



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, March 7, 2016
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER	
Meeting called to order by Mayor Facio.	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF COUNCIL MINUTES	
(a) THAT the Minutes of the Regular Council Meeting held on February 15, 2016 be adopted.	Item 4(a) Page 1
(b) THAT the Minutes of the Special Council Meeting held on February 19, 2016 be adopted.	Item 4(b) Page 7
5. BUSINESS ARISING FROM THE MINUTES	
6. CONSENT AGENDA	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	(a) Advisory Planning Commission meeting minutes of September 17, 2015. Item 6 iii.(a) Page 9
iv. Correspondence	
7. DELEGATIONS/PETITIONS	
(a) Sergeant Darren Rennie, RCMP	Item 7(a) Page 11
8. CORRESPONDENCE	
(a) Report dated February 18, 2016 from the Lower Mainland Local Government Association regarding Resolutions for the 2016 Annual General Meeting.	Item 8(a) Page 13

(b) Report dated February 18, 2016 from the Lower Mainland Local Government Association regarding Call for Nominations. Item 8(b)
Page 19

(c) Email dated March 2, 2016 from the Honourable Peter Fassbender, Ministry of Community Sport and Cultural Development and Minister Responsible for Translink re Invitation to Engage on the Climate Leadership Team's Recommendations Item 8(c)
Page 23

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

(a) Report of Chief Administrative Officer – March 1, 2016 Item 12(a)
Page 27
Re: Update from the Chief Administrative Officer

(b) Report of Chief Administrative Officer – March 2, 2016 Item 12(b)
Page 29
Re: Emergency Program Act Revision

Recommendation:

THAT the Village send a letter to the Honourable Naomi Yamamoto, Minister of State for Emergency Preparedness, addressing the concerns identified in the February 19, 2016 report from Emergency Program Coordinator Gerald Basten relating to proposed revisions to the Emergency Program Act.

(c) Report of Manager of Development and Community Services – March 2, 2016 Item 12(c)
Page 33
Re: Development Permit – Civic Plaza, Beach Washroom Facilities Upgrade

Recommendation:

THAT Council approve the issuance of Development Permit 01/2016 with respect for the property the Beach Washroom Facility located at the Civic Plaza.

13. BYLAWS

**14. QUESTIONS FROM THE PUBLIC
(pertaining to agenda items only)**

15. RESOLUTION TO CLOSE MEETING

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Section 90(1)(g) litigation or potential litigation affecting the municipality

4(a)

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: February 15, 2016
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Deputy Financial Officer, Tracey Jones
Manager of Development and Community Services, Lisa Grant

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

Mayor Facio welcomed the new Chief Administrative Officer, Madeline McDonald.

2. INTRODUCTION OF LATE ITEMS

- Report of Deputy Financial Officer - Beach Washroom Upgrade
- Report of Chief Administrative Officer - Proposed "Fraser Valley Regional District Sub-Regional Search and Rescue Service Area Amendment Bylaw No. 1363, 2016".

3. APPROVAL OF AGENDA

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Hansen
Seconded by Councillor Reyerse

THAT the Minutes of the Regular Council Meeting held on February 2, 2016 be adopted.

**CARRIED
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **CONSENT AGENDA**

i. Bylaws

ii. Agreements

iii. Committee/
Commission
Minutes

iv. Correspondence

Letter dated January 25, 2016 from the Agassiz-Harrison Museum regarding 2015 Grants to Groups.

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

Age Friendly Status – Michael Scott

Mr. Scott asked if Council had any plans moving forward for the Age Friendly Plan and requested that Council apply for Age Friendly designation.

8. **CORRESPONDENCE**

Letter dated February 2, 2016 from Mayor Henry Braun of the City of Abbotsford regarding downloading of DNA analysis costs.

Letter dated February 4, 2016 from the City of Port Coquitlam regarding 2016 FCM resolution – Build Canada Grant Funding.

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT a letter of support be sent to the City of Port Coquitlam regarding the Build Canada Grant Funding resolution for FCM.

**CARRIED
UNANIMOUSLY**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

10. **REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

Councillor Piper

- Attended the "First Nations 101" session on February 10, 2016. The main topic was the Treaty Process.

Councillor Buckley

- Reported that the Car Show Committee has started to gather sponsors for this year's event.

11. **REPORTS FROM MAYOR LEO FACIO**

- There may be opportunity for an individual from the Fraser Valley Regional District to facilitate a Strategic Planning session at minimal cost to the Village.

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the issue of a Strategic Planning session facilitator be referred back to staff.

**CARRIED
UNANIMOUSLY**

- Reported on an article in the Chilliwack Progress regarding Metro Vancouver's procurement process for a new incinerator.
- The next Kent-Harrison Joint Emergency Program Committee will be held on March 2, 2016 in Harrison Hot Springs.
- There will be upcoming road closures in place due to the Esplanade Avenue Block 2 Revitalization Project.
- Reported on an article in the Province newspaper regarding the route to Harrison Hot Springs.
- Met with Mike Weightman, Road Safety Coordinator for ICBC.
- Attended the Community to Community Forum meeting on February 10, 2016.
- Reported that the Fraser Valley Regional District will begin initial treatment of Priority 1 sites for knotweed this year.

12.

REPORTS FROM STAFF

Report of Deputy Financial Officer – February 15, 2016

Re: Beach Washroom Upgrade

Moved by Councillor Buckley

Seconded by Councillor Reyerse

THAT the internal funding requirements for the Beach Washroom Upgrade be referred to budget to be funded as follows:

Deferred Community Amenities Reserve	\$ 50,000
Unallocated surplus/other reserves	<u>\$192,458</u>
	\$242,458

**CARRIED
OPPOSED BY COUNCILLOR HANSEN**

Report of Deputy Chief Administrative Officer/CO – February 12, 2016

Re: Awarding of Contract – Beach Facilities Upgrade

Moved by Councillor Reyerse

Seconded by Councillor Buckley

THAT the contract for the construction of the Beach Facilities Upgrade be awarded to the lowest compliant tenderer, Gerry Enns Contracting Ltd. at a cost of \$524,958.00 plus \$26,247.90 GST, and

THAT a minimum contingency of \$55,000 be carried for any unanticipated costs or increases in the contract quantities.

**CARRIED
OPPOSED BY COUNCILLOR HANSEN**

Report of Chief Administrative Officer – February 15, 2016

Re: Proposed “Fraser Valley Regional District Sub-Regional Search and Rescue Service Area Amendment Bylaw No. 1363, 2016.”

