



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, May 16, 2022
Time: 7:00 p.m.
Location: Council Chambers, (In Person and via Zoom video conference)
Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs, British Columbia

1. CALL TO ORDER

Meeting called to order by Mayor Facio.
Acknowledgment of Sts'ailes traditional territory.

2. INTRODUCTION OF LATE ITEMS

APPROVAL OF AGENDA

4. ADOPTION OF COUNCIL MINUTES

(a) THAT the Regular Council Meeting Minutes of May 2, 2022 be adopted.

Item 4(a)
Page 1

5. BUSINESS ARISING FROM THE MINUTES

6. CONSENT AGENDA

i. Bylaws

ii. Agreements

iii. Committee/
Commission
Minutes

Correspondence

7. DELEGATIONS/PETITIONS

8. CORRESPONDENCE

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Hooper

Agassiz Harrison Historical Society
Fraser Health

Councillor Palmer

Fraser Valley Regional Library Board (Municipal Director)
Kent Harrison Joint Emergency Program Committee
Public Art Committee

Councillor Piper

Corrections Canada Citizen's Advisory Committee
Harrison Agassiz Chamber of Commerce
Kent Harrison Joint Emergency Program Committee
Tourism Harrison
Fraser Valley Regional Library Board (Alternate Municipal Director)

Councillor Vidal

Agassiz Harrison Healthy Communities
Fraser Valley Regional District Board (Alternate Municipal Director)
Fraser Valley Regional District Hospital Board (Alternate Municipal Director)

11. REPORTS FROM MAYOR**12. REPORTS FROM STAFF**

- (a) Report of Deputy Chief Administrative Officer/Corporate Officer – May 2, 2022
Re: Approval for Permanent Outdoor Patio Expansion Application – LTK Investments Ltd. dba Old Settler Pub, 220 Cedar Avenue, Harrison Hot Springs, BC

Item 12(a)
Page 5

Recommendation:

THAT the views and comments of the public were gathered and one (1) response was received; and

THAT LTK Investments Ltd.'s (dba Old Settler Pub) application to the Liquor and Cannabis Regulation Branch for permanent status of their outdoor patio expansion service area be approved.

- (b) Report of Community Services Manager – May 2, 2022
Re: Flag Policy

Item 12(b)
Page 9

Recommendation:

THAT the amendments to Flag Policy No. 1.36 be approved.

(c) Report of Community Services Manager – May 10, 2022

Item 12(c)
Page 13

Re: 2022 Grants to Groups

Recommendation:

THAT the following community groups be provided with funding, under the Grants to Groups program:

Agassiz-Harrison Community Services	\$2,000.00
Miami River Streamkeepers Society	\$1,000.00
Agassiz-Harrison Aquanauts Swim Club	\$1,350.00
Storytime in the Park	\$1,000.00
Kent-Harrison Arts Council	\$2,000.00

(d) Report of Planning Consultant – May 11, 2022

Item 12(d)
Page 15

Re: The Official Community Plan Review Update

Recommendation:

THAT the Official Community Plan Review Update dated May 11, 2022 and attachments be received for information.

(e) Report of Operations Manager – May 11, 2022

Item 12(e)
Page 43

Re: Water Reservoir Maintenance

Recommendation:

THAT Greaterio Services be retained to undertake the purchase, installation and related works for the reservoir anode replacement and reservoir maintenance project for up to \$88,000.00 to be funded from water utility reserves.

13. BYLAWS**14. NEW BUSINESS****15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)****16. ADJOURNMENT**

4(a)

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Monday, May 2, 2022

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor Ray Hooper
Councillor Gerry Palmer
Councillor Michie Vidal
Councillor Samantha Piper

Chief Administrative Officer, Madeline McDonald
Finance Manager, Scott Schultz
Community Services Manager, Rhonda Schell
Operations Manager, Tyson Koch

ABSENT:

Recording Secretary: T. Kafi

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.
Mayor Facio acknowledged the traditional territory of Sts'ailes

2. INTRODUCTION OF LATE ITEMS

None

3. APPROVAL OF AGENDA

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
RC-2022-05-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Piper
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of April 19, 2022 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2022-05-02

5. BUSINESS ARISING FROM THE MINUTES

None

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 2, 2022*

6. CONSENT AGENDA

- i. Bylaws
 - (a) Tax Rate Bylaw No. 1175, 2022

Moved by Councillor Palmer
Seconded by Councillor Piper

THAT Tax Rate Bylaw No 1175, 2022 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2022-05-03

7. DELEGATIONS/PETITIONS

None

8. CORRESPONDENCE

None

9. BUSINESS ARISING FROM CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Hooper

- Agassiz Harrison Historical Society – No report
- Fraser Health
 - Attended a webinar with the Tamarack Institute on Convening, Coordinating and Collaborating for Socio-ecological Transition on April 20 and 27, 2022
 - Attended a Zoom meeting with members of the Agassiz and Harrison BC CRN on April 21, 2022
 - Attended a Zoom meeting and webinar with the Alzheimer Society on How to Identify Early Signs of Dementia on April 26, 2022
 - Attended a Zoom meeting with the Alzheimer Society on Targeted Strategies for Dementia-related Behaviours on April 20 and 27, 2022
 - Attended an in-person meeting with Fraser Health on April 27, 2022
 - Attended a Zoom meeting and training with members of the CNIB on April 29, 2022
- Attended the Cheam First Nation MOU for the Future Overdose Prevention site in Cheam on April 21, 2022

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 2, 2022*

Councillor Palmer

- Fraser Valley Regional Library Board (Municipal Director) – No report
- Kent Harrison Joint Emergency Program Committee – No report
- Public Art Committee
 - Reported that the Public Art Committee will be meeting soon with the intention of bringing recommendations to Council regarding public art.

Councillor Piper

- Corrections Canada Citizens Advisory Committee – No report
- Harrison Agassiz Chamber of Commerce – No report
- Kent Harrison Joint Emergency Program Committee – No report
- Tourism Harrison – No report
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No report
- Attended a Canada Day Planning Meeting on April 20, 2022
- Attended the Career Life Connections Capstone Project at Agassiz Elementary Secondary School on April 26, 2022

Councillor Vidal

- Agassiz Harrison Healthy Communities
 - Attended a meeting on April 21, 2022
- Fraser Valley Regional District Board (Alternate Municipal Director) – No report
- Fraser Valley Regional District Hospital Board (Alternate Municipal Director) – No report
- Will be attending the LMLGA Convention this coming week
- Reported that the annual Moosehide campaign is scheduled for May 12, 2022, for more information please visit moosehidecampaign.ca

MAYOR'S REPORT

- Reported that the Mayor and Staff gathered outside the Village Office for a moment of silence for National Day of Mourning on April 28, 2022
- Reported that the Village received a thank you note from a resident thanking staff for their timely, professional and friendly service
- Reported that new parking signage is installed on Pine Avenue and McCombs Drive, new signage has also been installed on the beachfront for the coming tourist season
- Reported on the Regional Mayor's meeting with Minister Nathan Cullen and Assistant Deputy Minister Madeline Maley on April 14, 2022
- Reported on a meeting with Minister Rob Fleming on April 21, 2022
- Reported on the Fraser Valley Regional District Hospital Board meeting on April 28, 2022

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
May 2, 2022*

- (a) Report of Finance Manager – April 27, 2022
Re: 2021 Statement of Financial Information

Moved by Councillor Palmer
Seconded by Councillor Vidal

THAT the 2021 Statement of Financial Information be approved.

**CARRIED
UNANIMOUSLY**
RC-2022-05-04

12. BYLAWS

None

13. NEW BUSINESS

None

14. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

15. ADJOURNMENT

Moved by Councillor Piper
Seconded by Councillor Palmer

THAT the meeting be adjourned at 7:29 p.m.

**CARRIED
UNANIMOUSLY**
RC-2022-05-05

Leo Facio
Mayor

Debra Key
Corporate Officer

12(a)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council

DATE: May 2, 2022

FROM: Debra Key
Deputy Chief Administrative Officer/CO

FILE: 4320-50

SUBJECT: Approval for Permanent Outdoor Patio Expansion Application
LTK Investments Ltd. – dba Old Settler Pub, 220 Cedar Avenue,
Harrison Hot Springs

ISSUE: Request for local government approval for permanent status to a Temporary Expansion Service Area (TESA) Licence Application under Liquor and Cannabis Licencing Act Regulation

BACKGROUND:

In May of 2020, LTK Investments Ltd. dba Old Settler Pub, requested local government approval for a COVID temporary extension for their liquor primary establishment. That opportunity had been made available by the Liquor and Cannabis Regulation Branch (LCRB) to support the hospitality industry's economic recovery through the COVID-19 pandemic. On June 1, 2020, Council approved and supported the application of the Old Settler Pub for a temporary extension. The temporary authorization is set to expire on March 31, 2023, however, the LCRB has invited Licencees who wish to obtain permanent status of an outdoor patio area to apply for permanent licencing.

As part of the application process, the LCRB requires Local Governments to review the application and gather public input from the community within the immediate vicinity of the establishment. Public notice was posted on April 13, 2022 on the public notice bulletin boards, Village website and posted on the affected establishment. The deadline for responses was May 2, 2022.

Council must receive any public comments and consider whether there is any impact of noise to nearby residents and on the community if the application is approved. The Village received one (1) comment.

The Old Settler Pub is proposing a structural change to the existing temporary outdoor patio licence which is currently 2688 sq. ft and has an occupant load of 100 persons. The patio area is entirely enclosed and must comply with the regulations under the Liquor and Cannabis Licencing Act. Their hours of business for the licence area will remain the same as the current licence from 10:00 a.m. to 12:00 a.m. Monday to Sunday.

