



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Tuesday, April 19, 2022  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, (In Person and via Zoom video conference)  
 Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>		
Meeting called to order by Mayor Facio. Acknowledgment of Sts'ailes traditional territory.		
<b>2. INTRODUCTION OF LATE ITEMS</b>		
<b>3. APPROVAL OF AGENDA</b>		
<b>4. ADOPTION OF COUNCIL MINUTES</b>		
	(a) THAT the Regular Council Meeting Minutes of April 4, 2022 be adopted.	Item 4(a) Page 1
	(b) THAT the Special Council Meeting Minutes of April 7, 2022 be adopted.	Item 4(b) Page 7
<b>5. BUSINESS ARISING FROM THE MINUTES</b>		
<b>6. CONSENT AGENDA</b>		
i. Bylaws	(a) General Election and other Voting Procedure Amendment Bylaw No. 1180, 2022	Item 6(i)(a) Page 11
	(b) Highway and Traffic Amendment Bylaw No. 1181, 2022	Item 6(i)(a) Page 13
ii. Agreements		
iii. Committee/ Commission Minutes		
Correspondence		
<b>7. DELEGATIONS/PETITIONS</b>		
<b>8. CORRESPONDENCE</b>		
<b>9. BUSINESS ARISING FROM CORRESPONDENCE</b>		

## 10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

### Councillor Hooper

Agassiz Harrison Historical Society  
Fraser Health

### Councillor Palmer

Fraser Valley Regional Library Board (Municipal Director)  
Kent Harrison Joint Emergency Program Committee  
Public Art Committee

### Councillor Piper

Corrections Canada Citizen's Advisory Committee  
Harrison Agassiz Chamber of Commerce  
Kent Harrison Joint Emergency Program Committee  
Tourism Harrison  
Fraser Valley Regional Library Board (Alternate Municipal Director)

### Councillor Vidal

Agassiz Harrison Healthy Communities  
Fraser Valley Regional District Board (Alternate Municipal Director)  
Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

## 11. REPORTS FROM MAYOR

## 12. REPORTS FROM STAFF

- (a) Report of Operations Manager – April 7, 2022  
Re: Disposition of Municipal Building -Tourist information Centre

Item 12(a)  
Page 15

Recommendation:

THAT the Disposition of Municipal Building – Tourist Information Centre report be received for information.

- (b) Report of Community Services Manager – April 11, 2022  
Re: Resort Development Strategy Projects (2022-2024)

Item 12(b)  
Page 19

Recommendation:

THAT Council authorize staff to prepare a Resort Development Strategy based on the projects identified in the Resort Development Strategy Projects (2022-2024) report dated April 11, 2022.

## 13. BYLAWS

- (a) Report of Finance Manager – April 13, 2022  
Re: Tax Rate Bylaw No. 1175, 2022

Item 13(a)  
Page 23

Recommendation:

THAT Tax Rate Bylaw No. 1175, 2022 be given first, second and third reading.

**14. NEW BUSINESS**

**15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

**16. ADJOURNMENT**

4(a)

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** Monday, April 4, 2022  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Leo Facio  
Councillor Ray Hooper  
Councillor Gerry Palmer  
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald  
Deputy Chief Administrative Officer/CO, Debra Key  
Finance Manager, Scott Schultz  
Community Services Manager, Rhonda Schell  
Operations Manager, Tyson Koch

**ABSENT:** Councillor Samantha Piper

*Recording Secretary: T. Kafi*

**1. CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.  
Mayor Facio acknowledged the traditional territory of Sts'ailes

**2. INTRODUCTION OF LATE ITEMS**

None

**3. APPROVAL OF AGENDA**

Moved by Councillor Palmer  
Seconded by Councillor Vidal

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY  
RC-2022-04-01**

**4. ADOPTION OF COUNCIL MINUTES**

Moved by Councillor Hooper  
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of March 21, 2022 be adopted.