Moved by Councillor Buckley

Seconded by Councillor Hansen

THAT Council consents to the adoption of the Fraser Valley Regional District’s Sub-Regional Search and Rescue Service Area Amendment Bylaw No. 1363, 2016.

**CARRIED
UNANIMOUSLY**

13.

BYLAWS

Report of Manager of Development and Community Services - February 10, 2016

Re: Official Community Plan text amendment for Tourist Commercial Land Use Designation

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT first reading be given to "Village of Harrison Hot Springs Official Community Plan Amendment Bylaw No. 1080, 2016";

THAT Council consider the consultation strategy in the staff reported dated February 10, 2016 as appropriate for consultation with persons, organizations and authorities for that will be affected by Official Community Plan Amendment Bylaw No. 1080, 2016 pursuant to Section 475 of the Local Government Act;

THAT Council consider that opportunities for early and on-going consultation with regard to the Official Community Plan amendment are not required or necessary; and

THAT the applicant host a public open house and provide feedback to Council in the form of a report prior to the scheduling of a public hearing.

**CARRIED
UNANIMOUSLY**

Report of Manager of Development and Community Services – February 10, 2016

Re: Zoning Bylaw Amendment for 798 & 750 Hot Springs Road

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT Zoning Amendment Bylaw No. 1081, 2016 be read a first time and authorize the scheduling of a public hearing; and

THAT the application be referred to the Advisory Planning Commission, Fraser Valley Regional District, School District, Ministry of Transportation and Infrastructure, Village Engineer, Deputy Financial Officer and the Chief Administrative Officer, and the Fire Chief for review and comment; and

FURTHER THAT the applicant host a public open house and report back to Council prior to the scheduling of a public hearing.

**CARRIED
UNANIMOUSLY**

14. **QUESTIONS FROM THE PUBLIC**

Questions from the public were entertained.

15. **ADJOURNMENT**

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the meeting be adjourned at 8:10 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL

DATE: February 19, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 10:00 a.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the agenda be approved.

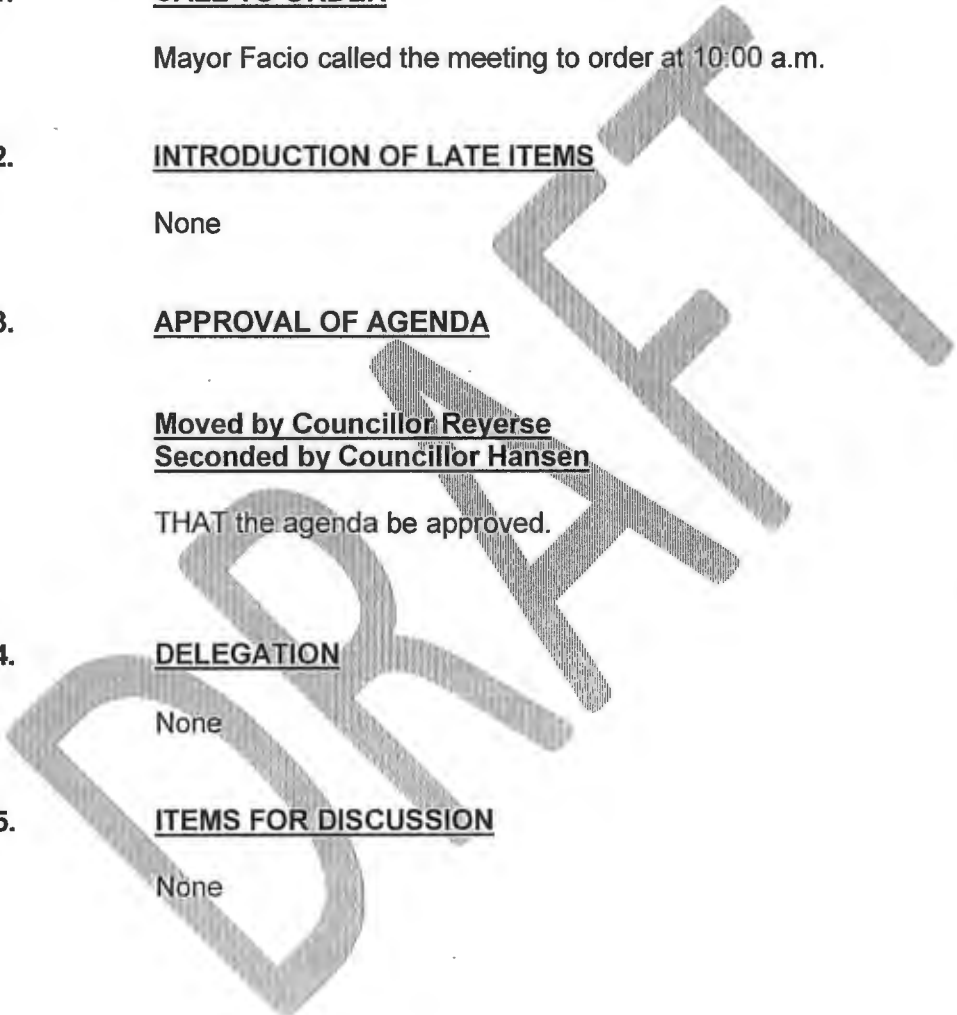
CARRIED
UNANIMOUSLY

4. DELEGATION

None

5. ITEMS FOR DISCUSSION

None



Village of Harrison Hot Springs
Minutes of the Special Council Meeting
February 19, 2016

6. **REPORTS FROM STAFF**

Report of Manager of Development and Community Services – February 16, 2016
Re: Age-friendly Community Recognition

Moved by Councillor Reverse
Seconded by Councillor Hansen

THAT the Village of Harrison Hot Springs actively participate, support, promote and work to implement the Age-Friendly Action Plan and to improve accessibility and inclusion of older persons and for the whole community; and

THAT the Village of Harrison Hot Springs apply for Age-Friendly designation through the Ministry of Health; and

FURTHER THAT an Age-Friendly committee be formed; and

FURTHER THAT Councillor Buckley be appointed as Council representative and Councillor Hansen be appointed as alternate Council representative for the Age Friendly Committee.

**CARRIED
UNANIMOUSLY**

7. **BYLAWS**

None

8. **QUESTIONS FROM THE PUBLIC**

None

9. **ADJOURNMENT**

Moved by Councillor Piper
Seconded by Councillor Buckley

THAT the meeting be adjourned at 10:13 a.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING

DATE: September 17, 2015
TIME: 2:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Donna Cooney
Freddy Marks
Terry Mitchell
Frank Peters
Brian Williams

Chief Administrative Officer/CO, Debra Key
Manager of Development and Community Services, Lisa Grant

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

The Corporate Officer called the meeting to order at 2:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Donna Cooney
Seconded by Brian Williams

THAT the agenda be approved.