RECOMMENDATION:

THAT the views and comments of the public were gathered and one (1) response was received; and

THAT LTK Investments Ltd.'s (dba Old Settler Pub) application to the Liquor and Cannabis Regulation Branch for permanent status of their outdoor patio expansion service area be approved.

Respectfully submitted:

REVIEWED BY:

Debra Key

Debra Key
Deputy Chief Administrative Officer/CO

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

Debra Key

From: Reception
Sent: Tuesday, May 03, 2022 8:47 AM
To: Debra Key
Subject: FW: Proposed application concern re: Old Settler permanent liquor licensing for patio

HARRISON HOT SPRINGS

Naturally Refreshed



Vivian Li, Clerk Receptionist
E: info@harrisonhotsprings.ca
Village of Harrison Hot Springs
Resort Municipality
P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0
P: 604-796-2171
F: 604-796-2192
W: harrisonhotsprings.ca

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From: Earla Legault <earlad@gmail.com>
Sent: May 2, 2022 11:17 PM
To: Reception <info@harrisonhotsprings.ca>
Cc: Gerry Palmer <GPalmer@harrisonhotsprings.ca>; Leo Facio <LFacio@harrisonhotsprings.ca>; Michie Vidal <MVidal@harrisonhotsprings.ca>; Ray Hooper <RHooper@harrisonhotsprings.ca>; Samantha Piper <SPiper@harrisonhotsprings.ca>
Subject: Proposed application concern re: Old Settler permanent liquor licensing for patio

Hello,

I have a genuine concern with this licence and wish to raise the issue of this proposed application. As a community member, I find it unacceptable that the Old Settler Pub creating impactful noise pollution already, is allowed to take place so close to residential housing. With seating for 100 people on an outdoor patio, plus the loud industrial equipment noise their establishment creates, how does the village counsel think this type of pollution will affect their village residents? Please reconsider this application.

Noise pollution IS effecting your Harrison Hot Springs residents. Noise pollution is any unwanted or disturbing sound which can interfere with normal activities such as sleeping, conversation, communication, disrupt or diminish one's quality of life. If a council member were to come and stand in our back yard at 223 Miami River Drive you would hear the noise.

My family and I have lived in the Miami River neighbourhood for 18 years. We have been good neighbours and felt until last year, the Old Settler was too. However, it is apparent that the unacceptable noise pollution level coming from the Old Settlers is inconsiderate of the residents who live across the river from them.

Since last fall, I have made three complaints and was finally told that we have to live with the noise because the Old Settler is deemed industry. Does that mean industry can not be held accountable for their pollution of any kind regardless if it take place beside residential or not?

Since last summer, with new equipment installed, the Old Settle has been allowed to have loud machinery running continually 24 hours a day. The extremely loud industrial unit that causes incessant sound pollution is not an air conditioner we believed it to be; it runs in all seasons. Further, contrary to the investigation done by the bylaw officer, we were told:

- 'steps were taken by the owner.' This is false; there has been no change in the sound level since it was installed.
- the sound doesn't take place between 10pm and 8am. It is also false, it runs all night. I attempted to send a sound recording though was unsuccessful.

As explained in my previous complaints, I did not complain when they were first installed as it was mid pandemic and then fire season, which was not good for tourism. As a good neighbour and supporter of local businesses, I felt that we needed to tolerate both the noise for the temporary patio and air conditioning unit due to the heat due to businesses' hardships. This is no longer the case and the noise pollution needs to be addressed before a permanent licence is issued.

This loud noise needs to be dealt with along with the generated pub noise- currently, there are no controls for either.

The World Health Organization recently found people's exposure to sound levels can significantly damage health. Living in the vicinity of this noise will seriously harming residents health and I ask you as our local government officials to reconsider this application.

Earla Legault
223 Miami River Drive
Harrison Hot Springs, BC V0M 1K0
[REDACTED]



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 2, 2022
FROM: Rhonda Schell **FILE:** 0340-50
Community Services Manager
SUBJECT: Flag Policy

ISSUE: Flag Policy Amendment

BACKGROUND:

The current Flags Policy was adopted on March 1, 2021 and is being amended to include special days that are consistent with the Federal Government Rules for Half-masting the National Flag of Canada.

RECOMMENDATION:

THAT the amendments to Flag Policy No. 1.36 be approved.

Respectfully submitted:

REVIEWED BY:

Rhonda Schell

Rhonda Schell
Community Services Manager

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

COUNCIL	POLICY NO. 1.36
FLAG	DATE ADOPTED: MARCH 1, 2021 AMENDMENT:

1. PURPOSE

This policy has been developed to ensure that all flags flown at the Village Office and on other properties and/or at facilities owned and operated by the Village of Harrison Hot Springs are flown and displayed in a consistent and appropriate manner.

2. SCOPE

This policy applies to all flags flown by the Village of Harrison Hot Springs.

3. CUSTOMARY FLAG CONFIGURATION

- a. The order of precedence for flags is:
 - The national flag of Canada
 - The flags of other sovereign nations in alphabetical order (if applicable)
 - The flags of the provinces of Canada (in the order in which they joined Confederation)
 - The flags of the territories of Canada (in the order in which they joined Confederation)
 - The flags of municipalities (Harrison Hot Springs first, then alphabetical)
- b. When three flags are flown together, the position of honour is the centre flag pole. When any other number of flags are flown together (i.e. two flags or more than three flags) the position of honour is furthest to the left (to an observer facing the display).
- c. In a three-flag configuration, the Canadian flag will be flown on the center flagpole, with the Province of BC flag flown to the left of the Canadian flag, and the Village of Harrison Hot Springs flag flown to the right (to an observer facing the display).
- d. Flags may be temporarily changed to accommodate a facility rental for filming opportunity at the Village Office or at operated municipal properties, at the discretion of the Chief Administration Officer (CAO) or designate.

4. HALF-MASTING OF FLAGS

- a. Half-masting of flags is a symbol of honour and expresses a collective sense of sorrow and loss while sending a strong visual message of mourning.
- b. Half-masting may occur simultaneously at all Village facilities or at key sites only, such as the Village Office, Civic Plaza, Memorial Hall, or at the discretion of the CAO or designate. When one flag is flown at half-mast, all flags flown together should be at half-mast.
- c. All flags will be flown at half-mast at one or more Village facilities to mark periods of official mourning upon the death of one of the following people:
 - the British Sovereign or member of the Royal Family related in the first degree to the British Sovereign,
 - the Canadian Governor General or a former Governor General,
 - the Canadian Prime Minister or a former Prime Minister,
 - a Canadian Federal Cabinet Minister from British Columbia,
 - the Lieutenant Governor of British Columbia,
 - the Premier of British Columbia,
 - a Member of Parliament from British Columbia,
 - a Member of the British Columbia Legislative Assembly,
 - a Senator from British Columbia,
 - the Mayor or Councillor of Harrison Hot Springs,
 - a former Mayor or Councillor of Harrison Hot Springs, on the advice of the Corporate Officer,
 - the Chief or Councillor of Sts'ailes,
 - a former Chief or Councillor of Sts'ailes, on the advice of the Sts'ailes Administration,
 - a local first responder (paramedics, police officers, special constables, firefighters, and rescuers) in the line of duty,
 - upon direction of the Mayor, any person to be honoured.
- d. *All flags will be flown at half-mast at one or more Village facilities in observance of the following:*
 - *April 9, Vimy Ridge Day;*
 - *April 28, Day of Mourning for Persons Killed or Injured in the Workplace (Workers' Mourning Day);*
 - *June 23, National Day of Remembrance for Victims of Terrorism;*
 - *Second Sunday in September, Firefighters' National Memorial Day;*
 - *Last Sunday in September, Police and Peace Officers' National Memorial Day;*

- *September 30, National Day for Truth and Reconciliation (flags lowered to half-mast for one entire week prior to this day);*
- *November 11, Remembrance Day;*
- *December 6, National Day of Remembrance and Action on Violence Against Women;*

- e. In the case of a death, flags will be flown at half-mast during the official period of mourning, which is defined as the day of death until five calendar days have passed.
- f. Flags shall first be raised to the top of the staff then lowered to half-staff.
- g. If the flags are half-masted due to a death, they must nonetheless be flown at full-mast on Canada Day and Victoria Day, after which the flags can resume half-masting until the end of the official period of mourning.
- h. The Corporate Officer is responsible for coordinating the lowering of flags at Village facilities.
- i. When half-masting has been deemed appropriate, the Corporate Officer or designate will notify the following persons by email:
 - Mayor and Council;
 - The manager responsible for Operations, to arrange for the half-masting of flags as identified;
 - The manager responsible for the Communications to arrange for notification of the half-masting on the website;
 - The Fire Chief to arrange for half-masting of the flags at the Fire Hall (when relevant); and
 - The Corporate Management Team (for information).

5. STS'AILES FIRST NATION

- a. The Sts'ailes First Nation flag will fly to the right of the Village of Harrison Hot Springs Flag in the Civic Plaza.
- b. All applicable procedures in this policy will apply to the Sts'ailes First Nation flag.

6. REMOVAL OF FLAGS

- a. Flags on Village property will be maintained in good condition and replaced when showing signs of wear, tear or discolouration.
- b. Flags removed from service will be disposed of in a dignified manner and immediately replaced.



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: May 10, 2022

FROM: Rhonda Schell
Community Services Manager FILE: 1850-20

SUBJECT: 2022 Grants to Groups

ISSUE:

Each year, the Village allocates funding to community groups as part of the Grants to Groups program, outlined in Grants Policy, 1.02.

