



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, November 7, 2016
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER	
Meeting called to order by Mayor Facio.	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF COUNCIL MINUTES	
(a) THAT the Minutes of the Regular Council Meeting held on October 17, 2016 be adopted.	Item 4(a) Page 1
(b) THAT the Minutes of the Committee of the Whole Meeting held on October 24, 2016 be adopted and the recommendations ratified: <i>"THAT Minister Fassbenders' letter of April 8, 2016 be brought forward to the next Council Meeting.</i> <i>THAT businesses be canvased regarding the property tax due date with a response time of no later than November 30, 2016."</i>	Item 4(b) Page 5
(c) THAT the record of Public Hearing held on October 3, 2016 be adopted.	Item 4(c) Page 11
5. BUSINESS ARISING FROM THE MINUTES	
6. CONSENT AGENDA	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	(a) Age-friendly Committee Meeting Minutes of September 7, 2016. Item 6.iii.(a) Page 15

v. Correspondence	(a) Letter dated October 12, 2016 from Fraser Health regarding a new regional harm reduction strategy.	Item 6.v.(a) Page 19
	(b) Letter dated October 17, 2016 from the RMI Collaborative Committee to The Honourable Shirley Bond.	Item 6.v.(b) Page 21
	(c) Thank you email dated October 24, 2016 from Canadian Cancer Society regarding Smoke and Vape-free Outdoor Public Places in BC.	Item 6.v.(c) Page 25
	(d) Letter dated October 26, 2016 from the Ministry of Agriculture regarding Regulatory Amendments Affecting Agri-tourism	Item 6.v.(d) Page 27
	(e) Letter from the Province of British Columbia regarding the Great Bear Rainforest.	Item 6.v.(e) Page 35

7. DELEGATIONS/PETITIONS

(a) Red Fort Public House - Samir Chopra Re: Extension of Business Hours (Bylaw No. 942)	Item 7(a) Page 37
(b) Kent Harrison Search and Rescue – Neil Brewer Re: Search and Rescue Status Update	Item 7(b) Page 43

8. CORRESPONDENCE

(a) Letter dated April 8, 2016 from Minister Fassbender regarding sharing economy.	Item 8(a) Page 59
(b) Letter dated October 20, 2016 from Minister Bond following up on her meeting with Council at UBCM.	Item 8(b) Page 61
(c) Letter dated October 31, 2016 from Andrew Baziuk regarding annual water and sewer utility charges	Item 8(c) Page 63

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

(a) Report of Deputy Chief Administrative Officer/Corporate Officer – October 18, 2016 Re: Deputy Mayor Appointments 2017	Item 12(a) Page 65
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Recommendation:

THAT the following members of Council be appointed as Deputy Mayor for 2017:

January – March	Councillor Piper
April – June	Councillor Reyerse
July – September	Councillor Hansen
October – December	Councillor Buckley

(b) Report of Deputy Chief Administrative Officer/Corporate Officer – October 18, 2016
Re: 2017 Regular Council Meeting Schedule

Item 12(b)
Page 67

Recommendation:

THAT the proposed Regular Council meeting schedule for 2017 be approved as submitted.

(c) Report of Deputy Chief Administrative Officer/Corporate Officer – October 18, 2016
Re: Christmas Closure Schedule – 2016

Item 12(c)
Page 69

Recommendation:

THAT the Village Office be closed December 28, 2016 to December 30, 2016 and re-open on Tuesday, January 3, 2017.

(d) Report of Deputy Chief Administrative Officer/Corporate Officer – October 18, 2016
Re: Appointment of Fraser Valley Regional Library Board representative and alternate for 2017

Item 12(d)
Page 71

Recommendation:

THAT Council appoint Councillor Sonja Reyerse to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2017;

AND THAT Council appoint Councillor John Hansen to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2017.

(e) Report of Deputy Chief Administrative Officer/Corporate Officer – November 2, 2016
Re: Celebrate Canada Funding Application – July 1, 2017

Item 12(e)
Page 73

Recommendation:

THAT an application for funding from the Canadian Heritage Celebrate Canada program for the purposes of Canada Day celebrations for 2017 be submitted.

(f) Report of Planning Consultant – November 7, 2016
Re: To start the rezoning process (388 Pine Avenue)

Item 12(f)
Page 75

Recommendation:

1. THAT staff be authorized to work on application 3360-20-Z07/16, and
2. THAT the following agencies have the application referred to them:
 - (a) The Village Fire Department,
 - (b) The Ministry of Transportation and Infrastructure,
 - (c) The adjacent properties, within 30 metres, as per Bylaw 553, 1991,
 - (d) The Fraser Valley Regional District, and
 - (e) The local Advisory Planning Commission

(g) Report of Planning Consultant – November 7, 2016
Re: To start the rezoning process (673 Hot Springs Road)

Item 12(g)
Page 79

Recommendation:

1. THAT staff be authorized to work on application 3360-20-Z04/16, and
2. THAT the following agencies have the application referred to them:
 - (f) The Village Fire Department,
 - (g) The Ministry of Transportation and Infrastructure,
 - (h) The adjacent properties, within 30 metres, as per Bylaw 553, 1991,
 - (i) The Fraser Valley Regional District, and
 - (j) The local Advisory Planning Commission

(h) Report of Chief Administrative Officer – November 3, 2016
Re: Age-friendly Committee

Item 12(h)
Page 83

Recommendation:

1. THAT council rescind the appointment of Elaine Marrington to the Harrison Hot Springs Age Friendly Committee;
2. AND THAT Allan Jackson, Elizabeth Scotson and Marg Doman be appointed to the Harrison Hot Springs Age Friendly Committee;
3. AND THAT the Village thank the outgoing members of the Harrison Hot Springs Age Friendly Committee for their time and interest, and their service to the community.

13. BYLAWS

(a) Report of Planning Consultant – November 7, 2016
Re: Bylaw No 1080 and 1081 Third Readings and Adoption

Item 13(a)
Page 85

Recommendation:

1. THAT third reading and adoption be given to "Village of Harrison Hot Springs Official Community Plan Amendment Bylaw No. 1080, 2016";
2. THAT third reading and adoption be given to Zoning Amendment Bylaw No. 1081, 2016.

(b) Report of Chief Administrative Officer – November 3, 2016
Re: Fire Department Service Levels

Item 13(b)
Page 95

Recommendation:

THAT Fire Department Regulation Bylaw No. 1093, 2016 be given first, second and third readings.

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: October 17, 2016
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Deputy Chief Administrative Officer/Corporate Officer, Debra Key
Financial Officer, Tracey Jones

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the agenda be approved.

CARRIED
UNANIMOUSLY

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the Minutes of the Regular Council Meeting held on October 3, 2016 be adopted.

CARRIED
UNANIMOUSLY

5. BUSINESS ARISING FROM THE MINUTES

None

6. **CONSENT AGENDA**

- i. Bylaws (a) Water Regulation and Fee Amendment Bylaw No. 1092, 2016
- ii. Agreements
- iii. Committee/
Commission
Minutes
- iv. Correspondence
 - (a) Letter dated October 3, 2016 from Mayor Henry Braun of Abbotsford regarding the 2016 BC Summer Games
 - (b) RMI Funding – Building on Success Report
 - (c) Email dated October 12, 2016 from FCM regarding the Build Canada Grant Program resolution

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT Bylaw No. 1092, 2016 be adopted and the correspondence be received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

None

8. **CORRESPONDENCE**

- (a) Letter dated September 7, 2016 from the Canadian Union of Postal Workers regarding the Canada Post Review
- (b) Letter dated October 12, 2016 from the Harrison Agassiz Chamber of Commerce regarding Short Term/Vacation Rental Business Licencing

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the letter from the Harrison Agassiz Chamber of Commerce be referred back to staff.

**CARRIED
UNANIMOUSLY**

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT a letter be sent to the Canadian Union of Postal Workers supporting Phase 2 of the Canada Post Review.

**CARRIED
UNANIMOUSLY**

10. **REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Councillor Reyerse

- Attended the Harrison Agassiz Chamber of Commerce Directors meeting. They are currently looking into pricing for a new way-finder and the Harrison Resort is looking at replacing the way-finder at the public pool. Tourism Harrison announced that the Harrison Uncorked Wine Fest will now be a two day event.
- Will be sitting on the Kent-Harrison Foundation Grant Selection Committee.

11. **REPORTS FROM MAYOR LEO FACIO**

- Commented on the new walk way at the front of the Village Office. The project was funded by the Municipal Insurance Association through an application submitted by Financial Officer, Tracey Jones.
- Reported that the Great British Columbia Shake Out is on October 20, 2016 at 10:20 a.m.
- Reported that there have been 192 fires in the Coastal Fire Region to date - 137 person caused and 55 lightning caused.
- Attended a Celebration of Life for Frederick John Helkenberg on October 8, 2016.
- Reported on the October 2, 2016 article that was submitted to the Province newspaper by Tourism Harrison regarding Harrison Hot Springs.
- Attended the FVRD Regional and Corporate Services Committee meeting on October 12, 2016. Agenda items included Issuing tickets for Non-Compliant Dog Licence Renewals and the Nuisance Mosquito Program Year End Report.

12. **REPORTS FROM STAFF**

(a) Report of Deputy Chief Administrative Officer/Corporate Officer – October 4, 2016

Re: Canadian Cancer Society – endorsement of Society's recommendation to the Province of British Columbia

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT Council endorses a requirement in British Columbia for smoke and vape-free outdoor public places as submitted by the Canadian Cancer Society; and

THAT the endorsement be forwarded by letter to the Canadian Cancer Society.

**CARRIED
UNANIMOUSLY**

13. **BYLAWS**

(a) Sewer Regulation and Fee Amendment Bylaw No. 1091, 2016

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT Sewer Regulation and Fee Amendment Bylaw No. 1091, 2016 be adopted.

**CARRIED
OPPOSED BY COUNCILLOR REYERSE**

14. **QUESTIONS FROM THE PUBLIC**

Questions from the public were entertained.

15. **ADJOURNMENT**

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT the meeting be adjourned at 7:21 p.m.

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

DATE: Monday, October 24, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/ Corporate Officer, Debra Key
Financial Officer, Tracey Jones

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 10:00 a.m.

2. **INTRODUCTION OF LATE ITEMS**

- Move Item 4(d) - Short Term Rentals to Item 4(a)

3. **APPROVAL OF AGENDA**

Moved by Councillor Piper
Seconded by Councillor Hansen

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ITEMS FOR DISCUSSION**

Councillor Reyerse excused herself from the Chambers at 10:01 a.m. due to a potential conflict of interest stating she is an accommodation provider.

- (a) Report of Chief Administrative Officer – October 20, 2016
Re: Short Term Rentals Update

Council in Committee inquired about reaching out to other municipalities for support with lobbying the government on this issue.

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT Minister Fassbenders' letter of April 8, 2016 be brought forward to the next Council meeting.

CARRIED

Village of Harrison Hot Springs
Minutes of the Committee of the Whole Meeting
October 24, 2016

Councillor Reyerse re-entered the Chambers at 10:07 a.m.

- (b) Report of Financial Officer – October 18, 2016
Re: 2017 Property Tax Due Date

Discussion ensued on the following:

- Consideration for consultation with the business community
- Changing the due date in 2018 or later to give people time to adjust/save.

Moved by Councillor Hansen

THAT Council repeal Bylaw 237 Percentage Addition Bylaw and establish a general tax collection scheme in accordance with section 234 of the *Community Charter*.

MOTION FAILED

Moved by Councillor Buckley

THAT businesses be canvassed regarding the property tax due date with a response time of no later than November 30, 2016.

**CARRIED
UNANIMOUSLY**

- (c) Report of Financial Officer – October 13, 2016
Re: Pay Parking Summary of Revenue and Expenditures 2016

Enforcement costs consisted of:

- Pay parking ambassador
- Vehicle cost for that individual

Operation costs consisted of:

- Contractual costs for rentals
- Communication/wifi on machines
- Administrative/accounting costs

Council in Committee discussed the following:

- Amount of tickets/cost of fine
- If the pay parking ambassador was from the community
- Residents being under the impression that taxes would be lowered due to revenues from pay parking

Received for information and filed.

- (d) Report of Chief Administrative Officer – October 20, 2016
Re: Boat Launch Repairs & Budget

Discussion ensued on the following:

- Consideration for funds to go into the reserve and using that money to improve the washroom facility at the boat launch.

Received for information and filed.

- (e) Memorandum of Financial Officer – October 20, 2016
Re: 2017 Budget Timeline

Received for information and filed.

- (f) Christmas Event

The CAO asked Council in Committee for direction on the Christmas Event.

Ideas for a Christmas event in the future were discussed.

The consensus was to proceed with a shared event for 2016, and review a Christmas event for 2017.

Designated Swimming Areas

Council in Committee discussed:

- Having a designated swimming area west of the lagoon
- Expanding the Rendall Park swimming area, to deter boats from beaching in the area
- Staff to provide information on cost for new swim area, current size of Rendall Park swim area and possibility for expansion.

Stenciled Signage on Beach Walkway

Council in Committee discussed:

- Adding no skateboards to stencil on walkways, use a more general term.
- Using pictograms
- Having this on banners instead
- Refer to staff

Election Signage

Council in Committee discussed:

- Some municipalities donate money to the food bank or similar instead of having signage on their boulevards, something to consider
- Leaving as is, as there has not been any issues
- Would like to see what the District of Kent does
- Staff to provide a copy of District of Kent bylaw for Council

Replacement of Banners on Esplanade Avenue

The CAO gave an update on the banners; it is a difficult environment for them due to aggressive winds.

