

# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

# **REGULAR COUNCIL MEETING**

#### ELECTRONIC ATTENDANCE AND PARTICIPATION WILL NOT BE AVAILABLE. THE REGULAR COUNCIL MEETING WILL BE CONDUCTED IN-PERSON ONLY

Date:	
Time:	
Location:	

Monday, November 1, 2021 7:00 p.m. Council Chambers, Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

#### 1. CALL TO ORDER

Meeting called to order by Mayor Facio. Acknowledgment of Sts'ailes traditional territory.

2. INTRODUCTION OF LATE ITEMS

#### 3. APPROVAL OF AGENDA

#### ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of October 18, 2021 be adopted.

Item 4(a) Page 1

#### 5. BUSINESS ARISING FROM THE MINUTES

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#### 9. BUSINESS ARISING FROM CORRESPONDENCE

# 10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

#### ouncillor Hooper

- Agassiz Harrison Historical Society
- Fraser Health
- Fraser Valley Regional Library Board (Alternate Municipal Director)

#### **Councillor Palmer**

- Fraser Valley Regional Library Board (Municipal Director)
- Kent Harrison Joint Emergency Program Committee
- Public Art Committee

#### **Councillor Piper**

- Corrections Canada Citizen's Advisory Committee
- Harrison Agassiz Chamber of Commerce
- Kent Harrison Joint Emergency Program Committee
- Tourism Harrison

#### **Councillor Vidal**

- Agassiz Harrison Healthy Communities
- Fraser Valley Regional District Board (Alternate Municipal Director)
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

#### **11. REPORTS FROM MAYOR**

# **12. REPORTS FROM STAFF** (a) Report of Deputy Chief Administrative Officer/Corporate Officer – October 25, 2021 Re: 2022 Regular Council Meeting Schedule Recommendation:

Item 12(a) Page 7

Item 12(b)

Page 9

THAT the proposed Regular Council meeting schedule for 2022 be approved.

(b) Report of Deputy Chief Administrative Officer/Corporate Officer – October 25, 2021 Re: Appointment of Fraser Valley Regional Library Board representative and alternate for 2022

Recommendation:

THAT Council appoint Councillor Gerry Palmer to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2022; and

THAT Council appoint Councillor Ray Hooper to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2022.

(c) Report of Planning Consultant – October 26, 2021 Re: Request for an amendment to Development Permit DP05/18 (120 Esplanade Avenue)

Recommendation:

THAT Council approve the request to amend Development Permit DP 05/18 issued to Goldwell Developments Incorporated Inc. No. 0986866 for land legally described as Lot B, Section 13, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Plan BCP 27775.

#### 13. BYLAWS

**14. NEW BUSINESS** 

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

**16. ADJOURNMENT** 

#### VILLAGE OF HARRISON HOT SPRINGS MINUTES OF THE REGULAR MEETING OF COUNCIL

DATE: Monday, October 18, 2021

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall 290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio Councillor Samantha Piper Councillor Ray Hooper Councillor Gerry Palmer Councillor Michie Vidal

> Chief Administrative Officer, Madeline McDonald Planning Consultant, Ken Cossey

#### ABSENT:

Recording Secretary: M. McDonald

#### 1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m. Mayor Facio acknowledged the traditional territory of Sts'ailes

#### 2. INTRODUCTION OF LATE ITEMS

None

#### 3. APPROVAL OF AGENDA

 Amendments to Report of Planning Consultant re: Consideration on the issuance of Development Variance Permit – 470 Esplanade Avenue

The Chief Administrative Officer cited corrections to Page 26 to clarify that the proposed development under consideration at 470 Esplanade Avenue is 4 stories and comprised of 28 units.

#### Moved by Councillor Piper Seconded by Councillor Vidal

THAT the agenda be approved as amended.

CARRIED UNANIMOUSLY RC-2021-10-10

#### 4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Vidal Seconded by Councillor Piper

THAT the Regular Council Meeting Minutes of October 4, 2021 be adopted.

CARRIED UNANIMOUSLY RC-2021-10-11

#### 5. BUSINESS ARISING FROM THE MINUTES

None

#### 6. CONSENT AGENDA

- i. Bylaws
  - (a) Waste Collection and Disposal Bylaw No. 1172, 2021
- ii. Agreements
- iii. Committee/Commission Minutes
- iv. Correspondence
  - (a) Letter dated September 21, 2021 from UBCM re Emergency Mitigation and Preparedness resolution

#### Moved by Councillor Piper Seconded by Councillor Palmer

THAT the Waste Collection and Disposal Bylaw No. 1172, 2021 be adopted and the correspondence be received.

