



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, February 4, 2019
Time: 7:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
Meeting called to order by Mayor Facio.		
2. INTRODUCTION OF LATE ITEMS		
3. APPROVAL OF AGENDA		
4. ADOPTION OF COUNCIL MINUTES		
(a) THAT the Regular Council Meeting Minutes of January 21, 2019 be adopted.		Item 4(a) Page 1
(b) THAT the Committee of the Whole Meeting Minutes of January 31, 2019 be adopted.		Item 4(b) Page 9
5. BUSINESS ARISING FROM THE MINUTES		
6. CONSENT AGENDA		
i. Bylaws	(a) Sewer Fee Regulation Amendment Bylaw No. 1133, 2019	Item 6.i(a) Page 13
ii. Agreements		
iii. Committee/ Commission Minutes	(a) Resort Development Committee Minutes of December 12, 2018	Item 6.iii(a) Page 17
iv. Correspondence		
7. DELEGATIONS/PETITIONS		
8. CORRESPONDENCE		
9. BUSINESS ARISING FROM CORRESPONDENCE		
10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS		
11. REPORTS FROM MAYOR		

12. REPORTS FROM STAFF

- (a) Report of the Deputy Chief Administrative Officer – February 4, 2019 (verbal) Item 12(a)
Re: Bylaw Services Agreement and Legal Services Award of Contract.

Report Out to Regular Agenda

Re: Bylaw Services Agreement and Legal Services Award of Contract

- (b) Report of the Community Services Coordinator – February 1, 2019 Item 12(b)
Re: Resort Development Strategy Committee Page 19

Recommendation

THAT Council authorize staff to prepare a draft Resort Development Strategy based on the identified priority capital projects in this report.

- (c) Report of the Planning Consultant – February 4, 2019 Item 12(c)
Re: To start the Development Variance Permit process – 102 Rockwell Drive Page 21

Recommendation

That staff be authorized to start work on application 3090-20-DVP11/18 for land legally described as: DL 5031, Group 1, New Westminster District.

- (d) Report of the Planning Consultant – February 4, 2019 Item 12(d)
Re: To start the Development Variance Permit process – 875 Hot Springs Road Page 25

Recommendation

That staff be authorized to start work on application 3090-20-DVP01/19 for land legally described as: Lot G, Sec 12, Twp 4, Rg 29, W6M, New Westminster District Plan 16245.

13. BYLAWS

- (a) Report of the Financial Officer – January 30, 2019 Item 13(a)
Re: 2019-2023 Financial Plan Bylaw No. 1134, 2019 Page 29

Recommendation

THAT the 2019-2023 Financial Plan Bylaw No. 1134, 2019 be introduced and be given first reading;
and

THAT the 2019-2023 Financial Plan be forwarded for public consultation at an Open House to be held on February 15th, 2019.

13. BYLAWS *continued*

- (b) Report of the Deputy Chief Administrative Officer – February 1, 2019 Item 13(b)
Re: Amendment to Highway and Traffic Bylaw No. 974, 2011 Page 35

Recommendation

THAT Highway and Traffic Amendment Bylaw No. 1136, 2019 be given first, second and third reading.

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

4(a)

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: Monday, January 21, 2019
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Samantha Piper
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Administrative Officer/Corporate Officer, Debra Key
Tracey Jones, Financial Officer
Troy Davis, Infrastructure Manager
Rhonda Schell, Community Services Coordinator
Ken Cossey, Planning Consultant

ABSENT:

Recording Secretary: Nicole Sather

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

Letter dated January 17, 2019 from MLA, Laurie Throness
Re: Letter of Support of ICIP – Community, Culture and Recreation Grant Application

Letter dated January 21, 2019 from MP, Jati Sidhu
Re: Letter of Support of ICIP – Community, Culture and Recreation Grant Application

Delegation request from the Agassiz-Harrison Historical Society

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved, as amended.

**CARRIED
UNANIMOUSLY**
RC-2019-01-16

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the Regular Council Meeting Minutes of January 7, 2019 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2019-01-17

Village of Harrison Hot Springs
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5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. (a) Park Regulation Amendment Bylaw No. 1130, 2018
- (b) Bylaw Notice Enforcement Amendment Bylaw No. 1131, 2018
- iii. (a) Minutes of the Resort Development Strategy Committee meeting dated October 11, 2018
- iv. (a) Letters of Support of the ICIP – Community, Culture and Recreation Grant Funding application
 - i. Letter dated December 16, 2018 from Harrison Water Sports
 - ii. Letter dated December 17, 2018 from Tourism Harrison
 - iii. Letter dated December 18, 2018 from BC Sports Fishing group
 - iv. Letter dated December 21, 2018 from Agassiz-Harrison Museum
 - v. Letter dated January 3, 2019 from Royal Canadian Mounted Police
 - vi. Letter dated January 4, 2019 from Harrison Agassiz Chamber of Commerce
 - vii. Letter dated January 9, 2019 from School District 78 (Fraser-Cascade)
 - viii. Letter dated January 11, 2019 from the Fraser Valley Regional District
 - ix. Letter dated January 14, 2019 from the District of Kent
 - x. Letter dated January 15, 2019 from Blue Dandelion Gift Shop
 - xi. Letter dated January 15, 2019 from CUPE Union
 - xii. Letter dated January 15, 2019 from Seabird Island Band

Late item 6.iv(a)xiii and 6.iv(a)xiv

- xiii. Letter dated January 17, 2019 from MLA Laurie Throness
- xiv. Letter dated January 21, 2019 from MP, Jati Sidhu

Moved by Councillor Piper
Seconded by Councillor Hooper

THAT Park Regulation Amendment Bylaw No. 1130, 2018 and Bylaw Notice Enforcement Amendment Bylaw No 1131, 2018 be adopted; and

THAT the Minutes of the Resort Development Strategy Committee meeting and the correspondence be received.

CARRIED
UNANIMOUSLY
RC-2019-01-18

7. DELEGATIONS/PETITIONS

Late item 7(a)

- (a) Agassiz-Harrison Historical Society
Presenter: Lindsay Foreman, Manager and Curator of the Agassiz-Harrison Historical Society

Lindsay Foreman presented a PowerPoint outlining past, present and future efforts of the Historical Society including efforts of the volunteer staff, contributions, partnerships, events and obstacles encountered by the Society.

8. CORRESPONDENCE

None

9. BUSINESS ARISING FROM CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Piper

- Attended the In Camera Council meeting held on January 8, 2019
- Attended the Kent-Harrison Joint Emergency Program Committee held on January 9, 2019
- Reported that 2018 was the busiest year seen to date for the Kent-Harrison Emergency Social Services team
- Attended the Regional Focus Forestry for Coastal Communities webinar hosted by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development held on January 11, 2019
- Attended the filming of CBC's Still Standing Comedy Show held on January 12, 2019
- Attended the Elected Official Seminar hosted by the Local Government Leadership Academy held on January 15, 16 and 17, 2019 in Richmond
- Attended the Lower Mainland Local Government Association Board meeting held on January 16, 2019
- Attended the In Camera Council meeting held on January 21, 2019
- Attended the Corrections Canada Citizen's Advisory Committee meeting held on January 21, 2019

Councillor Palmer

- Attended the Council meetings held throughout the month of January
- Attended the filming of CBC's Still Standing Comedy Show held on January 12, 2019
- Attended the In Camera Council meeting held on January 8, 2019
- Reported on efforts preparing for the upcoming Fraser Valley Regional Library meeting

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Councillor Hooper

- Attended the In Camera Council meeting held on January 8, 2019
- Attended the Fraser Valley and Sea to Sky Corridor Coastal Forest Sector, Overview, Communities' Interest and Opportunities webinar held on January 11, 2019
- Renewed Agassiz-Harrison Community Services membership on January 14 2019
- Attended the Elected Official Seminar hosted by the Local Government Leadership Academy held on January 15 and 16, 2019 in Richmond
- Attended the Agassiz Recreation and Cultural Centre open house held on January 19, 2019

Councillor Vidal

- Attended the In Camera Council meeting held on January 8, 2019
- Attended the filming of CBC's Still Standing Comedy Show held on January 12, 2019
- Attended the Elected Official Seminar hosted by the Local Government Leadership Academy held on January 15, 16 and 17, 2019 in Richmond

11. **MAYOR'S REPORT**

- Reported on correspondence received from the Royal Canadian Mounted Police (RCMP) dated January 11, 2019 regarding staffing changes
- Attended the Fraser Valley Regional District (FVRD) meeting held on January 9, 2019
- Reported that the FVRD was successful in securing a grant to install solar panels on the FVRD's roof
- Reported on letters received by MP, Jati Sidhu and MLA, Laurie Throness
- Attended the filming of CBC's Still Standing Comedy Show held on January 12, 2019

12. **REPORTS FROM STAFF**

- (a) Report of Fire Chief – December 3, 2018
Re: Recommendation to Purchase SCBAs

Moved by Councillor Hooper
Seconded by Councillor Palmer

To move forward with the Request for Quotation of the above required equipment and allocate approximately \$200, 000.00 of the Fire Department reserve.

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the recommendation to purchase SCBAs be postponed to the Committee of the Whole held on January 30, 2019.

**CARRIED
UNANIMOUSLY**
RC-2019-01-19

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- (b) Report of the Deputy Chief Administrative Officer/CO – January 8, 2019
Re: Harrison Tourism Society Lease and Service Agreement Renewal

Moved by Councillor Hooper
Seconded by Councillor Vidal

THAT the Lease and Service Agreement between Harrison Tourism Society and the Village of Harrison Hot Springs be entered into for the period January 1, 2019 to December 31, 2023 at a remuneration amount of \$21,000.00 per annum, as amended.