Council in Committee discussed:

- Can we extend the life by taking them down at the end of the tourist season?
- Damage is on tails, we need to pursue with the supplier as material seems to be at fault
- Can we look into aluminum with laser cutting, or hard boards as they hold up better in high wind areas

Stop Signs/School Zone Signage Update

Council in Committee discussed:

- Public Works Foreman is working with ICBC; ICBC has offered to assist with the costs

Memorial Bricks at Memorial Hall

Council in Committee discussed:

- Can we put something to the east of Memorial Hall with Memorial Bricks that people can purchase?
- Refer item back to staff to research cost

Canadian Geese in Public Green Spaces

Council in Committee discussed:

- What can we do to decrease the amount of geese in public areas? Public Works staff are spending a lot of time cleaning up after them
- Can we put something other than grass down, as they tend to like those areas, but not the areas with tall grasses such as the north side of the lagoon
- Need to be proactive on this
- Refer item back to staff to research

5. **QUESTIONS FROM THE PUBLIC**

Questions from the public were entertained.

6. **ADJOURNMENT**

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the meeting be closed to the public at 11:26 a.m., except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90(1) of the *Community Charter* and to consider matters pursuant to:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public

**CARRIED
UNANIMOUSLY**

Leo Facio
Mayor

Debra Key
Corporate Officer

DRAFT

VILLAGE OF HARRISON HOT SPRINGS
RECORD OF PUBLIC HEARING OF
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1080, 2016 AND
ZONING AMENDMENT BYLAW 1081, 2016

DATE: October 3, 2016
TIME: 7:00 p.m.
PLACE: Council Chambers,
495 Hot Springs Road, Harrison Hot Springs

IN ATTENDANCE: Mayor Facio
Councillor Buckley
Councillor Reyerse
Councillor Hansen

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Financial Officer, Tracey Jones
Planning Consultant, Ken Cossey

ABSENT: Councillor Piper

Recording Secretary: Jaclyn Bhatti

(1) **CALL TO ORDER**

Mayor Facio called the public hearing to order at 7:00 p.m.

(2) **PROCEDURE FOR PUBLIC HEARING**

Mayor Facio read the opening statement and procedures for conducting the public hearing pursuant to Section 464 and 466 of the *Local Government Act*.

Official Community Plan Amendment Bylaw 1080, 2016 and Zoning Amendment Bylaw 1081, 2016

The Village's Planning Consultant gave a brief overview and PowerPoint presentation of the proposed changes introduced in the new bylaws.

The Mayor reported that one (1) written submission was received from John Allen – 398 Hot Springs Road, on October 3, 2016 regarding Official Community Plan Bylaw No. 1080 and Zoning Amendment Bylaw No. 1081.

The Mayor called for a first time for submissions to Council regarding Official Community Plan Bylaw No. 1080, 2016, and Zoning Amendment Bylaw No. 1081, 2016.

**VILLAGE OF HARRISON HOT SPRINGS
RECORD OF THE PUBLIC HEARING OF
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1080, 2016 AND
ZONING AMENDMENT BYLAW 1081, 2016**

(3) PUBLIC COMMENTS

Chuck Stam – 47635 Hope River Road, Chilliwack, BC

Representing the owners of 750 & 798 Hot Springs Road.
Mr. Stam thanked staff for assistance and the opportunity to address Council.

We are excited to see this new concept of micro-cottages, and an opportunity from an affordability perspective and what it brings to the community. We are seeing a lot of interest for micro houses and we feel they will suite Harrison Hot Springs very nicely. I am available to answer any questions you may have.

Allan Jackson – 532 Cottonwood Avenue

I am all in favour of this development it is a good use of land. I have a few questions.

What about parking for trailers as boats? They can't be parked on the highway and there is no other land around. Perhaps something that can be looked into.

Do we know what designation it will get for tax rate? 1 or 6?

For water and sewer – will it be a collective or individual hook ups and water meters?

Can we know the expected water revenue to the Village prior to approval?

Did UBCM have a resolution this year to look at campgrounds for the hotel tax? As these could possibly qualify if they were being rented out.

The Mayor called for a second time for submissions to Council regarding Bylaw No. 1080, 2016, Official Community Plan Amendment and Bylaw No. 1081, 2016 Zoning Amendment.

Ian McConnell – 800 Hot Springs Road

I live right beside the proposed development.

On surface I am in favour of the development. I think it would be good for Harrison.

Is there was a maximum square footage for the cabins? Are there height restrictions?

**VILLAGE OF HARRISON HOT SPRINGS
RECORD OF THE PUBLIC HEARING OF
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1080, 2016 AND
ZONING AMENDMENT BYLAW 1081, 2016**

Is the setback from our property 1.2 meters?

Planning Consultant – The rear setback is 3.5 meters and the side setback is 1.2 meters.

Chuck Stam – 47635 Hope River Road, Chilliwack, BC

In response to Mr. McConnell, the majority of the lots will be backing on to your property. So they would be 3.5 meters the setback from the property line. With one of the lots that would be backing on to the green space at the back so that will be side set back.

Mr. McConnell– That runs length wise?

Yes it would be 1.2 meters and its private space would be backing on to the green space to the back.

Regarding parking for trailers and boats - we will take that into consideration during the design phase.

Regarding the water and sewer – it will be collective strata. There will be 2 different stratas. One strata for each property and they would have a singular hook up and the strata would be paying the water sewer rates.

Regarding the size of the cottages - there is a 50% maximum coverage and because they are such small lots I think the largest footprint you can get on there is 520 square feet. They can be built up; however, there is a 7.5 meter height restriction.

During the neighborhood meeting height was a reoccurring topic. That is going to be addressed through strict design guidelines that get transferred onto the Strata Act. So it is enforced for the duration of the strata.

Marg Doman – 518 Cottonwood Avenue

Will the Villages Riparian Area Regulations affect this property in the back?

Planning Consultant – Not that I am aware of. If it gets into the back area it could be getting into the steep slope development permit area.

So there's no water affected at the back?

Planning Consultant – Not that I am aware of, no.

So if you become aware would that change things?

Planning Consultant – It could, yes.

**VILLAGE OF HARRISON HOT SPRINGS
RECORD OF THE PUBLIC HEARING OF
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1080, 2016 AND
ZONING AMENDMENT BYLAW 1081, 2016**

Mr. Stam – we had an environmental report done on both properties and the environmental report suggests there is a wet area on 798 Hot Springs Road and another small water area. The recommendation from the report was that we have a 10 meter setback and we stay outside of that zone. It is marked on site plan provided.

Does village have a 10 meter restriction; I thought it is more than that? I thought it was 30?

Planning Consultant – 30 meters is for a Riparian Area, it is a 30 meter area that they look at depending on the qualified environmental professionals report that can be reduced down to as much as 5 meters, 10 meters, but that is the area that they look at.

The Mayor called for a third time for submissions to Council regarding Bylaw No. 1080, 2016, Official Community Plan Amendment and Bylaw No. 1081, 2016 Zoning Amendment.

Hearing none, the Public Hearing for Bylaw No. 1080, 2016 and Bylaw No. 1081 is hereby closed.

(4) CONCLUSION

The public hearing concluded at 7:22 p.m.

Certified a true record of the Official Community Plan Amendment Bylaw 1080, 2016 and Zoning Amendment Bylaw 1081, 2016, Public Hearing held October 3, 2016 in the Council Chambers, 495 Hot Springs Road, Village of Harrison Hot Springs, BC

Leo Facio
Mayor

Debra Key
Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS
AGE-FRIENDLY COMMITTEE MEETING

DATE: September 7, 2016
TIME: 9:30 a.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Councillor John Hansen, Co-Chair
Donna Bruins
Harold Bruins
Ray Hooper
Michael Scott (arrived at 9:36 a.m.)

Chief Administrative Officer, Madeline McDonald

ABSENT: Elaine Marrington

Recording Secretary: Jaclyn Bhatti

1. **CALL TO ORDER**

The Co-Chair called the meeting to order at 9:31 a.m.

2. **INTRODUCTION OF LATE ITEMS**

None

3. **APPROVAL OF AGENDA**

Moved by Raymond Hooper
Seconded by Harold Bruins

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ADOPTION OF MINUTES**

Moved by Harold Bruins
Seconded by Raymond Hooper

THAT the minutes of the Age-friendly Committee Meeting held on July 14, 2016 be adopted.

**CARRIED
UNANIMOUSLY**

Village of Harrison Hot Springs
Minutes of the Age-friendly Committee Meeting
September 7, 2016

5. **ITEMS FOR DISCUSSION**

Report of Chief Administrative Officer – August 31, 2016
Re: Age-friendly Committee Chair

Moved by Raymond Hooper
Seconded by Harold Bruins

THAT the report be received.

**CARRIED
UNANIMOUSLY**

Councillor John Hansen assumed the position of Chair.

(a) Residency & Attendance Requirements

Discussion on having attendance requirements in the Terms of Reference,
no action taken to apply a residency requirement.

Moved by Harold Bruins
Seconded by Raymond Hooper

To revise the Age-friendly Committee Terms of Reference to include an
attendance requirement of 4 consecutive meetings.

**CARRIED
UNANIMOUSLY**

**(b) Age-friendly Committee Implementation & Protocol Strategy –
Revised**

Moved by Harold Bruins
Seconded by Raymond Hooper

THAT the Implementation & Protocol Strategy be adopted as revised.

**CARRIED
UNANIMOUSLY**

(c) Age-friendly Committee Objectives

Query on whether a review of walk ways in the Village had been done.

An official walk occurred when the Age-friendly Plan was being developed.

There was an unofficial walk about when the Age-friendly plan was being
developed.

*Village of Harrison Hot Springs
Minutes of the Age-friendly Committee Meeting
September 7, 2016*

CAO commented that a Draft Trails Master Plan had been previously completed.

Committee discussed the Objectives Chart proposal.

Moved by Raymond Hooper
Seconded by Donna Bruins

THAT the Age-friendly Committee Objectives Chart be adopted as a draft and be revised as per the outcome of the Age-friendly Gathering.

**CARRIED
UNANIMOUSLY**

(d) Age-friendly Social Gathering Update

Discussion on logistics of the Community BBQ Gathering.

(e) Next Meeting

Friday, September 16, 2016 at 4:00 p.m. and Wednesday, October 5, 2016 at 3:00 p.m.

Brief discussion on promoting the orange bottle program.

CAO agreed to contact the District of Kent to discuss the Age-friendly Guide.

6.

ADJOURNMENT

Moved by Harold Bruins
Seconded by Michael Scott

THAT the meeting be adjourned at 10:53 a.m.

**CARRIED
UNANIMOUSLY**



John Hansen
Chair



Debra Key
Corporate Officer

6.V.(a)

RECEIVED

OCT 17 2016

BY VILLAGE OF HARRISON HOT SPRINGS



fraserhealth Better health.
Best in health care.

October 12th, 2016

Mayor Leo Facio
Village of Harrison Hot Springs
PO Box 160
Harrison Hot Springs VOM 1K0

Dear Mayor Facio:

FILE #	DATE
0400-90	Oct 17/16
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	Nov. 7/16
	INITIAL <i>LB</i>
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

Yesterday, we announced that RainCity Housing and Support Society will develop and execute a new regional harm reduction strategy. This strategy will build on existing harm reduction services in communities throughout our region and identify ways these services can be enhanced where a need is identified. Our agreement with RainCity is a new component of our multi-pronged overdose strategy which aims to reduce the number of drug overdoses in our region.

Our regional harm reduction strategy will include:

- Engagement with local stakeholders as the plan is implemented in communities with the greatest need;
- Peer-based information and education to reduce the incidence of inappropriately discarded needles, increase safe using practices, prevent overdoses, and provide referrals and information about health care, social services and addiction treatment;
- A needle recovery program that is responsive to community needs as well as the needs of marginalized people who use drugs;
- Distribution of harm reduction supplies to people who use drugs;
- Information dissemination about health alerts (e.g. spikes in overdoses).

The use of a peer-informed approach is a cornerstone of our long-term strategy, which will connect people who use drugs with individuals who face or have faced their own substance use challenges. As one of the tenets of harm reduction is to engage individuals in safer drug using practices that reduce infectious diseases such as HIV and Hep C, a peer-informed approach is considered an effective way to establish a connection with people who may not otherwise seek support for their addiction. In addition, a peer-based approach provides low-barrier employment opportunities to help stabilize individuals who are in the recovery process.

In the coming months, we will work with RainCity, municipalities and community partners to develop our regional implementation plan. Once this plan has been finalized, I look forward to sharing more detailed information with you.

Sincerely,

Dr. Victoria Lee
Chief Medical Health Officer and Vice President, Population Health
Fraser Health

CC: Dr. Andrew Larder

RECEIVED
OCT 20 2016
BY V. OF H.H.S.
BY VILLAGE OF HARRISON HOT SPRINGS

Resort Municipality Initiative
Collaborative Committee

October 17, 2016

The Honourable Shirley Bond
Minister of Jobs, Tourism and Small Business
Parliament Buildings
Victoria

Dear Minister Bond,

Thank you for meeting with the RMI Collaborative Group on September 26th, 2016.

The RMI communities appreciate your support over the past years and we are confident that you recognize the value of tourism to British Columbia and the significance of the contributions made by RMI communities. The Cadence report clearly illustrates that with the assistance of RMI support, the rural resort communities have outperformed British Columbia's tourism growth averages. Even when Whistler is taken out of the comparisons, the remaining RMI communities still outperformed the rest of the Province.

We did meet with Ministry staff earlier on September 26th and had sufficient time to walk through the report step by step. We appreciate that during UBCM week, time is always short for a full discussion. However as a group, we left the meeting believing that we had not communicated the findings of the Cadence report accurately.

We were pleased with the Cadence report and its examination of tourism funding support in leading resorts around the world. Based on the funding models of US and European rural resorts, all successful international resorts rely on a funding model based on tourist spending in the resorts. It clearly indicated that small destination resorts that host many more visitors than their resident population do not rely on property taxes as an important revenue source.

The report concludes that a resort wide sales tax would be the fairest funding model because communities would not rely on provincial RMI grants and as tourist demand grows, the resort wide sales tax would grow proportionately. This is a self-funding model.

Failing the resort sales tax option, the next funding option is for a return to the original performance based RMI funding model. Capping of RMI funding under the current model does not recognize that increased visitor growth leads to new costs to expand the capacity of attractions and tourist services if a community is to remain competitive and continue to grow.

Finally, the report illustrates that if the RMI program was to be eliminated, most RMI communities would struggle to replace this funding through increased property taxes. Without future investments in tourist attractions and services, resort growth and international competitiveness are at risk.