**CARRIED  
UNANIMOUSLY  
RC-2022-04-02**

**5. BUSINESS ARISING FROM THE MINUTES**

None

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
April 4, 2022*

**6. CONSENT AGENDA**

None

**7. DELEGATIONS/PETITIONS**

- (a) BDO Canada – Brian Szabo  
Re: Audit Findings

Brian Szabo of BDO Canada presented a powerpoint presentation on the Village of Harrison Hot Springs Audit Findings Report for the 2021 Financial Audit prepared by BDO Canada.

**8. CORRESPONDENCE**

None

**9. BUSINESS ARISING FROM CORRESPONDENCE**

None

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Hooper**

- Agassiz Harrison Historical Society
  - Attended the Agassiz Harrison Historical Society site tour and afternoon tea with Agassiz's Mayor Sylvia Pranger
- Fraser Health
  - Attended a Zoom meeting and training with the CNIB on March 31, 2022
  - Attended a Zoom meeting with the BCCRN on March 22, 2022
  - Attended a Zoom meeting and webinar with the Alzheimer Society on Lived Experience: Walking the Dementia Journey and What is Dementia on March 23 and 30, 2022
  - Attended a webinar with the Tamarack Institute on A Conversation About Leadership and Community Impact and Building Digital Resilience in the Non-profit Sector on March 23 and 30, 2022

**Councillor Palmer**

- Fraser Valley Regional Library Board (Municipal Director) – No report
- Kent Harrison Joint Emergency Program Committee – No report
- Public Art Committee – No report

**Councillor Piper**

- Corrections Canada Citizens Advisory Committee – No report
- Harrison Agassiz Chamber of Commerce – No Report
- Kent Harrison Joint Emergency Program Committee – No report
- Tourism Harrison – No report
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No report

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**Councillor Vidal**

- Agassiz Harrison Healthy Communities – No report
- Fraser Valley Regional District Board (Alternate Municipal Director) – No report
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director) – No report
- Attended the Urban Forest Management Plan Council workshop on March 23, 2022

**MAYOR'S REPORT**

- Thanked former Financial Officer Tracey Jones-Piron for the work she has done over the years in the Village.

**11. REPORTS FROM STAFF**

- (a) Report of Finance Manager – March 29, 2022  
Re: 2021 Audited Financial Statements

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT the Independent Auditor's Report be received; and

THAT the 2021 Financial Statements of the Village of Harrison Hot Springs be approved; and

FURTHER THAT the Independent Auditor's Report be attached to the approved Financial Statements of the Village of Harrison Hot Springs.

**CARRIED  
UNANIMOUSLY  
RC-2022-04-03**

- (b) Report of Community Services Manager – April 4, 2022  
Re: Waterfront Parking

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT time limited parking stalls be implemented on Esplanade Avenue.

**CARRIED  
OPPOSED BY COUNCILLOR HOOPER  
RC-2022-04-04**

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT one additional accessible parking stall be implemented on Spruce Street.

**CARRIED  
UNANIMOUSLY**

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RC-2022-04-05

**Moved by Councillor Vidal**  
**Seconded by Mayor Facio**

THAT additional boat launch wayfinding signage be installed on Hot Springs Road and Lillooet Avenue in consultation with the Ministry of Transportation and Infrastructure.

**CARRIED**  
**UNANIMOUSLY**  
RC-2022-04-06

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT pay parking be implemented at all EV Charging stalls at a rate of up to \$7 per hour from May 15 – September 15 and \$2 per hour Sept 16 – May 14 and that a four hour time limit be placed on all EV parking stalls.

**CARRIED**  
**UNANIMOUSLY**  
RC-2022-04-07

**Moved by Councillor Hooper**

THAT \$7.00 per hour be charged throughout the year on all EV Charging stalls.

**MOTION FAILED**  
**LACK OF SECONDER**

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT up to \$6,000 be authorized to implement the recommendations in the Waterfront Parking report dated April 4, 2022 to be funded from surplus.

