



**VILLAGE OF HARRISON HOT
SPRINGS
NOTICE OF MEETING
AND AGENDA**

COMMUNITIES IN BLOOM COMMITTEE

Date: Thursday, August 11, 2011
Time: 2:30 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER		
	(a)	Meeting called to order by the Chair

2. ADOPTION OF MINUTES		
	(a)	Communities in Bloom Committee – June 9, 2011

3. DELEGATIONS		
	(a)	None

4. CHAIRPERSON REPORT		
	(a)	None

5. COMMITTEE MEMBER'S REPORT		
	(a)	None

6. ITEMS FOR DISCUSSION		
	(a)	Review of Judges Visit
	(b)	CIB Convention
	(c)	Ruth Altendorf Bridge Ribbon Cutting
	(d)	Heritage Buildings in Harrison Hot Springs
	(e)	Heritage Trees in Harrison Hot Springs
	(f)	Review of Criteria
	(g)	Winter Banners
	(h)	Volunteer Appreciation Barbeque

7. ADJOURNMENT		
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**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: June 9, 2011
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Dave Harris, Chair
Allan Jackson, Co-Chair
Jane Kivett
Maureen Wendt
Heather Coxon

Heather Grant, Recording Secretary

ABSENT: Carol Hepnar

1. CALL TO ORDER

The Chair called the meeting to order at 2:30 p.m.

2. INTRODUCTION OF LATE ITEMS

(g) Naming of Bridges
(h) Children's Garden

2. RECEIPT OF MINUTES

Adoption of Minutes
May 19, 2011

Moved by Jane Kivett
Seconded by Heather Coxon

THAT the minutes of the May 19, 2011 Communities in Bloom meeting be adopted.

CARRIED

3. CHAIRPERSON'S REPORT

COMMITTEE MEMBERS REPORT

4. ITEMS FOR DISCUSSION

Winter Banners

Tabled.

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING**

June 9, 2011

PAGE (2)

- Potato Boxes** Meeting with grade 4 class Monday, June 13, 2011 at 12:45pm at the Community Garden to introduce them to the potato boxes.
- CIB Vests** The vests were shown to the committee. The committee discussed what type of decal they would place on the vest to identify them as committee members. The chair agreed to have 10 decals made for the vests.
- Judges Evaluation Itinerary** Not discussed.
- Judges Presentation Book** The committee discussed items that should be included in book: carbon neutrality, sustainability, recycling program. At the next committee meeting the committee will discuss answers to judges questions and the logistics of their visit. The committee discussed what other projects they can get involved in; discussion of whether or not to display the name of those who paid for the wayfinding signage. The committee discussed the 2011 Evaluation form and its categories. It was suggested that the committee review the documents and discuss at the next meeting.
- CIB July Garden Tour and Tea** The committee discussed the package for Harrison Hot Springs. The committee discussed the logistics of moving people from one garden to the next. The committee agreed that an agenda should be prepared for the tour. The committee discussed gifts for the homeowners, it was decided that thank you notes would be appropriate and sufficient. The committee discussed getting a quote from Lori's Catering for the tea.
- Naming of Bridges** John Greene, Ed North, Inkman, Ruth Altendorf, Charlie Wilson were some of the suggested names. It may be required to obtain permission from the Ministry of Transportation before the bridges are named.

Moved by Jane Kivett

Seconded by Maureen Wendt

THAT it will be recommended to Council that the bridges in Harrison Hot Springs be named after contributors to the community.

CARRIED

- Children's Garden Clean up**

Date TBD

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING
June 9, 2011
PAGE (3)

4.

ADJOURNMENT

Moved by Heather Coxon
Seconded by Maureen Wendt

The meeting adjourned at 3:57p.m.

Dave Harris, Chair

Allan Jackson, Co-Chair



2011 Outstanding Achievement and Special Awards Registration Form

Award Submission:			
Community (please print):			
Name of Community Contact:		Position / Title:	
Address		Province	Postal Code
Phone	Fax	Cell Phone	
()	()	()	
Evening Phone	E-mail	Community Website Address	
()			
2011 Participation Category :			

Entry material must be submitted to the Communities in Bloom Office at:

112 Terry Fox
Kirkland, Québec
H9H 4M3
☎: (514) 694-8871
Attention : Program Coordinator
✉: bloom@cib-cef.com

Entries are requested by e-mail in word or PDF format. Faxed entries are not permitted.

Completed submissions must be received by 5pm, September 8th, 2011.
Entries received after that date will not be accepted.

Submissions must consist of:

- Completed registration form (must be attached to each submission).
- 8.5" x 11" typed page (maximum 2 pages) to address criteria as identified for the award.
- Support material which best represents the criteria which could include:
 - o Photos, video clips
 - o Newspaper clippings [photo and print which include the source, date and page];
 - o Newsletters or other community communication documents;
 - o Copy of the related section of the Community Profile Book is acceptable (and recommended);
 - o Copies of promotional materials.





