

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: January 19, 2009
TIME: 7:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Mayor Ken Becotte
Councillor Dave Harris
Councillor Allan Jackson
Councillor Dave Kenyon
Councillor Bob Perry

Chief Administrative Officer, Larry Burk

ABSENT: Director of Finance, Dale Courtice

Recording Secretary, Debra Key

1. CALL TO ORDER

The Mayor called the meeting to order at 7:01 p.m.

2. INTRODUCTION OF LATE ITEMS

Report of Chief Administrative Officer – January 19, 2009
Re: Award of Contract for Harrison Steel Water Reservoir

Memo from Chief Administrative Officer – January 19, 2009
Re: Village Status report

The Mayor stated the first and second recommendations of the COW meeting of January 12, 2009 are to be referred to staff.

3. APPROVAL OF AGENDA

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT the agenda be approved as amended.

CARRIED

4. **ADOPTION AND RECEIPT OF MINUTES**

Regular Council Meeting
Minutes – December 15, 2008
Moved by Councillor Perry
Seconded by Councillor Kenyon

THAT the minutes of the Regular Council Meeting of December 15, 2008 be adopted.

CARRIED

Committee of the Whole
Meeting Minutes – January
12, 2009
Moved by Councillor Perry
Seconded by Councillor Harris

THAT the minutes of the Committee of the Whole Meeting of January 12, 2009 be adopted.

CARRIED

Special Council Meeting
Minutes – January 12, 2009
Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT the minutes of the Special Council Meeting of January 12, 2009 be adopted.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

The Mayor asked if Councillor Harris would be asking Gerhard Schildpatt to attend a Regular Council meeting to address the issue of the flags to the Village entrance.

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT Staff prepare a report with respect to the maintenance and installation of the flag poles at the Village entrance that have been donated by Gerhard Schildpatt.

CARRIED

6. **PUBLIC AND STATUTORY HEARINGS**

None

7. **DELEGATIONS**

Kerry Hilts, Director of Parks, Recreation and Community Services District of Kent, gave a brief overview of the Arts & Cultural Scan prepared in conjunction with Spirit of BC Creative Communities. The municipalities of Kent and Harrison Hot Springs joined together to develop and fund an Arts & Culture Mapping Scan for the area.

The project got underway in spring of 2008. A joint Committee worked with a consultant together with public consultation to collect data.

Mr. Hiltz introduced Lydia Marston-Blaauw, who was hired as a project consultant to the Spirit of BC Creative Communities Committee. Ms. Marston-Blaauw stated that she specializes in strategic planning and assessments of community needs. She was asked to do three things; cultural scan, brief needs assessments and draw conclusions with recommendations. All her information was then put in a visual form and completed in a comprehensive report. The scan includes information of what exists in both communities.

The overall message from the participants was that there was a need for more facilities and space in the Village. Ms. Marston-Blaauw thanked Mel Dunster for her assistance and thanked both communities, organizations and individuals who participated in the scan process.

Moved by Councillor Perry
Seconded by Councillor Harris

THAT the delegation be received.

CARRIED

8. CORRESPONDENCE

- Email dated December 10, 2008 from BC Recreation and Parks Association re Community Based Awareness Initiative
- Letter dated December 11, 2008 to Minister of Environment from the City of Langley re Polybrominated Diphenyl Ethers
- Letter dated December 15, 2008 from UBCM re School Community Connections Program
- Letter dated December 15, 2008 from Wedler Engineering re Proposal for Bench Mark and Monument Update
- Letter dated December 18, 2008 to Minister of Transportation and Infrastructure from District of Kent re request for Improvements of Rockwell Drive
- Letter dated December 19, 2008 from Minister of Education re Neighbourhoods of Learning pilot project
- Letter dated December 19, 2008 from Canadian Association of Home & Property Inspectors (BC) re home inspection standards
- Memo dated January 9, 2009 from UBCM re Regulation of Home and Property Inspection
- Letter dated December 22, 2008 from Canadian Heritage re Celebrate Canada Program funding
- Letter dated December 17, 2008 to Ministry of Housing and Social Development from the City of Langley re Supportive Housing
- Notice dated January 5, 2009 from UBCM re Trust Fund – Sparwood Avalanche Victims

- Memo dated January 5, 2009 from LMLGA re 2009 Resolutions – Annual General Meeting
- Letter dated January 7, 2009 to Marg Doman re Designation of Ranger Station as Heritage Building
- Letter dated January 12, 2009 from Harrison Hot Springs Pre-School re Breakfast with Santa

Moved by Councillor Perry
Seconded by Councillor Harris

THAT the correspondence be received.

