submitted to secretary to attach to minutes.

President – Full report submitted by Elizabeth Mueller, attached

Summary – VYPER partnership resulted in a \$500 mini-grant, but did not result in the full \$5000 grant; valuable connections made with local youth; Volunteerism has grown gradually by the end of this year; programs included visits to schools, introduction to PAC committees at schools, set up a Help Society calendar to plan for coming year

Vice President – Report submitted by Al Fraser, attached

Summary – reported on Bookmark Design Challenge, given support of School District #78, included some First Nation school, and independent school in the area; Lions supported this contest with their involvement and funds to publish bookmarks; gave out bookmarks at schools and school assemblies throughout School District; presented Income/Expense Financial Statement for our fiscal year ending July 31, 2015

Treasurer – Full report submitted by Susan Eick, see attached

Summary – treasurer presented financial statement for 2015; income included successful grants, donations and fundraising event; expenses geared at website upgrade/maintenance and outreach and awareness programs; projecting increased grant-seeking in coming year; projected draft of budget for 2016 presented.

Secretary – Full report submitted by Kristi Kozel, see attached

Summary – reported that regular recording of minutes and other documents valuable to The Help Project Society, were maintained, plus their distribution; reported on steering the 1st Annual Fundraising Dance to a successful completion; revised Powerpoint which is used for our presentations; participated in marketing/fundraising; attended 'Greeters' events at local schools, meeting students.

ELECTIONS

2 official society position resignations: Elizabeth Mueller, President and Kristi Kozel, Secretary. No one present offered to take these positions. Both parties have given 60 days to find replacements. Both parties will stay with the Help Project in different supporting roles; Treasurer, Susan Eick gave notice that she too wants to step away from Treasurer position as she would like to use her expertise in presenting to councils & groups. Replacement of officers tabled.

AGM report to be filed within 30 days.

4. GOING FORWARD

Membership recruitment will continue to fill officer positions and add to general body of the group. A meeting will be held in the very near future to discuss and establish a strategic plan for 2016. Discussion around the hiring of an administrative person as put forward in grant applications was supported by The Help Society membership. This to be explored. Grant applications are to be one of the priorities in the coming year. Working with the company, Home Depot shows great promise, Liz and Kristi to meet with their management at their request as they have shown interest in supporting The Help Project Society. Membership agreed to work on putting their personal skill sets into action for The Help Project Society.

5. Meeting adjourned 5:55 pm

6. Next regular meeting set for Monday, January 11 at 5:00 pm at Agassiz Library.

Summary Report and Recommendations

VYPER – Mini Grant

A \$500 grant was awarded to The Help Project on or about Feb. 13 2015. Under the direction of Stacy Wood (VYPER youth coordinator), the budget grant monies (\$500), was allotted to approx. 8 meetings facilitated by the local community youth worker.

During these meeting we (together with the youth coordinator) established the wording and project goals for the \$10,000 grant that we anticipated would follow.

In retrospect, The Help Project might have benefited more from time spent with this youth council planning a new and up to date website. All things said, it was a good opportunity to meet the community youth and have The Help Project brought to their attention, as well as refining our focus for proceeding forward with a youth council. The said grant was not awarded to The Help Project Society.

Volunteerism

2015 was a challenging year for the directors of The Help Project it clearly defined the need to recruit new volunteers so that this project can be sustainable in the future.

Nov 07 2015 Fundraiser possibly established a base of interested volunteers

Programs and Strategic planning

Set up a Society calendar which includes:

- ♥ Visiting and introducing The Help Project to the 3 PAC community committees
- ♥ Addressing the gr. 11/12 class, asking for volunteers to address and work with the students from the primary, middle and senior classes
- ♥ Inviting youth in the community to work on the ongoing upgrade of our website. i.e. supplying text, video , media and possibly live content.
- ♥ Introducing our society to other youth groups i.e. church/community groups, non profits and service group.
- ♥ Integrating a grant application timeline
- ♥ Integrating local School calendars etc
- ♥ Making sure The Help Project is introduced to the students at the beginning of the year and strategic times throughout. Sharing with the students: projects and familiarizing the students/teachers and the parents with TheHelpProject.ca and the Society which supports it.

All in all, I am proud of the work that has been done by this very generous group of talented volunteers and community leaders. And in closing I am honoured to be a part of this valuable community resource.

Yours

Elizabeth Mueller

This year one of the awareness and youth engagement projects was The Bookmark Challenge. Details as follows:

Bookmark Challenge – Outreach
Dates: April through June

The Bookmark Challenge was carried out by Vice President Al Fraser, and has taken place before with great success.

- ♥ Superintendent Karen Nelson distributed information packages on the Challenge to principals of all schools
- ♥ First Nations Schools and Christian Schools were emailed copies of the package (Terrill Scott did packages)
- ♥ Follow up phone calls offering help as needed ie. speakers (Liz and I went to Kent School to visit classes)
- ♥ 4 schools took part: Kent Elementary (Agassiz), Harrison Hot Springs Elementary (Harrison Hot Springs), Coquihalla Elementary (Hope), Silver Creek Elementary (Hope)
- ♥ Winners judged by committee with participation from the Agassiz-Harrison Lions Club
- ♥ Book prizes donated by Agassiz Library
- ♥ Age category winners had their bookmarks printed in bulk and were give out by Community Greeters at schools, and to various partners to distribute in their organizations and to the public
- ♥ All finalists were presented with certificates (done by Ron Johnstone), winners in each age category were presented with a book prize.
- ♥ Presentation of certificates/prizes done at year end school assemblies along with Community Greeters who gave out bookmarks to students
- ♥ \$500 donated by Agassiz Harrison Lions towards this project

2015 Report from Kristi Kozel

Secretary – Help Project Society

We had our very first Help Project Fundraising event on November 7th, 2015. It was an exciting evening full of fun that included fundraising, the awareness of who the Help Project is and why we exist, and a dance with music provided by local band, Rockwell. At the beginning of the evening, we took the opportunity to honour and celebrate Mr. Al Fraser for founding The Help Project and for his tireless commitment to supporting kids in the Fraser-Cascade communities for the last 50 years. The First Nations community honoured Al with a song, draped him with a blanket and a head band. There was a list of people that requested to speak about Al and how he has impacted the lives of so many and the legacy he has built.

We sold approximately 90 tickets (our goal is a sellout of 150 for next year!). With approximately 10-15 volunteers to help run the evening, many of the volunteers were able to collect numerous prize donations prior to the event for the Silent Auction, Door prizes and Toonie Toss. A Help Project Display table was manned where we could answer questions about the project along with a powerpoint presentation of some of the artwork youth have done over the past 3 years. We offered complimentary nibbles, a cash bar, concession and Prospera Credit Union provided fresh popcorn (with donation to the Help Project, of course). It was truly a community effort and we feel that it was a huge success in fundraising and overall awareness! We raised over \$5500!

Other Projects and activities I've worked on as a Society member and volunteer included: updating the Powerpoint Presentation that was used at presentations at Harrison & Kent Council meetings & Lion's Club, attended these meetings as part of our support team, greeting students at school events, participating on the marketing committee, the taking of and distribution of minutes from Society meetings, write letters for various requests/thank you's, and applied for a grant from Shaw.

It has been a pleasure to work with such an amazing team and an amazing cause. I appreciate the growth opportunity it has given me personally and anything that we can do to help support our children's well-being is a worthy endeavour.

**Help Project Society AGM 2015
Treasurer's Report – Susan Eick**

We had a very successful yet prudent year for the Help Project Society this year, with an increase in fundraising proceeds and scrupulous use of our funds for outreach programs. We began the year with a modest \$3,740 in our Society bank account, and through the year were successful in receiving grants and contributions in the amount of \$4,400. We also held a successful first fundraising dance in November of this year which brought in an additional \$5,000 which will fund our work for the 2016 calendar year.

Our expenses this year included program expenses, website renewal fees, government registration fees, bank fees and expenses related to our fundraising event, for a total of \$1,348. Going into the 2016 calendar year, we have a much more ambitious program and outreach goal, as we look to expand our school outreach beyond the Agassiz/Harrison area and into the remaining SD 78 territory. Our total incoming funds for 2016 will be \$12,216 and we project our total income for 2016 to be \$23,651 with the additional grants and contributions that we will be seeking.

**The Help Project Society Financial Statement
As of August 31, 2015**

Income

Incoming Deposit in Account #3320934	\$3,740.41	
District of Kent Grant	\$1,000.00	
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Anonymous Contribution	\$1,000.00	
VYPER Grant	\$500.00	
Nestle	\$500.00	
Agassiz Soccer Contribution	\$400.00	
Net Revenue	<u>\$8,140.41</u>	\$4,400.00

Expenses

Website Renewal	\$258.63
Bank Expenses (Fees)	\$200.00
Agassiz Printer--Cards	\$84.00
Village of Harrison Hall Deposit	\$0.00
Cheque #4 (Liquor License)	\$238.81
Other Miscellaneous Expenses	\$567.20
Net Expenses	<u>\$1,348.64</u>

Net Income as of October 31, 2015 **\$6,291.77**
(Current Balance of account #3320934)

RECEIVED

HARRISON HIGHLANDERS

PIPE BAND

Established 2005

BY VILLAGE OF HARRISON HOT SPRINGS

October 12, 2015

Harrison Hot Springs Mayor and Council
P.O. Box 160
Harrison Hot Springs, BC
V0M 1K0

Dear Mayor and Council,

On behalf of the Harrison Highlanders Pipe Band a huge thanks for the generous donation of \$ 500 towards our pipe band!

The pipe band has been in existence for ten years and has doubled the number of players in the last couple of years so we are in need of outfitting our new members with kilts of the Wallace tartan. Currently we have eight kilts being made by Tartantown at a cost of \$ 599 each plus taxes which subsequently have now been delivered. As per your council policy 1.3 should you require any further evidence of how the grant will be used, please just ask.

Our goals are to continuously improve our musical ability and to represent our community in events that we attend.

Again, thank you.

Sincerely,



Jim Waldron
Secretary
604-796-1227

FILE #	DATE
185020-2015	Oct 16/15
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> GRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	
INITIAL <input type="checkbox"/>	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	



RECEIVED

OCT 24 2014

BY VILLAGE OF HARRISON HOT SPRINGS

FILE #	DATE
1850-90	2014 Oct 28/1
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	INITIAL <input type="checkbox"/>
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	

Dale Courtice CPA, CGA Director of Finance
 Mayor Leo Facio & Council;
 Village of Harrison Hot Springs,
 495 Hot Springs Rd.
 PO Box 160
 Harrison Hot Springs, BC V0M 1K0

Dear Mayor and Council;
 (Subject: Request for a grant-in-Aide in the amount of \$2000.00)

As the chair of our Foundation I would like to take this opportunity to thank the mayor and Council for granting funds in years past to our organization in the amount of \$500.00 in the year 2012. We have not received any funding in support of our organization in the past four years while providing grants directly to Harrison Hot Springs deserving non-profit groups in years 2012 -14 amounting to \$11,650.00. We distributed \$8000.00 to community organizations in 2014. It is however increasingly difficult to fund the many worthwhile projects initiated by community volunteer groups. We respectfully request that you consider our application for funds to be distributed in 2015 in the amount of \$2000.00.

By working together with the Vancouver Foundation, local community governments, individual donations, as well as our fundraisers the Foundation has distributed funds to a diverse number of projects within the local communities of Harrison and the district of Kent. Since 2001 board members and volunteers have been responsible for awarding \$134,200.00 to deserving not for profit societies, benefiting senior, youth and cultural groups. For several years organizations such as the Harrison Festival Society and the Kent Harrison Arts Council among others have benefited greatly from these grants. It is the Foundation's practice to promote community capacity and volunteerism by encouraging local innovative projects.

We believe that by supporting the Kent Harrison Foundation and its mandate to promote education, cultural advancement community health and well being will reflect positively on the Village of Harrison Hot Springs, the mayor and council.

The Kent Harrison Foundation's volunteer directors are all local residents. These dedicated board members believe strongly in strengthening our communities by enhancing and expanding the skills, and assets of local people and thus our own community. The Foundation attempts to demonstrate inclusiveness and respect for cultural diversity and provide funding for realistic innovative projects. Our areas of interest are:

- Arts & Culture
- Family and youth



- Education
- Recreation and Environment
- Health & Welfare
- Seniors

The Kent Harrison Foundation also administers endowments that assist our local senior secondary students to advance their further education. We are presently able to present \$2000.00 in bursaries to students. These bursaries are presented to students who are going into specific areas of higher education; the Maguire Endowment is presented to a student entering into law enforcement, the McCombs Endowment is for a student in the field of outdoor recreation and the environment. The Don Ramsey endowment fund is for a student residing in Harrison Hot Springs and the Pretty family endowment fund assists a student from Harrison Mills.

Attached you will find a list of organizations that have benefited from Foundation administered funds over the past few years. A financial statement/Annual report for our last fiscal year is also included.

Thank you for your consideration in this matter.

Yours truly,

George Robertson
Chair, Kent-Harrison Foundation

Enc: 2014 Annual Report/Financial Statement
Grant recipients 2001 - 2014

KENT-HARRISON FOUNDATION

BASIC FACTS

The Kent Harrison Foundation is a member of the community Foundation of Canada and is incorporated as a registered non-profit society under the B.C. societies act. All gifts and donations to the Kent Harrison Foundation are deductible for income tax purposes.

A Board of Directors comprised of local citizens manages the Kent Harrison Foundation. All funds are professionally managed and the by-laws provide that the principal shall remain intact with only the earned interest and dividends available for grants.

Basis Facts

- Incorporated: August 8, 1994
- Registered Number S-32340
- Business Number: B.N. 88929 1449 RR0001

Directors as of December 31, 2013

- George Robertson (Chair)
- Judy Croft (Treasurer)
- Christina Ell
- Myronia Smith (Secretary)
- Len Davidiuk (Vice Chair)
- Mal Shephard

Committees:

Grants Committee

Chair Judy Croft, Members: Christina Ell, Sonia Reyerse, Gina Reimer

The Kent Harrison Foundation has six main areas of interest as noted below:

Arts & Culture	Education	Health & Welfare
Recreation & Environment	Seniors	Youth & Family

Address:

Kent-Harrison Foundation
PO Box618
Agassiz B.C.

For further information on the Kent-Harrison Foundation, please contact any of the directors or check Out our website @<http://kentharrisonfoundation.com> and e-mail @ info@kentharrisonfoundation.com Donations to the Foundation may be made through any director.