BACKGROUND:

The Village received 5 applications for the 2022 Grants to Groups fund. All applicants met the criteria for funding and supplied financial statements. Attached you will find a spreadsheet which highlights past funding contributions along with this year's requests. This spreadsheet also indicates the date the application was received, a brief synopsis of the proposed use of funding and funding allocation recommendations.

The total budget allocated for this fund is \$7,500 annually. The total request from this year's applicants is \$7,350.

RECOMMENDATION:

THAT the following community groups be provided with funding, under the Grants to Groups program:

Agassiz-Harrison Community Services	\$2,000.00
Miami River Streamkeepers Society	\$1,000.00
Agassiz-Harrison Aquanauts Swim Club	\$1,350.00
Storytime in the Park	\$1,000.00
Kent-Harrison Arts Council	\$2,000.00

Respectfully submitted:

REVIEWED BY:

Rhonda Schell
Rhonda Schell
Community Services Manager

Madeline McDonald
Madeline McDonald
Chief Administrative Officer

2021 Grants to Groups Funding Requests									
Community Group	2019 Paid	2020 Request	2020 Paid	2021 Request	2021 Paid	2022 Request	Recommended	Use	Application Received
Agassiz-Harrison Community Services	\$500	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	\$2,000	Drive 4 U program.	22-Mar-22
Miami River Streamkeepers Society	\$525	\$600	\$600			\$1,000	\$1,000	Operational expenses.	14-Mar-22
Agassiz-Harrison Aquanauts Swim Club		\$1,500	\$1,500	\$2,000	\$2,000	\$1,350	\$1,350	Non profit swim club requires canopy pop-up tent for sun and rain shelter at swim meets.	31-Mar-22
Storytime in the Park: Agassiz-Harrison Community Services on behalf of FVRL Agassiz Branch, Sea Bird Island Band & Chilliwack Child Development		\$1,000	\$1,000 (returned)	\$1,000	\$1,000	\$1,000	\$1,000	Hosting Storytime in the Park events including in Harrison.	21-Mar-22
Kent-Harrison Arts Council	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Educational programming and workshops, artist in residence, running the Art Gallery.	17-Mar-22
						\$7,350	\$7,350		

VILLAGE OF HARRISON HOT SPRINGS



REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 11, 2022

FROM: Ken Cossey, MCIP, RPP **FILE:** 3900-001
Planning Consultant

SUBJECT: The Official Community Plan Review Update

ISSUE:

Updating Council on the work completed to date on the OCP review project and to present the second survey results.

BACKGROUND:

Earlier Council approved the community consultation program that consists of the following elements.

OVERALL ENGAGEMENT APPROACH UPDATE



Village's Website – the site has been created and is live. The address for the site is outlined below
[OCP Village Vision | Harrison Hot Springs](#)

In-person Pop-Up Events – held on April 5 and 6. This event attracted 35 people over the two days and with our discussions on various issues we directed

the residents to the second survey site. We are looking to setting a second pop-up event over the summer.



Displays – To be set-up as directed by the Villages' project team. Handouts can also be made available to accompany these displays and direct citizens to online engagement information and opportunities. Nothing has been set up yet.



Online Survey – the first survey has been completed and the second survey is also completed. The results of this survey are attached to this report for your information.

World Café – it will be an in-person event that will be held on May 25 and May 26 from 6:30pm to 8:30 pm, in Memorial Hall.

Stakeholders and other Governments – A Letter with the offer of a follow up stakeholder meeting and presentation was sent to:

1. Tourism Harrison River Valley, and the
2. Harrison Agassiz Chamber of Commerce

A follow up meeting was held with the Chamber of Commerce on February 8, 2022.

Letter and the offer of a follow up government to government meeting and presentations, at key points throughout the process

1. Sts'ailes First Nation – this would also include a presentation on what an Official Community Plan is and the sharing of the Village's Building Awareness Report. The first draft of the OCP will be shared with the Sts'ailes First Nation and the Planning Consultant will make a presentation to the Chief and Council, if requested.

The letter has been sent, and as of the date of this report no follow up meeting has been requested.

An introductory letter on the project has been sent to the following.

1. Agricultural Land Commission
2. District of Kent
3. Fraser Cascade School District
4. Fraser Valley Regional District
5. Fraser Health
6. Ministry of Transportation and Infrastructure – The email received back indicated the following, "looking forward to reviewing the draft updated OCP Bylaw."
7. Harrison Hot Springs Fire Department
8. RCMP

Presentation to the APC

- 1/. A power point presentation was provided to the APC on January 13, 2022.

SUMMARY COMMENTS ON THE TWO SURVEYS

First Survey Summary results

This survey was active from Feb 1 to Feb 28, 2022, and we had 140 responses (130 residing in Harrison Hot Springs and 10 residing away from Harrison Hot Springs). In addition to the 140 responses, we had on the survey, the following statistics on this survey are provided for your information.

- A. Aware of the survey (defined as visiting at least one page) – 302
- B. Informed (defined as downloading a document, visiting multiple pages, or responded to the survey) – 231
- C. Engaged (defined as responding to the survey or placing a pin on places) – 142. Please note that we had 218 visitors to the survey section and 140 responded.

The pin comments are summarized below in no special order. Please note that eight pins generated fifty-seven comments.

- 1. Dog Park
- 2. Clean out the river on a frequent basis – prevent flooding
- 3. Water Park/Kids Spray Park in the Town square area
- 4. More trees and parks – trails that are safe, managed and interconnected
- 5. Safety plan for residents to access medical services
- 6. Village office and a Village operated swimming pool
- 7. BMX and Bike Friendly trails
- 8. Senior's programs
- 9. Protect all the trees
- 10. Invasive weed – general clean up needed
- 11. Safe walkway from Rendall Park to the Art Gallery
- 12. Sidewalks – safer pathways for pedestrians
- 13. Put a Noise Bylaw in Place
- 14. More protection of trees and natural resources

Second Survey Summary Results

This survey was active from April 4 to April 29, 2022, and we had 84 responses. In addition to the 84 responses, we had on the survey, the following statistics on this survey are provided for your information.

- A. Aware of the survey (defined as visiting at least one page) – 181
- B. Informed (defined as downloading a document, visiting multiple pages, or responded to the survey) – 103
- C. Engaged (defined as responding to the survey) - 84

Attached to this report are two reports, one dealing with the responses that could be quantified and the second is the write-in comments of the survey. I draw your attention to page 13 of 16 of the quantified responses. This question has been cut off, in the project report only, but asked the following;

“The provincially created Community Wildfire Protection Plan process was started as a result of the devastating fires in Kelowna in 2003. In this plan, a toolbox of options is recommended to help reduce the threat of wildfires coming into and away from a community. One of these local tools is the use of a development permit, as outlined in the *Local Government Act*. This allows the Village to require additional information before the development may proceed. Do you think that the Village should set up a Wildfire Interface Development Permit tool?”

The results of this question indicate overwhelming support for the creation of a new Wildfire Interface Development Permit tool for the Village.

Attached for your review and information are the summary results of the write-in comments. Please note that the comments provided appeared at least once and are not listed in any order. In addition to this the comments provided are not always OCP specific, but it is important that Council, staff, and residents can review the comments provided.

The review team will be reviewing the comments provided for further discussion at the World Café sessions.

OVERALL COMMUNITY PARTICIPATION STATISTICS TO DATE

The breakdown for the community involvement to date is as follows;

- A. Aware of the survey (defined as visiting at least one page) – 483
- B. Informed (defined as downloading a document, visiting multiple pages, or responded to the survey) – 334
- C. Engaged (defined as responding to the survey) - 224
- D. Pop-up event - 35

For the World Café we are setting up for 48 participants for each session. For a total of 96 participants over the two days.

OVERALL COMMENTS ON THE COMMUNITY INPUT RECEIVED TO DATE

Looking at the comments received to date suggests so far that there is still considerable support for the current vision and the goals of the current OCP. After the World Café session, we will be in a better position to determine if we need to revise the current vision statement and the supporting ten goals.

RECOMMENDATION:

THAT the Official Community Plan Review Update dated May 11, 2022 and attachments be received for information.

Respectfully submitted:

**REVIEWED BY and Concurrence
with the RECOMMENDATIONS**

Ken Cossey

Ken Cossey, MCIP, RPP,
Planning Consultant

Madeline McDonald

Madeline McDonald
Chief Administrative Officer

Attachments (2)

Question Number and question asked

1. Why move here

Affordability
Scenery – lake and mountains
Having the lake as a part of our routine
Close to the lower mainland
Moved away from crowded area to be on the lake
Forests
Tight knit community
Moderate weather
Small town feel

1. If you grew up here why stay

Family live here
So close to nature
Wonderful place to raise a family

2. Top three favorite things about living or working in Harrison Hot Springs

Knowing my neighbours
Parks and trails – recreation opportunities
Restaurants and shops
Lake – so close
Mountains
Nature/beauty/views
Walkable community
Small town feeling - downtown
Proximity to Vancouver/Lower Mainland
No franchise shops
Well kept public spaces
The natural environment
Boating
Spirit Trail
Reasonable proximity to goods and services
The people themselves
Feel safe
Easy access to Sasquatch provincial park

3. Top three least favorite things

"Rampant development"
Bylaws that support development
Treeless subdivisions
Lack of services
Lack of activity/cultural events
No free public access to the hot spring for residents
Residents have to pay to park by the lake
Lack of walking connections – not enough crosswalks
Poorly laid out subdivisions – crowded and not well designed
Too many multi-family complexes
Need better public transit service
Geese
Floodplain
No grocery store
Traffic, noise, and pollution during the tourist season
No affordable rental housing
Quarry application
Lack of services
Tearing down of old buildings
No public access to the hot springs
Too many townhouses popping up
Less high-rise development along the waterfront
Lack of a police presence
The new high-rise downtown
No amenities
The Agassiz/Rosedale bridge

