



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: March 1, 2021
Time: 7:00 p.m.
Location: Council Chambers, Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

**Due to the COVID-19 pandemic and the Provincial Health Order of December 4, 2020, members of the public are prohibited from in-person attendance at Council Meetings.
Visit our website for instructions on how to connect to the digital Council Meetings.**

1. CALL TO ORDER

Meeting called to order by Mayor Facio.
Acknowledgment of Sts'ailes traditional territory

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of February 16, 2021 be adopted

Item 4(a)
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5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

iii. Committee/ Commission Minutes

iv. Correspondence

7. DELEGATIONS/PETITIONS

8. CORRESPONDENCE

(a) Letter from City of Abbotsford
Re: Postponement – Abbotsford 2022 55+ BC Summer Games

Item 8(a)
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9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Hooper

- Agassiz Harrison Historical Society
- Fraser Health
- Fraser Valley Regional Library Board (Alternate Municipal Director)

Councillor Palmer

- Fraser Valley Regional Library Board (Municipal Director)
- Kent Harrison Joint Emergency Program Committee

- Public Art Committee

Councillor Piper

- Corrections Canada Citizen's Advisory Committee
- Harrison Agassiz Chamber of Commerce
- Kent Harrison Joint Emergency Program Committee
- Tourism Harrison

Councillor Vidal

- Agassiz Harrison Healthy Communities
- Fraser Valley Regional District Board (Alternate Municipal Director)
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

- (a) Report of Community Services Manager- February 22, 2021
Re: Flag Policy

Item 12(a)
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Recommendation:

THAT Flag Policy No. 1.36 be adopted; and

THAT Flags Policy No. 1.05 be rescinded.

13. BYLAWS

- (a) Report of Financial Officer – February 17, 2021
Re: 2021-2025 Financial Plan Bylaw No. 1161, 2021

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Recommendation:

THAT the 2021-2025 Financial Plan Bylaw No. 1161, 2021 be adopted.

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

15. ADJOURNMENT

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL

4(a)

DATE: February 16, 2021

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Samantha Piper
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
Deputy Chief Administrative Officer/CO, Debra Key
Community Services Manager Rhonda Schell
Financial Officer, Tracey Jones
Operations Manager, Tyson Koch
Planning Consultant, Ken Cossey

ABSENT: None

Recording Secretary: Brianne Stevens

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.
Mayor Facio acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
RC-2021-02-12

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of February 1, 2021 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2021-02-13

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

- i. Bylaws
- ii. Agreements
- iii. Committee/Commission Minutes
- iii. Correspondence
- iv. None

7. DELEGATIONS/PETITIONS

- (a) Steve Litke, Fraser Basin Council
Re: Lower Mainland Flood Management Strategy

Mr. Litke provided a powerpoint presentation of the Fraser Basin Council's proposed Draft 1 Lower Mainland Flood Management Strategy and extended an invitation to Council to provide comments with respect to the Draft

8. CORRESPONDENCE

- (a) Letter dated February 3, 2021 from the District of Kent
Re: Flood Risk Assessment and Mitigation Planning
- (b) Letter received February 8, 2021 from Telus
Re: Improving wireless cellular coverage in the Village of Harrison Hot Springs.

Moved by Councillor Vidal
Seconded by Councillor Palmer

THAT the correspondence be received

**CARRIED
UNANIMOUSLY**
RC-2021-02-14

9. BUSINESS ARISING FROM CORRESPONDENCE

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT a letter be sent to Telus in support of their proposed improvements for connectivity within the municipality.

**CARRIED
UNANIMOUSLY**
RC-2021-02-15

Moved by Councillor Mayor Facio
Seconded by Councillor Piper

THAT a letter be sent to the District of Kent in support of their Flood Risk Assessment and Mitigation Planning for the Fraser and Harrison Rivers

**CARRIED
UNANIMOUSLY**
RC-2021-02-16

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Councillor Hooper

- Agassiz Harrison Historical Society – February 9, 2021 attended a Zoom meeting.
- Fraser Health
 - February 5, 10 and 12, 2021 participated in a video conference with CNIB
 - February 5, 2021 attended a webinar with Tamarak Institute.
 - February 8, 2021 attended a Zoom meeting with BCCRN
 - February 11, 2021 attended an LGBTQ2 Academy Zoom meeting.
- Fraser Valley Regional Library Board – no report
- February 3, 2021 attended meeting with Crime Watch Association and Sgt. Mike Sargent of the RCMP
- February 3 and 4, 2021 attended a Zoom conference for the Local Government Leadership Academy