We have prepared a two page summary that highlights the issues presented in the Cadence report. We are pleased to forward a copy.

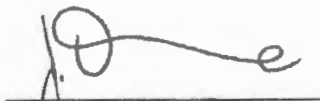
Building on our successes, there is presently an opportunity to develop innovative policies that are less reliant on provincial grants and more reliant on tourism spending to generate funding for resort services and attractions. It is clear that each RMI community is unique and not all resorts are at the same stage of development and some flexibility is appropriate however all resort communities understand and support the need for full accountability.

The RMI collaborative committee would be pleased to meet with you following the Chemistry report to review the future of the RMI program.

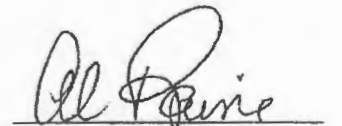
Again, we thank you taking the time from your busy schedule to meet with our group.

Yours truly,

RMI Collaborative Committee



Josie Osborne, Co-Chair
osborne@tofino.ca



Al Raine, Co-Chair
araine@sunpeaksmunicipality.ca

Enclosure

Resort Municipalities Initiative - RMI Program (2006)

Quick Facts from the September 2016 Cadence Strategies' Report

Total population of the 14 RMI communities is 50,000 persons or 1% of British Columbia's residents.

RMI communities:

Host 28% or 5.34 million of BC's total annual tourist visitors and 35% of the Province's foreign visitors,

Employ 16% of the provincial tourism workforce or 21,500 employees mostly in rural areas of the Province,

Contribute 29% (\$265 million) in BC's tourism taxes & 30% (\$1.97 billion) of provincial tourism export dollars,

Contributed \$21 million in property transfer taxes in 2016,

The RMI annual funding of \$10.5 million enabled RMI communities to outperform provincial tourism revenue growth, 38% vs 20% over the period 2011-2015, and

Receive on average 100+ visitors per resident.

Tourist Costs to Communities

The sheer volume of visitors in resort communities puts stress on community infrastructure, i.e. water supply, waste water treatment, solid waste management, parks & trails, recreation facilities, parking, signage etc.,

Tourist servicing costs in year round resort communities can exceed resident servicing costs by 300%.

Limited Municipal Funding Options

Funding sources to BC's resort communities are limited to property taxes, service and user fees, grants and other government transfers; resort property taxes are often significantly higher than surrounding communities, and

Leading resort communities world-wide have more funding options available, including local hotel, car rental and retail sales taxes.

Resort Funding Comparatives

Resort	Population	Municipal Budget \$Cdn (millions)	% from Property Taxes	% from Resort Sales Tax	% from User Fees	% from Inter- govt. transfers	% from permits/ license fees	% from other sources
Aspen	6,658	\$142.43	6%	31%	28%	25%	With user fees	9%
Vail	5,305	\$96.23	7%	40%	23% other tax*	5%	23%	2%
Kitzbuehel	8,134	\$47.04	9%	16%**	33%	26%	16%	0%
Whistler	10,361	\$76.44	57%	0%	14%	13%****	12%	4%
Sun Peaks	550	\$2.30***	67%	0%	1%***	30%*****	0.7%	1.3%

Note: data sourced from local government websites and RMI community municipal representatives.

*Vail \$4.7 million lift tax, \$6.5 million property transfer tax, \$1.5 million Construction tax, \$4.2 million parking revenues (\$4.9 million in property taxes)

**Kitzbuehel Austria 16% of revenue from employee income tax sharing

***Sun Peaks Utilities owned privately not Municipal operation

****includes RMI and MRDT revenues

*****includes RMI only; MRDT goes directly to DMO

Most RMI communities would prefer a tourist funded source as opposed to relying on RMI grant programs, RMOW argued in the late 1970's for today's Municipal Regional District Tax program, a hotel tax of 2% or 3% to support conference centres, tourist attractions, marketing and promotions to grow resort tourism. MRDT is a locally approved additional hotel tax that doesn't impact provincial tax revenues and is not a grant program.

Moving Forward

BC's RMI communities have 'punched above their weight class' when considering employment, GDP, export revenues, visitations, visitor spending and contribution to provincial taxes. With 35% of BC's international visitors travelling to RMI destinations, it is critical that these destinations remain world class attractions. The average daily expenditures of international visitor is almost 100% greater than regional visitors and RMI communities play an important role in attracting international visitors to BC.

The RMI program has proven itself and the continuation of an improved RMI program is advisable. To remain leaders in the intensely competitive global tourism markets and to lessen some of the visitor costs carried by RMI community property owners, long term funding tools are required. Within the continued discipline of a Ministry approved strategy, innovative funding tools must be available in order to ensure world class remarkable experiences and attractions and services that are among the best in the world. A progressive RMI approach is critical.

Conclusions

The Sept. 2016 Cadence Strategies report concluded that a resort wide sales tax could replace the present RMI funding model and may be the fairest revenue source for RMI communities and the Province. The challenge for RMI community funding is to find a secure, long term model that has the ability to grow with increased tourism success,

Failing a resort sales tax option, a continuation of the original performance based RMI funding model calculated on the communities' MRDT revenues would continue to support expanding growth. The capping of this funding model does not address the reality that increased visitor growth leads to higher community costs and the ultimate disincentive, higher property taxes for residents if the community wishes to continue servicing those expanding tourist numbers,

The Cadence report's input/output model forecasts that a 5% growth in RMI visitor spending would lead to \$18 million in incremental Provincial tax revenues; it is an increase in RMI community funding that will lead to significantly more resort spending and increased tax revenues to the Province,

Elimination of the RMI program would further stress municipal budgets and a significant portion of the RMI revenues could not be replaced though increased property taxes thus risking the RMI communities' ability to deliver remarkable experiences and increased visitor growth. Under this scenario, BC would experience losses in visitor numbers and lower RMI community employment and provincial tax revenues.

Debra Key

From: Megan Klitch <mklitch@bc.cancer.ca>
Sent: Monday, October 24, 2016 11:29 AM
To: Debra Key; Allan Mugford
Subject: Thank you - Smoke and Vape-free Outdoor Public Places in BC

Dear Debra,

We are so pleased to receive Harrison Hot Springs' endorsement of our recommendation for provincial smoke and vape-free outdoor public places and for Harrison Hot Springs' leadership in the province on this issue.

We look forward to sharing the response we receive from this outreach to BC municipalities with you later this fall. In the meantime, please don't hesitate to call if you have any questions.

In best health, Megan

Megan Klitch
Health Promotion Coordinator
Canadian Cancer Society, BC and Yukon Division

Tel 250-645-2369 Fax 250-563-0385
1100 Alward Street
Prince George, BC V2M 7B1

Connect with us online
[Cancer.ca](#) | [Facebook](#) | [Twitter](#) | [Youtube](#)

Debra Key

From: Cavanaugh, Carole AGRI:EX <Carole.Cavanaugh@gov.bc.ca>
Sent: Wednesday, November 02, 2016 12:06 PM
To: Cavanaugh, Carole AGRI:EX
Subject: Regulatory Amendments Affecting Agri-tourism
Attachments: 184862 DM Agritourism Letter to LGs Oct. 26 2016.pdf; Appendix A Agri-Tourism Factsheet Oct 26.pdf

Importance: High

Dear Corporate Officer:

Re: Regulatory Amendments Affecting Agri-tourism

In response to comments received during the consultation, on August 2, 2016 the Government announced regulatory amendments affecting agri-tourism in the Agriculture Land Reserve (ALR).

Please find attached a letter from Mr. Derek Sturko, Deputy Minister, Ministry of Agriculture, that summarises the changes to the regulation.

We hope you find the information useful.

Sincerely,

Joan Easton
Executive Director
Innovation and Adaptation Services Branch
Ministry of Agriculture



October 26, 2016

File: 0280-30

Ref: 184862

Dear Corporate Officer,

Re: Regulatory Amendments Affecting Agri-tourism

Last fall the Government of British Columbia (Government) undertook a consultation on a Draft Minister's Bylaw Standard on Agri-tourism and Retail Sales. The consultation closed on January 15, 2016 and 106 responses were received from local governments, associations and agri-tourism operators. A link to the online consultation summary is provided here: http://www2.gov.bc.ca/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-assets-and-environment/strengthening-farming/consultation_summary-agritourism_consultations_sept_2016.pdf.

In response to comments received during the consultation, on August 2, 2016 the Government announced regulatory amendments affecting agri-tourism in the Agriculture Land Reserve (ALR). The recent amendments to the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (171/2002) under the *Agricultural Land Commission Act* (ALCA) provide clarity to agri-tourism activities in the ALR. This includes updating agri-tourism definitions and providing new opportunities with respect to events.

Agri-tourism Definitions

The definition of agri-tourism has been clarified. *Agri-tourism* means an activity that is carried out on land that is classified as a farm under the *Assessment Act*; to which members of the public are invited, with or without a fee; for which permanent facilities are not constructed or erected; and include ancillary services. Defined farm-use agri-tourism activities can be undertaken without an application to the ALC and these include:

- (a) an agricultural heritage exhibit displayed on the farm;
- (b) a tour of the farm, an educational activity or demonstration in respect of all or part of the farming operations that take place on the farm, and activities ancillary to any of these;
- (c) cart, sleigh and tractor rides on the land comprising the farm;
- (d) subject to section 2 (2) (h), activities that promote or market livestock from the farm, whether or not the activity also involves livestock from other farms, including shows, cattle driving and petting zoos;

- (e) dog trials held at the farm;
- (f) harvest festivals and other seasonal events held at the farm for the purpose of promoting or marketing farm products produced on the farm; and
- (g) corn mazes prepared using corn planted on the farm.

Local governments may not prohibit the above agri-tourism activities. Local governments can regulate, prohibit and impose requirements on factors like fireworks, nuisances, and disturbances (e.g., noise) within their communities and all landowners must continue to meet all relevant local government requirements such as event hosting, liquor licenses, and fire code requirements.

Event Opportunities

Through the regulations, Government has clarified that ALR land owners will not need to apply to the Agricultural Land Commission (ALC) to host events like commercial weddings, concerts, or non-agriculture related festivals, providing:

- o The land has farm status;
- o No new permanent structures are being built;
- o All parking will be on the property (no road parking);
- o The number of guests at any event is 150 or less; and
- o The number of annual events is ten or less.

Local governments may not prohibit events. Local governments can within their communities regulate, prohibit and impose requirements with respect to factors like fireworks, noise, nuisances and fire codes and all landowners must meet these requirements.

ALR landowners will continue to need to apply and receive approval from the ALC if they do not meet all five of the conditions above. These limits will not apply to wineries, meaderies and cideries wishing to host activities like commercial weddings, concerts, or non-agriculture related festivals as they already have other restrictions placed on them through their license.

The ALCA amendments further clarify that no application to the ALC is required for a farmer hosting weddings for family members or friends *at no charge*. If farmers are receiving a payment for hosting the wedding of a family member or friend, an application to the ALC is required if any of the above conditions are not met. The ALC will review the application and make their decision based on their mandate of preserving agricultural land and promoting farming.

These changes provide the balance needed to grow a farmer's income while preserving land within the ALR to produce local foods for British Columbians. The full regulation may be found at the following link: http://www.bclaws.ca/civix/document/id/complete/statreg/171_2002. A link to the ALC website may be found here: <http://www.alc.gov.bc.ca/alc/content/home>. In addition, a fact sheet that serves as useful reference document about the changes made is attached to this letter as Appendix A.

Please contact your local Regional Agrologist, or contact the following number if you have any other questions on agri-tourism or other Planning for Agriculture matters.

AgriService BC:

- Telephone: 1 888 221-7141
- E-mail: AgriServiceBC@gov.bc.ca

Sincerely,



Derek Sturko
Deputy Minister

Attachment

Appendix A
Agri-tourism in the Agricultural Land Reserve - Factsheet
September 26, 2016

Roles and Authorities

The Agricultural Land Commission:

- The Agricultural Land Commission (ALC) is an independent agency established under authority of the *Provincial Agricultural Land Commission Act* (ALC Act). As an independent administrative tribunal, it is dedicated to preserving land and encouraging farming in British Columbia
- The ALC is responsible for the administration of the Agricultural Land Reserve (ALR) which protects land to be used for agricultural purposes
 - The ALC collaborates with the Ministry of Agriculture, First Nations and local governments to ensure the agricultural land base is preserved and protected, and farm use of agricultural land in the ALR is the priority land use
- The *ALR Use, Subdivision and Procedure Regulation* (ALR USP Regulation) provides the framework to describe what are permitted uses in the ALR
 - Recent amendments to the ALR USP Regulation have introduced revisions on agri-tourism and 'gathering for events' such as commercial weddings
- The ALC Act provides the authority for the ALC to ensure compliance and enforcement of its provisions and regulations
 - ALC initiated compliance enforcement activities are primarily complaint-based

Local Governments:

- Local governments under the *Local Government Act* and *Community Charter* are provided limited authority to regulate and/or prohibit land use within their jurisdiction
 - The ALC Act and ALR USP Regulation provide further specific provisions on how local governments bylaws must be consistent respecting land in the ALR
- Through this authority, and recognising detailed and specific limiting powers, local governments can regulate and/or prohibit land use in the ALR
 - Local government bylaws that allow land use activities to proceed in the ALR that are not consistent with the *Local Government Act*, *Community Charter*, ALC Act and ALR USP Regulation, or do not have approval by the ALC, are considered to have "no force and effect" and are treated as such by the ALC and Ministry of Agriculture

Ministry of Agriculture:

- The Ministry of Agriculture (AGRI) has final responsibility for the *Agricultural Land Commission Act* and can initiate amendments through the legislative process.
- Ministry staff, working together with ALC staff, are available to assist local governments, the agricultural sector and agri-tourism operators in providing applicable information on the ALC Act, ALR USP Regulation and *Local Government Act* regulations.
- The Ministry respects that the ALC is an independent tribunal and it would not be appropriate for the ministry to conduct any ALC Act compliance and enforcement activities.