4. From a community planning perspective what are the top three challenges over the next 20 years

Reduce GHG emissions
Protect air quality, water quality and biodiversity
Traffic and parking
Community planning design
Maintaining waterway access for residential users
Maintaining or sourcing new green ways
Enough parking for the proposed use
Well planned areas – need to provide stronger direction to the developers
Need another access road into and out of Harrison Hot Springs
More houses and visitors – means more cars, traffic, and parking issues
Protecting the natural beauty of the Village
Strain on the local infrastructure
Affordable housing

- Upgrading the flood mitigation systems
- Too many condominiums
- More services
- Revisit and update the downtown design plan
- Focus on seasonal tourism issues and not other development
- Allow seasonal rental of tourist suites – things are getting expensive (cost of living issue)
- New school
- Climate change issues
- Keeping young families in the village
- Managing growth and development – balance the needs of the tourists with the needs of the residents
- Move the Post Office to a new location – dangerous to be backing onto a heavily used road

5. Top three urgent issues to address

- Traffic light coordination at HS road and Lillooet (unsafe to jay walk)
- Urban forest plan
- Wetland, Riparian, and enhancement plan
- Tree replanting for new development
- Multi-use path development
- Improve streetscapes
- Design review of strata buildings
- Pedestrian and cyclist infrastructure improvements
- Flood mitigation
- Geese fecal pollution
- Visit parking in the summer
- Getting residential access to the hot springs
- Handling the population growth without impacting the green spaces
- Trail and park preservation
- Miami River clean up
- Redo the building at the source of the hot springs
- Incentives to expand local businesses
- Set an upper limit on the amount of population density
- Children's spray park
- Bury overhead lines
- Pedestrian -oriented village

13. If no to parks and trails being a reasonable distance from your home – suggested improvements

Add a nice park in the south end. Lots of muddy trails

15. If you think that the parks are not accessible, why not

Better surfaces for wheelchairs
Need playground equipment for children with mobility issues
Need smooth even pathways, level entries and ramps
Pave the new trail

16. Top three non-residential development issues

Wildlife Corridors
More nature trails
Riparian enhancement
Waterpark on the beach for children
Multi-use pathways
Snow removal strategy
Boat launch for non-motorized boats
Community services/social programming
Dog park
Community centre
Medical office
Ecofriendly outdoor recreation facilities
Co-op style grocery store
Access to the hot springs
Board walk from Heron's Cove to the Ranger Station
Local products in the stores
New hot springs pool
Recreation centre
More family activities by the water
Water quality of the lagoon
Creative arts programs
Outside movie theatres
Expand and improve the pool (private pool not a public pool)
More restaurant selections
A community police office
Part time coordinator for the development/implementation of a senior's program
Upscale hotel/destination resort
Better use of the East Sector lands
Hiking trail along the entire length of the lake
Outdoor art
A library
Skate park
Fitness Centre
Community garden
Dollar store
Market Garden

Recycling transfer station
Resident only boat launch
Year-round community swimming pool
Foot bridge linking the small boat launch on Cedar to the trails behind Miami Drive
Light Industrial park
A business district away from the lakeshore area

18. If no to meeting your daily needs what is lacking

Services, shopping, and a grocery store
Medical and dental offices
Pharmacy
Bakery/Deli
BC government liquor store
Policing
Pet store
Automotive store

19. Development information sources. List your top three

Tree retention
Wetland preservation
Rainwater gardens
Use of the CAC/amenities program
Does the developer have a history of undertaking large scale developments
Environmental and habitat assessments
Access to the developer's financial records and development history
More use of the APC
Benefit to the village if the development is approved
Impacts on infrastructure and the community overall
Preserve the forests
Development sign posted on the respective property by the Village
Our local and adjacent First Nation communities

21. Additional comments of the Wildfire DPA tool

Mixed forests help to mitigate the problem
Not enough information - unsure
Need another way out for emergency situations
Use fire retardant finishes
Dead under brush should be removed

23. Top three transportation concerns

Traffic light at HS road and Lillooet not safe place for pedestrians – cars turning right and left at the same time
Congestion HS road – summertime and no speed monitoring
Muti-use paths
Bike routes
Better quality sidewalks – both sides of Hot Springs Road should have sidewalks
Use of residential electric golf carts
Parking
More buses on Sunday
Bus shuttle service from the overflow parking area and from Agassiz to Harrison Hot Springs
Need more than one road in and out
More road maintenance
No cabs or uber services
The Agassiz/Rosedale bridge
Cross walk from the Campbell Lake trail across the street
No handiDart service
Esplanade Ave – pedestrian zone
Better bus connections – all the way to the Vancouver Airport
More frequent buses into and out of the Village

24. Types of Housing

Single Family Dwellings
Townhouses
Low rise condominiums
Senior's housing
Rental and subsidized for low incomes
Condominiums with commercial on the first floor
Low-density low-rise cottage style
Rental housing for workers
Apartment buildings – first floor commercial and a maximum of two storeys for apartments

26. If no to ageing in place why not

Lack of support services for elders – need to travel to another area for medical services
No large lots to develop that will support this type of activity
Homes available in Agassiz and Chilliwack
Need more information

28. If no to seasonal housing for employees why not

Not Banff, Tofino, or Whistler – if it is a problem, it should be discussed amongst the affected businesses
Not truly a seasonal resort area – (like a ski hill)
Promotes illegal suites
Left vacant after the tourist season is over
Agassiz or Chilliwack are close by – easy commute
Additional information – who is paying for this
Employers should use the money to top up the wages of their employees
More information needed

30. Steps to reduce GHG emissions

Stop cutting down trees
Use native plants for landscaping
Retain riparian areas
Encourage alternative energy, geothermal, solar, and wind
EV stations
Electric powered village fleet
Developers build to LEED standards and must provide trees
More bike racks and bike lanes
Set up a local recycling/transfer station – helps to reduce the number of vehicles on the road
Look at LNG or hydrogen fuel cell vehicles

31. Additional comments

Development practices are archaic – stop cutting down trees
Need to use the green bylaws toolkit put out by the provincial government in 2003
Retain the tree cover canopy
Stop the issuance of variance permits – especially on Pine Avenue
Back of the cautionary signs by the lagoon need to be painted
Lights on the Fred Hardy bridge
Crosswalk across Hot Springs Road to Balsam Ave
More sidewalks
Create socially responsible/sustainable alternatives to the current development process

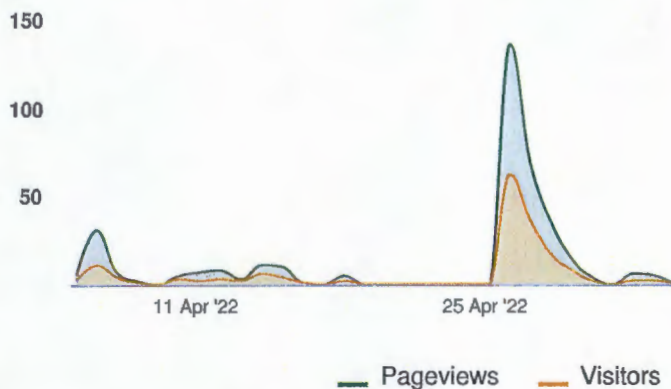
Project Report

04 April 2022 - 03 May 2022

Get Into It Harrison! Official Community Plan Update



Visitors Summary

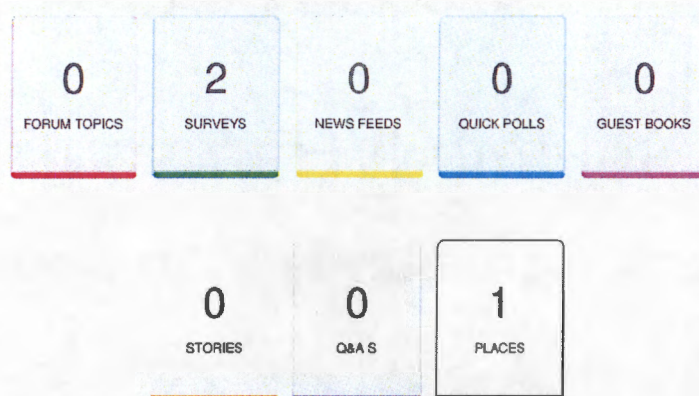


Highlights

TOTAL VISITS	210	MAX VISITORS PER DAY	62
NEW REGISTRATIONS	6		
ENGAGED VISITORS	84	INFORMED VISITORS	103
		AWARE VISITORS	181

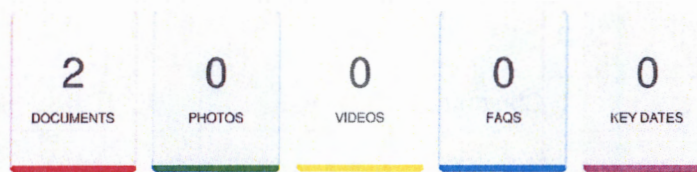
Aware Participants	181	Engaged Participants	84
Aware Actions Performed	Participants	Engaged Actions Performed	Registered Unverified Anonymous
Visited a Project or Tool Page	181	Contributed on Forums	0 0 0
Informed Participants	103	Participated in Surveys	84 0 0
Informed Actions Performed	Participants	Contributed to Newsfeeds	0 0 0
Viewed a video	0	Participated in Quick Polls	0 0 0
Viewed a photo	0	Posted on Guestbooks	0 0 0
Downloaded a document	4	Contributed to Stories	0 0 0
Visited the Key Dates page	0	Asked Questions	0 0 0
Visited an FAQ list Page	0	Placed Pins on Places	0 0 0
Visited Instagram Page	0	Contributed to Ideas	0 0 0
Visited Multiple Project Pages	22		
Contributed to a tool (engaged)	84		

ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Place	Village Vision Input Map	Published	11	0	0	0
Survey Tool	Official Community Plan Survey 2	Archived	144	84	0	0
Survey Tool	Official Community Plan Survey 1	Archived	6	0	0	0

INFORMATION WIDGET SUMMARY



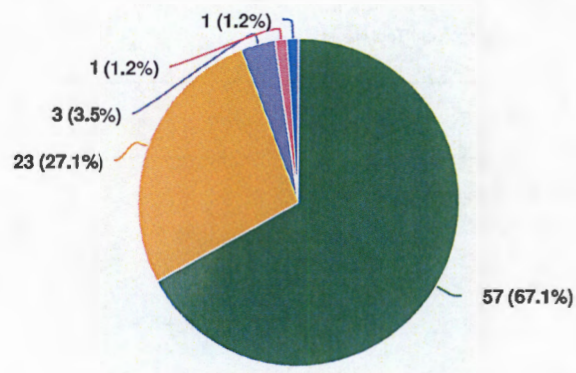
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Official Community Plan FAQ	4	4
Document	OCP Awareness Building Report	0	0

ENGAGEMENT TOOL: SURVEY TOOL

Official Community Plan Survey 2

Visitors	144	Contributors	84	CONTRIBUTIONS	85
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What level of personal safety do you feel in parks during the day?



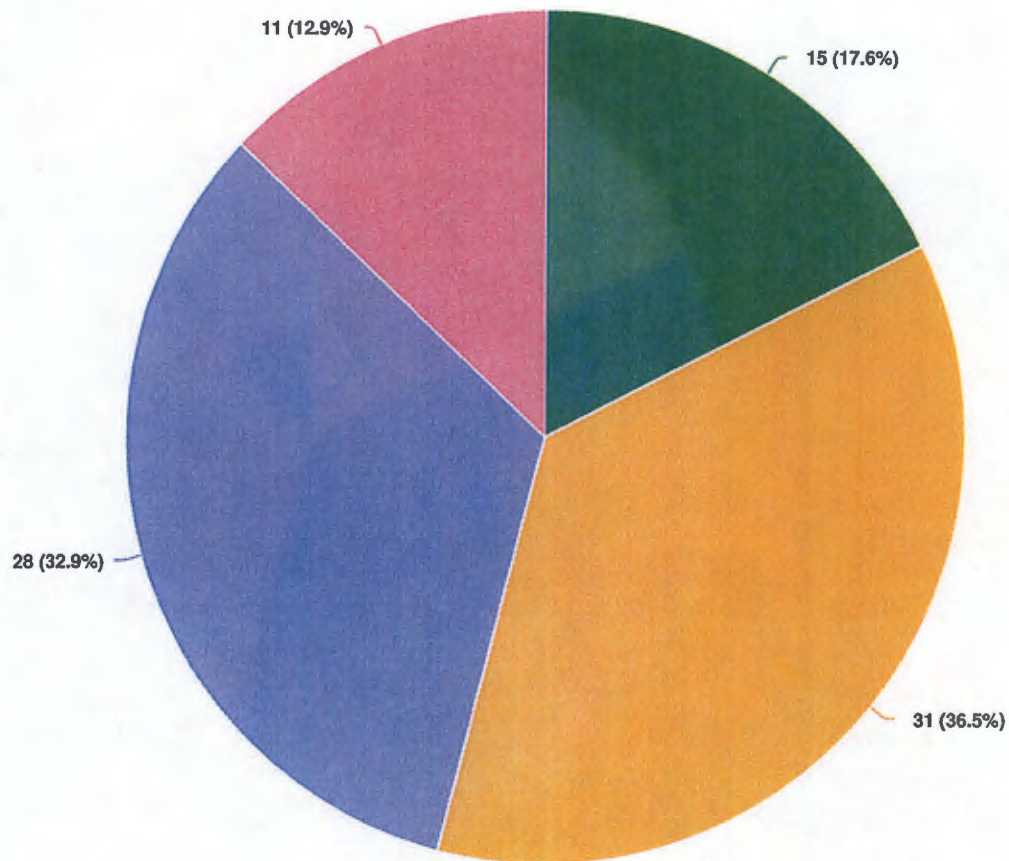
Question options

☒ Very safe ☐ Safe ☐ Somewhat safe ☐ Not safe ☐ Don't know

Optional question (84 response(s), 1 skipped)

Question type: Radio Button Question

As a pedestrian, what level of personal safety do you feel on major roads during the day?



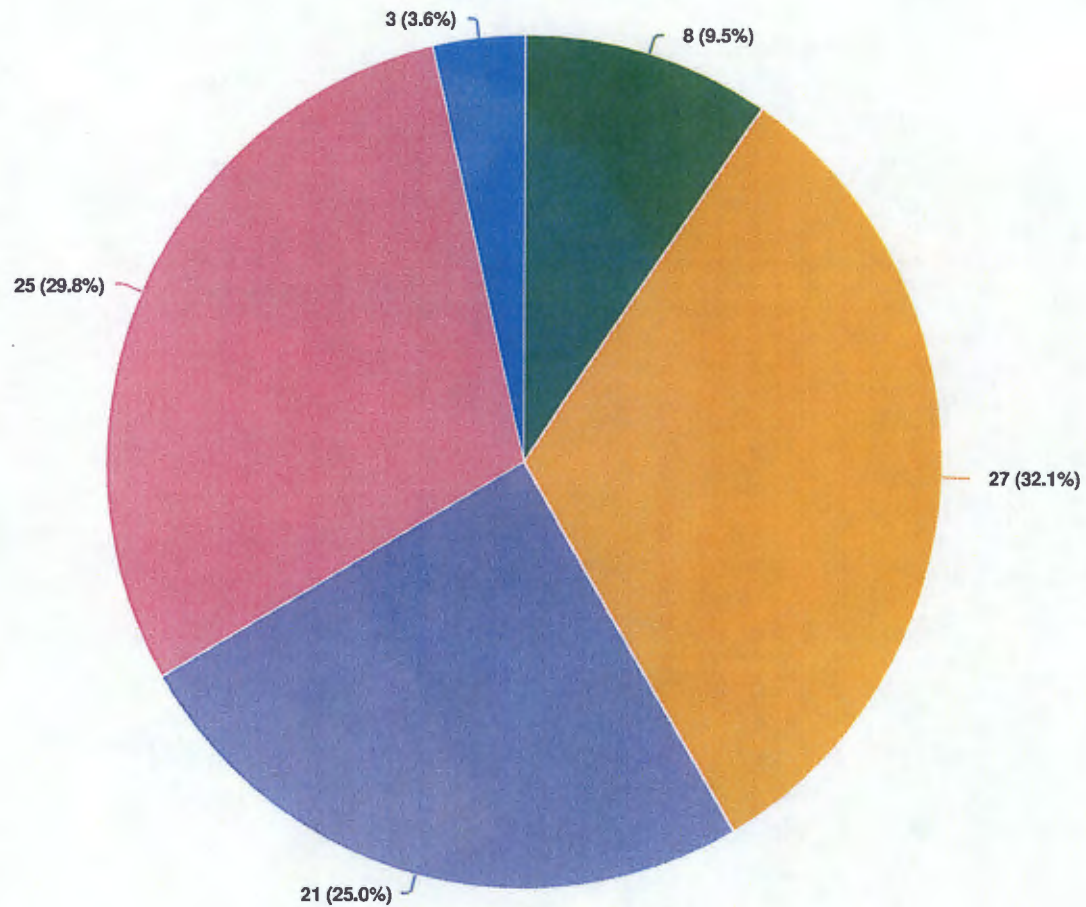
Question options

Very safe Safe Somewhat safe Not safe

Optional question (84 response(s), 1 skipped)

Question type: Radio Button Question

As a pedestrian, what level of personal safety do you feel on major roads during the night?



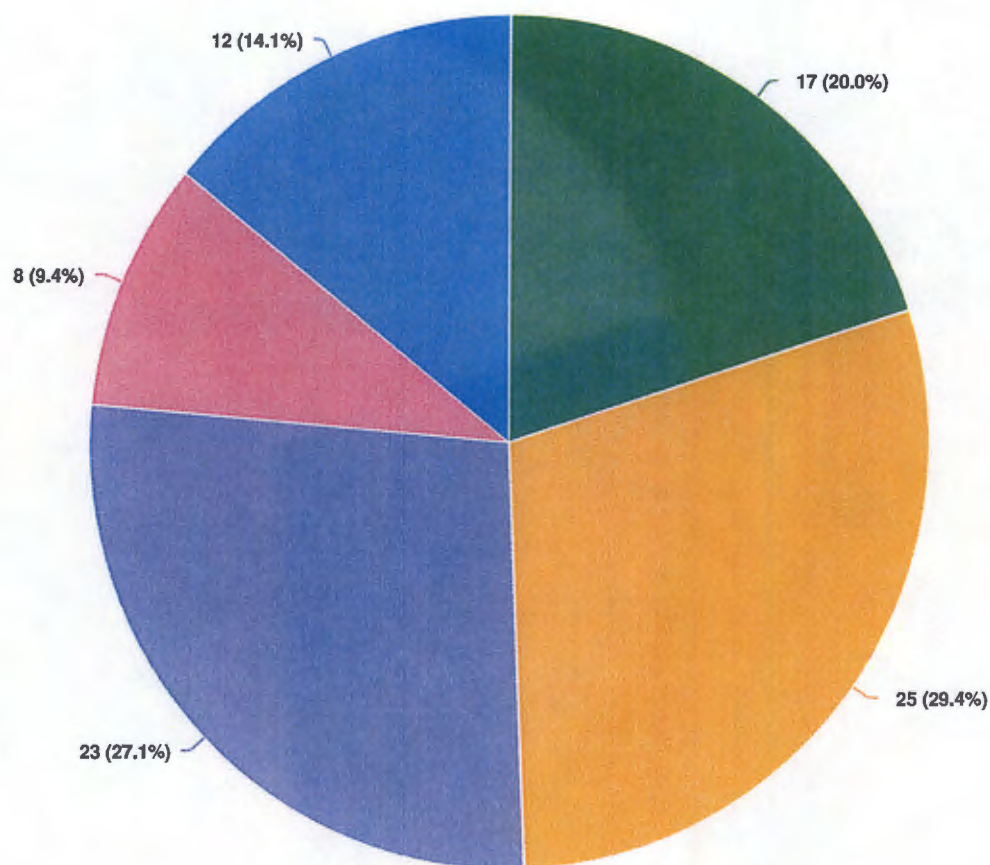
Question options

Very safe Safe Somewhat safe Not safe Don't know

Optional question (83 response(s), 2 skipped)

Question type: Radio Button Question

What level of personal safety do you feel in parks during the night?