Councillor Palmer

- Fraser Valley Regional Library Board – no report
- Kent Harrison Joint Emergency Program Committee – no report
- Public Art Committee – no report

Councillor Piper

- Corrections Canada Citizen's Advisory Committee – February 6, 2021 attended a Strategic Plan Meeting for Mountain Institution
- Harrison Agassiz Chamber of Commerce – no report
- Kent Harrison Joint Emergency Program Committee – no report
- Tourism Harrison – no report
- February 3 and 4, 2021 attended a Zoom conference for the Local Government Leadership Academy
- February 16, 2021 attended a webinar on Draft 1 of the Lower Mainland Flood Management Strategy
- Reported that February 24, 2021 is Pink Shirt Day

Councillor Vidal

- Agassiz Harrison Healthy Communities – no report
- Fraser Valley Regional District Board – no report
- Fraser Valley Regional District Hospital Board – no report
- February 2, 3 and 4, 2021 attended a Zoom conference for the Local Government Leadership Academy
- Reported that the Fraser Valley Regional Indigenous Relations Committee is scheduled for Thursday, February 18, 2021
- February 16, 2021 attended the Financial Plan Open House via zoom

11. MAYOR'S REPORT

- February 11, 20201 attended the FVRD Regional and Corporate Services Committee Meeting via zoom
 - Reported on the Regional and Corporate Services Committee Workshops
 - Reported on the 2020 Affordable and Social Housing Inventory
- Advised that multiple events will be happening at the Agassiz Harrison? Museum during February
- Reported that Zack Martyn, a Harrison Hot Springs Fire Fighter, is fundraising for the BC Lung Association.
- Clarified on some miscommunication items that have been reported on social media and encouraged residents of the Village to contact the Village Office anytime if they require assistance.

12. REPORTS FROM STAFF

- (a) Report of Community Services Manager – February 1, 2021
Re: BC Transit Bus Shelter Program

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT staff be authorized to move the bus stop at McCombs Drive and Alder Avenue to the nearest street lamp.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-17

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT an E2 Base Transit Shelter be installed for Bus Stop ID:132009

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-18

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT staff apply to BC Transit's *Transit Shelter Program* for one E2 Base Shelter;
and;

CARRIED
UNANIMOUSLY
RC-2021-02-19

Moved by Councillor Vidal
Seconded by Councillor Piper

THAT up to \$14,000 for the installation of a bus shelter be approved in the 2021 Financial Budget

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-20

- (b) Report of Operations Manager – February 10, 2021
Re: Application for Funding for Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning – Community Emergency Preparedness Fund (CEPF)

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the staff be authorized to work with Northwest Hydraulic Consultants to apply to the Community Emergency Preparedness Fund - Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning Program for a grant of up to \$150,000.00 to undertake flood risk assessment work in the Harrison Lake Area within the Village of Harrison Hot Springs; and

THAT the Village retain Northwest Hydraulic Consultants to undertake flood risk assessment work on the Harrison Lake Dike and the road and infrastructure associated with the Harrison Hot Springs Waste Water Treatment Plant at a cost not to exceed \$150,000, contingent upon funding from the Community Emergency Preparedness Fund - Structural Flood Mitigation; and

FURTHER THAT the 2021-2025 Financial Plan Bylaw No. 1161, 2021 be amended to include this expenditure.

CARRIED
UNANIMOUSLY
RC-2021-02-21

13. BYLAWS

- (a) Report of Financial Officer – February 10, 2021
Re: 2021-2025 Financial Plan Bylaw No. 1161, 2021

Opportunity for public comments. The Village received no comments from the public.

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the 2021-2025 Financial Plan Bylaw No. 1161, 2021 be given second reading as amended.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-22

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the 2021-2025 Financial Plan Bylaw No. 1161, 2021 be given third reading.