CARRIED

9.

BUSINESS ARISING OUT OF CORRESPONDENCE

Moved by Councillor Jackson
Seconded by Councillor Perry

THAT Council support the City of Langley's recommendation for establishing a total ban on the use of polybrominated diphenyl ethers.

CARRIED

The Mayor stated that email from BC Recreation and Parks Association should be referred to the Parks & Recreation Commission once appointed.

The Mayor stated that the UBCM` School Community Connections Program should be referred to staff to work with the local School District to seek funding sources re facility improvements.

The Mayor asked staff to request a meeting with the District of Kent to review the letter from District of Kent re restructuring of Rockwell Drive and offer support and to report back Council.

The Mayor reported that the request from Marg Doman regarding heritage designation is being reviewed by staff. The Mayor stated he would like to establish a select committee to look at Heritage Designations. Heritage Week is February 16 – 27, 2009 and we might be able to coordinate the committee with this event.

The Mayor reported that Canadian Heritage Funding – Celebrate Canada Program deadline is February 28, 2009.

Moved by Councillor Harris
Seconded by Councillor Perry

THAT Council approve applying for funding from the Canadian Heritage Celebrate Canada program for funds to help with joint Canada Day celebrations between District of Kent and Village of Harrison Hot Springs.

CARRIED

Moved by Councillor Jackson
Seconded by Councillor Kenyon

THAT staff review the letter from the City of Langley regarding supportive housing assessment class; and

THAT staff send a recommendation to LMLGA and UBCM that the Province needs to consult municipalities before establishing legislation, and/or, if this is going to happen, then the Province needs to look at supporting the lost tax revenue it will create and give it back to each municipality.

CARRIED

10.

REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

The Mayor reported on the list of Committees/Commissions appointees/representatives.

Standing Committees:

Bylaw and Policy Review Committee – Councillor Jackson, Mayor Becotte

Administration and Finance Committee – Councillor Kenyon and Mayor Becotte

Sustainability & Infrastructure Committee – Councillor Harris and Councillor Jackson

Select Committees:

Communities in Bloom – Councillor Harris and Councillor Perry

Commissions:

Economic Development Commission – Councillor Kenyon

Parks & Recreation Commission – Councillor Harris

Harrison Lake Harbour Commission – Mayor Becotte

Advisory Planning Commission – Councillor Jackson

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT Council approve receiving applications and names of nomination or recommendation for members of committees and commissions.

CARRIED

Moved by Councillor Perry
Seconded by Councillor Jackson

THAT the responsibility of the Miami River Greenway initiatives and issues be removed from the Parks & Recreation Commission and established as a separate committee or board that can work autonomously with the FVRD and the Village as closely as has been done in the past.

CARRIED

Moved by Council Harris
Seconded by Councillor Perry

THAT Council approve the Vision Statement for the Council of 2009 – 2011

CARRIED

**11. Mayor's
Report**

REPORTS FROM MAYOR

The Mayor thanked the public works department for their diligence and hard work providing winter maintenance in the Village.

The Mayor reported that the Spirit Square and Hot Springs Road redevelopment projects have been underway since December. Photos of the project have been taken by a resident and are available to view.

The Mayor reported that he has attended various meetings with Harrison Tourism Society, Chamber of Commerce, HHS Resort and the FVRD Board in order to establish a rapport with the Village.

The Mayor reported that the FVRD has approved the establishment of a Public Advisory Committee to work with a consultant on a strategic review of transit in the Fraser Valley. They invited each partnering

community to appoint a representative to take part in the Committee. The Mayor recommended that Leo Facio be invited to represent the Village.

Moved by Councillor Jackson
Seconded by Councillor Harris

THAT Council endorse the recommendation for Leo Facio to represent the Village on the FVRD Public Advisory Committee on transportation in the Fraser Valley.

CARRIED

The Mayor reported that the Post Mistress of the Village has left Harrison Hot Springs after 23 years and asked if any members of the public would be interested in organizing an event to recognize the Post Mistress' tenure at the Post Office.

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT the Mayor's report be received.