CARRIED
UNANIMOUSLY

4. ADOPTION OF MINUTES

None

5. ITEMS FOR DISCUSSION

Election of Chair

Moved by Donna Cooney
Seconded by Frank Peters

THAT Freddy Marks be elected as chair of the Advisory Planning Commission.

CARRIED
UNANIMOUSLY

Village of Harrison Hot Springs
Minutes of the Advisory Planning Commission Meeting
September 17, 2015

Review of Council Procedure Bylaw

The CAO/Corporate Officer reviewed the Council Procedure Bylaw with the Advisory Planning Commission and discussed key points of the Bylaw.

Review of Advisory Planning Commission Bylaw

The CAO/Corporate Officer reviewed the Advisory Planning Commission Bylaw provisions with the Commission members.

Overview of land use policy issues – Lisa Grant, Manager of Development and Community Services

The Manager of Development and Community Services provided a PowerPoint Presentation with an overview of land use and planning, key Village Bylaws, Provincial Legislation, the role of the APC on land use matters and differences between an Official Community Plan and Zoning Bylaw.

Frank Peters excused himself from Council Chambers at 3:00 p.m.


6.

ADJOURNMENT

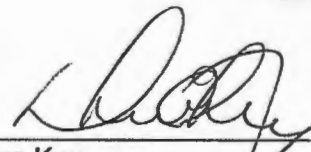
Moved by Brian Williams
Seconded by Terry Mitchell

THAT the meeting be adjourned at 3:02 p.m.

**CARRIED
UNANIMOUSLY**



Freddy Marks
Chair



Debra Key
Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Administration Department no later than 4:30 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. All requests must be accompanied with background information which will be included in the agenda package. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at jbhatti@harrisonhotsprings.ca.

The Corporate Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: FEB 19 2016 Requested Meeting Date: MAR 07 2016

Organization Name (if applicable): RCMP

Name of Presenter: Sgt. Rennie

Name of Applicant if Other than Above: —

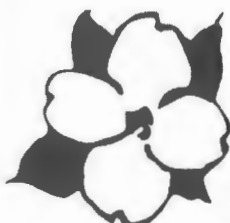
Contact Phone Number & E-Mail: 604-796-2211

Mailing Address with Postal Code: RCMP Detachment, Agassiz

Audio/Visual requirements: _____

Topic: UPDATE ON POLICING.

Action you wish Council to take: —



Better Communities. Better Lives.

LMLGA

LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Councillor Corisa Bell, LMLGA President

DATE: February 18, 2016 (5 pages total)

RE: 2016 RESOLUTIONS - ANNUAL GENERAL MEETING

Please include the following information on your next meeting agenda.

The LMLGA Conference and AGM will be held on May 11 – 13, 2016 in Whistler and we are **now accepting resolutions from the membership**. The deadline for receipt of your resolutions is **Friday, March 25**.

We encourage LMLGA members to submit their resolutions to the LMLGA for debate, rather than submitting them to UBCM. This is also the process preferred by UBCM. LMLGA-endorsed resolutions on province-wide issues are submitted *automatically* to UBCM for consideration at the UBCM Convention. Resolutions received from the LMLGA, and supported by our membership as a whole, tend to hold more weight than those that are submitted by individual communities.

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the LMLGA office by: **FRIDAY, MARCH 25, 2016**.

SUBMISSION REQUIREMENTS

- Resolutions submitted to the LMLGA for consideration shall be submitted as follows:
- one copy of the resolution via email to jyoung@ubcm.ca with subject header "Resolution-
"title of your resolution" or, in the case of multiple resolutions, subject header "Resolution-X
number enclosed";
 - include a cover letter as an attachment outlining how many resolutions you have sent and the title of each resolution;
 - each resolution should not contain more than two "whereas" clauses;
 - background documentation must accompany each resolution submitted, when available, and should be labeled "Background-"Name of Resolution".

You WILL receive an email notification that your resolution has been received within one week of receipt. If you do not receive an email confirmation, please call Joslyn Young at 604-270-8226, Ext. 103.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and must comply with all other submission requirements. Late resolutions must be received by LMLGA no later than 12 noon on Monday, May 9th.
- b. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion LMLGA shall produce sufficient copies for distribution at the Convention.

SUBMIT RESOLUTIONS TO:

**LMLGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9**

Phone: (604) 270-8226 ext. 103

Fax: (604) 270-9116

Email: jyoung@ubcm.ca

Email **subject line** must read: LMLGA Resolution – "name of local government"

THE RESOLUTIONS PROCESS

1. Members submit their resolutions to Area Association for debate.
2. The Area Association submits the endorsed resolutions of provincial interest to UBCM.
3. The UBCM Resolution Committee reviews the resolutions submitted for consideration at the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are conveyed to the appropriate order of government, or relevant organization, for responses.
5. Once the responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

GUIDELINES FOR PREPARING RESOLUTIONS

The Construction of a Resolution:

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being requested*. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?
- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, or "WHEREAS", clause. This is a concise sentence about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two "WHEREAS" clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment Clause:

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by LMLGA.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution:

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

2. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to struggle with complicated text or vague concepts.

3. Provide factual background information.

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i Supplementary Memo:

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

ii Council/Board Report:

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

4. Construct a brief, descriptive title.

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

5. Check legislative references for accuracy.

Where necessary, identify:

- the correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government)
- the correct legislation, including the name of the Act

6. Focus on issues that are relevant to all LMLGA members.

The issue identified in the resolution should be relevant to other local governments in the LMLGA. This will support proper debate on the issue and assist LMLGA or UBCM to represent your concern effectively to the provincial or federal government on behalf of all local governments.

7. Avoid repeat resolutions.

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through the website at www.ubcm.ca. Click on the "Resolutions and Policy" tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the response has been. Endorsed resolutions are part of the advocacy agenda and duplicates are not required.

8. Ensure that your own local government's process for consideration, endorsement, and conveyance of resolutions to LMLGA/UBCM is followed.

UBCM GOLD STAR AND HONOURABLE MENTION RESOLUTIONS

The Gold Star and Honourable Mention resolution recognition initiative was launched at the 2003 Convention, and is intended to encourage excellence in resolutions drafting and to assist UBCM members in refining their resolutions in preparation for submission to the annual UBCM Convention.