Agri-tourism in the ALR

ALC Farm Use:

- The ALC Act defines "farm use" as meaning, "an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm

Appendix A

Agri-tourism in the Agricultural Land Reserve - Factsheet

September 26, 2016

use by regulation, and includes a farm operation as defined in the *Farm Practices Protection (Right to Farm) Act*"

- Recently revised agri-tourism activities are described and designated by the ALR USP Regulation as "farm uses", and as such may not be prohibited by a local government bylaw. Regulated communities have the option of requesting farm bylaws that further refine agri-tourism within their jurisdictions.
- Local governments can require a land owner to apply for a Temporary Use Permit which could specify conditions related to amplified sound, parking, fireworks or other disturbances associated with these agri-tourism activities¹;

ALC Non-Farm Use Applications:

- Recent amendments to the ALR USP Regulation clarify that ALR land owners will not need to apply to the ALC to host activities like commercial weddings, concerts, or non-agriculture related festivals, providing:
 - The land has farm status;
 - No new permanent structures are being built;
 - All parking will be on the property (no road parking);
 - The number of guests at any event is 150 or less;
 - The number of annual events is ten or less.
- If land owners in the ALR want to host activities like commercial weddings, concerts and non-agriculture related festivals that do not meet all five of the conditions above, they will continue to need to apply to the ALC.
- These limits do not apply to wineries, meaderies and cideries hosting activities like commercial weddings, concerts, or non-agriculture related festivals - it is business as usual - an application to the ALC is still not required.

Compliance and Enforcement

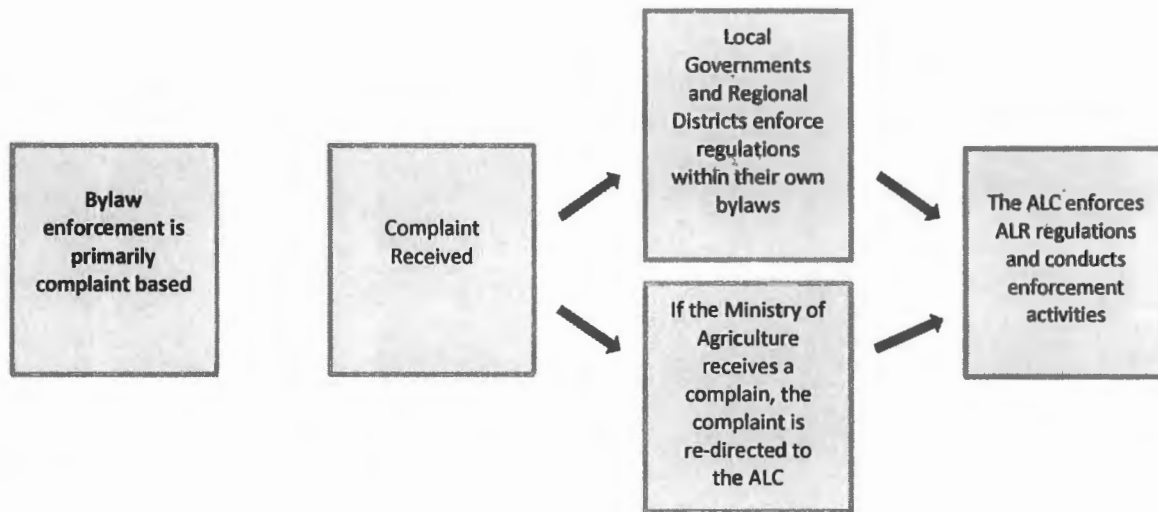
- If a **local government** is notified of a violation of their own bylaws that also correspond to the ALC Regulations, the local government is expected to conduct their own bylaw enforcement activities first, and then work together with ALC enforcement activities if necessary.
- If a **local government** is notified of a violation of ALC Regulations that they don't regulate, they should forward the complaint to the ALC without delay.
- If a **resident** has a complaint about a violation of ALC Regulations, they can take the following steps:
 1. Communicate the issue to their local government (who will enforce and/or forward the concern to the ALC);
 2. Contact a Ministry of Agriculture's AgriServiceBC staff representative (contact info below) who will forward the concern to the ALC;
 3. Contact the ALC directly (contact info below).
- The Ministry of Agriculture's Regional Agrologists and other specialist staff can provide additional support to local governments, the ALC, land owners, residents and complainants in an effort to resolve a concern.

¹ And meet the provisions established in the *Farm Practices Protection Act*.

Appendix A
Agri-tourism in the Agricultural Land Reserve - Factsheet
September 26, 2016

- If the ALC is notified of an infraction that contravenes ALC Regulations, the ALC will conduct enforcement activities.

Summary of Complaint Process:



Contact Information

For further information, please contact the following:

AgriService BC, Ministry of Agriculture
Telephone: 1-888-221-7141
Email: AgriServiceBC@gov.bc.ca

Agricultural Land Commission
Telephone: 604-660-7000
Email: ALCBurnaby@Victoria1.gov.bc.ca

RECEIVED

OCT 18 2016

BY VILLAGE OF HARRISON HOT SPRINGS



FILE #	DATE	
0400-20	Oct-18/16	
<input type="checkbox"/> CAO	<input type="checkbox"/> CO	
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE	
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF	
<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR	
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL	
<input type="checkbox"/> OP. MGR		
ITEM	A	B C
COUNCIL AGENDA		
DATE November 7/16		
INITIALS		
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)		

6.v.(e)

We are pleased to provide you with copies of a commemorative poster celebrating the achievement of agreements reached in the Great Bear Rainforest.

The Great Bear Rainforest covers 6.4 million hectares on British Columbia's north and central coast, and is home to 26 separate First Nations. One-third of the 6.4 million-hectare area is fully protected, while low-impact resource development activities, such as forestry, tourism and hydro-electric generation are allowed in the remainder to support the people living in the area.

To celebrate this achievement, and to commemorate the Royal visit, the Province is also establishing a new \$1-million Great Bear Rainforest Education and Awareness Trust.

Trust funds will support:

- Developing teacher and student resources;
- Raising awareness of the Great Bear and the people who have lived here for more than 12,000 years;
- Resource management practices and ongoing research; and
- Resource management-based education, awareness and understanding in the Great Bear Rainforest area.

The Province has also established a new web resource: www.gov.bc.ca/greatbearrainforest. Spending one hour on the website will enable ordinary British Columbians to become Great Bear Rainforest champions.

Additional posters are for sale online, at the web link noted above. A portion of the proceeds will be donated to the trust fund.

We encourage you to learn more about the Great Bear Rainforest and why it is British Columbia's gift to the world, and help us share the story.

Sincerely,

Honourable Steve Thomson
Minister of Forests, Lands &
Natural Resource Operations

Honourable Shirley Bond
Minister of Jobs, Tourism & Skills Training
& Minister Responsible for Labour

RECEIVED

OCT 17 2016

BY V. OF H.H.S.

TO,
THE HONORABLE MAYOR & COUNCILLOR
VILLAGE OF HARRISON HOT SPRINGS
495, HOT SPRING ROAD
P.O. BOX - 160
HARRISON HOT SPRINGS BC V0M1K0

ATTN: REQUEST FOR GRANTING 1 HOUR EXTENSION FOR OUR PUBLIC HOUSE.

DEAR SIR,

I, SAMIR CHOPRA THE OWNER OF RED FORT PUBLIC HOUSE RESTAURANT LOCATED AT 234, ESPLANADE AVE. HARRISON HOT SPRINGS, REQUEST THAT YOU RELAX THE BYLAW REQUIRING US TO DO LAST CALL AT 1.00 AM. I REQUEST THAT WE BE PERMITTED TO SERVE TILL 2 AM WITH ALL PATRONS OUT BY 2.30 AS OUR LIQUOR LICENSE ALLOWS.


WORKING WITH A PROFESSIONAL SECURITY CREW PROVIDED BY KINGSMAN SECURITY.
WE HAVE PROVIDED A SAFE AND ENTERTAINING ENVIRONMENT FOR LOCALS AND TOURISTS
WE ALSO CONDUCT CONSTANT ID CHECKS OF ALL OUR PATRONS ENTERING THE PUBLIC HOUSE AND MAINTAIN A PROPER CODE OF CONDUCT AND SECURITY FEATURES AS PER THE RULES BY PROFESSIONAL SECURITY CREW .

THE ADDITIONAL REVENUE THAT THIS EXTENSION WOULD PROVIDE IS CRUCIAL FOR THE SUCCESS OF THE BUSINESS.

THANK YOU FOR CONSIDERING OUR REQUEST TO RELAX THE BYLAW FROM APRIL TO SEPTEMBER 2017

YOURS SINCERELY


SAMIR CHOPRA

FILE #	DATE	
0530-02	Oct. 17, 16	
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<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE	
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<input type="checkbox"/> MGR REV SVCS	<input type="checkbox"/> MAYOR	
<input type="checkbox"/> CEDO	<input type="checkbox"/> COUNCIL	
<input type="checkbox"/> OP. MGR		
ITEM	A	B C
COUNCIL AGENDA		
DATE	November 7/16	
	INITIAL 	
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)		



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 942

A bylaw to regulate business hours

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to establish a bylaw to provide for the regulation of business;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as the "Business Hours Regulation Bylaw No. 942, 2010".

2. **DEFINITIONS**

In this bylaw:

"Business" means the carrying-on of a commercial or industrial undertaking of any kind or nature, or the providing of professional, personal, or other services for the purpose of gain or profit;

"Bylaw Enforcement Officer" means a person appointed by Council or a peace officer;

"Cabaret/Night Club" means a Liquor Primary Licensed Establishment primarily engaged in providing for dancing for customers and that may provide entertainment (excluding adult entertainment and gaming or gaming establishments);

"Liquor Retail Store" means a private liquor store or cold beer and wine store licensed under the *Liquor Control and Licensing Act and Regulation*;

"Liquor Primary Licensed Establishment" means an establishment licensed under the *Liquor Control and Licensing Act and Regulation* where the service of liquor, as opposed to food, is the primary focus of the establishment;

"Neighbourhood Pub" means a Liquor Primary Licensed Establishment which offers full lunch and dinner menus complete with hot and cold meals and has a person capacity of not more than 100 or meeting the seating capacity pursuant to the fire and building codes, whichever is less;

"Retail" means offering or keeping for sale at retail, goods, wares, merchandise, substances, articles or other things;

"UBrews and UVins" means business licensed under the *Liquor Control and Licensing Act and Regulation* that provide their customers with the ingredients, equipment, and advice that they need to make their own beer, wine, cider, or coolers.

3. **GENERAL PROVISIONS**

Every Retail Business must be closed for the serving of customers as set out in Schedule "A" of this Bylaw.

4. **SEVERABILITY**

If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

5. **OFFENSE AND PENALTY**

- (a) No person shall interfere with, obstruct, or impede the Bylaw Enforcement Officer in issuing a bylaw notice or otherwise carrying out his or her duties in accordance with this bylaw, and it is an offence for any person to interfere with a Bylaw Enforcement Officer in the enforcement of this bylaw.
- (b) Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.

6. **DESIGNATION OF BYLAW**

- a) This bylaw is designated under Section 264 of the *Community Charter, S.B.C. c. 36* as a bylaw that may be enforced by means of a ticket in the form prescribed.
- b) This bylaw may be designated by regulation and may be enforced by means of a bylaw notice under Section 4 of the *Local Government Bylaw Notice Act*.

7. **SCHEDULES**

Schedule "A" – Operating Hours for Classes of Businesses Regulated in Section 3.

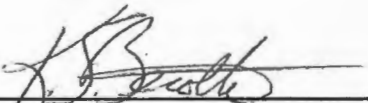
8. **READINGS AND ADOPTION**

READ A FIRST TIME THIS 30th DAY OF JUNE, 2010

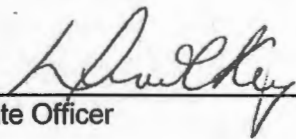
READ A SECOND TIME THIS 30th DAY OF JUNE, 2010

READ A THIRD TIME THIS 30th DAY OF JUNE, 2010

ADOPTED THIS 12th DAY OF JULY, 2010



Mayor



Corporate Officer

SCHEDULE "A"**VILLAGE OF HARRISON HOT SPRINGS****BUSINESS HOURS REGULATION****BYLAW No.942, 2010**

1. Every Retail Business, unless listed under Section 2 of this Schedule, has the option to remain open for the serving of customers from 6:00 a.m. until 2:00 a.m. Monday to Sunday.
2. Retail Businesses listed in this section have the option to remain open for the serving of customers at the times specified below.

Business Class	Day(s) of the Week	Hours
Liquor Retail Store, UBrews and UVins	All days	9:00 a.m. to 11:00 p.m.
Restaurants	All days	6:00 a.m. to 1:00 a.m.
Liquor Primary Licensed Establishment, Neighbourhood Pub	Monday to Saturday Sunday	9:00 a.m. to 1:00 a.m. 9:00 a.m. to 12:00 Midnight
Cabaret/Night Club	Monday to Saturday Sunday	12:00 noon to 1:00 a.m. 12:00 noon to 12:00 Midnight
Resorts <ul style="list-style-type: none"> • Restaurants • Cabaret/Night Club; Liquor Primary Licenced Establishment 	All days Monday to Saturday Sunday	6:00 a.m. to 1:00 a.m. 12:00 noon to 2:00 a.m. 12:00 noon to 12:00 Midnight
Automobile Service Stations	All days	Unregulated

3. Council may by resolution;
 - a) Amend "Schedule "A" of this bylaw.

At the written request of the specific business owner, permit retail business owners to remain open for the serving of customers during special events.

RECEIVED

OCT 31 2016

BY VILLAGE OF HARRISON HOT SPRINGS



VILLAGE OF HARRISON HOT SPRINGS

Request to Appear as a Delegation

In order to make a presentation to Council at a Council Meeting, you are required to submit a written request to the Corporate Administration Department no later than 12:00 p.m. on the Wednesday before the regular meeting. The request can either be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. All requests must be accompanied with background information which will be included in the agenda package. You can submit your request in person, by mail at PO Box 160 Harrison Hot Springs, BC V0M 1K0, fax at 604-796-2192 or e-mail at jbhatti@harrisonhotsprings.ca.

