



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## SPECIAL COUNCIL MEETING

**Date:** Thursday, April 7, 2022  
**Time:** 10:00 a.m.  
**Location:** Council Chambers, Memorial Hall, 290 Esplanade Avenue (meeting will be conducted in person or via Zoom)  
Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>
Meeting called to order by Mayor Facio. Acknowledgement of Sts'ailes traditional territory
<b>2. INTRODUCTION OF LATE ITEMS</b>
<b>3. APPROVAL OF AGENDA</b>
<b>4. DELEGATIONS</b>
<b>5. REPORTS FROM STAFF</b>
(a) Disposition of Municipal Building – Tourist Information Centre Recommendation:  THAT the Disposition of Municipal Building – Tourist Information Centre report dated April 5, 2022 be received for information.
Item 5(a) Page 1
<b>6. BYLAWS</b>
<b>7. QUESTION PERIOD (<i>pertaining to agenda items only</i>)</b>
<b>8. ADJOURNMENT</b>



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** April 5, 2022

**FROM:** Tyson Koch, AScT, RSIS **FILE:** 0810-20-07/1090-02  
Operations Manager

**SUBJECT:** Disposition of Municipal Building – Tourist Information Centre

---

**ISSUE:** Disposition of the Tourist Information Centre Building

**BACKGROUND:**

At the April 4, 2022 Council was presented a report requesting permission to demolish the existing Tourist Information Centre located at 499 Hot Springs Road. Staff recommended demolition of the building, which does not carry any heritage status and which would require significant renovations to meet current building code standards if it were to be relocated and repurposed for another use. Council referred the matter back to staff with a request for more information.

**DISPOSITION OPTIONS:**

**Option 1** Demolish existing building.

**Cost:** Tourism Harrison River Valley has indicated the demolition costs would be included in their project costs, provided there are no unknown factors which would exceed their \$30,000 allocated budget.

**Procedure:** Council authorizes the demolition of the building and Tourism’s contractor applies for a FVRD Demolition Permit to demolish and remove the building.

**Timeline:** Four to eight weeks, depending on when Permits are issued.

**Motion Required for Option 1:**

THAT the current Tourist Information Centre building located at 499 Hot Springs Road be demolished.

**Option 2** Village moves the building to pre-determined temporary location to facilitate the sale of the building to a third party.

**Cost:** The Village would responsible to cover permitting and moving costs to be funded by from surplus (tax dollars). Estimated costs for this option are as follows:

- FVRD Building Permit fee - \$330.00
- Electrical disconnection - \$500
- Materials for blocking and securing the building - \$2500
- Moving Company - \$50,000
- Total \$53,330

**Procedure:** Once authorized by council, Village staff will obtain the required permits and engage a moving company to relocate the building.

**Timeline:** Four to eight weeks to complete the relocation process, plus an additional four weeks to advertise and received bids. Once awarded, the purchaser would be required to obtain the necessary permits to move the building to a new location, a process that could take an additional four to eight weeks. This process, if successful, would take four or five months to complete.

**Motions Required for Option 2 :**

THAT the old Tourist Information Centre building, located at 499 Hot Springs Road, be moved to a temporary location at a cost of up to \$55,000 to be funded from general surplus; and

THAT the old Tourist Information Centre building be advertised for sale to the highest bidder, subject to the provisions of Section 26 of the Community Charter, on the condition that it be moved within sixty days of purchase.

**RECOMMENDATION:**

THAT the Disposition of Municipal Building – Tourist Information Centre report be received for information.

Respectfully submitted:

REVIEWED BY:

Tyson Koch  
Tyson Koch  
Operations Manager

Madeline McDonald  
Madeline McDonald  
Chief Administrative Officer

REVIEWED BY:

Scott Schultz  
Scott Schultz  
Finance Manager