



VILLAGE OF HARRISON HOT SPRINGS

**NOTICE OF MEETING
AND MEETING AGENDA**

COMMITTEE OF THE WHOLE

DATE: Thursday, April 2, 2015
TIME: 9:00 a.m.
LOCATION: Council Chambers, Harrison Hot Springs

1. CALL TO ORDER
Meeting called to order by Mayor Facio
2. INTRODUCTION OF LATE ITEMS
3. APPROVAL OF AGENDA

4. ITEMS FOR DISCUSSION		
1.	Boat Launch Regulation and Parking Lot Bylaw No. 1065	Item 4.1 Page 1
2.	Post Office – parking extension and hours	Item 4.2
3.	Woods Park – Cottonwood end signage	Item 4.3
4.	Stop signs – Hot Springs Road east and west Esplanade	Item 4.4
5.	Float Plane upper dock area, railings and walk area	Item 4.5
6.	McCombs Drive east side – larger signage and fine “no dumping”, fire hazard	Item 4.6
7.	Spring Park port-a-potties (2) for June - September	Item 4.7
8.	Block St. Alice – Hotel dock upgrade – 2016 RMI	Item 4.8
9.	Bikes on walkway and lagoon, streetscape	Item 4.9
10.	Cigarette butt containers - streetscape	Item 4.10

11.	Art work – beach, streetscape, plaza (style) phase in and costs	Item 4.11
12.	Art Centre building – facelift and cost	Item 4.12
13.	Library stand on beach	Item 4.13
14.	<p>Extra lights in Village</p> <ul style="list-style-type: none"> • Eagle (2) • Echo West (1) trail into Park bowling green end • McCombs Drive • Outside Harrison Lake Estates – pole • Alder to Pine no lights, needs at least 2 on poles • Phase in lights from South Bridge on McCombs Drive to McPherson Budget items for 2016-2017 • Lillooet West – 2 locations: Antique store and Pizza store ASAP 	Item 4.14
15.	Beach, lagoon, Chehalis – Light pole painting	Item 4.15
16.	Are we going to continue with Speed Humps?	Item 4.16
17.	Memorial Benches – locations	Item 4.17
18.	Promotion weddings on beach	Item 4.18

5. ADJOURNMENT



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** February 24, 2015
FROM: Debra Key **FILE:** 3900-01
Deputy Chief Administrative Officer/CO
SUBJECT: Boat Launch and Parking Lot Regulation Bylaw No. 1065

ISSUE: To introduce a new Boat Launch and Parking Lot Regulation Bylaw

BACKGROUND:

The Village entered into an Agreement with the Fraser Valley Regional District to manage and operate the public boat launch facility. The boat launch facility is generally operational from the end of March to early May on weekends, mid-May to mid-September seven (7) days a week and mid-September to mid-October (Thanksgiving) on weekends, subject to weather conditions.

At year end, Village staff met with Fraser Valley Regional District staff to receive a statement of operations and discuss any concerns and/or recommendations arising from the operation of the boat launch and its parking lot.

The FVRD did note that the Village boat launch model was working well and that they were interested in streamlining their boat launch operations to be fairly consistent with Harrison's.

One of the concerns discussed was with respect to fleet passes, as it appeared that these passes were often being shared and that there was a large amount of boats being registered under one fleet pass. Currently the bylaw is silent on the amount of boats that can be registered under one fleet pass. A fleet pass fee is \$300.00 which includes the parking of one tow vehicle and one boat trailer for one day. A season pass is \$135.00 for one boat which includes the parking of one tow vehicle and one boat trailer for one day. Day Passes are \$20.00 which also includes one day of parking.

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The FVRD provides regional services at its many parks, including Island 22 and Dewdney that both offer boat launch facilities. Their fee structure provides a fee for a season pass (regular) at \$50.00 and season pass (commercial) at \$100.00 for each boat. Their season pass (commercial) is the equivalent of a fleet pass.

The Village's boat launch records indicate that four (4) fleet passes were sold in 2014. Every pass had four or less boats registered under the pass, with the exception of one pass holder that had 23 boats registered. This means that one fleet pass holder is paying \$300.00 for 23 boats to be launched and retrieved for one year.