**CARRIED**  
**UNANIMOUSLY**  
RC-2022-04-09

- (c) Report of Operations Manager – March 17, 2022  
Re: Disposition of Municipal Building – Tourism Information Centre

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT the Village accept the donation of the Tourism Britco to be used for additional offices and/or storage.

**CARRIED**  
**UNANIMOUSLY**  
RC-2022-04-10

Village of Harrison Hot Springs  
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**Moved by Councillor Vidal**  
**Seconded by Mayor Facio**

THAT the current Tourist Information Centre building located at 499 Hot Springs Road be demolished.

**DEFEATED**

**12. BYLAWS**

- (a) Report of Community Services Manager – March 16, 2022  
Re: Amendment to General Election and Other Voting Procedures Bylaw No. 1121, 2018

**Moved by Councillor Palmer**  
**Seconded by Councillor Vidal**

THAT General Election and other Voting Procedure Amendment Bylaw No. 1180, 2022 be given first, second and third readings.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2022-04-12*

- (b) Report of Community Services Manager – April 4, 2022  
Re: Highway and traffic Amendment Bylaw

**Moved by Councillor Vidal**  
**Seconded by Councillor Palmer**

THAT Highway and Traffic Amendment Bylaw No. 1181, 2022 be given first, second, and third readings.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2022-04-13*

**13. NEW BUSINESS**

**Moved by Councillor Palmer**  
**Seconded by Councillor Vidal**

THAT the following items be approved as New Business:

- Bylaw to prohibit the use of herbicides or pesticides containing glyphosates
- Online survey for bicycle friendly community and enhance bicycle tourism
- Bylaw to require subdivision and strata developments to plant deciduous tree

**CARRIED**



Village of Harrison Hot Springs  
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**UNANIMOUSLY**  
RC-2022-04-14

**Moved by Councillor Palmer**  
**Seconded by Mayor Facio**

THAT the following recommendations are referred to a Committee of the Whole Meeting:

“THAT staff prepare a report with draft bylaw to prohibit the use of storage or use of herbicides or pesticides containing glyphosates within the Village of Harrison Hot Springs which report shall be provided to council before the first of July 2022”

“THAT staff consult with residents by use of an online survey and make recommendations that will cause Harrison Hot Springs to become more bicycle friendly and enhance bicycle tourism”

“THAT staff prepare a report and bylaw requiring that each new residential building lot created by subdivision or bare land strata plan be required to have planted one deciduous tree of a size to be set out in the bylaw which requirement is to be enforced by a covenant registered against title”

**CARRIED**  
**UNANIMOUSLY**

**14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

Questions from the public were entertained.

**15. ADJOURNMENT**

**Moved by Councillor Palmer**  
**Seconded by Councillor Vidal**

THAT the meeting be adjourned at 8:25 p.m.

**CARRIED**  
**UNANIMOUSLY**  
RC-2022-04-15

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

**DATE:** Thursday, April 7, 2022  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers, Memorial Hall  
 290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Leo Facio  
 Councillor Ray Hooper  
 Councillor Gerry Palmer  
 Councillor Samantha Piper  
 Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald  
 Deputy Chief Administrative Officer/CO, Debra Key  
 Finance Manager, Scott Schultz  
 Operations Manager, Tyson Koch

**ABSENT:**

*Recording Secretary: T. Kafi*

**1. CALL TO ORDER**

Mayor Facio called the meeting to order at 10:00 a.m.  
 Mayor Facio acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

None

**3. APPROVAL OF AGENDA**

Moved by Councillor Palmer  
Seconded by Councillor Piper

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**  
 SC-2022-04-01

**4. DELEGATIONS/PETITIONS**

None

**5. REPORTS FROM STAFF**

- (a) Report of Operations Manager – April 5, 2021  
 Re: Disposition of Municipal Building – Tourist Information Centre

Moved by Councillor Hooper  
Seconded by Councillor Vidal

THAT the Disposition of Municipal Building – Tourist Information Centre report dated April 5, 2022 be received for information

**CARRIED  
UNANIMOUSLY**  
 SC-2022-04-02

*Village of Harrison Hot Springs  
Minutes of the Special Council Meeting  
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**Moved by Councillor Piper**  
**Seconded by Mayor Facio**

THAT the current Tourist Information Centre building located at 499 Hot Springs Road be demolished.