2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

CALL FOR ENTRIES

In addition to overall awards for population categories, individual awards are given for each criteria being evaluated in the National Communities in Bloom program.

Outstanding Achievement Awards are presented for:

- **Tidiness**, by Communities in Bloom
- **Environmental Action**, by Communities in Bloom
- **Heritage Conservation**, by Home Hardware Beauti-Tone
- **Urban Forestry**, by Communities in Bloom
- **Landscape**, by the Canadian Nursery and Landscape Association
- **Turf and Groundcovers**, by Scotts Turf Builder
- **Floral Displays**, by the National Capital Commission
- **Community Involvement**, by Home Hardware
- **Sustainable Development**, by Canada Lands Company

In addition, Special Awards have also been established to recognize:

- **Youth Involvement**, by the Communities in Bloom Foundation
- **Community of Gardeners**, by Scotts
- The Butchart Gardens **Land Reclamation** Award (*see separate document enclosed*)

WHO CAN ENTER?

- Outstanding Achievement and Special Awards are open to all **Canadian communities participating in the 2011 National Edition of Communities in Bloom**, including National Population categories, Special Attractions, International Challenge, Canadian Forces Sustainable Communities, Circle of Excellence and Circle of Champions. There is no registration fee.
- Communities may submit entries for any or all of the awards listed.
- There is no additional fee to enter.

ENTRY REQUIREMENTS

All entrants must be registered participants of the **2011 National Edition** of Communities in Bloom.

Entry material must be submitted to the Communities in Bloom Office at

112 Terry Fox
Kirkland, Quebec
H9H 4M3
Tel: 514.694.8871
E-mail: bloom@cib-cef.com

Entries will be accepted by mail, or email. Faxed entries are not permitted. Completed submissions must be received by 5pm, **September 8th, 2011**. Entries received after that date will not be accepted.



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

SUBMISSIONS MUST CONSIST OF:

- Completed registration form (must be attached to each submission)
- 8.5" x 11" typed page (maximum 2 pages) to address criteria as identified for each award (see award details, pages 3-6).
- Support material which best represents the criteria which could include:
 - o Photos, video clips
 - o Newspaper clippings [photo and print which include the source, date and page];
 - o Newsletters or other community communication documents;
 - o A copy of the related section of Community Profile Book is acceptable (and recommended);
 - o Copies of promotional materials.

JUDGING PROCESS

An independent panel will adjudicate all entries.

All entries will be adjudicated on the following:

- thoroughness of the submission activity in meeting the criteria identified for each award;
- ability to effectively describe those items indicated in the "entries should address" section outlined for each award; and
- relevance and quality of the supporting materials

Finalists will be identified for each award; the finalists will be advised by **September 30th 2011**

Awards will be presented at the Annual Symposium and Awards Ceremonies, during the Community Showcase presentation, to take place **October 28th, 2011** in Québec City.

ENTRIES ARE DUE BY 5 PM SEPTEMBER 8th, 2011



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

AWARD CATEGORIES/CRITERIA FOR EVALUATION:

Tidiness

Criteria: Overall tidiness effort made by the municipality, businesses, institutions, and residents of the community. Elements for evaluation are green spaces (parks, etc), medians, boulevards, sidewalks, streets, municipal, commercial, institutional and residential properties, ditches, road shoulders, vacant lots and buildings and signage, with regard to weeds, maintenance and repair, graffiti and vandalism.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Tidiness** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Environmental Action

Criteria: Efforts and achievement by the municipality, businesses, institutions, and residents of the community, with respect to: policies, by-laws and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, landfill sites, hazardous waste collections, water conservation, naturalization, environmental stewardship activities, and environmentally friendly transportation, under the guiding principles of sustainable development.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Environmental Action** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Heritage Conservation

Criteria: Efforts made by the municipality, businesses and institutions, and residents to preserve heritage within their community. priority is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. The evaluation includes: natural heritage management plans, including sites, parks, cemeteries, heritage gardens, native plants and heritage trees; the relationship of the landscape to the built heritage; overall preservation of traditions and customs through year-round festivals and celebrations, events and parades, heritage foods and the arts. As well, the participation of groups such as the Historical Society are considered.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Heritage Conservation** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Urban Forestry

Criteria: Efforts made by the municipality, businesses and institutions, and residents with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), heritage, memorial and commemorative trees.

