

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** August 16, 2010  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Mayor Ken Becotte  
Councillor Bob Perry  
Councillor Allan Jackson  
Councillor Dave Harris

Ted Tisdale, Chief Administrative Officer  
Dale Courtice, Director of Finance  
Andre Isakov, Community and Economic  
Development Officer  
Debra Key, Corporate Officer (Recorder)

**ABSENT:** Councillor Dave Kenyon

1. **CALL TO ORDER**

The Mayor called the meeting to order at 7:02 p.m.

2. **INTRODUCTION OF LATE ITEMS**

Report of Corporate Officer re Communities in Bloom Appointments

Joint PEP Committee Meeting Minutes of June 9, 2010

Amendment to Report of Corporate Officer re Council Procedure Bylaw

3. **APPROVAL OF AGENDA**

**Moved by Councillor Harris**

**Seconded by Councillor Jackson**

**THAT** the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

4. **ADOPTION AND RECEIPT OF MINUTES**

☐ Regular Council Meeting  
Minutes – July 12, 2010

**Moved by Councillor Jackson**

**Seconded by Councillor Perry**

**THAT** the minutes of the Regular Council Meeting of July 12, 2010 be adopted.

**CARRIED  
UNANIMOUSLY**

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□ Parks and Recreation  
Commission Meeting  
Minutes – April 27, 2010

**Moved by Councillor Harris**  
**Seconded by Councillor Perry**

**THAT** the minutes of the Parks and Recreation Commission Meeting of April 27, 2010 be received.

**CARRIED  
UNANIMOUSLY**

□ Parks and Recreation  
Commission Meeting  
Minutes – May 25, 2010

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**THAT** the minutes of the Parks and Recreation Commission Meeting of May 25, 2010 be received.

**CARRIED  
UNANIMOUSLY**

□ Bylaw and Policy Review  
Committee Meeting Minutes  
– May 26, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**THAT** the minutes of the Bylaw and Policy Review Committee Meeting of May 26, 2010 be received.

**CARRIED  
UNANIMOUSLY**

□ Economic Development  
Commission Meeting  
Minutes – June 16, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**THAT** the minutes of the Economic Development Commission Meeting of June 16, 2010 be received.

**CARRIED  
UNANIMOUSLY**

□ Kent-Harrison Joint  
Emergency Program  
Committee Meeting - June 9,  
2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**THAT** the minutes of the Kent-Harrison Joint Emergency Program Committee Meeting of June 9, 2010 be received.

**CARRIED  
UNANIMOUSLY**

**5.**  
□ Kent-Harrison Joint  
Emergency Program  
Committee Meeting - June 9,  
2010

**BUSINESS ARISING FROM THE MINUTES**

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**THAT** Council endorse the appointment of Ms. C. Harris as the Kent-Harrison Emergency Social Services Director; and

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**THAT** the appointment letter of Ms. C. Harris include a provision outlining the service commitment required in exchange for training subsidy or related travel expenses or prorated reimbursement (based on months of service) if the service commitment is not fulfilled.

**CARRIED  
UNANIMOUSLY**

6. **PUBLIC AND STATUTORY HEARINGS**

None

7. **DELEGATIONS and PETITIONS**

None

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

**REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

10. **REPORTS FROM MAYOR**

Have had two recent drownings in Harrison Lake. Encouraged people to be aware of boating responsibilities.

Will be invited to meet with Chief Willie Charlie to discuss communications with Chehalis.

Had a very successful Festival of the Arts.

Thanked Councillor Jackson for stepping in at FVRD Board while the Mayor was absent.

11. **REPORTS FROM COUNCILLORS**

**Councillor Harris** July 21, 2010 Communities In Bloom evaluation took place. The judges were very impressed with the Committee.

August 11, 2010 participated as guest reader for Story Time in the Park.

**Councillor Kenyon** Absent on Vacation.

**Councillor Jackson** July 27, 2010 attended a FVRD meeting on the Mayor's behalf. A 25 year long service award was presented to Rick Hempf of the Popkum

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Fire Department. Boston Bar has a serious water quality problem.

Attended Environmental Committee on August 7, 2010. Still waiting for equipment for monitoring station in Agassiz.

Metro Vancouver voted in favour of the Waste to Energy project and this has now gone to Minister Penner. If the Minister approves this, there will be more than 59% pollution in the Fraser Valley.