To be awarded Gold Star or Honourable Mention recognition, a resolution must meet the standards of excellence established in the following Gold Star Resolutions Criteria, which are based on the resolution:

1. Resolution must be properly titled.
2. Resolution must employ clear, simple language.
3. Resolution must clearly identify problem, reason and solution.
4. Resolution must have two or fewer recital (WHEREAS) clauses.
5. Resolution must have a short, clear, stand-alone enactment (THEREFORE) clause.
6. Resolution must focus on a single subject, must be of local government concern province-wide and must address an issue that constitutes new policy for UBCM.
7. Resolution must include appropriate references to policy, legislation and regulation.
8. Resolution must be submitted to the relevant Area Association prior to UBCM Convention.

If you have any questions, please contact Joslyn Young by email at jyoung@ubcm.ca or by calling (604) 270-8226 ext. 103.

MODEL RESOLUTION

SHORT TITLE: _____

Local Government Name _____

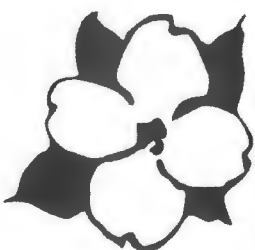
WHEREAS _____
_____;

AND WHEREAS _____
_____;

THEREFORE BE IT RESOLVED that _____
_____.

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that _____
_____.



Better Communities. Better Lives.

LMLGA

LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Councillor Chuck Puchmayr, LMLGA Past President

DATE: February 18, 2016 (3 pages total)

RE: 2016 CALL FOR NOMINATIONS

Please include the following information on your next meeting agenda.

This circular is notice of the LMLGA Executive positions open for nomination, the process and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 31**. The LMLGA Conference and AGM will be held on May 11 – 13, 2016 in Whistler.

LMLGA is the collective voice for local government on the Lower Mainland, including local governments in the Greater Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects directors to the Executive during the Convention, and the Executive is charged with ensuring that policy direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the LMLGA between Conventions.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (4 positions)

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

A candidate must be nominated by two elected officials of an LMLGA local government member. The candidate must be an elected official of an LMLGA member.

Background information regarding the primary responsibilities and commitments of an LMLGA Executive member is available upon request.

A nomination and consent form is attached and should be used for all nominations.

The Chair of the 2016 Nominating Committee is Councillor Chuck Puchmayr, Past President.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the LMLGA Convention Newsletter, which is distributed on-site at the conference. It is not the responsibility of LMLGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, LMLGA reserves the right not to include them in the newsletter.

**To be included in the Convention Newsletter:
Send your current photo, biography and completed nomination form to
jyoung@ubcm.ca AND cpuchmayr@newwestcity.ca
With subject line: LMLGA Nomination Package – “applicant name”**

Deadline: March 31, 2016

4. FINAL COMMENTS

The nomination process does not change the process allowing candidates to be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention.

5. FURTHER INFORMATION

The attached consent form is available online at lmlga.ca.

All other inquiries should be directed to:

Councillor Chuck Puchmayr, Past President
Chair, 2016 Nominating Committee
c/o LMLGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9
Email: cpuchmayr@newwestcity.ca

NOMINATIONS FOR THE 2016 LMLGA EXECUTIVE

We are qualified under the LMLGA Constitution to nominate¹ a candidate and we nominate:

Name of nominee: _____

Local government position (Mayor/Councillor/Director): _____

Local government represented: _____

LMLGA Executive office nominated for: _____

Printed Name of nominator: _____ Printed Name of nominator: _____

Position: _____ Position: _____

Local Gov't: _____ Local Gov't: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the LMLGA Constitution². I also agree to provide the following information to the Chair, LMLGA Nominating Committee (c/o LMLGA Office) by March 31, 2016.

- 2"x3" Photo (high resolution)
- Biographical information. The maximum length of such information shall be 200 words.

Printed Name: _____

Running for (position): _____

Local Government: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association.

**Return to: Chair, 2015 Nominating Committee
c/o LMLGA, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9**

Debra Key

From: Reception
Sent: Wednesday, March 02, 2016 11:44 AM
To: Debra Key
Subject: FW: Ref. 166321: Invitation to Engage on the Climate Leadership Team's Recommendations



