

VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, June 21, 2021
Time: 7:00 p.m.
Location: Council Chambers, Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

Due to the COVID-19 pandemic and the Provincial Health Order of December 4, 2020, members of the public are prohibited from in-person attendance at Council Meetings.

Visit our website for instructions on how to connect to the digital Council Meetings.

1. CALL TO ORDER

Meeting called to order by Mayor Facio.
 Acknowledgment of Sts'ailes traditional territory

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of June 7, 2021 be adopted.

Item 4(a)
Page 1

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

(a) Highway and Traffic Amendment Bylaw No. 1165, 2021

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6.i.(a)
Page 7

ii. Agreements

iii. Committee/

Commission Minutes

iv. Correspondence

(a) Letter dated June 14, 2021 from the City of Pitt Meadows
 Re: Truth and Reconciliation Commission's Call to Action 75

Item
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7. DELEGATIONS/PETITIONS

8. CORRESPONDENCE

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Hooper

- Agassiz Harrison Historical Society
- Fraser Health
- Fraser Valley Regional Library Board (Alternate Municipal Director)

Councillor Palmer

- Fraser Valley Regional Library Board (Municipal Director)
- Kent Harrison Joint Emergency Program Committee
- Public Art Committee

Councillor Piper

- Corrections Canada Citizen's Advisory Committee
- Harrison Agassiz Chamber of Commerce
- Kent Harrison Joint Emergency Program Committee
- Tourism Harrison

Councillor Vidal

- Agassiz Harrison Healthy Communities
- Fraser Valley Regional District Board (Alternate Municipal Director)
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

13. BYLAWS

- (a) Report of Deputy Chief Administrative Officer/Corporate Officer – June 8, 2021
Re: Development Procedures Amendment Bylaw No. 1160, 2021

Item 13(a)
Page 11

Recommendation:

THAT Development Procedures Amendment Bylaw No. 1160, 2021 be adopted.

- (b) Report of Deputy Chief Administrative Officer/Corporate Officer – June 8, 2021
Re: Freedom of Information and Protection of Privacy Bylaw No. 1166, 2021

Item 13(b)
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Recommendation:

THAT Freedom of Information and Protection of Privacy Bylaw No. 1166, 2021 be adopted.

14. NEW BUSINESS

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

16. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Monday, June 7, 2021
TIME: 7:00 p.m.
PLACE: Council Chambers, Memorial Hall
 290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
 Councillor Samantha Piper
 Councillor Ray Hooper
 Councillor Gerry Palmer
 Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald
 Deputy Chief Administrative Officer/CO, Debra Key
 Financial Officer, Tracey Jones
 Community Services Manager, Rhonda Schell

ABSENT: None

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.
 Mayor Facio acknowledged the traditional territory of the ailes.

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved

**CARRIED
UNANIMOUSLY**
 RC-2021-06-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Palmer
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of May 17, 2021 be adopted.

**CARRIED
UNANIMOUSLY**
 RC-2021-06-02

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Committee of the Whole Meeting Minutes of May 28, 2021 be adopted.

**CARRIED
OPPOSED BY COUNCILLOR PALMER**
 RC-2021-06-03

*Village of Harrison Hot Springs
Minutes of the Council Meeting
June 7, 2021*

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

i. Bylaws

(a) Council Procedure Bylaw No. 1162, 2021

ii. Agreements

iii. Committee/Commission Minutes

iii. Correspondence

(a) Letter dated May 11, 2021 from the District of Tofino
Re: Support for Expedient and Resourced Implementation of the Old-Growth Strategic Review

(b) Letter dated May 18, 2021 from the City of White Rock, Office of the Mayor
Re: Regional Model Mobile Crises Response Car Program and Invoicing for Required Officer Attendance at Hospitals in Accordance with the *Mental Health Act*

(c) Letter dated May 19, 2021 from the Union of BC Municipalities
Re: 2021 LMLGA Resolution

(d) Letter dated May 21, 2021 from the Union of BC Municipalities
Re: Gas Tax Agreement Community Works Fund Payment

(e) Email dated June 2, 2021 from the City of Prince George
Re: 2021 UBCM Convention Resolutions

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT Council Procedure Bylaw No. 1162, 2021 be adopted and the correspondence be received.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-06-04

7. DELEGATIONS/PETITIONS

None

*Village of Harrison Hot Springs
Minutes of the Council Meeting
June 7, 2021*

8. CORRESPONDENCE

- (a) Letters dated May 25, 2021 from the Office of the Premier and Minister Osborne
Re: 2021 UBCM Convention and the Provincial Appointment Book