Entries should address:

- Overall description of how the community demonstrates excellence in **Urban Forestry** in the municipality
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Landscape

Criteria: All efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of municipal, commercial and residential sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers, turf management and maintenance. The evaluation will consider how the spaces create a sense of place within the community, actively utilized year-round.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Landscape** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Turf and Groundcovers

Criteria: Quality, naturalization, use of groundcovers and wild flowers, turf management (manicured to rough), use of artificial turf, maintenance (mowing height and frequency), Integrated Pest Management (IPM) / Plant Health Care, fertilization programs, irrigation and water restrictions. Areas include private homes, public buildings, municipal and private sports fields and athletic parks.

Entries should include:

- Overall description of how the community demonstrates excellence in **Turf and Groundcovers** throughout the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.) in achieving excellence in the category
- Programs for education and environmental awareness in place



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Floral Displays

Criteria: Efforts made by the municipality, businesses and institutions, and residential sectors of the community to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, color, and harmony. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.

Entries should address:

- Overall description of how the community demonstrates excellence in **Floral Displays** throughout the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Community Involvement

Criteria: Public involvement in various community programs and projects, recognition of volunteers, and support, financial, in-kind or via participation toward community initiatives by the municipal, business and private sector. Participation in community, neighborhood or individual initiatives (including promotion, organization etc.) in tidiness initiatives; participation in public forums and policy development on environmental issues; cultural and natural heritage programs; tree planting and conservation programs; volunteer initiatives, outreach programs in floral displays etc.

Entries should address:

- Overall description of how the community demonstrates excellence in **Community Involvement** in all aspects of the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Sustainable Development

This award considers overall efforts in the area of **Sustainable Development** throughout the community. The nomination should include key indicators from various sectors such as the municipal government, business and industrial sectors, residents and community organizations/groups/clubs etc.

Examples should

- Include broad strategic initiatives such as municipal strategic plans, policies and by-laws, communication plans, outreach and related programs, special municipal or other advisory committees, levels of public engagement from various sectors, how success is maintained and how continued growth is assured.
- Include overall description of how the community demonstrates excellence in Sustainable Development and its positive impact on the community: areas of interest should include efforts in overall energy conservation, alternative forms of energy, water conservation, waste management, environmental management, preservation and restoration of ecological resources, Brownfield reclamation, and issues surrounding transportation and urban growth management.
- Demonstrate how various sectors are participating and contributing towards sustainable development and related initiatives. This should include multiple stakeholders.

Examples of innovative initiatives related to Sustainable Development should include completed projects with a demonstration on how their success has been maintained. Projects in progress could also be considered but must demonstrate how their success will be assured.

Youth Involvement

Criteria: The objective of this award is to recognize community involvement in projects which engage youth. Initiatives should demonstrate the relationship of youth involvement and Communities in Bloom community initiatives. Entries should relate the measurable impact of **Youth Involvement** on the community.

Entries should include:

- Identification of the names of the youth group or groups involved, and should state the number of youth per group involved.
- Specific projects/events/activities in which there is youth involvement.
- Time duration of the involvement.
- Outline of means planned to sustain the involvement.
- Identification of challenges encountered in the youth involvement and means used to resolve these.
- Demonstrate positive impact on both the community and its young population (education, engagement, skill-building, etc.)



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Community of Gardeners

The objective for the **Community of Gardeners** Award is to recognize broad Community Involvement in gardening and horticulture projects. To qualify for this Award, involvement from all stakeholders within the community must be quite evident and a success factor of the municipality's participation in Communities in Bloom. This project must also demonstrate how horticulture is an important part of the community Involvement initiatives. Describe and give the reasons to justify the nomination.

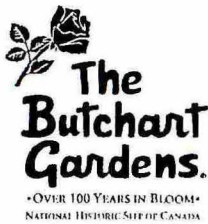
Entries should include:

Key indicators from the perspective of each of the following:

- Municipal or public properties
- Commercial and industrial sector
- Schools, service groups, community groups, residents.
- Scope of programming and plan of action as distributed throughout the community

Land Reclamation

Details are available in a separate document enclosed.



2011 BEST LAND RECLAMATION AWARD
Presented by THE BUTCHART GARDENS

Successful reclamation and restoration of
any site to create a new public park, garden or green space



Name of Park, Garden or Green Space (Please PRINT all information)			
Community Name			
Community Contact:		Position / Title	
Address		Province	Postal Code
Phone	Fax	Cell Phone	
()	()	()	
Email		Community Website Address	

The Butchart Gardens Award is open to:

All Canadian communities participating in the 2011 National Edition of Communities in Bloom, including National Population categories, Special Attractions, International Challenge, Canadian Forces Sustainable Communities, Circle of Excellence and Circle of Champions. There is no registration fee.