Grants	Project Title	Bursary Recipients	Endowment
2009			
Agassiz Harrison Aquanauts	\$1,200.00 Water Polo Program	Mike Alexander	Wally Maguire Endowment
Agassiz Harrison Historical Soc	\$2,400.00 Collections Preservation	Shellie Vantil	Don Ramsey Memorial
Agassiz Elementary Secondary	\$1,250.00 Library	Gurvir Khatra	Pretty Family Endowment
Harrison Festival of the Arts	\$2,300.00 Children's Day 2010	Gina Flukiger	McCoombs Family Endowment
Harrison Hot Springs School-PAC	\$1,500.00 Outdoor Classroom Project		
Harrison Hot Springs School	\$800.00 60th Birthday Project		
Kent Harrison Arts Council	\$1,000.00 Assorted Arts Workshops		
Total	<u>\$10,450.00</u>	Total	<u>\$2,000.00</u>

2010			
AESS	\$1,200.00 GOABER	Alexandra Kent	Wally Maguire Endowment
Agassiz Cadet Corps	\$1,500.00 Camping equipment	Audrey McPherson	Don Ramsey Memorial
Agassiz Historical Society	\$2,000.00 Main Street Project	Destiny Fairclough	Pretty Family Endowment
AHA Swim Club	\$1,000.00 Hatt Memorial Swim Meet	Hailey Deptuck	McCoombs Family Endowment
Fraser Heritage Society	\$1,000.00 Living History		
Harrison Festival Society	\$1,500.00 Children's Day 2011		
HHS Multicultural Choir	\$1,000.00 BC Seniors Choir festival		
HHS Pre School	\$1,000.00 Start Early		
Kent Harrison Arts Council	\$800.00 Assorted Workshops		
Total	<u>\$11,000.00</u>	Total	<u>\$2,000.00</u>

2011			
1st Agassiz Scouts	\$800.00 Camping	not available	Wally Maguire Endowment
AESS	\$1,000.00 Girls After School Club	Travis Scott	Don Ramsey Memorial
Agassiz Cadet Corps	\$1,000.00 Camping Activities	Carissa LaFond	Pretty Family Endowment
Agassiz Harrison Historical Soc	\$1,500.00 Living History	Tisha Bryant	McCoombs Family Endowment
AHA Swim Club	\$1,700.00 Starting Block Upgrade		
Harrison Festival Society	\$1,500.00 Children's Day 2012		
KH Community Disaster	\$500.00 Displays and Signage		
Total	<u>\$8,000.00</u>	Total	<u>\$1,500.00</u>

2012			
AESS-Fraser Cascade School Dist	\$1,200.00 Gearbot kits-robotics Gr 7-12	Karsen Yolland	Wally Maguire Endowment
Agassiz-Harrison Historical Soc.	\$1,750.00 Barn Artifact Storage Upgrade	Laura Reyerse	Don Ramsey Memorial
1st Agassiz Scouts	\$800.00 Camping	Dustin Hoskins	Pretty Family Endowment
Harrison Festival Society	\$2,000.00 Children's Day 2013	n/a	McCoombs Family Endowment
Kent Harrison Arts Council	\$1,500.00 Community Workshops		
Total	<u>\$7,250.00</u>	Total	<u>\$1,500.00</u>

<u>Year</u>		<u>Project Title</u>	<u>Bursary Recipients</u>	<u>Endowment</u>
2013				
	Agassiz Community Garden	1100.00 Purchase a portable toilet	Colton Ozzard	KHF 20 th Anniversary Award
	Agassiz Harrison Senior Peer Support	1200. 00 Senior/Student Luncheons	Adam Colman	McCombs Family Endowment
	Harrison Festival Society	1600.00 Children's day festival of the arts	Kaelin Duncan	Pretty Family Mem Scholarship
	Agassiz Elementary Senior Secondary	1200.00 Purchase "Shoot Away 8000"	Desire Eustache	Don Ramsey Mem Endowment
	Agassiz Harrison Historical Society	1700.00 Upgrade lighting for Museum		
	Kent Harrison Arts Council	1200.00 Outreach Arts Workshops		
	Total	\$8000.00	Total	\$2000.00

2014				
	First Boy Scouts	\$800.00 Outdoor Activities	No Applicants	McCombs Family Endowment
	Agassiz Harrison Senior Peer Support	\$1200.00 Seniors/Teens Luncheon	No applicants	Pretty Family Mem Scholarship
	Harrison Festival Society	\$1600.00 Children's day festival of the Arts	No applicants	Wallis Maguire Endowment
	Harrison Historical Society	\$1425.00 Upgrade elect lighting and safety	No Applicants	McCombs Family Endowment
	Agassiz /Harrison Aquanauts Club	\$650.00 Equipment Storage		
	Agassiz Elementary Secondary School	\$1575.00 purchase culinary Equipment		
	Kent/Harrison Arts Council	\$750.00 Outreach Arts Workshops		



Agassiz-Harrison Community Services

October 30, 2015

Mayor and Council,
 Village of Harrison Hot Springs,
 P.O. Box 160,
 Harrison Hot Springs, BC
 V0M 1K0

Attention: Director of Finance

Dear Mayor Facio and Councillors:

Re: Grant-in-Aid – 2016 – Request - \$500

Agassiz-Harrison Community Services continues to provide a broad range of programs and services providing support for members of our community who are in need. Program delivery includes Family Therapy and Support, Substance Use Counselling, Community Access to Literacy and Learning, Food Bank and Christmas Hamper Program, Family Parenting Place, Positive Parenting Program, Better Beginnings, Friendly Phone Program, and Better at Home.

Community Services also delivers a broad base of Youth Services which consists of the Youth Centre Drop-in Program, Youth Outreach, Youth Suicide Prevention and Youth Justice. Youth Services will be expanding considerably this year, with the addition of a Youth Outreach Worker and another Family Support Worker who will have a focus on Youth. The Youth Centre will be moving to its former location on Cheam Avenue across from the high school. The new centre will provide more accessibility, be open for additional hours and the delivery of expanded programs. The grant from the Village of Harrison will be applied to support these programs.

There are currently a number of youth from Harrison Hot Springs currently engaged with the Youth Centre. With the addition of a new Outreach Youth Worker this number should grow with increased contact with youth in the Harrison Hot Springs community. Through MCFD, Community Services will also be purchasing a ten passenger van which will address transportation barriers for Harrison youth.

The benefits of a strong youth program include a safer community through a reduction in youth crime and the number of youth involved in the criminal justice system, increased school attendance, performance and graduation rates, healthier peer relations for youth, greater engagement between youth and parents and a stronger sense of community attachment for youth.

RECEIVED

BY VILLAGE OF HARRISON HOT SPRINGS

FILE #	DATE
18520-2016	Nov 3/15
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM <u>A</u> B C	
COUNCIL AGENDA	
DATE	
	INITIAL <input type="checkbox"/>
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	



Agassiz-Harrison Community Services

AHCS' Youth Centre Program provides young people in our community with a range of structured, supervised activities that encourage social skills, academic achievement and self-esteem. This social development helps youth to identify inappropriate peer association, set positive goals, prevent violent behaviour and bullying as well as reduced substance use. Staff provide information on healthy lifestyles, nutrition, physical wellness and drug and alcohol use.

Agassiz-Harrison Community Services' programs are provided at no cost to residents of the District of Kent and the Village of Harrison Hot Springs. We have appreciated the Village's support in the past for youth programs very much, and hope that it will continue. The District of Kent has historically supported youth programming in the amount of \$3500.

Thank you very much for considering our request, and please don't hesitate to contact me if you have any questions.

Thank you very much, and we look forward to hearing from you.

Yours sincerely,

Phyllis Stenson

Phyllis Stenson,
Interim Manager



RECEIVED
NOV 18 2015
BY V. OF H.M.S.

C/O PO Box 82, Harrison Hot Springs, BC, V0M 1K0

www.miamiriverstreamkeepers.ca

November 16, 2015

Ms. Corien Becker
Interim Director of Finance, VHHS

Re: Community Grants to Groups for 2016

Dear Ms. Becker,

The Miami River Streamkeepers Society is applying for a Grant to Groups in the amount of \$550.00 for 2016.

We are a non-profit society with no additional source of funding. Our group works closely with the VHHS Council and Grounds Crew in monitoring the Miami River and its riparian area. In addition we participate in and host a number of community events throughout the year.

The funds we are requesting for the coming year will cover the following expenses:

1. Liability Insurance & Membership fees for the Pacific Streamkeepers Federation
.....\$300.00
2. BC Societies Registration Renewal.....\$25.00
3. Long, arm-protector gloves.....\$65.00
4. Telescopic Pruning Shears.....\$55.44
5. Reed Canary Grass Clippers.....\$32.47
6. Ink Cartridge Replacement, paper, & postage costs.....\$60.00
7. Banking Cheques.....\$15.68
- Total amount of expenses listed above.....\$553.59

As indicated, our grant funding request for 2016 is in the amount of \$550.00.

Our group looks forward to another successful year and is greatly appreciative of the support we have received and positive working relationship we share with the Village Council and Staff.

A copy of our Annual Report, which details our activities and successes over the past year, is enclosed.

We will look forward to hearing from you regarding our Community Grant application.

Sincerely,



Barbara Dramer

Secretary

MRSS



C/O PO Box 82, Harrison Hot Springs, BC, V0M 1K0

www.miamiriverstreamkeepers.ca

October 23, 2015

Annual Report

The Miami River Streamkeepers have enjoyed a successful and satisfying year since our last AGM held October 4, 2014. Our Society continues to operate within the framework defined in 2012 when we registered our organization as a non-profit society.

Stewardship of the Miami River and its Riparian Area remains the primary focus of the Society. Weekly "Walk and Weed" activity along the Miami River Greenway allows group members to monitor the progress of shrubs, trees, and aquatics we have planted. Invasive or noxious plants are removed. Problems involving damage to the riparian area or suspected contamination by pollutants are monitored and reported as necessary.

Water Quality Testing is done quarterly at three different sites. When testing at one site showed a lowered Oxygen level, the concern was reported to our DFO (Dept. of Fisheries & Oceans) Community Advisor. He visited our site on June 18th to investigate further. The Oxygenation level returned to normal levels following a drop in the atmospheric temperature.

Public Planting. With funds obtained through successful application for a Pacific Salmon Foundation Program Community Grant our group held a Public Planting event on November 3, 2014. 792 plants were installed in designated areas along the riparian area of the Miami River. This was a collaborative effort and our group had the assistance of the Fraser Valley Watershed Coalition Restoration Crew along with members of the public.

Public Education and Involvement is an important focus for our group. To that end we liaised with our local Elementary School in funding a Salmonids in the Classroom Program this year. Funding was provided through the Pacific Salmon Foundation Grant. Our group made several visits to the Grade 2-3 split class to monitor the progress of the project. In May the students and their teacher, with the Streamkeepers in attendance, released 42 Coho salmon fry into the Miami River. This was a very satisfying and successful venture.

The Society liaised with a local child care centre to allow interested children to assist us in Storm Drain Re-marking and in delivering educational packages to residences along Miami River Drive. Our group participated in several community events, setting up an educational & information display for visitors & local residents to review. Articles from our group are published regularly in our local newspaper. These provide education and awareness of upcoming events to community residents.

A series of Interpretive Signs were designed by our group members and, in collaboration with the Council of the Village of Harrison Hot Springs, these were installed in designated locations along the Miami River Greenway. The signs have greatly enhanced community and visitor awareness of the Miami River, the Riparian Area, and factors important in promoting a healthy bio-diverse environment.

With the assistance of a local resident the MRSS has established a successful web-site which offers information and notification of events to the public. Once again, our group hosted the local Shoreline Clean-up event at the end of September. We liaised with another community group this year (the Harrison Yacht Club) and had several members of the public attend the event.

A highlight for our group this year was a video of the group's activities by Shaw TV's "Go Fraser Valley" production crew. The producer accompanied group members on a "Walk and Weed" activity and interviewed several members. We were able to place links to the video on our new web site so visitors to the site have an opportunity to view it.

A hallmark of our small but dedicated group is our collaboration with numerous agencies and partners. We participate in the Salmon Stronghold Council planning meetings and set up an information booth at the yearly Fraser Valley Eagle & Salmon Festival. We attend the Earth Day educational event at a local church and have our educational booth there. The Invasive Plants Council for Fraser Valley assists us when there are large amounts of invasive plants requiring removal. This is done in conjunction with our local Council & grounds crew for Harrison Hot Springs.

We will be holding our AGM on November 14th, 2015. We look forward to exploring ideas and establishing goals for 2016. We have attracted a few new members to our group and will continue our efforts to interest others in participating.

Sincerely,

Janne Perrin

President

Miami River Streamkeepers Society



December 3, 2015

Corien Becker, CPA, CGA
Interim Director of Finance
Village of Harrison Hot Springs
495 Hot Springs Road
P.O. Box 160
Harrison Hot Springs, BC
V0M 1K0

Dear Corien Becker,

Re: GRANTS FOR GROUPS

Agassiz Baseball Association (S-0063316) is a local non-profit association founded in November 2014 with the intention of making organized sports accessible to the kids of our District. Over the years, youth of both Agassiz and Harrison Hot Springs have had to travel to neighbouring areas to participate in league sports programs. Being aware of baseball's history in the area, we formed the Association with the vision to bring baseball back for the betterment of our youth. In our founding year forty-two children and youth, including seven from Harrison Hot Springs, came out to play ball and we fielded three teams in three different age divisions. We are proud that the PeeWee A team went on to win the Fraser Valley East Tier 1 Championships, but we consider our greatest accomplishment to have had so many local families involved in our start-up year. We are reaching out today to the Village to ask for support as we begin our second year of youth sport programming.

In our first year, we were fortunate enough to have private support and funding and so most of our energy was focused on getting kids involved, keeping them motivated and playing safe. We continue to rely on the dedication of our volunteer members, including parent involvement as well as local support for operation and planning, but now look to the community for support as we continue to attract and keep more of our youth playing on District fields.

This year we are actively reaching out to new prospective members and players within the area including Harrison Hot Springs. We participated in the Fall Fair to recruit new players and officials such as coaches and umpires. We have produced and distributed a brochure for schools and area businesses. We have updated and streamlined our website as well as created a Facebook page for promotion and outreach. All of these activities are expected to increase community awareness and this year we anticipate an increase in enrollment.

To ensure a successful second year of we are writing to request a grant of \$1000 to ensure our kids continue to have accessible and affordable sporting opportunities. A Grant from the Village will go towards the purchase of much needed safety and playing equipment. This includes necessary items including nets, first aid kits, a pitching screen, bases, safety gear for umpires and catchers as well as balls (game and practice balls) for ongoing team use.

Participating in sport promotes healthy attitudes and habits that directly affect the community and its residents by encouraging local participation, positive community involvement and constructive activities for our children and youth. We believe that developing, providing and promoting local recreational activities for our youth should be supported by the municipality as it keeps local youth, families and partners invested in the community where they live. We provide and promote healthy and positive activities for our local younger constituents that positively affect the entire community by encouraging local participation, positive citizenship and community involvement, as well as constructive activities for our children and youth.

I hope Council will review our request for Grant in the context of supporting local youth to be active and involved within the community. I look forward to hearing from the Council and am available to answer any questions about this application.

Regards,



Monte Chartrand
President
Agassiz Baseball Association

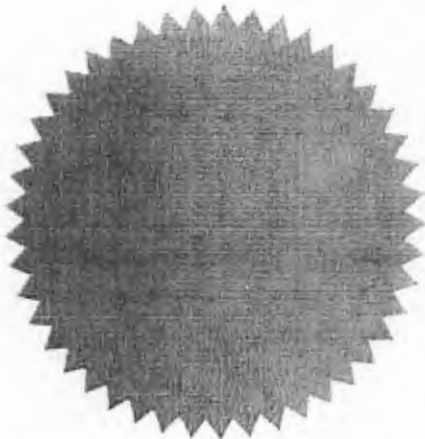
Encl.

- Certificate of Society Incorporation
- ABA Statement of Income
- "Baseball Back in Agassiz"
- "Pee Wee Baseball Team on a six-game winning streak"

**CERTIFICATE
OF
CHANGE OF NAME**

SOCIETY ACT

I Hereby Certify that **AGASSIZ LITTLE LEAGUE BASEBALL ASSOCIATION** has this day changed its name to **AGASSIZ BASEBALL ASSOCIATION** on January 22, 2015 at 12:59 PM Pacific Time.



*Issued under my hand at Victoria, British Columbia,
on January 22, 2015*



CAROL PREST
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA

Agassiz Baseball 2015
Statement of Income
for year ended August 31, 2015

Revenues

Winter Training	1260.00
Spring Tadpole	1265.00
Spring Mosquito	2010.00
Spring Peewee	1620.00
Summer Peewee	2210.00
Bantam Fall Ball	1100.00
	<u>9465.00</u>

Expenses

Baseball Affiliation Fees	697.00
Umpiring Fees	
Chilliwack	160.00
Home Games	1015.00
Bank Fees	26.04
Rentals	
District Ballfield Rental	1530.06
Batting Cage Rental	1102.50
	<u>4530.60</u>
	<u>\$ 4,934.40</u>

Baseball is back in Agassiz

0

Like 1

G+1 0

Tweet 0

by Lorene Keitch - Agassiz Observer
posted Jan 15, 2015 at 10:00 AM

The baseball diamonds sit empty and Chris McCurdy wonders why. He wants to renew the once-popular local pastime with the start of a new youth baseball league.

McCurdy, president of the newly-formed Agassiz Baseball Association, hopes to start up this year with a program for kids from 5 to 15 years old.

"It's ambitious," he admits.

McCurdy has lived here since 2002. With no kid's baseball league locally, he started driving his son to Chilliwack three years ago for competitive baseball. Sam, now 12, took to the sport quickly and currently plays on an all-star team in the city.

When asked what Sam likes about the sport, he replies simply: "Everything."

His favourite positions are centre field and pitching and he likes that there's less running than in soccer. It's challenging, fun and Sam has become friends with his teammates.

McCurdy says while he wants the Agassiz program to help kids like his son get better, he also wants those who have never picked up a bat to feel welcome too.

"There's a place for all kids on the team," he says.

It all depends on how many kids are registered for how big this program will be. But ideally, McCurdy is looking to get 12 kids in each age group including Tadpoles (ages 7-9), Mosquitos (ages 9-11), Peewee (ages 11-13) and Bantam (ages 13-15).