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**
RC-2021-06-05

9. BUSINESS ARISING FROM CORRESPONDENCE

None

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE
AND COMMISSIONS**

Councillor Hooper

- Agassiz Harrison Historical Society – May 28, 2021 attended the outdoor Annual General Meeting.
- Fraser Health
 - May 18, 2021 attended a Zoom meeting with BC Citizens Response on The Metis People of BC
 - May 18, 2021 attended a webinar on the Impact of the Racism and How it Leads to Poverty through the Tamarack Institute.
 - May 21 & 26, 2021 attended Zoom meetings and training with the Canadian National Institute for the Blind
 - May 25, 2021 attended a Zoom meeting with members of the LGBTQ2 community on June being Pride Month.
 - May 27, 2021 attended a Zoom meeting with members of the Youth Addiction Knowledge Exchange regarding the lack of real drug education in schools.
 - June 2, 2021 attended Zoom meeting and training with the Canadian National Institute of the Blind
- Fraser Valley Regional Library Board – no report
- May 19, 2021 attended the Lets'emot Community to Community Forum Meeting
- May 28, 2021 attended the Committee of the Whole Meeting

Councillor Palmer

- Fraser Valley Regional Library Board – May 19, 2021 attended the Board Meeting
- Kent Harrison Joint Emergency Program Committee – no report
- Public Art Committee – no report
- May 19, 2021 attended the Lets'emot Community to Community Forum Meeting
- May 28, 2021 attended the Committee of the Whole Meeting

*Village of Harrison Hot Springs
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June 7, 2021*

Councillor Piper

- Corrections Canada Citizens Advisory Committee – no report
- Harrison Agassiz Chamber of Commerce – no report
- Kent Harrison Joint Emergency Program Committee – attended the June 3, 2021 meeting
- Tourism Harrison – attended the May 26, 2021 Board of Directors Meeting and reported that the Annual General Meeting is scheduled for June 23, 2021
- May 19, 2021 attended the Lets'emot Community to Community Forum Meeting
- May 28, 2021 attended the Committee of the Whole Meeting

Councillor Vidal

- Agassiz Harrison Healthy Communities – attended the May 20, 2021 meeting
- Fraser Valley Regional District Board – no report
- Fraser Valley Regional District Hospital Board – no report
- May 19, 2021 attended the Lets'emot Community to Community Forum Meeting
- May 28, 2021 attended the Committee of the Whole Meeting

11. MAYOR'S REPORT

- Attended the May 19, 2021 Lets'emot Community to Community Forum Meeting
- June 5, 2021 along with Councillors Vidal, Piper and Palmer, greeted the Agassiz Elementary Secondary School graduating class of 2021 during their parade
- Attended a Chilliwack Division of Family Practice Collaborate Services Committee meeting on May 26, 2021
- Reported on the statement released by the Lets'emot Community to Community Forum regarding the missing children of the Kamloops Indian Residential School
- Reported that the Agassiz-Harrison Community Services Society have released their 2021-2026 Strategic Plan
- Attended the June 3, 2021 Kent-Harrison Joint Emergency Program Committee Meeting
- Attended a meeting on June 4, 2021 with Minister Josie Osborne and Deputy Provincial Health Officer Dr. Brian Emerson regarding BC's Restart Plan
- On behalf of Council, wished the Agassiz Elementary Secondary School graduating class of 2021 all the best moving forward
- Reported on the Mayor's Challenge to Community Immunity

12. REPORTS FROM STAFF

- (a) Report of Community Services Manager – May 26, 2021
Re: Village Wayfinding Signage

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the wayfinding signage installation at Esplanade Avenue and St. Alice Street be approved.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-06-06

*Village of Harrison Hot Springs
Minutes of the Council Meeting
June 7, 2021*

- (b) Report of Financial Officer – May 31, 2021
Re: 2020 Annual Report

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the 2020 Annual Report be approved.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-06-07

- (c) Report of Community Services Manager – June 2, 2021
Re: Public Events on Municipal Property

Moved by Councillor Vidal
Seconded by Councillor Piper

THAT the Public Events on Municipal Property report be received for information.

CARRIED
UNANIMOUSLY
RC-2021-06-08

13. BYLAWS

- (a) Report of Deputy Chief Administrative Officer/Corporate Officer – June 2, 2021
Re: Development Procedures Amendment Bylaw

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT Development Procedures Amendment Bylaw No. 1160, 2021 be given first, second and third readings.