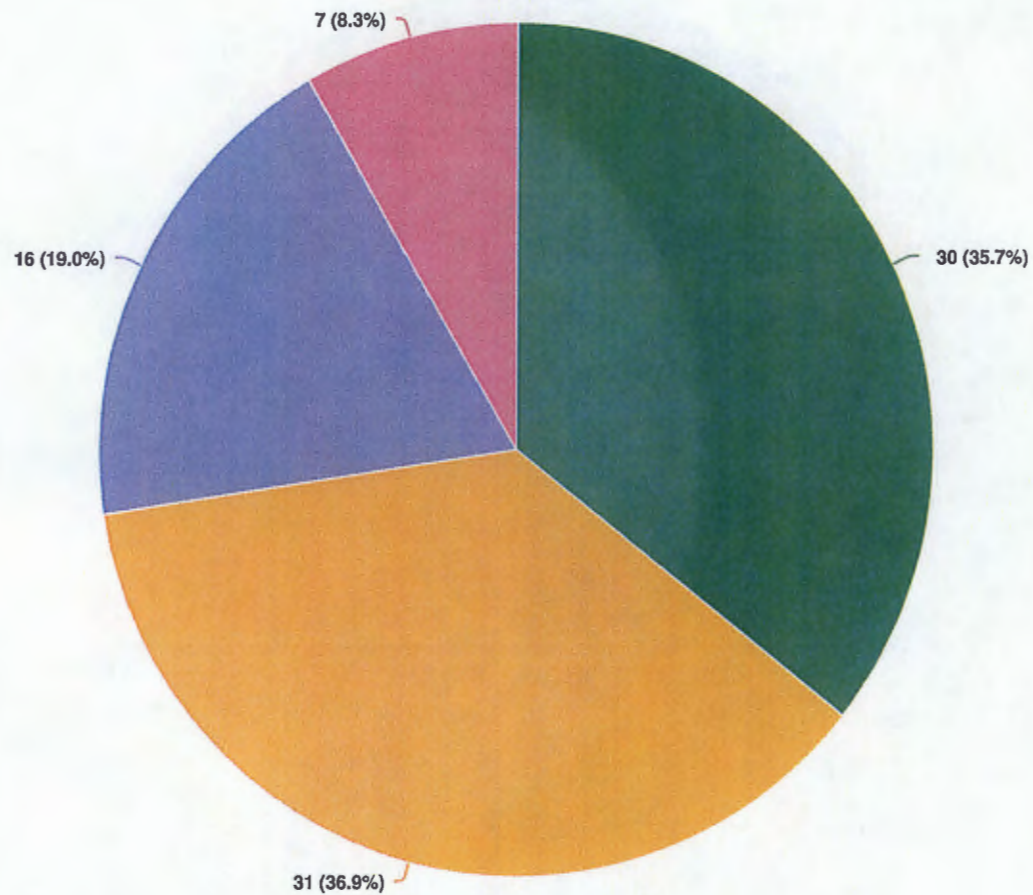
Question options

Very safe Safe Somewhat safe Not safe Don't know

Optional question (84 response(s), 1 skipped)

Question type: Radio Button Question

As a pedestrian, what level of personal safety do you feel on local roads during the day?



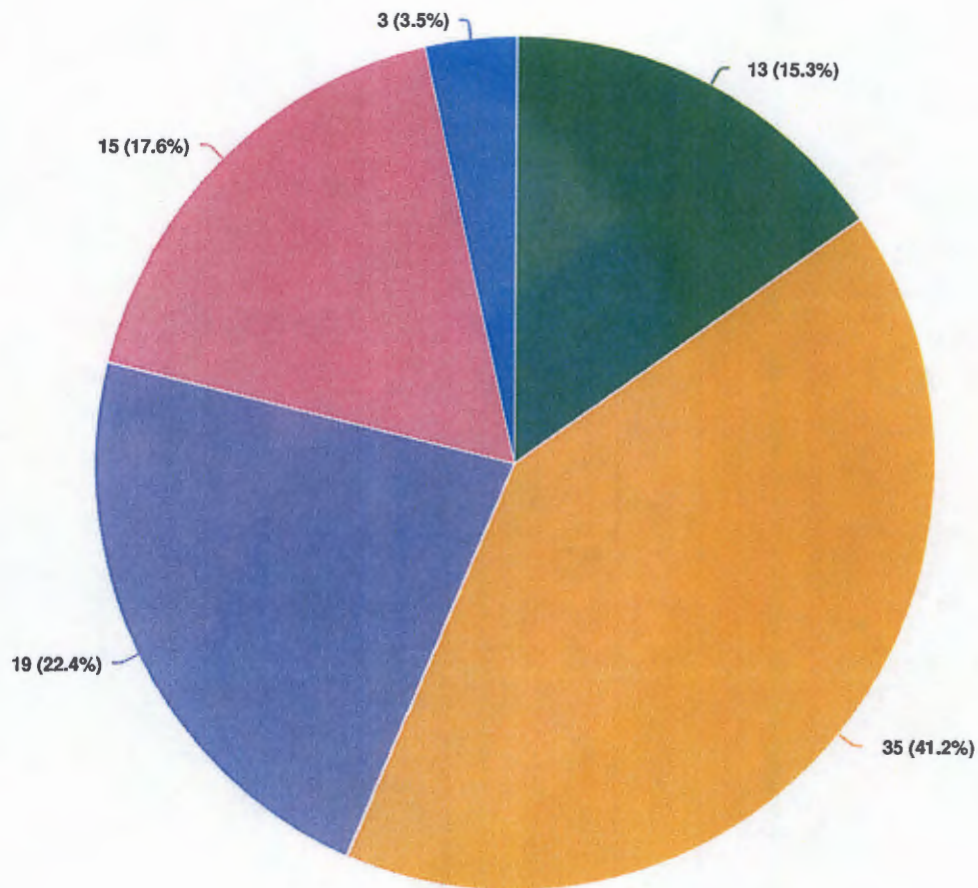
Question options

Very safe Safe Somewhat safe Not safe

Optional question (83 response(s), 2 skipped)

Question type: Radio Button Question

As a pedestrian, what level of personal safety do you feel on local roads during the night?



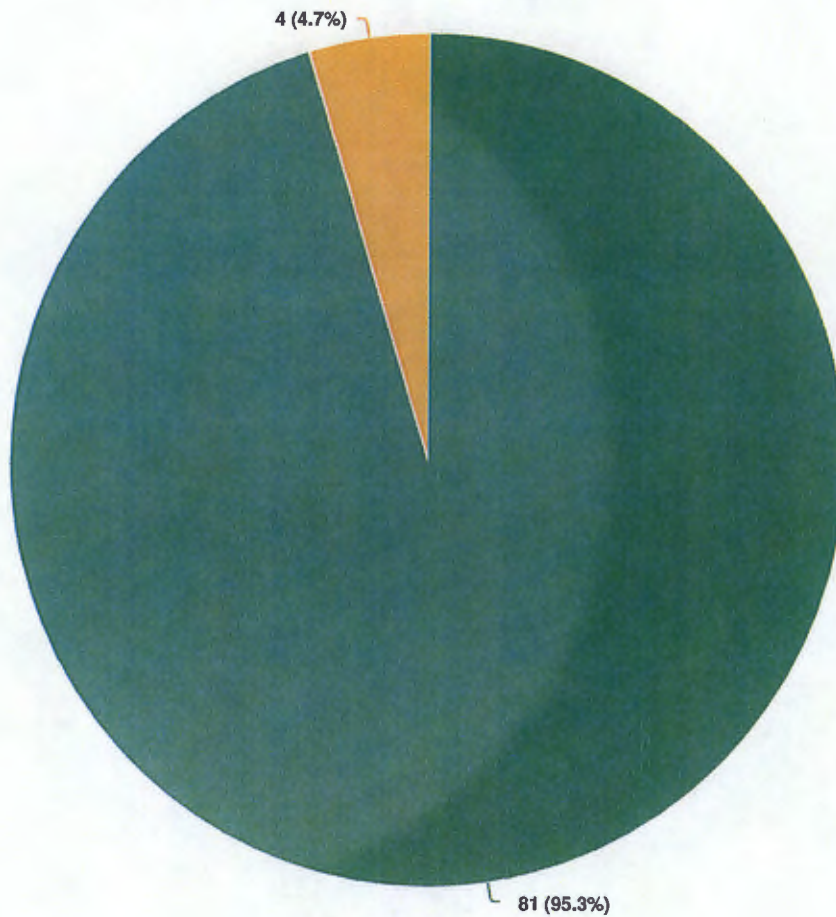
Question options

Very safe Safe Somewhat safe Not safe Don't know

Optional question (84 response(s), 1 skipped)

Question type: Radio Button Question

Do you feel that the parks, trails, and open spaces are located within a reasonable distance from your home?