Because tee ball players (5-7 year olds) won't travel for games, the ideal for this group would be about 30 kids. That way, they can play each other locally.

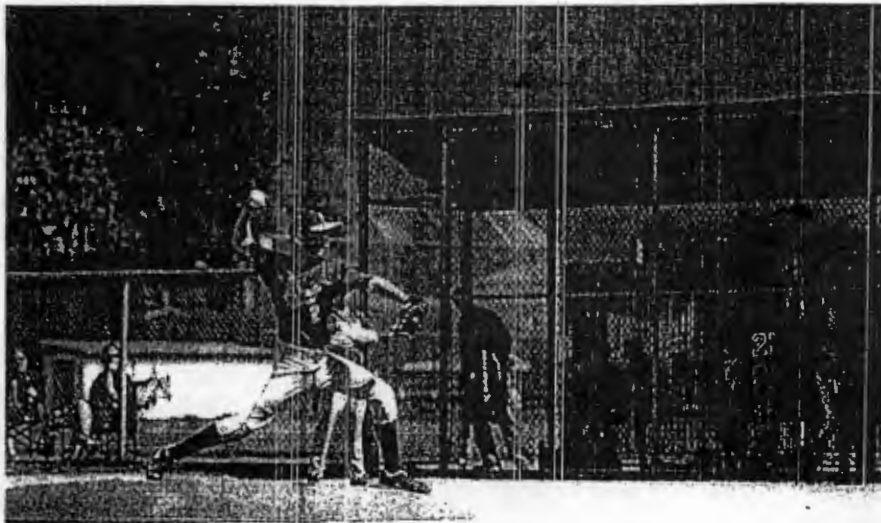
Staying local is what the league is all about. With five baseball diamonds beside the Community Recreation & Cultural Centre, the infrastructure is already in place. And McCurdy has a dream that kids here can once again hop on their bikes, glove in their back pocket, and bike to the local diamonds to go play.

"If a kid wants to play hockey or any competitive sport, they have to leave," McCurdy exclaims. This league will bring the game to the kids instead of the other way around.

The baseball association is in place. The logo has been designed and McCurdy even sports a new jacket designed for the local league. All they need now are players and several more coaches.

Registration opens tomorrow, January 16. Registration forms are available at the rec centre, the Seabird Island band office or on the association's website at www.agassizll.com. For more information, check out the website or call Chris McCurdy at 604-300-0320.

PeeWee baseball team on a six-game winning streak



Pitcher Dylan Roseboom shows total focus on the mound as he prepares to throw a pitch during Saturday's game
— Image Credit: Justin Keitch

0 Like 0 G+1 0 Tweet 0

by Lorene Keitch - Agassiz Observer
posted May 7, 2015 at 11:00 AM

The Agassiz Athletic's first season is going remarkably well. Following tryouts for all divisions, Agassiz formed one PeeWee A team, one Mosquito A team, and a Tadpole division.

The Agassiz Baseball Association formed this past year to develop a children's and youth baseball league in Agassiz. Chris McCurdy, president of the association, said the volunteers involved wanted something local for kids so they don't have to drive out of the community for practices and all their games.

They launched with the hope that there would be enough kids for each category, ranging from tadpoles (ages 7-9) through to Bantam (ages 13-15).

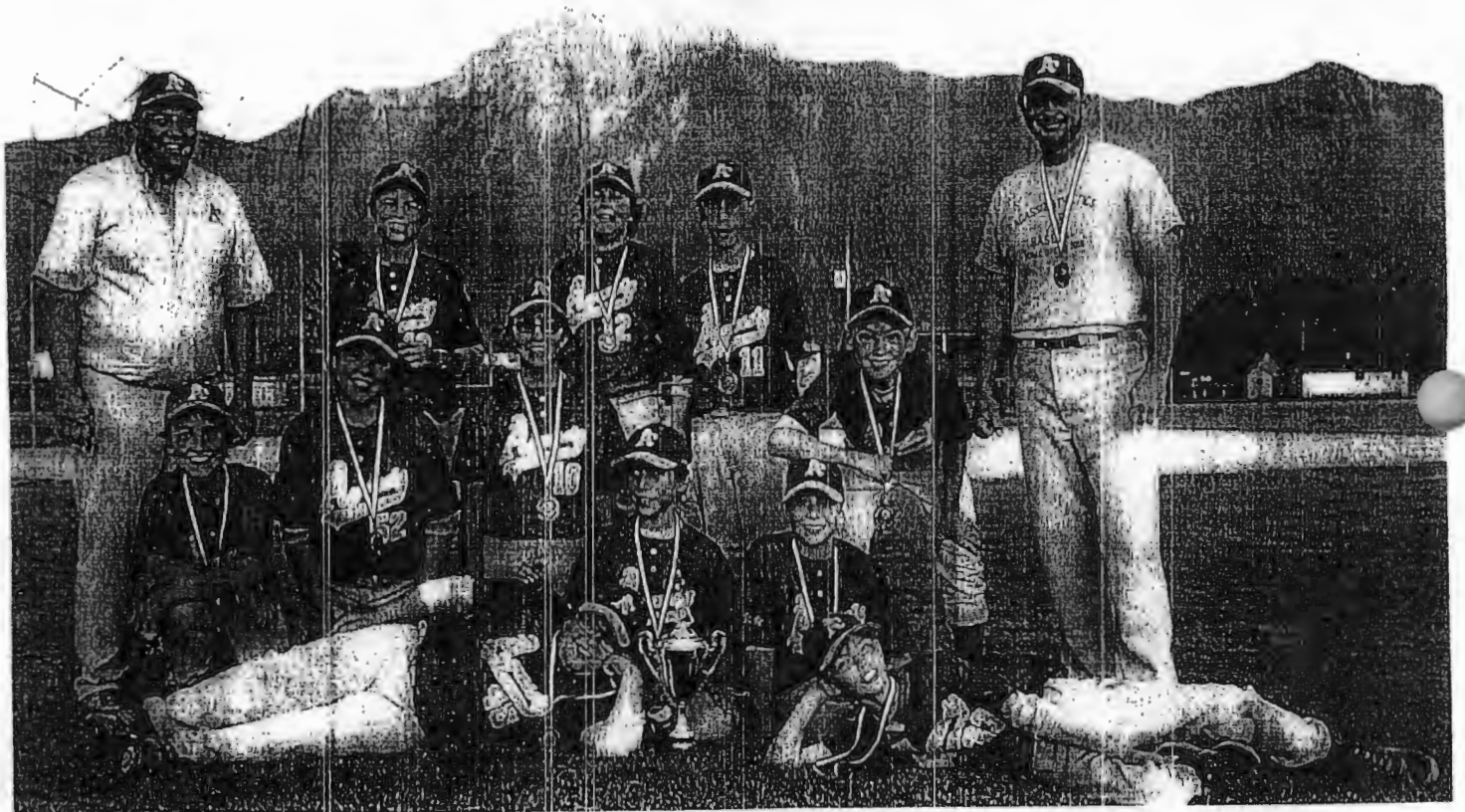
The Pee Wee team (ages 11-13) has been on a winning streak since day one, taking their sixth win in a row last Saturday, May 2 at the baseball diamond at Centennial Park.

"The team is doing very well in its first season because they have practiced together as a team since early in March," states PeeWee team coach Trevor McGuire. "The bulk of the players on this team have also been in our indoor winter training program that ran from November, 2014 to February, 2015."

McGuire praised the District of Kent for allowing field time and services as required along with the access provided by the Agassiz Agriculture association to their building for indoor training and a covered batting cage.

"Without these items, the players would not be where they are today," says McGuire.

Saturday's game against Chilliwack saw the Agassiz A's win 16 to four. They have also defeated teams from Aldergrove, Mission and Abbotsford. Come cheer on the home team at their next home game, scheduled for Saturday, May 9 at 1 p.m. at the Centennial Park ball diamond. The mosquito team (ages 9-11) plays at 4 p.m. the same day.



2015 Spring
Fraser Valley EAST
Pee Wee A Champions



AGASSIZ BASEBALL

Local Baseball for Ages 6 - 16

Registration begins December 1st

**Registration forms available at
www.agassizll.com &
Agassiz Fitness Centre**

**Register by December 31 and SAVE 20%
Ask about our Family Rate!!!**

**Indoor Winter Training offered in
Agassiz.**

For more information

email

agassizbaseball@gmail.com

**contact Monte Chartrand
(604) 796-5588**

**Like us on Facebook - Agassiz
Baseball**

www.agassizll.com



*Agassiz Agricultural and Horticultural
Association*

P.O. Box 451, Agassiz, B.C. V0M 1A0
Phone: (604) 796-3246 Fax: (604) 796-2791
www.agassizfallfair.com

RECEIVED

DEC 08 2015

BY V. OF H.H.S.

December 7, 2015

Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs, BC
V0M 1K0

Dear Sirs:

The Agassiz Agricultural & Horticultural Association is requesting a grant for \$600.00 for the Agassiz Fall Fair.

In 2016 we will be celebrating the 112th annual fall fair. This event brings many local residents and tourists to the area. Some of the tourists stay in Harrison Hot Springs during the fair weekend as well as visiting many businesses. Each year the directors are looking to expand activities that take place for the fair. Many volunteers help with the fair. The directors of the Association work hard year round to make the annual fall fair a success. In 2016 the theme will celebrate the pumpkin. There will be the largest pumpkin contest, pumpkin carving contests, pumpkin themed quilts and baking as well as a mini pumpkin racing contest in the kids zone.

Your consideration of our request is appreciated and we look forward to a favourable reply.

Yours truly,

Rita Bruniski
Director

**AGASSIZ AGRICULTURAL &
HORTICULTURAL ASSOCIATION**

FINANCIAL STATEMENTS

(Unaudited - See Notice to Reader)

December 31, 2014

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Notice to Reader

Statement of Financial Position

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Statement of Operations and Changes in Net Assets

Statement 2

Notes to Financial Statements

Schedule of Fall Fair Activities

Schedule I

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Schedule II

C.A. SEMENIUK & CO.
Certified General Accountant

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Agassiz Agricultural & Horticultural Association as at December 31, 2014 and the statement of operations and changes in net assets for the period then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.



CERTIFIED GENERAL ACCOUNTANT

Agassiz, B.C.

February 24, 2015

AGASSIZ AGRICULTURAL & HORTICULTURAL ASSOCIATION
Statement of Financial Position
(Unaudited - See Notice to Reader)
As at December 31, 2014

	2014	2013
Assets		
Current Assets		
Cash and cash equivalents	\$93,580	\$83,461
Cash (internally restricted)	43,175	32,000
Accounts receivable	2,715	1,790
GST refundable	1,400	5,888
Prepaid expenses	4,687	3,877
	\$145,557	\$127,016
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued liabilities	\$4,044	\$6,876
Rental deposits & prepaid revenues	0	104
Due to government agencies (PST, WCB, Payroll)	262	402
	4,306	7,382
Net Assets		
Internally restricted for building upgrades & repair	40,000	32,000
Internally restricted for gaming prize carryovers	3,175	0
Unrestricted	98,076	87,634
	141,251	119,634
Total Liabilities and Net Assets	\$145,557	\$127,016

APPROVED BY THE DIRECTORS:

 Victoria Brookes, President

 Lee Struthers, Treasurer

The accompanying notes are an integral part of these financial statements.

STATEMENT 2

AGASSIZ AGRICULTURAL & HORTICULTURAL ASSOCIATION
Statement of Operations and Changes in Net Assets
(Unaudited - See Notice to Reader)
For the Year Ended December 31, 2014

	2014	2013
Revenue		
Ag Hall Rental	\$39,110	\$26,039
Pavilion Rental	1,825	4,240
BBQ Shelter Rental	55	270
Tent & table rental	719	946
Fundraising Revenues	2,586	5,933
General catering	3,214	880
Interest	707	640
Membership	108	60
Other revenue-SOCAN, Resound	53	488
Revenue fair activities (Schedule I)	104,111	99,285
Revenue bingo activities (Schedule II)	82,853	67,241
	235,341	206,022
Expenses		
Accounting & legal	1,771	1,752
Ag Hall - Repairs & Utilities	20,196	15,186
Pavilion - Repairs & Utilities	14,769	19,632
BC Fair convention expenses & membership fee	1,598	888
Bingo expenses	162	100
Employee wages & benefits	21,571	19,719
Expenses fair activities (Schedule I)	72,005	60,888
Expenses bingo activities (Schedule II)	52,763	43,752
Fundraising expenses	810	285
Garbage disposal	1,271	1,191
Insurance	14,075	14,490
Janitor supplies	2,421	1,767
Miscellaneous	905	689
Office & telephone	4,639	3,855
Other expense-SOCAN, Resound	53	488
Repairs & maintenance - Equipment/BBQ/Tent	957	2,359
Security - Buildings	2,019	798
Website	1,739	632
	213,724	188,471
Excess revenue over expenses	21,617	17,551
Net assets, beginning of year	119,634	102,083
Net assets, end of year	\$141,251	\$119,634

The accompanying notes are an integral part of these financial statements.

SCHEDULE I

AGASSIZ AGRICULTURAL & HORTICULTURAL ASSOCIATION
Schedule of Fall Fair Activities
(Unaudited - See Notice to Reader)
Year ended December 31, 2014

	2014	2013
Revenue		
Awards night	\$949	\$669
Beer garden (net 2014-\$5,429 2013-\$11,830)	22,020	23,488
Booth and space rental	2,374	3,159
Catering (net 2014-\$9,337 2013-\$9,925)	28,097	27,615
Entertainment-Games and rides	9,429	8,724
Entertainment-Other	2,314	639
Entry fees	1,072	984
Gate admission	23,158	19,267
Hall admit-Friday night	600	439
Miscellaneous receipts	0	10
Other contributions	13,999	13,588
Prize list	290	340
Program events	(195)	125
T-Shirt sales	4	238
	104,111	99,285
Expenses		
Advertising	4,472	3,865
Awards night	1,502	1,170
Beer Garden expenses	16,591	11,658
Catering expenses	18,760	17,690
Entertainment-Grandstand	3,300	3,250
Entertainment-Other	11,155	6,573
Garbage disposal	481	545
General prize vouchers	4,959	4,579
Judges fees	790	895
Miscellaneous	626	1,072
Office	717	307
Parade	182	167
Printing	3,444	3,729
Rental	884	987
Ribbons, trophies	1,542	1,215
Security	1,843	2,407
Wages	757	779
	72,005	60,888
Net Revenue from Fall Fair Activities	\$32,106	\$38,397

SCHEDULE II

AGASSIZ AGRICULTURAL & HORTICULTURAL ASSOCIATION

Schedule of Bingo Activities

(Unaudited - See Notice to Reader)

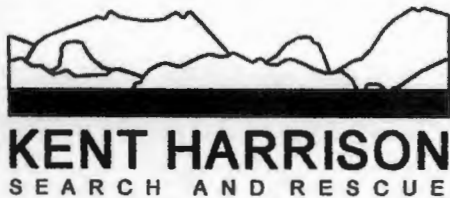
For the Year ended December 31, 2014

	2014	2013
Revenue		
Bingo receipts	\$77,203	\$63,241
Miscellaneous receipts	5,650	4,000
	\$82,853	\$67,241
Expenses		
Adjustments	29	18
Bingo equipment	75	125
Caller wages & benefits	3,166	3,175
Cash short (over)	341	500
Lottery paper	2,245	1,275
Miscellaneous	389	361
Prizes	46,518	38,298
	52,763	43,752
Net Revenue from Bingo Activities	\$30,090	\$23,489

AGASSIZ AGRICULTURAL & HORTICULTURAL ASSOCIATION
Notes to the Financial Statements
(Unaudited-See Notice to Reader)
December 31, 2014

1. Purpose of Organization

Agassiz Agricultural & Horticultural Association is a non profit organization incorporated under the B.C. Society Act on November 16, 1899. The purposes of the Association are to protect and advance agriculture, horticulture and fruit-growing interests within the District of Kent and to hold exhibitions.



Kent Harrison Search & Rescue Team Society
PO Box 747, Agassiz, British Columbia, V0M 1A0
Web site: www.khsar.com
E-mail: info@khsar.com

December 7, 2015

RECEIVED

DEC 10 2015

BY V. OF H.H.S.

