



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

COMMUNITIES IN BLOOM COMMITTEE

Date: Thursday, September 16, 2010
Time: 7:00 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER

(a) Meeting called to order by the Chair

2. ADOPTION OF MINUTES

(a) Communities in Bloom Committee - September 9, 2009

3. DELEGATIONS

(a) None

4. CHAIRPERSON REPORT

(a) None

5. COMMITTEE MEMBER'S REPORT

(a) None

6. ITEMS FOR DISCUSSION

(a) Special Guest – Teresa Baxter, Public Works Parks & Recreation Lead Hand

(b) 2010 CiB Conference – September 24 – 25, 2010

(c) 2011 CiB Committee Budget

7. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE
COMMUNITIES IN BLOOM COMMITTEE MEETING**

DATE: September 9, 2009
TIME: 7:00 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Chair D. Harris
Vice-Chair B. Perry
L. Hooper
C. Hepnar
M. Lees
C. Harris
M. Dams

Recording Secretary, M. Mucha

ABSENT: G. Guimont

1. CALL TO ORDER

The Chair called the meeting to order at 7:01 p.m.

2. MINUTES

Moved by C. Harris
Seconded by C. Hepnar

THAT the minutes of the Communities in Bloom Committee meeting of August 12, 2009 be adopted as amended.

CARRIED

3. DELEGATIONS

None

4. CHAIRPERSON'S REPORT

The Chair would like to welcome Liz Scotson and T. Baxter not as delegations.

The Chair estimated the conference cost as well as attendance. To date, we have 25 registrations; this is in part due to the majority of people registering for the banquet only. Our numbers are less than anticipated. The Chair discussed cutbacks to the budget, and confirmed that we will be

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under budget.

The Chair reported that we will be cutting back the number of speakers due to lack of registration. We have 42 people listening to the speakers; therefore, the Committee chose seven (7) speakers as opposed to ten (10).

Moved by M. Dams

Seconded by M. Lees

THAT we eliminate Sandy Maher District of Kent Gardener from the original speaker list

CARRIED

5. COMMITTEE MEMBERS REPORT

None

6. ITEMS FOR DISCUSSION

a. Speakers

The Committee members will confirm with the speakers if they require any equipment for their presentation/session.

Round table speakers will be asked to join the group for lunch.

Identification tent cards will be required for the round table speakers.

The Committee discussed the time frame for the speakers and confirmed we will give them extra time.

b. Reception

The Chair reported on the complimentary drink tickets and confirmed that only those registered for the conference will receive four (4) complimentary tickets in their Welcome bag.

The Welcome bags will consist of chocolates, cards from Marg, notepad and pen, flap package, postcards, drink tickets, pin, mints, as well as the folder which contains: mayors welcome letter, agenda, speakers bio, information center brochure, walking tour pamphlet, and a menu. The Committee confirmed we will not include tulips in the welcome bag.

Arrangements have been made for foliage and other displays to surround the registration table. The Rainbow room has been designated as our set up

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area and the Cascade room has been designated for our event.

Registration will close Friday September 11th. D. Harris will send an email to Committee members and the hotel with final registration numbers.

The Committee discussed cut-backs to the menu choice due to a lack of registration.

The Chair reported the special guests he has invited to our banquet. A Committee member suggested inviting the *Garden of the Week* photographer.

c. Other

Casual dress code for Committee members will consist of a CIB white t-shirt.

The Committee decided not to include coffee and snacks on the boat tour.

CIB Display table will consist of the tourism display contents and we can add our village flag, CIB sign, and photo album.

The Chair reported on *Garden of the Week* on behalf of L. Hooper and G. Guimont. A big thank-you to T. Baxter for her hard work on the front entrance planter.

The Co-Chair has confirmed that the Committee members are each responsible to contact their speakers and to send the speaker biographies to D. Harris.

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7.

ADJOURNMENT

Moved by Dams

Seconded by Lees

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:30pm

Certified a true and correct copy of the
minutes of the Communities in Bloom
Committee Meeting held September 9, 2009 in
Council Chambers, Village of
Harrison Hot Springs, B.C.

Dave Harris
Chair

Larry Burk
Chief Administrative Officer