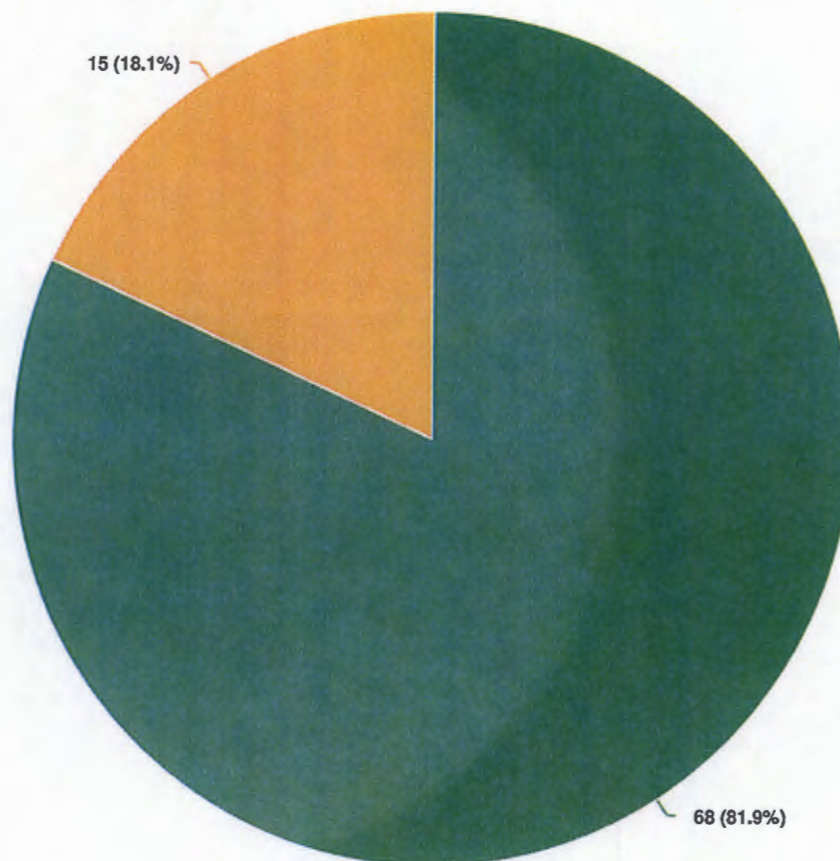
Question options

● Yes ● No

Optional question (84 response(s), 1 skipped)

Question type: Radio Button Question

Do you feel that the parks in Harrison Hot Springs meet accessibility standards?



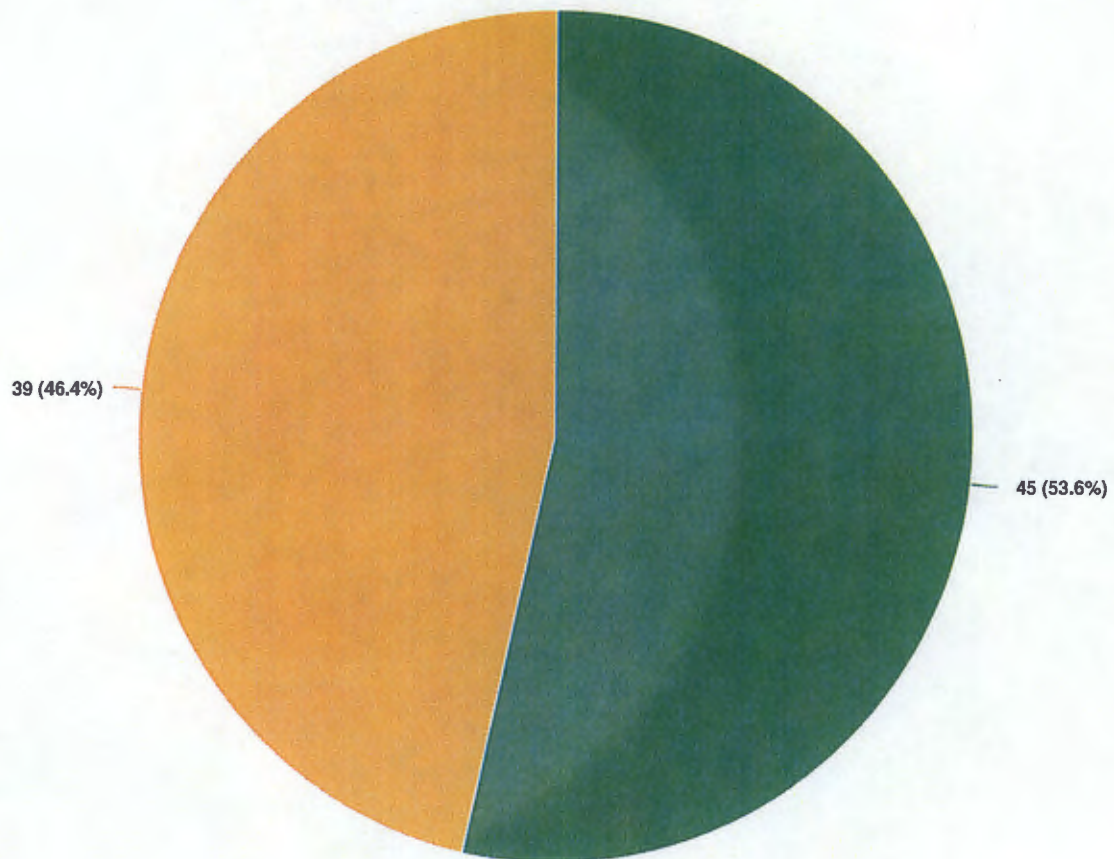
Question options

● Yes ● No

Optional question (82 response(s), 3 skipped)

Question type: Radio Button Question

Do you feel that your daily needs are met by the services in town?



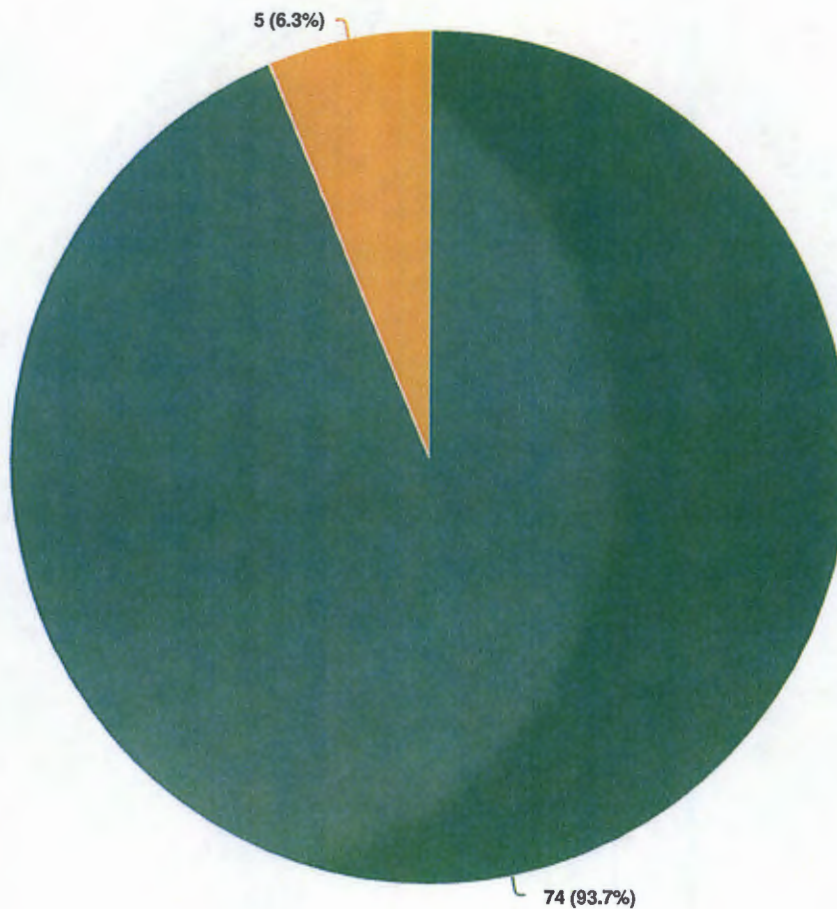
Question options

● Yes ● No

Optional question (83 response(s), 2 skipped)

Question type: Radio Button Question

The provincially created Community Wildfire Protection Plan process was started as a result of the devastating fires in Kelowna in 2003. In this plan, a toolbox of options is recommended to help reduce the threat of wildfires coming into and away f...