Village of Harrison Hot Springs
495 Hot Springs Road
PO Box 160
Harrison Hot Springs, BC
V0M 1K0

RE: Kent Harrison Search & Rescue – Grant in Aid 2016

Dear Mayor and Councillors,

The Kent Harrison Search & Rescue Team Society respectfully requests the following funding to be allocated for grant in aid:

- \$5,100.00 Boat Insurance

We sincerely appreciate the support that we receive from the Village of Harrison Hot Springs. As you are aware, Kent Harrison Search and Rescue is not provided with an operating budget from the Federal or Provincial governments. Our organization is made up of team members who volunteer to donate their time, skills and resources to help others in need. The claim for meals and mileage is donated back to the team from its volunteers to support expenses. Calculations indicate that *each volunteer pays over \$4.00 per hour* each time they attend a task.

A current financial statement is attached for your convenience.

Thank-you in advance for your consideration of our request. Should you have any questions or concerns, please feel free to contact me.

Yours truly,

Marvin Anderson
President
Kent Harrison Search & Rescue

**KENT-HARRISON SEARCH &
RESCUE TEAM SOCIETY
FINANCIAL STATEMENTS
(Unaudited - See Notice to Reader)
March 31, 2015**

C.A. SEMENIUK & CO.
Certified General Accountant

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Kent-Harrison Search and Rescue Team Society as at March 31, 2015 and the statement of operations and changes in net assets for the period then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.



CERTIFIED GENERAL ACCOUNTANT


Chilliwack, B.C.

May 14, 2015


Kent-Harrison Search and Rescue Team Society
Statement of Financial Position
As at March 31, 2015
(Unaudited-see Notice to Reader)

	General	Gaming	Capital	2015	2014
Assets					
Current					
Unrestricted cash and deposits	11,712	1,249		12,961	28,480
Restricted cash			217,902	217,902	155,024
Accounts receivable	1,122			1,122	4,818
GST/HST receivable	630	1,538		2,168	1,604
Prepaid expenses	10,124			10,124	8,782
	23,588	2,787	217,902	244,277	198,708
Capital Assets (Note 3)			1,145,948	1,145,948	1,118,305
	\$23,588	\$2,787	\$1,363,850	\$1,390,225	\$1,317,013
Liabilities					
Current					
Accounts payable and accruals	1,103			1,103	736
	1,103	0	0	1,103	736
Net Assets					
Invested in capital assets			1,145,948	1,145,948	1,118,305
Building reserve-restricted			217,902	217,902	155,024
Operating equity-unrestricted	22,485	2,787		25,272	42,948
	22,485	2,787	1,363,850	1,389,122	1,316,277
	\$23,588	\$2,787	\$1,363,850	\$1,390,225	\$1,317,013

Approved by the directors



 Marvin Anderson, President



 Rita Brunheski, Treasurer

Kent-Harrison Search and Rescue Team Society
Statement of Operations and Changes in Fund Balances
For the year ended March 31, 2015
(Unaudited-see Notice to Reader)

	General	Gaming	Capital	2015	2014
Revenue					
Donations	23,214			23,214	37,768
Equipment sale		450		450	0
Grants	28,665	41,000		69,665	69,255
Interest & other revenue	1,540	610	2,878	5,027	1,008
Expense reimbursements	4,118			4,118	500
PEP-15% administration	8,098			8,098	10,558
PEP-Equipment & supplies	3,976			3,976	7,524
PEP-Task revenue	35,374			35,374	42,778
Total revenue	\$104,984	\$42,060	\$2,878	\$149,922	\$169,391
Expenses					
Fuel	5,856	500		6,356	7,446
Equipment repairs/maintenance	11,027	1,765		12,792	11,639
Honorarium	0			0	500
Insurance	10,944			10,944	10,052
Office supplies/postage	228	143		371	976
Loss on disposal capital asset	4,636			4,636	0
Miscellaneous	2,769			2,769	3,313
Supplies	2,558	3,999		6,557	7,065
Small equipment (non capital)	4,667	19,634		24,301	18,871
Professional fees	1,627			1,627	1,537
Food	990			990	1,728
Telephone	613	1,173		1,786	1,657
Training	1,128	39		1,167	733
Christmas party	2,781			2,781	5,146
Total expenses	\$49,825	\$27,253	\$0	\$77,077	\$70,664
Excess of revenues over expenses	\$55,160	\$14,807	\$2,878	\$72,845	\$98,727
Net assets, beginning of year	17,414	25,534	1,273,329	1,316,277	1,217,550
Capital additions		(37,554)	37,554		
Capital dispositions	9,911		(9,911)		
Interfund transfers	(60,000)		60,000		
Net assets, end of year	\$22,485	\$2,787	\$1,363,850	\$1,389,122	\$1,316,277

Kent-Harrison Search & Rescue Team Society**NOTES TO THE FINANCIAL STATEMENTS**

as at March 31, 2015

(Unaudited-See Notice to Reader)

1. Purpose of Organization

Kent-Harrison Search & Rescue Team Society is a registered charity under the Income Tax Act and was incorporated under the B.C. Society's Act as a non-profit organization on November 24, 1988. The Society's purpose is to deliver professional-quality search and rescue service to the community by developing and maintaining resources to safely, efficiently and effectively resolve incidents outlined in the risk assessment of the area.

2. Significant Accounting Policies

It is the policy of the society not to record amortization on any capital assets. Property, plant & equipment is capitalized if cost is over \$3,000, otherwise is expensed.

3. Property, plant & equipment

Property, plant & equipment consists of:

	<u>2015</u>	<u>2014</u>
Equipment		
2001 Ford F550	\$96,447	\$96,447
2002 Ford F450	91,646	91,646
2012 Suburban	53,338	53,338
Blue raft	10,000	10,000
Logic 12	10,000	10,000
Logistics support trailer	87,812	87,812
Other equipment	252,867	259,691
Radios	77,783	43,317
Rhino Tango 3	15,313	15,313
Rhino Tango 4	15,313	15,313
Rhino trailers	3,483	3,483
Seadoo Tango 1	12,398	12,398
Seadoo Tango 2	12,398	12,398
Seadoo trailer	2,116	2,116
Shearwater 20'	58,375	58,375
Boat trailer	6,000	6,000
Spirit of Harrison	145,330	145,330
	<u>\$950,618</u>	<u>\$922,976</u>
Building	\$34,971	\$34,971
Land	\$160,358	\$160,358
	<u>\$1,145,948</u>	<u>\$1,118,305</u>



RECEIVED
DEC 11 2015
BY V. OF H.H.S.

December 7, 2015

Corien Becker, Interim Director of Finance
P.O. Box 160
Harrison Hot Springs, BC, V0M 1K0

Dear Corien,

Please accept our application from the Agassiz-Harrison Historical Society for the Grants to Group submission of \$2000.00 to the village's financial plan for 2016.

As per the collection policy of the Agassiz Harrison Historical Society *"The purpose of the Agassiz-Harrison Historical Society is to acquire all community artifacts and records with historical or informational value within the geographical boundaries of the Agassiz-Harrison Valley. This includes the District of Kent, the Village of Harrison Hot Springs, and the surrounding areas bordered by the Fraser River to the south, Ruby Creek and Katz to the east, Port Douglas and Hemlock Valley to the north and in the west to the west end of Harrison Bay"*.

The Agassiz Harrison Historical Society has been an active member of the Agassiz-Harrison communities since the 1980's. The society has worked diligently in the communities to help record and preserve the local history and welcome visitors to the area. May 2016 will in fact be the 30th anniversary of the opening of the Agassiz Harrison Museum.

The Agassiz-Harrison Museum is staffed by a team of approximately forty five dedicated volunteers and one fulltime manager. We preserve our local history and present the stories of our heritage through exhibits, online displays, history books, school programs, outreach activities, special events and a large archival holding. We also assist researchers, students, families and businesses with their research projects. 2015 has been year of upgrading to our building both inside and outside, and we are truly proud of the upgrades showcasing our community's heritage.

WHERE
**HISTORY PRESERVES
COMMUNITY**

Box 313 7011 Pioneer Ave. Agassiz, BC V0M 1A0 Phone 604 796-3545
Email agassizharrisonmuseum@shawbiz.ca
www.agassizharrisonmuseum.org

How the funds will be expended;

- The funds requested will be used for the ongoing operating expenses of the Agassiz-Harrison Historical Society such as exhibit setup, archival preservation management, photograph printing and research requests.
- Archival management - preservation
- To continually preserve the heritage of the Village of Harrison Hot Springs and Harrison Lake.

How the grant will assist Council in achieving its objective;

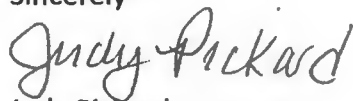
- The funds that we are requesting, will assist your council and the Harrison Hot Springs community as it has in the past years in supplying all needed historical, cultural and heritage information; an example, research of the archives has been done with the Fraser Valley Regional District on the eastern hillside area for future development. An excellent partnership for the future economic development of the village.

The anticipated benefit to the Harrison Community;

- The benefit to the Village of Harrison Hot Springs is that we preserve and display donated artifacts, records and information of historical and heritage value for future generations to enjoy.
- To continually preserve the heritage of the Village of Harrison Hot Springs and Harrison Lake
In 2016 we will put forth a proposal to the *Virtual Museum of Canada* to share our "*Harrison –A Working Lake*" exhibit. This exhibit will then be shared through The Canadian Museum of History website offering a glimpse of our local heritage to a larger audience.
- Attached, our recent financial information as requested.

Thank you for your consideration of our application. We look forward to our continued working relationship.

Sincerely



Judy Pickard
Manager

Financial Report-2014/2015

Agassiz Harrison Historical Association

Agassiz Harrison Historical Association –

Statement of Financial Position as at February 28, 2015

Balance Sheet

Assets:

Current Assets

Cash and Bank Operating Account-(Note 1)		16,029.88
Savings Account-(Note 2)		899.45
Gaming Account/Direct Access Grant		.70
Prospera Credit Union Shares-(Note 3)		61.00
<u>Prepaid Expenses-(Note 4)</u>		<u>1,366.02</u>
TOTAL		18,357.05

Fixed Assets:

Buildings-(Note 5)		387,735.00
Computer Equipment & Software	7,000.00	
Depreciation	(280.00)	
Computer & Software –Net		6,720.00
Furniture (Note 6)	2,250.00	
Accumulated Depreciation	(2,250.00)	
<u>Furniture and equipment-Net</u>		<u>0.00</u>
TOTAL		394,455.00
TOTAL ASSETS		394,455.00

Liabilities:

<u>Current Liabilities-</u>		<u>853.06</u>
TOTAL		853.06
TOTAL LIABILITIES		(853.06)

Notes to this page located on Page 4

Agassiz Harrison Historical Society

Income Statement for the Year Ended February 28, 2015

Revenue:

District of Kent/Tourism fee for service	12,000.00
Summer Student Program	4,782.00
Chamber of Commerce Grant	500.00
Cheam Pacific Ventures	500.00
Harrison Hot Springs Grant	500.00
Hardy Holdings/Pioneer Motors	200.00
Kent Harrison Foundation	1,700.00
Lions Club	100.00
Prospera Credit Union	100.00
Royal Canadian Legion	100.00
Workshops/Building Rentals	880.00
Fundraising	3,218.00
Museum Door Donations	2,333.97
Books/Memories	353.65
Memberships (Note 7)	2,840.00
Photocopies	90.00
In Memoriam Donations	899.16
Local Motive Gift Shop	3,200.00
WWP Productions	2,950.00
<u>Interest Earned</u>	<u>9.70</u>
Total Revenue	37,256.48

Expenses:

Museum Manager	37,595.69
Summer Student	5,793.79
Advertising & Promotion	388.91
Bank Charges/Interest/Accounting	894.19
Computer & Internet	751.67
Fundraisers	1,127.85
Insurance	2,791.99
Office Supplies/Postage/Telephone	1,267.43
Dues/Memberships/Subscriptions	355.00
Professional Fees & Travel	118.72
Projects /Grant	9,730.37
Repairs & Maintenance	661.08
Tourism	2,223.24
<u>Uncategorized</u>	<u>59.93</u>
Total Expenses	63,759.86

Notes to this page located on Page 4

Agassiz Harrison Historical Society

Notes to Financial Statements

February 28, 2014

Page 2-Balance Sheet

- Note 1 A portion of these funds (\$1,700.00-2015 Kent Harrison Foundation Grant) are held in reserve for completion of project to be completed in upcoming fiscal year.
- Note 2 The funds allocated to this account remain for completion of the **Museum** renovation project and will be used in the upcoming fiscal year.
- Note 3 Prospera Credit Union requires member to have an equity share with their institution. The dividends were .92 cents and were directly transferred to the Investment saving account.
- Note 4 Barton's /Hub Insurance Agency for Fire & Liability Insurance -- August 2015
- Note 5 Main **Station** Building and auxiliary **Barn** only --land belongs to the District of Kent
- Note 6 The Charities Division of CCRA requires all non-profit organizations to record depreciation on capital assets. Depreciation is a non-cash item and is posted in the financial records to show compliance.
- Note 7 Memberships include renewals for 2015/2016 fiscal but received in this fiscal year and 2 life time memberships of \$1000.00 each

Treasurer:

Date:

President:

Date:

Gina Reimer

Joan Vogstad

RECEIVED
DEC 11 2015
BY V. OF H.H.S.

Kent Harrison Arts Council
Box 502
Agassiz, BC
V0M 1A2

December 11, 2015

Corien Becker, Interim Director of Finance
The Corporation of the Village of Harrison Hot Springs
Box 160
495 Hot Springs Rd.
Harrison Hot Springs, BC

Dear Ms. Corien Becker:

We are grateful to the Village of Harrison Hot Springs for the financial support of The Kent Harrison Arts Council arts and culture programming. The Kent Harrison Arts Council would like to apply for a grant of \$2000.00 from the Village of Harrison Hot Springs for assistance through our 2016 season.

Our arts council executive is made up of 6 dedicated members who work very hard and volunteer their time and efforts to make a better and richer community for all. We present as many programs as possible and bring in talented and diverse artists to the community. The KHAC serves the populations of Harrison Hot Springs and the District of Kent including Chehalis and Seabird Island.

The Kent Harrison Arts Council is continuing its very popular workshop programming to be held in various venues in our communities. The 2015-16 artist in residence, Anne Steves will be presenting workshops at the Ranger Station Art Gallery and her own studio. We will again partner with the Agassiz Public Library to present the annual *World of Words* writing workshop and reading in March with award winning author/play-write Mark Leiren-Young. We will hold informal draw-ins and other art making sessions at the gallery and at other venues in the community, for many people appreciate the opportunity to gather and create without the formality of a presented workshop.

Our annual student show, celebrating Arts and Culture Week, will continue to be a source of pride for our schools, but has been fine-tuned to focus on the students of the immediate area only, whether they attend public or private school, are homeschooled or attend one of our two local First Nation schools. Our Young at Art program is increasingly inclusive of all local young artists, and is part of our ongoing commitment to support and encourage local youth in the arts.

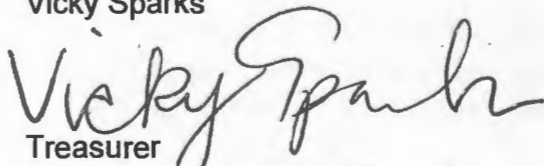
We believe that our projects offer unique and valuable opportunities free of charge (or at very reasonable fees) to the residents of the Village of Harrison Hot Springs. Our partnerships with the Harrison Festival of the Arts, Chehalis School and the Agassiz Public Library are strong and we are committed to their creative and fruitful development. We have been able to bring in to our community notable artists who present unique experiences otherwise not found in the area, for example, Michael Nicoll Yahgulanias in Oct 2014, Eden Beaudry in Oct 2015.

The Kent Harrison Arts Council and the Harrison Festival of the Arts work side by side at the Ranger Station Art Gallery to promote the arts and culture in our communities all year around. We will focus on our strengths, such as our workshops, artist in residence and literary programs and continue to build a solid foundation that will benefit our community. Your support qualifies us for funding from the BC Arts Council, which is vital for the success of our organization.

We thank you for supporting the Kent Harrison Arts Council's programs. We hope that the Village of Harrison Hot Springs can continue to support our very worthwhile programming.

Yours truly,

Vicky Sparks

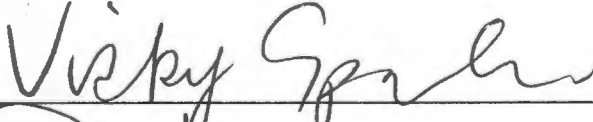
A handwritten signature in black ink that reads "Vicky Sparks". The signature is written in a cursive, flowing style.