The Corporate Administration Department will advise you when you are scheduled to appear before Council. Council meetings commence at 7:00 p.m. in the Village Council Chambers at 495 Hot Springs Road, Harrison Hot Springs, BC.

You are limited to a maximum of 10 minutes to present your material, regardless of the number of presenters in your delegation.

Date: 2016/10/31 Requested Meeting Date: 2016/11/07

Organization Name (if applicable): KENT HARRISON SEARCH & RESCUE

Name of Presenter: NEIL BREWER

Name of Applicant if Other than Above: _____

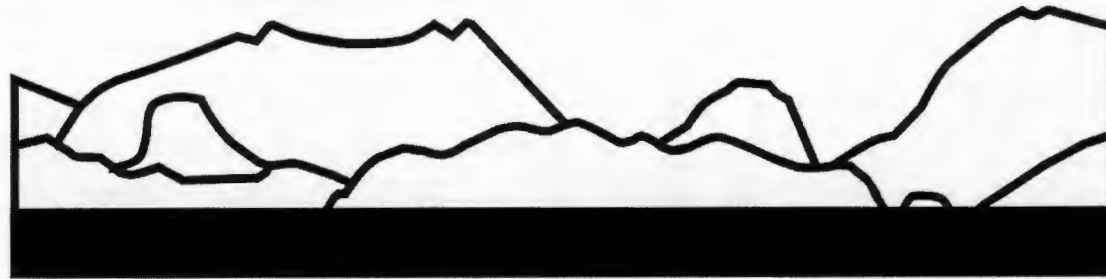
Contact Phone Number & E-Mail: 604-795-0267 info@khsar.com

Mailing Address with Postal Code: PO BOX 747, AGASSIZ, BC V0M 1A0

Audio/Visual requirements: POWERPOINT

Topic: SAR BUILDING STATUS AND NEW SAR
VESSEL

Action you wish Council to take: _____

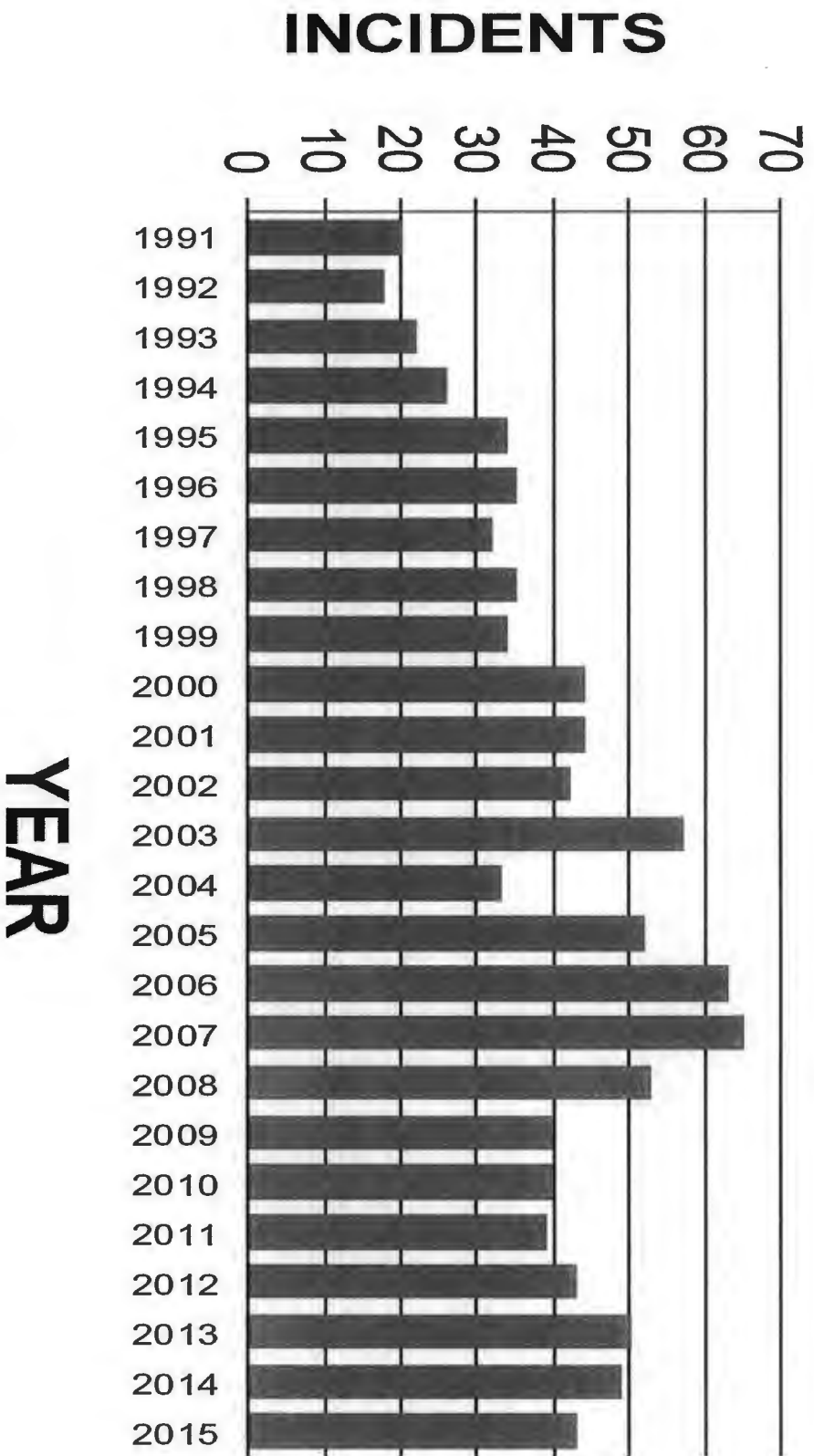


KENT HARRISON
SEARCH AND RESCUE

UPDATE ON CURRENT INITIATIVES

- New SAR Building
- Harrison Osprey
- Future Plans
- Funding

INCIDENT RESPONSE TRENDS

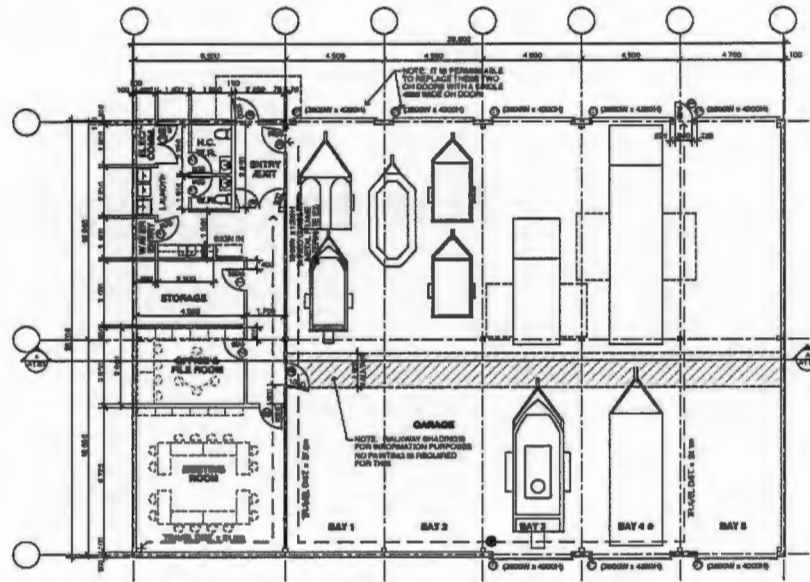
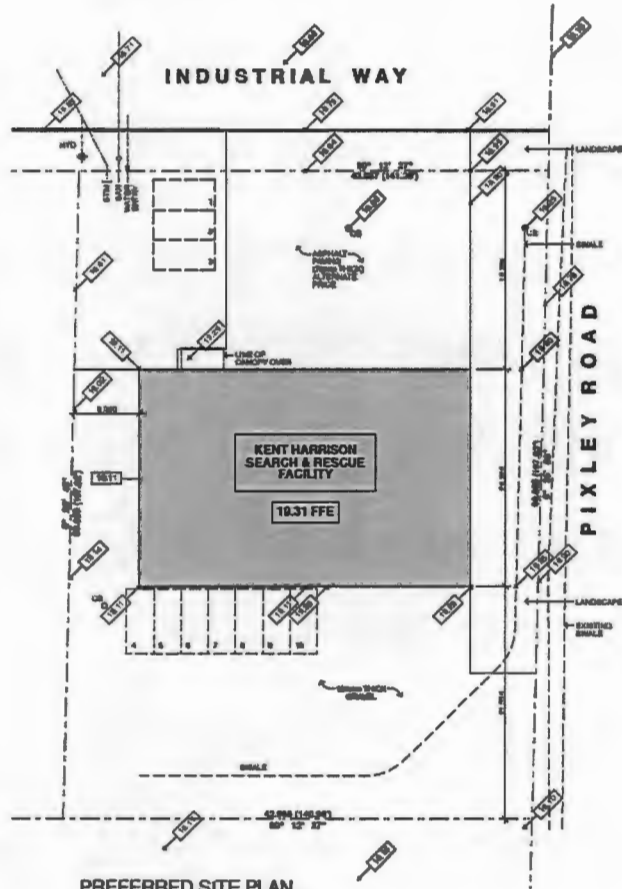


2015 STATISTICS

- 28 Volunteer members
- 1,589 Hours on Incident Responses
- 1,860 Training Hours
- 1,147 Hours on Administration, Maintenance, Community Events etc.
- **Total Volunteer Hours 4,596**

NEW SAR BUILDING

- Located at 7664 Industrial Way, Agassiz
- 6,400 sq ft Pre-engineered steel building
- 5 bays (3 drive through)
- **Post-disaster rated**
- Total cost **\$600,000**
- \$244,000 sale of Gravel Pit property
- \$76,500 BCSARA Grant
- **\$279,500 Self-funded**
- Contract awarded April 22nd 2016 (Nations Contracting and Consulting LTD.)
- Completion end December 2016



REFER TO A1.02 FOR CP-1 & CP-2

KENT HARRISON SEARCH & RESCUE FACILITY
AGASSIZ, BRITISH COLUMBIA

1 Design Build RFP

NO. 1000-100000 DATE

bingham+hill architects

201 1244 119th Street,
Surrey, British Columbia,
Canada V3T 2Z4
Tel: 604.588.8244
Fax: 604.588.2233
www.binghamhill.ca

NOTICE: ARCHITECTS, ENGINEERS & OTHER PROFESSIONALS
OF THE QUALITY AND CANOPY BE BOUND,
LIMITED OR OTHERWISE.

SITE PLAN & FLOOR PLAN CP-3

ALL DIMENSIONS SHALL BE VERIFIED ON SITE

NO. 1	1500	DESIGNED BY
SCALE		
DATE		
CHKD BY		A1.01

PROGRESS AS OF NOVEMBER 1st



HARRISON OSPREY

Arrived in Agassiz in October 2014



- Outdated electronics
- Questionable wiring
- In need of TLC

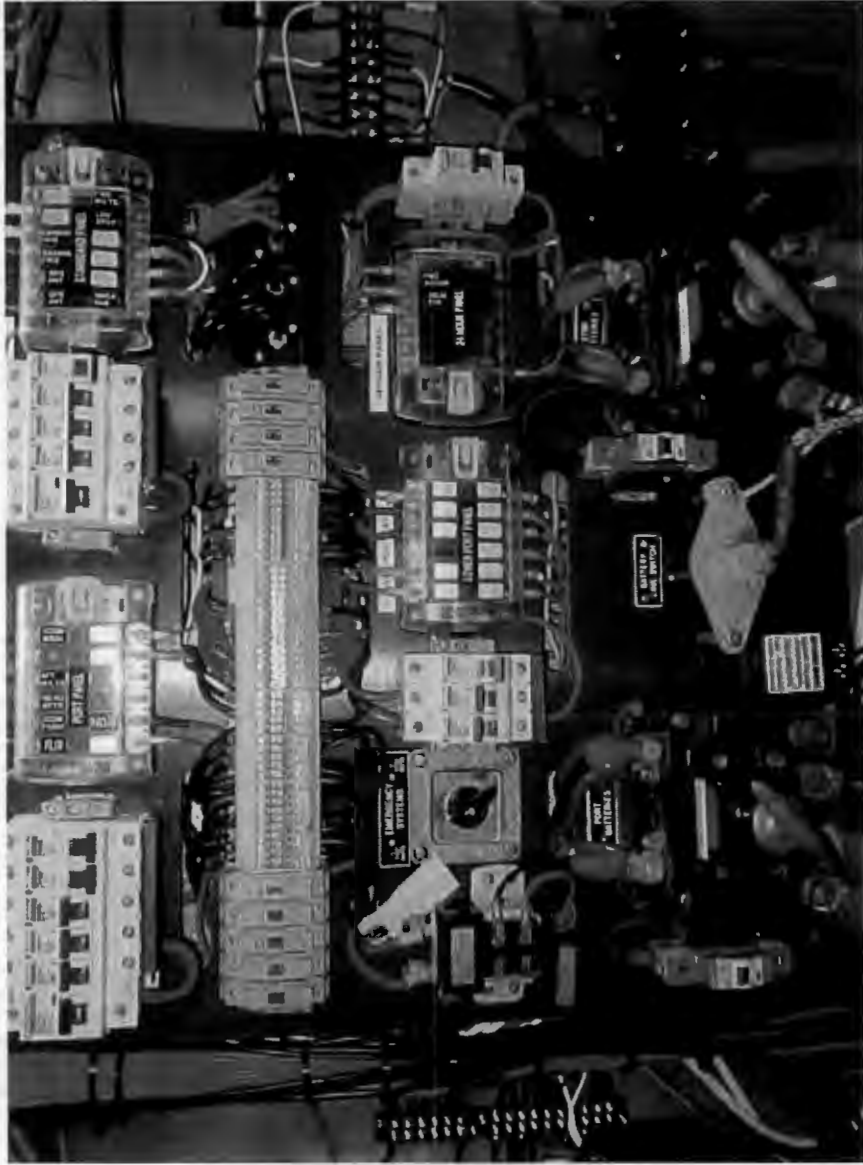


HARRISON OSPREY



Electronics updating \$31,000 (Gaming)

HARRISON OSPREY

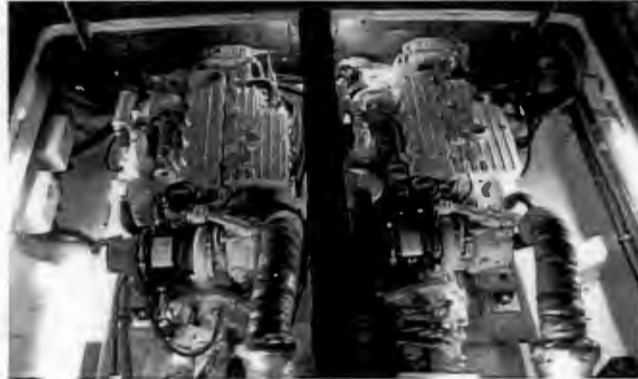


Rewiring

HARRISON OSPREY



Renovate cabin flooring
and deck surfaces



Reroute engine wiring



New propellers



Install bilge and
fire alarms

HARRISON OSPREY



Launched 2016/10/24



Total investment \$55,000
(Equipment, renovations &
training).