The award will be presented during the Communities in Bloom National Awards Ceremonies on October 28th in Québec City, Québec

Submission (to be received by 5pm, September 8th) must consist of:

- Completed registration form
- 3 photos (digital .jpg, high resolution, i.e. 300 dpi at standard print size)
- Document (maximum of 2 - 8.5" x 11" typed pages) addressing:
 - Overall description of the project and how it has added to the quality of life in the community
 - Inclusion of horticulture and floral garden components
 - Innovations in design and or implementation of the project
 - Identification of community involvement
 - Relation to the Communities in Bloom program
- (Optional) Supporting materials which best represent the criteria, which could include:
 - Photos, video clips, newspaper clippings [include the source, date and page]
 - Newsletters or other community communication or promotion documents
 - Website/page URL

Entry material must be submitted (by mail or e-mail) to Communities in Bloom at the address below.

→ Completed Registration Form, Photos and Documents

must be received by 5pm, September 8th, 2011

Entries received after that date will not be accepted.

Communities in Bloom – Collectivités en fleurs

112 Terry Fox, Kirkland QC H9H 4M3

☎ : (514) 694-8871 ☎ : (514) 694-3725 ✉ : bloom@cib-cef.com

www.communitiesinbloom.ca

CRITERIA

Eligibility

The park/garden/green space will have been an area for which the community was looking for new perspectives. Such as, but not limited to:

- Reclaimed land such as a former quarry, dumpsite, or mine transformed to parkland for recreation or education purposes;
- Industrial land, such as brownfields, that have been decontaminated and developed as a park
- Waterfront park developed on industrial land
- Vacant wasteland or underutilized open space

History

The submission must present the history of the site and the garden / park / green space:

- What was the land use prior to reclamation?
- Why did it need reclamation?
- What were the challenges in the reclamation?

Sustainability

The submission must demonstrate how this reclamation will be sustainable.

Design

- What was the design intent?
- Is it inclusive and accessible for all ages and abilities?

Horticulture and landscape design:

- Discuss existing and new vegetation such as native plants
- Discuss water conservation considerations such as xeriscape gardens or use of reclaimed water
- Discuss quality of maintenance
- Discuss beautification elements and goals

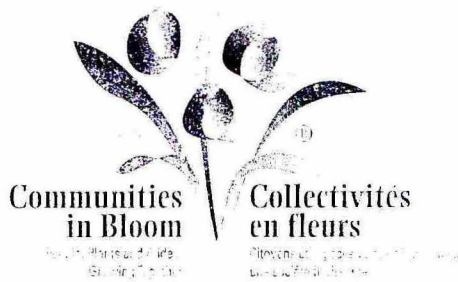
Effect on the community

- Potential of use after reclamation such as natural park, sports complex, nature centre, etc.
- Interface with public and private areas.
- Explain community participation (municipal, commercial/industrial, service groups/citizens)
- Discuss economic benefits

SELECTION PROCESS

A panel of Communities in Bloom judges will select the winner based on the submission's relevance to the criteria.

RECEIVED
BY V. OF H.M.S.



May 18th, 2011

Dear Community,

Attached please find a copy of the 2011 Outstanding Achievement and Special Awards' package including the registration form. In addition, you will find The Butchart Gardens Land Reclamation Award registration form along with a copy of the Home at Home magazine, 2011 Summer edition.

Please note that either or both registration forms must be returned, duly completed in Print, along with photos and documents to:

Communities in Bloom
112 Terry Fox
Kirkland, QC
H9H 4M3

or by e-mail at: bloom@cib-cef.com

no later than **5pm on September 8th, 2011** in order to be eligible.

We look forward to receiving your submissions and wish you Good Luck.

Regards,

Monique Gargano-Charron
Program Director

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Encls

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NATIONAL SYMPOSIUM ON PARKS & GROUNDS

NATIONAL AWARDS CEREMONIES

THE NATIONAL BATTLEFIELDS COMMISSION, QUÉBEC CITY, QUÉBEC



DELEGATE

GUEST

> Please note that each participant must register separately. Please remember to register your guest or companion.
> Please complete and return this form by fax at: 514-694-3725 or by mail at the address mentioned below.

Full Name: _____ Title / Position: _____
Community / Organization: _____
Address: _____ City & Province / State: _____
Postal / Zip Code: _____ Tel.: _____ Fax: _____
E-mail: _____
Special Dietary Needs: _____ Special Accessibility Needs: _____



Committed to sustainable development, The National Battlefields Commission, host of the National Symposium on Parks and Grounds 2011, is looking forward to welcoming you to Québec City from October 26th to 29th. Because each event has environmental and social impacts, it is necessary to implement effective measures to limit the negative effects, such as a well-organised waste management system that includes a thorough waste reduction strategy. Concerned with this fact, the National Battlefields Commission would like to call on the cooperation of all participants so that this gathering can be certified as a responsible event by the standard BNQ 9700-253. As measures need to be put forward in order to meet some goals, i.e. commitment to sustainable development, the Symposium Organizing Committee seeks your support on a voluntary basis: we suggest \$20 or another contribution \$_____.