CARRIED UNANIMOUSLY RC-2021-10-12

#### 7. DELEGATIONS/PETITIONS

(a) Agassiz RCMP Detachment – Sgt. Mike Sargent Re: Seasonal Policing Report – 2021

Sgt. Mike Sargent provided a verbal presentation on the Harrison Hot Springs Seasonal Policing Report for 2021. Mayor Facio thanked Sgt. Sargent for his presentation.

#### 8. CORRESPONDENCE

None

#### 9. BUSINESS ARISING FROM CORRESPONDENCE

None

#### 10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

#### **Councillor Hooper**

- Agassiz Harrison Historical Society
  - Attended a AHSS meeting on October 12, 2021
- Fraser Health
  - Attended a zoom meeting and training with CNIB on October 6, 8 and 13, 2021
  - Attended a zoom meeting with members of LGBTQ2 on October 7, 2021
  - Took part in a webinar with Alzheimer Society of BC on October 14, 2021

- o Attended a zoom meeting on October 15, 2021
- Took part with Tarmarack Institute on a Building Equitable Economies-Participatory Grantmaking Project on October 15, 2021
- Attended a Public Safety Webinar held by UBCM on October 12, 2021
- Fraser Valley Regional Library Board (Alternate Municipal Director) no report

#### **Councillor Palmer**

- Fraser Valley Regional Library Board (Municipal Director) no report
- Kent Harrison Joint Emergency Program Committee no report
- Public Art Committee -- no report

#### **Councillor Piper**

- Corrections Canada Citizens Advisory Committee
  - Attended a webinar presented by UBCM and the Ministry of Public Safety and Solicitor General regarding provincial priorities with respect to policing and public safety modernization on October 13, 2021
- Harrison Agassiz Chamber of Commerce
  - Attended Agassiz Harrison Chamber Board Meeting on October 12, 2021
- Kent Harrison Joint Emergency Program Committee no report
- Tourism Harrison no report

#### **Councillor Vidal**

- Agassiz Harrison Healthy Communities no report
- Fraser Valley Regional District Board (Alternate Municipal Director) no report
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director) no report

#### 11. MAYOR'S REPORT

- Attended a zoom meeting on October 13, 2021 with Minister Josie Osborne with a guest speaker UBCM President Laurey-Anne Roodenburg. Reported that there were 36 communities in attendance. Areas of discussion included, mental health, RCMP resources, low-cost housing, and additional resources for small communities dealing with COVID and transportation.
- Attended a Fraser Valley Regional District meeting on October 14, 2021 to discuss Metro Vancouver's 2050 Long Term Strategy and new costs for animal licencing and impoundment.
- Reported that October is Foster Parent Month
- Attended the RCMP Upper Fraser Valley Regional Detachment meeting on October 5, 2021 to discuss Surrey's transition from RCMP, RCMP Contract and body camera costs to municipalities and staff to run the program with an anticipated start up in spring 2022.

#### 12. REPORTS FROM STAFF

(a) Report of Planning Consultant – October 7, 2021
 Re: Consideration on the issuance of Development Variance Permit – 470
 Esplanade Avenue

#### Moved by Councillor Piper Seconded by Councillor Vidal

THAT Development Variance Permit DVP 3/21, as amended, be issued to Oasis at Harrison Lake Developments Ltd. for the property located at 470 Esplanade Avenue, Harrison Hot Springs for land legally described as:

Lot A, Sec 13, Twp 4, Rg 29, W6M, New Westminster District Plan EPP 112669.

CARRIED OPPOSED BY COUNCILLOR HOOPER RC-2021-10-13

#### Moved by Councillor Hooper

THAT Development Variance Permit DVP 3/21 report be brought back to Council by the end of November with more development detail for further review by Council.

MOTION FAILED LACK OF SECONDER

(b) Report of Chief Administrative Officer – October 12, 2021 Re: Public Facility Use During the COVID-19 Pandemic

#### Moved by Councillor Piper Seconded by Councillor Vidal

THAT Council Meetings and public hearings remain at Memorial Hall until further decision of Council.

CARRIED UNANIMOUSLY RC-2021-10-14

#### Moved by Councillor Piper Seconded by Councillor Vidal

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THAT the Council Procedure Bylaw be amended to allow for open meetings of Council to be conducted electronically or in a hybrid fashion to include both in-person and electronic attendance.