Treasurer

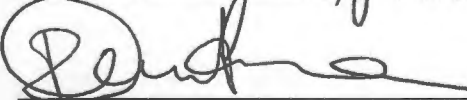
The Kent Harrison Arts Council

Kent-Harrison Arts Council
Balance Sheet
For the Year ended August 31, 2015

	2015	2014
Assets		
Accounts Receivable	4,545.80	554.00
Gallery Float	80.00	60.00
Prospera Credit Union	9,426.23	9,791.06
Prospera Credit Union Shares	75.00	74.00
Royal Bank Visa	<u>3,722.13</u>	<u>2,730.52</u>
Total	17,849.16	13,209.58
<hr/>		
Liabilities		
Accounts Payable		
Accounts Payable	1,846.91	1,921.29
Provincial Sales Tax	284.29	30.10
Payable to Artists-Gallery Sales	<u>707.00</u>	<u>568.62</u>
Total Accounts Payable	2,838.20	2,520.01
Equity		
Balance beginning of Year	8,753.77	12,924.06
Add reserve for Improvements	<u>0.00</u>	<u>0.00</u>
Total	8,753.77	12,924.06
Current Year Income	<u>6,257.19</u>	<u>-2,234.49</u>
Total	<u>15,010.96</u>	<u>10,689.57</u>
Total Liabilities and Equity	<u>17,849.16</u>	<u>13,209.58</u>



Director



Director

Kent-Harrison Arts Council
Income Statement
For the Year ended August 31, 2015

	2015	2014
Revenue		
Grants		
BC Arts Council	5,500.00	5,500.00
Assembly of BC Arts Council	0.00	0.00
Kent-Harrison Foundation	750.00	1,200.00
Village of Harrison	4,000.00	2,000.00
District of Kent	1,500.00	1,500.00
	11,750.00	10,200.00
Total Grants	11,750.00	10,200.00
Other Income		
Gallery Sales	4,121.28	2,580.68
Memberships	205.00	610.00
Donations	333.73	864.11
Recovery-Utilities (Rental Agrmts)	3,622.98	1,827.48
Miscellaneous	551.11	1.10
	8,834.10	5,883.37
Total Other Income	8,834.10	5,883.37
Total Revenue	20,584.10	16,083.37

Kent-Harrison Arts Council
Statement of Income (Loss) and Expenses
For the Year ended August 31, 2015

	2015	2014
Income	20,584.10	16,083.37
<hr/>		
Expenses		
Gallery Commissions	2,034.30	2,259.99
Workshop Expenses	1,974.50	1,484.78
Reception/Exhibit Expenses	429.27	661.86
Student Awards	300.00	300.00
Advertising	2,759.57	2,634.66
Conference Expenses	0.00	1,269.74
Thank You Gifts	0.00	0.00
Office Supplies	478.27	105.30
Telephone	741.27	641.39
Postage	133.69	24.58
Utilities	3,064.47	3,376.47
Maintenance & Repairs	608.83	3,577.55
Sponsorship/Donations	0.00	150.00
Insurance	800.00	874.00
Memberships	260.00	260.00
Minister of Finance	327.56	341.99
Bank Charges	415.18	355.55
	<hr/>	
Total Expenses	14,326.91	18,317.86
	<hr/>	
Total Income (Loss)	6,257.19	-2,234.49
	<hr/> <hr/>	



The **KENT HARRISON ARTS COUNCIL**

RANGER STATION ART GALLERY

98 ROCKWELL DRIVE - HARRISON HOT SPRINGS - 604 796 2723 - kentharrisonartscouncil@shaw.ca

Kent Harrison Arts Council Newsletter Summer/Fall, 2015

The KHAC has some excellent programming coming your way as summer winds down and we look forward to yet another change in the seasons. We hope to see you at our upcoming shows at the Ranger Station and at our workshops this year.

Gallery Schedule : Aug, 2015-Jan, 2016

August: Adam Gibbs – photography, on now

September: PULL! Emily Carr Printing Students Showcase, Sept. 5-27, Reception: Sept. 6, 2-4 pm

October: Eden Veaudry – drawing, Oct 3-Nov 1, Opening reception, Oct 4, 2-4 pm

* Draw-in workshop with Eden Veaudry, October 3, 1-9 pm drop in

November: Small Works Show, Nov 7-Dec 15
Opening reception, Nov. 8, 2-4 pm (12" x 12" panels available soon at the gallery) OPEN CALL

Annual General Meeting: November 15, 2015, 11 a.m. followed by regular meeting

December 15 through January, 2016, KHAC Members Show – no opening reception. Enjoy the Holidays!

Fall 2015 Programs and Workshops:

Workshops are low-cost or free-of-charge thanks to a generous grant from the Kent-Harrison Foundation!

***Watch for our pop-up booths at the Agassiz Farmers Market and the Fall Fair:**

August 27 – Visit us for information on upcoming programming for adults and kids!

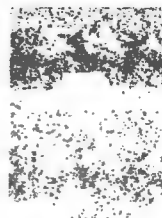
September 10 – Come join us at our booth for some fun and creative potato printing!

September 19 – Come see us at the Fair!

Draw-in Workshop with Vancouver artist Eden Veaudry, Saturday, October 3rd, 2015: Join Eden for an hour or several for this drop-in, draw-in from 1-9 pm. This is a free event for all ages. Using soundscapes and other inspiring methods, learn to access the artist within in new and exciting ways.

October Kids' Fence Tile workshop, time and place TBA.

EMILY CARR UNIVERSITY & COLLEGE



PULL!

AN EXHIBITION OF HAND-PULLED COLOUR SILK SCREEN PRINTS FROM EMILY CARR UNIVERSITY PRINT 204 SUMMER CLASS OF 2015



SEPTEMBER 5 - 27, 2015
OPENING SUNDAY SEPTEMBER 6, 2-4 pm
98 ROCKWELL DRIVE HARRISON HOT SPRINGS
604 796 2723 kentharrisonartscouncil@shaw.ca

We are pleased to welcome our incoming artist in residence for 2015/16, Anne Steves.

Anne J Steves is a visual artist working primarily through drawing, collage and thread based media. Her work examines the narratives of place using the aesthetics of common craft materials. Anne engages with new places and communities through artist residencies, exhibition opportunities and travel and allows these experiences to influence her making process. So far these have included, a canoe journey in Ottawa, an artist book project in Victoria and a study of traditional wool blankets in Wales. Her interest in temporary residence and place can be traced to her immigrant status in Canada.

Born in Wales, Anne made BC her home in 2000 and has since received her BFA from Emily Carr University of Art and Design (2007) and her MFA from the University of Victoria (2010). Anne has been teaching courses at the intersection between art and craft at Vancouver Island School of Art in Victoria, BC. Her work has been chosen to be included in this year's Painting On The Edge and Salt Spring National Art Prize exhibitions.

Anne will be taking up residence at the Kent Harrison Ranger Station for a one year period of research, making and community engagement. She will be working with materials from the local thrift store and drawing upon narrative traditions to give them new life.

www.annejstevesstudio.wordpress.com

The KHAC is supported by:

Our valued members
The Village of Harrison Hot Springs
The District of Kent
The Kent Harrison Foundation



**BRITISH COLUMBIA
ARTS COUNCIL**
An agency of the Province of British Columbia



Incoming Artist in Residence Anne Steves at work in her studio

Email: kentharrisonartscouncil@shaw.ca

Phone:

604.796.2723

Write:

KHAC
P.O. Box 502
Agassiz, BC
V0M 1A0

Visit:

Ranger Station Art Gallery:
98 Rockwell Drive, Harrison Hot Springs

Web: kentharrisonartscouncil.com

[facebook.com/Kent Harrison Arts Council](https://facebook.com/KentHarrisonArtsCouncil)



Kent Harrison Arts Council Newsletter

Winter, 2015

As we look forward to spring's arrival we wish all our members a very happy and healthy New Year. We hope to see every one of you at our upcoming shows at the Ranger Station and at our workshops this year.

2015 Gallery Schedule : February – July

February: Members Show – until Feb. 15th

Note: During the second half of February, some improvements to the interior of the gallery will be taking place. Thank you for your patience.

March: Helena Wadsley, paintings. March 1-29, opening Sunday, March 1st, 2 pm

March 22: *Framing the Landscape* workshop with Artist in Residence Aimée Henny Brown. See below for details.

April: Local Student Show, mixed media. April 4-26, awards ceremony Sunday, April 26, 2 pm

May: Desiree deRuiter, printmaking. May 2-31, opening Sunday, May 3rd, 2 pm

June: Artist in Residence Aimee Henny Brown, mixed media. June 6-July 5, opening Sunday, June 7th

July: Harrison Festival of the Arts show

Supporting our Youth: Jessi Sparks gave another popular button making workshop for kids on January 23 at the Agassiz Public Library. Thanks, Jessi!

Spring 2015 Programs and Workshops:

Workshops are low-cost or free-of-charge thanks to a generous grant from the Kent-Harrison Foundation!

FRAMING THE LANDSCAPE with artist in residence Aimée Henny Brown
MARCH 22 1:00 – 4:00 pm at the Ranger Station Art Gallery

Through a series of drawing exercises, this 3-hour weekend workshop explores working from organic elements (trees, leaves, and found objects), landscape and the environment as subject matter. Principles of drawing such as texture, line quality, tone and shading will be used to create dynamic sketches and new approaches to observational drawing. Sketchbooks and drawing tools will be provided, but feel free to bring any favourite materials along. Please note: this will be an indoor and outdoor session.

Suggested age of participants: 12+

\$20/person for this workshop, max 12 participants. Email or call the gallery for more information (see contact info at the end of this newsletter).

Also coming on March 7th: **Annual World of Words** literary event with our good friends at the Agassiz Public Library. We are currently working out the details, but please watch your inbox and local media for news of this exciting event!

Watch for our Pop-up kids art activities at the Agassiz Farmers Market and other places to be announced!

Artist in Residence News:

As the rain patters on the lake, just feet below my studio window, the luxury of time and space is not lost on me at the Ranger Station. The month of February is upon us, and I have settled into a great working groove in both research and studio production. Currently, I am wrapping up a series of drawings and prints related to plant-life found in Harrison that have healing and survival properties. This series came about while pursuing hikes and walks in the area – my favourite mode of “active” research – and I was surprised with how many species could be identified within this rich, impressive landscape. I managed to get a little turned about on a hike near Hick’s Lake and was struck with the thought, “At least I wouldn’t starve, given the bounty of cattails and plantain!” And so the idea for a survival-botanical series was hatched.

In a similar thematic pocket of survival - the Agassiz-Harrison Museum and Archive has also been an extremely fruitful research avenue, out of which several artist-book projects and drawings have come about. I have been fascinated with images from the 1948 flood, 1950’s snow storms, and local float-houses that once occupied the Rockwell Drive shoreline. These topics have also inspired great conversations and stories from people in the area, which always motivates my studio work further – I really look forward to the next few months as the work for my June exhibition takes shape!

If you are near the Ranger Station Art Gallery, and would like to drop in for a studio visit, please feel free to do so! A cup of tea and friendly cats are always on hand.

-Aimée Henny Brown



Aimée Henny Brown (left) and Gallery Director Rosa Quintana with this year’s newly installed gallery sign featuring the work of the artist in residence.

Email: kentharrisonartscouncil@shaw.ca

Phone:

604.796.2723

Write:

KHAC
P.O. Box 502
Agassiz, BC
V0M 1A0

Visit:

Ranger Station Art Gallery:
98 Rockwell Drive, Harrison Hot Springs

Web: kentharrisonartscouncil.com

[facebook.com/Kent Harrison Arts Council](https://www.facebook.com/KentHarrisonArtsCouncil)

The KHAC is supported by:

Our valued members

The Village of Harrison Hot Springs

The District of Kent

The Kent Harrison Foundation



**BRITISH COLUMBIA
ARTS COUNCIL**
An agency of the Province of British Columbia

THE KENT HARRISON ARTS COUNCIL

presents **TWO SPECIAL EVENTS** celebrating:

Red

Now
available in
paperback!

A HAIDA MANGA

the stunning graphic novel by renowned Haida artist
MICHAEL NICOLL YAHGULANAAS



Friday, November 14

7pm to 9pm @ Agassiz Public Library

7140 Cheam Ave, Agassiz, BC, (604) 796-9510

Join **Michael Nicoll Yahgulanaas** for an artist lecture, slideshow, and Q&A. Refreshments and snacks will be served. All are invited to this free event.

Saturday, November 15

10am to 4pm @ Ranger Station Art Gallery

98 Rockwell Drive, Harrison Hot Springs BC, (604) 796-2723

Join **Michael Nicoll Yahgulanaas** for a free Haida Manga workshop. Pre-registration required before November 7th by email to kentharrisonartscouncil@shaw.ca – lunch and all materials supplied. For participants 13 years and older.

 **BRITISH COLUMBIA
ARTS COUNCIL**
An agency of the Province of British Columbia

 **FVRL**
FRASER VALLEY REGIONAL LIBRARY
Read. Learn. Play. | www.fvrl.bc.ca

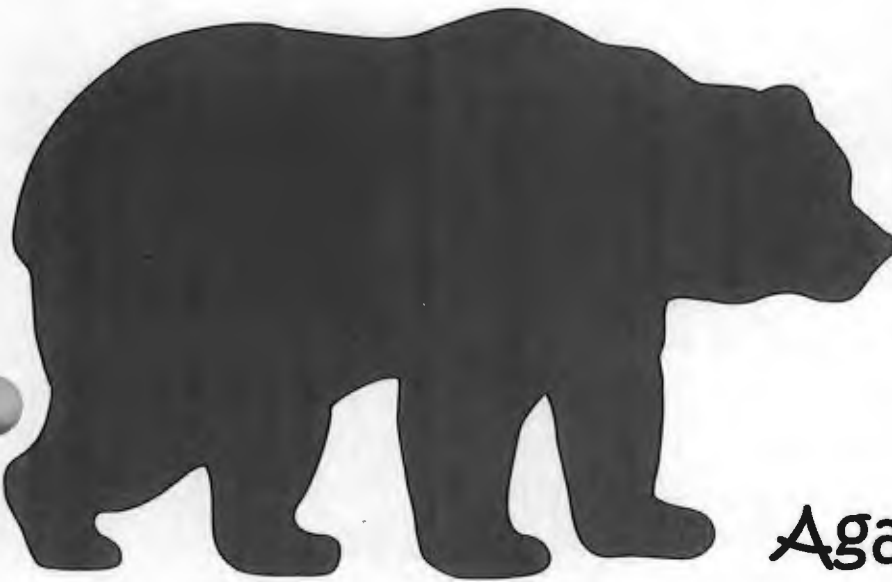
 **mny**

 **Douglas & McIntyre**

the
KENT HARRISON ARTS COUNCIL
invites you to a



Fence Tile Workshop

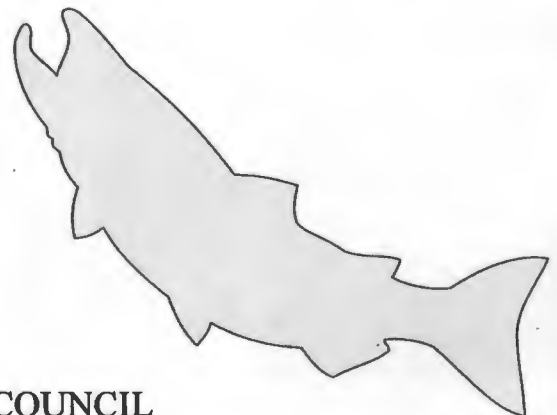


FRIDAY
Oct. 23rd
2pm - 4:30 pm
at the

Agassiz Public Library

Come and paint
a salmon?
a bear?
an eagle?
and help us decorate
the fence at the
Ranger Station Art Gallery
with a parade of local wildlife!

For Kids of All Ages.
Under 8 years old need
an adult in attendance.





The
Kent Harrison Arts Council



BOOKMAKING WORKSHOP!

with artist-in-residence Aimee Henny Brown

Sunday December 14 : 1:00 - 4:00pm

Learn techniques for hand-made, hand-sewn blank books that can be used as journals or sketchbooks!