**CARRIED
UNANIMOUSLY**
RC-2019-01-20

- (c) Report of the Financial Officer – January 11, 2019
Re: 2018 Audit Plan

Report received and filed.

- (d) Report of the Infrastructure Manager – January 15, 2019
Re: Replacement of the Return Activated Sludge pumps

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the installation of two new Return Activated Sludge pumps be approved at a cost of up to \$67,000, to be funded from sewer capital reserve funds.

**CARRIED
UNANIMOUSLY**
RC-2019-01-21

- (e) Report of the Infrastructure Manager – January 16, 2019
Re: Sanitary Improvement Project - Lift Station 3 Upgrade

Moved by Councillor Hooper
Seconded by Councillor Piper

THAT the Sanitary Improvement Project - Lift Station 3 Upgrade and the replacement of storm sewer infrastructure on McCombs be awarded to Timbro Contracting (A Partnership) at a cost of \$844,722.89; and

THAT the reconstruction of Sanitary Sewer Lift Station # 3 and the replacement of storm sewer infrastructure on McCombs be approved at a cost not to exceed \$1,050,000.

OPPOSED BY COUNCILLOR HOOPER
CARRIED
RC-2019-01-22

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- (f) Report of the Chief Administrative Officer – January 16, 2019
Re: Kent-Harrison Emergency Social Services Coordinator Honorarium

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the monthly honorarium for the Kent-Harrison Emergency Social Services Coordinator be increased from \$200 to \$300 per month.

**CARRIED
UNANIMOUSLY**
RC-2019-01-23

- (g) Report of the Chief Administrative Officer – January 16, 2019
Re: Financial Support Request from the Kent-Harrison Historical Society

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT an annual contribution of \$10,000 per year to the Kent-Harrison Historical Society be included in the Five Year Financial Plan; and

THAT the Kent-Harrison Historical Society be required to provide Annual Financial Statements for the prior year and an Annual Budget for the upcoming year by December 31st of each year in order to qualify for the contribution.

**CARRIED
UNANIMOUSLY**
RC-2019-01-24

- (h) Report of the Community Services Coordinator – January 16, 2019
Re: Ranger Station Art Gallery Accessibility Upgrades

Moved by Councillor Piper
Seconded by Councillor Hooper

THAT an expenditure of up to \$20,000 be approved to achieve accessibility upgrades to the Ranger Station Art Gallery.

**CARRIED
UNANIMOUSLY**
RC-2019-01-25

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- (i) Report of the Community Services Coordinator – January 21, 2019
Re: Pay Parking 2019 Season

Moved by Councillor Hooper
Seconded by Councillor Piper

THAT the pay parking service period be extended to commence May 1st, 2019 through to September 30, 2019; and

THAT the parking rates increase to \$3 per hour with a maximum of \$12 per day.

**OPPOSED BY MAYOR FACIO/
OPPOSED BY COUNCILLOR PALMER/
OPPOSED BY COUNCILLOR PIPER/
OPPOSED BY COUNCILLOR VIDAL
MOTION DEFEATED**

- (j) Report of the Planning Consultant – January 21, 2019
Re: To issue a Development Permit DP05-18 (120 Esplanade Avenue)

Moved by Councillor Hooper
Seconded by Councillor Piper

THAT Council issue Development Permit 3060-20-DP05/18 for land located at 120 Esplanade Avenue, Harrison Hot Springs BC and legally described as:

Lot B, Section 13, Township 4, Range 29, West of the 6th Meridian, New Westminster District Plan BCP27775

Subject to the following:

- a) a Comprehensive Sign Plan application,
- b) the submission of an Arborists' report, to address point 6(e) of DP05/18,
- c) a Works and Services Agreement being entered into to address point 6(l) of DP05/18, and
- d) a Works and Services Agreement being entered into to address point 6(m) of DP05/18.

**OPPOSED BY COUNCILLOR PALMER
CARRIED
RC-2019-01-26**

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13. BYLAWS

- (a) Report of the Deputy Chief Administrative Officer/CO – January 11, 2019
Re: Amendments to Sewer Regulation Bylaw No. 980

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT Sewer Regulation Amendment Bylaw No. 1132, 2019 be given first, second and third readings.

**CARRIED
UNANIMOUSLY**
RC-2019-01-27

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the meeting be adjourned at 9:03 p.m.

**CARRIED
UNANIMOUSLY**
RC-2019-01-28

Leo Facio
Mayor

Debra Key
Corporate Officer

4 (b)

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

DATE: Wednesday, January 30, 2019
TIME: 11:00 a.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Ray Hooper
Councillor Samantha Piper
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/ Corporate Officer, Debra Key
Financial Officer, Tracey Jones
Infrastructure Manager, Troy Davis
Community Services Coordinator, Rhonda Schell
Planning Consultant, Ken Cossey (arrived at 2:39 p.m.)
Fire Chief, David Whittaker (arrived at 3:00 p.m.)
Deputy Fire Chief, Trevor Todd (arrived at 3:00 p.m.)

ABSENT: Councillor Gerry Palmer

Recording Secretary: Nicole Sather

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 11:00 a.m.

2. **APPROVAL OF AGENDA**

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved.

CARRIED
COW-2019-01-01

3. **ITEMS FOR DISCUSSION**

(a) **Five Year Financial Plan**

Tracey Jones, Financial Officer, presented a PowerPoint Presentation on the following items:

- 2019 Tax Assessments;
- 2019 Municipal Tax Requirements;
- Estimated Tax Rates;
- Provincial Average Comparison for the Residential, Business and Recreation Classes; and
- General Revenue.

• **Pay Parking Program**

Report of Chief Administrative Officer – January 25, 2019
Re: Proposed changes to the pay parking service

Madeline McDonald, Chief Administrative Officer, gave an verbal summary of the Pay Parking Program as it relates to General Revenue.

Discussion ensued on the possibility of expanding the pay parking coverage area along the west side of Lillooet, Eagle Street to Naismith, Maple Street, and the overflow parking area near the Village Office.

It was noted that the opportunity to restructure the pay parking service will be in 2020 when the service agreement comes up for renewal.

Moved by Councillor Piper
Seconded by Councillor Hooper

THAT pay parking rates be increased to \$3/hour and \$12/day for the 2019 Pay Parking Season; and

THAT a public notice be prepared in advance of the 2019 Pay Parking Season to provide information about parking locations, times and rates.

OPPOSED BY COUNCILLOR HOOPER
CARRIED
COW-2019-01-02

Recess for lunch at 11:50 a.m.

Reconvened at 12:29 p.m.

The Financial Officer continued her PowerPoint presentation including the following highlights:

- Additional General Revenue items such as Curbside Collections, License and Permits, and Grants
- General Expenses such as insurance coverage, energy consumption costs, additional service fees and protective services costs
- Development and Planning costs
- Tourism, Community and Culture costs

Discussion ensued on the expansion of animal control services. Staff advised Council that the Fraser Valley Regional District (FVRD) provides the service and that it is funded through the annual Fraser Valley Regional District requisition and does not relate to the municipal operating budget.

Ken Cossey enters the chambers at 2:39 p.m.

(b) Draft Business Licence Bylaw

Ken Cossey, Planning Consultant, gave a PowerPoint Presentation outlining a proposed new Business Licencing Bylaw. The new bylaw is to reflect current legislation, terminology and services provided by the Village.

Ken Cossey exited the chambers at 2:55 p.m.

Fire Chief Whittaker and Deputy Fire Chief Todd entered the Chambers at 2:56 p.m.

Item (a) continued

Five Year Financial Plan – Fire Department Budget

Fire Chief Whittaker gave a verbal summary on the technical details of the Fire Department's request to Council regarding a proposed capital investment for SCBA equipment.

Discussion ensued relating to SCBA equipment standards and the opportunity for upgrades. Council agreed to consider the request in relation to the Fire Department capital budget.

Fire Chief Whittaker provided insight to the capital investment and compared the current aluminum models and carbon fiber models. Fire Chief will further investigate the capability of the Scotts brand new model and the current models.

Fire Chief Whittaker and Deputy Chief Trevor Todd exited the Chambers at 3:16 p.m.

Ken Cossey re-entered the Chambers at 3:17 p.m.

Moved by Councillor Vidal

THAT \$100,000 be allocated into this year's budget for the expenditure to purchase SCBAs equipment.

**LACK OF SECONDER
MOTION FAILED**

**Moved by Mayor Facio
Seconded by Councillor Hooper**

THAT \$200,000 be allocated from reserves into this year's budget for the expenditure to purchase SCBAs equipment.

**OPPOSED BY COUNCILLOR VIDAL/
OPPOSED BY COUNCILLOR PIPER
MOTION FAILED**

Item (b) continued

Draft Business Licence Bylaw

Ken Cossey, Planning Consultant, continued his PowerPoint Presentation

Council provided the following direction:

- Prohibit busking activities and buskers;
- Prohibit cannabis and associated businesses or clubs;
- Prohibit pop-up retailers;
- Prohibit food trucks;
- Prohibit mobile vending carts; and
- Define locations for tourist kiosks and review process as the application process should be similar to a Licence of Occupation for sidewalk use by local businesses.

Staff advised Council that a draft bylaw will be brought forward in a Regular Council Meeting for consideration and to provide an opportunity for public consultation.

