

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: May 26, 2009
TIME: 4:00 p.m.
PLACE: Council Chambers

IN ATTENDANCE: Ken Becotte, Mayor
Allan Jackson, Councillor
Leo Facio
Lorne Lees
Raymond Hooper
Marg Doman
Brian Bignell
Harvey Ruggles

Larry Burk, CAO

Recording Secretary, C. Richardson

ABSENT:

1. CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m.

Mayor welcomed all members and is looking forward to the working with them and attracting new development into the community. The Commission will work with full support from staff and Planning Consultants. Mayor instructed the Commission to review the ACP's Terms of Reference and to inform staff of revisions so that they can go to Council for final approval. The Mayor reminded the Commission that the Mayor and Council are not able to sit or vote on the ACP but are welcome to attend the meetings of the ACP. Councillor Jackson was appointed as the Commission Liaison and CAO Larry Burk as a resource for technical, legislative, administrative information as necessary. The Mayor called for nominations for Chairman.

2. ELECTION OF CHAIRMAN

Moved by Lorne Lees
Seconded by Marg Doman

THAT Leo Facio be nominated as Chairperson of the Advisory Planning Commission.

CARRIED

There being no other nominations and Mr. Facio having accepted the nomination, was acclaimed as Chairperson

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Moved by Brian Bignell

Seconded by Harvey Ruggles

THAT Lorne Lees be nominated as Deputy Chair of the Advisory Planning Commission.

CARRIED

There being no further nominations and Mr. Lees having accepted the nomination was acclaimed as Deputy Chairperson for the APC.

Mr. Facio then assumed the position of Chairperson.

3. ESTABLISHMENT OF AGENDA

Items of Interest

**☐ Review suitable day
and times for
meetings**

Meetings will be called by the chair as and when required with any agenda ready for pick-up 72hrs before meeting.

Commission will be notified by recording secretary via email and telephone for notification of meeting times, places and dates.

Tuesdays 4:00p.m. established day for meetings. Chair noted that meetings may be last minute.

CAO advised that Tuesdays after Council would be the best date for information to be received for upcoming Council meetings so that items needing to go before Council will be presented in a timely manner. Staff will provide list of Council meeting dates so that Commission may select meeting dates.

**☐ Terms of Reference
- review**

CAO noted that #5 in the Terms of Reference is on the basis that bylaw #914 will receive adoption. Chairman Facio briefly reviewed TOR and Bylaw advising if commissioners have any question to direct them to CAO for review and response. Quorum was established at 4 people.

The Chair will submit reports to CAO to present to Council.

Chair made note of "conflict of interest" issues and discuss any potential with Chair or CAO. CAO to provide standard checklist for conflict of interest.

Chair request copies of OCP and Zoning Bylaws.

Councillor Jackson would like the in-camera confidentiality addressed.

Chair will review this issue through the website.

CAO will address technical issues and would like correspondence by email and hard copy. Meeting notification will be provided by recording secretary via email, phone and mail if necessary. Agenda items should be presented to the Chair.

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CAO requested that Commission members provide email addresses so that information required or requested may be sent electronically as well as hardcopies being provided when necessary. Chair also stated that he will contact Commission members to confirm meeting dates and times.

CAO asked Commission for comment on a report to amend the OCP to allow for Temporary Commercial Permits within the Village. CAO noted that among other potential ideas a TCP would permit use of two properties on Esplanade as pay-parking lots.

Report is expected to be presented to Council on June 15 regarding Neighbourhood Plans as per the OCP, for two areas - Sakaguchi property on Hot Springs Road; and the property on Echo/Lillooet.

CAO would like feedback from the Commission on potential development ideas on these properties.

The OCP should be reviewed for density transitions, geo-tech hazards, sewer, drainage, and consultation with neighbouring property owners.

CAO will be providing report regarding the best use of these lands.

CAO would like Commission to consider employee housing when reviewing development potential.

Chair recommended Commission to select next meeting date after June 15th. CAO will come to the first APC meeting with Michael Rosen (FVRD) to address Commission.

CAO briefly commented on the Growth Strategy Plan from FVRD which will be provided to the Commission.

OCP and Zoning copies for the Commission will be available for pick up at the Village Office. The Commission can access these documents online at the village website.

M Doman asked what was happening with building on Kara's property. CAO has been in contact with architect and developer to establish a date to begin building. They have applied for a temporary commercial permit valid until September 1, 2009 to operate as a campground until development begins pending OCP amendment noted above.

Chair thanked the members of the Commission for their involvement.

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4.

ADJOURNMENT

Moved by Lorne Lees

Seconded by Harvey Ruggles

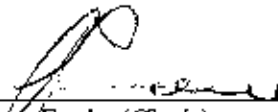
THAT the meeting be adjourned at 4:55p.m.

CARRIED

Certified a true and correct copy of the minutes
of the Advisory Planning Commission meeting
held on May 26, 2009 in Council Chambers,
Village of Harrison Hot Springs, B.C.



Larry Burk (CAO)



Leo Facio (Chair)