



VILLAGE OF HARRISON HOT SPRINGS

NOTICE OF MEETING AND AGENDA

COMMUNITIES IN BLOOM COMMITTEE

Date: Thursday, May 19, 2011
Time: 2:30 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER

- | | |
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| (a) | Meeting called to order by the Chair |
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2. ADOPTION OF MINUTES

- | | |
|-----|---|
| (a) | Communities in Bloom Committee – October 21, 2010 |
| (b) | Communities in Bloom Committee – April 14, 2011 |

3. DELEGATIONS

- | | |
|-----|------|
| (a) | None |
|-----|------|

4. CHAIRPERSON REPORT

- | | |
|-----|------|
| (a) | None |
|-----|------|

5. COMMITTEE MEMBER'S REPORT

- | | |
|-----|------|
| (a) | None |
|-----|------|

6. ITEMS FOR DISCUSSION

- | | |
|-----|------------------------------|
| (a) | Winter Banners |
| (b) | Potato Boxes |
| (c) | CIB Vests |
| (d) | Judges Evaluation Itinerary |
| (e) | Judges Presentation Book |
| (f) | CIB July Garden Tour and Tea |

7. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: **October 21, 2010**
TIME: **7:00 p.m.**
PLACE: **Council Chambers, Harrison Hot Springs, BC**

IN ATTENDANCE: Dave Harris, Chair
 Allan Jackson, Co-Chair
 Heather Coxon
 Delphine Gornall
 Carol Hepnar
 Jane Kivett
 Maureen Wendt

ABSENT:

Recording Secretary:

1. CALL TO ORDER

The Chair called the meeting to order.

2. RECEIPT OF MINUTES

☐Adoption of Minutes

Moved by Maureen Wendt

Seconded by Heather Coxon

THAT the minutes of the Communities in Bloom Committee meeting of September 16, 2010 be adopted.

CARRIED

3. CHAIRPERSON'S REPORT

The Chair advised committee members of the upcoming 4H Club Dinner and Awards ceremony on October 30, 2010 at Agricultural Hall in Agassiz at 6:00 p.m.

COMMITTEE MEMBERS REPORT

Committee member Maureen Wendt informed the committee members that the Celebration of the Volunteer Spirit will be held at the Ag-Hall on Thursday, October 28 at 6:30 pm. Members were offered tickets and encouraged to attend the event.

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4. ITEMS FOR DISCUSSION

**☐ Harrison Halloween
Decoration Contest**

The Chair, Dave Harris and members Jane Kivett and Heather Coxon will be on a judging tour on Friday, October 29 at 7:00 p.m.

☐ CiB Banners

The committee members had a lengthy discussion regarding the proposed CiB banner contest. Initial quotes are very expensive so it was decided to downscale the project and delay it until next year.

**☐ 2011 CiB Competition –
Provincial or National**

The committee discussed the direction of the CiB for 2011 and it was unanimous that we should compete nationally next year. The chair advised that he would ask staff to inquire about cost of flights and accommodation to Quebec City which is the site for the 2011 National Conference and Awards Ceremony.

☐ Review of 2010 Evaluation

A review of the 2010 evaluation was provided by the Chair. A spreadsheet of evaluation scores since 2006 was provided to members.

The next Communities in Bloom meeting is scheduled for November 18, 2010.

4. ADJOURNMENT

Moved by Jane Kivett
Seconded by Heather Coxon

The meeting adjourned at 8:40 p.m.

Dave Harris, Chair

Allan Jackson, Co-Chair

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: April 14, 2011
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Dave Harris, Chair
Allan Jackson, Co-Chair
Jane Kivett
Maureen Wendt
Heather Coxon

Mayor Becotte (arrived at 4:06pm)
Tegwyn Bakken (Guest)

Heather Grant, Recording Secretary

ABSENT: Carol Hepnar

1. CALL TO ORDER

The Chair called the meeting to order at 2:30 pm.

2. INTRODUCTION OF LATE ITEMS

- H. Garden Tour – Jane Kivett
- I. Spring Clean-up – Jane Kivett
- J. Banner Awards – Maureen Wendt

2. RECEIPT OF MINUTES

☐Adoption of Minutes
March 17, 2011

Moved by Maureen Wendt
Seconded by Heather Coxon

THAT the minutes of the March 17, 2011, Communities in Bloom meeting be adopted.

CARRIED

Amendment to Minutes of March 17, 2011 – Leo Wenk should be added as “in attendance” as a guest.

3. CHAIRPERSON’S REPORT

☐Revitalization of small boat launch – request from Mayor

The Mayor has requested direction from the committee for ideas on how to clean up the small boat launch area. The committee members discussed how they could achieve this. It was suggested that they view the area and then make suggestions to the Chair of the committee. It was also suggested that Teresa Baxter, Public Works Leadhand, be involved in this process.

