

HARRISON HOT SPRINGS

Naturally Refreshed

VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

COMMUNITIES IN BLOOM COMMITTEE

Date: Thursday, July 19, 2012
Time: 2:30 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER

(a) Meeting called to order by the Chair

2. LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF MINUTES

(a) CiB minutes of June 14, 2012

5. DELEGATIONS

6. CHAIRPERSON REPORT

7. COMMITTEE MEMBER'S REPORT

8. ITEMS FOR DISCUSSION

- (a) Review of Judges Visit
- (b) National Conference in Edmonton
- (c) Fall & Winter Programs
- (e) New Business

9. ADJOURNMENT

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: June 14, 2012
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Allan Jackson, Chair
Maureen Wendt
Jane Kivett
Carol Hepnar,
Kathleen Stephany
Heather Coxon

Ted Tisdale, Chief Administrative Officer
Dale Courtice, Director of Finance
Peggy Parberry, Manager of Revenue Services
Ian Gardner, Manager of Operations

Recording Secretary, Cindy Richardson

ABSENT: Judy Lewis
Kitty Niiranen

1. CALL TO ORDER

The Chair called the meeting to order at 2:30 p.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Heather Coxon
Seconded by Kathleen Stephany

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

**4. Adoption of Minutes
May 17, 2011**

RECEIPT OF MINUTES

Moved by Maureen Wendt
Seconded by Carol Hepnar

THAT the minutes of the May 17, 2012 Communities in Bloom meeting be adopted.

CARRIED

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING
JUNE 14, 2012
PAGE (2)**

UNANIMOUSLY

5. DELEGATIONS

6. CHAIRPERSON'S REPORT

7. The Chair requested that after the Judges visit, at the next CiB meeting to invite Councillor Buckley to see if he would Chair the Heritage Committee.

COMMITTEE MEMBERS REPORT

8. ITEMS FOR DISCUSSION

July 1st – Canada Day

Members discussed the CiB involvement in the Canada Day parade. The float banner was displayed for members to view. The members discussed having additional banners made for the sides or the back of the float, as well as items that will be displayed on the float. The members agreed to have the one sign displayed on the float.

Judges visit/preparation and profile book

Members discussed possible advertising of the Judges' visit. The option of the reader sign at the school will be researched further. The possibility of having the newspaper writing an article was discussed.

A letter was drafted by members to be distributed to local businesses regarding the Judges visit and how then can prepare to help make the visit a success. Staff agreed that the draft was appropriate to distribute to achieve assistance from the business community.

The Judges have requested a copy of the Community Profile book prior to their visit. Staff will confirm with the Judges as to what the latest date they could receive the books. The information required from staff has been received by members who now will begin the compilation of the book.

It was noted that a member is researching to find out if the Girl Guides have a gardening badge and how the CiB may take part to assist as well as projects with the school to get children involved with gardening.

VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF COMMUNITIES IN BLOOM COMMITTEE MEETING
JUNE 14, 2012
PAGE (3)

☐ Itinerary

A copy of the itinerary for the Judges visit was distributed to the members for review. The Chair will be picking up the Judges from the airport and bringing them to the hotel. The Chair requested that Ian Gardner, Manager of Operations meet the Chair and Judges at the hotel upon arrival. Mayor and some members of Council may also attend various items on the itinerary. Members asked if Staff would like to join the Judges and Committee for lunch. The Mayor will also be invited. The Chair will discuss the ordering of lunch items with the restaurant to ensure prompt service so that the itinerary can follow the proposed timelines.

The Chair requested that a copy of the itinerary be emailed to each of the Judges.

Staffed thanked the Committee for their “eyes” on the community and noted the limited resources of staffing in the Village to achieve all of the goals for the Judges visit. A meeting earlier in the year was suggested for next year in order to give Public Works ample time to prepare. Ian Gardner, Manager of Operations noted some of the challenges including the 300 block of the trail and that not all of the work will be completed on the trail prior to the visit. Mowing along the highway side is also a project that may not be completed prior to the visit. The front entry way of the Village Office will be touched up but the railings will not be replaced until later in the year.

The members will have an informal meeting on June 28th, 10 a.m. at Heather Coxon’s house.

9.

ADJOURNMENT

Moved by Maureen Wendt
Seconded by heather Coxon

The meeting adjourned at 3:41 p.m.

Allan Jackson, Chair

Cindy Richardson,
Recording Secretary