Lana Taylor
Clerk/Receptionist

Municipal Office: P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0
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From: Minister, CSCD CSCD:EX [mailto:CSCD.minister@gov.bc.ca]
Sent: March-02-16 11:31 AM
To: district@dist100milehouse.bc.ca; info@abbotsford.ca; officeclerk@alertbay.ca; XT:Anmore, Village ENV:IN; XT:Muni Armstrong, General MTIC:IN; admin@ashcroftbc.ca; inquiry@barriere.ca; belcarra@belcarra.ca; bim@bimbc.ca; XT:Burnaby, City ENV:IN; XT:Muni Burns Lake, General MTIC:IN; admin@cachecreek.info; info@campbellriver.ca; village@canalflats.ca; castlegar@castlegar.ca; municipalhall@csaanich.ca; chase@chasebc.ca; XT:Muni Chetwynd, General MTIC:IN; XT:Chilliwack, City ENV:IN; admin@docbc.ca; admin@village.clinton.bc.ca; info@coldstream.ca; generalinquiry@colwood.ca; XT:Comox, General MTIC:IN; XT:Coquitlam, City ENV:IN; XT:Courtenay, City ENV:IN; info@cranbrook.ca; info@creston.ca; info@cumberland.ca; XT:DawsonCreek, City ENV:IN; clerks@delta.ca; XT:Duncan, City ENV:IN; XT:Elkford, District ENV:IN; info@cityofenderby.com; XT:Esquimalt, Township ENV:IN; XT:Fernie, City ENV:IN; XT:Muni Fort St. James, General MTIC:IN; info@fortstjohn.ca; clinton.mauthe@fraserlake.ca; info@village.fruitvale.bc.ca; XT:Gibsons, Town ENV:IN; XT:GoldRiver, Village ENV:IN; enquiries@golden.ca; XT:GrandForks, City ENV:IN; general@villageofgranisle.ca; info@greenwoodcity.com; Reception; info@hazeltown.ca; XT:Muni Highlands, Liz Condon MTIC:IN; XT:Hope, District ENV:IN; XT:District of Houston MTIC:IN; XT:HudsonsHope, District ENV:IN; XT:Invermere, District ENV:IN; jumboglacierrm@gmail.com; XT:Kamloops, City ENV:IN; admin@kaslo.ca; XT:Kelowna, City ENV:IN; cleo@district.kent.bc.ca; cao@keremeos.ca; info@kimberley.ca; XT:Kitimat, District ENV:IN; XT:Ladysmith, Town ENV:IN; XT:LakeCountry, District ENV:IN; general@lakecowichan.ca; adminassist@cityoflangford.ca; info@langleycity.ca; info@tol.ca; XT:Lantzville, District ENV:IN; cityhall@lillooetbc.ca; reception@lionsbay.ca; districtofloganlake@loganlake.ca; info@lumby.ca; XT:Lytton, Village ENV:IN; XT:Mackenzie, District ENV:IN; XT:MapleRidge, District ENV:IN; XT:Masset, Village ENV:IN; XT:McBride, Village ENV:IN; XT:Tolerton, Ruth - City of Merritt MTIC:IN; info@metchosin.ca; midwaybc@shaw.ca; XT:Mission, District ENV:IN; admin@montrose.ca; XT:Nakusp, Village ENV:IN; mayor.council@nanaimo.ca; XT:Long, Frances MTIC:IN; office@newdenver.ca; XT:NewHazelton, District ENV:IN; XT:NewWestminster, City ENV:IN; info@northcowichan.ca; XT:NorthSaanich, District ENV:IN; XT:NorthVancouver, City ENV:IN; XT:NorthVancouver, District ENV:IN; justask@northernrockies.ca; lhilton@oakbay.ca; XT:Oliver, Town ENV:IN; info@osoyoos.ca; info@parksville.ca; ppalmer@peachland.ca; XT:Hooson, Cheryl - Pemberton Village MTIC:IN; XT:Penticton, City ENV:IN; info@pittmeadows.bc.ca; XT:PortAlberni, City ENV:IN; XT:PortAlice, Village ENV:IN; deputy@portclements.ca; XT:PortCoquitlam, City ENV:IN; XT:PortEdward, District ENV:IN; XT:PortHardy, District ENV:IN; reception@portmcneill.ca; info@portmoody.ca; SHaggerty@poucecoupe.ca; XT:PowellRiver, City ENV:IN; cityclerk@city.pg.bc.ca; XT:PrinceRupert, City ENV:IN; XT:Muni Princeton, General MTIC:IN; XT:QulaicumBeach, Town ENV:IN; XT:QueenCharlotte, Village ENV:IN;

cityhall@quesnel.ca; Mark.Read@radiumhotsprings.ca; admin@revelstoke.ca; XT:Richmond, City ENV:IN; XT:Rossland, City ENV:IN; XT:Saanich, District ENV:IN; cao@salmo.ca; XT:SalmonArm, City ENV:IN; XT:Sayward, Village ENV:IN; info@sechelt.ca; dhill@secheltnation.net; XT:Sicamous, District ENV:IN; admin@sidney.ca; XT:Silverton, Village ENV:IN; info@villageofslocan.ca; XT:Muni Smithers, General MTIC:IN; XT:Sooke, General FIN:IN; XT:Spallumcheen, Township ENV:IN; XT:Muni Sparwood, General MTIC:IN; XT:Squamish, District ENV:IN; XT:Stewart, District ENV:IN; XT:Summerland, District ENV:IN; admin@sunpeaksmunicipality.ca; clerks@surrey.ca; reception@villageoftahsis.com; feedback@districtoftaylor.com; XT:Telkwa, General MTIC:IN; XT:Terrace, City ENV:IN; XT:Tofino, District ENV:IN; XT:Trail, City ENV:IN; XT:TumblerRidge, District ENV:IN; XT:Ucluelet, District ENV:IN; office@valemount.ca; XT:Vancouver, City ENV:IN; info@district.vanderhoof.ca; XT:Vernon, City ENV:IN; publicsv@victoria.ca; info@viewroyal.ca; warfieldadmin@shawlink.ca; office@wells.ca; info@westkelownacity.ca; info@westvancouver.ca; XT:Whistler, Municipality ENV:IN; webmaster@whiterockcity.ca; cbouchard@williamslake.ca; adminzeb@recn.ca; XT:AlberniClayoquot, RegionalDistrict ENV:IN; XT:BulkleyNechako, RegionalDistrict ENV:IN; ssantarossa@crd.bc.ca; mailbox@cariboord.ca; info@ccrd-bc.ca; XT:CentralKootenay, RegionalDistrict ENV:IN; XT:CentralOkanagan, RegionalDistrict ENV:IN; inquiries@csrd.bc.ca; administration@comoxvalleyrd.ca; XT:CowichanValley, RegionalDistrict ENV:IN; info@rdek.bc.ca; XT:FraserValley, RegionalDistrict ENV:IN; XT:FraserFortGeorge, RegionalDistrict ENV:IN; icentre@metrovancover.org; XT:KitimatStikine, RegionalDistrict ENV:IN; admin@rdkb.com; XT:MountWaddington, RegionalDistrict ENV:IN; XT:Daniels, Kelly Regional District of Naniamo ENV:IN; info@rdno.ca; XT:Ashton, Dan Okanagan-Similkameen Regional District EAO:IN; prrd.dc@prrd.bc.ca; XT:PowellRiver, RegionalDistrict ENV:IN; info@sqcrd.bc.ca; XT:SquamishLillooet, RegionalDistrict ENV:IN; administration@strathconard.ca; info@scrd.ca; admin@tnrd.ca

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zeballos@recn.ca; rdyson@acrd.bc.ca; gail.chapman@rdbn.bc.ca; rlapham@crd.bc.ca; jbell@cariboord.ca; cao@ccrd-bc.ca; shorn@rdck.bc.ca; breardon@cord.bc.ca; chamilton@csrd.bc.ca; djoakman@comoxvalleyrd.ca; bcarruthers@cvrd.bc.ca; lcrane@rdek.bc.ca; pgipps@fvrd.bc.ca; jmartin@rdffg.bc.ca; Carol.Mason@metrovancover.org; XT:KitimatStikine, RegionalDistrict ENV:IN; jmaclean@rdkb.com; gfletcher@rdmw.bc.ca; dtrudeau@rdn.bc.ca; david.sewell@rdno.ca; bnewell@rdos.bc.ca; chris.cvik@prrd.bc.ca; al.radke@powellriverrrd.bc.ca; cao@sqcrd.bc.ca; lflynn@slrd.bc.ca; rhotsenpiller@strathconard.ca; janette.loveys@scrd.ca; sgill@tnrd.ca; pluckham@islandstrust.bc.ca; Minister, ENV ENV:EX; Reimer.MLA, Linda LASS:EX; Sturdy.MLA, Jordan LASS:EX; Arichmond@cariboord.ca; GMacisaac@ubcm.ca; Hotsenpiller, Russ; atlincid@gmail.com