**MOTION DEFEATED**  
**OPPOSED BY COUNCILLORS HOOPEL, VIDAL AND PALMER**

**Moved by Councillor Vidal**  
**Seconded by Councillor Hooper**

THAT the old Tourist Information Centre building, located at 499 Hot Springs Road, be moved to a temporary location at a cost of up to \$55,000 to be funded from general surplus; and

THAT the old Tourist Information Centre building be advertised for sale to the highest bidder, subject to the provisions of Section 26 of the Community Charter, on the condition that it be moved within sixty days of purchase.

**MOTION DEFEATED**  
**OPPOSED BY COUNCILLORS PALMER, PIPER AND HOOPER**

**Moved by Councillor Palmer**  
**Seconded by Councillor Hooper**

THAT the old Tourist Information Centre building, located at 499 Hot Springs Road, be moved to a temporary location at a cost of up to \$45,000 to be funded; \$30,000 from Tourism Harrison River Valley and the balance from general surplus.

**Councillor Hooper withdrew his seconder**

**Moved by Councillor Palmer**  
**Seconded by Mayor Facio**

THAT the old Tourist Information Centre building, located at 499 Hot Springs Road, be moved to a temporary location at a cost of up to \$45,000 to be funded; \$30,000 from Tourism Harrison River Valley and the balance from general surplus.

**MOTION DEFEATED**  
**OPPOSED BY COUNCILLORS HOOPER, VIDAL AND PIPER**

Village of Harrison Hot Springs  
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April 7, 2022

6. **BYLAWS**

7. **QUESTIONS FROM THE PUBLIC** (pertaining to agenda items only)

Questions from the public were entertained.

8. **ADJOURNMENT**

**Moved by Councillor Palmer**  
**Seconded by Councillor Piper**

THAT the meeting be adjourned at 11:22 a.m.

**CARRIED**  
**UNANIMOUSLY**  
SC-2021-04-03

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Leo Facio  
Mayor

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Debra Key  
Corporate Officer



6(i)(a)



VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1180

**A bylaw to amend "General Election and other Voting Procedure Amendment  
Bylaw No. 1121, 2018"**

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to amend General Election and other Voting Procedure Amendment Bylaw No. 1121, 2018 to remove restrictions for mail ballot voting;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited as the Village of Harrison Hot Springs "General Election and other Voting Procedure Amendment Bylaw No. 1180, 2022".
2. "General Election and other Voting Procedure Amendment Bylaw No. 1121, 2018" is hereby amended by deleting Sections 6, 7, 8, and 9 and replacing them with the following:

**6. MAIL BALLOT VOTING**

(a) As authorized under section 110 of the *Local Government Act*, voting and elector registration may be done by mail.

(b) The chief election officer is authorized to establish time limits in relation to voting by mail ballot.

**READINGS AND ADOPTION**

READ A FIRST TIME THIS 4<sup>th</sup> DAY OF APRIL, 2022

READ A FIRST TIME THIS 4<sup>th</sup> DAY OF APRIL, 2022

READ A FIRST TIME THIS 4<sup>th</sup> DAY OF APRIL, 2022

ADOPTED THIS            DAY OF            , 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer





VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1181

**A bylaw to amend Highway and Traffic Bylaw No. 974, 2011**

**WHEREAS** the Village of Harrison Hot Springs has deemed it advisable to amend Highway and Traffic Bylaw No. 974, 2011 to introduce pay parking fees at electric vehicle charging stations under the pay parking program;

**NOW THEREFORE** in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited for all purposes as Village of Harrison Hot Springs "Highway and Traffic Amendment Bylaw No. 1181, 2022".
2. Highway and Traffic Bylaw No. 974, 2011 hereby amended by deleting Schedule "A" in its entirety and substituting it with Schedule "A" attached hereto and forming part of this bylaw.