4. ADJOURNMENT

Moved by Councillor Piper

Seconded by Councillor Vidal

THAT the meeting be adjourned at 4:26 p.m.

**CARRIED
UNANIMOUSLY**
COW-2019-01-03

Leo Facio
Mayor

Debra Key
Corporate Officer

6.i(a)



VILLAGE OF HARRISON HOT SPRINGS

BYLAW NO. 1133

A bylaw to amend the Sewer Regulation and Fee Bylaw No. 980

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Sewer Regulation and Fee Bylaw No. 980, 2011;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Sewer Regulation and Fee Amendment Bylaw No. 1133, 2019".

2. "Sewer Regulation and Fee Bylaw No. 980, 2011" is hereby further amended by deleting "Schedule A" in its entirety, as attached thereto, and substituting with a new "Schedule "A" – Annual Fees and Charges" as attached hereto and forming part of this Bylaw.

3. The Sewer Regulation and Fee Bylaw No. 1133, 2019 Schedule "A" – Annual Fees and Charges will be effective as specified in the schedule.

READINGS AND ADOPTION

READ A FIRST TIME THIS 21st DAY OF JANUARY, 2019

READ A SECOND TIME THIS 21st DAY OF JANUARY, 2019

READ A THIRD TIME THIS 21st DAY OF JANUARY, 2019

ADOPTED THIS DAY OF FEBRUARY, 2019

Mayor

Corporate Officer

SCHEDULE "A"
Bylaw No. 1133, 2019
Annual Fees and Charges

Pursuant to Section 194 of the Community Charter the following annual fees and charges (January 1 – December 31) are imposed in accordance with the terms and conditions approved by Council:

1. Sanitary Sewer Service Connection and Disconnection Fees

Connection	
Single Family	\$ 1,500.00* plus tax
Duplex (each unit)	\$ 1,500.00* plus tax
Multi-Family & Commercial	\$ 1,500.00* plus tax
Reconnection	\$ 1,500.00* plus tax
Disconnection	
Disconnection	Actual cost plus tax

*Costs will be based on a minimum fee of \$1500.00 plus tax at time of application. Any actual cost of the sanitary sewer connection over and above the \$1500.00 fee will be invoiced accordingly.

2. Sanitary Sewer Service Utility Fee

All properties identified by folio numbers that are or can be connected to the sanitary sewer system will pay the following fee based on the **actual length of the property** that abuts the sewer collection main.

Rate	Minimum	Maximum
\$ 9.28/metre	18 metres	30 metres

3. Sanitary Sewer Service User Fee

All properties connected to the sanitary sewer system will pay the user fees, in the amounts set out in the table below:

- (a) For the months January, February and March of 2019, the fee will be applied at the 2018 rate;
- (b) Effective on the date this bylaw is adopted, the fee will be applied at the 2019 rate and for each year thereafter commencing on the 1st of January.

Residential	2018	2019	2020	2021	2022	2023
Residential Unit (per unit)	\$225.00	\$247.50	\$252.45	\$257.50	\$262.65	\$267.90
Secondary Suite (per suite)	\$112.50	\$123.75	\$126.23	\$128.75	\$131.32	\$133.95

Commercial / Community	2018	2019	2020	2021	2022	2023
Barbershop, Beauty Salon	\$531.00	\$584.10	\$595.78	\$607.70	\$619.85	\$632.25
Campground (per campsite)	\$89.50	\$98.45	\$100.42	\$102.43	\$104.48	\$106.57
• Sani-dumps	\$89.50	\$98.45	\$100.42	\$102.43	\$104.48	\$106.57
• Washrooms fixtures	\$60.00	\$66.00	\$67.32	\$68.67	\$70.04	\$71.44
Church	\$210.00	\$231.00	\$235.62	\$240.33	\$245.14	\$250.04
Coin Laundry (per machine)	\$56.40	\$62.04	\$63.28	\$64.55	\$65.84	\$67.15
Hotel/Motel (per room)	\$129.00	\$141.90	\$144.74	\$147.63	\$150.59	\$153.60
Laundry	\$8,053.00	\$8,858.30	\$9,035.47	\$9,216.18	\$9,400.50	\$9,588.51
Liquor Primary (per person)	\$16.00	\$17.60	\$17.95	\$18.31	\$18.68	\$19.05
Office	\$210.00	\$231.00	\$235.62	\$240.33	\$245.14	\$250.04
Repair Shop	\$210.00	\$231.00	\$235.62	\$240.33	\$245.14	\$250.04
Restaurant/Café	\$400.00	\$440.00	\$448.80	\$457.78	\$466.93	\$476.27
• First 400 ft ² (37.16 m ²) of floor space						
• For each additional 100 ft ² (9.3m ²) or portion thereof of floor space	\$100.00	\$110.00	\$112.20	\$114.44	\$116.73	\$119.07
Retail Establishment	\$210.00	\$231.00	\$235.62	\$240.33	\$245.14	\$250.04

School (per classroom)	\$258.00	\$283.80	\$289.48	\$295.27	\$301.17	\$307.19
Service Station	\$421.00	\$463.10	\$472.36	\$481.81	\$491.45	\$501.27
Storage/Maintenance Shop	\$150.00	\$165.00	\$168.30	\$171.67	\$175.10	\$178.60

All properties connected to the sanitary sewer system will pay the user fees, in the amounts set out in the table below:

- (a) For the months January, February and March of 2019, the fee will be applied at the 2018 rate;
- (b) Effective on the date this bylaw is adopted, the fee will be applied at the 2019 rate and for each year thereafter commencing on the 1st of January

4. Pool/Hot Tub/Spa User Fee

Pools/Spas	2018	2019	2020	2021	2022	2023
*Class 1 Pool Commercial/Recreational	\$3,291.00 and/or metered discharge	\$3,620.10 and/or metered discharge	\$3,692.50 and/or metered discharge	\$3,766.35 and/or metered discharge	\$3,841.68 and/or metered discharge	\$3,918.51 and/or metered discharge
Metered Discharge Rate/m ³	\$0.62	\$1.10	\$1.12	\$1.14	\$1.17	\$1.19
*Class 2 Pool Commercial/ Recreational/ Multi-Unit Residential	\$1,500.00	\$1,650.00	\$1,683.00	\$1,716.66	\$1,750.99	\$1,786.01
*Class 3 Spa	\$1,320.75	\$1,452.83	\$1,481.88	\$1,511.52	\$1,541.75	\$1,572.58
*Class 4 Hot Tub – Commercial/ Recreational/ Multi-Unit Residential	\$750.00	\$825.00	\$841.50	\$858.33	\$875.50	\$893.01

*Class 1 - Spa Pool or Public Pool that discharges on a regular basis

*Class 2 - Pool intended for shared use by more than one person; ie pool located at a campground, multi-unit building, motel/hotel, apartment building, townhouse complex that does not discharge on a regular basis and is not metered

*Class 3 - Spa

*Class 4 - Hot Tub intended for shared use by more than one unit; ie located at a campground, multi-unit building, motel/hotel, apartment building, townhouse complex that does not discharge on a regular basis and is not metered

5. Waste Discharge

Waste Discharge Permit Application	\$ 350.00
Waste Discharge Fee per cubic metre	\$ 1.25/m ³

6. Billing Cycle and Penalties

All fees are billed quarterly.

A 10% penalty will be applied to any unpaid balance on the fees and charges outstanding by the due date.

Any fees and charges remaining unpaid by the end of the calendar year shall be deemed to be taxes in arrears.

6.iii(a)

VILLAGE OF HARRISON HOT SPRINGS
RESORT DEVELOPMENT STRATEGY
COMMITTEE MEETING

DATE: December 12, 2018
TIME: 4:00 p.m.
PLACE: Harrison Beach Hotel
160 Esplanade Avenue
Harrison Hot Springs, BC

IN ATTENDANCE: Councillor Samantha Piper, Chair
Tourism Harrison Board of Directors Chair, Tara Ryder
Tourism Harrison Executive Director, Robert Reyerse
Community Services Coordinator, Rhonda Schell
Chief Administrative Officer, Madeline McDonald

ABSENT: None

1. CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Robert Reyerse
Seconded by Tara Ryder

THAT the agenda be approved.

CARRIED
UNANIMOUSLY
RDS-2018-12-01

4. ADOPTION OF MINUTES

Moved by Robert Reyerse
Seconded by Tara Ryder

THAT the Minutes of October 11, 2018 Resort Development Strategy Committee Meeting be adopted as presented.