CARRIED
OPPOSED BY COUNCILLORS PALMER AND HOOPER
RC-2021-06-09

- (b) Report of Deputy Chief Administrative Officer/Corporate Officer – June 2, 2021
Re: Amendment to Highway and Traffic Bylaw No. 974, 2011

Moved by Councillor Hooper
Seconded by Councillor Palmer

THAT Highway and Traffic Amendment Bylaw No. 1165, 2021 be given first, second and third reading.

CARRIED
UNANIMOUSLY
RC-2021-06-10

*Village of Harrison Hot Springs
Minutes of the Council Meeting
June 7, 2021*

- (c) Report of Deputy Chief Administrative Officer/Corporate Officer – June 2, 2021
Re: Freedom of Information and Protection of Privacy Bylaw

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT Freedom of Information and Protection of Privacy Bylaw No. 1166, 2021 be given first, second and third reading.

CARRIED
OPPOSED BY COUNCILLOR HOOPER
RC-2021-06-11

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT the meeting be adjourned at 8:32 p.m.

CARRIED
UNANIMOUSLY
RC-2021-06-12

Leo Facio
Mayor

Debra Key
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1165**

A bylaw to amend Highway and Traffic Bylaw No. 974, 2011

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend Highway and Traffic Bylaw No. 974, 2011 to reflect an increase in pay parking fees under the pay parking program;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as Village of Harrison Hot Springs "Highway and Traffic Amendment Bylaw No. 1165, 2021".
2. Highway and Traffic Bylaw No. 974, 2011 hereby amended by deleting Schedule "A" in its entirety and substituting it with Schedule "A" attached hereto and forming part of this bylaw.

READINGS AND ADOPTION

READ A FIRST TIME THIS 7th DAY OF JUNE, 2021

READ A SECOND THIS 7th DAY OF JUNE, 2021

READ A THIRD TIME THIS 7th DAY OF JUNE, 2021

ADOPTED THIS DAY OF DAY OF , 2021

Leo Facio
Mayor

Debra Key
Corporate Officer

Highway and Traffic Amendment Bylaw No. 1165

Schedule "A"

The following highways are designated as pay parking areas for the purposes of pay parking and will be subject to the following pay parking fees, and as amended from time to time:

- Esplanade Avenue
- St. Alice Street
- Hot Springs Road north of Lillooet Avenue
- Maple Street
- Chehalis Street
- Spruce Street

Zone 1: Max. 4 Hour Parking

Parking Rates:

Hour 1 – \$2.00
 Hour 2 – \$3.00
 Hour 3 – \$4.00
 Hour 4 – \$5.00

(Total \$14.00 for 4 hours)

Locations:

St. Alice Street
 Hot Springs Road
 Esplanade Avenue West of Hot Springs Road

Zone 2: Hourly and Daily Parking

Parking Rates:

\$3.00 per hour or \$12.00 per day

Locations:

Esplanade Avenue

Streets between Esplanade Avenue and Lillooet Avenue including:

- Maple Street
- Chehalis Street
- Spruce Street



City of Pitt Meadows
OFFICE OF THE MAYOR

June 14, 2021

File: 01-0400-60/21

Honourable Marc Dalton
Member of Parliament
Sent via email: marc.dalton@parl.gc.ca

Honourable Lisa Beare
Member of the Legislative Assembly
Sent via email: lisa.beare.MLA@leg.bc.ca

Dear MP Dalton and MLA Beare:

Re: Truth and Reconciliation Commission's Call to Action 75

We write this letter regarding the recent announcement from the Tk'emlúps te Secwépemc First Nation and the results of a survey at the former Residential school in Kamloops B.C., which uncovered the remains of 215 Indigenous children. These findings confirm and support the stories and histories as told by many residential school survivors.

The findings in Kamloops support the suggestion that there will likely be further tragic discoveries at other residential schools.

We share in the grief of all First Nation people as we collectively honour and mourn the loss of these 215 children.

.../2

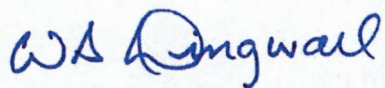
We believe it is imperative that immediate action be taken to address Action 75 of the Commission's Calls to Action, which states:

75. We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.

In order for reconciliation to take place, the truth must be recognized and acknowledged. We feel that by identifying, honouring, and remembering these Indigenous children, it is an important step towards healing.