Market value \$330,000

Replacement value \$575,000

Over 600 hours in renovating
and training.

HARRISON OSPREY

- Insurance \$4,113.00
- O&M Estimated at \$3,000.00
- Killer's Cove Marina has been providing moorage for the rescue boat for many years at no cost
- Increase in demand for moorage may require SAR to provide their own dock - Anticipated costs \$25-50,000.

CURRENT PROJECTS

- 2016/17 Replacement of PWC's – \$70,000
(Gaming funding \$59,000)
- 2016/17 Replacement of UTV's – \$78,000
(Gaming funding \$54,000)
- 2017/18 Replacement of Command Vehicle –
\$250,000 (Gaming application + BCSARA Grant +
Self-funding)

FUNDING PRESSURES

- Lease on new SAR building - \$15,000
- SAR Building utilities – estimated at \$5,000
- Cost of fuel and O&M

FUNDING RELIEF

- District of Kent has made fleet insurance (\$7,000) a budget line item.
- Regional funding (mil rate) has been renegotiated and maintained (approx \$20,000).

RECEIVED
APR 15 2016

BY VILLAGE OF HARRISON HOT SPRINGS



April 8, 2016

Ref: 166815

His Worship Mayor Leo Facio
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC V0M 1K0

FILE #	DATE
0400-20	April 15/16
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM A	B
COUNCIL AGENDA	
DATE May 2/16	
INITIAL [Signature]	
(ITEMS: A-REQ, ACTION; B - INFO - WRESP; C - INFO ONLY)	

Dear Mayor Facio:

The Province of British Columbia knows that British Columbians have expressed an interest in seeing greater choice, convenience and competition in the availability and provision of transportation and accommodation services. Companies such as Uber, Lyft and Airbnb may present opportunities to meet changing public expectations.

In considering the opportunities that these services may provide, it is important that the Province understands any impacts that could result for consumers, host communities and existing service providers. The many people currently providing passenger and accommodation services in British Columbia have made investments, providing jobs and valuable contributions to the economy. Thought must be given as to how any new services are regulated, recognizing the need to be respectful of existing industry participants while at the same time being fair and equitable to any possible new entrants to these sectors.

To this end, over the coming months, I will be meeting with a wide array of stakeholders to explore issues pertaining to the sharing economy and develop a better understanding of the opportunities and challenges that they provide for citizens and communities.

Locally elected officials from both urban and rural regions will have important perspectives on the issues and opportunities surrounding the sharing economy, and I am eager to draw these out as part of the consultation process. It is my hope that I will be able to engage with as many local governments as possible in person over the coming months. Regardless of whether we are able to undertake this discussion in person, I would also value the opportunity to review your thoughts on this matter via any written submission you may care to provide to me, and I encourage you to consider sending your thoughts to me directly by email at: CSCD.Minister@gov.bc.ca.

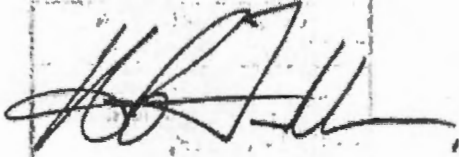
Your perspectives could include ideas on how sharing and existing service economies could be integrated, on perceived challenges and opportunities, and on provincial and local government roles in regulating and facilitating any changes we might contemplate.

.../2

His Worship Mayor Leo Facio
Page 2

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Fassbender', written over a faint grid background.

Peter Fassbender
Minister

RECEIVED

OCT 25 2016

BY VILLAGE OF HARRISON HOT SPRINGS



BRITISH COLUMBIA

FILE #	DATE
	Oct. 25 / 16
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA: 114146	
DATE Nov. 7/16	
INITIAL <i>LF</i>	
(ITEMS: A-REQ, ACTION: B - INFO - WRESP; C - INFO ONLY)	

OCT 20 2016

His Worship Mayor Leo Facio
Village of Harrison Hot Springs
Box 160
495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Facio:

Mayor Facio!

It was a pleasure to meet with your delegation at the Union of British Columbia Municipalities Annual Convention (UBCM) held in Victoria. I appreciated the opportunity to discuss the issues of significance to your community.

I am sure you will agree that it is important for all levels of government to communicate effectively in order to better serve our communities at large. The UBCM Convention provides us with the opportunity to do this.

As the Minister responsible for developing and implementing the province's jobs initiatives, I am proud of my Ministry's leadership on the "BC Jobs Plan." The Ministry works hard to bring together key lines of government to fully support and leverage emerging economic opportunities for the Province – creating sustainable jobs for families, and prosperity for our communities. British Columbia is first in economic growth in the country, and is leading the country with the highest job growth. BC is expected to lead the country again for the next two years.

Thank you for sharing some of the Resort Municipality Initiative projects that have been implemented in your community. I am pleased to hear about the beautification proposal you have put through for the Rural Dividend Fund for the newly installed pump system, and the linkages you have made for this project to the community's tourism strategy.

I understand your concerns regarding the taxation of economy sharing lodges, long-term rentals, campsites and RV sites. I encourage you to contact the Minister of Finance directly to make changes to the definition of "accommodation" in the *Provincial Sales Tax Act* for the Honourable Michael de Jong's consideration, in the development of Budget 2017.

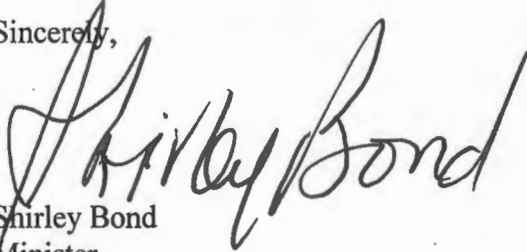
.../2

His Worship Mayor Leo Facio
Page 2

I am also pleased to hear that your application to move to three percent Municipal and Regional District Tax was approved by government and will come into effect on January 1, 2017. I recognize the benefit this program has, especially its impact in smaller communities.

Thank you again for taking the time to share your thoughts and ideas with me. I appreciate your passion and commitment to help build a stronger, economically vibrant community and province.

Sincerely,

A handwritten signature in black ink that reads "Shirley Bond". The signature is written in a cursive, flowing style.

Shirley Bond
Minister

pc: Honourable Michael de Jong
Minister of Finance

Mr. Laurie Throness, MLA
Chilliwack–Hope

RECEIVED

NOV 3 2016

October 31, 2016

From the Glencoe Motel

BY V. OF H.H.S.

To the Village of Harrison Hot Springs Council

Re: Annual Water and Sewer Utility Charges
Your account No. #20230 259 Hot Springs Road – Glencoe Motel
Your file number: 1820-20

We are in receipt of your letter dated October 20, 2016 regarding sewer and water charges on our property. Your letter was signed by Tracey Jones, your financial officer.

We have concerns about your letter to us. The problem is that with our facility, some of the uses are seasonal and some are year round.

According to your letter, we are going to be charged the following sewer charges on our property:

11 Rooms	at \$ 129.00 = \$ 1,419.00
17 Campsites	at \$ 89.50 = \$ 1,521.50
8 Washroom fixtures	at \$ 89.50 = \$ 716.00
1 Residence	at \$ 225.00 = \$ 225.00
<u>1 Retail Establishment</u>	<u>at \$ 210.00 = \$ 210.00</u>

Total annual sewer fee \$ 4,091.50

Our concern is with the following items:

17 Campsites: Yes, there are 17 campsites. We are a seasonal campground. As of November 1 each year, we do shut down our water system and it is reopened 6 months later, on April 30. We should be billed for only one half of the annual fee as there will not be any contributions to our village sewer system.

8 Washroom fixtures: Yes, there are 8 washroom fixtures in our camp washroom building. As of November 1 each year, we do shut down our water system I this washroom building. The said building is plumbing is filled with antifreeze and it sits locked up for 6 months of the year from November through to the end of April. We should be billed for only one half of the annual fee as there will not be any contributions to our village sewer system.

1 Retail Establishment. The retail establishment is in a trailer which houses a concession stand serving food. This concession stand also is now shut down and will reopen after the end of April. We should be billed for only one half of the annual fee as there will not be any contributions to our village sewer system this concession stand.

Our revised sewer usage bill should read as follows:

11 Rooms	at \$ 129.00 = \$ 1,419.00
17 Campsites at 50% usage	at \$ 44.75 = \$ 760.75
8 Washroom fixtures at 50%	at \$ 44.74 = \$ 358.00
1 Residence	at \$ 225.00 = \$ 225.00
<u>1 Retail est. at 50%</u>	<u>at \$ 105.00 = \$ 105.00</u>

Total annual adjusted sewer fee \$ 2,857.75

Some of the portions of our business are seasonal and do not lend themselves to use 12 months of the year. We shut down portions of our system accordingly to reflect this seasonal use. The difference between your annual assessment of our sewer system is \$ 4,091.50 and as per this letter, we feel it should be reduced to \$ 2,857.75. We feel that we are being overcharged in our sewer bill by a sum of \$ 1,223.75. I have personally met with Ms. Tracey Jones and she did not even want to venture into looking into adjusting our annual sewer charge. I ask Council to examine this issue and devise a strategy whereby we can get relief from this major overcharging for sewer services.

Andrew Baziuk for the Glencoe Motel

ABaziuk

FILE #	DATE
1820-20	Nov 3/16
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input checked="" type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	Nov 2/16
	INITIAL <input type="checkbox"/>
(ITEMS: A-REQ, ACTION;	
B - INFO - WRESP;	
C - INFO ONLY)	



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: October 18, 2016
FROM: Debra Key, Deputy Chief Administrative Officer/CO FILE: 0530-01
SUBJECT: Deputy Mayor Appointments for 2017

ISSUE:

Pursuant to s. 130(1) of the Community Charter, the Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor to act in the place of Mayor.

BACKGROUND:

Pursuant to the Council Procedure Bylaw, the Mayor may nominate and Council must appoint a Council member to act in place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is absent.

RECOMMENDATION:

THAT the following members of Council be appointed as Deputy Mayor for 2017:

- January - March Councillor Piper
April - June Councillor Reyerse
July - September Councillor Hansen
October - December Councillor Buckley

Respectfully submitted:

REVIEWED BY:

[Signature of Debra Key]
Debra Key
Deputy Chief Administrative Officer/
Corporate Officer

[Signature of Madeline McDonald]
Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** October 18, 2016

FROM: Debra Key, **FILE:** 0550-01
Deputy Chief Administrative Officer/CO

SUBJECT: 2017 Regular Council Meeting Schedule

ISSUE:

To adopt the 2017 Regular Council meeting schedule.

BACKGROUND:

Subject to Section 127(1) of the *Community Charter*, Council must prepare a schedule of dates, times and places of Regular Council meetings for the next full calendar year.

As January 2, 2017 is a Statutory Holiday, it is recommended that the first Council meeting be January 16, 2017.

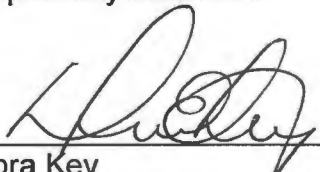
Accordingly, please find attached a "draft" of the proposed schedule.

RECOMMENDATION:

THAT the proposed Regular Council meeting schedule for 2017 be approved as submitted.

Respectfully submitted:

REVIEWED BY:



 Debra Key
 Deputy Chief Administrative Officer/
 Corporate Officer



 Madeline McDonald
 Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS REGULAR COUNCIL MEETINGS 2017

January 2017						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Statutory Holidays Observed
Regular Council Meetings
Leadership Forum (LGLA) February 1-3 (Richmond)
LMLGA Conference – May 10-12 (Harrison Hot Springs)
LGMA Conference & AGM – May 16 - 18 (Penticton)
FCM Conference – June 1 – 4 (Ottawa)
UBCM Convention – September 18 – 29 (Vancouver)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 2, 2016

FROM: Debra Key, **FILE:** 1855-02
Deputy Chief Administrative Officer/CO

SUBJECT: Celebrate Canada Funding Application – July 1, 2017

ISSUE:

Canadian Heritage Celebrate Canada Program for Canada Day, July 1, 2017.

BACKGROUND:

Annually, the Village of Harrison Hot Springs has applied for Canada Day funding under the Celebrate Canada Program from the Canadian Heritage Branch. The deadline to submit the funding application is November 15, 2016.

In 2017, Canada will celebrate the 150th anniversary of Confederation and Heritage Canada is encouraging applicants to integrate this historic milestone into their events.

RECOMMENDATION:

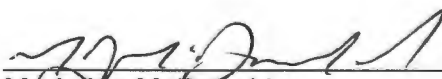
THAT an application for funding from the Canadian Heritage Celebrate Canada program for the purposes of Canada Day celebrations for 2017 be submitted.