CARRIED
UNANIMOUSLY
RDS-2018-12-02

5. ITEMS FOR DISCUSSION

The following ideas were discussed but were already approved to be completed under the 2018 budget:

Project	Meets RMI Eligibility	Year	Recommended further investigation
Lagoon enhancement	Yes	2018	Yes
Naturalize Lagoon	Yes	2018	Yes
Implement Water Safety Report Recommendations	Yes	2018	Yes

*Village of Harrison Hot Springs
Minutes of the Resort Development Strategy Committee Meeting
December 12, 2018*

The following ideas were proposed for 2019-2022

Project	Meets RMI Eligibility	Year	Recommended further investigation
Synthetic Outdoor Rink (including site prep, accessories, lighting)	Yes	2019/20	Yes
Public Art on Lagoon Walk	Yes	2019/20	Yes
Boat Launch Washroom/Lighting Upgrade	Yes	2019/20	Yes
Solar Charging/Conversation Station Benches	Yes	2019/20	Yes
Water bottle refill stations	Yes	2019/20	Yes
Mountain Biking Park	Unsure	2021/22	Yes
Splash Park	Yes	2021/22	Yes
Lagoon Walk Electricity	Yes	2021/22	Yes
Lagoon Bridge or Lookout	Yes	2021/22	Yes
Lillooet West Streetscape Improvements	Yes	n/a	No
Rubber accessibility mat to waterfront	Yes	n/a	No
Harrison Museum	Unsure	n/a	No


The following ideas were proposed but are not eligible for RMI funding:

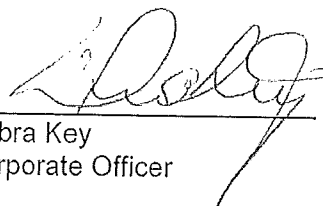
Project	Meets RMI Eligibility	Year	Recommended further investigation
Hiking trail	No	n/a	No

It was agreed that projects identified for further consideration be summarized and distributed to stakeholder representatives at Harrison-Kent Chamber of Commerce and Tourism Harrison for review and comment. Further public consultation will be scheduled following stakeholder review.

7. ADJOURNMENT

THAT the meeting be adjourned at 5:03 p.m.


Councillor Samantha Piper
Chair


Debra Key
Corporate Officer

**CARRIED
UNANIMOUSLY**
RDS-2018-12-03



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 1, 2019

FROM: Rhonda Schell
Community Services Coordinator **FILE:** 2240-35

SUBJECT: Resort Development Strategy Projects (2019-2021)

ISSUE:

The Resort Municipality Initiative (RMI) is administered by the Ministry of Tourism, Arts, and Culture. All RMI communities must complete and submit a draft multi-year Resort Development Strategy (RDS) to the Province by March 15, 2019.

Village Council tasked the Resort Development Strategy Committee to create an RDS. After consultation with tourism industry and business stakeholders the Resort Development Strategy Committee is now ready to prepare a draft RDS, should Council endorse the projects identified in this report.

BACKGROUND:

RMI is an economic development incentive program for resort communities. The RMI program provides funding equivalent to the 2-3% collected as part the Municipal Regional District Tax (MRDT), also referred to as the 'hotel tax'. The RMI fund is capped at 10.5 million which is shared between the 14 RMI communities in BC. The MRDT revenue generated in Harrison is allocated to our Destination Marketing Operator (DMO), Tourism Harrison, for marketing purposes.

RMI funds are meant for investment in tourism infrastructure for resort communities where the primary economic driver is tourism. Under the RMI guidelines eligible projects include:

- Resort infrastructure (capital projects) – minimum of 70% of annual funds
- Resort services (programs and events) – maximum of 30% of annual funds
- Administration – maximum of \$10,000 of annual funds

A Resort Development Strategy (RDS) identifies projects and guides how RMI funds are spent. Our current RDS covers 2015-2017. The following capital projects have previously been completed with RMI funds:

- Front Entrance
- Beachfront Play Equipment
- Waste Containers
- Esplanade Streetscape Improvement
- Banners
- Electronic Sign

DISCUSSION:

The Provincial Government provided an estimate of annual RMI funding of \$450,000 for 2019-2021. A total of \$100,000 has been committed to programming and administration costs in each year, leaving a balance of approximately \$1,050,000 for capital projects over the three year period. The RDS committee reached out to tourism industry stakeholders and the business community for their feedback and prioritization of 11 potential projects that could be completed under RMI funding. Of the 11 potential projects, 7 were viewed as new priorities, 4 were removed from the list, and 2 new projects added. One project was later identified as being eligible to be completed under the current funding agreement.

The following eight projects have received support from the tourism and business community, are supported by the Resort Development Strategy Committee, and are listed in order of importance with an estimated budget provided by Village staff.

• Public Art on Lagoon	\$ 200,000
• Village Centre WiFi	5,000
• Synthetic Outdoor Rink	395,000
• Boat Launch Washroom/ Lighting Upgrade	10,000
• Solar Charging/ Conversation Station	10,000
• Water Bottle Refill	5,000
• Sidewalk to Ranger Station	365,000
• Misting Station	<u>60,000</u>
Total	\$ 1,050,000

The RDS Committee also identified the importance of RMI funds continuing to be allocated to Tourism Harrison and a comprehensive list and budgeted amount to be allocated towards programming and events should be included in the draft RDS.

CONCLUSION:

Staff is recommending that Council endorse the identified capital projects so that the RDS committee can move forward to a public consultation process and prepare the draft strategy document.

RECOMMENDATION:

THAT Council authorize staff to prepare a draft Resort Development Strategy based on the identified priority capital projects in this report.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell
Rhonda Schell
Community Services Coordinator

Madeline McDonald
Madeline McDonald
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 4, 2019

FROM: Ken Cossey, MCIP, RPP **FILE:** 3090-20-DVP11/18
(102 Rockwell Drive)

SUBJECT: To start the Development Variance Permit process

ISSUE:

Seeking approval to start the Development Variance Permit process.

BACKGROUND:

Zoning and Parcel Size

The uplands site is approximately 7,500 M² (0.75 Ha) in size. The parcel is zoned C-4 and is bounded on the west by Harrison Lake and on the east by Rockwell Drive. The waterside area is approximately 43,459 M² (4.34 Ha) in size.

Current Uses

On the waterside is an existing marina and on the uplands side is a gravel parking lot that is also used as a temporary boat storage site.

Proposed Uses

The proposed development; will consist of a new 114-slip marina on the waterside and on the uplands side a 60 unit apartment building, built over two phases, complete with a parkade. There is a community amenity contribution covenant registered on title, that addresses an issue dealing with a past rezoning application.

VariANCES Requested

The applicant wishes to vary the following C-4 Land Use Regulations as outlined in Zoning Bylaw 1115, 2017:

Front Set back requirements	reduce from 7.5 M down to 3.0 M
Rear Set back requirements	reduce from 6 M down to 2.5 M
Sideline setback requirements	reduce from 3.6 M to 3 M
Building Height requirements	increase from 12 M to 25 M

As with all DVP applications, staff will be reviewing the above referenced variance requests from a health and safety perspective. In keeping with the notification requirements, defined as adjacent lots within 30 M from the development site, they will receive written notification of the various variance requests. Comments received back will be part of the final report submitted to Council.

RECOMMENDATION:

- 1/. That staff be authorized to start work on application 3090-20-DVP11/18 for land legally described as: DL 5031, Group 1, New Westminster District.

Respectfully submitted;

**REVIEWED BY and CONCURRENCE
with the RECOMMENDATIONS:**

Ken Cossey
Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald
Madeline McDonald, CAO

Attachments (1) Harrison Bylaw Variance analysis submitted by the applicant

Harrison Bylaw Variance analysis

Jan 18 2019

			Current C-4 Zoning	proposed	variance
Permitted Commercial Uses	permitted	Marinas/Float Plane dock	yes	yes	no
	accessory	apartment accessory Buildings or structures	yes yes	yes yes	no no
Commercial Development Regulations		minimum lot size for subdivision purposes (sqm)	464	N/A	no
		subdivision for a relative (Ha)	1	N/A	no
		Floor Area Ratio	1.5	1.5	no
		minimum lot width(m)	20	N/A	no
		maximum density (units/ha)	N/A	N/A	no
		Maximum Lot coverage(%)	60	60	no
		Minimum Front Setback(m)	7.5	3	yes
		Minimum rear Setback(m)	6	2.5	yes
		Minimum Interior side setback(m)	3.6	N/A	no
		Minimum Exterior side setback(m)	3.6	3	yes
		Off-Street Parking	As per bylaw requirements	As per bylaw requirements	no
		Off Street Loading	As per bylaw requirements	As per bylaw requirements	no
		Maximum Height (m)	12	25	yes

12(d)

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 4, 2019
FROM: Ken Cossey, MCIP, RPP **FILE:** 3090-20-DVP01/19
(875 Hot Springs Road)
SUBJECT: To start the Development Variance Permit process

ISSUE:

Seeking approval to start the Development Variance Permit process.

BACKGROUND:

Zoning and Parcel Size

The site is approximately 919 M² (0.09 Ha) in size. The parcel is zoned R-2 and is bounded on the west by Hot Springs Road and on the east by an existing subdivision that is accessible from Hope Place.

Current Uses

The site is currently developed as a detached dwelling unit. Associated with this dwelling unit are various outbuildings, consisting of two car shelters and two sheds.

Variances Requested

The applicant wishes to vary the following R-2 Land Use Regulations as outlined in Zoning Bylaw 1115, 2017:

Sideline setback requirements reduce from 1.5 M to 1.19 M

As with all DVP applications, staff will be reviewing the above referenced variance request from a health and safety perspective. In keeping with the notification requirements, defined as adjacent lots within 30 M from the development site, they will receive written notification of the variance request. Comments received back will be part of the final report submitted to Council.

RECOMMENDATION:

- 1/. That staff be authorized to start work on application 3090-20-DVP01/19 for land legally described as:

Lot G, Sec 12, Twp 4, Rg 29, W6M, New Westminster District Plan 16245.

Respectfully submitted;

**REVIEWED BY and CONCURRENCE
with the RECOMMENDATIONS:**

Ken Cossey
Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald
Madeline McDonald, CAO

Attachments (1) Shed photos





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: January 30, 2019
FROM: Tracey Jones Financial Officer FILE: 1700-02
SUBJECT: 2019-2023 Financial Plan Bylaw No. 1134, 2019

ISSUE: To introduce the 2019-2023 Financial Plan Bylaw No. 1134, 2019

BACKGROUND:

Pursuant to s. 165(1) of the Community Charter, Council must adopt annually, a five year Financial Plan that sets out the objectives and policies of the municipality.