Workshop fee is \$25/person with all supplies provided, a \$10 non-refundable registration fee is required and can be paid at the Ranger Station Art Gallery, with the remainder paid on day of workshop. Class limit is 12 participants, registration is first come, first served. Participants ages 14 +

Ranger Station Art Gallery Residence Studio

98 Rockwell Drive : Harrison Hot Springs

604.796.2723 : kentharrisonartscouncil@shaw.ca



**BRITISH COLUMBIA
ARTS COUNCIL**
An agency of the Province of British Columbia



presenting **world quality performing arts** including
 the internationally acclaimed **Harrison Festival of the Arts**
 for more than 35 years

November 2, 2015

Attn: Corien Becker, Interm Director of Finance

Village Council
 Resort Municipality of Harrison Hot Springs
 Municipal Office:
 P.O. Box 160, 495 Hot Springs Road
 Harrison Hot Springs, BC V0M 1K0

Dear Corien,

I am writing to request a continuation of annual support of \$12,500 from the Village of Harrison Hot Springs towards the general operations of the Harrison Festival of the Arts. As you know, for the past several years the Festival has received funding of that amount from the Resort Municipality Initiative funds. The cessation of that money leaves us with a significant gap in our revenue. Maintaining the current funding level is essential to maintaining the quality our audience has come to expect from this predominantly free to the public festival. We appreciate the support of the municipality for this important and successful cultural event. We will be applying for the Grant in Aid when the application process is announced, but I thought I would send this initial Letter of Request to let you know of the amount we will be requesting.

Sincerely,

Andy Hillhouse
 Executive Director

FILE #	DATE
185020-2016	NOV 3/15
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	
INITIAL <input type="checkbox"/>	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	



Grants to Groups

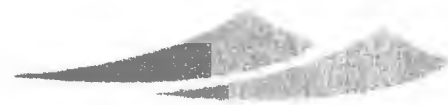
The deadline for receipt of applications for Grants to Groups to be considered for inclusion in the Village's 2016 Financial Plan is December 11, 2015. All organizations requesting a grant must submit an application in writing prior to the deadline and must include the following:

- How the funds will be expended;
- How the grant will assist Council in achieving its objective;
- The anticipated benefit to the Harrison Community; and
- Include the most recent financial information detailing the organization's activities.

Upon adoption of the 2016 Financial Plan by Council, all applicants will be notified of the status of their submission.

Corien Becker, CPA, CGA

Interim Director of Finance



HARRISON HOT SPRINGS

Naturally Refreshed



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016

FROM: Bob Wilson **FILE:** 0550-01
Interim Chief Administrative Officer

SUBJECT: Appointment of Chief Administrative Officer and other appointments

ISSUE: Council needs to appoint the Village's new Chief Administrative Officer and a few other statutory appointments.

BACKGROUND:

It is a requirement under the *Community Charter* that Council appoint a Chief Administrative Officer. It is wise to appoint staff members to Deputy positions so there is no gap in service should the primary person be absent from the Village.

RECOMMENDATION:

THAT effective February 15, 2016, Madeline McDonald be appointed to the following positions:

- Chief Administrative Officer pursuant to section 147 of the *Community Charter*;
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*;
- Financial Officer pursuant to section 149 of the *Community Charter*; and
- Approving Officer pursuant to section 77 of the *Land Title Act*.

AND THAT Madeline McDonald be authorized to sign cheques and other financial instruments on behalf of the Village;

AND THAT effective February 1, 2016, Tracey Jones be appointed Deputy Financial Officer;

AND THAT effective February 1, 2016, Lisa Grant be appointed Deputy Approving Officer;

AND THAT the appointment, made December 7, 2015, of Robert Douglas Wilson to various positions with the Village, be rescinded effective February 1, 2016;

AND THAT Prospera Credit Union be appointed as the Financial Institution for the Village;

AND THAT McConnell Voelkl be appointed as the Municipal Auditor for the Village;

AND THAT Murdy McAllister be appointed as Municipal Solicitors for the Village.

Respectfully submitted for your consideration;



Bob Wilson
Interim Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016

FROM: Interim Chief Administrative Officer **FILE:** 5340-03-01

SUBJECT: Repairs to the Centrifuge Decanter Scroll – Waste Water Treatment Plant

ISSUE:

The Centrifuge Decanter Scroll at the Village’s wastewater treatment plant is in need of repair and prior budget approval is required for this repair.

BACKGROUND:

It is necessary for our centrifuge decanter scroll to be repaired at the New Jersey facility of the original supplier of this part of our waste water treatment plant. Attached is a copy of their quotation which is in Canadian dollars. Although the quote is for \$32,684 plus tax and freight, there is a possibility we may have to rent a scroll if our unit is gone and out of service longer than 2 months. We can operate the plant for up to 2 months without the scroll in place. The rental of the scroll is \$105/per day plus shipping, etc. The repair will form part of the 2016 operating budget and we are seeking authority to spend the money now to get the scroll repaired. We will do our best to have our repair take precedent over others so we don’t have to rent a scroll but there is that possibility it may take longer than 2 month to repair and send it back.

RECOMMENDATION:

THAT the Chief Administrative Officer be authorized to spend up to \$55,000 from the 2016 Sewer operating budget to repair the Centrifuge Decanter Scroll.

Respectfully submitted for your consideration;

Bob Wilson
Interim Chief Administrative Officer





December 22, 2015

GEA Mechanical Equipment US, Inc.

GEA Westfalia Separator Division

100 Fairway Court
Northvale, NJ 07647

Phone (201) 767-3900
Fax (201) 767-3901
Sales.wsus@gea.com
www.gea.com

Dear Sir,

The following is a **preliminary** estimate to repair your CD 305 Westfalia centrifuge decanter scroll. This estimate is based on the assumption that major parts of the scroll do not require replacement. Freight and taxes are not included.

A complete estimate can only be provided after inspection of the scroll in our repair facility. Inspection costs for cleaning and mandatory dye testing are typically \$1000.00 depending on the amount of cleaning required to prepare the parts for dye testing. If during the course of the inspection, corrosion damage is found, it may be necessary to machine the parts to determine if they are safe for continued use.

INSPECTION

- Disassembly
- Cleaning
- Inspection (including Dye testing)
- Submit Written Estimate

Sub Total: 1,300.00

Labor:

- Replace up to 200 tiles (scroll has total of 485-500)
- Repair wear plates
- Install linings on liquid and solids end bearing seats
- Rebalance scroll

Sub Total: 9,100.00

Parts:

- 200 tiles

\$22,464.00

Sub Total: 22,464.00

Preliminary Total 32,684.00 CAD

*possible rental cost \$105/day 3-4 wks.
tech up to 2 trips \$10,000*

Midwest Office
725 Tollgate Road
Elgin, Illinois 60123
Phone: (630) 503-4700
Fax: (630) 503-4701

South Office
4725 Lakeland Commerce Pkwy #4
Lakeland, Florida 33805-7666
Phone : (863) 603-8900
Fax: (863) 603-8901

Southwest Office
2408 Timberloch Place, C-4
The Woodlands, Texas 77380
Phone: (281) 465-7900
Fax: (281) 465-7901

West Office
555 Baldwin Road
Patterson, California 95363
Phone: (209) 895-6300
Fax: (209) 895-6301



If you would like to make arrangements to send the bowl Westfalia Separator please contact Paula Brown at (201) 784-4353 for Return Goods Authorization. A copy of relevant MSDS sheets for products and cleaning solutions will be required before inspection of the bowl.

Best Regards,

Mike Ebenhack
Manager – Repair Dept.



Bruce Malfait
 Utilities Chief Operator
 Village of Harrison Hot Springs
 British Columbia Canada
 P 604 796 2171 ext 232
 F 604 796 2192
 C 604 795 0843

Mechanical Separation
GEA Westfalia Separator, Inc.
 100 Fairway Court
 Northvale, NJ 07647
 Phone (201) 784-4376
 Fax (201) 784-6485
Paula.Brown@gea.com

December 23, 2015

Bruce,

GEA Westfalia Separator, Inc. appreciates the opportunity to supply your company with a CD 305 Rental Scroll (SN 8009-568). Please be advised that our rental equipment is made available for the sole purpose of allowing our customers to operate normally while their equipment is being repaired at the Westfalia Authorized repair facility.

Our Terms of Agreement are as follows:

The rental fees begin upon receipt the equipment at your facility and continue until the receipt of your repair purchase order approval.

1. Rental Fee \$105.00 per Day.
2. Freight is charged at cost (Pre-paid & Add).
3. Normal wear and refurbishing of the Rental Scroll is included in the rental fee. Any additional damages caused by mishandling or improper use will be at additional cost.
4. Westfalia reserves the right to increase the rental rate to \$375.00 per day if your scroll is not sent to Westfalia for repair or if the repair is not authorized in a reasonable time after receipt of quotation. Minimum charge of 30 days will apply.

The Rental Scroll is available for immediate shipment after receipt of your rental purchase order (subject to prior sale).

Rental equipment supplied remains the property of Westfalia Separator.

The following optional services are available:

Installation of rental scroll Westfalia service engineer... See attached rate schedule

To place an order, please fax (201-784-6485) or e-mail your purchase order to Paula.Brown@gea.com.

Best Regards,
 Mike Ebenhack

Midwest Office
 1707 Randall Road
 Suite 355
 Elgin, Illinois 60123
 Phone: (847) 742-0800
 Fax: (847) 742-1075

South Office
 4725 Lakeland Commerce Pkwy #14
 Lakeland, Florida 33805-7666
 Phone : (863) 669-1500
 Fax : (863)669-1602

Southwest Office
 2408 Timberloch Place, C-4
 The Woodlands, Texas 77380
 Phone: (281) 362-1000
 Fax: (281) 362-8070

West Office
 555 Baldwin Road
 Patterson, California 95363
 Phone: (209) 895-6300
 Fax: (209) 895-6301

Repair Dept.

Domestic Service Rates Effective February 1, 2015

	Regular Service
Monday – Friday	\$135.00 / hr.
Monday – Friday Overtime	\$180.00 / hr.
Saturday	\$180.00 / hr.
Sunday & Holiday	\$230.00 / hr.

Engineering, Test and Training Fees	<i>\$1,590.00 per / day</i>
--	------------------------------------

Travel Expenses	Plane fare, car rental, meals, lodging, etc. are charged at actual cost. Use of the company service fleet, leased or private vehicles is charged at \$0.575 cents/mile . Travel time will be charged at \$85.00 per hour on weekdays and \$120.00 per hour on Saturday, Sunday and Holidays.
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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016
FROM: Interim Chief Administrative Officer **FILE:** 0550-20/6430-01
SUBJECT: Council Retreat and Strategic Planning session

ISSUE:

Council normally has a 3-day retreat to discuss the budget and the various components that make up the budget but this year, I am suggesting that Council use one of those days to bring in an outside consultant to assist Council in preparing a strategic plan for 2016, 2017 and 2018.

BACKGROUND:

I believe it is important for Council to have a strategic plan for the remaining 33 months they are in office. An outside consultant, with experience in this area, will be able to guide Council in the formation of a strategic plan for the next three years.

The Mayor, in discussions with the Councillors, will determine a suitable date and location for the Council's annual retreat. Last year, the retreat was held at the Harrison Hot Springs Resort & Spa, March 11 to 13.

RECOMMENDATION:

THAT the Chief Administrative Officer be authorized to obtain an outside consultant to assist Council in developing a strategic plan for their remaining term, at a cost not to exceed \$1,000 plus expenses.

Respectfully submitted for your consideration;

Bob Wilson
 Interim Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016

FROM: Lisa Grant **FILE:** 3060-20-DP01-16
 Manager of Development and Community Services

SUBJECT: Development Permit for 378 Esplanade Avenue (Laguna Beach)

ISSUE:

The Strata Corporation on behalf of the owners of 378 Esplanade Avenue have applied for a Development Permit to facilitate an exterior renovation to an existing multiple family building.

BACKGROUND:

The Strata Corporation has applied for a Development Permit in order to facilitate an exterior renovation for a multi-family building located at 378 Esplanade Avenue (Laguna Beach). As a requirement of the Lakeshore Development Permit Area 1, major changes to the façade/exterior may require a development permit. As such the applicant has applied for a development permit.

DISCUSSION:

The subject building was constructed in the 1990s. The proposed renovation will not alter the existing footprint of the building or change the existing landscaping. However it will change the existing exterior/building façade. Therefore, a development permit is required.

Consistency with Design Guidelines

The Official Community Plan provides design guidelines. These guidelines provide direction for a variety of elements of the form and character of a new development.

This includes:

- Architecture (building height, form and massing, rooflines and roofs, orientation and relationship to the streetscape, entrances, materials, and detailing)
- Site Planning (building setbacks, streetscape/landscape, parking)
- Signage (size and mounting options, materials, and graphics and style)

In the case of the proposed exterior renovation, no architectural elements, landscaping or site planning will be changing. The only changes to the building will be a change to the exterior finishing materials and colours.

According to the design guidelines the following materials should be used for commercial and residential buildings in the Lakeshore Development Permit Area 1:

- Accent materials with some rugged “earth” materials such as stone or wood. Other finishes should complement these anchoring materials. This can include brick, stucco, and wood sliding.
- There should be a variation in texture and materials to add interest to the façade.
- Colours should fall within the dark grey/green, dark red, and cream/white colour families. Essentially have an earth-like tone.

The applicant is proposing to use brick in an autumn colour, grey accent and hardie panels, faux wood soffit panels. A rendering is attached in Schedule A for your information.

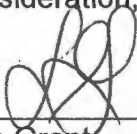
CONCLUSION:

Overall the proposed exterior and façade upgrades meet the design guidelines and therefore the Development Permit should be issued.

RECOMMENDATION:

THAT Council approve the issuance of Development Permit 01/2016 with respect for the property located at 378 Esplanade Avenue (Laguna Beach).

Respectfully submitted for your consideration;



Lisa Grant
Manager of Development and Community Services

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Bob Wilson
Interim Chief Administrative Officer

Schedule A



VILLAGE OF HARRISON HOT SPRINGS

DEVELOPMENT PERMIT NO. DP01-2016

1. This Development Permit No. 01-2016 is issued to:

Strata Plan LMS 787
378 Esplanade Avenue
Harrison Hot Springs, BC V0M 1K0

as the owners (the "Permittees") and shall apply only to that certain parcel or tract of land within the Village of Harrison Hot Springs (the "Village") described below, and any and all buildings, structures, and other development thereon:

