



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

COMMUNITIES IN BLOOM COMMITTEE

Date: Thursday, August 22, 2013
Time: 2:00 p.m.
Location: Council Chambers, Harrison Hot Springs, British Columbia

1. CALL TO ORDER	
(a)	Meeting called to order by the Chair
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF MINUTES	
(a)	Communities in Bloom minutes of May 19, 2011
(b)	Communities in Bloom minutes of October 25, 2012
(c)	Communities in Bloom minutes of June 20, 2013
5. ITEMS FOR DISCUSSION	
(a)	Signs (Historic and Wildlife)
(b)	Adopt a Road
(c)	Garden of the Week
(e)	Front Entrance
(f)	Halloween
(g)	New Business
6. ADJOURNMENT	

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: May 19, 2011
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Dave Harris, Chair
Allan Jackson, Co-Chair
Jane Kivett
Maureen Wendt
Heather Coxon

Cindy Richardson, Recording Secretary

ABSENT: Carol Hepnar

1. CALL TO ORDER

The Chair called the meeting to order at 2:33 p.m.

2. INTRODUCTION OF LATE ITEMS

None

2. RECEIPT OF MINUTES

Adoption of Minutes
October 21, 2010

Moved by Maureen Wendt
Seconded by Heather Coxon

THAT the minutes of the October 21, 2010 Communities in Bloom meeting be adopted.

CARRIED

Adoption of Minutes
April 14, 2011

Moved by Heather Coxon
Seconded by Jane Kivett

THAT the minutes of the April 14, 2011, Communities in Bloom meeting be adopted.

CARRIED

3. CHAIRPERSON'S REPORT

The Chair requested that the committee members join him in viewing the small boat launch after the meeting for ideas for improvement in the area.

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COMMITTEE MEMBERS REPORT

Jane Kivett mentioned the idea of a contest involving the school for naming the Walnut Bridge. Prominent past community members were discussed as potential candidates for the bridge naming. Councillor Jackson will review past minutes and report back to the committee with a few appropriate names. The historical society will be consulted for input. The item will be given more consideration in the future.

4. ITEMS FOR DISCUSSION

Winter Banners

The Chair stated that the newspaper article was very well done and the children involved were very excited. A copy of the certificate that was given to the children was viewed by the members. The banners project will be looked at again in August.

Potato Boxes

M. Wendt stated that a potato box has been made and potatoes have been planted. Two barrels have also been planted with potatoes. The grade 4 class at the elementary school will be taking a tour of the community garden. Members requested a sign be made for the potato box. A sign will be made up and laminated for the potato box and pumpkin seed patch.

The members discussed the garden at the elementary school and the potential of student involvement for maintenance over the summer.

It was noted that Leo Wenk may still be able to come on board with the CiB. The Chair stated that Mr. Wenk will need to submit a letter stating his interest.

CiB Vests

H. Coxon provided a sample of a high visibility vest similar to the vests that the CiB would like to purchase. The Committee was informed that if more than 6 vests are purchased the price would be \$15.00 per vest. There was discussion regarding placement of the logo and lettering on the vest. All members were in agreement with the purchase of eight vests. A patch with the Communities in Bloom logo will be bought and sewn onto the vest.

Judges Evaluation Itinerary

Members discussed the judge's itinerary. The judges will need to be picked up at the airport with an arrival time at 7:14 p.m. It was decided that due to the late arrival the welcome dinner will be the next day. A welcome basket with local fares will be made up for

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the judges for their arrival at the B & B. The Chair will discuss with the B & B further for a light supper. The CiB members will meet up with the judges for breakfast on the first day. An article will be placed in the paper regarding the judge's arrival.

Judges Presentation Book

The presentation book will be updated prior to arrival.

CiB July Garden Tour and Tea

A list of locations and a map were distributed to the committee members regarding the tea and tour.

Members expressed concerns with local businesses and the lack of concern with the beautification of the Village. Members agreed that the first stop on the tour should be the hotel.

4.

ADJOURNMENT

Moved by Jane Kivett

Seconded by Heather Coxon

The meeting adjourned at 3:37 p.m.