Pursuant to Section 166 of the Community Charter, council must undertake a process of public consultation regarding the proposed financial plan before its adoption.

The 2019-2023 Financial Plan will be available for Public Consultation at an Open House held on February 15th, 2019 from 2pm to 5pm and will be presented at the Regular Meeting of Council on February 19th, 2019 for additional opportunity for the public to provide comment.

Accordingly, the 2019-2023 Financial Plan is attached for Council's consideration.

RECOMMENDATION:

THAT the 2019-2023 Financial Plan Bylaw No. 1134, 2019 be introduced and be given first reading; and

THAT the 2019-2023 Financial Plan be forwarded for public consultation at an Open House to be held on February 15th, 2019

Respectfully submitted;

Tracey Jones
Tracey Jones
Financial Officer

Reviewed;

Madeline McDonald
Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1134, 2019

A Bylaw of the Village of Harrison Hot Springs to establish the 2019 – 2023 Financial Plan

WHEREAS the *Community Charter* requires the municipality to adopt a five-year financial plan annually;

AND WHEREAS public consultation regarding the financial plan was provided by way of an open meeting;

NOW THEREFORE the Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

1. That Schedule "A" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan for the years 2019 - 2023.
2. That Schedule "B" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan Objectives and Policies Statement for the year 2019 – 2023.
3. This bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Financial Plan Bylaw No. 1134, 2019"
4. Bylaw No. 1119, 2018 – 2022 Financial Plan is hereby repealed.

READ A FIRST TIME THIS DAY OF FEBRUARY, 2019

READ A SECOND TIME THIS DAY OF FEBRUARY, 2019

READ A THIRD TIME THIS DAY OF FEBRUARY, 2019

ADOPTED THIS DAY OF MARCH, 2019

Mayor

Corporate Officer

BYLAW NO. 1134, 2019
SCHEDULE "A"
2019-2023 Financial Plan

	2019	2020	2021	2022	2023
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES:					
PROPERTY TAXES - RESIDENTIAL	1,450,641	1,510,000	1,540,000	1,570,000	1,601,400
PROPERTY TAXES - BUSINESS	616,846	630,000	642,600	655,500	668,610
PROPERTY TAXES - RECREATION/NON-PROFIT	110,388	112,600	114,800	117,200	119,544
COLLECTIONS FOR OTHER GOVERNMENTS & AGENC	1,781,250	1,817,110	1,851,331	1,889,884	1,927,682
PENALTIES & INTEREST - TAXES	8,000	4,000	-	-	-
UTILITY CO. 1% REVENUE TAXES	36,951	37,262	37,262	37,597	38,348
PAYMENTS IN LIEU OF TAXES	4,350	4,350	4,350	4,437	4,526
TOTAL TAXES COLLECTED	4,008,426	4,115,322	4,190,343	4,274,618	4,360,110
REMITTANCES TO OTHER GOVERNMENTS & AGENC	- 1,781,250	(1,817,110)	(1,851,331)	(1,889,884)	(1,927,682)
NET TAXES FOR MUNICIPAL PURPOSES	2,227,176	2,298,212	2,339,012	2,384,734	2,432,428
REVENUE FROM OWN SOURCES	1,902,560	1,946,700	1,959,700	1,986,970	2,026,109
GRANTS AND DONATIONS	3,001,745	539,000.00	539,000.00	539,028.00	549,810.60
DCC	896,529	-	-	-	-
GAIN ON SALE OF ASSETS	-	-	-	-	-
CONTRIBUTED ASSETS	-	174,000	-	-	-
TOTAL REVENUE	8,028,010	\$4,957,912	\$4,837,712	\$4,910,732	\$5,008,348
EXPENSES:					
LEGISLATIVE	142,280	137,010	137,010	138,369	141,136
GENERAL GOVERNMENT	1,112,623	1,110,992	1,124,140	1,156,045	1,179,166
PROTECTIVE SERVICES	258,526	250,282	250,282	254,559	259,650
DEVELOPMENT PLANNING	362,200	122,200	122,200	122,344	124,791
TOURISM AND COMMUNITY IMPROVEMENT	285,211	254,697	256,808	259,184	264,368
ENGINEERING, TRANSPORTATION, STORM WATER	857,774	844,886	849,625	857,742	874,898
SOLID WASTE	199,145	201,946	210,948	197,785	201,741
PARKS, RECREATION & CULTURAL SERVICES	523,270	477,630	482,318	489,169	498,952
WASTEWATER UTILITY	800,360	809,000	822,000	835,882	852,600
WATER UTILITY	471,172	472,435	485,575	481,523	491,153
DEBT- INTEREST	26,450	20,700	15,700	16,014	16,335
TOTAL EXPENDITURES	5,039,011	4,701,778	4,756,606	4,808,616	4,904,789
SURPLUS (DEFICIT)	2,988,999	\$256,134	\$81,106	\$102,116	\$103,559
CAPITAL, DEBT, RESERVES, TRANSFERS & BORROWING					
BORROWING					
CAPITAL EXPENDITURES	- 4,024,274	(785,500)	(254,500)	(219,000)	(111,180)
REPAYMENT ON DEBT	- 221,355	(163,100)	(53,100)	(54,162)	(55,245)
PROCEEDS OF DEBT	-	-	-	110,000	-
CONTRIBUTIONS TO RESERVES	- 773,212	(929,034)	(888,006)	(1,057,954)	(1,078,514)
TRANSFERS FROM RESERVES	1,012,197	611,500	104,500	109,000	111,180
APPROPRIATION FROM SURPLUS	7,645	-	-	-	-
EQUITY IN TANGIBLE CAPITAL ASSETS	1,010,000	1,010,000	1,010,000	1,010,000	1,030,200
	- 2,988,999	\$(256,134)	\$(81,106)	\$(102,116)	\$(103,559)
SURPLUS (DEFICIT) PLUS CAPITAL, DEBT,	-	\$ -	\$ -	\$ -	\$ -

BYLAW NO. 1134, 2019
SCHEDULE "B"
2019 FINANCIAL PLAN OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Harrison Hot Springs is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2018. Property taxes usually form the greatest proportion of revenue. As a revenue source, property taxation offers a stable and reliable source of revenues for services such as:

- Governance & Administration
- Operations & Public Works
- Protective Services
- Recreation, Parks & Culture

User fees and charges typically form the second largest proportion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges are applied include water and sewer usage, & solid waste management – these are charged on a user pay basis. User fees are designed to apportion the value of a service to those who use the service.

Table 1: 2019 Funding Sources

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes including Payments in Lieu	24.6%	\$2,227,176
Service Utility Fees (Frontage Taxes)	5%	\$455,800
User fees	10.7%	\$974,360
Reserves	11.3%	\$1,012,197
Surplus	.01%	\$7,645
DCC Revenues	9.9%	\$896,529
Borrowing	0%	\$0
Grants/Donations	33.29%	\$3,001,746
Other sources	5.2%	\$464,754

Objective and Policies

- to continue to seek grants for major infrastructure repair and replacement
- to keep the public well-informed about projects and initiatives
- to review utility participation rates to ensure they are equitably funded
- to establish reserve policies to assist in the funding of future capital replacements and to stabilize tax and utility rates
- to ensure that Village services are financially sustainable

BYLAW NO. 1134, 2019
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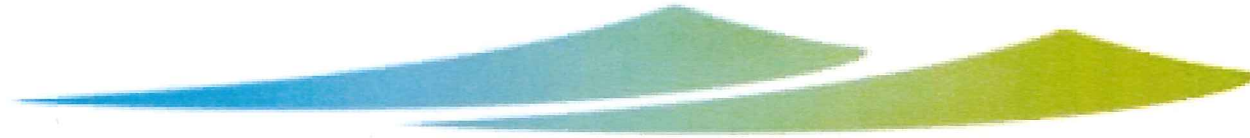
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- to ensure that Village services are financially sustainable



HARRISON HOT SPRINGS

Naturally Refreshed

DRAFT FINANCIAL PLAN (2019-2023)

