



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## SPECIAL COUNCIL MEETING

**Date:** Wednesday, April 20, 2016  
**Time:** 9:00 a.m.  
**Location:** Council Chambers, 495 Hot Springs Road  
Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>	
Meeting called to order by Mayor Facio.	
<b>2. INTRODUCTION OF LATE ITEMS</b>	
<b>3. APPROVAL OF AGENDA</b>	
<b>4. ITEMS FOR DISCUSSION</b>	
<ul style="list-style-type: none"><li>• Pay Parking</li></ul>	
<b>5. REPORTS FROM STAFF</b>	
<b>6. BYLAWS</b>	
<b>7. QUESTION PERIOD (<i>pertaining to agenda items only</i>)</b>	
<b>8. ADJOURNMENT</b>	



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** April 19, 2016  
**FROM:** Lisa Grant **FILE:** 5480-01  
Manager of Development and Community Services  
**SUBJECT:** Pay Parking

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#### **ISSUE:**

Details surrounding the implementation of pay parking

#### **BACKGROUND:**

In 2015, Council passed a resolution to implement pay parking. In early 2016, staff put out a request for proposals. Precise ParkLink was chosen as the preferred proponent.

#### **Rates**

The proponent is proposing the following rate options:

\$2.00 per hour

\$8.00 daily maximum to 7pm or

\$10.00 daily maximum to 9pm

These rate options are flexible and can be changed depending on the best proposed rate structure.

The proponent also supplied information about other communities:

#### **Cultus Lake**

Lot A – West Side - \$3.00 per hour or \$10 per day

Lot B – Main Beach - \$3.00 per hour or \$10 per day

Oak Street Park- \$6.00 per hour, with a maximum of two hours in July/August and \$3.00 per hour or \$10 per day in the low season

#### **White Rock**

Waterfront/Main Drive Area

May 1<sup>st</sup> to October 31<sup>st</sup>

10 am to 12 Midnight (7 days a week) - \$ 3.00 per hour

November 1<sup>st</sup> to April 30<sup>th</sup>

10am to 12 Midnight (7 days a week) – \$1.50 per hour

#### **Granville Island**

Pay parking is in effect from 7am to 7pm (7 days a week)

\$3.00 per hour

\$15.00 daily rate

**Meter Locations**

The proponent is suggesting up to 19 pay and display parking meters. This number is flexible. Machines can be added or removed based on feedback. Additionally, the Village can choose to install fewer machines at the start of the pay parking program. The proponent has suggested a working group comprised of a few council representatives, staff and the Precise ParkLink staff to determine the best number of parking meters.

**Hours of Pay Parking**

The proponent is suggesting that pay parking begin at 7am and go until 7pm or 9pm. The hours are flexible and can be altered based on the day of the week. This is an area that has a high level of flexibility. The parking meter technology exists that allows the meters to be easily re-programmed to respond to the needs of the community.

One issue that has been identified is hotel guests parking on the streets overnight. Having an early start time (6am or 7am) will be a deterrent to parking overnight. However, having parking restricted 24 hrs a day will impact the enforcement costs and revenue generation for the Village.

**Seasonality**

The proponent is suggesting that pay parking be implemented on a seasonal basis. This could range from April or May until mid-September or October. This is flexible and can be adjusted as pay parking is implemented.

**Start Date**

The potential start date has been up for discussion by Council. There are three general start dates that have been suggested:

	<b>Pros</b>	<b>Cons</b>
May 2016	<ul style="list-style-type: none"> <li>-Captures the entire 2016 tourist season</li> <li>-Maximum potential for revenues</li> </ul>	<ul style="list-style-type: none"> <li>-Streetscape project is just being completed. Will result in further change for businesses impacted by construction</li> <li>-Short period of timeframe to advise businesses and residents about the implementation of pay parking</li> </ul>
July 2016	<ul style="list-style-type: none"> <li>-Captures revenues from Canada Day</li> <li>-Majority of the high season will be captured by pay parking</li> <li>-Long implementation period</li> <li>-Allows for time to undertake a traffic study</li> </ul>	<ul style="list-style-type: none"> <li>Starting on a holiday may be challenging (bugs will need to be worked out)</li> </ul>

August 2016	-Allows time for staff to monitor occupancy rates leading up to the implementation of pay parking  -Allows for time to undertake a traffic study	-potential to lose a significant portion of parking revenues
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### ***Resident Passes for Parking Area***

The previous parking proposal from several years ago provided an opportunity to provide parking passes (decals) to residents for the pay parking area. This would allow residents to park for free. Currently, this is not a part of the pay parking proposal. However, this can be explored once again.

### ***Engagement***

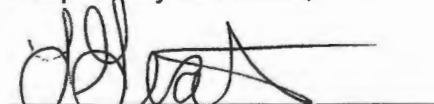
As mentioned in a previous staff report, a community meeting/open house will be hosted for businesses and residents. The meeting/open house will be hosted by the parking proponent and will share information about the implementation of pay parking.

In addition to the above meeting, information will be shared through the Village's website, social media and print media.

### **RECOMMENDATION:**

THAT Precise ParkLink be approved as the successful proponent to provide pay parking services as submitted in their proposal dated February 19, 2016.

Respectfully submitted;



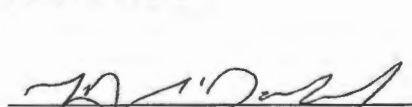
Lisa Grant  
Manager of Development and Community Services

**REVIEWED BY:**



Tracey Jones  
Deputy Financial Officer

**REVIEWED BY:**



Madeline McDonald  
Chief Administrative Officer