Along with our collective outrage, we fully support and call for further action to find, and hold accountable, those who were involved in this unspeakable tragedy.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: Pitt Meadows City Council
UBCM

VILLAGE OF HARRISON HOT SPRINGS**REPORT TO COUNCIL**

TO: Mayor and Council **DATE:** June 8, 2021
FROM: Debra Key, **FILE:** 3900-01
Deputy Chief Administrative Officer/CO
SUBJECT: Development Procedures Amendment Bylaw No. 1160, 2021

ISSUE: Adoption of Development Procedures Bylaw No. 1160, 2021

BACKGROUND:

This matter was before Council at the Regular meeting of Council on June 7, 2021 wherein the Bylaw received three readings.

Accordingly, the bylaw is presented to Council for adoption.

RECOMMENDATION:

THAT Development Procedures Amendment Bylaw No. 1160, 2021 be adopted.

Respectfully submitted:

REVIEWED BY:

Debra Key

Debra Key
Deputy Chief Administrative Officer/CO

Madeline McDonald

Madeline McDonald, CAO



VILLAGE OF HARRISON HOT SPRINGS BYLAW NO. 1160, 2021

A bylaw to amend Village of Harrison Hot Springs Development Procedures Bylaw No. 1090, 2016

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Development Procedures Bylaw No. 1090, 2016, as adopted December 19, 2016;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the "**Village of Harrison Hot Springs Development Procedures Amendment Bylaw No. 1160, 2021**".

2. **TEXT AMENDMENTS**

- 2.1 Development Procedures Bylaw 1090, 2016 is hereby amended by inserting after the definition of "Highway" after the word "time", "but specifically excludes the following:

- Ferry Approach,
- Ferry Terminal,
- Right-of-ways on any Parcel of Land, and
- Tunnel;"

- 2.2 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting in its entirety the definition of "Village" and inserting after the definition of "Revised Application" the following:

"Village

means the Village of Harrison Hot Springs; and

Works and Services

means any public service, facility or utility which is required or regulated by the Village's Subdivision Servicing Bylaw, as amended from time to time, and without restricting the generality of the foregoing includes: the supply and distribution of water; collection and disposal of sanitary sewage and drainage water; street lighting; highways, access roadways, curbs, gutters, and sidewalks; and natural gas, power and telecommunication services."

- 2.3 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "shall" in section 8.1 after the word "documents", and before the word "in" and substituting in its place the following word "must not".
- 2.4 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "work" in section 8.1(a) after the word "perform", and before the word "in", and substituting in its place the following words "Works and Services".
- 2.5 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following words "shall be" in section 8.2 after the word "It", and before the word "the", and substituting in its place the following word "is".
- 2.6 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following words "shall" in section 8.2 after the word "representative" and before the word "carry" and substituting in its place the following word "must".
- 2.7 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "work" in section 8.2 after the word "the", and before the word "in", and substituting in its place the following words "Works and Services".
- 2.8 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "the" in section 9.1 after the word "process", and before the word "Council".
- 2.9 Development Procedures Bylaw 1090, 2016 is hereby amended by inserting a new paragraph 1 under "Agency Referral Process", after paragraph 12.1,1, as follows:
- "12.1.2 If a referral is made to the Advisory Planning Commission, an applicant may attend the meeting and make a presentation to the Advisory Planning Commission. Following the Applicant's presentation, the Advisory Planning Commission members may ask the Applicant to provide clarification on any point in their presentation."
- 2.10 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting section 13.0 and substituting it with,
- "After an Application has been received including the payment of fees, the Application will be processed. A staff report must contain the following information:
- (a) a copy of any supporting documentation;
 - (b) staff's recommendation on whether the Application should be processed or, if not, what is missing from the Application;
 - (c) staff's recommendation on the referral agencies, if any;
 - (d) staff recommendation for a public notification meeting, if applicable;
 - (e) staff recommendation to set up a public hearing, if applicable, and any additional relevant information provided by the Planning Department, including any potential impacts that the development may have on the neighbourhood or on the operations of the current services provided by the Village."