Dave Harris, Chair

Allan Jackson, Co-Chair

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: October 25, 2012
TIME: 2:30 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Allan Jackson, Chair
Maureen Wendt
Jane Kivett
Heather Coxon
Judy Lewis

Recording Secretary, Krystal Sobie

ABSENT: Kitty Niiranen
Kathleen Stephany

1. CALL TO ORDER

The Chair called the meeting to order at 2:30 p.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Heather Coxon
Seconded by Maureen Wendt

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. RECEIPT OF MINUTES
Adoption of Minutes
September 20, 2012

Moved by Maureen Wendt
Seconded by Heather Coxon

THAT the minutes of the September 20th, 2012 Communities in Bloom meeting be adopted.

**CARRIED
UNANIMOUSLY**

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5. ITEMS FOR DISCUSSION

National Conference Review CIB Members are going to have a meeting with CAO, Ted Tisdale and Mayor Facio and the following are items that are going to be addressed:

Historical Community Committee (sub committee of CIB);
Additional ashtrays;
Adopt a Road;
Wildlife;
Additional waste containers;
Heritage Budget for 2013 – signs for trees;
Hot Springs Source;
CIB sign at the entrance to the Village;
Pull ups;
Geese; and
CIB calendar of events.

Breakfast with Santa December 1, 2012 Breakfast with Santa will take place. The leadership class from the high school will be in attendance for helping with serving. Money will be donated to the food bank.

Christmas tree decorating will take place on November 20, 2012.

Next Year Committee members will write up their ideas for next year and will forward them to the Chair for items to be added to the agenda for the next meeting.

A thank-you recognition to be given to the best decorated house for Halloween this year.

6. ADJOURNMENT

Moved by Maureen Wendt
Seconded by Heather Coxon

The meeting adjourned at 3:35p.m.

Allan Jackson, Chair

Krystal Sobie
Recording Secretary

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

DATE: June 20, 2013
TIME: 2:00 p.m.
PLACE: Council Chambers, Harrison Hot Springs, BC

IN ATTENDANCE: Allan Jackson, Chair
Maureen Wendt
Jane Kivett
Heather Coxon

Recording Secretary, Krystal Sobie

ABSENT: Kitty Niiranen

1. CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Heather Coxon
Seconded by Jane Kivett

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF MINUTES

Adoption of Minutes
May 23, 2013

Moved by Maureen Wendt
Seconded by Jane Kivett

THAT the minutes of the May 23, 2013 Communities in Bloom meeting be adopted.

**CARRIED
UNANIMOUSLY**

5. BUSINESS ARISING FROM THE MINUTES

There was question about the status of the lift station wrap covers. Councillor Jackson will follow up with Andre Isakov, Manager of Planning and Community Services.

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6. ITEMS FOR DISCUSSION

July 1, 2013

Everything is lined up for Canada Day.

Adopt-a-Road

The Committee would like to see the two year time limit removed from the adopt-a-road program.

Spring Park

There has been no update as of yet.

Garden of the Week

Garden of the week will be given to a home on McPherson that has recently updated their yard.

Halloween

Agassiz is holding a Halloween dance on September 27, 2013 and the Committee will contact them to see if the straw/hay and pumpkins could be used in the plaza in Harrison once they are finished with them.

There was discussion of having a costume contest for the children in the plaza. City of Chilliwack holds a dog parade which would be a great event in Harrison. Tourism Harrison will be approached for these events.

Wildlife Signs

Moved by Maureen Wendt
Seconded by Jane Kivett

THAT we investigate the purchase of a wildlife sign to be placed at Fred Hardy Bridge.

AND THAT Communities in Bloom will forward ideas on the content of the sign.

CARRIED
UNANIMOUSLY

Front Entrance

The front entrance looks amazing. It would be nice to see some pavers along the grass area to prevent any damage to the grass.

Historic Plaques

Moved by Councillor Jackson
Seconded by Heather Coxon

THAT the first historic plaque be placed on the Village Office.

CARRIED
UNANIMOUSLY

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Other

Lamia was removed on Spirit Trail. A sign will be placed to inform people that it is a dangerous plant and there should be no planting done in that area.

6.

ADJOURNMENT

Moved by Maureen Wendt
Seconded by Heather Coxon

The meeting adjourned at 2:48 p.m.

Allan Jackson
Chair

Debra Key
Corporate Officer

DRAFT