Village of Harrison Hot Springs
Minutes of the Council Meeting
February 16, 2021

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-23

- (b) Report of Planning Consultant – February 2, 2021
Re: Zoning Amendment Bylaw. 1163 – 835 Angus Place

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT Zoning Amendment Bylaw 1163, 2021 be given 1st and 2nd reading; and

THAT staff be authorized to schedule a public hearing for Zoning Amendment Bylaw 1163, 2021.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-02-24

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the meeting be adjourned at 8:54 p.m.

CARRIED
UNANIMOUSLY
RC-2021-02-25

Leo Facio
Mayor

Debra Key
Corporate Officer

Councillors

R. Bruce Banman
Les Barkman
Sandy Blue
Kelly Chahal



CITY OF ABBOTSFORD

Mayor, Henry Braun

8(a) Councillors

Brenda Falk
Dave Loewen
Patricia Ross
Ross Siemens

February 12, 2020

File: 8100-20/0530-03

Via Post and Email – dkey@harrisonhotsprings.ca; community@harrisonhotsprings.ca

Mayor Leo Facio
Village of Harrison Hot Springs
P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Facio:

Re: Postponement – Abbotsford 2022 55+ BC Summer Games

Thank you for your letter of January 21, 2020 providing support from the Village of Harrison Hot Springs for the delivery of dragon boating for the 2022 55+ BC Games. I am writing today with an important update regarding the Games for your Council to consider.

You may be aware that the 2021 55+ BC Games (Victoria) and the 2022 55+ BC Games (Abbotsford) were both postponed for one year due to the impacts of the COVID 19 pandemic. As a result, the City of Abbotsford is now tentatively scheduled to host the Games August 22-26, 2023. Final confirmation of the specific event dates will be communicated once this process has been completed.

Moving the 55+ BC Games a full year ahead provides for the opportunity to deliver safe events that meet the required health and safety protocols as established by viaSport as well as the Provincial Health Authority. This also ensures that participants, families and volunteers who come to Abbotsford and Harrison Hot Springs can safely experience great competition as well as enjoy all the host communities can offer in terms of music, food, arts and culture without restrictions.

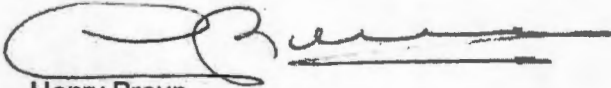
Due to the Games postponement, Abbotsford is now seeking your community support with these new dates in 2023 for the delivery of dragon boating.

Our Parks, Recreation and Culture team will continue to work with your staff provided this request is agreeable to you and Council. We will also continue to work the BC Seniors Games Society to monitor developments with the pandemic and will provide further updates as the information becomes available.

The City of Abbotsford is truly honoured to be the host City and to partner with our neighbouring communities to deliver these Games. If you require any additional information about the Games or this request, please feel free to connect with Scott Hill, Manager, Recreation Services at shill@abbotsford.ca or 604-557-4401.

Thank you for your time and consideration of this request.

Yours truly,



Henry Braun
Mayor

c. Council members

Peter Sparanese, City Manager

Mary Morrison-Clark, General Manager, Parks, Recreation & Culture

Scott Hill, Recreation Manager, Parks, Recreation & Culture

FILE #	DATE
4520-20-02	Feb 12/21
<input checked="" type="checkbox"/> GAO	<input type="checkbox"/> INFRA
<input type="checkbox"/> DCAO/CO	<input type="checkbox"/> PW
<input type="checkbox"/> FO	<input type="checkbox"/> OTHER
<input type="checkbox"/> ACCOUNTS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> COMM SERV	<input checked="" type="checkbox"/> COUNCIL
ITEM	A B C
COUNCIL AGENDA	
DATE	March 4/21
	INITIAL [Signature]
ITEMS: A-REQ, ACTION:	
B - INFO - W/REP;	
C - INFO ONLY	

**VILLAGE OF HARRISON HOT SPRINGS****REPORT TO COUNCIL**

TO: Mayor and Council **DATE:** February 22, 2021
FROM: Rhonda Schell **FILE:** 0340-50
Community Services Manager
SUBJECT: Flag Policy

ISSUE: Adoption of Flag Policy

BACKGROUND:

The current Flags Policy was adopted on April 18th, 2005. On October 19, 2020 Council received a draft Flag Policy to address protocols for the handling of the Sts'ailes flag that is flown in the village. Staff was directed to consult with Sts'ailes on the draft policy and amend the draft policy to include that flags will be flown at half-mast upon the death a local first responder in the line of duty.