**READINGS AND ADOPTION**

READ A FIRST TIME THIS 4<sup>th</sup> DAY OF APRIL, 2022

READ A SECOND THIS 4<sup>th</sup> DAY OF APRIL, 2022

READ A THIRD TIME THIS 4<sup>th</sup> DAY OF APRIL, 2022

ADOPTED THIS      DAY OF      , 2022

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer



## Highway and Traffic Amendment Bylaw No. 1181

### Schedule "A"

The following highways are designated as pay parking areas for the purposes of pay parking and will be subject to the following pay parking fees, and as amended from time to time:

- Esplanade Avenue
- St. Alice Street
- Hot Springs Road north of Lillooet Avenue
- Maple Street
- Chehalis Street
- Spruce Street

**Zone 1: Max. 4 Hour Parking**  
**(excluding stalls with EV charging)**

**Parking Rates:**

Hour 1 – \$2.00  
Hour 2 – \$3.00  
Hour 3 – \$4.00  
Hour 4 – \$5.00

(Total \$14.00 for 4 hours)

**Locations:**

St. Alice Street  
Hot Springs Road  
Esplanade Avenue West of Hot Springs Road

**Zone 2: Hourly and Daily Parking**  
**(excluding stalls with EV charging)**

**Parking Rates:**

\$3.00 per hour or \$12.00 per day

**Locations:**

Esplanade Avenue

Streets between Esplanade Avenue and Lillooet Avenue including:

- Maple Street
- Chehalis Street
- Spruce Street

**Electric Vehicle Charging Stalls on Public Property: Max. 4 Hour Parking**

**Parking Rates:**

May 15 – September 15

\$7.00 per hour

September 16 – May 14

\$2.00 per hour

12(a)



# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** April 7, 2022

**FROM:** Tyson Koch, ASCT, RSIS **FILE:** 0810-20-07/1090-02  
Operations Manager

**SUBJECT:** Disposition of Municipal Building – Tourist Information Centre

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**ISSUE:** Disposition of the Tourist Information Centre Building

**BACKGROUND:**

At the April 7, 2022 Special Council meeting, Council was presented a report with two options to dispose of the Tourist Information Centre located at 499 Hot Springs Road. Council referred the matter back to staff with a request for more information.

**DISPOSITION OPTIONS:**

**Option 1:** Repurpose the existing building

**Discussion:** A number of repurpose options were mentioned by members of council during the meeting such as using the building as a Senior’s Center. A number of factors make repurposing this building a challenge such as available vacant lands, moving costs (including utility disconnection and permitting) and the cost of bringing the existing building up to current building code standards. If council wishes to offer the building to a specific community group or organization then public notice will be required to be issued pursuant to section 26(3) of the Community Charter which will not be available for the public.

**Cost:** The Village would responsible to cover permitting and moving costs to a temporary location to be funded by from surplus (tax dollars). Estimated cost for this option is up to \$45,000.00 (\$30,000.00 funded by Tourism’s grant and \$15,000.00 funded by surplus(taxation)).

**Procedure:** Council authorizes the relocation of the building to a temporary location and authorizes the disposition of the building to the applicable organization.

**Timeline:** Four to eight weeks to complete the relocation process, plus an additional two consecutive weeks to advertise. Once completed, the recipient would be required to obtain the necessary permits to move the building to a new location, a process that could take an additional four to eight weeks. This process, if successful, would take four or five months to complete.

**Risk:** There is a risk that there will not be a suitable end use for the building and that Option 3, being demolition, will be required, resulting in additional costs.