MAIN CONFERENCE HOTEL & VENUE

Loews Hôtel Le Concorde

1225 cours du Général-De Montcalm, Québec, QC G1R 4W6

Tel : 418-647-2222 – Toll Free Reservations : 1-800-463-5256 and mention *Communities in Bloom* (Code CIB260)

when making your reservations to access conference rate and availability OR reserve directly

on line at: www.loewshotels.com/en/Quebec-City-Hotel/GroupPages/bloom

159\$ + tax / night / room, single or double occupancy

METHOD OF PAYMENT

Credit Card

VISA MasterCard

Card Number: _____ Expiry Date: _____

Card Holder: _____ Signature: _____

Cheque

Requested prior to the event, please make cheque payable to *Communities in Bloom*, 112 Terry Fox Street, Kirkland, QC H9H 4M3
Tel.: 514-694-8871 - Fax: 514-694-3725

For Information:

Accounting: Monique Charron-Carrière
accounts.bloom@sympatico.ca

General Inquiries: Monique Gargano-Charron
admin@cib-cef.com

REFUND POLICY

Please note that there will be no refund for cancellations received after **October 3rd, 2011**, or for « no show » delegates; name changes are accepted.



Full Name: _____

PLEASE CHECK APPROPRIATE CHOICES

A FULL PROGRAM: NATIONAL SYMPOSIUM WITH AWARDS CEREMONIES & NETWORKING EVENTS

PACKAGE – SPECIAL RATE: \$550 + GST + PST

- Wednesday, October 26 Opening Luncheon and Afternoon Conference Sessions
- Wednesday, October 26 Welcome Reception and Flag Exchange Ceremony at Manoir Montmorency (No charge)
- Thursday, October 27 Morning Conference Sessions, Lunch and Technical Visits
- Friday, October 28 Conference Sessions, Lunch and Keynote Speaker
- Friday, October 28 **Complimentary Session (please complete Section C below)**
- Friday, October 28 Cocktail presented by la Ville de Québec (No charge)
- Friday, October 28 Dinner presented by The Edmonton Capital Region, AB and *Community Showcase*
- Saturday, October 29 National Awards Ceremonies, Théâtre Le Capitole de Québec, including cocktail, dinner and Entertainment

B NATIONAL SYMPOSIUM ON PARKS & GROUNDS

FULL SYMPOSIUM: 3-DAY PROGRAM

\$395 + GST + PST

- Wednesday, October 26 Opening Luncheon and Afternoon Conference Sessions
- Thursday, October 27 Morning Conference Sessions, Lunch and Technical Visits
- Friday, October 28 Conference Sessions, Lunch and Keynote Speaker
- Friday, October 28 **Complimentary Session (please complete Section C below)**



DAILY SYMPOSIUM REGISTRATION

- Wednesday, October 26 Includes events mentioned above for Wednesday **\$125 + GST + PST**
- Thursday, October 27 Includes events mentioned above for Thursday **\$175 + GST + PST**
- Friday, October 28 Includes events mentioned above for Friday **\$100 + GST + PST**
- Friday, October 28 Lunch & Keynote Speaker only **\$55 + GST + PST**
- Friday, October 28 **Complimentary Session (please complete Section C below)**

C COMPLIMENTARY SESSION – OPEN TO ALL DELEGATES

- Friday, October 28, 2011 Audio-visual presentation of best practice initiatives from Communities in Bloom's network presented by the judges
- Guided health walk on the Plains of Abraham

D NATIONAL AWARDS CEREMONIES & NETWORKING EVENTS

NATIONAL AWARDS CEREMONIES AND NETWORKING PROGRAM

\$170 + GST + PST

Full Awards & Networking Program: Includes all the events mentioned below in the « Daily Registration » Section

If you are not planning on attending all of the events, please check the appropriate boxes in the « Daily Registration » Section below.



DAILY REGISTRATION:

- Wednesday, October 26 Welcome Reception and Flag Exchange Ceremony at Manoir Montmorency **No charge**
- Friday, October 28 Cocktail presented by la Ville de Québec **No charge**
- Friday, October 28 Dinner presented by The Edmonton Capital Region, AB and Community Showcase **\$80 + GST + PST**
- Saturday, October 29 National Awards Ceremonies, Théâtre Le Capitole de Québec, including cocktail, dinner and Entertainment **\$90 + GST + PST**

E COMMUNITY EXHIBITS

PLEASE INDICATE Set-up Day

- Wednesday
- Thursday
- Friday (tear down at 3:30 pm)

- 6' Skirted Table
- Without electricity **\$70 + GST + PST**
- With electricity **\$95 + GST + PST**
- Free Standing Display (no table)
- Without electricity **\$45 + GST + PST**
- With electricity **\$70 + GST + PST**