Described below are two possible solutions that staff of the FVRD and Village discussed.

- 1) Fleet pass purchases be limited to a set number of boats (5 has been suggested) by stickers that are issued, and have to be displayed on the boat.
- 2) Switch to a cheaper commercial season pass option (similar to those available for Dewdney and Island 22), which comes with one sticker to be displayed on the vehicle (this is valued at \$100 vs. the Harrison pass of \$300) This option minimizes the sharing of the pass.

One of the other areas of concern was the damage that occurs to the boat launch ramp each year due to improper boat and trailer removal, (ie. power loading of boats) both during launch and retrieval. The annual cost to repair the boat launch ramp is approximately \$3,000 to \$4,000. Language has been included in the bylaw to address "power loading" of boats by regulating the way boats must be retrieved onto the trailer.

It is suggested that limiting the amount of boats registered under one fleet pass to a maximum of five (5) is not unreasonable and provides fairness and equity when comparing a season pass holder paying an amount of \$135.00 for one boat.

Staff is recommending that a new boat launch regulation and parking lot bylaw be introduced that provides clear definitions of types of passes, including parking, launch and retrieval provisions, limiting the number of boats that can be registered to one fleet pass and applicable enforcement clauses to address the issue of the boat launch ramp. A minor change to the Schedule of the bylaw includes wording of the maximum number of boats under a Fleet Pass and inclusion of Additional Parking Pass. No fee changes are being suggested.

The new bylaw will ensure provisions are current and meet the requirements for the efficient operation of the facility.

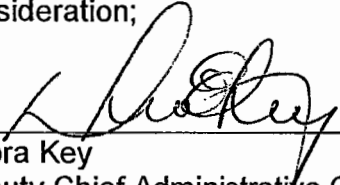
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Accordingly, attached is a new draft bylaw which also includes the repeal of Boat Launch and Parking Lot Regulation Bylaw. No. 970.

RECOMMENDATION:

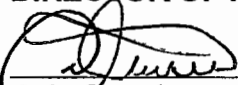
THAT Boat Launch Regulation and Parking Lot Bylaw No. 1065 be introduced and given three readings;

Respectfully submitted for your consideration;

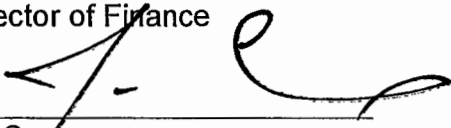


Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:



Dale Courtice
Director of Finance



Ian Crane
Chief Administrative Officer

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**A bylaw to establish fees and regulate the
boat launch facility and parking lot**

WHEREAS the Village of Harrison Hot Springs has deemed it advisable to establish a bylaw to regulate and charge fees for the use of the boat launch facility and parking lot.

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Boat Launch Facility and Parking Lot Regulation Bylaw No. 1065, 2015".

DEFINITIONS

2. In this Bylaw:

"Additional Parking Pass" means a pass which entitles the holder to one day of additional parking for each day purchased;

"Boat" means any motorized watercraft designed to float, plane, work or travel on water;

"Boat Launch" means the ramp and wharf area designated for the launch, retrieval, and moorage of a boat;

"Boat Launch Facility" means the municipal premises and property located on and legally described as Lot A and B, Section 13, Township 4, Range 29, W6, New Westminster Land District, Plan 251;

"Boat Launch Operator" means the person authorized to manage and operate the boat launch facility;

"Bylaw Enforcement Officer" means the person authorized to provide bylaw enforcement services for the Village;

"Day Pass" means a pass which entitles the holder to a launch and retrieval of one boat for one day;

"Fleet Pass" means a pass which entitles the holder to the annual launch and retrieval of up to a maximum of five (5) boats that have been registered under the pass;

"One Day" means up to 12:00 midnight on the date of purchase;

"Parking Lot" means the area designated to park a tow vehicle, boat trailer or vehicle;

"Parking Pass" means a pass which entitles the holder to the parking of a tow vehicle, boat trailer or a vehicle in the designated boat launch parking lot for one day;

"Season Pass" means a pass which entitles the holder to the annual launch and retrieval of one boat;

"Village" means the Village of Harrison Hot Springs;

"Wharf" means the dock where boats may moor to load and unload cargo or passengers.