**Motion Required for Option 1:**

THAT the old Tourist Information Centre building, located at 499 Hot Springs Road, be moved to a temporary location at a cost of up to \$45,000 to be funded from general surplus; and

THAT the current Tourist Information Centre building located at 499 Hot Springs Road be disposed of to an applicable organization pursuant to section 26(3) of the Community Charter.

**Option 2:** Council authorizes the sale of the building to a third party.

**Discussion:** Following the Special Council Meeting of April 7, 2022, Village staff received an email from Tourism Harrison River Valley advising that due to permitting delays with the project, they anticipate that they will continue to occupy the existing tourism building until September of this year. This delay gives the Village the opportunity to attempt to sell the building in situ. If council wishes to offer the building up for sale, a public notice will be required to be issued under section 26(2) of the Community Charter and be open to the public.

**Cost:** The Village would be responsible to cover advertising. The purchaser will be responsible to obtain all necessary permits, engage a proven qualified mover to relocate the existing building at their cost within 30 days and disconnect existing utilities.

**Procedure:** Once authorized by council, Village staff will advertise the building for sale.

**Timeline:** Four weeks to advertise and receive bids. Once awarded, the purchaser would be required to obtain the necessary permits to move the building to a new location within 30 days. This process, if successful, would take two months to complete.

**Risk:** There is a risk that a purchaser will not come forward or that a purchaser may not secure the necessary permits to move the building in a timely manner, putting the grant-funded project at risk.

**Motions Required for Option 2:**

THAT the old Tourist Information Centre building be advertised for sale to the highest bidder, subject to the provisions of Section 26 of the Community Charter, on the condition that it be moved within thirty days of purchase.

**Option 3:** Demolish existing building.

**Cost:** Tourism Harrison River Valley has indicated the demolition costs would be included in their project costs, provided there are no unknown factors which would exceed their \$30,000 allocated budget. If demolition exceeds the budget due to unforeseen factors, the Village will need to fund the remaining costs.

**Discussion:** It has been determined the building has no monetary or historical value. The building was built in 1949 during an era when building code requirements, including structural design elements, were significantly different than today's standards. The building is infested with rodents and sits on blocks, not a foundation.

**Procedure:** Council authorizes the demolition of the building and Tourism's contractor applies for a FVRD Demolition Permit to demolish and remove the building.

**Timeline:** Four to eight weeks, depending on when Permits are issued.

**Risk:** There is no significant risk identified in association with this option.

**Motion Required for Option 3:**

THAT the current Tourist Information Centre building located at 499 Hot Springs Road be demolished.

THAT Council authorize up to \$15,000.00 if costs exceed Tourism Harrison River Valley's demolition budget to be funded by general surplus.

**RECOMMENDATION:**

THAT the Disposition of Municipal Building – Tourist Information Centre report be received for information.

Respectfully submitted:

REVIEWED BY:

Tyson Koch

Tyson Koch  
Operations Manager

Madeline McDonald

Madeline McDonald  
Chief Administrative Officer

REVIEWED BY:

Scott Schultz

Scott Schultz  
Finance Manager





# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** April 11, 2022

**FROM:** Rhonda Schell **FILE:** 2240-35-01  
Community Services Manager

**SUBJECT:** Resort Development Strategy Projects (2022-2024)

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### ISSUE:

The Resort Municipality Initiative (RMI) is administered by the Ministry of Tourism, Arts, Culture and Sport. All RMI communities must complete and submit a draft multi-year Resort Development Strategy (RDS) to the Province by April 30, 2022. A Resort Development Strategy (RDS) identifies capital projects and programming that are local priorities and guides how RMI funds are spent.

### BACKGROUND:

The 2019-2021 RDS was comprised of four main projects: Synthetic Outdoor Skating Rink, Lagoon Redesign and Development, Public Art, and Programming (Events and Administration). Public Art was subsequently removed from the strategy to allow for COVID-19 safety projects, expansion of the rink, and renovations to the boat launch building.