SUB-TOTAL:

A) \$ _____ B) \$ _____ D) \$ _____ E) \$ _____
 + 5% GST \$ _____ + 8.5% PST \$ _____ TOTAL : \$ _____

RESPONSIBLE EVENT VOLUNTARY CONTRIBUTION (optional): \$ _____ = **GRAND TOTAL:** \$ _____



2011 Outstanding Achievement and Special Awards Registration Form

Award Submission:			
Community (please print):			
Name of Community Contact:		Position / Title:	
Address		Province	Postal Code
Phone	Fax	Cell Phone	
()	()	()	
Evening Phone	E-mail	Community Website Address	
()			
2011 Participation Category :			

Entry material must be submitted to the Communities in Bloom Office at:

112 Terry Fox
Kirkland, Québec
H9H 4M3
☎: (514) 694-8871
Attention : Program Coordinator
✉: bloom@cib-cef.com

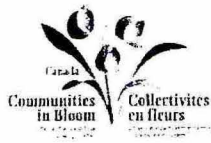
Entries are requested by e-mail in word or PDF format. Faxed entries are not permitted.

Completed submissions must be received by 5pm, September 8th, 2011.

Entries received after that date will not be accepted.

Submissions must consist of:

- Completed registration form (must be attached to each submission).
- 8.5" x 11" typed page (maximum 2 pages) to address criteria as identified for the award.
- Support material which best represents the criteria which could include:
 - o Photos, video clips
 - o Newspaper clippings [photo and print which include the source, date and page];
 - o Newsletters or other community communication documents;
 - o Copy of the related section of the Community Profile Book is acceptable (and recommended);
 - o Copies of promotional materials.



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

CALL FOR ENTRIES

In addition to overall awards for population categories, individual awards are given for each criteria being evaluated in the National Communities in Bloom program.

Outstanding Achievement Awards are presented for:

- **Tidiness**, by Communities in Bloom
- **Environmental Action**, by Communities in Bloom
- **Heritage Conservation**, by Home Hardware Beauti-Tone
- **Urban Forestry**, by Communities in Bloom
- **Landscape**, by the Canadian Nursery and Landscape Association
- **Turf and Groundcovers**, by Scotts Turf Builder
- **Floral Displays**, by the National Capital Commission
- **Community Involvement**, by Home Hardware
- **Sustainable Development**, by Canada Lands Company

In addition, Special Awards have also been established to recognize:

- **Youth Involvement**, by the Communities in Bloom Foundation
- **Community of Gardeners**, by Scotts
- The Butchart Gardens **Land Reclamation** Award (*see separate document enclosed*)

WHO CAN ENTER?

- Outstanding Achievement and Special Awards are open to all **Canadian communities participating in the 2011 National Edition of Communities in Bloom**, including National Population categories, Special Attractions, International Challenge, Canadian Forces Sustainable Communities, Circle of Excellence and Circle of Champions. There is no registration fee.
- Communities may submit entries for any or all of the awards listed.
- There is no additional fee to enter.

ENTRY REQUIREMENTS

All entrants must be registered participants of the **2011 National Edition** of Communities in Bloom.

Entry material must be submitted to the Communities in Bloom Office at

112 Terry Fox
Kirkland, Quebec
H9H 4M3
Tel: 514.694.8871
E-mail: bloom@cib-cef.com

Entries will be accepted by mail, or email. Faxed entries are not permitted. Completed submissions must be received by 5pm, **September 8th, 2011**. Entries received after that date will not be accepted.



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

SUBMISSIONS MUST CONSIST OF:

- Completed registration form (must be attached to each submission)
- 8.5" x 11" typed page (maximum 2 pages) to address criteria as identified for each award (see award details, pages 3-6).
- Support material which best represents the criteria which could include:
 - o Photos, video clips
 - o Newspaper clippings [photo and print which include the source, date and page];
 - o Newsletters or other community communication documents;
 - o A copy of the related section of Community Profile Book is acceptable (and recommended);
 - o Copies of promotional materials.

JUDGING PROCESS

An independent panel will adjudicate all entries.

All entries will be adjudicated on the following:

- thoroughness of the submission activity in meeting the criteria identified for each award;
- ability to effectively describe those items indicated in the "entries should address" section outlined for each award; and
- relevance and quality of the supporting materials

Finalists will be identified for each award; the finalists will be advised by **September 30th 2011**

Awards will be presented at the Annual Symposium and Awards Ceremonies, during the Community Showcase presentation, to take place **October 28th, 2011** in Québec City.