It was suggested that the committee members should have some

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sort of identifying clothing so that they can be noticed when they are working in the community. Maureen Wendt agreed to source out options.

**☐ Judges Visit
(accommodations, itinerary,
judging criteria**

The Communities in Bloom evaluation date is July 20, 2011. The Judges arrive on July 19th. They require accommodations for July 19 and 20th and will depart on July 21, 2011. The committee agreed that they would book accommodations at the Harrison Heritage House Bed and Breakfast.

The committee discussed the itinerary. A general outline was established.

The committee briefly discussed goodie bags for the judges.

COMMITTEE MEMBERS REPORT

None

4.

ITEMS FOR DISCUSSION

☐ Gardens of the Week

The committee has decided not to continue Gardens of the Week this year.

**☐ Heritage Walk Pamphlet
Update**

This pamphlet will be pursued through Tourism Harrison.

The committee discussed Heritage Registries.

☐ Heritage Building Plaques

Councillor Jackson will report back on the pamphlet. Heritage Building Plaques are on hold until the Village has completed its rebranding process. The committee will continue to work on this project by identifying Heritage buildings.

☐ Heritage Tree Plaques

Committee has agreed that this is a future project. The committee will continue to work on this project by identifying Heritage Trees.

☐ Children's Garden

This project will not go forward this year.

☐ Potato Boxes

The committee discussed the logistics of this project. The committee agreed that they would approach the school with this project.

**☐ Volunteer Appreciation
Barbeque**

Not discussed.

☐ Garden Tour

The committee agreed to Saturday, July 9, 2011 from 10 am to 3 pm for the Garden Tour. Tea will be held at 2:30 pm.

☐ Spring Clean-up

The committee to contact the Chamber of Commerce with regards to doing a Spring Clean-up day. It was suggested that a letter be written to the Chamber to contact the businesses.

☐ Banner Awards

The committee will work on certificates and source out prizes.

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The next meeting will be held May 12, 2011 at 2:30 pm.

4.

ADJOURNMENT

Moved by Heather Coxon
Seconded by Maureen Wendt

The meeting adjourned at 4:15 p.m.

Dave Harris, Chair

Allan Jackson, Co-Chair

Cindy

From: Dave Harris
Sent: Thursday, May 12, 2011 11:15 AM
To: Cindy
Subject: Fwd: 2011 National Edition - 1501-3000 Category - Arrival Departure Information - Harrison Hot Springs BC

Cindy please forward this email to the committee and place it on the agenda for discussion. Thanks.

Sent from my iPhone

Begin forwarded message:

From: CIB PROGRAM COORDINATOR <bloom@cib-cef.com>
Date: May 12, 2011 7:58:10 AM PDT
To: <dharris@harrisonhotsprings.ca>
Subject: 2011 National Edition - 1501-3000 Category - Arrival Departure Information - Harrison Hot Springs BC



Dear Dave:

This letter is to provide detailed information of the judges' travel plans for the evaluation of Harrison Hot Springs on July 20, 2011.

Firstly, the judges, **Lorna McIlroy & JoAnne Dunphy** will be arriving on July 19 and leaving July 21.

Please remember that it will be the responsibility of a member of your community to pick up your judges at **Abbotsford BC Airport**, where they will be arriving aboard Westjet flight (WS0105) with an expected arrival time of **7:14 PM** and driving them to the Harrison Heritage House in Harrison Hot Springs. Note that the check-in is from 4-7, please insure that there will be no conflict due to the late arrival of the judges.

The judges will depart on **August July 21** and will need to be picked-up from Harrison Heritage House and driven to **Ashcroft BC** (3h drive).

You may coordinate the meeting point and time with the contact person in **Ashcroft** (Andrea Walker / (W 250-453-9151*207 (H) 250-453-9402 / awalker@gw.sd74.bc.ca)

Secondly, it is most important for the judges to have the opportunity to visit as much of the community as possible and meet with those involved in the municipality. Remember to please provide the judges, upon their arrival in your community with any documentation, such as the

Community Profile Book, or verbal information, pertaining to the various programs related to the judging criteria.

During their visit with you, the judges will require at least three hours of time to themselves in order to properly complete the evaluation grid.

Thirdly, it is recommended to take advantage of the judges' presence to organize gatherings to acknowledge and showcase the achievements of those involved in your community.

I will need the following information for the judges itinerary and promotion of your community (press release, website) throughout the summer season:

- Description & photograph for the website & judges
- A list of your Committee Members and Media Contacts (please include their addresses and emails)

We look forward to learning more about your community and having the opportunity of sharing this information with the other communities during the program.

Cathy Thibault

Program Coordinator * Coordonnatrice de programmes

Communities in Bloom * Collectivités en fleurs

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