

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

**DATE:** April 17, 2012  
**TIME:** 7:00 p.m.  
**PLACE:** Memorial Hall  
290 Esplanade Ave, Harrison Hot Springs

**IN ATTENDANCE:** Mayor Leo Facio  
Councillor Allan Jackson  
Councillor Sonja Reyerse  
Councillor Zoltan Kiss

CAO, Ted Tisdale  
DCAO/Corporate Officer, Debra Key  
Director of Finance, Dale Courtice  
Manager of Revenue Services, Peggy Parberry  
Operations Manager, Ian Gardner  
CEDO, Andre Isakov

Cindy Richardson, Recording Secretary

**ABSENT:**

1.

**CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2.

**INTRODUCTION OF LATE ITEMS**

3.

**APPROVAL OF AGENDA**

**Moved by Councillor Kiss**  
**Seconded by Councillor Jackson**

**THAT** the agenda be approved.

**CARRIED  
UNANIMOUSLY**

4.

**ADOPTION AND RECEIPT OF MINUTES**

5.

**BUSINESS ARISING FROM THE MINUTES**

6. **CONSENT AGENDA**

i. Bylaws

ii. Agreements

iii. Committee/  
Commission  
Minutes

iv. Correspondence

7. **DELEGATIONS**

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

11. **REPORTS FROM MAYOR**

12. **REPORTS FROM STAFF**

2012-2014 Financial Plan

The Director of Finance provided a PowerPoint presentation of the 2012-2014 Financial Plan.

Topics included the *Community Charter* and *Community Charter* requirements, assessments, revenue, taxes, quarterly billing.

The Financial Plan is a 10 year plan with the focus on 2012-2014.

Treatment plant operating costs were discussed and a review of other municipality rates vs. Village sewer rates was provided.

McCombs bridges projects, RMI projects and funding, lamp standard replacement program, electrical sustainability program were discussed.

*Village of Harrison Hot Springs  
Minutes of the Special Council Meeting  
April 17, 2012*

Grant applications for various projects were reviewed.  
Assessment of various types of properties over a 5 year assessment period was provided.  
Property tax information for various types of properties was discussed.  
An overview of operating expenses and revenues were provided.  
Quarterly utility billing and service utility fees were reviewed.

Q. How does the quarterly system effect residents that are not in the Village all year long.

A. Payments can be made in advance with interest paid on credit balances.

Q. Did we build a new sewer plant if we did not know the actual cost for operating?

Q. Why is there an increase of \$400-\$500 in property tax between 2008-2012?

A. It was not an increase in dollar amounts is was a graph of rate increases.

Q. Why compare to other municipalities which are larger than Harrison?

A. To show that Harrison does not have a significant tax increase projected for 2012.

Q. Why was all the money spent on the Memorial Hall and the Municipal Office?

Q. Why have there been no layoff since the green waste and the garbage collection have been privatized.

A. The Village was paying for the labour and removal costs before and are no longer paying these costs.

A. The existing office has only had money spent on renovations to make the existing Village Office workable due to health risks affiliated with the building. There will be public consultation before a new civic building project would be underway. There is a Public Works crew consisting of 6 people to take care of the entire Village seven days per week.

Q. Would the Village consider making utility charges a flat rate for the next fiscal year.

A. This will be reviewed again this year to review options.

Q. What is the projected quarterly cost?

A. Using last year's rates of approx. \$311 which will be divided by 4 to establish the rate.

Q. Are we going to implement water meters for existing residences/water meters?

A. A final plan has not been established. Public consultation before this decision will be made.

*Village of Harrison Hot Springs  
Minutes of the Special Council Meeting  
April 17, 2012*

Q. Is there anyway we can download the PowerPoint presentation so that the public can review the numbers?

A. Copies will be available at the Village Office

Q. How are the rates determined?

A. There are three classes of properties with a ratio set between residential and commercial.

Q. Is the business rate 3.5 x more than residential

A. Yes.

Q. Is the 3.76 capital expenditure the water system.

A. This is part of the grant application. The 3.7 is just to off-set the expenditures and if the grant is not approved funds will have to come from elsewhere. The Village cannot postpone this project as Fraser Health has mandated that this project be completed.

Comment: There has been a water advisory for quite some time and the Village really needs the water system upgrade project.

This is a notice of water quality requested by Fraser Health for the Village to post. This notice will be put on the website if it is not already there.

Q. Can we please leave the agenda on the website longer.

A. The agenda packages are usually on the website until the next scheduled meeting usually scheduled two weeks apart. The PowerPoint will also be uploaded to the website.

Mayor Facio stated that it is the face of many challenges of a small community as the presentation tonight identified. Council has spoke to many of the Minister in Victoria and is very hopeful to receive the grant money requested.

Mayor Facio thanked the Director of Finance and Staff for an excellent presentation. He noted that it was the best budget presentation he has seen in 16 years. He thanks the residents for attending the budget meeting.

*Village of Harrison Hot Springs  
Minutes of the Special Council Meeting  
April 17, 2012*

13.

**BYLAWS**

Bylaw 1004  
2012-2021 Financial Plan

**Moved by Councillor Jackson**  
**Seconded by Councillor Reverse**

THAT Village of Harrison Hot Springs Financial Plan Bylaw No. 1004, 2012 be received for a first, second and third reading.

**CARRIED  
UNANIMOUSLY**

Bylaw 1005  
Tax Rate Bylaw

**Moved by Councillor Kiss**  
**Seconded by Councillor Jackson**

THAT Tax Rate Bylaw 1005, 2012 be received for a first, second and third reading.

**CARRIED  
UNANIMOUSLY**

14.

**QUESTIONS FROM THE PUBLIC**

15.


**ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kiss**

THAT the meeting be adjourned at 8:08 p.m.

**CARRIED  
UNANIMOUSLY**

  
Leo Facio  
Mayor

  
Debra Key  
Corporate Officer