The Lagoon Redesign and Development project has multiple phases: fountain, berm and plaza, and walkway. To date, the fountain has been installed and the berm construction is underway. The walkway portion of the project is pending environmental review and final design, as well as additional anticipated grant funding. The boat launch renovation was deferred due to proposals exceeding the allocated budget. These projects, that were approved in previous strategies, will be carried forward.

### DISCUSSION:

RMI is an economic development incentive program for resort communities. RMI funds are meant for investment in tourism infrastructure for resort communities where the primary economic driver is tourism. Under the RMI guidelines eligible projects include:

- Tourism Infrastructure, Capital, or Amenities– minimum of 70%
- Tourism Programs, Services, or Events – maximum of 30%
- Program Administration – maximum of \$20,000 of annually

On April 1, 2022, the Province confirmed the continuation of the RMI program and that the Village would receive annual funding in the amount of \$425,918, plus any Performance Based Lift (PBL) calculated on annual MRDT growth, for 2022-2024.

Starting with this iteration of the Resort Development Strategy, each RMI community must clearly demonstrate how they are supporting Indigenous Reconciliation through the projects and goals outlined in their RDS and must align with key municipal, regional and provincial policy, and planning documents (such as the Provincial Strategic Framework for Tourism, Indigenous Tourism Accord, Fraser Valley Destination Development Plan, Fraser Valley Regional District Regional Growth Strategy, Tourism Harrison River Valley Marketing Plan, and the OCP). Staff have identified improvements and events that align with these planning documents and Council's emerging priorities, including climate change concerns. Accordingly, staff is recommending that the next RDS consist of the following projects, with any remaining funds being allocated to the Lagoon Development and Boat Launch Renovation carry forward projects.

#### **Funding**

2022 – 2024 Base Amount (\$425,918 x 3)	\$ 1,277,754
2022 Performance Based Lift	195,328
<b>Total Funding</b>	<b>\$ 1,473,082</b>

#### **Project Expenditures**

	<b>Estimated Budget</b>
Carry Forward Projects (Lagoon Walkway/Boat Launch Bldg.)	268,082
Rink Covering	125,000
Beach Shade Structures	375,000
Accessible Playground and Sunshade	350,000
Indigenous Consultation and Cultural Infrastructure	25,000
Events (Family Day, Canada Day, Bands on the Beach, Harrison Festival of the Arts, Sasquatch Days, Season of the Wild, and Lights by the Lake)	270,000
Administration	60,000
<b>Total Expenditures</b>	<b>\$ 1,473,082</b>

#### **CONCLUSION:**

Final project details, such as design and engineering, are included in the budgets and will take place after the RDS is approved. Should Council endorse the projects in this report, staff will proceed with stakeholder consultation and prepare the draft strategy for submission.

**RECOMMENDATION:**

**THAT** Council authorize staff to prepare a Resort Development Strategy based on the projects identified in the Resort Development Strategy Projects (2022-2024) report dated April 11, 2022.

Respectfully submitted:

Rhonda Schell  
Rhonda Schell  
Community Services Manager

REVIEWED BY:

Madeline McDonald  
Madeline McDonald  
Chief Administrative Officer

REVIEWED BY:

Scott Schultz  
Scott Schultz  
Finance Manager







# VILLAGE OF HARRISON HOT SPRINGS

## REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** April 13, 2022

**FROM:** Scott Schultz **FILE:** 3900-01  
Finance Manager

**SUBJECT:** Tax Rate Bylaw No. 1175, 2022

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**ISSUE:** On an annual basis Council must establish tax rates to be applied to all properties in the Village of Harrison Hot Springs to levy funds for Municipal, Regional District and Regional Hospital District purposes.

**BACKGROUND:** The 2022 budget has determined that the amount required to be raised from property taxes for municipal purposes is \$2,519,662.