Received a letter from Minister of Community and Rural Community Development regarding the \$200,000 for Memorial Hall, subject to receiving an updated Resort Development Strategy. Councillor Jackson asked when the updated plan be coming to Council. The Mayor advised that the Community and Economic Development Officer is currently working on the updated strategy.

**Councillor Perry**

July 14, 2010 attended the Fraser Health Governance Advisory Committee meeting in Surrey.

July 24, 2010 at the request of Councillor Jackson, participated in the Dragon Boat Regatta, "Painting of the Eye on the Dragon Boat".

July 28, 2010 Fraser Valley Regional Library meeting was attended via email.

Speed Watch has been extremely active. Have received support from the District of Kent RCMP.

**REPORTS FROM STAFF**

□ Communities in Bloom  
Committee Establishment –  
August 16, 2010

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

**Report of Corporate Officer – August 16, 2010**

Re: Communities in Bloom Committee establishment

**THAT** a Communities in Bloom Committee be established; and

**THAT** Dave Harris as Chair, Allan Jackson as Co-Chair, Carol Hepnar, Jane Kivett, Maureen Wendt, Delphine Gornell and Heather Coxon be appointed as members to the Communities in Bloom Committee.

**CARRIED  
UNANIMOUSLY**

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□ Community Branding – July  
28, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**Report of Community and Economic Development Officer – July  
28, 2010**

Re: Community Branding

**THAT** Council support the community brand development initiative  
and authorize staff to call for proposals.

**CARRIED  
UNANIMOUSLY**

□ Council Procedure  
Amendment Bylaw – August 5,  
2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**Report of Corporate Officer – August 5, 2010**

Re: Council Procedure Amendment Bylaw

**THAT** Council consider these amendments to Council Procedure  
Bylaw No. 914, 2009 and approve the posting of a notice in compliance  
with s. 124 (3) of the *Community Charter*.

**CARRIED  
UNANIMOUSLY**

□ Council Policies – August 5,  
2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**Report of Corporate Officer – August 5, 2010**

Re: Council Policies

**THAT** Council rescind the following existing policies:

- 1.1b – Agendas – Submissions
- 1.4a – Business Plaque Recognition
- 1.5 – Council Minutes
- 1.7 – Smoking
- 1.8 – Liquor Licences
- 1.9 – Planning
- 1.11 – Village Logo
- 1.12 – Council Meeting Tapes
- 1.13 – Committee
- 1.14 Committee Roles and Responsibilities
- 1.15 – Notice of Committee Meetings
- 1.16 – Cheque Signing
- 1.18 – Privacy
- 2.4 – NSF Cheques
- 2.5 – Financial Review
- 2.6 - Sick leave Fund
- 2.9 – Cheque List

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2.10- Repayment of Community Amenities Fund  
2.11 – Incoming Correspondence  
2.12 – Advertising  
2.13 – Issue of Development Permits  
2.14 – Library Cards  
2.15 – Photocopying Fees  
2.16 – Fundraising  
2.17 – Harassment  
2.18 – Municipal Ticketing Procedure  
2.19 – Employee Driving Requirements  
2.20 – Criminal Record Check  
2.21 – Deputy Approving Officer  
2.22 – Legal Costs  
2.24 – Code of Conduct  
2.26 – Discipline  
3.1 – Board of Variance  
3.2 – Certificates of Achievement  
3.3 – Fire Department Personal Property  
3.5 – Recreation Commission – Appointment  
3.6 – Recreation Commission – Year End Funds  
3.7 – Fire Department – Honorariums and Call Out Rates  
4.2 – Street Vending – Business Licence  
4.3 – Public Property – Vending  
4.4 – Crown Land Approvals  
4.6 – Buskers  
4.9 – Graffiti on Village Property  
4.15 – Food Vending – Beachfront  
4.17 – Regulation use of Explosive Agents for Blasting  
6.1 – Culverts  
6.2 – Essential Services  
6.3 – Road Construction  
6.4 – Sewer Connections  
6.5 – Lot Clean Up  
6.8 – Subdivision Servicing

and;

**THAT** Council approve the adoption of the following policies as amended:

1. Bulletin Board
2. Capital Assets
3. Council Commemoration
4. Disposal of Surplus Items & Equipment
5. Grants
6. Memorial Recognition
7. Purchasing & Procurement