DISCUSSION

Sts'ailes has reviewed the draft policy as attached and provided their approval. The draft policy was amended according to Council's direction.

RECOMMENDATION:

THAT Flag Policy No. 1.36 be adopted; and

THAT Flags Policy No. 1.05 be rescinded.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Rhonda Schell
Community Services Manager

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

COUNCIL	POLICY NO. 1.36
FLAG	DATE ADOPTED:

1. PURPOSE

This policy has been developed to ensure that all flags flown at the Village Office and on other properties and/or at facilities owned and operated by the Village of Harrison Hot Springs are flown and displayed in a consistent and appropriate manner.

2. SCOPE

This policy applies to all flags flown by the Village of Harrison Hot Springs.

3. CUSTOMARY FLAG CONFIGURATION

a. The order of precedence for flags is:

- The national flag of Canada
- The flags of other sovereign nations in alphabetical order (if applicable)
- The flags of the provinces of Canada (in the order in which they joined Confederation)
- The flags of the territories of Canada (in the order in which they joined Confederation)
- The flags of municipalities (Harrison Hot Springs first, then alphabetical)

b. When three flags are flown together, the position of honour is the centre flag pole. When any other number of flags are flown together (i.e. two flags or more than three flags) the position of honour is furthest to the left (to an observer facing the display).

c. In a three-flag configuration, the Canadian flag will be flown on the center flagpole, with the Province of BC flag flown to the left of the Canadian flag, and the Village of Harrison Hot Springs flag flown to the right (to an observer facing the display).

d. Flags may be temporarily changed to accommodate a facility rental for filming opportunity at the Village Office or at operated municipal properties, at the discretion of the Chief Administration Officer (CAO) or designate.

4. HALF-MASTING OF FLAGS

- a. Half-masting of flags is a symbol of honour and expresses a collective sense of sorrow and loss while sending a strong visual message of mourning.
- b. Half-masting may occur simultaneously at all Village facilities or at key sites only, such as the Village Office, Civic Plaza, Memorial Hall, or at the discretion of the CAO or designate. When one flag is flown at half-mast, all flags flown together should be at half-mast.
- c. All flags will be flown at half-mast at one or more Village facilities to mark periods of official mourning upon the death of one of the following people:
 - the British Sovereign or member of the Royal Family related in the first degree to the British Sovereign,
 - the Canadian Governor General or a former Governor General,
 - the Canadian Prime Minister or a former Prime Minister,
 - a Canadian Federal Cabinet Minister from British Columbia,
 - the Lieutenant Governor of British Columbia,
 - the Premier of British Columbia,
 - a Member of Parliament from British Columbia,
 - a Member of the British Columbia Legislative Assembly,
 - a Senator from British Columbia,
 - the Mayor or Councillor of Harrison Hot Springs,
 - a former Mayor or Councillor of Harrison Hot Springs, on the advice of the Corporate Officer,
 - the Chief or Councillor of Sts'ailes,
 - a former Chief or Councillor of Sts'ailes, on the advice of the Sts'ailes Administration,
 - a local first responder (paramedics, police officers, special constables, firefighters, and rescuers) in the line of duty,
 - upon direction of the Mayor, any person to be honoured.
- d. In the case of a death, flags will be flown at half-mast during the official period of mourning, which is defined as the day of death until five calendar days have passed.
- e. Flags shall first be raised to the top of the staff then lowered to half-staff.
- f. If the flags are half-masted due to a death, they must nonetheless be flown at full-mast on Canada Day and Victoria Day, after which the flags can resume half-masting until the end of the official period of mourning.
- g. The Corporate Officer is responsible for coordinating the lowering of flags at Village facilities.

h. When half-masting has been deemed appropriate, the Corporate Officer or designate will notify the following persons by email:

- Mayor and Council;
- The manager responsible for Operations, to arrange for the half-masting of flags as identified;
- The manager responsible for the Communications to arrange for notification of the half-masting on the website;
- The Fire Chief to arrange for half-masting of the flags at the Fire Hall (when relevant); and
- The Corporate Management Team (for information).