ENTRIES ARE DUE BY 5 PM SEPTEMBER 8th, 2011



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

AWARD CATEGORIES/CRITERIA FOR EVALUATION:

Tidiness

Criteria: Overall tidiness effort made by the municipality, businesses, institutions, and residents of the community. Elements for evaluation are green spaces (parks, etc), medians, boulevards, sidewalks, streets, municipal, commercial, institutional and residential properties, ditches, road shoulders, vacant lots and buildings and signage, with regard to weeds, maintenance and repair, graffiti and vandalism.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Tidiness** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Environmental Action

Criteria: Efforts and achievement by the municipality, businesses, institutions, and residents of the community, with respect to: policies, by-laws and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, landfill sites, hazardous waste collections, water conservation, naturalization, environmental stewardship activities, and environmentally friendly transportation, under the guiding principles of sustainable development.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Environmental Action** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Heritage Conservation

Criteria: Efforts made by the municipality, businesses and institutions, and residents to preserve heritage within their community. priority is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. The evaluation includes: natural heritage management plans, including sites, parks, cemeteries, heritage gardens, native plants and heritage trees; the relationship of the landscape to the built heritage; overall preservation of traditions and customs through year-round festivals and celebrations, events and parades, heritage foods and the arts. As well, the participation of groups such as the Historical Society are considered.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Heritage Conservation** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Urban Forestry

Criteria: Efforts made by the municipality, businesses and institutions, and residents with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), heritage, memorial and commemorative trees.

Entries should address:

- Overall description of how the community demonstrates excellence in **Urban Forestry** in the municipality
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Landscape

Criteria: All efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of municipal, commercial and residential sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers, turf management and maintenance. The evaluation will consider how the spaces create a sense of place within the community, actively utilized year-round.

Entries should address:

- Overall description of how the community demonstrates excellence in the **Landscape** category
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Turf and Groundcovers

Criteria: Quality, naturalization, use of groundcovers and wild flowers, turf management (manicured to rough), use of artificial turf, maintenance (mowing height and frequency), Integrated Pest Management (IPM) / Plant Health Care, fertilization programs, irrigation and water restrictions. Areas include private homes, public buildings, municipal and private sports fields and athletic parks.

Entries should include:

- Overall description of how the community demonstrates excellence in **Turf and Groundcovers** throughout the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.) in achieving excellence in the category
- Programs for education and environmental awareness in place



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Floral Displays

Criteria: Efforts made by the municipality, businesses and institutions, and residential sectors of the community to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, color, and harmony. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.

Entries should address:

- Overall description of how the community demonstrates excellence in **Floral Displays** throughout the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community

Community Involvement

Criteria: Public involvement in various community programs and projects, recognition of volunteers, and support, financial, in-kind or via participation toward community initiatives by the municipal, business and private sector. Participation in community, neighborhood or individual initiatives (including promotion, organization etc.) in tidiness initiatives; participation in public forums and policy development on environmental issues; cultural and natural heritage programs; tree planting and conservation programs; volunteer initiatives, outreach programs in floral displays etc.

Entries should address:

- Overall description of how the community demonstrates excellence in **Community Involvement** in all aspects of the community
- Scope of programming and plan of action as distributed throughout the community
- Identification of stakeholder participation and support (municipal, business and institutional, residential, and community groups/organizations/clubs etc.)
- Examples of initiatives improved by or implemented as a result of participation in Communities in Bloom that have made a positive impact on the community



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Sustainable Development

This award considers overall efforts in the area of **Sustainable Development** throughout the community. The nomination should include key indicators from various sectors such as the municipal government, business and industrial sectors, residents and community organizations/groups/clubs etc.

Examples should

- Include broad strategic initiatives such as municipal strategic plans, policies and by-laws, communication plans, outreach and related programs, special municipal or other advisory committees, levels of public engagement from various sectors, how success is maintained and how continued growth is assured.
- Include overall description of how the community demonstrates excellence in Sustainable Development and its positive impact on the community: areas of interest should include efforts in overall energy conservation, alternative forms of energy, water conservation, waste management, environmental management, preservation and restoration of ecological resources, Brownfield reclamation, and issues surrounding transportation and urban growth management.
- Demonstrate how various sectors are participating and contributing towards sustainable development and related initiatives. This should include multiple stakeholders.

Examples of innovative initiatives related to Sustainable Development should include completed projects with a demonstration on how their success has been maintained. Projects in progress could also be considered but must demonstrate how their success will be assured.

Youth Involvement

Criteria: The objective of this award is to recognize community involvement in projects which engage youth. Initiatives should demonstrate the relationship of youth involvement and Communities in Bloom community initiatives. Entries should relate the measurable impact of **Youth Involvement** on the community.

Entries should include:

- Identification of the names of the youth group or groups involved, and should state the number of youth per group involved.
- Specific projects/events/activities in which there is youth involvement.
- Time duration of the involvement.
- Outline of means planned to sustain the involvement.
- Identification of challenges encountered in the youth involvement and means used to resolve these.
- Demonstrate positive impact on both the community and its young population (education, engagement, skill-building, etc.)