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8. Street Banner Display
9. Travel and Expense
10. Use of Public Property or Facilities for Events
11. Water/Sanitary Service Extension and Improvements

and further;

**THAT** Council approve the adoption of the following new policies:

1. Employment Working Standards and Conditions
2. Media Communications

**CARRIED  
UNANIMOUSLY**

☐ Traffic Management Plan

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**Report of Chief Administrative Officer – August 12, 2010**  
Re: Traffic Management Plan

**THAT** the Traffic Management Plan report be tabled until the next Regular Council meeting of September 13, 2010.

**CARRIED  
UNANIMOUSLY**

**13.**

**BYLAWS**

☐ Loan Authorization Bylaw and  
Temporary Borrowing Bylaw  
Repeal Bylaw No. 944, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

**Report of Director of Finance – August 6, 2010**  
Re: Repealing Bylaws 887 & 905

**THAT** Bylaw No. 944 Loan Authorization Bylaw and Temporary Borrowing Bylaw Repeal Bylaw be received for first, second and third reading.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

**Report of Chief Administrative Officer – August 9, 2010**  
Re: Sign Bylaw

☐ Sign Bylaw – August 9, 2010

**THAT** Bylaw No. 949 Sign Bylaw be received for first reading.

**CARRIED  
UNANIMOUSLY**

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☐ Business Licensing and  
Regulation Bylaw No. 945, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Bylaw No. 949 Sign Bylaw be received for second reading.

**CARRIED  
UNANIMOUSLY**

☐ Zoning Bylaw Amendment  
Bylaw No. 946, 2010

**Moved by Councillor Harris**  
**Seconded by Councillor Perry**

THAT Bylaw No. 945 Business Regulation Bylaw be received for first reading.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Bylaw No. 945 Business Regulation Bylaw be received for second reading.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Jackson**  
**Seconded by Councillor Perry**

THAT Bylaw No. 946 Zoning Bylaw be received for first reading.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Bylaw No. 946 Zoning Bylaw be received for second reading.

**CARRIED  
UNANIMOUSLY**

**Moved by Councillor Harris**  
**Seconded by Councillor Perry**

THAT all three bylaws are referred to the Economic Development Commission for comment and the Zoning Bylaw 946 be referred to the Advisory Planning Commission for comment.

**CARRIED  
UNANIMOUSLY**



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□ Capital Works, Machinery and  
Equipment Reserve Fund  
Expenditure Bylaw No. 943 –  
July 12, 2010

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

THAT Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 943, 2010 be adopted.

**CARRIED  
UNANIMOUSLY**

□ Driveway Access Bylaw No.  
947, 2010

**Moved by Councillor Jackson**  
**Seconded by Councillor Harris**

THAT Driveway Access Bylaw No. 947, 2010 be given first, second and third readings.

□ Pesticide Use Bylaw No. 948,  
2010

**Moved by Councillor Harris**  
**Seconded by Councillor Jackson**

THAT Pesticide Use Bylaw No. 948, 2010 be given first, second and third readings.

**CARRIED  
UNANIMOUSLY**

14.

**QUESTIONS FROM THE PUBLIC**

A member of the public asked for clarification on the Bulletin Board policy and Grant policy.

A member of the public commented that the bylaws and policies weren't discussed in public. Urged Council to review policy of audio recordings.

A member of the public agrees with branding process, but suggested that the 2% Hotel/Motel tax money should be used to pay for it.

A member of the public commented that he wasn't aware of the park regulation and is concerned that the bylaw regarding hours of business has limitations.

A member of the public commented that the new sign bylaw indicates there is a requirement for a 2 million dollar insurance policy.

A member of the public asked if "questions from the public" can also capture the answer. The Mayor commented that question period is not a requirement, but meant to be a courtesy to the public.

A member of the public commented on the recent drownings and asked how often is protection available for swimmers or boaters.

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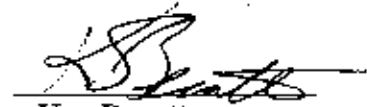
**ADJOURNMENT**

**Moved by Councillor Jackson**

**Seconded by Councillor Harris**

**THAT** the meeting be adjourned at 8:05 p.m.

**CARRIED  
UNANIMOUSLY**



**Ken Becotte  
Mayor**



**Debra Key  
Corporate Officer**