- 2.11 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "works" in section 15.3(a) after the word "the", and before the word "under", and substituting in its place the following words "Works and Services".
- 2.12 Development Procedures Bylaw 1090, 2016 is hereby amended by inserting the following word "taken" in section 15.5 after the word "Funds", and before the word "under".
- 2.13 Development Procedures Bylaw 1090, 2016 is hereby amended by inserting the following word "the" in section 15.5 after the word "under", and before the word "security".
- 2.14 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "work," in section 15.5 after the word "such", and before the word "repair", and substituting in its place the following words "Works and Services".
- 2.15 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "shall," in section 17.2 after the word "revoked", and before the word "immediately", and substituting in its place the following word "must".
- 2.16 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "minor," in section 20.0 after the word "A", and before the word "variance".
- 2.17 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "minor," in section 20.0(a) after the word "the", and before the word "variance".
- 2.18 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting the following word "minor," in section 20.0(c) after the word "the", and before the word "variance".
- 2.19 Development Procedures Bylaw 1090, 2016 is hereby amended by deleting in its entirety Schedule "A" and substituting in its place a revised Schedule "A" attached hereto forming part of this Bylaw.

READINGS AND ADOPTION

READ A FIRST TIME THIS 7th DAY OF JUNE, 2021

READ A SECOND TIME THIS 7th DAY OF JUNE, 2021

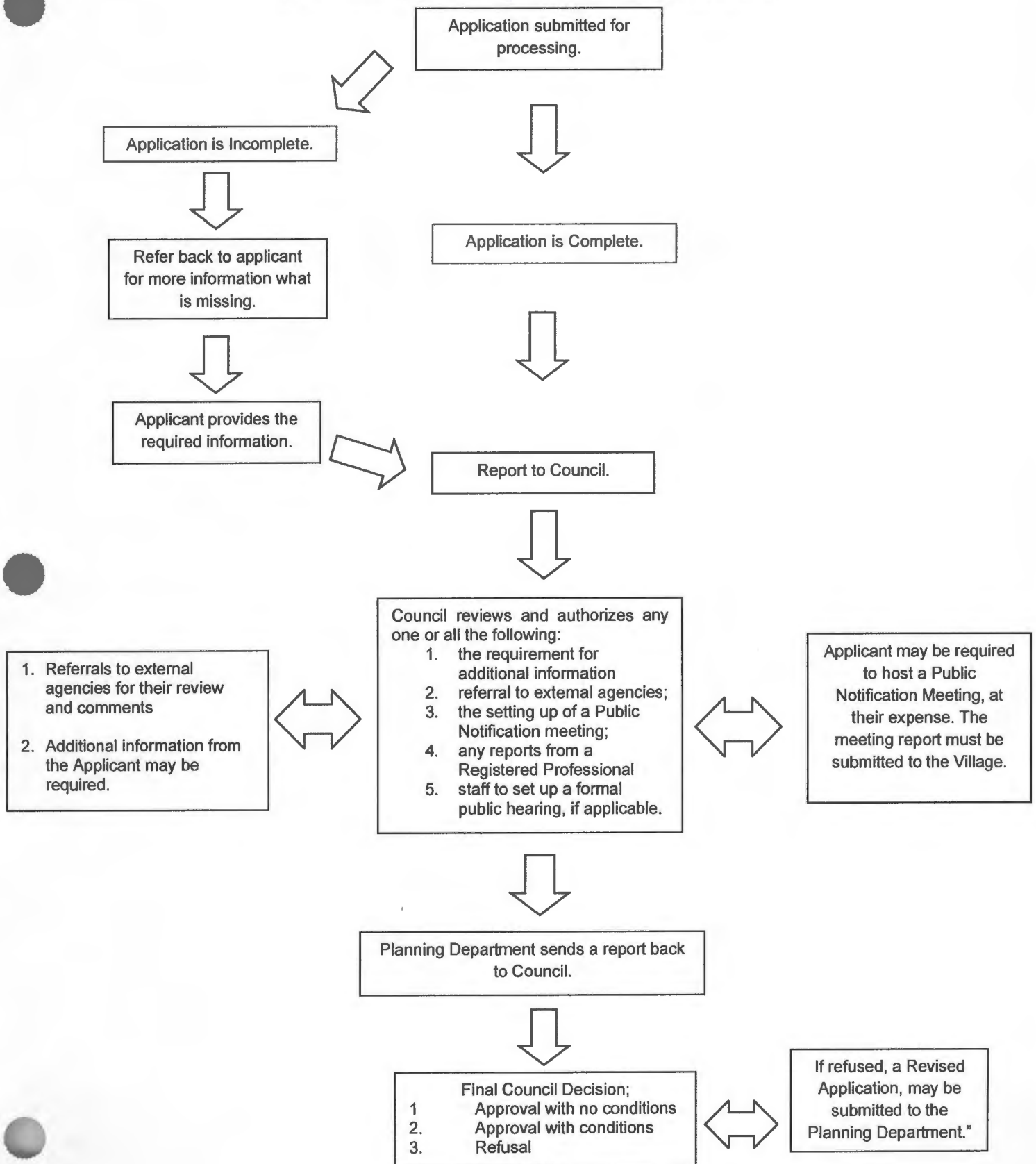
READ A THIRD TIME THIS 7th DAY OF JUNE, 2021