Parcel Identifier: 018-173-756

Strata Lot 1 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-764

Strata Lot 2 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-772

Strata Lot 3 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-781

Strata Lot 4 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-799

Strata Lot 5 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-802

Strata Lot 6 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-811

Strata Lot 7 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-829

Strata Lot 8 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-507

Strata Lot 32 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-515

Strata Lot 33 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-523

Strata Lot 34 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-531

Strata Lot 35 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-540

Strata Lot 36 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-558

Strata Lot 37 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-566

Strata Lot 38 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-574

Strata Lot 39 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-825

Strata Lot 64 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-833

Strata Lot 65 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-841

Strata Lot 66 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-850

Strata Lot 67 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-868

Strata Lot 68 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-876

Strata Lot 69 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-884

Strata Lot 70 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-837

Strata Lot 9 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-845

Strata Lot 10 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-853

Strata Lot 11 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-861

Strata Lot 12 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-870

Strata Lot 13 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-888

Strata Lot 14 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-896

Strata Lot 15 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-900

Strata Lot 16 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-196-582

Strata Lot 40 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-591

Strata Lot 41 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-604

Strata Lot 42 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-612

Strata Lot 43 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-621

Strata Lot 44 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-647

Strata Lot 46 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-655

Strata Lot 47 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-892

Strata Lot 71 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-906

Strata Lot 72 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-914

Strata Lot 73 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-922

Strata Lot 74 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-931

Strata Lot 75 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-949

Strata Lot 76 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-957

Strata Lot 77 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-918

Strata Lot 17 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-926

Strata Lot 18 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-934

Strata Lot 19 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-942

Strata Lot 20 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-951

Strata Lot 21 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-969

Strata Lot 22 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-977

Strata Lot 23 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-985

Strata Lot 24 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-663

Strata Lot 48 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-671

Strata Lot 49 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-680

Strata Lot 50 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-698

Strata Lot 51 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-701

Strata Lot 52 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-639

Strata Lot 45 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-710

Strata Lot 53 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-728

Strata Lot 54 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-736

Strata Lot 55 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-744

Strata Lot 56 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-965

Strata Lot 78 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-973

Strata Lot 79 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-981

Strata Lot 80 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-990

Strata Lot 81 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-007

Strata Lot 82 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-015

Strata Lot 83 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-023

Strata Lot 84 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-173-993

Strata Lot 25 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-001

Strata Lot 26 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-019

Strata Lot 27 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-027

Strata Lot 28 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-035

Strata Lot 29 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-043

Strata Lot 30 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-174-051

Strata Lot 31 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-752

Strata Lot 57 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-761

Strata Lot 58 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-779

Strata Lot 59 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-787

Strata Lot 60 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-795

Strata Lot 61 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-809

Strata Lot 62 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-197-817

Strata Lot 63 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-831

Strata Lot 85 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-040

Strata Lot 86 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-058

Strata Lot 87 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-066

Strata Lot 88 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-074

Strata Lot 89 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

Parcel Identifier: 018-198-082

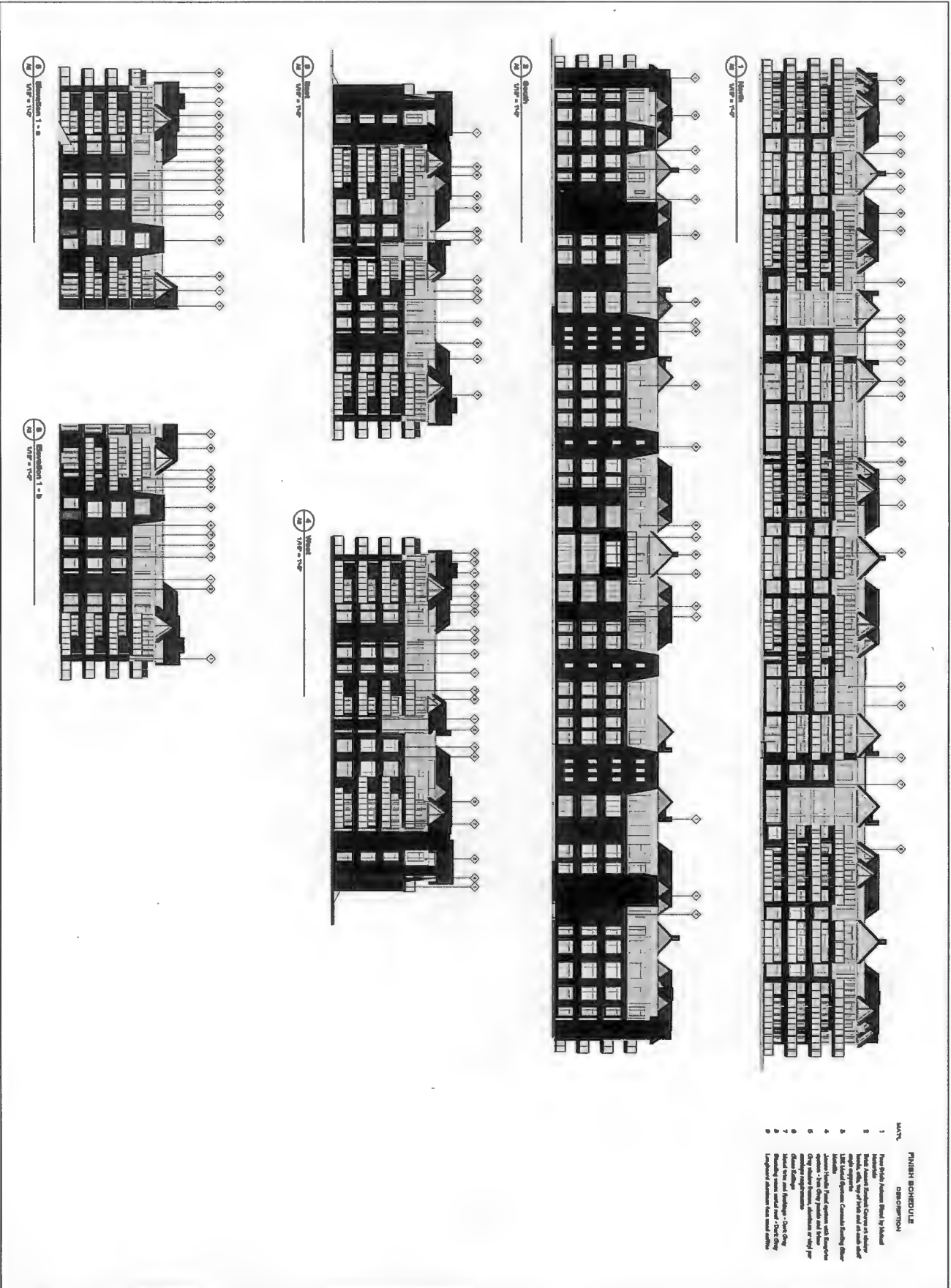
Strata Lot 90 Section 13 Township 4 Range 29 West of the 6th Meridian New Westminster District Strata Plan LMS787 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1

(the "Lands")

Civic Address: 378 Esplanade Avenue, Harrison Hot Springs BC

2. This Development Permit ("DP") is issued pursuant to the *Local Government Act* and the applicable bylaws of the Village and is issued subject to compliance with all of the bylaws of the Village, except as specifically varied or supplemented by this Permit.
3. The following DP terms and conditions shall apply to the Lands:
 - 3.1 That exterior changes be consistent with Schedule A attached hereto.
4. This Permit does not constitute subdivision approval or a Building Permit and does not entitle the Permittee to undertake any work without the necessary approvals or permits. Site work must be in compliance with the above noted site plan.
5. The Permittee shall save harmless and effectually indemnify the Village from and against:
 - a. any and all actions and proceedings, costs, damages, expenses, claims and demands whatsoever and by whosoever brought by reason of or in any way arising out of or related to the construction, installation, maintenance or repair of the DP Measures, including, without limitation, any and all claims for injurious affection, whether such claims arise at law or under any statute, including, without limitation, the Expropriation Act, R.S.B.C. 1996, and any amendments, rules or regulations thereto, or otherwise whatsoever;
 - b. any and all expenses and costs which may be incurred by reason of or in any way arising out of or related to the construction, installation, maintenance or repair of the DP Measures resulting in damage to any property owned in whole or in part by the Village or which the Village by duty or custom is obliged, directly or indirectly, in any way or to any degree, to construct, install, maintain or repair;
 - c. any and all expenses and costs which may be incurred by reason of liens for non-payment of labour materials, workers' compensation, unemployment insurance, Federal or Provincial tax, check-off or encroachments owing to mistakes in survey;
6. If works defined in this Permit are not substantially commenced within two years of the date of issuance of this Permit, this Permit expires.
7. AUTHORIZING RESOLUTION PASSED by Village of Harrison Hot Springs Council on _____, 2016.

Schedule A



FINISH SCHEDULE

NO.	DESCRIPTION
1	Finish Schedule Based by Material
2	Interior
3	Basic Acoustic Sound Control at Ceiling
4	Acoustic Ceiling Tiles
5	Acoustic Wall Panels
6	Acoustic Floor Panels
7	Acoustic Sound Control at Ceiling
8	Acoustic Sound Control at Ceiling
9	Acoustic Sound Control at Ceiling
10	Acoustic Sound Control at Ceiling

CRAVEN | HUSTON | POWERS ARCHITECTS ARCHITECTURE AND LANDSCAPE ARCHITECTURE

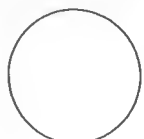
9355 YOUNG ROAD, CHILLIWACK B.C. V2P 4S3 TEL: (604) 793-9445



JOB NO.	Project Number
SCALE	1/8" = 1'-0"
DATE	Issue Date

DRAWING NAME		
Elevations		
REVISIONS		
NO.	DATE	DESCRIPTION

DRAWING NAME	
LAGUNA BEACH CONDOMINIUM	
Enter address here	







VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1077

Being a bylaw to authorize revenue anticipation borrowing

WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, provide for the borrowing of money that may be necessary to meet current lawful expenditures;

AND WHEREAS 75% of all property taxes imposed for all purposes in 2015, is \$2,625,825.00;

NOW THEREFORE the Council of the Village of Harrison Hot Springs in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Revenue Anticipation Temporary Borrowing Bylaw No. 1077, 2016".
2. Council is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of two million (\$2,000,000.00), as the same may be required.
3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and the Financial Officer.
4. The money so borrowed shall be used solely for the purpose of meeting current lawful expenditures of the Village during 2016 and shall be repaid prior to December 31, 2016.

READ A FIRST TIME THIS DAY OF JANUARY, 2016

READ A SECOND TIME THIS DAY OF JANUARY, 2016

READ A THIRD TIME THIS DAY OF JANUARY, 2016

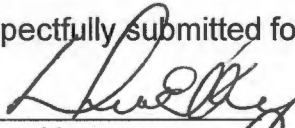
ADOPTED THIS DAY OF , 2016

Mayor

Corporate Officer


THAT "Bylaw Notice Enforcement Amendment Bylaw No. 1079, 2016" be given introduction and three readings.

Respectfully submitted for your consideration;



Debra Key
Deputy Chief Administrative Officer/CO

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Robert Wilson
Interim Chief Administrative Officer

attachment

HARRISON HOT SPRINGS

Naturally Refreshed

**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1078**

A bylaw to repeal Animal Control and Licence Bylaw No. 1039, 2013

WHEREAS the Mayor and Council adopted the Animal Control and Licence Bylaw No. 1039 on July 8, 2013;

AND WHEREAS Council approved a Sub-Regional Animal Control Service Area for animal control service with the Fraser Valley Regional District;

AND WHEREAS the Fraser Valley Regional District has adopted Bylaw No. 1351, 2015 to amend the Fraser Valley Regional District Animal Control Regulation Bylaw No. 1206, 2013 to include the Village of Harrison Hot Springs in its animal control service program;

AND WHEREAS the Village of Harrison Hot Springs Animal Control and Licence Bylaw No. 1039, 2013 must be repealed;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Animal Control and Licence Repeal Bylaw No. 1078", 2015.

2. The following bylaw is hereby repealed:

(a) The Village of Harrison Hot Springs "Animal Control and Licence Bylaw No. 1039, 2013".

3. READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF , 2016.

READ A SECOND TIME THIS DAY OF , 2016.

READ A THIRD TIME THIS DAY OF , 2016.

ADOPTED THIS DAY OF , 2016

Mayor

Corporate Officer

A bylaw to amend the Bylaw Notice Enforcement Bylaw No. 855

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Bylaw Notice Enforcement Bylaw No. 855 by deleting the section referring to the Animal Control and Licence Bylaw 1039 and replacing the Schedule of Designated Bylaw Contraventions and Penalties;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Bylaw Notice Enforcement Amendment Bylaw No. 1079, 2016".

2. The Schedule of Designated Bylaw Contraventions and Penalties is attached hereto as Schedule "A" and forms part of this bylaw.

3. REPEAL

That the Schedule of Designated Bylaw Contraventions and Penalties attached as Schedule "A" to the Village of Harrison Hot Springs Bylaw No. 855 and Bylaw Notice Enforcement Bylaw No. 1073, 2015 is hereby repealed in its entirety.

READ A FIRST TIME THIS DAY OF , 2016

READ A SECOND TIME THIS DAY OF , 2016

READ A THIRD TIME THIS DAY OF , 2016

ADOPTED THIS DAY OF , 2016

Mayor

Corporate Officer

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Building Regulation Bylaw No. 965	69	No Building Permit	500.00	490.00	510.00
	122	Occupy building or structure without Occupancy Permit	500.00	490.00	510.00
	141(1)	Reverse, alter, deface, cover, remove, or tamper with a construction identification placard stop work order, certificate or notice posted on or affixed to a building or structure.	500.00	490.00	510.00
	141(2)	Vary description, plans and supporting documents for the building, structure or work for which a permit has been issued	500.00	490.00	510.00
	141(8)	Occupy or permit occupancy of a building or structure or part of a building or structure without final inspection	500.00	490.00	510.00
Business Licencing and Regulation Bylaw No. 945 and Amendment Bylaw No. 1074 Business Licencing and Regulation Bylaw Amendment No. 998	3(a)	Carry on business without a licence	200.00	190.00	210.00
	3(e)	Fail to secure premises; carry alcohol between premises, building and other locations	400.00	390.00	410.00
	Buskers 21(b)i	Perform busking without a licence	200.00	190.00	210.00
	21(b)ii	Busking with amplified music	200.00	190.00	210.00
	21(b)iii	Vending goods or wares	400.00	390.00	410.00
	21(b)iv	Busking outside hours of 11:00 a.m. and 9:00 p.m.	200.00	190.00	210.00
	21(b)viii	Promoting "cause" or any issue of a controversial nature	400.00	390.00	410.00
	Vendors 25(h)	Selling prohibited goods	400.00	390.00	410.00
25(n)	Vend on the beach outside hours of 11:00 a.m. and 8:00 p.m.	100.00	90.00	110.00	
Fireworks Regulation Bylaw No. 871	1.2.1	Possess fireworks without permit	100.00	90.00	110.00
	1.2.2	Ignite, explode, set off or detonate fireworks in such a manner as may endanger or create a nuisance	100.00	90.00	110.00
Abatement and Control of Noise Bylaw No. 474	4	Disturb the peace with excessive noise	100.00	90.00	110.00
	4(a)	Disturb the peace with radio noise, stereo noise or other amplified noise between 11:00 p.m. and 7:00 a.m.	100.00	90.00	110.00
	4(b)	Disturb the peace with bird or animal noise in excess of one-half hour.	100.00	90.00	110.00
	4(c)	Operate power lawnmower or power saw between the hours of 10:00 p.m. and 8:00 a.m.	100.00	90.00	110.00
	4(h)	Motor vehicle which disturbs	100.00	90.00	110.00
	4(i)	Erect, demolish, construct, alter or repair any of building or structure on Sunday or weekdays between the hours of 10:00 p.m. and 8:00 a.m.	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Highway and Traffic Bylaw No. 974	16(d)	Interfere with any traffic control device	210.00	190.00	210.00
	16(e)	Fail to comply with any lawful direction, command or order of a Bylaw Enforcement Officer, Peace Officer or a member of the Fire Department	100.00	90.00	110.00
	16(f)	Commercial vehicles in excess of 5500 kg (tare weight) on residential street	300.00	290.00	310.00
	27(b)	Fail to park in designated parking between lines or markings	25.00	15.00	35.00
	27(c)	Park in loading zone and beyond maximum of 30 minutes	50.00	40.00	60.00
	27(d)	Park in bus zone	25.00	15.00	35.00
	27(e)	Park in designated physically disabled motorist stall without valid placard	50.00	40.00	60.00
	27(f)	Park on sidewalk or boulevard	25.00	15.00	35.00
	27(g)	Park in front of a public or private driveway	50.00	40.00	60.00
	27(h)	Park within 5 meters of a hydrant	25.00	15.00	35.00
	27(i)	Park on crosswalk or within 5 meters of the approach side of a crosswalk	25.00	15.00	35.00
	27(j)	Park within 6 meters of either side of an entrance to or exit from public meeting place, fire hall or playground	25.00	15.00	35.00
	27(k)	Obstruct traffic alongside or opposite of highway excavation or obstruction	25.00	15.00	35.00
	27(l)	Park on highway side of a motor vehicle stopped or parked parallel to the curb side of a highway	25.00	15.00	35.00
	27(m)	Park on a bridge or other elevated structure on a highway	25.00	15.00	35.00
	27(n)	Park which obstructs the visibility of traffic or a traffic control device	25.00	15.00	35.00
	27(o)	Park on cycle path on any portion of a highway for a longer period of time than indicated on the traffic control device	25.00	15.00	35.00
	27(p)	Park on a highway for a continuous period exceeding 48 hours without movement	50.00	40.00	60.00
	27(q)	Commercial vehicle parked longer than 24 hours in a given area	100.00	90.00	110.00
	27(r)	Park adjacent to a yellow curb	25.00	15.00	35.00
	27(s)	Face wrong direction from the normal flow of traffic on the highway	25.00	15.00	35.00
	27(t)	Park where prohibited	40.00	30.00	50.00
	27(u)	Park in lane less than 3.5 meters of the travelled portion of the lane for other vehicle	40.00	30.00	50.00
27(v)	Park in boat launch area without permit	40.00	30.00	50.00	
27(w)	Park in close proximity to other vehicle to obstruct or unduly restrict movement	40.00	30.00	50.00	
29(a)ii	Exceed total weight of the vehicle and/or trailer in excess of 5500 kg and is in a residential zone between the hours of 7:00 p.m. and 7:00 a.m.	100.00	90.00	110.00	
29(b)	Recreational vehicle parked on any street in excess of 8 hours regardless if it is moved or not to another location	100.00	90.00	110.00	