HARRISON HOT SPRINGS - DRAFT 2019 - 2023- FIVE YEAR FINANCIAL PLAN DETAILS

	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL UNAUDITED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
GENERAL FUND									
REVENUE									
PROPERTY TAXES									
GENERAL MUNICIPAL TAXES	1,932,456	1,977,592	2,055,178	2,064,192	2,177,875	2,252,600	2,297,400	2,342,700	2,389,554
COLLECTIONS FOR OTHER GOVERNMENTS & AGENCIES	1,612,846	1,659,496	1,745,566	1,743,815	1,781,250	1,817,110	1,851,331	1,889,884	1,927,682
PENALTIES & INTEREST - TAXES	44,805	73,335	63,558	17,837	8,000	4,000	-	-	-
UTILITY CO. 1% REVENUE TAXES	34,331	34,504	36,121	36,122	36,951	37,262	37,262	37,597	38,348
PAYMENTS IN LIEU OF TAXES	5,352	4,669	4,512	4,650	4,350	4,350	4,350	4,437	4,526
Total taxes collected	3,629,790	3,749,596	3,904,935	3,866,616	4,008,426	4,115,322	4,190,343	4,274,618	4,360,110
REMITTANCES TO OTHER GOVERNMENTS & AGENCIES	(1,612,904)	(1,659,496)	(1,745,566)	(1,743,815)	(1,781,250)	(1,817,110)	(1,851,331)	(1,889,884)	(1,927,682)
Net Taxes for Municipal Purposes	2,016,886	2,090,100	2,159,369	2,122,801	2,227,176	2,298,212	2,339,012	2,384,734	2,432,428
REVENUE FROM OWN SOURCES									
DCC REVENUE RECOGNISED									
RESORT MUNICIPALITY INITIATIVE	37,500	39,000	76,173	45,000	100,000	100,000	100,000	100,000	102,000
CURBSIDE COLLECTION	94,236	118,027	119,169	117,000	130,000	130,000	130,000	130,000	132,600
LICENSES & PERMITS	92,406	32,400	38,460	25,200	30,200	30,200	30,200	30,704	31,318
FINES	15,141	8,926	4,312	2,700	2,700	2,700	2,700	2,754	2,809
RENTAL & LEASE INCOME	46,007	46,348	42,300	49,500	42,000	42,000	42,000	42,490	43,340
PAY PARKING	201,922	194,540	185,378	192,000	212,000	212,000	212,000	212,000	215,640
INTEREST EARNED	42,907	69,877	84,146	45,900	45,900	45,900	45,900	46,818	47,754
GAIN(LOSS) ON DISPOSAL OF ASSETS			(43,408)		-				
OTHER INVESTMENT INCOME	1,115	1,043	1,054	1,100	1,100	1,100	1,100	1,122	1,144
OTHER REVENUE FROM OWN SOURCES	53,651	165,925	216,630	14,000	8,500	8,500	8,500	8,670	8,843
Total Revenue from Own Sources	584,885	676,086	724,215	492,400	572,400	572,400	572,400	574,558	585,449
GRANTS AND DONATIONS									
UNCONDITIONAL GRANTS	326,087	316,487	317,314	316,000	317,500	317,500	317,500	317,500	323,850
CONDITIONAL GRANTS/DONATIONS	115,979	145,774	140,526	225,123	210,645	121,500	121,500	121,528	123,961
Total Grants and Donations	442,066	462,261	457,840	541,123	528,145	439,000	439,000	439,028	447,811
TRANSFERS FROM RESERVES & SURPLUS									
TRANSFERS FROM RESERVES	25,000	-	-	81,500	67,400	-	-	-	-
TRANSFER FROM SURPLUS	-	67,000	45,790	149,290	165,397	-	-	-	-
Total transfers from Reserves & Surplus	25,000	67,000	45,790	230,790	232,797	-	-	-	-
TRANSFER FROM EQUITY IN TCA - GENERAL									
	593,448	613,839	671,740	608,000	700,000	700,000	700,000	700,000	714,000
TOTAL REVENUE	3,662,285	3,909,285	4,058,953	3,995,114	4,260,518	4,009,612	4,050,412	4,098,320	4,179,688

HARRISON HOT SPRINGS - DRAFT 2019 - 2023- FIVE YEAR FINANCIAL PLAN DETAILS

	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
			UNAUDITED						
EXPENDITURES									
COUNCIL									
MAYOR FACIO	37,020	41,317	37,568	39,500	40,040	40,040	40,040	40,830	41,647
COUNCILLOR REYERSE/HOOPER	15,908	17,933	18,753	20,550	20,820	20,820	20,820	20,820	21,236
COUNCILLOR BUCKLEY/VIDAL	18,359	18,690	17,521	20,550	20,820	20,820	20,820	20,820	21,236
COUNCILLOR HANSEN/PALMER	15,540	16,018	15,363	20,550	21,040	21,040	21,040	21,444	21,461
COUNCILLOR PIPER	17,702	16,018	19,435	20,550	21,310	21,040	21,040	21,040	21,873
OTHER LEGISLATIVE EXPENSES	4,174	3,884	4,591	8,250	18,250	13,250	13,250	13,415	13,683
Total Legislative Services	108,703	113,859	113,230	129,950	142,280	137,010	137,010	138,369	141,136
ADMINISTRATION									
EXPENSES - STAFF	186,987	192,426	187,973	204,830	202,086	205,791	209,540	213,691	217,965
MANAGEMENT EXPENSES	280,088	334,497	365,328	395,450	403,580	410,900	418,400	426,768	435,303
TRANSPORTATION & COMMUNICATION	13,895	17,969	18,968	18,200	22,200	22,700	22,700	22,874	23,331
INFORMATION SERVICES	25,755	21,842	20,842	30,700	28,700	28,700	28,700	29,134	29,717
PROFESSIONAL & SPECIAL SERVICES	58,911	34,881	74,734	68,650	69,300	51,300	51,300	66,900	68,238
LIBRARY BOARD	61,346	63,767	65,536	65,550	67,707	68,842	70,551	71,962	73,401
MISCELLANEOUS SERVICES	14,653	12,872	13,362	18,200	18,200	18,200	18,200	18,564	18,935
GENERAL GOODS & SUPPLIES	28,089	35,498	37,964	41,600	44,700	48,200	48,200	49,072	50,053
BANK CHARGES & INTEREST	2,319	3,004	3,450	3,400	3,400	3,400	3,400	3,468	3,537
MUNICIPAL OFFICE	41,199	35,308	29,001	31,590	32,750	32,959	33,149	33,612	34,284
AMORTIZATION	157,557	162,422	211,905	163,500	220,000	220,000	220,000	220,000	224,400
Total Administration	870,799	914,487	1,029,063	1,041,670	1,112,623	1,110,992	1,124,140	1,156,045	1,179,166
PROTECTIVE SERVICES									
BYLAW ENFORCEMENT	39,226	39,962	40,649	52,700	52,700	52,700	52,700	53,754	54,829
ANIMAL WASTE STATIONS	5,656	4,354	3,317	4,950	4,260	4,260	4,260	4,320	4,406
EMERGENCY MEASURES	14,005	12,114	12,242	13,450	14,550	14,550	14,550	14,793	15,089
FIRE DEPARTMENT									
FIRE DEPARTMENT ADMINISTRATION	32,155	17,534	9,822	25,450	25,400	25,400	25,400	25,856	26,373
FIREHALL	16,032	30,742	25,347	35,668	30,294	23,250	23,250	23,546	24,017
FIRE REMUNERATION & BENEFITS	48,604	82,146	86,438	100,350	93,661	93,661	93,661	95,332	97,239
FIRE DEPARTMENT VEHICLES	9,848	9,925	12,142	12,024	14,061	12,861	12,861	12,986	13,246
FIRE DEPARTMENT EQUIPMENT	15,395	15,405	14,849	18,600	18,600	18,600	18,600	18,972	19,351
FIRE DEPARTMENT AMORTIZATION	7,164	8,299	4,325	7,500	5,000	5,000	5,000	5,000	5,100
Total Fire Department	129,198	164,051	152,922	199,592	187,016	178,772	178,772	181,692	185,326
Total Protective Services	188,085	220,481	209,131	270,692	258,526	250,282	250,282	254,559	259,650

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	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL UNAUDITED	2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET
DEVELOPMENT PLANNING									
DEVELOPMENT PLANNING	143,308	109,754	167,128	325,200	362,200	122,200	122,200	122,344	124,791
BUILDING	12,805	-	-	-	-	-	-	-	-
Total Development Planning	156,113	109,754	167,128	325,200	362,200	122,200	122,200	122,344	124,791
TOURISM & COMMUNITY IMPROVEMENT									
TOURIST INFORMATION CENTRE	33,688	35,367	33,887	34,305	24,280	24,320	24,365	24,420	24,908
COMMUNITY DEVELOPMENT & EVENTS	61,554	150,906	160,099	208,717	260,931	230,377	232,443	234,764	239,459
SUSTAINABILITY	7,711	-	-	-	-	-	-	-	-
Total Tourism & Community Improvement	102,953	186,272	193,985	243,022	285,211	254,697	256,808	259,184	264,368
ENGINEERING & TRANSPORTATION SERVICES									
PUBLIC WORKS - COMMON SERVICES	231,303	179,345	206,825	182,696	161,005	173,831	176,429	179,822	183,419
PUBLIC WORKS OFFICE	9,699	12,266	11,598	13,100	19,100	14,600	14,600	14,728	15,023
PUBLIC WORKS SHOP	11,364	6,534	7,432	12,120	10,620	4,120	4,120	4,202	4,286
PUBLIC WORKS YARD	31	11,357	4,672	8,500	2,000	2,000	2,000	2,040	2,081
PUBLIC WORKS EQUIPMENT	6,050	6,342	10,419	9,650	9,200	9,200	9,200	9,200	9,384
TRAINING	16,681	27,695	15,415	25,936	16,370	26,822	27,279	27,825	28,381
FLEET	35,861	42,968	54,988	40,140	45,291	43,596	43,596	44,106	44,988
ROADS & STREETS									
ROAD RESURFACING	1,959	5,539	2,964	10,478	5,958	6,139	6,221	6,305	6,432
ROAD MARKING/SIGNAGE	20,013	24,801	31,120	60,624	44,600	19,870	20,200	20,670	21,083
BRIDGES	10,824	3,742	4,168	6,000	6,000	6,000	6,000	6,120	6,242
DRAINAGE & DITCHING	10,337	17,045	24,074	19,052	20,845	21,150	21,460	21,870	22,307
STREET LIGHTING	46,812	41,872	36,352	72,250	38,250	38,250	38,250	38,895	39,673
STREET CLEANING	4,800	3,620	4,996	5,000	5,000	5,000	5,000	5,100	5,202
SNOW REMOVAL	18,311	33,711	10,693	20,227	20,500	20,923	21,281	21,706	22,141
VILLAGE ENTRANCE	3,802	4,623	4,123	4,539	4,790	4,695	4,749	4,828	4,924
SIDEWALKS	14,624	21,373	15,871	15,749	19,845	20,150	20,460	20,750	21,165
PARKING METERS	35,205	30,190	36,556	32,000	37,000	37,000	37,000	37,640	38,393
TRANSIT				500	500	500	500	510	520
AMORTIZATION - PUBLIC WORKS	38,626	39,090	15,976	37,000	20,000	20,000	20,000	20,000	20,400
AMORTIZATION - TRANSPORTATION	288,863	301,448	324,402	298,000	336,000	336,000	336,000	336,000	342,720
Total Engineering & Transportation Services	805,165	813,559	822,644	873,561	822,874	809,846	814,345	822,317	838,764
FLOOD PROTECTION									
FLOOD PROTECTION	43,487	9,436	11,990	11,848	12,900	13,040	13,280	13,425	13,694
AMORTIZATION - STORM SEWERS	17,679	18,334	20,765	18,000	22,000	22,000	22,000	22,000	22,440
Total Flood Protection	61,166	27,770	32,755	29,848	34,900	35,040	35,280	35,425	36,134