CARRIED UNANIMOUSLY RC-2021-10-15

#### Moved by Councillor Vidal Seconded by Councillor Piper

THAT modifications be made to Memorial Hall, at a cost of up to \$6000, to be funded from the COVID-19 Restart Grant to secure council meeting equipment so as to allow for community events organized by the Harrison Festival Society or Tourism Harrison River Valley to be undertaken at the Hall.

CARRIED UNANIMOUSLY RC-2021-10-16

#### 13. BYLAWS

None

#### 14. NEW BUSINESS

#### Moved by Councillor Piper Seconded by Councillor Vidal

THAT Village staff produce a report outlining the process and costs associated with identifying a section of pathway on the promenade or identifying a crosswalk as an ideal location to include a paint project that reflects the Village's commitment of continued reconciliation efforts with our indigenous neighbours; and furthermore, that the report be provided in a timely manner enabling Council to consider the budget for the initiative within the 2022 budget cycle.

CARRIED UNANIMOUSLY RC-2021-10-17

#### 15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

#### 16. ADJOURNMENT

#### Moved by Councillor Palmer Seconded by Councillor Vidal

THAT the meeting be adjourned at 8:38 p.m.

CARRIED UNANIMOUSLY RC-2021-10-18

Leo Facio Mayor Debra Key Corporate Officer



## VILLAGE OF HARRISON HOT SPRINGS

#### **REPORT TO COUNCIL**

TO:	Mayor and Council	DATE: October 25, 2021
FROM:	Debra Key,	FILE: 0550-01
	Deputy Chief Administrative	Officer/CO

SUBJECT: 2022 Regular Council Meeting Schedule

#### **ISSUE:**

To adopt the 2022 Regular Council meeting schedule.

#### BACKGROUND:

Subject to Section 127(1) of the *Community Charter*, Council must prepare a schedule of dates, times and places of Regular Council meetings for the next full calendar year.

The Village Office will be closed from December 26 through to December 30, 2021. As the Village Office doesn't re-open until January 4, 2022, it is recommended that the first Council meeting be held January 17, 2022.

Accordingly, please find attached a "draft" of the proposed schedule.

#### **RECOMMENDATION:**

THAT the proposed Regular Council meeting schedule for 2022 be approved.

Respectfully submitted:

**REVIEWED BY:** 

<u>Debra Key</u> Debra Key Deputy Chief Administrative Officer/ Corporate Officer <u>Madeline McDonald</u> Madeline McDonald Chief Administrative Officer

## VILLAGE OF HARRISON HOT SPRINGS **REGULAR COUNCIL MEETINGS**

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Leadership Forum (LGLA) - February 9 - 11, 2022 (Richmond) LMLGA Conference – May 4 - 6, 2022 (Whistler) FCM Conference - June 2 - 5, 2022 (Regina) LGMA Conference & AGM - June 21 - 23, 2022 (Penticton) UBCM Convention - September 12 - 15, 2022 (Whistler)



### VILLAGE OF HARRISON HOT SPRINGS

**REPORT TO COUNCIL** 

Mayor and Council	DATE:	October 25, 2021
Debra Key, Deputy Chief Administrati	FILE: ve Officer/CO	7960-01
		_ibrary Board
	Debra Key, Deputy Chief Administrati Appointment of Fraser Val	

#### ISSUE:

Appointment of a municipal representative and alternate to the Fraser Valley Regional Library Board for 2022.

#### BACKGROUND:

Pursuant to section 17(2) of the *Library Act*, the local government may appoint a representative from Council to be a member of the library board. A new appointment is required each November at the first meeting of Council and a member of the library board will hold office for a term of one (1) year. The first 2022 FVRL board meeting is tentatively scheduled for January 19, 2022.

#### **RECOMMENDATION:**

THAT Council appoint Councillor Gerry Palmer to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2022; and

THAT Council appoint Councillor Ray Hooper to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2022.

Respectfully submitted:

**REVIEWED BY:** 

Debra Key Deputy Chief Administrative Officer/ Corporate Officer Madeline McDonald

Madeline McDonald Chief Administrative Officer

## VILLAGE OF HARRISON HOT SPRINGS



#### **REPORT TO COUNCIL**

TO: Mayor and Council

DATE: October 26, 2021

FROM: Ken Cossey, MCIP, RPP

FILE: 3060-20-DP05/18 (120 Esplanade Ave)

SUBJECT: Request for an amendment to Development Permit DP05/18

#### ISSUE:

Consideration of a request to amend an existing Development Permit DP05/18 for 120 Esplanade Avenue.