2011 OUTSTANDING ACHIEVEMENT & SPECIAL AWARDS

Community of Gardeners

The objective for the **Community of Gardeners** Award is to recognize broad Community Involvement in gardening and horticulture projects. To qualify for this Award, involvement from all stakeholders within the community must be quite evident and a success factor of the municipality's participation in Communities in Bloom. This project must also demonstrate how horticulture is an important part of the community Involvement initiatives. Describe and give the reasons to justify the nomination.

Entries should include:

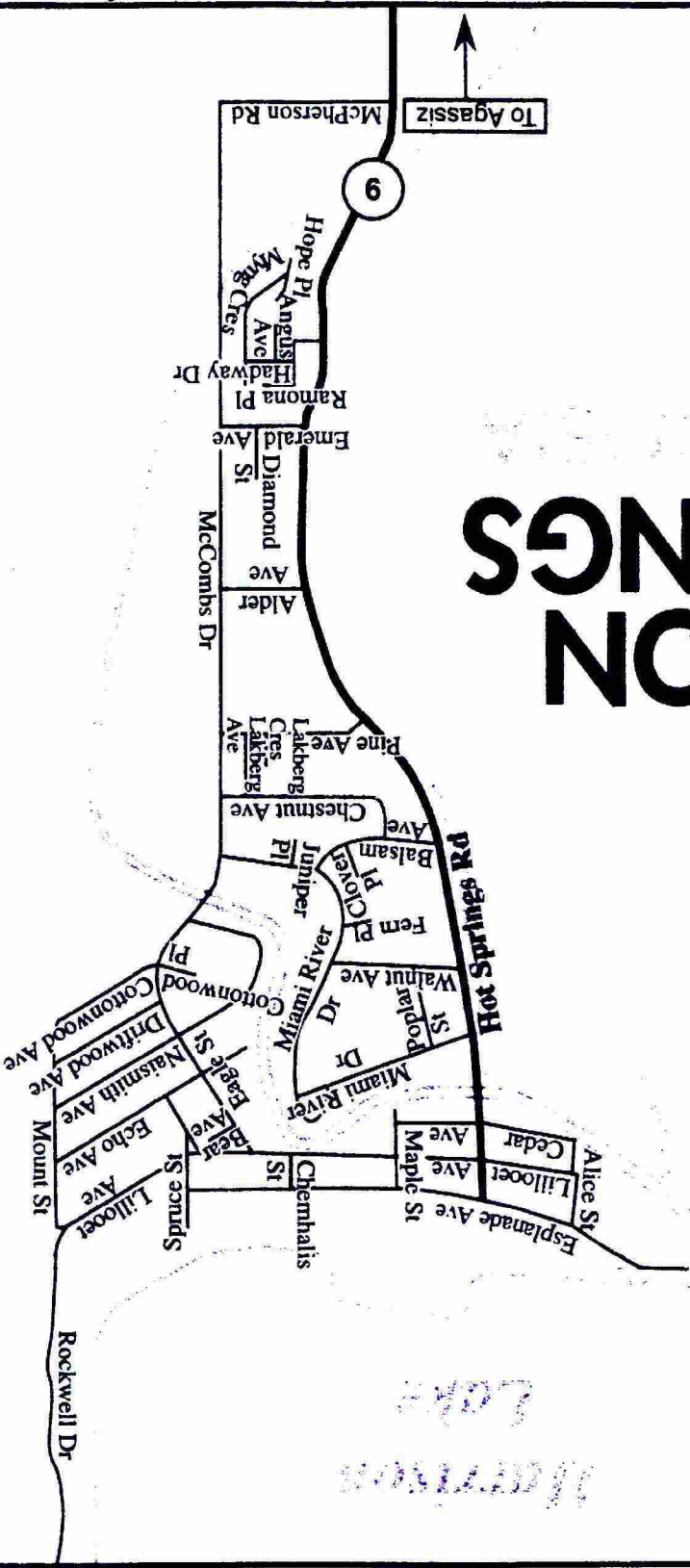
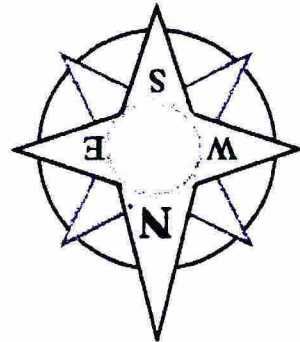
Key indicators from the perspective of each of the following:

- Municipal or public properties
- Commercial and industrial sector
- Schools, service groups, community groups, residents.
- Scope of programming and plan of action as distributed throughout the community

Land Reclamation

Details are available in a separate document enclosed.

HARRISON HOT SPRINGS



A
B
C
D
E

1
2
3
4