CARRIED

REPORTS FROM COUNCILLORS

Councillor Harris

Councillor Harris reported on the judging of the Annual Community Christmas Lights Contest. The judges were Marg Doman, Gail Guimont and Carolyn Harris. The winners of the event were: Single family residence – 407 Miami River Drive, Runner up – 320 Fern Place and Honourable Mentions: 831 Myng Crescent, 836 Myng Crescent, and 449 Eagle Drive. Multi Family residential – Best overall was #19 – 730 McCombs Drive. Best commercial went to the Crazy Fish Bistro and Runner up went to the Bungalow Cabins. A new category was added this year for the residence with the best animated decorations which went to 232 Miami River Drive.

Moved by Councillor Harris
Seconded by Councillor Perry

THAT staff prepare plaques for the winners of the Annual Community Christmas Light Contest and invite them to a future Regular Council Meeting for acknowledgement for their achievements.

CARRIED

January 7, 2009 attended the Show Kids you Care Meeting and reported that Leo Facio was nominated and agreed to stand as Chair on the Committee.

Attended Citizens Advisory Committee at Mountain Institution. He reported that Corrections Canada has been diligent on educating and training inmates and gave a brief outline of the Apprenticeship Program on Carpentry Training that is now being implemented.

Councillor Kenyon Attended the monthly meeting of the local Chamber of Commerce where he brought the Chamber up to date on Village issues, including the establishment of new Committees and Commissions. Councillor Kenyon reported that there was enthusiasm with respect to the establishment of an Economic Development Committee.

On January 19, 2009 was invited to join a planning meeting of the Korbitron Studio of Performing Arts and was provided invitations for Mayor and Council for a performance on January 31, 2009 at Memorial Hall.

Councillor Jackson Met with Chief Charlie and Boyd Peters of the Chehalis Band last year. At that meeting, there was agreement that Council would provide the Band with a copy of the Regular Council Agendas. He asked that the CAO set up a meeting with Chief Charlie and Boyd Peters to meet with Council.

The Mayor reported that UBCM had sent information for Community to Community Forum Programs which is primarily set up for meetings and liaison between First Nations and Municipal Councils. Meetings should be structured to ensure continuity of relationships among elected officials and First Nations representatives. The Mayor asked that staff research and make application for funding for this program.

Councillor Perry January 8, 2009 attended Healthy Communities in District of Kent. He reported that two doctors are currently being solicited for Agassiz Medical Clinic.

January 7, 2009 attended Fraser Valley Regional Library Board and discussed budget issues to be voted on. He would like to invite Nicole Wentworth, Manager to the February 2, 2009 Council meeting and approve the budget portion at that meeting. He reported that he was appointed to the Fraser Valley Regional Library Board Trustee Association.

Moved by Councillor
Seconded by Councillor

THAT the Councillors' reports be received.

CARRIED

REPORTS FROM STAFF

□ 2008 Interim Audit Report
– January 6, 2009

Report of Director of Finance – January 6, 2009

Re: 2008 Interim Audit Report

Moved by Councillor Perry

Seconded by Councillor Harris

THAT Council receives the 2008 Interim Audit Report from McConnell, Voelkl dated December 4, 2008.

CARRIED

□ Approval of Contract for
Walnut Bridge – January 13,
2009

Report of Chief Administrative Officer – January 13, 2009

Re: Approval of Contract for Walnut Bridge

Moved by Councillor Jackson

Seconded by Councillor Perry

THAT Policy 2.30 Purchasing and Procurement, be set aside in order to approve the expenditure of \$202,250.00 for installation of the Walnut Bridge by Westcoast Floation;

CARRIED

Moved by Councillor Harris

Seconded by Councillor Kenyon

THAT Council approve the expenditure of \$202,250.00 for installation of the Walnut Bridge by Westcoast Floation; and

THAT Council authorizes the Mayor and Corporate Officer to sign any contract documents as required.

CARRIED

Moved by Councillor Kenyon

Seconded by Councillor Harris

THAT Policy 2.30 Purchasing and Procurement, be re-instated.

CARRIED

□ Memorial Hall Revenues
Expenditures – January 14,
2009

Report of Director of Finance – January 14, 2009

Re: Memorial Hall Revenues & Expenditures

Moved by Councillor Kenyon

Seconded by Councillor Harris

THAT Council receives the Director of Finance's report on Memorial Hall.