The proposed Residential rate (class 1) for 2022 is \$1.99756 per \$1000 of assessed value and the rate for the other classes of properties is established as a multiplier of the Residential (class 1) rate.

As per Council motion at the January 27<sup>th</sup>, 2022 Committee of the Whole meeting the tax rate multiplier was to be changed to reflect a more balanced percentage increase for each class of property. That change resulted in an increase for class 6 (business) from 3.18 to 3.76, and class 8 (Recreation/Non-profit) from 4.17 to 4.72.

For municipal purposes the Village has 3 rate classes of property with assessed value; the proposed allocation between these assessment classes for 2022 is as follows:

Tax Revenue Breakdown By Class (2022)		
Class	Tax Revenue	%
Residential (1)	\$ 1,686,512	66.9%
Business (6)	\$ 697,521	27.7%
Recreational/Non-Profit (8)	\$ 135,629	5.4%
	<b>\$ 2,519,662</b>	<b>100.0%</b>

Schedule I attached outlines the tax rates for 2022 General Municipal Purposes.

Regional District and Hospital District rates are determined by the Fraser Valley Regional District and the taxes are collected by the municipality on their behalf. Schedule II outlines the rates levied for Regional District and Regional Hospital District services per \$1,000 of assessed taxable property value.

**RECOMMENDATION:**

THAT Tax Rate Bylaw No. 1175, 2022 be given first, second and third reading.

Respectfully submitted:

Scott Schultz  
Scott Schultz  
Finance Manager

REVIEWED BY:

Madeline McDonald  
Madeline McDonald  
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1175

**A Bylaw to establish tax rates for 2022**

The Council of the Village of Harrison Hot Springs, in open meeting, lawfully assembled, ENACTS AS FOLLOWS:

1. The following rates are hereby imposed and levied for the year 2022
  - (a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Schedule I attached hereto and forming a part of this bylaw.
  - (b) For Regional Hospital District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "A" of Schedule II attached hereto and forming a part of this bylaw.
  - (c) For Regional District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "B" of Schedule II attached hereto and forming a part of this bylaw.
2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rate Bylaw No. 1175, 2022."

**REPEAL**

4. Bylaw No. 1162, 2021 Tax Rate Bylaw is hereby repealed.

READ A FIRST TIME THIS    DAY OF APRIL, 2022

READ A SECOND TIME THIS    DAY OF APRIL, 2022

READ A THIRD TIME THIS    DAY OF APRIL, 2022

ADOPTED THIS    DAY OF    , 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

## BYLAW NO. 1175, 2022

## SCHEDULE I

## GENERAL MUNICIPAL PURPOSES

<b>General Municipal Tax Rates (Dollars of Tax per \$1,000 Taxable Value)</b>	
<b>Property Class</b>	<b>Tax Rate</b>
1. Residential	1.99756
2. Utilities	6.99146
3. Supportive Housing	1.99756
4. Major Industry	6.79171
5. Light Industry	6.79171
6. Business / Other	7.51083
7. Managed Forest Land	5.99268
8. Recreation / Non-Profit	9.42849
9: Farm	1.99756

## BYLAW NO. 1175, 2022

## SCHEDULE II

<b>Regional &amp; Hospital Tax Rates</b> <b>(Dollars of Tax per \$1,000 Taxable Value)</b>			
<b>Property Class</b>	<b>A Regional Hospital</b>	<b>B Regional District</b>	<b>Total</b>
1. Residential	0.09515	0.16039	0.25554
2. Utilities	0.33308	0.56141	0.89449
3. Supportive Housing	0.09515	0.16039	0.25554
4. Major Industry	0.32353	0.54532	0.86885
5. Light Industry	0.32353	0.54532	0.86885
6. Business / Other	0.23314	0.39296	0.62610
7. Managed Forest Land	0.28546	0.48116	0.76663
8. Recreation / Non-Profit	0.09515	0.16039	0.25554
9: Farm	0.09515	0.16039	0.25554