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
	29(c)	Park unattached utility, boat or RV trailer on any street	50.00	40.00	60.00
	31(a)	Park a vehicle in a stall for a period of time greater than the time indicated by the traffic control device	25.00	15.00	35.00
Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 829	3	Disconnect meter	500.00	490.00	510.00
	5	Divert or install exhaust fans	500.00	490.00	510.00
	6	Store or use dangerous goods	500.00	490.00	510.00
	7	Construct or install trap	500.00	490.00	510.00
	8	Construct or install obstruction to an exit	500.00	490.00	510.00
	10(1)	Interfere or obstruct inspector	500.00	490.00	510.00
	10(2)	Remove, alter, mutilate posted notice	500.00	490.00	510.00
	11	Allow growth of mold or fungus	500.00	490.00	510.00
	12(1)	Cause or permit a nuisance	500.00	490.00	510.00
	12(2)	Cause or permit water, rubbish or unsightly matter to accumulate	500.00	490.00	510.00
	13	Cause or permit a noxious or offensive trade	500.00	490.00	510.00
	16(1)	Fail to inspect residential premises subject to Tenancy Agreement	500.00	490.00	510.00
	16(2)(a)	Failure to give written notice of contravention	500.00	490.00	510.00
16(2)(b)	Failure to comply with notice	500.00	490.00	510.00	
Outdoor Campfire Regulation Bylaw No. 916	3.1	Outdoor fire without a permit	50.00	40.00	60.00
	5.4	Burn rubbish, refuse, tires, oil, plastics, synthetics, or construction material of any kind	100.00	90.00	110.00
	5.5	Fire within 10 meters of building or property line	100.00	90.00	110.00
	5.6	Fire within 20 meters of municipal road	100.00	90.00	110.00
	5.8	Open fire on the beach	100.00	90.00	110.00
	5.9	Allow fire to spread causing damage to property	100.00	90.00	110.00
	5.10	Fire during high winds	200.00	190.00	210.00
	5.11	Leave fire unattended	200.00	190.00	210.00
5.12	Fail to extinguish fire	100.00	90.00	110.00	
Littering and Dumping and Snow Bylaw No. 870	2, 9, 11	Dispose or deposit garbage or rubbish in a public place	50.00	40.00	60.00
	2(c)	Deface, damage any property owned by or in care of the Village	100.00	90.00	110.00
	3	Damage or kill a tree, shrub, turf, and flower in a public place	100.00	90.00	110.00
	4(b)	Fail to remove snow, ice and litter from any sidewalk in front of or adjacent property no later than 4:00 p.m.	100.00	90.00	110.00
	7	Deface, destroy any building, structure, facility, fence, sign, seat or bench or ornament on public property	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Waste Collection and Disposal Bylaw No. 959	3(b)	Dump or dispose of any waste	100.00	90.00	110.00
	3(c)	Deposit or use waste for lot filling or levelling purposes.	100.00	90.00	110.00
	3(d)	Allow waste of any kind whatsoever to leak, spill, blow, drop from any vehicle or container onto any street within the Village	100.00	90.00	110.00
	3(e)	Place or cause to be placed any waste upon any street or public land other than in accordance with the Residential Waste Collection Service conditions	100.00	90.00	110.00
	3(f)	Dispose of waste into a container belonging to another person unless given the authority to do so by the owner or occupier of the premises	100.00	90.00	110.00
Park Regulation Bylaw No. 915	3	Enter public beach or park after curfew	100.00	90.00	110.00
	4	Set up or occupy shelter in park, on street or public property	100.00	90.00	110.00
	5	Carry in or set up camping equipment	100.00	90.00	110.00
	6	Remove gravel, sand or earth from beach or shore	100.00	90.00	110.00
	7	Litter on beach or in water	100.00	90.00	110.00
	8	Move or remove buoys, rafts, signs from any beach or from water	100.00	90.00	110.00
Park Regulation Amendment Bylaw No. 1040	9	Kindle, build, light, maintain any fire, barbeque, hibachi or any other form of cooking apparatus that uses wood, charcoal, briquettes or any other form of natural burning product on any beach or park	100.00	90.00	110.00
	10	Operate water vehicle inside buoyed areas	100.00	90.00	110.00
	10	Operate water vehicle in excess of buoyed signs	100.00	90.00	110.00
	12	Occupy roof of building in park	50.00	40.00	60.00
	13	Occupy building, swimming pool, tennis court or other structure in park outside posted hours	100.00	90.00	110.00
	14	Break, injure or damage locks, gates, bolts, fences, seats, benches, buildings, structures or other property in public areas on beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	15	Willfully destroy, mutilate, efface, deface or remove posted sign	100.00	90.00	110.00
	16	Bark, break, peel, cut, deface, remove, injure, root up or otherwise damage trees, shrubs, flowers, roots or grass planted or growing in public areas, beaches, boulevards or in parks or grounds	100.00	90.00	110.00
	17(a)	Smoke in buildings or any public park where prohibited	100.00	90.00	110.00
	17(b)	Possess open liquor in park	100.00	90.00	110.00
	18	Play or practice golf in public park	50.00	40.00	60.00
	19	Cause or permit horses or other animals in park or on beach	100.00	90.00	110.00
	21	Ride or drive any horse in, upon or through public areas, parks, boulevards or beaches	100.00	90.00	110.00
	22	Ride or drive any carriage, wagon, bicycle, motorcycle, scooter, rollerblades, skateboards, automobile, sleigh, snowmobile, all-terrain vehicle or other vehicle in public areas,	100.00	90.00	110.00

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
		parks or grounds			
	23	Break, injure, dig or destroy any tree, sod, grass of any boulevard or any box, stake or guard which protects	100.00	90.00	110.00
	24	Park unhitched trailers, boats, RV's or any other equipment at any boat launch ramp or designated parking area within the Village	100.00	90.00	110.00
Tree Management and Preservation Bylaw No. 1015	6(a)	Remove tree without permit	200.00	190.00	210.00
Property Maintenance Bylaw No. 1072	3(a)	Place graffiti on building, wall, fence sign or other structure	500.00	490.00	510.00
	3(b)i	Throw, deposit, leave or place rubbish in or upon any public space or private property	500.00	490.00	510.00
	3(b)ii	Allow accumulation of noxious weed or invasive plant or other material on public or private property that could cause infestation	200.00	190.00	210.00
	3(b)iii	Abandon vehicle, household appliance or furniture on any highway, sidewalk, ditch, parking lot, waterway, park or other public place or private property	500.00	490.00	510.00
	3(c)i	Cause or allow property or premises to become unsightly	500.00	490.00	510.00
	3(c)ii – a,b,c,d,e&f	Cause or permit accumulation of rubbish, broken or dilapidated furniture or bedding or appliances, vehicle parts or equipment, unused wood or wood products, construction materials or equipment, standing water where unsanitary conditions could develop or remain	500.00	490.00	510.00
	4(a)	Fail to brush vegetation and weed, remove invasive species	200.00	190.00	210.00

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Sign Bylaw No. 987	4.7	Sign not maintained in a good state of repair pursuant to the Village's Sign Design Guidelines	200.00	190.00	210.00
	5.1(a)	Billboard signs prohibited	500.00	490.00	510.00
	5.1(b)	Sign located on a balcony or roof of a building	500.00	490.00	510.00
	5.1(c)	Sign in residential zones	200.00	190.00	210.00
	5.1(d)	Sign erected on Village property or highway	200.00	190.00	210.00
	5.1(e)	Signage that exhibits writing or pictures or words which are indecent or tend to corrupt or demoralize or insult, or are immoral or indecent	500.00	490.00	510.00
	5.1(f)	Sign or notice affixed to telephone or hydro pole	100.00	90.00	110.00
	7.1	No sign permit	500.00	490.00	510.00
	7.2	Failure to remove sign erected when no longer required	100.00	90.00	110.00
	7.5	Fail to comply with B C Building Regulation for freestanding signs and structures	500.00	490.00	510.00
	9.1(a)	Sign extended beyond the property line and interferes with public safety	200.00	190.00	210.00
	9.3(a)	Exceed allowable sandwich sign limit	200.00	190.00	210.00
	9.3(b)	Sandwich board displayed beyond 300 meters of business premises	200.00	190.00	210.00
	9.3(c)	Sign which causes a nuisance, impedes, or is unsafe for vehicle or pedestrian traffic	300.00	290.00	310.00
	9.3(d)	Sign located in parking area or parking stall	100.00	90.00	110.00
	9.3(e)	Unkempt or disrepair sandwich board	50.00	40.00	60.00
	9.5(a)i	Third party sign in prohibited area	400.00	390.00	410.00
	9.5(a)ii	Third party sign exceeds limit for building activity	400.00	390.00	410.00
	9.5(a)iii	Exceed maximum third party limit on vacant property	400.00	390.00	410.00
	9.5(a)v	Third party sign copy area greater than 4 sq. meters	400.00	390.00	410.00
9.5(a)vi	All third party signs must be renewed annually	400.00	390.00	410.00	
9.6(a)ii	Promotional sign displayed more than 30 days prior to the event and not removed 4 days following the event	200.00	190.00	210.00	
9.8(a)i	Election sign on civic property not removed within 7 days after the election	200.00	190.00	210.00	
Sign Bylaw Amendment No. 1009	4.9	Elections signs on Village Office or Memorial Hall property exceeding 100 meters	200.00	190.00	210.00

SCHEDULE "A" TO BYLAW NO. 1079
SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

BYLAW	SECTION	DESCRIPTION	A1 Penalty	A2 Early Payment	A3 Late Payment
Municipal Docks Bylaw No. 991	11	Possess an open container of liquor on a dock	100.00	90.00	110.00
	15	Deposit or leave garbage, refuse, bottles, cans, paper, animal excrement or other waste material on a dock or in the water surrounding a dock	100.00	90.00	110.00
	18	Cause a vessel, watercraft or seaplane to remain moored in a posted loading zone for a period in excess of 60 minutes unless otherwise authorized by the Village	100.00	90.00	110.00
Municipal Docks Bylaw Amendment No. 1008	21(1)(a)(b)	Moor a vessel, watercraft or seaplane at a dock for a period in excess of 12 hours and moored overnight unless approved by special permit issued by the Village	500.00	490.00	510.00
Boat Launch and Regulation Bylaw No. 1075	12	Fail to properly display vehicle hanger	50.00	40.00	60.00
	14	Leave boat, tow vehicle, boat trailer or vehicle unattended at boat launch or on wharf	50.00	40.00	60.00
	15	Moor boat in excess of 15 minutes	40.00	30.00	50.00
	16	Accelerate boat motor while loading or unloading a boat on or off a trailer	200.00	190.00	210.00
Zoning Bylaw No. 1020	V.5)(2)(a)	No permit to erect short-term building or structure	50.00	40.00	60.00
	V.6)(1)(a)	Exceed 60 day limit for shipping container	50.00	40.00	60.00
	V.6)(1)(a)	Exceed length of 15m	50.00	40.00	60.00
	V.6)(1)(b)	Shipping container not properly screened	50.00	40.00	60.00
	V.8)(4)	Use exceeds maximum 30 square meters	50.00	40.00	60.00
	V.8)(8)	Improper display of principal or approved use	50.00	40.00	60.00
	V.10)(2)	Exceed permitted secondary suite per parcel	50.00	40.00	60.00
	V.10)(3)	Exceed permitted total floor area	50.00	40.00	60.00
	V.14)	Obstruct vision	50.00	40.00	60.00
	V.15)(.1)	Exceed maximum height of fence or retaining wall	50.00	40.00	60.00
	V.15)(.2)	Prohibited fence	50.00	40.00	60.00
	V.17)	Keep, store or park derelict vehicle or trailer, recreational vehicle, boat or vessel or aircraft, or engine, frame, chassis, body, box or van unit	200.00	190.00	210.00
	VI.2)(2)(f)	Lot siting less than prescribed setback	50.00	40.00	60.00
	VI.3)(1)	Prohibited use in Zone	100.00	90.00	110.00
	VI.3)(2)&(3)	Exceed maximum development regulations	100.00	90.00	110.00
VII.8)	Exceed permitted number of vehicles parked or stored on one parcel	100.00	90.00	110.00	



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** January 12, 2016

FROM: Lisa Grant **FILE:** 3360-20-0115
 Manager of Development and Community Services

SUBJECT: Rezoning Application for 853 Hot Springs Road

ISSUE:

The property owner has applied to rezone the property from a commercial use to a single family residential use.

BACKGROUND:

The Village has received an application to rezone a property located at 853 Hot Springs Road. A location map is provided in Attachment A. The subject property is a 0.28 ha (0.7 acre) flat rectangular shaped property. Until recently, the property was used as an automotive repair shop. The property is now vacant and the property owner wishes to rezone it to facilitate single family residential use.

The property is currently zoned C-8 Service Station pursuant to "Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012". The Official Community Plan designates the subject property as Low Density Residential Area that allows for single family and duplexes to a maximum density of 20 units per hectare (8 units per acre).

DISCUSSION:

The applicant is proposing to rezone the property to R-3 Low Density Residential 3 (Small Lot). As mentioned above, the property is currently zoned for a commercial use, specifically, service station use. The Official Community Plan designates the property for residential use, although a policy does recognize that a commercial use was existing at the time the OCP was adopted. The applicant is seeking an R-3 zone that would facilitate a future subdivision of up to six lots.

Environmental Management Act, Contaminated Sites Regulation

The Contaminated Sites Regulation requires that when a property owner proposes to rezone, demolish/decommission, or sell a property with a commercial or industrial land use a contaminated site profile is required. In the case of the subject property, the owner submitted a contaminated site profile to the Village, which was forwarded to the Ministry of Environment for their consideration. While further investigation may

be required, the Ministry of Environment has advised the Village that we may proceed with the rezoning application at this time.

Consistency with the OCP

Section 884(2)(b) requires that a zoning bylaw amendment must be consistent with the Official Community Plan. The proposed zoning amendment is consistent with the OCP policy framework in the following ways:

- Consistent with the development concept in section 3.1, which envisions low density residential use in the central and southern portions of the Village.
- Consistent with the land use designation 'low density residential area'.
- The rezoning facilitates the efficient redevelopment of the property.
- The rezoning does not cause any displacement of current residents.
- The R-3 zone is consistent with the density prescribed in the 'low density residential area' land use designation.
- The rezoning is consistent with project growth as outlined in Section 3.2 Growth Management Strategy.

Attachments:

Village of Harrison Hot Springs Zoning Amendment Bylaw No. 1076, 2016;

Options:

Option 1

THAT Zoning Amendment Bylaw No. 1076, 2016 be read first and second time and authorize the scheduling of a public hearing; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

Option 2

Decide not to proceed with the Rezoning Application.

RECOMMENDATION:

THAT Zoning Amendment Bylaw No. 1076, 2016 be read first and second time and authorize the scheduling of a public hearing; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

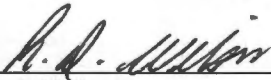
Respectfully submitted for your consideration;



Lisa Grant

Manager of Development and Community Services

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Bob Wilson
Interim Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1076

A bylaw to amend Village of Harrison Hot Springs
Zoning Bylaw 1020, 2012

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted January 7th, 2013;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

- 1. This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 1076, 2016".

MAP AMENDMENT

- 2. That:
(a) Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No. 1020, be amended by rezoning the lands located at 853 Hot Springs Road, legally described as Lot 53 Section 12 Township 4 Range 29 West of the Sixth Meridian New Westminster District Plan 52361 (PID 004-306-996), outlined in heavy black outline and cross-hatched on Schedule 1 of this Bylaw from Service Station Commercial C-8 zone to Low Density Residential 3 (Small Lot) - R-3 zone; and,
(b) the map appended hereto designated as Schedule 1 showing such amendment is an integral part of this Bylaw.

READ A FIRST TIME THIS DAY OF , 2016
READ A SECOND TIME THIS DAY OF , 2016
A PUBLIC HEARING WAS HELD ON THE DAY OF , 2016
READ A THIRD TIME THIS DAY OF , 2016
ADOPTED THIS DAY OF , 2016

Mayor Corporate Officer

Bylaw No. 1076, 2016
Schedule 1