Respectfully submitted:

REVIEWED BY:



 Debra Key
 Deputy Chief Administrative Officer/
 Corporate Officer



 Madeline McDonald
 Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 7, 2016

FROM: Ken Cossey, MCIP, RPP **FILE:** 3360-20-Z07/16
(388 Pine Avenue)

SUBJECT: To start the rezoning process

ISSUE:

Seeking approval to start the rezoning process. This site is currently associated with a large development project, which will see four (4) lots created out of three (3) existing lots. This site, proposed Lot B, is currently vacant and is currently zone RSR (Reserve Residential). As this site is currently in the RSR (Residential Reserve) zone, a change of zone to R-4 (Medium Density Residential 1; Townhouse) is required, as the developer is seeking to develop 35 dwelling units on this site.

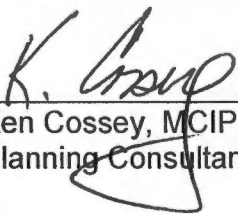
BACKGROUND:

This rezoning application is part of a large development that will create four (4) lots, Proposed Lots A to D, from three (3) current lots. This site, proposed Lot B, is currently zoned RSR and is vacant. The RSR regulations would not allow for the proposed density of 35 dwelling units on this site. The developer, Mr. Allan Bott, did set up and host a community meeting for the public to review and discuss his entire project. This meeting was held on September 13th, so a meeting summary will be available at the council meeting when council considers this rezoning request.

RECOMMENDATION:

- 1/. THAT staff be authorized to work on application 3360-20-Z07/16, and
- 2/. THAT the following agencies have the application referred to them:
 - (a) The Village Fire Department,
 - (b) The Ministry of Transportation and Infrastructure,
 - (c) The adjacent properties, within 30 metres, as per Bylaw 553, 1991,
 - (d) The Fraser Valley Regional District, and
 - (e) The local Advisory Planning Commission

Respectfully submitted;



Ken Cossey, MCIP, RPP,
Planning Consultant

REVIEWED BY and CONCURRENCE with the RECOMMENDATIONS:



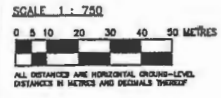
Madeline McDonald, CAO

Attachments (1) Location Map

PROPOSED SUBDIVISION PLAN OF
 LOT "K" PLAN 10239
 LOT 3 PLAN 5519
 PARCEL "A" (EXPLANATORY PLAN 8880) LOT 4 PLAN 5519
 SECTION 12 TOWNSHIP 4 RANGE 29 WEST OF THE SIXTH MERIDIAN NEW WESTMINSTER DISTRICT
 HARRISON HOT SPRINGS, B.C.

SITE

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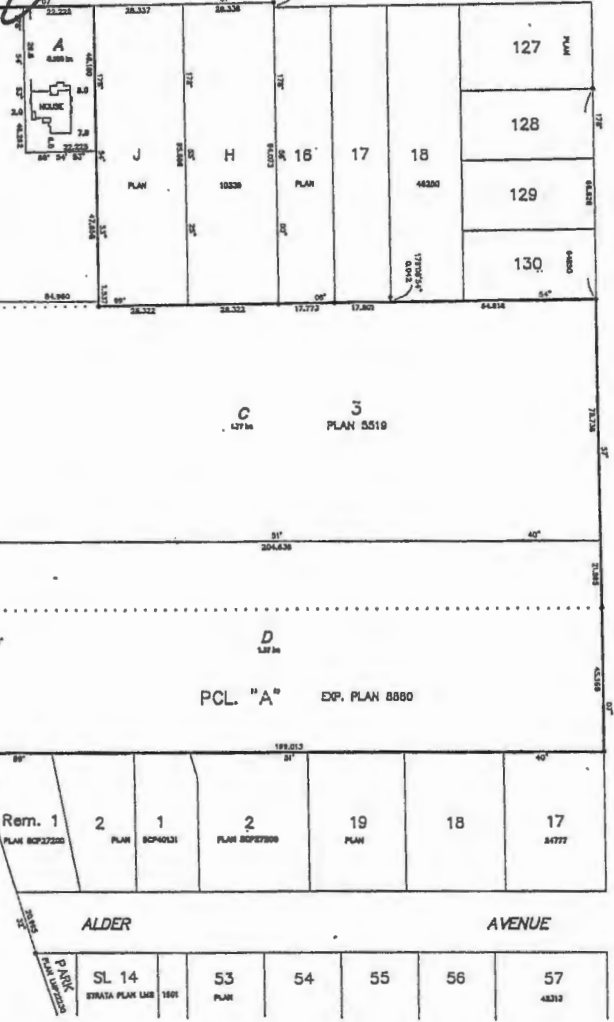
PCL 10
 EXP. PLAN 8880
 PLAN 5519

Rem. 15
 PLAN 8818

1
 PLAN 8348

PARK
 44 sq

ROAD



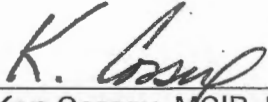
McCOMBS

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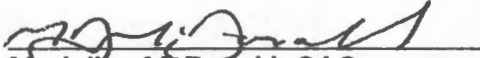
PREPARED BY EDWARD D. EATON, B.S.L.S., O.L.S.
 2004 27th DAY OF JUNE, 2004.

Respectfully submitted;



Ken Cossey, MCIP, RPP,
Planning Consultant

REVIEWED BY and CONCURRENCE with the RECOMMENDATIONS:



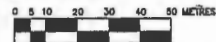
Madeline McDonald, CAO

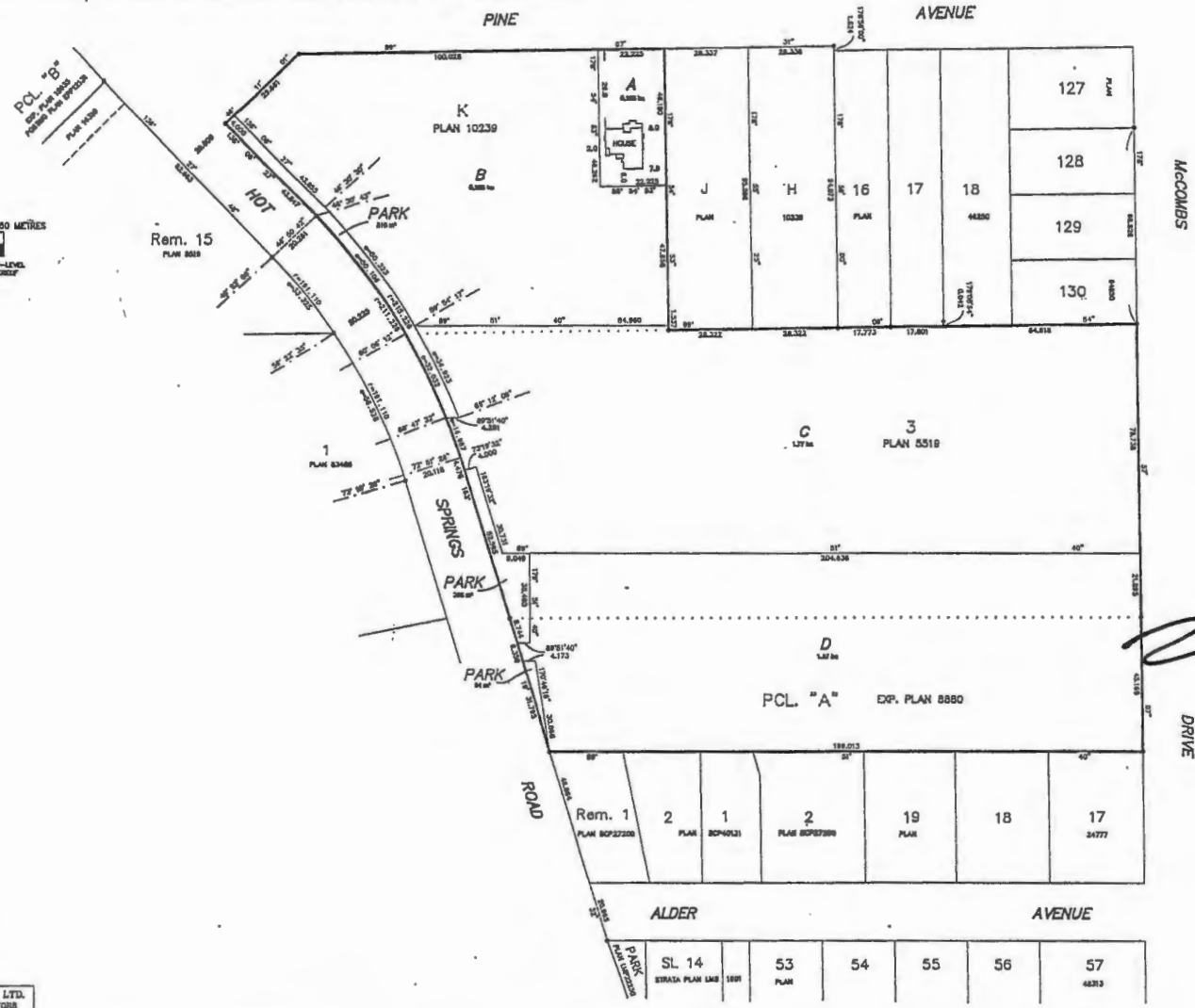
Attachments (1) Location Map

PROPOSED SUBDIVISION PLAN OF
 LOT "K" PLAN 10239
 LOT 3 PLAN 5519
 PARCEL "A" (EXPLANATORY PLAN 8880) LOT 4 PLAN 5519
 SECTION 12 TOWNSHIP 4 RANGE 29 WEST OF THE SIXTH MERIDIAN NEW WESTMINSTER DISTRICT

HARRISON HOT SPRINGS, B.C.

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SCALE 1 : 750

 ALL DISTANCES ARE HORIZONTAL ON GRADE-LEVEL
 DISTANCES IN METRES AND DECIMALS THEREOF



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 OUR PLSR NAME DRAWING: 0805 720P 010 4

PREPARED BY EDWARD G. EATON, B.S.L.S., O.L.S.
 1982 27th DAY OF APRIL 2014



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 7, 2016

FROM: Ken Cossey, MCIP, RPP **FILE:** 3360-20-Z01-14
/6520-20-OCP01-14/3360-20-Z02-14 and 6520-20-OCP02-14
(750 and 798 Hot Springs Road)

SUBJECT: Bylaw No. 1080 and Bylaw No. 1081 Third Reading & Adoption

ISSUE:

One item has to be addressed:

- 1/. The OCP amendment Bylaw No 1080 and Zoning Amendment Bylaw No. 1081 can be given third reading and adoption;

BACKGROUND:

During the February 15th, 2016, Council meeting, Council gave first reading to both the OCP and Zoning bylaws associated with an application to rezone 750 and 798 Hot Springs Road to accommodate a Tourist Commercial Land Use designation. In addition staff were authorized to refer the application to; the Ministry of Transportation and Infrastructure, the Fraser-Cascade School District, the APC and the Fraser Valley Regional District. The applicant was also asked to host a community information meeting.

The results of the referral process are summarized below:

- 1/. Ministry of Transportation and Infrastructure – “the ministry may request a traffic impact study/access review at the time of subdivision.”
- 2/. School District No 78 (Fraser-Cascade) – no comments received
- 3/. FVRD – Two comments noted below:
 - A. “With regards to the 2004 Regional Growth Strategy, *Choices for Growth*, the proposed amendment and rezoning is consistent with the plans growth management goals and policies.”

- B. "In accordance with the recently approved FVRD Solid Waste Management Plan, the Regional District will be moving forward implementing regulation to require source separation of recyclables and organics from all waste sectors. Therefore the developers should consider this upcoming requirement and allow for proper space within their development plans to properly accommodate the bins required for source separation."

4/. The APC – During the February 22, 2016 meeting the APC voted unanimously for the two amendment bylaws.

The results of the community open house, in which there were approximately 40 attendees, is summarized below:

1. Could trail/greenspace connection be provided from 750 Hot Springs Road development?
2. If developer doesn't build out will there be strict design guidelines placed on title to ensure quality development?
3. Does the zone allow for RV parking on the strata lots?
4. If this development proceeds consideration needs to be given to adding a left turn lane into the development.
5. Will the developments be gated?
6. How much of the site is being dedicated to parkland and will the riparian and mountainside be deeded to the Village of HHS?
7. Harrison Hot Springs needs to have an emergency second route out in case of disaster.
8. Ensure adequate on-site parking for residents and visitors to site.
9. Please encourage the developer to consider green/smart home design features into the cottage designs and construction.
10. Please ask the developer to consider having a community plant sale/garage sale prior to the Tugboat Junction deconstruction as the gardens on site have several rare and unique plants/bushes.

A public hearing was held on October 3, 2016. Listed below is a summary table of any land use issue provided through; the public hearing, the community meeting and the agency referral process.

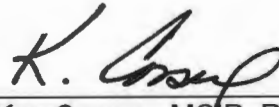
Issue	Authority	Recommended next steps to address the issue
Trail/Green space connection	Local Government	Subdivision stage
Design guidelines	Local Government/ Developer	Council can designate the area as a form and character development permit area or the developer can apply their own design scheme. The developer can apply their own design scheme as the market dictates
Parking	Local Government	On-site parking is adequate
Traffic study – Traffic volumes	Local Government/MoTI	No Development Approval Information requirements in place. MoTI has indicated that this type of study may be required at the subdivision stage
Traffic works – Turn lane, sidewalks, expanding the roadway	Local Government/MoTI	At the subdivision stage
Drainage	Local Government	At the subdivision stage

RECOMMENDATION:

Staff recommends the following:

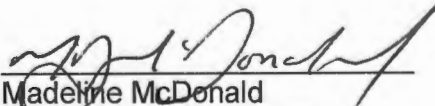
- 1/. That third reading and adoption be given to "Village of Harrison Hot Springs Official Community Plan Amendment Bylaw No. 1080, 2016";
- 2/. That third reading and adoption be given to Zoning Amendment Bylaw No. 1081, 2016.