5. STS'AILES FIRST NATION

- a. The Sts'ailes First Nation flag will fly to the right of the Village of Harrison Hot Springs Flag in the Civic Plaza.
- b. All applicable procedures in this policy will apply to the Sts'ailes First Nation flag.

6. REMOVAL OF FLAGS

- a. Flags on Village property will be maintained in good condition and replaced when showing signs of wear, tear or discolouration.
- b. Flags removed from service will be disposed of in a dignified manner and immediately replaced.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council

DATE: February 17, 2020

FROM: Tracey Jones
Financial Officer

FILE: 1700-02

SUBJECT: 2021-2025 Financial Plan Bylaw No. 1161, 2021

ISSUE: Adoption of 2021-2025 Financial Plan Bylaw No. 1161, 2021

BACKGROUND:

At the February 16, 2021 Regular Council meeting the 2021-2025 Financial Plan received 2nd and 3rd reading.

Accordingly, the 2021-2025 Financial Plan is attached for Council's consideration.

RECOMMENDATION:

THAT the 2021-2025 Financial Plan Bylaw No. 1161, 2021 be adopted.

Respectfully submitted:

REVIEWED BY:

Tracey Jones

Tracey Jones
Financial Officer

Madeline McDonald

Madeline McDonald
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1161, 2021

**A Bylaw of the Village of Harrison Hot Springs to establish the 2021 – 2025
Financial Plan**

WHEREAS the *Community Charter* requires the municipality to adopt a five-year financial plan annually;

AND WHEREAS public consultation regarding the financial plan was provided by way of an open meeting;

NOW THEREFORE the Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

1. That Schedule "A" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan for the years 2021 - 2025.
2. That Schedule "B" attached hereto and made part of this bylaw is hereby adopted and is the Village of Harrison Hot Springs Financial Plan Objectives and Policies Statement for the year 2021 – 2025.
3. This bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Financial Plan Bylaw No. 1161, 2021"
4. Bylaw No. 1153, 2020 – 2024 Financial Plan is hereby repealed.