ADOPTED THIS _____ DAY OF _____, 2021

Mayor

Corporate Officer

**"SCHEDULE "A"
PART 14 APPLICATION PROCESSING FLOWCHART**





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** June 8, 2021
FROM: Debra Key, **FILE:** 3900-01
Deputy Chief Administrative Officer/CO
SUBJECT: Freedom of Information and Protection of Privacy Bylaw No.
1166, 2021

ISSUE: Adoption of Freedom of Information and Protection of Privacy Bylaw No.
1166, 2021

BACKGROUND:

This matter was before Council at the Regular meeting of Council on June 7, 2021 wherein the Bylaw received three readings.

Accordingly, the bylaw is presented to Council for adoption.

RECOMMENDATION:

THAT Freedom of Information and Protection of Privacy Bylaw No. 1166, 2021 be adopted.

Respectfully submitted:

REVIEWED BY:

Debra Key

Madeline McDonald

Debra Key
Deputy Chief Administrative Officer/CO

Madeline McDonald
Chief Administrative Officer



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1166**

**A bylaw for the administration of the
*Freedom of Information and Protection of Privacy Act***

WHEREAS the *Freedom of Information and Protection of Privacy Act*, RSBC, 1996, c.165 as amended requires that a municipality designate a Head and set any fees for services;

NOW THEREFORE, the Council of the Village of Harrison Hot Springs, in open meeting assembled, hereby enacts as follows:

1. This Bylaw may be cited as the "Freedom of Information and Protection of Privacy Bylaw No. 1166, 2021".
2. In this Bylaw, the following definitions apply:

"Act" means the *Freedom of Information and Protection of Privacy Act*, RSBC, 1996, Chapter 165, as amended from time to time;

"Coordinator" means the person designated under section 5 of this Bylaw as the Information and Protection of Privacy Coordinator;

"Head" means the persons designated under section 4 of this bylaw as the Head.
3. The Definitions contained in Schedule 1 of the *Act* shall apply to this Bylaw, except where the context requires otherwise.
4. The Chief Administrative Officer and the Corporate Officer are designated as Head for the purposes of the *Act*.
5. The Corporate Officer is designated as the Coordinator for the purposes of the *Act*.
6. Appendix A, Schedule of Maximum Fees, attached hereto and forming part of this Bylaw, shall be the maximum fees charged by the Village of Harrison Hot Springs permitted under the *Act*.

REPEAL

- (a) The Village of Harrison Hot Springs "Freedom of Information Bylaw No. 638, 1994" and any amendments hereto be repealed in their entirety.

READINGS AND ADOPTION

READ A FIRST TIME THIS 7th DAY OF JUNE, 2021

READ A SECOND TIME THIS 7th DAY OF JUNE, 2021

READ A THIRD TIME THIS 7th DAY OF JUNE, 2021

ADOPTED THIS DAY OF , 2021

Mayor

Corporate Officer

SCHEDULE "A"
BYLAW NO. 1166
SCHEDULE OF MAXIMUM FEES

1. For applicants other than commercial applicants:

- | | |
|--|---|
| (a) for locating and retrieving a record | \$ 7.50 per 1/4 hour after the first 3 hours |
| (b) for producing a record manually | \$ 7.50 per 1/4 hour |
| (c) for producing a record from a
record machine readable record from a
server or computer | \$ 7.50 per 1/4 hour to produce the |
| (d) for preparing a record for disclosure
and handling a record | \$ 7.50 per 1/4 hour |
| (e) for shipping copies | actual costs of shipping method chosen
by applicant |
| (f) for copying records | |
| (i) photocopies, computer
printouts and photos, black
and white | \$.25 per page (8.5" x 11", 8.5" x 14"
or 11" x 17") |
| photocopies, computer
printouts and photos, colour | \$1.65 per page (8.5" x 11", 8.5" x 14",
11" x 17") |
| (ii) scanned electronic copy of
paper record | \$.10 per page |
| (iii) plans | actual cost to the public body |

2. For commercial applicants for each service listed in item 1 the actual cost of providing that service