#### BACKGROUND:

In 2018 Council issued a Development Permit to the applicant for the development located at 120 Esplanade Avenue. Currently construction of the building is underway.

The site, as shown below, is zoned C-1 under the current bylaw and the current use is a permitted use.



The site was vacant predevelopment, as shown below.



The proposed project when completed, is shown below.



#### Amendment Request

On October 18, 2021 the developer's architect, atelier pacific architecture incorporated, formally requested to amend DP 05/18. The request is to amend the colour scheme that was approved when the Development Permit was issued. A summary of the letter submitted indicating why the changes are being requested is as follows.

- 1. The existing colours submitted were chosen 15+ years ago
- 2. The colours chosen will still blend with the natural landscape
- 3. There will be no changes to any of the exterior materials
- 4. In the proposed new colour scheme both the exterior windows and the exterior balcony rails will be black instead of black windows and brown railings
- 5. They now require a charcoal gray roof as proposed to a green metal roof

Attached to this report is copy of the approved and the proposed colouring scheme, as provided by their architectural firm.

#### **Development Permit Amendment**

Section 6 of the Development Permit is the section of the permit that will need to be amended, as per the current following requirement.

"(c) The colours must be in accordance with sheet A-1.3 of F. Adab Architects Incorporated drawings date stamped April 2018. If there is any deviation from the use of these colours, the Village's approval is required."

There will be no amendment to any other part of DP 05/18, if Council approves the request.

#### **RECOMMENDATION:**

**THAT** Council approve the request to amend Development Permit DP 05/18 issued to . Goldwell Developments Incorporated Inc. No. 0986866 for land legally described as Lot B, Section 13, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Plan BCP 27775.

Respectfully submitted:

#### **REVIEWED BY and CONCURRENCE** with the **RECOMMENDATION**:

Ken Cossey

Ken Cossey, MCIP, RPP, Planning Consultant Madeline McDonald

Madeline McDonald Chief Administrative Officer

Attachments (3) DP05/18 The approved and proposed colour scheme The letter of approval

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HARRISON HOT SPRINGS

Village of Harrison Hot Springs

#### **DEVELOPMENT PERMIT NO. DP05/18**

ISSUED this 21<sup>st</sup> day of January, 2019

FILE No: 3060-20-DP05/18 FOLIO No: 1645-52252

#### TO: Goldwell Developments Incorporated Inc. No. 0986866

(the "Permittee")

#### ADDRESS: 10028 Granville Avenue, Richmond, BC V6Y 1R4

- This Development Permit is issued subject to compliance with all of the bylaws of the Village of Harrison Hot Springs applicable thereto. This Development Permit must not be used to supplement any bylaw or vary the requirements of the Village of Harrison Hot Springs zoning requirements.
- 2. This Development Permit applies to and only to those parcels of land(s) within the Village of Harrison Hot Springs legally described below:

Parcel Identifier: 026-923-149

Lot B, Section 13, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Plan BCP27775

and any and all buildings, structures, and other development thereon.

(the "Lands")

#### 3. This Development Permit is issued only to allow:

for the development of a mixed-use development

- 4. The development must be carried out according to the following time schedule, if applicable: N/A
- 5. As a condition of the issuance of this Development Permit, the Council holds security set out below to ensure that development is carried out in accordance with the terms and conditions of this Development Permit. Should any interest be earned upon the security, it must accrue to the Permittees and be paid to the Permittees if the security is returned. The condition of the posting of the security is that should the Permittees fail to carry out the work hereby authorized according to the terms and conditions of the Development Permit within the time provided, the Village may use the security to carry out the work by its servants, agents or contractors, and any surplus must be paid over to the Permittees; or should the Permittees carry out the work Permitted by this Development Permit within

the set time set out below, the security must be returned to the Permittees.