READINGS AND ADOPTION

READ A FIRST TIME THIS 1st DAY OF FEBRUARY, 2021

AMENDED AND READ A SECOND TIME THIS 16th DAY OF FEBRUARY, 2021

READ A THIRD TIME THIS 16th DAY OF FEBRUARY, 2021

ADOPTED THIS DAY OF MARCH, 2021

Mayor

Corporate Officer

BYLAW NO. 1161, 2021
SCHEDULE "A"
2021-2025 Financial Plan

	2021	2022	2023	2024	2025
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES:					
PROPERTY TAXES - MUNICIPAL	2,425,128	2,484,634	2,505,482	2,545,173	2,594,700
COLLECTIONS OTHER GOVERNMENTS & AGENCIES	2,053,715	2,143,210	2,223,856	2,307,654	2,353,807
PENALTIES & INTEREST - TAXES	-	-	-	-	-
UTILITY CO. 1% REVENUE TAXES	38,524	38,878	38,935	39,505	40,296
PAYMENTS IN LIEU OF TAXES	5,500	5,500	5,500	5,500	5,610
TOTAL TAXES COLLECTED	4,522,867	4,672,222	4,773,773	4,897,833	4,994,413
REMITTANCES OTHER GOVERNMENTS & AGENCIES	(2,053,715)	(2,143,210)	(2,223,859)	(2,307,654)	(2,353,807)
NET TAXES FOR MUNICIPAL PURPOSES	2,469,152	2,529,012	2,549,914	2,590,179	2,640,606
REVENUE FROM OWN SOURCES	2,014,763	2,083,398	2,111,671	2,147,159	2,188,863
GRANTS AND DONATIONS	6,100,000	2,328,000.00	550,000.00	550,000.00	561,000.00
DCC	1,175,000	-	-	-	-
CONTRIBUTED ASSETS	-	-	-	-	-
TOTAL REVENUE	\$11,758,915	\$6,940,410	\$5,211,585	\$5,287,338	\$5,390,469
EXPENSES:					
LEGISLATIVE	131,350	131,360	133,150	134,950	137,649
GENERAL GOVERNMENT	1,264,720	1,209,086	1,215,650	1,236,041	1,260,762
PROTECTIVE SERVICES	333,027	294,364	273,226	276,681	282,215
DEVELOPMENT PLANNING	487,300	122,700	122,700	122,700	125,154
TOURISM AND COMMUNITY IMPROVEMENT	289,483	293,909	298,135	302,573	308,624
ENGINEERING, TRANSPORTATION, STORM WATER	924,816	882,512	889,141	904,710	922,164
SOLID WASTE	212,948	192,505	193,575	194,667	198,560
PARKS, RECREATION & CULTURAL SERVICES	535,558	518,122	525,085	534,927	545,626
WASTEWATER UTILITY	819,500	838,352	850,029	863,470	880,739
WATER UTILITY	509,513	505,693	515,087	525,388	535,896
DEBT- INTEREST	15,700	15,700	15,700	15,700	16,014
TOTAL EXPENDITURES	5,523,915	5,004,303	5,031,479	5,111,805	5,213,402
SURPLUS (DEFICIT)	\$6,235,000	\$1,936,107	\$180,106	\$175,533	\$177,067
CAPITAL, DEBT, RESERVES, TRANSFERS & BORROWING					
CAPITAL EXPENDITURES	(6,841,958)	(2,544,000)	(109,000)	(109,000)	(111,180)
REPAYMENT ON DEBT	(53,100)	(53,100)	(53,100)	(53,100)	(54,162)
PROCEEDS OF DEBT	-	110,000	-	-	-
CONTRIBUTIONS TO RESERVES	(997,200)	(1,148,007)	(1,164,209)	(1,177,176)	(1,195,365)
TRANSFERS FROM RESERVES	581,458	479,000	109,000	109,000	111,180
APPROPRIATION FROM SURPLUS	55,800	200,000	-	-	-
EQUITY IN TANGIBLE CAPITAL ASSETS	1,020,000	1,020,000	1,037,200	1,054,744	1,075,839
	\$(6,235,000)	\$(1,936,107)	\$(180,109)	\$(175,532)	\$(173,688)
SURPLUS (DEFICIT) PLUS CAPITAL, DEBT,	\$ -	\$ -	\$ -	\$ -	\$ -

BYLAW NO. 1161, 2021
SCHEDULE "B"
2021 FINANCIAL PLAN OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Harrison Hot Springs is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021. Property taxes usually form the greatest proportion of revenue. As a revenue source, property taxation offers a stable and reliable source of revenues for services such as:

- Governance & Administration
- Operations & Public Works
- Protective Services
- Recreation, Parks & Culture

User fees and charges typically form the second largest proportion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges are applied include water and sewer usage, & solid waste management – these are charged on a user pay basis. User fees are designed to apportion the value of a service to those who use the service.

Table 1: 2021 Funding Sources

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes including Payments in Lieu	20%	\$2,469,152
Service Utility Fees (Frontage Taxes)	3.9%	\$476,300
User fees	8.1%	\$994,013
Reserves	4.7%	\$581,458
Surplus	0.4%	\$55,800
DCC Revenues	9.5%	\$1,175,000
Borrowing	0%	\$0
Grants/Donations	49.2%	\$6,100,000
Other sources	4.2%	\$544,450

Objective and Policies

- to continue to seek grants for major infrastructure repair and replacement
- to keep the public well-informed about projects and initiatives
- to review utility participation rates to ensure they are equitably funded
- to establish reserve policies to assist in the funding of future capital replacements and to stabilize tax rates
- to ensure that Village services are financially sustainable

Distribution of Property Taxes

Table 2 outlines the distribution of property taxes among the property classes.

Table 2: 2021 Distribution of Property Tax Rates

Property Class	% of Total Property Taxation
Residential (1)	66%
Business (6)	29%
Recreation/Non-profit (8)	5%

Policies and Objectives

- Ensure that Village services are financially sustainable
- Set property tax rates that are based on principals of equity and responsiveness to current economic trends
- Regularly review and compare the Village's distribution of tax burden relative to other similar municipalities in British Columbia
- Continue to seek grants for major infrastructure renewal and projects
- Keep the public well-informed about projects and initiatives
- Maintain reserve funds for the funding of future capital replacements
- Maintain reserve funds to stabilize tax rates when required

Permissive Tax Exemptions

Policies & Objectives

Council does not currently support permissive tax exemptions. Taxpayers within the various property classes are treated equitably and policies are established for each class and not for individual property owners.