Subject: Ref. 166321: Invitation to Engage on the Climate Leadership Team's Recommendations

Ref: 166321

All Mayors and Chairs of Local Governments in British Columbia

cc: The Honourable Mary Polak, Minister of Environment
Ms. Linda Reimer, Parliamentary Secretary for Local Government
Mr. Jordan Sturdy, Parliamentary Secretary for Energy Literacy and the Environment
Mr. Al Richmond, President, UBCM
Mr. Gary MacIsaac, Executive Director, UBCM
All Chief Administrative Officers of Local Governments in British Columbia

Dear Mayors and Chairs:

Subject: Invitation to Engage on the Climate Leadership Team's Recommendations

I am writing to invite each of you to participate in one of six upcoming local government engagement sessions on the Climate Leadership Plan.

As part of the Climate Leadership Plan (CLP) Consultation Process, which began in May 2015 with the announcement of the Province of British Columbia's Climate Leadership Team (CLT), a second round of public consultation was announced on January 25, 2016. The public, industry, First Nations, local governments and other stakeholders are invited to provide their feedback on the CLT's recommendations described in the Consultation Guide. In addition to the multiple ways to provide feedback—through an online form, email, a survey and Ipsos Reid public polling, available at: <http://engage.gov.bc.ca/climateleadership/>—the Province is conducting sector-specific consultations, including with local governments.

My goal is to ensure that every local government in British Columbia has the opportunity to engage with the Province on the CLP and review and provide feedback on the CLT's recommendations, before the close of consultation at noon on March 25, 2016. To achieve that, Provincial staff together with my colleagues, Ms. Linda Reimer, Parliamentary Secretary for Local Government, and Mr. Jordan Sturdy, Parliamentary Secretary for Energy Literacy and the Environment, are leading the organization of five two-hour tele-conference/video-conference sessions. These will be geographically focused according to the five regions represented by British Columbia's Local Government Area Associations. A sixth session will be held for those local governments not able to attend a regional session.

The sessions will take place as follows:

March 8, 2016	Kootenay-Boundary Region	1:00pm – 3:00pm
March 9, 2016	Vancouver Island and Coastal Communities	10:00am -12:00noon
March 10, 2016	Lower Mainland Region	2:00pm – 4:00pm
March 15, 2016	North Central Region	1:00pm – 3:00pm
March 16, 2016	Southern Interior Region	10:00am -12:00noon
March 17, 2016	Province-wide	1:00pm – 3:00pm

Additional details about how to join a session in your region will be sent to you and your Chief Administrative Officers soon.

In addition to these engagement sessions, you will have recently received a letter from my colleague, the Honourable Mary Polak, Minister of Environment, seeking your input on climate activities as part of British Columbia's preparation for engagement in the federal process to develop a Pan-Canadian framework for combatting climate change. In the letter, Minister Polak indicated our desire to attend each of the province's local government annual Area Association meetings over the coming months to further discuss the Climate Leadership Plan.

I will be working with Minister Polak regarding the Province's attendance at those meetings, with a primary objective of being able to address you directly on the CLT'S Recommendation #21 –Undertake a collaborative review and update of the Climate Action Charter to align provincial and community goals.

I have been impressed with the progress British Columbia local governments have made on their climate commitments, and with their efforts to provide thoughtful submissions on the Climate Leadership Plan process to date. I look forward to the upcoming discussions, recognizing that local governments' work on climate will positively impact the way British Columbians live and work in our communities.

Sincerely,

Peter Fassbender

Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE: March 2, 2016**

FROM: Madeline McDonald **FILE: 0360-20-02**
Chief Administrative Officer

SUBJECT: Emergency Program Act Revision

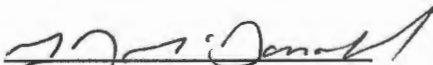
At the March 2nd meeting of the Kent-Harrison Joint Emergency Program Committee, Emergency Program Coordinator Gerald Basten presented a report regarding proposed revisions to the *Emergency Program Act*. His report is attached for Council's interest and review.

The Committee accepted the report and endorsed the recommendation asking the Village Council to send a letter in support of the issues outlined in the Coordinator's report. Accordingly the following recommendation is put forward for Council's consideration:

RECOMMENDATION:

That the Village send a letter to the Honourable Naomi Yamamoto, Minister of State for Emergency Preparedness, addressing the concerns identified in the February 19, 2016 report from Emergency Program Coordinator Gerald Basten relating to proposed revisions to the Emergency Program Act.

Respectfully submitted,


 Madeline McDonald
 Chief Administrative Officer

KENT / HARRISON EMERGENCY PROGRAM

REPORT TO EMERGENCY PROGRAM COMMITTEE

DATE: February 19, 2016

FILE: KHEP-01

FROM: Gerald Basten, Emergency Program Coordinator

SUBJECT: Emergency Program Revision

RECOMMENDATION:

THAT the staff report dated February 19, 2016 be accepted; and

THAT the Village of Harrison Hot Springs considers sending a letter to The Honourable Naomi Yamamoto, Minister of State for Emergency Preparedness, addressing its concerns with respect to the proposed revisions to the Emergency Program Act as outlined in the staff report.

BACKGROUND:

In January of 2016 Emergency Management British Columbia (EMBC) released its first draft of the proposed revisions to the Emergency Program Act. The Emergency Program Act was introduced in 1993, and this is the first full and open review.

ANALYSIS:

The revisions to the document follow the format taken by many other Canadian provinces, as well as address the concerns highlighted by Henry Renteria in his report commissioned by the Auditor General in 2014. The revisions streamline parts of the act, giving local and provincial government officials more clear authority and direction during disaster events. The report is organized in three key areas addressing 11 (eleven) key points, intended to clear up and update problematic issues.

Key points of note in the report that garnered the attention of the Emergency Program Coordinator and Deputy Emergency Program Coordinator include:

- The original Emergency Program Act was introduced in 1993 with no significant reviews to date. The KHJEP feels the review is vital to keep current with the changing environment and scope of natural disasters occurring in our modern day. It is encouraging to see the proactive approach to streamline and bring up to date the aging document.
- The proposed changes in discussion one (1), where the name and terminology are clarified, will eliminate potential confusion when the Act is required.