GENERAL REGULATIONS

3. A person must comply with all applicable bylaws, Provincial and Federal statutes and regulations when using or occupying the boat launch facility;
4. Prior to any launch, retrieval of any boat or parking of any tow vehicle, boat trailer or vehicle, an applicant must pay the applicable fee pursuant to Schedule "A";

PARKING

5. A one day parking pass entitles the holder to park in the designated parking lot for one day, provided parking space is available;
6. Any day, season or fleet pass entitles the holder to park one tow vehicle and boat trailer in the designated boat launch parking lot for one day, provided parking space is available;
7. Additional parking passes are available for purchase beyond one day, provided parking space is available;

BOAT LAUNCH PASSES

8. A day pass entitles the holder to launch and retrieve one boat;
9. A season pass entitles the holder to the annual launch and retrieval of one boat;
10. A fleet pass entitles the holder to the annual launch and retrieval of up to a maximum of five (5) boats that have been registered under the pass;
11. Fleet pass holders are required to purchase an additional fleet pass for boats that exceed the maximum number of boats that can be registered for each fleet pass;
12. Fleet and Season Pass boat decals are non-transferable and must correspond with the pass number displayed on the vehicle hanger;

PROHIBITED USES

13. No person shall park a vehicle in the designated parking lot without properly displaying a vehicle hanger;
14. No season and fleet pass holder shall launch and retrieve a boat unless a boat decal and vehicle hanger are displayed;
15. No person shall cause a boat, tow vehicle, boat trailer or vehicle to be left unattended at the boat launch or on the wharf;
16. No person shall cause a boat to remain moored on the wharf for a period in excess of 15 minutes unless otherwise authorized by the Boat Launch Operator or the Village;
17. No person shall accelerate the motor of a boat to load a boat onto a boat trailer at the boat launch;

ENFORCEMENT

18. Any Bylaw Enforcement Officer may enforce this bylaw in the course of their duties;
19. Any Bylaw Enforcement Officer may order a person who does anything contrary to this bylaw to leave the boat launch facility area immediately, or within a period of time specified by the Bylaw Enforcement Officer, and every person so ordered shall comply with the order and leave the boat launch facility area immediately or within the specified time period;
20. No person shall hinder, oppose, molest or obstruct a Bylaw Enforcement Officer in the discharge of their duties;

- 21. Any Bylaw Enforcement Officer, Boat Launch Operator, Peace Officer or emergency personnel, while acting in the course of their duties, including the use of vehicles or watercraft, are exempt from the provisions of this bylaw.

PENALTIES

- 22. A person who contravenes this bylaw commits an offence and is subject to a fine under the Bylaw Notice Enforcement Bylaw.

SCHEDULES

- 23. Schedule "A" of the Boat Launch Facility and Parking Lot Regulation Bylaw No. 1065 attached hereto and forming part of this bylaw.

REPEAL

- 24. "The Village of Harrison Hot Springs Boat Launch and Parking Lot Regulation Bylaw No. 970, 2011 and amendments are hereby repealed in their entirety.

READINGS AND ADOPTION

READ A FIRST TIME THIS _____ DAY OF _____, 2015

READ A SECOND TIME THIS _____ DAY OF _____, 2015

READ A THIRD TIME THIS _____ DAY OF _____, 2015

ADOPTED THIS _____ DAY OF _____, 2015

Mayor

Corporate Officer

**BOAT LAUNCH FACILITY AND
PARKING LOT REGULATION**

BYLAW NO. 1065

SCHEDULE "A"

FEES		
	• Day Pass	\$ 20.00 (tax included)
	• Season Pass	\$ 135.00 (tax included)
	• Fleet Pass (up to a maximum of five (5) boats)	\$ 300.00 (tax included)
	• Parking Pass per one day	\$ 7.00 (tax included)
	• Additional Parking Pass	\$ 7.00 (tax included)