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	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
			UNAUDITED						
WASTE MANAGEMENT									
WASTE MANAGEMENT - MUNICIPAL OPERATIONS	28,125	43,599	48,120	49,146	48,645	51,446	52,448	53,505	54,575
LANDFILL	16,503	7,159	5,908	8,000	6,500	6,500	14,500	-	-
WASTE MANAGEMENT - CONTRACTED SERVICES	96,671	160,027	125,901	130,000	144,000	144,000	144,000	144,280	147,166
Total Waste Management	141,299	210,784	179,929	187,146	199,145	201,946	210,948	197,785	201,741
PARKS, RECREATION & CULTURAL SERVICES									
BEACH	104,128	96,978	106,732	107,654	108,300	110,200	112,000	114,274	116,559
LAGOON BREAKWATER	1,061	1,367	1,676	3,500	4,000	4,000	4,000	4,040	4,121
BEACH WASHROOMS	30,157	47,647	49,405	50,844	59,200	55,850	56,600	57,386	58,534
BOAT LAUNCH & WASHROOMS	38,842	7,389	20,236	14,293	13,225	13,287	13,350	13,556	13,827
HARRISON LAKE PLAZA	24,260	29,183	23,031	28,840	28,810	29,060	29,310	29,884	30,482
FEDERAL WHARF	508	521	534	1,035	1,035	1,035	1,035	1,056	1,077
FLOAT PLANE DOCK	441	348	4,438	5,360	1,360	1,360	1,360	1,387	1,415
MEMORIAL HALL	37,857	37,256	38,884	40,244	61,620	35,310	35,545	36,124	36,847
ARTS CENTRE	3,766	16,753	1,943	4,881	24,400	4,405	4,410	4,438	4,527
YACHT CLUB	5,508	6,045	6,086	6,550	6,550	6,550	6,550	6,681	6,815
RENDALL PARK	25,317	17,255	17,609	15,793	17,225	17,425	17,625	17,868	18,225
SPRING PARK	14,935	29,932	35,112	41,329	18,810	19,060	19,310	19,690	20,084
BEACH PLAYGROUND	1,163	852	2,670	4,012	3,835	3,888	3,923	4,001	4,081
OTHER GREEN SPACES	76,866	66,208	79,532	75,200	75,900	77,200	78,300	79,784	81,380
ARCHIMEDES PARK			1,653	-	2,000	2,000	2,000	2,000	2,040
AMORTIZATION - PARKS	7,347	8,034	9,101	7,500	10,000	10,000	10,000	10,000	10,200
AMORTIZATION - OTHER INFRASTRUCTURE	76,212	76,212	85,266	76,500	87,000	87,000	87,000	87,000	88,740
Total Parks, Recreation, & Cultural Services	448,368	441,981	483,909	483,535	523,270	477,630	482,318	489,169	498,952
TRANSFERS TO RESERVES AND ALLOWANCES									
CONTRIBUTION TO ALLOWANCES	50,831	70,787	95,461	74,500	215,584	346,169	353,281	356,447	362,977
CONTRIBUTIONS TO STATUTORY RESERVES	164,427	325,288	403,780	235,790	224,000	195,000	195,000	196,500	200,430
Total Transfers to Reserves	215,258	396,075	499,241	310,290	439,584	541,169	548,281	552,947	563,407
TRANSFER TO CAPITAL FUND	123,423	110,437	90,155	100,200	79,905	68,800	68,800	70,176	71,580
Total Transfers	338,681	506,512	589,395	410,490	519,489	609,969	617,081	623,123	634,986
TOTAL EXPENDITURES	3,221,332	3,545,461	3,821,170	3,995,114	4,260,518	4,009,612	4,050,412	4,098,320	4,179,688
SURPLUS (DEFICIT)	440,953	363,824	237,783	-	-	-	-	-	-

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	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
			UNAUDITED						
CAPITAL FUND -REVENUE									
GRANTS - PROVINCIAL/FEDERAL/OTHER	882,932	-	180,356	330,000	250,000	-	-	-	-
DEBT RESERVE INCOME	185	123	139	-	-	-	-	-	-
GAIN ON DISPOSAL OF ASSETS		3,759			36,668				
TRANSFER FROM RESERVES	699,364	28,839	274,006	346,800	394,400	161,500	104,500	109,000	111,180
TRANSFER FROM SURPLUS	415,482	56,664	481,153	562,000	7,645	-	-	-	-
TRANSFER FROM GENERAL FUND	123,423	110,437	90,155	100,200	79,905	68,800	68,800	70,176	71,580
TRANSFER FROM CAPITAL SURPLUS	463,700	-	-	-	-	-	-	-	-
DEFERRED REVENUES RECOGNISED	50,000	10,000	57,925	-	31,529	-	-	-	-
DEBT	-	110,000	-	-	-	-	-	110,000	-
OTHER - CAPITAL REVENUE			2,215						
RMI FUNDING	575,500	62,778	55,993	227,500	623,600	-	-	-	-
DCC REVENUE RECOGNISED					60,000				
CONTRIBUTED ASSETS		411,000	469,300						
TOTAL REVENUES	3,210,586	793,599	1,611,242	1,566,500	1,483,746	230,300	173,300	289,176	182,760
DEBT									
DEBT FINANCING	18,068	17,061	18,557	18,800	16,450	15,700	15,700	16,014	16,335
DEBT REPAYMENTS	64,261	57,614	73,952	71,400	111,355	53,100	53,100	54,162	55,245
	82,329	74,675	92,509	90,200	127,805	68,800	68,800	70,176	71,580
CAPITAL EXPENDITURES									
MUNICIPAL BUILDINGS	8,180								
OFFICE EQUIPMENT	8,008	5,086	4,302	22,000	16,500	16,500	4,500	9,000	9,180
FIRE DEPT VEHICLES			82,819	90,000					
FIRE DEPT EQUIPMENT	14,831	7,879	-	-	-	-	-	-	-
PW VEHICLES		99,971	-	-	-	45,000	-	95,000	-
PW EQUIPMENT	18,495	18,032	92,933	97,500	-	-	-	15,000	-
ESPLANADE	831,800	3,178	-	-	-	-	-	-	-
BUS SHELTER	9,834	-	21,966	30,000	-	-	-	-	-
FLOOD PUMP BUILDING/ARCHIMEDES PARK	1,513,435	10,702	57,925	89,300	99,173	-	-	-	-
PARKING LOT			-	30,000	60,000				
STORMWATER UPGRADES		131,000	356,972	100,000	250,000	100,000	100,000	100,000	102,000
STREET LIGHTING		45,000	-	250,000	250,000				
SIDEWALKS REPLACEMENT		73,176	22,500	15,000					
ROADS REPLACEMENT		185,000	823,323	515,000					
RENDALL PARK TRAIL LIGHTS	24,045	-	-	-	-	-	-	-	-
RMI PROJECTS	9,100	82,778	55,993	237,500	623,600	-	-	-	-
BEACH WASHROMS UPGRADE	628,631	57,121	-	-	-	-	-	-	-
FLOAT PLANE DOCK REPLACEMENT	41,250	-	-	-	-	-	-	-	-
FEDERAL WHARF REPLACEMENT					20,000				
RECREATION/PLAYGROUND EQUIPMENT	20,648	-	-	-	-	-	-	-	-
	3,128,257	718,924	1,518,733	1,476,300	1,319,273	161,500	104,500	219,000	111,180
TOTAL EXPENDITURES	3,210,586	793,599	1,611,242	1,566,500	1,447,078	230,300	173,300	289,176	182,760
TFR to RESERVES					36,668				
CAPITAL SURPLUS (DEFICIT) / Carry forward	-	-	0	-	-	-	-	-	-