CARRIED

Moved by Councillor Kenyon
Seconded by Councillor Harris

THAT Council waive the fees and charges for the Harrison Festival Society for use of Beach and Memorial Hall facilities on an interim basis until the budget process has been completed.

CARRIED

□ Award of Contract for
Harrison Steel Water
Reservoir – January 19, 2009

Report of Chief Administrative Officer – January 19, 2009
Re: Award of Contract for “Harrison Steel Water Reservoir”

Moved by Councillor Jackson
Seconded by Councillor Harris

THAT Council awards the contract to provide, construct and install the proposed new *Harrison Steel Water Reservoir* to Timbro Contracting Ltd. in the amount of \$1,516,405.28; and

THAT Council approve the retention of Levelton Consultants Ltd. as our seismic monitors for the project, scheduling and providing response at the discretion of the consulting engineer; and

THAT Council authorizes the Mayor and Corporate Officer to sign any contract documents as required.

CARRIED

□ Status Report – January
19, 2009

Report of Chief Administrative Officer – January 19, 2009
Re: Status Report

Moved by Councillor Harris
Seconded by Councillor Perry

THAT the Status Report of the Chief Administrative Officer be received.

CARRIED

The CAO reported that during the recent winter storms that occurred in the Village, the number of available public works staff was limited. They performed above and beyond their limited numbers to provide and maintain service in the Village. The CAO expressed his desire that recognition go out to all staff and especially those employees that were available during the peak of the snow fight.

13.

□ Bylaw 904 Revenue
Anticipation Borrowing
Bylaw

BYLAWS

Moved by Councillor Perry
Seconded by Councillor Jackson

THAT Revenue Anticipation Borrowing Bylaw No. 904, 2009 receive first reading.

CARRIED

Moved by Councillor Harris
Seconded by Councillor Kenyon

THAT Revenue Anticipation Borrowing Bylaw No. 904, 2009 receive second reading.

CARRIED

Moved by Councillor Perry
Seconded by Councillor Harris

THAT Revenue Anticipation Borrowing Bylaw No. 904, 2009 receive third reading.

CARRIED

15.

QUESTIONS FROM THE PUBLIC

P. Stenson asked for clarification on the waiving of the Memorial Hall fees. She also asked whether or not the budget costs included the cost of the operation of washrooms being open to the public. The CAO stated the budget process will review costs for operating the public washrooms. P. Stenson asked about the term of user pay.

L. Facio stated he hoped this Council will continue in the same trend as last Council in considering the possibility of a joint facility (Village, School board, Festival venue, etc.) as there is money to do that. The Mayor stated that any facility will involve lots of public consulting before any decisions are made. The Ministry of Education has agreed to assist school district staff officials in preparing a business plan to support the possible development of a joint school board/municipal facility for consideration.

M. Doman asked if terms of reference for Commissions will be provided and will people be invited and will positions be advertised or nominated by Council. The Mayor stated that there will be both ads and invitations for selecting to be on Committees and Commissions.

M. Doman asked about the sani-station and if there was any guarantee that sewage won't spill into the lake. The Mayor stated that the station operates on a vacuum system. There is no guarantee, but with the type of system it is it is extremely difficult for a spill to occur. The CAO stated once the sani-station is in place, Minister Penner indicated that upon a request from us and users, the Province would take steps to designate the lake as a "dump free" lake.

M. Doman stated the Miami River would not be a good fit in the Parks & Recreation Commission. The Mayor reported he would like to see Councillor Perry come back with some recommendations.

E. Scotson asked for clarification on the Memorial Hall issues. She asked if the public would be involved in the Memorial Hall consultation process. She also asked about the plaques from the waterfront. The CAO stated they are with CHPA and will be relocated with the new Spirit Square work.

M. Doman asked if copies of the engineer's report on the Memorial Hall was available for the public. The Mayor stated yes it can be available if need be.

14.

ADJOURNMENT

Moved by Councillor Jackson


Seconded by Councillor Perry

THAT pursuant to Section 90(1) (2) and (3) of the *Community Charter* the meeting be adjourned at 9:25 p.m.

CARRIED

Certified a true and correct copy of the minutes of the Regular Meeting of Council held January 19, 2009 in the Council Chambers, Village of Harrison Hot Springs, BC


 Ken Becotte
 Mayor


 Larry Burk
 Chief Administrative Officer