Cr. O.
 Cor. S.
 Dir. Fin.
 Bylaw
 RCMP
 FIRE
 Agenda Date Mar 24/16
 Dev. B.
 Dep. Fin.
 GIS / HR
 Other: Rec. for Insp.
 MAYOR
 Council
 Dir. Rec.
 In Camera Date _____
 Agenda Place Reports "B"

KENT / HARRISON EMERGENCY PROGRAM

- Discussion two (2) provides definition to the term "Emergency". We believe that Manitoba's definition of an emergency best captures all situations in the context of community response. Manitoba's Emergency Measures Act defines emergency as "a present or imminent situation or condition that requires prompt action..."
- Secondly, although we believe that "damage to the environment" *should* be included in the definition of an emergency, it is critical to have a clear definition of what encompasses "the environment". The Environmental Management Act's definition states:

"environment" means air, land, water and all other external conditions or influences under which humans, animals and plants live or are developed;¹

Will this be the definition adopted in the proposed revision? To ensure clarity as to who is the responsible agency, there needs to be language in the act, or links to other existing legislation, that define the responsibilities of industry / land owners, local government, and senior levels of government.

- Discussion six (6) addresses current challenges with the continuity of emergency plans between local government and the provincial level. If the Minister becomes responsible with authority to review local response plans will there be a requirement to have them approved? Will there be a registry of response plans? Having our response plans registered so that they can be reviewed and referred to by Provincial authorities is not a bad idea, but having to get approval may add a layer of unnecessary bureaucracy.
- Discussion seven (7) identifies the importance of the private sector and the critical infrastructure that they may provide, to be required to communicate with government through the sharing of business continuity planning. We support the proposal to require private industry that are considered critical infrastructure to maintain business continuity plans, and that they are made available to the local authority.
- Discussion eight (8) describes the shared responsibility between the Province and the local authority to respond to emergencies. It is critical that the standards and expectations are set out well in advance, ideally during the development and review of emergency plans. Communication is the key factor here.
- Discussion ten (10) talks about the challenges with evacuations and the people being evacuated. The proposal empowers the RCMP to carry out mandatory evacuations through legislation when required. The current legislation allows property owners to refuse evacuations at their own risk. This adds an extra layer of responsibility to the local emergency responders, and makes it far more difficult to provide security in an evacuated area. We support this proposal.

KENT / HARRISON EMERGENCY PROGRAM

- Discussion eleven (11) addresses the need of employment protection for responders during an event. Often subject matter experts that are not normally employed by the emergency program are required to leave their regular employment to provide services to the emergency at hand. We support the proposal to establish employment protection similar to that of jury duty to individuals required to provide services to a local authority.

BUDGETARY CONSIDERATIONS:

N/A

ALTERNATIVES:

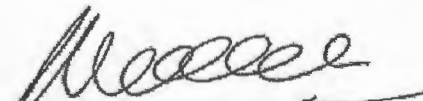
N/A

POLICY CONSIDERATIONS:

N/A

Respectfully submitted for your consideration

Approved for submission by



Gerald Basten,
Emergency Program Coordinator

Wallace Mah,
Chief Administrative Officer

¹ ENVIRONMENTAL MANAGEMENT ACT, [SBC 2003] CHAPTER 53



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** March 2, 2016

FROM: Lisa Grant **FILE:** 3060-20-02-16
 Manager of Development and Community Services

SUBJECT: Development Permit for Beach Washrooms Facility Upgrade

ISSUE:

A Development Permit for Form and Character for the Beach Washroom Facility Upgrade.

BACKGROUND:

The Village of Harrison Hot Springs has applied for a Development Permit in order to facilitate an exterior renovation and upgrade of the beach washroom facilities located adjacent to the Plaza and Lagoon. As a requirement of the Lakeshore Development Permit Area 1, major changes to the façade/exterior may require a development permit. As such the Village has applied for a development permit.

DISCUSSION:

The Beach Washroom Facility will be upgraded to include a new roof structure over the upper deck portion. The proposed renovation will result in a minor alter the existing footprint of the building. Therefore, a development permit is required.

Consistency with Design Guidelines

The Official Community Plan provides design guidelines. These guidelines provide direction for a variety of elements of the form and character of a new development.

This includes:

- Architecture (building height, form and massing, rooflines and roofs, orientation and relationship to the streetscape, entrances, materials, and detailing)
- Site Planning (building setbacks, streetscape/landscape, parking)
- Signage (size and mounting options, materials, and graphics and style)

In the case of the proposed exterior renovation, the building will maintain the same general footprint and colour. However a new roof structure will be added. The roof will have the same appearance as the existing stage (located by Memorial Hall) and

other Village tourism infrastructure projects. This continues the use of natural elements throughout the Village.

According to the design guidelines the following should materials should be used for buildings in the Lakeshore Development Permit Area 1:

- Accent materials with some rugged “earth” materials such as stone or wood. Other finishes should complement these anchoring materials. This can include brick, stucco, and wood sliding.
- There should be a variation in texture and materials to add interest to the façade.
- Colours should fall within the dark grey/green, dark red, and cream/white colour families. Essentially have an earth-like tone.

These elements are met in the proposed design of the beach washroom project.


CONCLUSION:

Overall the proposed exterior and façade upgrades meet the design guidelines and therefore the Development Permit should be issued.

RECOMMENDATION:

THAT Council approve the issuance of Development Permit 01/2016 with respect for the property the Beach Washroom Facility located at the Civic Plaza.

Respectfully submitted for your consideration;



Lisa Grant
Manager of Development and Community Services

CHIEF ADMINISTRATIVE OFFICER COMMENTS:



Madeline McDonald
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

DEVELOPMENT PERMIT NO. DP02-2016

1. This Development Permit No. 02-2016 is issued to:

Village of Harrison Hot Springs
PO Box 160
495 Hot Springs Road,
Harrison Hot Springs BC V0M 1K0

as the owners (the "Permittees") and shall apply only to that certain parcel or tract of land within the Village of Harrison Hot Springs (the "Village") described below, and any and all buildings, structures, and other development thereon:

Parcel Identifier: No assigned number

District Lot 6265, New Westminster District Lease/Permit/Licence
#232337 Group 1, Lease for Regional Park Use in Harrison

(the "Lands")

Civic Address: Civic Plaza (Beach Washroom Facilities)