- (a) an Irrevocable Letter of Credit in the amount of: \$365,897.00
- (b) none required
- 6. THE FOLLOWING CONDITIONS APPLY TO THE DEVELOPMENT OF THE LANDS OR APPLY TO THE USE OF THE LANDS:
  - (a) For the installation of or the placement of any signs on the building or structure, the Permittee must follow the requirements as outlined in the Village of Harrison Hot Springs Sign Bylaw No. 1126, 2018, as amended from time to time. To start this review process, a Comprehensive Sign Plan application must be submitted, reviewed and approved by the Village.
  - (b) The building materials must follow the Building Elevation Material legend as outlined on sheets A-3.1 to A-3.4 of F. Adab Architects Incorporated drawings date stamped April 2018. If there is any deviation from the use of these materials, the Village's approval is required.
  - (c) The colours must be in accordance with sheet A-1.3 of F. Adab Architects Incorporated drawings date stamped April 2018. If there is any deviation from the use of these colours, the Village's approval is required.
  - (d) The site plan layout as identified on sheet A-1.6 of F. Adab Architects Incorporated drawings date stamped April 2018, must be followed.
  - (e) Prior to any work being started an arborist's report on the Oak Trees, located along the back of the site, must be submitted indicating how the sidewalk next to the oak trees will be installed without hurting the oak tree roots. The oak trees are identified in drawing L-01 as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17.
  - (f) In the boulevard under the oak trees, located at the back of the site, the ground cover must be a non-invasive plant species, as identified in the BC Landscape and Nursery Standards.
  - (g) A tapestry of ferns sword, deer and maiden hair must be substituted for any referenced use of pachysandra, as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17.
  - (h) Kinnikinnick must be substituted for any reference to the use of cotoneaster as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17.
  - (i) A non-invasive evergreen hedging must be substituted for any reference to the use of portuguese laurel, as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17.
  - (j) Any reference to boston ivy, as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17, must be replaced with non-invasive plants as identified in the BC Landscaping and Nursery Standards.
  - (k) The Critical Landscape Notes outlined on Sheet LN-01, as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17, must be followed.
  - (I) A Works and Services Agreement must be entered into with the Village of Harrison Hot Springs to address any works and services that will take place off site, as a result of this Development Permit. This includes but is not limited to; Sewer, Water, Road and Storm Water issues.

#### Page 3 of 3 pages for DP No: 05/18

- (m)A Works and Services Agreement must be entered into to address the construction of the sidewalks, as identified on sheets L-02 and LD-01, as outlined in van der Zalm + associates Incorporated Landscape Master Plan, identified as VDZ project number DP2014-17.
- 7. The Lands must be developed and used strictly in accordance with this Development Permit, including any attached plans, maps and specifications.
- 8. The following plans, maps or specifications are attached to and form a part of this Development Permit:
  - a/. The report entitled; Harrison Lake View Mixed-Use Development; Landscape, prepared by van der Zalm + associates Incorporated, identified as VDZ project number DP2014-17
  - b/. The report entitled; Harrison Lake View Mixed Use Development, prepared by F. Adab Architects Incorporated and date stamped April 2018.
- 9. This Development Permit is <u>NOT</u> a Building Development Permit, a subdivision approval nor a soil deposit or removal permit.
- 10. This Development Permit must lapse on the 21<sup>st</sup> day of January, 2021 unless the development is substantially started.

#### **RESOLUTION PASSED BY COUNCIL, THIS 21st day of JANUARY, 2019**

I HEREBY CERTIFY that I have read the terms and conditions of the Development Permit contained herein. I understand and agree that the Village of Harrison Hot Springs has made no representations, covenants, warranties, guarantees, promises or agreements (verbal or otherwise) with the owner of the parcel of land or me other than those contained in this Permit.

GOLDWELL DEVELOPMENTS INC., INC. NO 0986866

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Authorized Signatory

SONGE TU NUL.

Corporate Officer





#### Letter to amend a section of DEVELOPMENT PERMIT NO. DP05/18 (November 1, 2021)

#### TO: Goldwell Developments Incorporated c/o atelier pacific architecture incorporated

#### ADDRESS: 11266 Second Road Richmond, BC, V7E 2E7

- 1. The original Development Permit and this amendment letter is issued subject to compliance with all of the bylaws of the Village of Harrison Hot Springs applicable thereto. This letter must not be used to supplement any bylaw or vary the requirements of the Village of Harrison Hot Springs zoning requirements.
- This letter applies to and only to those parcels of land(s) within the Village of Harrison Hot Springs legally described below:

Parcel Identifier: 026-923-149

Lot B, Section 13, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Plan BCP27775

and any and all buildings, structures, and other development thereon.

#### 3. This original Development Permit is issued only to allow:

for the development of a mixed-use development and is hereby amended to include the following new colour scheme. The original Section 6 (c) of DP 05/18 in its entirety is deleted and replaced with the following

"(c) The colours must be in accordance with sheet showing the Approved and the Proposed colouring schemes, date stamped September 24, 2021 as prepared by atelier pacific architecture incorporated. If there is any deviation from the use of these colours, the Village's approval is required.

RESOLUTION PASSED BY COUNCIL, THIS \_\_\_\_ day of \_\_\_\_, 2021

**Corporate Officer**