Respectfully submitted;



 Ken Cossey, M.O.P., R.P.P.,
 Planning Consultant

REVIEWED BY and CONCURRENCE with the RECOMMENDATIONS:



 Madeline McDonald
 Chief Administrative Officer

Attachments (2) Bylaws 1080 and 1081

A bylaw to amend Village of Harrison Hot Springs Official Community Plan Bylaw 864, 2007

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Official Community Plan Bylaw No. 864, the Official Community Plan Bylaw for the Village of Harrison Hot Springs, as adopted May 7, 2007;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

I. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Official Community Plan Amendment Bylaw No. 1080, 2016".

II. TEXT AMENDMENT

- a. That Schedule 1-A, the Official Community Plan Text of the Village of Harrison Hot Springs Official Community No. 864, be amended under section 6. Residential Development, 6.3 Policies, by including the following bullet:

6.3.2.1 "Resort Residential Use"

IV. READINGS AND ADOPTION

READ A FIRST TIME THIS 15th DAY OF FEBRUARY, 2016

READ A SECOND TIME THIS 11th DAY OF JULY, 2016

RECONSIDERED AND READ A SECOND TIME AS AMENDED THIS 19th DAY OF SEPTEMBER, 2016

A PUBLIC HEARING WAS HELD ON THE 3rd DAY OF OCTOBER, 2016

READ A THIRD TIME THIS DAY OF , 2016

ADOPTED THIS DAY OF , 2016

Mayor

Corporate Officer

**A bylaw to amend Village of Harrison Hot Springs
Zoning Bylaw 1020, 2012**

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted January 7th, 2013;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

I. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 1081, 2016".

II. TEXT AMENDMENT

That the Village of Harrison Hot Springs Zoning Bylaw Number 1020, 2012, be amended by:

- A. Inserting the following new definition in section III Definitions:
"PRIVATE RESORT RESIDENTIAL DEVELOPMENT means a bare land strata title subdivision pursuant to the Condominium Act, consisting of five or more one-family residential strata lot or holiday, summer or seasonal home strata lots, and containing associated resort and recreational amenity facilities for the use of the residents of the development, which is planned and developed as a whole in a single development operation or in planned phases according to a unified design theme, and which contains no other land."
- B. Inserting the following new sub-section: "VI. 4). (10) Comprehensive Development Zone 5 – CD-5"; and
- C. Inserting the above sub-section within the Table of Contents.

"VI. 4). (10) COMPREHENSIVE DEVELOPMENT ZONE 5 – CD-5

.1) Intent

The purpose of this zone is to designate land in areas of attractive natural assets, which, by reason of their setting and the feasibility of access to water and sewer are suitable for development of bare-land strata

subdivisions with a full range of resort or recreational amenities for the use of the property owners, but which, because of their setting or location, are not appropriate for conventional urban housing development over the long-term.

.2) Permitted Uses

The following uses and no others are permitted in the CD-5 zone:

Principal Uses

- .1 Private Resort Residential Development

Accessory Uses

- .1 Garden/Storage Shed

.3) Conditions on Use

- .1 All principle uses shall be connected to the Village of Harrison Hot Springs community water system and sanitary sewer system.
- .2 Common amenity and recreation facilities, shall be provided for the exclusive use of residents of the private resort residential development and their guests.
- .3 Common amenity and recreation facilities may include clubhouses or recreational buildings, outdoor recreational facilities such as tennis courts, swimming pools, picnic sites, trails, open park areas, and natural habitat areas.
- .4 No recreational vehicles shall be occupied on lands within the private resort residential development.

.4) Regulations

On a *parcel* zoned CD-5, no *building or structure* will be constructed, located or altered and no plan of subdivision will be approved which contravenes the regulations set out in the following table in which Column I sets out the matter to be regulated and Column II sets out the regulations.

COLUMN I	COLUMN II
Minimum <i>Strata Lot Size</i>	130 m ²
Minimum <i>Strata Lot Width</i>	9 metres
Minimum <i>Strata Lot Depth</i>	15 metres
Minimum <i>Strata lot Setback</i> <ul style="list-style-type: none"> • <i>front parcel line</i> • <i>front parcel line to deck</i> • <i>interior parcel line</i> • <i>exterior parcel line</i> • <i>rear parcel line</i> 	2 metres 6 metres 1.2 metres 1.2 metres 3.5 metres
Maximum <i>Residential Density</i>	50 units per hectare
Maximum <i>Number of Accessory Buildings</i>	1
Accessory <i>Building and Structures Minimum Strata Lot Setback</i> <ul style="list-style-type: none"> • <i>front parcel line</i> • <i>side parcel line</i> • <i>rear parcel line</i> 	6 metres 1 metres 1 metres
Maximum <i>Lot Coverage</i>	50%
Maximum <i>Building Height</i>	7.5 metres for principle buildings 3.0 metres for accessory buildings
<i>Parking and Loading</i>	1 space per parcel

.5) Community Amenities

On a parcel zoned CD-5, no building or structure shall be constructed until the following community amenity has been provided to the Village:

1. the offered \$650.00 per unit community amenity contribution as outlined within the *Development Agreement*;

.6) Comprehensive Development Plan

On a parcel zoned CD-5, no building or structure shall be constructed, located or altered and no plan of subdivision approved which is not generally in accordance with the Comprehensive Development Plan which forms an integral component of this zone as Schedule 1.

.7) Amenity and Common Building Setbacks

Amenity or common buildings or structures shall only be located on common land. No part of any amenity or common building or structure located on common lands shall be located closer than:

- 3 metres from the strata lot boundary

III. MAP AMENDMENT

- A. That Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No. 1020, be amended by rezoning the property located on property legally described as Lot 9 Section 12 Township 4 Range 29 Meridian 6 New Westminster District Plan NWP5519 Meridian W6 PID 011-150-491 and Lot 10 Section 12 Township 2 Range 29 Meridian 6 New Westminster District Plan NWP5519 Meridian W6 PID 011-150-513 and as outlined in heavy black outline and cross-hatched on Schedule 2 of this Bylaw, from the **Tourist Commercial (C-5)** to **Comprehensive Development Zone 5 (CD-5)**.
- B. That the map appended hereto designated as Schedule 2 showing such amendment is an integral part of this Bylaw.

READ A FIRST TIME THIS 15th DAY OF FEBRUARY, 2016

READ A SECOND TIME THIS 11th DAY OF JULY, 2016

A PUBLIC HEARING WAS HELD ON THE 3rd DAY OF OCTOBER, 2016

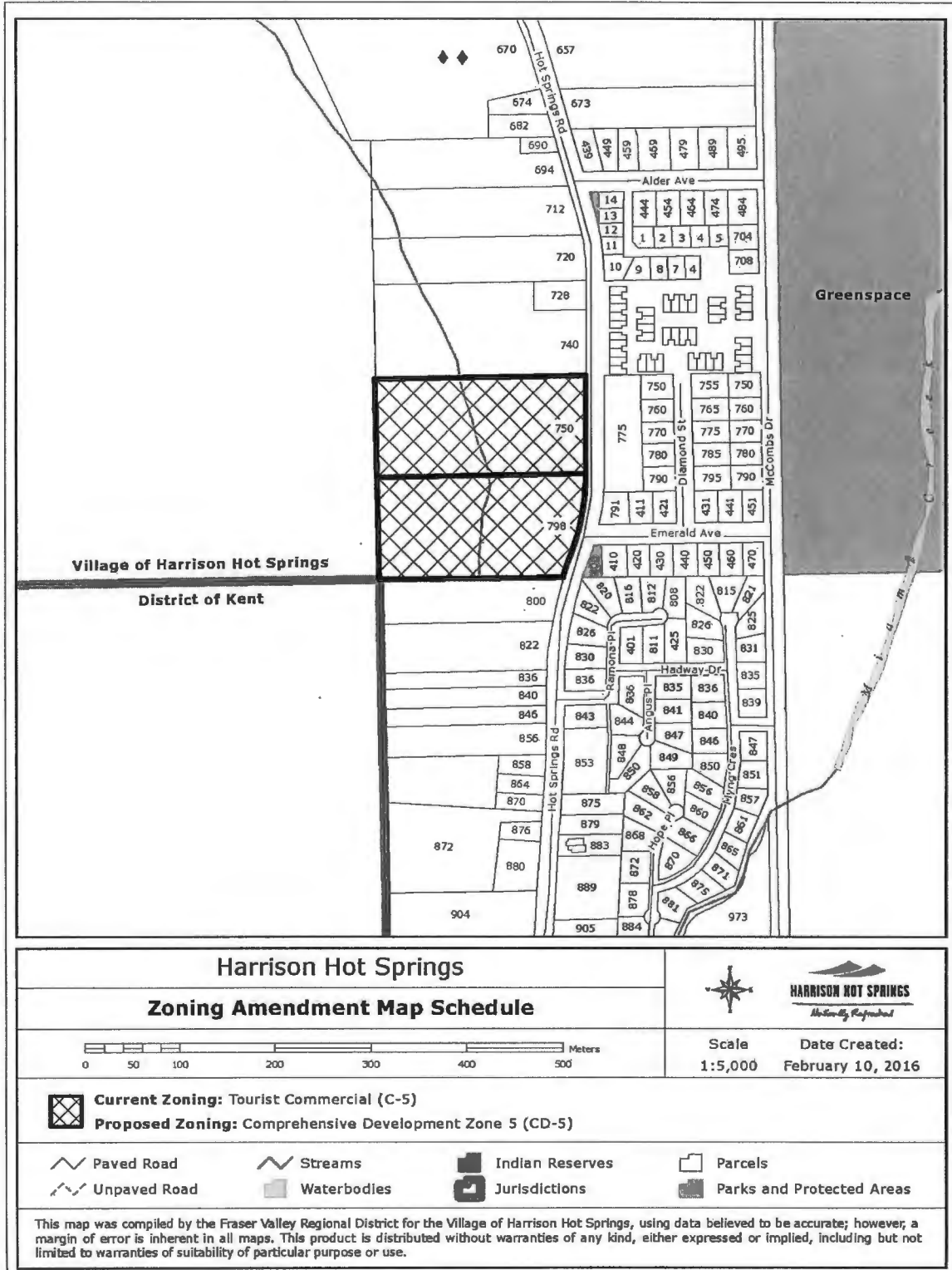
READ A THIRD TIME THIS DAY OF , 2016

ADOPTED THIS DAY OF , 2016

Mayor

Corporate Officer

Schedule 1 of Bylaw 1081



Village of Harrison Hot Springs
District of Kent

Greenspace

Harrison Hot Springs

Zoning Amendment Map Schedule



HARRISON HOT SPRINGS
Historically Rejuvenated



Scale: 1:5,000
Date Created: February 10, 2016

Current Zoning: Tourist Commercial (C-5)
 Proposed Zoning: Comprehensive Development Zone 5 (CD-5)

- Paved Road
- Streams
- Indian Reserves
- Parcels
- Unpaved Road
- Waterbodies
- Jurisdictions
- Parks and Protected Areas

This map was compiled by the Fraser Valley Regional District for the Village of Harrison Hot Springs, using data believed to be accurate; however, a margin of error is inherent in all maps. This product is distributed without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability of particular purpose or use.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: November 3, 2016
 FROM: Chief Administrative Officer FILE: 7200-01
 SUBJECT: Fire Department Service Levels

ISSUE:

Fire Protection is the purview of local government and each local authority is responsible for establishing a service level for fire protection within its jurisdiction. In 2014 the Office of the Fire Commissioner published the **BC Structure Firefighter Competency and Training Playbook**, which was designed to ensure that appropriate levels of training would be established by local authorities which would be effective, realistic and attainable.

DISCUSSION:

The **Playbook** identified three service levels for structural fire protection, being Exterior Operations, Interior Operations and Full Service Operations. It is important that the Fire Department Regulation Bylaw reflect the fire protection service level approved by Council.

Currently, the Harrison Hot Springs Fire Department personnel are trained to a level which will support Exterior Operations. Council has allocated funds to enable further training on an accelerated basis which will move the Department closer to achieving Interior Operations status. The **Playbook** recognizes that some departments may wish to adopt an Exterior Operations standard as a minimum, while allowing an Interior Service response where resources and personnel meet the necessary requirements. The Harrison Hot Springs Fire Department support the adoption of an Exterior Service level with the option to respond at an Interior Service Level where conditions and resources allow.

Accordingly, Fire Department Regulation Bylaw No. 1031, 2013 would require an amendment to establish the level of service, as follows:

"The authorized Service Level for the Department shall be that of Exterior Operations for firefighting as identified in the Structure Firefighters Competency and Training Playbook 2015 (SFCTP). If, in the opinion of the Fire Chief, there are sufficient resources and trained personnel to undertake Interior Operations as described by the SFCTP, then the Department may undertake Interior Operations at any incident where the sufficient personnel and equipment is available".

RECOMMENDATION:

THAT Fire Department Regulation Bylaw No. 1093, 2016 be given first, second and third readings.

Respectfully submitted,



Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1093

A bylaw to amend "Fire Department Regulation Bylaw No. 1031, 2013"

WHEREAS the Council of the Village of Harrison Hot Springs has deemed it advisable to amend Fire Department Regulation Bylaw No. 1031, 2013;

NOW THEREFORE in open meeting assembled, the Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as Village of Harrison Hot Springs "Fire Department Regulation Amendment Bylaw No. 1093, 2016".
2. "Fire Department Regulation Bylaw No. 1031, 2013" is hereby amended by adding a new section under 3. **Adoption of Fire Code and Other Standards**, as (d) with the following:

"(d) The authorized level of service for the Fire Department shall be that of Exterior Operations for firefighting as identified in the Structure Firefighters Competency and Training Playbook 2015 (SFCTP). If, in the opinion of the Fire Chief, there are sufficient resources and trained personnel to undertake Interior Operations as described by the SFCTP, then the Department may undertake Interior Operations at any incident where the sufficient personnel and equipment is available."

READ A FIRST TIME THIS DAY OF NOVEMBER, 2016

READ A SECOND THIS DAY OF NOVEMBER, 2016

READ A THIRD TIME THIS DAY OF NOVEMBER, 2016

ADOPTED THIS DAY OF NOVEMBER, 2016

Leo Facio
Mayor

Debra Key
Corporate Officer