2. This Development Permit ("DP") is issued pursuant to the *Local Government Act* and the applicable bylaws of the Village and is issued subject to compliance with all of the bylaws of the Village, except as specifically varied or supplemented by this Permit.
3. The following DP terms and conditions shall apply to the Lands:
- 3.1 That exterior changes be consistent with Schedule A attached hereto.
4. This Permit does not constitute subdivision approval or a Building Permit and does not entitle the Permittee to undertake any work without the necessary approvals or permits. Site work must be in compliance with the above noted site plan.
5. The Permittee shall save harmless and effectually indemnify the Village from and against:
- any and all actions and proceedings, costs, damages, expenses, claims and demands whatsoever and by whosoever brought by reason of or in any way arising out of or related to the construction, installation, maintenance or repair of the DP Measures, including, without limitation, any and all claims for injurious affection, whether such claims arise at law or under any statute, including, without limitation, the Expropriation Act, R.S.B.C. 1996, and any amendments, rules or regulations thereto, or otherwise whatsoever;
 - any and all expenses and costs which may be incurred by reason of or in any way arising out of or related to the construction, installation, maintenance or repair of the DP Measures resulting in damage to any property owned in whole or in part by the Village or which the Village by duty or custom is obliged, directly or indirectly, in any way or to any degree, to construct, install, maintain or repair;

- c. any and all expenses and costs which may be incurred by reason of liens for non-payment of labour materials, workers' compensation, unemployment insurance, Federal or Provincial tax, check-off or encroachments owing to mistakes in survey;
- 6. If works defined in this Permit are not substantially commenced within two years of the date of issuance of this Permit, this Permit expires.
- 7. AUTHORIZING RESOLUTION PASSED by Village of Harrison Hot Springs Council on March XX, 2016.

THE TERMS AND CONDITIONS UPON WHICH THIS PERMIT IS ISSUED ARE HEREBY ACKNOWLEDGED.

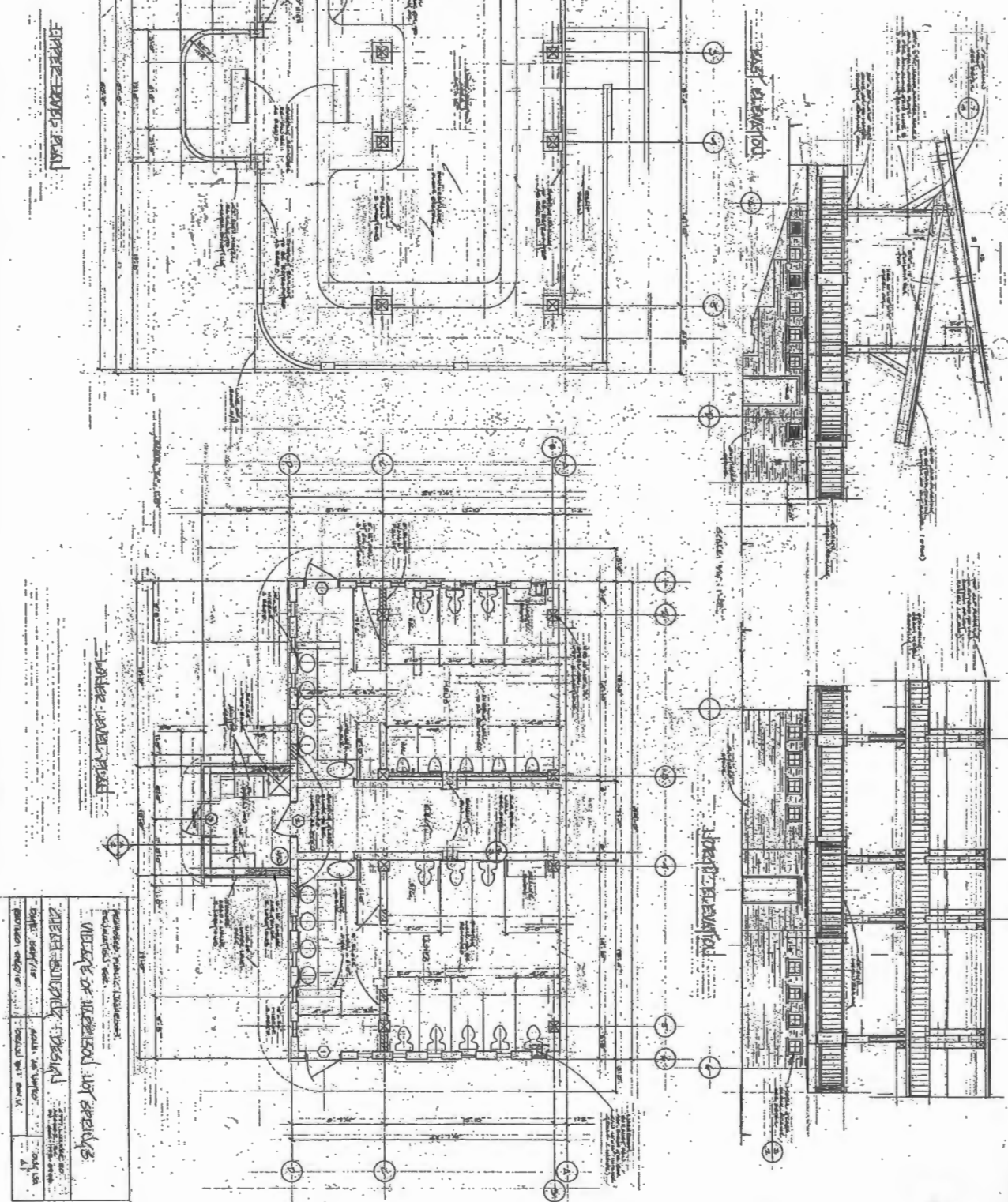
VILLAGE OF HARRISON HOT SPRINGS

THIS PERMIT IS ISSUED this day of March, 2016.

The Corporate Seal of the VILLAGE OF)
HARRISON HOT SPRINGS was hereunto)
Affixed in the presence of:)
))
))
_____))
Mayor)
))
_____))
Corporate Officer)

Attachments:
Schedule A

SCHEDULE "A"



<p>PROYECTO: PASADENA - CALIFORNIA CLIENTE: PASADENA CITY ARQUITECTO: J. W. WATSON INGENIERO: J. W. WATSON</p>	
<p>PLAN DE PLANTA ESCALA: 1/8" = 1'-0"</p>	<p>SECCIONES ESCALA: 1/8" = 1'-0"</p>
<p>DETALLES ESCALA: 1/4" = 1'-0"</p>	<p>OTROS ESCALA: 1/8" = 1'-0"</p>