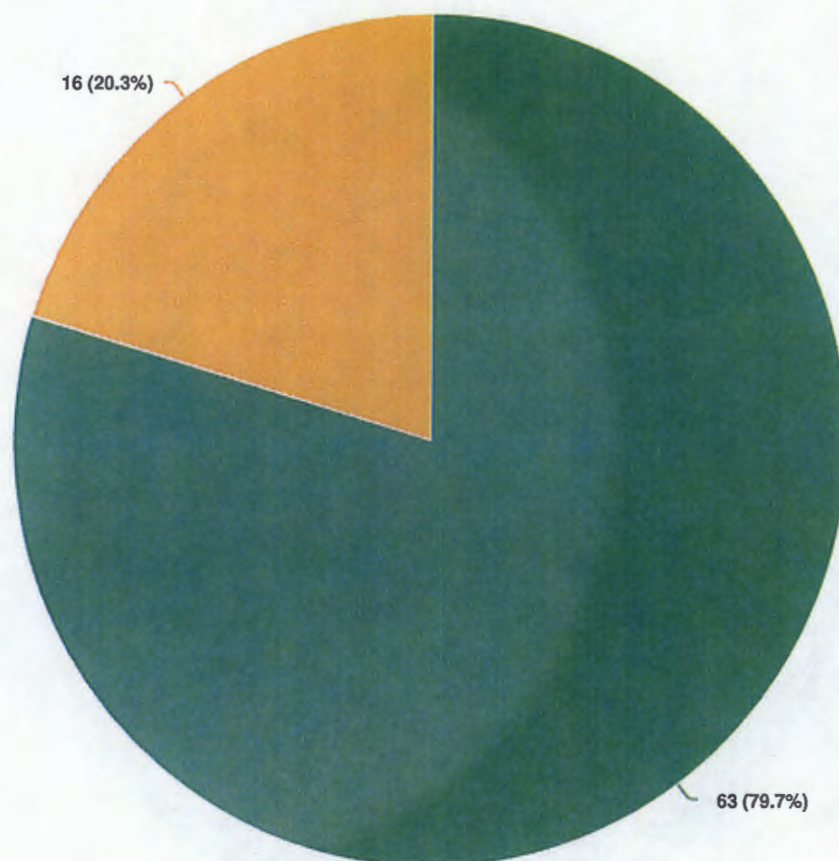
Question options

● Yes ● No

Optional question (78 response(s), 7 skipped)

Question type: Radio Button Question

Do you believe that ageing in place housing should be considered?



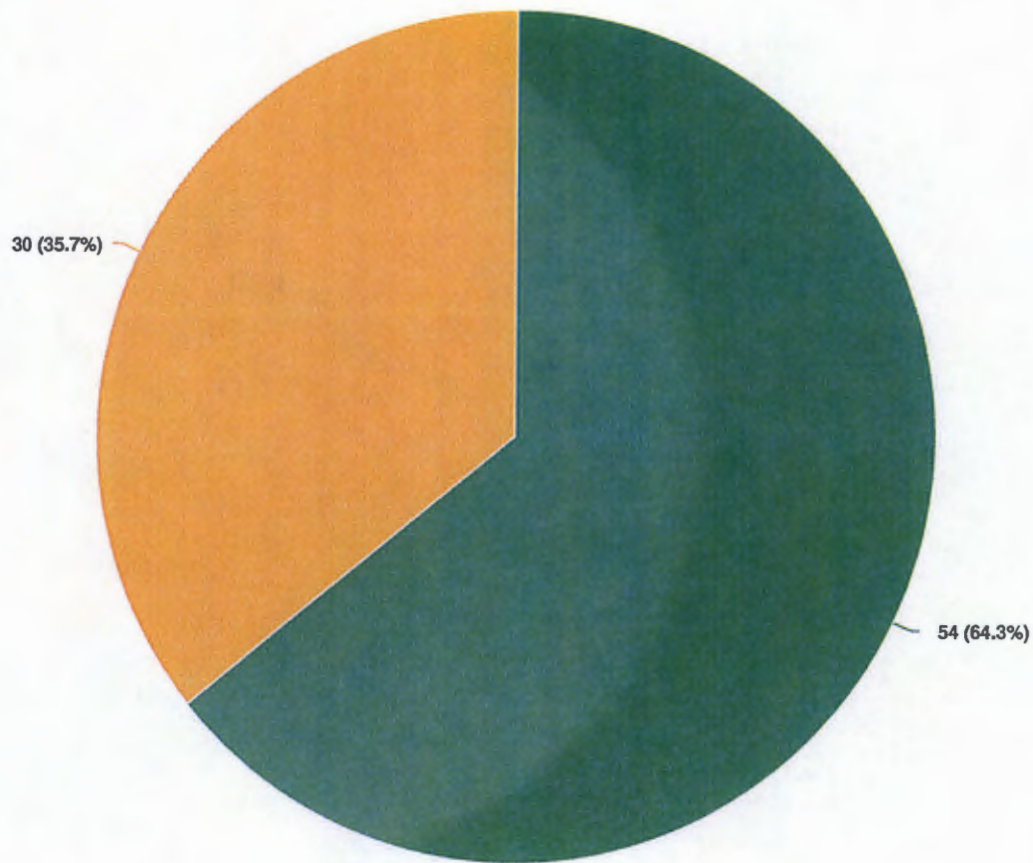
Question options

● Yes ● No

Optional question (78 response(s), 7 skipped)

Question type: Radio Button Question

Do you believe that seasonal employee housing should be considered?



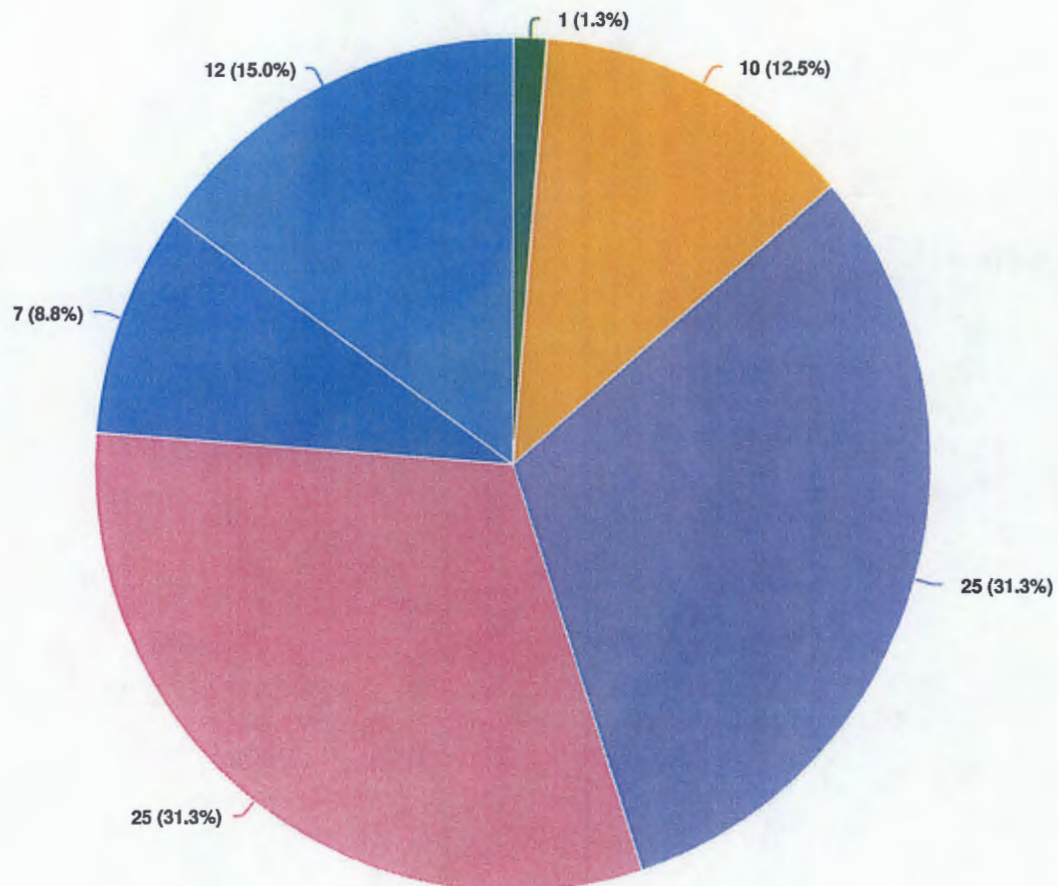
Question options

● Yes ● No

Optional question (83 response(s), 2 skipped)

Question type: Radio Button Question

How would you rate the community's efforts to reduce Green House Gas emissions?



Question options

Excellent Very good Good Satisfactory Poor Almost non-existent

Optional question (79 response(s), 6 skipped)

Question type: Radio Button Question



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** May 11, 2022
FROM: Tyson Koch, AScT, RSIS **FILE:** 5600-05-03
Operations Manager
SUBJECT: Water Reservoir Maintenance

ISSUE:

The Water Reservoir requires a new cathodic protection system and general maintenance.

BACKGROUND:

The Harrison Hot Springs Water Reservoir, constructed in 2008, stores the Village's potable water supply for domestic water distribution and fire flow purposes. The cathodic protection system designed to protect the reservoir from corrosion has reached the end of its useful life so the system requires replacement. In addition, the reservoir requires general maintenance and repairs.

The scope of required work includes the installation of 18 new anodes assemblies, reservoir cleaning, and general maintenance and repairs. The reservoir will need to remain empty (7-8 days) while the maintenance work is completed however the Village's potable water and fire protection will remain in service for the duration.

Greaterio Services is the exclusive Canadian dealer, installer and service provider of the Village's reservoir infrastructure. Accordingly, it is recommended that Greaterio Services be awarded the contract to supply and install the replacement anodes and additional maintenance and repair works.

The reservoir anode replacement and reservoir maintenance project is expected to cost up to \$88,000.00 and will be funded by water utility reserves.

RECOMMENDATION:

THAT Greaterio Services be retained to undertake the purchase, installation and related works for the reservoir anode replacement and reservoir maintenance project for up to \$88,000.00 to be funded from water utility reserves.

Respectfully submitted:

Tyson Koch

Tyson Koch
Operations Manager

REVIEWED BY:

Scott Schultz

Scott Schultz
Financial Officer

REVIEWED BY:

Madeline McDonald

Madeline McDonald
Chief Administrative Officer