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	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
			UNAUDITED						
WASTE WATER									
REVENUES									
OPERATING REVENUES	533,671	570,839	560,965	603,230	650,360	659,000	672,000	685,882	699,600
FRONTAGE TAXES	203,088	207,863	215,797	213,000	213,000	224,000	224,000	228,480	233,050
DCC REVENUE									
INTEREST	9,277	13,947	22,287						
INFRASTRUCTURE PLANNING GRANT		10,000							
TRANSFER FROM SURPLUS									
TRANSFER FROM EQUITY IN TCA - SEWER	141,495	143,371	145,345	134,000	150,000	150,000	150,000	150,000	153,000
TOTAL REVENUES	887,531	946,021	944,394	950,230	1,013,360	1,033,000	1,046,000	1,064,362	1,085,649
EXPENDITURES									
SEWER ADMINISTRATION	61,418	93,033	99,508	99,800	109,960	110,095	111,795	113,931	116,210
TRAINING	4,614	4,501	300	5,230	6,500	6,500	6,500	6,580	6,712
WASTEWATER COLLECTION	18,875	14,459	17,034	30,400	23,750	20,900	21,020	21,240	21,665
WASTEWATER TREATMENT PLANT	388,525	420,641	334,978	385,400	397,900	408,380	418,685	428,416	436,984
LIFT STATIONS	50,521	78,755	106,574	82,400	112,250	113,125	114,000	115,715	118,029
SEWER PLANNING	35,493								
AMORTIZATION - SEWER	141,495	143,371	145,345	134,000	150,000	150,000	150,000	150,000	153,000
Total Operating Costs	700,941	754,760	703,739	737,230	800,360	809,000	822,000	835,882	852,600
TRANSFERS TO RESERVES AND ALLOWANCES	9,277	13,947	22,287	-	-	-	-	-	-
TRANSFER TO CAPITAL FUND	54,400	67,130	213,000	213,000	213,000	224,000	224,000	228,480	233,050
Total Transfers	63,677	81,077	235,287	213,000	213,000	224,000	224,000	228,480	233,050
TOTAL EXPENDITURES	764,618	835,837	939,026	950,230	1,013,360	1,033,000	1,046,000	1,064,362	1,085,649
Sewer Operating Fund SURPLUS (DEFICIT)	122,913	110,183	5,368	-	-	-	-	-	-
CAPITAL FUND									
REVENUES									
DCC REVENUE RECOGNISED	7,065	-	86,115	1,095,000	805,000				
PROCEEDS FROM DEBT									
TRANSFER FROM SURPLUS		61,182	-	225,000	-				
TRANSFER FROM SEWER OPERATIONS	54,400	67,130	213,000	213,000	213,000	224,000	224,000	228,480	233,050
TRANSFER FROM RESERVES				117,000	385,000	450,000			
CONTRIBUTED ASSETS		55,000	40,500						
INFRASTRUCTURE GRANTS					1,500,000				
TOTAL REVENUES	61,465	183,312	339,615	1,650,000	2,903,000	674,000	224,000	228,480	233,050
DEBT									
DEBT FINANCING	-	-	-	-	-	-	-	-	-
DEBT REPAYMENTS	-	-	-	-	-	-	-	-	-
CAPITAL EXPENDITURES	7,065	116,182	126,615	1,437,000	2,690,000	450,000			
WASTEWATER RESERVES	54,400	67,130	213,000	213,000	213,000	224,000	224,000	228,480	233,050
TOTAL EXPENDITURES	61,465	183,312	339,615	1,650,000	2,903,000	674,000	224,000	228,480	233,050
Capital Fund SURPLUS (DEFICIT)	-	-	-	-	-	-	-	-	-

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	2016	2017	2018	2018	2019	2020	2021	2022	2023
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
			UNAUDITED						
WATER FUND									
REVENUES									
OPERATING REVENUES	215,236	336,426	475,951	431,600	324,000	339,000	339,000	345,750	352,665
FRONTAGE TAXES	198,065	203,088	224,611	201,000	242,800	252,300	252,300	252,300	257,346
INTEREST	1,275	627	1,919						
TRANSFER FROM SURPLUS									
TRANSFER FROM RESERVES									
TRANSFER FROM EQUITY IN TCA	117,559	117,898	148,027	118,000	160,000	160,000	160,000	160,000	163,200
TOTAL REVENUES	532,135	658,040	850,508	750,600	726,800	751,300	751,300	758,050	773,211
EXPENSES									
WATER ADMINISTRATION	42,920	62,769	94,053	101,865	121,255	123,110	125,900	127,072	129,613
TRAINING	5,346	3,117	300	5,062	4,500	4,550	4,600	4,670	4,763
WATER SUPPLY & DISTRIBUTION	47,272	70,049	73,705	57,250	71,000	71,960	72,900	74,310	75,796
WATER RESERVOIR	11,132	3,337	3,570	7,822	5,925	5,925	13,925	5,957	6,076
WATER TREATMENT PLANT	74,652	76,864	89,531	81,535	100,367	98,700	100,000	101,104	103,126
PUMPING STATIONS	-	-	-	-	-	-	-	-	-
HYDRANTS	2,423	3,331	3,910	8,980	8,125	8,190	8,250	8,410	8,578
AMORTIZATION - WATER	117,559	117,898	148,027	118,000	160,000	160,000	160,000	160,000	163,200
Total Operating Costs	301,304	337,364	413,095	380,514	471,172	472,435	485,575	481,523	491,153
TRANSFERS TO RESERVES AND ALLOWANCES	1,275	627	1,919						
TRANSFER TO CAPITAL FUND	152,161	217,357	367,985	370,086	255,628	278,865	265,725	276,527	282,058
Total Transfers	153,436	217,984	369,904	370,086	255,628	278,865	265,725	276,527	282,058
TOTAL EXPENDITURES	454,740	555,348	782,999	750,600	726,800	751,300	751,300	758,050	773,211
Water Operating fund SURPLUS (DEFICIT)	77,395	102,692	67,509	-	-	-	-	-	-
CAPITAL FUND									
REVENUES									
DCC REVENUE RECOGNISED			43,944	250,000					
INFRASTRUCTURE GRANTS		128,024	1,988,728	2,297,108					
CONTRIBUTED ASSETS		67,500				174,000			
TRANSFER FROM WATER OPERATING	152,161	217,357	367,985	370,086	255,628	278,865	265,725	276,527	282,058
TRANSFER FROM SURPLUS		-	231,386	347,492		-			
TRANSFER FROM RESERVES									
TOTAL REVENUES	152,161	412,881	2,632,043	3,264,686	255,628	452,865	265,725	276,527	282,058
EXPENDITURES									
DEBT FINANCING	7,541	6,577	6,899	10,000	10,000	5,000	-	-	-
DEBT REPAYMENTS	110,000	110,000	110,000	110,000	110,000	110,000	-	-	-
	117,541	116,577	116,899	120,000	120,000	115,000	-	-	-
TRANSFERS TO RESERVE AND ALLOWANCES	34,620	66,946	119,086	119,086	120,628	163,865	115,725	276,527	282,058
CAPITAL EXPENDITURES		229,359	2,396,058	3,025,600	15,000	174,000	150,000	-	-
TOTAL EXPENDITURES	152,161	412,881	2,632,043	3,264,686	255,628	452,865	265,725	276,527	282,058
Water Capital Fund SURPLUS (DEFICIT)	-	-	-	-	-	-	-	-	-

13(b)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 1, 2019
FROM: Deputy Chief Administrative Officer **FILE:** 3900-01
SUBJECT: Amendment to Highway and Traffic Bylaw No. 974, 2011

ISSUE: to amend Highway and Traffic Bylaw No. 974, 2011 to reflect pay parking fee increase

BACKGROUND:

At a Committee of the Whole meeting of Council, a motion was passed to increase the hourly pay parking rate from \$2.00 per hour to \$3.00 per hour and increase the daily pay parking rate from \$10.00 per day to \$12.00 per day. At the Regular Council meeting of February 4, 2019, the minutes were adopted ratifying the motion.

As the fee schedule is contained in the Highway and Traffic Bylaw, it is necessary to amend the Schedule in the Bylaw. Accordingly, Highway and Traffic Amendment Bylaw No. 1136, 2019 is attached for Council's consideration.

RECOMMENDATIONS:

THAT Highway and Traffic Amendment Bylaw No. 1136, 2019 be given first, second and third reading.

Respectfully submitted:

REVIEWED BY:

Debra Key
 Debra Key
 Deputy Chief Administrative Officer/
 Corporate Officer

Madeline McDonald
 Madeline McDonald
 Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1136

A bylaw to amend Highway and Traffic Bylaw No. 974, 2011

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Highway and Traffic Bylaw No. 974, 2011 to reflect an increase in pay parking fees under the pay parking program;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as Village of Harrison Hot Springs "Highway and Traffic Amendment Bylaw No. 1136, 2019"
2. Highway and Traffic Bylaw No. 974, 2011 hereby amended by deleting Schedule "A" in its entirety and substituting it with Schedule "A" attached hereto and forming part of this bylaw.

READINGS AND ADOPTION

READ A FIRST TIME THIS DAY OF FEBRUARY, 2019

READ A SECOND TIME THIS DAY OF FEBRUARY, 2019

READ A THIRD TIME THIS DAY OF FEBRUARY, 2019

ADOPTED THIS DAY OF DAY OF FEBRUARY, 2019

Leo Facio
Mayor

Debra Key
Corporate Officer

Highway and Traffic Amendment Bylaw No. 1136

Schedule "A"

The following highways are designated as pay parking areas for the purposes of pay parking and will be subject to the following pay parking fees, and as amended from time to time:

- Esplanade Avenue
- St. Alice Street
- Hot Springs Road north of Lillooet Avenue
- Maple Street
- Chehalis Street
- Spruce Street

Time

Any hour

6:00 a.m. to 7:00 p.m.

Rate

\$3.00 per hour

*up to a daily maximum
of \$12.00*

